TOWNSHIP OF SOUTH FRONTENAC
COUNCIL MEETING
AGENDA

TIME: 6:00 PM,
DATE: Tuesday, September 5, 2017
PLACE: Council Chambers.

1. *Call to Order*

a) Resolution

2. *Declaration of pecuniary interest and the general nature thereof*

3. ***Scheduled** Closed Session*

a) Resolution - Move into Closed Session

b) Approval of minutes from previous closed session meetings

c) Labour Relations and Employee Relations

d) Property Acquisition

e) Personnel - matters about an identifiable individual

f) Resolution - Move out of Closed Session

4. ****Recess - reconvene at 7:00 p.m. for Open Session*

5. *Public Meeting*

a) Resolution

b) Closing of Unopened Road Allowance in Concession V, Part of Lot 7, Portland District - Jutras (By-law 2017-51) — 5 - 9

c) Closing of an Unopened Road Allowance in Concession II and III, Lot 18, Bedford District -Doward (By-law 2017-52) — 10 - 14

d) Resolution - Close Public Meeting

6. *Approval of Minutes*

a) Minutes of the August 1, 2017 Council meeting — 15 - 21

7. *Business Arising from the Minutes*

a) Notice of Motion - Public Engagement on Pre-Consultation — 22

b) Outdoor Solid Fuel Burning Appliances - See By-law 2017-50 — 23 - 24

8. *Reports Requiring Action*

a) Louise Fragnito, Treasurer, re: Appointment of Deputy Treasurer (By-law 2017-54) — 25

b) Louise Fragnito, Treasurer, re: Recruitment Policy (By-law 2017-55) — 26

c)	Forbes Symon, Manager of Development Services, re: Heritage Committee Terms of Reference from Development Services Committee	27 - 32
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b)	Jannette Amini, Manager of Legislative Services/Clerk, County of Frontenac, re: Expanded Public Notification Provisions regarding planning applications.	158 - 159
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13. *Notice of Motions*

14. *Announcements*

15. *Question of Clarity (from the public on outcome of agenda items)*

16. *Closed Session (if requested)*

17. *Confirmatory By-law*

a)	By-law 2017-57	174

18. *Adjournment*

a) Resolution

REPORT TO COUNCIL

PLANNING DEPARTMENT

AGENDA DATE: September 5, 2017 REPORT DATE: August 27, 2017

SUBJECT: Public Meeting: Road Closure and Transfer: CMTC (Jutras)

RECOMMENDATION

The recommendation is that Council hear comments from members of the public and consider passage of By-law 2017-51 to close and transfer ownership of an untravelled portion of road allowance to the abutting property-owner in the Village of Harrowsmith in Part of Lot 7,Concession V, District of Portland.

BACKGROUND

By letter dated June 20, 2017, the representative for the property at 3993 Church Street in the Village of Harrowsmith is requesting to know whether Council would agree to the closure and sale of a portion of unopened road allowance that runs along the north side of the subject property. Attachment #1 is a copy of the letter and Attachment #2 shows the location of the applicant's land and the subject road allowance.

This matter came before the Committee of the Whole on June 27, 2017 where the Committee was favourable to advancing the proposal to a public meeting.

The road allowance runs east and west between Road #38 and Notre Dame Street along the north side of the property. It is 91 metres (298 ft.) long and is only 4.6 metres (15 ft.) wide as shown on Attachment #3.

The applicant's land contains the former St. Paul United Church and a separate rectory residential building. As explained in the attached letter, the land is now owned by the Canadian Montessori Training Centre and is proposed to be used as a multi-unit residential property. Two residential units would be accommodated in the former church building and the former rectory would function as a third separate dwelling. Ultimately, the property would need to be zoned for multiple residential use in order for the project to proceed.

Through initial inquiries about the proposed multi residential use of the land, the owner was advised by KFL&A Public Health that an engineered septic system would need to be developed and approved but that there would not be enough room on the property to place the required septic field for the three residences considering that the property is only 0.56 acres in size. Accordingly, the owner is requesting to add the subject road allowance land to the property to provide additional room for the septic area. The road allowance would only add 0.1 acre onto the property but it would increase the interior side yard where the septic would be located.

Plans for an engineered septic system have now been completed and Public Health has advised that it meets their requirements. Based on this, the owner is proceeding to acquire the road allowance.

Under the Road Closure By-law, the land is sold at $0.80 per square foot for residential land. At this rate, the total price for the road allowance land would be $3,604.00.

Staff received the required advertising fee from the applicant and the matter has been advertised in two newspapers and on the Township's website for four consecutive weeks as specified in the road closure by-law.

By-law #2017-51 has been prepared for passage to close and transfer the road allowance. For Council's information, the By-law may be passed at this time but the actual land transfer would only take place when a survey and deed are prepared to transfer the land. Staff will not stamp the deed until the applicant has paid the full cost of the land to the Township.

FINANCIAL AND STAFFING CONSIDERATIONS

Staff time is required to prepare reports. The Township would receive $3,604.00 for the sale of the road allowance.

ATTACHMENTS

Attachment #1 - is a copy of a letter requesting the road closure
Attachment #2 - is shows the location of the subject property.
Attachment #3 - is an air photo of the subject land and road allowance.

Approved by: Wayne Orr **Submitted/Prepared by: Lindsay Mills**

RoadClosureReportToCouncilJutras

ATTACHMENT #1

Tuesday June 20th 2017

Mr. Lindsay Mills
Deputy Clerk
Frontenac Township

Greetings,

My corporation, Canadian Montessori Training Centre Inc (CMTC), has bought in July 2016 the former St.Paul United Church in Harrowsmith, at the intersection of Church st. and Road # 38.

On behalf of CMTC, I would like to buy from the Frontenac Township the land strip of five meters deep (road allowance) situated at the North limit of the property in order to install a brand new septic system on the property of the former church to be in conformity with the KFL & A Health Unit.

Everything that would be done in that matter will be much appreciated.

Truly with gratitude,

Dr. Daniel Jutras Director of the Institute

xiao haize enfants bambini niños infantes children nihos kinder filhos lapsi

Downtown Toronto,
Downtown Montessori School,
200 Front St. W Toronto ON

Markham,
Sunrise Montessori School,
180 Amber St. Markham ON

Mississauga,
Royal Montessori School,
2500 Mimosa Row Mississauga ON

East-York Toronto,
Abacus Montessori Learning Centre,
1 Credit Union Dr. Toronto ON

Ottawa,
Westboro Montessori School,
387 Danforth Ave. Ottawa, ON

Winnipeg, Manitoba
Casa Montessori and Orff School,
1055 Wilkes, Winnipeg, Manitoba

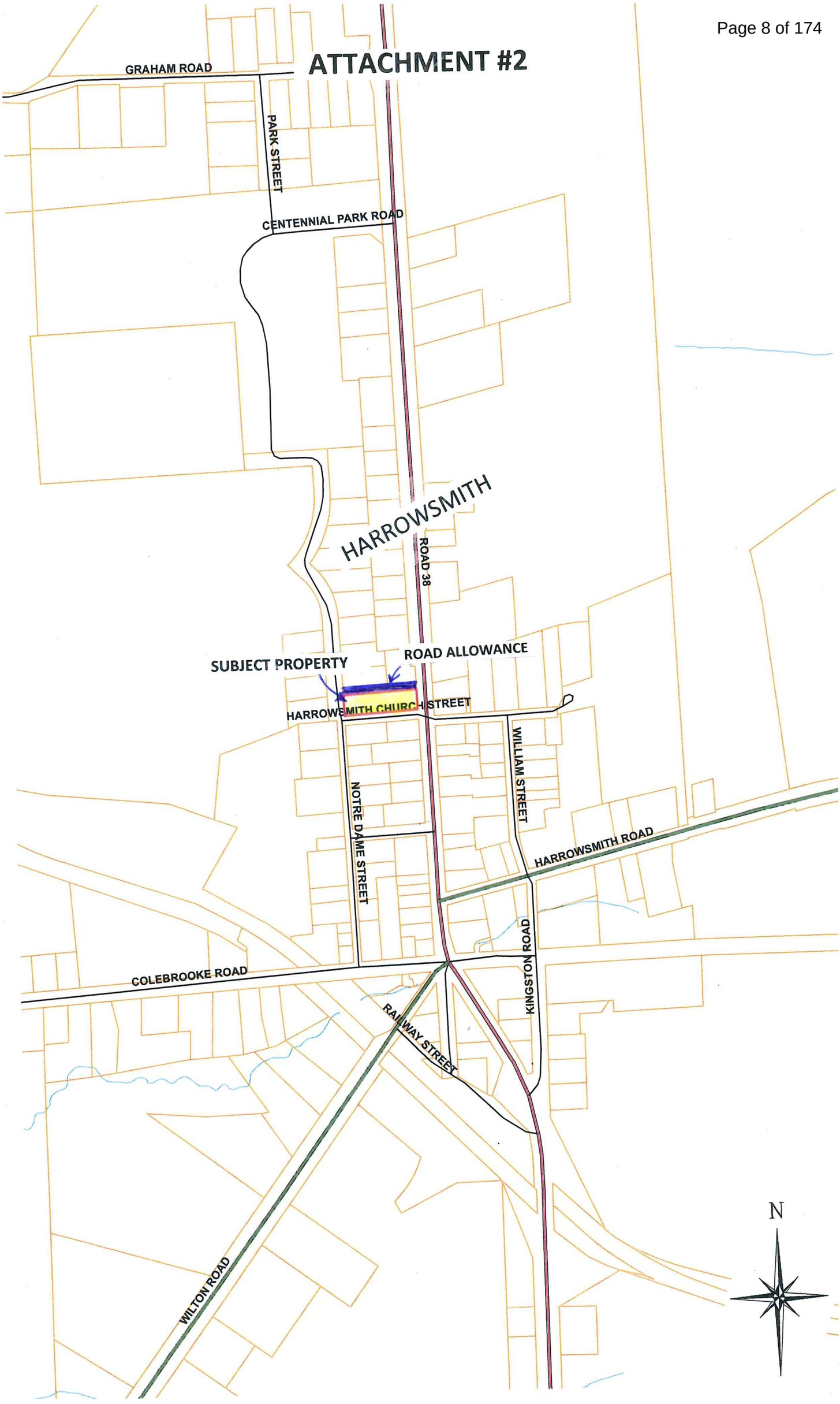
Montréal,
Académie Montessori Heart, Mind & Soul / Esprit, coeur et âme
9200 Boul. Pie-IX, Montréal, QC
and Académie Montessori West Island, 10432 Bl. Gouin Ouest, Montreal OC Québec

Québec,
École Montessori de la Colline,
1605 Chemin Ste-Foy, Québec, QC

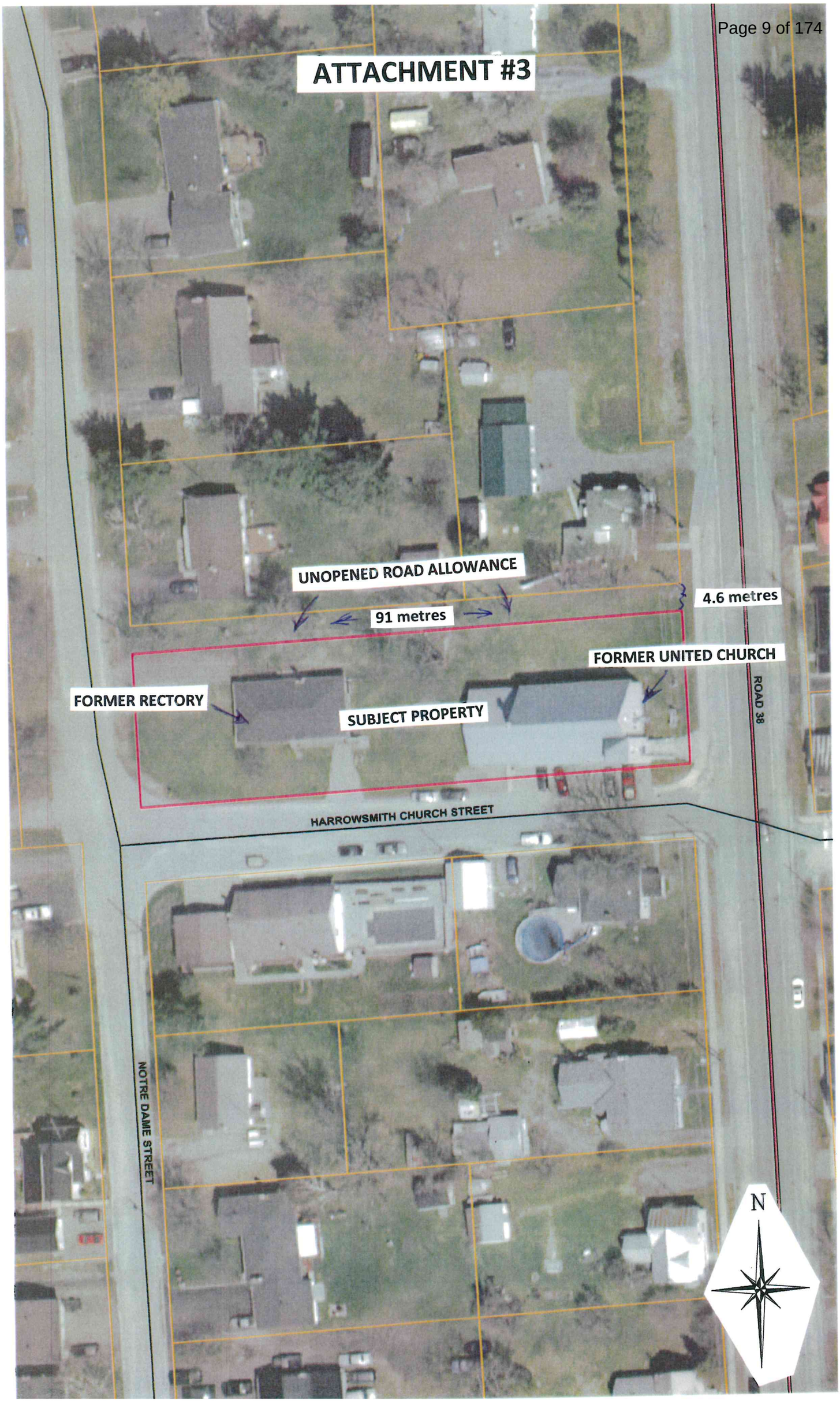
Canadian Montessori Training Centre Inc.
(Head Office)
4979 Highway #38
Harrowsmith, ON
K0H 1V0

The Canadian Montessori Teacher Education Institute
Mailing Address: 35546 - 2528 Bayview Ave Toronto, Ontario M2L 2Y4
Tel: (416) 458-8970 Fax: 416 848-7768
www.montessori-institute.ca

ATTACHMENT #2



ATTACHMENT #3



REPORT TO COUNCIL

PLANNING DEPARTMENT

AGENDA DATE: September 5, 2017 REPORT DATE: August 28, 2017

SUBJECT: Public Meeting: Road Closure and Transfer: Doward

RECOMMENDATION

The recommendation is that Council hear comments from members of the public and consider passage of By-law 2017-52 to close and transfer ownership of two portions of road allowance lying in Lot 18 between Concessions II and III in the District of Bedford, to the abutting property-owner.

BACKGROUND

The lawyer representing a property-owner on Hickey Lane in the District of Bedford has requested to know whether Council would agree to the closure and sale of two portions of an unopened road allowance located at the subject property. The two portions of road allowance together constitute only 1,325 ft.^{2} of land area. Attachment #1 shows the location of the property and Attachment #2 identifies the two areas of the road allowance to be closed and transferred.

This matter came before Council on August 1, 2017 where Council was favourable to advancing the proposal to a public meeting.

The lawyer explains that the ten waterfront lots shown on Attachment #2 were created in 1968 through a series of land transfers. Part of this transaction included a 2.7 metre wide roadway connecting all of the lots which links with Hickey Lane providing their legal access.

This is an extremely unusual property configuration in that the 2.7 metre wide travelled access road is actually a part of the subject lot as shown shaded on Attachment #3. Part of the Township road allowance was closed by By-law No. 27-96 by the Township of Bedford in 1996 where it crossed four of the residential lots. However, the by-law did not close these two small pieces. The owner is now requesting that they be closed and transferred to him.

The owner's concern is that the road allowance effectively severs the access route noted above in two places. He now wishes to sell his land and would like to have this road closure and transfer issue completed so that he can resolve a title issue preventing him from converting his property to the electronic Land Titles system. This would allow him to sell the land without a competing claim in ownership from the Township (due to the road issue).

Both pieces of road allowance are located within 300 feet of the lake and, thus, under the Road Closure By-law, the land is sold at $2.41 per square foot. At this rate, the total price for the sale of the road allowance lands would be $3,193.00. Staff received the required advertising fee from the applicant and the matter has been advertised in two newspapers and on the Township's website for four consecutive weeks as specified in the road closure by-law.

By-law #2017-52 has been prepared for passage to close and transfer the two road allowance portions. For Council's information, the By-law may be passed at this time but the actual land transfer would only take place when a survey and deed are prepared to transfer the land. Staff will not stamp the deed until the applicant has paid the full cost of the land to the Township.

FINANCIAL and STAFFING CONSIDERATIONS

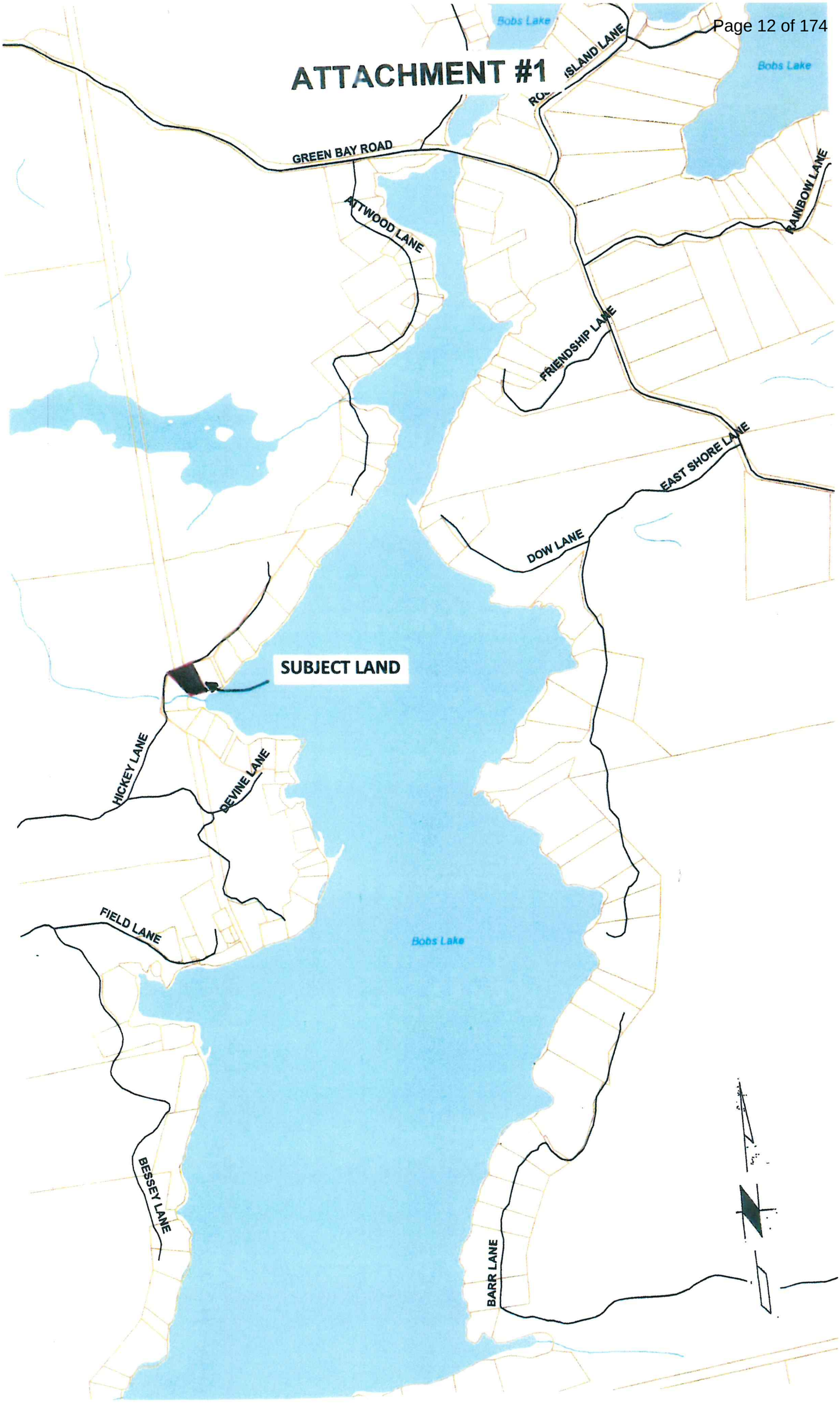
Staff time to prepare reports. The Township would receive $3,193.00 for the sale of the road allowance.

ATTACHMENTS

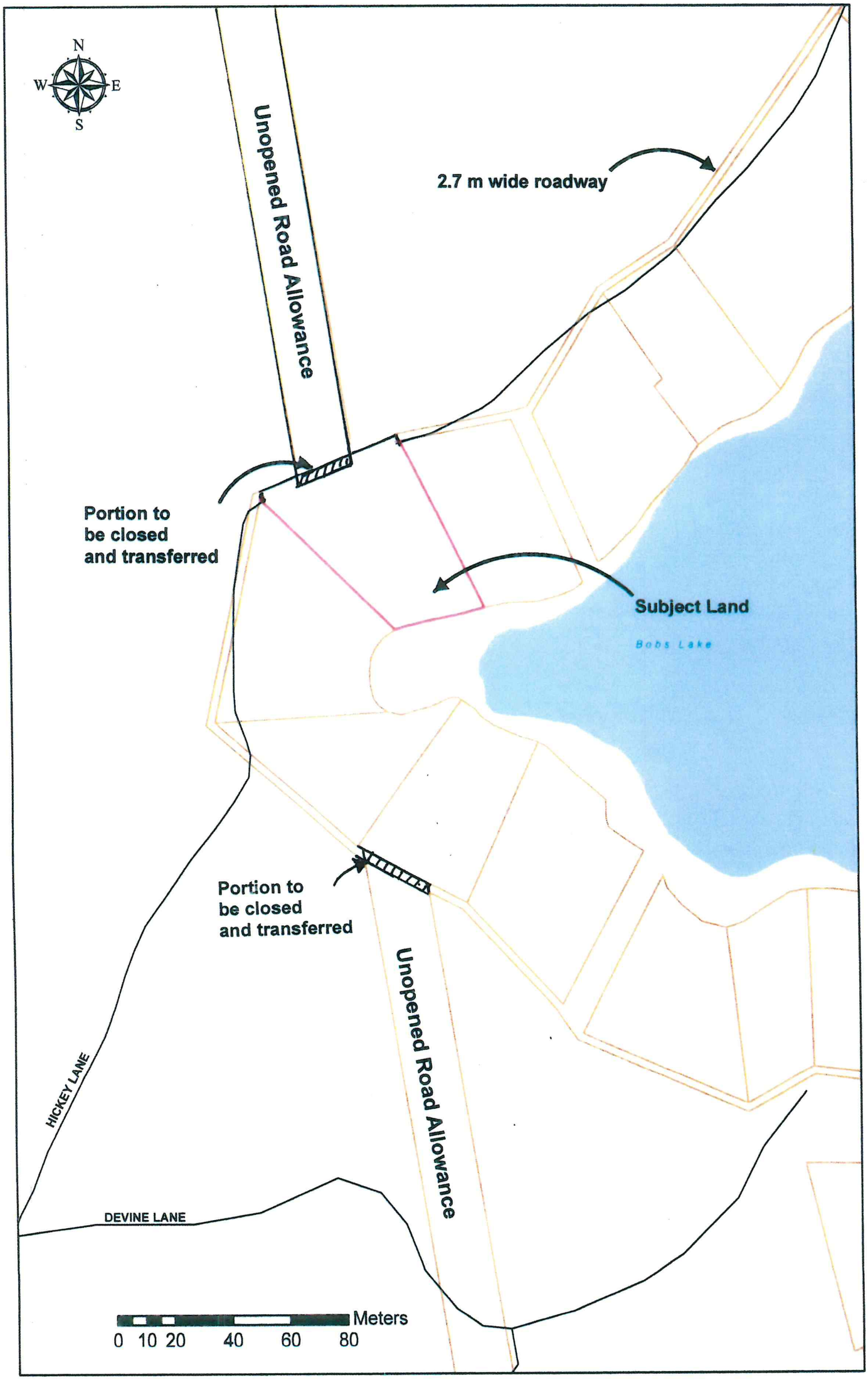
Attachment #1 - is a location map
Attachment #2 - is a parcel configuration map indicating the subject portions.
Attachment #3 - is a map indicating the shape of the owner's land.

Approved by: Forbes Symon Submitted/Prepared by: Lindsay Mills
RoadClosureReportDoward2

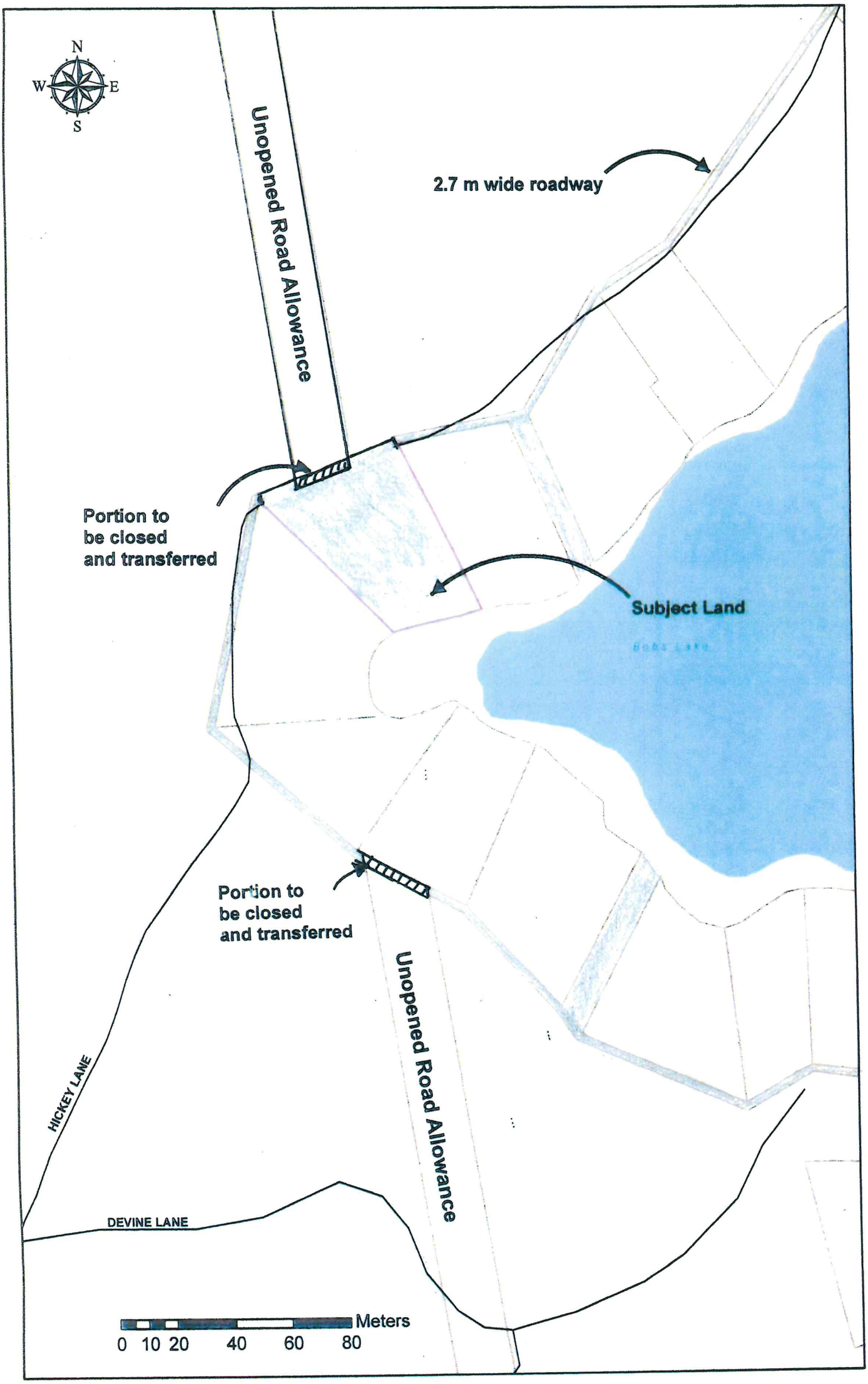
ATTACHMENT #1



ATTACHMENT #2



ATTACHMENT #3



Minutes of Council
August, 1, 2017

Time: 6:00 PM
Location: Council Chambers

Meeting # 23

Present: Mayor Ron Vandewal, Pat Barr, John McDougall, Alan Revill, Norm Roberts, Mark Schjerning, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Forbes Symon, Manager of Development Services, Mark Segsworth, Public Works Manager, Louise Fragnito, Treasurer, Angela Maddocks, Executive Assistant.

1. Call to Order

a) Resolution

Resolution No. 2017-23-01
Moved by Councillor Sleeth
Seconded by Councillor Revill

THAT the Council meeting of August 1, 2017 be called to order at 5:55 p.m.

Carried

2. Declaration of pecuniary interest and the general nature thereof

a) Councillor Sleeth declared a pecuniary interest with respect to agenda item 9 (h) Shield Shores.

b) Councillor McDougall declared a pecuniary interest with respect to Page 14 of the Accounts Payable Voucher.

3. Scheduled Closed Session

a) Resolution - closed session to discuss litigation (four files) and approve July 11, 2017 closed session minutes (Lawyer to be present)

Resolution No. 2017-23-02
Moved by Councillor Sleeth
Seconded by Councillor Revill

THAT Council move into closed session to discuss litigation and to approve the July 11, 2017 closed session minutes.

Carried

b) Minutes of July 11, 2017 Closed Session

c) Litigation

d) Resolution

Resolution No. 2017-23-04
Moved by Councillor Sleeth
Seconded by Councillor Revill

THAT Council move out of closed session.

Carried

4. Rise & Report

a) Resolution

Resolution No. 2017-23-05
Moved by Councillor Sleeth
Seconded by Councillor Revill

THAT Council rise and report from Closed Session and authorize the Mayor and the Clerk to sign Minutes of Settlement with Don Stricelj.

Carried

5. ***Recess - reconvene at 7:00 p.m. for Open Session

6. Delegations

a) Mary Royer, re: Outdoor Furnaces

Mary Royer suggested that Council dropped the ball and did a great disservice to her by allowing an outdoor furnace on her neighbours property. She uses inhalers and experienced other health problems that she feels are as a result of the furnace. She has a right to enjoy her own property but wasn't able to open her windows or hang clothes out on the line until after July 17 when the furnace was not longer being utilized. She felt the neighbour was being allowed to burn toxic materials in the furnace which produced carcinogens that come inside her house.

b) Jim Varrette, re: Outdoor Furnaces

Mr. Varrette had concerns about the placement of outdoor furnaces from other residential units and felt that it would be better to have a setback from the property line. He noted that his enjoyment of his own property has been affected by the neighbours outdoor furnace and he can't put up with another winter like last. The neighbour was supposed to install an extension to the chimney shortly after it was installed but this still hasn't be done. He feels this furnace has impacted the resale value of his property and that of Ms. Royers. He circulated photos to Council taken from July 16 and 17 which indicated smoke hovering in the immediate area of the furnace.

7. Public Meeting

a) Resolution

Resolution No. 2017-23-06
Moved by Councillor Revill
Seconded by Councillor Sutherland

THAT a public meeting be held to discuss planning matters related to:

- Road Closure and Transfer, Part of Lot 3, Concession XVII, District of Bedford, Hugheson Island

Carried

b) Closing of Road Allowance - Part of Lot 3, Concession XVII, District of Bedford - Hugheson Island

Forbes Symon spoke to the report and request to close the road allowance on Hugheson Island. He noted that staff at the Township of Rideau Lakes are supportive of this request and will ensure that the road allowances are closed simultaneously.

There were no comments from the public.

Resolution No. 2017-23-07

Moved by Councillor Sutherland
Seconded by Councillor Revill

THAT an opportunity having been provided, the public meeting be closed.

Carried

8. Approval of Minutes

a) Minutes of the July 11, 2017 Council Meeting

Councillor Schjerning pointed out three changes in the minutes related to the presentation on the draft Sydenham Lake Stewardship Plan.

Resolution No. 2017-23-08
Moved by Councillor Revill
Seconded by Councillor Sutherland

THAT Council approves the minutes of the July 11, 2017 Council meeting as amended.

Carried

b) Minutes of the July 18, 2017 Special Council Meeting

Resolution No. 2017-23-09
Moved by Councillor Sutherland
Seconded by Councillor Revill

THAT Council approves the minutes of the July 18, 2017 Special Council meeting.

Carried

9. Business Arising from the Minutes - n/a

10. Reports Requiring Action

a) Louise Fragnito, Treasurer, re: 2018 Budget Cycle

Resolution No. 2017-23-10
Moved by Councillor Revill
Seconded by Councillor Sutherland

THAT Council adopt the 2018 budget cycle as presented.

Carried

b) Louise Fragnito, Treasurer, re: Investment Update

Resolution No. 2017-23-11
Moved by Councillor McDougall
Seconded by Councillor Schjerning

THAT Council directs staff to report back in September on August numbers.

Carried

c) Forbes Symon, Manager of Development Services, re: Outdoor Solid Fuel Burning Appliances

The proposed by-law will be brought forward to the September 5, 2017 Council meeting for approval.

d) Forbes Symon, Manager of Development Services, re: Subdivision &

Condominium Approval Process

Council was generally supportive of the process outlined in the report, noting that the enhancement of the process makes it easier for everyone to understand. The document is well laid out with easy to follow steps.

Concerns were expressed as to where is South Frontenac with positioning ourselves to become the approval authority for subdivision and plans of condominium in the township? South Frontenac is paying for two levels of planning staff. The Official Plan update is needed and there is lots to get done before we seek approval authority.

Forbes Symon recommended that Council allow the current process to continue for a year. The coordination of public meetings is important and we should let experience be the best teacher.

There were a couple of Council members who felt there was a need to first get the Official Plan updated.

e) Forbes Symon, Manager of Development Services, re: Plans of Subdivisions & Condominium Approval Process - Monitoring Conditions

Forbes Symon reviewed his report noting that it is standard and consistent wording. He outlined possible tools for addressing the problem with developers who proceed to do site works without all the agreements and controls in place such as securities and a site alteration by-law.

Council expressed concerns about imposing securities and site alteration by-laws and requested that staff provide a report on the comparatives from other municipalities and how they monitor conditions and the use of these tools. They did not want to put up any road blocks for development.

f) Forbes Symon, Manager of Development Services, re: Proposed Road Closure and Transfer: Doward

Council was supportive of moving this forward.

g) Forbes Symon, Manager of Development Services, re: Recommended Conditions of Draft Approval - Application for Draft Plan of Subdivision - 5550 McFadden Road

Councillor Sutherland proposed an amendment to the motion.

Resolution No. 2017-23-12
Moved by Councillor Sutherland
Seconded by Councillor Schjerning

THAT the conditions be amended to add:

1. That 5583 McFadden Road should have a clear water interference test and
2. That run off from Lot 5 be directed away from the lot to the south.

Defeated

Resolution No. 2017-23-13
Moved by Councillor McDougall
Seconded by Councillor Schjerning

THAT Council forward the Planning Report dated July 26, 2017 to Frontenac County as representing the Township’s conditions of draft plan approval for the 5550 McFadden Road Draft Plan of Subdivision 10T-2017-001.

Carried

h) Forbes Symon, Manager of Development Services, re: Recommended Conditions of Draft Approval - Application for Draft Plan of Condominium - Shield Shores

Council questioned the status of the original right of way identified in the draft plan. Mr. Symon will investigate this and bring back a report for September 5, 2017.

Resolution No. 2017-23-14
Moved by Councillor Schjerning
Seconded by Councillor McDougall

THAT Council forward the Planning Report dated July 26, 2017 to Frontenac County as representing the Township's conditions of draft plan approval for the Shield Shores draft plan of condominium 10T-2016-001.

Deferred.

i) Wayne Orr, Chief Administrative Officer, re: Assumption of Road as Public Highway

See By-law 2017-47

11. Committee Meeting Minutes

a) Corporate Services Committee meeting held June 20, 2017

Resolution No. 2017-23-15
Moved by Councillor Schjerning
Seconded by Councillor McDougall

THAT Council receives for information the minutes of the following committee meetings:

- Corporate Services meeting held June 20, 2017

AND acknowledges receipt of the committee meeting minutes listed in the July 11, 2017 agenda.

Carried

12. By-Laws

a) By-law 2017-47 - Assume Robinson Road

Resolution No. 2017-23-16
Moved by Councillor Barr
Seconded by Deputy Mayor Roberts

THAT the following by-laws be given first and second reading:

- By-law 2017-47
- By-law 2017-48

Carried

Resolution No. 2017-23-17
Moved by Councillor Sleeth
Seconded by Councillor Revill

THAT By-law 2017-47, being a by-law to establish Robinson Road as a public highway, be given third reading, signed and sealed.

Carried

b) By-law 2017-48 - Road Closure & Transfer - Hugheson Island

Resolution No. 2017-23-18
Moved by Councillor Barr
Seconded by Deputy Mayor Roberts

THAT By-law 2017-48, being a by-law to stop up, close and sell a portion of an unopened road allowance in Part of Lot 3, Concession XVII, Bedford District, be given third reading, signed and sealed, conditional on Rideau Lakes Township closing their portion.

Carried

13. Reports for Information

a) Accounts Payable and Payroll Listing

b) Louise Fragnito, Treasurer, re: Year to Date Financials

c) PW-P02-2017 - Intersection Engineering Services

d) PW-P-03-2017 Bridge Engineering and Design

14. Information Items

a) Thank You to Planning Department from Fran Willes

b) Hartington Community Association, re: July 11 Council Meeting Agenda Items 3 (a) and 3 (b).

c) Peter Hodson, re: Cottage Lot Developments

d) Dennis Doyle, Chair, KFLA Board of Health, re: Provincial Wide Alcohol Policy to Minimize Harms

e) Dennis Doyle, Chair, KFLA Board of Health, re: Expanding Protection Against Second Hand Smoke

f) David Waugh, re: Outdoor Solid Fuel Burning Appliances

g) Ed & Maureen Adams, re: Outdoor Solid Fuel Burning Appliances

15. Notice of Motions

a) Councillor Sutherland served a notice of motion regarding public engagement on the preconsultation process for subdivisions and condominium developments.

16. Announcements

a) Mayor Vandewal reminded Council of the Lake Association meeting on August 17, 2017 at 7:00 p.m.

b) Councillor Revill questioned the status of legislative compliance as it relates to signage and reflectivity.

17. Question of Clarity (from the public on outcome of agenda items) - n/a

18. Closed Session - n/a

19. Confirmatory By-law

a) By-law 2017-49

Resolution No. 2017-23-19
Moved by Deputy Mayor Roberts
Seconded by Councillor Barr

THAT By-law 2017-49, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac be given first and second reading this 1 day of August, 2017.

Carried

Resolution No. 2017-23-20
Moved by Deputy Mayor Roberts
Seconded by Councillor Barr

THAT By-law 2017-49, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac be given third reading, signed and sealed this 1 day of August, 2017.

Carried

20. Adjournment

a) Resolution

Resolution No. 2017-23-21
Moved by Councillor Barr
Seconded by Deputy Mayor Roberts

THAT the Council meeting of August 1, 2017 be adjourned at 8:58 p.m.

Carried

Ron Vandewal, Mayor

Wayne Orr, Chief Administrative Officer

REPORT TO COUNCIL

CLERKS DEPARTMENT

AGENDA DATE: September 5, 2017

SUBJECT: Notice of Motion – To Improve Public Accountability, Public Information and Public Access to Subdivision/ Condominium Proposals

RECOMMENDATION

That the Township issue an electronic notice through social media, that a concept plan for a subdivision/condominium proposal is being presented to the Committee of the Whole, coinciding with step 4 in the DRAFT- Plan of Subdivision / Condominium Flowchart; and

That the Township, within one week of the Township receiving notice of a complete application from the County shall install a durable sign in a visible location on the road allowance at the edge of the property, coinciding with step 8 in the DRAFT - Plan of Subdivision / Condominium Flow Chart; and

That the sign shall be at least 1 metre by 1.2 metres in size and contain the information specified by the Planning Department; and

That public notice be given in print and electronic media at least one week before the Township Conditions of Draft Approval will be discussed at the Committee of the Whole, coinciding with step 12 in the DRAFT- Plan of Subdivision / Condominium Flowchart.

BACKGROUND

Council's Procedural By-Law 2016-71 establishes the process for Notice of Motion as outlined below.

At the Council meeting of August 1, 2017, Councillor Sutherland served notice of motion to Council, to define public notice provisions as they relate to the DRAFT - Subdivision / Condominium Flowchart. This is further to the provisions of By-Law 2016-73 and the subsequent decision of the County of Frontenac to not incorporate these provisions into their planning / approval processes.

A notice of motion requires a seconder at the next regular Council meeting. If seconded, the motion is debated and voted on.

Should the motion pass staff will bring back corresponding amendments to By-Law 2016-73

FINANCIAL and STAFFING CONSIDERATIONS

Not assessed.

ATTACHMENTS

None

Submitted/approved by:	**Prepared by:**
Wayne Orr, CAO	Wayne Orr, CAO

REPORT TO COUNCIL

DEVELOPMENT SERVICES

CANADA 150

AGENDA DATE: September 5, 2017

SUBJECT: Outdoor Solid Fuel Burning Appliance By-law

RECOMMENDATION

That Council pass By-law 2017-50 to regulate installation and operation of outdoor solid fuel burning appliances in South Frontenac.

BACKGROUND

The matter of regulating outdoor solid fuel burning appliances (OSFBA) was brought before the Council at is August 1st 2017 meeting. Although the draft by-law was generally well received, it was suggested that a more up-to-date reference to the CSA standard for "PM Certified" appliances existed. It has been confirmed that there is a third edition of the CSA performance testing for OSFBA referenced as CSA B415.1-10. The By-law before Council has included the updated CSA reference.

There were also comments made regarding permitting PM Certified OSFBA in urban areas. Currently the By-law would not permit new OSFBA of any type in villages, hamlets, subdivisions or condos. It is staff's opinion that a cautious approach to permitting such appliances in urban areas should be taken. British Columbia, who has been a leader in promoting PM Certified OSFBAs do not permit them in urban area. It was felt that South Frontenac should follow a similar path until there is more experience with this emerging technology to provide confidence that there will be no negative impacts associated with such appliances in urban areas.

However, should Council wish to have a more permissive approach, the following wording for Clause #4 could be considered (red and strikeout to be removed and yellow to be added):

4. Notwithstanding the provisions of Clause 3 ~~an~~ only PM Certified OSFBA shall ~~not~~ be permitted within the boundaries of a "Settlement Area" (i.e. hamlet or village) as identified in the South Frontenac Official Plan or on a lot which is located within a registered plan of subdivision or condominium.

If Council was to make the above change, it would also be suggested to revise the wording (yellow to be added) of Clause 8 to read:

8. This By-law shall not apply to any OSFBA which was in existence on the date of the passing of this By-law. When replacing an existing OSFBA the new unit shall meet the setback requirements of Clause 3, above. The replacement of an existing "Non-PM-Certified" OSFBA within a settlement area or registered plan or subdivision or condominium may only be permitted with a PM- Certified OSFBA .

FINANCIAL and STAFFING CONSIDERATIONS

There are no financial or staffing implications associated with this report beyond normal day to day service delivery.

As with all By-laws there may be costs associated with the enforcement, including prosecution for failure to comply or, as is the case with this by-law, a matter deemed to be a public nuisance.

REPORT TO COUNCIL

DEVELOPMENT SERVICES

ATTACHMENTS

By-law 2017-50 - Regulating Outdoor Solid Fuel Burning Appliances.

Submitted/approved by:
Wayne Orr, CAO

Prepared by:
Forbes Symon,
Manager of Development Services

REPORT TO COUNCIL

Treasury Department

AGENDA DATE: September 5, 2017

SUBJECT: Appointment of Deputy Treasurer

RECOMMENDATION

That By-law 2017-54 be approved by Council.

BACKGROUND

On July 31st, Suzanne Quenneville retired as the Township's Deputy Treasurer. Her position was posted internally as well as advertised externally. Candidates for interviews were selected from both the internal and external pool based on experience, skill, ability and qualifications. An assessment of the candidates included an interview and testing. Candidates were assessed by the CAO, Treasurer and HR/Legislative Compliance Officer. Based on this review, Stephanie Kuca was offered the position of Deputy Treasurer. Stephanie comes with a strong educational background as well as 7 years of work experience with the Township.

Stephanie started in her new position as of August 21st, 2017 and procedurally a by-law is required to appoint her to that position in order to grant her the powers of the Treasurer during an absence or illness.

ATTACHMENTS

By-law 2017-54

Submitted/approved by:

Louise Fragnito

Prepared by:

Louise Fragnito

REPORT TO COUNCIL

HUMAN RESOURCES DEPARTMENT

AGENDA DATE: September 5, 2017

SUBJECT: Revised Recruitment Policy

RECOMMENDATION:
THAT Council pass By-law 2017-55 to replace Schedule C of By-law No. 2004-111

BACKGROUND:

The HR/Legislative Compliance Officer is responsible for making recommendations to the Chief Administrative Officer related to policy development and legislative compliance which includes the Accessibility for Ontarians with Disability Act (AODA) and its Regulations. Through By-law No. 2004-111, Council adopted the Recruitment Policy for the Township of South Frontenac as required by the Municipal Act.

As a result of changes to the Accessibility for Ontarians with Disabilities (AODA) legislation, the Recruitment Policy must contain language regarding the availability of accommodation for applicants with disabilities during the recruitment and hiring process.

The draft policy was recently reviewed at the Corporate Services Committee with minor changes suggested. The new policy speaks to the recruitment practices of the Township for both non-union and union positions (as negotiated) and addresses compliance with the AODA requirements.

ATTACHMENT:

By-law 2017-55

Submitted/approved by:	Prepared by:
Louise Fragnito Treasurer	Sherry Corneil HR/Legislative Compliance Officer

REPORT TO COUNCIL

DEVELOPMENT SERVICES

AGENDA DATE: September 5, 2017

SUBJECT: Heritage Committee Terms of Reference

RECOMMENDATION

That Council approves the Heritage Committee Terms of Reference attached to this report

AND direct staff to recruit members in accordance with the Terms of Reference for Council's consideration.

BACKGROUND

The matter of establishing a Heritage Committee was first discussed at the April 25th Committee of Whole. At that time, Committee directed staff to survey the opinions of the residents of South Frontenac regarding the establishment of a Heritage Committee. It was also suggested that the Township sponsor an Open House inviting members of the public to discuss their views on a Heritage Committee.

To this end, staff:

- Included a new page on the Township web site with resource information regarding the roles and function of a Heritage Committee;
- Included an on-line survey question on support for the idea of creating a Heritage Committee, along with a comment section (22 responses with 82% support for new Committee);
- Included in the June Tax Notice a brief description of the idea of creating a Heritage Committee, the availability of reference information and a survey on the subject through the Township web site and informing residents of a Public Open House on a Heritage Committee scheduled for June 23rd;
- put notices in the weekly banner add regarding the idea of creating a Heritage Committee, directing the public to the web site survey question and reference information and notifying them of the June 23rd Open House; and,
- Sponsored the June 23rd Open House attended by 7 members of the public - all in support for the new Heritage Committee.

The attached Terms of Reference for a new Heritage Committee were brought before the Development Services Committee for discussion at their August 2nd meeting. At that time staff summarized the positive response from the public on the idea of creating a Heritage Committee. Many felt that celebrating heritage was an important element of the community and a tourist attraction. Staff did note that the public were in favour of the designation of individual heritage properties **only** when such applications were initiated and supported by the property owner.

The Terms of Reference provides a summary of the purpose of a Heritage Committee, its reporting structure, committee composition and administrative direction. The Terms of Reference clearly states that the Committee could only consider applications for the designation of properties under Par IV of the Ontario Heritage Act which have the support of the property owner.

FINANCIAL and STAFFING CONSIDERATIONS

There are no financial or staffing implications associated with this report beyond normal day to day service delivery.

REPORT TO COUNCIL

DEVELOPMENT SERVICES

ATTACHMENTS

Terms of Reference for the South Frontenac Heritage Committee

Submitted/approved by:
Wayne Orr, CAO

Prepared by:
Forbes Symon,
Manager of Development Services

South Frontenac Heritage Committee (SFHC)
TERMS OF REFERENCE

PURPOSE

- To advise and assist Council on matters relating to Part IV (conservation of properties of cultural heritage value or interest) and Part V (identification of a potential Heritage Conservation District) of the Ontario Heritage Act. Specifically, a Heritage Committee would be engaged**:**
    - during the heritage designation process for individual properties and for districts;
    - on applications to alter heritage designated properties;
    - on applications to demolish or remove heritage designated properties;
    - on applications to repeal designation by-law of a heritage designated property.
- To assist with the registration of properties which have been designated as having cultural heritage value or interests.
- To identify properties and features which have cultural heritage value or interests.
- To assist and advise Council on the research, education/training, promotion and celebration of the heritage of South Frontenac and the area's rural traditions and values.
- To initiate programs such as interpretive plaques showcasing heritage locations and features, historical walking tours, Doors Open events and similar celebrations of heritage which contribute to the overall sense of place and appeal of South Frontenac as a place to live and visit.
- To explore financial assistance programs related to the conservation of heritage properties and features.
- To assist and advise Council on changes to Official Plan policies and Zoning By-law regulations related to heritage matters.
- To assist and advise Council on proposals for adaptive reuse of properties and features having cultural heritage value or interests.
- To facilitate and assist with communication with local and regional heritage interests and the exchange of ideas and expertise through cooperation, partnership and consultation.
- To prepare an Annual Work Plan and Budget estimates for Council's consideration.
- To carry out other assigned duties and responsibilities identified by Council related to heritage matters.

Reporting Structure

- The committee reports regularly to the Development Services Committee through the Manager of Development Services by means of distribution of minutes and periodic reports and recommendations.

Composition

• Committee positions are advertised at the beginning of each council term or as vacancies occur.
• Council shall appoint one councilor and a minimum of 4 members of the public. The Committee shall have a maximum size of 9 members, including the Council representative but not including the Mayor who shall sit on the Committee as an ex officio, voting member. The Manager of Development Services shall sit on the committee as staff resource and a non-voting member.
• The committee selects a Chair and Vice Chair annually at its first meeting of the calendar year.
• The Chair and Vice Chair positions must be community members.
• Vacancies on the Heritage Committee will be advertised and filled as soon as possible.
• In appointing committee members, Council will seek individuals who have one or more of the following skills sets:
  o a demonstrated interest in heritage conservation and an ability to work with Council;
  o an understanding of heritage conservation approaches;
  o a knowledge of historical research;
  o a knowledge of heritage construction trades;
  o an expertise in architectural history;
  o a knowledge of land use planning;
  o an understanding of municipal procedures; and,
  o other related skills.
• The Manager of Development Services will be responsible for screening applicants for the Heritage Committee and making recommendations to Council on the best candidates.

Meeting Frequency
• The committee will meet routinely at a minimum of 6 times per year or at the call of the Chair. • Quorum: A quorum is considered a majority of the voting members. • Meetings are held in Council Chamber's or at a location as arranged by the Chair. • All meetings of the Heritage Committee shall be open to the public.
Decision Making/Authority
• The committee follows Councils procedures for conducting meetings and making decisions as a group. • The committee will strive for consensus on all items, however if voting is necessary; all members of the committee shall have a vote, a simple majority will decide an issue, questions resulting in a tie vote will be defeated.

- The Committee Chair may seek direction from the Manager of Development Services or Senior Staff to assist with the decision making process.
- The Committee is to operate within the bounds of these terms of reference and the approved work plan and budget set by Council.
- The Committee may only consider applications for the designation of properties under Part IV of the Ontario Heritage Act which have the support of the property owner.
- The Committee may identify properties and features determined as having cultural heritage value or interests to be included on an inventory of properties of cultural heritage value or interest without the consent of the property owner. The inventory is different from the full designation under Part IV of the Ontario Heritage Act which must have the support of the property owner.

Meeting Agendas

- The Manager of Development Services, or designate, will prepare an agenda in consultation with Heritage Committee Chair based on previous agenda items, Township/Council priorities and input from the Committee members.

Meeting Minutes

- Written minutes of all meetings shall be prepared by the Manager of Development Services using the Township's standard minute template.
- Minutes will be provided to the committee for discussion and approval at the next committee meeting and distributed to Council after they have been passed by the committee.

Sub Committees

- Sub-committees for South Frontenac Heritage Committee may be established, as necessary, for a limited time and for a specific purpose. Sub-committees will report back to the next full committee meeting.

Meeting Attendance & Compensation

- The Committee Chair will sign off on attendance list and provide it to the Manager of Development Services for authorization for remuneration.
- Committee and subcommittee members (excluding councilors and staff) will be compensated in accordance with Township policies
- All members are paid for their mileage to attend the Heritage Committee meetings.

Delegations to Committees

Delegations by groups or individuals may be made to the committee and will follow the following process;

- Delegations will be received by the Committee and will be limited to a maximum ten minute presentation, unless otherwise approved by the Committee, and are considered in the following order:
    - Those persons the Committee has requested to appear
    - Citizens, organizations or their representatives who have notified the Chair or Manager of Development Services in advance of the Agenda being set with their desire to appear. The Chair or Manager of Development Services may request that the delegation presentation be moved to a different meeting date if the meeting agenda is full.

Communication between the Committee and Township

- The Committee Chair will communicate directly to the Manager of Development Services who will bring any requests for information or concerns to the appropriate Township staff.
- The Manager of Development Services will:
    - attend each Heritage Committee meeting and will invite other Township Staff if required;
    - bring matters of importance to the attention of the Heritage Committee;
    - share information of importance with the Heritage Committee;
    - make recommendations to Heritage Committee based on Township Staff direction; and
    - advise the Committee of any Council direction.

Budget Process

The development of the Heritage Committee budget will be a joint effort between the Committee and Township Staff along with direction from Council. The Heritage Committee Budget will be based on an annual work plan prepared by the Committee and approved by Council.

Note: Council makes the final decision on Budget items submitted

Review

- The committee at the first meeting of each year will review these terms of reference.
- Recommendations for change will be forwarded to Council for approval.

REPORT TO COUNCIL

DEVELOPMENT SERVICES

AGENDA DATE: September 5, 2017
DATE REPORT PREPARED: August 25, 2017

SUBJECT: Recommended Conditions of Draft Approval - Application for Draft Plan Of Condominium 10T-2016-001 (Shield Shores)

RECOMMENDATION

The recommendation is that Council forward the Planning Report dated August 25, 2017 to Frontenac County as representing the Township's conditions of draft plan approval for the Shield Shores draft plan of condominium 10T-2016-001.

BACKGROUND

This report is an addendum report to what staff presented to Council on August 1, 2017 recommending conditions of draft approval for a proposed condominium Part Lots 15, 16 and 17, Concession 9, former Township of Storrington, Township of South Frontenac.

At the August 1st meeting, questions were raised regarding the establishment of rights-of-ways over waterfront units in favour of backlot units to provide access to the water. It was expressed that these rights-of-ways were contrary to the intent of the Official Plan to protect the shoreline vegetation and to space out waterfront residential development.

Since the August 1st meeting, the planner for the developer has submitted a revised plan which demonstrates that the proposed right of way over Unit 7 in favour of Unit 6 has been removed. The proposed right of way over Unit 2 in favour of the "retained" parcel is still being proposed.

Attached is a letter from the developer's Planner which outlines a number of changes and requests modifications to the conditions of draft approval presented at the August 1st meeting.

Relevant Official Plan Policies

Section 5.2.7b)(i) Policies for Development and Site alterations Adjacent to Lakes and Rivers contains the sentence: "Vegetation within the setback area should be disturbed as little as possible consistent with pedestrian passage, safety, provision of views and ventilation." Section 5.2.7b)(iii) also makes reference to the "Rideau Lakes Carrying Capacities and Proposed Shoreland Development Policies" as a reference document to assist in reviewing proposed development near water. "The objective is to attempt to ensure that development or site alterations are sustainable and in particular to maximize the protection of water quality."

Section 5.7.7 of the Official Plan contains the Limited Service Residential Policies. It states that as a rule, the minimum lot size shall be 1 hectare (2.5 acres) with a minimum of 91 metres (300 feet) of water frontage and 76 metres (250 feet) of frontage on a private road.

Section 5.7.7 g) contains policies related to communal docking facilities. It requires that such facilities "shall be located a suitable distance, generally 60 metres (197 feet) from the nearest residential use".

Section 7.1.1, Special Severance Policies – Shallow and Narrow Bodies of Water has very specific policies which are relevant. It states that "no lot with waterfrontage shall be approved adjacent to a narrow waterbody unless the waterfrontage is at least 150 metres (492 feet) in order to ensure safe boating

and swimming conditions, to avoid an overdeveloped appearance in a constricted area and to help ensure a reasonable separation between residential uses."

Discussion of Official Plan Policies

The Official Plan policies are generally silent on the specific question of rights-of-ways to the waterfront in favour of back lot development. However, there are a number of general policies which would suggest that the rights-of-ways do not maintain the intent of what the Official Plan is attempting to achieve.

First is the policy which enables access to the waterfront in accordance with the policies which related to "communal docking facilities", which in this case is Block 19 of the proposed plan of condominium. The policies could be interpreted to suggest that communal facilities can be managed more effectively than individual access points in order to protect the water quality.

When looking at the specifics of the proposed right of way over Unit 2 in favour of the retained, the policies of Section 7.1.1 are relevant. Unit 2 abuts a narrow water body. The concept of adding an additional right of way in favour of a backlot over Unit 2 is clearly non-compliant with the policies which attempt to minimize development in narrow waterbodies "to ensure safe boating and swimming conditions, to avoid an overdeveloped appearance in a constricted area." This being said, staff do not support the proposed right of way over Unit 2 in favour of the retained.

Recommended Conditions

To reiterate what was stated in the August 1 report, the applicant has requested an 18 unit residential plan of condominium with access from Wellington Road via a condominium private lane. The "works" associated with this application are related to the private lanes, stormwater management and various common elements (parkland, water access etc…). At this point, staff have identified the need for the condominium roads to meet the Township's Design Criteria and Standards for private lanes at a minimum. There is also a need for the applicant to update the traffic impact statement, identify the location of garbage and recycling depot and Canada Post Kiosk. The lands will also need to be rezoned and placed in the appropriate residential zone.

In addition to the August 1 report, staff are suggesting that a condition should also be included requiring the elimination of all the rights-of-ways over waterfront units in favour of back unit development, specifically over Unit 2 in favour of the retained parcel. Also there is reference to the most recent Draft Plan of August 23, 2017.

There is also a new sentence added to the requirement for a Landscape Plan which requires fencing on both sides of the proposed common element 3.0 metre trails.

Related to Block 19 Common Element water access, there is a new condition requiring any future dock to be on the open water portion of the lot and not the narrow waterbody portion of the lot.

Finally, the August 25, 2017 from Mr. Mike Keene of Fotenn proposed changes to the August 1st draft conditions. Staff agree with Mr. Keene's changes #1, 2 and 3. We agree with #4 and have eliminated condition 30 related to underground hydro and telecom services and modify condition 35 to provide for additional services providers other than Bell. Staff do not support request #5 and feel it is important that in addition to zoning and site plan, that there is clear direction in the plan of subdivision for the protection of the 30 metre no-cut buffer, especially given the removal of vegetation prior to the application be submitted.

Accordingly, the revised conditions are submitted as follows:

1. That this approval applies to the Draft Plan of Condominium dated August 23, 2017, showing a total of 18 residential Units, 4 locks and two private lanes, all prepared and certified by Leslie M. Higginson (surveyor).

2. That the Final Plan of Condominium and related R-Plans not contain any rights-of-ways over waterfront units in favour of back units in order to provide water access.

3. That the Owner shall agree to enter into a condominium agreement with the Township of South Frontenac, to the satisfaction of the Township and to be registered on title of the subject land.

4. That the Owner shall agree in writing to satisfy all the requirements, financial or otherwise to the Township of South Frontenac concerning the provision/upgrade of roads, installation of services, drainage works, utilities and all other required works in accordance with the Township's Design Criteria and Guidelines. Further, that the development, construction and use of the lands in this subdivision shall be in accordance with the following reports submitted with the application for draft approval, unless otherwise amended, modified, or directed in witting by the Township and as secured in the condominium agreement:

    - Fotenn, Planning Report, Shield Shores Residential Development, February 25, 2016
    - Mary Alice Snetsinger, Environmental Impact Statement for Campbell Property, January 10, 2016
    - BluMetric Environmental, Hydrogeological Assessment and Terrain Analysis for Proposed Development of Con 9, Part Lots 15, 16 and 17, Dog Lake Township of South Frontenac, February 2016
    - Josselyn Engineering Inc, Traffic Impact Assessment Report, Shield Shores Condominium, November 25, 2016, updated August 22, 2017
    - Josselyn Engineering Inc. Analysis of Stormwater Management Requirements for Dog Lake Subdivision, February 4, 2016 and Analysis of Stormwater Management Requirements dated May 1, 2017
    - Adams Heritage, Archaeological Assessment (Stages 1 & 2), Dog Lake Ridge, May 12, 2015

5. That the Owner shall reimburse the Township of South Frontenac and the County of Frontenac for all legal, engineering, planning, administrative expenses and permit fees, including the cost of any peer review that the Township or the County may require in relation to the development.

6. That the two proposed private lanes shown in the draft plan be designed and constructed, at a minimum, in accordance with most current Design Criteria and Standards and Private Lane Standards for new private lanes and named to the satisfaction of the Township.

7. That the Owner agrees in writing that any easements as may be required for utility or drainage purposes shall be granted to the appropriate authority.

8. That 0.3 metre reserves be identified by registered reference plan (survey) along all Lots or Block which abut the road allowance of Wellington Street to be held in trust by the Township for the purpose of controlling additional access.

9. That the Owner agrees that any dock at Block 19 be located at the open water end of the Block and not in the narrow bay at the southwest side of the Lot.

10. That the Owner shall agree in writing to install and power street lighting to the satisfaction of the Township and in accordance with Design Criteria and Guidelines.

11. That the Owner shall agree in writing to install street signage to the satisfaction of the township and in accordance to Design Criteria and Standards.

12. That the Owner shall agree in writing to install garbage and recycling depot in a location to the satisfaction of the township and in accordance to Design Criteria and Standards.

13. That the Owner shall agree in writing that all entrances to any lots including entrance culverts be located and constructed to the satisfaction of the Township.

14. That the Owner shall agree update and revise the traffic impact report entitled Josselyn Engineering Inc., Traffic Impact Assessment Report, Shield Shores Condominium, November 25, 2016 to the satisfaction of the Township and in accordance to Design Criteria and Standards.

15. That the Owner agrees in writing to pay cash-in-lieu of parkland in accordance with approved Township policies.

16. That the Owner agrees in writing that the Township may implement whatever measures it deems necessary to ensure development of the plan of condominium proceeds according to the phasing plan set out in the condominium agreement, including but not limited to the requirement of separate condominium agreements, imposition of “h” holding zoning or 0.3 metre reserves.

17. That the Owner agrees to deposit with the Township, securities in the form of a letter of credit, representing 100% of the estimated cost of the works to be provided with respect to the condominium. The letter of credit shall be reduced, in accordance with the terms and conditions of the Condominium Agreement.

18. That the Owner agrees for the condominium agreement to contain a provision requiring the Owner to pay development charges, in place at the time of the issuance of the building permit, prior to the issuance of the building permit and to acknowledge and agree that the Township will

not issue any building permit until the development charges have been paid in full.

19. That the Owner shall agree in writing to obtain permits or approvals as may be required from any federal, provincial, municipal or local authority and to file copies thereof with the Township.

20. That the Owner shall agree in writing that the natural soil and vegetation within the 30 metres setback area from the wetland/watercourse is not to be disturbed and is to be left in its natural state as of the date of draft approval and that the condominium agreement include provisions that would require protection and or restoration of the 30 metre setback area.

21. That prior to final approval, the County of Frontenac is to be advised by the Township of South Frontenac that this proposed condominium conforms to the Zoning By-law in effect for the Township.

22. That the Owner shall agree in writing that a Canada Post Centralized Community Mail Boxes, be installed, if deemed necessary by Canada Post, at a location on the road allowance to the satisfaction of Canada Post and the Township.

23. That the following conditions from KFL&A Public Health to the County of Frontenac, be addressed to the satisfaction of the Township and KFL&A Public Health:

    (a) The site servicing plan showing the location of the house, well, sewage system envelopes (primary and alternate), taking into consideration site topography be prepared and provided to all future purchasers.
    (b) Primary and alternate sewage system locations be reserved and maintained solely for that purpose. No constructions of wells, homes, driveways, pools, garages or other structures is to take place in the primary or alternate area.
    (c) Existing soil conditions will necessitate the importation of suitable fill for the installation of sewage systems, resulting in fully raised sewage systems. Some lots will require additional fill or extensive site grading to deal with saturated conditions.
    (d) Deviations from the locations on the updated site servicing plan may require the submission of an engineering report/design and terrain analysis supporting the proposed changes (including potential impact on adjoining properties).

24. That all requirements and recommendations specified in the hydrogeology report entitled BluMetric Environmental, Hydrogeological Assessment and Terrain Analysis for Proposed Development of Con 9, Part Lots 15, 16 and 17, Dog Lake Township of South Frontenac, February 2016 and all associated drawings be addressed to the satisfaction of the Township, KFL&A Public Health and Cataraqui Region Conservation Authority.

25. That any existing wells and/or septic systems that may be present on the site and which are not planned to be used as part of the condominium development be decommissioned as per applicable regulations.

26. That the recommendations of the environmental impact statement, entitled Mary Alice Snetsinger, Environmental Impact Statement for Campbell Property, January 10, be addressed to the satisfaction of the Township and Cataraqui Region Conservation Authority.

27. That the conditions outlined by the Cataraqui Region Conservation Authority to the County of Frontenac, be addressed to the satisfaction of the Township and the Conservation Authority.

28. That the Owner agree to the final design, construction, maintenance and financing of the stormwater infrastructure, including ditches, swales, retention facilities, and grading and drainage plans be in accordance with the recommendations contained in the Stormwater Management report entitled Josselyn Engineering Inc. Analysis of Stormwater Management Requirements for Dog Lake Subdivision, February 4, 2016 in accordance with the Township's Design Criteria and Standards to the satisfaction of the Township.

29. That the Owner agree in writing that a lot grading and drainage plan and a sediment and erosion control plan be completed and approved to the satisfaction of the Township and the Cataraqui Region Conservation Authority.

30. That the Owner agree in writing for the condominium agreement to include text to the satisfaction of the Township and the Cataraqui Region Conservation Authority notifying the Owner that permission will be required under Ontario Regulation 148/06: Development Interference with Wetlands and Alterations to Shorelines and Watercourses, prior to commencing rough grading, stockpiling, road construction etc. within 30 metres of the wetland, watercourse or waterbody and within 15 metres of the 99.55 metre GSC flood elevation on the subject property.

31. That the Owner agree in writing for the condominium agreement to include text to the satisfaction of the Township and the Cataraqui Region Conservation Authority to provide notice to purchasers of Units 2, 7, 8, 10, 11 and 12 that site alteration and construction (including buildings, structures, filling and grading) on these lots may require permission under Ontario Regulation 148/06 Development Interference with Wetlands and Alterations to Shorelines and Watercourses, prior to commencing these activities.

32. That the Owner agree in writing all recommendations of the archaeological report entitled Adams Heritage, Archaeological Assessment (Stages 1 & 2), Dog Lake Ridge, May 12, 2015 be implemented to the satisfaction of the Township.

33. That the Owner agree in writing to finalize and implement a Landscape Plan which, among other things, provides for the restoration of the natural vegetative buffer within 30 metres of the high water mark in accordance with the Township's Site Plan Guidelines. Further the Landscape Plan shall identify continues fencing along both sides of identified common element trails.

34. That the Owner agree in writing for the condominium agreement to contain a clause providing that any purchaser be advised, and also that a notice be placed in the purchase and sale agreement, alerting a

prospective purchasers that, in the event that human remains are discovered during construction or site development of a lot, the property owner shall immediately contact the OPP, the Ministry of Tourism, Culture and Sport and the Registrar or Deputy Registrar of the Cemeteries Unit of the Ministry of Consumer Services (or the applicable agencies at the time of final approval).

35. That Owner agree in writing that if, during the process of development, any archaeological resources or human remains of Aboriginal interest are encountered, the Algonquins of Ontario Consultation Office will be contacted immediately at:

    Algonquins of Ontario Consultation Office
    31 Riverside Drive, Suite 101
    Pembroke Ontario K8A 8R6
    telephone 613-735-3759
    fax 613-735-6307
    e-mail: algonquins@nrtco.net

36. That Owner agree in writing that public utilities, including without limitation Bell Canada (or alternative provider for telecommunication and cable), Hydro One, etc. are adequate to service the proposed development and installed to the satisfaction of the Township.

37. That prior to Final Condominium Approval, the Owner shall submit a revised Plan, if required, to reflect any significant alterations caused from this Draft Plan Approval.

38. That where final engineering design(s) result in minor variations to the Plan (e.g. in the configuration of lots, etc.), these may be reflected in the Final Plan subject to the satisfaction of the Township and the County.

39. That when requesting Final Approval from the County of Frontenac, the Owner shall accompany such request with the required number of originals and copies of the Final Plan, together with a surveyor's certificate stating that the lots/blocks thereon conform to the frontage and area requirements of the zoning by-law.

40. That prior to Final Condominium Approval, the County of Frontenac shall be advised by the Township of South Frontenac that all Conditions of Draft Plan Approval requested by the Township have been satisfied; the clearance memorandum shall include a brief statement detailing how each Condition has been met.

41. That prior to Final Condominium Approval, the County is to be advised in writing by KFL&A Public Health of the method by which its conditions have been addressed.

42. That, prior to Final Condominium Approval, the County is to be advised in writing by the Cataraqui Region Conservation Authority of the method by which its conditions have been addressed.

43. That pursuant to section 51 (32) of the Planning Act, this Draft Plan Approval is granted for three years from the decision date. The Owner may request the County issue an extension of Draft Approval should

that be needed, subject to review and written endorsement by Township.

FINANCIAL and STAFFING CONSIDERATIONS

All financial implications of this development will be borne by the developer. There are no financial or staffing implications associated with this report beyond normal day to day service delivery.

ATTACHMENTS

- Revised Draft plan
- Letter from Foteen

Submitted/approved by:
Wayne Orr, CAO

Prepared by:
Forbes Symon,
Manager of Development Services

KEY PLAN NOT TO SCALE

DRAFT PLAN OF CONDOMINIUM

PART OF LOTS 15,16, AND 17
CONCESSION 9

TOWNSHIP OF SOUTH FRONTENAC
(GEOGRAPHIC TOWNSHIP OF PITTSBURGH)
(FORMER MUNICIPAL TOWNSHIP OF STORRINGTON)
COUNTY OF FRONTENAC

SCALE: 1 : 1000
DATE: AUGUST 23, 2017

0m 10m 20m 40m 100m

METRIC
DISTANCES & COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

SECTION 51(17)
PLANNING ACT- INFORMATION

A) BOUNDARY OF LANDS TO BE SUBDIVIDED
AS SHOWN ON DRAFT PLAN
B) EXISTING AND PROPOSED ROADWAYS
AS SHOWN ON DRAFT PLAN
C) RELATIONSHIP TO ADJACENT LANDS
AS SHOWN ON DRAFT PLAN AND KEY PLAN
D) LANDS TO BE USED FOR RESIDENTIAL PURPOSES
E) EXISTING USES OF ADJACENT LANDS
AS SHOWN ON DRAFT PLAN
F) APPROXIMATE DIMENSIONS AND LAYOUT OF UNITS
AS SHOWN ON DRAFT PLAN
G) NATURAL AND ARTIFICIAL FEATURES
AS SHOWN ON DRAFT PLAN
H) PRIVATE WATER WELLS TO BE PROVIDED
I) SERVICES AVAILABLE INCLUDE HYDRO AND BELL
J) RESTRICTIONS AFFECTING THE LAND ARE SHOWN ON THE DRAFT PLAN

SITE DATA

Land Use	Number of lots	Number of units	Length	Area (ha.)	Percent (%)
RESIDENTIAL UNITS 1 to 18	-	18		26.35	79.27%
COMMON ELEMENT (OPEN SPACE)	-	19-20 21-22		3.73	11.21%
COMMON ELEMENT (ROADS)	-	23-24		3.16	9.52%
Total				33.24	100.00%

NOTE AND LEGEND

BEARINGS SHOWN HEREON ARE GRID BEARINGS DERIVED FROM GPS OBSERVATIONS USING THE PRECISE POINT POSITIONING (PPP) SERVICE, UTM ZONE 18, NAD83(CSRS)(1997.0)

P1 DENOTES PLAN 13R-12703
P2 " PLAN 13R-15775
P3 " PLAN 13R-18473

SURVEYOR'S CERTIFICATE:
I CERTIFY THAT THE BOUNDARIES OF THE LANDS TO BE SUBDIVIDED AND THIER RELATIONSHIP TO THE ADJACENT LANDS ARE CORRECTLY SHOWN.

DATE — LESLIE M. HIGGINSON ONTARIO LAND SURVEYOR

OWNER'S CERTIFICATE:
I, Barry Campbell, hereby authorize Josselyn Engineering to prepare and submit this plan to the County of Frontenac, for review and approval.

DATE — BARRY KEITH CAMPBELL

LESLIE M. HIGGINSON SURVEYING Ltd.
1064 GARDINERS ROAD
KINGSTON, ONTARIO K7P 1R7
(613) 389-7986 (FAX)389-5578 or leslie@mhigginson.com

Josselyn Engineering Inc.
1225 GARDINERS ROAD, #105
KINGSTON, ONTARIO K7P 0G3
TEL : 613-634-9278
FAX : 613-634-9138
E-MAIL : mjosselyn@josselyn.co

No.	By	Date	Revision	Checked

UNIT	Road Frontage (m)	Shoreline Frontage (m)	AREA(m^2)	AREA (ha)	AREA (acres)	
1	104	-	**10129.32**	1.01	2.50	
2	127	126	11952.89	1.20	2.95	
3	155	-	10298.18	1.03	2.54	
4	92	-	11215.05	1.12	2.77	
5	84	-	12147.76	1.21	3.00	
6	92	-	12349.91	1.23	3.05	
7	121	118	20348.52	2.03	5.03	
8	49	100	14564.85	1.46	3.60	
9	182	-	20880.26	2.09	5.16	
10	76	91	13070.75	1.31	3.23	
11	76	157	15182.64	1.52	3.75	
12	106	95	16074.82	1.61	3.97	
13	76	-	14200.05	1.42	3.51	
14	76	-	12096.99	1.21	2.99	
15	76	-	12922.57	1.29	3.19	
16	76	-	20632.26	2.06	5.10	
17	76	-	20652.52	2.07	5.10	
18	82	-	14775.75	1.48	3.65	
BLK 19	-	-	5130.56	0.51	1.27	
BLK 20	-	-	31231.96	3.12	7.71	
BLK 21	-	-	488.47	0.05	0.12	
BLK 22	-	-	417.01	0.04	0.10	
BKL 23	-	-	24929.55	2.49	6.16	
BLK 24	-	-	6710.26	0.67	1.66	
TOTAL UNITS 1-18			**263495.10**	**26.35**	**65.08**	**79.27%**
TOTAL AREA			**332402.91**	**33.24**	**82.10**	**100.00%**
RETAINED PARCEL	90	-	10189.85	1.02	2.52	

RESPONSE TO TECHNICAL COMMENTS
SHIELD SHORES

August 25, 2017

Mr. Joe Gallivan, MCIP, RPP
Director of Planning and Economic Development
County of Frontenac
Glenburnie, ON K0H 1S0

Mr. Forbes Symon, MCIP, RPP
Manager Development Services
Township of South Frontenac
Sydenham, ON K0H 2T0

Via Email: jgallivan@frontenaccounty.ca & fsymon@southfrontenac.net

RE: Shield Shores Condominium
Part of Lots 15, 16 & 17, Concession IX, Storrington District, Township of South Frontenac
Application for Draft Plan of Condominium (10T-2016/001)
Application for Zoning By-law Amendment (Z-16/04)
Response to 2nd Round of Technical Circulation Comments

Dear Mr. Gallivan & Mr. Symon,

Please find below a coordinated response to the technical circulation comments issued by the Township and the Rideau Waterway Development Review Team (RWDRT). The Township comments are dated June 12, 2017 and the RWDRT comments are dated February 27, 2017. Responses in this letter have been prepared by Josselyn Engineering and Fotenn Consultants Inc., where appropriate. In addition to this letter, the following materials are submitted in support of this response:

- Revised Draft Plan of Condominium, prepared by Josselyn Engineering, dated August 23, 2017;
- Revised Traffic Impact Assessment Report, prepared by Josselyn Engineering, dated August 22, 2017;
- Revised Analysis of Stormwater Management Requirements, prepared by Josselyn Engineering, dated May 1, 2017.

The Draft Plan of Condominium has been revised as a result of public and technical comments received thus far. Changes to the Draft Plan include:

- Block 22 has been renumbered Block 21 and identified as 'Common Element Garbage and Recycling Collection Area';
- A new Common Element Block 22 has been added to ensure that the Retained Parcel does not front onto the Condominium Road;
- Removal of the proposed water access easement that had previously been proposed in favour of Unit 6 over Unit 7;
- Removal of Unit 8 and associated re-numbering of Units and Blocks;
- Reconfiguration of the consolidated Common Elements Block 19 (formerly Block 20) to provide a more linear shape while maintaining the previously-proposed waterfrontage;
- Reconfiguration of the cul-de-sac bulb;
- The new Unit 8 (formerly Unit 9) will require a minimum frontage of 49 metres, to be incorporated into the proposed zoning by-law amendment. This revision to the lot fabric was made to regularize the shape of the lot in response to previous comments from the Township.

Township of South Frontenac Comments

Township comments are reproduced below, with our responses in **bold** text:

1. Staff are of the opinion that the development, as presented conforms to the South Frontenac Official Plan.
   Acknowledged.

2. Staff are concerned with the proposed connection of the Common Element Condo lane at Wellington Street. The current design does not meet the Township's Design Standards and required further consideration by the developer's engineer. We would be happy to meet with the developer's team and discuss this matter further.
   The design meets Township criteria as follows:
   - **Maximum Gradient: 12% → Not exceeded.**
   - **Min. Surface Width: 4.5 metres → Met.**
   - **Geometrics (safe passage for emergency vehicles): Min. 12-metre centreline radius → Met on west-bound roads, radius on east-bound roads will be reviewed through final subdivision design.**

   These elements of design will be finalized with detailed design drawings to be submitted to and approved by South Frontenac Township through the final approval process.

3. The Private Road standards used are from 2006 and not current standards. The common element condo lanes appear to have slopes in certain locations which seem to exceed our Design Standards. There are also concerns that the lane does not appear to meet emergency vehicle turning radius in certain areas.
   An updated Traffic Report dated August 22, 2017 is included with this submission. The new design standards are included in the report.

4. The anticipated traffic volumes in the traffic impact statement seem low. Further consideration of this matter is warranted.
   Expected traffic generation volumes are in accordance with the ITE Manual.

5. There needs to be a location identified for garbage and recycling depot and for Canada Post postal kiosk.
   The plan has been revised to indicate that Part 21 is for "garbage and recycling collection area". Canada Post community mailbox will be located within the road allowance, and no separate part is required.

6. A Zoning By-law Amendment would be required.
   Acknowledged. A Zoning By-law Amendment application was submitted concurrent with the draft plan of condominium application.

RWDRT Comments

The RWDRT letter dated February 27, 2017 builds on the previous round of comments issued by the RWDRT, dated April 12, 2016, and references our responses, dated September 7, 2016. The RWDRT comments are reproduced below, with our responses in **bold** text. Where the RWDRT does not reiterate or repeat a comment, no response is offered at this time:

1. Addressed.
2. Noted by the applicant.
3. Noted by the applicant.
4. Noted by the applicant.
   No response.

5. Not addressed. The revised report addresses staff's original concern and the drainage areas have been increased accordingly. However, an important cross section was missing from the analysis (adjacent to Unit 8, formerly Unit 9). Additional information was submitted (via e-mail) following a discussion between staff and

the consultant on January 11, 2017, including an additional cross section on Unit 9. There were issues with the consultant's analysis of this new information which is being further considered by the consultant.
The drainage areas have been revised to 4.5ha for Watercourse A and 7ha for Watercourse B. The flood analysis calculations have been revised to reflect the change in drainage areas

6. Addressed.
No response.

7. Addressed. Hydrologic Soil Group assumptions for floodplain analysis appear to be appropriate according to the information presented in the text of the SWM report. However, CRCA staff request that subsequent submissions also indicate all pertinent modelling inputs (assumptions) in the appendices.
Modeling parameters have been included in the revised Stormwater Management Report.

8. Addressed.
No response.

9. Not addressed. The flood plain analysis (noted in 5 above) remains incomplete. The flood plain setback on the Site Plan and Draft Plan of Condominium drawings continues to be shown from the centerline of the watercourse instead of the engineered flood plain limit (as defined by the consultant).
The plans have been revised to show the flood plain limit as per the SWM Report. It is noted that as only sections to proposed homes were assessed as part of the floodplain analysis the setbacks noted at all other locations have been estimated based on the analyzed sections. The setback limits shown are adequate to demonstrate that the lots are of suitable size for the placement of a house and associated amenities without the risk of a flooding hazard.

10. Addressed in the consultant's addendum letter of August 24,2016
11. Addressed in the consultant's addendum letter of August 24,2016
12. Addressed in the consultant's addendum letter of August 24,2016
No response.

13. The RWDRT has previously stated that no access structure or dock will be permitted for Unit 12 (formerly Unit 11), based on the steepness of the slope in this location. Staff note that the boundary between what is now known as Units 11 and 12 has been adjusted to accommodate a suitable dock access location. If the proponent feels that there is a suitable location on this Unit for a dock, staff representing the RWDRT would be willing to visit the site to assess its suitability. Feedback on this matter will be provided (by email) to the proponent once this visit has been completed.
See response to #14, below.

14. The RWDRT has previously stated that no access structure or dock will be permitted for Unit 13 (formerly Unit 12), based on the steepness of the slope in this location. The proponent has responded that there is a potentially suitable site for a dock on the northern side of Unit 13, which was not viewed during the April 12th, 2016 site visit. Accordingly, staff representing the RWDRT are intending to visit this site in order to assess its suitability for an access structure (stairs) and a dock. Feedback on this matter will be provided (by email) to the proponent once this visit has been completed.
The proponent and Parks Canada met on-site on May 25, 2017 and evaluated the dock locations at Unit 11 (formerly Unit 12, formerly Unit 11) and Unit 12 (formerly Unit 13, formerly Unit 12). It is our understanding that both sites demonstrated suitability for dock locations, although we await comments from the RWDRT. Given that the concern is technical in nature, we ask that condition(s) be proposed to address any outstanding concerns related to the docks.

15. Acknowledged in FOTENN letter of September 7, 2016. RWDRT staff do not support the placement of a dock structure on the water access right-of-ways for Units 5 and 7 as they do not meet the permitting policies of Parks Canada.

See response to #16, below.

16. Acknowledged in FOTENN letter of September 7, 2016. With respect to the Block 20 common elements area, Parks Canada will entertain a proposal for a modest paddle dock only, with dimensions no larger than 19ft in length and 10ft in width. Docking for backlot units is not typically supported on the Rideau Canal As was previously communicated, should the proponent wish to have a communal docking facility for use by the entire condominium complex (as presented in the first docking proposal), a full size lot must be dedicated for this use, the facility will be treated as a commercial dock requiring a commercial water lot license, and no individual docks will be permitted. There has been increasing interest in providing community access to the Rideau Canal, and in some cases access has been supported via the installation of small paddle docks. Note that the maximum width of 10ft as referenced above is slightly larger than what would be approved under the Policies for In-Water and Shoreline Work for residential properties (maximum width of 8ft) and is based on the width measurement of a Parks Canada paddle dock located in the City of Ottawa.
    We ask that a condition be included to the effect of "The joint use dock at Block 19 [formerly 20, formerly 19] may only be constructed in accordance with applicable approvals issued by Parks Canada."

17. Partially addressed. Pre-development and post-development peak flow rates have now been determined for 2, 5, and 100-year storm events. However, there are questions about how pre-development weighted CN values were determined/calculated. CRCA information, based on OMAF 2016 soils update, indicates that the majority of the site consists of Monteagle sandy loam composed of 70% hydrologic soil groups (HSG) A and 30% HSG B. The SWM report mentions the presence of a "…rock outcrop condition which constitutes a small portion of the overall site, and located along the shoreline". The report suggests that a weighted CN 60 is assumed for pre-development peak flow runoff analysis, but a calculation that takes into account the aforementioned 70/30 HSG condition and area of rock outcrop is not provided. Also, if the rock outcrop is located primarily along the shore then it would have much less impact on peak flow rates generated from the site.
    As per correspondence with CRCA, dated June 16 2016, the weighted CN of 60 was recommended to be used based on the existing HSG condition and the negligible rock outcrop. No revisions have been made.

    The intent of the SWM report is to demonstrate that post-dev peak flows will be held to pre-development rates (per CRCA policy). The SWM report appears to reference content from the Low Impact Development Stormwater Management Planning & Design Guide (CVCITRCA, 2010) about runoff reduction (provided by various LID practices). CRCA staff note that the performance information provided in the LID Guide is referring to volumetric runoff reduction not peak flow rate reduction. The Stormwater report lists 4 proposed LID practices (i.e. #1 roof leader downspout disconnection, #2 vegetated filter strip, #3 grassed swales/roadside ditches, and #4 grassed swales/watercourse). CRCA staff note that the naturally occurring watercourses (#4 in the above list), into which stormwater flows from the site will be discharged, cannot be used (counted) for quantity or quality control. Controls should for the most part be implemented upstream of these features.
    Noted, however the attenuation provided by such controls will reduce peak flows. As the Low Impact Study does not provide a method of quantifying volume reduction to peak flow reduction we ask that the CRCA advise as to how such controls may be calculated in future towards peak flows, examples have been provided in the report. For the purpose of this report the LID methods have not been calculated toward peak flow or storage, however as part of the final report such calculations or methods of quantification could be included to further assist with flow reduction for the site.

    The 3 remaining LID practices listed above certainly have the potential to assist in meeting some of the design criteria (e.g. quality protection), and do provide some stream channel erosion control benefits, but do not specifically address peak flow rate control. The SWM report also make some assumptions about soil infiltration rates based on soils mapping, which while helpful during hydrologic analysis for estimating flows on a large scale, soil maps are limited in their value for the hydraulics of infiltration practices. Soil infiltration testing is required to confirm infiltration rates. Soil depths (depth to bedrock) are also not known. Storage capacity in proposed grassed swales/roadside ditches has also not been determined. One of the criteria for evaluating

water quality improvement of grass swales is whether velocities, in grass swales/roadside ditches, resulting from a 4 hour, 25 mm Chicago storm will be less than 0. 5 m/s. This has also not been evaluated. There are a number of assumptions on which the current proposal is based (e.g. infiltration rates, soil depths) and there are a number of items that will require more detailed analysis/design (e.g. vegetated filter strip dimensions, grass swale/roadside ditch storage volumes, swale velocities).
The report references the soil findings of the Hydrogeological Assessment which provides sufficient information for determining the soil type and depth as this time, comment addressed as per 7. Ditch velocities shall be determined as necessary with the final design.

To ensure that the area set aside for the proposed road allowance (which it is assumed will need to provide room for proposed vegetated filter strips, grass swale/roadside ditch storage) is sufficient CRCA staff recommends that additional design details be determined at this time and that relevant roadway cross sections be provided.
A 20m road allowance is available, refer to Private Road Cross section included as Figure 3 in the report. Additional design details are not required, see responses below.

CRCA staff understands that existing characteristics (grades, slopes, topography, etc.) where construction is proposed can sometimes pose challenges in deploying roadside swales/ditches to provide storage and outlet restriction to achieve 2 through 1 00-year post to pre peak flow control. It was the understanding of CRCA staff, following a pre-consultation meeting at CRCA in2016, that although challenges were expected, efforts would be made to accommodate peak flow controls where feasible and that LIDs would assist in meeting quality control targets.
It appears that the intent of the current submission is to meet appropriate design criteria, but various items still need to be addressed and specified prior to draft plan approval.
As noted in the report Post development flows shall be controlled to pre development levels through the use of lot level conveyance controls and the roadside ditches. The nature of this development does not represent a significant increase from the existing condition to warrant a significant amount of storage, approximately 132m³ is required which is easily accommodated in the 3000m of roadside ditch, preliminary storage calculations have been provided to determine storage requirements. Additional design details are not required at this time based on the requirements. Detailed design drawings and stormwater calculations shall be provided as part of a finalized design.

18. Addressed.
19. Addressed.
20. Addressed.
21. Addressed.
22. Noted by the applicant.
23. Addressed.
24. Noted by the applicant.
25. Addressed.
    No response.

26. RWDRT staff request that the proposed zoning by-law amendment be drafted, and circulated to RWDRT staff for review prior to draft plan approval.
    Noted. A proposed zoning by-law amendment was included in our Planning Justification Report and revised in our previous response, dated September 7, 2016.

27. RWDRT staff recommend that the 30 metre setback from the high water mark of Dog Lake, as well as the identified development setbacks from the watercourses be zoned ‘Environmental Protection’ (EP).
    There is no need to re-zone the high water setback to EP. The proposed zoning by-law amendment includes enhanced setback and vegetated buffer provisions. Given that this proposed development will occur through a Plan of Condominium, it will be possible to incorporate further agreements and restrictions on land use through the Condominium Agreements to enforce the setbacks.

Proposed Conditions of Draft Plan Approval

We are in receipt of the proposed conditions of draft plan approval presented by the Township on August 1, 2017. The conditions are generally acceptable, however we present the following comments/requests:

1. Condition 1 states the date of the draft plan of condominium should be amended to the latest version: August 23, 2017. The amended condition would read:
   1. That this approval applies to the Draft Plan of Condominium dated August 23, 2017, showing a total of 18 residential Units, 4 locks and two private lanes, all prepared and certified by Leslie M. Higginson (surveyor).

2. Condition 3 should reference the latest Analysis of Stormwater Management Requirements dated **May 1, 2017**, as well as the updated Traffic Impact Assessment Report, dated **August 22, 2017**.

3. Condition 29 refers to Lots 1,6,8,10,12. On the revised plan, these would be **Units 2,7,8,10,11,12**.

4. Condition 30 states that all services, including Bell, etc., be installed underground. We have two comments:
   a. Due to the existing above-ground servicing as well as the nature of the bedrock (i.e. granite), it is proposed to provide above-ground servicing to the Units. This has been the practice elsewhere in the Township.
   b. As Bell is not the exclusive telecommunication and cable provider, we ask that the condition be amended to either reference "**Bell or an alternative provider acceptable to the Township (e.g. WTC Communications), [etc.]**" or make reference to "**telecommunication and cable**" servicing, as has been acceptable in other development proposals in the Township.

5. Condition 32 requires a Landscape Plan, including tree planting. Given that the proposed zoning by-law amendment will require a no-cut buffer and each Unit will enter into a Site Plan Control Agreement with the Township, we do not feel that this condition is necessary to protect the 30-metre no-cut buffer. Site Plan Control, in particular, will provide the Township with the mechanism for ensuring that the vegetative buffer is preserved.

6. Similar to our comment 4b above regarding Condition 30; Condition 35 references Bell Canada. We ask that the reference to Bell either be removed or that alternative providers satisfactory to the Township be referenced as an option. We also propose that Condition 30 is not necessary given the language of Condition 35.

We trust that this addresses all outstanding comments. If you have any comments or questions, please do not hesitate to contact me at 613.542.5454 x 221 or keene@fotenn.com.

Respectfully submitted,

Mike Keene, MCIP, RPP
Associate Director, Planning + Development

REPORT TO COUNCIL

PLANNING DEPARTMENT

AGENDA DATE: September 5, 2017 REPORT DATE: August 29, 2017

SUBJECT: Request to Remove Holding Symbol: Deodato

RECOMMENDATION:

The recommendation is that Council consider passage of By-law 2017-53 that would remove the holding "h" symbol on a vacant waterfront lot in Part of Lot 22, Concession VI, Loughborough District, to allow development to proceed.

BACKGROUND:

In 2001 the Committee of Adjustment approved the creation of a new waterfront residential lot on Loughborough Lake (along with two other new lots) - accessed by Brittara Lane. Attachment #1 shows the location of the subject lot.

As a condition of creating the lot a Development Agreement was registered on the title which contained strict requirements that the property be managed in a manner whereby the natural soil and vegetation is maintained, replanted or enhanced within 30 metres of the lake.

In 2011 it came to the attention of the Planning Department that earth was being moved and construction was taking place near the shoreline on the subject lot. On inspection, it was seen that an area near the water's edge was decimated of vegetation and soil and that the earthen bank near the water was cut into releasing sediment into the lake. A small gazebo was also constructed within the 30 metre setback. This was done in contravention of the terms of the development agreement and was done without any permits.

Following some correspondence between the property owner, the Township and the Cataraqui Region Conservation Authority, an environmentalist was called upon by the Planning Department to prepare a report (paid for by the property owner) outlining remediation work to be undertaken to stabilize the slope and restore its vegetation. A copy of the report, dated November 17, 2011 is attached as Attachment #2.

This work was not immediately carried out and, accordingly, on December 17, 2013, Council passed a by-law to apply a holding "h" symbol to the lot's zone to ensure that this work is carried out. Under section 36 of the Planning Act, a holding symbol may be placed on the zoning of a property when the use of the land is known but where there are specific studies or work that must be completed in order for the development to proceed.

In this case, the "h" was placed on the existing zoning to require that the owner undertake remedial work to the area with the 30 metre setback to rehabilitate, re-vegetate and stabilize the embankment to the Township's satisfaction.

The property-owner has now undertaken remediation work. The embankment has been stabilized, the small structure and inlaid stone patio area within the 30 metre setback have been removed and the area has been re-seeded. It should be noted that the environmentalist who prepared the remediation report also attended the site and was satisfied with the remediation work performed as was the CRCA. Attachment #3 is photos of the improved property.

In consideration of this, the site appears to have met the remediation requirements and the owner now wishes to have the holding symbol removed to allow development of the property as a residence.

Notice of this meeting was sent to all neighbouring property-owners as required by the Planning Act.

FINANCIAL and STAFFING CONSIDERATIONS

N/A.

ATTACHMENTS

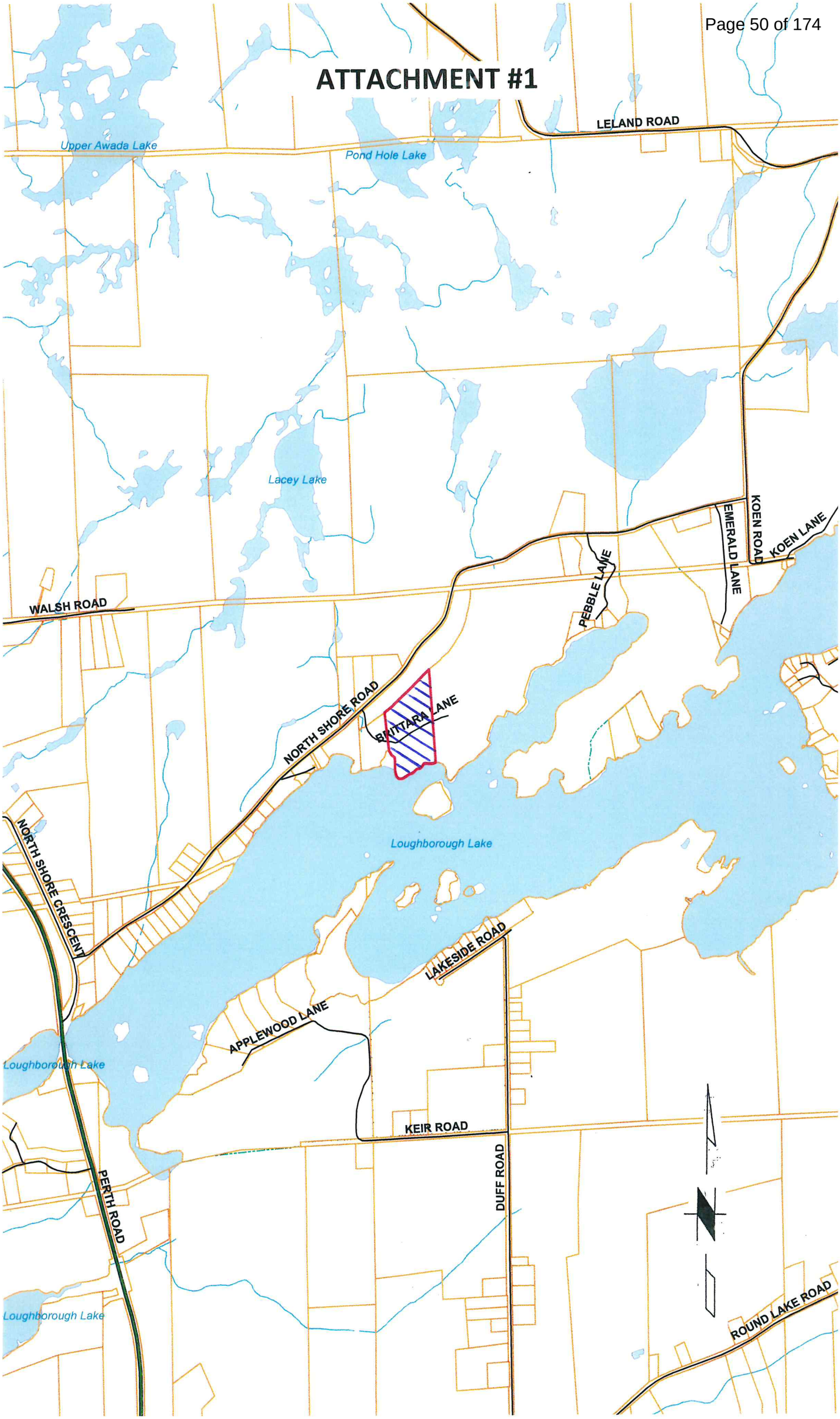
Attachment #1 - is a location map
Attachment #2 - is a copy of the environmental report with photos.
Attachment #3 - is photos of the work done to remediate the site.

Approved by: Forbes Symon Submitted/Prepared by: Lindsay Mills

attachments

DeodatoReportToRemoveH

ATTACHMENT #1



ATTACHMENT #2

Ecological Services
R.R. #1, 3803 Sydenham Road
Elginburg, Ontario K0H 1M0
Phone: (613) 376-6916; Fax: (613) 544-0072
E-mail: ecoserv@kos.net

November 17, 2011

Mr. Lindsay Mills
Planner
Township of South Frontenac
P.O. Box 100
Sydenham, Ontario K0H 2T0

Dear Mr. Mills:

RE: SITE INSPECTION
DEODATO
BRITTARA LANE
PART OF LOT 22, CONC. VI, LOUGHBOROUGH DISTRICT
LOUGHBOROUGH LAKE

This report is further to the inspection that was conducted on September 19, 2011, at your request.

The owners of the subject lands have a large lot on the north shore of Loughborough Lake, which was the subject of an Environmental Site Evaluation[1] in 2010. In that report, a minimum setback of 40 m was recommended, incorporating a 30 m buffer of natural vegetation. Despite this, the current owner has undertaken a significant amount of site alteration, including alteration of the shoreline, installation of a dock, and construction of an accessory building (a screened gazebo-like structure), as well as placing paving stones and steps in association with the foregoing. Areas of soil disturbance and alteration go right to the shoreline in more than one area. Although we observed little evidence of soil erosion into the lake (but see Photo 5), the fill is not stabilized, erosion control measures were not installed effectively, and the site is at ongoing risk of sedimentation into Loughborough Lake.

Part of the impetus for the environmental site evaluation prior to the severance was the presence of wetland associated with the lake. The Loughborough Lake Wetland Complex is a provincially significant wetland (PSW), associated with extensive areas in

[1] Ecological Services. 2010. Environmental Site Evaluation prepared for Kim Donovan in support of an application for severance.

both west and east basins of Loughborough Lake. The shoreline of the Deodato property is not part of the PSW, although small areas of wetland vegetation are present, but PSW areas do lie within 120 m to the east and in the northern part of the subject lot itself (see Figure 1). Development within 120 m of PSW is permitted only when an environmental impact statement has been prepared in which it has been demonstrated that the proposed development will have no negative impact on the features and functions of the wetland.

Loughborough Lake is also known to support important fish habitat (e.g., a variety of warmwater species such as Northern Pike, Large- and Small-mouth Bass, Yellow Perch, etc.). The wetland vegetation in front of the Deodato lot is most likely important to fish populations for nesting and nursery habitat. Development within 120 m of fish habitat is permitted only when an environmental impact statement has been prepared in which it has been demonstrated that the proposed development will have no negative impact on the features and functions of the habitat.

The Township Zoning By-law requires a setback of 30 m from the high water level of lakes such as Loughborough. The reasons that an increased setback of 40 m was recommended in the environmental site evaluation, along with a vegetation buffer of 30 m of that 40, included the moderately steep slopes on the shoreline of the property, the close proximity of the wetland to the lot, and the need for an effective buffer of vegetation to ensure that the features and functions of the wetland and fish habitat would not be impacted by residential development and use of the lot.

The site was inspected with Lindsay Mills on September 19, 2011. Site photos (Attachment 1) indicate the conditions at that time. In our opinion, there is little excuse for the conditions observed on the site. The lot is of reasonable size (over 3 hectares), and there are no constraints to responsible situation of a residence and associated accessory uses.

It is recommended that the Township contact the Cataraqui Region Conservation Authority with regard to the filling and grading work, to determine if charges are appropriate under their regulations or the *Fisheries Act*. Further, it is recommended that, in cooperation with the CRCA, site restoration be ordered on the site, such that it meets the intent of the recommendations in the Environmental Site Evaluation. In particular:

- all development (other than the dock) should be set back a minimum distance of 40 m from the high water level of Loughborough Lake, including accessory buildings and shoreline hardening such as paved steps and walkways;

- the shoreline vegetation should be restored through planting of *native* trees and shrubs;

- although maintenance of a modest (maximum 3 m wide) path to the water is permissible, it should not be a hardened surface, but could have wood chips on its surface; and

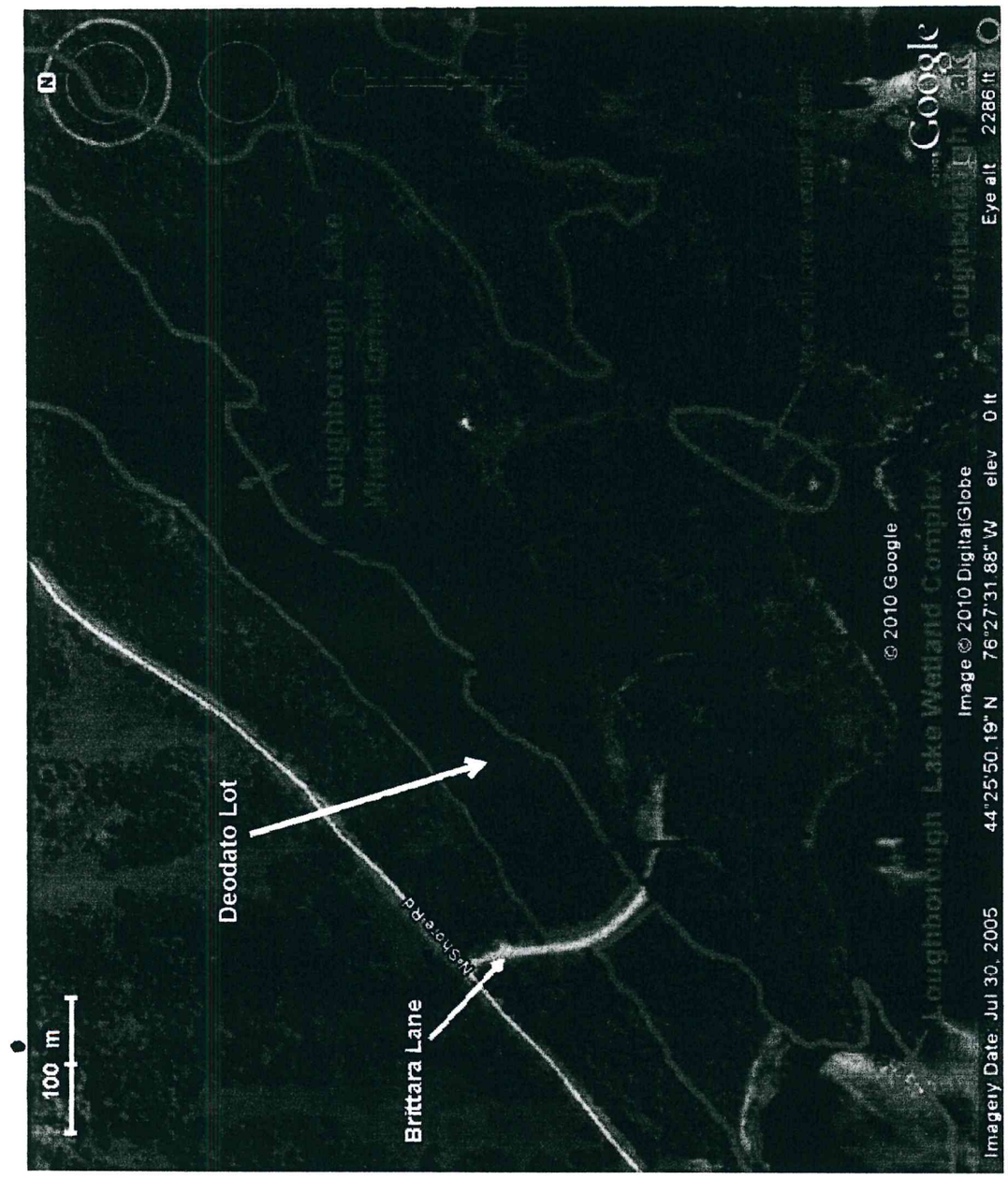


Figure 1. Modified from figure in the environmental site evaluation, showing recognized PSW and unevaluated wetland areas. The subject lot is identified.

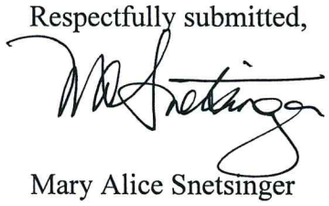
- the use of invasive species in the buffer zone (the 30 m adjacent to the water) must be avoided – species known to be invasive of natural spaces include non-native species such as Norway Maple, Manitoba Maple, non-native honeysuckles such as Tartarian Honeysuckle, Buckthorn and Norway Spruce.

Finally, it is strongly recommended that erosion control measures be immediately and correctly installed. This could include a straw bale barrier, properly lapped and staked, or silt fence erected and properly toed in; this erosion control should be left in place and property maintained until all disturbed soils are permanently stabilized.

It is our opinion that there has likely been some impact to the lake bed and vegetation, and that there is an ongoing risk of continued impact, including to the provincially significant wetland. As well, the existing situation represents an ongoing risk of sedimentation into Loughborough Lake, in contravention of the federal *Fisheries Act*.

I trust this is satisfactory. Please do not hesitate to contact me if you have questions regarding any aspects of our assessment.

Respectfully submitted,



Mary Alice Snetsinger

MC 9630 CC

MC 9630 GC

Pelican

ATTACHMENT #3

REPORT TO COUNCIL

PLANNING DEPARTMENT

AGENDA DATE: September 5, 2017 **REPORT DATE: August 30, 2017**

SUBJECT: Assumption of Road Widenings: Various

RECOMMENDATION

The recommendation is that Council pass By-law Number 2017-56 to assume road widenings as part of common highways.

BACKGROUND

As consent applications are approved to create new lots in the Township, owners are sometimes required to dedicate land for road widening purposes where the subject land abuts a public road. The Planning Department needs to be shown that the road widening has been registered and transferred to the municipality before final approval of a consent is given. Attachment #1 hereto indicates where certain lands have been dedicated to the Township as a condition of consent approval - now to be assumed.

The widenings shown on the attachment have been dedicated but they still need to be assumed as part of the system of public highways. By-law #2017-56 would so assume these road widenings.

FINANCIAL and STAFFING CONSIDERATIONS

N/A

ATTACHMENTS

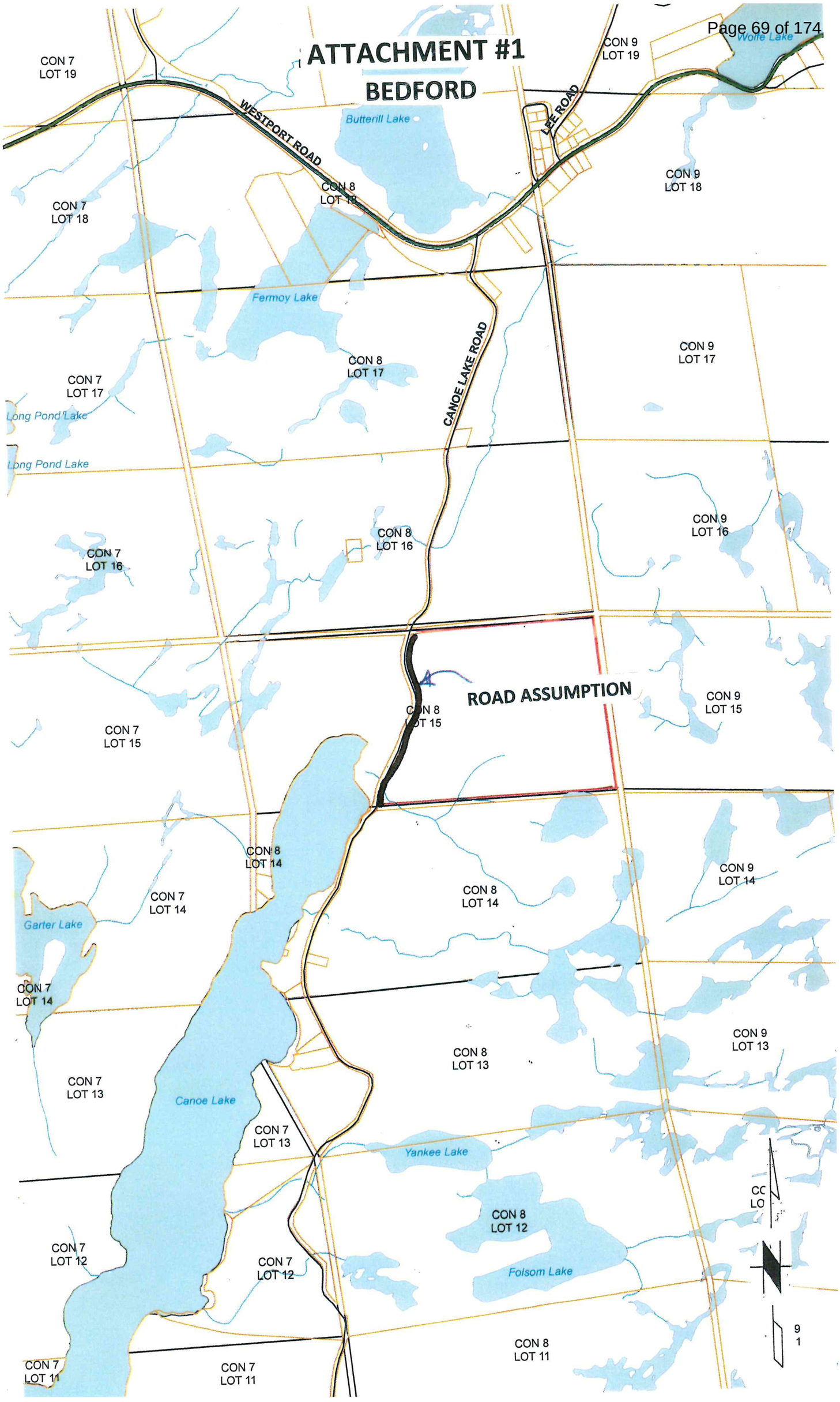
Attachment #1 - is location maps

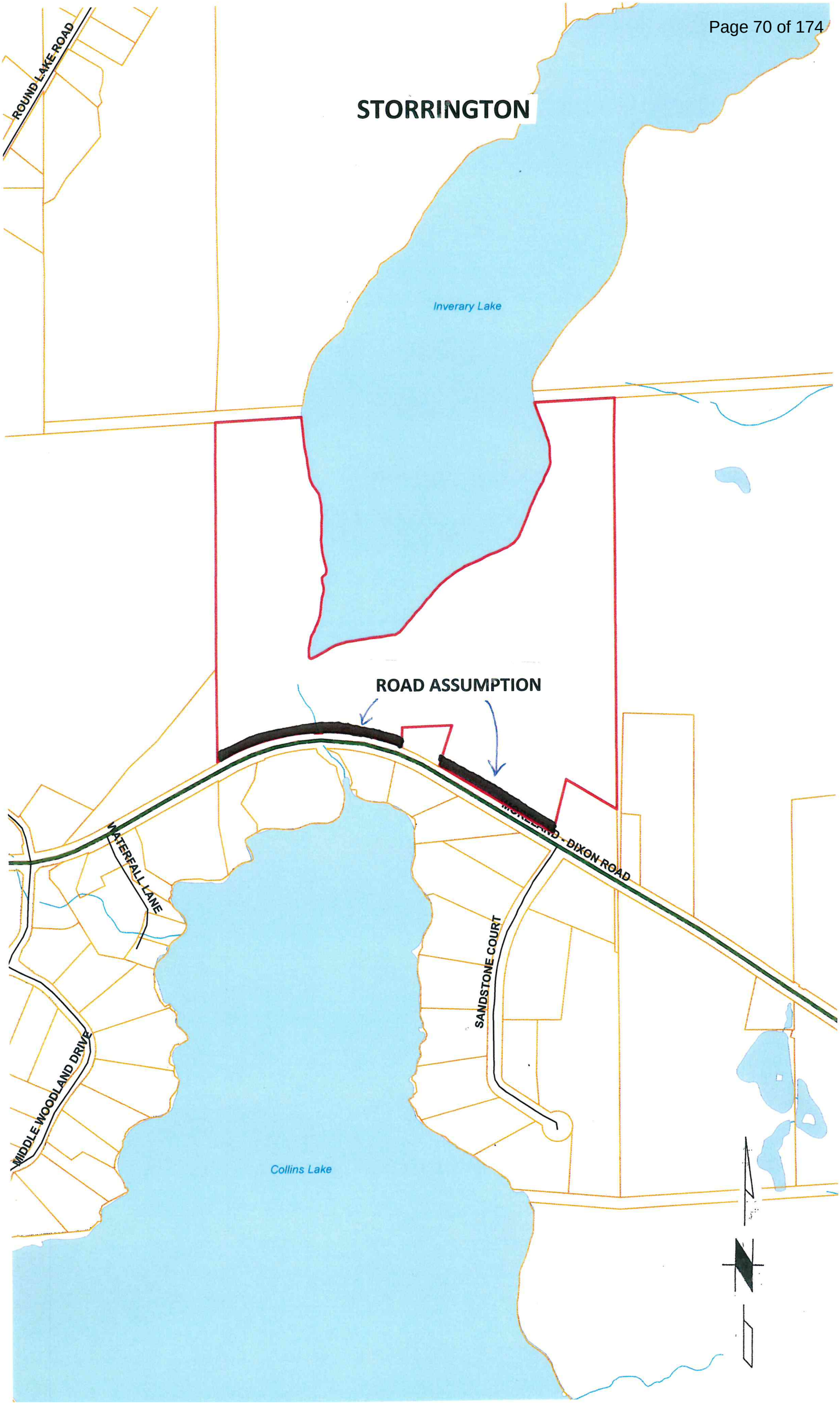
Approved by: Forbes Symon **Submitted/Prepared by: Lindsay Mills**

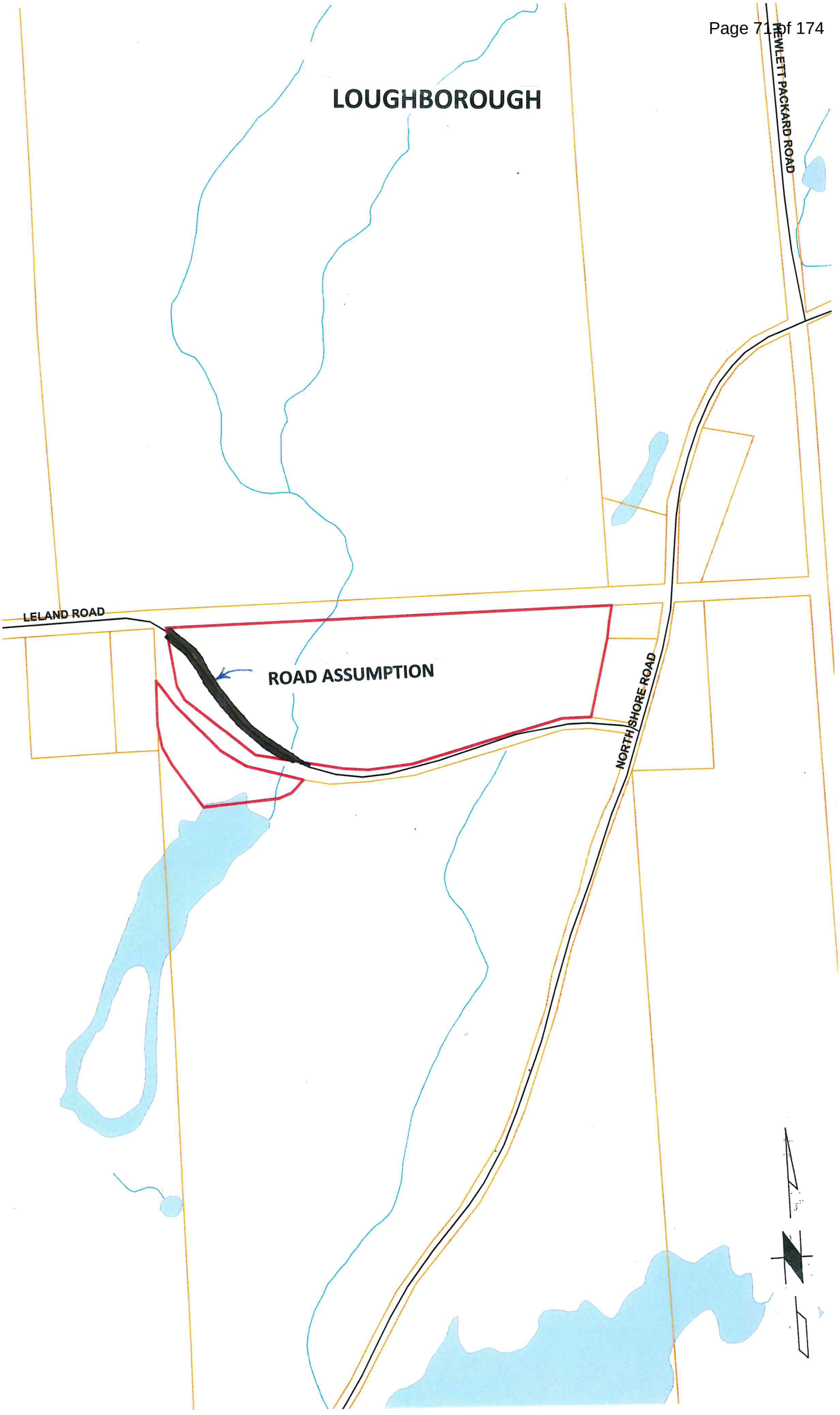
RoadAssumptionReportVarious2017

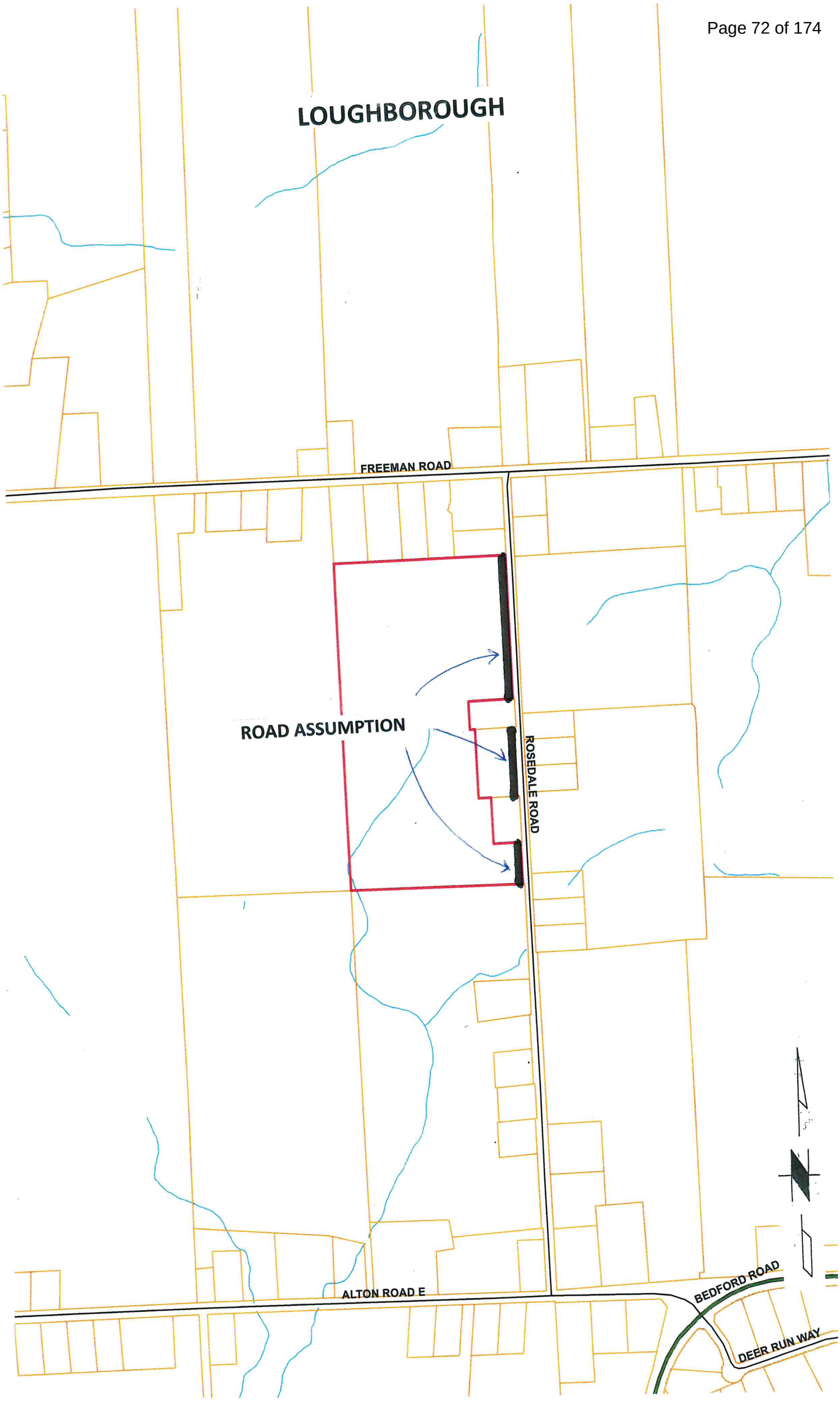
ATTACHMENT #1

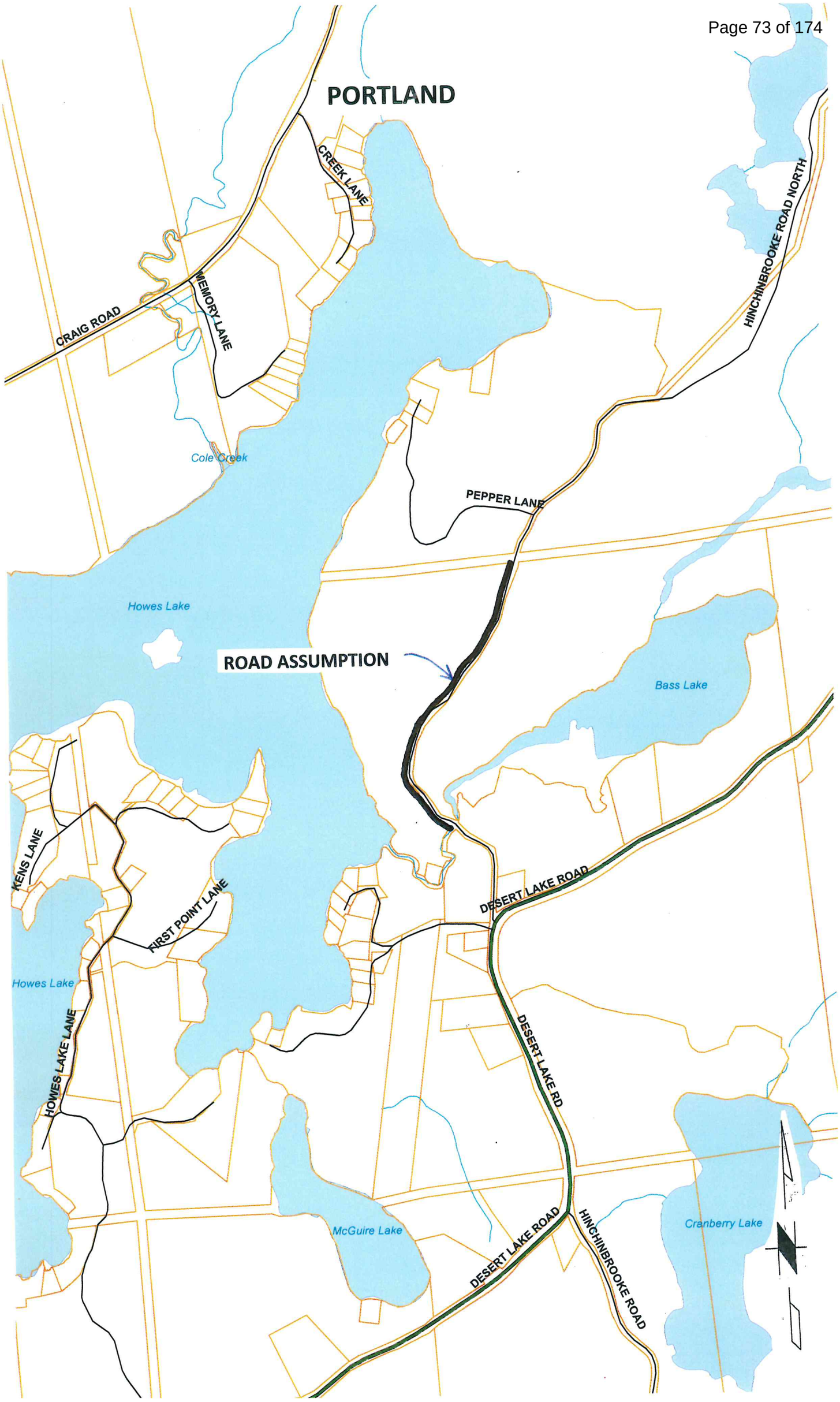
BEDFORD




STORRINGTON
ROUND LAKE ROAD
Inverary Lake
ROAD ASSUMPTION
IRONLAND - DIXON ROAD
WATERFALL LANE
SANDSTONE COURT
MIDDLE WOODLAND DRIVE
Collins Lake


LOUGHBOROUGH
NEWLETT PACKARD ROAD
LELAND ROAD
ROAD ASSUMPTION
NORTH SHORE ROAD


LOUGHBOROUGH
FREEMAN ROAD
ROAD ASSUMPTION
ROSEDALE ROAD
ALTON ROAD E
BEDFORD ROAD
DEER RUN WAY


PORTLAND
CREEK LANE
CRAIG ROAD
MEMORY LANE
HINCHINBROOKE ROAD NORTH
Cole Creek
PEPPER LANE
Howes Lake
ROAD ASSUMPTION
Bass Lake
KENS LANE
FIRST POINT LANE
DESERT LAKE ROAD
Howes Lake
HOWES LAKE LANE
DESERT LAKE RD
McGuire Lake
DESERT LAKE ROAD
HINCHINBROOKE ROAD
Cranberry Lake

REPORT TO COUNCIL

PUBLIC WORKS

AGENDA DATE: September 5, 2017

SUBJECT: Top-up Support from Ontario Community Infrastructure Fund

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RECOMMENDATIONS:

That Council approve the Bedford Road Project as the Township of South Frontenac's OCIF Top-up Submission;

And that Council request _____% in top up.

BACKGROUND

Eligibility for the 2017 intake is targeted to communities whose total formula-based grants in 2018 and 2019 are less than $2 million. The Township is therefore eligible to apply for up to $1,183,019. Projects will be assessed for funding as outlined on Page 6 of the attachment.

As discussed at the Public Services Committee, there is some frustration in not having been successful lately in application based funding programs. However, there is also some concerns surrounding the message we would send to the Province if we didn't apply. After some discussion, the Committee supported submitting the Bedford Road Project.

FINANCIAL IMPLICATIONS

The Bedford Road Project is to be completed by July, 2018. The 2017 portion approved in the 2017 Capital Budget is $1,000,000. Tenders for this project close on August 30th, 2017 and the recommendation for this project will be presented to Council on September 5, 2017.

ATTACHMENT

How to top-up support from the Ontario Community Infrastructure Fund

Submitted/approved by:

Mark Segsworth, P. Eng.
Public Works Manager

Ontario

How to top-up support from the Ontario Community Infrastructure Fund

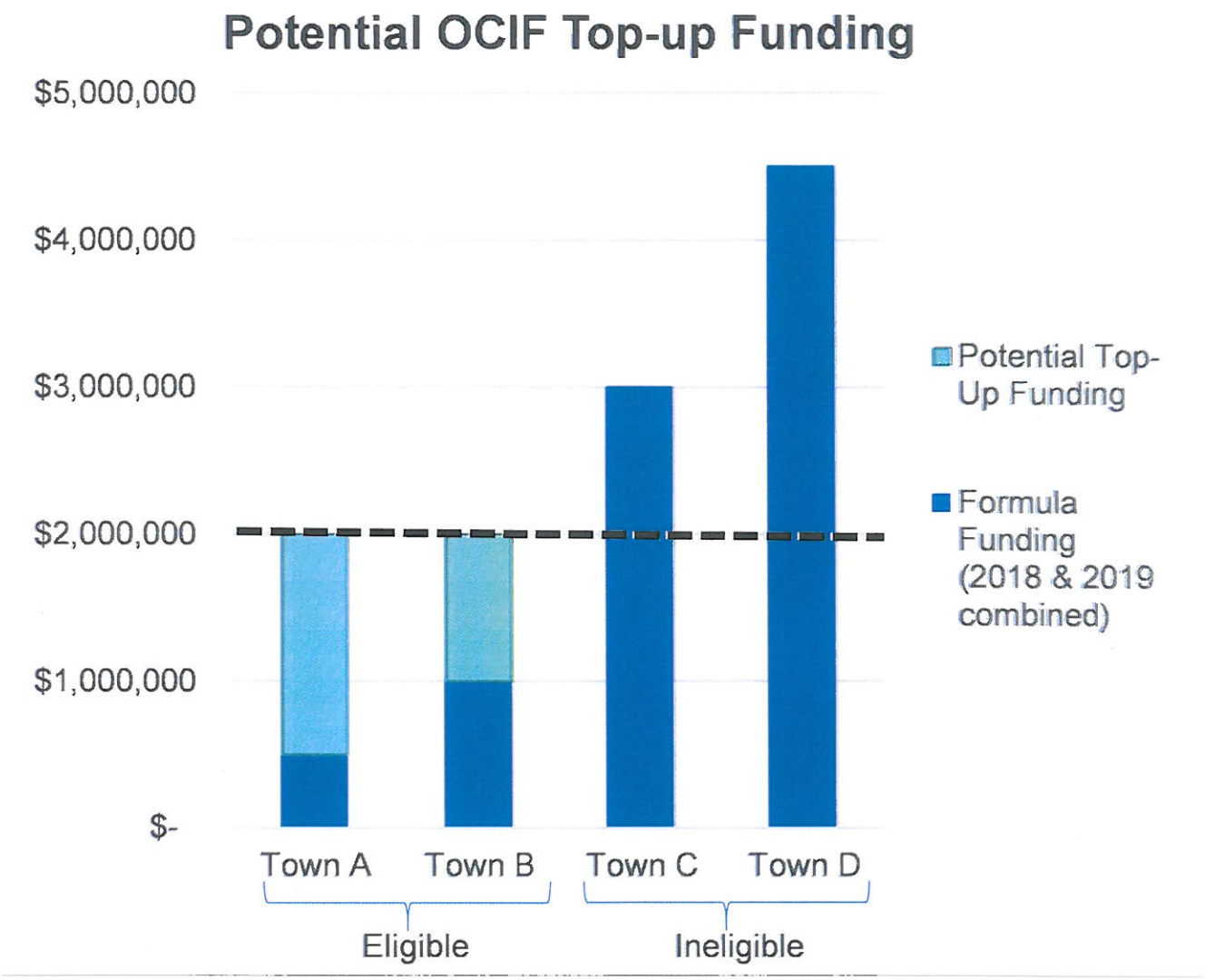
How to qualify and apply for further support through the top up component of the Ontario community Infrastructure fund.

How it works

Under the top-up application component, approximately $100 million will be distributed among communities who successfully apply for additional funding through the Ontario Community Infrastructure Fund (OCIF). This allows communities to partner with the province to invest in critical infrastructure projects that create jobs and support economic growth.

Overview of the top-up application component

- Approximately $100 million in provincial funding is available for the 2017 intake.
- Eligibility for the 2017 intake is being targeted to communities whose formula-based grants in 2018 and 2019 add up to a combined total of less than $2 million. Eligible communities with critical infrastructure projects may submit proposals to the new top-up component to bring their total OCIF funding up to $2 million over 2 years.



- Applicants that received funding under the third intake of the top-up application component of OCIF are not eligible to apply for funding under the 2017 intake. In addition, applicants that receive funding under the 2017 intake will not be eligible to apply for funding under the 2018 intake.

How projects are assessed

A one-stage application process will be used to assess projects primarily in relation to the project's critical health and safety aspects. The comprehensiveness of the applicant's asset management plan and the need for funding for the specific project will continue to be factors considered in the assessment of the project. These assessment criteria are consistent with the previous intake of the Top-up Application Component.

Important timelines

- Applications and all supporting documentation are due by 5 p.m. Eastern Daylight Time on September 27, 2017
- Successful/unsuccessful applicants will be notified in January 2018 (estimated). Successful applicants must sign and return a contribution agreement and accompanying municipal by-law/LSB board resolution by no later than March 15, 2018.
- Projects must be completed by December 31, 2019

How to apply for funding

Step 1: Eligible applicants are required to fully complete the Ontario Community Infrastructure Fund top-up application (http://www.forms.ssb.gov.on.ca/mbs/ssb/forms/ssbforms.nsf/FormDetail?OpenForm&ACT=RDR&TAB=PROFILE&SRCH=&ENV=WWE&TIT=ontario+community+infrastructure+fund&NO=009-0044E) form including all applicable technical schedules.

Step 2: Applicants are also required to submit their comprehensive asset management plans as part of this application. The submitted asset management plan must identify the project that is being applied for as a priority. If the applicant has previously submitted an asset management plan through the July 2015 second intake or July 2016 third intake for the application-based component of OCIF and no changes have been made to the plan, the applicant is not required to re-submit. However, municipalities must re-submit their asset management plan if it has been updated or provide a link to where the asset management plan can be found online.

Step 3: If not done so already, eligible municipalities must submit outstanding 2016 Financial Information Returns (FIRs) without critical errors to the Ministry of Municipal Affairs by Wednesday, September 27, 2017. Failure to meet these requirements will result in an incomplete application and the project will be considered ineligible.

The application and all supporting documentation must be received by email to OCIFApps@ontario.ca (mailto:OCIFApps@ontario.ca) by 5 p.m. EDT on September 27, 2017. Applicants are requested not to submit a scanned copy of the application form. If an applicant is unable to submit the application form via email or has any additional questions, please contact: 1-877-424-1300 or send an email to OCIFApps@ontario.ca (mailto:OCIFApps@ontario.ca) .

Applicants must:

- submit only 1 application,
- determine which project to put forward. Re-submitted projects will be accepted and re-evaluated according to the current intake's assessment criteria.

Please note that email attachments cannot exceed 10MB or they will not be delivered by the system. If your documentation exceeds this limit, please send in multiple emails quoting the same subject line, or use the contact information provided above for assistance

If successful, municipalities will be required to obtain a municipal by-law (or board resolution for LSBs) to execute the project level contribution agreement with the Province.

Who is eligible

Applicants are eligible if:

- they receive less than $2 million in total over 2018 and 2019 under the formula-based component, and,
- they did not receive funding under the 2016 intake of the application-based component (successful applicants were announced in April 2017). This includes both sole and joint applicants.

Eligible municipalities and Local Services Boards (LSBs) have been sent a top-up eligibility letter via email that will indicate eligibility for the 2017 Top-up Application Component. Applicants should review their letter before applying. Eligible applicants who have not received their top-up eligibility letter by June 30, 2017 should contact the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) call centre at 1-877-424-1300.

Joint applicants

Joint projects between eligible applicants are encouraged and additional consideration will be given to joint projects as part of the assessment. Joint projects are projects where both applicants contribute financially to the project. Eligible municipalities may develop joint project applications with eligible municipalities, LSBs, and Indigenous communities.

If a joint project is proposed, it counts as a project put forward by both applicants (a municipality cannot submit a joint application in addition to a stand-alone application).

Joint projects may be larger than projects submitted by a single applicant, as joint applicants may request up to their combined total top-up funding caps as outlined in each proponent's top-up eligibility letter.

Example of a successful joint project

Under the third intake of OCIF, the Town of Bracebridge submitted a project in partnership with the Town of Hunstville. By combining their total top-up funding caps, the two communities will receive up to $1.2 million to replace a shared bridge. The new bridge will have the structural integrity to allow unrestricted use by heavy winter service vehicles, emergency response vehicles and the general public. Improvements to the bridge will also help ease the flow of traffic and increase road safety.

What projects are eligible

Core infrastructure projects (roads, bridges, water and wastewater, including sanitary and stormwater infrastructure) that are identified as a priority in the community's asset management plan are eligible for funding, including:

- capital construction of new core infrastructure that addresses an existing health or safety issue,
- capital maintenance for the renewal, rehabilitation or replacement of core infrastructure owned by the recipient.

For projects to be eligible, projects must include a capital component.

Infrastructure expansion projects to accommodate new employment or residential development on greenfield sites and recreational trail projects are not eligible for funding.

Note: If an application is submitted for an ineligible project, applicants will not be given an opportunity to submit a different project in its place.

Innovative capital technologies

Ontario has become a world-class centre for the development of new technologies that can help reduce, avoid or defer capital and lifecycle costs. WaterTAP (http://www.watertapontario.com/a/brochures/20160111152148_showcasing-water-innovation-final-report-jan-6-2016.pdf) exists to champion Ontario's status as a world water technology hub. Many of these technologies already support communities across Ontario, including projects funded through the Province's Showcasing Water Innovation Program (http://www.watertapontario.com/a/brochures/20160111152148_showcasing-water-innovation-final-report-jan-6-2016.pdf) . Examples of innovative approaches include trenchless technologies for lining water mains, phosphorus removal from stormwater, and ammonia removal from wastewater. Applicants may want to consider incorporating innovative technologies into their projects.

Projects with multiple components

Projects can include multiple components. For example, a project including paving, water main, and sewer pipe work is acceptable. This should be clearly identified in the application. Eligible applicants must demonstrate that each component of the project is inter-related and meets eligibility requirements. All applicants will be required to select a primary project type. The primary project type should reflect the nature of the health and/or safety issue the project is addressing. The province may change the primary project type if the project is deemed to be within another category upon review of the proposed scope.

Land-use planning

Projects must be aligned and support the expected and required provincial priorities and outcomes, as set out in provincial land use policy, provincial land use plans, and municipal official plans.

The Provincial land-use planning framework promotes a coordinated and integrated approach when planning for land use and infrastructure. This is achieved through policy direction in the Provincial Policy Statement (PPS) and applicable provincial land use plans such as the Growth Plan for the Greater Golden Horseshoe.

An integrated approach to land use and infrastructure planning allows for the identification of cost savings, or other benefits such as improved environmental protection, by ensuring that development choices make the best use of existing infrastructure before consuming more land or resources.

When read together, the PPS and provincial plans require municipalities to consider, among other things:

- the implications of growth on infrastructure needs
- the full lifecycle costs of infrastructure, which may include asset management planning
- integration of environmental protection with infrastructure planning through the use of watershed or subwatershed plans.

What costs are eligible

Project costs are eligible for top-up funding if they are incurred from June 21, 2017. Eligible project costs are third-party costs such as:

- Environmental assessment costs (if any)
- Design/engineering costs
- Project management costs
- Materials
- Construction
- Contingency costs (maximum 15%)

What costs are ineligible

Ineligible projects costs include:

- Acquisition or leasing of land, buildings and other facilities
- Financing charges
- Legal fees
- Rolling stock (e.g. trucks, graders, etc.)
- Movable/transitory assets (e.g. portable generators, etc.)
- Costs of completing the application
- Taxes, regardless of rebate eligibility
- In-kind donations
- Staff costs
- Other operating costs

A more detailed list of eligible and ineligible expenditure categories will be provided in individual project level contribution agreements.

Note: Connecting Links projects, i.e. municipal roads that connect two ends of a provincial highway through a community or to an international or interprovincial border crossings, are eligible. However, the same project cannot be submitted under both OCIF and the province's Connecting Links (http://www.mto.gov.on.ca/english/highway-bridges/connecting-links.shtml) Program.

What happens after you apply

Once the completed application form has been submitted, an automated acknowledgement of receipt will be sent to the applicant.

A follow-up email with your file number will be issued within 10 business days. If you do not receive this email within 10 business days, please contact OCIFApps@ontario.ca (mailto:OCIFApps@ontario.ca) or 1-877-424-1300.

Government staff may contact an applicant to further discuss the application and/or request more information.

Both successful and unsuccessful applicants will be notified. Government staff will be available to provide feedback to unsuccessful applicants, if requested. Final funding decisions for the top-up component of the OCIF are planned for January 2018 (estimated).

How projects are assessed

The OCIF top-up component has a one-stage selection process. Eligible applicants are invited to complete an application and submit it to the government for assessment.

Assessment criteria

For all applicants and all projects types, projects will be assessed and prioritized for funding based on the following criteria:

Criteria 1: Expected benefit in relation to critical health and/or safety and technical merit of proposed project

The government will review projects based on specific technical assessment criteria used for each project type. Combined projects will be assessed on all their technical components. Applicants are encouraged to read the technical schedule in the OCIF application form (http://www.forms.ssb.gov.on.ca/mbs/ssb/forms/ssbforms.nsf/FormDetail?OpenForm&ACT=RDR&TAB=PROFILE&SRCH=&ENV=WWE&TIT=ontario+community+infrastructure+fund&NO=009-0044E) to obtain a better sense of the criteria used to assess projects.

Road projects

Health and/or safety issues related to road infrastructure will be assessed primarily in terms of accident risk.

Bridge projects

Health and/or safety issues related to bridges will be assessed primarily on the condition of the structure, which must be determined through an inspection carried out within the last two years in accordance with the Ontario Structure Inspection Manual (OSIM) or equivalent. Submission of an inspection form is a requirement for all bridge projects or projects that contain bridges as one of their components.

Water and/or wastewater projects

Human health and/or safety issues (including continuity of service) related to water and wastewater systems will be assessed within the framework of the standards, policies and requirements of the Ministry of the Environment and Climate Change.

Note: Projects to extend water and wastewater services into un-serviced areas without a compelling environmental or health protection rationale, or to increase system capacity primarily to accommodate population growth or commercial and industrial development, are not eligible.

Criteria 2: Comprehensiveness of asset management plan

Eligible projects are required to be identified as a priority in the applicant's comprehensive asset management plan (AMP). The province will assess the content of these plans against the guidelines set out in Building together: guide for municipal asset management plans (https://www.ontario.ca/page/building-together-guide-municipal-asset-management-plans) , with the focus on:

- State of local infrastructure
- Desired levels of service
- Asset management strategy
- Financing strategy

In general, asset management plans that adhere to the content set out in Building Together: Guide for Municipal Asset Management Plans will be more competitive in the evaluation process. For joint projects, all partner applicants must submit their asset management plans.

Criteria 3: Funding need for the proposed project

The Province will review the cost of the proposed project per household, as well as median household income and weighted property assessment per household using Statistics Canada data and information collected from the application form.

In general, applicants with greater funding need will be more competitive in the evaluation process.

Additional Consideration

Additional consideration will be given to joint projects. In order to be considered a joint project, each applicant must contribute financially to the project.

Financial matters and other requirements

Maximum funding cap

Eligible municipalities and LSBs may request up to 90% of a project's total eligible cost, to a maximum of the funding cap noted within their top-up eligibility letter. The cap depends on the amount of funding the applicant is proposed to receive under the formula-based component. For the fourth intake of the top-up component, it is calculated by subtracting the total formula-based funding the applicant is receiving in 2018 and 2019 from $2 million.

Applicants are asked to request only the amount of funding needed to move forward with the project. Applicants must pay for all ineligible project costs as well as any potential future cost overruns experienced on a project. The community cannot use capital funding from any other application program for the same project funded under the top-up component of the OCIF. However, applicants may use their OCIF formula-based funding grants to fund their portion of the project.

For projects which are submitted by joint applicants, the maximum amount that can be requested is the total of both applicants' funding caps combined. This allows joint applicants to pursue larger projects.

Payments

Funding for approved projects will flow as project milestones are achieved. The proponent may receive:

- up to 55% of the total approved funds when the contribution agreement is signed,
- up to 75% of the total approved funds when the major construction contract has been awarded,
- the remaining balance of funding once all eligible costs have been reviewed up to the approved funding amount.

These milestones and funding amounts may vary by project. More information will be made available to successful applicants in their individual contribution agreement.

Contractual obligations

Successful applicants will be expected to sign a standard government contribution agreement containing clauses regarding such items as insurance, arm's length requirements, communications (including signage), Aboriginal consultation obligations and reporting.

Successful municipalities and LSBs will be required to obtain a municipal by-law or board resolution to execute the project level contribution agreement with the Province. Joint projects will also be required to provide a copy of their partnership agreement.

Consultations with Indigenous groups

The Government of Canada, the Government of Ontario and municipalities may have a duty to consult and, where appropriate, accommodate Indigenous groups (https://www.ontario.ca/page/duty-consult-aboriginal-peoples-ontario) (e.g., First Nation and Métis peoples) where an activity is contemplated that may adversely impact an Aboriginal or treaty right.

Before deciding whether a project should receive funding, the Government of Ontario will assess whether its duty to consult obligations are engaged. The day-to-day, procedural aspects of consultation may be delegated to project proponents (e.g., municipalities) who may also have their own obligations. Ontario's delegation to proponents of aspects of consultation is a routine practice and the procedural aspects of consultation will be delegated to project proponents on this initiative. Therefore, it is important that all applicants recognize this process and appropriately plan for this work (e.g., resources, time, etc.) as part of their funding submission.

Consultation requirements will vary depending on the size and location of the project in question. For successful applications, further details surrounding specific consultation requirements, including which communities require consultation, will be provided by provincial officials. Applicants should ensure duty-to-consult requirements are met prior to commencing the construction process.

Contact with questions

- Email: ocifapps@ontario.ca (mailto:ocifapps@ontario.ca)
- Tel.: 1-877-424-1300
- Fax.: 519-826-3398
- TTY: 1-855-696-2811

- Website: ontario.ca/page/ministry-infrastructure (https://www.ontario.ca/page/ministry-infrastructure)

Mailing address:
Ontario community infrastructure fund – Top-up component
c/o Rural Programs Branch
Ministry of Agriculture, Food and Rural Affairs
1 Stone Road West, 4th Floor
Guelph ON N1G 4Y2

Updated: June 26, 2017
Published: July 4, 2016

Related

Infrastructure funding for small communities (https://www.ontario.ca/page/infrastructure-funding-small-communities)

Duty to Consult with Aboriginal Groups (https://www.ontario.ca/page/duty-consult-aboriginal-peoples-ontario)

Building Together: Guide for Municipal Asset Management Plans (https://www.ontario.ca/page/building-together-guide-municipal-asset-management-plans)

Province's Showcasing Water Innovation Program (http://www.watertapontario.com/a/brochures/20160111152148_showcasing-water-innovation-final-report-jan-6-2016.pdf)

REPORT TO COUNCIL

PUBLIC WORKS

AGENDA DATE: September 5, 2017

SUBJECT Process for Assumption of Non-Subdivision Roads

RECOMMENDATIONS

That Council adopt the criteria outlined in Report to Council dated September 5, 2017 for Assumption of Non-Subdivision Roads.

BACKGROUND

The issue arises from time to time as to the process whereby the Township assumes the responsibility for the maintenance of Township owned ROW's that are traversed by private lanes.

To date, the response to these inquires has been that if the various Lane Associations or individuals are prepared to build up the relevant sections within the Township owned ROW to Township approved standards, Council would then consider assumption.

The Public Services Committee has initiated a formalized process for assumption of lanes on both Township owned and non-owned ROW's. The following criteria are proposed for assumption. If all criteria are met then the Township WILL assume the applicable sections of road. It should be noted that this process does not apply to Plans of Condominiums. It is less expensive to develop under this approach than Plans of Subdivision that require Public Roads Standards, including sidewalks.

CRITERIA

- ROW to be built to Public Roads Standards. (attached)
- Section to be assumed must be connected to a public road and continuous.
- The section of private lane must be assumable and continuous from a Public Road including a turnaround at the end of the section to be assumed.
- For sections of private lanes that fall within non-Township owned ROW's, the property owners must be prepared to transfer ownership, at no cost, to the Township.
- More than 50% of property owners, who will utilize the ROW, must be in favour of assumption by the Township.
- In addition to approved public road standards, asphalt surface is required in plans of subdivisions and hamlets.
- Sidewalk requirements in hamlets on cul-de-sacs generally greater than 150 m in length.
- Turn around required at end of ROW.

FINANCIAL IMPLICATIONS

Based on the approved 2017 Operating Budget, road maintenance is estimated to cost, on average, approximately $5,000 per centerline kilometer. It must be recognized that all public roads within South Frontenac are Township owned so the figure of 800 centerline kilometer includes everything from arterial roads, which cost significantly more to maintain, to dead end gravel roads.

REPORT TO COUNCIL

PUBLIC WORKS

ATTACHMENT

Roads and Lane Standard Cross-Section Policy

Submitted/approved by:

Mark Segsworth, P. Eng.

Public Works Manager

Township of South Frontenac
Road and Lane Standard Cross-Section Policy

ITEM	PUBLIC ROAD	PRIVATE LANE
Right of Way Width	20.0m (66 ft)	20.0m (66 ft)
Height of Clearance	5.0m (16 ft)	5.0m (16 ft)
Width of Clearance	11.0m (36 ft)	9.0m (30 ft)
Surface Width	7.0m (23 ft)	4.5m (15 ft)
Surface Material	Per Table Below	Crushed Stone
Depth of Granular Material, Minimum	(150 mm) 6" of Granular A (300 mm) 12" of Granular B	(100 mm) 4" of Granular A (150 mm) 6" of Granular B
Shoulder, Including Rounding	1.0m (3 ft)	Nil
Crown, Minimum	2%	1%
Cross Culvert, Minimum	400mm (16 Inches)	400mm (16 Inches)
Culvert Material	CSP/HDPE	CSP/HDPE
Maximum Grade	10% (1:10)	12% (1:8)
Geometrics	TAC Standards	Safe Passage of Emergency Vehicles
Ditches, Minimum Depth from Crown to Bottom of Ditch	0.6m (2.0 ft)	0.3m (1.0 ft)

Embankment Protection (edge of surface drop-off) required for side slopes greater than 3:1 and depths of fill greater than 3 meters (MTO Safety Manual)

Traffic Volume	Surface Type	Minimum Depth
<200	Crushed Gravel	375 mm (15 inches)
200-1000	Double Surface Treatment	N/A
>1000	Asphalt	As per Development Guidelines

CSP: Corrugated Steel Pipe
HDPE: High Density Polyethylene (Double Wall)
TAC: Transportation Association of Canada

April, 2016

Note:	Public Road Cross-Section does not apply to New Sub-Divisions. Please refer to Design Criteria and Standards.

REPORT TO COUNCIL
PUBLIC WORKS DEPARTMENT

AGENDA DATE: September 5th, 2017

SUBJECT Tender No. PW-2017-18, Road Reconstruction and Storm Drainage Improvement on Bedford Road

RECOMMENDATION

That Council approves the bid of Bricaza Corporation for Tender No. PW-2017-18, Road Reconstruction and Storm Drainage Improvement on Bedford Road, in the amount of $1,490,941.04, including the Non-Refundable HST.

BACKGROUND

This tender for Road Reconstruction and Storm Drainage Improvement on Bedford Road was prepared and advertised on the Municipal website, on Biddingo, and in the local newspaper. This tender closed on August 30th, 2017.

The results, in ascending order, were as follows:

Contractor	Sub-Total	Non- Refundable HST	Total
Bricaza Corporation	$1,465,154.32	$25,786.72	$1,490,941.04
O. Bettschen Construction	$1,658,993.90	$29,198.29	$1,688,192.19
Dig N'Dirt Ltd.	$1,915,873.03	$33,719.37	$1,949,592.40
Mulrooney Trucking Ltd.	$2,042,287.79	$35,944.27	$2,078,232.06
Crains Construction	$2,284,462.07	$40,206.53	$2,324,668.60

The submission of the low bidder has been evaluated and was found to be accurate and complete. Bricaza Corporation is a reputable contractor and has provided the Township and surrounding Municipalities with quality service over the past several years.

For these reasons, and also because their price was $197,251.15 lower than the second lowest bidder O. Bettschen Construction, it is recommended that the bid of Bricaza Corporation be accepted, for $1,490,941.04 including the Non-Refundable HST.

FINANCIAL and STAFFING CONSIDERATIONS

As significant costs were expected for this project, construction was slated to begin in the fall of 2017, to take advantage of the slow construction season, and carry over into the spring of 2018 when the asphalt plants re-open. This would allow the contractor to utilize their equipment through the winter and still complete the project paving requirements in a reasonable timeframe.

The total budget for this project is $1,800,000. An amount of $1,000,000 has been approved in the 2017 capital budget and $800,000 is to be incorporated into the 2018 capital budget.

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PUBLIC WORKS DEPARTMENT

The total budget includes:

Construction contract	1,490,950
Utility relocates	170,000
Legal and surveying for drainage easement	20,000
Design Engineering and Contract Administration	50,000
Contingencies	69,050
TOTAL	**1,800,000**

Submitted/approved by:

Mark Segsworth, P. Eng.
Public Works Manager

Prepared by:

David Holliday, CET
Area Supervisor

REPORT TO COUNCIL

CLERKS DEPARTMENT

AGENDA DATE: September 5, 2017

SUBJECT: RFP Electronic Voting 2018 Municipal Elections

RECOMMENDATION

THAT Council award the contract for the provisions of Electronic Voting Services (both internet and telephone) to Intelivote Systems Inc. for an upset of $40,500, plus applicable taxes;

AND THAT the funds for this expense be allocated from the election reserve.

BACKGROUND

In April of this year Council passed Bylaw 2017-15, to authorize alternative voting for the 2018 municipal elections in accordance with the requirements of the Municipal Elections Act, Sections 42(1) and 42(2).

Following on the success of obtaining joint pricing during the 2014 elections, the four Frontenac Municipalities issued a joint RFP for services with prices to be quoted if all four municipalities acted collectively and individually. Pricing is based on estimates on the number of eligible voters and can only be finalized once the final voter's list is determined. The benefits of acting collectively outweigh individual pricing and include savings from shared candidate and voter education, advertising and collective staff training.

The RFP was issued in late June and posted to the Township's website, Biddingo as well as sent out to known service providers. Three responses were received at the closing on August 9. All responses were deemed complete in accordance with the RFP requirements.

The following is the result of the evaluation of the submissions:

Service Provider	Average Score	Collective Pricing excluding HST
Scytl	73/100	$86,691.80
Simply Voting	74/100	$78,853.82
Intelivote	97/100	$75,021.75

Intelivote Systems Inc. has experience successfully conducting electronic voting with 48 Ontario municipalities in 2014. Intelivote was the election provider for all four Frontenac Municipalities in 2014 and South Frontenac had used them in 2010 and 2006 as well.

Given their experience, knowledge, score and that they have the lowest collective price, staff from all four municipalities recommend awarding the contract to Intelivote Services Inc.

FINANCIAL and STAFFING CONSIDERATIONS

Sufficient reserve funds exist to cover the cost of this 2018 contract. An election reserve is established to partially cover the cost of the upcoming municipal elections. Over the past three years Council has been setting aside funds to

REPORT TO COUNCIL

CLERKS DEPARTMENT

defray the full cost in 2018. To date the reserve sits at $83,165. With a $25,000 budget allocation planned for 2018 the full cost of the municipal election will be covered.

ATTACHMENTS

None

Submitted/approved by:

Wayne Orr, CAO

REPORT TO COUNCIL

CLERKS DEPARTMENT

AGENDA DATE: September 5, 2017

SUBJECT: Council Code of Conduct – Integrity Commissioner

RECOMMENDATION

That Council confirm its interest in drafting a common Council Code of Conduct, Complaint Policy and Council-Staff Relations Policy and pursing a joint process for securing the services of an Integrity Commissioner with the other Frontenac Municipalities.

BACKGROUND

Bill 68, Modernizing Ontario's Municipal Legislation Act, 2016 was introduced in the Legislature on November 16, 2016 and received Royal Ascent on May 30, 2017. The legislation introduces changes to municipal governance, including amendments to the *Municipal Act, 2001* and the *Municipal Conflict of Interest Act*.

Bill 68 brings with it various amendments to the *Municipal Act* concerning the requirement for an Integrity Commissioner. The Act is amended to expand the list of responsibilities of the Integrity Commissioner beyond the existing mandate which includes the application of the code of conduct and other rules governing ethical behaviour of members. These include:

1. The application of the code of conduct for members of council and the code of conduct for members of local boards.
2. The application of any procedures, rules and policies of the municipality and local boards governing the ethical behaviour of members of council and of local boards.
3. The application of sections 5, 5.1 and 5.2 of the Municipal Conflict of Interest Act to members of council and of local boards.
4. Requests from members of council and of local boards for advice respecting their obligations under the code of conduct applicable to the member.
5. Requests from members of council and of local boards for advice respecting their obligations under a procedure, rule or policy of the municipality or of the local board, as the case may be, governing the ethical behaviour of members.
6. Requests from members of council and of local boards for advice respecting their obligations under the Municipal Conflict of Interest Act.
7. The provision of educational information to members of council, members of local boards, the municipality and the public about the municipality's codes of conduct for members of council and members of local boards and about the Municipal Conflict of Interest Act.

The changes to the Act also require municipalities to indemnify Integrity Commissioners or any persons acting under the instructions of that officer for costs reasonably incurred in connection with the defence of certain proceedings. Furthermore rules have been established that apply if a Commissioner conducts an inquiry, on application from an elector, as defined in the *Municipal Conflict of Interest Act*, or a person demonstrably acting in the public interest, concerning an alleged contravention of the Municipal Conflict of Interest Act.

In addition, it will be mandatory for municipalities to adopt and maintain a policy governing "the relationship between members of council and the officers and employees of the municipality". There are no specific criteria set out in the legislation as to the principles to be applied in the formulation of such a policy.

REPORT TO COUNCIL

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The Frontenac CAO's group have met on several occasions to review the potential implications of Bill 68, and discuss opportunities related to working together for common local processes and enforcement for municipal codes of conduct. Given that this legislation has now received Royal Ascent and Proclamation is anticipated before the next term of Council, the member municipalities have initiated the process of updating and/or drafting a Code of Conduct for Members of Council, Complaint(s) Policy and Council-Staff Relations Policy, and have indicated a staff level preference for the common appointment of an Integrity Commissioner.

Within Frontenac County, to date, the County is the only municipality who has proceeded with the appointment of an Integrity Commissioner. Frontenac County and some member municipalities have a Council Code of Conduct, however there are no enforcement provisions and while a Code of Conduct was previously not mandatory, Bill 68 now makes it mandatory, including enforcement and a local complaint process, in addition to a Complaint and Council-Staff Relations Policy.

If council wishes to proceed with a common code of conduct which includes provisions for enforcement, it is the recommendation of the Frontenac Clerk's Group to undertake a joint Request for Proposal (RFP) process, to seek out the services of an Integrity Commissioner, to be appointed over a five-year contract for either "fee for service" or a "retainer plus fee for service" basis. In order to allow other local municipalities to appoint the same Integrity Commissioner, if their respective councils wish to do so, the RFP would include a provision that the chosen individual or firm could be cross-appointed by County Council together with one or more other municipal councils as the Integrity Commissioner for all of the municipalities.

It should be noted that harmonizing codes of conduct and having the same integrity commissioner will reduce the potential for complainants to have access to two or more integrity commissioners for the same issue. For example where there may be a shared service (e.g., a single CBO or IT services) or shared responsibility (e.g., planning). In the absence of this type of cooperation, municipalities may receive convergent opinions or be subject to two investigations under two codes of conduct that may provide different guidance to the commissioner. Ultimately, this approach will save time and money while providing citizens with access to a valuable service.

FINANCIAL and STAFFING CONSIDERATIONS

None as yet. Costs for an Integrity Commissioner will not be known until procurement for this service takes place.

ATTACHMENTS

None

Submitted/approved by:

Wayne Orr, CAO

REPORT TO COUNCIL

CLERKS DEPARTMENT

AGENDA DATE: September 5, 2017

SUBJECT: Flag Raising Protocol Policy

RECOMMENDATION

That Council adopt the Flag Raising Protocol Policy as presented.

BACKGROUND

The Township has had an inconsistent policy with regard to the lowering of the Canadian Flag and the honouring of those departed.

The attached policy, developed by Mitchell Fox, Municipal Clerk Intern, and recommended by the Corporate Services Committee serves to standardize local practice and integrate the Federal and Provincial protocols.

To avoid any confusion, the term half-masting has been used to be consistent with the protocols of the Government of Canada.

FINANCIAL and STAFFING CONSIDERATIONS

None

ATTACHMENTS

Flag Raising Protocol Policy

Submitted/approved by:

Wayne Orr, CAO

South Frontenac Township

Flag Raising Protocol Policy

Purpose

The purpose of this policy is to establish a consistent protocol for the flying of flags at all municipal buildings, properties, and facilities.

Scope

This policy applies to the half-masting of flags in South Frontenac Township.

1 Definitions

- **The Canadian Flag** means the Canadian Flag of Canada as approved by Parliament and proclaimed by Her Majesty Queen Elizabeth II, Queen of Canada, on February 15, 1965

- **Half-mast** is placing the centre of the flag exactly halfway down the staff.

2 Protocol

Flags are symbols that identify people belonging to a group. The National Flag of Canada and the flags of the provinces and territories are symbols of honour and pride for all Canadians. The Canadian flag (when flown in Canada) always takes precedence over all other national flags and shall not have any other flag flown at the same time, on the same flag pole.

3 Half-Masting

a) In accordance with Federal and Provincial protocol, flags shall be flown at half-mast on:

- the death of the Sovereign or a member of the Royal Family related to the Sovereign (spouse, son or daughter, father, mother, brother, sister), the Governor General, the Prime Minister, a former Governor General, a former Prime Minister, or a Federal Cabinet Minister;
- the death of the Lieutenant Governor, the Premier of Ontario or another person similarly honoured by the Province of Ontario; and
- the death of the local Member of Parliament or local Member of Provincial Parliament.

b) As a sign of respect and condolence the flags flown at Township properties shall also be flown at half-mast on:

- the death of current/former Mayor;
- the death of a current Member of Council;
- the death of a current Township of South Frontenac employee or volunteer fire fighter;
- the death of a County of Frontenac councillor;
- a current School Board Trustee

4 Process for Half-masting

a) For circumstances identified in the criteria outlined in the Half-masting section, the Office of the Clerk shall notify all departments regarding the half-masting of flags with respect to the location, the reason and the duration that the flag will be flown at half-mast. Department contacts responsible for facilities and Township properties shall lower and raise the flags upon receipt of the appropriate notification.

b) Where not specified under federal or provincial protocol a flag shall not stay at half-mast for more than a maximum of three business days from the date of death, and not beyond the day of the funeral.

5 Township Properties

a) Half-masting of flags shall be in effect at all municipal facilities that have flagpoles.

ADOPTED BY COUNCIL _____

REPORT TO COUNCIL

CLERKS DEPARTMENT

AGENDA DATE: September 5, 2017

SUBJECT: Social Media policy

RECOMMENDATION

That Council adopt the Social Media Policy as presented.

BACKGROUND

The Township has indicated its desire to enhance communication with its residents as a means of improving engagement. Numerous times staff have been challenged to embrace social media as a means of reaching a broader community.

The Corporate Services Committee has acknowledged that maintaining a full social media presence is an un-resourced service and that in moving forward it is important to limit public expectations so that existing staff resources can address the issue. The policy builds on the detail of the existing website and will further promote material that is warranted to be posted to the “News and Public Notices” section of the website. The premise is, if it is important enough to be added to the front page of the website it is important enough to share on social media. The policy effectively limits social media postings to a “push” strategy carried out during business hours. Designated posters will not be responding to issues or requests on social media rather they will only posting material that meets the posting threshold.

This is seen as an initial step in expanding the Township’s communication strategy and will be assessed over time.

The attached policy, developed by Mitchell Fox, Municipal Clerk Intern, and recommended by the Corporate Services Committee serves to provide the framework for South Frontenac’s entry in to the social media realm.

FINANCIAL and STAFFING CONSIDERATIONS

None

ATTACHMENTS

Social Media Policy

Submitted/approved by:

Wayne Orr, CAO

South Frontenac Township

Social Media Policy

Purpose

This Social Media Policy establishes clear expectations and standards for the use of Social Media by the South Frontenac Township.

Objective

The distribution of useful information to the residents of South Frontenac Township through widely used Social Media platforms. Provide greater accessibility and transparency of Township business that will promote community engagement and market the Township to a broader audience.

Definitions:

Social Media**:** a collection of web based applications and tools that people use to share content, profiles, insights, experiences and perspectives that facilitate online conversations and interactions between groups of people.

Authorized Poster**:** Individuals approved by the Township to represent and post content to social media on behalf of the Township. Authorized Posters are the only persons with permission to communicate through social media on behalf of the Township.

User**:** All users of social media other than the Township's Authorized Posters.

Procedure

The Townships website www.Southfrontenac.net will remain the Townships primary and predominant internet presence for in-depth information, forms and online documents. All social media sites will be used as a secondary information source, and will direct visitors back to the appropriate section of the Township website.

Media types:

1) Facebook is a social networking website intended to connect friends, family and business associates – good news stories and Emergencies.

2) Twitter is a free-access, text-based social networking service. User updates, known as "tweets", are posts of up to 140 characters. New "tweets" are displayed on the user's web profile page and can be sent to their "followers" or those in their circle of friends.

Authorized Posters

The CAO or designate and the Executive Assistant are the only Township employees that are authorized to post and remove content from the Township's Social Media accounts.

No other Township employees or members of the public are authorized to post content on behalf of the South Frontenac Township.

If an employee of the Township wishes to post content to the Township's social media account that has not been featured on the 'News and Public Notice' section of the Township website (http://www.southfrontenac.net/en/news/search.aspx), a request must be submitted to the CAO.

Use

Authorized Posters shall not comment, reply or engage in any form of direct communication with Social Media users.

Authorized Posters shall only post or distribute content that is related to furthering the Townships interests in a manner that protects the Corporation's reputation.

There is no minimum requirement for posting content – Content shall be posted only if the material has been previously published on the 'News and Public Notice' section of the Township website (http://www.southfrontenac.net/en/news/search.aspx) or approved by the CAO.

Communication through social media and the use of associated technology, will take place during regular business hours and must comply with all other relevant corporate policies, procedures and guidelines as well as provincial and federal legislation.

Disclaimer

Third-party Social Media sites are private businesses with their own terms of service and privacy policies. The Township does not accept any responsibility for the operation of third-party Social Media sites and is unable to guarantee the privacy of individuals who access content provided to such sites by the Township. Images and comments posted by third parties do not represent the views of the Township. The Township will not be responsible for any losses or damages suffered as a result of using third party Social Media Sites. Those using social media participate at their own risk and for their own benefit; and in doing so accept that they have no right of action against Township related to such use. The Townships Social Media sites are provided on an "as is" and "as available" basis. The Township makes no representations or warranties of any kind, express of implied, as to the sites' operation or the information, content or materials included on these sites.

ADOPTED BY COUNCIL _____

Public Services Committee
June 22, 2017 – 8:30 am
Council Chambers

Present: Councillor Ron Sleeth - Chair
Councillor Mark Schjerning
Councillor John McDougall
Mayor Ron Vandewal

Staff: Mark Segsworth, Public Works Manager
Wayne Orr, Chief Administrative Officer
Angela Maddocks, Executive Assistant

1. Councillor Sleeth called the meeting to order at 8:30 am.

2. Declaration of Pecuniary Interest – n/a

3. Minutes – May 25, 2017

Moved by Councillor McDougall Seconded by Councillor Schjerning
That the minutes of May 25, 2017 meeting be approved. Carried.

4. Business Arising from the Minutes –n/a

5. New Business

a) Harrowsmith Intersection

Mark Segsworth distributed the proposed preliminary schedule from Morven Construction. Locates will take place next week with work to begin on July 4. He noted the beautification efforts underway in the village as well. The official opening of "Robinson Road" will be coordinated with the public meeting.

b) Fire Hall Update

One addendum has been issued and the mandatory site meeting has taken place with 8 -10 contractors present. The tender closes on June 28, 2017 @ 1:00 pm. A report will be forthcoming to the July 11, 2017 Council meeting on the outcome of the tenders.

c) Solid Waste Management

The application has been submitted to the Continuous Improvement Fund and the County has reaffirmed the motion to look at opportunity for a regional approach to optimise waste diversion. This is a collaborative project with the four townships and the County is coordinating it.

d) Weed Spraying

Mark Segsworth noted that they have taken a low key approach to weed spraying. There hasn't been much feedback however a couple of other problem areas have been noted and addressed. Only one resident requested that his road not be sprayed and he is the only resident on that road. Mark Segsworth estimated that the cost to date for weed spraying is $10,000.00.

So far, there haven't been any requests from the County for spraying; whatever is done will be billed to the County.

e) Water Meters

Mark Segsworth provided an update on the current process which is somewhat outdated and problems with reading meters.

There are about 250 meters in the system and we are currently getting low in stock. Concerns were expressed about changing all the metres up front and the need to have a business case for efficiencies. There is no money in reserves for this. This is still in the negotiating process with Utilities Kingston as Mark is looking at tightening up the process.

f) Sand Dome Doors

The Joint Health and Safety Committee submitted a concern in writing about doors for the sand dome at Portland Yard. There is an issue with pigeon droppings in the dome. While there had been sand dome doors allocated in the original budget for both Bedford and Portland, the concern is for Portland yard. There is money available in the capital reserve however Council will need to approve this expenditure.

Moved by Mark Schjerning Seconded by John McDougall
That the Public Services Committee recommends to Council that funds be allocated for the installation of doors for the Portland Sand Dome from capital reserve. Carried.

g) Bedford Road Project

The results of the public open house were circulated. There was discussion about including the provision for pricing the extension of the water service in the tender. Questions arose about the capacity of the system and pumping capabilities, noting that the hamlet boundaries and water service area are not the same.

h) Temporary Speed Bumps

Mark Segsworth noted the practice has been to rotate the temporary speed bumps around the township with the objective to slow drivers down. The mobile message sign is also rotated around. There are no firm criteria for usage however traffic counts, public issues and input have been considered. A speed bump has been utilized on Wheatley Street annually due to speeding in the village. Speeding is not just a South Frontenac issue; signage is a temporary solution, it still comes down to enforcement.

Other traffic calming measures were discussed. John McDougall referenced delineator posts; they are not as expensive as a speed bump. Posting signage such as “Caution – Children at Play” and designating “Community Safety Zones” are also options to consider.

The committee recommended placing the digital speed sign on Silverwood Drive temporarily and Mayor Vandewal and Wayne Orr will discuss the need for enforcement. Public Works is already working with the OPP as they have areas of concern or speeders.

i) Safer School Zones Act

The committee reviewed the new rules to help municipalities fight speeding in school and community safety zones. The biggest concern in South Frontenac is Prince Charles Public School in Verona. There is no reduction in speed limit in the Perth Road and Storrington Public School areas as students do not walk to these schools.

j) Traffic Control for Parades

The OPP have to bring paid duty officers in to assist with road closures and traffic control for parades. The use of “commissionaires” will be considered in the future. There

are liability issues with citizens being traffic marshals. Public Works staff will be assisting with traffic control.

k) Multi-Year Plan

Mark Segsworth distributed the draft five year Capital Budget plan for roads. The origins for this are the asset management plan. He encouraged the committee to review and provide input. Mark felt the current practices have extended the road life cycle and reduced ongoing maintenance costs – a good value without extravagance.

l) Committee Initiatives

The Public Services Committee initiative template was circulated for information only.

6. Other Business

Mark Segsworth reported that the asbestos and lead cleanup at Fermoy Hall will significantly impact the $20,000.00 that was in the budget. A detailed report will be brought forward to the July 11 Council meeting.

A power source will need to be installed prior to the Christmas season for the tree at George Street in order to have lighting this year.

Mark Segsworth provided a verbal update on the work done at The Point.

The Committee did not support the request from Nature Conservancy of Canada for the waiving of tipping fees on properties they have inherited.

7. Moved by Councillor Schjerning Seconded by Councillor McDougall
That the meeting be adjourned at 10:10 am. Carried.

8. Next Meeting – August 17, 2017 at 8:30 am or the call of the Chair.

Development Services Committee
June 27, 2017 – 4:30 pm
Council Chambers

Present: Councillor Pat Barr
Councillor Alan Revill
Deputy Mayor Norm Roberts
Mayor Ron Vandewal

Staff: Forbes Symon, Manager of Development Services
Wayne Orr, Chief Administrative Officer
Angela Maddocks, Executive Assistant

1. Declaration of Pecuniary Interest – n/a

2. Minutes of May 31, 2017 Inaugural Meeting

Moved by Deputy Mayor Norm Roberts Seconded by Councillor Barr
That the minutes of the May 31, 2017 meeting be approved. Carried.

3. Business Arising

(i) Heritage Committee – Update on surveys to date/public input

Forbes Symon reported that 8 people turned out for the open house and there was a positive discussion about the committee. There was positive support from the online survey and some great suggestions. Forbes Symon will bring forward a report to Council that will formalize the terms of reference; however the intent is for voluntary designation while supporting conservation not preservation.

(ii) Revised Outdoor Solid Fuel Burning Appliance By-law

Deputy Mayor Roberts felt “sawdust” should be removed from 1. (d) – as part of the solid fuel definition and the committee agreed to remove this.

Forbes Symon has talked to CSA and they will come and talk about their standards, typically they talk about certification but will come and give seminars on the knowledge they have. He will try to arrange a meeting with them in the next month however this shouldn’t delay the process of getting by-law approval.

The intent is to provide an opportunity for public input and public notice of the intent to pass the by-law.

4. New Business

(i) Proposed South Frontenac Development Review Team

The Committee was supportive of the structure for the Development Review Team that will clarify to staff their role in the process as well as streamline and give predictability to the development process. Forbes Symon commended staff noting that the work load has been overwhelming however the work has been done well. The County has endorsed this flowchart.

(ii) Draft South Frontenac Draft Plan of Subdivision/Condominium Flowchart: Guideline & Who Does What

The Committee was supportive of the documentation. Forbes Symon noted that the next step will be to get the agencies on board with the process and a commitment to schedule monthly meetings and provide an orientation for all, getting both sides and to learn about the other agencies, their input etc. He is already informing the agencies of the process and working on the process internally.

(iii) Health Unit Letter – Bill C-45

Wayne Orr will be meeting with the KFL&A Health Unit to discuss how to go forward with this.

5. Other Business

(i) Correspondence from David Waugh, re: Outdoor Furnaces (OSFBA's)
(ii) Correspondence from Ed & Maureen Adams, re: Outdoor Furnaces (OSFBA's)

6. Next Meeting – August 2, 2017 at 4:30 pm.

The regular meeting schedule will be on the first Wednesday of each month at 4:30 p.m.

The meeting adjourned at 5:40 p.m.

Corporate Services Committee
July 11, 2017 – 8:30 am
Council Chambers

Present: Councillor Alan Revill
Councillor Ross Sutherland
Councillor Brad Barbeau
Mayor Ron Vandewal

Staff: Wayne Orr, Chief Administrative Officer
Louise Fragnito, Treasurer
Angela Maddocks, Executive Assistant

1. Declaration of Pecuniary Interest – n/a

2. Minutes – Jun 20, 2017

Moved by Councillor Barbeau Seconded by Councillor Sutherland
That the minutes of June 20, 2017 meeting be approved. Carried.

3. Business Arising from the Minutes

(i) Annual Education /Website Updates

No updates.

(ii) Desert Lake Causeway

Councillor Revill noted that sand had been added to the beach area but not into the water. This matter will be transferred to the Development Services Committee to develop a policy on the placement of docks on township property.

(iii) Verona Medical Lease

The lease agreement has been left with the doctor for signing.

(iv) Code of Conduct

Wayne Orr and Janette Amini at the County are the leads on drafting the document for the Frontenac's. There will be a joint RFP developed for an integrity commissioner as part of the process.

(v) Social Media

Wayne Orr met with Marco Smits at the County. Wayne will draft a policy for South Frontenac use of social media.

(vi) Hall Rental Fees

Councillor Barbeau questioned the status of this as it was not carried forward from the last meeting.

Tim Laprade and Mark Segsworth will be working on bringing a report forward to Council.

(vii) Signage

We are still waiting on quotes for the signage for the exterior of the building.

4. New Business

a) Changes to Assessment Review Board Rules

Louise Fragnito explained the changes and the current process with MPAC regarding the Assessment Review Board. Previously we had delegated our authority to MPAC however effective July 1; municipalities are no longer allowed to do this. Staff proposes that the Deputy Treasurer will be the “appeals representative” as required under the changes and the Chief Administrative Officer will be the “complaints representative”.

The committee questioned how many appeals were submitted last year. Louise Fragnito reported that between 2012 and 2016 there were 83 appeals in total with 16 of those withdrawn. On average the assessment change for these appeals resulted in a 75,000 change in our overall assessment.

The methodology and clear rules on the decision making process on behalf of the township was discussed, recognizing that MPAC is still the expert in the process.

Louise Fragnito will bring forward a report to the committee in August with more details. Council approval for delegated authority will be required.

5. Other Business

a) Update on Investments – Louise Fragnito provided a verbal update on the township investments. Overall the month of June did not positive return. Since inception overall returns are still better than if left in the bank. The increase in interest rates will have an impact on the bond accounts. A report on investments will be coming to Council in August.

b) Mayor Vandewal asked that dates for completion be assigned to the “business arising” items as was done in the past.

c) Councillor Barbeau asked about the possibility of a calendar that would indicate local events of interest for Council members.

6. Next Meeting – August 22, 2017 at 8:30 am.

Moved by Councillor Sutherland Seconded by Councillor Barbeau
That the meeting be adjourned at 9:15 am. Carried.

Joint Lake Association Meeting
August 17, 2017 – 7:00 p.m.
Council Chambers

Attendance:

Jim Flett – Sunset Shores Association
Bruce Jackson – Dog Lake Association
Dieter Rohde – Dog Lake Association
Bob Volpe – Dog Lake Association
Bill Garland – Wolfe Lake Association
Paul Thompson – Wolfe Lake Association
Barbara Canton – Battersea Loughborough Lake Association
Greg Fisher – Buck Lake Association
Burt Harbison – West Devil Lake Property Owners
Murdock McFarlane – West Devil Lake Property Owners
Jeff Bennett - Sydenham Lake Association
Bill Peairs – Sydenham Lake Association
Fran Willes – Property Owner – Crow Lake

Councillors:

Mayor Ron Vandewal
Deputy Mayor Norm Roberts
Councillor Alan Revill
Councillor Ross Sutherland
Councillor Ron Sleeth
Councillor Brad Barbeau
Councillor Pat Barr
Councillor Mark Schjerning
Councillor John McDougall

Staff:

Wayne Orr, Chief Administrative Officer
Louise Fragnito, Treasurer
Mark Segsworth, Public Works Manager
Forbes Symon, Manager of Development Services
Amanda Pantrey – Public Education Coordinator

Mayor Vandewal called the meeting together and invited all attending to introduce themselves.

Attendees were encouraged to sign in and provide updates to the township on changes to the contact details for the various associations. The township will update its website should new details be provided.

The Floor was opened for comments, feedback, and questions.

Sydenham Lake Association highlighted the completion of the State of the Lake Report and noted that the Stewardship Plan is to be wrapped up in the fall of this year. Both documents will be available on their website. The 2 year project was funded in part by Source Water Protection funding from both the County and the Township.

Designs for new washrooms/change rooms will be developed this year for improvements to Gilmour Point, with construction targeted for next year. A new access road and power have already been installed. Further work needs to be done to control erosion.

Work is continuing on boat ramps throughout the township.

The current five year capital roads projects are posted to our website. This is being updated as part of the 2018 budget cycle and will be posted once approved.

The Public Works Manager confirmed that work is coordinated with adjacent municipalities to find efficiencies; however this is subject to the other municipality's priorities and resources.

Currently the township provides garbage pick up to beaches (Monday to Friday) and limited services on weekends (e.g. opening washrooms). Grass cutting etc. is scheduled weekly. Other maintenance is as needed. We are limited in our ability to extend services into weekends although the demands are acknowledged. What was noted was that as parks are improved, usage increases and thus demands for service.

The problem with maintaining facilities in the past has been in part due to vandalism.

Solid waste recycling is an ongoing challenge. Communal bins are already full before long weekends. Users are not necessarily following the two stream schedule. The Public Works Manager is committed to meeting and looking to find solutions.

The problem is compounded by non-lane residents using the communal bins. This has got to the point where there is dumping of junk that the lane associations have to deal with. The township doesn't pick up junk at these sites; hence the lane association is subsidizing others. In essence the ends of lanes are a transfer station and they should be treated like the gates of the dump, where the township is responsible for what is left there.

Illegal dumping has been a problem since before collection was expanded to the entire Township. The PWM will convene a meeting of stakeholders in mid-September (a Wed. or Thurs. evening). Those attending will brainstorm to develop solutions as the solution must involve more than just the Township. The email provided will be used for communicating the date.

It was noted that professional signage may be helpful at these locations.

Last year consultation took place regarding the Buck Lake Culvert on Perth Road. The Public Works Manager indicated that something would be out this fall. Unfortunately the Township was not able to acquire the additional property that had been hoped for.

Blue Green Algae has many dangers as cited by the Ministry of Natural Resources, with the potential for significant health impacts. It is believed that had the testing resulted in a significant health risk, then Public Health would have issued warnings beyond the beach closure.

The bigger challenge is how would this have been communicated with residents/renters and Lake Associations. Once again Lake Associations are encouraged to keep their contact information up to date with the Township.

Residents can subscribe to the Township's Website for a news feed. Lake Association contacts will be shared with KFLA Health Unit.

The Treasury Department is pursing the option of offering to email tax bills which will provide for the collection of email addresses.

How would non-residents, users and renters be notified, they won't be on email lists?

Invasive species are a continuing threat to property owners. Leadership is needed at all three levels of government. There is correspondence on this subject going to Council on September 5

The Wolfe Lake Association website has a link to a Blue Green Algae study being done by Queens University.

The townships action on roadside invasive species (giant Hogweed) needs to be replicated for water front species.

A recent new release from the Province was highlighted and can be found on the FOCA website. Quinte Conservation issued a similar release.

Two of the causes of blue green algae are nutrient loading and warming lake temperatures.

Protecting the 100 feet of natural vegetation at the water's edge is important. With all the rain we have been having, a mowed lawn is not capable of holding back and absorbing run off.

Rules exist to protect this but what enforcement is available by the Township or the Conservation Authority?

How do we manage the developer who clear cuts before they seek any permits? All of this impacts the property values.

It has been referenced that each measure of improved water quality increases property values.

It was acknowledged that there are other contributing sources including septic systems and farms.

Central Frontenac stepped back from their septic re inspection program, however Leeds and Thousand Islands has a program that provides funds for those who can't afford to replace an identified faulty septic system.

The challenge is we can't be everywhere. If we are told of a problem, and we have, we have the ability to enforce.

It is easier to deal with newer properties/lots at the creation stage.

The matter of septic re inspection is still being discussed. The province has decided not to proceed with mandatory re inspection requirements. The Township is promoting on our website the Septic Smart Guide. It is given to all new home construction owners. Other education materials are being distributed.

We need to take a broader solution including hamlets and lakes. Overall lake quality is important.

Is there any further thought on tying re-inspection to land transfers, building permits?

Realtors recommend as part of a purchasers due diligence to have the system inspected. New construction and building additions are always assessed for septic impact.

New owners of older properties tend to increase demand on the system. There may be an increase in the number of occupants, the number of fixtures and appliances.

Will Council be investigating a mandatory program?

The impact on a municipality with our population would be huge.

Prioritizing properties would be necessary, just like e-testing cars based on the model year.

Who would be qualified to inspect?

Focus should be targeted, i.e. Lakes that are Blue Green Algae lakes, otherwise we will have more at capacity lakes.

We need to look forward now, starting with targeted lake properties. We need to consider the risks of not acting.

If septic tanks are an issue Public Health can issue orders.

It was noted that blue green algae can develop even in lakes with no septic systems or farming.

Dog Lake has many shallow areas as a result of the flooding to create the Rideau. Blue green algae has been occurring for 50 plus years.

We need to recognize that blue green algae is a water quality marker.

Shoreline development needs to be managed.

Aren't people more conscious of the issue and aware?

Boat Launches: Work continues with installing flexible concrete matting and docks where existing. This is an ongoing plan at Township owned access points.

All attendees were reminded of the Private Lane Upgrade Assistance program. The PWM has been accepting late applications if work has been required as a result of washouts etc. and the work has been focused on improving the drainage and not simply replacing gravel. An assessment of available funds will be determined later in the year.

The meeting adjourned at 8:10

South Frontenac Recreation Committee Minutes

Monday, April 24, 2017

Attendance: Chair Pam Morey, Vice-Chair Donna Brown, Councillor Norm Roberts, Councillor Pat Barr, Councillor Mark Schjerning, Councillor John McDougall, Mike Howe, Tracy Holland, Kevin Fox, Alvin Wood, Linda Bates, Wolfe Erlichman, Tim Laprade

1. **Call to Order**

2. **Approval of Minutes – Monday, March 20, 2017**
   Motion to approve the minutes of Monday, March 20, 2017
   Moved by: Kevin Fox
   Seconded by: Councillor Pat Barr
   Carried

3. **Business Arising from the Minutes**
   - Kevin Fox publicly thanked Tim Laprade for organizing the Safe Food Handling Course. There was a great turnout and he would like to see another one held next year in a different area for those still interested.

4. **New Business**
   - No news to report at this time.

5. **Updates**

   a. **SF Rec Committee Terms of Reference**
   - The last draft of the Terms of Reference was presented to Council. The document was approved with a few changes.
   - The document will be reviewed at the beginning of each year.

   b. **Draft Ball Park Advertising Policy**
   - The drafted policy was approved by Council.
   - Healthy Kids has donated $500 to each district and will be putting up a sign at one facility per district. How the funds will be distributed will be at the discretion of the district committees.

   c. **Facility Booking Process**
   - Tim Laprade is working on details with the insurance aspect being the main issue to sort out.

   d. **Canada 150th Celebrations – Chair Pam Morey**
   - A band has been booked for the dance fundraiser.
   - The fireworks have been ordered along with the Canada Day fireworks.
   - The next meeting will be held on Monday, May 1.

   District Canada Day Updates
   - Tim Laprade received a request from a private group to hold a Canada Day celebration at Heska Park. Tim responded to their request with the necessary booking information but has yet to hear back from them.
   - All of the fireworks have been ordered for Canada Day. The show at The Point will be complementary.

   i. **Storrington**
      - Helping to organize a petting zoo for Canada's 150th.

   ii. **Loughborough**
      - The committee has a new website www.canadadaysydenaham.com.
      - There will be an emphasis on communication before the fireworks start to avoid the situation that happened last year.

   iii. **Portland**
      - The O.P.P. would like to have a meeting the Canada Day representatives and public works to discuss traffic control. Chair Pam Morey will consult with C.A.O. Wayne Orr to set up the meeting.

   iv. **Bedford**
      - The committee is looking to confirm a new musical group.

6. **District Updates**
   - Summer camp online registration opens on May 1. There will be a couple of dates where people can sign up in person also.

- The fields are getting rolled this week to prepare for summer sports.

a. Storrington

- Mark Segsworth and Tim Laprade were at the last district recreation meeting. District committee members found them to be very informative and highly recommends other districts invite them to a meeting as well.

b. Loughborough

- Baseball registration numbers have dramatically increased this year and soccer is off to a bit of a slow start.
- The district recreation committee will have a parks tour at the end of May to identify any structural issues that need to be addressed. The SFRC is also interested in a parks and facilities tour in the fall.

c. Portland

- A specific user group is leaving one of the facilities in poor condition following use. A Soccer Association meeting was recently held in Portland and the meeting room was in disarray.

d. Bedford

- An individual from the piano museum inspected both pianos at Glendower. He tuned one piano and the other was not salvageable. He offered to remove it and bring it to the museum at no charge.
- A sign is needed at Glendower to indicate the maximum amount of people allowed in the hall at one time. Tim Laprade will ensure all facilities have a sign.
- A Box Social will be held at the Bradshaw Schoolhouse to raise money for Canada's 150th on April 29 at 6 p.m.

7. Chair to sign off on meeting attendance

8. Next Meeting: Monday, May 15, 2017 at 7 p.m.

9. Adjournment:

- The meeting was moved to be adjourned by Kevin Fox and was seconded by Linda Bates.
- 8 p.m.

Recording Secretary: Sarah Vandewal

South Frontenac Recreation Committee Minutes

Monday, May 15, 2017

Attendance: Vice-Chair Donna Brown, Councillor Norm Roberts, Councillor John McDougall, Mike Howe, Tracy Holland, Kevin Fox, Alvin Wood, Linda Bates, Wolfe Erlichman, Tim Laprade, Amanda Pantrey

Regrets: Chair Pam Morey, Councillor Pat Barr, Councillor Mark Schjerning,

1. **Call to Order**

2. **Approval of Minutes – Monday, April 24, 2017**
   Motion to approve the minutes of Monday, April 24, 2017
   Moved by: Councillor Norm Roberts
   Seconded by: Linda Bates
   Carried

3. **Business Arising from the Minutes**

4. **New Business**

   a. **Summer Staffing (Camp Staff, Public Education/Museum)**
      - Amanda Pantrey has been hired as the Public Education/Museum Coordinator and will split her time between the Township Office, South Frontenac Museum and public events.
      - She will be able to provide information on the various programs and services offered by the Township, plan, design and implement promotional and educational programs, develop, set-up and attend displays at events/facilities etc., act as a Museum Interpreter and assist with the Canada 150th Celebration events
      - Erica Veldman was hired as the Summer Camp Coordinator and the site coordinators have also been appointed.
      - There will be no summer camp held at McMullen Beach, however swimming lessons are a possibility. A drop-in camp will be held twice a week in the park.

5. **Updates**

   a. **Facility Booking Process**
      i. **Insurance Requirements**
         - The Township has purchased blanket insurance to cover all facilities and events.
         - There will be fees applied to the booking process in order to recover some of the insurance costs as groups will not have to purchase their own.
         - The rates have not yet been decided.

   b. **Canada 150th Celebrations**
      - No tickets have been purchased for the fundraising dance on June 3rd despite posters being put up in the community. The dance will likely be cancelled as there is a fish fry being held by the Lion's Club and the Verona Community Association at 4:30 p.m. on the same day that can incorporate the silent auction.

- Vice-Chair Donna Brown mentioned that The Bay has a lot of 150th clothing on sale if anyone is looking for some.

c. District Canada Day Updates

- Tim Laprade is working with Sydenham High School to organize the students on the field in red and white to have a drone take pictures from above.

ii. Storrington

- The schedule has changed this year in hopes that people will stay later to eat.

iii. Loughborough

- Extra activities are being organized for the children this year such as a petting zoo and a fishing derby.
- 2 representatives from Sydenham High School will be attending meetings in June as the students are heavily involved in the event.

iv. Portland

- The direction of the parade will be changed to lessen the length of time that hwy 38 will need to be closed off.
- Chair Pam Morey is planning a meeting with the Canada Day representatives, Mark Segsworth and the O.P.P. to discuss traffic flow.

v. Bedford

- A Box Social was held at the Bradshaw Schoolhouse to raise money for the Canada Day breakfast.
- Music will be provided by musicians from Sharbot Lake.

6. District Updates

- No additional news to report at this time.

7. Chair to sign off on meeting attendance

8. Next Meeting: Monday, June 19, 2017 at 7 p.m.

9. Adjournment:

- The meeting was moved to be adjourned at 8 p.m. by Linda Bates and was seconded by Councillor Norm Roberts.

Recording Secretary: Sarah Vandewal

South Frontenac Recreation Committee Minutes

Monday, June 19, 2017

Attendance: Chair Pam Morey, Vice-Chair Donna Brown, Councillor Norm Roberts, Councillor John McDougall, Councillor Mark Schjerning, Councillor Pat Barr, Mike Howe, Tracy Holland, Kevin Fox, Alvin Wood, Linda Bates, Wolfe Erlichman, Tim Laprade, Amanda Pantrey

1. **Call to Order**

2. **Approval of Minutes – Monday, June 19, 2017**
   Motion to approve the minutes of Monday, June 19, 2017
   Moved by: Kevin Fox
   Seconded by: Vice-Chair Donna Brown
   Carried

3. **Business Arising from the Minutes**
   - No discussion.

4. **New Business**

   a. **Delegation: Peter Muncie**
      - Mr. Muncie spoke to the committee about the possibility of creating an area that could be used as a dog park and what the process is in regards to requesting this type of project for the community.
      - The park would need to be about 2 acres that is fenced in with a double gate.
      - Many people in the area drive to Kingston to use the dog parks which may be leading to a loss of business in the area as well as it is inconvenient for local dog owners.

   b. **Portable Soccer Nets**
      - The township is working with local soccer associations to secure nets when not in use which is when they are the greatest safety hazard. Supplies have been purchased to secure the nets in place when not in use. Coaches and players are being educated about the dangers of playing on portable nets.
      - The committee discussed putting up signs to discourage kids from playing around the nets.

   c. **Volunteer Recognition: Tuesday June 20th prior to Council**
      - The reception begins at 6 p.m. and the presentations begin at 6:45 p.m.
      - The recipients are Judy Conway, Ruth Shannon, Roseanne Black and Lynn Newton.

   d. **Healthy Kids Program – Veggies and Fruit funding for Canada Day Events**
      - The program's current theme is "eat more vegetables and fruit" and will reimburse the cost of fruit and vegetables if you incorporate them into a public event. Send receipts to Tim Laprade for reimbursement.

   e. **Historic Panels**
      - There are approximately 40 historic panels that were created by a local artist that are available for display in the community. They must be stored inside and in sequence as they do tell a story.
      - The committee discussed events and locations that could incorporate the panels.

5. **Updates**

   a. **Diamond Signage/Funding**
      - The Healthy Kids Program purchased signs for Gerald Ball Memorial Park, Bowes Memorial Park, Battersea Park and Centennial Park.
      - The signage policy is now in place for future reference.

   b. **Canada 150th Celebrations**
      - The next meeting will be held on June 26 at the S&A Club in Harrowsmith.
      - The group will begin advertising the event in the near future.
      - Kevin Fox and Tracy Holland offered to advertise the event on the soccer websites if the material is sent to them.
      - Tim Laprade is working with SHS for a photo in September, using a drone.

   c. **Canada Day Events**

i. **Storrington**
   - The brochure for the event was passed around for members to view.
   - The event is fully organized.

ii. **Loughborough**
   - The next meeting is tomorrow evening.
   - Canadadaysydenham.com is the new website.
   - There has been a lot of community support this year regardless of the issues last year involving the fireworks display.

iii. **Portland**
   - All aspects of the event are confirmed.

iv. **Bedford**
   - Preparing for a large crowd this year.

d. District Committee Updates

i. **Storrington**
   - No additional news to report.

ii. **Loughborough**
   - The district committee completed the annual parks tour in May. The maintenance on the parks is consistently improving each year.

iii. **Portland**
   - No additional news to report.

iv. **Bedford**
   - Schools in the area have been visiting the Bradshaw School House. The children have seemed very interested in the building and enjoyed seeing it.

6. Chair to sign off on meeting attendance

7. Next Meeting: Monday, August 21, 2017 at 7 p.m.

8. Adjournment:
- The meeting was moved to be adjourned at 8 p.m. by Linda Bates and was seconded by Wolfe Erlichman. Carried.

Recording Secretary: Sarah Vandewal

Loughborough District Parks and Recreation
Canada Day Sub-Committee

June 7, 2017 – 7 p.m.

Attendance: Chair Mike Howe, Laura Hackett, Jamie Deline, Joe Saunders, Darlene LaBarre, Melanie Ball, Joanne Barr, Samantha Kempe, Carol Sparling, Sandra Sigsworth, Karol Willis, Janet Knights

Regrets: Bill Arthur, Kerry Arthur, Mark Schjerning, John Trousdale, Noah Pedersen

Report from the Committee

Fireworks Report

- Communication will need to be coordinated to relay information to the public through social media in the event of any scheduling changes.
- The field lights will come on at 9 p.m. and will be turned off at 9:30 p.m. to signal the start of the fireworks show.
- Fireworks will begin at approximately 9:45 p.m.

Flyers/Advertisements/Website

- Posters and large signs are now up in the community. The website is incorrect on the large signs. Chair Mike Howe has arranged to have Marv add a patch to the sign with the new website on it.
- Darlene LaBarre will forward the Women's Institute logo to Chair Mike Howe to add to the posters and website next year.

Volunteers

- Samantha and Noah have arranged for 24 Sydenham High School students to volunteer for set-up and children's games.
- Joanne will be ordering light blue volunteer t-shirts.

Fundraising/Finances

- John Trousdale has been arranging for donations to be collected from the community towards improving the children's games. The amount raised to date is unknown.

Vendors

- Chair Mike Howe has not yet confirmed the vendors but will call them all this week.

Parade

- Chair Mike Howe met with OPP Staff Sgt. Sharon Brown and other district representatives to discuss the attendance of officers at each parade and the issue of traffic flow, particularly on highway 38. There were many complaints

about the highway being closed off for the parade last year. It is a heavily travelled road that needs to be closed off for a shorter period of time. Harrowsmith will change the direction of the parade this year as it should decrease the closure of highway 38.

Activities

- The fishing derby will be held from 8 a.m. – 10 a.m. Jamie Deline will be there as early as 7 if the children start showing up early. He would like to have a sign-up sheet so that he knows approximately how many kids to expect. Jamie has arranged for 6 volunteers to help run the derby as well as many prizes for the kids to win. The parents must stay with their children and provide their own fishing rods. Jamie will forward the specifics of the derby to the recording secretary for submission to Jason Silver for the website.
- Janet Knights will be arranging for a cookie decorating table for the children. It will be held in the gazebo with the cake.
- John Trousdale has not indicated whether he has confirmed the wagon rides after the parade.
- The petting zoo will be set up between the new play structure and the face painting station.
- Bill and Kerry Arthurs provided a report by email that the dog show is completely organized.

Food

- Laura Hackett will pick up the cake from Costco and leave it in the fridge in the library overnight.
- Chair Mike Howe will speak with Councillor Mark Schjerning about the status of the canteen's organization.
- The fridge in the canteen will need to be cleaned out prior to the event. Chair Mike Howe will confirm who will be performing this task.

Music

- "Open Mic" 3 to 5 P.M
- Swiftkick (5P.M.)
- The Rain Kings (6:15 P.M.)
- Red Rose Express (7:30 P.M.)
- Dark Horse (8:45 P.M.)
- Each group will play for one hour.

Miscellaneous

N/A

Next Meeting: Wednesday, June 20, 2017 (Sydenham Library)
Adjournment: 8:00 p.m.
Recording Secretary: Sarah Vandewal

Loughborough District Parks and Recreation
Canada Day Sub-Committee

June 20, 2017 – 7 p.m.

Attendance: Chair Mike Howe, Laura Hackett, Kerry Arthur, Jamie Deline, Samantha Kempe, Carol Sparling, Sandra Sigsworth, Karol Willis, Janet Knights

Report from the Committee

Signage/Flyers/Advertisements/Website

- Marv from Eskarod Signs was forwarded the logos community and event sponsors for future signage needs.
- The large signs in the community were patched with the correct website address.

Volunteers

- The setup crew will be needed in the afternoon as well. Chair Mike Howe requested the names of the members for the 8 a.m. and 12 p.m. crews. Samantha will send an email to Chair, Mike Howe with the requested names.
- The t-shirts have been ordered and will be available on Canada Day for the volunteers to wear. This year, the t-shirts will be a bright blue colour.

Fundraising/Finances

- $6000 raised in the community this year.
- Chair, Mike Howe is working with the Township to sort out the insurance costs that need to be covered.
- $175 will be provided to Janet Knights to purchase supplies for the cookie decorating activity.

Vendors

- The only vendors that confirmed their attendance this year are the pierogi stand and the cotton candy/popcorn stand.

Parade

- Volunteers will be handing out flags during the parade.

Activities

- A history film made by the SHS students will be played in the library during the event.

Food

- The cake has not ordered yet.

Miscellaneous

- 500 glowsticks have been ordered.

Next Meeting: Wednesday, August 23, 2017 (Sydenham Library)
Adjournment: 7:45 p.m.
Recording Secretary: Sarah Vandewal

SOUTH FRONTENAC TOWNSHIP

BY-LAW 2017-50

A BY-LAW TO REGULATE OUTDOOR SOLID FUEL BURNING APPLIANCES, IN ACCORDANCE WITH THE MUNICIPAL ACT, 2001.

WHEREAS the Municipal Act 2001 authorizes Councils to pass by-laws on matters related to regulating public nuisances;

AND WHEREAS outdoor solid fuel burning appliances have the potential to be a public nuisance;

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC, BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. Definitions:

    a. “PM Certified” when referring to an outdoor solid fuel burning appliance shall mean an appliance which has been proven to meet “particulate matter emissions standards” set by the US Environmental Protection Agency (EPA) (Title 40, Part 60, Subpart AAA Standards of Performance for New Residential Wood Heaters) or equivalent standards set by the Canadian Standards Association (CSA) (B415.1-10 Performance Testing of Solid-Fuel-Burning Heating Appliances). An outdoor solid fuel burning appliance shall be deemed certified and in compliance with these standards when the manufacturer or importer of the appliance has been issued a certification of compliance or approval by the US EPA or the CSA and the appliance bears the mark of conformity with the noted standards.

    b. “lot” shall mean a parcel of land or contiguous parcels of land which is described in a deed or other document legally capable of conveying an interest in land and which deed is on record in the Registry Office or Land Titles Office; or shall mean a parcel land shown as a lot or block on a Registered Plan of Subdivision, but a Registered Plan of Subdivision for the purposes of this paragraph does not include a Registered Plan of Subdivision which has been deemed not to be a Registered Plan of Subdivision under a By-Law passed pursuant to Section 50.4 of The Planning Act, as amended from time to time.

    c. “outdoor solid fuel burning appliance” (OSFBA) means a solid fuel burning appliance, which is designed and intended for the space heating of buildings, through the heating of water or air and which is housed or situated in an out-building or otherwise physically separated from the building to which it serves. All such appliances shall be certified by CSA but not necessarily “PM certified”.

    d. “solid fuel” means biomass fuels such as dry seasoned wood, wood chips, sawdust, peat logs, wood and paper pellets, and kernel corn. The term “solid fuel” does not include coal.

    e. “waste” shall mean any material defined as waste in the Ontario Environmental Protection Act, as amended, examples of which would include garbage, plastics, treated or painted wood, demolition debris, rubber or unseasoned wood products.

2. This By-law applies to all lands within the geographic limits of the Township of South Frontenac.

3. An OSFBA shall be located on a lot in accordance with the following setbacks:

    a. Shall not be permitted in a front yard or exterior side yard as defined in the Township of South Frontenac Comprehensive Zoning By-law;
    b. Shall meet the minimum side and rear yard setback provisions for the principal building of the zone in which the property is located as defined in the Township of South Frontenac Comprehensive Zoning By-law;
    c. A PM Certified OSFBA shall not be closer than 40 m (150 feet) to a residential dwelling on a neighbouring property;
    d. A non-PM Certified OSFBA shall not be closer than 80 m (250 feet) to a residential dwelling on a neighbouring property.

4. Notwithstanding the provisions of Clause 3 an OSFBA shall not be permitted within the boundaries of a “Settlement Area” (i.e. hamlet or village) as identified in the South Frontenac Official Plan or on a lot which is located within a registered plan of subdivision or condominium.

5. Where OSFBA installations are otherwise permitted in this By-law, there shall not be more than one (1) permitted per lot, except where additional OSFBA serves a permitted accessory dwelling or agricultural building on lands which are used primarily for agricultural purposes.

6. The installation of OSFBA shall be in compliance with the Ontario Building Code, the Ontario Fire Code, the manufacturer’s installation instructions and all other applicable law. This shall include the base and surrounding area on which the OSFBA is located and the chimney servicing the OSFBA.

7. No OSFBA shall be used for the incineration of waste and shall only burn dry seasoned wood or other similar solid fuel in accordance with manufacture’s specifications.

8. This By-law shall not apply to any OSFBA which was in existence on the date of the passing of this By-law. When replacing an existing OSFBA the new unit shall meet the setback requirements of Clause 3, above. The replacement of an existing OSFBA within a settlement area or registered plan or subdivision or condominium may be permitted provided the setback requirements of Clause 3 are met.

9. No OFSBA shall unreasonably interfere with another individual’s reasonable use and enjoyment of their property. If an OFSBA is deemed by Council to be a public nuisance, it shall take the necessary actions to rectify the situation, including but not limited to seeking injunctions restraining offending individuals from operating OFSBA.

10. Generally, OFSBA should not be operated between May 1st and October 1st except where there is unseasonably cold weather which requires space heating.

11. All new OSFBA shall require a building permit issued by the Municipality prior to installation. For the purpose of this By-law an OSFBA shall be deemed to be a “wood stove” in Table 1 of the Building By-law #2014-26.

12. Any person or persons who installs, uses or maintains an OSFBA in contravention of the provisions of this By-law are, upon conviction, guilty of an offence and subject to a penalty pursuant to the Provincial Offences Act.

13. All other by-laws, resolutions or action of Council that are not consistent with or which are contrary to the provisions of this by-law are hereby repealed.

14. This by-law shall come into force and take effect on September 5, 2017.

Dated at Sydenham this 5 day of September, 2017

Read a first and second time this 5 day of September, 2017.

Read a third time and finally passed this 5day of September 2017.

The Corporation of the
Township of South Frontenac

_____
Mayor Ron Vandewal

_____
Wayne Orr
Chief Administrative Officer

TOWNSHIP OF SOUTH FRONTENAC

BY-LAW NUMBER 2017-51

BEING A BY-LAW TO STOP UP, CLOSE AND SELL A PORTION OF AN UNOPENED ROAD ALLOWANCE IN PART OF LOT 7, CONCESSION V, PLAN 57, PORTLAND DISTRICT: CMTC (JUTRAS)

WHEREAS, the Municipal Council of the Township of South Frontenac may pass a by-law to stop up, close and sell any highway or part thereof pursuant to the Municipal Act, section 34(1):

AND WHEREAS pursuant to the Township of South Frontenac's Notice By-law No. 2016-73, the Corporation of the Township of South Frontenac caused to be advertised the proposal to close the said road allowance:

AND WHEREAS the said road allowance is not used as a publically travelled road:

AND WHEREAS no objections have been received to the road closing:

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. **THAT** the portion of road allowance between Lots 1 & 2, Block D on Plan 57 in Part of Lot 7, Concession V, in the District of Portland, shown on Schedule 1 attached hereto and forming part of this by-law, shall be stopped up and closed and ownership transferred to the abutting property-owner in Lots 1 & 2, Block D, Plan 57.

2. **THAT** the Mayor and Clerk/Administrator are hereby authorized and directed to execute such documents as are required; and

3. **THAT** this By-law shall come into force and take effect upon registration of this By-law.

Dated at the Township of South Frontenac this fifth day of September, 2017.

Read a first and second time this fifth day of September, 2017.

Read a third time and finally passed this fifth day of September, 2017.

THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC

_____

Ron Vandewal, Mayor

_____

Wayne Orr, Clerk-Administrator

TOWNSHIP OF SOUTH FRONTENAC

SCHEDULE '1'
BY-LAW NO. 2017-51

TOWNSHIP OF SOUTH FRONTENAC

BY-LAW NUMBER 2017-52

BEING A BY-LAW TO STOP UP, CLOSE AND SELL PORTIONS OF AN UNOPENED ROAD ALLOWANCE LYING IN PART OF LOT 18 BETWEEN CONCESSIONS II AND III, BEDFORD DISTRICT: DOWARD

WHEREAS, the Municipal Council of the Township of South Frontenac may pass a by-law to stop up, close and sell any highway or part thereof pursuant to the Municipal Act, section 34(1):

AND WHEREAS pursuant to the Township of South Frontenac's Notice By-law No. 2016-73, the Corporation of the Township of South Frontenac caused to be advertised the proposal to close portions of the said road allowance:

AND WHEREAS the said portions of road allowance are not used as a publically travelled road:

AND WHEREAS no objections have been received to the road closings:

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. **THAT** the portion of road allowance described as Parts 6 and 7 of Plan 13R-10283 and the portion lying in Part 11 of Registered Plan R-25 in Part of Lot 18 between Concessions II and III in the District of Bedford, shown on Schedule 1 attached hereto and forming part of this by-law, shall be stopped up and closed and ownership transferred to the abutting property-owner.

2. **THAT** the Mayor and Clerk/Administrator are hereby authorized and directed to execute such documents as are required; and

3. **THAT** this By-law shall come into force and take effect upon registration of this By-law.

Dated at the Township of South Frontenac this fifth day of September, 2017.

Read a first and second time this fifth day of September, 2017.

Read a third time and finally passed this fifth day of September, 2017.

THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC

_____

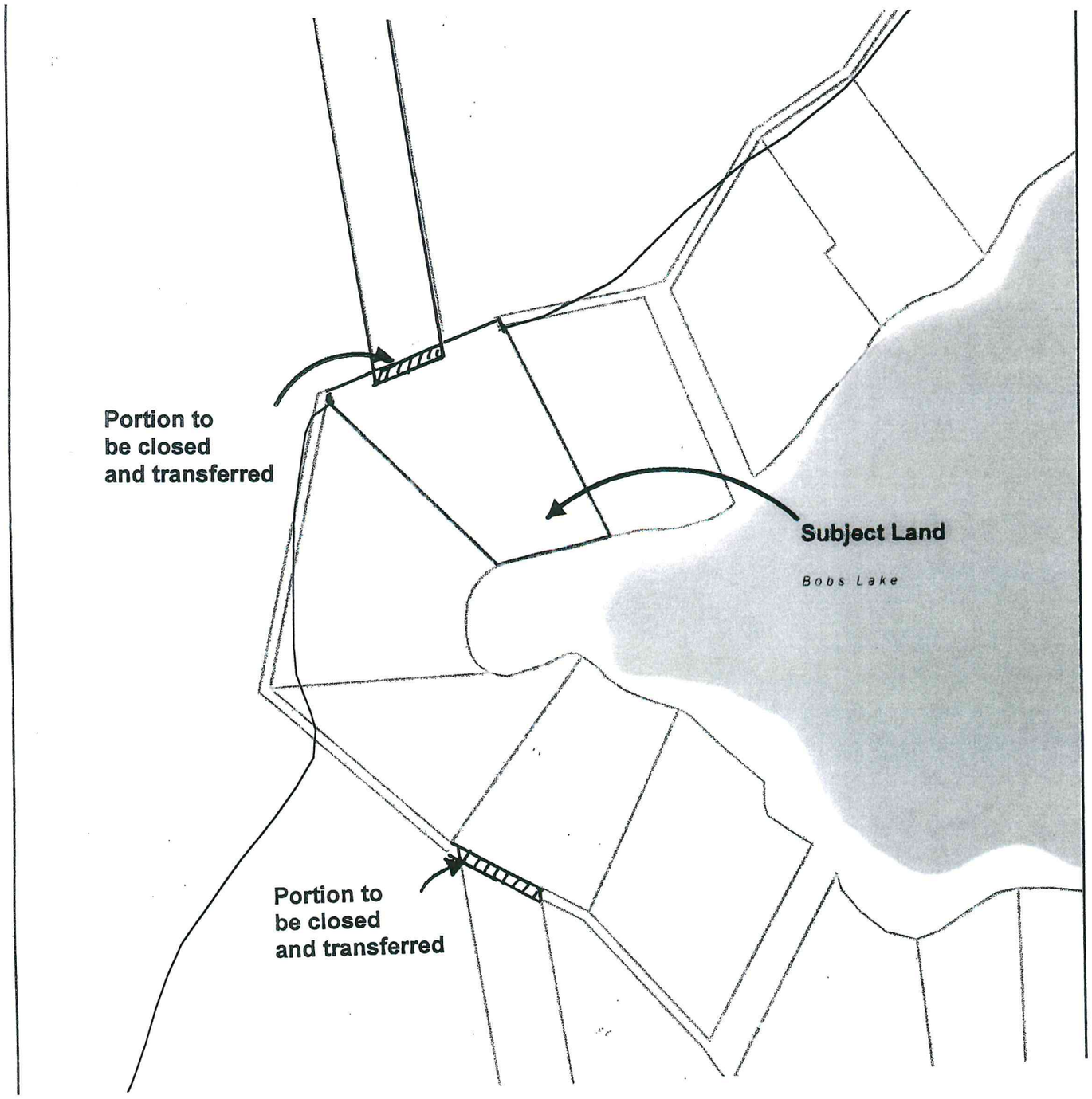
Ron Vandewal, Mayor

_____

Wayne Orr, Clerk-Administrator

TOWNSHIP OF SOUTH FRONTENAC

SCHEDULE '1'
BY-LAW NO. 2017-52



TOWNSHIP OF SOUTH FRONTENAC

BY-LAW NUMBER 2017-53

BEING A BY-LAW TO REMOVE THE HOLDING "H" SYMBOL FROM THE ZONING MAP OF ZONING BY-LAW NO. 2003-75 AS AMENDED, PART OF LOT 22, CONCESSION VI, DISTRICT OF LOUGHBOROUGH: DEODATO

WHEREAS, a Holding 'h' Symbol has been applied to the zoning on the subject land in Part of Lot 22, Concession VI, Loughborough District, to be removed when certain environmental remediation work has been undertaken to the satisfaction of the Township;

AND WHEREAS the remediation work has now been carried out and Council is satisfied with the remediation;

AND WHEREAS the owner of the subject land has requested that the 'h' be removed on the subject land;

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. THAT the Holding "h" Symbol be removed from the land zoned Special Limited Service Residential-Waterfront Zone (RLSW-60) Zone on Schedule B, the zoning map of Zoning By-law No. 2003-75, for those lands shown on the attached map designated as Schedule "1".

2. THIS BY-LAW shall come into force in accordance with section 36(1) of the Planning Act, 1990 either upon the date of passage or as otherwise provided by the said section 36.

Dated at the Township of South Frontenac this fifth day of September. 2017.

Read a first and second time this fifth day of September, 2017.

Read a third time and finally passed this fifth day of September, 2017.

THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC

_____

Ron Vandewal, Mayor

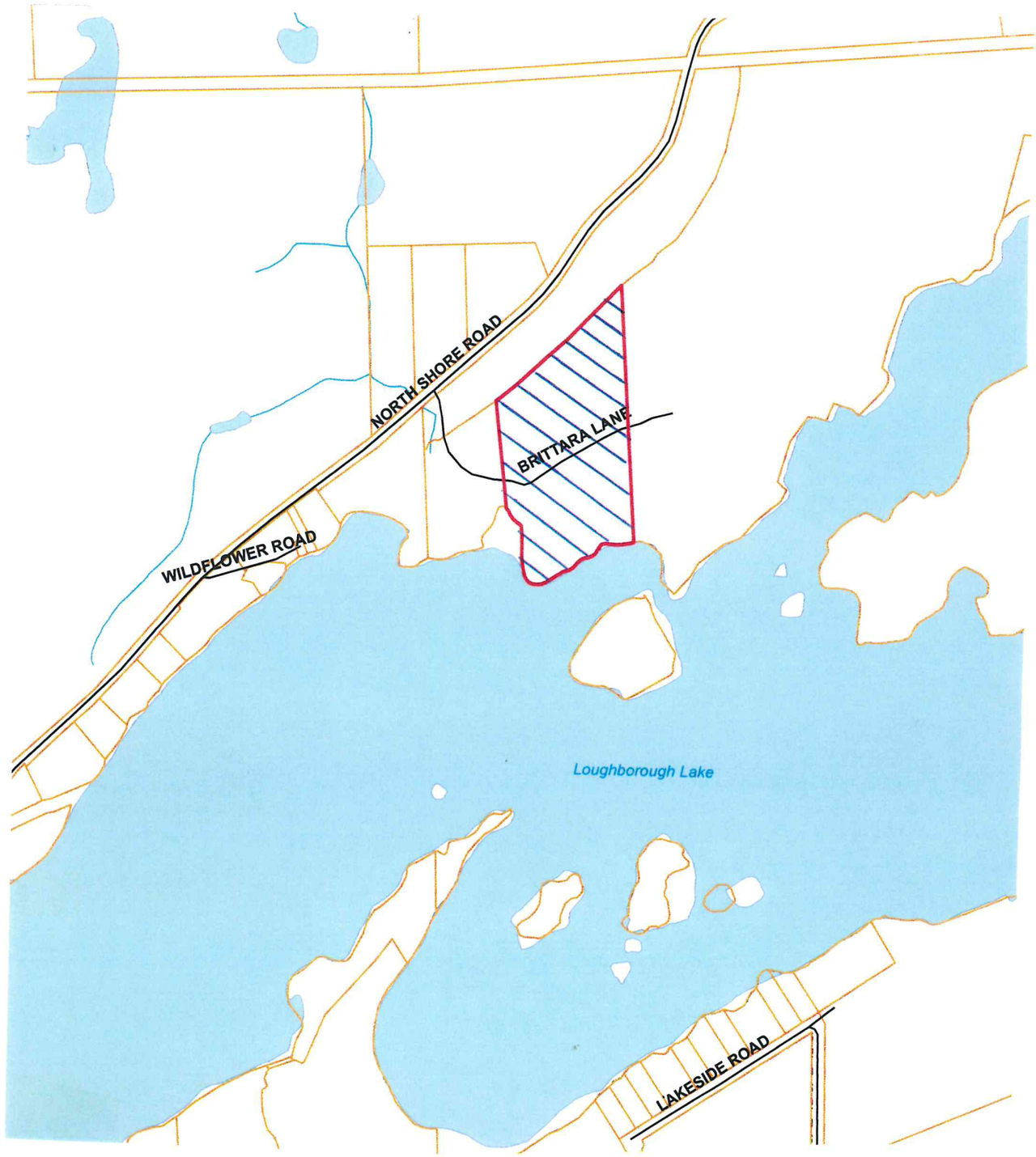
_____

Wayne Orr, Clerk-Administrator

TOWNSHIP OF SOUTH FRONTENAC

SCHEDULE '1'
BY-LAW NO. 2017-53

AREA REZONED FROM 'RLSW-60-H' TO 'RLSW-60'



THIS IS SCHEDULE "1" TO BY-LAW NO. 2017-53
PASSED THIS 5TH DAY OF SEPTEMBER, 2017.

MAYOR_____

CLERK_____

TOWNSHIP OF SOUTH FRONTENAC
BY-LAW 2017-54

A BY-LAW TO PROVIDE FOR THE APPOINTMENT OF A DEPUTY TREASURER

WHEREAS Council deems it necessary to enact a by-law to provide for the appointment of a Deputy Treasurer, who in the absence of the Treasurer would carry out the duties of the Treasurer;

AND WHEREAS subsection 286(2) of the *Municipal Act, 2001*, c. 25 as amended provides for by-laws to appoint a Deputy Treasurer to have all the powers and duties of the Treasurer under that or any other act:

NOW THEREFORE the Council of the Corporation of the Township of South Frontenac enacts as follows:

1. THAT Stephanie Kuca be appointed as Deputy Treasurer for the Corporation of the Township of South Frontenac effective August 21st, 2017.

2. THAT the duties, roles and responsibilities will be according to the Job Description approved by the Chief Administrative Officer/Clerk.

3. THAT any previous by-laws appointing a Deputy Treasurer be repealed.

4. This by-law shall come into force and take effect on the day of passing.

Dated at the Township of South Frontenac this 5th day of September, 2017.

Read a first and second time this 5th day of September, 2017.

Read a third time and finally passed this 5th day of September, 2017.

THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC

_____
Ron Vandewal, Mayor

_____
Wayne Orr, CAO / Clerk

TOWNSHIP OF SOUTH FRONTENAC
BY-LAW 2017-55

A BY-LAW TO AMEND BY-LAW NUMBER 2004-111, AS AMENDED, TO REPLACE SCHEDULE C

WHEREAS, the Municipal Council of the Township of South Frontenac deems it expedient to amend by-law Number 2004-111 as amended, as it relates to the replacement of Schedule C.

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC BY ITS COUNCIL, HERBY ENACTS AS FOLLOWS:

1. **THAT** Schedule C be revoked and replaced with Schedule C dated September 5th, 2017.

2. **THIS BY-LAW** shall come into force and take effect on September 5th, 2017.

Dated at the Township of South Frontenac this 5th day of September, 2017.

Read a first and second time this 5th day of September, 2017.

Read a third time and finally passed this 5th day of September, 2017.

THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC

_____
Ron Vandewal, Mayor

_____
Wayne Orr, CAO / Clerk

Schedule "C" Bylaw 2004-111

Human Resources Policy	
Subject: Recruitment Policy	**Policy #: HR-002**
Approved by Council: through Bylaw 2017-55, September 5, 2017	**Date of Issue:**
	Revised:

Policy: The Township of South Frontenac (The Township) seeks to recruit the best-qualified candidates and is committed to consistent and fair hiring practices. The Township is committed to hiring based on requirements, qualifications and factors that are reasonable and *bone fide* in the circumstances. The Township does not discriminate in the hiring process, provides accommodation when requested by an applicant and complies with all applicable Provincial Legislation related to employment and employment opportunities.

This policy applies to all employees unless it is superseded by the Collective Agreement.

Objective: The Township's objective is always to hire the best qualified applicant. The selection process will be based on a number of factors, including qualifications, education, experience, skill, training, suitability and ability to perform the work.

Procedure: Approval to hire will be provided by the Chief Administrative Officer (CAO) unless the vacancy is the result of a new position where appropriate Council approval will be sought by the CAO. These procedures may only be bypassed as required by the operational or staffing needs of the Township and where approved by the CAO. The Township reserves the right to appoint, on a temporary or permanent basis, employees to non-union positions based on the employee's consent.

No applicant for a full-time permanent position will be hired into or promoted within a department in which a relative of that person is a supervisor, or in circumstances where a relative of that person may be supervised by the applicant unless approved by the CAO. For the purpose of this policy, a relative is defined as a spouse, same-sex partner, child, stepchild, parent, sibling or stepparent of the employee.
Relatives of current employees may be employed only where:

- they will not be working directly for or be supervising the employee;
- they will not be working directly above the relative's immediate superior; or
- they will not be working directly for the relative's immediate subordinate.

- They are seasonal (summer) student employees.

All internal and external postings will include a statement about the availability of accommodation for applicants with disabilities during the entire recruitment process.

Internal Posting Procedure

It is the Township's policy to make the best efforts to promote qualified candidates from within the organization when a vacancy or new position exists. Unionized positions will be posted in accordance with the Collective Agreement.

External Search

The Township maintains the right to concurrently advertise job competitions internally and externally to ensure the hiring of the best candidate(s). All external competitions will at a minimum be posted internally and on the Township's website.

The Department Head in consultation with Human Resources will determine where to advertise a vacancy and the content of the advertisement. All recruitment advertisements will include the Township's logo and the following statements:

"Accessibility accommodations are available for all parts of the recruitment and selection process on request."
"Only Those Applicants Selected for an Interview will be contacted"
"*Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of candidate selection*."

If qualified internal applicants apply for a non-union position during a concurrent posting, the Township employee(s) will be interviewed at the same time as the external candidates.

Human Resources will work with the Department Head to screen all applicants and determine the short list of qualified candidates. Only applicants meeting the position's qualifications will be placed on the short list for further consideration. The Township reserves the right to waive qualifications as it deems appropriate.

Interview Format:

Interviews will be conducted by an interview panel which includes: Human Resources and management representative(s). Panel members whose participation in an interview could result in a conflict of interest must disclose the details to Human Resources and/or the CAO prior to

commencing the interview process and a new panel member will be selected if necessary.

Human Resources will schedule the interviews with those candidates selected from the short list. Human Resources will coordinate any requests for accommodation.

Selected candidates will be asked to provide a list of three (3) references (with contact information). Priority will be given to checking previous work-related references whenever possible. Candidates will be asked to sign a written authorization for reference checks.

Reference Check:

Following the interview and selection of a preferred candidate, either Human Resources or the Department Head, or designate, will contact the references of the preferred candidate. The reference results will be considered before an offer of employment is made.

Offers of Employment

The Department Head or Human Resources, will make an offer of employment to the successful candidate. All offers will be conditional upon:

a) provision of a valid Criminal Record Check which is acceptable and satisfactory to the Township;
b) provision of proof of any certification, registration, license, or training that the position requires; and
c) successful completion of a pre-employment medical if deemed appropriate; and
d) other considerations that may be appropriate to the position.

When making an offer of employment to a successful applicant, the Township policies for accommodating employees with disabilities will be explained.

Once the offer of employment has been accepted, all unsuccessful candidates who were interviewed will be notified by email or mail that the position has been filled. Once the offer of employment has been accepted, and all conditions of employment have been met, the new employee will be referred for orientation.

Record Maintenance

The Township will maintain a file of unsolicited resumes and/or applications for employment. These will be kept on file for six (6) months. Resumes submitted for competitions will be kept for one (1) year. Documents will be destroyed after this time period.

TOWNSHIP OF SOUTH FRONTENAC
BY-LAW 2017-56

BEING A BY-LAW TO ASSUME AS COMMON AND PUBLIC HIGHWAY CERTAIN LANDS IN THE TOWNSHIP OF SOUTH FRONTENAC, PURSUANT TO SECTION 31(6) OF THE MUNICIPAL ACT, 2001.

WHEREAS certain lands in the Township of South Frontenac were deeded to the Township of South Frontenac as part of a land conveyance for the purpose of dedicating them to public use as common and public highways;

AND WHEREAS Council wishes to enact a by-law for the purpose of assuming the lands as part of the public highways to be maintained by the municipality;

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC, BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

Those lands herein described are hereby established and assumed as common and public highways.

1. Parts 1, 3 and 5 on Plan 13R- 19418, Part of Lot 4, Concession VI, Loughborough District, Township of South of Frontenac, municipally known as Rosedale Road.

2. Parts 9 - 19 on Plan 13R-21492, Part Lots 5 & 6, Concession XIII, Portland District, Township of South Frontenac, municipally known as Hinchinbrook Road North.

3. Parts 2, 3, 4 & 5 on Plan 13R-20416, Part of Lot 22, Concession II, Storrington District, Township of South Frontenac, municipally known as Moreland Dixon Road.

4. Part 4 on Plan 13R-21498, Part of Lot 25, Concession VII, Loughborough District, Township of South Frontenac, municipally known as Leland Road.

5. Parts 1 - 5 on Plan 13R-21010, Part of Lot 15, Concession VIII, Bedford District, Township of South Frontenac, municipally known as Canoe Lake Road.

This by-law shall come into force and take effect on the date of registration of this by-law.

Dated at the Township of South Frontenac this fifth day of September, 2017.

Read a first and second time this fifth day of September, 2017.

Read a third time and finally passed this fifth day of September, 2017.

THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC

_____
Ron Vandewal, Mayor

_____
Wayne Orr, Clerk

Payment Listing
For the period of August 2, 2017 to September 5, 2017

Accounts Payable Payment Listing:

	For the period of August 2, 2017 to September 5, 2017	1,654,956.06

Payroll Payment Listing:

Pay Period #16	Pay date August 2, 2017 For the period of July 16, 2017 to July 29, 2017	111,947.77
Council Reimbursement	Pay date August 2, 2017 For the period of July 16, 2017 to July 29, 2017	1,755.00
Special Pay	Pay date August 3, 2017 For the period of July 30, 2017 to July 31, 2017	272.77
Special Pay	Pay date August 10, 2017 For the period of July 16, 2017 to July 29, 2017	192.43
Pay Period #17	Pay date August 16, 2017 For the period of July 30, 2017 to August 12, 2017	105,941.31
Council Reimbursement	Pay date August 16, 2017 For the period of July 30, 2017 to August 12, 2017	626.00
Pay Period #18	Pay date August 30, 2017 For the period of August 13, 2017 to August 26, 2017	114,125.70
Council Honorarium/ Reimbursement	Pay date August 31, 2017 For the period of August 1, 2017 to August 31, 2017	13,315.61
		$ 2,003,132.65

Total Payments

RECOMMENDATION:

1. It is recommended that Council receive for information the listing of the Accounts Payable and Payroll for the period ending September 5, 2017 in the amount of
$ 2,003,132.65

Submitted/approved by:
Stephanie Kuca - Deputy Treasurer

Ranges: **From:** **To:** Distribution Types Included:
Cheque Date: **2017-08-02** **2017-09-05** **PURCH, MISC**

10 GG

0000 Gen

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007804	2017-08-16		THE FRONTENAC NEWS		
		64562		AD JUL 27 2017	$597.03
		64631		AUG 3 2017	$371.37
		64657		AD - AUG 10 2017	$468.09
Total EFT000000007804					**$1,436.49**
EFT000000007883	2017-08-25		METROLAND MEDIA GROUP		
		4315034		ADVERTISING 17/07	$2,344.74
		4290920		ADS 17/06	$64.62
Total EFT000000007883					**$2,409.36**
Total Gen					**$3,845.85**

1000

Cheque	Date	Inv #	Vendor	Description	Amount
068680	2017-08-16		ATKINSON HOME BUILDING CENTRE		
		108680		WATER SOFTENER	$25.31
Total 068680					**$25.31**
068769	2017-09-05		SNIDER, PERCY		
		17/005/31-18		GRASS CUTTING 17/05	$254.42
		17/06/30-19		GRASS CUTTING 17/06	$254.42
		17/07/26-20		GRASS CUTTING 17/07	$254.42
Total 068769					**$763.26**
EFT000000007785	2017-08-16		BAY ELECTRIC		
		11978		REPLACE BATTERY & SOCKETS	$229.85
Total EFT000000007785					**$229.85**
EFT000000007796	2017-08-16		CULLIGAN		
		0973311		WATER	$66.17
Total EFT000000007796					**$66.17**
EFT000000007836	2017-08-16		SYDENHAM LANDSCAPE PRODUCTS		
		02142		TOP SOIL	$15.26
Total EFT000000007836					**$15.26**
EFT000000007842	2017-08-16		TROUSDALE'S HOME HARDWARE		
		208701		ALUMINUM	$6.11
		72625		SOFTENER SALT	$21.34
Total EFT000000007842					**$27.45**
EFT000000007880	2017-08-25		LIGHTING...FX INC.		
		60211		LED LIGHTING UPGRADE	$4,133.44
Total EFT000000007880					**$4,133.44**
EFT000000007916	2017-09-05		ASSELSTINE HARDWARE		
		4410		WATER SOFTENER SALT	$8.13
Total EFT000000007916					**$8.13**
EFT000000007926	2017-09-05		GREENSHIELD PEST CONTROL INC		
		201521693		SERVICE FLY BULBS, BIRD NEST	$279.84
Total EFT000000007926					**$279.84**
EFT000000007927	2017-09-05		HAVEN HOME ENTERPRISE INC		
		174533		LABOUR - READINGS X 2HRS	$152.64
Total EFT000000007927					**$152.64**
EFT000000007928	2017-09-05		HUGHES CONSTRUCTION AND		
		2463		GRASS CUTTING 17/07	$121.57
Total EFT000000007928					**$121.57**
EFT000000007947	2017-09-05		TOTAL POWER LTD		
		SALES0042295		REPLACE BATTERY & TEST UNIT	$489.52
Total EFT000000007947					**$489.52**
Total					**$6,312.44**

1100 Counc

Cheque	Date	Inv #	Vendor	Description	Amount
068687	2017-08-16		FORBES, DAWN		
		CIP2017-02		CIP GRANT 2017-02	$1,824.00
Total 068687					**$1,824.00**
068771	2017-09-05		VERONA CARPET SALES		
		1234		REMOVE CARPET, INSTALL VINYL	$6,085.06
Total 068771					**$6,085.06**
EFT000000007867	2017-08-25		FIREWORKS FX INC		
		12550		FIREWORKS HWSMITH S&A AUG 26	$6,303.72
Total EFT000000007867					**$6,303.72**
EFT000000007940	2017-09-05		PRINTFUSION INC.		
		102451		CAN 150 ROAD QUIZZES	$185.68
Total EFT000000007940					**$185.68**
EFT000000007948	2017-09-05		TROUSDALE'S FOODLAND		
		2935		SUMMER STUDENT BBQ	$271.65
Total EFT000000007948					**$271.65**
EFT000000007949	2017-09-05		TROUSDALE'S HOME HARDWARE		
		858		SCREWS, PLYWOOD	$98.37
Total EFT000000007949					**$98.37**
Total Counc					**$14,768.48**

1250 Clk

Cheque	Date	Inv #	Vendor	Description	Amount

EFT000000007797	2017-08-16		CUNNINGHAM SWAN CARTY		
		146369		CAO-GEN ADVICE	$127.20
		146368		CAO - GEN ADVICE	$127.20
Total EFT000000007797					**$254.40**
EFT000000007841	2017-08-16		TROUSDALE'S FOODLAND		
		6372		COFFEE & CREAM	$23.54
Total EFT000000007841					**$23.54**
EFT000000007903	2017-08-25		TROUSDALE'S FOODLAND		
		734		COFFEE & CREAM	$23.24
Total EFT000000007903					**$23.24**
EFT000000007948	2017-09-05		TROUSDALE'S FOODLAND		
		661		COFFEE	$19.29
		2773		CREAM	$8.07
		5497		COFFEE & CREAM	$36.84
		3333		COFFEE & CREAM	$24.87
		9360		CREAM	$5.58
Total EFT000000007948					**$94.65**
Total Clk					**$395.83**

1275 Fin

Cheque	Date	Inv #	Vendor	Description	Amount
068695	2017-08-16		POSTMEDIA NETWORK INC		
		1369436		AD - DEPUTY TREASURER	$545.94
Total 068695					**$545.94**
068699	2017-08-16		SHRED-IT INTERNATIONAL ULC		
		8100225939		PAPER SHREDDING	$72.27
Total 068699					**$72.27**
EFT000000007841	2017-08-16		TROUSDALE'S FOODLAND		
		4202		BAGEL BREAKFAST	$80.05
Total EFT000000007841					**$80.05**
EFT000000007865	2017-08-25		DIAMOND SOFTWARE INC		
		PS-330944		VCH & ESEND IMPLEMENTATION	$87.00
Total EFT000000007865					**$87.00**
EFT000000007903	2017-08-25		TROUSDALE'S FOODLAND		
		82		DRINKS FOR SUES RETIREMENT	$9.07
Total EFT000000007903					**$9.07**
Total Fin					**$794.33**
Total GG					**$26,116.93**

20 PP&P

2100 Fire

Cheque	Date	Inv #	Vendor	Description	Amount
068681	2017-08-16		BELL MOBILITY (RADIO DIVISION)		
		1-241113		17/08 MONTHLY SITE RENTAL	$295.38
Total 068681					**$295.38**
068685	2017-08-16		FIRE PROTECTION SURVEY SERVICES		
		2017-SF01		WATER SHUTTLE RE-CERT	$3,722.28
Total 068685					**$3,722.28**
068688	2017-08-16		FORT GARRY FIRE TRUCKS LTD		
		26078		PART	$170.88
Total 068688					**$170.88**
068693	2017-08-16		JACQUES THIBAULT (PIERREVILLE)		
		17562		ANNUAL PUMP TEST	$279.84
		17562		ANNUAL PUMP TEST	$279.84
		17562		ANNUAL PUMP TEST	$279.84
		17562		ANNUAL PUMP TEST	$279.84
		17562		ANNUAL PUMP TEST	$279.84
		17562		ANNUAL PUMP TEST	$279.84
		17562		ANNUAL PUMP TEST	$279.84
		17562		ANNUAL PUMP TEST	$279.84
		17562		ANNUAL PUMP TEST	$279.84
		17562		ANNUAL PUMP TEST	$279.84
Total 068693					**$2,798.40**
068754	2017-08-25		WENTWORTH LANDSCAPES		
		17-5-274		LAWN CARE 17/06	$55.19
Total 068754					**$55.19**
068755	2017-08-25		WILLIAMS, KATHY		
		17/07-CLEANING		CLEANING MAR-JUL 2017	$735.00
Total 068755					**$735.00**
068760	2017-09-05		CROSSIRON TRUCK & EQUIPMENT		
		000028		REPAIR - CAN AM NOT STARTING	$797.75
Total 068760					**$797.75**
068762	2017-09-05		FORT GARRY FIRE TRUCKS LTD		
		26251		PART	$115.80
Total 068762					**$115.80**
068765	2017-09-05		NEW TOPPERS MARKET		
		FUEL-17/08/17		FUEL 17/06/25-17/08/17	$664.55
Total 068765					**$664.55**
068766	2017-09-05		NOVA COMMUNICATIONS		
		00016789		PAGERS X 20	$8,427.70
Total 068766					**$8,427.70**
068769	2017-09-05		SNIDER, PERCY		
		17/06/30-02		I CUT - BACK FIELD	$76.32
Total 068769					**$76.32**
068772	2017-09-05		WENTWORTH LANDSCAPES		
		17-5-398		LAWN CARE 17/07	$41.40
Total 068772					**$41.40**
EFT000000007775	2017-08-11		STERLMAR EQUIPMENT		

	170280		GREEN LED DASH LIGHTS X 20	$2,472.03
Total EFT000000007775				**$2,472.03**
EFT000000007776	2017-08-16	BOULTON SEPTIC/LARMON'S		
	25127		PUMP HOLDING TANK	$244.22
Total EFT000000007776				**$244.22**
EFT000000007777	2017-08-16	ABELL PEST CONTROL INC.		
	A0322099		PEST CONTROL 17/06	$42.53
Total EFT000000007777				**$42.53**
EFT000000007780	2017-08-16	AJ STONE COMPANY LIMITED		
	134518		30 DEGREE ELBOWS x 4	$857.27
	134291		VALVES, HOSE, AND ADAPTERS	$5,623.26
Total EFT000000007780				**$6,480.53**
EFT000000007791	2017-08-16	CANADIAN TIRE		
	131253		PARTS	$63.06
Total EFT000000007791				**$63.06**
EFT000000007800	2017-08-16	EVERTEMP INC		
	30658		RESET CONTROLLER ON AC UNIT	$133.81
Total EFT000000007800				**$133.81**
EFT000000007801	2017-08-16	FIRE SERVICE MANAGEMENT		
	436608		WASH/REPAIR SUIT	$725.81
Total EFT000000007801				**$725.81**
EFT000000007812	2017-08-16	KENWORTH ONTARIO - KINGSTON		
	KS20125		FIX FUEL TANK LEAK	$2,116.73
Total EFT000000007812				**$2,116.73**
EFT000000007817	2017-08-16	MAGNACHARGE BATTERY CORP		
	K71560		BATTERIES	$99.35
Total EFT000000007817				**$99.35**
EFT000000007824	2017-08-16	NOONAN, MIKE		
	17/07-03		GRASS CUTTING 17/07	$343.75
Total EFT000000007824				**$343.75**
EFT000000007832	2017-08-16	SAFEDESIGN APPAREL LTD.		
	250666		FIREBOOTS x 13 FIRST $250	$2,926.72
Total EFT000000007832				**$2,926.72**
EFT000000007835	2017-08-16	SWISH MAINTENANCE LIMITED		
	K571403		CLEANING SUPPLIES	$49.35
Total EFT000000007835				**$49.35**
EFT000000007840	2017-08-16	TRIM-LINE OF SOUTH EAST		
	38099		SIGN	$61.06
Total EFT000000007840				**$61.06**
EFT000000007845	2017-08-16	WESTPORT HOME HARDWARE		
	248836		MISC. SUPPLIES	$8.64
Total EFT000000007845				**$8.64**
EFT000000007851	2017-08-16	ANGLIN GROUP LTD		
	1742		FIREHALL PROGRESS DRAW#1	$29,306.88
Total EFT000000007851				**$29,306.88**
EFT000000007853	2017-08-25	ABELL PEST CONTROL INC.		
	A0381244		PEST CONTROL 17/07	$44.44
Total EFT000000007853				**$44.44**
EFT000000007876	2017-08-25	LEONARD FUELS		
	1057-796157		43.14 L GAS @ $1.0257	$44.15
	1057-796159		79.62 L DIESEL @ $0.9726	$77.18
	1057-798119		61 L DIESEL @ $0.9726	$59.14
	1057-798122		80 L DIESEL @ $0.9726	$77.55
	1057-798125		81.04 L DIESEL @ $0.9726	$78.56
	1057-798707		58.02 L GAS @ $0.9726	$56.24
	1057-799826		81.91 L DIESEL @ $0.9726	$79.39
	1057-801366		68.44 L GAS @ $0.9283	$63.25
	1057-802219		71.49 L GAS @ $0.9283	$66.08
Total EFT000000007876				**$601.54**
EFT000000007877	2017-08-25	LEONARD, ELIZABETH		
	2017-07-19-24		CLEANING 17/07	$60.00
Total EFT000000007877				**$60.00**
EFT000000007887	2017-08-25	PAT ROGERS TOWING SERVICE		
	B01944		TOW TO KENWORTH	$480.82
Total EFT000000007887				**$480.82**
EFT000000007891	2017-08-25	ROSEN ENERGY GROUP		
	611585		SYD 754.8 L GAS @ $1.015	$779.60
Total EFT000000007891				**$779.60**
EFT000000007892	2017-08-25	SAFEDESIGN APPAREL LTD.		
	250886		FIRE BOOTS 1 PAIR	$242.12
Total EFT000000007892				**$242.12**
EFT000000007896	2017-08-25	SNIDER, LISA		
	17/07-CLEANING		CLEANING MAY-JUL 2017	$210.00
Total EFT000000007896				**$210.00**
EFT000000007916	2017-09-05	ASSELSTINE HARDWARE		
	4415		MINI BULBS	$4.24
Total EFT000000007916				**$4.24**
EFT000000007919	2017-09-05	BLACK DOG TIRE & LUBRICANTS		
	7718		SERVICE CALL, CHANGE TIRE	$114.99
Total EFT000000007919				**$114.99**
EFT000000007920	2017-09-05	CANADIAN TIRE		
	131702		SAW BLADES	$45.78
Total EFT000000007920				**$45.78**
EFT000000007931	2017-09-05	KENWORTH ONTARIO - KINGSTON		
	KP49805		BULB X 3	$162.18
	KS18760		FIX AIR VALVE	$553.66
	KS20384		SAFETY & SERVICE	$608.22
Total EFT000000007931				**$1,324.06**
EFT000000007932	2017-09-05	LEONARD FUELS		
	1057-802924		71.89 L FUEL @ $0.9726	$69.69
	1057-803029		77 L FUEL @ $0.9283	$71.16
	1057-804581		11.83 L FUEL @ $0.9726	$11.48

		1057-807278		45.05 L FUEL @ $0.9726	$43.66
		1057-810294		76.44 L FUEL @ $0.9726	$74.09
		1057-810708		14.01 L FUEL @ $1.1142	$15.58
Total EFT000000007932					**$285.66**
EFT000000007934	2017-09-05		LINDE CANADA LIMITED 15687		
		56911427		OXYGEN	$149.96
		56769697		OXYGEN LEASE RENEWAL - ANNUAL	$910.25
		56769698		OXYGEN	$350.20
Total EFT000000007934					**$1,410.41**
EFT000000007935	2017-09-05		LONDRY ALARMS		
		188993		ANNUAL MONITORING	$268.65
Total EFT000000007935					**$268.65**
EFT000000007937	2017-09-05		NORTHWAY HARDWARE		
		16514		RAKES, SHOVELS	$69.15
Total EFT000000007937					**$69.15**
EFT000000007944	2017-09-05		SAFEDESIGN APPAREL LTD.		
		250883		HOOD (20), GLOVES (18)	$2,566.19
		250883		GLOVES (18) , BOOTS (1)	$2,152.73
Total EFT000000007944					**$4,718.92**
EFT000000007949	2017-09-05		TROUSDALE'S HOME HARDWARE		
		72369		PLYWOOD, SCREWS	$47.60
Total EFT000000007949					**$47.60**
EFT000000007951	2017-09-05		UBCON CONSTRUCTION LTD		
		17-005-3		GRASS CUTTING 17/07	$122.11
		17-005-3		GRASS CUTTING 17/07	$122.11
Total EFT000000007951					**$244.22**
EFT000000007956	2017-09-05		WESTPORT HOME HARDWARE		
		253105		CLEANING SUPPLIES	$80.06
Total EFT000000007956					**$80.06**
Total Fire					**$74,007.38**

2105 Pub Ed

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007904	2017-08-25		TROUSDALE'S HOME HARDWARE		
		72011		CO DETECTOR * 6	$105.76
		72508		CO DETECTOR * 4	$231.97
Total EFT000000007904					**$337.73**
Total Pub Ed					**$337.73**

2110 Cvc#

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007895	2017-08-25		SIGNS PLUS		
		2998		CIVIC SIGN	$9.16
Total EFT000000007895					**$9.16**
Total Cvc#					**$9.16**

2400 Police

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007883	2017-08-25		METROLAND MEDIA GROUP		
		4315034		ADVERTISING 17/07	$412.13
		4290920		SAFE BOATING ADS	$14.34
Total EFT000000007883					**$426.47**
Total Police					**$426.47**

2605 Build

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007805	2017-08-16		GANANOQUE CHEVROLET BUICK GMC		
		287253		PART	$58.94
Total EFT000000007805					**$58.94**
EFT000000007839	2017-08-16		TOWN AND COUNTRY AUTO SUPPLY		
		6083-450123		OIL FILTERS	$7.31
Total EFT000000007839					**$7.31**
Total Build					**$66.25**

2620 Anml Ctl

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007803	2017-08-16		FRONTENAC MUNICIPAL LAW		
		SF-AC-2017-JULY		17/07 ANIMAL CONTROL	$3,256.19
Total EFT000000007803					**$3,256.19**
EFT000000007874	2017-08-25		KINGSTON HUMANE SOCIETY		
		SF_KHS POUND_17-07		FEES COLLECT 17/07	-$610.00
		SF_KHS POUND_17-07		TAG SALES 17/07	-$45.00
		SF_KHS POUND_17-07		POUND SERVICES 17/07	$1,571.02
		SF_KHS POUND_17-07		TAG COMM 17/07	$16.00
Total EFT000000007874					**$932.02**
EFT000000007910	2017-08-30		FRONTENAC MUNICIPAL LAW		
		SF-AC-2017-AUGUST		17/08 ANIMAL CONTROL	$3,256.19
Total EFT000000007910					**$3,256.19**
Total Anml Ctl					**$7,444.40**

2625 Lvstck

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007941	2017-09-05		REDDEN, JOSEPH		
		17/08/20-0041		LIVESTOCK VALUATION 17/08	$150.00
		17/08/20-0041		LIVESTOCK VALUATION 17/08	$64.90

		17/08/20-0041		LIVESTOCK VALUATION 17/08	$12.57
Total EFT000000007941					**$227.47**
Total Lvstck					**$227.47**

2640 Bylaw enf

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007803	2017-08-16		FRONTENAC MUNICIPAL LAW		
		SF-P-2017-JULY		17/07 PARKING BYLAW	$457.92
		SF-P-2017-JULY		17/07 PARKING BYLAW MILEAGE	$634.98
Total EFT000000007803					**$1,092.90**
EFT000000007910	2017-08-30		FRONTENAC MUNICIPAL LAW		
		SF-P-2017-AUGUST		17/08 PARKING BYLAW	$457.92
		SF-P-2017-AUGUST		17/08 PARKING BYLAW MILEAGE	$634.98
Total EFT000000007910					**$1,092.90**
Total Bylaw enf					**$2,185.80**
Total PP&P					**$84,704.66**

30 Trans

3000 PW OH

Cheque	Date	Inv #	Vendor	Description	Amount
068749	2017-08-25		ROBERT HOGAN BUS LINES		
		RH4411		TOUR SOUTH FRONT. AUG 3	$305.28
Total 068749					**$305.28**
068773	2017-09-05		COLE, SUSAN		
		2017-08-01-INSURANCE		2017-08-01-INSURANCE	$421.60
Total 068773					**$421.60**
EFT000000007781	2017-08-16		ALLIANCE WIRELESS		
		C14258-0617		ANSWERING SERVICE	$479.36
Total EFT000000007781					**$479.36**
EFT000000007806	2017-08-16		GRAND & TOY LIMITED		
		L298262		OFFICE SUPPLIES	$100.63
Total EFT000000007806					**$100.63**
Total PW OH					**$1,306.87**

3005 RdAdmOH

Cheque	Date	Inv #	Vendor	Description	Amount
068681	2017-08-16		BELL MOBILITY (RADIO DIVISION)		
		1-241113		17/08 MONTHLY SITE RENTAL	$295.38
Total 068681					**$295.38**
Total RdAdmOH					**$295.38**

3010

Cheque	Date	Inv #	Vendor	Description	Amount
068680	2017-08-16		ATKINSON HOME BUILDING CENTRE		
		108567		6 SHOVELS	$137.27
		109587		SATKES	$12.72
Total 068680					**$149.99**
068686	2017-08-16		FLYNN AUTO GLASS & TINTING		
		7629		SUPPLY & INSTALL WINDSHIELD	$356.16
Total 068686					**$356.16**
068691	2017-08-16		GROENEVELD LUBRICATION SOLUTIONS		
		020/40105951		GREENLUBE	$474.58
Total 068691					**$474.58**
068692	2017-08-16		HOTCH'S AUTO PARTS		
		431013		AC COMPRESSOR	$180.11
Total 068692					**$180.11**
068694	2017-08-16		PARTSMASTER CANADA		
		50064683		CRYOBITS, POLYMER COMPOUND	$502.07
Total 068694					**$502.07**
068696	2017-08-16		ROAD MAINTENANCE EQUIP & SERVICES		
		6338		PARTS	$151.93
Total 068696					**$151.93**
068700	2017-08-16		SNAP-ON		
		07211748705		REPLACE STOLEN TOOLS	$656.20
Total 068700					**$656.20**
068701	2017-08-16		SNC-LAVALIN GEM ONTARIO INC.		
		0022943		SOILS COMPACTION TESTING	$193.34
Total 068701					**$193.34**
068702	2017-08-16		SNIDER, PERCY		
		17/07/11-41		TRI AXLE RENTAL - PETERS RD	$4,396.03
		17/07/20-01		TRI AXLE RENTAL - YORK RD	$3,093.50
Total 068702					**$7,489.53**
068741	2017-08-25		CONDIE COLLISION CENTRE		
		1172		REPAIR DAMAGE	$7,712.95
		1328		REPAIR DAMAGE	$1,454.44
Total 068741					**$9,167.39**
068743	2017-08-25		KINGSTON DODGE CHRYSLER LTD		
		414107		REPAIRS RE:RUNNING &FUEL LIGHT	$773.80
Total 068743					**$773.80**
068750	2017-08-25		SNAP-ON		
		08041748967		REPLACE WADES TOOL	$173.95
Total 068750					**$173.95**
068756	2017-08-25		WURTH CANADA LIMITED		
		22782627		CUT OFF DISC	$104.76
Total 068756					**$104.76**

068769	2017-09-05	SNIDER, PERCY		
		17/07/28-16	TRI AXLE RENTAL	$407.04
		17/08/03-15	FLAGGING - AUG 3	$437.57
		17/07/21-10	TRIAXLE RENTAL JUL 21	$529.15
		17-07-21-08	FLAGGING JUL 21	$417.47
		17-08-03-13	TANDEM RENTAL AUG 1-3	$3,937.09
		17-08-04-21	AUG 4 TANDEM RENTAL	$1,188.56
		2017-08-04-19	FLAGGING AUG 4	$397.37
		17-08-08-20	TRI AXLE AUG 8 2017	$488.45
		17-06-30-48	MOWING	$267.11
		17-06-30-48	MOWING	$190.80
		17-06-30-48	MOWING	$190.80
		17-07-20-50	PATCHING JUL 14, 18-20	$2,098.80
Total 068769				**$10,550.21**
EFT000000007776	2017-08-16	BOULTON SEPTIC/LARMON'S		
		25309	HOT PATCHING JUN 22	$773.38
		25308	FLAGGING JUL 17 - JUL 21	$2,379.15
Total EFT000000007776				**$3,152.53**
EFT000000007777	2017-08-16	ABELL PEST CONTROL INC.		
		A0383556	17/07 PEST CONTROL	$66.71
Total EFT000000007777				**$66.71**
EFT000000007778	2017-08-16	AECOM CANADA LTD		
		38270422	HARROWSMITH DESIGN FEES	$2,079.72
Total EFT000000007778				**$2,079.72**
EFT000000007779	2017-08-16	AIR LIQUIDE CANADA INC.		
		67140957	OXYGEN	$29.02
Total EFT000000007779				**$29.02**
EFT000000007784	2017-08-16	BATTLEFIELD EQUIPMENT RENTALS		
		24207518	ORANGE SPRAY PAINT	$201.30
		24207723	RENT TAMPER JUL 19 - JUL 26	$752.88
Total EFT000000007784				**$954.18**
EFT000000007786	2017-08-16	BLACK DOG TIRE & LUBRICANTS		
		6996	2 NEW TIRES AND INSTALL	$799.73
		1650	8 NEW TIRES AND INSTALL	$2,427.59
		3100	REFINISH RIM	$99.72
		6633	MOUNT, CHANGE OVER & HUBS	$663.47
Total EFT000000007786				**$3,990.51**
EFT000000007788	2017-08-16	BRICAZA CORPORATION		
		1612-001-HOLDBACK	NEW ROAD CONSTRUCTION	$11,158.47
		1612-002-HOLDBACK	H'SMITH DRAW #2	$3,787.40
		1612-003 -HB	HARROWSMITH RD DRAW 3 HOLDBACK	$12,497.62
		1612-004-HB	PROGRESS DRAW 4 HOLDBACK	$5,918.13
Total EFT000000007788				**$33,361.62**
EFT000000007791	2017-08-16	CANADIAN TIRE		
		131377	TOOLS AND TOOL BOXES	$1,531.42
Total EFT000000007791				**$1,531.42**
EFT000000007793	2017-08-16	CINTAS		
		884828058	CLEANING SUPPLIES	$31.96
		884828058	UNIFORM C.G.	$10.97
		884829576	CLEANING SUPPLIES	$24.65
		884829576	UNIFORM C.G.	$10.97
		884831068	CLEANING SUPPLIES	$29.36
		884831068	UNIFORM C.G.	$10.97
		884829601	CLEANING SUPPLIES	$101.93
		884829601	UNIFORM M.H.	$15.58
		884829601	UNIFORM W.S.	$12.08
		884828082	CLEANING SUPPLIES	$143.41
		884828082	UNIFORM M.H.	$15.58
		884828082	UNIFORM W.S.	$12.09
		884831093	CLEANING SUPPLIES	$111.09
		884831093		$15.58
		884831093		$12.09
Total EFT000000007793				**$558.31**
EFT000000007795	2017-08-16	CRUICKSHANK CONSTRUCTION		
		90078654	GRAVEL	$6,140.08
		90078654	GRAVEL	$302.33
		90078654	GRAVEL	$1,924.38
		90078137	GRAVEL	$98.72
		90078581	GRAVEL	$4,813.61
		90078581	GRAVEL	$477.86
		90078581	GRAVEL	$219.32
		90078504	GRAVEL	$1,196.49
		90078361	GRAVEL	$767.28
		90078361	GRAVEL	$4,976.84
		90078361	GRAVEL	$1,942.86
		90078432	GRAVEL	$721.06
		90078850	GRAVEL	$1,166.98
		90078902	GRAVEL	$435.04
		90078762	GRAVEL	$2,701.89
		90078278	GRAVEL	$1,292.65
		90078278	GRAVEL	$6,772.33
Total EFT000000007795				**$35,949.72**
EFT000000007799	2017-08-16	DRAPER DOORS		
		10710	14'2 X 14 OVERHEAD DOOR X 3	$8,853.12
		10710	14'2 X 14 OVERHEAD DOOR X 5	$14,755.20
		10710	16'2 X 16 OVERHEAD DOOR X 1	$3,256.32
		10710	16'2 X 14 OVERHEAD DOOR X 1	$3,129.12
Total EFT000000007799				**$29,993.76**
EFT000000007802	2017-08-16	FISH, DOROTHY		
		5957	CLEANING 5 @ $75.60	$382.50
Total EFT000000007802				**$382.50**
EFT000000007807	2017-08-16	HARTINGTON EQUIPMENT LIMITED		
		IV48661	PARTS	$214.73
		IV48639	PARTS	$124.49

Total EFT000000007807				**$339.22**
EFT000000007810	2017-08-16	JOE JOHNSON EQUIPMENT INC.		
		S16280	REPAIRS	$2,504.32
		P25656	FREIGHT CHARGES	$62.96
		P25504	SWEEPER FOR TRACKLESS	$1,502.79
Total EFT000000007810				**$4,070.07**
EFT000000007811	2017-08-16	KENT AUTOMOTIVE		
		9305093088	PARTS	$413.26
		9305096406	HOSE WRAP	$196.82
		9305086038	HEAVY DUTY CABLE TIES	$135.37
		9305071399	COUPLER	$30.78
		9305089848	FITTINGS	$343.51
		9305089847	FITTINGS	$25.69
Total EFT000000007811				**$1,145.43**
EFT000000007813	2017-08-16	KROWN RUST CONTROL		
		146-144774	RUST CONTROL	$152.64
		146-144774	RUST CONTROL	$213.70
		146-144774	RUST CONTROL	$213.70
		146-144774	RUST CONTROL	$213.70
		146-144774	RUST CONTROL	$213.70
		146-144774	RUST CONTROL	$213.70
		146-144774	RUST CONTROL	$213.70
		146-144774	RUST CONTROL	$213.70
		146-144774	RUST CONTROL	$203.52
Total EFT000000007813				**$1,852.06**
EFT000000007815	2017-08-16	LEONARD, ELIZABETH		
		17/07/27-26	CLEANING	$225.00
Total EFT000000007815				**$225.00**
EFT000000007821	2017-08-16	MILLER PAVING LIMITED		
		SU-150-18-1015	PULVERIZING - PETERS ROAD	$3,561.60
Total EFT000000007821				**$3,561.60**
EFT000000007826	2017-08-16	O. BETTSCHEN		
		38901	GRAVEL	$1,189.47
		38838	GRAVEL	$798.96
		38827	GRAVEL	$467.98
		38828	GRAVEL	$1,347.54
Total EFT000000007826				**$3,803.95**
EFT000000007828	2017-08-16	PETRIE FORD		
		235606	ANTI FREEZE	$82.43
Total EFT000000007828				**$82.43**
EFT000000007830	2017-08-16	R. THURSTON TECHNOLOGIES		
		10916	BENCH & REPAIR TO RADIO	$64.87
Total EFT000000007830				**$64.87**
EFT000000007834	2017-08-16	SWEET'S SAND & GRAVEL		
		S-0049428	GRAVEL	$99.06
		S-0050339	GRAVEL	$3,608.68
		S-0050269	GRAVEL	$324.91
Total EFT000000007834				**$4,032.65**
EFT000000007835	2017-08-16	SWISH MAINTENANCE LIMITED		
		K571965	CLEANING SUPPLIES	$54.49
		K572926	PAPER TOWEL	$89.95
Total EFT000000007835				**$144.44**
EFT000000007836	2017-08-16	SYDENHAM LANDSCAPE PRODUCTS		
		02142	MULCH	$18.32
Total EFT000000007836				**$18.32**
EFT000000007837	2017-08-16	TALLMAN TRUCK CENTRE LIMITED		
		433772	STARTER, ALTERNATOR,EXHAUST	$2,024.45
		335090T	FILTER X 2	$51.85
		335090T	FILTER X 2	$51.85
		335330T	PARTS	$195.86
Total EFT000000007837				**$2,324.01**
EFT000000007838	2017-08-16	TOROMONT INDUSTRIES LTD.		
		PS040649842	HOSE	$74.18
		PS040650389	ELEMENT	$111.39
		PS040650153	ADJUSTER KIT	$241.75
Total EFT000000007838				**$427.32**
EFT000000007839	2017-08-16	TOWN AND COUNTRY AUTO SUPPLY		
		6083-445405	WORK LIGHT	$122.10
		6083-447514	MUD FLAP	$28.70
		6083-447514	SEALANT	$20.85
		6083-447499	SPRAY NINE	$13.00
		6083-447526	SEALANT	$20.85
		6083-448434	OIL	$51.60
		6083-448434	OIL	$50.69
		6083-448434	FILTER	$5.93
		6083-448949	OIL	$96.85
		6083-448956	FUEL CAP	$9.04
		6083-449734	OIL FILTERS	$25.60
		6083-449734	PART	$8.84
		6083-449734	OIL FILTER	$5.59
		6083-449734	PARTS	$53.04
		6083-449841	OIL FILTER AND OIL	$138.57
		6083-450067	MINI LIGHTS	$56.72
		6083-450314	BRAKE ROTOR & PADS	$259.70
		6083-450123	OIL	$74.85
		6083-450577	WIPER BLADES, OIL FILTERS	$45.89
Total EFT000000007839				**$1,088.41**
EFT000000007841	2017-08-16	TROUSDALE'S FOODLAND		
		3838	WATER	$15.73
		3838	WATER	$15.72
Total EFT000000007841				**$31.45**
EFT000000007842	2017-08-16	TROUSDALE'S HOME HARDWARE		
		72082	HAMMER	$37.64
Total EFT000000007842				**$37.64**

EFT000000007844	2017-08-16	UNIVERSAL SUPPLY GROUP		
		896-823391	WASHER FLUID SUPPLY	$527.03
		173-160097	MUFFLER	$457.21
		173-161294	PART	$195.37
		173-158742	STARTER	$282.86
		173-156898	OIL	$69.58
Total EFT000000007844				**$1,532.05**
EFT000000007847	2017-08-16	WILLIAMS HOT MIX LTD		
		3252	44.14 T SAND SEAL	$4,356.94
		3260	22.45 T SAND SEAL	$2,215.98
		3266	14.25 T SAND SEAL	$1,406.58
Total EFT000000007847				**$7,979.50**
EFT000000007849	2017-08-16	KEYSTONE BRIDGE MANAGEMENT CORP		
		1716	FOUNDATION INVESTIGATION	$12,554.64
Total EFT000000007849				**$12,554.64**
EFT000000007850	2017-08-16	LESLIE M. HIGGINSON SURVEYING LTD.		
		2483	SURVEY OF SYDENHAM	$11,651.57
Total EFT000000007850				**$11,651.57**
EFT000000007852	2017-08-25	BOULTON SEPTIC/LARMON'S		
		25312	FLAGGING AUG 2, 3 & 4	$898.93
Total EFT000000007852				**$898.93**
EFT000000007853	2017-08-25	ABELL PEST CONTROL INC.		
		A0425176	PEST CONTROL 17/08	$66.71
Total EFT000000007853				**$66.71**
EFT000000007854	2017-08-25	AECOM CANADA LTD		
		38272181	BUCK LAKE STUDY	$795.00
Total EFT000000007854				**$795.00**
EFT000000007857	2017-08-25	BATTLEFIELD EQUIPMENT RENTALS		
		24208325	REPLACE CHAINSAWS	$2,975.69
Total EFT000000007857				**$2,975.69**
EFT000000007858	2017-08-25	BLACK DOG TIRE & LUBRICANTS		
		7418	TIRE CHANGE	$28.49
		7717	FLAT REPAIR	$74.28
		7796	TIRE CHANGE	$28.49
Total EFT000000007858				**$131.26**
EFT000000007860	2017-08-25	CINTAS		
		884832594	CLEANING SUPPLIES	$24.65
		884832594	UNIFORM C.G.	$10.97
		884832621	CLEANING SUPPLIES	$153.88
		884832621	UNIFORM M.H.	$15.58
		884832621	UNIFORM W.S.	$12.09
		884826561	CLEANING SUPPLIES	$112.46
		884826561	UNIFORM M.H.	$15.58
		884826561	UNIFORM W.S.	$12.09
		884825029	CLEANING SUPPLIES	$169.02
		884825029	UNIFORMS W.S.	$12.09
Total EFT000000007860				**$538.41**
EFT000000007866	2017-08-25	DIG'N DIRT LTD.		
		237	FLOAT CHARGE	$2,798.40
Total EFT000000007866				**$2,798.40**
EFT000000007869	2017-08-25	GILBERT & SON CONSTRUCTION INC.		
		283	EQUIPMENT RENTAL	$2,442.24
		283	EQUIPMENT RENTAL	$4,029.70
Total EFT000000007869				**$6,471.94**
EFT000000007870	2017-08-25	GREER GALLOWAY CONSULTING ENGINEERS		
		17876	ENGINEER CONSULTING	$1,818.61
Total EFT000000007870				**$1,818.61**
EFT000000007871	2017-08-25	HARTINGTON EQUIPMENT LIMITED		
		IV48392	FILTER KIT	$25.45
Total EFT000000007871				**$25.45**
EFT000000007872	2017-08-25	KENT AUTOMOTIVE		
		9305110465	FITTINGS	$352.60
		9305134324	NUTS, SCREWS, CABLE TIES	$157.90
		9305134325	HOSE CLAMPS, COTTER PINS	$124.03
		9305131188	SCREWS	$432.35
Total EFT000000007872				**$1,066.88**
EFT000000007873	2017-08-25	KILEY PAVING		
		17-3301	PAVEMENT REHABILITATION	$120,454.61
Total EFT000000007873				**$120,454.61**
EFT000000007875	2017-08-25	KROWN RUST CONTROL		
		146-145307	RUST CONTROL SPRARY	$127.14
		146-145210	RUST CONTROL SPRARY	$127.14
		146-145210	RUST CONTROL SPRARY	$127.14
		146-145210	RUST CONTROL SPRARY	$127.15
Total EFT000000007875				**$508.57**
EFT000000007876	2017-08-25	LEONARD FUELS		
		1058-803950	89 L GAS @ $0.9283	$82.26
		1058-804185	10.01 L GAS @ $0.9726	$9.71
		1058-804288	11.08 L GAS @ $1.1142	$12.33
		1058-806155	92.21 L GAS @ $0.9726	$89.39
		1058-807324	90 L GAS @ $0.9726	$87.25
		1058-807879	106.04 L GAS @ $0.9726	$102.80
		1058-809198	78.01 L GAS @ $0.9726	$75.62
		1058-809748	84 L GAS @ $0.9726	$81.43
		1058-809643	97.02 L GAS @ $0.9726	$94.05
		810812	80 L GAS @ $0.9726	$77.55
Total EFT000000007876				**$712.39**
EFT000000007878	2017-08-25	LESLIE M. HIGGINSON SURVEYING LTD.		
		2557	SURVEY SYDENHAM	$2,259.07
Total EFT000000007878				**$2,259.07**
EFT000000007881	2017-08-25	MAGNACHARGE BATTERY CORP		
		K72333	BATTERY	$111.52
		K72332	BATTERY X 2	$242.27

Total EFT000000007881				**$353.79**
EFT000000007884	2017-08-25	MILLER PAVING LIMITED		
		SU-150-18-1036	SURFACE TREATMENT	$395,826.58
Total EFT000000007884				**$395,826.58**
EFT000000007885	2017-08-25	MORVEN CONSTRUCTION LTD		
		22271	INTERSECTION UPGRADES	$16,317.29
Total EFT000000007885				**$16,317.29**
EFT000000007888	2017-08-25	PETRIE FORD		
		236864	PARTS	$4.90
		236864	PARTS	$9.79
		236864	PARTS	$27.40
		237014	CLAMP	$18.00
		237014	PARTS	$104.90
		237014	GROMMETS	$7.84
		237014	OIL	$50.31
		237102	OIL	$34.23
		237102	OIL	$66.39
		237557	ELEMENT & GASKET	$26.97
		237653	OIL	$50.31
		237653	GLASS CLEANER	$58.00
Total EFT000000007888				**$459.04**
EFT000000007893	2017-08-25	SAFETY-KLEEN CANADA, INC.		
		73839349-1702704851	CLEANING SOLVENT	$402.47
Total EFT000000007893				**$402.47**
EFT000000007894	2017-08-25	SELECT DOOR AND FRAME		
		30325	DOOR & PARTS	$271.19
		30325	DOOR SHOE	$13.23
Total EFT000000007894				**$284.42**
EFT000000007897	2017-08-25	SWEET'S SAND & GRAVEL		
		S-0050602	GRAVEL	$440.37
		S-0050718	CAT HOE RENTAL	$13,607.86
		S-0050386	BELLY DUMP RENTAL	$6,324.38
		S-0050386	BELLY DUMP RENTAL	$3,861.79
		S-0050708	GRAVEL	$1,861.05
Total EFT000000007897				**$26,095.45**
EFT000000007899	2017-08-25	SYDENHAM LANDSCAPE PRODUCTS		
		02882	TANDEM RENTAL	$725.04
		02880	TANDEM RENTAL	$610.56
		02883	TANDEM RENTAL	$725.04
		02878	TANDEM RENTAL	$686.88
		02881	TANDEM RENTAL	$725.04
		02651	TANDEM RENTAL	$725.04
		02893	TANDEM RENTAL	$686.88
		02653	TANDEM RENTAL	$686.88
Total EFT000000007899				**$5,571.36**
EFT000000007900	2017-08-25	TOROMONT INDUSTRIES LTD.		
		WO040646591	REPAIR AC	$403.99
Total EFT000000007900				**$403.99**
EFT000000007901	2017-08-25	TOWN AND COUNTRY AUTO SUPPLY		
		6083-450755	MUFFLER SYSTEM PARTS	$79.94
		6083-450726	OIL FILTER	$5.39
Total EFT000000007901				**$85.33**
EFT000000007905	2017-08-25	UNIVERSAL SUPPLY GROUP		
		173-161690	PART	$57.43
Total EFT000000007905				**$57.43**
EFT000000007912	2017-08-30	WASTE CONNECTIONS OF CANADA		
		7150-0000226466	2.74 MT CONSTRUCTION WASTE	$381.12
Total EFT000000007912				**$381.12**
EFT000000007918	2017-09-05	BATTLEFIELD EQUIPMENT RENTALS		
		24208359	RENT ROLLER 17/07/17-17/08/21	$3,944.22
		24208771	DRILL ROD	$122.11
		24208740	DRILL ROD, BITS	$406.00
Total EFT000000007918				**$4,472.33**
EFT000000007920	2017-09-05	CANADIAN TIRE		
		131772	TWO-WAY RADIO	$122.85
		131772	TWO-WAY RADIO	$122.86
Total EFT000000007920				**$245.71**
EFT000000007921	2017-09-05	CINTAS		
		884834115	CLEANING SUPPLIES	$41.12
		884834115	UNIFORM C.G.	$10.97
		884837128	CLEANING SUPPLIES	$31.61
		884837128	UNIFORM C.G.	$10.97
		884837155	CLEANING SUPPLIES	$101.93
		884837155	UNIFORM M.H.	$15.58
		884837155	UNIFORM W.S.	$12.09
		884834137	CLEANING SUPPLIES	$111.14
		884834137	UNIFORM M.H.	$15.58
		884834137	UNIFORM W.S.	$12.09
		884835647	CLEANING SUPPLIES	$206.53
		884835647	UNIFORM M.H.	$15.58
		884835647	UNIFORM W.S.	$12.09
		884835621	CLEANING SUPPLIES	$24.65
		884835621	UNIFORM C.G.	$10.97
Total EFT000000007921				**$632.90**
EFT000000007923	2017-09-05	CRUICKSHANK CONSTRUCTION		
		90079888	GRAVEL	$312.87
		90079202	GRAVEL	$4,176.93
Total EFT000000007923				**$4,489.80**
EFT000000007925	2017-09-05	DRAPER DOORS		
		11166	INSTALL 3 JACKSHIFT OPERATORS	$4,960.80
		11188	REPLACE BRAKE SYLINOID	$236.59
Total EFT000000007925				**$5,197.39**
EFT000000007929	2017-09-05	JODY CAMPBELL'S SEPTIC SERVICE		

		9829		PORTABLE TOILET	$122.11
Total EFT000000007929					**$122.11**
EFT000000007936	2017-09-05		MCNICHOLS CONSTRUCTION LTD		
		17/07/31-BUCKBAY		BUCK BAY RD CONSTRUCTION	$32,899.01
Total EFT000000007936					**$32,899.01**
EFT000000007938	2017-09-05		O. BETTSCHEN		
		38984		GRAVEL	$579.30
		39015		GRAVEL	$113.54
		38937		GRAVEL	$2,735.94
		38937		GRAVEL	$1,163.59
		38936		GRAVEL	$3,172.59
		38936		GRAVEL	$980.46
Total EFT000000007938					**$8,745.42**
EFT000000007939	2017-09-05		PRINCESS AUTO		
		521810		SELF PRIMING PUMP	$122.10
Total EFT000000007939					**$122.10**
EFT000000007945	2017-09-05		SIGNS PLUS		
		3002		SIGNS & DECALS	$728.35
Total EFT000000007945					**$728.35**
EFT000000007948	2017-09-05		TROUSDALE'S FOODLAND		
		4234.		COFFEE, WATER, CUPS, CREAM	$35.61
		3365		WATER, COFFEE	$40.73
		612		WATER	$79.80
Total EFT000000007948					**$156.14**
EFT000000007953	2017-09-05		UNITED RENTALS OF CANADA INC		
		144575905-007		FENCE RENTAL	$276.79
Total EFT000000007953					**$276.79**
Total					**$845,788.89**

3115 Bvr Dms

Cheque	Date	Inv #	Vendor	Description	Amount
068768	2017-09-05		SLOAN-LATIMER, JOANNE		
		481268		NUISANCE TRAPPING	$445.20
Total 068768					**$445.20**
Total Bvr Dms					**$445.20**

3205 Mwg&Wd Spry

Cheque	Date	Inv #	Vendor	Description	Amount
068703	2017-08-16		WAGER & CORPUT WEED CONTROL INC		
		0000125353		ROADSIDE WEED SPRAYING	$7,204.25
		0000125353		ROADSIDE WEED SPRAYING	$6,431.95
Total 068703					**$13,636.20**
068769	2017-09-05		SNIDER, PERCY		
		17-06-30-48		EQUIPMENT RENTAL	$152.64
		17/08/07-08		FIRST CUT & SECOND CUT	$26,917.55
		17/08/07-07		LOCAL RD - CUT	$20,716.30
		17/08/09-47		MOW GRASS	$251.86
Total 068769					**$48,038.35**
EFT000000007784	2017-08-16		BATTLEFIELD EQUIPMENT RENTALS		
		24207765		PARTS AND ENGINE OIL	$313.74
Total EFT000000007784					**$313.74**
EFT000000007814	2017-08-16		L.D. POWER SPORTS		
		36231		SPARK PLUG	$7.45
Total EFT000000007814					**$7.45**
EFT000000007839	2017-08-16		TOWN AND COUNTRY AUTO SUPPLY		
		6083-450577		SPARK PLUGS	$8.53
Total EFT000000007839					**$8.53**
EFT000000007842	2017-08-16		TROUSDALE'S HOME HARDWARE		
		72082		GLOVES	$32.54
Total EFT000000007842					**$32.54**
EFT000000007918	2017-09-05		BATTLEFIELD EQUIPMENT RENTALS		
		24208367		5LB X-LINE	$206.73
Total EFT000000007918					**$206.73**
Total Mwg&Wd Spry					**$62,243.54**

3210 Brushing

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007839	2017-08-16		TOWN AND COUNTRY AUTO SUPPLY		
		6083-448493		MOTOR TREATMENT	$30.50
Total EFT000000007839					**$30.50**
EFT000000007844	2017-08-16		UNIVERSAL SUPPLY GROUP		
		173-156898		CHAIN OIL	$23.52
Total EFT000000007844					**$23.52**
EFT000000007949	2017-09-05		TROUSDALE'S HOME HARDWARE		
		210335		RAKE	$21.36
Total EFT000000007949					**$21.36**
Total Brushing					**$75.38**

3215 Drainage

Cheque	Date	Inv #	Vendor	Description	Amount
068734	2017-08-25		ATKINSON HOME BUILDING CENTRE		
		112285		FOAM SEALANT	$17.37
Total 068734					**$17.37**
068769	2017-09-05		SNIDER, PERCY		
		17-08-10-22		TANDEM RENTAL AUG 9 & 10	$2,154.26
Total 068769					**$2,154.26**
EFT000000007834	2017-08-16		SWEET'S SAND & GRAVEL		

		S-0049428		GRAVEL	$1,021.77
Total EFT000000007834					**$1,021.77**
EFT000000007836	2017-08-16		SYDENHAM LANDSCAPE PRODUCTS		
		02884		TANDEM RENTAL	$343.44
		02866		TANDEM RENTAL	$305.28
		02873		TANDEM RENTAL	$648.72
		02872		TANDEM RENTAL	$725.04
Total EFT000000007836					**$2,022.48**
EFT000000007842	2017-08-16		TROUSDALE'S HOME HARDWARE		
		72819		WEED BARRIER WATERFALL LN	$17.29
Total EFT000000007842					**$17.29**
EFT000000007882	2017-08-25		MCNICHOLS CONSTRUCTION LTD		
		17/07/26-CULVERTS		BACKHOE - CLEAN CULVERTS	$183.17
Total EFT000000007882					**$183.17**
EFT000000007899	2017-08-25		SYDENHAM LANDSCAPE PRODUCTS		
		02870		TANDEM RENTAL	$648.72
		02869		TANDEM RENTAL	$763.20
		02879		TANDEM RENTAL	$610.56
		02874		TANDEM RENTAL	$343.44
		02871		TANDEM RENTAL	$496.08
		02867		TANDEM RENTAL	$763.20
		02868		TANDEM RENTAL	$763.20
		02140		3 YARDS TOPSOIL	$54.95
Total EFT000000007899					**$4,443.35**
EFT000000007923	2017-09-05		CRUICKSHANK CONSTRUCTION		
		90080423		GRAVEL	$1,032.39
		90080608		GRAVEL	$212.09
		90080526		GRAVEL	$952.66
		90080832		GRAVEL	$1,775.25
		90080770		GRAVEL	$992.09
Total EFT000000007923					**$4,964.48**
EFT000000007938	2017-09-05		O. BETTSCHEN		
		38984		GRAVEL	$1,422.17
		39015		GRAVEL	$145.07
		38974		GRAVEL	$297.21
Total EFT000000007938					**$1,864.45**
Total Drainage					**$16,688.62**

3220 Ctc,Cb&gtr

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007823	2017-08-16		MUNRO & SCULLION CONTRACTING INC		
		23391		CATCH BASIN CLEANING	$20,417.13
Total EFT000000007823					**$20,417.13**
Total Ctc,Cb&gtr					**$20,417.13**

3310 Hardtop Patching

Cheque	Date	Inv #	Vendor	Description	Amount
068769	2017-09-05		SNIDER, PERCY		
		17-08-04-14		PATCHING JUL 28,31,AUG 1-3	$3,167.28
		17-08-10-23		PATCHING AUG 8-10	$1,946.16
		17-07-26-07		PATCHING JUL 21, 25, 26	$1,679.04
Total 068769					**$6,792.48**
EFT000000007776	2017-08-16		BOULTON SEPTIC/LARMON'S		
		25121		HOT PATCHING JULY 10- 11	$1,383.94
		25121		HOT PATCHING JULY 12- 13	$1,139.71
		25171		HOT PATCHING JULY 18	$732.67
		25171		HOT PATCHING JULY 19-21	$1,709.57
		25219		HOT PATCHING JULY 25	$732.67
		25219		HOT PATCHING JULY 25-28	$1,709.57
		25226		HOT PATCHING JULY 20, 25-27	$2,401.54
Total EFT000000007776					**$9,809.67**
EFT000000007847	2017-08-16		WILLIAMS HOT MIX LTD		
		3260		6.14 T SAND SEAL	$606.06
		3260		2.00 T SAND SEAL	$197.41
		3266		4.12 T SAND SEAL	$406.67
		3266		10.43 T SAND SEAL	$1,029.52
Total EFT000000007847					**$2,239.66**
EFT000000007852	2017-08-25		BOULTON SEPTIC/LARMON'S		
		25315		HOT PATCHING	$3,581.95
		25367		HOT PATCHING	$1,506.05
		25367		HOT PATCHING	$2,279.42
Total EFT000000007852					**$7,367.42**
Total Hardtop Patching					**$26,209.23**

3320 should maint

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007795	2017-08-16		CRUICKSHANK CONSTRUCTION		
		90078137		GRAVEL	$337.00
		90078137			$357.89
		90078902		GRAVEL	$1,188.30
		90078278		GRAVEL	$519.81
Total EFT000000007795					**$2,403.00**
EFT000000007834	2017-08-16		SWEET'S SAND & GRAVEL		
		S-0050340		GRAVEL	$266.82
Total EFT000000007834					**$266.82**
EFT000000007899	2017-08-25		SYDENHAM LANDSCAPE PRODUCTS		
		02877		TANDEM RENTAL	$725.04
		02889		TANDEM RENTAL	$648.72
		02890		TANDEM RENTAL	$419.76
		02891		TANDEM RENTAL	$267.12

		02892		TANDEM RENTAL	$725.04
Total EFT000000007899					**$2,785.68**
EFT000000007938	2017-09-05		O. BETTSCHEN		
		38935		RECYCLED ASPHALT	$583.19
		38968		RECYCLED ASPHALT	$79.37
		38945		RECYCLED ASPHALT	$143.38
Total EFT000000007938					**$805.94**
Total should maint					**$6,261.44**

3405 Washout

Cheque	Date	Inv #	Vendor	Description	Amount
068744	2017-08-25		LAFARGE CANADA INC		
		707548201		RECYCLED ASPHALT	$1,479.24
		707548202		RECYCLED ASPHALT	$176.60
		707582396		RECYCLED ASPHALT	$267.96
Total 068744					**$1,923.80**
068770	2017-09-05		TODD, JIM		
		520452		REBUILD CARB WEEDEATER	$70.00
Total 068770					**$70.00**
EFT000000007784	2017-08-16		BATTLEFIELD EQUIPMENT RENTALS		
		24207634		WOVEN SAND BAGS	$162.82
Total EFT000000007784					**$162.82**
EFT000000007795	2017-08-16		CRUICKSHANK CONSTRUCTION		
		90078919		GRAVEL & CRUSHED ASPHALT	$2,402.03
Total EFT000000007795					**$2,402.03**
EFT000000007819	2017-08-16		MCNICHOLS CONSTRUCTION LTD		
		17/08/04-BUCKBAY		ROAD WASHOUT - BUCK BAY	$671.62
		17/08/02-WESTPORTRD		WESTPORT RD JUL 31 - AUG 2	$10,577.95
Total EFT000000007819					**$11,249.57**
EFT000000007826	2017-08-16		O. BETTSCHEN		
		38827		GRAVEL	$113.82
		38743		GRAVEL	$105.22
Total EFT000000007826					**$219.04**
EFT000000007834	2017-08-16		SWEET'S SAND & GRAVEL		
		S-0049428		GRAVEL	$555.44
		S-0049428		GRAVEL	$395.79
		S-0049428		GRAVEL	$175.32
		S-0049428		GRAVEL	$3,556.71
		S-0049428		GRAVEL	$114.41
Total EFT000000007834					**$4,797.67**
EFT000000007836	2017-08-16		SYDENHAM LANDSCAPE PRODUCTS		
		02863		TANDEM RENTAL	$648.72
Total EFT000000007836					**$648.72**
EFT000000007882	2017-08-25		MCNICHOLS CONSTRUCTION LTD		
		17/07/26-JAMESWILSON		GRADING ROAD - WASHOUT	$5,037.12
Total EFT000000007882					**$5,037.12**
EFT000000007897	2017-08-25		SWEET'S SAND & GRAVEL		
		S-0050466		GRAVEL & BELLY DUMP RENTAL	$6,007.05
		S-0050603		GRAVEL, WATER TRUCK RENTAL	$10,295.62
Total EFT000000007897					**$16,302.67**
EFT000000007899	2017-08-25		SYDENHAM LANDSCAPE PRODUCTS		
		02657		WASHOUT REPAIRS	$763.20
		02658		WASHOUT REPAIRS	$725.04
		02659		WASHOUT REPAIRS	$534.24
		03502		WASHOUT REPAIRS	$228.96
Total EFT000000007899					**$2,251.44**
EFT000000007923	2017-09-05		CRUICKSHANK CONSTRUCTION		
		90079134		RAP MILLINGS	$150.09
		90078960		GRAVEL	$4,995.71
		90079280		GRAVEL	$232.12
		90079202		GRAVEL	$105.02
Total EFT000000007923					**$5,482.94**
EFT000000007938	2017-09-05		O. BETTSCHEN		
		38935		RECYCLED ASPHALT	$273.93
		39046		SCREENED HYDRO SAND, GRAVEL	$600.44
		38796		GRAVEL	$46.03
		38796		GRAVEL	$118.11
		38796		GRAVEL	$106.38
Total EFT000000007938					**$1,144.89**
Total Washout					**$51,692.71**

3425 Gradng & Grvl resurf

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007826	2017-08-16		O. BETTSCHEN		
		38827		GRAVEL	$825.20
		38743		GRAVEL	$103.97
Total EFT000000007826					**$929.17**
EFT000000007834	2017-08-16		SWEET'S SAND & GRAVEL		
		S-0049428		GRAVEL	$563.08
		S-0049428		GRAVEL	$36.68
		S-0050269		GRAVEL	$543.74
Total EFT000000007834					**$1,143.50**
EFT000000007897	2017-08-25		SWEET'S SAND & GRAVEL		
		S-0050386		WATER TRUCK RENTAL	$3,106.22
Total EFT000000007897					**$3,106.22**
EFT000000007899	2017-08-25		SYDENHAM LANDSCAPE PRODUCTS		
		02888		TANDEM RENTAL	$725.04
		03045		GRAVEL RESURFACING	$2,147.14
Total EFT000000007899					**$2,872.18**
EFT000000007923	2017-09-05		CRUICKSHANK CONSTRUCTION		

		90080770		GRAVEL	$1,828.74
Total EFT000000007923					**$1,828.74**
Total Gradng & Grvl resurf					**$9,879.81**

3502 Winter Prop Damage

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007836	2017-08-16		SYDENHAM LANDSCAPE PRODUCTS		
		03010		SOIL	$18.01
		02187		TOPSOIL	$54.95
		02109		BLACK EARTH	$22.51
Total EFT000000007836					**$95.47**
Total Winter Prop Damage					**$95.47**

3515 Stock Snd&Slt

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007930	2017-09-05		K+S WINDSOR SALT LTD		
		5300320423		387.12 T SAFE-T-SALT	$34,642.49
		5300320327		216.21 T SAFE-T-SALT	$19,348.15
		5300320319		191.33 T SAFE-T-SALT	$17,121.69
		5300320584		77.07 T SAFE-T-SALT	$6,896.81
		5300321086		72.61 T SAFE-T-SALT	$6,497.70
Total EFT000000007930					**$84,506.84**
Total Stock Snd&Slt					**$84,506.84**

3605 Pvmt Mrkng

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007902	2017-08-25		TRILLIUM PAVEMENT MARKING		
		3895698		LINE PAINTING 546.5 KM	$103,994.14
Total EFT000000007902					**$103,994.14**
Total Pvmt Mrkng					**$103,994.14**

3610 Trfc Sg mnt

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007943	2017-09-05		R.W. ELECTRIC		
		33772		REPAIR FLASHER LIGHT	$555.61
Total EFT000000007943					**$555.61**
EFT000000007950	2017-09-05		TRUE ELECTRIC		
		6793		CAUTION BEACON WEATHERPROOFING	$1,853.24
		6793		STOCK RELAYS X 2	$1,950.94
Total EFT000000007950					**$3,804.18**
Total Trfc Sg mnt					**$4,359.79**

3615 Street signs

Cheque	Date	Inv #	Vendor	Description	Amount
068702	2017-08-16		SNIDER, PERCY		
		17/07/19-02		MINI EX W AUGER JUL 18 -19	$1,860.94
Total 068702					**$1,860.94**
068769	2017-09-05		SNIDER, PERCY		
		17-07-27-11		MINI EX W AUGER JUL 26 & 27	$1,135.39
Total 068769					**$1,135.39**
EFT000000007811	2017-08-16		KENT AUTOMOTIVE		
		9305093089		NUTS, BOLTS & WASHERS	$99.46
Total EFT000000007811					**$99.46**
EFT000000007872	2017-08-25		KENT AUTOMOTIVE		
		9305124358		BOLTS	$27.24
Total EFT000000007872					**$27.24**
EFT000000007895	2017-08-25		SIGNS PLUS		
		2999		STREET SIGN	$42.68
		2998		STREET SIGNS	$65.02
		3003		SIGN STRIPPED & RELETTERED	$40.70
		2987		STREET SIGNS X 116	$2,067.82
Total EFT000000007895					**$2,216.22**
EFT000000007904	2017-08-25		TROUSDALE'S HOME HARDWARE		
		825		LUMBER	$1,078.40
Total EFT000000007904					**$1,078.40**
Total Street signs					**$6,417.65**

3620 Reg signs

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007820	2017-08-16		MECHANICAL ADVERTISING		
		909680		SIGNS	$1,485.95
Total EFT000000007820					**$1,485.95**
Total Reg signs					**$1,485.95**

3625 RR cross mnt

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007789	2017-08-16		CANADIAN PACIFIC RAILWAY		
		11094354		17/07 RAIL CROSSING	$744.00
Total EFT000000007789					**$744.00**
Total RR cross mnt					**$744.00**

3635 Trffc cnts

Cheque	Date	Inv #	Vendor	Description	Amount

EFT000000007842	2017-08-16		TROUSDALE'S HOME HARDWARE		
		71495		BATTERIES	$40.65
Total EFT000000007842					**$40.65**
Total Trffc cnts					**$40.65**

3638 Locates

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007827	2017-08-16		ONTARIO ONE CALL		
		201780440		LOCATES 17/07	$73.60
Total EFT000000007827					**$73.60**
Total Locates					**$73.60**

3650 Street Lights

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007843	2017-08-16		TRUE ELECTRIC		
		6781		STREET LIGHT REPAIRS	$1,810.67
Total EFT000000007843					**$1,810.67**
Total Street Lights					**$1,810.67**
Total Trans					**$1,244,832.96**

40 Env

4110 Water Treat

Cheque	Date	Inv #	Vendor	Description	Amount
068737	2017-08-25		BELL CANADA-WATER TOWER PHONE LINE		
		7631-17/07		TELEPHONE 17/07	$79.58
Total 068737					**$79.58**
EFT000000007797	2017-08-16		CUNNINGHAM SWAN CARTY		
		146037		LEGAL	$23,991.50
Total EFT000000007797					**$23,991.50**
Total Water Treat					**$24,071.08**

5005 SW & Fac OH

Cheque	Date	Inv #	Vendor	Description	Amount
068682	2017-08-16		CAMBIUM INC.		
		2017-20721		LANDFILL OPERATOR TRAINING	$1,521.31
Total 068682					**$1,521.31**
EFT000000007842	2017-08-16		TROUSDALE'S HOME HARDWARE		
		72166		SANDER & DISCS	$73.22
		72349		PLIERS, WIRE & QUICKLINK	$35.14
Total EFT000000007842					**$108.36**
EFT000000007875	2017-08-25		KROWN RUST CONTROL		
		146-145210		RUST CONTROL SPRARY	$127.14
Total EFT000000007875					**$127.14**
Total SW & Fac OH					**$1,756.81**

5105 Garb coll

Cheque	Date	Inv #	Vendor	Description	Amount
068759	2017-08-30		SNIDER, PERCY		
		17/08 DISPOSAL		17/08 DISPOSAL	$11,454.79
		17/08 DISPOSAL		17/08 DISPOSAL	$9,455.41
Total 068759					**$20,910.20**
EFT000000007776	2017-08-16		BOULTON SEPTIC/LARMON'S		
		25262		EXTRA GARBAGE PICKUP 17/07	$947.45
Total EFT000000007776					**$947.45**
EFT000000007795	2017-08-16		CRUICKSHANK CONSTRUCTION		
		90077241		GRAVEL FOR PINESHORES DUMP PAD	$329.35
		90077323		GRAVEL FOR PINESHORES DUMP BIN	$98.23
Total EFT000000007795					**$427.58**
EFT000000007813	2017-08-16		KROWN RUST CONTROL		
		146-144774		RUST CONTROL	$137.38
Total EFT000000007813					**$137.38**
EFT000000007828	2017-08-16		PETRIE FORD		
		235264		CORE - AIR CONDITION	$331.90
Total EFT000000007828					**$331.90**
EFT000000007842	2017-08-16		TROUSDALE'S HOME HARDWARE		
		71787		GARBAGE BAGS	$10.17
		301715		GARBAGE BAGS	$29.50
Total EFT000000007842					**$39.67**
EFT000000007888	2017-08-25		PETRIE FORD		
		237530		LIGHT	$42.64
Total EFT000000007888					**$42.64**
EFT000000007901	2017-08-25		TOWN AND COUNTRY AUTO SUPPLY		
		6083-451880		ROTORS, CALIPERS, BRAKE PADS	$893.79
		6083-451864		BRAKE PAD, ROTOR & CALIPER	$441.80
Total EFT000000007901					**$1,335.59**
EFT000000007908	2017-08-30		BOULTON SEPTIC/LARMON'S		
		17/08 COLLECTION		17/08 COLLECTION	$11,701.36
Total EFT000000007908					**$11,701.36**
Total Garb coll					**$35,873.77**

5110 Gab disp

Cheque	Date	Inv #	Vendor	Description	Amount
068682	2017-08-16		CAMBIUM INC.		

		2017-20607	SPRING SAMPLING	$3,505.63
		2017-21164	SUMMER SAMPLING	$1,099.01
		2017-21162	SUMMER SAMPLING	$1,938.53
		2017-21163	SUMMER & SURFACE WATER SAMPLE	$1,699.65
		2017-21161	SUMMER SAMPLING	$773.38
Total 068682				**$9,016.20**
068704	2017-08-16		WASTE CONNECTIONS OF CANADA	
		647-0000023273	86.67 MT ICI/RESI WASTE	$8,201.14
		7150-0000228077	9.24 MT WASTE	$1,085.56
Total 068704				**$9,286.70**
068769	2017-09-05		SNIDER, PERCY	
		17/07/31-12	PORTLAND DUMP/WASTE	$356.16
		17/08/01-17	PORTLAND DUMP/ DOZER	$651.26
		17/07/27-03	PORTLAND DUMP/WASTE	$1,246.56
		17/07/27-09	PORTLAND DIMP/DOZER	$651.26
		17/08/04-25	PORTLAND DUMP/RECYCLE	$356.16
		17/08/01-18	PORTLAND DUMP/WASTE	$178.08
		17/08/11-28	PORTLAND DUMP/WASTE	$178.08
		17/08/14-34	PORTLAND DUMP/ DOZER	$814.08
Total 068769				**$4,431.64**
EFT000000007777	2017-08-16		ABELL PEST CONTROL INC.	
		A0380880	PEST CONTROL 17/08	$97.44
		06051627	PEST CONTROL 17/06	$56.27
		06051627	PEST CONTROL 17/06	$56.27
		06051627	PEST CONTROL 17/06	$56.27
Total EFT000000007777				**$266.25**
EFT000000007783	2017-08-16		AVERY WEIGH-TRONIX	
		380376	2 FUSES	$76.32
Total EFT000000007783				**$76.32**
EFT000000007808	2017-08-16		HD SUPPLY CANADA, INC	
		INV107497948	PADLOCK	$227.99
Total EFT000000007808				**$227.99**
EFT000000007809	2017-08-16		JODY CAMPBELL'S SEPTIC SERVICE	
		9673	PORTABLE TOILET	$117.02
		9673	PORTABLE TOILET	$117.02
		9673	PORTABLE TOILET	$117.02
Total EFT000000007809				**$351.06**
EFT000000007818	2017-08-16		MCKENNA'S LOCK & KEY	
		7725	LOCKS	$74.79
Total EFT000000007818				**$74.79**
EFT000000007831	2017-08-16		R.W. ELECTRIC	
		33729	REPAIR TO LED LIGHT	$280.86
Total EFT000000007831				**$280.86**
EFT000000007846	2017-08-16		WHALEY, GEORGE	
		511093	LANDFILL MAINT. 17/07	$5,936.07
Total EFT000000007846				**$5,936.07**
EFT000000007912	2017-08-30		WASTE CONNECTIONS OF CANADA	
		7150-0000226466	22.32 MT CONSTRUCTION WASTE	$2,501.32
Total EFT000000007912				**$2,501.32**
EFT000000007913	2017-08-30		WHALEY, GEORGE	
		17/08 DISPOSAL	17/08 DISPOSAL	$1,935.80
Total EFT000000007913				**$1,935.80**
EFT000000007914	2017-09-05		ABELL PEST CONTROL INC.	
		07052006	PEST CONTROL 17/07	$58.81
		07052006	PEST CONTROL 17/07	$58.81
		07052006	PEST CONTROL 17/07	$58.81
Total EFT000000007914				**$176.43**
EFT000000007917	2017-09-05		AVERY WEIGH-TRONIX	
		381408	FUSES	$76.32
Total EFT000000007917				**$76.32**
EFT000000007929	2017-09-05		JODY CAMPBELL'S SEPTIC SERVICE	
		9823	PORTABLE TOILET RENTAL 17/08	$117.02
		9823	PORTABLE TOILET RENTAL 17/08	$117.02
		9823	PORTABLE TOILET RENTAL 17/08	$117.02
Total EFT000000007929				**$351.06**
EFT000000007955	2017-09-05		WASTE CONNECTIONS OF CANADA	
		647-0000023310	42.19 MT ICI/CONSTRUCTION	$3,713.70
Total EFT000000007955				**$3,713.70**
Total Gab disp				**$38,702.51**

5205 Recyc Coll

Cheque	Date	Inv #	Vendor	Description	Amount
068759	2017-08-30		SNIDER, PERCY		
		17/08 DISPOSAL		17/08 DISPOSAL	$12,356.86
		17/08 DISPOSAL		17/08 DISPOSAL	$10,775.05
		17/08 DISPOSAL		17/08 DISPOSAL	$11,501.55
Total 068759					**$34,633.46**
EFT000000007908	2017-08-30		BOULTON SEPTIC/LARMON'S		
		17/08 COLLECTION		17/08 COLLECTION	$10,065.69
Total EFT000000007908					**$10,065.69**
EFT000000007945	2017-09-05		SIGNS PLUS		
		3002		SIGNS & DECALS	$152.64
Total EFT000000007945					**$152.64**
Total Recyc Coll					**$44,851.79**

5210 Rec Disp/Prc

Cheque	Date	Inv #	Vendor	Description	Amount
068769	2017-09-05		SNIDER, PERCY		
		17/07/17-05		PORTLAND RECYCLE	$534.24
		17/07/17-04		GREENBAY RECYCLE	$864.96

		17/07/25-06		LOUGHBOROUGH RECYCLE	$178.08
		17/08/10-26		PORTLAND RECYCLE	$534.24
		17/08/10-27		SALEM RECYCLE	$534.24
Total 068769					**$2,645.76**
Total Rec Disp/Prc					**$2,645.76**

5305 HHW

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007787	2017-08-16		BRENDAR ENVIRONMENTAL INC.		
		20170115		HHW SERVICES 17/06	$7,513.43
Total EFT000000007787					**$7,513.43**
Total HHW					**$7,513.43**
Total Env					**$155,415.15**

70 Cem

7000 Health

Cheque	Date	Inv #	Vendor	Description	Amount
068702	2017-08-16		SNIDER, PERCY		
		17/06/21-38		TRIAXLE - RAP MILLING	$244.22
Total 068702					**$244.22**
068754	2017-08-25		WENTWORTH LANDSCAPES		
		17-5-274		LAWN CARE 17/06	$51.77
		17-5-274		LAWN CARE 17/06	$101.93
		17-5-274		LAWN CARE 17/06	$72.21
Total 068754					**$225.91**
068769	2017-09-05		SNIDER, PERCY		
		17/06/22-34		ROAD REPAIRS	$615.65
Total 068769					**$615.65**
068772	2017-09-05		WENTWORTH LANDSCAPES		
		17-5-398		LAWN CARE 17/07	$38.83
		17-5-398		LAWN CARE 17/07	$101.93
		17-5-398		LAWN CARE 17/07	$72.20
Total 068772					**$212.96**
EFT000000007864	2017-08-25		D G YOUNGE CONCRETE BURIAL VAULTS		
		1613		17/07 INTERMENTS	$305.28
		1613		17/07 CORNER STONES	$20.35
		1613		17/07 INTERMENTS	$407.04
		1613		17/07 CORNER STONES	$101.76
Total EFT000000007864					**$834.43**
EFT000000007909	2017-08-30		D G YOUNGE CONCRETE BURIAL VAULTS		
		17/08 SERVICES		17/08 SERVICES	$875.14
Total EFT000000007909					**$875.14**
EFT000000007928	2017-09-05		HUGHES CONSTRUCTION AND		
		2469		GRASS CUTTING 17/07	$396.23
		2470		GRASS CUTTING 17/07	$1,143.67
		2471		GRASS CUTTING 17/07	$486.29
		2472		GRASS CUTTING 17/07	$220.63
		2473		GRASS CUTTING 17/07	$1,269.75
Total EFT000000007928					**$3,516.57**
EFT000000007951	2017-09-05		UBCON CONSTRUCTION LTD		
		17-005-3		GRASS CUTTING 17/07	$284.93
		17-005-3		GRASS CUTTING 17/07	$1,139.71
Total EFT000000007951					**$1,424.64**
Total Health					**$7,949.52**
Total Cem					**$7,949.52**

80 Rec

8000 Rec

Cheque	Date	Inv #	Vendor	Description	Amount
068689	2017-08-16		FRONTENAC DOCKS		
		1726		DOCK & SHORE CONNECTOR	$10,954.46
Total 068689					**$10,954.46**
068735	2017-08-25		AVANTISPORTS GROUP INC		
		51997D		SOCCER NETS	$8,053.29
Total 068735					**$8,053.29**
068742	2017-08-25		JAY'S CLEANING SYSTEMS		
		134017		WASH GLENDOWER HALL	$432.48
Total 068742					**$432.48**
068748	2017-08-25		NILEX INC		
		IN244695		ARMORFLEX 40 MAT	$16,380.00
Total 068748					**$16,380.00**
068754	2017-08-25		WENTWORTH LANDSCAPES		
		17-5-274		LAWN CARE 17/06	$67.89
Total 068754					**$67.89**
068761	2017-09-05		DOMAR TRAILERS (1985) LTD		
		30623		RENT TRAILER 17/07/28-17/08/28	$223.87
Total 068761					**$223.87**
068763	2017-09-05		JM CONTRACTOR		
		2556-1		POUR/FINISH PATTERN PATIO	$10,888.32
Total 068763					**$10,888.32**
068769	2017-09-05		SNIDER, PERCY		
		17/06/28-24		GRASS CUTTING NEW PART OF PARK	$435.02
		17/07/20-25		GRASS CUTTING NEW PART OF PARK	$183.17
Total 068769					**$618.19**
068772	2017-09-05		WENTWORTH LANDSCAPES		
		17-5-398		LAWN CARE 17/07	$50.93

Total 068772				**$50.93**
EFT000000007776	2017-08-16		BOULTON SEPTIC/LARMON'S	
		25163	ROLL FRONT AREA OF PARK	$457.92
		25162	PUMP SEPTIC	$228.96
		25284	LAWN CARE 17/07	$111.94
Total EFT000000007776				**$798.82**
EFT000000007792	2017-08-16		CDW CANADA INC	
		JPJ8181	STUDENT LAPTOP HARD DRIVE	$86.41
Total EFT000000007792				**$86.41**
EFT000000007798	2017-08-16		DEDICATED ENVIRONMENTAL SERVICES INC	
		1541	PREP & INSTALL CONCRETE MATS	$6,464.30
Total EFT000000007798				**$6,464.30**
EFT000000007808	2017-08-16		HD SUPPLY CANADA, INC	
		INV107495694	CHAIN	$715.07
Total EFT000000007808				**$715.07**
EFT000000007809	2017-08-16		JODY CAMPBELL'S SEPTIC SERVICE	
		9672	PORTABLE TOILET	$203.52
		9671	PORTABLE TOILET	$101.76
		9670	PORTABLE TOILET	$101.76
		9669	PORTABLE TOILET	$101.76
		9690	PORTABLE TOILET	$101.76
Total EFT000000007809				**$610.56**
EFT000000007816	2017-08-16		LONDRY ALARMS	
		189657	ALARM 17/08	$26.46
		189657	ALARM 17/08	$26.46
Total EFT000000007816				**$52.92**
EFT000000007822	2017-08-16		MORVEN CONSTRUCTION LTD	
		22225	3/4" CLEAN - DELIVERED	$277.14
Total EFT000000007822				**$277.14**
EFT000000007825	2017-08-16		NORTHWAY HARDWARE	
		16513	TOILET FLUSH ROD, KEY	$8.12
Total EFT000000007825				**$8.12**
EFT000000007831	2017-08-16		R.W. ELECTRIC	
		33704	INSTALL BASEBALL FIELD NETTING	$6,649.56
		33642	INSTALL BASEBALL FIELD NETTING	$2,883.02
		33703	INSTALL BASEBALL FIELD NETTING	$4,302.38
Total EFT000000007831				**$13,834.96**
EFT000000007833	2017-08-16		SIMMONS PLUMBING & PUMP SERV.	
		4679	OPEN WATER FOR SEASON AT PARK	$233.03
		4680	OPEN WATER FOR SEASON AT PARK	$112.95
		4681	OPEN WATER FOR SEASON AT PARK	$166.38
		4676	OPEN WATER FOR SEASON AT PARK	$112.95
		4677	INSTALL NEW USED TOILET	$121.09
		4644	OPEN WATER FOR SEASON AT PARK	$268.65
		4645	OPEN WATER FOR SEASON AT PARK	$286.45
		4643	OPEN WATER FOR SEASON AT PARK	$286.45
		4678	INSTALL NEW USED TOILET	$132.29
Total EFT000000007833				**$1,720.24**
EFT000000007834	2017-08-16		SWEET'S SAND & GRAVEL	
		S-0049428	GRAVEL	$95.91
Total EFT000000007834				**$95.91**
EFT000000007835	2017-08-16		SWISH MAINTENANCE LIMITED	
		K571965	CLEANING SUPPLIES	$25.39
		K571973	NITRILE GLOVES	$18.22
		K566756	CLEANING SUPPLIES	$437.28
		K572926	PAPER TOWEL	$87.00
		K572924	GARBAGE BINS	$417.22
		K572924	CLEANING SUPPLIES	$175.56
Total EFT000000007835				**$1,160.67**
EFT000000007836	2017-08-16		SYDENHAM LANDSCAPE PRODUCTS	
		02103	TOP SOIL	$146.53
		02859	TOP SOIL	$146.53
		02627	TOP SOIL	$439.60
		02853	TOP SOIL	$439.60
		02629	TOP SOIL	$439.60
		02142	GRASS SEED	$17.55
Total EFT000000007836				**$1,629.41**
EFT000000007842	2017-08-16		TROUSDALE'S HOME HARDWARE	
		209692	GARBAGE CAN	$46.79
		72169	KEY	$3.04
		209767	MATERIALS FOR BLEACHERS	$97.14
		209864	SCREWS & WASHERS	$4.93
		401884	BALL DIAMOND BASES	$147.54
Total EFT000000007842				**$299.44**
EFT000000007852	2017-08-25		BOULTON SEPTIC/LARMON'S	
		24769	GRASS CUTTING MAY 19 & 24	$55.97
Total EFT000000007852				**$55.97**
EFT000000007863	2017-08-25		DEDICATED ENVIRONMENTAL SERVICES INC	
		1586	TWO BOLLARDS & COVERS	$1,590.45
Total EFT000000007863				**$1,590.45**
EFT000000007886	2017-08-25		O. BETTSCHEN	
		38895	GRAVEL	$116.70
Total EFT000000007886				**$116.70**
EFT000000007898	2017-08-25		SWISH MAINTENANCE LIMITED	
		K573795	CLEANING SUPPLIES	$268.90
Total EFT000000007898				**$268.90**
EFT000000007899	2017-08-25		SYDENHAM LANDSCAPE PRODUCTS	
		02143	WEED BARRIER	$161.80
Total EFT000000007899				**$161.80**
EFT000000007906	2017-08-25		VANDEWAL, SARAH	
		17/06/07-CAN DAY	17/06/07-CAN DAY SECRETARY	$65.00
		17/06/20-CAN DAY	17/06/20-CAN DAY SECRETARY	$65.00
Total EFT000000007906				**$130.00**

EFT000000007911	2017-08-30		LEONARD, ELIZABETH		
		17/08		17/08 MAINTENANCE	$142.50
Total EFT000000007911					**$142.50**
EFT000000007923	2017-09-05		CRUICKSHANK CONSTRUCTION		
		90079280		GRAVEL	$130.85
Total EFT000000007923					**$130.85**
EFT000000007928	2017-09-05		HUGHES CONSTRUCTION AND		
		2468		GRASS CUTTING 17/07	$666.40
		2467		GRASS CUTTING 17/07	$481.78
		2466		GRASS CUTTING 17/07	$400.74
		2465		GRASS CUTTING 17/07	$454.76
		2464		GRASS CUTTING 17/07	$562.83
		2463		GRASS CUTTING 17/07	$121.57
		2462		GRASS CUTTING 17/07	$445.76
Total EFT000000007928					**$3,133.84**
EFT000000007929	2017-09-05		JODY CAMPBELL'S SEPTIC SERVICE		
		9828		PORTABLE TOILET RENTAL 17/08	$101.76
		9827		PORTABLE TOILET RENTAL 17/08	$101.76
		9826		PORTABLE TOILET RENTAL 17/08	$101.76
		9825		2 PORTABLE TOILET RENTAL 17/08	$203.52
		9824		PORTABLE TOILET RENTAL 17/08	$101.76
Total EFT000000007929					**$610.56**
EFT000000007935	2017-09-05		LONDRY ALARMS		
		188991		MONITORING 17/06	$26.46
		188991		MONITORING 17/06	$26.46
Total EFT000000007935					**$52.92**
EFT000000007938	2017-09-05		O. BETTSCHEN		
		38796		GRAVEL	$116.77
Total EFT000000007938					**$116.77**
EFT000000007943	2017-09-05		R.W. ELECTRIC		
		33772			$858.75
Total EFT000000007943					**$858.75**
EFT000000007945	2017-09-05		SIGNS PLUS		
		3002		SIGNS & DECALS	$208.62
Total EFT000000007945					**$208.62**
EFT000000007946	2017-09-05		SIMMONS PLUMBING & PUMP SERV.		
		4731		SERVICE CALL - URINAL	$71.23
Total EFT000000007946					**$71.23**
EFT000000007949	2017-09-05		TROUSDALE'S HOME HARDWARE		
		401892		LOCKS x 8	$56.99
		210185		CABLE TIES	$16.26
		503261		DAYCAMPS HOOKS FOR BUNKERS	$83.71
		72917		SCREWS	$2.38
Total EFT000000007949					**$159.34**
EFT000000007951	2017-09-05		UBCON CONSTRUCTION LTD		
		17-005-3		GRASS CUTTING 17/07	$875.14
		17-005-3		GRASS CUTTING 17/07	$244.22
		17-005-3		GRASS CUTTING 17/07	$152.64
		17-005-3		GRASS CUTTING 17/07	$976.90
		17-005-3		GRASS CUTTING 17/07	$284.93
Total EFT000000007951					**$2,533.83**
Total Rec					**$85,766.43**

8020 Swim

Cheque	Date	Inv #	Vendor	Description	Amount
068683	2017-08-16		DENIS, JASON		
		101		BRONZE EXAM MILEAGE	$26.45
Total 068683					**$26.45**
EFT000000007790	2017-08-16		CANADIAN RED CROSS SOCIETY		
		CRC-017986		SWIM BADGES & PROGRESS CARDS	$440.21
Total EFT000000007790					**$440.21**
EFT000000007859	2017-08-25		CANADIAN RED CROSS SOCIETY		
		CRC-019720		RED CROSS SWIM PROGRESS CARDS	$68.18
Total EFT000000007859					**$68.18**
EFT000000007879	2017-08-25		LIFESAVING SOCIETY		
		M121509		SWIM COURSE MATERIALS	$1,128.00
		M121509		FREIGHT CHARGES	$22.86
Total EFT000000007879					**$1,150.86**
EFT000000007903	2017-08-25		TROUSDALE'S FOODLAND		
		4216		WATER	$4.99
		9008		WATER	$14.99
		3542		MENTOS, ASPIRIN	$6.69
Total EFT000000007903					**$26.67**
EFT000000007933	2017-09-05		LIFESAVING SOCIETY		
		154173		BRONZE CROSS FAIL	$19.00
		153389		7 x SAFEGUARD CERT	$67.55
Total EFT000000007933					**$86.55**
Total Swim					**$1,798.92**

8025 Day Cmps

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007855	2017-08-25		ALLIED MEDICAL INSTRUMENTS INC		
		145962		AIR TRAUMA BAG	$262.13
		145808		FIRST AID SUPPLIES	$36.81
		145808		FIRST AID SUPPLIES	$36.81
		145808		FIRST AID SUPPLIES	$36.82
		146055		FIRST AID SUPPLIES	$22.50
		146055		FIRST AID SUPPLIES	$22.50
		146055		FIRST AID SUPPLIES	$22.51
Total EFT000000007855					**$440.08**

EFT000000007915	2017-09-05		ALLIED MEDICAL INSTRUMENTS INC		
		146259		MINI FIRST AID KIT	$81.92
Total EFT000000007915					**$81.92**
Total Day Cmps					**$522.00**

8030 Cda Day

Cheque	Date	Inv #	Vendor	Description	Amount
068679	2017-08-16		3D TROPHIES		
		29		SOCCER CLUB MEDALLIONS	$302.23
Total 068679					**$302.23**
068697	2017-08-16		SCOUTS CANADA SOUTH FRONTENAC GROUP		
		17/07/10-SCOUTSMEALS		VOLUNTEER MEALS	$420.00
Total 068697					**$420.00**
068738	2017-08-25		BOYS & GIRLS CLUB OF KINGSTON & AREA		
		070120174		CAN DAY EVENTS	$1,528.00
Total 068738					**$1,528.00**
068767	2017-09-05		REVILL DIANE ELIZABETH		
		17/08/25-CANDAYFOOD		CAN DAY FOOD	$92.23
		17/08/25-CANDAYFOOD			$191.98
Total 068767					**$284.21**
EFT000000007848	2017-08-16		WOOD, ALVIN		
		17/07-POPCORN		POPCORN FOR CANADA DAY	$108.69
		17/07-POPCORN		PROCEEDS FROM POPCORN SALES	-$70.00
Total EFT000000007848					**$38.69**
Total Cda Day					**$2,573.13**

8036 Family Day

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007954	2017-09-05		WASH, PAUL		
		237		FAMILY DAY - PHOTOGRAPHY	$300.00
Total EFT000000007954					**$300.00**
Total Family Day					**$300.00**

8040 Trails

Cheque	Date	Inv #	Vendor	Description	Amount
068680	2017-08-16		ATKINSON HOME BUILDING CENTRE		
		109587		KEY CUT	$4.05
Total 068680					**$4.05**
EFT000000007836	2017-08-16		SYDENHAM LANDSCAPE PRODUCTS		
		02865		TANDEM RENTAL	$496.08
Total EFT000000007836					**$496.08**
EFT000000007886	2017-08-25		O. BETTSCHEN		
		38895		GRAVEL	$659.06
		38895		GRAVEL	$984.85
Total EFT000000007886					**$1,643.91**
EFT000000007938	2017-09-05		O. BETTSCHEN		
		38796		GRAVEL	$197.01
Total EFT000000007938					**$197.01**
Total Trails					**$2,341.05**

8210 VCA

Cheque	Date	Inv #	Vendor	Description	Amount
068698	2017-08-16		SHARBOT LAKE LAWN SERVICE & HOME MAINTENANCE		
		219709		LAWN CARE 17/06	$172.99
Total 068698					**$172.99**
068740	2017-08-25		COLEMAN, DONALD		
		2017070-MOMS		PIZZAS FOR VOLUNTEERS	$182.56
Total 068740					**$182.56**
068745	2017-08-25		MARIE'S PLACE		
		208		SOUND SYSTEM INSTALL	$1,197.04
Total 068745					**$1,197.04**
068746	2017-08-25		MORTON, TABITHA		
		2017069-ADS		CAR SHOW ADVERTISING	$553.55
Total 068746					**$553.55**
068753	2017-08-25		VELEY, LARRY		
		2017067-PARKING		FIELD FOR CAR SHOW PARKING	$300.00
Total 068753					**$300.00**
068764	2017-09-05		MARIE'S PLACE		
		211		INSTALL SPEAKERS CAR SHOW	$270.16
Total 068764					**$270.16**
EFT000000007782	2017-08-16		ASSELSTINE HARDWARE		
		4298-VCA		MISC. HARDWARE	$1.53
		4338-VCA		MISC.ELECTRICAL HARDWARE	$7.19
Total EFT000000007782					**$8.72**
EFT000000007794	2017-08-16		CONWAY, WAYNE		
		17/07/20-MUDDYWATER		REFRESHMENTS: RIBBON CUTTING	$67.54
Total EFT000000007794					**$67.54**
EFT000000007856	2017-08-25		ASSELSTINE HARDWARE		
		4378-VCA		SPRAY PAINT	$60.99
Total EFT000000007856					**$60.99**
EFT000000007861	2017-08-25		CONWAY, WAYNE		
		2017062		ELECTRONIC SIGN ROUTER	$50.88
		2017066-MUDDYWATERS		LUNCH - CAR SHOW VOLUNTEERS	$71.13
Total EFT000000007861					**$122.01**
EFT000000007868	2017-08-25		THE FRONTENAC NEWS		
		64656		AD - VERONA CAR SHOW	$86.20
Total EFT000000007868					**$86.20**

EFT000000007907	2017-08-25		VERONA HARDWARE LIMITED		
		32959-VCA		MISC. SUPPLIES	$36.63
		35567-VCA		NUTS & BOLTS	$15.87
Total EFT000000007907					**$52.50**
EFT000000007916	2017-09-05		ASSELSTINE HARDWARE		
		4434-VCA		SPRAY PAINT - ROAD RALLY	$20.33
Total EFT000000007916					**$20.33**
EFT000000007922	2017-09-05		CONWAY, WAYNE		
		17/08/21-MUDDYWATERS		REFRESHMENTS STAGE VOLUNTEERS	$17.11
Total EFT000000007922					**$17.11**
Total VCA					**$3,111.70**

8230 SF Rides

Cheque	Date	Inv #	Vendor	Description	Amount
068684	2017-08-16		DESERT LAKE GARDENS		
		7002		FOOD FOR LAKES &TRAIL FESTIVAL	$67.54
Total 068684					**$67.54**
068690	2017-08-16		GILMOUR'S ON 38		
		17/07/15-LAKES&TRAIL		FOOD FOR LAKES &TRAIL FESTIVAL	$230.76
Total 068690					**$230.76**
068736	2017-08-25		BARRIE CYCLING CLUB		
		84		OUTDOOR REPAIR STATION	$3,200.00
Total 068736					**$3,200.00**
Total SF Rides					**$3,498.30**
Total Rec					**$99,911.53**

90 Plan

9000 Plan

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007797	2017-08-16		CUNNINGHAM SWAN CARTY		
		145699		ROAD CLOSING BYLAW2017-11	$46.40
		146347		T.GRANT OMB APPEAL	$217.07
Total EFT000000007797					**$263.47**
EFT000000007862	2017-08-25		CUNNINGHAM SWAN CARTY		
		146398		GEN ADVICE - PLANNING	$90.25
		146397		GEN ADVICE - PLANNING	$279.84
		146394		GEN ADVICE - PLANNING	$203.52
		146392		GEN ADVICE - PLANNING	$763.20
		146389		GEN ADVICE - PLANNING	$127.20
		146387		GEN ADVICE - PLANNING	$127.20
Total EFT000000007862					**$1,591.21**
Total Plan					**$1,854.68**
Total Plan					**$1,854.68**

99

9999

Cheque	Date	Inv #	Vendor	Description	Amount
068707	2017-08-16		RUNCIMAN SARAH KATHLEEN		
		CRADJ4706-1		Tax Refund from 080-090-03515	$1,186.77
Total 068707					**$1,186.77**
068708	2017-08-16		RADBURN LEONARD ROY ESTATE		
		CRADJ4711-1		Tax Refund from 010 020 18415	$3.67
		CRADJ4711-2		Tax Refund from 010 020 18420	$9.99
Total 068708					**$13.66**
068752	2017-08-25		TD CANADA TRUST		
		2017 TAX REFUND		TAX REFUND 050-040-72200	$1,288.94
Total 068752					**$1,288.94**
068757	2017-08-25		ALPORT, ROBERT		
		REFUND-#CR56810		RETURN OVERPMT INTURMENT	$29.38
Total 068757					**$29.38**
068758	2017-08-25		KINGSTON DISTRICT CHURCH SOFTBALL		
		BALL RENT REFUND		REFUND BALL DIAMOND RENTAL	$180.80
Total 068758					**$180.80**
EFT000000007829	2017-08-16		REALTAX INC		
		62807		FIRST NOTICES	$604.55
Total EFT000000007829					**$604.55**
EFT000000007889	2017-08-25		PUROLATOR INC.		
		435476022		SHIPPING CHARGES	$33.64
Total EFT000000007889					**$33.64**
EFT000000007890	2017-08-25		REALTAX INC		
		62964		TITLE SEARCH	$1,495.27
Total EFT000000007890					**$1,495.27**
EFT000000007891	2017-08-25		ROSEN ENERGY GROUP		
		611312		SUN 1101.3 L CLR @ $0.8120	$910.00
		611394		F 684.9 L CLR @ $0.8350	$581.95
		611395		F 1830.1 L MKD @ $0.7020	$1,307.33
		611393		F 1588.2 L GAS @ $0.9020	$1,457.77
		611522		F 1184.4 L MKD @ $0.7230	$871.38
		611520		F 1257.8 L GAS @ $0.9240	$1,182.67
		611521		F 3306.2 L CLR @ $0.8550	$2,876.55
		611532		B 616.3 L CLR @ $0.8550	$536.21
		611533		B 1211.9 L MKD @ $0.7230	$891.62
		611534		BURR 275.8 L CLR @ $0.8450	$237.16
		611586		P 1501.2 L CLR @ $0.8530	$1,303.06
		611587		P 1085.4 L MKD @ $0.7200	$795.24
		611589		SUN 401.2 L CLR @ $0.8530	$348.24

	611735	F 2900 L GAS @ $0.9030	$2,664.79
	611736	F 1373.4 L CLR @ $0.8410	$1,175.36
	611737	F 1650.2 L MKD @ $0.7080	$1,188.90
	611745	B 509.8 L CLR @ $0.8410	$436.29
	611744	B 584.3 L GAS @ $0.9030	$536.91
	611738	B 153.3 L MKD @ $0.7080	$110.45
Total EFT000000007891			**$19,411.88**
EFT000000007942 2017-09-05		ROSEN ENERGY GROUP	
	611740	SYD 1008.1 L GAS @ $0.9930	$1,018.66
	611918	P 210.1 L MKD @ $0.7050	$150.73
	611917	P 2100.8 L CLR @ $0.8380	$1,791.45
	611927	SUN 1411.9 L CLR @ $0.8380	$1,203.99
	611919	B 327.4 L GAS @ $0.9090	$302.85
	611921	B 200.9 L MKD @ $0.7050	$144.12
	611916	F 3139.8 L MKD @ $0.7050	$2,252.52
	611915	F 1257.9 L CLR @ $0.8380	$1,072.67
	611914	F 2150 L GAS @ $0.9090	$1,988.75
Total EFT000000007942			**$9,925.74**
Total			**$34,170.63**
Total			**$34,170.63**
Total			**$1,654,956.06**

REPORT TO COUNCIL
PUBLIC WORKS DEPARTMENT

AGENDA DATE: September 5, 2017

SUBJECT: Tender No. PW-2017-19 Moreland-Dixon Road Culvert Replacement

RECOMMENDATION

For Information only.

BACKGROUND

This tender for Moreland-Dixon Road Culvert Replacement was prepared and advertised on the Municipal website, on Biddingo, and in the local newspaper. This tender closed on Aug 30th, 2017.

The results, in ascending order, were as follows:

Contractor	Subtotal	Non-Refundable HST	Total
Mulrooney Trucking Ltd.	$125,323.15	$2,205.69	$141,615.16
Bricaza Corporation	$143,520.00	$2,525.95	$162,177.60
Len Corcoran Excavating Ltd.	$164,393.00	$2,893.32	$184,634.09
Fidelity Eng. & Construction	$186,791.32	$3,287.53	$211,074.19
Crains Construction Ltd.	$196,561.25	$3,459.48	$222,114.21
Dig N' Dirt Ltd.	$244,880.93	$4,309.90	$276,715.45

The submission of the low bidder has been evaluated and was found to be accurate and complete. Mulrooney Trucking Ltd is a reputable contractor and has provided the Township and surrounding Municipalities with quality service over the past several years.

For these reasons, and also because their price was $20,562.44 lower than the second lowest bidder Bricaza Corporation, the Public Works Department has awarded the tender, through delegated authority, to Mulrooney Trucking Ltd, for $141,615.16 including the Non-Refundable HST.

FINANCIAL and STAFFING CONSIDERATIONS

An amount of $150,000 was approved in the 2017 capital budget for this project. After the engineering fees of $5,000.00, the total remaining for this project is $145,000.00.

Submitted/approved by:

Mark Segsworth, P. Eng.
Public Works Manager

Prepared by:

Aaron Hatton, C.E.T.
Technical Assistant

FRONTENAC

County of Frontenac
2069 Battersea Rd.
Glenburnie, ON K0H 1S0
T: 613.548.9400
F: 613.548.8460
frontenaccounty.ca

July 27, 2017

Mr. Wayne Orr, CAO/Clerk
Township of South Frontenac
P.O. Box 100
Sydenham, ON
K0H 2T0

Dear Mr. Orr;

Re: Frontenac County Council Meeting – July 19, 2017 – Recommend Reports from the Chief Administrative Officer – Accommodation Review and Strategy for Growth

Please be advised that the Council of the County of Frontenac at its regular meeting held July 19, 2017 passed the following resolution, being Recommend Reports from the Chief Administrative Officer, clause b):

b) **2017-093**
Planning and Economic Development
Accommodation Review and Strategy for Growth

Motion #: 115-17 Moved By: Councillor Inglis
Seconded By: Warden Vandewal

Resolved That the Council of the County of Frontenac receive and endorse the Accommodation Review and Strategy for Growth dated July, 2017, attached to this report as Exhibit A;

And Further That Council direct staff to implement the recommendations of this report in coordination with the Community Development Advisory Committee (CDAC);

And Further That copies of this report and recommendations be sent to each of the Frontenac member municipalities as information.

Carried

The report and Accommodation Review and Strategy for Growth report may be viewed on the County's website at https://frontenac.civicweb.net/FileStorage/10EA5A53E43F467CBEA302D69C390A0D-2017-093%20Planning%20and%20Economic%20Development%20-%20Accom.pdf

I trust that you will find this in order, however, should you have any questions or concerns, please do not hesitate to contact me at 613-548-9400, ext. 302 or via email at jamini@frontenaccounty.ca.

Yours truly,

Jannette Amini, CMO
Manager of Legislative Services/Clerk

Cc Richard Allen, Manager of Economic Development
County file

FRONTENAC

County of Frontenac
2069 Battersea Rd.
Glenburnie, ON K0H 1S0
T: 613.548.9400
F: 613.548.8460
frontenaccounty.ca

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TOWNSHIP OF
SOUTH FRONTENAC

July 27, 2017

Mr. Wayne Orr, CAO/Clerk
Township of South Frontenac
P.O. Box 100
Sydenham, ON
K0H 2T0

Dear Mr. Orr;

Re: Frontenac County Council Meeting – July 19, 2017 – Reports from Advisory Committees of County Council – Request from the Township of South Frontenac for expanded public notification provisions regarding planning applications

Please be advised that the Council of the County of Frontenac at its regular meeting held July 19, 2017 passed the following resolution, being Reports from Advisory Committees of County Council, clause 1.:

Reports from Advisory Committees of County Council

THAT the Report received from the Planning Advisory Committee be received and adopted.

1. 2017-090
Planning Advisory Committee
Request from the Township of South Frontenac for expanded public notification provisions regarding planning applications

Be It Resolved That the Planning Advisory Committee accept the Planning Advisory Committee – Request from the Township of South Frontenac for expanded public notification provisions regarding planning applications report for information;

And Further That the Council of the County of Frontenac take no further action at this time.

Carried

I trust that you will find this in order, however, should you have any questions or concerns, please do not hesitate to contact me at 613-548-9400, ext. 302 or via email at jamini@frontenaccounty.ca.

Yours truly,

Jannette Amini, CMO
Manager of Legislative Services/Clerk

Cc Joe Gallivan, Director of Planning and Economic Development
County file

Ontario
LEGISLATIVE
ASSEMBLY

Sylvia Jones, MPP
Dufferin-Caledon

Room 443, Legislative Building
Toronto, Ontario M7A1A8

Tel: 416-325-1898
Fax: 416-325-1936
E-Mail: sylvia.jonesla@pc.ola.org

July, 2017

Mayor Vandewal and Council
Township of South Frontenac
4432 George Street PO Box 100
Sydenham, ON
K0H 2T0

Dear Mayor Vandewal and Council,

I wanted to inform you of a private member's bill I introduced on May 31st, Bill 141 – Sewage Bypass Reporting Act, 2017. Bill 141, if passed, requires the Ministry of Environment (MOE) to promptly publish reported instances of sewage bypasses to the public. I understand that municipalities are required to report instances of sewage bypasses to the MOE. Bill 141 would require the next step; the MOE to make the information available to the public no longer than 24 hours after being reported.

The intent of Bill 141 is twofold. First, residents deserve to know as soon as possible when a sewage bypass has occurred, so they can make safe and educated decisions about how they use their local waterways. Secondly, the public can easily access information on our sewage systems, which will help residents understand the importance of investments in key infrastructure, like water treatment plants and sewage pipes, to their health and community.

Please find enclosed a pamphlet with further details about Bill 141. If you support my private member's bill, I encourage you to write a letter to the Minister of Environment and urge him to adopt this important legislation. I have enclosed a copy of a letter sent to Minister Murray asking him to adopt the provisions of Bill 141. I would appreciate also receiving a copy of your letter to the Minister.

Sincerely,

Sylvia Jones, MPP
Dufferin-Caledon
Deputy Leader of the PC Caucus

Ontario
LEGISLATIVE
ASSEMBLY

Sylvia Jones, MPP
Dufferin-Caledon

Room 443, Legislative Building
Toronto, Ontario M7A1A8

Tel: 416-325-1898
Fax: 416-325-1936
E-Mail: sylvia.jonesla@pc.ola.org

RECEIVED
JUL 31 2017
TOWNSHIP OF
SOUTH FRONTENAC

July 21st, 2017

Hon. Glen Murray
Ministry of the Environment and Climate Change
11th Floor, Ferguson Block
77 Wellesley Street West
Toronto, Ontario M7A 2T5

Dear Minister Murray:

As you are no doubt aware, millions of litres of untreated or partially treated sewage is bypassed from sewage treatment plants every year into our local waterways. Unfortunately, the state of some of the province's sewer infrastructure means that untreated or partially treated sewage is regularly bypassed. Despite municipalities reporting to your ministry instances of sewage bypasses, the Ministry of Environment and Climate Change (MOECC) does not make that information readily available to the public.

That is why I introduced my private member's bill on May 31st; Bill 141 – the Sewage Bypass Reporting Act, 2017. If adopted Bill 141 would require the MOE to publish sewage bypasses to the public as soon as possible, but no longer than 24 hours after the bypass was reported. If adopted, Bill 141 would ensure that residents are aware of instances of sewage bypasses and can make safe and educated decisions about how they use their local waterways. The bill will also increase government transparency and allow individuals to see the need and benefits of investments in our water and sewer infrastructure.

Will you commit to implementing the provisions of Bill 141?

Sincerely,

Sylvia Jones, MPP
Dufferin-Caledon

Bill 141 – Sewage Bypass Reporting Act, 2017

SYLVIA JONES, MPP
Dufferin-Caledon

244 Broadway
Orangeville ON L9W 1K5
Tel: 519-941-7751

Toll Free: 1-800-265-1603
E-mail: sylvia.jonesco@pc.ola.org
twitter @sylviajonesmpp
facebook Sylvia Jones

12596 Regional Road 50
Bolton ON L7E 1T6
Tel: 905-951-9382

Support Private Members Bill 141 to Require the Ministry of Environment to Report Instances of Sewage Bypasses

Bill 141 will ensure that Ontarians know when untreated or partially treated sewage is bypassed into their local waterways. Bill 141 will require the Ministry to publish when, where, why the discharge occurred and the measured or estimated volume of discharge as soon as possible but no longer than 24 hours after the bypass was reported.

In 2006 the Ministry of Environment (MOE) estimated that the total volume of sewage dumped from sewage treatment plant bypasses was approximately 18 billion litres. Despite the MOE already requiring reports from municipalities on instances of sewage bypasses, this information is not readily available to the public.

The Ministry of Environment reports that in 2006 over 1,500 sewage bypasses and combined sewer overflows occured. More recently in June 2017, the Toronto Star reported that that the City of Toronto dumped 1.3 million cubic metres of partially treated sewage into Lake Ontario.

While some municipalities proactively report to the public it is not consistent across the province. If passed, Bill 141 would ensure that Ontarians known when untreated or partially treated sewage is bypassed into their local waterways. Bill 141 will also ensure that residents understand the importance of investing in key infrastructure like water treatment plants and pipes.

Sylvia Jones, MPP - Dufferin-Caledon • *www.sylviajonesmpp.ca*

How YOU Can Help

- Share comments on Bill 141 – Sewage Bypass Reporting Act, 2017. Please contact my office at **sylvia.jonesqp@pc.ola.org**.
- You can sign the petition support Bill 141 by visiting: **www.sylviajonesmpp.ca.**
- To get a copy of Bill 141, visit **www.sylviajonesmpp.ca** or call **416-325-1898**.
- Share this information with others who want to ensure the public is aware of sewage bypasses in Ontario.
- If you have questions, please email **sylvia.jonesqp@pc.ola.org**.

Support for Bill 141

"Informing the public about sewage bypasses as they happen gives people the information they need to protect their health. It also helps people to be more informed about the need to properly capture and treat sewage in order to protect the Great Lakes."

- Lake Ontario Water Keepers

"The Sewage Bypass Reporting Act is a very important step forward in being more open and transparent with the general public about what we are knowingly discharging into our public water courses. People need to know when a sewage bypass occurs so they can make more informed decisions about how and when they use public waterbodies, and to help inform future decisions around public infrastructure investments."

- Harry Bauman, President, Ontario Sewer and Watermain Construction Association

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If you would like more information or have questions about Bill 141, please contact the office of Sylvia Jones, MPP for Dufferin-Caledon at:

Room 443, Legislative Building, Queens Park, Toronto, ON, M7A 1A8, (416) 325-1898 or
244 Broadway, Orangeville, ON, L9W 1K5, 1-800-265-1603 or
12596 Regional Road 50, Bolton, ON, L7E 1T6

Email: *sylvia.jonesqp@pc.ola.org*

Working For You!

From: R. Kelly [mailto:coralsnake88@gmail.com]
Sent: August-01-17 3:35 PM
To: Ross Sutherland <7846elbe@gmail.com>; Wayne Orr <worr@southfrontenac.net>
Cc: David Kelly <cheftotherescue@gmail.com>; susan babbitt <susan.e.babbitt@gmail.com>
Subject: Re: Enchanted Beachfront Retreat and Spa

Hi Wayne,

As per the Attached email from Councillor Sutherland I am writing this email for you to distribute to Council.

We are writing to express our concern regarding our new neighbour, Colleen Linseman, 1037 Old Mine Road, Hartington, who is running a commercial enterprise from her home which is located in a Seasonal Residential zoned community on Little John Lake. She moved here in February 2017 and we heard rumours of her intentions to operate a business, but we have only just become aware of the scale of her intended operation, the details of which are published on her website, www.enchantedhealingcenter.com

As per her website, she is advertising:

A yoga studio with a capacity of 40-50 people

Campgrounds to accommodate families as well as participants in her events

A private bunkie with infra-red sauna

A massage therapy studio

Renting her property for other groups for their events and retreats

A commercial operation of this scale would have obvious implications to our water quality, our road maintenance and to our right to the quiet enjoyment of our property. Apparently Forbes Symon has investigated and acknowledges that she is operating beyond the limits allowed by the zoning and he didn't think this was a problem. Exactly how much over the limit does she have to be before the Township perceives the problem and takes action.

This issue is very important to us, so we would appreciate it if we could be kept up to date with whatever actions the township plans to take.

Thank you,

David and Rebecca Kelly

1112 Little John Lane, Hartington

On Tue, Aug 1, 2017 at 10:17 AM, Ross Sutherland <7846elbe@gmail.com> wrote:
Hi David and Rebecca, thank you for sharing your concerns, they are mine. It would be a big help if you could send a short note to Wayne Orr, the Township CAO, worr@southfrontenac.net, and the rest of Council. only one note to Wayne is necessary and he should attached your letter to the Council agenda. Sadly I am away for you lake association meeting but I also would encourage your group to send a note as an association raising your concerns. I will be talking again with the Township planner latter today and may have some more information that I will pass along. Thanks again for your concern about the lake, Ross.

On Tue, Aug 1, 2017 at 9:08 AM, R. Kelly <coralsnake88@gmail.com> wrote:
Dear Councillor Sutherland,

We are residents on Little John Lane and we have been following the correspondence between yourself, Forbes Symon and concerned residents regarding the "Enchanted Beachfront Retreat and Spa" at 1037 Old Mine Lane.

We agree completely with the opposition raised by concerned residents so far, and want to add our voices to theirs. We are anxiously awaiting news about what transpired this weekend before taking it further.

We would appreciate it if we can be kept in the loop. Thank you for your help and support,

Sincerely,

David and Rebecca Kelly
1112 Little John Lane

AROUND THE RIDEAU

Around the Rideau

ENVIRONMENTAL INFORMATION FOR MUNICIPALITIES IN THE RIDEAU VALLEY

July/August 2017

Chapman Mills Celebrates Improvements

Only July 27, dignitaries and special guests gathered at the Chapman Mills Conservation Area to celebrate and help with the installation of the final pieces of wooden boardwalk. Over 600 metres of boardwalk have been widened and now include turnaround areas to allow for increased accessibility. Some 50 metres of trails have also been upgraded to offer a smoother surface and gradual grading (where possible) to allow for improved recreational use.

These upgrades were completed over the past two years thanks to funding of up to $32,000 from the Federal Economic Development Agency for Southern Ontario, through the Canada 150 Community Infrastructure Program, and donations from Movati Athletic Group and the Rideau Valley Conservation Foundation. DAN can tell you more at ext. 1124 or dan.cooper@rvca.ca.

"The Chapman Mills Conservation Area project is a great example of what the Canada 150 Community Infrastructure Program is all about," said Chandra Arya, Member of Parliament for Nepean. "Supporting improvements to the places where families go to spend quality time together is an ideal way to invest in our communities so that they can be enjoyed by Canadians for years to come."

Photo left to right: MP Chandra Arya, RVCA Chair Lyle Pederson, Ottawa Mayor Jim Watson, Ottawa City Councillor Michael Qaqish, MPP Lisa MacLeod, RVCF Chair Jason Kelly, former Ottawa City Councillor Steve Desroches.

Rideau River Regulations and Hazard Land Mapping Open House

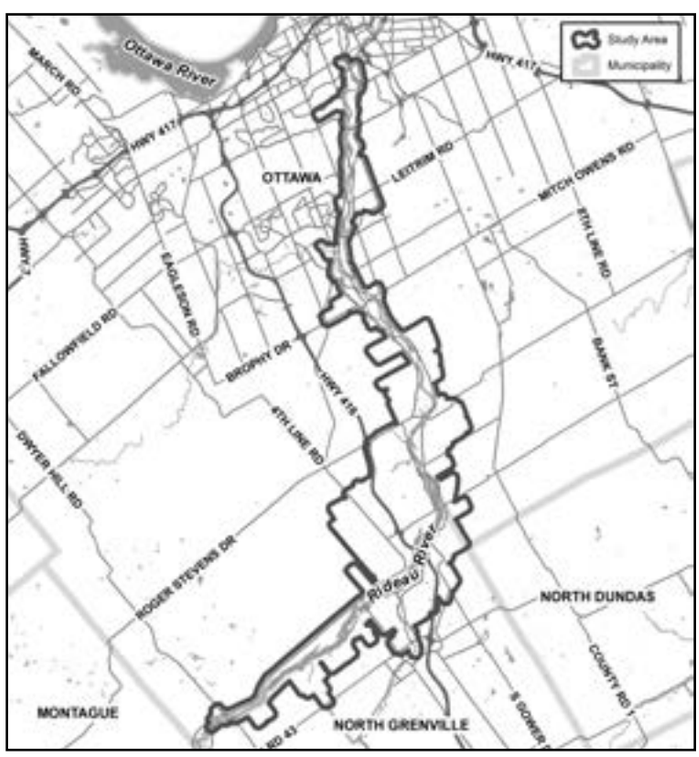
As part of an ongoing partnership with the City of Ottawa, the Rideau Valley Conservation Authority has completed two mapping studies of flood prone areas and steep slopes along the Rideau River: Hogs Back to Kars and Kars to Burritts Rapids. Please join us at our open house to learn how floodplain and slope delineation may affect shoreline management and development in the City of Ottawa and the Municipality of North Grenville.

The goal of this mapping is to help ensure that sound planning decisions are made — keeping people and property safe. Accurate engineered hazard land mapping is the foundation of effective floodplain and resource management.

Rideau River Open House

- Wednesday, September 27, 2017
- 4:30 to 7:30 p.m. at the Rideau Valley Conservation Centre
- 3889 Rideau Valley Drive, Manotick

To learn more about these Rideau River maps visit: www.rvca.ca/rideau-river-hazard-mapping-studies. To learn about other mapping studies, visit www.rvca.ca/ottawa-mapping-project.



July Flooding in North Gower

Eastern Ontario has seen a cooler than normal, very wet spring and summer. As a result, in North Gower and vicinity, when the rainfall of July 24 hit, soils that were already saturated had no capacity to absorb more precipitation. Rapid runoff resulted and flows reached flood stage and overtopped watercourse banks. Flooding exceeded the 100-year flood level by as much as 62 centimetres. Rainfall exceeded the 100-year precipitation amount (123 millimetres). The erratic nature of the July 24 weather system made it very difficult to predict exactly where the rain would fall. By the end of the rain, Stevens Creek had received 35 percent more than predicted and North Gower almost twice that causing unprecedented flooding of homes, businesses and agricultural fields in the area. For more information contact PATRICK at ext. 1210 or patrick.larson@rvca.ca.

Flooding on Perkins Drive, North Gower.

Awesome Volunteers Receive Recognition

Six of Rideau Valley Conservation Authority's (RVCA) City Stream Watch volunteers were recognized in June with the presentation of Ontario Volunteer Service Awards. The Ontario Volunteer Service Awards recognize volunteers for providing committed and dedicated service to an organization.

Congratulations to Sidney Arnold, Rebecca Cameron, Bruce Douglas Clarke, Francois Yvon Deslauriers, Peter Melvin and Peter Stewart-Burton. These six representatives regularly give their time to monitor and restore the health of Ottawa's city streams through the City Stream Watch Program.

Since CSW's inception in 2003, volunteer numbers have grown from 26 to over four hundred. This adds up to over 2,653 hours of volunteer work over the last 14 years. For more information, contact ROSARIO at ext. 1155 or rosario.castanon.escobar@rvca.ca.

A few of our City Stream Watch Volunteers celebrating their Service Awards — left to right: Sidney Arnold, Peter Melvin, Rebecca Cameron and Peter Stewart-Burton.

Website Upgrades!

The old RVCA website has been replaced with a fancy new, 2017-worthy site. Things might not be where they used to be, but now we have a new-fangled "search" feature to help you find what you need (if necessary). Be sure to check out our volunteer calendar and see what opportunities there are for you to become involved in watershed conservation work. You can also see our outdoor programs, meetings and events calendars. Notice something not working quite right? Let DIANE know about the bugs at ext. 1126 or diane.downey@rvca.ca.

Baxter Pond Improvements

The beloved Baxter Pond — where thousands of children experience the magic and beauty of pond life — is getting a facelift!

Starting this fall, critters will be collected and work will begin to improve the pond. Over the years, the pond has slowly filled in with sediment making the water too shallow and less appealing to local aquatic and terrestrial animals. This infilling reduces open water habitat which is crucial to pond health. Work will deepen the pond. Root wads and basking logs will be installed to create complex habitat for aquatic and terrestrial species. Also, wetland and shoreline seed mixes along with shoreline shrubs and trees will be placed in and around the feature to provide even more habitat for pond residents.

This will also benefit our guests — mostly school-aged children — who participate in pond studies, investigating the unique habitat and species who call it home. JENNIFER can tell you more at ext. 1108 or jennifer.lamoureux@rvca.ca.

High Water Woes: Boats, Wake & Speed

With recent high water on our system, boating speeds and associated wake have been a concern. Speed zones and no wake zones have been established by Parks Canada along the navigation channels. All zones are posted with signs and regulated under the Boating Restrictions Regulations, part of the *Canada Shipping Act*. Concerned about posted signs? Call Parks Canada, Rideau Canal Office at 1-613-283-5810.

Boating speed is limited to 10 km/h within 30 metres of shore on allwaters in Ontario except for waterskiing where the vessel follows a trajectory perpendicular to the shore, in rivers less than 100 metres wide or in canals or buoyed channels, or in waters where another speed is prescribed.

The Ontario Provincial Police patrol from Kingston to Burritts Rapids and the Ottawa Police Service patrols from Burritts Rapids through to Ottawa. Anyone who witnesses careless operation of vessels is encouraged to report these incidents to the responsible enforcement agency.

- OPP — 1-888-310-1122 (Kingston to Burritts Rapids)
- Ottawa Police: 613-236-1222 (Burritts Rapids to Ottawa)

Teachers — Book Ed. Programs Now!

Baxter and Foley Mountain Conservation Areas are gearing up for busy fall and winter seasons as schools will soon be returning for outdoor education programs. Now is the time for teachers to book their interactive and experiential program that provides students with a "hands-on" approach to learning about natural science in one of RVCA's "Ecology Labs." Get full details on educational programs at https://www.rvca.ca/outdoor-education.

RIDEAU VALLEY CONSERVATION AUTHORITY

Around the Rideau

Rideau Valley Conservation Authority
Box 599, 3889 Rideau Valley Drive
Manotick, ON K4M 1A5
613-692-3571 or 1-800-267-3504
www.rvca.ca
Follow us @ twitter.com/RideauValleyCA
Like us @ facebook.com

Around the Rideau is made possible thanks to our generous sponsors

Bell Baker, Barristers and Solicitors — *613-237-3444,* Effectively providing quality legal services in Eastern Ontario for over 50 years

Bird Richard, Lawyers for Employers — *613-238-3772,* www.lawyersforemployers.ca Representing management in labour and employment law across Ontario

Ramada Ottawa on the Rideau — 613-288-3500, www.ramadaottawa.com, *~Previously The Monterey Hotel~* Offers 87 fully renovated rooms with balconies overlooking the Rideau River. Pet friendly.

Thank You TO OUR GENEROUS SPONSORS!

C- 217 -2017

THE TOWNSHIP OF GEORGIAN BAY
Council Agenda

DATE: 14 August 2017

	YEA	NAY
Councillor Bochek		
Councillor Cooper		
Councillor Douglas		
Councillor Edwards		
Councillor Kay		
Councillor Wiancko		
Mayor Braid		

MOVED BY: K. Kay

SECONDED BY:

DEFERRED _____ **CARRIED** ✓ **DEFEATED** _____ **REFERRED** _____

WHEREAS The Township of Georgian Bay has identified Invasive Plant Species that are a threat to our Natural Environment, our Eco-System and our Residents Health;
AND WHEREAS The Township of Georgian Bay is working proactively with The District of Muskoka and many volunteer groups to hopefully eradicate these Invasive Plant Species;
AND WHEREAS the cost to provide these local programs is rising each year;
AND WHEREAS the identified plant species being Giant Hogweed, Japanese Knotweed and Phragmites are currently found growing along Provincial Highways, namely Highway 400 in our Municipality and on Crown Lands;
AND WHEREAS the seeds from these plants are migrating on to Municipal lands and Municipal Road Allowances as well as Privately Owned Lands;
AND WHEREAS the fastest spreading Invasive plant is Phragmites which is currently eradicating Wetland Cattail fields which are a huge benefit to our eco-system;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Georgian Bay requests the Ministry of Natural Resources, the Ministry of the Environment and Climate Change and the Ministry of Transportation to work collaboratively to eradicate these invasive species on Provincially owned lands;
AND THAT copies of this resolution be forwarded to all Ontario Municipalities asking for their for support and copies be sent to our MPP Norm Miller, our MP Tony Clement and to our Premier Kathleen Wynn.

MAYOR

2018 ROMA AGM and Annual Conference

Sheraton Centre Toronto Hotel | January 21 - 23, 2018

Registration Form

Name: _____

Title: _____

Organization: _____

Address: _____

City, Province, Postal Code: _____

Phone: _____ E-mail: _____

Registration Fees

Please check registration type below.		Early Bird Rate (until September 29, 2017)		Regular Rate (until January 19, 2018)		On Site Rate (January 20 - 23, 2018)	
		Member	Non Member	Member	Non Member	Member	Non Member
☐	Full Registration	$ 550	$620	$600	$675	$ 650	$ 750
☐	Half Day - Sunday	$200	$250	$250	$300	$300	$350
☐	One Day - Monday	$350	$425	$400	$475	$ 450	$ 550
☐	Half Day - Tuesday	$200	$250	$250	$300	$ 300	$ 350

Payment:

Completed forms with payment can be sent to ROMA via fax at 416.971.9372 or e-mailed to events@roma.on.ca or mailed to ROMA, 200 University Avenue, Suite 801, Toronto, ON, M5H 3C6

Please remit:

Registration Fee	$
HST (13%)	$
TOTAL TO BE REMITTED	$

☐ Invoice Me (option only available to Member municipalities)

☐ Cheque made out to Rural Ontario Municipal Association

☐ MasterCard ☐ Visa

Credit Card # _____

Expiry Date _____

Signature _____

Name on Card _____

Things to Know:

- Rates listed do not include HST. Please ensure to include HST when submitting your payment.
- Confirmation will be sent after each registration, modifications or cancellation. Review your confirmation carefully for accuracy.
- All cancellations must be submitted in writing to ROMA via e-mail at events@roma.on.ca. Cancellations received prior to 4:30 pm ET, October 31, 2017 will be eligible for a refund less $95.00 (plus HST) administration fee. Cancellations made after 4:30 pm are non-refundable. An alternate attendee name may be substituted at any time.

Additional Needs

Please list any dietary, accessibility or other needs:

_____

_____

_____

_____

_____

Disclaimer: Submission of this registration form provides AMO with consent to send information on all activities related to current and future ROMA Conferences.
If you wish to no longer receive information from ROMA on this please contact optout@amo.on.ca to unsubscribe.

Sydenham Lakes and Trails Festival

August 25, 2075

Dear South Frontenac Township,

We would like to thank you for your generous donation to the Lakes and Trails Festival.

The Festival was a tremendous success. Hundreds of people came out to the celebrate the area's natural beauty and history. It was a true community event, and it was only possible because of your donation.

This was the first year for the Festival and we hope to hold it again next summer. To review what went right and what can be improved we are holding a community meeting on September 11, 7pm at the South Frontenac Township offices. You are invited to come, or if you have any comments please send them along and they will be included in the discussion. Send them to elbe@web.ca.

Once again thank you for your support,

Yours sincerely

Wilma Kenny
Sydenham Resident

Helen Parfitt
Sydenham Canoe Club

Ross Sutherland
South Frontenac Rides

Ministry of Natural Resources and Forestry

Land Claims and Treaties Section
Strategic and Indigenous Policy Branch
Policy Division
300 Water Street
3rd Floor North
Peterborough, ON K9J 8M5
Tel: (705) 755-1923
Fax: (705) 755-5460

Ministère des Richesses naturelles et des Forêts

Section des revendications territoriales et des traités
Direction des politiques relatives aux stratégies et aux affaires autochtones
Division des politiques
300, rue Water
3e étage Nord
Peterborough (Ontario) K9J 8M5
Tél.: (705) 755-1923
Téléc.: (705) 755-5460

Ontario

RECEIVED
AUG 31 2017
TOWNSHIP OF
SOUTH FRONTENAC

Dear Sir/Madam:

For some time, Canada, Ontario and the Algonquins of Ontario (AOO) have been actively negotiating towards a settlement of the Algonquin Land Claim. As a result of these negotiations, the three (3) parties reached an important milestone on October 18, 2016, with the signing of the Agreement-in-Principle (AIP).

A key component of the AIP is the proposed transfer of provincial lands to AOO ownership. The transfer would occur following the approval of a final Settlement Agreement and include the transfer of approximately, but not less than, 117,500 acres of provincial lands.

The Ontario Ministry of Natural Resources and Forestry (MNRF) has prepared a Draft Environmental Evaluation Report (EER) to assess the potential environmental effects and proposed mitigation measures of the proposed transfer of lands in accordance with the requirements for Category C projects under the Algonquin Land Claim Declaration Order made under the *Environmental Assessment Act*. The Draft EER includes:

- The transfer of approximately, but not less than, 117,500 acres of provincial lands lands;
- The transfer of associated assets (e.g. Ministry of Transportation (MTO) patrol yards, former ranger camps); and
- Other activities such as amending boundary regulations for affected non-operating provincial parks (e.g. Foy Property Provincial Park).

The Draft EER addresses environmental effects, which under the *Environmental Assessment Act* include social, cultural, economic and natural environment effects. Therefore, in assessing the environmental effects of the transfer of provincial lands, the Draft EER documents the effects to:

- access;
- industries, public utilities and business interests;
- recreational uses;
- adjacent land uses;
- natural environment; and
- cultural environment.

Ontario is seeking comment on the Draft EER from **August 28, 2017 through October 17, 2017.** All comments received during the notice period will be considered and a Final Environmental Evaluation Report will be prepared and released for public inspection.

The Draft EER can be reviewed and commented upon during nine public open houses or electronically.

Public open houses are scheduled from 4:00 PM – 8:00 PM at the following locations:

Mattawa – September 20, 2017
Rodden Arena, 450 Hurdman Street, Mattawa, ON P0H 1V0

North Bay – September 21, 2017
Royal Canadian Legion, Branch 445, 345 Lansdowne Avenue, Callander, ON P0H 1H0

Kingston – September 26, 2017
Ambassador Hotel, 1550 Princess Street, Kingston, ON K7M 9E3

Perth – September 27, 2017
Code's Mill on the Park, 17 Wilson Street East, Perth, ON K7H 1L3

Ottawa – September 28, 2017
The Royal Canadian Legion, Montgomery Branch 351, 330 Kent Street, Ottawa, ON K2P 2A6

Whitney – October 3, 2017
Lester B. Smith Community Centre, 32 Hay Creek Road, Whitney, ON K0J 2M0

Bancroft – October 4, 2017
Faraday Community Centre, 13 Lower Faraday Road, Bancroft, ON K0L 1C0

Pembroke – October 5, 2017
Germania Club, 15 Bennett Street, Pembroke, ON K8A 3Y6

Toronto – October 11, 2017
Delta Toronto East Hotel, 2035 Kennedy Road, Scarborough, ON M1T 3G2

To obtain a copy of the Draft EER and/or provide comments online, please visit https://www.ontario.ca/page/algonquin-land-claim-draft-environmental-evaluation-report (French https://www.ontario.ca/fr/page/revendication-territoriale-des-algonquins-ebauche-de-rapport-devaluation-environnementale).

For further information or to provide comments please contact:

Ontario Information Centre
Algonquin Land Claim
31 Riverside Drive
Pembroke, Ontario
K8A 8R6
Phone: 1-844-276-9091
E-mail: eerfeedback@ontario.ca

Please forward this notice to the appropriate municipal departments, local committees, commissions and boards including public works, public utilities and heritage (if applicable).

Sincerely,

G. Bruce Mighton
Manager
Land Claims and Treaties Section
Strategic and Indigenous Policy Branch
Ministry of Natural Resources and Forestry

Comments and personal information concerning the proposed transfer of provincial lands to Algonquin ownership are collected to assist with decision making and potential follow-up with individuals as required. The collection of information complies with *Environmental Assessment Act* requirements. Comments not constituting personal information as defined by the *Freedom of Information and Protection of Privacy Act*, may be shared with others as appropriate, including the proponent ministries (MNRF, MTO, Ministry of Infrastructure and Ministry of Northern Development and Mines) and may be included in documentation available for public review. Personal information will only be used / disclosed in accordance with the *Freedom of Information and Protection of Privacy Act.* If you have questions regarding the collection, use or disclosures of your personal information please contact the Ontario Information Centre (contact information above).

TOWNSHIP OF SOUTH FRONTENAC

BY-LAW 2017-57

A BY-LAW TO CONFIRM GENERALLY PREVIOUS ACTIONS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC.

THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC, BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. The actions of the Council of the Corporation of the Township of South Frontenac at its Council Meeting of September 5, 2017 be confirmed.

2. Execution by the Mayor and the Clerk-Administrator of all Deeds, Instruments and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal to any such Deed, Instruments or other Documents is hereby authorized and confirmed.

3. This By-law shall come into force and take effect on the date of its passage.

Dated at the Township of South Frontenac this 5 day of September, 2017.

Read a first and second time this 5 day of September, 2017.

Read a third time and finally passed this 5 day of September, 2017.

THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC

_____

Ron Vandewal, Mayor

_____

Wayne Orr, Chief Administrative Officer