

**TOWNSHIP OF SOUTH FRONTENAC
COUNCIL MEETING
AGENDA**

TIME: 7:00 PM,
DATE: Tuesday, May 17, 2016
PLACE: Council Chambers.

1. Call to Order
 - a) Resolution
2. Declaration of pecuniary interest and the general nature thereof
3. Scheduled Closed Session - n/a
4. ***Recess *** - n/a
5. Delegations
 - a) Suspension of Procedural Bylaw - Re: Delegations at Council - Resolution only
 - b) Allan and Partners, LLP, Charters Professional Accountants, re: 2015 Financial Statements 5 - 44
6. Public Meeting
 - a) Resolution
 - b) Review of Application for Zoning By-law Amendment - Concession XIII, Part of Lots 1 & 2, Bedford District 45 - 48
 - c) Closing of Road Allowance in Part of Lot 19, Concessions V and VI, Loughborough 49 - 54
7. Approval of Minutes
 - a) Council Meeting of April 19, 2016 55 - 64
 - b) Committee of the Whole meeting of April 26, 2016 65 - 70
 - c) Council Meeting of May 3, 2016 71 - 77
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| 17. | <u>Closed Session (if requested)</u> | |
| 18. | <u>Confirmatory By-law</u> | |
| a) | By-law 2016-34 | 203 |
| 19. | <u>Adjournment</u> | |
| a) | Resolution | |

**Township of South Frontenac
Consolidated Statement of Operations**

For the year ended December 31	(Note 22) Budget	2015	2014
	\$	\$	\$
REVENUES			
Property taxation	16,934,868	16,943,997	15,893,739
User charges	964,345	1,078,360	1,114,936
Licences and permits	830,458	864,359	735,509
Government grants	1,788,041	1,984,208	2,268,142
Grants from other municipalities	825,169	742,038	842,683
Investment income	157,412	165,022	159,266
Penalties and interest on taxes	400,000	358,510	390,661
Donations	117,600	53,048	47,161
Other	2,242	69,777	110,913
TOTAL REVENUES	22,020,135	22,259,319	21,563,010
EXPENDITURES			
General government	1,890,866	1,753,653	1,474,138
Fire	1,317,447	1,272,297	1,335,015
Police	2,921,791	2,904,416	2,744,753
Conservation authority	201,575	195,188	196,463
Protective inspections and control	538,257	550,753	437,501
Emergency measures	1,960	---	134
Roadways and winter control	11,542,728	10,567,174	10,910,652
Street lighting	88,417	71,820	82,317
Waterworks	365,495	387,821	371,032
Garbage collection and disposal	2,818,445	2,467,632	2,512,606
Landfill closure and post-closure costs	---	(69,560)	89,366
Cemeteries	75,836	76,206	74,326
Parks, recreation and cultural services	969,084	1,111,054	844,077
Planning and development	328,131	275,998	258,794
TOTAL EXPENDITURES	23,060,032	21,564,452	21,331,174
NET REVENUES FROM OPERATIONS	(1,039,897)	694,867	231,836
OTHER			
Grants and transfers related to capital			
Deferred revenues earned (note 8)	1,124,500	447,998	1,990,320
Contributed assets	---	2,025,215	609,179
Write down of tangible capital assets	---	(180,224)	(53,914)
	1,124,500	2,292,989	2,545,585
ANNUAL SURPLUS	84,603	2,987,856	2,777,421
MUNICIPAL EQUITY, BEGINNING OF YEAR	92,923,758	92,923,758	90,146,337
MUNICIPAL EQUITY, END OF YEAR	93,008,361	95,911,614	92,923,758

The accompanying notes are an integral part of these consolidated financial statements.

**Township of South Frontenac
Consolidated Statement of Changes in Net Assets**

For the year ended December 31	(Note 22) Budget	2015	2014
	\$	\$	\$
ANNUAL SURPLUS	84,603	2,987,856	2,777,421
Amortization of tangible capital assets	6,498,654	5,572,349	6,008,922
Acquisition of tangible capital assets	(7,829,000)	(10,230,320)	(7,279,870)
Disposal of tangible capital assets	---	180,224	53,914
Acquisition of prepaid expenses	---	12,427	(25,338)
Acquisition of supplies inventories	---	63,574	(98,672)
	(1,330,346)	(4,401,746)	(1,341,044)
(DECREASE) INCREASE IN NET FINANCIAL ASSETS	(1,245,743)	(1,413,890)	1,436,377
NET FINANCIAL ASSETS, BEGINNING OF YEAR	9,615,580	9,615,580	8,179,203
NET FINANCIAL ASSETS, END OF YEAR	8,369,837	8,201,690	9,615,580

The accompanying notes are an integral part of these consolidated financial statements.

**Township of South Frontenac
Consolidated Statement of Financial Position**

December 31	2015	2014
	\$	\$
ASSETS		
Financial Assets		
Cash and short term deposits	14,759,506	12,047,656
Taxes receivable (net of allowance \$236,048)	1,845,548	2,281,833
Accounts receivable	723,111	1,326,787
Long term investments (note 5)	538,216	561,745
Tile drainage loan receivable (note 18)	1,948	3,786
Sydenham Water Works debenture receivable (note 19)	325,840	342,322
Long term receivables (note 6)	42,685	75,002
	18,236,854	16,639,131
LIABILITIES		
Financial Liabilities		
Accounts payable and accrued liabilities	4,443,209	1,924,506
Other current liabilities	206,717	194,467
Employee future benefit obligations (note 9)	113,900	97,917
Deferred revenues (note 8)	3,570,230	3,017,673
Tile drainage loan payable (note 18)	1,948	3,786
Sydenham Water Works debenture payable (note 19)	325,840	342,322
Accrued landfill closure and post closure (note 11)	1,373,320	1,442,880
	10,035,164	7,023,551
NET FINANCIAL ASSETS	8,201,690	9,615,580
NON-FINANCIAL ASSETS		
Tangible capital assets (note 20)	87,243,549	82,765,802
Inventories	248,389	311,963
Prepaid expenses	217,986	230,413
	87,709,924	83,308,178
Contingent Liabilities (note 13)		
MUNICIPAL EQUITY (note 12)	95,911,614	92,923,758

The accompanying notes are an integral part of these consolidated financial statements.

Township of South Frontenac
Five Year Financial Review
(not subject to audit)

Draft

December 31	2015	2014	2013	2012	2011
Population (Statistics Canada)	18,100	18,100	18,100	18,100	18,100
Number of Households (MPAC)	10,297	10,215	10,149	10,054	9,684
Taxable Assessment (000's)					
Residential and farm	2,959,495	2,730,315	2,560,405	2,389,855	2,205,581
Commercial and industrial	30,369	29,141	27,814	27,775	26,470
Total	2,989,864	2,759,456	2,588,219	2,417,630	2,232,051
Commercial, industrial as % of assessment	1.02%	1.06%	1.07%	1.15%	1.19%
Rates of Taxation					
▸ for general municipal purposes	0.527039	0.522137	0.495363	0.499931	0.485812
▸ for county purposes	0.170059	0.171918	0.178401	0.193135	0.212540
▸ for school board purposes	0.195000	0.203000	0.212000	0.221000	0.231000
Total	0.892098	0.897055	0.885764	0.914066	0.929352
Multi-Residential (total)	0.892098	0.897055	0.885764	0.914066	0.929352
Commercial (total)	2.127098	2.154055	2.163764	2.183066	2.306790
Industrial (total)	2.227098	2.254055	2.263764	2.283066	2.496493
Tax Arrears ▸ percentage of current levy (<10%)**	6.58%	8.55%	10.84%	9.82%	10.77%
Taxes Transferred (000's)					
▸ County	5,038	4,802	4,759	4,848	4,886
▸ School Boards	6,072	5,982	5,996	5,869	5,654
Revenues (000's)					
	\$	\$	\$	\$	\$
▸ Property taxation	16,944	15,894	14,461	13,953	12,563
▸ Government grants	2,726	3,111	3,272	3,442	4,284
▸ User charges	1,078	1,115	951	646	1,192
▸ Other	1,511	1,443	1,432	1,621	1,529
▸ Revenues related to capital assets	2,293	2,546	(354)	---	---
Total	24,552	24,109	19,762	19,662	19,568
Expenditures (000's)					
▸ Operations	21,564	21,331	19,573	20,155	20,384
▸ Amortization	5,572	6,009	6,082	6,360	7,297
Net Financial Assets (Net Debt)					
▸ % of Operating Revenue (>(20%)) **	36.85%	44.59%	40.66%	41.64%	45.39%
▸ % of Taxation and User Charges (>(50%)) **	45.51%	56.94%	53.07%	56.08%	64.57%

** Represents the Provincial Low Risk Indicator.
(Note: All dollar amounts are in thousands of dollars.)

Township of South Frontenac
Five Year Financial Review
(not subject to audit)

Draft

December 31	2015	2014	2013	2012	2011
	\$	\$	\$	\$	\$
Long Term Debt					
▶ Long term debt (000's)	326	342	358	373	387
▶ Long term debt charges (000's)	36	36	36	36	36
▶ Total annual repayment limit (000's)	4,744	4,204	4,035	3,729	3,737
▶ Long term debt per household	32	33	35	37	40
▶ Debt charges (000's)					
▶ user charges	36	36	36	30	36
Municipal Equity (000's)					
▶ Surplus and Reserves	11,257	10,630	9,084	9,670	10,182
▶ Invested in capital assets	86,794	82,294	81,062	80,288	80,269
▶ Asset consumption ratio	52.74%	52.66%	51.53%	50.75%	48.96%
▶ Reserves as % of operating expenses (> 20%) **	47.92%	55.90%	54.80%	54.12%	57.65%
Financial Indicators					
▶ Sustainability					
▶ financial assets to liabilities	1.82	2.37	1.95	1.95	2.00
▶ financial assets to liabilities excluding long term debt	1.88	2.49	2.03	2.04	2.10
▶ long term debt to tangible capital assets	0.37%	0.41%	0.44%	0.46%	0.48%
▶ capital reserves to accumulated amortization	9.00%	8.98%	9.44%	9.35%	11.30%
▶ Flexibility					
▶ Debt charges to total operating revenue (<5%)**	0.16%	0.17%	0.18%	0.18%	0.18%
▶ Total operating revenue to taxable assessment	0.74	0.78	0.78	0.81	0.88
▶ Working capital to operating expenses (>10%) **	39.54%	46.68%	41.79%	40.62%	43.58%
▶ Vulnerability					
▶ Operating government transfers					
▶ to operating revenue	8.91%	10.52%	11.56%	13.98%	17.08%
▶ Total government transfers					
▶ to total revenues	9.78%	13.98%	11.39%	13.98%	17.08%

Draft

**CONSOLIDATED FINANCIAL STATEMENTS
DECEMBER 31, 2015**

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**Township of
South Frontenac
Consolidated
Financial Statements
December 31, 2015**

Township of South Frontenac
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(not subject to audit)

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▸ Government grants	2,726	3,111	3,272	3,442	4,284
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▸ Other	1,511	1,443	1,432	1,621	1,529
▸ Revenues related to capital assets	2,293	2,546	(354)	---	---
Total	24,552	24,109	19,762	19,662	19,568
Expenditures (000's)					
▸ Operations	21,564	21,331	19,573	20,155	20,384
▸ Amortization	5,572	6,009	6,082	6,360	7,297
Net Financial Assets (Net Debt)					
▸ % of Operating Revenue (>(20%)) **	36.85%	44.59%	40.66%	41.64%	45.39%
▸ % of Taxation and User Charges (>(50%)) **	45.51%	56.94%	53.07%	56.08%	64.57%

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(Note: All dollar amounts are in thousands of dollars.)

Township of South Frontenac
Five Year Financial Review
(not subject to audit)

Draft

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▸ Long term debt per household	32	33	35	37	40
▸ Debt charges (000's)					
▸ user charges	36	36	36	30	36
<hr/>					
Municipal Equity (000's)					
▸ Surplus and Reserves	11,257	10,630	9,084	9,670	10,182
▸ Invested in capital assets	86,794	82,294	81,062	80,288	80,269
▸ Asset consumption ratio	52.74%	52.66%	51.53%	50.75%	48.96%
▸ Reserves as % of operating expenses (> 20%) **	47.92%	55.90%	54.80%	54.12%	57.65%
<hr/>					
Financial Indicators					
▸ Sustainability					
▸ financial assets to liabilities	1.82	2.37	1.95	1.95	2.00
▸ financial assets to liabilities excluding long term debt	1.88	2.49	2.03	2.04	2.10
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▸ capital reserves to accumulated amortization	9.00%	8.98%	9.44%	9.35%	11.30%
▸ Flexibility					
▸ Debt charges to total operating revenue (<5%)**	0.16%	0.17%	0.18%	0.18%	0.18%
▸ Total operating revenue to taxable assessment	0.74	0.78	0.78	0.81	0.88
▸ Working capital to operating expenses (>10%) **	39.54%	46.68%	41.79%	40.62%	43.58%
▸ Vulnerability					
▸ Operating government transfers ▸ to operating revenue	8.91%	10.52%	11.56%	13.98%	17.08%
▸ Total government transfers ▸ to total revenues	9.78%	13.98%	11.39%	13.98%	17.08%

Draft

Management's Responsibility for the Consolidated Financial Statements

The accompanying consolidated financial statements of the Corporation of the Township of South Frontenac are the responsibility of the Township's management and have been prepared in compliance with legislation, and in accordance with Canadian Public Sector Accounting Standards. A summary of significant accounting policies are described in note 2 to the consolidated financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgement, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Township's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of consolidated financial statements. These systems are monitored and evaluated by management.

Management meets with the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to Council approval of the consolidated financial statements.

The consolidated financial statements have been audited by Allan and Partners LLP, independent external auditors appointed by the Township. The accompanying Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Township's consolidated financial statements.

Wayne Orr
Chief Administrative Officer

Louise Fragnito, CPA, CGA
Treasurer

Draft

INDEPENDENT AUDITOR'S REPORT

To the Members of Council, Inhabitants and Ratepayers of the Corporation of the Township of South Frontenac:

We have audited the accompanying consolidated financial statements of the Corporation of the Township of South Frontenac which comprise the consolidated statement of financial position as at December 31, 2015 and the consolidated statement of operations, changes in net financial assets and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

The Corporation of the Township of South Frontenac's management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian Public Sector Accounting Standards and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the consolidated financial statements are free of material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

Draft

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, these consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Corporation of the Township of South Frontenac as at December 31, 2015 and its consolidated results of operations, changes in net financial assets and its consolidated cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

Allan and Partners LLP
Chartered Professional Accountants
Licensed Public Accountants

Perth, Ontario,
May 17, 2016.

**Township of South Frontenac
Consolidated Statement of Financial Position**

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	87,709,924	83,308,178
Contingent Liabilities (note 13)		
MUNICIPAL EQUITY (note 12)	95,911,614	92,923,758

The accompanying notes are an integral part of these consolidated financial statements.

**Township of South Frontenac
Consolidated Statement of Operations**

For the year ended December 31	(Note 22) Budget	2015	2014
	\$	\$	\$
REVENUES			
Property taxation	16,934,868	16,943,997	15,893,739
User charges	964,345	1,078,360	1,114,936
Licences and permits	830,458	864,359	735,509
Government grants	1,788,041	1,984,208	2,268,142
Grants from other municipalities	825,169	742,038	842,683
Investment income	157,412	165,022	159,266
Penalties and interest on taxes	400,000	358,510	390,661
Donations	117,600	53,048	47,161
Other	2,242	69,777	110,913
TOTAL REVENUES	22,020,135	22,259,319	21,563,010
EXPENDITURES			
General government	1,890,866	1,753,653	1,474,138
Fire	1,317,447	1,272,297	1,335,015
Police	2,921,791	2,904,416	2,744,753
Conservation authority	201,575	195,188	196,463
Protective inspections and control	538,257	550,753	437,501
Emergency measures	1,960	---	134
Roadways and winter control	11,542,728	10,567,174	10,910,652
Street lighting	88,417	71,820	82,317
Waterworks	365,495	387,821	371,032
Garbage collection and disposal	2,818,445	2,467,632	2,512,606
Landfill closure and post-closure costs	---	(69,560)	89,366
Cemeteries	75,836	76,206	74,326
Parks, recreation and cultural services	969,084	1,111,054	844,077
Planning and development	328,131	275,998	258,794
TOTAL EXPENDITURES	23,060,032	21,564,452	21,331,174
NET REVENUES FROM OPERATIONS	(1,039,897)	694,867	231,836
OTHER			
Grants and transfers related to capital			
Deferred revenues earned (note 8)	1,124,500	447,998	1,990,320
Contributed assets	---	2,025,215	609,179
Write down of tangible capital assets	---	(180,224)	(53,914)
	1,124,500	2,292,989	2,545,585
ANNUAL SURPLUS	84,603	2,987,856	2,777,421
MUNICIPAL EQUITY, BEGINNING OF YEAR	92,923,758	92,923,758	90,146,337
MUNICIPAL EQUITY, END OF YEAR	93,008,361	95,911,614	92,923,758

The accompanying notes are an integral part of these consolidated financial statements.

**Township of South Frontenac
Consolidated Statement of Changes in Net Assets**

For the year ended December 31	(Note 22) Budget	2015	2014
	\$	\$	\$
ANNUAL SURPLUS	84,603	2,987,856	2,777,421
Amortization of tangible capital assets	6,498,654	5,572,349	6,008,922
Acquisition of tangible capital assets	(7,829,000)	(10,230,320)	(7,279,870)
Disposal of tangible capital assets	---	180,224	53,914
Acquisition of prepaid expenses	---	12,427	(25,338)
Acquisition of supplies inventories	---	63,574	(98,672)
	(1,330,346)	(4,401,746)	(1,341,044)
(DECREASE) INCREASE IN NET FINANCIAL ASSETS	(1,245,743)	(1,413,890)	1,436,377
NET FINANCIAL ASSETS, BEGINNING OF YEAR	9,615,580	9,615,580	8,179,203
NET FINANCIAL ASSETS, END OF YEAR	8,369,837	8,201,690	9,615,580

The accompanying notes are an integral part of these consolidated financial statements.

**Township of South Frontenac
Consolidated Statement of Cash Flows**

For the year ended December 31	2015	2014
	\$	\$
OPERATING ACTIVITIES		
Annual surplus for the year	2,987,856	2,777,421
Amortization	5,572,349	6,008,922
Loss on sale of tangible capital assets	180,224	53,914
Change in landfill liability	(69,560)	89,366
Change in employee benefit obligations	15,983	(5,623)
	8,686,852	8,924,000
Net Change in Non-Cash Working Capital Balances		
Taxes receivable	436,285	450,819
Accounts receivable	603,676	(362,366)
Accounts payable and accrued liabilities	2,518,703	(213,189)
Other current liabilities	12,250	74,163
Deferred revenues	552,557	(1,511,261)
Prepaid expenses	12,427	(25,338)
Inventory not for resale	63,574	(98,672)
	4,199,472	(1,685,844)
Working Capital from Operations	12,886,324	7,238,156
CAPITAL ACTIVITIES		
Acquisition of tangible capital assets	(10,230,320)	(7,279,870)
Net investment in tangible capital assets	(10,230,320)	(7,279,870)
INVESTING ACTIVITIES		
Decrease (increase) in long term investments	23,529	(12,786)
Decrease in long term receivables	32,317	22,780
Net decrease in cash from investing activities	55,846	9,994
NET INCREASE (DECREASE) IN CASH	2,711,850	(31,720)
CASH, BEGINNING OF YEAR	12,047,656	12,079,376
CASH, END OF YEAR	14,759,506	12,047,656

The accompanying notes are an integral part of these consolidated financial statements.

Township of South Frontenac Notes to the Consolidated Financial Statements

December 31, 2015

Draft

1. Status of the Township of South Frontenac

The Township of South Frontenac (the 'Township') was incorporated January 1, 1998 (being an amalgamation of the former Township of Bedford, Loughborough, Portland and Storrington) and assumed its responsibilities under the authority of the Ministry of Municipal Affairs and the Municipal Act. The Township operates as a lower tier government in the County of Frontenac, in the Province of Ontario, Canada and provides municipal services such as police, fire, public works, planning, parks and recreation, library and other general government operations.

2. Significant Accounting Policies

The consolidated financial statements of the Corporation of the Township of South Frontenac are the representations of management and have been prepared in all material respects in accordance with Canadian Public Sector Accounting Standards. Significant aspects of the accounting policies by the Township are as follows:

Reporting Entity

- (i) The consolidated financial statements reflect financial assets, liabilities, operating revenues and expenditures, reserves, reserve funds and changes in investment in tangible capital assets of the Township. The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the Township and which are owned or controlled by the Township. Interdepartmental and inter-organizational transactions and balances between these organizations are eliminated. These consolidated financial statements include:

- Sydenham Cemetery
- Sandhill Cemetery
- Portland Cemetery
- Frontenac Community Arena (proportionately consolidated)

Proportionate consolidation:

The Frontenac Community Arena is accounted for using the proportionate consolidation method of accounting and reporting, whereby the municipality's pro-rata share of each of the assets, liabilities, revenues and expenses is combined on a line-by-line basis in the consolidated financial statements.

- (ii) The charges for long term liabilities assumed by consolidated entities or by individuals in the case of the drainage and shoreline property assistance loans are reflected in the consolidated financial statements.
- (iii) The taxation, other revenues, expenditures, assets and liabilities with respect to the operations of the school boards and county are not reflected in the municipal fund balances of these consolidated financial statements.

Township of South Frontenac
Notes to the Consolidated Financial Statements

December 31, 2015

Draft

2. Significant Accounting Policies / continued**Basis of Consolidation**

- (i) The consolidated financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenditures are recognized as they are incurred and measurable based on receipt of goods and services and/or the creation of a legal obligation to pay.
- (ii) Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the change in net financial assets for the year.
- (iii) Trust funds and their related operations administered by the Township are not included in these consolidated financial statements but are reported separately on the Trust Funds Statement of Financial Activities and Financial Position.

Tangible Capital Assets

Tangible capital assets are recorded at cost, which include all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight line basis over their estimated useful lives as follows:

Land	
Land Improvements	15 - 20 years
Buildings and Building Improvements	20 - 50 years
Vehicles, Machinery and Equipment	3 - 25 years
Linear Assets	
Roads	7 - 50 years
Bridges	7 - 50 years
Sidewalks	20 years
Water Infrastructure	50 - 70 years

Amortization is charged from the year of acquisition. Assets under construction are not amortized until the asset is available for productive use, at which time they are capitalized.

The Township has a capitalization threshold of \$5,000 for vehicles and equipment and \$10,000 for buildings and \$15,000 for linear assets so that individual capital assets of lesser value are expensed, unless they are pooled because, collectively, they have significant value, or for operations reasons.

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue. Similarly, transfers of assets to third parties are recorded as an expense equal to the net book value of other asset as of the date of transfer.

When tangible capital assets are disposed of, either by way of a sale, destruction or loss, or abandonment of the asset, the asset's net book value, historical cost less accumulated amortization, is written off. Any resulting gain or loss, equal to the proceeds on disposal less the asset's net book value, is reported on the consolidated statement of operations in the year of disposal. Transfers of assets to third parties are recorded as an expense equal to the net book value of the asset as of the date of transfer.

**Township of South Frontenac
Notes to the Consolidated Financial Statements**

December 31, 2015

Draft

2. Significant Accounting Policies / continued**Tangible Capital Assets / continued**

When conditions indicate that a tangible capital asset no longer contributes to the Township's ability to provide services or the value of the future economic benefits associated with the tangible capital asset are less than its net book value, and the decline is expected to be permanent, the cost and accumulated amortization of the asset are reduced to reflect the revised estimate of the value of the asset's remaining service potential. The resulting net adjustment is reported as an expense on the consolidated statement of operations.

(i) Natural Resources

Natural resources that have not been purchased are not recognized as assets in the consolidated financial statements.

(ii) Works of Art and Cultural and Historic Assets

Works of art and cultural and historic assets are not recorded as assets in these consolidated financial statements.

Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

Inventories and Prepaid Expenses

Inventories and prepaid expenses held for consumption are recorded at the lower of cost or replacement cost.

Pension and Employee Benefits

The Township accounts for its participation in the Ontario Municipal Employees Retirement System ('OMERS'), a multi-employer public sector pension fund, as a defined benefit plan. The OMERS plan specifies the retirement benefits to be received by employees based on length of service and pay rates.

Employee benefits include vacation entitlement and sick leave benefits. Vacation entitlements are accrued as entitlements are earned. Sick leave benefits are accrued in accordance with the Township's policy.

Employee Future Benefit Obligations

The Township accrues its obligation for employee benefit plans. The cost of post-retirement benefits earned by employees is actuarially determined using the projected benefit method pro-rated on services and management's best estimate of salary escalation, retirement ages of employees and expected health care costs.

Actual gains (losses) which can arise from changes in the actuarial assumptions used to determine the accrued benefit obligation will be amortized over the average remaining service period of active employees.

Township of South Frontenac Notes to the Consolidated Financial Statements

December 31, 2015

Draft

2. Significant Accounting Policies / continued

Cash and Cash Equivalents

The Township considers cash and cash equivalents to be highly liquid investments with original maturities of three months or less.

Government Transfers

Government transfers are recognized in the consolidated financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

Deferred Revenues ▶ Obligatory Reserve Funds

The Township defers recognition of user charges and fees which have been collected but for which the related services have yet to be performed. Government transfers of gas taxes, development charges collected under the *Development Charges Act, 1997*, and recreational land collected under the Planning Act are reported as deferred revenues in the Consolidated Statement of Financial Position. These amounts will be recognized as revenues in the fiscal year the services are performed.

The Township receives restricted contributions under the authority of provincial legislation and Township bylaws. These funds by their nature are restricted in their use and until applied to applicable costs are recorded as deferred revenue. Amounts applied to qualifying expenses are recorded as revenue in the fiscal period they are expended.

The Township receives restricted contributions under the authority of Federal and Provincial legislation and Township by-laws. These funds by their nature are restricted in their use and until applied to applicable costs are recorded as deferred revenue. Amounts applied to qualifying expenses are recorded as revenue in the fiscal period they are expended.

Deferred revenue represents certain user charges and fees which have been collected but for which the related services have yet to be performed. Deferred revenue also represents contributions that the Township has received pursuant to legislation, regulation or agreement that may only be used for certain programs or in the completion of specific work. These amounts are recognized as revenue in the fiscal year the services are performed or related expenses incurred.

Investments

Short-term and long-term investments are recorded at cost plus accrual interest. If the market value of investments become lower than cost and the decline in value is considered to be other than temporary, the investments are written down to market value.

Investment income earned on surplus, current funds, capital funds, reserves and reserve funds (other than obligatory reserve funds) are reported as revenue in the period earned. Investment income earned on development charges and parkland obligatory reserve funds is added to the fund balance and forms part of respective deferred revenue balances.

Landfill Closure and Post-Closure Liabilities

The Township accrues landfill closure and post-closure care requirements that have been defined in accordance with industry standards and include final covering and landscaping of the landfill, pumping of ground water and leachates from the site, and ongoing environmental monitoring, site inspection and maintenance. The reported liability is based on estimates and assumptions with respect to events extending over a fifty year period using the best information available to management.

Township of South Frontenac
Notes to the Consolidated Financial Statements

December 31, 2015

Draft

2. Significant Accounting Policies / continued**Landfill Closure and Post-Closure Liabilities / continued**

Future events may result in significant changes to the estimated total expenditures, capacity used or total capacity and the estimated liability, and would be recognized prospectively, as a change in estimate, when applicable.

Financial Instruments

All financial instruments are initially recognized at fair value on the consolidated statement of financial position. The Township has classified each financial instrument into one of the following categories: held-for-trading financial assets and liabilities, loans and receivables, held-to-maturity financial assets and other financial liabilities. Subsequent measurement of financial instruments is based on their classification.

Held-for-trading financial assets and liabilities are subsequently measured at fair value with changes in those fair values recognized in net revenues.

Loans and receivables, held-to-maturity financial assets and other financial liabilities are subsequently measured at amortized cost using the effective interest method.

The Township classifies cash and cash equivalents as held-for-trading financial assets, accounts receivable as loans and receivables, and accounts payable and accrued liabilities as other financial liabilities.

Measurement Uncertainty

The preparation of consolidated financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenue and expenditures during the period. Actual results could differ from these estimates. These estimates are reviewed periodically and as adjustments become necessary, they are recorded in the consolidated financial statements in the period in which they become known.

3. Operations of the School Boards and County of Frontenac

During 2015, the Township collected and made property tax transfers including payments in lieu of property taxes, to the County of Frontenac and School Boards as follows:

	School Boards	County
	\$	\$
Amounts requisitioned and paid	6,071,802	5,038,375

**Township of South Frontenac
Notes to the Consolidated Financial Statements**

December 31, 2015

Draft

4. Contributions to Consolidated Joint Board

The following contributions were made by the Township to the Board:

	2015	2014
	\$	\$
Frontenac Community Arena	67,287	64,967

The Township is contingently liable for its share, which is approximately 59% of any accumulated deficits as at the end of the year for this Board. The Township's share of the accumulated surpluses (or deficits) of this joint board are as follows:

	2015	2014
	\$	\$
Frontenac Community Arena	645,956	662,718

5. Long Term Investments

Total long term investments of \$538,216 (2014 \$561,745) reported on the 'Consolidated Statement of Financial Position' at cost plus accrued interest, have a market value of \$540,271 (2014 \$565,651) at the end of the year.

6. Long Term Receivable

The long term receivable is from the sale of Township property. The loan is secured by a mortgage on the property. The mortgage is repayable in blended monthly payments of \$1,502.73 and is due December 2016.

7. Trust Funds

Trust funds administered by the Township amounting to \$627,540 (2014 \$613,519) are presented in a separate financial statement of trust fund balances and operations. As such balances are held in trust by the Township for the benefit of others, they are not presented as part of the Township's financial position or financial activities.

**Township of South Frontenac
Notes to the Consolidated Financial Statements**

December 31, 2015

Draft

8. Deferred Revenues

A requirement of the public sector accounting standards of the Chartered Professional Accountants of Canada is that obligatory reserve funds be reported as deferred revenue. This requirement is in place as provincial legislation restricts how these funds may be used and under certain circumstances these funds may possibly be refunded. The balances in the obligatory reserve funds of the Township are summarized below:

	2015	2014
	\$	\$
Balance, Beginning of Year	3,017,673	4,528,934
Development contributions	331,487	288,889
Subdivider contributions	108,318	139,965
Investment income	36,280	50,205
Federal Gas Tax funding	406,326	(797,344)
Transfers to reserve funds	---	(509,171)
Grant utilized	---	(304,469)
Other revenue utilized	(329,854)	(379,336)
Balance, End of Year	3,570,230	3,017,673

	2015	2014
	\$	\$
Analyzed as follows:		
Federal Gas Tax funding	566,508	157,722
Development charges	1,992,176	1,837,970
Cash in lieu of parkland	837,013	848,198
Subdivider contributions	174,533	173,783
	3,570,230	3,017,673

9. Employee Post Employment Benefit Liability

Employee non-pension retirement benefits (extended health care for early retirees):

Effective January 1, 2008, the Township began to provide extended health care to its employees. Extended health care continues to be available to early retirees up to the age of 65, with the retiree generally being responsible for paying 50% of the benefit premiums.

An independent actuarial study of the employee non-pension retirement benefit has been undertaken. The most recent valuation of the employee future benefits was completed for 2015 and will be applied effective January 1, 2015.

The accrued benefit obligation relating to the employee non-pension retirement benefits has been actuarially determined using the projected benefit method pro-rated on services. At December 31, 2015, based on an actuarial update, the accrued benefit obligation was \$113,900 (2014 \$97,917).

Township of South Frontenac
Notes to the Consolidated Financial Statements

December 31, 2015

Draft

9. Employee Post Employment Benefit Liability / continued

The significant actuarial assumptions adopted in estimating the Township's accrued benefit obligation are as follows:

Discount Rate	2.80% per annum
Health Benefits Escalation	7.50% per annum, scaling down over 15 years to 4.50% thereafter

Information with respect to the Township's non-pension retirement obligations are as follows:

	2015	2014
	\$	\$
Accrued benefit obligation at beginning of year	97,917	103,540
Expense recognized for the year	21,183	4,444
Interest cost	5,000	4,488
Benefits paid for the year	(10,200)	(14,555)
Accrued benefit obligation at end of year	113,900	97,917

The accrued benefit liability at December 31, includes the following components:

	2015	2014
	\$	\$
Accrued benefit obligation end of year	181,200	103,540
Unamortized actuarial loss	(67,300)	(5,623)
Accrued benefit obligation end of year	113,900	97,917

10. Pension Contributions

The Township makes contributions to the Ontario Municipal Employees Retirement System ("OMERS"), which is a multi-employer plan, on behalf of all permanent members of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. Employers and employees contribute to the plan. Since any surpluses or deficits are a joint responsibility of all Ontario municipalities and their employees, the Village does not recognize any share of the OMERS pension surplus or deficit in these consolidated financial statements.

The amount contributed to OMERS was \$274,555 (2014 \$255,719) for current services and is included as an expenditure on the Consolidated Statement of Operations classified under the appropriate functional expenditure. Contributions by employees were a similar amount.

Township of South Frontenac Notes to the Consolidated Financial Statements

December 31, 2015

Draft

11. Landfill Closure and Post Closure Liability

The Environmental Protection Act sets out the regulatory requirements to properly close and maintain all active and inactive landfill sites. Closure and post closure cost requirements are to be provided over the estimated remaining life of the landfill sites based on usage.

Landfill closure and post-closure care requirements have been defined in accordance with industry standards and include final covering and landscaping of the landfill, pumping of ground water and leachates from the site, and ongoing environmental monitoring, site inspection and maintenance. The reported liabilities are based on estimates and assumptions with respect to events extending over a period of up to fifty years using the best information available to management. Future events may result in significant changes to the estimated total expenditures, capacity used or total capacity and the estimated liability, and would be recognized prospectively, as a change in estimate, when applicable.

The Township currently has five active and five inactive landfill sites. The estimated remaining capacity of the active landfill sites ranges from 19% to 46% of the total estimated capacity and the estimated remaining life of the active landfill sites ranges from ten years to twenty-nine years. The period for post-closure care for all sites is estimated to be fifteen years.

Estimated total expenses represent the sum of the discounted future cash flows for closure and post-closure care activities using an estimated inflation rate of 2% and discounted at the Township's average long term borrowing rate of 6% (2014 6%). The estimated total landfill closure and post-closure care expense are calculated at approximately \$1,823,489 (2014 \$1,891,672). For sites that are still active, the estimated liability for these expenses is recognized as the landfill site's capacity is used. For sites that are inactive, the estimated liability for these expenses is recognized immediately. Included in liabilities at December 31, 2015 is an amount of \$1,373,320 (2014 \$1,442,880) with respect to landfill closure and post-closure liabilities recognized to date.

12. Municipal Equity

Municipal equity consists of:

	2015	2014
	\$	\$
Invested in Tangible Capital Assets		
Tangible capital assets	87,243,549	82,765,802
Unfinanced capital expense	(449,100)	(471,455)
	86,794,449	82,294,347
Unrestricted Surplus		
Cemetery Boards	---	(28,427)
Frontenac Community Arena	156,932	176,295
	156,932	147,868
Landfill Closure and Post-Closure To Be Recovered	(1,373,320)	(1,442,880)
Reserves	10,333,553	11,924,423
Total Municipal Equity	95,911,614	92,923,758

Township of South Frontenac
Notes to the Consolidated Financial Statements

December 31, 2015

Draft

13. Contingent Liabilities

The nature of municipal activities is such that there may be litigation pending or in prospect at any time. With respect to claims as at December 31, 2015, management believes that the Township has valid defences and appropriate insurance coverages in place.

In the event any claims are successful, management believes that such claims are not expected to have a material effect on the Township's financial position. As a result, no provision has been made in these consolidated financial statements for any settlement which may arise as a result of these claims.

14. Contractual Obligations

- (a) The Township has entered into an agreement with the Ontario Provincial Police for the provision of police services. The term of the agreement is five years, commencing December 2019 at an annual cost of approximately \$2.9 million.
- (b) The Township entered into an Agreement with 1425445 Ontario Limited operating as Utilities Kingston for the operation and maintenance of the water system. The term of the Agreement expires December 31, 2016. The annual cost as at December 31, 2015 was \$116,114 (2014 \$107,950).
- (c) The Township has entered into road construction contracts with approximately \$555,000 of work to be completed in 2016. The expenditure will be funded from reserves, grants and taxation.

15. Supplementary Information

	2015	2014
	\$	\$
Expenses by Object		
Salaries, wages and employee benefits	4,834,178	4,178,444
Materials, services, rents and financial expenses	10,821,155	10,821,981
Transfers to others	356,159	321,827
Amortization	5,552,960	6,008,922
	21,564,452	21,331,174

**Township of South Frontenac
Notes to the Consolidated Financial Statements**

December 31, 2015

Draft

16. Risk Management

In the normal course of operations, the Township is exposed to a variety of financial risks which are actively managed by the Township.

The Township's financial instruments consist of cash, investments, accounts receivable and accounts payable and accrued liabilities. The fair values of cash, accounts receivable, investments and accounts payable and accrued liabilities approximate their carrying values because of their expected short term maturity and treatment on normal trade terms.

The Township's exposure to and management of risk has not changed materially from December 31, 2014.

Credit Risk

Credit risk arises from the possibility that the entities to which the Township provides services to may experience difficulty and be unable to fulfill their obligations. The Township is exposed to financial risk that arises from the credit quality of the entities to which it provides services. The Township does not have a significant exposure to any individual customer or counter party. As a result, the requirement for credit risk related reserves for accounts receivable is minimal.

Interest Rate Risk

Interest rate risk arises from the possibility that the value of, or cash flows related to, a financial instrument will fluctuate as a result of changes in market interest rates. The Township is exposed to financial risk that arises from the interest rate differentials between the market interest rate and the rates on its cash and cash equivalents and operating loan. Changes in variable interest rates could cause unanticipated fluctuations in the Township's operating results.

Liquidity Risk

Liquidity risk is the risk that the Township will not be able to meet its obligations as they fall due. The Township requires working capital to meet day-to-day operating activities. Management expects that the Township's cash flows from operating activities will be sufficient to meet these requirements.

17. Fair Value of Financial Assets and Financial Liabilities

The carrying value of taxes receivable, accounts receivable and accounts payable approximate their fair values due to the relatively short periods to maturity of these items or because they are receivable or payable on demand.

The market value of long term investments is disclosed in note 5.

18. Tile Drainage Loan Receivable and Payable

The loan payable bears annual interest at 6% and is repayable in 10 equal instalments of principal and interest of \$2,065 commencing December 1, 2006. The responsibility for payment of principal and interest for the loan has been assumed by individuals and therefore has been shown in the consolidated financial statements as both a loan receivable and payable.

Township of South Frontenac
Notes to the Consolidated Financial Statements

December 31, 2015

Draft

19. Sydenham Water Works Debenture Receivable and Payable

The debenture was issued on December 1, 2008, bears annual interest at 5.75% and is repayable in forty equal bi-annual instalments of blended principal and interest at \$17,966 commencing June 1, 2009. The responsibility of principal and interest for the loan has been assumed by individuals and therefore has been shown in the consolidated financial statements as both a loan receivable and payable.

20. Tangible Capital Assets

	2015	2014
	\$	\$
Land	3,163,307	3,171,270
Land improvements	704,829	650,715
Buildings and building improvements	8,782,152	5,378,088
Vehicles, machinery and equipment	6,816,764	6,421,997
Linear Assets		
Roads	51,163,896	49,054,554
Bridges	6,538,755	5,461,548
Sidewalks	171,173	176,502
Water infrastructure	7,961,993	8,124,592
Construction in progress	1,451,656	3,837,112
Frontenac Community Arena	489,024	486,424
	87,243,549	82,765,802

For additional information, see Schedule 2 ▶ Tangible Capital Assets.

Assets under construction having a value of \$1,451,656 (2014 \$3,837,112) have not been amortized. Amortization of these assets will commence when the asset is put into service.

21. Segmented Information

The Township is a diversified municipal government that provides a wide range of services to its citizens, including police, fire, transportation, recreational and environmental. For management reporting purposes the Township's operations and activities are organized and reported by department. Funds were created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations.

Municipal services are provided by departments and their activities are reported in these funds. Certain departments that have been separately disclosed in the segmented information, along with the services they provide are as follows:

Township of South Frontenac Notes to the Consolidated Financial Statements

December 31, 2015

Draft

21. Segmented Information / continued

(a) Administration

Includes corporate services and governance of the Township. Administration as a segment includes human resource management, support to Council for policy development, by-law development in compliance with the Municipal Act, tax billing and collection responsibilities, financial management reporting, monitoring and overall budget status as well as frontline reception and customer service.

(b) Protection Services

Includes policing, fire protection, conservation authority, protective inspection and control and emergency measures. The mandate of the police services contract is to ensure the safety of the lives and property of citizens; preserve peace and good order; prevent crimes from occurring; detect offenders; and enforce the law. Fire protection includes inspection, extinguishing and suppression services; emergency medical first response; and prevention education and training programs. Inspection and control includes building inspection, by-law enforcement and dog control services.

(c) Transportation Services

This department provides the winter and summer maintenance, the repair and the construction of the municipal roads system including bridges and culverts.

(d) Environmental Services

Includes the management and maintenance of water treatment and distribution and solid waste management.

(e) Cemetery Boards

Includes the management and maintenance of municipal cemeteries.

(f) Parks, Recreation and Culture

Provides services that contribute to neighbourhood development and sustainability through the provision of recreation and leisure programs and facilities including community halls, libraries, parks, recreation fields and the proportionate share of Frontenac Community Arena.

(g) Planning and Development

Manages development for business interest, environmental concerns, heritage matters, local neighbourhoods and community development. It facilitates economic development by providing services for the approval of all land development plans, the application and enforcement of the zoning by-law and official plan, and the provision for geomatics services.

For each segment separately reported, the segment revenue and expense represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. Therefore, certain allocation methodologies are employed in the preparation of segmented financial information. These municipal services are funded primarily by property tax revenue. Taxation is apportioned to these services based on the funding requirement. Certain government transfers, transfer from other funds, and other revenue have been apportioned based on a percentage of budgeted expenses.

Township of South Frontenac
Notes to the Consolidated Financial Statements

December 31, 2015

Draft

21. Segmented Information / continued

The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in note 2.

2015	Adminis- -tration	Protective Services	Transport -ation Services	Environmen- -tal Services	Health Services	Parks, Recreation & Culture	Planning & Development	Total
	\$	\$	\$	\$	\$		\$	\$
Revenues								
Taxation	15,671,739	---	---	1,272,258	---	---	---	16,943,997
Penalties & interest	358,510	---	---	---	---	---	---	358,510
Government Grants								
▸ unconditional	1,465,600	---	---	248,680	---	10,246	---	1,724,526
▸ conditional	---	35,223	115,039	3,598	---	68,821	37,000	259,681
Other municipalities	11,000	---	723,082	---	---	7,956	---	742,038
Licenses, permits & rents	225,109	441,080	66,349	2,400	---	129,421	---	864,359
User fees & service charges	70,945	82,794	42,053	654,251	61,452	45,026	122,589	1,079,110
Other	2,169,235	3,039	183,886	31,573	6,789	185,338	227	2,580,087
	19,972,138	562,136	1,130,409	2,212,760	68,241	446,808	159,816	24,552,308
Expenses								
Salaries, wages & employee benefits	840,592	793,437	2,373,612	395,281	909	272,021	158,326	4,834,178
Interest on long term debt	---	---	---	19,450	---	---	227	19,677
Materials	496,395	262,542	3,241,299	149,310	4,137	168,524	29,222	4,351,429
Contracted services	180,003	3,330,032	138,364	2,031,241	71,160	600,279	88,224	6,439,303
Rents & financial expenses	10,746	---	---	---	---	---	---	10,746
External transfers	133,798	222,361	---	---	---	---	---	356,159
Amortization	91,368	314,282	4,887,034	190,046	---	70,230	---	5,552,960
	1,752,902	4,922,654	10,640,309	2,785,328	76,206	1,111,054	275,999	21,564,452
Excess of Revenues Over Expenses	18,219,236	(4,360,518)	(9,509,900)	(572,568)	(7,965)	(664,246)	(116,183)	2,987,856

Township of South Frontenac
Notes to the Consolidated Financial Statements

December 31, 2015

Draft

21. Segmented Information / continued

2014	Adminis- -tration	Protective Services	Transport -ation Services	Environmen- -tal Services	Health Services	Parks, Recreation & Culture	Planning & Development	Total
	\$	\$	\$	\$	\$		\$	\$
Revenues								
Taxation	14,643,489	---	---	1,250,250	---	---	---	15,893,739
Penalties & interest	390,661	---	---	---	---	---	---	390,661
Government Grants								
▸ unconditional	1,457,043	---	---	207,065	---	7,005	---	1,671,113
▸ conditional	800	28,565	1,341,064	---	---	13,233	10,708	1,394,370
Other municipalities	7,100	19,500	816,433	---	---	(350)	---	842,683
Licenses, permits & rents	217,390	435,293	66,695	2,400	---	134,618	---	856,396
User fees & service charges	24,556	94,872	60,375	574,891	70,408	48,080	120,868	994,050
Other	729,816	215,314	534,802	359,756	7,527	217,967	401	2,065,583
	17,470,855	793,544	2,819,369	2,394,362	77,935	420,553	131,977	24,108,595
Expenses								
Salaries, wages & employee benefits	800,474	700,448	1,967,585	382,834	48	170,069	156,986	4,178,444
Interest on long term debt	---	---	---	20,358	---	---	331	20,689
Materials	255,082	310,207	2,855,344	72,090	2,385	100,586	49,519	3,645,213
Contracted services	206,363	3,168,739	832,351	2,315,476	71,893	499,497	51,958	7,146,277
Rents & financial expenses	9,802	---	---	---	---	---	---	9,802
External transfers	106,715	215,112	---	---	---	---	---	321,827
Amortization	92,697	319,361	5,337,689	185,250	---	73,925	---	6,008,922
	1,471,133	4,713,867	10,992,969	2,976,008	74,326	844,077	258,794	21,331,174
Excess of Revenues Over Expenses	15,999,722	(3,920,323)	(8,173,600)	(581,646)	3,609	(423,524)	(126,817)	2,777,421

22. Budget Figures

The operating budget approved by Township Council, for 2015 is reflected on the Consolidated Statement of Operations. The Township does not budget activity within Reserves and Reserve Funds, with the exception being those transactions, which affect either operations or capital investments. Budget figures have been reclassified for the purposes of these consolidated financial statements to comply with PSAB reporting requirements.

Township of South Frontenac
Schedule 1 ▶ Continuity of Reserves and Reserve Funds

Draft

For the year ended December 31	(Note 22) Budget	2015	2014
	\$	\$	\$
Net Transfers From / (To) Other Funds			
Transfers from operations	2,423,396	2,555,403	3,302,601
Transfers to capital acquisitions	(3,437,968)	(4,146,273)	(1,653,827)
Total Net Transfers	(1,014,572)	(1,590,870)	1,648,774
Reserves and Reserve Fund Balances, Change in Year	(1,014,572)	(1,590,870)	1,648,774
Reserves and Reserve Fund Balances, Beginning of Year	11,924,423	11,924,423	10,275,649
Reserves and Reserve Fund Balances, End of Year	10,909,851	10,333,553	11,924,423

Composition of Reserves and Reserve Funds

For the year ended December 31	2015	2014
	\$	\$
Reserves set aside for specific purposes by Council:		
Fiscal		
▶ for working capital	1,291,662	3,651,222
▶ for election	33,165	7,787
▶ for building inspection	241,811	246,234
Equipment and Infrastructure		
▶ for global	2,781,465	1,961,000
▶ for vertical	1,360,107	1,277,261
▶ for roadways	729,314	720,999
▶ for linear	254,209	342,487
▶ for rolling stock	469,147	567,486
▶ for future landfill closing	683,463	880,588
▶ for water infrastructure	451,920	333,344
▶ for stabilization	2,037,290	1,936,015
Total Reserves	10,333,553	11,924,423

The accompany notes are an integral part of these consolidated financial statements.

Township of South Frontenac
Schedule 2 ▶ 2015 Tangible Capital Assets

Draft

Asset Class	Cost 01/01/15	Additions	(Disposals)	Cost 31/12/15
	\$	\$	\$	\$
Land	3,171,270	157,897	(165,860)	3,163,307
Land Improvements	748,737	89,638	---	838,375
Buildings & Building Improvements	8,049,289	3,620,142	---	11,669,431
Vehicles, Machinery & Equipment	12,661,553	1,193,751	(285,150)	13,570,154
Linear Assets				
Roads	125,899,850	6,295,504	---	132,195,354
Bridges	10,232,690	1,234,031	---	11,466,721
Sidewalks	248,500	---	---	248,500
Water infrastructure	9,253,960	2,824	---	9,256,784
Construction in Progress	3,837,112	(2,385,456)	---	1,451,656
Frontenac Community Arena	727,415	21,989	---	749,404
	174,830,376	10,230,320	(451,010)	184,609,686

Asset Class	Accumulated Amortization 01/01/15	Amortization	(Disposals)	Accumulated Amortization 31/12/15	Net Book Value 31/12/15
	\$	\$	\$	\$	\$
Land	---	---	---	---	3,163,307
Land Improvements	98,022	35,524	---	133,546	704,829
Buildings & Building Improvements	2,671,201	216,078	---	2,887,279	8,782,152
Vehicles, Machinery & Equipment	6,239,556	784,620	(270,786)	6,753,390	6,816,764
Linear Assets					
Roads	76,842,296	4,189,162	---	81,031,458	51,163,896
Bridges	4,771,142	156,824	---	4,927,966	6,538,755
Sidewalks	71,998	5,329	---	77,327	171,173
Water infrastructure	1,129,368	165,423	---	1,294,791	7,961,993
Construction in Progress	---	---	---	---	1,451,656
Frontenac Community Arena	240,991	19,389	---	260,380	489,024
	92,064,574	5,572,349	(270,786)	97,366,137	87,243,549

The accompany notes are an integral part of these consolidated financial statements.

Township of South Frontenac
Schedule 2 ▶ 2014 Tangible Capital Assets

Draft

Asset Class	Cost 01/01/14	Additions	(Disposals)	Cost 31/12/14
	\$	\$	\$	\$
Land	3,092,261	79,009	---	3,171,270
Land Improvements	647,828	100,909	---	748,737
Buildings & Building Improvements	7,926,295	122,994	---	8,049,289
Vehicles, Machinery & Equipment	12,415,546	943,513	(697,506)	12,661,553
Linear Assets				
Roads	123,200,972	2,698,878	---	125,899,850
Bridges	10,222,090	10,600	---	10,232,690
Sidewalks	248,500	---	---	248,500
Water infrastructure	9,253,960	---	---	9,253,960
Construction in Progress	513,145	3,323,967	---	3,837,112
Frontenac Community Arena	727,415	---	---	727,415
	168,248,012	7,279,870	(697,506)	174,830,376

Asset Class	Accumulated Amortization 01/01/14	Amortization	(Disposals)	Accumulated Amortization 31/12/14	Net Book Value 31/12/14
	\$	\$	\$	\$	\$
Land	---	---	---	---	3,171,270
Land Improvements	67,295	30,727	---	98,022	650,715
Buildings & Building Improvements	2,501,042	170,159	---	2,671,201	5,378,088
Vehicles, Machinery & Equipment	6,104,984	778,164	(643,592)	6,239,556	6,421,997
Linear Assets					
Roads	72,163,256	4,679,040	---	76,842,296	49,057,554
Bridges	4,609,905	161,237	---	4,771,142	5,461,548
Sidewalks	66,669	5,329	---	71,998	176,502
Water infrastructure	963,945	165,423	---	1,129,368	8,124,592
Construction in Progress	---	---	---	---	3,837,112
Frontenac Community Arena	222,148	18,843	---	240,991	486,424
	86,699,244	6,008,922	(643,592)	92,064,574	82,765,802

The accompany notes are an integral part of these consolidated financial statements.

Draft

INDEPENDENT AUDITOR'S REPORT

To the Members of Council, Inhabitants and Ratepayers of the Corporation of the Township of South Frontenac:

We have audited the accompanying statement of financial position of the trust funds of the Corporation of the Township of South Frontenac as at December 31, 2015 and the statement of financial activities of the trust funds for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

The Corporation of the Township of South Frontenac's management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Public Sector Accounting Standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Draft

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, these financial statements present fairly, in all material respects, the financial position of the trust funds of the Corporation of the Township of South Frontenac as at December 31, 2015 and the financial activities for the year then ended in accordance with Canadian Public Sector Accounting Standards.

Allan and Partners LLP
Chartered Professional Accountants
Licensed Public Accountants

Perth, Ontario,
May 17, 2016.

**Township of South Frontenac
Trust Funds
Statement of Financial Position**

Draft

December 31	Portland Histor- ical Society	Fire	Cemetery Perpetual Care	Monument Perpetual Care	Muriel Burns	OHRP	Grant Family Memorial Endowment	2015	2014
	\$	\$	\$	\$	\$	\$	\$	\$	\$
ASSETS									
Cash	13,943	14,142	421,956	76,305	---	11,110	26,337	563,793	538,713
Term deposits	6,247	---	32,500	---	25,000	---	---	63,747	63,696
Long term notes receivable	---	---	---	---	---	---	---	---	11,110
	20,190	14,142	454,456	76,305	25,000	11,110	26,337	627,540	613,519
LIABILITIES AND CAPITAL									
	20,190	14,142	454,456	76,305	25,000	11,110	26,337	627,540	613,519
Capital (note 3)	20,190	14,142	454,456	76,305	25,000	11,110	26,337	627,540	613,519

Statement of Financial Activities

For the year ended December 31	Portland Histor- ical Society	Fire	Cemetery Perpetual Care	Monument Perpetual Care	Muriel Burns	OHRP	Grant Family Memorial Endowment	2015	2014
	\$	\$	\$	\$	\$	\$	\$	\$	\$
REVENUES									
Sales of Perpetual Care	---	---	10,000	2,100	---	---	---	12,100	15,900
Donations	---	741	---	---	---	---	---	741	1,660
Interest earned	212	170	5,099	914	---	---	306	6,701	7,179
	212	911	15,099	3,014	---	---	306	19,542	24,739
EXPENDITURES									
Transfer to Operating Fund	---	---	5,099	---	---	422	---	5,521	16,360
NET REVENUES (EXPENDITURES) FOR THE YEAR	212	911	10,000	3,014	---	(422)	306	14,021	8,379
BALANCE AT THE BEGINNING OF THE YEAR	19,978	13,231	444,456	73,291	25,000	11,532	26,031	613,519	605,140
BALANCE AT THE END OF THE YEAR	20,190	14,142	454,456	76,305	25,000	11,110	26,337	627,540	613,519

The accompanying notes are an integral part of these financial statements.

Township of South Frontenac
Trust Funds
Notes to the Financial Statements
Draft

December 31, 2015

1. Significant Accounting Policies

The financial statements of the Corporation of the Township of South Frontenac Trust Funds are prepared by management in accordance with Canadian Public Sector Accounting Standards.

Basis of Accounting

These statements reflect the assets, liabilities, revenues and expenses of the Trusts.

Revenue Recognition

Revenues and expenses are recorded on an accrual basis. The accrual basis recognizes revenue as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of the receipt of goods or services and the creation of a legal obligation to pay.

Measurement Uncertainty

The preparation of financial statements in conformity with Canadian Public Sector Accounting Standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Actual results could differ from those estimates. These estimates are reviewed periodically and as adjustments become necessary, they are recorded in the financial statements in the period in which they become known.

2. Ontario Home Renewal Program (O.H.R.P.)

The Ontario Home Renewal Program was established by the Ontario Ministry of Housing in 1973 to provide grants for municipalities to make loans to assist owner occupants to repair, rehabilitate and improve their homes to local property standards. Individual loans are limited to \$7,500 of which the maximum forgivable portion is \$4,000.

Ontario Home Renewal Program loans receivable at December 31, 2015 are comprised of repayable loans of \$11,110 (2014 \$22,400) and forgivable loans of \$Nil (2014 \$Nil). Loan forgiveness is earned and recorded at a rate of up to \$600 per year of continued ownership and occupancy. In the event of the sale or lease of the home or in the event of the homeowner ceasing to occupy the home, the balances of the repayable loan and the unearned forgivable loan immediately become due and payable by the homeowner.

The OHRP program was discontinued by the Ontario Ministry of Housing in July 1993. At that time the Ministry requested the repayment of all trust funds held by the Township. The cash accumulated in the trust fund is being repaid to the Ministry on an annual basis.

3. Monument Perpetual Care

Perpetual care receipts are reported on the cash basis of accounting and interest income is reported on the accrual basis of accounting. The capital balance of monument perpetual care includes the original capital contributions received as well as accumulated unspent income on the capital contributions received. The unspent income of \$17,397 (2014 \$16,482) is available for future expenses related to monument perpetual care.



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May 11, 2016

Mr. Ron Vandewal, Mayor and Council
Township of South Frontenac
4432 George Street
SYDENHAM, K0H 2T0

Dear Mr. Vandewal and Council:

We would like to thank Louise Fragnito and the employees of the accounting and administration departments of the Township for their assistance during the performance of the audit of the Township's December 31st, 2015 year end consolidated financial statements.

In planning and performing our audit of the financial statements, we obtained an understanding of internal control over financial reporting relevant to the Township's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances for the purpose of expressing an opinion on the financial statements, but not for the purpose of expressing an opinion on the internal controls over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Township's internal controls over financial reporting.

Our consideration of internal controls over financial reporting was for the limited purpose described above and was not designed to identify all control deficiencies that might be significant deficiencies and therefore, there can be no assurance that all significant deficiencies and other control deficiencies have been identified. As a result, any matters reported below are limited to those deficiencies in internal controls that we identified during the audit.

Our awareness of control deficiencies varies with each audit and is influenced by the nature, timing and extent of audit procedures performed as well as other factors.

Internal control may be broadly defined as processes which have been designed to ensure the orderly and efficient conduct of an entity's business including the discharge of statutory responsibilities, for example safeguarding of assets, prevention and detection of fraud and error, the reliability of accounting records and timely preparation of financial information.



Deficiencies in controls arise when the design of the control is not sufficient to prevent or detect misstatements on a timely basis.

Deficiencies in operations arise when the designed control does not operate as designed or when the person performing the control does not possess the necessary authority or competency to perform the control effectively.

Significant control deficiencies could be identified during the course of the audit engagement. If it is our professional judgement that significant deficiencies exist that merit the attention of those charged with governance, we would address this as part of our year end management letter.

During the course of the audit we did not observe any significant internal control deficiencies.

We would offer the following suggestions on general matters:

Observation	Recommendation
<p><u>Procurement Policy</u></p> <p>The audit process involved examining, on a test basis, the adherence to the procurement policy. The procurement policy requires advance approval by Council where a contract, greater than \$25,000, is sole sourced. We noted the award of contracts for the museum ramp entrance and the steel stairs at the Hartington garage were sole sourced and Council approval was not recorded in the minutes.</p>	<p>For transparency and accountability, we recommend Council document the award of sole sourced contracts in the minutes.</p>
<p>Risk Management</p> <p>During the course of our audit, we reviewed the business process cycles. We would offer the following comments and suggestions:</p> <p>Garbage Bag Tags</p> <p>Residents receive an annual allotment of tags. If they require additional tags, they must be purchased. The tags for sale are not counted and consequently the sales cannot be reconciled</p>	<p>The control over the tags for sale should be improved by limiting access to the tags and reconciling the revenue to the controlled inventory.</p>

It is our pleasure to be of service to the Township in connection with the 2015 audited consolidated financial statements. If you have any questions concerning the above, please do not hesitate to contact us.

Yours truly,

A handwritten signature in cursive script, appearing to read "H. Allan".

Howard A. Allan FCPA, FCA

A handwritten signature in cursive script, appearing to read "Carole Fuller".

Carole Fuller, CPA, CGA

HAA/CF/bb

cc: Wayne Orr, Louise Fragnito

STAFF REPORT: PUBLIC MEETING

Township of South Frontenac
Prepared for Council
Agenda Date: May 17, 2016
Date of Report: May 11, 2016
Applicant: Scouts Canada

Planning Department
File No. Z-16/06

**Subject: Review of Application for Zoning By-law Amendment in Part of
 Lots 1 & 2, Concession XIII, Bedford District, Township of South
 Frontenac**

Summary of Recommendation:

The recommendation is that Council consider passage of a zoning by-law amendment that would rezone an existing 30 acre rural lot to permit it to be used for residential purposes.

Purpose of the Report:

The purpose of this report is to bring to Council an application for a zoning by-law amendment and to hold a public meeting on the application as required under section 34 of the Planning Act. The report includes a location attachment, a depiction of the lot and an amending by-law.

Background

An application has been submitted to amend the Township of South Frontenac Comprehensive Zoning By-law to rezone an existing 12 hectare (30 ac.) rural waterfront parcel of land from Open Space-Private Zone (OS) to Limited Service Residential-Waterfront Zone (RLSW) to permit it to be used for residential purposes. The land is owned by the Provincial Council for Ontario: Boy Scouts of Canada and, until recently has operated as a boy scouts camp – “Camp Oskentonon”. The land is presently zoned as ‘OS’ to permit this use.

The owners are looking to sell the lot and wish to rezone to a residential zone to increase its potential value on the market.

Analysis

The subject land is shown on Attachment #1. It is developed with a scout camp “clubhouse/mess hall” at its southernmost point near Buck Lake along with a number of small outbuildings but the land is otherwise vacant. Attachment #2 shows the main building. As indicated, the lot is situated at the terminus of Massassauga Road with waterfrontage on Buck Lake. It has frontage on Seapoint Lane along its north boundary and on Massassauga Lane along its south boundary. Many seasonal residential lots and cottages exist further along both lanes.

The land is designated Rural in the Official Plan. The Plan permits rural residential waterfront development on private lanes consistent with the owners’ plans.

The amending by-law would change the zone on the land from Open Space-Private (OS) to Limited Service-Residential (RLSW) to recognize the proposed residential use.

Agency Comments

At time of preparation of this report no comments had been received from the public.

Conclusion

The proposed residential use of the land is supported by the provisions of the Official Plan. The proposal is therefore supported.

Recommendation

It is recommended that the attached zoning amending By-law No. 2016-32 to rezone the subject land from Open Space-Private (OS) to Limited Service Residential-Waterfront (RLSW), **be considered for passage.**

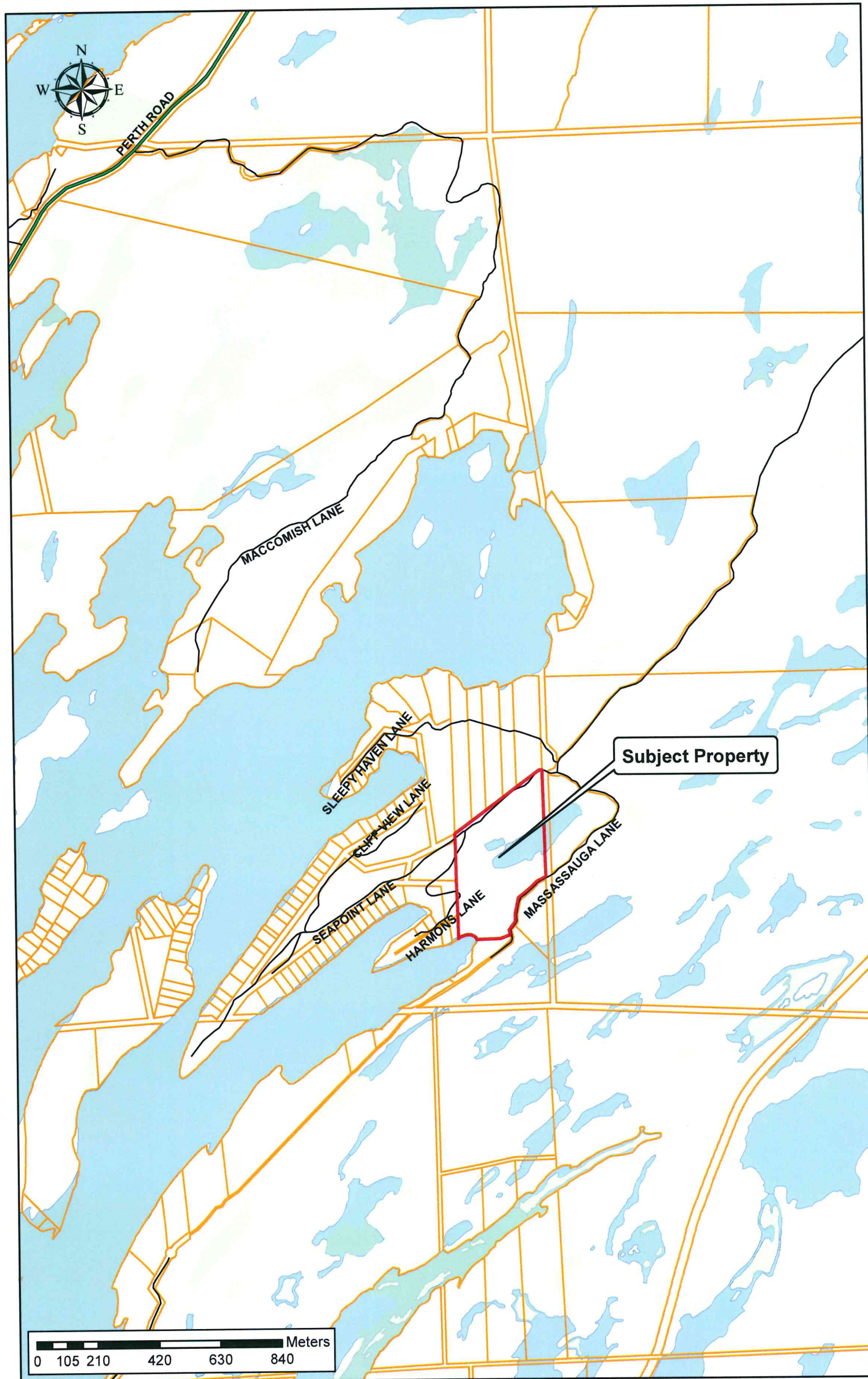
Submitted/Approved by: Lindsay Mills

attachments

ScoutsCanadaZoningReport



Attachment #1



Subject Property

0 105 210 420 630 840 Meters

Attachment #2



PLANNING REPORT: PUBLIC MEETING**Township of South Frontenac
Prepared for Council****Planning Department****Agenda Date: May 17, 2016****Date of Report: May 10, 2016****Subject: Closing of Road Allowance in, Part of Lot 19, Between
Concessions V and VI, Loughborough District, Township of
South Frontenac: Ritchie**

Summary of Recommendation:

The recommendation is that Committee receive the Planning Report dated May 10, 2016 and consider passage of a by-law for the closing and transferring of ownership of a portion of unopened road allowance in the District of Loughborough.

Purpose of Report:

The purpose of this report is to bring to Council an application for a road closure and transfer of ownership to an abutting property-owner and to hold a public meeting on the proposal as required under the Municipal Act. This report includes a location attachment, a map illustrating the portion of road allowance to be closed and a by-law to close and sell the land.

Background & Discussion:

Property owners Mr. and Mrs. Ritchie, at 4819 North Shore Crescent have requested to know whether Council would agree to the closure and sale of a portion of unopened road allowance that runs east and west between Perth Road and North Shore Crescent. The property owners would like to buy the portion of road allowance to add to their property abutting to the north.

Council may recall that this matter came to the Committee of the Whole on January 26, 2016 where the Committee was favourable to the closure and sale of the land. However, originally, this came to the Committee on November 10, 2015 where Dr. Ryan, the property owner on the south, requested to buy the land. The Committee agreed in principle to selling the land and to divide it equally between the owners on the north and the south. However, the owner Dr. Ryan later asked that it be sold to the north property owner. Attachment #1 is a copy of the letter from Dr. Ryan stating that he now wishes that the Ritchie's take the whole portion. Attachment #2 shows the location of Ryan's property. Attachment #3 shows the Ritchie property and the portion of unopened road allowance requested to be closed.

The subject portion of road allowance is approximately 52 metres (170 ft.) long and is 0.24 of an acre in size. As seen on the attachment, the road allowance has already been closed east and west of the subject portion so it is highly unlikely that this portion would ever be required by the Township for use as a public road. In addition, Rutledge Road and North Shore Road now exist forming an east/west connection through this area making this former alignment redundant.

Conclusion:

The air photo (Attachment #4) shows that the Ritchie property on the north already has been using the road allowance and has buildings located on the road

allowance. Also, the Ritchie property is small at only 0.75 acres in size. The addition of 0.24 acres of land, with his buildings already located on it, would appear to be very beneficial to them.

Recommendation

It is recommended that Council consider the passage of By-law No. 2016-33 to close and sell a portion of unopened road allowance in Part of Lot 19 between Concessions V and VI, Loughborough District.

Submitted/Approved by: Lindsay Mills

attachments

RoadClosureReportRitchie2

ATTACHMENT #1**EDWARD P. RYAN, M.D., P.C.**7 HIGH OAK COURT
HUNTINGTON, NEW YORK 11743

NEUROLOGICAL SURGERY

TEL: 631-423-6386
FAX: 631-351-2923

Dec 9, 2015

Township of S. Frontenac

att: Mr L. Wells

re: road allowance property

Please be advised that Mr Ritchie and I spoke today. It seems that I was confused. In retrospect, I really have no use for the additional 33± feet of land relative to the road allowance.

Please excuse my indecision. I hope I have not inconvenienced you and the board. Mr Ritchie can have it all.

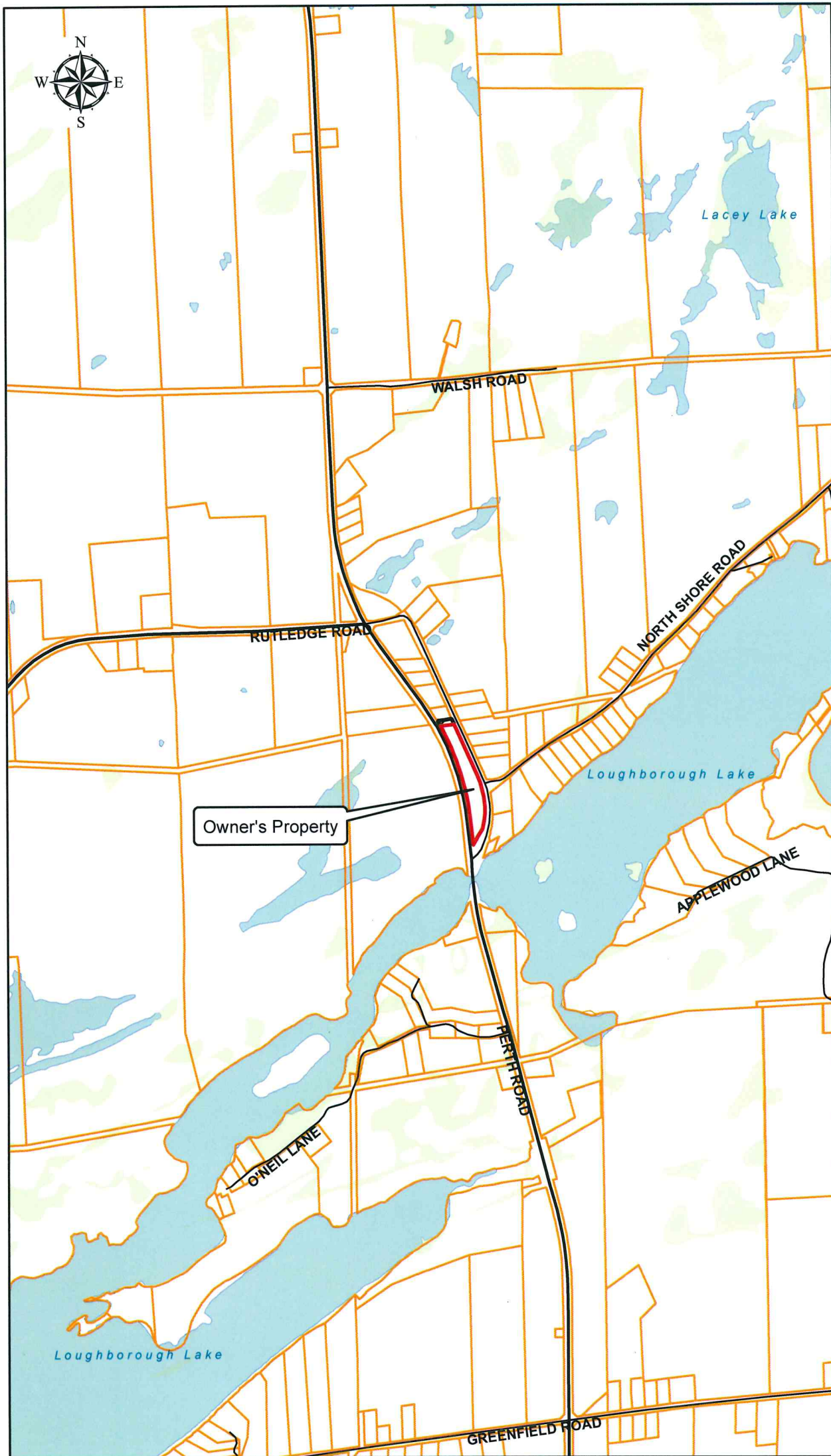
I want no part of the road allowance land. Thank you.

Sincerely

Edward P Ryan MD

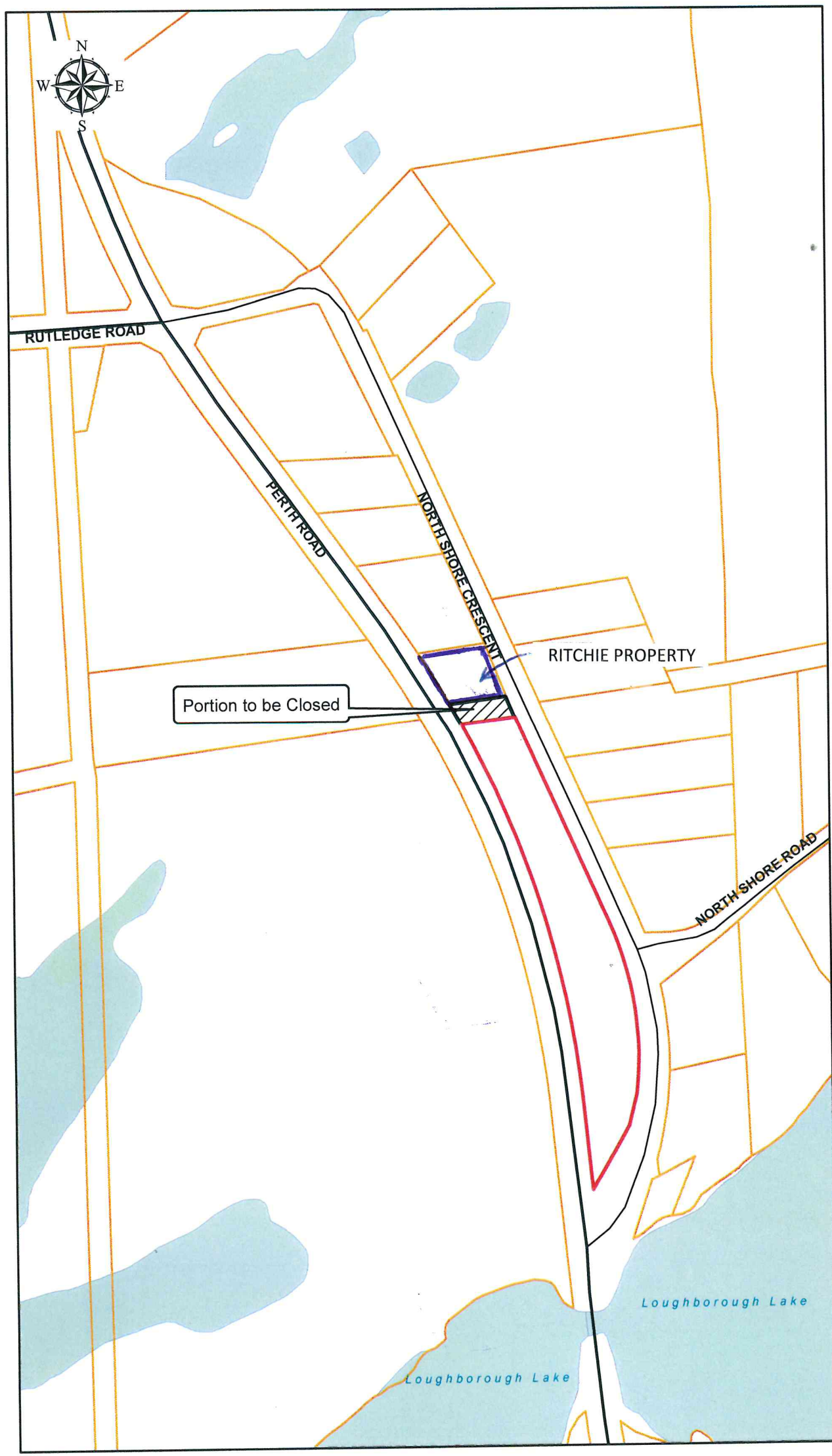


TOWNSHIP OF SOUTH FRONTENAC ATTACHMENT #2





TOWNSHIP OF SOUTH FRONTENAC ATTACHMENT #3





TOWNSHIP OF SOUTH FRONTENAC ATTACHMENT #4



Minutes of Council

April, 19, 2016

Time: 7:00 PM

Location: Council Chambers

Meeting # 12

Present: Mayor Ron Vandewal, Pat Barr, John McDougall, Alan Revill, Norm Roberts, Mark Schjerning, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Lindsay Mills, Planner, Mark Segsworth, Public Works Manager, Angela Maddocks, Executive Assistant.

1. Call to Order

a) Resolution

Resolution No. 2016-12-1
 Moved by Councillor Sleeth
 Seconded by Deputy Mayor Sutherland

THAT the Council meeting of April 19, 2016 be called to order at 7:00 p.m.

Carried

2. Declaration of pecuniary interest and the general nature thereof

a) Councillor Roberts declared a pecuniary interest with respect to agenda item 7(f) as an abutting property owner.

Councillor Sleeth declared a pecuniary interest with respect to agenda item 5(a) as an abutting property owner

3. Scheduled Closed Session - n/a

4. ***Recess *** - n/a

5. Public Meeting

a) Resolution

Wayne Orr, Chief Administrative Officer, announced the procedures for the public meeting that is held on behalf of the County of Frontenac.

Resolution No. 2016-12-2
 Moved by Councillor Revill
 Seconded by Deputy Mayor Sutherland

THAT a public meeting be held to discuss planning matters related to:

- Applications for Plan of Condominium and Associated Zoning By-law Amendment, Part Lot 15, 16 & 17, Concession IX, Storrington: Shield Shores

Carried

b) Review of Applications for Plan of Condominium and Associated Zoning By-law Amendment, Part Lot 15, 16 & 17, Concession IX, Storrington-Shield Shores-Dog Lake Subdivision

Mr. Mills presented his report on the proposed 18 unit residential plan of vacant land condominium at Dog Lake in Storrington District. The application is also for a zoning by-law amendment to rezone the land for the new residential uses proposed. He noted that Block 19 and 21 would be for water access but would not be intended to include docks or boat launches and the Planning Department is concerned that the proposed access into the narrow bay area

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from Block 19 would introduce too much boating activity in this constricted water-space. Units 10, 11, and 12 have extreme topography and steep drop offs. Mr. Mills confirmed that the hydrogeological peer review report has not been received yet. There is an existing right of way for access which will require an agreement with the existing property owner(s) if it is to become part of Road 1 identified in the plan. Mary Bird has expressed her concern with her access and the right of way, this will have to be addressed by the developer.

Councillor Schjerning questioned the impact if no agreement could be reached with respect to the right of way. Mr. Mills replied that the existing right of way can only be removed if the owner agrees to it, thus the easement over these properties may need to remain.

Councillor Schjerning was supportive of the 76 metre road frontages and questioned the reduction 91 metres for Unit 1. Mr. Mills explained that this is due to the fact that 2 properties already exist on either side of the 91 metre gap and this situation (the gap) already exists.

Deputy Mayor Sutherland asked if Unit 1 currently exists. Mr. Mills replied no, it does not exist however the gap exists and the development is not creating the situation of insufficient frontage, this can't be changed. He further noted that the frontage would actually decrease as it is measured from point to point with respect to narrow waterbodies.

Deputy Mayor Sutherland questioned access from Unit 5 and 7 to the water and if we are creating access to the water and making waterfrontage that is not 150 metres. He was concerned that this sets a bad precedent and would provide easy access to the water. Mr. Mills noted that the Badour Farm subdivision has the same scenario.

Deputy Mayor Sutherland and Councillor Revill questioned the "no cut zone" and FoTenn's reference to 8" cuttings. Mr. Mills explained that this is part of the environmental assessment and the development agreement would use the same language as the site plan which requires the units remain in their natural state near the water.

Mayor Vandewal felt Block 19 shouldn't be there due to the existing narrow waterbody. He noted that there is existing public access to Dog Lake nearby. With respect to the road impact study, he suggested that sidewalks could be considered on Wellington Street for pedestrian traffic into the village of Battersea.

Mike Keene of Fotenn, referred to the pictures depicting rugged, steep lots. He stated that they have recommended to the existing property owner to abandon the right of way for a better access road. He noted that there are some revisions to be made with respect to Block 19 and 21, they are fairly flat locations and divided at 1/3 and 2/3 into the development but he agreed that we do not want to overwhelm the narrow water body. Units 15 and 16 may have different lots lines but mostly the development meets and exceeds the contents of the zoning by-law. With respect to trespassing concerns, fencing and/or signage are options depending on the topography. Easements for Units 5 and 7 need to be further discussed with the developer. Mr. Keene noted that Parks Canada like larger parcels of land for common docks and that definitely you would not want a dock on Lot 17. Although there are no docks proposed, this does not mean there will never be any. At this point, there is both good quality and quantity of water and test results should be available in a few days.

Mayor Vandewal questioned whether the property is in the hamlet of Battersea as the Official Plan directs development. He noted that there is active farming in the area, noting that good fences make good neighbours. Mr. Mills confirmed that it is 700 metres outside of the hamlet area.

Councillor Revill questioned the pre-disinfection of the water supply. Mr. Keene explained that this is a precautionary measure that is putting in a protection for the developer and the property owner. While there is calcium and hard water evident, these are not health issues.

Councillor Revill questioned item 7.3 (g) with regard to the removal of trees. Mr. Keene stated that the ecological report should be echoed in this regard. He also noted that in this area of Dog Lake, it is very shallow flooded land.

Jeff Peters stated that he is not pro-development. He stated that it seems like there has been lots of subdivision and condominium developments in the last two years. He noted that there are farmers using the roads for access and that these developments increase the road usage and create road safety concerns. He stated that the next steps in the Clean Water Act will be to look at land around pods of houses and that agricultural uses will be infringing upon these regulations. He stated that the Official Plan is to be the bible for planning, however he felt that for the last 15- 20 years there has been strip development along roads, and hasn't been concentrated to the hamlets. He felt there is a cumulative approval to development and that peer reviews are being used until you get the answer you want. He has studied soil science and that it is impossible for this development not to affect soil and erosion. Dog Lake doesn't need more negative impact as there is already the blue/green algae on the Rideau Canal. With reference to the watershed studies, he felt it would be impossible for this development not to have a significant impact, Dog Lake is too shallow for this kind of development. He asked Council to consider regard for the constituents long term vision for growth in South Frontenac.

Sharon Freeman is not against development but the degradation of property during the process of possible development. She felt that 2 or 3 good storms will wash away what little soil is evident which is a risk for fire. There is no protection in place for world heritage sites and that South Frontenac has no protection in place for the two sites within the municipality. She felt there should be a better balance between development and the environment and to recognize the biodiversity, flora and fauna and to build healthier relationships between human and land. She felt we have failed as a community to be better stewards and that the developer is only doing what he is allowed to do.

Mary Bird, one of the existing property owners, is concerned about the septic systems, water, endangered species, less and less wildlife in the area. The brush and trees that have already been cleared has changed her property and privacy as now she can hear and see traffic on Wellington St. It is no longer the same natural environment and the area is now disturbed by traffic and noise. She is worried about the type of septic systems that will be used as there is very little soil depth in the area. She felt there would be better uses for this land.

Matt Rennie voiced his concern about agency comments, the possible severances, and information that is not yet available to the public. With respect to vacant land condominiums, he noted that not one has come to life yet. The plan appears to have 2-3 layers of development, is this back lot development? There is a large consensus from the public to protect our lakes and the value they have to the township. He felt the lake impact study is more important than the road impact study. He questioned Section 7.1.1 of the Official Plan and if narrow waterbodies is applicable in this development. He proposed that it is a shallow water body and felt all the lots should have 150 metres of water frontage. If addressed in the Environmental Impact Study, lots 5 and 7 have a right of way that gives them waterfront access. If the area is truly granite with no soil depth the Official Plan speaks to this with a 90 metre setback requirement.

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Don Roney who owns the property at the northwest corner of the proposed development indicated that lots 2, 3, 4 and 17 all have wet areas and that these lots will drain into the lake. There is a spawning area near lot 12 for suckers and other fish. There are six wells that have already been drilled and have impacted his own well and he questioned what happens when all the lots are developed. He felt it was odd to have waterfront lots with no docks permitted. He agreed with Ms Bird about the impact on animals and snakes.

Mayor Vandewal directed those in attendance to the county website and that all questions and comments will be answered by the staff at the County of Frontenac.

Wayne Orr advised that the township hosts the statutory public meeting.

Jeff Peters felt there should be another public meeting as not all reports are available yet. Mayor Vandewal advised that this will be up to the County to offer another public meeting.

Mike Keene noted that if more land is added into the development there will have to be another public meeting. He also noted that the appeal rights are determined by the Ontario Municipal Board.

Fran Willes felt another public meeting should be scheduled as there are more agency comments and reports to come. She felt this application is incomplete. Mayor Vandewal reiterated that it was the request of the County to have the public meeting.

Sharon Freeman asked about the cutting of tress and when does this restriction come into affect. Mayor Vandewal explained that currently no control is in place, but once a development is proposed there are restrictions in place and development agreements restrict further cutting of mature trees.

Deputy Mayor Sutherland questioned the procedural by-law and the opportunity to ask questions of the speakers.

Resolution No. 2016-12-3
Moved by Councillor Revill
Seconded by Deputy Mayor Sutherland

THAT an opportunity having been provided, the public meeting be closed.

Carried

Resolution No. 2016-12-4
Moved by Councillor Revill
Seconded by Deputy Mayor Sutherland

THAT Council receive the comments and attachments contained in the Planning Report dated April 11, 2016, defer any decision on the subdivision or rezoning of the property until the comments resulting from the pubic meeting are reviewed and forward the Planning Report dated April 11, 2016 including all attachments and comments from the public meeting to the County of Frontenac.

Carried

6. Approval of Minutes
 - a) Minutes of April 5, 2016 Council Meeting

Resolution No. 2016-12-5
Moved by Councillor Sleeth
Seconded by Deputy Mayor Sutherland

THAT Council approves the minutes of the April 5, 2016 Council meeting.

Carried

7. Business Arising from the Minutes

a) Wayne Orr, Chief Administrative Officer, re: Communications Standards Policy

Resolution No. 2016-12-6
Moved by Councillor Revill
Seconded by Deputy Mayor Sutherland

THAT Council adopt the Communications Standards Policy as presented in the April 19 agenda package.

Carried

b) Wayne Orr, Chief Administrative Officer, re: Township of Georgian Bay - "No Wake" Zone Resolution

Resolution No. 2016-12-7
Moved by Deputy Mayor Sutherland
Seconded by Councillor Revill

THAT Council endorses the resolution passed by the Township of Georgian Bay on March 14, 2016 requesting the implementation of legislation that would provide authorities with the ability to enforce a "No Wake" restriction in Ontario's navigable waters.

Carried

c) Wayne Orr, Chief Administrative Officer, re: Official Plan and Zoning Matters

Resolution No. 2016-12-8
Moved by Councillor Revill
Seconded by Deputy Mayor Sutherland

THAT Council confirm the 3 priorities and associated challenges identified in the Councillor Report dated March 21, 2016 and tabled April 12

AND THAT the CAO be directed to bring forward a report which outlines a potential process to address these issues by no later than the end of June 2016.

AND THAT the CAO's report include estimates of the fiscal and time implications

Carried

d) Wayne Orr, Chief Administrative Officer, re: Organizational Review - Joint Meeting

Resolution No. 2016-12-9
Moved by Deputy Mayor Sutherland
Seconded by Councillor Revill

THAT Council proceed with a May 4 joint meeting of Council and the management team for the purpose of hearing directly from the managers with a focus on solutions to the challenges faced.

AND THAT the framework proposed for the meeting by the CAO be accepted.

Carried

e) Wayne Orr, Chief Administrative Officer, re: Notice of Motion-Large Renewable

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Procurement Initiatives

Mayor Vandewal relinquished the Chair to Deputy Mayor Sutherland.

Resolution No. 2016-12-10
Moved by Mayor Vandewal
Seconded by Councillor Sleeth

THAT Council endorse the resolution as outlined in the report dated April 13, 2016 regarding future large renewable procurement initiatives.

Carried

- f) After the resolution was passed Mayor Vandewal resumed the chair.

Councillor Roberts removed himself from the table with respect to the next agenda item.

- g) Lindsay Mills, Planner, re: Applications for Plan of Subdivision and Associated Zoning By-law Amendment, Part of Lots 28 to 30, Concession VII, Collins Lake Estates

Resolution No. 2016-12-11
Moved by Councillor Revill
Seconded by Deputy Mayor Sutherland

THAT Council forward the Planning Report dated March 29, 2016, including attachments and comments from the public meeting to the County of Frontenac.

Carried

8. Reports Requiring Action

- a) Accounts Payable and Payroll Listing

Resolution No. 2016-12-12
Moved by Councillor McDougall
Seconded by Councillor Schjerning

THAT Council receives for information the Accounts Payable and Payroll Voucher dated April 19, 2016 in the amount of \$300,350.64

Carried

- b) Lindsay Mills, Planner, re: Application for Road Closure, Part of Lot 24, Concession VI and VII, Loughborough District- Johnston Point

See By-law 2016-28

- c) Mark Segsworth, Public Works Manager, re: Tender No. PW-2016-14 New Tires and Repairs

Resolution No. 2016-12-13
Moved by Councillor Schjerning
Seconded by Councillor McDougall

THAT Council approves the bid of Black Dog Tire for the supply and service of the Township's tire and repair needs.

Carried

- d) Mark Segsworth, Public Works Manager, re: RFP # PW-P02-2016-Supply of Diesel Fuel and Gasoline

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Resolution No. 2016-12-14
Moved by Councillor McDougall
Seconded by Councillor Schjerning

THAT Council approves the bid of Rosen Energy Group for the supply and delivery of the Township's Diesel Fuel and Gasoline for a period of five years.

Carried

- e) Mark Segsworth, Public Works Manager, re; Road and Lane Standards

Resolution No. 2016-12-15
Moved by Councillor Schjerning
Seconded by Councillor McDougall

THAT Council adopt the Roads and Lane Standard Cross-Section Policy dated March 17, 2016.

Carried

- f) Wayne Orr, Chief Administrative Officer, re: Chief Building Official

Resolution No. 2016-12-16
Moved by Councillor McDougall
Seconded by Councillor Schjerning

THAT Council direct staff to proceed with the recruitment of a Chief Building Official.

Carried

9. Committee Meeting Minutes

- a) Portland District & Area Heritage Society - General Meeting held March 24, 2016
- b) Portland District Recreation Meeting held March 29, 2016
- c) South Frontenac Recreation Meeting held March 21, 2016
- d) Verona and District Health Services Committee Meeting of March 21, 2016

Resolution No. 2016-12-17
Moved by Councillor Schjerning
Seconded by Councillor McDougall

THAT Council receives for information the minutes of the following committee meetings:

- Portland District and Area Heritage Society meeting of March 24, 2016
- Portland District Recreation Committee meeting of March 29, 2016
- South Frontenac Recreation Committee meeting of March 21, 2016
- Verona and District Health Services Committee meeting of March 21, 2016

Carried

10. By-Laws

- a) By-law 2016-27 - Committee Appointment

Resolution No. 2016-12-18

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Moved by Councillor Roberts
Seconded by Councillor Barr

THAT the following by-laws be given first and second reading:

- By-law 2016-27
- By-law 2016-28

Carried

Resolution No. 2016-12-19
Moved by Councillor
Seconded by Councillor

THAT By-law 2016-27, being a by-law to amend By-law 2014-71, appointing Council members to various boards, committees and associations, be given third reading, signed and sealed.

Carried

b) By-law 2016-28 - Close Unopened Road Allowance

Resolution No. 2016-12-20
Moved by Councillor Roberts
Seconded by Councillor Barr

THAT By-law 2016-28, being a by-law to stop up, close and sell a portion of an unopened road allowance between Concession VI and VIII, Part Lot 24, Loughborough District, be given third reading signed and sealed.

Carried

11. Reports for Information - n/a

12. Information Items

- a) Around the Rideau Newsletter
- b) Robert Charest, Trail Committee Member Report - April 2016
- c) John Johnston, Broker, Manager, Bowes & Cocks Ltd, re: Road 38 Intersections in Harrowsmith
- d) Douglas Farquhar, re: Collins Lake Proposed Subdivision
- e) Kathryn & Norman Dobney, re: Collins Lake Proposal
- f) Nick and Christine Adams, re: Collins Lake Subdivision Proposal
- g) Kasia Staszak, re: Collins Lake Proposed Subdivision
- h) Rebecca Creasy-Buchner, re: Collins Lake Proposed Subdivision
- i) Ted & Elizabeth Lang, re: Collins Lake Proposed Subdivision
- j) Walt Sepic, re: Collins Lake Proposed Subdivision
- k) Karyn McLean, re: Collins Lake Proposed Subdivision
- l) John & Martina Wright, re: Collins Lake Proposed Subdivision
- m) Jack Staszak, re: Collins Lake Proposed Subdivision

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- n) Bruce Pritchard, re: Collins Lake Proposed Subdivision
- o) Micki Mulima, Sharon Titley and family, re: Collins Lake Proposed Subdivision
- p) Councillor Sutherland, re: Collins Lake Proposed Subdivision
- q) Gerry & Bonnie Henderson, Herman & Mady Schafer, re: Collins Lake Subdivision Proposal

13. Notice of Motions

- a) Deputy Mayor Sutherland served notice of motion regarding the procedural by-law and the opportunity for Council to ask deputants questions of clarification.

14. Announcements

- a) Councillor Sleeth advised Council of an offer to donate land to the township.

It was agreed that a meeting with the property owner to view the parcel should be arranged.

Wayne Orr agreed to consult with the Treasurer on how to evaluate the land and the potential for a donation tax receipt.

15. Question of Clarity (from the public on outcome of agenda items) - n/a

16. Closed Session - n/a

17. Confirmatory By-law

- a) By-law 2016-29

Resolution No. 2016-12-21
Moved by Councillor Barr
Seconded by Councillor Roberts

THAT By-law 2016-29, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given first and second reading this 19 day of April 2016.

Carried

Resolution No. 2016-12-22
Moved by Councillor Roberts
Seconded by Councillor Barr

THAT By-law 2016-29, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given third reading, signed and sealed this 19 day of April 2016.

Carried

18. Adjournment

- a) Resolution

Resolution No. 2016-12-23
Moved by Councillor Barr
Seconded by Councillor Roberts

THAT the Council meeting of April 19, 2016 be adjourned at 9:10 p.m.

Carried

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Ron Vandewal, Mayor

Wayne Orr, Chief Administrative Officer

Minutes of Committee of the Whole
April 26, 2016

Time: 7:00 pm

Location: Council Chambers

Meeting # 13

Present: Mayor Ron Vandewal, Pat Barr, John McDougall, Alan Revill, Norm Roberts, Mark Schjerner, Ron Sleeth, Ross Sutherland

Staff: Lindsay Mills, Planner/Deputy Clerk, Mark Segsworth, Public Works Manager, Jamie Brash, Area Supervisor, Angela Maddocks, Executive Assistant

1. Call to Order
 - a) Mayor Vandewal called the meeting to order at 7:00 pm.
2. Declaration of pecuniary interest and the general nature thereof - n/a
3. Scheduled Closed Session - n/a
4. ***Recess **** - n/a
5. Delegations
 - a) David Bucholtz, Cambium Inc, re: Waste Disposal Site Update

David Bucholtz, Cambian Inc, presented the annual update on the township waste disposal sites included ground water flows, remaining volumes and life expectancy of each site and the frequency of sampling for each site.

- b) Lindsay Mills, Planner, re: Proposed Zoning By-law Changes

Mr. Mills referred to his report and outlined the rationale behind the proposed changes to Section 5.10.2 and 5.11. He reviewed the interpretation of 5.10.2 by the Planning and Building Departments and that the township's position has been that when the walls of the building located within the 30 metre setback are removed, the building is considered to be gone and it cannot be reconstructed at its present location without a minor variance and that this interpretation should be built into Section 5.10.2 so that the meaning is more clear. With respect to Section 5.11, Mr. Mills explained that this section is intended to permit any building within the 30 metre setback to be reconstructed if it is destroyed by fire or storm or if it is dilapidated to the point where the Township orders it to be removed for safety reasons. This section is meant to permit property owners to rebuild after destruction that is beyond their control. This is an item of controversy because some property-owners argue that they should be allowed to reconstruct because their structure has deteriorated to the point where it is unsafe and unusable. However, this state of disrepair is often the result of neglect where the building has been allowed to deteriorate. While the proposal is to remove Section 5.11 completely and deal with each proposed reconstruction through the minor variance process. Mr. Mills proposed that Council might consider changing the wording to simply say that when a building or structure is damaged or destroyed due to forces "beyond the owner's control" then it may be rebuilt or to leave Section 5.11 the way it is. Mr. Mills referenced the legal opinion and noted that there is confusion with the interpretation of legal-non-conforming structure and legal non-complying uses.

Councillor Sleeth felt that if an act of God happens, there should not be any need for Committee of Adjustment approval and nothing more than a building permit should be required.

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Councillor Revill spoke to this experience as the CBO, and noted that there is no change to Section 5.10.2, this continues the approach that has always been taken and clarifies the wall structure clause. With respect to Section 5.11, the current by-law allows rebuilding if the damage is beyond the control of the owner and is unsafe etc. He stated that climate change affects/creates wind damage, fire etc. He conducted research on accessing insurance funds for total loss claims and insurance policies may not be granted if the setback is changed. He stated that true neglect of property is not the same, rebuilding is allowed but not on the same footprint. The township can't meet everyone's needs under every circumstance.

Councillor Schjerning supported not adding layers of bureaucracy if the loss is due to circumstances outside the owners control, rebuilding on the existing footprint or smaller should be permitted however outside of those parameters, then a variance would be required. He noted that clarification of the number of walls needs to be specified with regard to Section 5.10.2.

Deputy Mayor Sutherland supported Councillor Revill's position.

c) Jeff Peck, re: Proposed Zoning By-law Changes

Mr. Peck applauded Lindsay Mills and Council for the opportunity to share views on Sections 5.10.2 and 5.11 of the Zoning By-law recognizing that everybody wants the same thing which is to protect our lakes. While he is a member of the Sydenham Lake Association and a military lawyer he confirmed he is only speaking for himself. He appreciated the opportunities he has had in the past few weeks to discuss with the planner and Council members his concerns. He originally had misconceptions about the proposal and the 50% of load bearing walls still puts the township at risk he is not opposed to. He was concerned about the notification of the proposed amendment as there are 1500 non-complying structures in South Frontenac and the landowners should be part of the decision making process.

d) Larry Arpaia, President, GBCLA, re: Housekeeping Changes to the 30 metre setback.

Mr. Arpaia spoke to his presentation included in the agenda package which outlines concerns about the proposed housekeeping amendments to the Comprehensive Zoning By-law.

e) Graeme Watson, re: Proposed Zoning By-law Changes

Mr. Watson spoke to his submission included in the agenda package that outlined his concerns with respect to the process of giving notice, legal aspects of Council's decision, costs to the property owner and the intent of the amendment and sought clarity of the amendments. He felt the township would be expropriating land if these changes are approved.

f) Bev Mahon, re: Proposed Zoning By-law Changes

Bev Mahon felt this was not just a housekeeping amendment to the zoning by-law. She recognized that the aim is to protect the environment and lakes but is hoping for a compromise between environmental concerns and property owner rights. She provided a history of the property she owns with her sister on Partridge Island on Bob's Lake which has been owned by her family for 104 years. She has a huge emotional attachment to the property and the enjoyment of the property is now extended to the fifth generation. The property

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is less than on acre and it would be impossible to rebuild anywhere on the island and achieve the 30 metre setback, it is not possible in any direction. Each spring her family is faced with the concern of damage due to nature or vandalism. She is concerned with the suggestion in Section 5.10.2 that all buildings will be required to be setback 30 metres and that Committee of adjustment approval would be required in the event of extreme damage. She felt Section 5.11 and the right to rebuild muddies the water. She acknowledged that the current structure is substandard and that she hopes that future generations of her family can continue to enjoy the island property.

- g) Donald Vogan, re: Proposed Zoning By-law Changes

Mr. Vogan was not in attendance.

- h) Don Stricelj, re: Proposed Zoning By-law Changes

Mr. Stricelj spoke to his concerns that were included as part of the agenda package. He felt the changes are not minor in nature and an infringement on property rights and that changes will have a negative impact on property value. Other comments included the process for notification, other areas that impact the quality of water and the environment, the application process for Committee of Adjustment decisions and that the proposed changes does not represent what residents want and does nothing to protect lakes.

- i) Timothy Ross, re: Proposed Zoning By-law Changes

Mr. Ross spoke to his presentation that was included in the agenda package. He referred to an Ottawa based legal issue that attempted to bring non-conforming uses into conformity with the "push them back" idea. He commented that the OMB stated you can't do that and provided his interpretation of Mr. Fleming's legal opinion. He circulated copies of the Ontario Planning Journal that referenced an article about the aftermath of the Ottawa vs TDL group and reiterated that municipalities can't push property owners into conformity, this sets a precedent. He felt there should be a distinction between renovating and rebuilding. His opinion was non-conforming uses only lose their rights when the property is abandoned.

- j) Carol Sparling, re: Proposed Zoning By-law Changes

Ms. Sparling spoke to her correspondence that was included in the agenda package. Her concerns included the number of property owners affected by the proposed changes, the elimination of "grandfathered rights", notification of the proposed amendments and that many seasonal and permanent property owners not being notified and having an opportunity for input. She felt that clear definitions for "reconstruction" and "renovation" are necessary.

- k) Todd Colbourne, re: Proposed Zoning By-law Changes

Mr. Colbourne spoke to his letter submitted as part of the agenda package. He pointed out that the case law referenced is only an "opinion". He referenced Section 34 (9)(a) of the Planning Act and noted that the municipality seems to be trying to subvert a simple rule of law that a lower level of government cannot pass a law that overrides or alters a law by a higher level of government; OMB case law has held that municipalities may not restrict or eliminate a property owner's non-conforming or non-complying right behind the narrow constraints permitted by the Planning Act.

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6. Reports Requiring Action

- a) Lindsay Mills, Planner, re; Closing of Road Allowance in Part of Lot 10, Concessions XII and XIII, Loughborough District

Council was supportive of the closure but requested staff to report back on options for fees as some of the land is within 300 metres of the water. It was recognized that the existing policy does not address fees for non-profit organizations.

7. Reports for Information - n/a

8. Rise & Report

- a) Cataraqui Region Conservation Authority

Deputy Mayor Sutherland thanked the Public Works Department for fixing the trail.

There is a follow-up meeting next week with Leeds and Thousand Islands on fee structure.

- b) Quinte Region Conservation Authority

Councillor Roberts has not received anything from the authority since his appointment.

- c) Rideau Valley Conservation Authority

Councillor Barr reported their meeting is next Thursday night. The authority is celebrating their 50th anniversary with some special events.

- d) Portland Heritage

Nothing to report.

9. Information Items

- a) Premier Kathleen Wynne, re: response to letter regarding Solar Energy Projects
- b) Laurie Scott, MPP Haliburton-Kawartha Lakes-Brock, re: Human Trafficking
- c) Tara Mieske, Clerk/Planner Manager, Township of North Frontenac, re: IESO Review of Request for Proposal for the Award of Renewable Energy Contracts
- d) Kevin Flynn, Minister of Labour, re: Bill 163 Supporting Ontario's First Responder's Act, 2016
- e) Jamie Curragh, re: Proposed Zoning By-law Changes
- f) Edwin P. Wilson, re: Proposed Zoning By-law Changes

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- g) Ed Wilson Jr, re: Proposed Zoning By-law Changes
- h) Alan & Mary Pearson, re: Proposed Zoning By-law Changes
- i) Tiffany Langille, re: Proposed Zoning By-law Changes
- j) Norm & Nancy Hart, re: Proposed Zoning By-law Changes
- k) Ed Koster & Joanne Irvine, re: Proposed Zoning By-law Changes
- l) Mary Smeaton, re: Proposed Zoning By-law Changes
- m) Jessie Cronister, re: Proposed Zoning By-law changes
- n) Trevor Owen, re: Proposed Zoning By-law Changes
- o) Austin & Frances Young, re: Proposed Zoning By-law Changes
- p) Andrew Robb, re: Proposed Zoning By-law Changes
- q) Susan O'Brien Mactaggart, re: Proposed Zoning By-law Changes
- r) Stan and Donna Brown, re: Proposed Zoning By-law Changes
- s) Gary Kielo, re: Proposed Zoning By-law Changes
- t) Barry Black, re: Proposed Zoning By-law Changes
- u) Mac Prescott, re: Proposed Zoning By-law Changes
- v) Lisa & Andrew Parker, re: Proposed Zoning By-law Changes
- w) Norm Mole, re: Proposed Zoning By-law Changes
- x) John Seidenspinner, re: Proposed Zoning By-law Changes
- y) Carol Whyman, re: Proposed Zoning By-law Changes
- z) Mark Cooke, re: Proposed Zoning By-law Changes
- aa) Tim Edge, re: Proposed Zoning By-law Changes
- ab) R. Bruce Pritchard, re: Collins Lake Subdivision Proposal
- ac) Peggy Boucher, re: Proposed Zoning By-law Changes

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- ad) Troy Buchanan, re: Proposed Zoning By-law Changes

- ae) Lyle Turner, re: Proposed Zoning By-law Changes

- 10. Notice of Motions
 - a) Deputy Mayor Sutherland served notice of motion to allow for questions of deputants.

 - b) Mayor Vandewal requested the request from the Township of North Frontenac be brought forward for consideration.

- 11. Announcements
 - a) Mayor Vandewal provided an update on Councillor Robinson who will soon be discharged from the hospital and is doing quite well.

 - b) Councillor Sleeth thanked those Council members who joined the April 23 tour of agricultural businesses and local agriculture.

- 12. Question of Clarity (from the public on outcome of agenda items)
- 13. Closed Session (if requested) - n/a
- 14. Adjournment
 - a) The meeting was adjourned at 9:45 pm.

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Time: 7:00 PM

Location: Council Chambers

Meeting # 14

Present: Mayor Ron Vandewal, Pat Barr, John McDougall, Alan Revill, Norm Roberts, Mark Schjerning, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Lindsay Mills, Planner, Mark Segsworth, Public Works Manager, Angela Maddocks, Executive Assistant.

1. Call to Order

a) Resolution

Resolution No. 2016-14-1
Moved by Councillor Sleeth
Seconded by Councillor Revill

THAT the Council meeting of May 3, 2016 be called to order at 7:00 p.m.

Carried

2. Declaration of pecuniary interest and the general nature thereof

a) Mayor Vandewal declared a pecuniary interest with respect to page 16 of the Accounts Payable and Payroll Listing.

3. Scheduled Closed Session -n/a

4. ***Recess*** - n/a

5. Public Meeting

a) Resolution

Resolution No. 2016-14-2
Moved by Councillor Sleeth
Seconded by Councillor Revill

THAT a public meeting be held to discuss planning matters related to:

- Request for Road Closure between Lots 6 & 7, Concession XII, Storrington District

Carried

b) Request for Road Closure between Lots 6 & 7, Concession XII, Storrington - Ulrich

Resolution No. 2016-14-3
Moved by Councillor Sleeth
Seconded by Councillor Revill

THAT an opportunity having been provided, the public meeting be closed.

Carried

c) Lindsay Mills reviewed his report with regard to the request for road closure between lots 6 & 7, Concession XII, Storrington District. He noted that the addition of the road allowance would make the owner's land more usable and valuable. A small cabin is located at least partially on the township owned road allowance. He reviewed the Council policy to not close road allowances that lead to any lake, however this road allowance covers very challenging and

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steep topography with a drainage ditch aligned partially through it. The draft survey completed by the applicant indicated that the road allowance continues through the subject land taking in the waterfront area of the abutting private land to the south. The abutting property owner would like to buy a portion of the road allowance. Mr. Mills recommended that the road allowance be closed and sold to the abutting property owners and that a revised survey that includes the road allowance extending to the south be provided.

Councillor Sleeth asked if one public meeting was sufficient and is the proper process being followed.

Mr. Mills stated that there is no significant change and the notice was general enough to include this area as well.

Councillor McDougall was concerned with precedent as this road allowance does lead to water.

Councillor Revill commented that in practical terms, how do we know there is a road allowance there. He felt the township should do something with the road allowance if they are going to keep it, otherwise he was supportive of closing it.

Mayor Vandewal stated that the township has closed road allowances leading to water more times than we think and that based on the topography and a rough terrain, he was supportive of the closing. With respect to the abutting property owner only recently showing interest in the road allowance, he felt the township has still gone through the proper process.

Lindsay Mills stated that the abutting property owner learned of the request for closing the road allowance through the required advertising process.

Deputy Mayor Sutherland felt that separate advertising should be done when there is interest from other parties.

Wilma Kenny questioned the possibility of there being two more properties to the south that would also abut the road allowance.

Mr. Mills indicated that the survey would determine other properties.

Mayor Vandewal asked if the whole road allowance is being sold and could a condition be included that requires the abutting property owner to pay the same amount for a portion of the road allowance.

Mr. Peter Radley, lawyer and agent for the applicant noted the patience of his client in this process and suggested that selling the rest of the road allowance is a separate issue. His client has already invested time in having the survey done and the same investment should be made by other interested property owners. The closing of this particular road allowance does not impede access to the water as there is a boat ramp nearby and existing parking.

6. Approval of Minutes

a) Minutes of the April 12, 2016 Committee of the Whole meeting

Resolution No. 2016-14-4
Moved by Councillor Sleeth
Seconded by Councillor Revill

THAT Council approves the minutes of the April 12, 2016 Committee of the Whole meeting.

Carried

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7. Business Arising from the Minutes

a) Wayne Orr, Chief Administrative Officer, re: Supporting Local Business

Resolution No. 2016-14-5
Moved by Deputy Mayor Sutherland
Seconded by Councillor Revill

THAT Council adopt the recommendations of the Corporate Services Committee and NOT support the motion on supporting local businesses, tabled on April 5, 2016;

AND THAT staff be instructed to hold an annual educational session on the Township's procurement process for local businesses:

AND THAT staff explore and cost out changes to the Township's website to include a procurement newsfeed where vendors could subscribe for alerts on upcoming opportunities.

Carried

b) Wayne Orr, Chief Administrative Officer, re: Notice of Motion, Questions of Deputants

Resolution No. 2016-14-6
Moved by Deputy Mayor Sutherland
Seconded by Councillor Revill

WHEREAS one of the purposes of delegations, including delegations to public meetings under the Planning Act, is to inform Council of the public's opinions prior to Council making a decision, and

WHEREAS presentations often raise questions that need some explanation to make the delegates intention clear, and

WHEREAS many community members who present have significant local knowledge and other expertise that may be able to provide added information to Council,

THEREFORE be it resolved that following a delegation Council members shall be limited to asking questions of clarification or additional relevant information, and may not express opinions or enter into debate or discussion.

Defeated

c) Lindsay Mills, Planner, re: Closing of Road Allowance, Part Lot 10, Concessions XII and XIII, Loughborough - Scouts Canada

Resolution No. 2016-14-7
Moved by Councillor Revill
Seconded by Deputy Mayor Sutherland

THAT Council receive the Planning Report dated April 28, 2016 and consider the closing and transferring ownership of a portion of unopened road allowance based on the fee of \$0.21 per square foot.

Carried

d) Annual Reports for Waste Disposal Sites

Resolution No. 2016-14-8
Moved by Councillor Revill
Seconded by Deputy Mayor Sutherland

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THAT Council authorize Cambian Inc to submit annual reports for Loughborough, Portland and Bedford Waste Disposal Sites to the Ministry of the Environment as required by the sites Certificate of Approval.

Carried

- e) Angela Maddocks, Executive Assistant re: Notice of Motion - IESO Review of RFP for Renewable Energy Contracts.

Resolution No. 2016-14-9
Moved by Councillor McDougall
Seconded by Councillor Schjerning

THAT Council support the resolution endorsed by the Township of North Frontenac regarding the review of the Request for Proposal process for the award of Renewable Energy Contracts.

Defeated

8. Reports Requiring Action

- a) Accounts Payable and Payroll Listing

Resolution No. 2016-14-10
Moved by Councillor McDougall
Seconded by Councillor Schjerning

THAT Council receive for information the Accounts Payable and Payroll Listing dated May 3, 2016 in the amount of \$798,483.99.

Carried

- b) Mark Segsworth, Public Works Manager, re: Property Acquisition from the County of Frontenac

Resolution No. 2016-14-11
Moved by Councillor Schjerning
Seconded by Councillor McDougall

THAT Council enter into negotiations with the County of Frontenac for the acquisition of the property between Colebrook Road and Wilton Road for the purpose of undertaking intersection improvements in the Hamlet of Harrowsmith.

Carried

- c) Mark Segsworth, Public Works Manager, re: Spring Roads Assessment

Resolution No. 2016-14-12
Moved by Councillor Schjerning
Seconded by Councillor McDougall

THAT Council approve an amount of up to \$25,000.00 for pulverizing various sections of Township roads that cannot be effectively patched any longer, to be financed from the Working Fund Reserve.

Carried

- d) Rick Chesebrough, Fire Chief, re: Fire Coordinator Appointment

Resolution No. 2016-14-13
Moved by Councillor Barr
Seconded by Councillor Roberts

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THAT Council endorse the appointment of Rick Chesebrough as Fire Coordinator for KFL&A.

Carried

9. Committee Meeting Minutes
 - a) Loughborough District Recreation - Canada Day Meeting held April 13, 2016
 - b) Loughborough District Recreation Committee Meeting held February 22, 2016
 - c) South Frontenac Rides Meeting held March 21, 2016
 - d) Public Services Committee Meeting held March 17, 2016
 - e) Corporate Services Committee Meeting held March 18, 2016

Resolution No. 2016-14-14

Moved by Councillor Roberts

Seconded by Councillor Barr

THAT Council receives for information the minutes of the following committee meetings:

- Loughborough Canada Day meeting held April 15, 2016
- Loughborough Recreation meeting held February 22, 2016
- South Frontenac Rides meeting held March 21 2016
- Public Services Committee meeting held March 17, 2016
- Corporate Services Committee meeting held March 18, 2016

Carried

10. By-Laws - n/a
11. Reports for Information
 - a) Mark Segsworth, Public Works Manager, re: Styrofoam Recycling
 - b) Invitation to Council-Long Service Luncheon & Awards Presentation
12. Information Items
 - a) South Frontenac letter in support of LCBO/Beer Store in Inverary.
 - b) South Frontenac Letter, re: Request for resolution endorsement regarding large renewable initiatives
 - c) Doug Good, Chair, Cataraqui Trail Management Board, re: Appreciation - Emergency Repair of Trail
 - d) Sue Shikaze, Chair, Share the Road Cycling Coalition, re: 2016 Wheels of Change Award
 - e) Jean Guy & Anne Marie Leger, re: Proposed Zoning By-law Changes
 - f) Petition from residents, re; Proposed Zoning By-law Changes
 - g) Don Avant, re: Proposed Zoning By-law Changes
 - h) Robert Gillett, re: Proposed Zoning By-law Changes
 - i) Joanne Stricker, re: Proposed Zoning By-law Changes

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- j) Tim Ross, re: April 26 reference - Ontario Planning Journal
- k) Christine Ludorf, re: Proposed Zoning By-law Changes
- l) Sharon Freeman, re: Comments from April 19 - Shield Shores
- 13. Notice of Motions
- a) Decision on Housekeeping Amendments (with the consent of Council)

Resolution No. 2016-14-15
Moved by Councillor Roberts
Seconded by Councillor Schjerner

THAT no decision be made on the zoning by-law until June 7, 2016.

Carried

- 14. Announcements
- 15. Question of Clarity (from the public on outcome of agenda items)
- 16. Closed Session (if requested)
- 17. Confirmatory By-law
- a) By-law 2016-30

Resolution No. 2016-14-16
Moved by Councillor Barr
Seconded by Councillor Roberts

THAT By-law 2016-30, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given first and second reading this 3 day of May, 2016.

Carried

Resolution No. 2016-14-17
Moved by Councillor Roberts
Seconded by Councillor Barr

THAT By-law 2016-30, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac be given third reading, signed and sealed this 3 day of May, 2016.

Carried

- 18. Adjournment
- a) Resolution

Resolution No. 2016-14-18
Moved by Councillor Barr
Seconded by Councillor Roberts

THAT the Council meeting of May 3, 2016 be adjourned at 8:25 p.m.

Carried

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Ron Vandewal, Mayor

Wayne Orr, Chief Administrative Officer

Minutes of Committee of the Whole
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Time: 9:00 am

Location: Community Room - Sydenham Library

Meeting # 15

Present: Mayor Ron Vandewal, Pat Barr, John McDougall, Alan Revill, Norm Roberts, Mark Schjerner, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Tim Laprade, Arena/Recreation Supervisor, Lindsay Mills, Planner, Louise Fragnito, Treasurer, Rick Chesebrough, Fire Chief, Mark Segsworth, Public Works Manager, Angela Maddocks, Executive Assistant

1. Call to Order
 - a) The Mayor called the meeting to order at 9:00 am and welcomed a member of the public in attendance.
2. Declaration of pecuniary interest and the general nature thereof - n/a
3. Focused Group Discussion
 - a) Confirmation from Council of Priorities Identified in the Strategic Plan

Council was asked if the items identified in the Strategic Plan remain priorities. Comments included the following:

Councillor Revill - indicated that it is not fully fleshed out and questioned what is the combined vision for economic development?

Councillor McDougall - okay with the items however an implementation plan has not been done, we have been diverted from our Strategic Plan by other issues. Should we focus on specific items or deal with one at a time?

Councillor Sleeth indicated that we have been silent on economic development. We need to plan jointly with the county

Mayor Vandewal felt that the role of the county needs to be dealt with

Mark Segsworth questioned what reasonable growth was, as it means different things to different people.

Deputy Mayor Sutherland felt it was still relatively good, it still works but now we need to do the "work" of the strategic plan

Mayor Vandewal felt there were current road blocks in the development process and questions if it is any better elsewhere.

Councillor Revill felt there was not enough clarity with the plan and that it was premature to run with it

Councillor Sleeth felt there was merit in meeting like this every 6 months to work together. We only come together in a crisis.

Rick Chesebrough -not clear on the expectations of Council; what are the priorities. We need to identify what has been accomplished. Staff aren't connected to the plan.

Louise Fragnito - we have a reactive approach instead of a planning approach, we're not looking out beyond the day to day.

Councillor Roberts - we are going around in circles with strategic planning, we need to narrow the focus and get it done.

Lindsay Mills - with increased customer service and community engagement there needs to be more staff time

Mark Segsworth - strategic plan needs to be intertwined with day to day operations, in front of us. He questioned if we are doing things that are contradictory to the plan. How are we measuring progress. It is hard to argue against the plan

Mayor Vandewal - the Planning Advisory Committee at the County level is

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going to happen - is it time to let go of subdivisions, we've slowed the process down

Deputy Mayor Sutherland - the township isn't clear on how we want to develop, there is a shift in what we want. There is a changing culture, we have access to information and expertise. People expect more. We need to change and adopt.

Councillor Revill - If we have to become a commenting agency, Councillor's role is still going to be the same. Need a relationship between Council and the County

Councillor McDougall - everyone is so busy day to day with no time to focus on the long term. Our best successes are when issues are directed to Committees. We often give no direction. We get too involved. We would be nowhere without our staff.

Louise Fragnito - we need to map out an implementation plan

Councillor Roberts - that is what we need to do

Councillor Barr - we need to work with the County, to be at the table, otherwise why would they bother

Wayne Orr - there is culture of County bashing that is ingrained. We have to move past this.

Mark Segsworth - there needs to be clarity in roles

Councillor Revill - What is the forum to deal with the County

Deputy Mayor Sutherland - Delegation of subdivisions to us, but we would need to question if we are paying twice. If so we should have County Planning Staff on site.

Councillor McDougall - Economic development is not part of our Agenda. With Planning need to recognize that Politics is local.

Lindsay Mills - Bill 73 changes are complex

Councillor Schjerner - is there any desire to take on subdivisions. It can be delegated as in Lennox and Addington.

Councillor Roberts recommended the formation of a committee, with Councillors, Staff and Community to look at Economic Development and Planning and to report back in 6 months.

b) Confirmation of Challenges Identified in Organizational Review

Strategic Plan

It is important to note that this was an organizational review and not an operational review. The purpose of reviewing the challenges is to validate them

The general consensus was that all these are valid issues that need to be addressed.

Councillor Revill felt items 1 and 4 are a "disconnect".

Mark Segsworth asked how these challenges were identified. He felt that lots of the challenges were operational and not organizational.

Wayne Orr referenced the "tools" used by the consultants to assist in the review. The strategic plan, organizational chart, the township website etc. were supplied to the consultant for their consideration plus the input from the interview process.

Mayor Vandewal stated that his number one focus is residential development, the rest will be a spin off from that.

Lindsay Mills confirmed that he does not evaluate the strategic plan daily but agrees with adding to staff reports how the strategic plan is addressed as it

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relates to specific matters.

Council

Deputy Mayor Sutherland noted that a key point of Council is access for public input. He felt the system works well as is.

Councillor Sleeth felt there may be one too many meetings per month

Councillor McDougall noted the provision in the procedural by-law to cancel meetings if there are not enough items on the agenda and felt it should be left to the CAO based on agenda items.

Councillor Schjerning stated that he agrees with all points, however we won't know if it works until we try. There could be quicker recommendations from committees

Councillor Revill felt there are areas to be streamlined.

Councillor Barr supported a change in the committee structure

Mayor Vandewal questioned if it would increase demands.

Deputy Mayor Sutherland felt that COW was not efficient

Councillor Roberts was not supportive of extending meetings as he felt it was unfair to staff and should be left as is.

Mark Segsworth felt that every Tuesday was not too frequent, sees it as part of his job.

Lindsay Mills supported two Committee of the Whole meetings and one Council meeting per month.

Wayne Orr questioned whether Council is ready to put their trust in other Council members on committees, noting that formalizing the committees would increase workload for reports etc.

Councillor Revill felt it is difficult to achieve good discussions with developers. Staff reports could include greater options and a compromise in the number of meetings may allow staff to have more time to focus on reports.

Mayor Vandewal stated that everyone knew as a candidate what was involved in becoming a Council member and the meeting commitments.

Angela Maddocks indicated that taking away from one end and adding to the other doesn't make a difference.

Organizationally

Discussions on the "working manager" and what that means took place.

Mark Segsworth felt that a working manager was part of connecting with the public, looking forward and building relationships.

Sherry Corneil stated that she struggles as the HR person with the impact of the strategic process. She felt the CAO has a lot on his plate with the responsibility for the organization.

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Councillor Revill referred to his working experience and asked how much time is needed for strategic planning within a department.

Wayne Orr stated that the present Council has established higher expectations than in the past and there is not the staffing resources to get things done.

Mark Segsworth was frustrated with the fact that South Frontenac hasn't been successful with getting grants. He felt that the lack of a financial need was the cause and it had nothing to do with the Asset Management Plan.

Louise Fragnito felt the asset management plan is a good and valuable tool that needs work on a continual basis.

Deputy Mayor Sutherland suggested using Council more, complaints could go through the local politician and writing grant proposals as examples.

Councillor McDougall disagreed with this and felt Council's position should be the exact opposite. It is not Council's role to get involved and it would be cutting staff off at the knees to get involved.

Mark Segsworth referred to the concerns about customer service and felt residents are getting answers just not the ones they want to hear.

Staffing

Councillor Barr recognized that some departments are understaffed and suggested delegating responsibilities to others within the department.

Wayne Orr pointed out that many departments are too small or have no one to delegate to and that at times things are delegated up.

Sherry Corneil referred to the County Shared Services model and asked if there is an expectation for more shared services. The CAO's, Public Works Managers and Treasurers groups are all looking at efficiencies.

Communications

Tim Laprade asked if we are talking about public engagement. There are other avenues besides website, advertising etc. He felt this was not clearly resourced however there is not justification for a full time position. He suggested this could be centralized and include procurement and funding applications.

Councillor Schjerning cautioned the use of social media, we are not at the point for Facebook and Twitter with only 118 subscribers for the news and public notices on the website. He felt the township is not there yet for full time communications position.

Deputy Mayor Sutherland suggested the use of press releases to the public.

The public expect to have messages pushed to them rather than having to seek them out.

Economic Development

The consensus was that we do not do a good job at promoting the township. We need to ask more of the County.

Mark Segsworth commented that we are not an island but part of a bigger region. We should promote the larger area i.e. Rideau Canal and try and bring

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people to the region not just South Frontenac.

Councillor McDougall noted the EOWC initiative for broadband growth and the success of that project. He noted the "branding" initiative that North Frontenac is working on.

Councillor Barr spoke to the recent bus tour of agricultural related businesses. She felt the township could do more to help out farmers. She felt economic development needs clarification noting there are no little corner stores in some of the hamlets any more.

Administration

Wayne Orr noted that staff are ultimately responsible for managing and responding to Council expectations.

A breakdown on the role of the CAO and the Clerk as separate positions would be helpful to Council to understand the responsibilities.

Councillor McDougall spoke to the Clerk's role at the County and the additional projects that have been taken on. He felt there is merit in looking at splitting this role. He recognized that job descriptions are a staff function.

It was recognized that the role of the Clerk would evolve into other opportunities to incorporate and manage Council functions.

Building and Planning

Discussion took place with respect to various issues that are believed to be stumbling blocks. While historically Building Inspectors have interpreted the zoning by-law, this is currently being questioned. There are some operational and policy issues that need to be looked at.

Lindsay Mills indicated that there was no relationship issues with him and the County or the former CBO.

Mayor Vandewal felt there is a need for clarification of roles and that there should not be a division of responsibilities for inspectors. He referenced his own experience with constructing a new home and felt there needs to be an easier process in place. He noted a recent inquiry about storage units on a commercial property but the development charges would have been \$14,000 and this was a deterrent for moving forward.

Lindsay Mills suggested identifying employment areas and rezoning as a great idea to stimulate the economy and development.

Fire

Rick Chesebrough felt that generally speaking the organizational review was satisfactory, they were not asked to look at efficiencies. He noted that only his input was included and not those of the volunteer firefighters. He disagreed with police and fire at 22% and that this was not a true reflection as he felt police should be separated. He spoke to the difficulty province wide with retention, this is not just a problem for Bedford District. He spoke to inspections and other areas of concerns that are required to be done by the Fire Department. Inspections of chip wagons, home inspections for the CAS and complaints about burning are examples. He noted that you can only rely on volunteers to a certain extent and there is no succession planning in place for any department. He noted that emergency management needs more attention.

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There was general discussion about the training requirements and legislative compliance. Rick confirmed that standards were being met. Council requested a breakdown on the Fire Chief's day to day functions and what items consume most of his time. A job description of the Fire Prevention Officer position was requested as well.

Council also questioned the amount of time that will be involved in the Chief's recent appointment as Deputy Fire Coordinator.

Public Works

Mark Segsworth spoke to the organizational review and the comparators used. He noted that South Frontenac has a different mix of outsourcing and in house and that we have utilized the old MTO cost accounting. He stated that no two areas can be compared as there are slight nuances to each comparison. South Frontenac has a single tier road system that is not comparable with other townships. With respect to strategic planning, he felt it is not good to separate this from day to day planning. He felt there is lots of planning laid out with the multi year construction plan and the Public Works Department has exhibited thinking beyond today.

It was recognized that South Frontenac has a high standard for roads and it was questioned if the spending is optimal.

Mayor Vandewal noted the struggle with being over budget and that we always find the money. He questioned if there is money there that we don't know about.

Councillor Sleeth stated that South Frontenac may have to move to the debenture system in a few years noting that we will still not be financing to meet the current plans.

Deputy Mayor Sutherland questioned if the overbuilding of roads is affecting increased speed limits.

Recreation

Tim Laprade questioned the Arena/Recreation Supervisor being moved under Public Services, noting it generally falls under community services. He noted that only one other comparator has the same set up as South Frontenac. He spoke to operational issues and ongoing challenges with respect to facility bookings and user fees.

Treasury

Louise Fragnito spoke to the need to establish the optimal mix of reserves and debt necessary to lever capital funding.

c) Identification of further challenges from Council and Managers

Tim Laprade felt we are falling short on grants and sponsorships, he questioned if this could be associated with a specific role. He also noted the need for long term capital planning.

Lindsay Mills noted that the following items remain challenging:

- civic addressing
- stricter MDS calculations coming forward
- by-law enforcement issues

Committee of the Whole
May 4, 2016

Louise Fragnito identified customer service, long term planning and benchmarks on reporting as a continual challenge.

Rick Chesebrough identified the mutual aid arrangements and radio communications as a challenge while recognizing that the CAO group is dealing with the radio issue.

Mark Segsworth identified increased development as a challenge, it is not going away. he suggested that we are the new Muskoka. He noted the significant changes in the past 28 years and that we need to look at issues in a broader scale and beyond our borders. Solid waste is undergoing significant changes.

Sherry Corneil raised the issue of succession planning, given the potential retirements and ages of our staff.

Wayne Orr commented that development doesn't end with Council approval, there is a ripple effect to each department that requires people and processes. He noted the enforcement of subdivision agreements as an existing challenge.

- d) Comment from managers on adequacy of current resources to address the priorities and challenges identified in a timely manner
- e) Are there other barriers beside resources to addressing the challenges?

Mark Segsworth felt there is confusion with who does what with respect to the role of the County.

Councillor Schjerning noted that a barrier would be the potential for physical space if other positions are added.

Deputy Mayor Sutherland felt one of the barriers is the Official Plan review and the resourcing of time to accomplish this.

Tim Laprade noted that resistance to change is a barrier. Any changes need to be sold on the basis of what benefits there are to the change.

Mayor Vandewal stated that trust is a barrier. We need to put more trust in our committees and trust the County to work on our behalf. South Frontenac will be duplicating services if we resist what the county is capable of doing.

Wayne Orr noted the reluctance of Council to be decisive as a barrier.

Rick Chesebrough spoke to the level of service and are we over providing service. Whose expectations are we living up to? How far do we want to go?

Mayor Vandewal commented that staff and Council need to recognize we are responsible for tough decisions.

Lindsay Mills also felt the lack of physical space for additional personnel would be a challenge.

- f) Did the Organizational Review address the challenges?

Not addressed

- g) What are the barriers to the proposed solution besides money?

Not addressed.

h) What other options are proposed and how do they meet the challenges?

Councillor Revill

- not supportive of an ED position but felt we could be relying on the County and CFDC for economic development
- No structural problem with building and planning but rather just deal with County to clarify things. No director needed
- felt there is merit in dividing the CAO/Clerk position.
- Cost and space are a concern
- evaluate over time
- could support fire with greater clarity on the role

Councillor Schjerning

- felt there was no need to implement all the positions.
- supported the CAO/Clerk being split into two positions and including communications functions
- supported a fire services position.

Councillor Roberts

- requested clarification of the CAO and Clerk roles and responsibilities.
- felt there is a public perception of being overstaffed
- unsure of the monetary implications.

Angela Maddocks

- development services needs resources, possibly at the administrative level

Councillor McDougall

- supports Councillor Roberts' suggestion of a committee and emphasized the importance of ensuring that South Frontenac doesn't pay for anyone else's share.
- supportive of splitting the CAO/Clerk role
- agreed to a fire services position provided there is clarification on the job description and roles.

Sherry Corneil

- cautioned the reporting relationships
- suggested splitting the CAO and Clerk role to start with.
- noted this would add another role to report to the CAO

Mark Segsworth

- not convinced of the challenges and recommendations.
- questioned whether they were a direct result of the interview process with the consultants or from the comparators used. He felt there is still work to be done internally with "who does what" noting that the GIS position from the County has not yet been utilized to the fullest.
- could see the need to split the CAO /Clerk
- felt all gaps had not been identified

Councillor Barr

- supported the splitting of the CAO/Clerk role
- suggested transitioning other positions over the next few years.
- upcoming retirements may allow for change in roles and responsibilities.
- new CBO needs to be customer service focused
- address the County and planning process

Committee of the Whole
May 4, 2016

Deputy Mayor Sutherland

- supportive of the CAO and Clerk role being separate but suggested a report on clarification of the roles be provided.
- suggested that external communications could be part of the Clerk role.
- With respect to planning he felt the township/county relationship needs to be resolved, but noted the end goal has not been defined
- agreed to the need for another position in fire services with clarification of the role.

Louise Fragnito

- the end result is appropriate over time
- supported the separating of the CAO/Clerk role to two positions including communications

Councillor Sleeth

- supports the committee that Councillor Roberts spoke of
- referred to the CBO recruitment and the importance of both technical and personable skills; we don't want to fill the role just to put a body there.
- sort out the county issues

Lindsay Mills

- the report acknowledges "bare bones" staffing and reflects efficiencies.
- the Planning Department needs administrative support.
- the proposed organizational chart is pretty standard in structure but felt South Frontenac is just not there yet.

Wayne Orr

- expressed disappointment that the biggest issue (Development Services) before Council has not been supported
- He appreciated the support for the CAO Clerk split, however he did not feel this was the biggest issue
- The driving factor appears to be money and he noted that with the County and Education tax rates, the overall tax increase is .65% overall, thus there are options available to finance new positions.

Mayor Vandewal

- he struggles with increases for upper management positions.
- if the issues with county planning is resolved then there will no longer be the same internal planning pressures.
- he has never seen any request for staffing from the Fire Department.
- the report generally shows the township is doing a good job, the structure is not top heavy and that he does not necessarily agree with the entire report.

Councillor Schjerning

- spoke to the financial component and the 2% increase option. He would support more positions if we looked at sustainability.

Deputy Mayor Sutherland

- we do not have a strategy on planning and we need to know where we are going.
- is there clear direction

There was general support for further meetings like this

The CAO was asked to compile the information from the day and report back to Council including recommendations and options on May 24.

Committee of the Whole
May 4, 2016

4. Adjournment
 - a) The meeting was adjourned at 3:10 p.m.



STAFF REPORT CLERKS DEPARTMENT

PREPARED FOR COUNCIL: May 10, 2016

AGENDA DATE: May 17, 2016

SUBJECT:

Notice of Motion – Changes to Procedural Bylaw

RECOMMENDATION:

THAT the Procedural Guidelines be amended to clarify that delegations that are required by SFT or have been requested by Council shall not be subject to the 10 minute presentation time limit; and,

THAT members of Council shall be able to ask questions related to the presentation.

BACKGROUND:

Council’s Procedural By-Law 2007-83 establishes the process for Notice of Motion as outlined below.

At the May 3, 2016 Council meeting, Councillor Schjerner served Notice of Motion to clarify that delegations appearing at the request of Council not be restricted to a 10 minute time limit.

A notice of motion requires a seconder at the next regular Council meeting. If seconded, the motion is debated and then voted upon.

If passed, procedural bylaw changes would be prepared and brought forward to a subsequent Council meeting.

Submitted/approved by:
Wayne Orr, CAO

Prepared by:
Wayne Orr, CAO



STAFF REPORT CLERKS DEPARTMENT

PREPARED FOR COUNCIL: **May 11, 2016**

AGENDA DATE: **May 17, 2016**

SUBJECT:

Notice of Motion – Development Activity at Johnston Point

RECOMMENDATION:

Whereas work is currently being done on the Johnston Point property, and

Whereas the Conditions of Approval require an MNRF evaluation of species at risk on the property,

Therefore, be it resolved that Council submit to the MNRF our concern that work being done on Johnston's Point may harm species at risk habitat, and

Further be it resolved that Township and County planners be asked to comment on whether the Conditions of Approval for the Johnston's Point condominium permit work to commence on the Point before a species at risk evaluation has been completed by the MNRF, who has approved the work being done on the Point, and what actions can be taken to ensure that the MNRF evaluation is done in a timely manner.

BACKGROUND:

Council's Procedural By-Law 2015-56 establishes the process for Notice of Motion as outlined below.

At the Committee of the Whole meeting on May 10, 2016, Deputy Mayor Sutherland served Notice of Motion to follow up on development activity at Johnston Point.

A notice of motion requires a seconder at the next regular Council meeting. If seconded, the motion is debated and then voted upon.

Submitted/approved by:
Wayne Orr, CAO

Prepared by:
Wayne Orr, CAO



**STAFF REPORT
CLERKS DEPARTMENT**

PREPARED FOR COUNCIL: **May 11, 2016**

AGENDA DATE: **May 17, 2016**

SUBJECT:

Support for Fort McMurray

RECOMMENDATION:

Whereas Fort McMurray has suffered a devastating loss due to wildfire and;

Whereas AMO has challenged Ontario Municipalities to donate and:

Whereas AMO is coordinating and accepting donations with a commitment to processing them in time to ensure matching support from the Canadian and Alberta Governments

Now Therefore South Frontenac commits \$_____ to be donated through AMO to support Fort McMurray

BACKGROUND:

In response to general support from Council to the email from AMO that was circulated with the May 10 agenda the above resolution has been prepared as directed for Council's consideration.

Submitted/approved by:
Wayne Orr, CAO

Prepared by:
Wayne Orr, CAO



Payment Listing
For the period of May 4, 2016 to May 17, 2016

Accounts Payable Payment Listing:

For the period of May 4, 2016 to May 17, 2016	475,221.31
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Payroll Payment Listing:

Pay Period #10	Pay date may 11, 2016	
	For the period of April 10, 2016 to April 23, 2016	75,248.15
Council Reimbursement	Pay date May 11, 2016	2,644.12

Total Payments	\$ 553,113.58
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RECOMMENDATION:

- It is recommended that Council receive for information the listing of the Accounts Payable and Payroll for the period ending May 17, 2016 in the amount of
 \$ 553,113.58

Submitted/approved by:

Suzanne Quenneville - Deputy-Treasurer

Louise Fragnito - Treasurer

Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

Ranges: From: To: Distribution Types Included:
Cheque Date: 5/4/2016 5/17/2016 PURCH, MISC

10 GG

0000 Gen

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000005465	5/17/2016		THE FRONTENAC NEWS		
		60805		APR 28TH ADVERTISING	\$699.56
		60943		MAY 5TH ADVERTISING	\$675.05
		61009		MAY 12TH ADVERTISING	\$635.73
Total EFT000000005465					\$2,010.34
Total Gen					\$2,010.34

1000

Cheque	Date	Inv #	Vendor	Description	Amount
067472	5/17/2016		ATKINSON HOME BUILDING CENTRE		
		040343		WATER SOFTENER SALT	\$26.53
Total 067472					\$26.53
EFT000000005441	5/17/2016		BAY ELECTRIC		
		10789		REPAIR LIGHT	\$565.94
Total EFT000000005441					\$565.94
EFT000000005494	5/17/2016		R&D NELSON GENERAL MAINTENANCE		
		16/03 SYDENHAM		45 HRS @ \$15 - MARCH	\$686.88
		16/04 SYDENHAM		49 HRS @ \$15 - APRIL	\$747.94
		16/04 SUPPLIES SYD		MAINTENANCE SUPPLIES	\$255.81
		2016005		MARCH/APRIL MAINTENANCE	\$782.53
		2016005		MAINTENANCE SUPPLIES	\$71.94
Total EFT000000005494					\$2,545.10
Total					\$3,137.57

1100 Counc

Cheque	Date	Inv #	Vendor	Description	Amount
067480	5/17/2016		FRONTENAC SOCIETY OF MODEL ENGINEERS		
		2016 COMM GRANT		2016 COMMUNITY GRANT	\$2,000.00
Total 067480					\$2,000.00
067482	5/17/2016		FRONTENAC FURY		
		2016 COMM GRANT		2016 COMMUNITY GRANT	\$2,000.00
Total 067482					\$2,000.00
067492	5/17/2016		SYDENHAM LAKE CANOE CLUB		
		2016 COMM GRANT		2016 COMMUNITY GRANT	\$497.96
Total 067492					\$497.96
067494	5/17/2016		TERRYBERRY		
		C50414		2 WATCHES	\$960.85
Total 067494					\$960.85
067496	5/17/2016		VERONA LIONS CLUB		
		2016 COMM GRANT		2016 COMMUNITY GRANT	\$1,885.00
Total 067496					\$1,885.00
067497	5/17/2016		VERONA COMMUNITY ASSOCIATION		
		2016 COMM GRANT		2016 COMMUNITY GRANT	\$1,885.00
Total 067497					\$1,885.00
EFT000000005501	5/17/2016		SOUTHERN FRONTENAC COMMUNITY		
		2016 COMM GRANT		2016 COMMUNITY GRANT	\$2,000.00
Total EFT000000005501					\$2,000.00
EFT000000005504	5/17/2016		TROUSDALE'S FOODLAND		
		3531		WATER	\$3.99
		3531		MEETING EXPENSES	\$186.67
		5305		OJ & CREAM	\$5.68
		5305		MEETING EXPENSES	\$11.57
Total EFT000000005504					\$207.91
Total Counc					\$11,436.72

1250 Clk

Cheque	Date	Inv #	Vendor	Description	Amount
067491	5/17/2016		STRATEGY CORP INC.		

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

	6440	ORGANIZATIONAL REVIEW	\$5,512.73
Total 067491			\$5,512.73
EFT000000005450	5/17/2016	COUNTY OF FRONTENAC	
		IVC00000000045948	\$251.55
Total EFT000000005450			\$251.55
EFT000000005454	5/17/2016	CUNNINGHAM SWAN CARTY	
		138186	\$356.16
		138187	\$793.14
Total EFT000000005454			\$1,149.30
EFT000000005504	5/17/2016	TROUSDALE'S FOODLAND	
		4032	\$8.07
		2088	\$21.98
		5416	\$25.98
		6078	\$4.39
		4771	\$43.32
Total EFT000000005504			\$103.74
EFT000000005509	5/17/2016	UPPER CANADA OFFICE SYSTEMS	
		195016	\$90.53
Total EFT000000005509			\$90.53
Total Clk			\$7,107.85

1275 Fin

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000005436	5/17/2016		ALLAN & PARTNERS LLP		
		IAA-SOUFRO-35971		2ND INTERIM BILLING	\$6,105.60
Total EFT000000005436					\$6,105.60
EFT000000005454	5/17/2016		CUNNINGHAM SWAN CARTY		
		137905		DISCHARGE HOUSING LIEN	\$359.47
		137989		AUDIT LEGAL FEES	\$159.61
Total EFT000000005454					\$519.08
EFT000000005457	5/17/2016		DIAMOND MUNICIPAL SOLUTIONS INC.		
		D24346		1 HR @ \$190	\$193.34
Total EFT000000005457					\$193.34
EFT000000005469	5/17/2016		INDEPENDENT TELEPHONE SERVICES		
		41094		PHONE SYSTEM PROGRAMMING	\$45.79
		41169		PHONE SYSTEM PROGRAMMING	\$45.79
Total EFT000000005469					\$91.58
EFT000000005510	5/17/2016		VERSUS BUSINESS FORMS & LABELS		
		41035		15M FINAL TAX BILLS @ \$53.47	\$816.17
Total EFT000000005510					\$816.17
Total Fin					\$7,725.77
Total GG					\$31,418.25

20 PP&P

2100 Fire

Cheque	Date	Inv #	Vendor	Description	Amount
067474	5/17/2016		BELL MOBILITY (RADIO DIVISION)		
		V01616		MAY TOWER RENTAL	\$295.38
Total 067474					\$295.38
067476	5/17/2016		CARLETON UNIFORMS INC.		
		67666		UNIFORMS	\$449.66
Total 067476					\$449.66
067489	5/17/2016		SNIDER, PERCY		
		16/03/24-17		SANDING FIREHALL	\$66.14
Total 067489					\$66.14
EFT000000005432	5/17/2016		ABELL PEST CONTROL INC.		
		04437679		APRIL PEST CONTROL	\$34.53
Total EFT000000005432					\$34.53
EFT000000005440	5/17/2016		BATTERSEA AUTO SERVICE		
		16570		OIL CHANGE	\$72.50
Total EFT000000005440					\$72.50
EFT000000005462	5/17/2016		FIRE SERVICE MANAGEMENT		
		433675		BUNKER GEAR MAINTENANCE	\$150.47
		433637		BUNKER GEAR MAINTENANCE	\$138.25
Total EFT000000005462					\$288.72
EFT000000005464	5/17/2016		FISHER'S REGALIA & UNIFORM		
		31490		LONG SERVICE AWARD PIN	\$9.92
Total EFT000000005464					\$9.92

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

EFT000000005474	5/17/2016		KENWORTH ONTARIO - KINGSTON		
		KS16552	CHECK VALVE LEAKING		\$215.10
Total EFT000000005474					\$215.10
EFT000000005475	5/17/2016		KINGSTON MOTOSPORT PLUS		
		193989	SERVICE PUMP		\$50.95
Total EFT000000005475					\$50.95
EFT000000005478	5/17/2016		LEONARD FUELS		
		4896-693311	BALANCE	INV. SHORTPAID	\$5.40
		2706-690322		451.2L @ \$.584	\$268.14
		1055-699599		297.7L @ \$.719	\$217.83
		0647-697465		1372.3L @ \$.9451	\$1,319.78
		0647-693309		996.0L @ \$.616	\$624.34
		0647-700916		744.3L @ \$.9551	\$723.39
		1057-695135		31.66L @ \$.8664	\$27.27
		1057-695136		61.29L @ \$.8664	\$52.78
		1057-695694		35.54L @ \$.8221	\$29.00
		1057-695893		19.0L @ \$1.0080	\$19.10
		1057-695893		47.0L @ \$.8664	\$40.48
		1057-694594		216.8L @ \$.584	\$128.84
		1057-699337		99.0L @ \$.8221	\$80.81
Total EFT000000005478					\$3,537.16
EFT000000005479	5/17/2016		LEONARD, ELIZABETH		
		16/04/15-42	1 CLEAN @ \$60		\$60.00
Total EFT000000005479					\$60.00
EFT000000005481	5/17/2016		LINDE CANADA LIMITED T4070		
		54109307	OXYGEN		\$17.90
		54107135	OXYGEN		\$330.00
		54168825	OXYGEN		\$221.30
Total EFT000000005481					\$569.20
EFT000000005486	5/17/2016		NELLIE'S GAS BAR		
		34158	GAS		\$55.95
Total EFT000000005486					\$55.95
EFT000000005487	5/17/2016		NORTHWAY HARDWARE		
		11285	MAINTENANCE SUPPLIES		\$82.24
Total EFT000000005487					\$82.24
EFT000000005497	5/17/2016		R. THURSTON TECHNOLOGIES		
		10715	BI-ANNUAL TOWER INSPECTION		\$129.74
		10718	RADIO REPAIR		\$86.50
		10720	REPEATER INTERFERENCE		\$1,816.42
Total EFT000000005497					\$2,032.66
EFT000000005505	5/17/2016		TROUSDALE'S HOME HARDWARE		
		58266	MAGNETS		\$5.79
		500359	CO2 DETECTOR, DOOR HANDLE		\$152.57
Total EFT000000005505					\$158.36
EFT000000005507	5/17/2016		TYROUTE COMMUNICATIONS		
		154853	BATTERY		\$35.61
Total EFT000000005507					\$35.61
Total Fire					\$8,014.08

2110 Cvc#

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000005500	5/17/2016		SIGNS PLUS		
		2932		11 CIVIC BLADES	\$100.74
		2931		7 CIVIC BLADES	\$64.11
Total EFT000000005500					\$164.85
Total Cvc#					\$164.85

2505 CRCA

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000005453	5/17/2016		CATARAQUI REGION CONSERVATION		
		2016 LEVY 2ND INSTL		2ND LEVY INSTALLMENT	\$66,980.05
Total EFT000000005453					\$66,980.05
Total CRCA					\$66,980.05

2605 Build

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000005472	5/17/2016		KAL TIRE ONTARIO		
		847116516		OIL CHANGE	\$52.63

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

Total EFT000000005472			\$52.63
EFT000000005504	5/17/2016	1431 TROUSDALE'S FOODLAND	
		COFFEE, CREAM	\$13.98
Total EFT000000005504			\$13.98
Total Build			\$66.61

2625 Lvstck

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000005496	5/17/2016		REDDEN, JOSEPH		
		16/04/24-J KNAPP		16/04/24-JAMES KNAPP-CALF KILL	\$50.00
		16/04/24-J KNAPP		83.8 KMS @ \$.55	\$41.51
Total EFT000000005496					\$91.51
Total Lvstck					\$91.51

Total PP&P **\$75,317.10**

30 Trans

3000 PW OH

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000005434	5/17/2016		AECOM CANADA LTD		
		38238264		MAR 5 - APR 16 Perth Rd Corrid	\$1,526.40
Total EFT000000005434					\$1,526.40
EFT000000005437	5/17/2016		ALLIANCE WIRELESS		
		C14258-0516		CALL FORWARDING	\$180.61
Total EFT000000005437					\$180.61
EFT000000005466	5/17/2016		GANANOQUE CHEVROLET BUICK GMC		
		DEAL #22332		(FT03) 2010 FORD # 02692	-\$9,158.40
		DEAL #22333		(FT41) 2008 FORD # 61872	-\$6,614.40
Total EFT000000005466					-\$15,772.80
Total PW OH					-\$14,065.79

3005 RdAdmOH

Cheque	Date	Inv #	Vendor	Description	Amount
067474	5/17/2016		BELL MOBILITY (RADIO DIVISION)		
		V01616		MAY TOWER RENTAL	\$295.38
Total 067474					\$295.38
EFT000000005497	5/17/2016		R. THURSTON TECHNOLOGIES		
		10715		BI-ANNUAL TOWER INSPECTION	\$129.74
Total EFT000000005497					\$129.74
Total RdAdmOH					\$425.12

3010 Cap/Equip/Ptrl

Cheque	Date	Inv #	Vendor	Description	Amount
067475	5/17/2016		BOB MARK NEW HOLLAND SALES LTD		
		10010B		CHANGE BOTH AXLE & DRIVE OIL	\$585.22
Total 067475					\$585.22
067478	5/17/2016		COUNTY OF LENNOX & ADDINGTON		
		RDS2016-39		50% ENGINEERING CTY RD#1	\$7,748.01
Total 067478					\$7,748.01
067479	5/17/2016		FOSTER EQUIPMENT LTD.		
		3071		HIGH LIFT SEALS & BEARINGS	\$5,540.58
Total 067479					\$5,540.58
067487	5/17/2016		REVELL FORD LINCOLN		
		503176-BALANCE		SHORT PAID INVOICE	\$92.03
Total 067487					\$92.03
067489	5/17/2016		SNIDER, PERCY		
		16/04/26-05		43 HRS TRI-AXLE @ \$80	\$3,500.54
		16/04/27-06		33 HRS FLAGGING @ \$39.50	\$1,326.44
		16/04/28-07		8.5 HRS FLAGGING @ \$39.50	\$341.66
		16/05/05-15		17 HRS FLAGGING @ \$39.50	\$683.32
		16/05/03-14		8 HRS FLAGGING @ \$19.75	\$160.78
		16/05/03-14		25 HRS FLAGGING @ \$39.50	\$1,004.88
		16/05/05-13		34 HRS TRIAXLE @ \$80	\$2,767.87
		16/04/30-27		APRIL GARBAGE PICKUP	\$127.20
Total 067489					\$9,912.69
067493	5/17/2016		TAYLOR AUTOMALL		

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

	GMCS600126	OIL CHANGE, BRAKE REPAIRS	\$253.11
Total 067493			\$253.11
067495	5/17/2016	TOROMONT INDUSTRIES LTD.	
		WO040638226	\$1,673.90
		PS040640813	\$3.21
		PS040640814	\$96.49
Total 067495			\$1,773.60
EFT000000005433	5/17/2016	ACKLANDS - GRAINGER INC.	
		9095403979	\$169.49
Total EFT000000005433			\$169.49
EFT000000005434	5/17/2016	AECOM CANADA LTD	
		38238377	\$1,214.76
		38238447	\$3,537.41
Total EFT000000005434			\$4,752.17
EFT000000005435	5/17/2016	AIR LIQUIDE CANADA INC.	
		64615328	\$26.97
Total EFT000000005435			\$26.97
EFT000000005438	5/17/2016	AMACO EQUIPMENT	
		P05701	\$773.38
Total EFT000000005438			\$773.38
EFT000000005439	5/17/2016	ARMTEC LIMITED PARTNERSHIP	
		90542306	\$689.52
Total EFT000000005439			\$689.52
EFT000000005442	5/17/2016	BLACK DOG TIRE & LUBRICANTS	
		789836	\$180.62
Total EFT000000005442			\$180.62
EFT000000005444	5/17/2016	CHAMPION INDUSTRIAL EQUIPMENT	
		025052	\$2,544.00
		025066	\$39.69
Total EFT000000005444			\$2,583.69
EFT000000005445	5/17/2016	CINTAS	
		884729046	\$56.57
		884727429	\$35.62
		884725801	\$71.42
		884729035	\$186.22
		884729035	\$13.29
		884729035	\$9.51
		884730633	\$116.51
		884730633	\$13.29
		884730633	\$9.51
Total EFT000000005445			\$511.94
EFT000000005451	5/17/2016	CPL SYSTEMS CANADA INC	
		612350	\$306.80
Total EFT000000005451			\$306.80
EFT000000005459	5/17/2016	D.MARTIN WELDING & FABRICATING	
		7198	\$132.29
		7190	\$567.61
		7205	\$208.61
Total EFT000000005459			\$908.51
EFT000000005461	5/17/2016	EVERTEMP INC	
		28791	\$313.02
Total EFT000000005461			\$313.02
EFT000000005463	5/17/2016	FISH, DOROTHY	
		5920	\$375.00
Total EFT000000005463			\$375.00
EFT000000005466	5/17/2016	GANANOQUE CHEVROLET BUICK GMC	
		DEAL #22332	\$57,187.17
		DEAL #22333	\$57,187.17
Total EFT000000005466			\$114,374.34
EFT000000005468	5/17/2016	HARTINGTON EQUIPMENT LIMITED	
		IV42306	\$245.07
		IV42490	\$6.27
Total EFT000000005468			\$251.34
EFT000000005470	5/17/2016	JODY CAMPBELL'S SEPTIC SERVICE	
		6998	\$122.11
Total EFT000000005470			\$122.11
EFT000000005471	5/17/2016	JOE JOHNSON EQUIPMENT INC.	
		P22002	\$22.98
Total EFT000000005471			\$22.98
EFT000000005472	5/17/2016	KAL TIRE ONTARIO	
		847116423	\$52.63
Total EFT000000005472			\$52.63

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

EFT000000005473	5/17/2016		KENT AUTOMOTIVE	
		9304019203	GARAGE SUPPLIES	\$82.87
		9304019201	CAP/PLUG	\$18.91
Total EFT000000005473				\$101.78
EFT000000005475	5/17/2016		KINGSTON MOTOSPORT PLUS	
		193581	COIL ASSY, CARBURETOR, SPKPLG	\$187.41
Total EFT000000005475				\$187.41
EFT000000005478	5/17/2016		LEONARD FUELS	
		1058-694797	61.26L @ \$.8664	\$55.34
		1058-697187	105.0L @ \$.8664	\$92.58
		1058-695674	85.50L @ \$.8664	\$75.38
		1058-695771	109.01L @ \$.8664	\$96.10
		1058-696137	90.0L @ \$.8664	\$79.35
		1058-696978	91.34L @ \$.8664	\$80.52
		1058-697724	100.01L @ \$.9018	\$91.77
		1058-698808	94.0L @ \$.9018	\$86.26
		1058-699612	104.01L @ \$.8841	\$93.56
		1058-700747	91.0L @ \$.8841	\$81.87
		1058-700802	107.38L @ \$.8841	\$96.60
		0646-693310	109.0L @ \$.616	\$75.87
Total EFT000000005478				\$1,005.20
EFT000000005479	5/17/2016		LEONARD, ELIZABETH	
		16/04/29-43	4 CLEANS @ \$75	\$300.00
Total EFT000000005479				\$300.00
EFT000000005481	5/17/2016		LINDE CANADA LIMITED T4070	
		54109540	WELDING SUPPLIES	\$204.13
		54098609	CYLINDER RENTAL	\$23.00
Total EFT000000005481				\$227.13
EFT000000005483	5/17/2016		MCNICHOLS CONSTRUCTION LTD	
		16/04/19	95 HRS @ \$130 - HI HOE	\$12,567.36
		16/04/19	49 HRS @ \$285 - HOE RAM	\$14,210.78
		16/04/19	92.5 HRS @ \$85 - TRI-AXLE	\$8,000.88
		16/04/19	1 HR FLOAT @ \$130	\$132.29
		16/04/19	5 YDS PEASTONE	\$203.52
Total EFT000000005483				\$35,114.83
EFT000000005484	5/17/2016		MONTGOMERY FLEET SERVICES INC.	
		40469	SPINNER & MTR ASSY KIT	\$658.79
Total EFT000000005484				\$658.79
EFT000000005488	5/17/2016		NORTRAX	
		514997	500HR SERVICE	\$1,882.77
Total EFT000000005488				\$1,882.77
EFT000000005489	5/17/2016		PETRIE FORD	
		211135	WIPER BLADES, BULB, HORN	\$37.05
		211135	TAIL LITE	\$36.59
Total EFT000000005489				\$73.64
EFT000000005490	5/17/2016		PINCHIN LTD.	
		333457	DESIGNATED SUBSTANCES ASSESSMN	\$864.96
Total EFT000000005490				\$864.96
EFT000000005491	5/17/2016		PRINCESS AUTO	
		27-1-152922	TACOMETER LASER & BATTERIES	\$80.37
Total EFT000000005491				\$80.37
EFT000000005492	5/17/2016		PROGRESSIVE WASTE SOLUTIONS CAN INC	
		647-0000216244	3.47T GARBAGE	\$435.76
Total EFT000000005492				\$435.76
EFT000000005493	5/17/2016		QUINTE CONSERVATION	
		IN000024102	PERMIT APPLICATION FEE	\$313.00
Total EFT000000005493				\$313.00
EFT000000005494	5/17/2016		R&D NELSON GENERAL MAINTENANCE	
		16/04 BED GARAGE	9 HRS @ \$18	\$164.85
		16/04 BED GARAGE	MAINTENANCE SUPPLIES	\$53.29
		16/04 PTLD GARAGE	8 HRS @ \$18	\$146.53
		16/04 PTLD GARAGE	MAINTENANCE SUPPLIES	\$53.29
Total EFT000000005494				\$417.96
EFT000000005497	5/17/2016		R. THURSTON TECHNOLOGIES	
		10704	RADIO REPAIRS	\$149.84
		10704	RADIO REPAIRS	\$43.25
		10719	RADIO REPAIRS	\$286.25
Total EFT000000005497				\$479.34
EFT000000005499	5/17/2016		SAFETY-KLEEN CANADA, INC.	
		69970147	PARTS WASHER SOLVENT	\$379.25
Total EFT000000005499				\$379.25
EFT000000005500	5/17/2016		SIGNS PLUS	

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

	2931		4 TRUCK NUMBERS	\$28.49
Total EFT000000005500				\$28.49
EFT000000005502	5/17/2016		TALLMAN TRUCK CENTRE LIMITED	
		428771	SAFETY/REPAIRS	\$4,332.86
		428852	SAFETY/REPAIRS	\$3,942.61
Total EFT000000005502				\$8,275.47
EFT000000005504	5/17/2016		TROUSDALE'S FOODLAND	
		9646	WATER	\$79.80
		4759	WATER	\$24.95
		4759	WATER	\$24.95
Total EFT000000005504				\$129.70
EFT000000005505	5/17/2016		TROUSDALE'S HOME HARDWARE	
		59207	PROPANE	\$18.01
Total EFT000000005505				\$18.01
EFT000000005506	5/17/2016		TRUE ELECTRIC	
		6699	ELECTRICAL WORK ON RENO	\$1,115.87
		6704	REPAIR LIGHT/BALLAST	\$965.05
Total EFT000000005506				\$2,080.92
EFT000000005508	5/17/2016		UNIVERSAL SUPPLY GROUP	
		173-113664	AIR BRAKE PARTS	\$75.15
		173-114535	FUSE	\$15.57
		173-115846	BEARINGS, SEALS	\$53.81
Total EFT000000005508				\$144.53
EFT000000005512	5/17/2016		WHITE'S WEARPARTS LTD	
		0000123711	GRADER BLADES	\$1,273.02
		0000123711	GRADER BLADES	\$1,273.02
Total EFT000000005512				\$2,546.04
Total Cap/Equip/Ptrl				\$208,065.10

3105 Structures

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000005460	5/17/2016		D.M. WILLS ASSOCIATES LIMITED		
		09825		OSIM INSPECTION PROGRAM	\$1,348.83
Total EFT000000005460					\$1,348.83
Total Structures					\$1,348.83

3115 Bvr Dms

Cheque	Date	Inv #	Vendor	Description	Amount
067488	5/17/2016		SLOAN-LATIMER, JOANNE		
		360682		NUISANCE TRAPPING	\$662.34
Total 067488					\$662.34
EFT000000005505	5/17/2016		TROUSDALE'S HOME HARDWARE		
		201738		MANURE FORKS & HANDLES	\$485.99
Total EFT000000005505					\$485.99
Total Bvr Dms					\$1,148.33

3215 Drainage

Cheque	Date	Inv #	Vendor	Description	Amount
067486	5/17/2016		O. BETTSCHEN		
		36784		35.55T @ \$7.90	\$285.78
Total 067486					\$285.78
067489	5/17/2016		SNIDER, PERCY		
		16/04/28-09		67 HRS TANDEM @ \$75	\$5,113.44
		16/04/29-10		7.5 HRS TANDEM @ \$75	\$572.40
Total 067489					\$5,685.84
EFT000000005431	5/17/2016		1622411 ONTARIO LTD.		
		22162		FLAGGING FOR DITCHING	\$3,767.92
Total EFT000000005431					\$3,767.92
EFT000000005448	5/17/2016		COMPTON PROPANE SOLUTIONS		
		3959		PROPANE	\$162.10
Total EFT000000005448					\$162.10
EFT000000005458	5/17/2016		DIG'N DIRT LTD.		
		0000104564		24 HRS @ \$120 & FLOAT-EXCAVATR	\$3,185.09
		0000104568		16 HRS HOE RAM @ \$265	\$4,314.62
		0000104568		50 HRS EXCAVATOR @ \$120	\$6,105.60
		0000104574		1 HR HOE RAM @ \$265	\$269.66
		0000104574		22.5 HRS EXCAVATOR @ \$120	\$2,747.52
Total EFT000000005458					\$16,622.49

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

Total Drainage

\$26,524.13

3310 Hardtop Patching

Cheque	Date	Inv #	Vendor	Description	Amount
067489	5/17/2016		SNIDER, PERCY		
		16/04/12-39		29.5 HRS @ \$75	\$2,251.44
		16/05/05-11		17 HRS @ \$75	\$1,297.44
		16/05/05-11		21.5 HRS @ \$75	\$1,640.88
		16/04/28-04		13 HRS @ \$75	\$992.16
Total 067489					\$6,181.92
EFT000000005448	5/17/2016		COMPTON PROPANE SOLUTIONS		
		3959		PROPANE	\$162.10
Total EFT000000005448					\$162.10
EFT000000005503	5/17/2016		TEM ROADWORK		
		282452		14.5 HRS @ \$80	\$1,180.42
		282452		38.5 HRS @ \$80	\$3,134.21
Total EFT000000005503					\$4,314.63
Total Hardtop Patching					\$10,658.65

3320 should maint

Cheque	Date	Inv #	Vendor	Description	Amount
067486	5/17/2016		O. BETTSCHEN		
		36784		33.19T @ \$7.90	\$266.82
Total 067486					\$266.82
Total should maint					\$266.82

3505 Snw Plwng

Cheque	Date	Inv #	Vendor	Description	Amount
067489	5/17/2016		SNIDER, PERCY		
		16/04/04-16		SAND VILLAGE	\$213.70
Total 067489					\$213.70
EFT000000005477	5/17/2016		K MULROONEY TRUCKING LIMITED		
		2016-42150		9 HRS @ \$147	\$1,346.28
		2016-42151		8.5 HRS @ \$147	\$1,271.49
		2016-42152		5.5 HRS @ \$154	\$861.91
Total EFT000000005477					\$3,479.68
Total Snw Plwng					\$3,693.38

3506 Snow Clearing Sidewalks

Cheque	Date	Inv #	Vendor	Description	Amount
067489	5/17/2016		SNIDER, PERCY		
		16/03/25-03		2.5 HRS @ \$43	\$109.39
Total 067489					\$109.39
Total Snow Clearing Sidewalks					\$109.39

3601 Barricds & Sfty Matls

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000005505	5/17/2016		TROUSDALE'S HOME HARDWARE		
		58832		INSECT REPELLENT & SUNBLOCK	\$561.23
		59060		BATTERIES	\$17.22
Total EFT000000005505					\$578.45
Total Barricds & Sfty Matls					\$578.45

3620 Reg signs

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000005473	5/17/2016		KENT AUTOMOTIVE		
		9304019202		NUTS & WASHERS	\$86.97
Total EFT000000005473					\$86.97
Total Reg signs					\$86.97

3625 RR cross mnt

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000005443	5/17/2016		CANADIAN PACIFIC RAILWAY		
		11083921		04/01/16-04/30/16	\$831.00

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

Total EFT000000005443 **\$831.00**
Total RR cross mnt **\$831.00**

3638 Locates

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000005498	5/17/2016	31567	R.W. ELECTRIC	LOCATE STREETLIGHTS & HYDRO	\$203.52
Total EFT000000005498					\$203.52
Total Locates					\$203.52

3640 Warning Sgns

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000005500	5/17/2016	2931	SIGNS PLUS	STREET SIGNS	\$75.20
Total EFT000000005500					\$75.20
Total Warning Sgns					\$75.20

Total Trans **\$239,949.10**

40 Env

4110 Water Treat

Cheque	Date	Inv #	Vendor	Description	Amount
067473	5/17/2016	N6027631-1604	BELL CANADA-WATER TOWER PHONE LINE	WATER TOWER CIRCUIT LINE	\$74.28
Total 067473					\$74.28
Total Water Treat					\$74.28

5005 SW & Fac OH

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000005466	5/17/2016	220403	GANANOQUE CHEVROLET BUICK GMC	OIL CHANGE, ROTATE TIRES	\$20.29
Total EFT000000005466					\$20.29
Total SW & Fac OH					\$20.29

5105 Garb coll

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000005476	5/17/2016	19757	KINGSTON DIESEL SERVICES	EXHAUST TEMP SENSOR	\$363.79
		19758		SCAN CODES FOR TRANSMISSION	\$100.74
Total EFT000000005476					\$464.53
EFT000000005489	5/17/2016	706241	PETRIE FORD	CHECK STEERING, ALIGNMENT	\$227.88
Total EFT000000005489					\$227.88
EFT000000005505	5/17/2016	58508	TROUSDALE'S HOME HARDWARE	GARBAGE BAGS	\$21.34
Total EFT000000005505					\$21.34
Total Garb coll					\$713.75

5110 Gab disp

Cheque	Date	Inv #	Vendor	Description	Amount
067489	5/17/2016		SNIDER, PERCY		
		16/04/16-25		2 GARBAGE BINS	\$305.28
		16/04/30-24		BIN RENTAL	\$76.32
		16/04/30-24		BIN RENTAL	\$228.96
		16/04/30-24		BIN RENTAL	\$76.32
		16/04/27-08		1 LOAD GARBAGE	\$178.08
		16/05/02-17		3 LOADS GARBAGE	\$534.24
		16/05/02-18		1 LOAD HHW - PORTLAND	\$178.08
		16/05/02-12		19.5 HRS @ \$80	\$1,587.46
Total 067489					\$3,164.74
EFT000000005459	5/17/2016	7197	D.MARTIN WELDING & FABRICATING	REPAIR GARBAGE BIN	\$477.51
Total EFT000000005459					\$477.51
EFT000000005492	5/17/2016		PROGRESSIVE WASTE SOLUTIONS CAN INC		

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

647-0000021758	20.27T GARBAGE	\$1,783.70
647-0000216244	12.92T GARBAGE	\$1,385.71
647-0000021722	70.48T GARBAGE	\$6,514.96
Total EFT000000005492		\$9,684.37

EFT000000005505 5/17/2016

58607	TROUSDALE'S HOME HARDWARE 2 X 4 X 8 BOARDS	\$11.78
		\$11.78

Total EFT000000005505

EFT000000005511 5/17/2016

511057	WHALEY, GEORGE 38 HRS @ \$100	\$3,866.88
511057	52 HRS @ \$10.65	\$563.56
		\$4,430.44

Total EFT000000005511

Total Gab disp

\$17,768.84

5200 Recyc

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000005505	5/17/2016	58291	TROUSDALE'S HOME HARDWARE	BOARDS, SHINGLES, FASCIA, CAP	\$58.02

Total EFT000000005505

Total Recyc

\$58.02

5210 Rec Disp/Prc

Cheque	Date	Inv #	Vendor	Description	Amount
067489	5/17/2016		SNIDER, PERCY		
		16/04/29-21		1 LOAD OCC - PORTLAND	\$178.08
		16/04/29-19		1 LOAD OCC - GREEN BAY	\$330.72
					\$508.80

Total 067489

EFT000000005446 5/17/2016

31537	CITY OF KINGSTON 1ST QUARTER RECONCILIATION	\$649.83
31537	1ST QUARTER RECONCILIATION	\$5,509.06
31537	1ST QUARTER RECONCILIATION	\$40,119.32
31537	1ST QUARTER RECONCILIATION	-\$38,000.00
		\$8,278.21

Total EFT000000005446

Total Rec Disp/Prc

\$8,787.01

5305 HHW

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000005433	5/17/2016	9095403979	ACKLANDS - GRAINGER INC.	EYEWASH SUPPLIES	\$27.39

Total EFT000000005433

Total HHW

\$27.39

Total Env

\$27,449.58

70 Cem

7000 Health

Cheque	Date	Inv #	Vendor	Description	Amount
067489	5/17/2016	16/01/02-02	SNIDER, PERCY	PLOW SYDENHAM CEMETERY	\$76.32

Total 067489

EFT000000005456 5/17/2016

1138	D G YOUNGE CONCRETE BURIAL VAULTS APRIL SERVICES	\$305.28
1138	APRIL SERVICES	\$305.28
1138	APRIL SERVICES	\$407.04
1138	APRIL SERVICES	\$457.92
1138	APRIL SERVICES	\$228.96
1138	APRIL SERVICES	\$407.04
		\$2,111.52

Total EFT000000005456

Total Health

\$2,187.84

Total Cem

\$2,187.84

80 Rec

0000 Gen

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000005482	5/17/2016		LONDRY ALARMS		

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

	184288	ALARM MONITORING	\$52.91
Total EFT000000005482			\$52.91
Total Gen			\$52.91

8000 Rec

Cheque	Date	Inv #	Vendor	Description	Amount
067481	5/17/2016			FRONTENAC BALL HOCKEY ASSOCIATION	
		2016	HEALTHY KIDS	2016-HEALTHY KIDS DAY	\$750.00
Total 067481					\$750.00
067482	5/17/2016			FRONTENAC FURY	
		2016	HEALTHY KIDS	2016-HEALTHY KIDS DAY	\$750.00
Total 067482					\$750.00
067489	5/17/2016			SNIDER, PERCY	
		16/04/30-26		4 HRS @ \$30 MOWING	\$122.11
Total 067489					\$122.11
EFT000000005441	5/17/2016			BAY ELECTRIC	
		10788		ESA PERMIT-HYDRO ONE	\$178.08
Total EFT000000005441					\$178.08
EFT000000005452	5/17/2016			CRAINS' CONSTRUCTION LTD.	
		14944 - CERT #1		CERT #1	\$75,620.50
Total EFT000000005452					\$75,620.50
EFT000000005470	5/17/2016			JODY CAMPBELL'S SEPTIC SERVICE	
		7144		PORTABLE TOILET RENTAL	\$101.76
		7056		PORTABLE TOILET RENTAL	\$101.76
		7009		PORTABLE TOILET RENTAL	\$117.02
Total EFT000000005470					\$320.54
EFT000000005480	5/17/2016			LIMELAKE FENCING	
		201546		REPAIR BALL DIAMOND FENCING	\$763.20
		201546		REPAIR BALL DIAMOND FENCING	\$737.76
		201546		REPAIR BALL DIAMOND FENCING	\$661.44
		201546		REPAIR BALL DIAMOND FENCING	\$457.92
		201546		REPAIR BALL DIAMOND FENCING	\$254.40
Total EFT000000005480					\$2,874.72
EFT000000005485	5/17/2016			N.C.D.D. WOODWORKING	
		953656		HORSESHOE PITS	\$534.24
Total EFT000000005485					\$534.24
EFT000000005494	5/17/2016			R&D NELSON GENERAL MAINTENANCE	
		16/03 16/04	GLENDWR	8 HRS @ \$18 - MARCH CLEANING	\$146.53
		16/03 16/04	GLENDWR	8 HRS @ \$18 - APRIL CLEANING	\$146.53
		16/03 16/04	GLENDWR	MAINTENANCE SUPPLIES	\$47.98
		16/03	LIBRARY	36 HRS @ \$15.00 - MARCH	\$549.50
		16/04	LIBRARY	36 HRS @ \$15 - APRIL	\$549.50
		16/04	SUPPLIES LIB	MAINTENANCE SUPPLIES	\$214.84
Total EFT000000005494					\$1,654.88
EFT000000005505	5/17/2016			TROUSDALE'S HOME HARDWARE	
		59129		LINE MARKING POWDER	\$83.90
		59016		MAINTENANCE SUPPLIES	\$63.03
		59088		MAINTENANCE SUPPLIES	\$21.35
Total EFT000000005505					\$168.28
Total Rec					\$82,973.35

8025 Day Cmps

Cheque	Date	Inv #	Vendor	Description	Amount
067483	5/17/2016			HAMMER, KARL G.	
		16/05/03-MINI-STOCKS		MINI-STOCKS FOR SPORTS CAMP	\$585.34
Total 067483					\$585.34
Total Day Cmps					\$585.34

8030 Cda Day

Cheque	Date	Inv #	Vendor	Description	Amount
067490	5/17/2016			SNIDER, MONICA	
		16/04/27	CANADA DAY	ENTERTAINMENT	\$160.00
Total 067490					\$160.00
Total Cda Day					\$160.00

8220 VMC

Cheque	Date	Inv #	Vendor	Description	Amount
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Township of South Frontenac CHEQUE DISTRIBUTION REPORT

067477	5/17/2016		COLEMAN, DONALD		
		16/03/21 - HSC		16/03/21 - HSC	\$30.30
Total 067477					\$30.30
067484	5/17/2016		HANSEN, KARL		
		16/03/21 - HSC		16/03/21 - HSC	\$30.30
		16/04/18 - HSC		16/04/18 - HSC	\$30.30
Total 067484					\$60.60
067485	5/17/2016		LANSDELL, JIM		
		16/02/18 - HSC		16/02/18 - HSC	\$30.30
		16/03/21 - HSC		16/03/21 - HSC	\$30.30
		16/04/18 - HSC		16/04/18 - HSC	\$30.30
Total 067485					\$90.90
EFT000000005447	5/17/2016		COLEMAN EQUIPMENT INC		
		16/04/18 - HSC		16/04/18 - HSC	\$30.30
Total EFT000000005447					\$30.30
EFT000000005449	5/17/2016		CONWAY, WAYNE		
		16/02/18 - HSC		16/02/18 - HSC	\$30.30
		16/03/21 - HSC		16/03/21 - HSC	\$30.30
		16/04/18 - HSC		16/04/18 - HSC	\$30.30
Total EFT000000005449					\$90.90
EFT000000005455	5/17/2016		DAY, LOUISE		
		16/02/18 - HSC		16/02/18 - HSC	\$30.30
		16/03/21 - HSC		16/03/21 - HSC	\$30.30
		16/04/18 - HSC		16/04/18 - HSC	\$30.30
Total EFT000000005455					\$90.90
Total VMC					\$393.90
Total Rec					\$84,165.50

90 Plan

9000 Plan					
Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000005469	5/17/2016		INDEPENDENT TELEPHONE SERVICES		
		41237		PHONE SYSTEM PROGRAMMING	\$45.79
Total EFT000000005469					\$45.79
Total Plan					\$45.79
Total Plan					\$45.79

99

9999					
Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000005467	5/17/2016		GORDON, DALE		
		6-8-18000 REFUND		06001018000 REFUND	\$3,100.00
Total EFT000000005467					\$3,100.00
EFT000000005495	5/17/2016		REALTAX INC		
		55934		1-PROCEED WITH REG'N	\$548.05
		55935		1-PROCEED WITH REG'N	\$548.05
		55936		1-PROCEED WITH REG'N	\$491.55
		55937		1-PROCEED WITH REG'N	\$548.05
		55938		2-PROCEED WITH REG'N	\$491.55
		55939		4-PROCEED WITH REG'N	\$491.55
		55940		4-PROCEED WITH REG'N	\$491.55
		55941		4-PROCEED WITH REG'N	\$491.55
		55942		4-PROCEED WITH REG'N	\$491.55
		55943		4-PROCEED WITH REG'N	\$491.55
		55944		5-PROCEED WITH REG'N	\$491.55
		55945		5-PROCEED WITH REG'N	\$491.55
		55946		6-PROCEED WITH REG'N	\$491.55
		55947		6-PROCEED WITH REG'N	\$491.55
		55948		6-PROCEED WITH REG'N	\$548.05
		55949		6-PROCEED WITH REG'N	\$491.55
		55950		8-PROCEED WITH REG'N	\$491.55
		55951		8-PROCEED WITH REG'N	\$548.05
		55952		8-PROCEED WITH REG'N	\$491.55
		55953		8-PROCEED WITH REG'N	\$491.55
		55954		8-PROCEED WITH REG'N	\$491.55
		55955		8-PROCEED WITH REG'N	\$491.55
		55956		8-PROCEED WITH REG'N	\$491.55

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

Total EFT000000005495

Total

\$11,588.15

\$14,688.15

Total

\$14,688.15

Total

\$475,221.31



STAFF REPORT CLERKS DEPARTMENT

PREPARED FOR COUNCIL: **May 10, 2016**

AGENDA DATE: **May 17, 2016**

SUBJECT:

Councillor Absence

RECOMMENDATION:

THAT Council authorize the absence of Councillor Robinson indefinitely and continue to pay the Councillor.

BACKGROUND:

Councillor Robinson has been absent from Council since Feb. 19, 2016 when he fell and broke his hip. Councillors and the Mayor have provided Council with updates on his condition through this period.

In accordance with the Municipal Act Section 259(1):

The office of a member of council of a municipality becomes vacant if the member,

(c) is absent from the meetings of council for three successive months without being authorized to do so by a resolution of council;

Furthermore Section 262(1) states:

If the office of member of council becomes vacant under section 259, the council shall at its next meeting declare the office to be vacant, except if a vacancy occurs as a result of the death of a member, the declaration may be made at either of its next two meetings.

Council has a number of options to consider:

1. Council may authorize the Councillor's absence indefinitely and continue to pay the Councillor
2. Council may choose to authorize the absence and limit the length of the extension
3. Council may choose to authorize the absence and limit or alter the compensation paid, given that there is no policy established on how much or how long compensation is extended for absences
4. Council may choose to authorize the absence for a limited time and adjust the compensation
5. Council may choose not to authorize the absence, thus triggering the process to declare the seat vacant.

A decision has to be reached at the May 17 meeting as this is the last possible date for Council to exercise a choice. Should Council take no action the Clerk will have no choice but to proceed to put before Council motions to declare the seat vacant in accordance with the Municipal Act.

Submitted by:

Wayne Orr, CAO

VCA 10 Feb 2016

Directors Present: Chet Babcock, Linda Bates, Don Coleman, Wayne Conway, Debbie Lingen, Tabitha Morton, Bill Robinson, Rhonda Storrington

Regrets: Joyce Casement

Minutes from last meeting: Minutes approved as presented.

Discussion of Items arising from the Jan Minutes:

Trinity Breakfast Report: The breakfasts made a profit of \$1708.00 to be shared between Trinity Church and VCA. Our portion, \$853.43 will go toward purchasing street benches. Linda made a suggestion to get more produce donated next year so the profits would be greater. The matter will be discussed at the planning meeting with Trinity next Oct/ Nov. Don Coleman will let Linda know when the meeting is scheduled in the fall.

Cattail Festival Update: We had a meeting in Jan and had 11 people attend but 12 are needed to vote on the final fate of the festival. One have one more meeting this month and have issued one last call for volunteers and for the Cattail Festival to remain in its' original format.

Wayne and Ron and Don visited Moscow to talk with John Nizman about the Classic Car Show. They explained that the event should stay under the umbrella of the VCA and be covered by insurance.

The website is up and running but the VCA should own the website and will absorb the cost of the site. John said he has already set it up and that is his donation.

We will run the canteen and a food court in the pavilion as well as the waste management and parking.

There will be music played under the pavilion but no entertainment.

VCA Phone Setup: Not set up yet but will be ready soon then the number can be promoted on the website etc.

Financial Report: The report was reviewed. Don moved for the adoption of the report. Seconded by Debbie Lingen.

Committee Reports:

Village Ambassador: Chad Neville took over the Village Computer Shop and sent a thank you letter to us for his welcome gift.

Pending Business:

Electronic sign: Wayne is rolling out his plans for the sign, selecting the appropriate number of pixels and setting up an agreement with the Township and the County. He has spoken Andy Mills about pursuing a grant for the sign and hopes that it will be a go for this summer.

New Business:

Budget 2016/2017: We drew up a proposal for a new budget for 2016/2017.

Summer Ideas: Debbie would like to pick a day in the summer for a community event similar to Christmas in the Village, on a Sat in the summer.

She suggested a community picnic with fun activities to draw people out to the park or beach for a few hours.

Instead of 2-3 Music in the Park concerts we could have one in July (16 or 23) and have a community picnic the Sat Sep 17 (tentative) from 4 to 7 pm, with train rides and music. Note to VCA, we will have to check with the Township to ensure that the portable toilets will still be on site at that time.

Linda stated that there will not be a Fishing Derby this year.

A Thank you card will be sent to the gentleman who repaired the shingles on the Kiosk. Don will give Rhonda his name and address.

Motion: Don moved a motion, seconded by Linda for Wayne to transfer \$12,000.00 to the electronic sign fund. All in favour, the motion is carried.

Upcoming AGM will be on the regular Cattail night Tues 15 March.

All reports are due and Rhonda will bring a copy of the minutes from last year.

Next VCA meeting on 9 Mar.

Meeting Adjourned at 8:52

South Frontenac Recreation Committee Minutes

Monday, April 18, 2016

Attendance: Chair Mike Howe, Vice-Chair Dan Bell, Councillor Pat Barr, Councillor Mark Schjerning, Councillor Norm Roberts, Kevin Fox, Donna Brown, Pam Morey, Alvin Wood

Regrets: Tim Laprade

1. Call to Order

2. Approval of Minutes – Monday, March 21, 2016

Motion to approve the minutes from Monday, March 21, 2016

Moved by: Vice-Chair Dan Bell

Seconded by: Councillor Pat Barr

Carried

3. Business Arising from the Minutes

- No new information to discuss at this time.

4. New Business

a. Delegation from South Frontenac Ice Stock (Karl Hammer)

- The group is currently named Kingston and Area but they are wanting to change it to South Frontenac as many of their members are from this area and they play typically at Centennial Park.
- A brief history and culture of the game was given to the committee as well as how the game is played.
- The game can be adapted to play on other surfaces other than ice.
- The group would like to be set up like other organized sports by having a defined season with a specific night that they play on. The group often plays on Thursdays from 6-8 p.m. Members are more than willing to pay user fees and fundraise in some capacity.
- Karl provided the following link via email for members to watch a video as to how the game is played. <https://youtu.be/4hDxWK28zdM>

5. Updates

a. 5 Year Recreation Plan Survey

- Tim Laprade has composed a draft survey and would like any additional questions sent to him as soon as possible.

b. Standardization of Recreation Committee Secretaries Payments

- Council approved the recommendation to standardize payments of secretaries at the rate of \$65 per meeting retroactive to January 1, 2016. Payment adjustments will be made where necessary.

c. District Committee Updates

i. Portland

- 7 Capital Items will be forwarded to Tim Laprade to include into the 5 Year Recreation Plan
- A meeting will be held next week to discuss possibly building a skateboard park at Centennial Park.

ii. Storrington

- The 5 Year Recreation Plan will be discussed next week at their district recreation meeting.

iii. Bedford

- 5 Year Recreation Plan items have been forwarded to Tim Laprade and mostly concern buildings.

iv. Loughborough

- The 5 Year Recreation Plan will be discussed next week at their district recreation meeting.
- Chair Mike Howe met with Jamie Brash and Mark Segsworth regarding fencing at The Point. A more traditional style of fencing will be needed to ensure that the field is kept safe from vandalism.
- Tim Laprade is waiting to hear from Tracy Holland regarding the preferred grass cutting schedule at Bowes Park. Other schedules have been arranged for the remaining fields.

6. Chair to sign off on meeting attendance

- A completed attendance sheet will be submitted to Tim Laprade by Chair Mike Howe at a later time.

7. Next Meeting: Monday, May 16, 2016

8. Adjournment: 7:45 p.m.

Recording Secretary: Sarah Vandewal

Portland District & Area Heritage Society

General Meeting

April 20, 2016 – 7 p.m.

South Frontenac Museum

Attendees; _ Barbara Stewart, Irene Bauder, David Babcock, Wilhelmine Card, Homer Card, Doug Lovegrove, Jane Adamson, Darlene Nicol, Karen Stinson, Doug McIntyre, Ron Paul, John McDougall, Ron Moir, Val Ruttan, Lois Grant, Nancy Jenkins, (guest)

Financial Report – October 21, 2015 to April 20, 2016 – Attached

Moved by Doug Lovegrove, seconded by Doug McIntyre , the financial statement be approved, Carried.

Correspondence – None

Old Business

Karen and Jim Stinson filled the bin with junk from the basement and Karen reported a large cupboard with a rotten bottom down there, everybody agreed it be thrown out, also 8 old desks and a turnstyle, and the little fridge which stopped running plus all the old chairs.

New Business

We discussed having our annual fundraisers – Everybody agreed on –

- a. Strawberry Social – June 25th
- b. Potluck in Bellrock in September
- c. Bakeless Bake Sale in November – donations instead
- d. Garlic Festival – September 3rd

Plaques for windows will be ordered as soon as we have lists complete.

“In Memory of” and “Friends of the Museum”

Val agreed to be our Card Convenor, all were in favour. Doug McIntyre made a suggestion that Irene make a list of members names to enclose with the cards.

Barb explained to the members about the key for the Princess Anne and that it must be open when the museum is open in order to use washrooms and locked when the museum closes unless the library or clothing depot is open and in that case they will see that it is locked when they leave.

Barb made a calendar for volunteers to sign for the OPEN hours of the museum.

John McDougall explained that someone will be coming , a ‘Public Education Museum Co-Ordinator’ to be at the museum most times when it is open to

welcome people, etc.

John also explained that Dr. Dempsey is retiring on June 30th . There will be an 'OPEN HOUSE' on Saturday, May 28th at the Verona Lions Hall from 2 p.m. to 4 p.m. and dinner is at 7 p.m. - \$25 a ticket. John suggested we give her one of our 'Portland My Home' books, signed by our members.

John also told us the new Doctor, Sabra Gibbons lives on Potspoon Lake and that Dr. Oglazia will not be there for a period of time. He accepted a position with the Health Unit for a while.

Doug Lovegrove presented us with a picture that he had given to him from some people who live in Mount Hope, Ontario. This picture is of the '146th Battalion Brass Band and will be a great addition to our Military Display.

Meeting adjourned at 9 p.m.

SOUTH FRONTENAC TOWNSHIP

BY-LAW 2016-31

A BY-LAW TO LEVY TAXES IN THE TOWNSHIP OF SOUTH FRONTENAC FOR THE YEAR 2016

WHEREAS it is necessary for the Council of the Corporation of the Township of South Frontenac, pursuant to the Municipal Act, 2001, the Fair Municipal Finance Act, 1997, the Fair Municipal Finance Act, 1997 (No.2) and the Small Business and Charities Protection Act, 1998 to establish tax rates for 2016; and,

WHEREAS the tax ratios and tax rate reductions for prescribed property subclasses have been established by the County of Frontenac, by its By-law 2015-0052 and,

WHEREAS it is necessary for the Council of the Corporation of the Township of South Frontenac, pursuant to the Municipal Act, 2001 to levy on the whole rateable property according to the last revised assessment roll for the Corporation of the Township of South Frontenac the sums set forth for various purposes in Schedule "C" hereto attached for the current year; and

WHEREAS an interim levy was made before the adoption of the estimates for the current year;

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC, BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. The 2016 estimates for the current year as set forth in Schedule "C" attached hereto and forming part of this by-law are hereby adopted.
2. For the year 2016, the Corporation of the Township of South Frontenac shall levy upon the Residential and Farm Residential Assessment, Multi-Residential Assessment, Commercial Assessment including new construction, Industrial Assessment including new construction, Parking Lot Assessment, Farmland Assessment and Managed Forest Assessment the rates of taxation per current value assessment as set out in Schedule "A" attached hereto and forming part of this by-law.
3. The levy provided for in Schedule "A" attached to this by-law shall be reduced by the amount of the interim levy for 2016.
4. For payments-in-lieu of taxes due to the Corporation of the Township of South Frontenac, the actual amount due to the Corporation of the Township of South Frontenac shall be based on the assessment roll and the tax rates for the year 2016.
5. For railway rights of way taxes due to the Corporation of the Township of South Frontenac in accordance with the Regulations as established by the Minister of Finance, pursuant to the Municipal Act, the actual amount due to the Corporation of the Township of South Frontenac shall be based on the assessment roll and the tax rates for the year 2016.
6. The Treasurer is hereby authorized to collect the Special Area Charges and Rates as set out in Schedule "B" which is attached hereto and forms part of this by-law and these Special Area Charges and Rates shall be added to and form part of the Collector's Roll.
7. The levy for municipal, county, education and special area charges shall become due and payable as follows:

Non-capped Classes (Residential, Managed Forest and Farmland)

- 50% of the final bill and any outstanding arrears shall be due on June 30th, 2016
- The balance of the final bill shall be due on September 30th, 2016.

- 2.**
- Capped Classes** (Commercial, Industrial, Multi-Residential, Parking lot) or a **combination of Capped and Uncapped**
- 50% of the final bill and any outstanding arrears shall be due on August 31st, 2016
 - The balance of the final bill shall be due on September 30th, 2016.
8. As provided under Section 345(2) of the Municipal Act 2001, there shall be imposed a penalty of one and one-quarter percent (1.25%) per month on the first day of each month following default of payment on all taxes of the current year remaining unpaid after the due date of said taxes.
 9. There shall be imposed additional interest of one and one-quarter percent (1.25%) per month on all taxes outstanding at the end of the year for which the taxes were levied as provided in Section 345(3) of the Municipal Act, 2001.
 10. Penalty and interest charges at the prevailing rate will be added in the same manner as taxes to those non-levy items added to the Collector's Roll for collection.
 11. All supplementary taxes levied under the Assessment Act will be due in two installments with the second installment due one month after the first installment due date., and penalties and interest will be added in the same manner as the ordinary tax bills.
 12. The Treasurer of the Corporation of the Township of South Frontenac is hereby empowered to accept part payment from time to time on account of any taxes due.
 13. Pursuant to the provisions of the 2016 Municipal Budget, transfers budgeted as a "Contribution from Revenue Fund to Reserves" shall be implemented by the Treasurer in the amount budgeted. Transfers budgeted as a "Contribution from Reserves and/or Reserve Funds to Revenue Fund and/ or Capital Fund" shall be implemented by the Treasurer in the exact amount required to finance the actual expenditures of the particular project net of other applicable revenues, even should said amount exceed the transfer/ contribution from Reserves and/or Reserve Fund originally budgeted for.
 14. Any surplus/deficit resulting from the 2016 operations of the General Revenue Fund as of December 31, 2016 shall be transferred to/financed from the reserve for Working Funds except for Winter Control, Building, Volunteer Firefighters wages, Water and Recycling which have dedicated reserves for stabilization.
 15. Notwithstanding any of the foregoing, the Treasurer is hereby authorized to accept payments made on the current Pre-Authorized Payment Plan on the first day of the month following the due date for payment of taxes without adding penalty and/ or interest charges to the outstanding taxes and tax arrears.
 16. If any section or portion of this by-law or the schedules attached hereto is found by a court of competent jurisdiction to be invalid, it is the intent of the Council of the Corporation of the Township of South Frontenac that all remaining sections and portions of this by-law and the schedules continue in force and effect.

17. This by-law shall come into force and take effect on the date of its passage.

3.

Dated at the Township of South Frontenac this 17th day of May, 2016.

Read a first and second time this 17th day of May, 2016.

Read a third time and finally passed this 17th day of May, 2016.

**Municipal Corporation of the
Township of South Frontenac**

Ron Vandewal, Mayor

Wayne Orr, Clerk-Administrator

Schedule "A" to By-Law No. 2016-31

TOWNSHIP OF SOUTH FRONTENAC - 2016 TAX RATE SCHEDULE

Assessment Class	RTC	South Frontenac Tax Rate	Current Value Assessment	South Frontenac Levy
Residential and Farm Residential	RT	0.531548%	3,059,403,810	16,262,200.00
Multi-Residential	MT	0.531548%	4,679,000	24,872.00
Commercial-Full, Shared PIL	CH	0.531548%	24,500	130.00
Commercial Occupied	CT	0.531548%	23,948,267	127,298.00
Commercial Vacant Land	CX	0.372084%	252,900	941.00
Commercial Excess Land	CU	0.372084%	269,620	1,003.00
New Const-Full-No Support	XT	0.531548%	2,829,400	15,040.00
New Const-Excess Land-No Support	XU	0.372084%	21,500	80.00
Parking Lot	GT	0.531548%	34,500	183.00
Industrial -Full, Shared PIL	IH	0.531548%	483,000	2,567.00
Industrial -Excess Land, Shared PIL	IK	0.345506%	102,000	352.00
Industrial Occupied	IT	0.531548%	1,224,000	6,506.00
Industrial Excess Land	IU	0.345506%	0	0.00
Industrial Vacant Land	IX	0.345506%	387,400	1,338.00
Industrial-New Construction-Taxable	JT	0.531548%	1,396,920	7,425.00
Industrial-New Construction-Excess	JU	0.345506%	21,080	75.00
Farmlands	FT	0.132887%	56,699,902	75,347.50
Managed Forest	TT	0.132887%	9,273,467	12,323.00
Total			3,161,051,266	16,537,681

Schedule "B" to By-Law No. 2016-31

**TOWNSHIP OF SOUTH FRONTENAC
SPECIAL AREA CHARGES AND RATES**

WASTE MANAGEMENT CHARGE ON AN ANNUAL BASIS PER UNIT

	Charge per assessed unit
Residential Dwelling	\$120.00
Residential Seasonal Dwelling	\$120.00
Commercial	\$120.00

Schedule "C" to By-Law No. 2016-31

TOWNSHIP OF SOUTH FRONTENAC 2016 Budget

Summary of Revenue and Expense

	2015 Budget		2016 Budget		2015-2016 Budget	
	\$	\$	\$	\$	Variance	%
REVENUE						
Property Taxation	188,000	188,000	0	0.00%		
User Charges	2,170,879	2,231,403	60,524	2.79%		
Licenses, Permits and Rents	711,860	724,405	12,545	1.76%		
Government Grants	2,317,510	1,762,879	-554,631	-23.93%		
Grants from Other Municipalities	757,882	672,953	-84,929	-11.21%		
Investment Income	157,412	151,600	-5,812	-3.69%		
Penalties and interest on taxes	400,000	360,000	-40,000	-10.00%		
Donations	117,600	154,500	36,900	31.38%		
Other	7,065	22,065	15,000	212.31%		
Transfers From Reserves/Reserve Funds	4,962,831	5,259,206	296,375	5.97%		
TOTAL Revenue	11,791,039	11,527,011	-264,028	-2.24%		
OPERATING EXPENSE						
<i>General Government</i>	3,846,084	3,445,046	-401,038	-10.43%		
<i>Protection to Persons and Property</i>						
Fire	2,850,010	2,748,408	-101,602	-3.56%		
Police	2,921,791	2,958,010	36,219	1.24%		
Conservation Authorities	201,575	207,670	6,094	3.02%		
Protective Inspections and Control	120,997	117,349	-3,647	-3.01%		
Emergency Measures	1,960	1,960	0	0.00%		
Building Department	461,343	492,955	31,612	6.85%		
<i>Transportation Services</i>						
Roadway Maintenance	10,331,796	11,295,139	963,343	9.32%		
Winter Control	1,852,049	1,979,819	127,770	6.90%		
<i>Environmental Services</i>						
Water System	297,162	358,547	61,385	20.66%		
Solid Waste Management	2,817,996	2,721,951	-96,046	-3.41%		
<i>Parks, Recreation and Cemeteries</i>	1,257,134	1,407,487	150,353	11.96%		
<i>Planning and Development</i>	332,931	327,312	-5,619	-1.69%		
TOTAL Expense	27,292,828	28,061,653	768,825	2.82%		
TO BE RAISED BY TAXATION	15,501,789	16,534,642	1,032,853	6.66%		

Schedule "C" to By-Law No. 2016-31

TOWNSHIP OF SOUTH FRONTENAC		
2016 Budget		
PSAB Presentation		
	2015 Budget	2016 Budget
	\$	\$
TOTAL Revenue - including to be raised by Taxation	27,292,828	28,061,653
Less: Transfer from Reserves	3,730,331	5,259,206
Plus: UFCO adjust		91,914
Adjusted Revenues	23,562,497	22,894,361
TOTAL Expenses	27,292,828	28,061,653
Add: Amortization	6,498,654	5,823,509
Less: Transfer to Reserves	3,109,532	3,020,884
Less: Transfer to Tangible Capital Assets	7,829,000	8,508,915
Adjusted Expenses	22,852,950	22,355,363
Net Surplus	709,547	538,998
<i>Accumulated Surplus, beginning of year</i>	<i>92,261,039</i>	<i>92,970,586</i>
<i>Accumulated Surplus, end of year</i>	<i>92,970,586</i>	<i>93,509,584</i>
Schedule of Accumulated Surplus		
Tangible Capital Assets	83,609,724	86,295,130
Reserves & Reserve Funds	11,303,625	9,036,875
UFCO Water Growth Component	-471,455	-449,101
UFCO Landfill	-1,442,880	-1,373,320
Cemetery Deficit	-28,428	0
Accumulated Surplus	92,970,586	93,509,584

2016 CAPITAL BUDGET

	BUDGETED		PROPOSED FINANCING		
	EXPENDITURE	TAX LEVY	RESERVES	GRANT / OTHER	
GENERAL GOVERNMENT					
Corporate Services					
New Projects					
Server Migration	7,500	7,500			
Parks and Recreation Software	15,000		15,000		Working Funds
Asset Management customizations/document update	10,000		10,000		Working Funds
Total	32,500	7,500	25,000	0	
PROTECTIVE SERVICES					
Building					
Pick up Truck/SUV (replacing 2007)	35,000		35,000		Building Equipment
Sub-total	35,000	0	35,000	0	
Fire					
New Projects					
Pagers	15,000		15,000		Working Funds
New-Commercial bunker gear washer/dryer-Station 8	30,000	30,000			
Replacement extrication equipment - Station 4	35,000	35,000			
1/2 ton truck - Replace 2003-Unit 27	45,000		45,000		Rolling - Fire Reserve
Sub-total	125,000	65,000	60,000	0	
Total	160,000	65,000	95,000	0	
TRANSPORTATION DEPARTMENT					
Carried Forward from 2015					
ArcGIS desktop	5,500		5,500		Fiscal-Working Funds (unspent Capital)
Reshingle Sand Dome/Doors - Hartington	50,000		50,000		Vertical - Facilities Res
Reshingle Sand Dome/Doors - Bedford	50,000		50,000		Vertical - Facilities Res
Office Renovations: Keeley	20,000		20,000		Vertical - Facilities Res (10,000 c/o 2012)
Keeley- Paint Booth Conversion to service bay	10,000		10,000		Vertical - Facilities Res
New Projects					
* Radio Communication (Fire and PW)	300,000		300,000		Working Funds
Street Lights - New LED Installation	50,000		50,000		Working Funds
Bedford Patrol Yard Improvements	16,000		16,000		Vertical - Facilities Res
Picadilly Patrol Yard Decommissioning	10,000		10,000		Vertical - Facilities Res
Storrington Salt Storage & Site works	500,000		500,000		Federal Gas Tax
Keeley Patrol yard - Garage Door replacements	24,000		24,000		Vertical - Facilities Res
Keeley Patrol yard - Generator replacement	60,000		60,000		Vertical - Facilities Res
Keeley Patrol yard - Front power gate	10,000		10,000		Vertical - Facilities Res
Half ton - 4 X 4 - Replace 2010 F49	35,000		35,000		Rolling - Capital - Roads
Half ton - 4 X 4 - Replace 2005 F35	35,000		35,000		Rolling - Capital - Roads
3/4 ton 4 X 4 with Plow/Sander-replace 2010 F2	55,000		55,000		Rolling - Capital - Roads
3/4 ton 4 X 4 with Plow/Sander- replace 2008 F41	55,000		55,000		Rolling - Capital - Roads
Tanden Truck - replace 2000 F16	250,000		250,000		Rolling - Capital - Roads
Water tank for dump truck	30,000		30,000		Rolling - Capital - Roads
Backhoe - replace 1993 BT91 (only 1 in 2015)	150,000		150,000		Rolling - Capital - Roads
Thompson Steamer - replace 1989 BT88 & ST88	15,000		15,000		Rolling - Capital - Roads
Thompson Steamer - replace 1990 LT88	15,000		15,000		Rolling - Capital - Roads
Keeley Garage - hoists (resubmitted)	50,000		50,000		Rolling - Capital - Roads
AVL system - New equipment	100,000		100,000		Rolling - Capital - Roads
Linear Asset Construction-Villages/Local Roads/Arterial Roads	5,350,000	3,942,839	826,786	580,375	Dev Chgs 200,000 OCIF 109,279 Linear Rd Const 250,471 AIR 376,315 County FGT 471,096 (City 187,857 to reserve-2017 use)
Total	7,245,500	3,942,839	2,722,286	580,375	
ENVIRONMENTAL SERVICES					
Waste Diversion					
* Baler	160,000		160,000		Landfill Closure
Sub-total	160,000	0	160,000	0	
Sanitation-Disposal					
Replacement Bins	50,000		50,000		Landfill Closure
Sub-total	50,000	0	50,000	0	
Total	210,000	0	210,000	0	

2016 CAPITAL BUDGET

	BUDGETED		PROPOSED FINANCING	
	EXPENDITURE	TAX LEVY	RESERVES	GRANT / OTHER
TOWNSHIP FACILITIES MANAGEMENT				
Carried Forward from 2013				
Asbestos Assessment	59,000		59,000	Rec Res 10,000 Vert-Fac Res 49,000
Building Condition Assessment	94,000		94,000	Rec Res 30,000 Vert-Fac Res 64,000
Energy Audit	32,500		32,500	Federal Gas Tax Rec Res 5,000
Accessibility Standard	15,000		15,000	Vert-Fac Res 10,000
Carried Forward from 2014				
OPP Building -Garage Floor Drains	20,000		20,000	Vertical - Facilities Res DCF 136,615
New Hall-Perth Rd- Station 6 (Land/ Architect)	211,615		211,615	Vert-Fac Res 75,000 Fiscal-Working Funds (unspent Capital)
Bradshaw- Station 1 repairs as per study	25,000		25,000	Fiscal-Working Funds (unspent Capital)
Verona-Station 3 repairs as per study	5,000		5,000	
Carried Forward from 2015				
Facility Signage	18,800		18,800	Vertical - Facilities Res DCF 87,000
New Hall - Perth Road-Station 6	1,000,000		1,000,000	FGT 250,000 Vert-Fac 663,000
Windows/insulation - Station 5	14,000		14,000	Fiscal-Working Funds (unspent Capital)
New Projects				
Verona Medical - Heat pump replacement	10,000		10,000	Vertical - Facilities
Paving - Station 7	10,000		10,000	Vertical - Facilities
Total	1,514,915	0	1,514,915	0
RECREATION				
Carried Forward from 2013				
Recreation buildings - re-keying	11,000		11,000	Parkland (8,000 from 2013)
Carried Forward from 2014				
Point Park-Football Field Upgrades/Protection	360,000		210,000	150,000 Parkland 210,000 (50k from 2014)
Carried Forward from 2015				
Gilmour Point - Hydro installation	10,000		10,000	Parkland
Museum - Window Replacement	8,000		4,000	4,000 Parkland
New Projects				
* Playground Equipment- Bowes	36,000		36,000	Parkland
Wilmer Ball Park - Metal Roof Replacement	8,000		8,000	Parkland
Gilmour Point - Site Access Road	40,000		40,000	Parkland
Gerald Ball Park - Horseshoe Pits Upgrade	5,000		5,000	Parkland
Battersea Ball Park - Resurface basketball court (nets & posts), upgrade washrooms and model train area fencing	15,000		15,000	Parkland
Inverary Ball Park - Washroom Upgrades	5,000		5,000	Parkland
* Stormington Centre - Roof top unit guards/sliding partition wall/new kitchen shuttle door/covered walkway	20,000		20,000	Parkland
* Fermoy Hall - Building upgrades, well, paint insulation, septic system	30,000		30,000	Parkland
* Glendower Hall - Front Step Replacement	40,000		40,000	Parkland
Centennial Park - re-shingle washroom/canteen building, tennis court multi-use conversion	8,500		8,500	Parkland
Centennial Park - Upper Ball Diamond Repair	19,000		19,000	Parkland
Museum - AC unit, New electrical service and replace rear exit & furnace room doors	7,000		7,000	Parkland
McMullen Park - replace docks	15,000		15,000	Parkland
Sydenham Library - rear deck	10,000		10,000	Vertical - Facilities Res
Boat Launch upgrades (Buck Lake & Knowlton)	60,000		60,000	Parkland
Total	707,500	0	553,500	154,000
TOTALS	9,870,415	4,015,339	5,120,701	734,375

* Project on hold pending follow up report to, and approval from, Council in early 2016

TOWNSHIP OF SOUTH FRONTENAC

BY-LAW NUMBER 2016-32

**BEING A BY-LAW TO AMEND BY-LAW NUMBER 2003-75, AS AMENDED,
TO REZONE LAND FROM OPEN SPACE-PRIVATE ZONE (OS) TO LIMITED
SERVICE RESIDENTIAL-WATERFRONT ZONE (RLSW), PART LOTS 1 & 2,
CONCESSION XIII, DISTRICT OF BEDFORD: SCOUTS CANADA**

WHEREAS, the Municipal Council of the Township of South Frontenac deems it expedient to amend By-law Number 2003-75 as amended, as it relates to a parcel of land located in Part of Lots 1 & 2, Concession XIII of the District of Bedford;

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. THAT Schedule "D", to Zoning By-law Number 2003-75 as amended, is hereby further amended by changing the zoning from Open Space-Private Zone (OS) to Limited Service Residential-Waterfront Zone (RLSW) for those lands shown on the attached map designated as Schedule "1".

2. THIS BY-LAW shall come into force in accordance with section 34 of the Planning Act, 1990, as amended, either upon the date of passage or as otherwise provided by said section 34.

Dated at the Township of South Frontenac this seventeenth day of May, 2016.

Read a first and second time this seventeenth day of May, 2016.

Read a third time and finally passed this seventeenth day of May, 2016.

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC**

Ron Vandewal, Mayor

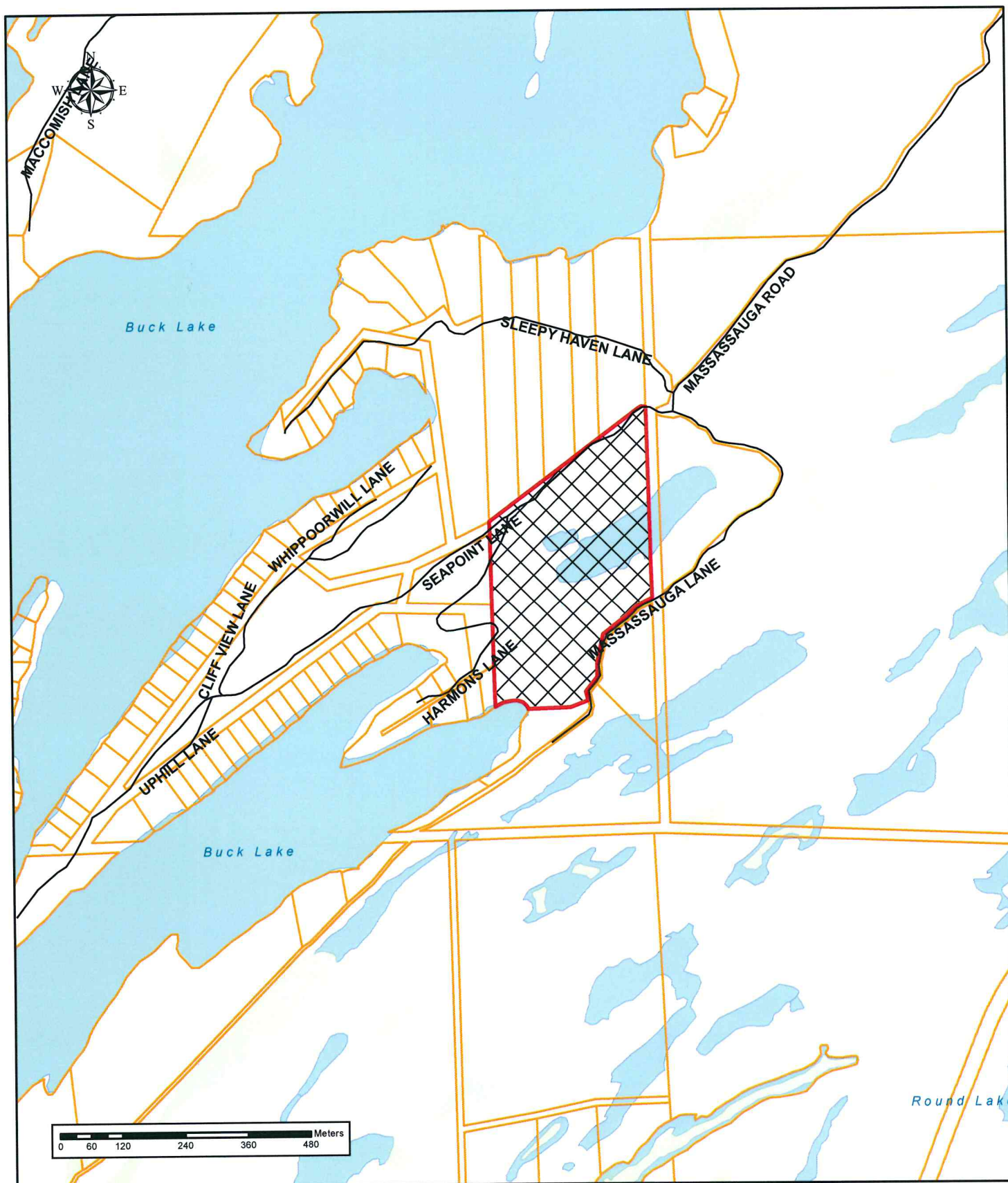
Wayne Orr, Clerk-Administrator

TOWNSHIP OF SOUTH FRONTENAC (BEDFORD DISTRICT)



**SCHEDULE '1'
BY-LAW NO. 2016-32**

 **AREA REZONED FROM 'OS' TO 'RLSW'**



**THIS SCHEDULE "1" TO BY-LAW NO. 2016-32
PASSED THIS 17TH DAY OF MAY 2016**

MAYOR _____

CLERK _____

TOWNSHIP OF SOUTH FRONTENAC

BY-LAW NUMBER 2016-33

BEING A BY-LAW TO STOP UP, CLOSE AND SELL A PORTION OF AN UNOPENED ROAD ALLOWANCE BETWEEN CONCESSIONS V AND VI, PART LOT 19, LOUGHBOROUGH: RITCHIE

WHEREAS, the Municipal Council of the Township of South Frontenac may pass a by-law to stop up, close and sell any highway or part thereof pursuant to the Municipal Act, section 34(1):

AND WHEREAS pursuant to the Township of South Frontenac's Notice By-law No. 2002-92, the Corporation of the Township of South Frontenac caused to be advertised the proposal to close the said road allowance:

AND WHEREAS the said road allowance is not used as a publically travelled road:

AND WHEREAS no objections have been received to the road closing:

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. **THAT** the portion of road allowance in Lot 19, lying between Concessions V and VI, in the District of Loughborough, shown on Schedule 1, attached hereto and forming part of this by-law, shall be stopped up and closed and ownership transferred to the abutting property-owner on the north in Lot 19, Concession VI.
2. **THAT** the Mayor and Clerk/Administrator are hereby authorized and directed to execute such documents as are required; and
3. **THAT** this By-law shall come into force and take effect upon registration of this By-law.

Dated at the Township of South Frontenac this seventeenth day of May, 2016.

Read a first and second time this seventeenth day of May, 2016.

Read a third time and finally passed this seventeenth day of May, 2016.

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC**

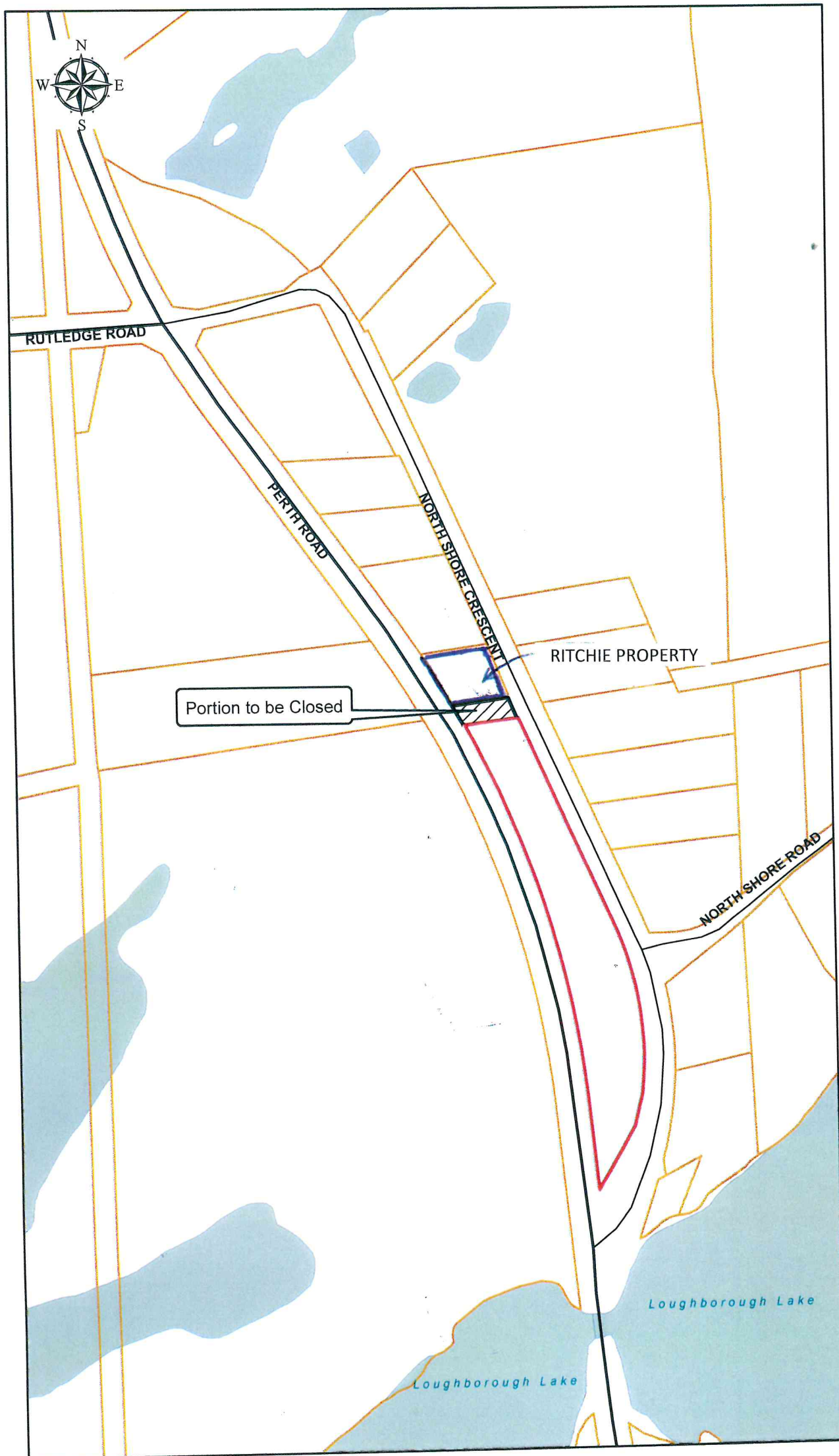
Ron Vandewal, Mayor

Wayne Orr, Clerk-Administrator



SCHEDULE "1"

TO BY-LAW 2016-33





STAFF REPORT TREASURY DEPARTMENT

Prepared for Council: May 9, 2016

Agenda Date: May 17, 2016

SUBJECT:

Community Project Grants Awarded

RECOMMENDATION:

This report is for information only

BACKGROUND:

2016 is the third year that the Township accepted applications for the Community Project Grant program. 2016 is the first year where grants could be up to \$2,000 each. Website and newspaper ads were placed soliciting applications.

The CAO and Treasurer reviewed and evaluated the applications against the Community Project Grant Policy in advance of the Corporate Services Committee making the final awards.

Nine applications were received and are summarized below. Eight of the requests were approved and awarded. One of the approved applications received did not fully meet the criteria established for the grant, as it was a newly formed organization, however, it was the committee's assessment that a grant should be provided with funds flowing to the Frontenac Community Arena for this project.

All applicants have been informed and contracts have been issued for those receiving grants.

Group	Purpose	Applied Amount	Approved Amount
Northern Frontenac Community Services	Youth Engagement Project	\$2,000.00	\$2,000.00
Verona Community Association	Street Bench – Road 38 corridor	\$1,885.00	\$1,885.00
Frontenac Society of Model Engineers	Purchase and building of passenger cars for miniature railway	\$2,000.00	\$2,000.00
Frontenac Fury	Girls Hockey Development	\$2,000.00	\$2,000.00
Sydenham Lake Canoe Club	Ride and Refresh-bike racks/picnic tables	\$497.96	\$497.96
Lion's Club of Verona	Street Bench – Road 38 corridor	\$1,885.00	\$1,885.00
Southern Frontenac Community Services	SALT – Seniors & Law Enforcement Together - quarterly community sessions	\$2,000.00	\$2,000.00
Frontenac Ball Hockey (to be funded through Front. Comm. Arena)	Ball Hockey Program	\$2,000.00	\$2,000.00
Kingston Field Naturalists	2016 Bio Blitz support – held in Roblin, ON	\$1,000.00	0.00
TOTAL		\$15,267.96	\$14,267.96

**Submitted/approved by:
Louise Fragnito, Treasurer**

**Prepared by:
Louise Fragnito, Treasurer**



STAFF REPORT TREASURY DEPARTMENT

Prepared for Council: May 12th, 2016

Agenda Date: May 17th, 2016

SUBJECT:

Year to date financials to March 31st, 2016

RECOMMENDATION:

This report is for information only.

ANALYSIS:

Attached are the year to date financials to March 31st with a comparison to year to date budget as well as a column which reflects the total 2016 budget.

Year to date revenues totalling \$7,033,548 are \$48, 896 under budget while year to date expenses \$3,956,081 are \$458,628 under budget for a net year to date surplus of \$409,733. The variances for both revenues and expenses are primarily due to timing. However, conservation authorities are over budget \$47,132. This is due to a levy from Quinte conservation that is higher than budgeted. Quinte passed their budget after we did and included an additional one-time capital component. From a study they received, it was assessed that Third Lake dam needed to be stabilized. Further, the share applied to member municipalities was 50% of the total cost as they had funding available this year from the Province to offset the other \$200,000.

Providing this statement assures council that the direction given from the 2016 budget is being carried out. Managers are receiving detailed financial reports on a monthly basis.

ATTACHMENT

2016 Financial report to March 31st

Submitted/approved by:
Louise Fragnito, Treasurer

Prepared by:
Louise Fragnito, Treasurer

	2016 Year Budget	2016 YTD Budget	2016 YTD Actuals	YTD Actual vs YTD Budget Variance
REVENUE				
Property Taxation	16,722,642	5,460,392	5,456,042	(4,351)
User Charges	2,248,104	639,993	596,905	(43,088)
Licenses, Permits and Rents	723,705	134,814	145,061	10,247
Government Grants	1,762,879	525,804	500,063	(25,741)
Grants from Other Municipalities	672,953	0	0	0
Investment Income	151,600	37,375	32,133	(5,242)
Penalties and Interest on taxes	360,000	90,000	69,422	(20,578)
Donations	158,500	0	6,470	6,470
Other	2,065	2,065	22,821	20,756
Transfer from Reserves/Reserve Func	5,259,206	192,000	204,631	12,631
Total Revenues	28,061,653	7,082,443	7,033,548	(48,896)

OPERATING EXPENSE

General Government	3,435,500	402,679	401,687	(992)
Protection to Persons and Property				
Fire	2,748,408	159,588	125,709	(33,879)
Police	2,958,010	739,502	738,319	(1,183)
Conservation Authorities	207,670	116,940	164,071	47,132
Protective Inspections and Cont	117,350	29,725	19,596	(10,129)
Emergency Measures	1,960	490	168	(322)
Building Department	492,955	109,239	81,106	(28,133)
Transportation Services				
Roadway Maintenance	3,861,783	781,325	636,724	(144,601)
Capital Projects	7,452,157	263,075	253,079	(9,996)
Winter Control	1,979,827	982,956	865,764	(117,192)
Environmental Services				
Water System	363,547	55,590	26,918	(28,672)
Solid Waste Management	2,698,151	503,936	416,723	(87,213)
Parks, Recreation and Cemeteries	1,417,032	190,337	170,737	(19,600)
Planning and Development	327,312	79,328	55,480	(23,848)
Total Expenses	28,061,661	4,414,709	3,956,081	(458,628)
TOTAL	8	(2,667,734)	(3,077,467)	(409,733)



STAFF REPORT TREASURY DEPARTMENT

Prepared for Council: **May 10th, 2016**

Agenda Date: **May 17th, 2016**

SUBJECT:

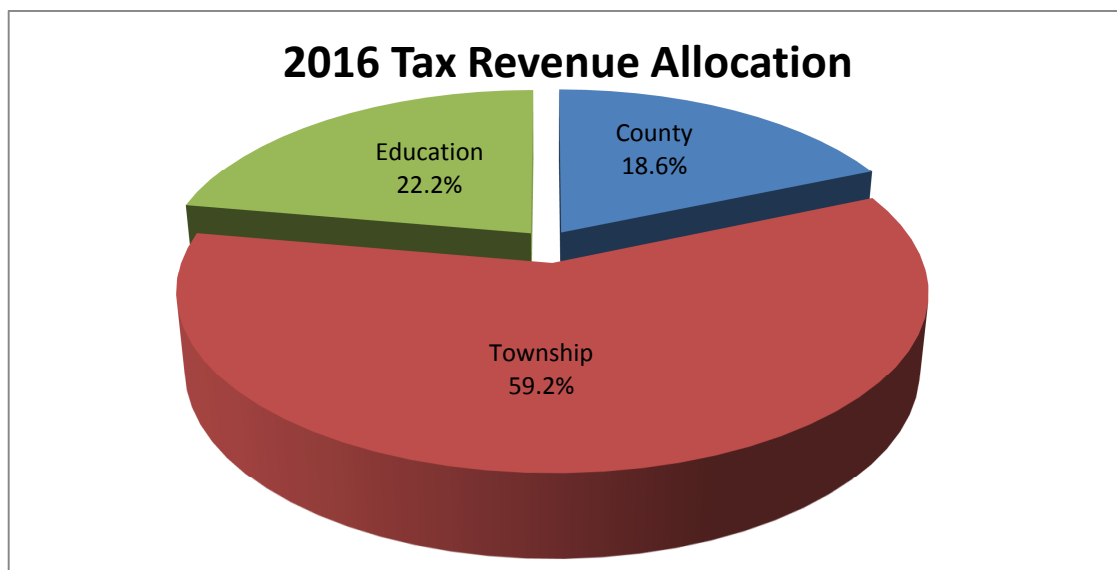
Overall tax rate and functional breakdown

RECOMMENDATION:

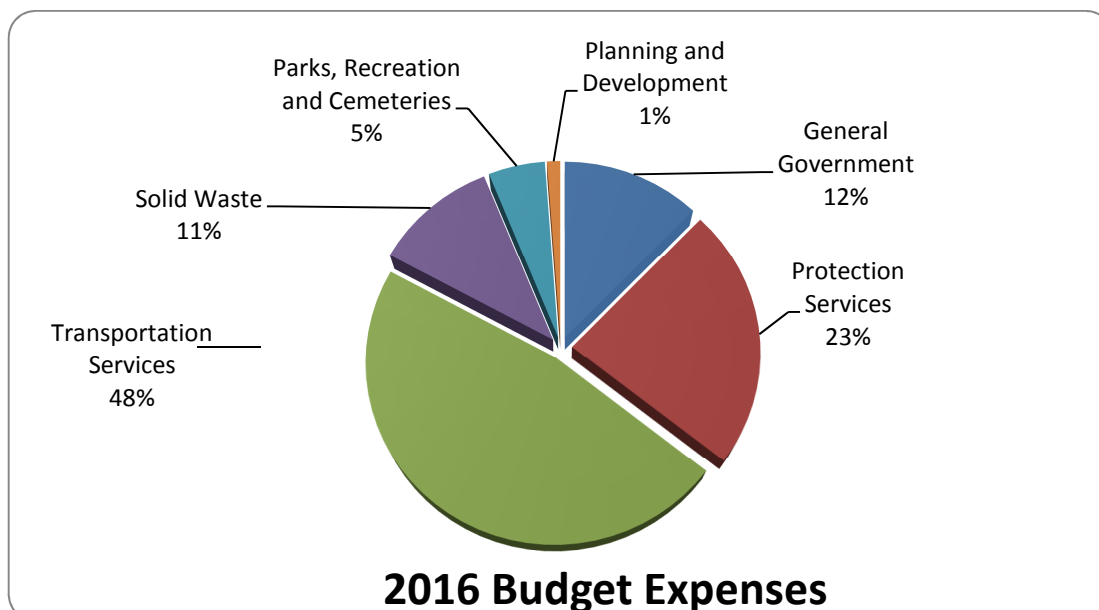
This report is for information.

BACKGROUND:

The ministry of education recently released their tax rate. Combining their rate, the County's along with the Township's, a resident annual property taxes, based on the average phased in assessment, will have an increase of 0.65% or \$13.65.



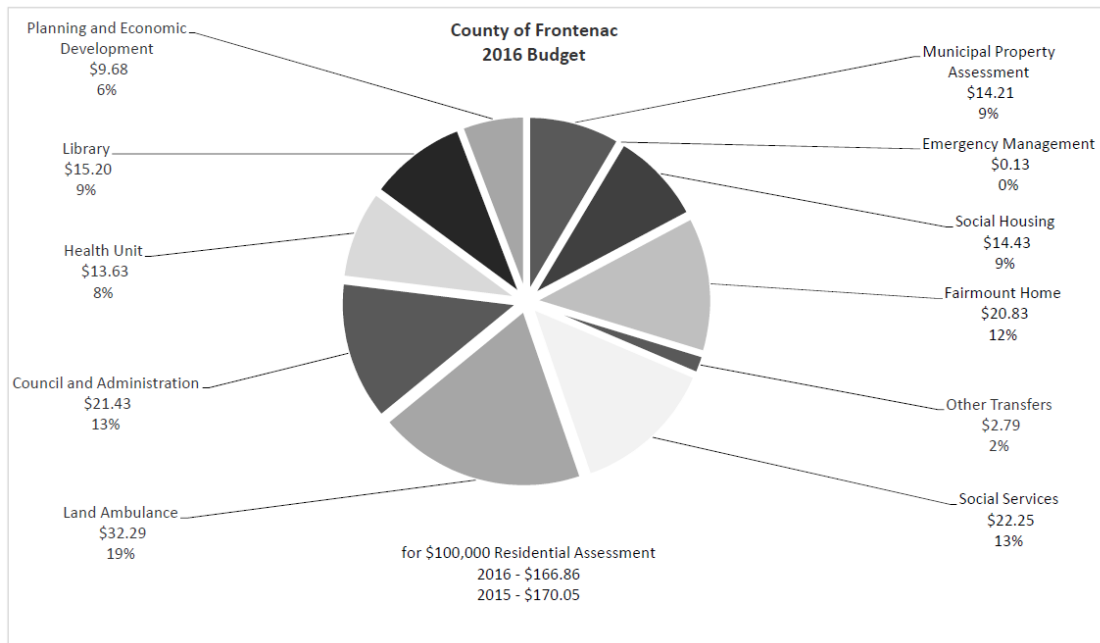
On a yearly basis after the passing of the budget, the chart below is generated. The chart represents the breakdown of expenses by function along with the respective percentage.





STAFF REPORT TREASURY DEPARTMENT

Below is the County's chart in relation to their 2016 budget. Their chart provides a breakdown by function however it is based on the net tax requisition rather than gross expenses.



**Submitted/approved by:
Louise Fragnito, Treasurer**

**Prepared by:
Louise Fragnito, Treasurer**



STAFF REPORT CLERKS DEPARTMENT

Prepared for Council: May 10, 2016

Agenda Date: May 17, 2016

SUBJECT:

Town Hall Meetings

RECOMMENDATION:

This report is for information only.

BACKGROUND:

Council has scheduled Town Hall meetings during the month of July. This is an opportunity for residents to speak directly with District Councillor's and share their concerns and suggestions. This information will be included in the newsletter that is mailed with the Final Tax Notices, on the advertising banner and on the website.

The schedule for these meetings is as follows:

DISTRICT	DATE	TIME	PLACE
Bedford	July 12	7:00 pm-9:00 pm	Bedford Hall-1381 Westport Rd
Loughborough	July 18	7:00 pm-9:00 pm	Council Chambers-4432 George St
Portland	July 19	7:00 pm-9:00 pm	S & A Hall-4041 Colebrook Rd
Storrington	July 21	7:00 pm-9:00 pm	Storrington Centre-3910 Battersea Rd

Submitted by:

Angela Maddocks
Executive Assistant

Timothy N. Ross
1026 Anker Lane, RR#1
Sydenham, Ontario
K0H 2T0

May 6, 2016

Township of South Frontenac
4432 George Street, Box 100
Sydenham, Ontario
K0H 2T0

Sent by email to:

Mayor Ron Vandewal:	rvanewal@southfrontenac.net
Councillor Ross Sutherland:	7846elbe@gmail.com
Councillor Mark Schjerning:	markschjerning@outlook.com
Mr. Wayne Orr, CAO:	worr@southfrontenac.net
Mr. Lindsay Mills, Planner:	lmills@southfrontenac.net

Dear Mayor Vandewal, Councillors Sutherland and Schjerning, Mr. Orr and Mr. Mills

Proposed Amendments to Zoning By-Laws 5.10.2 and 5.11

Thank you for receiving our submissions at the meeting on April 26th. As you have recommended, we are providing further input in this letter for your consideration at the May 10th Committee of the Whole meeting, and generally as you and Council consider the proposed amendments.

1. Summary and Conclusions

The proposal has been revised and it now contains only one change: forbidding the voluntary reconstruction of structures within 30 meters of water. This one change has caused a great deal of alarm and consternation in the community.

The change would inflict real and negative impacts on a lot of people. And yet it is extremely unlikely to deliver any benefit at all.

If voluntarily reconstruction is forbidden, land-owners will find other ways to ensure that their structures survive. They will complete their repairs and renovations in a piece-meal fashion. The change will not result in structures being moved back 30 m. It will result in the adoption of poor building practices. We can expect these structures to look worse over time – but they won't go away. They are too valuable to their owners – both in money terms and emotionally.

As Mayor Vandewal pointed out at the meeting, it is just not realistic to expect that all of these structures will be moved back.

Mr. Mills explained his concern about an abandoned and derelict structure, and showed us all a picture of it. I expect that there are very few examples of this in the Township. It does not make sense to change the rules for everyone in order to handle just a few such cases. It's an unfair burden for the vast majority of property owners, who do not have derelict and abandoned structures.

Also, we need make sure that the example shown by Mr. Mills doesn't distract us from the serious and broad-ranging impacts the change would have. A large number of community members would suffer:

- a decrease in property value
- more red tape
- increased costs of maintaining their properties (patching and re-patching structures back into shape is not efficient)
- the uncertainty and related anxiety of not knowing how the rules will be applied in the future
- the uncertainty and related anxiety of not knowing whether treasured and long-standing family traditions will be able to continue

The Planning Department is asking a lot of people to suffer a lot. It's too much to ask, particularly when the supposed benefits are at best completely unclear, and at worst non-existent.

There needs to be a balance between community interests and the interests of property owners. Mr. Mills' proposal suggests that the continued existence of the cottages and other lake-side structures are somehow a *threat* to the community, its environment and its economy.

As Council has heard loud and clear, the people who have structures within 30 m are saying:

- Please don't do this.
- We are not a threat to the lakes. We are not a threat to the livelihood and future of the Township. To the contrary, we are good stewards. We have invested a lot in the community. We care about the community. We want to continue to do these same things.
- It's unfair. It singles us out for harsh treatment.
- We have, and have always had, real and natural expectations that we are allowed to continue indefinitely into the future with the current uses and structures, including our ability to fix-up and renovate the structures when needed.
- We are perfectly happy to comply with the requirements of the Building Code if we want to do major repairs or renovations. We have to do this as it is. So no changes are needed.

- We do not feel that it is fair to try to push us and our properties into conformity with new rules. These rules came along after our structures were built, and after we purchased our properties. The structures complied at the time they were built, and that's all that should be necessary.

As I described on April 26th, Ottawa tried to do exactly what is now being proposed for South Frontenac. The OMB and the Courts said that Ottawa's by-law is illegal – because it infringes upon property rights that are protected under the Planning Act. Municipalities are not allowed to infringe upon those rights – by passing by-laws like these.

This letter is not a legal opinion - but it does contain legal information. I believe that each and every member of Council can make their own conclusions based on that information.

Our conclusion is that Mr. Mills and Mr. Fleming are proposing an aggressive and inappropriate legal path for Council to follow. We have no doubt that the OMB and the courts would find the new rules to be illegal, and throw them out. That's exactly what they did with Ottawa's version of exactly the same by-law.

Trying to split hairs (between "use" concepts and "structure" concepts) won't help anyone. The OMB and the Courts will see right through it. And they'll throw out the by-law.

All of that would cost our community a lot of money – for the legal fees and other resources that would be required for the OMB hearings and court challenges. That's wasting the community's money. And the individual people who are forced to go to court to protect their rights would have to pay a lot of money to do so.

It has been suggested to me by a number of experts in this field that Mr. Mills and Mr. Fleming might want to force people to go to the OMB and the Courts - because most people can't afford to do so, or are simply not willing to do so. Therefore they would have to live with the new rules, even though they are illegal.

Obviously that is an underhanded and inappropriate way to deal with these things. I'm not saying that's what Mr. Mills and Mr. Fleming are trying to do. I haven't had an opportunity to speak with either of them. I'm just passing on to you what experts have consistently mentioned to me. If there is any doubt in Council's mind as to whether people are playing games here, Council should take steps to resolve that doubt.

2. The Current Proposals before Council

We understand from the April 26th meeting that Council no longer proposes to delete by-law 5.11. If by-law 5.11 is retained, there is only one change left to consider: the insertion of the new "no reconstruction" text in 5.10.2.

As we understand it, the current proposal is that the words in bold text (see below) be added to 5.10.2. We also understand that the underlined text, regarding 50% of load-bearing walls, is part of the updated proposal.

5.10.2 "Where a building has been erected prior to the date of passing of this Bylaw on an existing lot and said building has less than the minimum 30 metre (98.4 ft.) setback from the highwater mark of a waterbody or watercourse, then said building may be repaired, renovated or strengthened to a safe condition provided there is no enlargement of the gross floor area or increase in height. **Reconstruction of the building is prohibited.** In addition, no living space shall be added below grade to any existing building or structure.

For the purposes of interpreting section 5.10.2, once more than 50% of the load-bearing walls of an existing structure within the minimum 30 metre setback have been removed, the land is deemed to be vacant and the structure may not be reconstructed within the 30 metre setback."

If this is *not* the current proposal, then Council should provide a written update to the community. It will be impossible for anyone to provide meaningful input where the proposal is not clear. Also, the vast majority of the community was not in attendance on April 26th, and would have no idea about the modifications mentioned. This would be particularly true of the seasonal residents who would suffer the most. Please take care to be sure that everyone knows what's going on.

3. The Envisaged Process for the Amendments

Our understanding is that the Committee of the Whole proposes to consider further submissions at its May 10 meeting, and Council proposes to quickly move to a vote on June 7.

What's the rush? These are contentious proposals. They deserve a complete review and should not be rushed through.

The amendments were proposed on the Planning Department's own initiative. This is *not* a situation where the community has lined-up and demanded action. To the contrary, the community has lined-up to say "hold on", "what's this all about", "why are we doing this", "what impacts will it have". In this context rushing is extremely inappropriate. Council is duty-bound to pay attention to its constituents, regardless of departmental initiatives.

Please reconsider the envisaged process, and extend the timelines – to allow for the most impacted members of the community to have a suitable amount of time to understand the issues, and to make their own views heard.

4. It's Impossible to Write a Short-Hand Rule for Deemed Vacancy or Abandonment

The proposed rule prohibiting reconstruction is illegal and not enforceable. So is the related rule that deems the property to be vacant when 50% of the load-bearing walls are removed.

The Housekeeping Report dated "March 10 18, 2016" states that the "Township has always interpreted that, when the walls of the building are removed, the building is considered to be gone".

The problems with that approach is that it is too simple. More factors need to be considered.

Deemed vacancy and deemed abandonment are complicated topics that cannot be covered by a simple "50% of load-bearing walls" rule, or any other simple rule.

Taking away someone's right to continue to enjoy their home in the manner they prefer is a very serious matter. As a result, in *all* of the cases heard by the courts and the OMB, there is a consistent and clear message that *all of the particular circumstances* of each case must be considered.

In his opinion letter, Mr. Fleming says the same thing: "The facts of the situation and the particular intent of the user (and evidence of this intent) are critical to making a determination as to whether the use may continue legally." [Emphasis added.]

The common law is the authoritative source of the rules for determining whether a structure has been abandoned, or whether the property can be deemed to be vacant.

The common law is well suited to that purpose. It is a collection of principles derived from many individual cases, with all of their important and detailed facts.

No judge (nor any panel of appeal court judges) has ever attempted to summarize the applicable law by capturing it in a simple rule.¹ Nor has Queen's Park ever attempted to do so. That's because it is impossible to do so. No simple rule can achieve the *balanced* results that are provided by the common law.

Taking down 50% of the load-bearing walls might be silly in one case, and perfectly sensible in another – depending on the other circumstances of the individual cases. That's why all such simple rules are thrown out by the OMB, and by the courts: they fail to capture enough of the relevant considerations, and therefore fail to strike a fair balance.

In throwing them out, the OMB and the courts make it clear that it's not for an individual municipality to determine what should or should not be permitted in any individual case about non-conforming uses and non-complying structures. It's up to the common law. Townships have no ability to take away things that are protected by the common law.

¹ Courts routinely write simple rules in other contexts where it is possible to do so.

5. The City of Ottawa Example

Ottawa is a very good example, due to the similarities between its by-law, and the proposed South Frontenac by-law. Here's the text of the Ottawa version. It was found to be illegal and thrown out. I've underlined a few words for emphasis.

- (2) No person will repair or rebuild any part of any building housing or otherwise used in connection with a non-conforming use, except as set out in subsection (3).
- (3) When a building, structure, facility or otherwise, including septic and other servicing systems, used in connection with a non-conforming use is damaged or demolished, the non-conforming right is not extinguished if: (By-law 2008-462)
 - (a) the damage or demolition was involuntary;
 - (b) the building is repaired or re-occupied before the expiry of two years; and
 - (c) the building continues to be used for the same purpose after it is repaired as it was used before it was damaged or demolished.
- (4) Non-conforming rights are extinguished:
 - (a) where the damage, demolition or removal of a building is not involuntary;
 - (b) where a damaged building is not repaired or re-occupied before the expiry of two years; or
 - (c) where the non-conforming use,
 - (i) is abandoned, or
 - (ii) is changed without permission from the Committee of Adjustment.
- (5) This section applies, with all necessary modification, to a non-complying building.

As you can see, this (illegal) by-law says that a building is deemed to be abandoned, and the rights to use it are extinguished, if its removal is voluntary. That is exactly the same as M. Mills' current proposal to prohibit voluntary reconstruction.

Ottawa's by-law was thrown out because it tried to infringe illegally upon people's rights to non-conforming uses and non-complying structures. Those rights are protected by the Planning Act and by the common law, and municipalities can't take them away.

Here's what the OMB had to say:

[The landowner] would not lose its rights ... during a closure for a voluntary repair or even replacement of the building."

The Ontario Divisional Court later upheld the OMB's decision.

In my submissions on April 26th, I spoke about the difficulties that the City of Ottawa faced in 2009 for two main reasons:

- i. The Ottawa example shows what will happen if South Frontenac passes the proposed by-law. Both the OMB and the courts have already thrown these rules out once. And they will do the same thing again.
- ii. The published reactions of the planning and legal communities in the aftermath of the Ottawa example speak volumes. They reveal that what is being proposed for South Frontenac is an attempt to *change* the law, rather than an attempt to *follow* the law. Mr. Newman's article in *The Ontario Planning Journal* makes that abundantly clear. I have attached a further copy of the Newman article.

The goal of seeking to change the law is clearly favoured by Mr. Newman in his article, and by Mr. Fleming in his opinion letter. They want to change the law. They may say "clarify" but they mean "change". Because the law stands in opposition to their views.

Our community should follow the law – not fly in the face of it.

The principles laid down by the Ottawa case, as Mr. Newman admits, "have the force of law". They represent the law of the Province of Ontario at present. And what the law says is that municipalities may *not* do what Ottawa tried to do.

6. Isn't this just a difference of opinion?

I have been dismayed by recent and repeated suggestions that some members of Council feel that Mr. Fleming's opinion is all they need to see on the legal aspects of the subject. Given any difference of opinion – it is said – they will go with the views of their own lawyer.

Surely we can all expect Council to meet a higher standard than to accept, unquestioningly, a legal opinion prepared in consultation with the Planning Department in order to advance a specific departmental agenda.

Moreover, we are not convinced that people have looked closely at what the opinion letter says, and what it does not say.

As Mr. Newman explains in his article, they want to manufacture a new case (i.e., a guinea pig case), and send it through the OMB and all the way up to the Ontario Divisional Court – because they *hope* they can demonstrate that the Ottawa judgements "do not adequately differentiate between ... [concepts of use and structures]".

As Mr. Fleming puts it, "it is our opinion that there is a good legal argument that if ... a structure is demolished ... it no longer retains any non-complying status".

Mr. Newman thinks he sees a gap in the armour of the Ottawa court judgement, and Mr. Fleming thinks he sees a "good argument" with which he can try to exploit that gap.

It's hair-splitting, and a suggestion that it might, maybe, possibly work. That's it.

They say that they *might, possibly* be able to get in through the back door, even though the court refused them at the front door.

And it all hangs on the idea that the Ottawa case isn't relevant to a discussion about non-complying buildings.

But read sub-section 5 of Ottawa's illegal by-law: "This section applies, with all necessary modification, to a non-complying building." It cannot be said that the Ottawa case has nothing to do with non-complying buildings. Or that it's not "adequately" clear. The words are right there.

Ottawa's entire by-law limiting reconstruction rights, including sub-section 5, was thrown out by the OMB and the Ontario Divisional Court. Any suggestion to the contrary is fanciful. Any failure to see that this case applies to non-complying buildings (as well as non-conforming uses) could only result from choosing to ignore the plain words used by the OMB and the courts to throw it *all* out.

7. What about Section 34 of the Planning Act?

Section 34 of the Planning Act does two things, in the same breath. It gives municipalities the power to pass by-laws, AND it puts clear limits on how far municipalities can go in exercising that power.²

The limits are in subsection (9) of Section 34, which says that new by-laws may not prevent "the existing use of any land, building or structure" so long as it continues. An extract from Section 34 is attached to this letter.

The arguments of Mr. Newman and Mr. Fleming try to have their cake and eat it too. They like the part of Section 34 that gives power to municipalities to "prohibit ... the erecting [or] locating ... of buildings or structures". But they don't like the limiting part (subsection (9)) that says that no new by-laws can place limits on the continued enjoyment of non-conforming uses and non-complying structures.

So they try to create a sharp distinction, and say that the limits just don't apply to them and their "structure-specific" by-laws.

But you can't have your cake and eat it too. The OMB and the courts will see right through it.

It's also important to remember that Section 34 limits, in exactly the same way, what municipalities can do under their Official Plan. The policies set out in the Official Plan (such as protecting lakes) are subject to the very same limits. The Plan can set out a policy idea or objective - but that objective can't be implemented in any way that puts limits on a landowner's right to continue to enjoy and maintain non-conforming structures.

² Municipalities would have no ability to pass any by-laws if it wasn't for Section 34 of the Planning Act.

8. So what should we do about all of this?

First off, the proposed amendments should be scrapped. They are a departmental priority which does not reflect any of the views we have heard from the community. They promise results (i.e., moving everyone back 30m) that they can't deliver. They are an ill-fated attempt to change the law of the province. They will cost both the Township and its community members real money.

Moreover, there is no need to do any of this in the first place. The topics are fully covered by the common law and the Planning Act. And the common law and provincial laws will always trump our own by-laws in any event. There's just no point in banging our heads against this wall.

With respect to renovation, reconstruction and repairs, long-standing common law principles recognize that when buildings are repaired or renovated, this may involve the total reconstruction of an existing building because of changes over time in building codes and building materials; the need to insulate, install modern plumbing, electrical wiring, etc.; and the need to adapt the building to the normal evolution of use, including adding bedrooms for a growing family, utility-room space for modern furnaces, and similar changes.

It is our understanding that the Township and its Planning Department have resisted these common law principles, and their application by the Building Department, leading to conflict between the two. Council and the Planning Department must accept that landowners have these rights, and Building Departments are required to comply with these laws in carrying out their duties. There can be no justification, whether based on Official Plan concepts or otherwise, for interfering with landowners and with the Building Department in this manner. That is why the community reacted so strongly at the April 26 meeting against the attempt by Council to insert itself into the process.

9. Are there any other changes that should be considered for by-laws 5.10.2 and 5.11?

As Council heard from a number of delegations on April 26, the existing versions of 5.10.2 and 5.11 already go too far in infringing upon the rights of individual members of the community. As such, they are not enforceable. They would be thrown out if challenged.

For example, there can be no basis for restricting gross floor area usage within a given footprint. For another example, the current versions do not allow for natural evolution of a continuing use, yet this is specifically protected at law.

Speaking for the Supreme Court of Canada in the leading case in this area, *Saint-Romuald (City) v. Oliver*, Mr. Justice Ian Binnie put it this way:

[people are] "not only entitled to continue to use the premises as they were when the new by-law was passed [they are] given some flexibility in the operation of that use"

"normal evolution" [may occur with the passage of time]; "a use ... may be exercised more intensively ... and adapt to the demands of the market or the technology that are relevant to it"

The current South Frontenac by-laws purport to prohibit things that the Supreme Court says people are allowed to do. So the by-laws are too restrictive already, and would fail if challenged.

It has been suggested that Council has a positive duty to amend the existing by-laws to bring them into conformity with Ontario law. I would defer to Mr. Fleming on whether such a positive duty exists. Nevertheless, our submission is that it's the right thing to do in any event.

The current process should be stopped before a mistake is made. It should be redirected towards following the laws of the Province of Ontario. It should be refocused on the need for a fair balance between individual rights and community interests. It should be driven by a working group with a broader range of perspectives.

10. But hold on a minute, do we need to do something to protect the environment? And to protect the natural aesthetics of our lakes?

No-one cares more deeply about the natural beauty and health of our lakes than the people who spend a lot of time within 30 m of them.

More importantly, however, no-one should assume that coercing people to re-build on a different site "further back" will necessarily have a positive environmental outcome. It could. But it might not. And it could also make matters worse. So we can't make any assumptions here.

There has been at least one case in the Township where re-building on the same site (within the 30m set-back) led to substantial environmental improvements, on erosion, water/septic standards, and fish spawning habitat, among others. That's what happened when we renovated our cottage on Sydenham Lake approximately 16 years ago. An independent environmental consultant wrote a detailed report setting out these and other environmental benefits of the project. (There were no detriments.)

We all heard a number of submissions to Council on April 26th about the good stewardship practices of the very people who would be harshly treated by the proposed by-law.

Many of us have seen the highly negative effects (both environmental and aesthetic) from landowners who are forced to build 30m back, and clear-cut trees that obstruct their views of the lakes. On occasion this clear cutting goes right down to the edge of the lake. Whether allowed or not, it happens. That's a fact. If people are forced (under the proposed by-law) to re-build 30 meters back from the water, they will have to clear some trees in order to open up a new site, and they may be expected to cut down trees in order to restore the views they have enjoyed for many years, and in some cases many generations. The net impact could well be *harmful* to the environment. And it would look worse, and less natural.

We cannot assume that the proposed by-law would necessarily have a positive environmental benefit in any individual case. There is no evidence to support that proposition. And there is evidence that environmental improvement can result from sensible reconstruction in the same place.

As for aesthetic considerations, there are probably as many opinions as there are people in the Township on what looks better or worse. So any assumptions made in this regard are dangerous, and they can't be supported by facts.

Most important of all, however, Council is not permitted to make any assumptions on these points. Council must be guided by facts. As Mr. Justice Ian Binnie said in the same Supreme Court of Canada case,

[these elements] "should not be assumed but should be established by evidence if they are to be relied upon."

To be sure, we completely understand that as a general environmental principle, everything else being equal, lakes are likely to suffer less pressure when structures are set 30 m back. That's why we support the prohibition against new buildings within 30 m. But for existing properties

and existing structures, everything else is not equal. There are other considerations. We have to consider more factors to get the right balance, including the rights and reasonable expectations of the owners of the existing structures. So it's a very different story when you look at existing structures, as opposed to brand new structures.

The law accepts existing buildings and is only trying to prevent overbuilding through the creation of more non-conforming structures.

There is a more technical point here as well. We should not be asking whether the continued existence of a structure in its present location is bad for the environment. Rather, we should be asking whether any proposed change to a use or structure would aggravate any negative elements. That's why, for example, the rules say that you can't encroach *further* towards a lake. Mr. Justice Binnie puts it this way:

"The landowner overreaches itself if the new or modified activities can be shown to create undue additional or aggravated problems for the municipality, the local authorities, or the neighbours."

And he also reminds us that all of the relevant considerations must be "balanced against one another."

The proposal before Council seeks to alter the balance between individual rights and community objectives. The proposal goes too far. It wants to trample on property rights protected by the law. It's not right to do so. And it's not fair to do so.

The proposal is made in pursuit of an unrealistic and unnecessary objective. And it won't achieve what it says it wants to achieve.

We would welcome any and all further opportunities to discuss the issues and our submissions with you. I can most easily be reached by email at tim.n.ross@gmail.com or by phone at 647.821.8426.

Yours sincerely,



Timothy N. Ross

ONTARIO PROFESSIONAL PLANNERS INSTITUTE

ONTARIO Planning JOURNAL

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ONTARIO PLANNERS: VISION • LEADERSHIP • GREAT COMMUNITIES

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No Deed Too Small

Grant Moore

Last fall, the School of Urban and Regional Planning at Queen's University suffered the loss of Dr. Sue Hendler. A tenured associate professor at the School since 1993, Dr. Hendler succumbed to metastatic breast cancer at the age of 49.

I did not know Sue Hendler. I never had the opportunity to meet her, and never heard her lecture because my student days at Queen's predated her arrival by a number of years. But I surely missed someone special: at her memorial service, speaker after speaker attested to the ways in which she had affected their lives.

Those who knew her well refer to the quote she kept taped to the door of her office: "If anyone is going to change the world, it's going to be you." I've pondered this off and on in recent months. Is the appeal here mainly to students, those with full careers ahead of them and possessing the energy and idealism of youth? Older persons more buffeted by the vagaries of the world surely require forgiveness for their incredulity: how can an individual change the world when it seems so daunting a task to effect change in just one small corner of it?

Cynicism about "changing the world" may be understandable, but consider a different approach. The developing field of science, Chaos Theory, suggests that certain macroscopic systems, for example, weather systems or insect populations, are extraordinarily sensitive to the tiniest perturbations. A butterfly fluttering on a branch in West Africa may set in motion forces that eventually results in a hurricane over the Atlantic Ocean. Yet it is impossible to predict such an outcome.

Writing in 1958, American author Frederick Buechner compared the world to a great spider web: "If you touch it anywhere, you set the whole thing trembling . . . As we move around this world and as we act with kindness, perhaps, or with indifference, or with hostility toward the people we meet, we too are setting the great spider web a-tremble . . . Our lives are linked. No man is an island."

So what does this mean? As finite persons, we are limited in time, space, intelligence, and insight. But clearly our actions can change the world; we just may not realize it at the time. So perhaps this means we should conduct our lives as though all that we do, from the extra effort in our professional lives down to the smallest acts of kindness or encouragement, might produce a ripple effect through our world. This, I believe is the message of Dr. Hendler's quote.

Grant Moore is a graduate of the School of Urban and Regional Planning at Queen's University.

He lives in Mississauga and can be reached at whizkidd66@bell.net

Questions raised about non-complying buildings

Greg Newman

The "grandfathering" of non-complying buildings or structures: does section 34(9)(a) of the *Planning Act* apply? The Township of Rideau Lakes hosted a workshop in February to share best practices in waterfront planning and development. The objective was to generate discussion on implications of a recent OMB and subsequent Divisional Court ruling likely to affect the way municipalities in Ontario, through their zoning by-laws, control legal non-complying uses and legal non-

complying buildings or structures. While the workshop largely focused on those communities with an abundance of waterfront lands, it should be noted that all municipalities in Ontario may be affected by the legal precedent created by the decision of the Divisional Court. A brief summary of both proceedings follows.

In 2008, the *City of Ottawa* enacted Comprehensive Zoning By-law 2008-250 (CZBL), which included zone provisions that purported to limit the repair, reconstruction or use of buildings that

were non-complying, in terms of their use, and non-complying, in terms of particular performance standards. These zone provisions were set out under Section 3 of the City's CZBL. Arguing that Section 3 of this CZBL

extended beyond those powers granted to municipalities under Section 34(9)(a) of the *Planning Act*, TDL Group Corporation appealed the passing of this CZBL to the Ontario Municipal Board [see *TDL Group Corp. v. Ottawa (City)*, 2009 Carswell Ont 7336 (O.M.B.)]. Based upon a thorough review of the case law presented by both parties, the Board found that "on a clear reading of section 34(9)(a) of the Act that such a municipal intent and effect of a zoning by-law is not permitted by the Act." The Board further provided that the use of buildings may see "renewal and change" and that "the Appellant would not lose its right to its legal non-conforming use during a closure for a voluntary repair or even replacement of the building." Ultimately, the Board found that a legal non-complying use could be re-established even if the building within

which that use is established were voluntarily removed. Following the decision of the Board, the City of Ottawa sought leave to appeal the matter to the Divisional Court [see *Ottawa (City) v. TDL Group Corp.*, 2009 Carswell Ont 7168 (Ont. Div. Ct.)]. While the OMB is recognized as a quasi-judicial body that does not set legal precedent, the Divisional Court can render an interpretation of the *Planning Act* which has the weight of law. The Divisional Court found that the decision of the Board was reasonable; "reasonableness" being the standard of review for the Board's decisions.

Accordingly, the City of Ottawa's appeal was dismissed.

As one reads through the case materials presented by both the

Board and Divisional Court, it becomes apparent that it is primarily the "use" of property that is being protected under section 34(9)(a) of the *Planning Act*. There is little reference in the case law or even within the Act itself, which speaks to the "grandfathering" of a non-complying building or structure. If the decision of the Divisional Court is interpreted as being applicable to the continued use of a non-complying building or structure, then the ability to achieve improved municipal efficiencies may be undermined. A common waterfront planning dilemma is offered. If a cottage were situated 20 feet from a neighbouring body of water; and the required setback were 100 feet, when that cottage was to be replaced with a permanent home most municipal planners would seek to have the new structure built to comply with the



PHOTO: MICHAEL S. HANNETT PLANNING SERVICES LTD.

Arcane regulations have practical impact

current zoning standard. The "use" (i.e. residential) as protected under section 34(9)(a) of the *Planning Act* would not be compromised; rather, it would be the structure itself that is affected by the planner's attempt to achieve a water setback that offers improved environmental and aesthetic outcomes. It is with an evolving underlying framework of planning controls that we as professionals are able to achieve tangible change within an existing built community.

Taking into account the decision of the Divisional Court, municipalities are now faced with the challenge of re-evaluating how their regulatory controls affect the use and development of land, buildings, and structures which do not conform to the zoning standards of the day. In future, municipalities may choose to accept the decision of the Divisional Court and amend their zoning by-laws accordingly. Alternatively, a municipality, or group of municipalities, could take the position that there is a

need to distinguish between a non-conforming use and a non-complying building or structure and that the Divisional Court decision did not adequately differentiate between the two. The only way to validate this position, however, would be to see an application move beyond the OMB to the Divisional Court where a legal distinction could be made. To avoid the costs associated with seeing the matter taken back to the OMB and Divisional Court, planners may decide that this is a matter of particular importance warranting dialogue with the Ministry of Municipal Affairs and Housing (MMAH). Perhaps stemming from an in-depth discussion with the Ministry, changes could be incorporated into the *Planning Act*, thereby distinguishing between the continuance of a legal non-complying use versus the continued use of a non-conforming building or structure. Making the distinction could enable municipal planners to implement, through the findings of applied

research, science, and professional experience, land use controls that reflect evolving social, environmental, and economic considerations.

Greg Newman is Senior Planner at the Township of Rideau Lakes. He can be reached at gnewman@twprideaulakes.on.ca

Oak Ridges

Growth Plan Policy on the Ground: Urban Form Case Studies

Elana Horowitz

The *Growth Plan for the Greater Golden Horseshoe* released in 2006 envisions vibrant, complete, compact, walkable, transit-supportive communities for the region. To help illustrate what these communities might look like, the Ontario Growth

Secretariat of the Ministry of Energy and Infrastructure has produced urban form case studies of nine recently completed projects from across North America.

Intended to be inspirational rather than prescriptive, the case studies are a tool for understanding the Growth Plan's policies and how they can be successfully executed on the ground. The case studies can also be used to spark broader discussion on development and urban form issues, with an emphasis on the importance and benefits of compact development.

Selected from over 50 projects around the world, they:

- Best represent a range of land uses and designations addressed in the Growth Plan and diverse development scales that may be appropriate across the Greater Golden Horseshoe
- Demonstrate infill and intensification, as many are brownfield and greyfield redevelopments
- Illustrate density targets estab-

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PLANNING ACT (ONTARIO)

LAND USE CONTROLS AND RELATED ADMINISTRATION

Zoning by-laws

34. (1) Zoning by-laws may be passed by the councils of local municipalities:

1. For prohibiting the use of land, for or except for such purposes as may be set out in the by-law...

2. For prohibiting the erecting, locating or using of buildings or structures for or except for such purposes as may be set out in the by-law...

....

3.2 For prohibiting any use of land and the erecting, locating or using of any class or classes of buildings or structures within any defined area or areas,

....

ii. that is a significant corridor or shoreline of a lake, river or stream, or

....

4. For regulating the type of construction and the height, bulk, location, size, floor area, spacing, character and use of buildings or structures to be erected or located within the municipality ... and the minimum frontage and depth of the parcel of land and the proportion of the area thereof that any building or structure may occupy.

....

5. For regulating the minimum elevation of doors, windows or other openings ...

Excepted lands and buildings

(9) No by-law passed under this section applies,

(a) to prevent the use of any land, building or structure for any purpose prohibited by the by-law if such land, building or structure was lawfully used for such purpose on the day of the passing of the by-law, so long as it continues to be used for that purpose; or

(b) to prevent the erection or use for a purpose prohibited by the by-law of any building or structure for which a permit has been issued ..., so long as the building or structure when erected is used and continues to be used for the purpose for which it was erected

....

May 7, 2016

Municipal Council of the Township of South Frontenac
4432 George St.
Sydenham, Ontario
K0H 2T0

RE: Housekeeping By-Law to Amend By-Law Number 2003-75: Sections 5.10.2 and 5.11

Dear Council:

We are seasonal property owners on the north branch of Buck Lake as recent as July 2013. This proposed by-law amendment is very disconcerting and we are strongly opposed to it being passed at council. We echo those who have already voiced their concerns of not supporting these amendments. The changes directly affect our property as our lot size, location and terrain make it impossible to rebuild according to the 30-metre setback.

As property owners/taxpayers, one would think we would have the right to be properly notified by SFT regarding such amendments that have a “negative” impact on our waterfront property. The March 2016 interim tax notice would have been an excellent means of communicating this proposed by-law amendment to allow public input from all concerned. But how ironic, both March 2015 & June 2015 interim tax notices provided us with a 2-pg news bulletin that clearly provides the names, phone numbers and email addresses of all council members and in black bold letters it indicates, **Council members are here to help...Contact us...**

Therefore, on behalf of waterfront property owners/taxpayers of South Frontenac Township **who do not support these changes**, this is our call for help to council members to **reject** the proposed by-law amendments to sections 5.10.2 and 5.11 of By-Law Number 2003-75.

Regards,

Marg & Greg Allen
1134 Sawmill Lane

e-copy:
Mayor Ron Vandewal
Councillors
SFT CAO/ Wayne Orr
SFT Planner, Lindsay Mills

Monday, May 9th, 2016

Township of South Frontenac
4432 George Street
Sydenham, Ontario
K0H 2T0

Dear Council:

As seasonal property owners, we are very concerned about the proposed by-law (Housekeeping By-Law to Amend By-Law Number 2003-75: Sections 5.10.2 and 5.11), as it applies to our cottage near Davidson's Beach on Loughborough Lake (South Shore).

The proposed housekeeping amendment would eliminate the grandfathering protection, which has been on the property since it was built in the 1950s, close to the shore, as the lots are only about 60 feet deep.

We would like to request that our cottage property and others like it, continue to be grandfathered, as it is not practical to conform to the proposed by-law. In fact, as the depth of our lot is smaller than the setback required by the proposed by-law changes, any rebuilding would be impossible, resulting in the removal of the automatic right to rebuild!

Also, there are many cottages and permanent dwellings with the exact same problem on the west basin of the lake as well.

We would also like to express our concerns for all the seasonal lakeside owners who have not been made aware of this proposed by-law change, as they would not subscribe to our local newspaper or receive our community newspapers.

In closing, we strongly oppose the recommendations of the Planning Department and the proposed by-law, as it is not in the best interest of the lakeside property owners, as it significantly reduces their rights as cottages owners, and devalues their property.

Yours sincerely,
Walter St. Pierre

Monica St. Pierre
Walter & Monica St. Pierre

From: Jan Cunningham [<mailto:cunningham-rae@xplornet.com>]
Sent: May-08-16 4:21 PM
To: Wayne Orr <worr@southfrontenac.net>; Ron Vandewal <rvandewal@southfrontenac.net>; patbarr1@aol.com; councillorrevill@gmail.com; markschjerning@outlook.com; elbe@web.ca; john.mcdougall@xplornet.ca; robinsonw@bell.net; councillornroberts@gmail.com; rmscouncilor@gmail.com
Subject: Fw: Changes to By-Law 2003-75

Subject: Changes to By-Law 2003-75

To South Frontenac Council and Wayne Orr:

We object to the proposed changes as our property rights will be removed. For the past 25 years we've worked hard to build up our property value knowing we could rebuild our home on the original footprint. That automatic right to rebuild on the footprint is being taken away from us through the proposed By-Law changes and our property value will decrease substantially. Will our property taxes also decrease? Council is proposing changes which will result in expropriation without compensation. All property owners impacted by this removal of the "Grandfathered clause" will suffer severe financial hardship. The verbal assurances uttered at the April 26th meeting of the Committee of the Whole are worthless as the paper they are written on. The Committee of Adjustment members are not required to have any knowledge of the Planning Act or even the Ontario Building Code and can not be relied upon to issue minor variances in accordance with either Act or Code. The example portrayed by Mr. Mills at the April 26th meeting would fall under the scope of the Ontario Building Code and the Chief Building Inspector's office, not the Planning Act.

The legal opinion supplied by Cunningham, Swan is not supported by other lawyers we have spoken with; no doubt these changes, if passed, will lead to future legal challenges and expenses paid for by the taxpayers of South Frontenac. These proposed changes are in direct conflict with the Township's own Long Term Plan wherein the 30 metre set back refers to vacant land existing of the day of adoption of Township's plan.

We strongly urge Council to leave the wording of Section 5 as it currently stands and deal with the very few issues on a case by case basis.

Yours truly,

Jan Cunningham-Rae
Derek Rae

From: Tim Upton [<mailto:tim.upton@gmail.com>]
Sent: May-07-16 1:14 PM
To: Wayne Orr <worr@southfrontenac.net>
Subject: Amendments to section 10

Mr. Orr,

I am a seasonal resident of Devil Lake and have been made aware of some proposed changes the building code that could be more restrictive.

Having not had an opportunity to properly study the impact of these proposed changes, I would urge you to not approve them until they can be better understood and their implications appreciated.

Thank you for your help.

Tim Upton
Devil Lake

From: Jill Baker [<mailto:JillBaker@sl.on.ca>]

Sent: May-09-16 8:55 AM

To: Lindsay Mills <lmills@southfrontenac.net>; Wayne Orr <worr@southfrontenac.net>

Subject: Proposed by-law changes

I live in South Frontenac, and own a cottage on west Devil Lake. I would like to express my concern and opposition to your proposal to change sections 5.10.2 and 5.11 of the zoning by-law. It will be deleterious for the properties, for the lakes and for the county if these changes are brought through, as they will discourage/prevent maintenance of currently grandfathered structures. It will also devalue the property, and is patently unfair to current property owners who have put much time and money into responsible maintenance. I request that you do the responsible thing and continue to protect and support the grandfathered rights of your taxpayers.

Jill Baker
Hartington On and West Devil Lake On

To: South Frontenac Council

File: 16KLM11

May 7, 2016

From: Kaye L. MacInnes

Property Owner on Birch Lake, Bedford District, 8594 Canoe Lake Road

RE: COMMENTS ON PROPOSED "HOUSEKEEPING" AMENDMENTS REGARDING REBUILDING IN POST 2005 "30 M SETBACK" FROM A "HIGHWATER MARK"

1. Our property on Birch Lake was legal when my parents purchased it in 1945 and when I took it over in 1984. We are strong supporters of minimizing environmental disturbance. We are descendants of Hannah Kemp, one of the local Kemp families of Kemp Road (see Chapter 4 of *Their Enduring Spirit, the History of Frontenac Provincial Park 1783-1990* by Barber and Fuchs, 1997) and aware of many changes here since 1941.

2. Frontenac County just commemorated 150 years of history. In historical perspective, it might seem more appropriate to term the 2005 "30 m setback" as "currently required" rather than "normally required" unless "normal" refers to variations in the actual distance required. We would respectfully prefer calling older properties as "legal, pre-2005 heritage properties".

3. It is important to note that the so called "30 m setback" is highly dependent on the "designated" position of the highwater mark and on the topography of your location. The required setback would likely be more that 30 m unless one had more or less level terrain.

4. Any future setback would probably not be based on the high watermark of 1945 or of 1984. Our property is subject to flooding rights (Indenture No. H5280) since 1942 in favor of the Gananoque Light and Water Supply Company giving the company **the right to maintain the waters of Birch and Kingsford Lakes in, on and over several lots including Lot 2 Con 6 up to a level of 136.12 m (446.6 ft)**. Hence, we have no control over the seasonally variable and ever increasing water levels which affect the location of the highwater mark on our predominantly narrow, irregular and ruggedly ridged property. As property owners we have never been notified by the Province of Indenture status or of levels or changes in allowed water levels.

In the meantime we have noted increasing erosion of shoreline slopes in the cabin area facing the main lake and overall flooding of the shoreline and especially of the low area north of the cabin locations. Shoreline trees are being killed in the low flooded areas and undercut trees were falling into the main lake waterfront. One of our Eastern boundary survey iron bars has been underwater for several decades. When conditions were favorable for property access and the positioning of satellite stations on the lake ice in February 2013, I hired a surveyor to geo-reference the property boundaries and determine the current land area and the lake water level (Plan 13R20761). **In February 2013 the lake level was 135.83 m (445.6 ft), very near the maximum allowed level of the original Indenture, and our property land area was reduced from 8.0 acres to 7.17 acres.** Figure 1a shows a mid-70s shoreline in the cottage area facing the main expanse of Birch Lake. In Figure 1b, the wooden stake marks the underwater July 2013 position of one of our survey iron bars).

5. If rebuilding on the current location was, or is, to be prevented or made unduly complicated and expensive, each affected property owner should be provided with a document from the Township which could be submitted to MPAC or others verifying these restrictive conditions. This would assist property owners in attempting to ensure that their current and future MPAC assessments do not over-value the property.

6. My insurance covers damage from falling objects etc. but only fully if the structure is **rebuilt as, and where, it was before being damaged**. I have been at the cabin when a microburst severed the top of a tall white pine and dropped it on the slope beside the cabin. It could have easily crushed the entire small cabin. If climate change brings more frequent extreme weather, damage from falling trees may be more common.

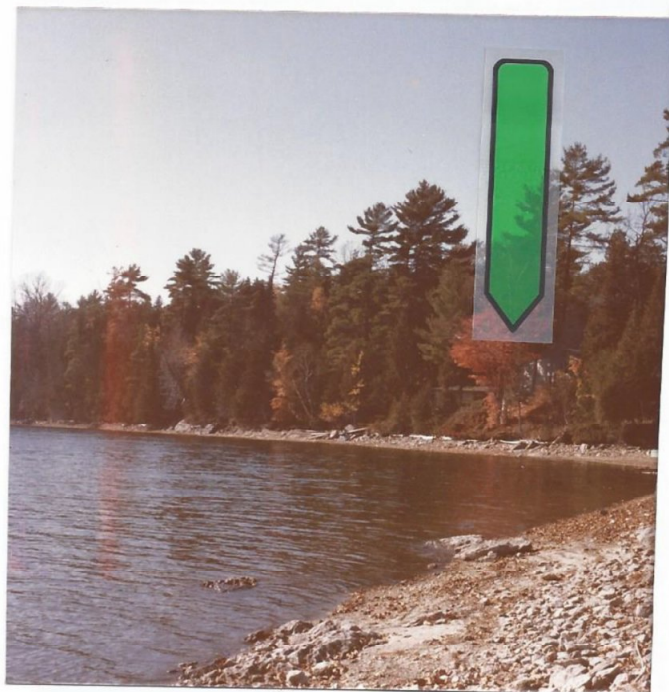
In summary:

We are opposed to any changes that would hinder repairing or rebuilding, or increase the costs of repairing or rebuilding, our existing small main cabin (633 sq ft) or smaller sleeping cabin on their existing foot prints whether by fire or tempest or falling tree(s) destroying one to all 4 walls of the small cabins.

Thank you for your consideration,

Kaye L. MacInnes macinnes@kingston.net, 613-374-2847
(home: 1052 Cedarwoods Drive, Site B, Box 21, Verona, ON K0H 2W0)

Attached: Figure 1



← Figure 1 a
Birch Lake waterfront
in the cottage area.
(mid 1970s)

Figure 1 b
↓ Location of submerged
1945 survey iron bar
in July 2013.



From: Bruce Myers [<mailto:myersb@sympatico.ca>]
Sent: May-09-16 2:23 PM
To: Wayne Orr <worr@southfrontenac.net>; Ron Vandewal <rvandewal@southfrontenac.net>; pattbarr1@aol.com; councillorrevill@gmail.com
Cc: colleenmarionflood@gmail.com
Subject: Proposed Amendments to By-Law 2003-75; Legal Non-Complying Structures (Proposed Amendments)
Importance: High

I am an owner of property on Devil Lake in South Frontenac Township including a legal complying structure beyond the 30 metre set-back. The purpose of this e-mail is to place in the public record my objection to the proposed (and, in my opinion, dishonestly labelled as "housekeeping") Proposed Amendments to By-Law 2003-75; Legal Non-Complying Structures (Proposed Amendments). I wish my views to be made known to Council members and others participating in the Council Committee meeting scheduled for May 10, 2016.

I have reviewed all those documented opinions sent to Council that were disclosed on the Township website as of May 8, 2016. There is one such documented submission with which I agree *in both its substance and its every detail*, namely the submission dated May 2, 2016 from Professor Colleen M. Flood, whom I do not know and who is an owner of a property on Knowlton Lake which includes, unlike my property on Devil Lake, a legal non-complying structure. Accordingly, it is my judgement that the Township's proposed amendments do not conform to the Township's own Plan and are therefore ultra vires its own powers and the Planning Act.

In my opinion there is only one legal and democratically acceptable method for the Township to eliminate, over any given period of time, any or every structure located within a 30 metre set-back from bodies of water, namely through a land purchase negotiation. In such a scenario, *all* Township taxpayers would have a vested financial stake and risk, and therefore all of us (i.e. those with and those without legal non-complying structures) are *affected* owners and *all and each of us* are owed a robust level of procedural fairness. I would define such a robust level to be one that is substantively more comprehensive, disclosing and paced than the insufficient disclosure and consultation accorded to this process so far.

If the Township Council wishes to propose action(s) that would lead over time to the elimination of all structures within a 30 metre set-back throughout the township, the starting point should be to develop and table with the electors the core cost and benefits data, including, inter alia, precisely the current number and assessed value of such properties and structures within the township and reasonable cost scenarios of potential negotiated buy-outs by the Township.

Respectfully,

Bruce Myers

From: B. Grant [<mailto:bandrgrant1@gmail.com>]
Sent: May-09-16 8:57 PM
To: Wayne Orr <worr@southfrontenac.net>; Ron Vandewal <rvandewal@southfrontenac.net>; Angela Maddocks <amaddocks@southfrontenac.net>
Subject: Proposed Zoning By-Law Changes

Barry and Rene Grant – West Devil Lake.

It has just come to our attention through a member of our cottage association – West Devil Lake Cottage Association – of the Proposed Zoning By-law changes by Lindsay Mills, Planner – in particular proposed changes to Sections 5.10.2 and 5.11 dealing with legal non-complying structures.

We explicitly disagree with these amendments as a property owner. The By-law as it stands now protects the owners' rights to stay within an existing footprint on a dwelling that was erected back in the 1960s. We purchased this property and paid a premium for it due to the dwelling location. Buildings should be allowed to be rebuilt within the existing footprint as long as they maintain the gross floor area. Changes to our existing footprint location on our land would involve huge costs to us (architectural study) and an impact to the environment – cutting down trees.

We are unable to attend the council meeting on May 10, 2016, and would request notice of the outcome of the meeting and any challenges to our rights as a property owner. We are concerned that property owners did not receive public notice of this proposed amendment that could affect us all financially and legally.
Barry and Rene Grant

To Wayne Orr, Clerk and Councillors,

I am writing regarding the proposed amendments to sections 5.10.2 and 5.11 of the Comprehensive Zoning By-law. While I understand and appreciate the goal of protecting the water quality of the lakes, I feel the proposed amendments, and specifically the requirement that buildings destroyed by fire be rebuilt at a minimum distance of 30 meters from the shore, are unfeasible for me given the size of my property.

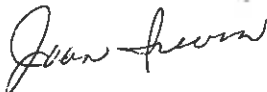
My home is located on the north shore of Sydenham Lake (Lot 6 Concession 5). My house has been in its current location for at least 75 years, and I have lived there, continuously maintaining it, since 1968. The house is approximately 7 meters from the shore, with an attached deck extending to the shore. Where I live the shoreline is a vertical cliff so the edge of the deck is about 7 meters above the water level. My property is only 45 meters deep. It is bordered on one side by the lake, and on the other side by the Cataraqui Region Conservation Authority trail (the old rail line) which also imposes a minimum distance from the right-of-way for any new building. Considering both the right-of-way and the proposed amendment, I would have less than 10 meters remaining in which to rebuild. My house, which is approximately 15 meters by 15 meters, could not be rebuilt within the remaining space. The possibility of having to build a smaller house well back from its current location will significantly impact the resale value of the property.

I understand that there is a provision for applying for an exception, but the fact that an application would be required means that an exception is not guaranteed. That uncertainty, combined with the associated cost of making the appeal, is worrisome to me.

I also own another property on Lot 6 Concession 6, and there is a building on that property that is part boathouse. If that building were also subject to the proposed amendment, and could not be replaced on its current site, that property would not have a boathouse, and would also decrease its property value.

While I do not anticipate having a fire, the added uncertainty which would be introduced by these amendments is a significant concern. I hope that you will reconsider the proposed amendments.

Sincerely,



Joan Irwin

(613) 376-3144

-----Original Message-----

From: harbisonburtsue@gmail.com [<mailto:harbisonburtsue@gmail.com>]

Sent: May-10-16 4:19 PM

To: Wayne Orr <worr@southfrontenac.net>

Subject: "Housekeeping" Amendments

Dear Mr. Orr;

I have just learned of the consideration being given to making changes in the 30 meter setback bylaws. I have serious objections to these changes. I am the president of the West Devil Lake Property Owners Group, eighty property owners on the west end of Devil Lake. Our community was developed in the late fifties and sixties and cottages were designed, sited and built adhering to all building regulations in force at the time. If the bylaws are changed and, God forbid, one of our members should lose their cottage due to forces beyond their control, the proposed by-laws might prohibit them from ever rebuilding,

WDLPOG (the acronym for our group) has been active stewards of Devil Lake for many, many years. We test our waters monthly and are proud to say the province has continuously rated West Devil Lake in the highest category of cleanliness. We council our new owners on good lake stewardship habits and keep a vigilant eye out for anyone "breaking the rules". In addition, we have contributed to South Frontenac Township through our taxes while getting relatively little in return. As seasonal owners, we do not look to the township for our children's education, our senior citizens' assistance or other benefits regularly afforded full-time residents of the Township. Mostly, we get our trash and recycling picked up once a week and even then we have had to pay at least partially for our own bins.

While we support the township's efforts to be good caretakers of our lakes and streams, we are opposed to new by-laws that take away our rights as property owners. Please be very careful as you deliberate.

Sincerely yours,

G. Burton Harbison
President, West Devil Lake Property Owners Group

E-mail: wdlpog@gmail.com

Cottage Address: 45 Shoal Lane, RR2, Westport, ON, K0G 1X0 Cottage Phone: 613-4548

Residence: 28 Fir Tree Lane, Jamesville, NY 13078
Home Phone: 315-446-3484

From: Doug [<mailto:acton.doug@gmail.com>]

Sent: May-10-16 5:23 PM

To: Wayne Orr <worr@southfrontenac.net>; councillorrevill@gmail.com;
patbarr1@aol.com

Subject: Opposed proposed bylaw amendment regarding 20 metre setback

For the upcoming council meeting, I am expressing my concerns and opposition to some of the proposed changes to section 5.10.2 Existing Buildings within 30 metres of a Waterbody and Section 5.11 Replacement of Buildings or Structures.

Myself and many friends on Devil Lake have existing buildings within the 30 metre restriction.

We believe the proposed changes would make it considerably more difficult to maintain and replace buildings in the event of a disaster such as a fire.

There are enough bylaws and recommended procedures on the books for council to be able to adequately deal with deteriorating properties which owners may want to upgrade or rebuild from the ground up.

I am concerned it could devalue property values and is not fair to current waterfront property owners.

In my opinion it is not change that will stand up to legal challenge and it does not seem like reasonable governance that should be undertaken. Enough of these incremental changes that attempts to erode property owner rights for little if any gain.

I do not believe that these changes are in the best interests of South Frontenac residents and urge council to oppose the suggested changes.

Best Regards,
Doug Acton

Angela Maddocks

From: Wayne Orr
Sent: May-11-16 2:47 PM
To: Angela Maddocks
Cc: Lindsay Mills
Subject: May 17 FW: Stay in touch
Attachments: 30 ft. setback47f8285f-744e-4179-9a5a-d36f7df11eb6.docx

Letter and email for agenda.

Thanks

Wayne Orr
Chief Administrative Officer
Township of South Frontenac
Box 100, Sydenham ON K0H 2T0
613-376-3027 Ext 2225
613-376-6657 (Fax)

-----Original Message-----

From: noreply@esolutionsgroup.ca [<mailto:noreply@esolutionsgroup.ca>] On Behalf Of johnst.aubin60@gmail.com
Sent: May-11-16 11:59 AM
To: Wayne Orr <worr@southfrontenac.net>
Subject: Stay in touch

Would the council consider contacting the seasonal and permanent residence on these types of major decisions through a group email and snail mail for those few who do not have email.

Origin: <http://www.southfrontenac.net/en/contacts/search.aspx?s=FyPIUsu3T0gFmsK0M722E7QtweQuAleQuAl>

This email was sent to you by john st aubin<johnst.aubin60@gmail.com> through <http://www.southfrontenac.net/>.

Friday, May 6, 2016

John St. Aubin Cindy Benoit
60B Stinson Lane
Tichborne, Ontario
K0H 2V0 Canada
Ph. 1-375-6582
johnst.aubin60@gmail.com

To: Wayne Orr CAO
All Members of Council
Planning Staff

We are permanent residents on Crow Lake.

My concerns are in regard to the proposed bylaw changes 5.10.2 and 5.11 re: 30-meter setback controversy.

It is my understanding the origin of the 30-meter setback was implemented to protect the natural and cultural heritage characteristics and water quality of our lakes and rivers. Given this is its basis, why not send out your septic and grey water inspectors to check all legal non-conforming properties for compliance.

This will improve the shoreline water quality a lot more than not allowing us to re-build a deteriorated structure.

In my case the existing lot precludes the reasonable possibility of achieving the 30-meter setback. So an act of god (fallen tree or even a carpenter ant infestation) would under the new by-law deem my property to be vacant and possibly worthless. In conclusion if this by-law passes, there will most likely be an increase in illegal and unsafe construction practices.

I formally request the council reject these two changes.

- 1) Reconstruction of the building is prohibited.
- 2) Definition of when a building ceases to exist.

I have 2 questions I would like answered.

1) Does the township know the locations of all legal non-conforming properties?

2) Does the council plan include a property standards by-law?

Yours truly,
John St. Aubin, Cindy Benoit

Thursday, May 12, 2016

John St. Aubin Cindy Benoit
60B Stinson Lane
Tichborne, Ontario
K0H 2V0 Canada
Ph. 1-375-6582
johnst.aubin60@gmail.com

To: Wayne Orr CAO
All Members of Council
Planning Staff

Here is my story. In 2003 we bought (legal non-conforming property) older cottage on Crow Lake.

We fixed the place up.
Put in a new septic system. *There was no septic only a pipe stuck in the ground.*
Built a 2-car garage and a 96 sq. ft. shed.
Build a permanent dock on the water.

One day a couple of young fellows arrived to inspect out septic tank. I asked them how they even knew I had one and they replied, "Well you had a permit". One other day a nice lady from the tax department arrived to look at the buildings. I asked her why are you even here and she replied, "Well you had a permit. Are those new windows can I come inside to look around; did you get a permit to build that shed? Your place looks nice and we believe your taxes are too low because you improved the property". Well she fixed that problem quick in fact the next tax bill was retroactive back to when I applied for my building permit.

And now you want to change the rules after I improved my property?

When it came time to build the dock my plan was to remove a concrete buttress and old boathouse foundation at the shoreline. I applied for the proper permits. South Frontenac had no interest what I did to the shoreline; I was not building anything so I did not need their permit. Dept. of fisheries passed on their permit too. I finally got a permit from the Rideau Valley Conservation, and they informed me I could just leave all the concrete and build over it that they didn't care.

Does this sound like protecting the lakes and rivers to you?

I did remove the concrete thus restoring the natural shoreline. I am very protective of the lake, trees and runoff. Now a lot of wildlife hangs out at our place.

Yours truly,
John St. Aubin, Cindy Benoit

South Frontenac Council,

May10,2016

When the 4 councils that make up South Frontenac came together to put our Amalgamated Zoning bylaw together we looked at those conditions that had made each of our communities great places to live .Because of all the lakefront properties in the four districts it was felt that proper and consistent use had to be made of the existing land that was developed as well as make sure our lakes would survive and thrive with added pressure of new development .

Many lakes had existing development that was truly of the cottage variety being small, with outhouses and summer only use .The pressure to change those properties especially those locations closer to larger centers became increasingly stronger.

People who make substantial investments of time and money in their property are very concerned that their investments are going to be long lasting and beneficial to all not just themselves because if they do something to hurt the lake it affects all. We being on our lake for 70 plus years have seen the changes man decisions can make on a lakes health.

When the new zoning bylaw was put in it acknowledged that people had built within the 30 M setback but it also acknowledged that while this was not necessarily the best practice it existed and current property owners should not be penalized if something unforeseen were to happen such as fire ,Act Of God etc. It was carefully set out that any changes to make a building bigger at or closer to the waterfront would not be tolerated ,it allowed the building to be rebuilt on the same footprint that existed. I would expect if a property owner could shift a building back a bit from the water on a rebuild they would. In any case the health unit would be involved for comments on the bldg. permit or continance of use . In our case the well is directly north of the building and the septic tank and pump chamber are also just north of the structure .The area further north and away from the lake has a full approved septic bed . These improvements were all done to keep the water quality in the lake safe .The removal of the old steel septic tank and small bed and the addition of a new approved tank and bed were put in to make sure no detrimental effect was put on the lake.

We truly do have a very vested interest in seeing the lake water quality stay good .To say that a person should have to come to council after a fire or major occurrence at their residence and basically beg to be allowed to rebuild what they had is a true injustice and a hardship if nothing else ,emotionally it is very devastating .

It was stated by one councillor that they felt the lake associations would inform their members of the "Housekeeping " changes. Well , if you want to use that venue then you had better make sure that you know what associations there are. Many lakes do not even have an active association including ours and even if they did they do not normally speak to their members until the spring when they start to come back to the lake .

It truly is almost I implore you to please leave sec 5.11 alone in the zoning bylaw.

criminal that a municipal planner could try to bury such an important change in peoples rights .Rights that were put in place to recognize those who have already developed and use their land respectfully and have paid taxes far above what non waterfront lots pay. People that do know our lakes are sensitive and want to keep them clear and clean.

Thankfully some informed and concerned councillors have spoken up and brought this important subject to light before any damage was done and our right s were diminished

Don Smith

Re: Re input on zoning bylaw changes

Mayor and council, I would like to thank you for the opportunity address council tonight. Our names are Barbara and Jeff Canton, we are waterfront residents of Loughborough Lake. Since we moved in, there have been 3 fires within 2 Km of our home that resulted in a home or cottage being destroyed. 2 of these fires were waterfront properties. We attended the council meeting in April regarding the zoning bylaw changes. We were specifically interested in the reason for the removal of section 5.11. At that meeting, no one on council voiced any objection to the concept that buildings destroyed by fire or flood etc. would be re-approved for reconstruction in their current location. The Mayor even appeared to offer assurances that in such circumstances home owners would be able to rebuild where the structures originally were. Unfortunately, by removing section 5.11, any assurances cannot be taken for granted.

The planning department has not provided a reasonable and logical explanation that justifies the removal of section 5.11. The stated goal for 5.11 removal was because and I quote *“it has been the subject of some controversy because many property-owners will argue that they should be allowed to reconstruct because their structure has deteriorated to the point where it is unsafe and unusable. However, this state of dis-repair is often the result of neglect where the building has been neglected”* Unquote The town planner used a photo of a derelict property to illustrate the point. We wonder how familiar the town planner is with by-law 2007-13 - "Safe Properties" by-law. The structure used in the photo appeared to be an excellent example of property in need of the "Safe Properties" by-law enforcement. We find it curious that the city planner is using the Township's lack of action in enforcing an existing bylaw (in dealing with a derelict building), as justification to remove "grandfathered rights" from the majority of property owners that keep their properties in good repair. In fact if the Safe properties bylaw was enforced, no building owner could ever use that excuse.

There are also inconsistencies between the mayor's position allowing rebuilding as a given and the planning departments stated goals. In section 5.10.2. the statement Quote *“that existing buildings within the 30 metre setback, once removed, should be set back further so that, some day, all buildings will be well set back from waterbodies to ensure protection of our lakes into the future”* End

Quote directly contradict the Mayor's assurances. Our lakes do need protection, however using the Hutchison study (and others like it) as a prescriptive planning tool to justify the removal of 5.11 - specifically enforcing the 30M setback is an over reach. According to one of the authors of the Hutchison study (Neil Hutchinson) (quoted by Jeff Green from the Frontenac news in approximately 2011). *Quote-Phosphorous levels in the year 1700, before the arrival of Europeans, has been charted. Between 1850 and 1900 the levels rose precipitously, likely due to settlement and deforestation. The levels dropped between 1900 and 1950, and then began rising as the era of seasonal cottages intensified. Between 1970 and the year 2000, the levels dropped, however, and by the end of the 20th Century they were lower than they had been in 1700.* End quote The Hutchinson survey 2014 confirms a continued reduction of total Phosphorous (TP). If TP has continued to decrease, and is now below pre European levels, what Phosphorous count is the planning department trying to achieve and for what purpose?

Lastly there is the issue of unintended consequences of poorly planned and implemented bylaw changes- if this bylaw is amended, has the planning department given much thought to how far some property owners may go to protect their current "investment"- say clear cutting trees to protect an existing structure. Also, what is going to prevent home owners from building 30M back but using their old foundations for other purposes such as a deck -thus further reducing the shoreline buffer.

In conclusion, this bylaw amendment appears to be unwarranted. Bylaws should reflect Council's intent. If Council's intent is really to allow home owners to re-build, council must reject the planning departments plans to remove section 5.11.

We thank you for your time.

Jeff Canton

May 7, 2016

Municipal Council of the Township of South Frontenac
4432 George St.
Sydenham, Ontario
K0H 2T0

RE: Housekeeping By-Law to Amend By-Law Number 2003-75: Sections 5.10.2 and 5.11

Dear Council:

We are seasonal property owners on the north branch of Buck Lake as recent as July 2013. This proposed by-law amendment is very disconcerting and we are strongly opposed to it being passed at council. We echo those who have already voiced their concerns of not supporting these amendments. The changes directly affect our property as our lot size, location and terrain make it impossible to rebuild according to the 30-metre setback.

As property owners/taxpayers, one would think we would have the right to be properly notified by SFT regarding such amendments that have a “negative” impact on our waterfront property. The March 2016 interim tax notice would have been an excellent means of communicating this proposed by-law amendment to allow public input from all concerned. But how ironic, both March 2015 & June 2015 interim tax notices provided us with a 2-pg news bulletin that clearly provides the names, phone numbers and email addresses of all council members and in black bold letters it indicates, **Council members are here to help...Contact us...**

Therefore, on behalf of waterfront property owners/taxpayers of South Frontenac Township **who do not support these changes**, this is our call for help to council members to **reject** the proposed by-law amendments to sections 5.10.2 and 5.11 of By-Law Number 2003-75.

Regards,

Marg & Greg Allen
1134 Sawmill Lane

e-copy:
Mayor Ron Vandewal
Councillors
SFT CAO/ Wayne Orr
SFT Planner, Lindsay Mills

May 9, 2016

Dear Committee Members,

I am addressing the Council with the following concerns in addition to my letter as well as the several other letters written by very esteemed and knowledgeable people speaking to this issue copies of which were provided to you.

I will speak to two concerns:

First, the legal aspect:

I would like to note that this synopsis is based upon my own reading and research of the legal opinions surrounding this issue.

It is my opinion that the proposed bylaw contradicts itself: it does not conform to its own plan and is *ultra vires* its own powers.

I believe the legal opinion on which the proposed bylaws are based is flawed because of two issues ; First: the opinion does not engage with the term 'vacant' and Second: the opinion clearly speaks to what the council commissioned.

In my opinion, the bylaws, if passed, would also contravene the doctrine of proximal cause that deals with the duality and inseparability of cause and effect. I believe the bylaws would also contravene the law of takings, which addresses pseudo-expropriation without compensation by virtue of passing restrictive property bylaws.

Second, I would like to speak to the common sense aspect:

I believe that to separate the non-conforming intent of use with the existing non-conforming structures which flowed out of the intent is not possible for one could not exist without the former.

I feel that Council should accept the fact that there are non-conforming structures within the Ribbon of Life now and in the foreseeable future. Council already has the power now to ensure the environmental impact of these NCS's is minimized and should therefore focus on ensuring the these NCS's comply with the current bylaws.

To summarize my position:

I propose that the existing bylaws 5.10.2 NOT be amended and the bylaw 5.11 NOT be removed for the reasons outlined above.

It is my belief that Council should not separate non-conforming INTENT from STRUCTURES for the one flows from the other. Thus, Council should have no further jurisdiction over these structures other than ensuring the compliance with existing bylaws and protecting the Ribbon of Life.

I feel that legally there are a myriad of concerns that point to Council reaching for powers that are *ultra vires*.

May 9, 2016

Council should allow for the evolution of use given that technology and knowledge change over time. Prudent decisions regarding modernization of existing structures should be allowed if deemed to be well planned and acceptable to reasonable ratepayers. It is my understanding that existing bylaws adequately address these issues at present.

Finally; It would be an interesting exercise to see whether the existing bylaws are actually legal and within the scope of law seeing the recent OMB ruling in the case of TDL group v. the city of Ottawa in 2009.

Notes for May 10th S. Frontenac C.O.W.

Intro: Mr. Mayor, Councillors, staff, and waterfront dwellers. Thank you for the chance to address Committee of the Whole on this issue. My name is Gord Rodgers. I am here as a waterfront landowner in S. Frontenac, and am not formally representing any of the groups I am affiliated with. I am currently president of the 14 island Mink Lake Association, president of the Frontenac Stewardship Foundation, and I help lake associations in eastern Ontario to prepare lake stewardship plans.

I am not speaking specifically in favour or against the proposed changes to the zoning bylaw. I attended the last meeting of the COW, and recognized that there's a lot of people really unhappy about the possible effects of the proposed changes to the bylaw. At the same time, I heard a few people also recognize that we need to be mindful of protecting the quality of our lakes and rivers.

We are all drawn to the shoreline. It's the main reason we live on a lake – to relax or to have fun by the water. And if your house or cottage is only steps away from the shoreline, you feel a direct link to the lake, and that connection is convenient and immediate. If you have to move further from the lake, some of that connection you have lived with for years is going to be disrupted. It's not quite the same if you are building on a new lot, and are required to build 30m back from the shoreline.

I'd like to talk for a minute about shorelines, and then about phosphorous.

Shorelines – the Ribbon of Life: Just as we are drawn to the shorelines of our lakes, the fish, wildlife, and other critters likewise find this area desirable. In fact, shorelines are referred to as the "Ribbon of Life," because this is the richest natural environment you are likely to find anywhere. 90% of the species in the lake either pass through or live their lives in this shoreline zone – everything from aquatic plants to frogs, fish, and furry mammals. In my own case, my end of 14 Island Lake has almost a completely natural shoreline, and we have lots of fish spawning and moving about, along with herons and other birds feeding along the shoreline, and a constant presence of muskrats and other mammals. And, much to my wife's chagrin, a really healthy population of

water snakes. So, keeping this area of your property healthy is one of the most important things to keeping your lake healthy.

Phosphorous – the lake fertilizer: I'm sure everyone in this room realizes the importance of keeping our septic waste, and agricultural waste away from our waterbodies. And most will understand that it is all about keeping harmful bacteria, as well as nutrients (like phosphorous) out of our water. Just as phosphorous gives our gardens a good boost, it does the same for the algae and plants in our lakes and rivers. High levels of phosphorous mean increased algae blooms – and sadly, we appear to be getting more in our eastern Ontario lakes, including more toxic blooms of blue-green algae. Some researchers are suggesting that this might be due in part to increased length of ice-free conditions on our lakes, something we may see more of in future.

In any event, when you have a major algae bloom off your dock, the shoreline isn't such a desirable place to be any more – for us, or for a lot of the critters who share the lake with us. And the phosphorous is not coming just from faulty septic tanks or poor agricultural practices – it is washing into the lake from our roads, driveways, and lawns.

30 m setbacks- what's the big deal? So, what's the big deal about having your house or cottage within 30 metre of the shoreline? It may seem a bit arbitrary to say that we shouldn't have any development within 30m of our shorelines. But it's not arbitrary at all – it's based on a whole lot of research – much of it from the 1970s and 80s - to show that buffers in the range of about 30m will, among other things, protect fish and wildlife habitats, and reduce the inflow of phosphorous to our lakes and rivers. Based on this, most municipalities have bylaws restricting development within 30m of a waterbody, similar to that of South Frontenac Township.

So what's to be done with this South Frontenac Comprehensive Zoning Bylaw, and the housekeeping changes? But we're not talking about new development here, we're talking about re-building on existing building sites. As I said earlier, I am not supporting a position one way or the other. I recognize the importance of being fair to those who may want to, or have to, re-build their house or cottage, and feel that the best location is on the existing footprint of their older building. However, I would like Council to recognize the importance of that 30

metre zone back from the shoreline. If council chooses to stay with the existing wording, and permit re-building on the existing footprint, there are things that can be done to lessen the impacts of this development, and not place a significant burden on the property owner. My suggestion is – that at the time of a variance decision, or a building permit, landowners should be encouraged to take a few simple steps to protect the quality of the water and the life it supports:

1. Ensure that septic services are in good working order;
2. Naturalize the shoreline – plant shrubs, wildflowers, along and back from the shore to help catch and store phosphorous as it washes toward the lake. Our conservation authorities offer free or subsidized plant materials for this purpose;
3. Reduce the amount of water flowing directly into the lake from your roofs, driveways and lawns. For example, use rain barrels to collect water so that it doesn't just wash directly off your house, and into the lake;
4. Never use fertilizer on your lawns, or better still, don't have a lawn near the shoreline.

Thank you for your time, and remember – if your shoreline is covered in an algae bloom, no one is going to want to rebuild – inside or beyond the 30m buffer.

Gord Rodgers
613-374-3521

I believe that the proposed changes to these Zoning Bylaws are intended to phase out **Legal non-Conforming Uses**.... In S.F. Township.

THIS IS Similar to what the City of Ottawa tried to do in a -- 2008 OMB hearing ---- and in the 2009-Divisional Court case of *Ottawa City v TDL Group Corporation*

... where the City Planner admitted that the purpose of the ByLaw was to gradually phase out existing **legal non-conforming use.**"

The OMB –held that the land owner could **involuntarily** repair or replace a building that was **legal non-conforming use.**

and

- **voluntarily** repair or even replace a building under Section 34(9)(a) of the *Planning Act.*

The Divisional Court (a part of the Ontario Superior Court of Justice) in 2009 upheld the OMB decision.

The Court held that the --- City of Ottawa exceeded the powers granted to municipalities under *Planning Act* s.34(9)(a).

Fran Atiles
May 10, 2016

Conservation

Let me start by stating my wife and I are retired veterans that combined served 50 years in the military so I'm no anarchist that gets his kicks by refuting authority for no particular reason. When I think of all the information that has come to light with this present situation I believe the thing we found most disturbing is that we were warned that this township would make life difficult for us if they dislike what I have to say here tonight. We've been residents here only a few years but that some people felt the need to warn us like that speaks volumes about how they feel about our current officials doesn't it?

First of all let me state that I think that the environmental impact of homes within 30m of the water is relatively minimal and that the true reason for this amendment is simply aesthetics. Someone in the township thinks the shoreline should look pristine again and is attempting to make that happen eventually.

It's a bold initiative but is there scientific and impartial conclusive proof that households at 10m have any greater negative impact on lakes than those at 30m. From all that I've read the answer is that is not the case.

The term grey water refers to water from septic beds that leeches out into the land and can travel up to 2 miles as ground water to pollute our rivers and lakes. The worst pollutant of grey water is its phosphate content due to the fact that phosphate damages fish species like lake trout.

With that in mind it seems odd that I have seen nothing done to educate homeowners about available alternatives such as phosphate free soaps and detergents. Not only would that help prevent water pollution but it would be a proactive tactic that would have the property owners and environmentalists united in protecting our waters. So with ground water travelling up to 2 miles it certainly appears that a 30m buffer zone would be an expensive waste of time. A structure free shoreline is the true objective of this amendment. It is all about aesthetics and not about lessening our environmental impact.

If conservation of our waters for the future were really part of this amendment then the township would:

1: Mandate that all farms have to build holding ponds that are periodically vacuumed then their contaminated contents disposed of at least 4 miles away from any water source. Farms are vital and I understand that but just consider for a moment the quantities of liquid manure, chemical fertilizers, pesticides, herbicides, and sheer volume of animal waste from a farm that leeches into the land and then runs into the ground water.

2: The Point right here on Sydenham Lake and also Moyer's Point are serious targets because the railroad ties there are continuously leeching creosote into the water and creosote can cause birth defects in pregnant women.

Those are environmental targets worthy of the township's attention and not households near waters.

I've been told by at least a dozen or so residents that the very bare minimum required was done to ensure that we homeowners were even made aware of this proposed by-law amendment before it was to be voted on. If this is true then it raises the point that perhaps transparency is an issue in this township.

I just read the application for minor variance and it basically says that the township can refuse homeowners renovation plans based on whether they find them desirable. We have been put into the precarious position of having to apply to individuals that desire a structure free shoreline. How then can they be counted on to remain impartial or fair?

I was also shocked to read the part of the application called the Agreement to Indemnify that homeowner's are asked to sign concerning appeals. It says that a homeowner wishing to appeal to the OMB any decision of the council agrees that all fees incurred by the homeowner AND the council are to be paid solely by that homeowner regardless if they win the appeal or not. That means lawyers fees and expenses incurred for any experts brought in by the township shall be paid by you the homeowner if you wish to appeal.

An appeal would be financially impossible for most of us?

That is quite a deterrent to disagreeing with the township and in my opinion it borders on intimidation! In truth I doubt that this is even a legal document that would stand up in court and would urge people to take it to a lawyer before signing it.

I've read the fact that we aren't allowed to do renovations that increase volume as well as the usual square footage of the existing footprint but some examples of the enforcement of this rule seem ludicrous. Not allowing a renovation to raise a floor 2 ft because it increases volume for instance? My wife and I have bought homes all over the country while serving in the Canadian forces and we've never seen that rule about volume before. Is there even another township that has that rule in place?

At the very least we need an unbiased person to whom we can present plans for renovations and repairs for our shoreline structures that isn't someone who dreams of a structure free shoreline. Who's agenda will they satisfy first do you think?

One of the main reasons that many of us invested so heavily into our properties was the fact that we were protected by the grandfather clause and now with our money spent there is suddenly a by-law amendment proposed.

The power this Council seems to be endowing themselves is spiraling out of control. In my honest opinion this township's authority over my land and my increasingly dwindling rights as a landowner are way out of balance in South Frontenac. Constituents should be able to count on the fact that elected officials will hold as paramount their duty to champion the wants of the homeowner's they were voted in to represent. That is the inherent trust that was asked for at the time they asked for our vote. Presently I believe that trust to be irreparably broken.

This latest Housekeeping amendment is a wake-up call and I think the tip of the proverbial iceberg. It is indeed time for change but the real change needed here is for landowner's to start asking if they think their elected officials are still working on what the property owner's want or following their own agenda. Landowner's need to start clawing back the rights we've lost and protecting those we have left because it no longer appears that we have elected officials working FOR us but ones dictating TO us.

May 5, 2016

South Frontenac Council Members,

I write today on behalf of my parents, Don and Margaret Smith, as well as my husband, Shawn, and myself.

Like many you have already heard from we were very disappointed to see such an impactful bylaw be tabled as a "housekeeping item" and feedback not proactively sought by the township. The potential impact of the bylaw as it was initially presented is significant to us. Our cottages are older dwellings, my parents ~70 years old and ours ~100 years old, both currently within the 30 metre setback. These dwellings have been in our family for 4 and 5 generations and our intent is to continue that tradition of enjoyment and use for years to come.

Should an act of God, or fire destroy either of these dwellings, it would be difficult, if not impossible to rebuild anywhere except on the current footprint. The well and septic at my parents' property would both have to be relocated resulting in significant financial burden and hardship. My parent's property is a 4-season residence. Our property is a true cottage – a 2 bedroom log cabin with no well or septic, nestled among trees and abutting a stone incline. Without significant blasting, we would be unable to rebuild anywhere but our current footprint. The costs associated with moving the current footprint including, minor variance application, survey, and blasting would leave us financially unable to rebuild and without a seasonal dwelling to enjoy. It would also significantly reduce the potential resale value of our property.

After hearing the many discussions at last week's meeting, I also struggle with the suggestion that removing 50% of the walls to IMPROVE and MAINTAIN a property will result in the need to completely rebuild the dwelling outside of the current 30m setback. As responsible, environmentally conscious property owners, I would hope the township would support our ongoing desire to improve the structures to keep them safe as well as create positive impacts to the environment by including new technology within existing structures. The draft bylaw as it is currently written discourages major renovations to improve existing structures – many will see the advantages of improvement outweighed by the financial and beurocratic implications of the tabled bylaw.

It is our hope that the councilors have heard the concerns, can understand the financial implications and have seen the emotional worry that this "housekeeping" item has caused. It is very unfortunate that the way in which this issue was tabled was not by proactively seeking residents' input through the various media and lake associations but by quietly posting on the township website where many residents would have no knowledge of the potential change. A change in bylaws, that will impact hundreds of properties, was tabled in the middle of winter when many seasonal owners are not in the area (or country) and labeled as affecting "Cottages" not inclusive of all dwellings located on waterfront properties. It is disappointing to see that a council that speaks to transparent leadership and open dialogue and "partnerships" is now perceived as exclusionary and untrustworthy due to the ineffective communication strategies within their Planning Department. I believe there are many learning opportunities that can be gleaned from this experience, and I would hope that council would challenge their team to better engage the residents and taxpayers of this township to create a more effective partnership that is proactive versus reactively inclusive.

Respectfully submitted by Rachael Smith-Tryon

South Frontenac - Proposed By-Law Changes

P E T I T I O N F R O M R E S I D E N T S , T A X - P A Y E R S & V O T E R S O F S O U T H F R O N T E N A C

The purpose of this petition is to ensure that any proposed amendments to Comprehensive Zoning By-laws receive considerable public consultation, with proposed changes advertised online and in local paper and in each instance residents have an opportunity to voice their concerns and have those concerns addressed before changes are voted upon by council.

The undersigned demand that any amendments to sections s5.11 and s.5.10.2 of the South Frontenac Township Zoning By-laws law (CZBL) be delayed for three months, to allow Staff, Council and Residents alike the opportunity to investigate the full impact of proposed changes on existing structures (whether or not they are legal non-complying structures). Also the impact on the rights of the residents to enjoy their homes and cottages and to protect the values of their properties.

Name	Address	Contact
Bill PEDERSEN	RR1 HARTINGTON	371 9929
Fraser Pipe	4922 Wallace Rd.	377-6174
James Pettigill	4727 Noble Lane, Billeshon	613 449 3772
Dan McKeown	5144 Uxbridge Ln	613-353-9914
D'Arcy Munn	1065 Hawes Ln	613-539-0036
Don Stively	1610 Don Moore Lane	905-483-0824
JOE BASSO	1130 HIGH FALLS LANE	613-305-38-38
Judy McGeein	5235 Petworth Rd	613-372-1313
Dan McGeein	5235 Petworth Rd	613-372-1313
CHRIS HROKE	116 Dragon Highway ^{Reville Lake}	613-744-2050
TERRY MACRAE	4 THICKORI LANE ^{RR1H} _{RR1A}	613-353-6311
JACK BOWES	120 BRIDLE PATH _{STOCHRAM}	613-539-0121
Steve Turbule	578 Mount Crosby Rd	613-547-4126
Debbie Koch	1384 Meadow Green Ct, Mississauga L5H 4J3 (Ont.)	(905) 274-7398
FRED HARMSEN	378 Lakeview Ave Kitchener, ON N2M 2L2	613-217-5111

George E. Hunter. 1405 Everett Ln. - 613-372-0170
 Jami Cunniff 1038 Lloyd Lane S. 613-374-5342
 Douglas R. Davis 2006 Lloyd Lane Meadows Lakes
 Jeff Newburn 4903 Wilmer Rd. 613-453-8269
 Margaret Beach Lakehead Rd.
 Rachael Smith-Trion 4864 Peterson Rd 613-372-1029
 Joanne Irvine 1573 Everett Lane 613-376-3879
 Eggs Fisher 1100 Pillar Lane 613-353-1359
~~William~~ Michael 1117 Madison Lane 613-373-5044
 Don Hopkins 441 MacClough Lane 613-273-4444
 Jan Birmingham 1118 Airedale Ln 613-372-1391
 613 - 686 5645
 613 - 372 5014
 613 - 540 4963
 Carol Spaulding 1153 Retreat Lane 613-376-3354
 Chris Polynkan 5125 Knowlton Lake Rd
 Dallas H Ford 1080 Airedale Lane
 613-376-3879

South Frontenac Township - Residents

PETITION CONCERNING CHANGES TO COMPREHENSIVE ZONING BYLAWS

Together with the invitation to delegations to speak on the subject to the Committee of the Whole in April & May.

We the undersigned request that South Frontenac Council not vote on any Comprehensive Zoning Bylaw amendments (such as the proposed changes to s.5.10 and s.5.11) until such time as the affected property owners have had sufficient time to investigate the property value implications for their properties and had time to discuss these implications with their Councillor.

Name	Address	Contact
<i>[Signature]</i>	4472 Red Maple Lane Inverary, ON	faudien@yahoo.com
SARAH AMEY	5938 Bedford Rd, Sydenham	613-876-6516
DAVE CHAMBERLAIN	5938 Bedford Rd, Sydenham	613-376-3043
Bert Amey	2261 Little Long Lake Rd, Sydenham	376-6015
Tammy Amey	2261 Little Long Lake Rd	613-376-6015
Ethel Amey	1147 Rutledge Rd, Perth Rd	613-376-6115
JAMIE EDWARDS	5988 BEDFORD RD	613-376-9811
Dorey Senier	1200 Senier Lane ^{Cross} Lake	613 376-6620
MARCEL GUINAON	1079 QUINTE CONSERVATION LAKE VERONA	613-374-3488
JOHN SHEFF	3488 BUCKPOINT LANE INVERARY	613-353-7920
JIM TODD	5970 BEDFORD RD SYDENHAM	613-376-6303
Terry Todd	5970 Bedford Rd Sydenham	613-376-6303
Jim Murray	1379 Everett Ln [Home: 1307 Chanderview, Kingston]	613-542-105
MARIE FAUVEL & JOHN RUYE	3445 BUCKPOINT LANE INVERARY, K0H 1X0	613-353-9934

South Frontenac - Proposed By-Law Changes

THIS IS A REAL OPPORTUNITY TO HAVE YOUR VOICE HEARD AND EFFECT CHANGE.

We want to ensure you have as many facts as possible. If this concerns you, or if you are supportive, we encourage you to contact South Frontenac Township Council and Staff. Make sure they have the opinions of residents, taxpayers & voters.

Dear Waterfront Residents,

The purpose of this e-mail is to provide information regarding proposed changes to the zoning by-law related to buildings located within the 30m setback from the water.

BACKGROUND

Approximately 2 weeks ago, we were made aware of a South Frontenac Housekeeping report prepared by the SFT Planning Department for the Committee of the Whole. I have attached the document to this email for your information. Of concern to us is the recommended removal of s.5.11 and a change to s.5.10.2 of the SFT Comprehensive Zoning By-law (CZBL).

Currently any new build has to be constructed outside the 30m setback. However, there are many grandfathered "legal non-complying structures" within the setback. The proposed changes would seriously affect the rights of property owners who have one of these grand-fathered structures on their property.

Our best guess is approximately 1/3 of the lake has a grandfathered structure. This includes everything from a house, cottage, boat house and/or bunkie. Currently, the CZBL allows for any grandfathered structures to be re-built in the event an Act of God (Fire, Fallen Tree, etc.) in the same location as long as it keeps the same foot-print. The proposed changes would take away this automatic right of rebuild. Instead, property owners would have to make an application before the Committee of Adjustment and seek its approval prior to any re-build.

LOOKING AT BOTH SIDES OF THE STORY

This issue reveals the tension between property rights and environmental concerns. On one hand, the proposed changes would be consistent with SF Township's Planners goal of creating a green-ribbon around the lake. Numerous reports can be cited that detail the environmental benefits of a 30m setback. Lake quality has consistently scored as the #1 concern of our members.

On the other hand, an argument can be made that the proposed change is unlawful and inconsistent with section 34.9 of the Planning Act.

This states:(9) No by-law passed under this section applies,(a) to prevent the use of any land, building or structure for any purpose prohibited by the by-law if such land, building or structure was lawfully used for such purpose on the day of the passing of the by-law, so long as it continues to be used for that purpose.

Going to the Committee of Adjustment takes both money and time. It can cost upwards of \$1000 without a lawyer, and between 2 - 6 months (at least). In the end your right to rebuild is not automatic and the CoA may deny your application and recommend moving your structure to another location. If a structure is moved, property values will likely be affected.

Township of South Frontenac Proposed Bylaw Amendments

Submission by Suzanne & John Billing-May 10, 2016

4183 Latimer Rd. Inverary, On. K0H 1X0

We have carefully reviewed the proposed bylaw amendments and have concerns about the overall message and nature of the proposed amendment to Section 5.10.2 and removal of section 5.11.

The Planning report refers to the proposed changes as “housekeeping amendments” and refers to the changes as being minor in nature. We are quite taken aback that changes which such far-reaching impact on property owners would be considered minor or simply matters of housekeeping by our Township representatives. These proposed changes impact negatively on property values, waterfront accessibility, the freedom and right to enjoy one’s property as planned and intended, and has the potential to punish those of limited financial means. I will provide you with greater detail to clarify how the proposed changes stand to affect property owners and their expectations around utilizing and enjoying their property as purchased and intended.

When purchasing a waterfront property the evaluation of the property is determined to a large degree by the waterfrontage and by the ease of access to enjoy that waterfront. A home set high above the waterfront is evaluated at a lower value than one set within steps of the shoreline. If a homeowner has purchased a property with structures at the shore, being able to maintain and/or rebuild such structures at the same site has been factored into decision-making around those purchases. Changing the bylaws in a way which has a devaluing effect, after property owners have made a large investment is draconian and should not be considered.

Should a homeowner wish change, for whatever reason e.g. a modernized or a more green structure, located at the site of their existing building, the proposed bylaw changes would not allow individual choice and further limit the ability to make changes anticipated at the time of purchase. Maintenance and the setback of septic systems is much more relevant to the preservation of the health of our lakes and rivers, than the proximity of other structures to the shore. Limiting new shoreline builds is a reasonable step to take but implementing bylaw amendments which limit personal choice and property enjoyment are easily considered punitive to some waterfront property owners.

Older waterfront residents or those with mobility challenges may have purchased waterfront homes or cottages at the water’s edge, with the specific intent of being close enough to the water to be able to access it safely. The proposed bylaw changes requiring residents to move their buildings back, should the walls come down for any reason, or should changes in their structure be desired or needed, may cause property owners and/or their friends/family to lose their ability to access their own waterfront as planned or intended. Waterfront accessibility should not be limited by making the proposed bylaw amendments. The past decade there has been a focus in our society on improving accessibility for those with mobility challenges and bylaw changes should reflect such a trend, even when considering the impact on personal property, not only public spaces.

One rationale cited for not allowing rebuilding at the same site suggests that not maintaining a property adequately may be a reason for the walls coming down and that the proposed changes may encourage ongoing property maintenance. For the Township to presume to determine that building repair and

maintenance affected the decline of a particular building, without having performed yearly inspections to note any demise in condition, is unrealistic, impractical and unreasonable. Should a property owner need to save adequate funds to make major repairs should they be punished for their financial status? A bylaw which somehow implies reliance on an unwritten standard of property maintenance should not be enacted. Fairness would dictate that if a property owner wishes to rebuild on their existing footprint they should be allowed to do so when and if they wish or have previously made plans to do so. Should catastrophic damage occur insurance coverage is unlikely to cover the cost of rebuilding at a new site, which could potentially require not only a new foundation but excavation and movement of a septic system. Building a new structure, potentially as much as 30 m back from its original site may involve exorbitant costs for major demolition of old structures which rebuilding on the same site would not necessarily entail.

It is unclear why the reason for rebuilding is in any way relevant to the ability to rebuild on one's existing footprint. It is either fair and reasonable to respect property owners' rights to make decisions about their property or it is not. Leaving decision-making to the Township for consideration of a variance provides no secure position to property owners and as such devalues the property. If our property is large enough to allow a 30 m setback why would we be forced to move back should the situation warrant when someone with a smaller property would likely be granted a variance? Trying to correct history on the backs of waterfront property owners is not reasonable. Structures were allowed to be built at the water's edge in the past and having been purchased as evaluated for their waterfront proximity should be allowed to be maintained and renovated to whatever extent the owner wishes within an existing footprint.

We strongly support bylaws 5.10.2 and 5.11 remaining intact, without the proposed "housekeeping" amendments and that clarification of 5.10.2 should coincide with the interpretation of the "Building Department" to be clear that renovation can include reconstruction up from an existing foundation for any reason. If this were included in 5.10.2 then the desired elimination of 5.11 would be reasonable.

Respectfully submitted,

Suzanne Billing

John Billing

The Premier of Ontario

Legislative Building, Queen's Park
Toronto, Ontario M7A 1A1



La première ministre de l'Ontario

Édifice de l'Assemblée législative, Queen's Park
Toronto (Ontario) M7A 1A1

May 3, 2016

Mr. Wayne Orr
Chief Administrative Officer
Township of South Frontenac
4432 George Street
PO Box 100
Sydenham, Ontario
K0H 2T0

Dear Mr. Orr:

Thank you for your letter providing me with a copy of council's resolution. I appreciate your keeping me informed of council's activities.

As this issue would also interest my colleague the Honourable Bob Chiarelli, Minister of Energy, I have sent him a copy of council's resolution. I trust that the minister will also take council's views into consideration.

Once again, thank you for the information. Please accept my best wishes.

Sincerely,

A handwritten signature in black ink that reads "Kathleen Wynne".

Kathleen Wynne
Premier

c: The Honourable Bob Chiarelli



Municipality of Central Huron

P.O. Box 400, 23 Albert Street, Clinton, Ontario N0M 1L0

Telephone: 519-482-3997 Fax: 519-482-9183

Email: info@centralhuron.com

www.centralhuron.com

May 3, 2016

SENT BY EMAIL TO: worr@southfrontenac.net

Township of South Frontenac
**ATTENTION: WAYNE ORR
CAO**

Dear Sir;

RE: VIBRANCY FUND

Please be advised that Council, at their May 2nd, 2016 regular meeting, passed Resolution No. 189-16 as follow:

“Be it resolved that the Municipality of Central Huron supports the resolution from the Township of South Frontenac regarding large renewable procurement initiatives.”

Yours truly,

A handwritten signature in black ink, appearing to read 'J. Zimmerman'.

Janisse Zimmerman
Clerk's Assistant
519-482-3997 Ext. 1224

/jz

- c. Premier Kathleen Wynne – premier@ontario.ca
- IESO – customer.relations@ieso.ca
- Lisa Thompson, MPP Huron-Bruce – lisa.thompson@pc.ola.org
- AMO – amo@amo.on.ca
- Patrick Brown, Leader of Ontario PC Party - Patrick.Brownco@pc.ola.org
- Andrea Horwath, Leader of Ontario NDP Party – ahorwath-gp@ndp.on.ca



TOWNSHIP OF SOUTH FRONTENAC

P.O. Box 100
5862
4432 George Street
Sydenham, Ontario, K0H 2T0

Telephone 376-3027 / 1-800-559-

FAX (613) 376-6657
E-mail: worr@southfrontenac.net

April 21, 2016

Honourable Kathleen Wynne
Premier of Ontario
Room 281
111 Wellesley Street West
Toronto, Ontario
M7A 1A1

Dear Premier:

The Council of the Township of South Frontenac endorsed the following resolution at their regular meeting held April 19, 2016:

"Whereas the Province is moving forward with another round of large renewable procurement initiatives;

And whereas these projects can create economic opportunities for property owners and municipalities as well as job creation in both manufacturing, installation and site maintenance;

And whereas certain large renewable procurement projects may not be aligned with the priorities of residents and municipal councils, despite municipal government having been given enhanced power to negotiate with green energy proponents;

And whereas the installation of large renewable procurement projects can have a significant impact on municipal infrastructure and operating costs;

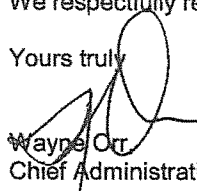
Now therefore be it resolved that the Council of South Frontenac calls upon the Provincial government to regulate that; where there is not a willing municipal host and subsequently no community benefit agreement in place and green energy projects are awarded anyway that; successful proponents would be responsible to pay to the municipality, according to an established formula, and over the lifespan of the project, the associated costs to both infrastructure and operations commonly known as a Community Vibrancy Fund.

And that this resolution be sent to the Premier, the Leaders of the Opposition, Local MPP's the IESO, Local Municipalities and AMO.

Carried.

We respectfully request to be notified of any action taken in this matter.

Yours truly


Wayne Ott
Chief Administrative Officer

WO:am

cc IESO
Association of Municipalities of Ontario
Patrick Brown, Leader of the Ontario PC Party
Andrea Horwath, Leader of the Ontario NDP
Randy Hillier, MPP, Lanark-Frontenac-Kingston
All Ontario Municipalities

The Corporation of the
MUNICIPALITY OF TWEED

255 Metcalf St., Postal Bag 729
Tweed, ON K0K 3J0
Tel.: (613) 478-2535
Fax: (613) 478-6457
Email: info@twp.tweed.on.ca
Website: www.tweed.ca



Jo-Anne Albert
MAYOR

Patricia L. Bergeron, A.M.C.T.
CAO/CLERK

RECEIVED

MAY 05 2016
TOWNSHIP OF
SOUTH FRONTENAC

May 2, 2016

Township of South Frontenac
4432 George St. PO Box 100
Sydenham ON K0H 2T0

Attention: Wayne Orr
CAO

Dear Sir:

I wish to advise that Council, at their regular meeting held April 26, 2016 passed a resolution in support of the Township of South Frontenac's resolution regarding renewable procurement initiatives.

Yours truly,

A handwritten signature in black ink that reads 'Betty Gallagher'.

Betty Gallagher, A.M.C.T.
Acting CAO/Clerk

BG:lw

From: Ashley Sage [<mailto:asage@zorra.on.ca>]

Sent: May-11-16 12:58 PM

To: Angela Maddocks

Subject: Township of Zorra Resolution

Good afternoon,

Please be advised that at the Township of Zorra's council meeting on May 3rd, Council passed the following resolution:

“THAT Council support the resolution received from the Township of South Frontenac regarding Large Renewable Procurement Initiatives;

AND THAT a copy of this resolution be forwarded to the Township of South Frontenac and AMO.”

Feel free to contact me if you have any questions.

Thanks,

Ashley Sage

Clerk

Township of Zorra

274620 27th Line, P.O. Box 306

Ingersoll, ON N5C 3K5

519-485-2490 ext. 228

asage@zorra.on.ca



The Corporation of
THE TOWNSHIP of CARLING

2 West Carling Bay Road, Nobel, ON P0G 1G0
Phone: 705-342-5856 • Fax: 705-342-9527

May 11, 2016

RE: Resolution of Support re: Large Renewable Energy Project Procurement Initiatives

At the regular meeting of Council for the Township of Carling held May 9, 2016 Council passed the following resolution as part of Consent Agenda Resolution 16-054 moved by Councillor Crookshank and seconded by Councillor Gilbert:

c. Large Renewable Energy Project Procurement Initiatives

WHEREAS the Council for the Township of Carling has received a request for support from the Township of South Frontenac for their resolution regarding large renewable energy project procurement initiatives; and

WHEREAS this resolution calls on the Provincial government to require the payment of the Community Vibrancy Fund in situations where a green energy project is awarded despite lack of municipal support and Community Benefit Agreements;

NOW THEREFORE BE IT RESOLVED that Council for the Township of Carling hereby supports the Township of South Frontenac's resolution regarding large renewable energy project procurement initiatives; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Premier of Ontario; the Leaders of the Opposition; Norm Miller, MPP for Parry Sound-Muskoka; the Independent Electricity System Operator (IESO); AMO; and the Township of South Frontenac.

Carried.

If you require further information, please do not hesitate to contact the undersigned at 705-342-5856 ext. 404 or mbonenfant@carlingtownship.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Megan Bonenfant".

Megan Bonenfant
Deputy Clerk

Cc: Hon. Kathleen Wynne, Premier of Ontario
Hon. Patrick Brown, Leader of the Opposition, Leader of the PC Party of Ontario
Hon. Andrea Horwath, Leader of the Ontario NDP
Norm Miller, MPP Parry Sound-Muskoka
Independent Electricity System Operator
AMO
Township of South Frontenac



TOWNSHIP OF SOUTH FRONTENAC

P.O. Box 100
5862
4432 George Street
Sydenham, Ontario, K0H 2T0

Telephone 376-3027 / 1-800-559-

FAX (613) 376-6657
E-mail: worr@southfrontenac.net

April 21, 2016

Honourable Kathleen Wynne
Premier of Ontario
Room 281
111 Wellesley Street West
Toronto, Ontario
M7A 1A1

Dear Premier:

The Council of the Township of South Frontenac endorsed the following resolution at their regular meeting held April 19, 2016:

"Whereas the Province is moving forward with another round of large renewable procurement initiatives;

And whereas these projects can create economic opportunities for property owners and municipalities as well as job creation in both manufacturing, installation and site maintenance;

And whereas certain large renewable procurement projects may not be aligned with the priorities of residents and municipal councils, despite municipal government having been given enhanced power to negotiate with green energy proponents;

And whereas the installation of large renewable procurement projects can have a significant impact on municipal infrastructure and operating costs;

Now therefore be it resolved that the Council of South Frontenac calls upon the Provincial government to regulate that; where there is not a willing municipal host and subsequently no community benefit agreement in place and green energy projects are awarded anyway that; successful proponents would be responsible to pay to the municipality, according to an established formula, and over the lifespan of the project, the associated costs to both infrastructure and operations commonly known as a Community Vibrancy Fund.

And that this resolution be sent to the Premier, the Leaders of the Opposition, Local MPP's the IESO , Local Municipalities and AMO.

Carried.

We respectfully request to be notified of any action taken in this matter.

Yours truly



Wayne Orr
Chief Administrative Officer

WO:am

cc IESO
Association of Municipalities of Ontario
Patrick Brown, Leader of the Ontario PC Party
Andrea Horwath, Leader of the Ontario NDP
Randy Hillier, MPP, Lanark-Frontenac-Kingston
All Ontario Municipalities



May 11, 2016

Mr. Wayne Orr, Chief Administrative Officer
Township of South Frontenac
worr@southfrontenac.net

Dear Mr. Orr,

Re: Large renewable procurement initiatives

The Council-In-Committee of the Corporation of Norfolk County, considered your communication on May 3, 2016, regarding the above-noted.

Please be advised of the following resolution which was passed by Committee regarding this matter:

“WHEREAS the Province is moving forward with another round of large renewable procurement initiatives;

AND WHEREAS these projects can create economic opportunities for property owners and municipalities as well as job creation in both manufacturing, installation and site maintenance;

AND WHEREAS certain large renewable procurement projects may not be aligned with the priorities of residents and municipal councils, despite municipal government having been given enhanced power to negotiate with green energy proponents;

AND WHEREAS the installation of large renewable procurement projects can have a significant impact on municipal infrastructure and operating costs;

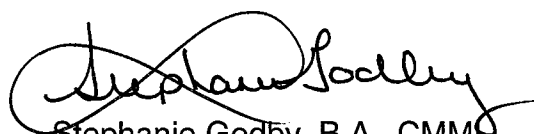
NOW THEREFORE BE IT RESOLVED THAT the Council of Norfolk County calls upon the Provincial government to regulate that; where there is not a willing municipal host and subsequently no community benefit agreement in place and green energy projects are awarded anyway that; successful proponents would be responsible to pay to the municipality, according to an established formula, and over the lifespan of the project, the associated costs to both infrastructure and operations commonly known as a Community Vibrancy Fund;

- 2 -

AND THAT this resolution be sent to the Premier, the Leaders of the Opposition, and the Township of South Frontenac.”

The Council of Norfolk County endorsed the above recommendation of Committee at its meeting on May 10, 2016.

Trusting this is satisfactory.



Stephanie Godby, B.A., CMMF
Deputy Clerk/Licensing Coordinator
Norfolk County
Employee & Business Services, Clerk & Council Services
(519) 426-5870 ext. 1228
stephanie.godby@norfolkcounty.ca

Copy to: Kathleen Wynne, Premier of Ontario, premier@ontario.ca
Andrea Horwath, ahorwath-qp@ndp.on.ca
Patrick Brown, patrick.brownco@pc.ola.org

**Ministry of
Municipal Affairs
and Housing**
Municipal Services Division
777 Bay Street - 16th Floor
Toronto ON M5G 2E5
Telephone: 416 585-6429
Fax: 416 585-6445

**Ministère des
Affaires municipales
et du Logement**
Division des services aux municipalités
777, rue Bay, 16^e étage
Toronto ON M5G 2E5
Téléphone : 416 585-6429
Télécopieur : 416 585-6445



April 22, 2016

MEMORANDUM TO: Municipal Chief Administrative Officers, Clerks and
Service Managers

SUBJECT: Proclamation of the *Infrastructure for Jobs & Prosperity Act, 2015*

I am writing to you on behalf of the Ministry of Economic Development, Employment and Infrastructure to advise you that the *Infrastructure for Jobs and Prosperity Act, 2015* will be proclaimed on May 1, 2016. The purpose of the Act is to establish mechanisms to encourage principled, evidence-based and strategic long-term infrastructure planning that supports job creation and training opportunities, economic growth, protection of the environment and design excellence.

Upon proclamation, the Government and Broader Public Sector entities covered by the Act will be required to consider statutory infrastructure planning principles when making infrastructure-related decisions.

Attached as Appendix A are the principles that planning and investment decisions should take into account. These include:

1. A long-term view as well as demographic and economic trends
2. Applicable budgets and fiscal plans
3. Clearly identified priorities
4. Continuation of the provision of core public services
5. Promotion of economic competitiveness, productivity, job creation and training
6. Ensuring health and safety of infrastructure workers
7. Opportunities to foster innovation
8. Evidence-based and transparent decisions
9. Existing plans and strategies such as policy statements and transportation plans
10. Promotion of accessibility for persons with disabilities
11. Designs that minimize environmental impact and are resilient to climate change
12. Use of acceptable recycled aggregates
13. Promotion of community benefits

As a matter of best practice, many entities are likely already considering these principles. Proclamation of the Act will formalize these requirements, making their application more consistent across entities in a manner appropriate to each entity's context.

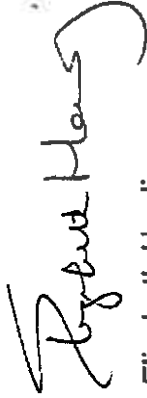
The legislation does not immediately introduce any new formal reporting requirements. However, each entity is responsible to meet the legislated requirements and should be prepared to demonstrate compliance, if required.

Note: this memo should not be relied upon as a substitute for specialized legal or professional advice in connection with activities and decisions pertaining to infrastructure planning and investment. Independent legal or professional advice should be obtained when determining the interpretation and application of the Infrastructure for Jobs and Prosperity Act, 2015. Responsibility for decisions remains with the recipients of this letter.

If you have any questions or require further information, please contact your Municipal Services Office at 613-545-2100 or toll-free at 1-800-267-9438.

Your continued support is greatly appreciated.

Sincerely,



Elizabeth Harding
Assistant Deputy Minister
Municipal Services Division

Attachment

Appendix A

Infrastructure Planning Principles as provided for in the *Infrastructure for Jobs and Prosperity Act, 2015*

Principles

The Government, and every broader public sector entity, shall consider the following principles when making decisions respecting infrastructure:

1. Infrastructure planning and investment should take a long-term view, and decision-makers should take into account the needs of Ontarians by being mindful of, among other things, demographic and economic trends in Ontario.
2. Infrastructure planning and investment should take into account any applicable budgets or fiscal plans, such as fiscal plans released under the *Fiscal Transparency and Accountability Act, 2004* and budgets adopted under Part VII of the *Municipal Act, 2001* or Part VII of the *City of Toronto Act, 2006*.
3. Infrastructure priorities should be clearly identified in order to better inform investment decisions respecting infrastructure.
4. Infrastructure planning and investment should ensure the continued provision of core public services, such as health care and education.
5. Infrastructure planning and investment should promote economic competitiveness, productivity, job creation and training opportunities.
6. Infrastructure planning and investment should ensure that the health and safety of workers involved in the construction and maintenance of infrastructure assets is protected.
7. Infrastructure planning and investment should foster innovation by creating opportunities to make use of innovative technologies, services and practices, particularly where doing so would utilize technology, techniques and practices developed in Ontario.
8. Infrastructure planning and investment should be evidence based and transparent, and, subject to any restrictions or prohibitions under an Act or otherwise by law on the collection, use or disclosure of information,
 - i. investment decisions respecting infrastructure should be made on the basis of information that is either publicly available or is made available to the public, and
 - ii. information with implications for infrastructure planning should be

shared between the Government and broader public sector entities, and should factor into investment decisions respecting infrastructure.

9. Where provincial or municipal plans or strategies have been established in Ontario, under an Act or otherwise, but do not bind or apply to the Government or the broader public sector entity, as the case may be, the Government or broader public sector entity should nevertheless be mindful of those plans and strategies and make investment decisions respecting infrastructure that support them, to the extent that they are relevant. Examples of plans and strategies to which this paragraph may apply include,

- i. policy statements issued under section 3 of the *Planning Act*, and provincial plans as defined by that Act,
- ii. municipal water sustainability plans submitted under the *Water Opportunities Act, 2010*,
- iii. the Lake Simcoe Protection Plan established under the *Lake Simcoe Protection Act, 2008*, and
- iv. transportation plans adopted under the *Metrolinx Act, 2006*.

10. Infrastructure planning and investment should promote accessibility for persons with disabilities.

11. Infrastructure planning and investment should minimize the impact of infrastructure on the environment and respect and help maintain ecological and biological diversity, and infrastructure should be designed to be resilient to the effects of climate change.

12. Infrastructure planning and investment should endeavour to make use of acceptable recycled aggregates.

13. Infrastructure planning and investment should promote community benefits, being the supplementary social and economic benefits arising from an infrastructure project that are intended to improve the well-being of a community affected by the project, such as local job creation and training opportunities (including for apprentices, within the meaning of section 9), improvement of public space within the community, and any specific benefits identified by the community.

14. Any other principles that may be prescribed for the Government or the broader public sector entity, as the case may be.

Mr. Mayor: Ron Vandewal & Council: South Frontenac
 Nicole: Safety Program Manager Tri-board
 Janet Sanderson: Vice Principal Sydenham High School

Subject: SHS 2:40 Departure time for buses @ SHS

There is serious traffic congestion @ approx: 2:40 – 2:41 – 2:42 Departure time for all buses.

There are student vehicles coming from the north (their designated parking lot) into the line of traffic causing extra congestion. (this is not necessary a sign could be placed left turn only)

Bus drivers have been accused of being inconsiderate of other drivers (this is simply untrue) “However,” we do take advantage of the wonderful drivers who actually recognize our plight & motion us out.

Solutions:

- 1.) Divert student traffic from north parking lot to left turn only
- 2.) Enlist the services of a bonafied traffic controller who would control traffic in an orderly fashion
- 3.) Install traffic lights @ intersection of Rutledge Rd & Wheatly set on a timer to stop all traffic for the 3 – 4 minutes so the buses could safely exit the parking lot.
- 4.) Re-route all the buses to the north end of the parking lot to work simultaneously so all could leave to travel north & south (for our designated bus runs)

In order to do this, part of the median would need to be removed which could lose up to 3 parking spaces

The bus drivers are committed to their dedicated bus routes within the scheduled time constraints, however with the demands of Tri-board requesting we leave one at a time it is difficult

With all the delays @ the school & the fact that Tri-board is only focusing on the “dedicated bus drivers” we need to find a solution for all of us.

There are so many more options surely something can be done to help the bus drivers.

Sincerely

Eva Ball: Ball Bus Lines #524

Jane Manica #538

Brandon Awey # 525

Cathy Palmer # 525

Walker 542

KENNIA 536

Denise Redow 515

Marg. Felton 513

Rob - 220 Mel 552
 Ginger Duffy 523 Manuel 520
 [Signature] 500
 [Signature] 501

Eva Ball
 524

TOWNSHIP OF SOUTH FRONTENAC

BY-LAW 2016-34

A BY-LAW TO CONFIRM GENERALLY PREVIOUS ACTIONS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC.

THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC, BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. The actions of the Council of the Corporation of the Township of South Frontenac at its Council Meeting of May 17th, 2016 be confirmed.
2. Execution by the Mayor and the Clerk-Administrator of all Deeds, Instruments and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal to any such Deed, Instruments or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and take effect on the date of its passage.

Dated at the Township of South Frontenac this 17th day of May, 2016.

Read a first and second time this 17th day of May, 2016.

Read a third time and finally passed this 17th day of May, 2016.

THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC

Ron Vandewal, Mayor

Wayne Orr, Chief Administrative Officer