

**TOWNSHIP OF SOUTH FRONTENAC
COUNCIL MEETING
AGENDA**

TIME: 6:00 PM,
DATE: Tuesday, November 7, 2017
PLACE: Council Chambers.

- 1. Call to Order
- 2. Declaration of pecuniary interest and the general nature thereof
- 3. **Scheduled Closed Session**
 - a) Approval of Minutes of previous Closed Sessions
 - b) Matters concerning Identifiable Individuals
- 4. ***Recess - reconvene at 7:00 p.m. for Open Session
- 5. Public Meeting
 - a) Rezoning of Concession III, Part of Lots 23 & 24, Storrington District - 1324789 Ontario Inc 4 - 17
 - b) Rezoning of Concession VI, Part of Lot 11, Loughborough District - Quintal 18 - 22
 - c) Rezoning of Concession VIII, Part of Lot 6, Storrington District - Jespersen 23 - 26
- 6. Approval of Minutes
 - a) Minutes of the October 17, 2017 Council Meeting 27 - 30
 - b) Minutes of the October 24, 2017 Committee of the Whole meeting 31 - 33
- 7. Business Arising from the Minutes
 - a) Notice of Motion - Ontario Gas Tax Program & Rural Communities 34 - 36
 - b) Notice of Motion - Rural and Northern Communities Infrastructure Fund 37 - 39
 - c) 2017 Public Works Capital Budget Variances 40 - 41
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- 8. Reports Requiring Action
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17.	<u>Confirmatory By-law</u>	
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18.	<u>Adjournment</u>	



REPORT TO COUNCIL PLANNING DEPARTMENT



AGENDA DATE: November 7, 2017

REPORT DATE: October 31, 2017

SUBJECT: Public Meeting: Rezoning of New Lot: 1324789 Ontario Inc.

RECOMMENDATION

It is recommended that Council hear comments from the public regarding an amendment to the Comprehensive Zoning By-law that would rezone a new residential property and the retained parcel resulting from a consent application in Part of Lots 23 & 24, Concession III, Storrington District, and consider passage of the attached amending By-law #2017-58.

BACKGROUND

An application has been submitted to amend the Township of South Frontenac Comprehensive Zoning By-law to rezone a 52.8 acre property that was the subject of consent application S-36-17-S. **Attachment #1** shows the location of the subject property.

The land has frontage on Round Lake Road, and Inverary Lake. Sweetfern Lane runs through the property providing access to other adjacent properties. The lot is developed with a single detached dwelling and an accessory building.

The consent application was to divide the land into two large portions where a new 15 acre lot would be separated from the waterfrontage and would become a non-waterfront rural lot containing the existing dwelling and fronting on Round Lake Road. The retained 37.8 acre parcel would maintain its 434 metres (1,424 ft.) of waterfrontage on Inverary Lake and would be accessed by Sweetfern Lane. **Attachment #2** shows to new proposed lot layout.

Presently this large acreage is zoned Special Rural Zone (RU-45) requiring a minimum setback from the highwater mark of the lake of 40 metres for any development. Consequently, the rezoning application needs to maintain this minimum lake setback. Also, because the large retained lot would now be accessed by a private lane, it would be zoned to Limited Service Residential-Waterfront and, to retain the special setback, it would require a special RLSW zone ie., RLSW-115. The newly created non-waterfront lot at the public road would now be zoned Rural (RU). By-law No. 2017-58 would effect this change.

This is a second public meeting on the application. Council will recall that this came to Council for a public meeting on September 19, 2017. However, it was recognized that there was an error in the sign posted on the property advertising the meeting and, thus, Council decided to re-advertise for another public meeting.

From a planning perspective the rezoning application can be supported. No additional waterfront lot is being created - the existing large 57.8 acre waterfront is simply being reduced in size to 37.8 acres and the special setback from the lake is being maintained. Because the new lot at the public road is no longer a waterfront lot, the RU zoning described above is appropriate.

A letter dated September 14, 2017 was received from the Inverary Lake Resident's Association expressing concerns with the application - see **Attachment #3**.The concerns mostly relate to proper procedure not being followed during the consent application stage, future division of the land and lake residents not being properly notified. Further to this letter, **Attachment #4** is copies of the notices for the consent application and for the rezoning showing that the applications were advertised according the requirements of the Planning Act. Note that the rezoning notice was also sent to representatives of the Inverary Lake Association.

These concerns can again be discussed at the public meeting but it should be emphasized that no new development can be proposed at the waterfront other than a dwelling placed at a minimum of 40 metres from the lake. Otherwise, the land would remain mostly unchanged as a large waterfront lot with 1,424 feet of waterfrontage on Inverary Lake.

FINANCIAL and STAFFING CONSIDERATIONS

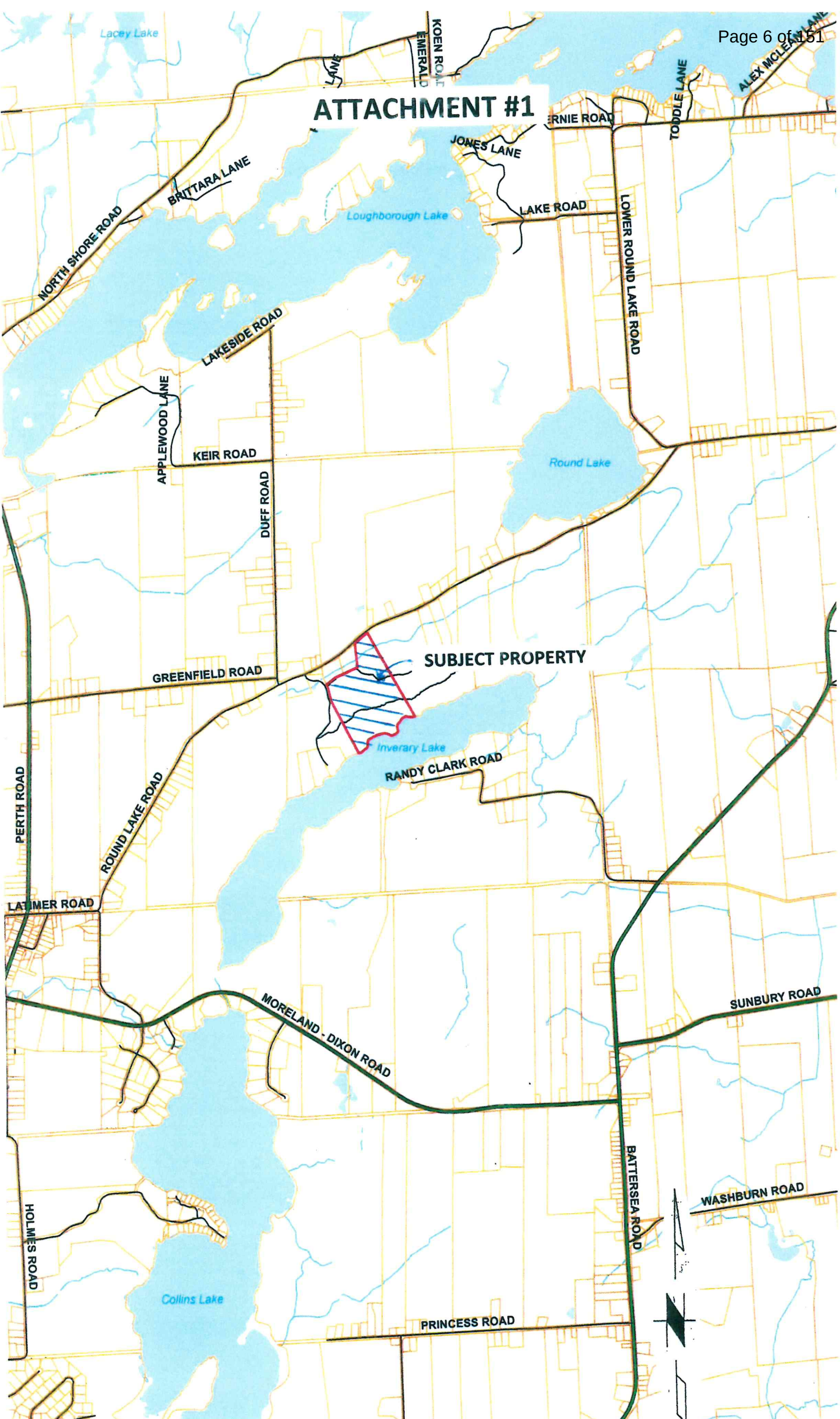
n/a.

ATTACHMENTS

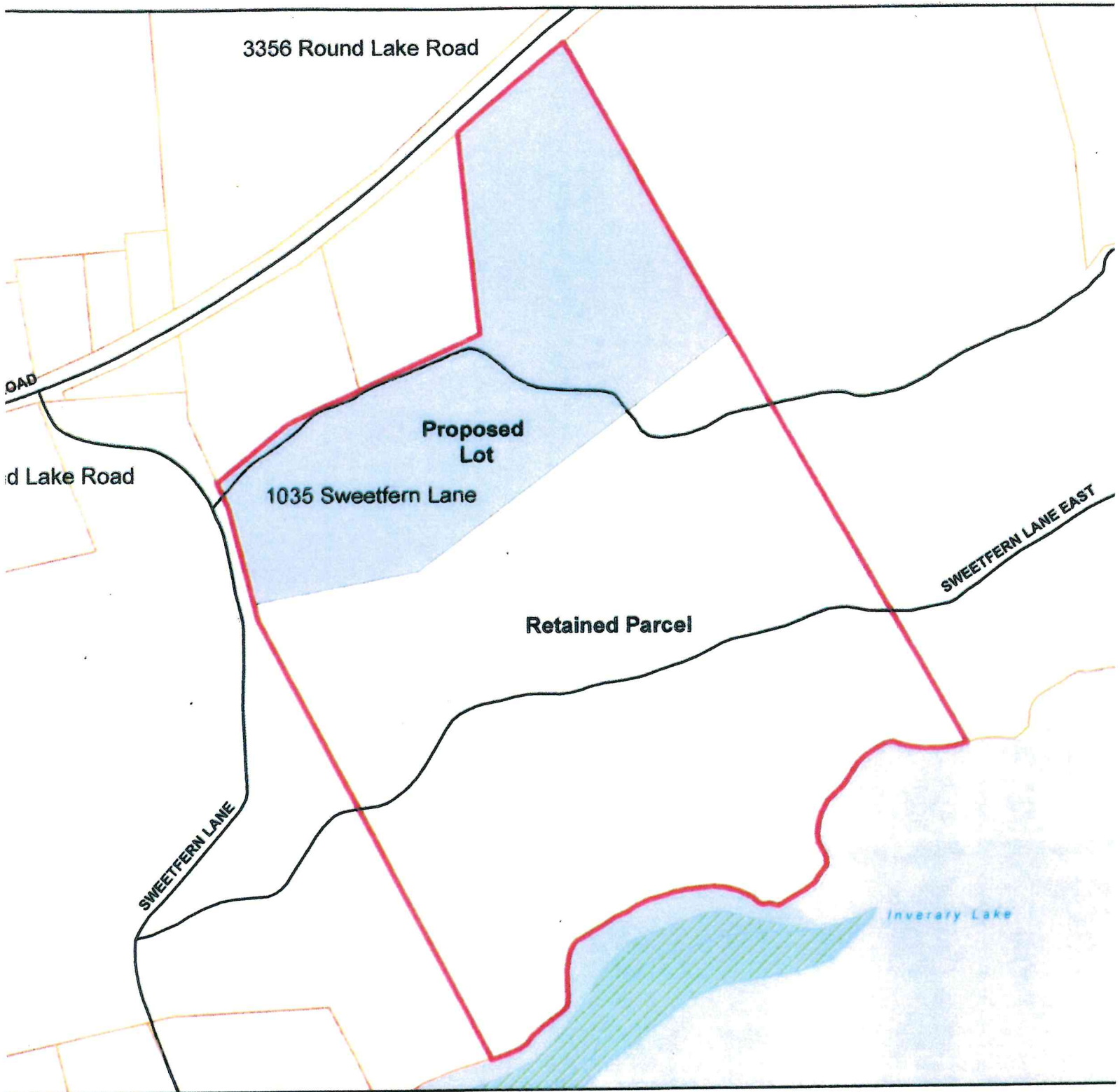
- Attachment #1 - is a location map.
- Attachment #2 - is a map showing the new lot layout.
- Attachment #3 - is a copy of a letter from neighbours.
- Attachment #4 - is copies of notices sent.

Approved by: Lindsay Mills Prepared/Submitted by: Lindsay Mills

ATTACHMENT #1



ATTACHMENT #2



Lindsay Mills

From: Dr. S. Hunt <steve@qubitsystems.com>
Sent: September-14-17 10:48 AM
To: Lindsay Mills
Cc: 'Mike and Janet Voith'; 'Cathy Vakil'; 'Kim McGlynn'; 'Terry Mauer'
Subject: DAVID FINLAY [finois@kingston.net]; batterseagoat@outlook.com; orbitval@kingston.net
Attachments: Severance; North Shore Lake Severances.pdf; S-31-10-S.PDF

Dear Lindsay,

At the last meeting of the Inverary Lake Resident's Association (Sept 13th) serious concerns were raised by members concerning the recent severance of the 52.8 acre lot on Round Lake Road into a parcel with frontage on Round Lake Road and a retained 37 acre lot with frontage on Inverary Lake. The concerns are as follows:

- (a) Notice of the public meeting on July 7th at which the severance was discussed was not posted on the Inverary lakefront, as required. Six members of the ILRA, who canoe, kayak and swim the lake regularly did not see any such notice prior to the meeting. The opportunity for residents to take part in discussions was, therefore, denied. Also, the ILRA was not informed of the meeting, despite a prior agreement (OMB Settlement PL090746) that the ILRA be informed of any planned developments on Inverary Lake that affect the lots in question.
- (b) The notice advertising the September 19th public meeting was posted on Inverary Lake but with an incorrect date. Errors in postings, and the failure to post, would seem to be common, and limit participation of concerned groups in public meetings.
- (c) The severed lakefront lot must be rezoned to special limited service residential because it has no frontage on a public road. However, such rezoning cannot, and should not, be considered a formality. We argue, therefore, that the original severance should not have taken place without consideration of this fact. We request that the ILRA be supplied with evidence showing that due process was carried out in all aspects of the severance process, or an explanation as to why any departures from such processes were allowed.
- (d) Over the past seven years, the lots on the north shore of Inverary Lake have been subject to severances and amalgamations. I attach a file (S-31-10-S) that shows the lot configuration as of 2010. I attach another file (North Shore Severances) that shows the current lot configuration. The map on the latter file shows lots (A, B and C) that have been created and severed over the past 7 years. The shifting boundaries of these lots have confused the issue of severability given, in our understanding, that a property may be subdivided only 4 times. It would seem that a strategy of "lot additions" has circumvented this provision by creating new lots that may be further severed (as in 1A to 4A; 1B to 3B; and 1C to 4C). The most recent severance would add lot 4B to the central area of the map, creating a new waterfront lot with a different boundary from the original waterfront lot. We would like clarification on the legality of the creation of lot additions to create new severable lots, and how such division of land complies with the Official Plan, especially with respect to the conservation of wetlands.
- (e) We request information concerning the future severability of the new 37 acre waterfront lot (which would create 4B on my map). If this is rezoned as a special limited service residential lot, it is our understanding that the current owner would not have the right to sever this lot further. However, if this property were to be sold, either to a business or to an individual, the future owner may have the right to sever the property into four waterfront lots. As I understand it, the same would be true if Lot 1C on my map were to change hands.

If this is the case, it conflicts, potentially, with the assurance given under sworn testimony by you at the 2010 OMB hearing that: *"the Official Plan will not permit the creation of new further waterfront lots by Consent because the limit has been reached."* Could you please clarify your statement about the "limit being reached". How many waterfront lots on Inverary Lake are allowed under the Official Plan? Has the Official Plan

changed over the past seven years to allow more waterfront development if so, could you please provide, or direct us, to a document showing the revisions?

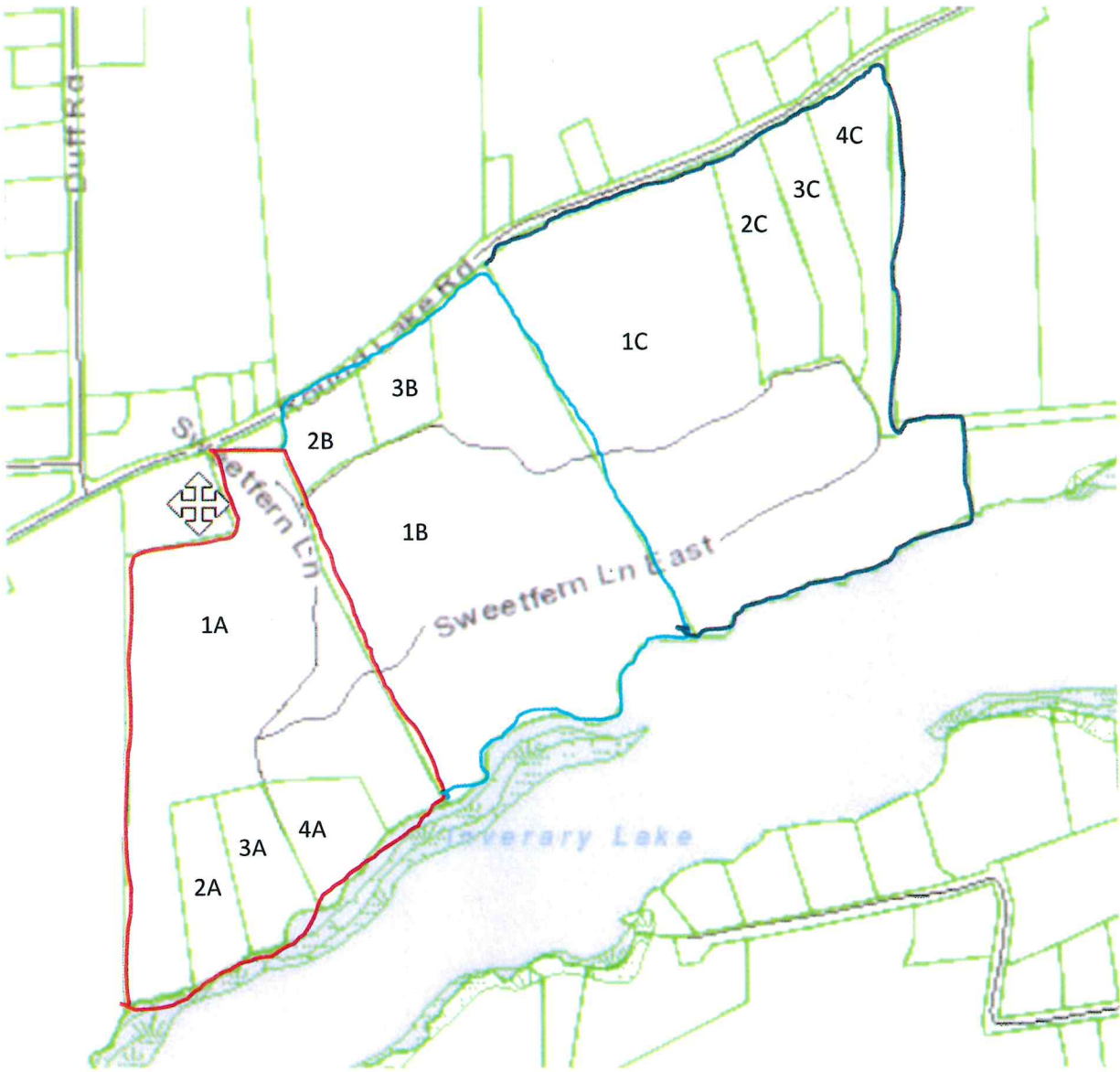
Responses to the above request for information will determine whether or not members of the ILRA will oppose the rezoning of the new waterfront lot. As always, our concern is the environmental health of Inverary Lake, and that creeping waterfront development will jeopardise its fragile ecosystem.

Given that time is limited before the September 19th meeting, we request that the zoning application be delayed to a future date so that we may have the opportunity to receive the answers to the above questions, and consider them in detail. If a delay is refused, the ILRA requests that they be allowed to address council on September 19th prior to a vote on the rezoning, to express concerns and, potentially, opposition, before proceeding, perhaps, to an appeal before the OMB.

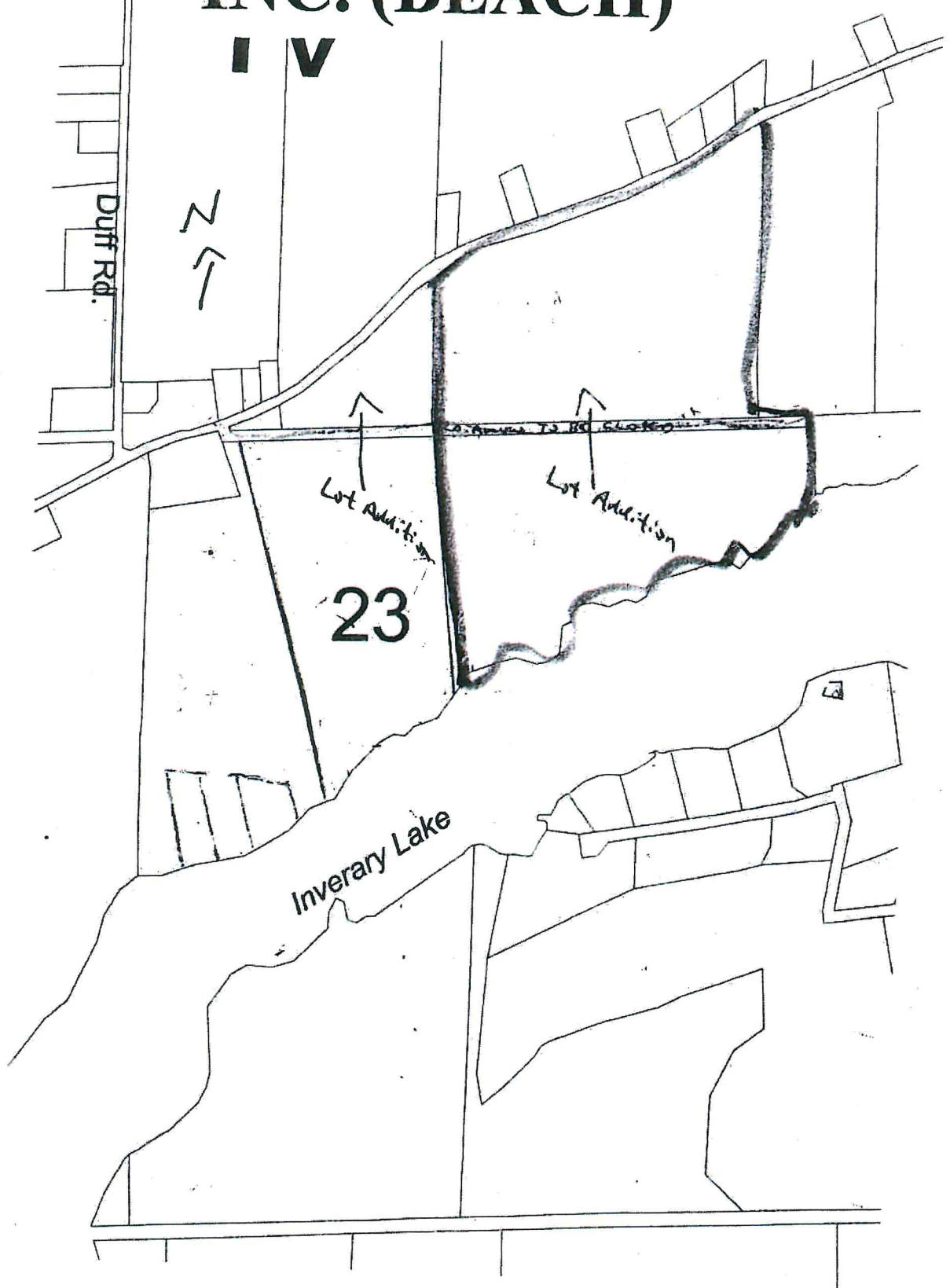
Thank you for your time.

For the Inverary Lake Residents Association,

Dr. Stephen Hunt
Chair



S-31-10-S
1324789 ONTARIO
INC. (BEACH)



ATTACHMENT #4



TOWNSHIP OF SOUTH FRONTENAC

Planning Department

P. O. Box 100, 4432 George Street
Sydenham, Ontario, K0H 2T0
Telephone (613) 376-3027 or 1-800-559-5862
www.southfrontenac.net



June 28, 2017

IN THE MATTER of section 53 of The Planning Act, TAKE NOTICE THAT the Committee of Adjustment of the Corporation of the Township of South Frontenac is considering the following application for consent at **7:00 p.m. on Thursday, July 13, 2017 in the Council Chamber, Township Office, 4432 George Street, Sydenham.**

Applicant: 1324789 Ontario Inc.

Application #: S-36-17-S

Location: Concession 3/4, Pt. Lot 23/24, Round Lake Road/Sweetfern Lane, District of Storrington

Purpose of Application: Consent to create a new residential lot

This notice is being sent to you because you own property within 60 metres of the applicant's land.

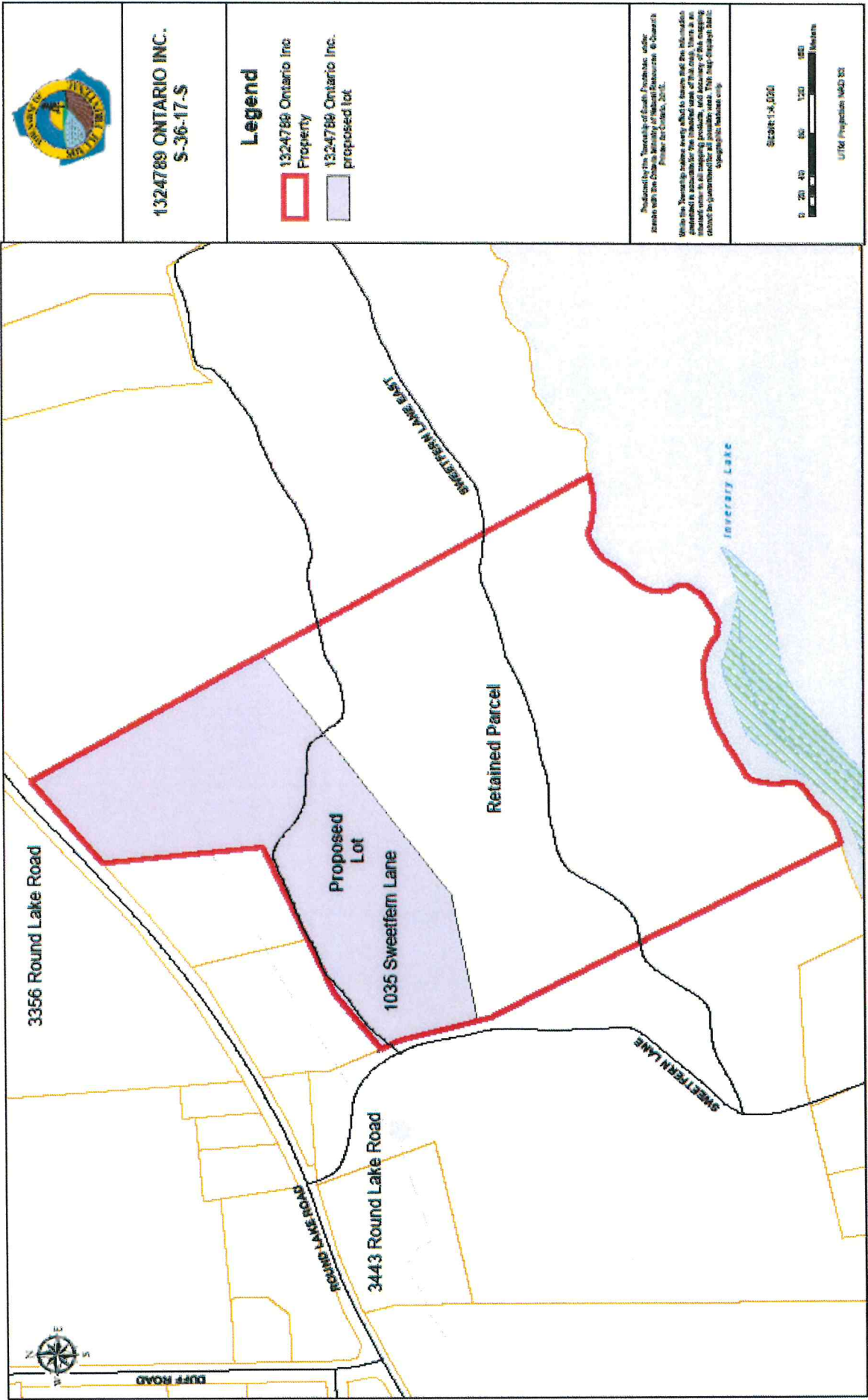
If you would like to provide the Committee with your comments on these applications, please write to the undersigned. If we have not heard from you by the date of the meeting, we will assume that you have no comments or concerns regarding this matter.

This is a public meeting and you are encouraged to attend should you wish.

If you wish to be notified of the decisions of the South Frontenac Committee of Adjustment in respect of this application, you must make a written request to the Planning Department at P.O. Box 100, Sydenham, ON K0H 2T0 or email the undersigned at jkapusta@southfrontenac.net. This will also entitle you to be advised of any Municipal Board hearing, if there is an appeal of the Committee's decisions.

Yours truly,

Jennie Kapusta
Deputy Secretary-Treasurer
Committee of Adjustment
T: (613) 376-3027 ext. 2224
E: jkapusta@southfrontenac.net



APPLICATION FOR CONSENT: S-36-17-S

RE: Application by—1324789 Ontario Inc.

**LOCATION: Concession 3/4, Pt. Lot 23/24, Perth Road, District of
Storrington, Township of South Frontenac**

PURPOSE OF APPLICATION: Consent for creation of a new lot

DATE OF MEETING: Thursday July 13, 2017 – 7:00 p.m.

**PLACE: Council Chambers, Township Office, 4432 George Street,
Sydenham, On K0H 2T0**

For further information contact:

Jennie Kapusta

Planning Assistant

Telephone: (613) 376-3027 ext. 2224

Email: jkapusta@southfrontenac.net

PUBLIC MEETING

REZONING: Z-17/10

RE: Application by – 1324789 Ontario Inc.

Part Lots 23 & 24, Concessions III & IV, Storrington District.

Purpose of the Amendment:

This is an amendment to the Comprehensive Zoning By-law to rezone a 52.8 acre property that was the subject of a consent application to divide the lot into 2 portions. A waterfront portion would remain as a large 37 acre lot with 1,424 feet of frontage on Inverary Lake and a new 15 acre non-waterfront lot would be created at Round Lake Road. The retained 37 acre waterfront lot must be rezoned to recognize that it would now be accessed by a private lane and the 15 acre new lot would retain a Rural (RU) zoning (no additional waterfront lot would be created). The rezoning is a condition of final approval of Consent application S-36-17-S.

DATE OF MEETING: November 7, 2017

TIME: 7:00 p.m.

**PLACE AND ADDRESS: Council Chambers, 4432 George Street,
Sydenham, ON**

For further information contact:

Lindsay Mills, Planner/Deputy Clerk at (613) 376-3027 ext 2221

APPLICATION FOR ZONING AMENDMENT

IN THE MATTER of section 34 of the Planning Act, TAKE NOTICE THAT the Council of the Corporation of the Township of South Frontenac will be considering the following application for a zoning by-law amendment at a **public meeting** to be held on **Tuesday, November 7, 2017**, at 7:00 p.m., at the Municipal Offices Council Chamber, 4432 George St. Sydenham, Ontario.

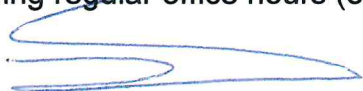
1324789 Ontario Inc.: Z-17/10: Part Lots 23 & 24, Con. III & IV, Storrington District:

This is an amendment to the Comprehensive Zoning By-law to rezone a 52.8 acre property that was the subject of Consent Application S-36-17-S to divide the lot into 2 portions. A waterfront portion would remain as a large 37 acre lot with 1,424 feet of frontage on Inverary Lake and a new 15 acre non-waterfront lot would be created at Round Lake Road. The retained 37 acre waterfront lot must be rezoned to recognize that it would now be accessed by a private lane and the 15 acre new lot would retain a Rural (RU) zoning (no additional waterfront lot would be created). **Note that this is a re-circulation as the original notice was inaccurate.**

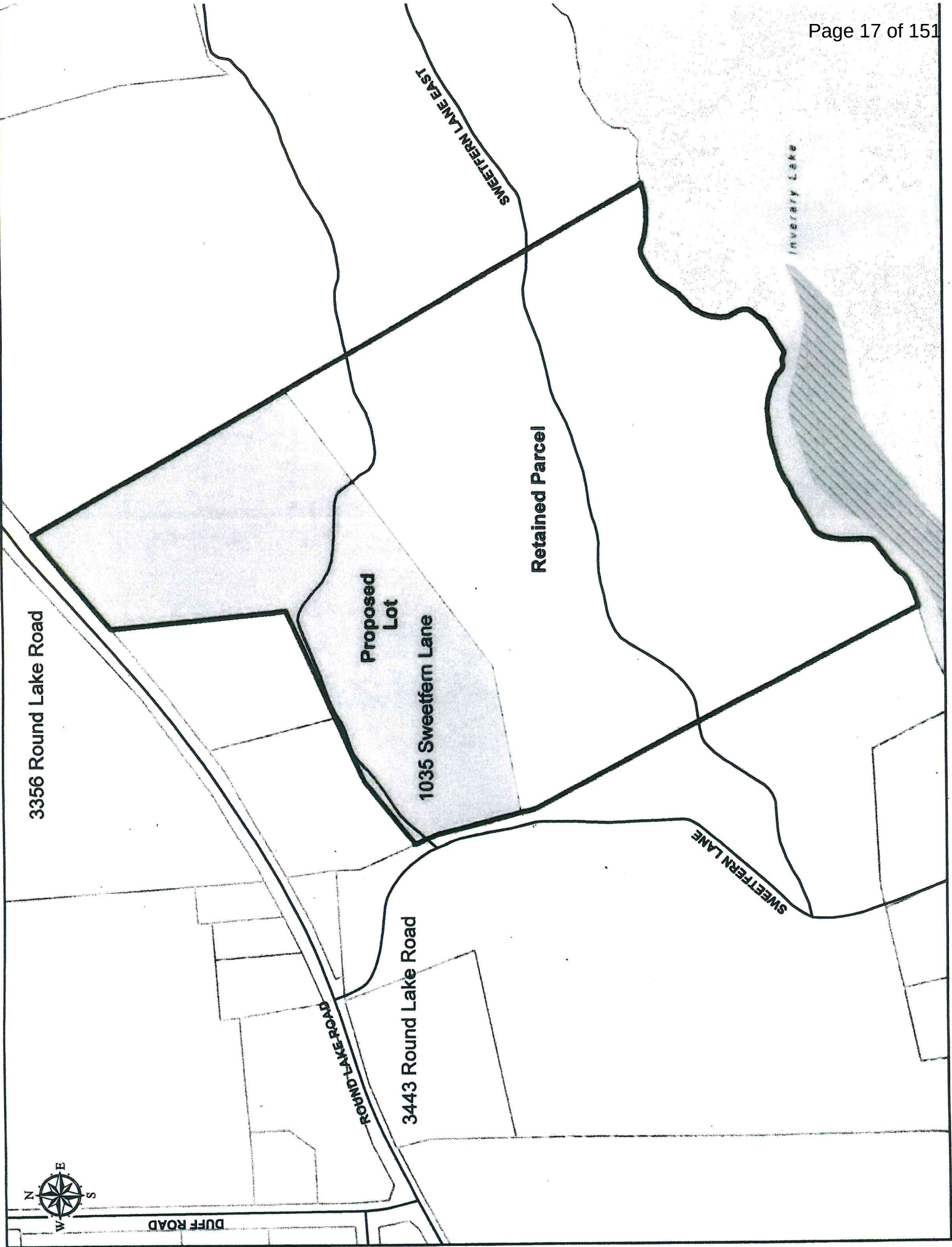
You may attend the meeting to make comment on the application. If you wish to be notified of the decision of the South Frontenac Township Council in respect of this application, you must make a written request to the Council at P.O. Box 100, Sydenham, Ontario, K0H 2T0. This will also entitle you to be advised of any related Ontario Municipal Board Hearings. To appeal a decision of Council to the Ontario Municipal Board, send a letter to the Clerk-Administrator of the Township of South Frontenac outlining the reasons for the appeal, accompanied by a cheque for \$300.00, payable to the Ontario Minister of Finance.

This notice is being mailed to you because you are a neighbouring property-owner and it is required under the terms of the Planning Act. The subject land is shown highlighted on the attached map.

~~Additional information about the application is available at the municipal office during regular office hours (8:00 a.m. – 4:30 p.m. Monday to Friday).~~



Lindsay Mills
Planner/Deputy Clerk
Ext. 2221





REPORT TO COUNCIL PLANNING DEPARTMENT



AGENDA DATE: November 7, 2017

REPORT DATE: November 1, 2017

SUBJECT: Public Meeting: Rezoning for Lot Addition: Quintal

RECOMMENDATION

It is recommended that Council hear comments from the public regarding an application to rezone land that was the subject of a lot addition to add waterfrontage to a non-waterfront lot in Part of Lot 11, Concession VI, Loughborough District, and consider passage of the attached amending By-law #2017-68.

BACKGROUND

An application has been submitted to amend the Township's zoning by-law. The application is a condition of final approval of Consent Application S-14-17-L for a lot addition at Sydenham Lake. The rezoning would apply to the lot addition portion of land and the retained portion resulting from the consent. Attachment #1 shows the location of the subject land and the present lot configuration. Attachment #2 shows the proposed lot addition and the lot being added to. Attachment #3 shows the final proposed lot configuration.

The existing waterfront lot is 1971 Hogan Road. It is 0.6 hectares (1.5 ac.) in size with approximately 213 metres (700 ft.) of frontage on Sydenham Lake and it is fully developed with a dwelling and detached accessory structure. The consent application would take 0.3 acres of land and 300 feet of waterfrontage from this parent parcel and add it to the abutting non-waterfront lot so that it would also have frontage on the lake. The result would be that the retained portion would be slightly smaller in size at 1.3 acres but would still have more than 300 feet of waterfrontage. The lot receiving the added portion would be approximately 1.5 acres with 300 feet on the lake.

At the Committee of Adjustment meeting there were three points that were considered to be favourable to the lot addition application:

- the non-waterfront lot already has a deeded right-of-way over 1971 Hogan Road to access the lake and this right-of-way is to be encompassed within the area of the lot addition.
- the waterfront area to be added is already effectively separated from the 1971 Hogan Road property because of a grade separation (cliff) located here.
- the resulting parcels would be more regular in shape - consistent with the intent of the Official Plan.

As indicated on the attachments, the Cataraqui Trail passes east/west through the vacant subject property. Most of the trail along the north shore of Sydenham Lake is in the ownership of the Cataraqui Region Conservation Authority but this portion of the trail is a right-of-way through the subject vacant land and is, thus, part of the property. It does not legally separate the lot from the waterfront and this legal right-of-way would be unaffected by the lot addition. This was an important point of consideration in the Committee's approval of the application.

The land is designated Rural in the Official Plan which contemplates residential waterfront development such as this. The lands are zoned Rural (RU) in the zoning by-law. The zoning must be changed to recognize that the vacant non-waterfront land would now be a waterfront lot fronting on Hogan Road (a maintained public road). It should also be noted that the retained portion is wrongly zoned as Rural and should also be zoned properly as part of this application. Accordingly, both properties should be zoned Waterfront Residential (RW) to recognize that they are waterfront residential lots fronting on a public road. Also, they should be specially zoned in recognition of their small size of approximately 1.3 acres. Their zoning category would be Special Waterfront Residential Zone (RW-39).

In consideration of the above review, it is this Department's conclusion that the re-zoning of the two properties from RU to RW-39 is appropriate to recognize their residential use with waterfrontage and access on a public road. The lot addition is really a lot line adjustment which serves to make a more appropriate lot configuration and, even though a new waterfront lot is technically being created, there would not be increased usage of the waterfront considering that the vacant non-waterfront land already has deeded access to the lake. In any case, the lots would each have the normally required minimum waterfrontage of 300 feet.

All agencies commented favourably as part of the consent application. At the time of preparation of this report no other comments had been received from the public in response to the notification of the public meeting.

FINANCIAL and STAFFING CONSIDERATIONS

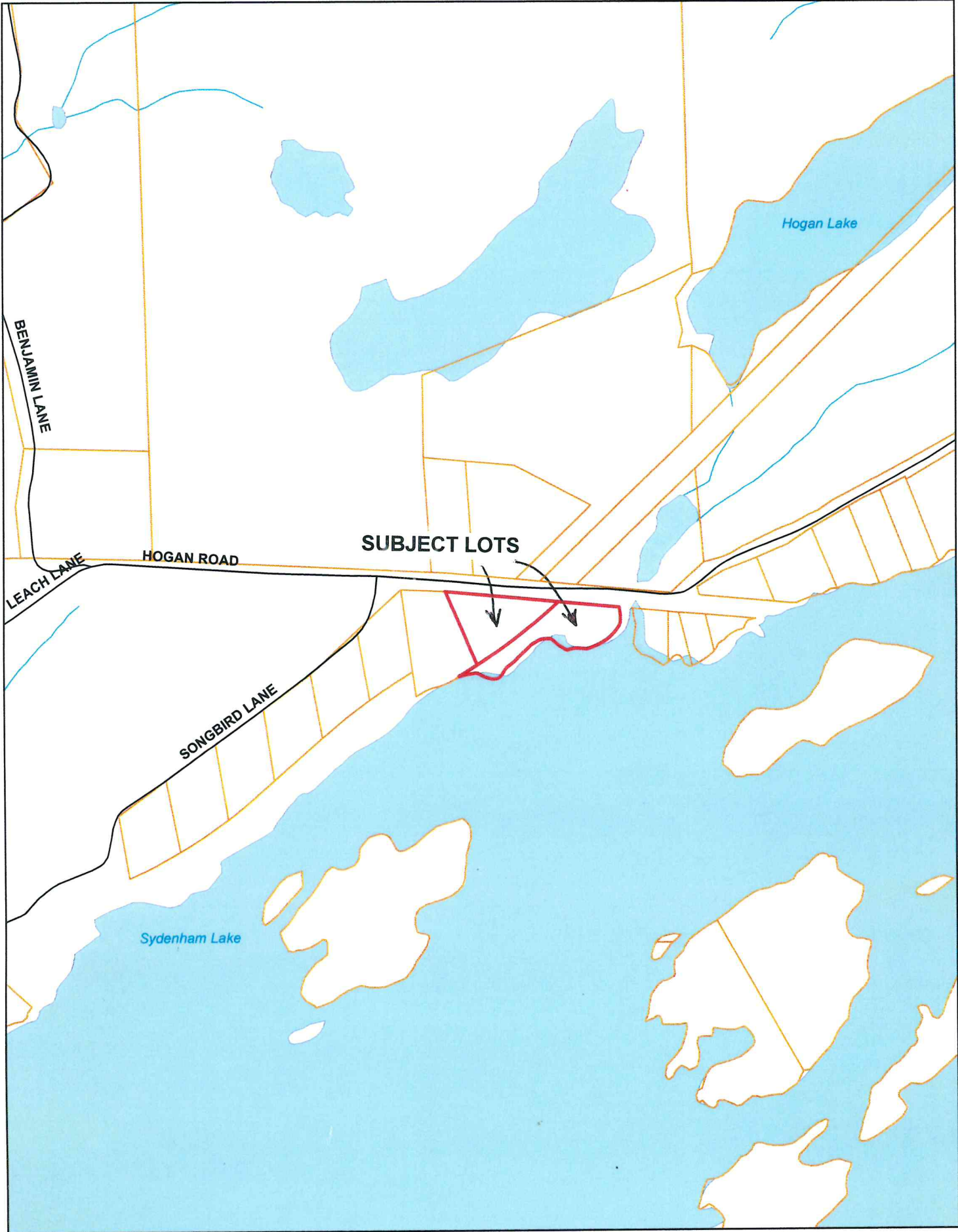
n/a.

ATTACHMENTS

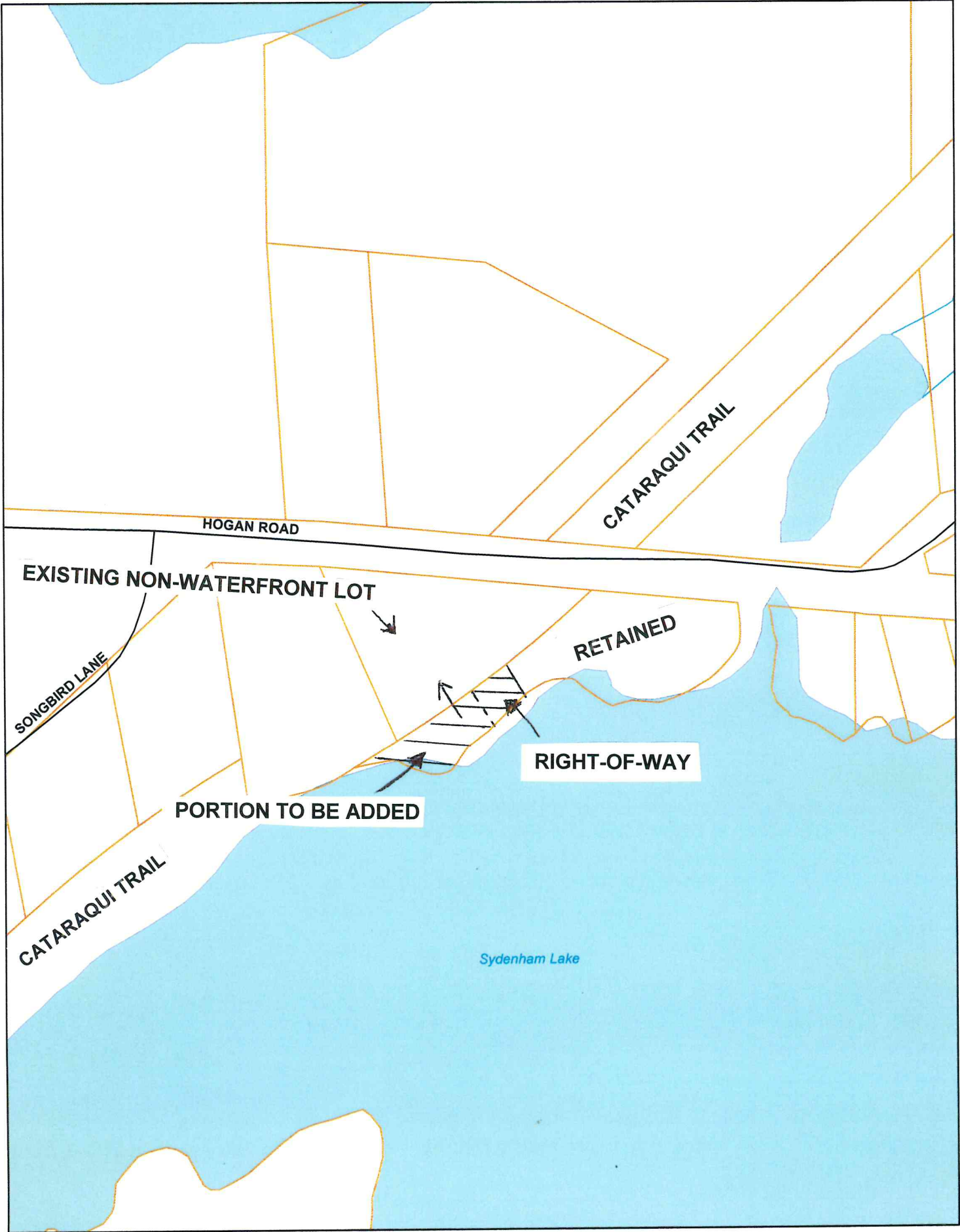
- Attachment #1 - is a location and lot configuration map.
- Attachment #2 is a map showing the portion of land to be added.
- Attachment #3 - is a map showing the final proposed lot layout.

Approved by: Lindsay Mills Prepared/Submitted by: Lindsay Mills

ATTACHMENT #1



ATTACHMENT #2



ATTACHMENT #3





REPORT TO COUNCIL PLANNING DEPARTMENT



AGENDA DATE: November 7, 2017

REPORT DATE: November 2, 2017

SUBJECT: PUBLIC MEETING - Zoning for New Lot: Jespersen

RECOMMENDATION:

It is recommended that Council hear comments from the public on a by-law to rezone a proposed new lot and a retained lot from Rural (RU) to Special Rural (RU-51) in Part of Lot 6, Concession VIII, District of Storrington, and consider passage of the attached amending By-law #2017-69.

BACKGROUND:

An application has been submitted to amend the Township of South Frontenac Comprehensive Zoning By-law to rezone land that was the subject of a consent application to create a rural residential lot. Attachment #1 shows the location of the subject land with waterfrontage on Cedar Lake and Attachment #2 illustrates the proposed new lot and the retained portion both of which front on Sands Road.

The application is a result of consent application S-30-17-S which was given conditional approval by the Committee of Adjustment on June 8, 2017 subject to obtaining a rezoning among other standard conditions.

Specifically, the amendment would rezone both the proposed new lot and the retained lot from Rural (RU) to Special Rural (RU-51). This special zoning would be to recognize that the lots would have only 65 metres (213 ft.) of road frontage whereas the normal requirement is 76 metres (250 ft.). The lots would still be relatively large at 3 hectares (7.5 ac.) for the new lot and approximately 4.2 hectares (11 ac.) for the retained. The new lot would encompass all of the existing structures on the land - see Attachment #2 and note that the new lot would not be a waterfront lot.

The land is generally flat and forested near the lake. The waterfront area is swampy for a distance of approximately 110 metres back from the lake and this area would remain as part of the retained land.

The land is adjacent to the 'Settlement Areas' boundary of Battersea but is designated 'Rural' in the Official Plan. The Plan foresees large rural residential lots such as these within this designation and requires as a general rule that they have at least 76 metres (250 ft.) of road frontage.

The proposed new lot and the retained portion do not meet this minimum standard. However, it must be considered that the existing parcel of land already has these frontages in two separate locations as shown on the attachments. These frontages resulted from the creation of the lot at 2568 Sands Road in the past (see Attachment #2) and, thus, for all intents and purposes these frontages already exist and creating a new lot at one of them appears reasonable. Also, both the severed and retained lots would be larger and have greater frontages than most of the adjacent parcels along Sands Road and would otherwise be consistent with the development in this neighbourhood. These reduced frontages must be recognized in the zoning by-law - necessitating the subject application.

All commenting agencies had no objection at the consent stage. At time of preparation of this report no comments had been received from the public in response to the advertisement of the application.

The application to rezone the lots as described above is supported by the Planning Department. By-law No. 2017-69 would amend the Comprehensive Zoning By-law for the above.

FINANCIAL and STAFFING CONSIDERATIONS

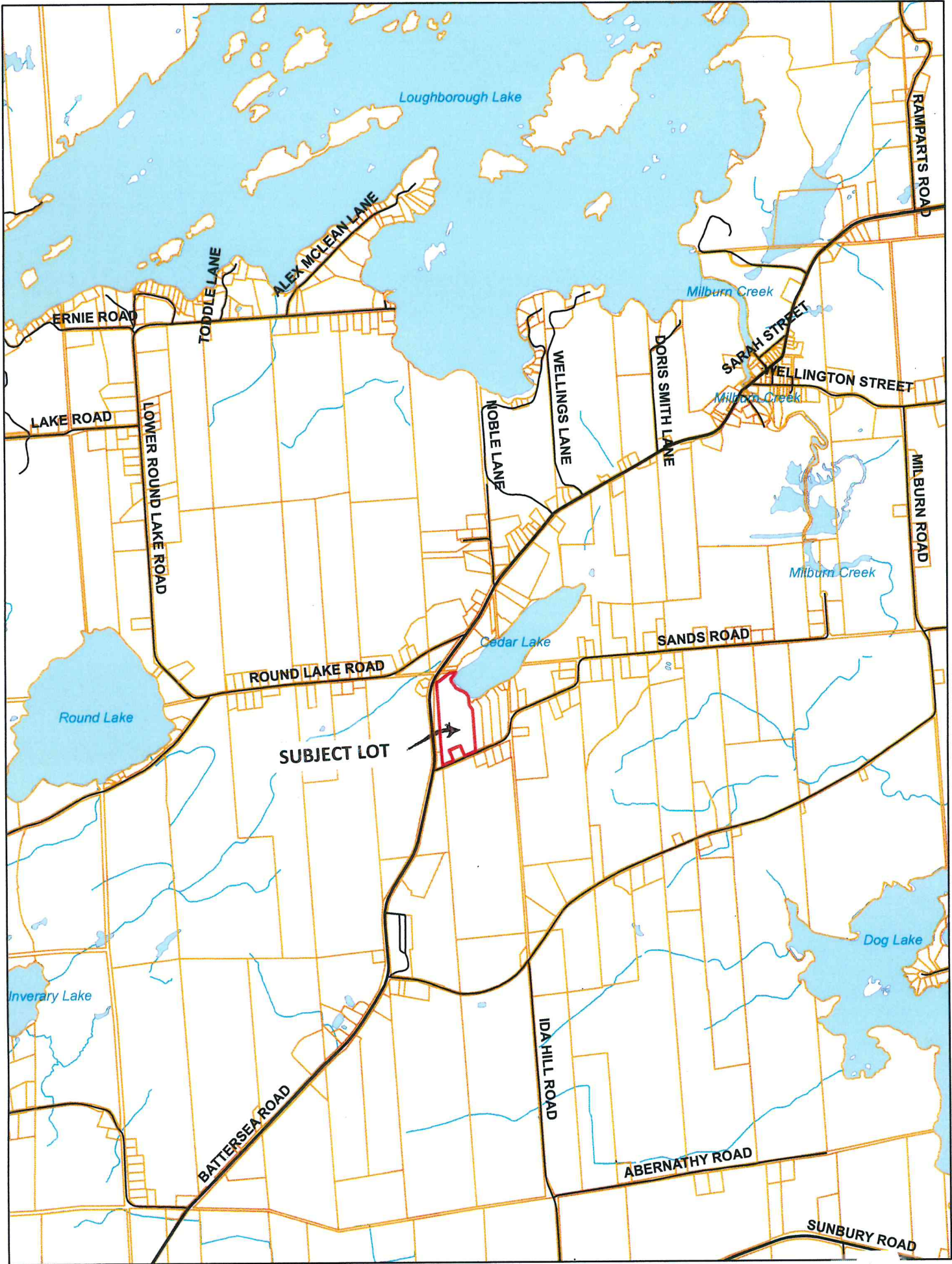
N/A

ATTACHMENTS

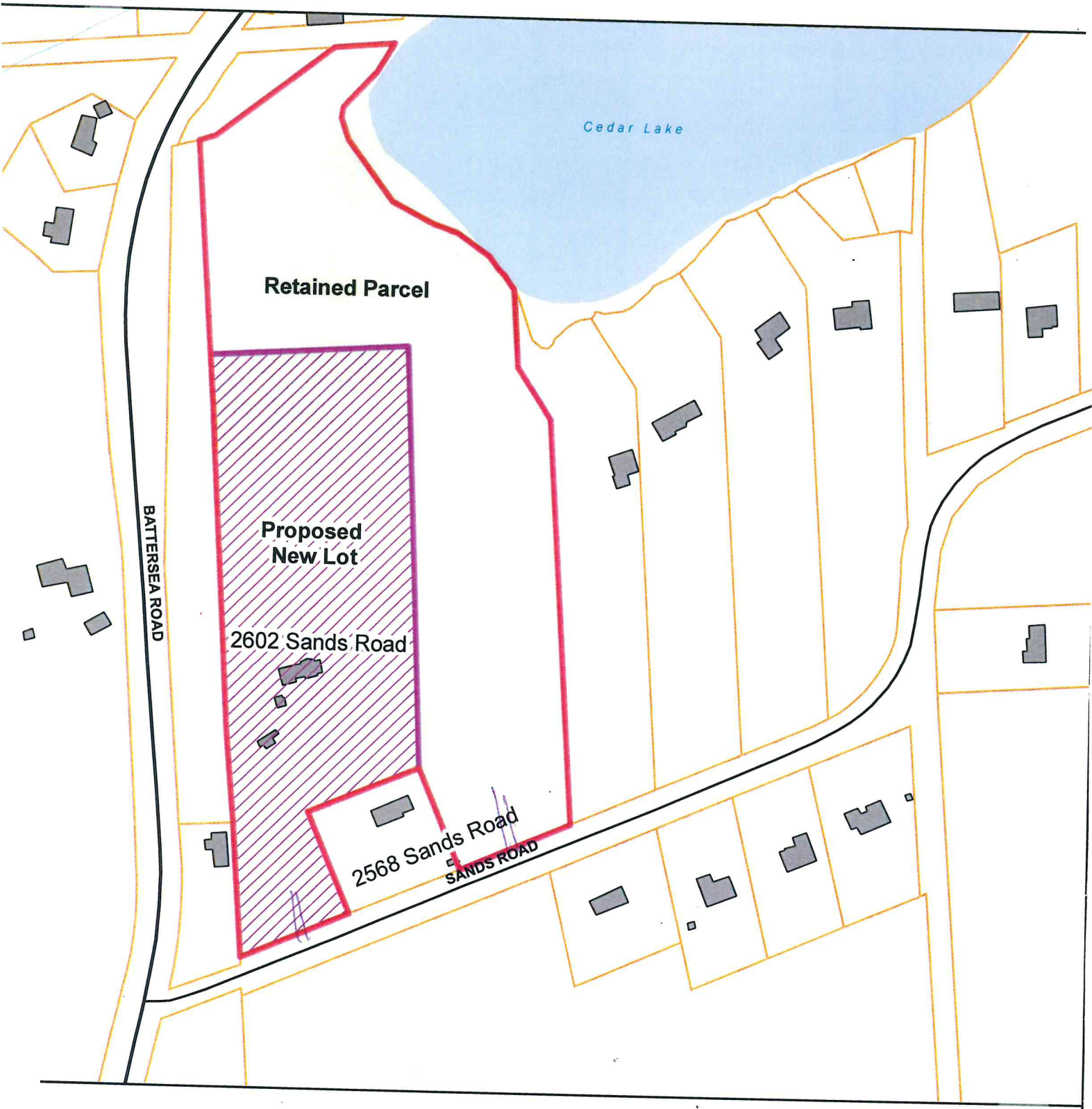
Attachment #1 – shows the location of the subject land.
Attachment #2 - is a depiction of the proposed new lot and retained lot.

Approved by: Lindsay Mills Prepared/Submitted by: Lindsay Mills

ATTACHMENT #1



ATTACHMENT #2



Minutes of Council
October, 17, 2017

Time: 7:00 PM

Location: Council Chambers

Meeting # 31

Present: Mayor Ron Vandewal, Pat Barr, Brad Barbeau, John McDougall, Alan Revill, Norm Roberts, Mark Schjerning, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Mark Segsworth, Public Works Manager, Angela Maddocks, Executive Assistant.

1. Call to Order

a) Resolution

Resolution No. 2017-31-01
Moved by Councillor Sleeth
Seconded by Councillor Barbeau

THAT the Council meeting of October 17, 2017 be called to order at 7:00 p.m.

Carried

2. Declaration of pecuniary interest and the general nature thereof - n/a

3. Scheduled Closed Session -n/a

4. ***Recess *** - n/a

5. Public Meeting - n/a

6. Approval of Minutes

a) October 3, 2017 Council Meeting

Resolution No. 2017-31-02
Moved by Councillor Sleeth
Seconded by Councillor Barbeau

THAT Council approves the minutes of the October 3, 2017 Council meeting.

Carried

b) October 10, 2017 Committee of the Whole meeting

Resolution No. 2017-31-03
Moved by Councillor Sleeth
Seconded by Councillor Barbeau

THAT Council approves the minutes of the October 10, 2017 Committee of the Whole meeting.

Carried

7. Business Arising from the Minutes

a) Rick Chesebrough, Fire Chief, re: SCBA (Self Contained Breathing Apparatus)

Resolution No. 2017-31-04
Moved by Councillor Revill
Seconded by Councillor Sutherland

Minutes of Council
October, 17, 2017

THAT Council approve the order of 50 MSA SCBA (Self Contained Breathing Apparatus) units and 150 spare cylinders in 2017 to replace the existing breathing apparatus and bottles;

AND THAT this be funded from the 2018 Capital budget, in the amount of \$572,991.00 excluding taxes.

Carried

8. Reports Requiring Action

- a) Wayne Orr, Chief Administrative Officer, re: CRCA Reappointment (See By-law 2017-64)
- b) Wayne Orr, Chief Administrative Officer, re: Committee Appointments (See By-law 2017-64)
- c) Wayne Orr, Chief Administrative Officer, re: Harrowsmith Public School - Playground Equipment Funding Request

Resolution No. 2017-31-05
Moved by Councillor Sutherland
Seconded by Councillor Revill

THAT Council donate \$1000.00 to Harrowsmith Public School for their fundraising campaign for new playground equipment.

Carried

9. Committee Meeting Minutes

- a) Corporate Services Committee meeting of September 12, 2017
- b) South Frontenac Rides meeting held October 2, 2017

Resolution No. 2017-31-06
Moved by Councillor McDougall
Seconded by Councillor Schjerning

THAT Council receives for information the minutes of the following committee meetings:

- Corporate Services Committee meeting of September 12, 2017
- South Frontenac Rides meeting of October 2, 2017

Carried

10. By-Laws

- a) By-law 2017-64 - CRCA and Committee Appointments

Resolution No. 2017-31-07
Moved by Councillor McDougall
Seconded by Councillor Schjerning

THAT By-law 2017-64 be given first and second reading.

Carried

Resolution No. 2017-31-08
Moved by Councillor Schjerning
Seconded by Councillor McDougall

Minutes of Council
October, 17, 2017

THAT By-law 2017-64, being a by-law to appoint Council and community members to various boards and committees be given third reading, signed and sealed.

Carried

11. Reports for Information

- a) Accounts Payable and Payroll Listing
- b) Vehicle Replacement Tender Award - Mini Pumper
- c) Sydenham Fire Hall Information Repair Report
- d) 2018 Updated Capital Budget
- e) IESO Awards Solar Projects - FIT 5.0
- f) Fermoy Hall

12. Information Items

- a) Meela Melnik-Proud, re: Gary Beach response to Meela Melnik-Proud - Johnston Point
- b) Around the Rideau - September/October 2017 Issue
- c) Laura Albanese, Minister of Citizenship and Immigration, re: Nominations for the June Callwood Outstanding Achievement Award for Voluntarism

13. Notice of Motions - n/a

14. Announcements

- a) Councillor Sleeth thanked Mayor Vandewal and fellow Councillors who attended the Battersea Pumpkin Festival on October 14, 2017. There were 2000 paid attendees at the festival. He thanked the Public Works staff for their assistance in clean up and garbage collection.

15. Question of Clarity (from the public on outcome of agenda items) - n/a

16. Closed Session - n/a

17. Confirmatory By-law

- a) By-law 2017-65

Resolution No. 2017-31-09
Moved by Deputy Mayor Roberts
Seconded by Councillor Barr

THAT By-law 2017-65, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given first and second reading this 17 day of October 2017.

Carried

Resolution No. 2017-31-10
Moved by Councillor Barr
Seconded by Deputy Mayor Roberts

Minutes of Council
October, 17, 2017

THAT By-law 2017-65, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given third reading, signed and sealed this 17 day of October 2017.

Carried

18. Adjournment

a) Resolution

Resolution No. 2017-31-11
Moved by Deputy Mayor Roberts
Seconded by Councillor Barr

THAT the Council meeting of October 17, 2017 be adjourned at 7:17 p.m.

Carried

Ron Vandewal, Mayor

Wayne Orr, Chief Administrative Officer

Minutes of Committee of the Whole
October 24, 2017



Time: 6:00 PM

Location: Council Chambers

Present: Mayor Ron Vandewal, Brad Barbeau, Pat Barr, John McDougall, Alan Revill, Norm Roberts, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Mark Segsworth, Public Works Manager, Louise Fragnito, Treasurer, Jamie Brash, Area Supervisor, Brian Kirk, Area Supervisor, Angela Maddocks, Executive Assistant.

1. Call to Order
 - a) Mayor Vandewal called the meeting to order at 6:00 pm.
2. Declaration of pecuniary interest and the general nature thereof - n/a
3. Scheduled Closed Session
 - a) Potential Litigation
 - b) Matters about an identifiable individual
4. ***Recess - reconvene at 7:00 p.m. for Open Session
5. Delegations - n/a
6. Reports Requiring Action
 - a) Mark Segsworth, Public Works Manager, re: 2018 Capital Budget

The Public Works Manager responded to inquiries about the 2018 Capital Budget and the multi year budgets for Public Works and provided clarification on items. The challenges with keeping construction projects in line with the budget was discussed; would more regular review and scrutinizing on a project to project basis be helpful to achieve this?

Mark Segsworth noted the challenge with local road reconstruction and staying within budget. There is not money spent on engineering and pre-design for these roads and once you get started you can't leave a project unfinished. The funds allocated to local roads in the 2018 budget may have to be reviewed and it may not be those identified in the schedule that will get done. He spoke to the in-house experience and knowledge in Public Works and felt there is accuracy in budgeting and road design.

There were no specific changes to the budget as presented.

- b) Mark Segsworth, Public Works Manager, re: 2017 PW Capital Variances

Council was supportive of the recommendation to fund the projected overage from the \$400,000 set aside for capacity.

- c) Louise Fragnito, Treasurer, re: Tax Relief Application for Sickness or Extreme Poverty

Council was supportive of delegating authority to the Assessment Review Board for tax relief applications.

- d) Lindsay Mills, Planner, re: Request from Hollinsworth

Council was generally supportive of this request however felt it was important to maintain adequate width for future walking path at the north end of McMullen Park.

The CAO noted that public notice for sale of surplus lands will be required.

- e) Wayne Orr, Chief Administrative Officer, re: Changes to Procedural By-law

Council supported the proposed changes to the procedural by-law and moving forward with the required public notice. With respect to the option for electronic participation in meetings, Council was not supportive as they felt democracy was best served by physical attendance at meetings.

- f) Wayne Orr, Chief Administrative Officer, re: Seniors Housing

Council was generally supportive of allocating the minimum investment of \$613,099, however a need for a more focused discussion and clarification of options was identified. A special meeting will be organized for this purpose.

- g) Wayne Orr, Chief Administrative Officer, re: Arena Floor Replacement

The direction from Council was to allocate the 59% township share of the potential cost of replacing the arena floor and advise Central Frontenac Township of this commitment.

- h) Wayne Orr, Chief Administrative Officer, re: Dog Parks

Council acknowledged the regulations outlined in the report that need to be considered prior to developing a dog park. Staff were directed to focus on Centennial Park as the site for 2018 noting that snow fencing will not be adequate fencing and to contact the deputation about dog parks for input and a follow up on their commitment to fundraising.

7. Reports for Information

- a) 3rd Quarter Building Activity Report for 2017

- b) Summer Program Report

- c) Trail Committee Member Report - October 2017

8. Rise & Report

- a) County Council

Councillor McDougall circulated a written update of items including the provision for accessible transportation for seniors getting to medical appointments, replacement and refurbishing of ambulances and gas tax

Committee of the Whole
October 24, 2017

funding and the definition of "rural" municipalities.

b) Arena Board

The arena floor replacement as outlined in agenda item 6 (g) was discussed at the last board meeting. Programming is underway for another season.

c) Police Services Board

The next meeting is scheduled for November 16, 2017 at 7:00 pm. Interviews are underway for the provincial appointee position.

9. Information Items

a) Certificate of Recognition from Harrowsmith S & A for support on Canada Day

b) Mitzi Hunter, Minister of Education, re: Plan to Strengthen Rural and Northern Education

c) County of Frontenac re: Support for resolution Ontario's Gas Tax Program and Rural Communities

d) County of Frontenac, re: Support for Resolution Definition for Rural and Northern Communities Infrastructure Fund

10. Notice of Motions

a) Councillor Sutherland served a notice of motion to bring agenda items 9 (c) and (d) forward for support at the November 7, 2017 Council meeting.

11. Announcements

a) Councillor Revill provided an update on the Ontario Association of Committees of Adjustment seminar he attended in Cobourg. He felt it was very informative. Council was supportive of reimbursing Councillor Revill on registration, meeting and mileage expense for attending this seminar.

12. Question of Clarity (from the public on outcome of agenda items)

a) Fran Willes spoke to the report regarding changes to the procedural by-law confirming this would result in 10 less meetings per year. She encouraged the monitoring of this change from an efficiency perspective and felt it was a good idea to try this model.

She also questioned the tax relief for sickness and extreme poverty applications and how this might change the tax arrears process.

13. Closed Session - n/a

14. Adjournment

a) The meeting was adjourned at 9:17 p.m.



REPORT TO COUNCIL CLERKS DEPARTMENT



AGENDA DATE: November 7, 2017

SUBJECT: Notice of Motion-Ontario Gas Tax Program & Rural Communities

RECOMMENDATION

That Council endorse the resolution passed by the County of Frontenac supporting the Eastern and Western Ontario Warden's Caucus joint resolution regarding the criteria needed to align the Provincial Gas Tax Funding with the Federal Gas Tax Funding.

BACKGROUND

Council's Procedural By-Law 2016-71 establishes the process for Notice of Motion.

At the Committee of the Whole Meeting of October 24, 2017, Councillor Sutherland served a notice of motion to support the request from the County of Frontenac that the Ontario Gas Funding criteria be aligned with the Federal Gas Tax Program to better serve rural municipalities.

A notice of motion requires a seconder at the next regular Council meeting. If seconded, the motion is debated and voted on.

ATTACHMENTS

County Correspondence.

Submitted/approved by:

Angela Maddocks
Executive Assistant



Therefore Be It Resolved That the County of Frontenac supports the Eastern Ontario Wardens' Caucus request to the Government of Ontario to establish the following definition of 'rural' for any funding involving the Government of Canada's Rural and Northern Communities Infrastructure Fund:

A 'rural' municipality shall be:

- a) a municipality with a population of 30,000 or less, or
- b) rural single-tier or upper-tier municipalities with a population density of 50 people per square kilometre or less

And That a copy of this resolution be sent to the Eastern Ontario Wardens' Caucus and the Frontenac Member Municipalities.

Carried

I trust that you will find this in order, however, should you have any questions or concerns, please do not hesitate to contact me at 613-548-9400, ext. 302 or via email at jamini@frontenaccountry.ca.

Yours truly,



Jannette Amini, Dipl.M.M., CMO
Manager of Legislative Services/Clerk

Cc County file





REPORT TO COUNCIL CLERKS DEPARTMENT



AGENDA DATE: November 7, 2017

SUBJECT: Notice of Motion-Rural and Northern Communities Infrastructure Fund

RECOMMENDATION

That Council endorse the resolution passed by the County of Frontenac supporting the Eastern Ontario Warden's Caucus resolution request to establish the definition of "rural" as it related to funding involving the Government of Canada's Rural and Northern Communities Infrastructure Fund.

BACKGROUND

Council's Procedural By-Law 2016-71 establishes the process for Notice of Motion.

At the Committee of the Whole Meeting of October 24, 2017, Councillor Sutherland served a notice of motion to support the request from the County of Frontenac to support the Eastern Ontario Warden Caucus request to the Government of Ontario to establish the definition of "rural" for any funding involving the Government of Canada's Rural and North Communities Infrastructure Fund.

A notice of motion requires a seconder at the next regular Council meeting. If seconded, the motion is debated and voted on.

ATTACHMENTS

County Correspondence.

Submitted/approved by:

Angela Maddocks
Executive Assistant



Be It Resolved That the County of Frontenac support the Eastern Ontario Wardens' Caucus (EOWC) and the Western Ontario Wardens' Caucus (WOWC) adopting the Ontario Federation of Agriculture's (OFA) position that the Provincial Gas Tax funding criteria needs to be aligned with the Federal Gas Tax funding criteria, for any increase in funding additional to the current two cents per litre;

And Further That the County of Frontenac supports the EOWC and WOWC coordinating advocacy efforts and messaging with the OFA to present a united voice of rural Ontario to the Ontario government on this issue;

And Further That this resolution be circulated to the Eastern Ontario Wardens' Caucus (EOWC), the Western Ontario Wardens' Caucus (WOWC) and Frontenac Member Municipalities.

Carried

I trust that you will find this in order, however, should you have any questions or concerns, please do not hesitate to contact me at 613-548-9400, ext. 302 or via email at jamini@frontenacounty.ca.

Yours truly,



Jannette Amini, Dipl.M.M., CMO
Manager of Legislative Services/Clerk

Cc County file





REPORT TO COUNCIL CLERKS DEPARTMENT



AGENDA DATE: November 7, 2017

SUBJECT: 2017 Public Works Capital Budget Variances.

RECOMMENDATION

That Council fund the \$200,831 overages from the various capital projects as outlined in the 2017 Public Works Budget Variances report dated October 20, 2017 from the \$400,000 set aside for Capacity.

BACKGROUND

At the October 24, 2017 Committee of the Whole meeting Council reviewed the report from the Public Works Department and agreed in principle to fund the overage from the \$400,000 set aside for Capacity as outlined in the attachment.

It was acknowledge that the Public Works department by far has the largest capital budget within the Township. The projects are complex and have many variables that are not always possible to anticipate at budget time. The Public Works Manager is responsible for alerting Council when projects stray out of budget in accordance with policy. The final version attached reflects the projected year end status.

FINANCIAL and STAFFING CONSIDERATIONS

As outlined.

ATTACHMENTS

2017 Capital Items - Project year end variances

Submitted/approved by:

Angela Maddocks, Executive Assistant

2017 PW Capital items - Projected year end variances
As of 20/10/2017

	Original	Year End estimate	Variance	
Perth Road at Buck Lake Study	19,675	20,000	325	
Desert Lake Causeway Culverts	15,000	15,000	0	
Bridge Replacement Study	10,000	13,000	3,000	
Harrowsmith Intersection-Phase 1	511,156	306,000	-205,156	Carryover to 2018
Peters Road	43,035	95,000	51,965	
Bradshaw Road	31,539	0	-31,539	
Subtotal – 2016 Carry Forward	630,405	449,000	-181,405	
Sunbury Road	150,000	50,000	-100,000	
Stars Corner (Wilton & Yarker)	150,000	50,000	-100,000	
Capacity	400,000	0	-400,000	Carryover to 2018
Harrowsmith Phase 2	1,000,000	500,000	-500,000	Carryover to 2018
Devil Lake Culvert #9	50,000	6,000	-44,000	
Green Bay Bridge #28	600,000	10,000	-590,000	Carryover to 2018/19
Moreland Dixon Culvert #2	150,000	150,000	0	
Bridge Replacement Study/Design	50,000	20,000	-30,000	
Hard Surface Preservation	800,000	970,000	170,000	
Bedford Road	1,000,000	500,000	-500,000	Carryover to 2018
Buck Bay Road	300,000	375,000	75,000	
Randy Clark Road	350,000	370,000	20,000	
York Road	100,000	220,000	120,000	
Bradshaw Road	250,000	325,000	75,000	
Deer Creek Subdivision	150,000	90,000	-60,000	
Sydenham Point (Net)		51,000	51,000	
Subtotal - 2017	5,500,000	3,687,000	-1,813,000	
TOTAL	6,130,405	4,136,000	-1,994,325	
2018 Carryovers			2,195,156	
Difference			200,831	



REPORT TO COUNCIL CLERKS DEPARTMENT



AGENDA DATE: November 7, 2017

SUBJECT: Arena Floor Reserve

RECOMMENDATION

That Council commits to fund its share of the cost for the Arena floor and boards replacement when the time arises from reserves and/or taxation;

And that this resolution be forwarded to both the Arena Board and Central Frontenac Council.

BACKGROUND

Council reviewed the report from the Chief Administrative Officer at the Committee of the Whole meeting on October 24, 2017 that outlined the potential need for reserves to replace the 40 year old ice surface floor at the Frontenac Community Arena.

South Frontenac is responsible for 59% of the Board's levy while Central Frontenac covers 41%.

In 2016 Council received an initial report advising of the potential need for reserves to replace the 40 year old ice surface floor. South Frontenac took no action on this request while Central began to set aside reserves. The Arena committed to doing a more in-depth review in 2017. The Board received a detailed report on the status of the arena floor and is requesting the two respective Councils to set funds aside for the potential replacement of the ice surface floor in 2021.

South Frontenac staff recommend that the full share be allocated during the 2018 budget process, but not released to the Arena until such time that the project is fully tendered and approved (anticipated in 2021). By allocating the funds now, South Frontenac will commit the funding and prevent the use of the funds from being directed to other local priorities.

Alternatively Council could choose to raise these funds from taxation over the next four years at the rate of \$147,500 per year. The option to fund a portion from reserves and a smaller amount from taxation is also at the discretion of Council. At the October 24 meeting with the prompting of Councillor Revill, Council indicated its' preference to pass a motion indicating its commitment to funding South Frontenac's share when the time comes.

FINANCIAL and STAFFING CONSIDERATIONS

As outlined.

ATTACHMENTS

2017 Arena Report

Submitted/approved by:

Wayne Orr, CAO

STAFF REPORT Frontenac Community Arena

Prepared for Council: October 20, 2017

Agenda Date:

SUBJECT: Arena Floor Replacement-Reserve Funds

RECOMMENDATION:

That the Townships of Central and South Frontenac set aside funds for the replacement of the Frontenac Community Arena (FCA) Floor with an estimated cost between \$700,000 and \$1,000,000 and that the replacement be scheduled to commence April of 2021 or earlier.

BACKGROUND:

In 1976, with the support of several Townships in Frontenac County, the North Frontenac Community Arena opened at Godfrey. Over the years, the Arena (now Frontenac Community Arena) has provided a place for young and old alike to gather and engage in sporting and recreational activities. Most notably, it has given young people in Central and South Frontenac Townships, and surrounding area, the chance to Dream Big.

As identified throughout the 2016 Recreation and Leisure Survey, the FCA was listed as the 2nd most visited recreation and leisure facility in South Frontenac (1st Public Libraries). The Arena continues to grow in hours booked, programs and events offered.

Our Facility

The FCA is a single pad facility with seating for approximately 350 patrons. 6 dressing rooms with washroom / shower facilities. Served by a Pro Shop, Canteen, and a Community Room that may be rented for parties or other occasions. The grounds offer two soccer fields for events and used by local leagues in the summer.

Groups and Community

Home to many local children/youth and adult competitive and non-competitive groups

Frontenac Flyers

The Frontenac Boys Minor Hockey Association includes both house and select teams ranging from Tyke to Bantam levels.

Frontenac Fury

Frontenac Girls Hockey Association, the Fury hosts team that compete at the Atom, Pee Wee, Bantam, and Midget levels.

Adult leagues

The FCA is home to many Adult competitive and shinny hockey groups.

Development Programs

A place for children and youth hockey and figure skating development programs.

Public Use

The FCA is available for private bookings, public skating and hosts many annual Tournaments, Adult and Youth Ball Hockey leagues, Family Day Event, Soccer games and more.

STAFF REPORT

Frontenac Community Arena

As with many small Community Arenas built around the same time, the FCA has been faced with trying to maintain and replace out dated and inefficient equipment at a cost that is beyond what the Arena itself can support.

Based on the results of 2010 Building condition report completed by Roney Engineering LTD and the 2015 Refrigeration System Maintenance and Replacement Assessment completed by CIMCO Refrigeration the Frontenac Arena established a 10 year Capital renewal plan to deal with the replacement of many crucial refrigeration and building components.

At 41 years old, the Arena Floor is beyond its lifespan and needs to be replaced. Schedule replacement of the floor will ensure the long term future and longevity of the Frontenac Community Arena for the many local ice user groups and Community. It will also avoid the added costs of emergency replacement.

The Arena Floor project is beyond the current reserve capacity of the Frontenac Arena and thus additional support is required.

In September 2016, The Frontenac Arena Board passed the following motion.

Motion of the September 28, 2016 Arena Board Meeting

Moved By: Norm Roberts

Seconded By: Sherry Whan

That a letter be drafted to the Townships of Central and South Frontenac notifying same of pending capital costs associated with the replacement of the Arena Floor rated with a lifespan of 40 years- and with an estimated cost of \$700,000, and that the Townships establish reserve funds for said work when it shall occur.

Carried

In October 2016, the letter attached to this report 'SF Arena Reserve for Floor_2016 letter to Council' was presented to South Frontenac Council. A similar request was sent to Central Frontenac Council via the Treasurer of Central Frontenac.

Support for this motion was not given by South Frontenac Council at that time.

In November 2016, the motion was supported by Central Frontenac Council and an initial contribution of \$50,000 was set aside for this project.

As identified in the correspondence, Arena Staff consulted with the Arenas Refrigeration Service Provider (CIMCO Refrigeration) to conduct an analysis of the arena floor to develop a better sense of the condition and the anticipated cost of replacement.

As per the Arena Board meeting of January 18, 2017 staff presented the following information provided by CIMCO and Arena Managers observations:

Why should you budget for a floor replacement after 40 years?

- The plastic poly rink pipe in the concrete becomes more brittle and has a greater potential to leak as it ages

STAFF REPORT

Frontenac Community Arena

- Repairing leaks at the header nipples will become more difficult. Repairing leaks may split the poly pipe causing larger leaks and will require pipe extensions and inserts
- The risk of leaking brine/ Chromate into the ground which could lead to possible soil remediation and a larger expense when installing the new floor

When do you know if it is time to replace your floor?

- Large cracks in concrete that require filler during the shut-down period
- Heaving floor (area's on the floor surface that are higher than others causing uneven ice, making it harder to make ice and maintain the desired ice thickness during the season resulting in higher operating cost.
- Slumping/sinking floor (this may result in cracks in the floor)

Think of your house piping if you had hard water.

- The internal pipe diameter gets smaller over the years due to brine deposits sticking to the pipe diameter.
- Brine collects in sagging areas in the floor and builds up brine deposits.
- Heat transfer is reduced due to the deposit build up.
- As a result, the refrigeration equipment will run longer to satisfy the desired ice temperature.

Arena Manager notes:

Based on this information both Frontenac Arena Staff and the CIMCO Refrigeration Mechanic continue to monitor and look for signs of floor deterioration.

This includes:

- Signs of cracks, heaving, slumping and discoloration in pad
- Softening of ice and major differences in ice thicknesses
- Signs of brine leaking from mains/headers, drop in levels of brine holding tank and annual viscosity testing of brine.

Currently there is some cracking and slumping in the floor at the far end of the arena pad. The cracks are filled annually during shutdown period.

Note: *In speaking to the previous Arena Manager of 38 years. The condition of the floor has remained unchanged for the past several years.*

In can also be noted that the 2016 Building Condition Assessment (BCA) completed by OHE Consultants did not make any specific comments to the condition of the arena floor. I did however indicate that replacement of the Dasher board system be anticipated over the timeframe of the report.

STAFF REPORT Frontenac Community Arena

UPDATE:

Further investigation on project costs has revealed that a project of this complexity can present some unexpected costs.

At the October 18, 2017 Arena Board meeting, the Arena Manager presented the additional information below on need and benefits to replacing the Arena floor, the risks in postponing and comparable Arena projects.

As a result of this new information and the recommendation of the Arena Manager that this project be a 'scheduled' vs. and 'unscheduled' emergency replacement, the Arena Board passed the following motion.

Moved By: Brent Cameron

Seconded By: Norm Roberts

That the Board support the staff report from our Arena Manager confirming the request to fund an Arena Floor replacement reserve.

Carried

Additional Information

Although we are not seeing major signs of floor or pipe deterioration, the Arena Manager feels that it is imperative that this project is scheduled in the next few years (2021) instead of being in the position of a non-scheduled emergency replacement. If we are faced with a non-scheduled emergency replacement during an operating season, the Arena would be forced to close with the following impacts:

- Immediate impact on Arena teams, user groups and the Community
- Significant loss in booking revenues, canteen sales and advertising income
- Impact on Arena staff jobs
- Increase cost in replacement and emergency request for funding

The benefits of a scheduled floor replacement:

- Investing in the long term future and longevity of the Arena
- Decrease in operating and maintenance cost due to improved efficiency resulting in hydro savings and greenhouse gas savings (GHG) reduction.
- Take advantage of potential grants
- Reduced costs to Arena and Townships

STAFF REPORT Frontenac Community Arena

Comparable Arena Projects

The following are details pertaining to Arena Flooring replacement projects that have occurred at comparable Arenas in 2017.

Eganville & District Community Arena:

Age of Arena Floor: 45-50 years

Date of replacement: 2017

Approximate cost: \$1,000,000 (initial estimate was \$890,000).

The Ontario 150 - Community Capital Program provided funding in the amount of \$445,000

Scope of project: Replacement of Floor / Headers / boards / shielding glass / new brine pump / dispose of existing brine / and installation of 2 dehumidifiers.

Note: *An excerpt from the 2017 Fall Newsletter - The Township of Bonnechere Valley about this project is attached. 'Articles about comparable Arena Projects'*

Note: *The following information was pulled from the 2013 Condition Audit Report of the Eganville & District Community Arena:*

'The concrete slab with ice service piping appears to be in fair condition with observed cracking but no major leaking observed. We were advised that no loss of coolant has been experienced. The operational life expectancy for an installation of this nature is 20 to 40 years depending on the quality of the original installation. However, through the years the service piping may become brittle. Based on the age of the floor in the Arena, the remaining service life is expected to be between three to five years.

Estimated cost for floor: \$400,000'

Morrisburg Arena:

Age of Arena Floor: 40-45 years

Date of replacement: 2017

Actual Cost: \$795,000 (initial estimate was \$630,000).

The Ontario 150 - Community Capital Program provided funding in the amount of \$315,000

Scope of project: Replacement of Floor / Headers / boards / shielding glass

Note: *Articles about the Morrisburg project is attached. 'Articles about comparable Arena Projects'*

Anticipated Frontenac Arena Project Scope:

Age of Arena Floor: 41 years

Date of replacement: 2021 (pending approval)

Approximate cost: \$700,000-\$1,000,000

Scope of project: Replacement of Floor / Headers / boards / shielding glass

The range in costs relate to the scope of the work and any additional environmental cleanup costs that are currently unknown as well as increase in costs of materials and labour.

Note: *The Frontenac Arena replaced the Dehumidifier in 2017 and are scheduled to replace the Brine Pump and Condenser in 2020.*

STAFF REPORT Frontenac Community Arena

Details on Equipment Identified to be replaced as part of this project:

Floor: Approximately 8 kilometers of piping carrying brine through the concrete arena floor removes heat to cool the surface and maintaining an optimal temperature for ice. The floor also provides the crucial base for building ice.

Brine Mains and Headers:

The brine refrigerant must be distributed to the network of pipe located within the concrete floor. This is accomplished via a set of supply and return headers, which are normally located within an open trench covered by wood planks. Calcium Chloride brine acts very similar to a salt solution and over time will deteriorate the wall thickness of both the brine headers and supply/return main. In the event of a failure, it is very difficult to repair under pressure.

Dasher Boards & Shielding/Glass:

Dasherboards play a key role in the protection of participants, spectators and workers during sporting events, which have an object in play. The current boards have been in place for 25 years. They are in poor condition and require annual maintenance/repair. They will continue to pose and increased risk to participants if not replaced.

Shielding/Glass are another element in providing protection to participants, spectators and workers while allowing for the viewing of on ice activities.

Currently Tempered glass is used at the FCA. Tempered glass is prone to shattering due to high impact and will leave millions of small pieces that pose a risk to participants, spectators, staff and equipment. Tempered glass is also extremely heavy and poses a risk to staff during replacing. The Arena replaces on average 2 panes of glass each season.

Note: The Dasher Boards and Shielding are more than often replaced at the same time as the Arena flooring. This is the optimal time as the metal frames secured to the concrete flooring are often deteriorated and must be replaced. The Arena Manager recommends replacing the tempered glass with Acrylic shields that are light, easily handled and shatterproof. This will create a safer environment for all.

This suggested replacement is in accordance with the Ontario Recreation Facilities Association (ORFA) – ‘Suggested Guidelines for Evaluating Dasherboards and Shielding’ and the Canadian Safety Council (CSA) ‘Guidelines for Spectator Safety in Indoor Arenas.’

Possible Funding Options and Project Timelines

This project could be funded through a combination of the following sources:

- Reserves (Arena and Township)
- Grants
- Naming Sponsors
- Loans
- Fundraising

STAFF REPORT Frontenac Community Arena

Potential Project Timelines:

- Secure funding in late 2020
- Tender project in January 2021
- Release PO in February 2021
- Projected project start date – April 1, 2021
- Projected project completion date - August 14, 2021

ATTACHEMENTS:

- SF Arena Reserve for Floor_2016 letter to Council
- Articles about comparable Arena Projects

Submitted/approved by:
Frontenac Arena Board of Directors

Prepared by:
Tim Laprade, Arena Manager



REPORT TO COUNCIL
PLANNING DEPARTMENT



AGENDA DATE: November 7, 2017

REPORT DATE: November 3, 2017

SUBJECT: Amendment to Site Plan Agreement: P. Snider

RECOMMENDATION

It is recommended that Council pass by-law # 2017-70 to authorize the Mayor and Clerk to enter into a revised site plan agreement in Part of Lot 5, Concession III, Loughborough District.

BACKGROUND

In October, 2016 the Township entered into a site plan agreement with Percy Snider to develop an industrial- zoned property on Lambert Road. Attachment #1 hereto shows the location of the 2.2 hectare (5.5 ac.) subject property.

The site plan permitted the owner to develop the property with a 465 metre² (5,000 ft.²) single storey industrial warehouse/ shop building. Outdoor equipment storage was also permitted. Attachment #2 is a copy of the site plan agreement including the site plan.

The subject land is now developed according to the specifications of the site plan and the owner has now requested that the agreement be amended to permit a second similar sized warehouse/storage building to be constructed on the property. Attachment #3 shows the location of the proposed structure and the overall development on the lot.

The land is zoned Special Rural Industrial (RI-10) which permits the following uses:

- a bulk storage yard,
- equipment storage and repair including welding, and
- accessory uses to the above.

The zoning permits a maximum lot coverage of 40 percent.

The proposed construction meets all of the provisions of the zoning by-law. The amendment to the site plan agreement is supported by the Planning Department and By-law # 2017-70 authorizes the Mayor and Clerk to enter into the revised agreement.

FINANCIAL and STAFFING CONSIDERATIONS

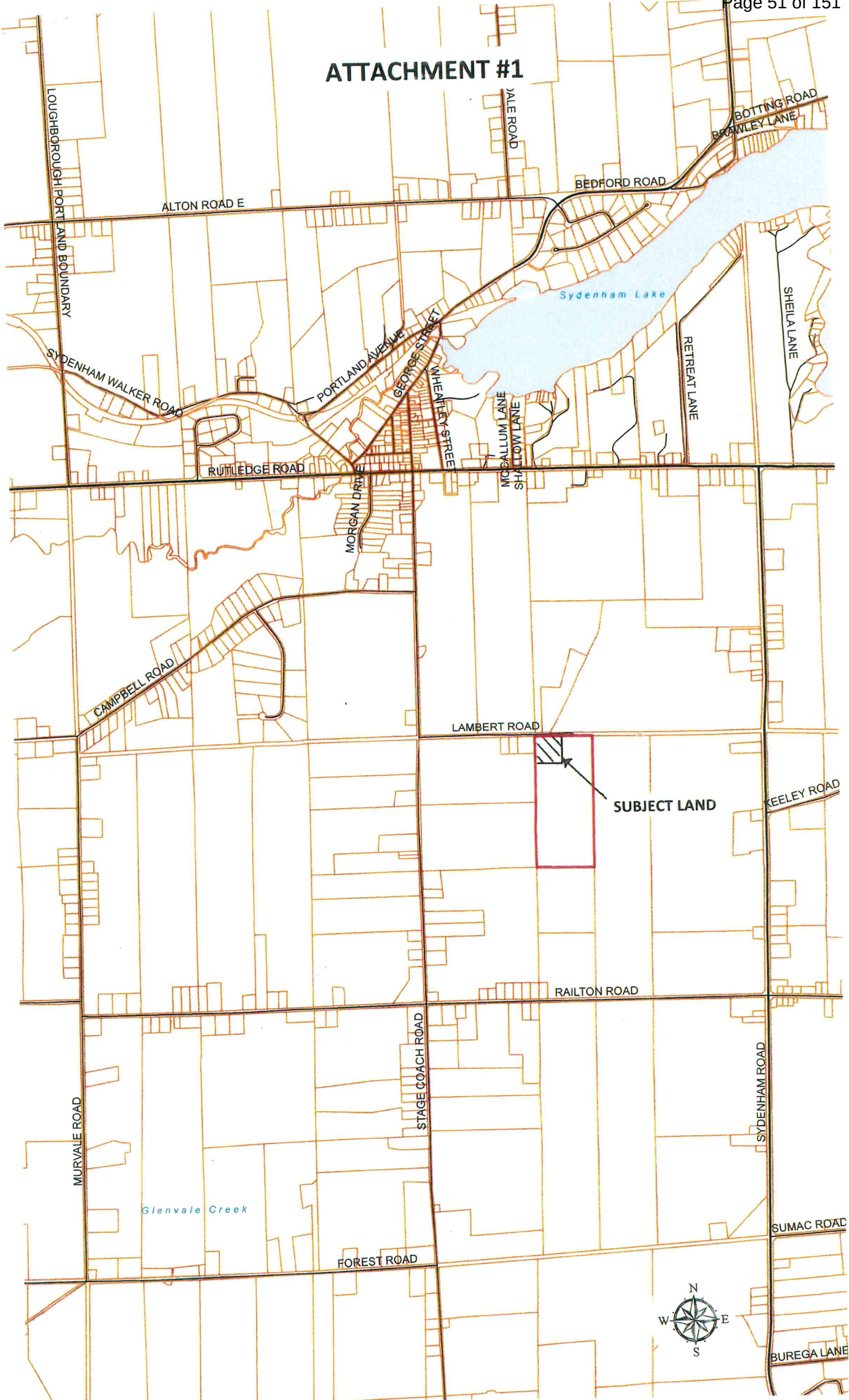
n/a.

ATTACHMENTS

Attachment #1 - is a location and lot configuration map.
Attachment #2 is a copy of the existing site plan agreement.
Attachment #3 - is copy of the revised site plan.

Approved by: Lindsay Mills Prepared/Submitted by: Lindsay Mills
PSniderRevisedSitePlanReport

ATTACHMENT #1



ATTACHMENT #2

**THIS SITE PLAN AGREEMENT made this 20th day
of October, 2016.**

BETWEEN:

PERCY HARRY SNIDER

hereinafter called the "Owner"

OF THE FIRST PART

- and -

THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC

hereinafter called the "Municipality"

OF THE SECOND PART

WHEREAS the Owner is the registered owner in fee simple of certain lands described in Schedule "A", attached hereto, located in the Township of South Frontenac (the "Owners' Land");

AND WHEREAS the Municipality is authorized to enter into this agreement and register it against the title to the Lands pursuant to section 41 of the Planning Act and section 6.17 of the Township of South Frontenac Official Plan;

AND WHEREAS the Municipality has passed by-law No. 2003-25 to designate all of the Township of South Frontenac as a "Site Plan Control Area";

NOW THEREFORE, THIS AGREEMENT WITNESSETH that in consideration of the mutual covenants and agreements contained herein, the parties agree each with the other as follows:

In this Agreement:

a) *"Owner" includes a mortgagee in possession, a tenant in possession pursuant to a leasehold interest, and encumbancer in possession and may mean more than one Owner specified in the Certificate of ownership.*

1. The Owner covenants that the Owner is the Owner in fee simple of the Owner's land.
2. The obligations imposed by this Agreement affect the land described in Schedule "A" hereto and any restrictive covenants expressed herein run with the land and bind successors in title to the said property as well as the successors and assigns of the Owner.
3. The encumbrancer agrees to satisfy all the obligations imposed pursuant to this document if it should enter into possession of the said land.
4. The following schedules are attached to and form part of this agreement and no new building, structure or other facility shall be erected, altered or placed on the said land except in accordance with the attached schedules which consist of:

- A. Legal Description of Lands
- B. Site Plan
- C. Specification for Commercial/Industrial Entrance

5. The Owner shall perform all the work and provide all the materials necessary for the construction of the new facilities and access ways and any required fencing and landscaping as specified on the Site Plan, included as Schedule "B" to this Agreement.
6. The Owner shall construct a 465 metre² single storey industrial warehouse/shop/garage building and gravelled parking/manoeuvring/access areas located as shown on Schedule "B" and as further specified on Schedule "C". This work shall include areas specified for garbage collection, lighting and landscaping.
7. The Owner shall carry out the placement of grassed berms at a minimum height of 2 metres as identified on Schedule "B".
8. Site development shall include access and manoeuvring areas as shown on "Schedule B" and lighting is to be placed on the building as indicated.
9. The access onto Lambert Road is to be constructed to Township specifications as indicated on "Schedule C". The required access and manoeuvring areas shown on Schedule "B" are to be surfaced with gravel.
10. The Owner shall prevent damage being caused to existing public highways, other public works or municipal property in the course of development of the lands.
11. In the event of a sale of the improved lands, the new Owner will assume full and complete responsibility for the continuing obligations under this Agreement. The enforcement of this Agreement is the responsibility of the Municipality.
12. The Agreement shall be registered against the title of the Lands and the Municipality shall be entitled to enforce its provisions against the Owner and any and all subsequent owners of the Lands.
13. In the event that the Owner fails to install or maintain the facilities covered by this Agreement, then, upon the Chief Building Official or designate, giving seven days written notice by pre-paid registered mail to the Owners, the municipality, through it's employees, agents or contractors, may, without further notice, enter upon the lands and proceed to supply all materials and to do all the necessary inspections and works in connection with the facilities including the repair or reconstruction of faulty work and the replacement of materials which are not in accordance with plans or specifications and to charge the cost thereof, together with the cost of engineering and any other expenses incurred by the municipality, against the Owner. Such entry and work shall not be deemed as acceptance or assumption of said facilities nor an assumption by the Municipality of any liability. It is expressly agreed that the Owners or any person in possession shall not question the cost incurred by the Municipality for labour, materials or any other costs incidental to do the said work and this provision shall be deemed to operate as an effective estoppel in judicial proceedings if such costs are challenged or placed in question. The Owners agree to permit the Chief Building Official, or agent, to enter onto the Lands at any time to inspect the work. The Municipality may perform any of the required services and collect the cost for the enforcement of this Agreement against the said Lands from any security received.
14. The Owner covenants and agrees that the lands and premises more particularly described in Schedule "A" annexed hereto may only be used for those purposes specified by Zoning Amendment By-law No. 2016-09.

WITNESS the corporate seals of the respective corporate parties hereto, duly affixed under the hands of their respective signing officers, duly authorized in that behalf.

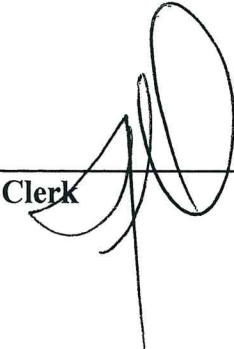
SIGNED, SEALED AND DELIVERED
In the presence of

x 

THE CORPORATION OF THE
TOWNSHIP OF SOUTH
FRONTENAC



Mayor



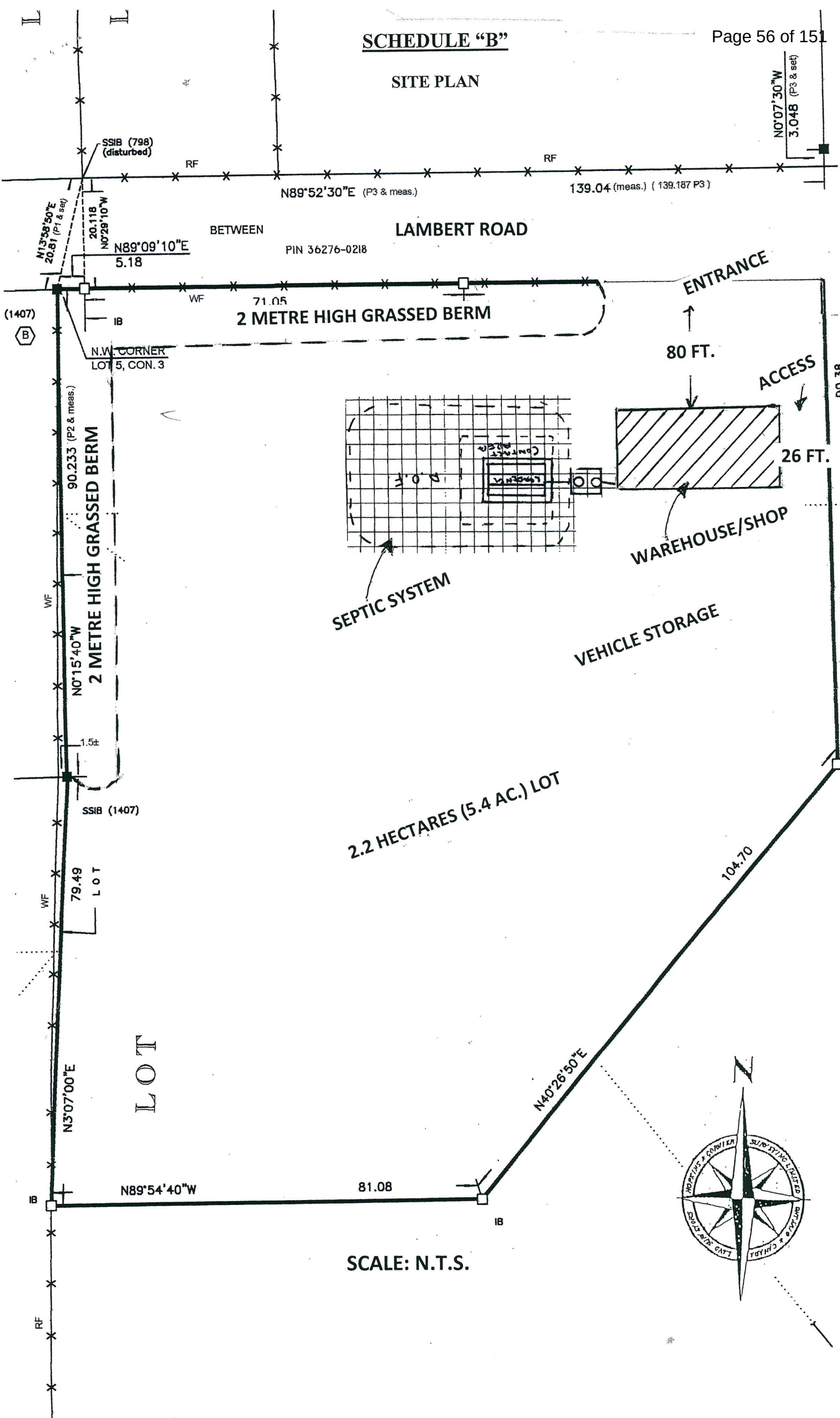
Clerk

SCHEDULE "A"

LEGAL DESCRIPTION OF LANDS

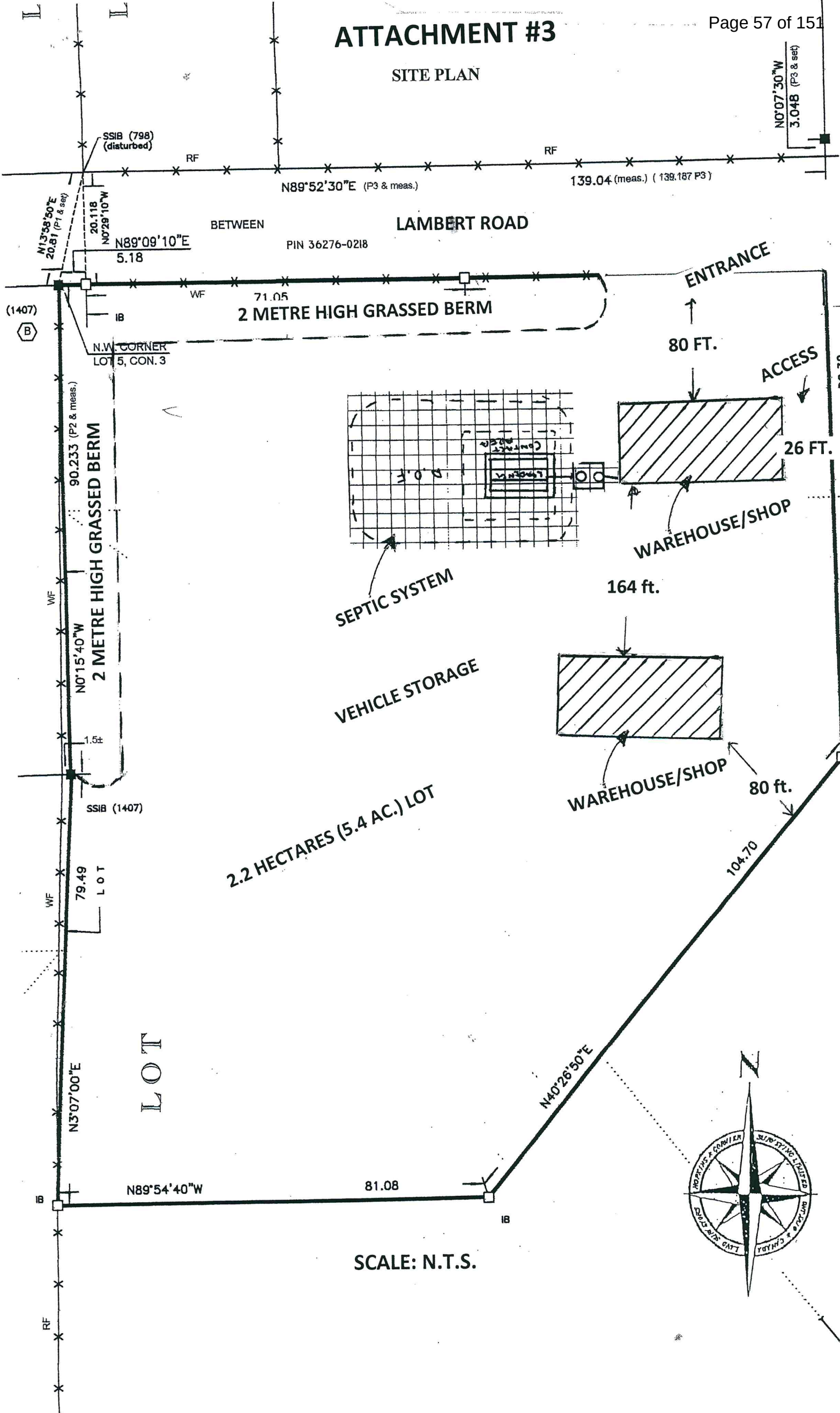
**Part of Lot 5, Concession III, Loughborough District, Part 1, Plan 13R-21331,
Township of South Frontenac**

SITE PLAN



ATTACHMENT #3

SITE PLAN





REPORT TO COUNCIL

PUBLIC WORKS



AGENDA DATE: November 7, 2017

SUBJECT: Tender PW-2017-12 – Supply & Installation of a Back Up
Generator at, Public Works Yard, 2490 Keeley Road

RECOMMENDATION

That Council approve the bid price of \$48,000.00 excluding HST for Tender PW-2017-12 from Goris Electric Ltd. for the Supply and Installation of a 80 KW Diesel Back Up Generator at the Keeley Road Patrol Yard.

BACKGROUND

Tender PW-2017-12 closed October 25, 2017 with only one bid received from Goris Electric Ltd. for the Supply and Installation of a 80 KW Diesel Back Up Generator. This generator will supply enough back up power to accommodate both the garage and administrative offices at the Keeley Road site in the event of a power outage.

FINANCIAL IMPLICATIONS

There are sufficient funds in the 2017 Capital Budget.

Submitted/approved by:

Mark Segsworth, P. Eng.
Public Works Manager

Prepared by:

Jamie Brash
Supervisor, Facilities/Solid Waste



REPORT TO COUNCIL
PUBLIC WORKS



AGENDA DATE: November 7, 2017

SUBJECT: PR-2017-25 - 2017-19 Snow Removal, Parks & Facilities, Firehalls & Cemeteries

RECOMMENDATION

That Council approve the following Contractors at the following locations and price per snow event specified in Tender PR-2017-25 Snow Removal, Parks & Facilities, Fire halls & Cemeteries for the winter seasons of 2017-18 and 2018-19.

		\$ PER EVENT (HST excluded)	
CONTRACTOR	LOCATION	2017-18	2018-19
Percy Snider	Township Office & Library Parking Lot	150	150
	Harris Park Hall; Parking Lot & Entrances	80	80
	Sydenham Fire Hall	150	150
	Hartington Fire Hall	150	150
	Fire Access Lane off Perth Road	100	100
	Dry Hydrant on Quarry Road	100	100
Brian Larmon	Storrington Centre – Entire Parking Lot	50	50
	Perth Road Fire Hall	75	75
	Latimer Fire Hall	50	50
	Carrying Place Fire Hall	50	50
	Water Access, Loughborough Lake Bridge	50	50
Unity Sod	Princess Anne & Museum Parking Lot	85	96
	Verona Medical Centre Parking Lot	165	185
	OPP Detachment parking Lot	120	136
	Water Access, Murvale Creek	85	85
TW Patching	Verona Fire Hall	150	150
	Dry Hydrant at Desert lake Road	60	60
	Water Access on Verona Water Street	60	60
McNichols	Burridge Fire Hall	250	265
	Bradshaw Fire Hall	225	240

BACKGROUND

Public Works issued a Tender for the 2017-19 snow removal, including sanding, for all parks and facilities, fire halls and cemeteries. In consultation with the Fire Chief, fire halls and dry hydrants were added to the Tender so that all municipal properties were included. Due to the unpredictable winter weather, Public Works decided to institute a price per event instead of a monthly rate to achieve cost efficiencies. This Tender is for a 2 year period with an option for 2 additional years.

Squires Landscaping Ltd. submitted a bid for 3 properties but failed to submit a price on all four years therefore their submission was disqualified and the next lowest price was awarded.



REPORT TO COUNCIL
PUBLIC WORKS



Staff are recommending that the Cemeteries be removed from the award at this time because there is no cemetery budget allocation for snow removal. At a combined cost of \$455 per snow event the annual budget could be above \$13,000. These services would be retendered for 2019 when they can be adequately budgeted for. For the 2018 budget year Public Works has agreed to continue to respond to cemeteries as a non-priority service.

Percy Snider	Verona Cemetery	100	100
Percy Snider	Harrowsmith Cemetery	200	200
Percy Snider	Sydenham Cemetery	200	200
Brian Larmon	Sandhill Cemetery	55	55

The Township advertised and solicited bids on behalf of the Frontenac Arena. The Arena Board will need to award this tender independently. Township staff would recommend:

TW Patching	North Frontenac Arena; Parking Lot & Entrance	375	375
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Timely snow removal for Fire halls is a requirement. For the nine fire halls the total cost per event climbs from \$750 to \$1,150. Depending on the number of events this may drive this budget line over budget at year end. The increased cost of this contract could be due in part to the number of bidders on certain halls. Staff will evaluate this over the course of the next two years and assess whether there are more service providers available and if there could be benefits in retendering.

FINANCIAL CONSIDERATIONS

Depending on the number of snow events there are sufficient funds in the 2017/2018 Operating Budget for these contracts.

ATTACHMENTS

- 1. Original Tender Bids Submitted

Submitted/approved by:

Mark Segsworth P. Eng.
Public Works Manager

Prepared by:

Jamie Brash, Supervisor
Facilities & Solid Waste

TENDER PR-2017-25 SNOW REMOVAL, PARKS, FACILITIES, CEMETERIES & FIRE HALLS				
HST NOT INCLUDED				
Township Office and Library Parking Lot				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21
P. Snider	150	150	150	150
Princess Anne Comm. Centre & Old School House Parking Lot				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21
Unity Sod	85	96	115	123
TW Patching	130	130	140	145
P. Snider	140	140	140	140
McNichols	150	165	170	175
Storrington Centre (Includes Fire Hall) Parking Lot				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21
Brian Larmon	50	50	50	50
The Squires	60	63	0	0
Verona Medical Centre Parking Lot				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21
Unity Sod	165	185	192	203
TW Patching	200	200	210	215
McNichols	200	215	220	225
OPP Detachment Parking Lot				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21
Unity Sod	120	136	149	162
McNichols	250	265	270	275
North Frontenac Arena, Entrance & Parking Lot				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21
TW Patching	375	375	385	390
Unity Sod	365	394	417	442
McNichols	400	415	420	425
Harris Park Hall, Entrance & Parking Lot				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21
P. Snider	80	80	80	80
Unity Sod	165	188	203	219
FIRE HALLS				
Burridge Fire Hall				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21
McNichols	250	265	270	275
Sydenham Fire Hall				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21

P. Snider	150	150	150	150
Bradshaw Fire Hall				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21
McNichols	225	240	255	260
Perth Road Fire Hall				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21
Brian Larmon	75	75	75	75
P. Snider	100	100	100	100
Unity Sod	205	225	247	266
Latimer Fire Hall				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21
The Squires	35	37	0	0
Brian Larmon	50	50	50	50
Unity Sod	170	194	211	230
Carrying Place Fire Hall				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21
Brian Larmon	50	50	50	50
Hartington Fire Hall				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21
P. Snider	150	150	150	150
TW Patching	190	190	200	205
Unity Sod	170	194	211	230
McNichols	225	240	255	260
Verona Fire Hall				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21
TW Patching	150	150	160	165
McNichols	150	165	170	175
Unity Sod	170	194	211	230
FIRE DEPARTMENT WATER ACCESS POINTS				
Bridge at Desert Lake Road (Dry Hydrant)				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21
TW Patching	60	60	70	75
McNichols	60	70	80	85
Unity Sod	75	85	94	102
Murvale Creek				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21
Unity Sod	85	96	104	112
Verona Water Street				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21
TW Patching	60	60	70	75
McNichols	60	70	80	85

Unity Sod	75	85	94	102
P. Snider	100	100	100	100
Loughborough Lake Bridge				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21
Brian Larmon	50	50	50	50
The Squires	50	52.5	0	0
Unity Sod	75	85	94	102
Fire Access Lane off Perth Road				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21
P. Snider	100	100	100	100
Unity Sod	105	120	129	140
Quarry Road off Boyce Road (Dry Hydrant)				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21
P. Snider	100	100	100	100
McNichols	100	115	120	125
TW Patching	150	150	160	165
Unity Sod	195	222	239	250
CEMETERIES				
Verona Cemetery				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21
P. Snider	100	100	100	100
TW Patching	150	150	160	165
McNichols	150	165	170	175
Unity Sod	135	154	176	190
Sandhill Cemetery				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21
Brian Larmon	55	55	55	55
Harrowsmith Cemetery				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21
P. Snider	200	200	200	200
Unity Sod	280	320	345	372
Sydenham Cemetery				
CONTRACTOR	2017-18	2018-19	2019-20	2020-21
P. Snider	200	200	200	200
Additional Plowing & Sanding (Callouts) Hourly Rate				
TW Patching	75			
Brian Larmon	80			
P. Snider	95			
McNichols	140			
Unity Sod	145			
The Squires	200			



REPORT TO COUNCIL
Treasury Department



AGENDA DATE: November 7, 2017

SUBJECT: Audit RFP

RECOMMENDATION

THAT Council award the contract for audit services to Allan & Partners LLP and appoint them as Township auditors for the financial years 2018 to 2022.

BACKGROUND

On September 11th, 2017 a joint Audit RFP was issued through the County for all lower tiers as well as the County. The RFP primarily focused on services as well as cost. Further, it was structured to try to obtain cost savings by jointly selecting one proponent across all municipalities but also provided for the submission of individual quotes per municipality from each provider.

The RFP closed on October 12th. Proposals were received from 4 proponents: Allan and Partners (our current provider), KPMG, Collins Blay and Collins Barrow. It was quickly established that each municipality would be selecting their own provider based on costs submissions as well as the technical/experience rating provided individually by each municipality.

The chart below summarizes the scoring of the 4 submissions (out of 100).

Allan & Partners	KPMG	Collins Blay	Collins Barrow
94.0	79.5	62.0	77.0

For South Frontenac, Allan and Partners provided the lowest bid over the 5 year period for the financial years of 2018 to 2022. Further, we have used their services since 2013 and have been extremely happy with the services they provide and their professionalism.

Below is the summary of the cost submission from Allan and Partners per financial year (excluding HST):

2018	2019	2020	2021	2022
20,750	21,000	21,250	21,500	21,750

ATTACHMENTS

None

Submitted/approved by:
Louise Fragnito

Prepared by:
Louise Fragnito



REPORT TO COUNCIL
Treasury Department



AGENDA DATE: November 7th, 2017

SUBJECT: Year to Date Financials to September 30th, 2017

RECOMMENDATION

That Council receive the September 30, 2017 quarterly financials;

And that Council approve the reallocation of funds from roadside maintenance, hardtop maintenance and safety and signage to cover the overage of \$99,637 within the loose top maintenance lines.

BACKGROUND

Attached are the year to date financials to September 30th with a comparison to year to date budget as well as a column which reflects the total 2017 budget.

Year to date revenues totalling \$22,885,711 are \$3,747,207 under budget while year to date expenses total \$18,154,344 and are \$3,971,808 under budget for a net year to date surplus of \$224,601. The variances for both revenues and expenses are primarily due to timing.

Conservation authorities are over budget \$10,986 due to a levy from Quinte Conservation that is higher than budgeted which was highlighted in the first quarter financials.

As previously highlighted with second quarter financials, legal fees are over budget under planning and general government despite increasing the planning budget in 2017 from \$25,000 to \$60,000. Below is the breakdown of legal expenses for these areas:

Planning	Budget	Actuals
Stricelj OMB		6,528
Grant OMB		99,597
Vezeau – Noise/Zoning		11,979
Zoning Bylaw OMB		32,523
Other		7,272
Total	60,000	157,899

General Government	Budget	Actuals
Uninsured Claim		17,672
Other		4,379
Total	11,000	22,051

At the October 24th Committee of the Whole, a report was provided by the Public Works Manager of 2017 capital linear construction overages and how projects were to be reallocated or carried-forward to offset overages of \$200,831. A separate report is on the agenda for Council approval to fund the overage from the 2017 capacity line within the linear capital.

Under Transportation Services and within the Roadway maintenance line, loose top maintenance as of September 30th was over budget by \$99,637. The Public Works Manager has indicated that this amount will be offset within roadside maintenance, hardtop maintenance as well as safety and signage. According to policy this reallocation is to be approved by Council.



REPORT TO COUNCIL
Treasury Department



Providing this statement assures Council that the direction given from the 2017 budget is being carried out. Managers are receiving detailed financial reports on a monthly basis.

ATTACHMENTS

2017 financial report to September 30th

Submitted/approved by:

Louise Fragnito, Treasurer

Prepared by:

Louise Fragnito, Treasurer

	2017 Year Budget	2017 YTD Budget	2017 YTD Actuals	YTD Actual vs YTD Budget Variance
REVENUE				
Property Taxation	18,774,258	18,613,258	18,608,753	(4,505)
User Charges	1,031,169	783,817	684,908	(98,909)
Licenses, Permits and Rents	705,577	542,668	667,223	124,556
Government Grants	1,954,668	1,883,368	1,554,025	(329,343)
Grants from Other Municipalities	579,025	0	500	500
Investment Income	251,000	188,235	111,660	(76,575)
Penalties and Interest on taxes	360,000	270,000	258,948	(11,052)
Donations	24,500	20,500	78,577	58,077
Other	2,065	1,033	53,297	52,264
Transfer from Reserves/Reserve Funds	4,877,817	4,330,040	867,822	(3,462,218)
Total Revenues	28,560,078	26,632,918	22,885,711	(3,747,207)

OPERATING EXPENSE

General Government	3,770,647	3,241,470	3,043,081	(198,388)
Protection to Persons and Property				
Fire	3,093,173	2,704,313	1,446,874	(1,257,439)
Police	3,022,718	2,267,863	2,252,817	(15,046)
Conservation Authorities	220,392	220,009	233,963	13,954
Protective Inspections and Control	116,367	86,116	71,235	(14,881)
Emergency Measures	1,951	1,463	444	(1,020)
Building Department	535,256	420,990	276,625	(144,365)
Transportation Services				
Roadway Maintenance	3,983,319	3,356,827	3,317,064	(39,763)
Capital Projects	7,113,858	4,884,929	2,656,904	(2,228,025)
Winter Control	1,912,992	1,169,136	1,588,250	419,115
Environmental Services				
Water System	391,842	181,380	197,877	16,496
Solid Waste Management	2,445,625	1,848,873	1,687,891	(160,982)
Parks, Recreation and Cemeteries	1,529,769	1,413,520	986,108	(427,412)
Planning and Development	422,171	329,262	395,210	65,948
Total Expenses	28,560,078	22,126,152	18,154,344	(3,971,808)
TOTAL	0	(4,506,766)	(4,731,367)	(224,601)



REPORT TO COUNCIL

Treasury Department



AGENDA DATE: November 7th, 2017

SUBJECT: Tax Relief Application for Sickness or Extreme Poverty – By-law

RECOMMENDATION

That Council pass By-law 2017-66 to delegate the authority under the *Municipal Act, 2001* s.357 (1) (d.1) for a Tax Relief Application for Sickness or Extreme Poverty, to the Assessment Review Board of Ontario.

BACKGROUND

Section 357(1)(1.d) of the *Municipal Act, 2001* allows a municipality to, through Council authority, cancel, reduce or refund property taxes due to sickness or extreme poverty.

A recommendation was brought forward at the October 24th committee of the whole meeting to delegate the authority for these types of applications to the ARB. Council was supportive of this recommendation.

Submitted/approved by:
Louise Fragnito

Prepared by:
Louise Fragnito



REPORT TO COUNCIL CLERKS DEPARTMENT



AGENDA DATE: November 7, 2017

SUBJECT: Appointment - Deputy Clerk

RECOMMENDATION

That Council pass Bylaw 2017-67 to appoint Angela Maddocks as Deputy Clerk effective November 13, 2017

BACKGROUND

The COA briefed Council in closed session of his recommendation to appoint Angela Maddocks to the role of Deputy Clerk. Council is now asked to pass the Bylaw to confirm the appointment.

As Council is aware, Angela currently takes a very active role in the functioning of Council and its Committees. This change is in full recognition of the role that Angela has fulfilled and will expand her involvement to include increased responsibility and accountability for supporting all Council/Committee meetings, municipal elections, policy and procedural development related to Council, Freedom of Information requests as well as records management, website, social media and communications.

Lindsay Mills will continue in his existing role as Planner and Deputy Clerk for Planning matters.

The role of Executive Assistant will remain vacant during the transition and will be assessed at a later time.

FINANCIAL and STAFFING CONSIDERATIONS

Funds for additional staffing were incorporated into the 2017 budget and are annualized in the 2018 budget.

ATTACHMENTS

- Bylaw 2017-67

Submitted/approved by:

Wayne Orr, CAO

Prepared by:

Wayne Orr, CAO



REPORT TO COUNCIL
CLERKS DEPARTMENT



AGENDA DATE: November 7, 2017

SUBJECT: RFP Legal Services

RECOMMENDATION

THAT Council award the five year contract for the provisions of legal services to Cunningham Swan.

BACKGROUND

On July 11 Council passed a resolution directing staff to issue a RFP for legal services. Staff sought direction from the Corporate Services Committee on the framing of the RFP. The RFP was issued on our website, Bidingo and brought to the attention of 4 full service firms know to serve Eastern Ontario. The closing date was October 18, 2017

Four responses were received. All responses were deemed complete in accordance with the RFP requirements. The following represents the hourly rates (fixed for the next 5 years) for the lead lawyer for various practices groups from each of the four firms.

	Cunningham Swan (Kingston)	Devry Smith Frank (Toronto)	Aird Berlis – (Toronto)	Mills & Mills – (Toronto)
Planning	295	325	695	n/a
Municipal	295	325	750	n/a
Real Estate	310	325	395	375
Environmental	285	325	625	n/a
Litigation	385	300	750	435
Labour	395	240	435	410

In the biographies of the lawyers presented, Mills & Mills did not demonstrate any specific knowledge of municipal or land use planning law. As such they were not considered. The three remaining firms cite municipal clients and experience in each of the practise areas. Aird Berlis is the most expensive and offers the largest number of lawyers within the Planning area. Devry Smith Frank appears to be comparable to Cunningham Swan in terms of the size of firm. Cunningham Swan has served as the Township Solicitors since 1998 and for some of the predecessor municipalities prior to amalgamation. They offer locally accessible services and have served the municipality well. Given this and that for the majority of services we access Cunningham Swan offers a lower billable rate than the others, staff recommend awarding the contract to Cunningham Swan.

FINANCIAL and STAFFING CONSIDERATIONS

The 2017 budget for legal services across the organization is \$109,000. Sufficient operating budget exists for the provision of anticipated legal services.

ATTACHMENTS

None

Submitted/approved by:

Wayne Orr, CAO

VCA Meeting 11 Jan 2017

Directors Present: Chet Babcock , Linda Bates, Joyce Casement, Don Coleman, Wayne Conway, Debbie Lingen, Tabitha Morton, Rhonda Storrington
Township Rep: John Mac Dougall

Minutes from Nov Meeting. Minutes approved as amended

Items arising from the minutes:

- **Community Breakfast at Trinity:** We still need people to cover the last weekend Feb 7...Joyce Casement and Matthew Morton volunteered. The profits from our portion go towards the Trail-head in Verona.
- **Alzheimer's Talk:** Debbie Lingen will forward the information concerning dates and location. It will be brought up at the next Salt Meeting and she will probably speak in March at two sites.
- **The electronic sign:** The sign is up and running mostly fine except for a few glitches. Wayne Conway is reporting them to the company in Ottawa to be corrected. He is trialing different colours and fonts to determine which are the most visible for drivers.
- **Veley field:** The field is completed and Larry Veley, the owner of the field was very happy with the Grader operator and the work that was done.
- **150th Celebration:** There is a conflict with the date that the group selected (a Rib Fest at Gilmours) and the date will be moved to Aug 19 which is a conflict with the lion's and VCA.

Financial Report: Don Coleman moved for the adoption of the budget, seconded by Tabitha Morton.

Pending Business:

Electronic sign Policy:

- Wayne Conway has drafted a policy for the Directors to review. It will be posted on the website after the directors approve it.
- Wayne suggested displaying a thank you message for local businesses after they give us a donation.
- For Community events we would display a message for one week before the event and on both sides of the sign.
- We are still gathering ideas on how much to charge a business to advertise on the sign. Suggestions are rates comparable to the paper or Linda Bates suggested \$50.00 which would be \$350.00 a week. If it's running from 7 AM to 10 PM, 15 hours daily and the message will be seen 45 times a day times two if it is displayed on both sides.
- Wayne will try shuffling the order of messages so the same one isn't displayed at the same time each day for the commuters.

We will draw up a general contract for businesses.
Linda Bates moved that we accept the Electronic Sign policy, (the first 10 items on the page) seconded by Debbie Lingen. All in favour. Motion passed.

Committee Reports:

Village Ambassador: Joyce Casement (She) has already delivered a welcome gift to Muddy Waters and a thank you gift to the Reynolds Family for the use of their barn for storage.

Christmas in the village: Linda Bates has prepared a report and Joyce has a few suggestions for next year.

We need to start meetings earlier so we can hire some entertainment before they are booked up for Christmas.

Debbie Lingen would like to strike a new committee to look after everything else but the Car Show and start it in March.

Christmas Day Dinner: There were 110 people at the dinner including musicians and kitchen workers.

It cost to us was \$55.87 after donations. We had more children out this year. Tabitha Morton heard some very good comments within the community.

Next year Joyce Casement would like people to stay longer and enjoy the day.

Free Skate: This event went very well. Linda Bates received 7 phone calls between Christmas and New Year's asking if there was a family skate at the arena. John Mc Dougall suggested that the Township Recreation Committee might be interested in setting this up next year . Linda Bates will take it to Pam Morey.

Christmas for Kids: No report yet but Wayne Conway will ask them for one and invite them to come to a VCA meeting.

School Report: Tabitha Morton reported that Prince Charles School will have 2 open for the participation of the community.

- One is a Zumba Class with an instructor from YMCA and it will be for 6 weeks every Thurs from 2:15 to 3 PM. Debbie Lingen could also mention it in the Frontenac News column.
- A musician will be coming in Feb for a concert and it will be open to the community.
- The principal, Peter Muncey also called Wayne Conway about raising money for a slush fund to cover small items. He would like to generate about \$1000.00. He also approached the Lion's and they donate to this type of request. The VCA have the sign to promote any event if they wish to raise money through the community.
- The school is now accessible to be used by adults and parents in the village unlike in the past when this was not encouraged. They want schools to be Community Hubs and the space can be shared by other groups for a fee.

New Business:

News from the Township Rep: Community Grant Program is available for application right now.

Remembrance Day: Linda Bates asked if we expect or want to be involved in Remembrance Day this year. John McDougall will contact the Arden Legion and make inquiries about their guidelines.

Meeting adjourned by Linda Bates, seconded by Don Coleman at 8:27

VCA Meeting 8 Feb 2017

Attendance: Chet Babcock, Linda Bates, Joyce Casement, Don Coleman, Wayne Conway, Tabitha Morton, Rhonda Storrington

Regrets: Debbie Lingen

Minutes: Approved as amended

Items arising from the minutes:

The Salt Committee will have the Alzheimer talk in May and will contact Debbie Lingen concerning dates and location.

Winter Breakfast: The total profit was \$2200.00.

Remembrance Day:

- Arden Legion would be happy if we took over the Remembrance Day Ceremony in Verona.
- Mom Restaurant will pay for the coffee and tea following the ceremony and the VCA will pay for the soup and bun.
- Linda Bates would like to organize it again this year with some help but we need to address the issue of power in the park. Wayne Conway has assured Linda Bates that he has a solution for this problem.

Don Coleman made a motion to make Remembrance Day a VCA responsibility, seconded by Linda Bates.

Financial Report: The Financial Report was reviewed and Don Coleman moved for the adoption of the financial report, seconded by Chet Babcock. Motion carried.

2017 Budget: The Directors drew up the new budget and will present it at the March meeting.

Pending Business:

Electronic sign cover:

- The approximate price for a double sided cover is \$2795.00 before tax.
- Wayne Conway would like to reinforce the poles and finish the landscaping surrounding the sign. Approximate cost \$3500.00.
-

150th Canada celebration:

- The proposed date was Aug 26 but it had a conflict so Sat June 3 is the date we are considering now.
- The VCA will help the Verona Lion's with the 150th Fish Fry/Dance event running from 4 PM to 7 PM.

Linda Bates made a motion to suggest that we participate in the 150th celebration with a Fish Fry, seconded by Chet Babcock.

Committee Reports:

School Report: School Report was given by Tabitha Morton.

New Business:

County meeting: Economic development manager Richard Allen has replaced Anne Marie Young. We hope he will come and speak to the VCA.

TSF Community Grant Application:

- \$2000.00 is available every year through a grant process.
- Wayne would like to apply for the grant and beautify the village at the trailhead.

Don Coleman made a motion that we apply for the grant again this year and put the money goes toward the trailhead. Seconded by Chet Babcock.

150th Celebration:

- There is a suggestion for an Ecumenical Service in the village on July 2 at the Lion's Hall.
- Following the service would be an old fashioned picnic with hotdogs, cake and ice cream combined with Music in the Park.

Joyce Casement made a motion for a 150th celebration on July 2 combined with Music in the Park, seconded by Chet Babcock. Motion passed.

Free Skate: We will add a Free Skate Day during the Christmas Break 2017.

Township Report: Report given by John MacDougall. Brad Barbeau has been asked to come out to the meetings in the future.

Annual General Meeting will be held on Feb 21.

- 4 directors are being nominated from the floor

Joyce Casement moved for adjournment at 8:15 PM.

Next Meeting Wed March 8th

AGM 2017

Meeting called to order 7PM

March 21, 2017

Attendance: Gerald Amey, Chet Babcock, Linda Bates, Don Coleman, Joyce Casement, Judy & Wayne Conway, Sue Hughes, Laurie Meier, Tabitha Morton, Julie & John Nizman, Rhonda Storing, Frank York

Visitor: Dallas Schneider

Regrets: Willie Lapointe

Annual General Meeting Yearly Reports:

Flower Barrel Report: Tabitha Morton

Music in the Park Report: Linda Bates

PA Day Family Skate Report: Linda Bates

Christmas in the Village report: Linda Bates

Christmas Dinner Report: Joyce Casement

Electronic sign Report: Wayne Conway

Verona Car Show Report: Wayne Conway

Christmas for Kids Report: Lisa Snider

Village Ambassador Report: Joyce Casement

Street Benches Grant: Report from Wayne Conway

Moved for adoption by Judy Conway and seconded by Linda Bates

Financial Report by Don Coleman: Don Coleman moved for the adoption of the report, seconded by Joyce Casement

Minutes from AGM 2016: Accepted as presented.

Elections:

Wayne Conway, Linda Bates, Joyce Casement, Don Coleman have agreed to stand for another 2 years.

Move for adjournment by Wayne Conway, seconded by Linda Bates

VCA
Apr12 /2017

Attendees: Linda Bates, Joyce Casement, Don Coleman, Wayne Conway, Debbie Lingen Tabitha Morton, Rhonda Storrington

Guests: Patsy Henry, Suzanne Casement

Township Representative: Brad Barbeau

Regrets: Chet Babcock

Election of Offices:

- President Wayne Conway
- 1st vice president Linda Bates
- Secretary: Rhonda Storrington
- Treasurer: Don Coleman

All positions acclaimed.

Minutes: Thanks to Tabitha Morton for taking the minutes in my absence last month. Minutes were approved as presented with the addition of the missing name of Jaimie Brash.

Discussion arising from the Minutes: We've been approved for a \$2000.00 grant from the township of South Frontenac for a community grant. The Verona Lion's were also successful in their application for a grant for garbage cans.

Financial Report: Don Coleman moved for the adoption of the report, seconded by Linda Bates.

Prince Charles School strategy: (Tabitha Morton)

- Some changes have been announced, as of Sep this year all students must go to their area school.
- Update on the school kitchen: The board will pay for all the changes to update the kitchen.
- Fund raising continues for playground equipment.

July 2nd Ecumenical Service:

- Patsy Henry from Trinity United Church spoke about the plans for the service which will involve all the local churches.
- The theme for the day is Giving Thanks for Canada's 150th birthday.
- Community Church 11 AM to 12PM
- Followed by Community BBQ 12PM to 1PM
- Music begins with John McClurg and Jessica Wedden at 1 pm followed by Abby Stewart

- We will put the donation box out after the ecumenical service if people wish to give a free will donation.
- The proceeds will go to the VCA then back into the community
- There can be activities for kids if someone wants to organize it.
- Wayne Conway thinks it should be just a BBQ with birthday celebrations not a day just for the kids.
- The VCA will not be organizing the ecumenical service but will be involved with the BBQ and entertainment.
- There will be an increase to the budget for this event and a motion will be made at the next meeting.

Electronic Sign Rental:

- Wayne Conway would like to have a Sat breakfast to discuss the sign policy.

The Trail head:

- The flag pole and garbage cans have already been ordered.
- We have to wait for the corner to be leveled, there may be delays in the preparation of the site.

Motion made by Don Coleman to move the memorial bricks temporarily to Manor Park, seconded by Debbie Lingen. Motion passed.

Flower Barrels: Suzanne Casement would like 2 barrels for the school.

Fish Fry Meeting: Joyce Casement and Debbie Lingen will go to the meeting with the Lion's to discuss the event.

Volunteer for the Year: Judy Conway was nominated by Debbie Lingen, seconded by Linda Bates.

Summer Flyer: Debbie Lingen is gathering the information on all the upcoming summer events.

Meeting adjourned: 8:02PM

Next meeting May 10

VCA May Meeting

Directors: Chet Babcock, Linda Bates, Joyce Casement, Don Coleman, Wayne Conway, Debbie Lingen, Rhonda Storrington

Regrets: Tabitha Morton

Township Representative: Brad Barbeau

Minutes from April: Minutes approved as presented.

Financial Report: Don moved for adoption and 2nd by Joyce Casement

Pending Business

Prince Charles School: Tabitha Morton reported that a committee is being formed to discuss the strategy to keep the school open and viable in the community.

Ecumenical Service (July 2): Joyce Casement moved to increase the funds available for the Service to \$1500.00, seconded by Linda Bates. Motion passed.

Electronic Sign: We will have a breakfast meeting tomorrow to discuss suggestions on a policy for the electronic sign and parameters for displaying ads from local businesses.

Fish fry: (June 3) A VCA and Verona Lion's Club joint event is looking for volunteers from the VCA and also for the 150th celebration on Aug 26. The VCA proceeds will go toward the 150th celebration.

Flyer: We reviewed the flyer and made some suggestions for the final product which will be handed out at the Verona Lions Road Toll during the May long weekend.

Committee Reports: Joyce Casement (Village Ambassador) would like to deliver a letter to the Verona Drug Store as a thank you for improving their building in the village.

New Business:

VCA BBQ: The VCA has 2 older BBQ's in storage. Wayne Conway suggests we sell them and donate some money toward the purchase of new BBQ which will be shared by both VCA and Verona Lion's.

Motion made by Don Coleman to spend up to \$500.00 for a 4 burner BBQ to be shared with the Lion's , seconded by Chet Babcock.

Township Rep: Brad Barbeau announced a grant has been received for \$1970.00.

VCA BBQ will be on June 25 at 4 PM for 5 PM supper.

Linda moved for adjournment at 8:30 PM.

VCA **14 Jun 2017**

Attendance: Linda Bates, Joyce Casement, Wayne Conway, Don Coleman, Debbie Lingen, Tabitha Morton, Rhonda Storrington

Regrets: Chet Babcock and Brad Barbeau

Minutes from May: Minutes accepted with amendment about the price of the BBQ
\$222.00 not \$1500.00

Items arising from the previous minutes: The flyers have been distributed locally and the rest can be distributed to other areas.

Financial Report: Don Coleman moved for the adoption of the financial report, seconded by Joyce Casement.

Correspondence: FEO (Festival and Events Ontario) We have a paid membership to this magazine and Wayne often gets emails which he will forward to us as well as emails from the County.

Pending Business:

Wayne Conway will create an online form for adult volunteers.

Prince Charles School strategy: No update but the Yarker School will be closing.

Ecumenical Service on July 2: Patsy Henry has spoken with the other 2 local churches and is waiting for a call from the Catholic Church in Railton. The community choir will be involved at the service.

Music in the Park: The event is open to anyone who wishes to come. Lunch will be served on a first come first served basis until they run out of food.

Tables and Chairs: Joyce will need help setting up, Wayne will bring a BBQ. Volunteers are needed to help hand out the hotdogs and to cut and serve the cake. Linda Bates has offered to help cut and serve cake.

We will use the mustard and ketchup that is there in the building so it doesn't get wasted.

Suggestion on electronic sign: The policy was tweaked a little but we will review it again.

Lion's Fish Fry: The event was successful and 196 folks were served. We raised \$860.00 in profit and we will donate it to the Canada 150 celebration project.

VCA BBQ: June 25, VCA buys the meat and potluck for salad, buns,

Kiosk bricks: We have permission to move them to a spot at Mc Mullin Park permanently. An area will be prepped and we will move the bricks.
This may come up on short notice

New Business:

Electronic sign official opening:

- Invitations will go out to the people who got involved from the Bishop Electric, the Township Representatives and officials and VCA Directors.
- We will have a write up in the Frontenac News to announce the opening.
- The ceremony will be held on Thursday July 20th, 10:00 AM on site at Road 38 and Burnett Street. Refreshments and snacks will be provided afterwards (10:15 AM) at Muddy Waters Restaurant.
- We will still need to discuss the plexi-glass covering and/or insurance to cover it,
- Linda Bates mentioned that we may be covered under the Township insurance.
- We could take the money and use it toward the trailhead. It is suggested that we round the amount up to \$3000.00
- There is the potential to raise charitable donations toward the cause as well.
- We will table the decision until the next meeting in the fall.

Canada Day:

- Linda and Don Bates, Julie and John Nizman will start at 6 AM moving the train/pace cars and setting up tables and tents.
- Train/Pace Car will run from 11AM until 4PM.
- Chet Babcock, Don Bates and John Nizman will drive the train/pace cars.
- We still need some more drivers.
- We need spools of tickets for the train...Wayne has them.

Kimco crushed car will be in the parade towed by John Nizman with Bill Welychka.
Reviewed all the ins and outs of the tickets etc.

Westport seniors: Joyce Casement discovered an article in the local paper where Westport is changing their version of McMullin Manor back to a senior's only housing. The precedent has been set.

Swim lessons: There will not be a swim program unless more people/kids sign up for lessons.

There is an upcoming meeting with the Rec committee on Monday June 19 and Linda Bates will be there and Joyce has offered to be there also.

The Bridge: Linda Bates has repaired the flags and will put them up before Jul 1. John MacDougall asked if it's possible to buy professional banners for the bridge.

Bell has a bucket truck and could install the summer banners throughout the village
If not then it will be RW Electric
Adjourned at 8:27

Next meeting: 13 Sep at the Conway residence.

VCA 13 Sep 2017

Attendance: Chet Babcock, Linda Bates, Joyce Casement, Don Coleman, Wayne Conway, Debbie Lingen, Tabitha Morton, Rhonda Storrington

Township Rep: Brad Barbeau

June Minutes: Minutes approved as presented.

Financial Report: Don Coleman moved for the adoption of the report, seconded by Linda Bates.

Correspondence:

- A letter of resignation was received from Don Bates.
- He cannot continue to drive and maintain the Verona Express/Racer.
- The committee wishes to thank Don Bates for his support over these many years.
- Not only did he drive the Verona Express/Racer but he kept them in good running order for many years.
- In light of this information we will be looking for someone to drive the Verona Train/Racers and maintain them mechanically.
- A letter of thanks will go out to Don Bates from Wayne Conway.

Pending Business:

Suggestions on electronic sign rental agreement:

- Wayne Conway read through the proposed outlines of the agreement.

Committee Reports:

Memorial bricks move: Wayne Conway will be meeting with the County Reps on the 29 Sep concerning the Trailhead.

- A public meeting will be held on Nov 18 at the Lion's (T)
- The VCA could contribute some funds to the Trailhead and we could open it up to the public if they wish to make a donation.

Jul 2 Ecumenical/ Music in the Park:

- Joyce Casement reported that she received many positive comments about the event.
- Next year we could simplify with no cutting of cakes etc.

Canada Day:

- Linda Bates reported that the day went well.
- The S&A Club thanked the Verona volunteers who came out to help.

Road Rally:

- This was a huge success \$550.00 from the market place
- Linda suggested that in the future the VCA volunteers need to have water and perhaps pay for meals for volunteers who come from further away.
- Linda recounted on how much it has cost them to be volunteers for gas, food and water.

Fish Fry:

- The VCA made a profit of \$832.00.
- The Lions have their own fish fry tank now for future use

Verona Car Show: Very successful this year and a wind-up meeting will be held 17 Oct.

New Business:

VCA Constitution: Tabled for now until we find the original document.

Remembrance Day:

- Linda Bates had the first meeting with Peter Dendy, Principal at PC School. They will have their Remembrance Day on 10 Nov.
- The wreaths can be set up at the Lion's Den before and after the ceremony,
- Wayne Conway will get the sound system working.
- Someone from the VCA will lay a wreath
- Brad Barbeau was asked if he would like to lay the wreath for council members
- Budget was set at \$500.00.
- We need to cover the cost of a sound system and money for lunch at Mom Restaurant. Only the dignitaries will be at the restaurant.
- Since it is on a Sat we may expect more people this year.

Winter Flyer:

- Debbie Lingen asked about the flyer and what events should be included.
- We would like it out the first week of Nov so we can include Nov 11 event.

Train:

- John and Julie Nizman will transport the train and drop it off but will not be available for as many weekends in the summer.
- We may have to consider not taking the train off the property.

Sign boundary:

- The VCA considers Godfrey to be in our area but it's not in South Frontenac Township,
- Verona is in Portland District and she thinks we should support the Portland district which covers Harrowsmith.
- We volunteered with S&A and they have supported us over the past few years.
- Also the Oddfellows have donated toys to us for door prizes and supported our events.
- The current VCA boundary doesn't include Harrowsmith where our current and past Township Representative live.

Christmas for Kids:

- Nothing at this time. Tabitha would like to make contact with Lisa Snider and perhaps even attend one of their meetings.
- We require a budget and a report from them on an annual basis.

Christmas Dinner: Joyce and Doug Casement will be with their family this year but are willing to set it up.

Upgrade laptop:

- Wayne Conway has been using a laptop to program the electronic sign.
- Verona computers has suggested updating the laptop needs to solid state and change the hard-drive.
- Linda Bates suggested that we should buy a new one to use with the sign and use the one we have now for the Car Show.
- Wayne Conway will do some research and get more details.

Trust fund:

- A woman(Dana Pilling) from Verona is setting up a trust fund of \$50,000.00 to spay/neuter feral cats in the village. This will include people without the funds to spay/neuter their cats.
- After some discussion it would seem feasible to purchase 2 chip reader for the township by-law enforcement officers.
- At this point Linda Bates and Rhonda Storrington are the administrators named by the benefactor.
- Dr Reid (Sydenham Veterinary Clinic) will vaccinate and neuter the cats and send the bill to Don Coleman for payment.

Linda Bates made a motion for the VCA to accept the \$50,000 trust fund from Dana Pilling for spaying and neutering and immunization within the VCA boundaries. Assistance will be provided where necessary. Seconded by Tabitha Morton. Motion is carried.

Township Rep comments: A new group is forming in Harrowsmith with the idea to beautify the town. They would like to become a committee covered by insurance from the Township.

Christmas in the Village: Once again we will begin the Christmas season kickoff on the final weekend of Nov.

- We thought it would be interesting to try having the celebration on Sunday 26 Nov from 1 to 5 PM.
- The Free skate will be on Fri Nov 24.
- Rhonda Storrington will be available to help at the arena on Fri. All food donations for the food Bank will go to South Frontenac.

Seasonal signs: The committee would like to have the winter signs changed for the weekend of Christmas in the Village instead of the 1st day of winter.

Community Winter Wake up Breakfast:

- Don Coleman asked if we would like to continue the collaboration with Trinity United Church. It will be discussed with the church committee in early Oct.

Meetings: Tabitha Morton suggested having meetings open to the public every other month. This may attract more volunteers as well as more community input.

Meeting adjourned at 9:06. Next meeting Oct 11 at the Lion's Hall.

Storrington District Recreation Committee

Thurs, September 7th, 2017, 7:00 pm, Battersea United Church Hall

MINUTES OF MEETING

CALL TO ORDER- 6:58 pm

ATTENDANCE- Alvin Wood, Kevin Fox, Roberta Smith, Annie Campbell, Ellwood Rollins, Dave Fisher, Ron Sleeth, Amanda Pantrey
Regrets: Norm Roberts, John Kot

DELEGATIONS- None

APPROVAL OF AGENDA-

Kevin moved to approve the agenda, seconded by Dave

Carried

APPROVAL OF MINUTES-

Annie moved to approve the minutes from June 26th, 2017, seconded by Dave

Carried

CHAIR REMARKS- None.

BUSINESS ARISING-

Storrington Retirees- The group would like to know when the renovations are starting? Ron says he talked to Mark Segsworth who is talking to the engineers and is told it should not shut the building down. Roberta asked if the doors will be fixed- it is on the schedule.

Baseball- The season is over. Everyone paid.

Soccer- The season is over. Norm is working with Jamie Brash to fix the building and prevent more break-ins. They are waiting on a building permit. It was a good year, only one issue. People took the hydro meter off the wall so there is no power. Jamie is working on this, too.

Horseshoes- Final tournament this Saturday. They will have a buffet and prizes. It was a really good year with a lot of good competition.

The washroom can be removed Monday if the weather cooperates and the tournament happens this weekend.

There was vandalism that happened on the trailer, the lock was snapped and they tried to steal it. A report was filed with the Ontario Provincial Police. This committee discussed a camera for the area; Alvin will talk to Jamie Brash about this.

Canada Day- The day was a really big success- best year yet. Alvin thanked and wished congratulations to the committee.

The after activity report was submitted to Heritage Canada.

The firework shooter was not well prepared and Kevin asked Fireworks FX not to send him again.

The cake did not get picked up from CostCo. It was a miscommunication regarding the pick-up and receipt drop off.

SOUTH FRONTENAC RECREATION COMMITTEE- All summer programs went really well. They are working on stats and final numbers now.

Canada150 school photo project is coming along well.

The committee is doing the parks tour again. Tim needs to know where to go and when works well for everyone. It is open to all members again this year.

The Canada150 time capsule project is coming along.

The Canada150 Road Rally was a big success.

COUNCIL REPORT- Work will get done on the Storrington Center before the end of the year. More money should be in the budget to accommodate the work that needs to be done at the center.

Budget discussions are starting.

The Storrington Councilors are trying to make the budget fairer and reflect what Storrington District puts in and receives.

OTHER BUSINESS- The Battersea Pumpkin Festival is taking place October 14th this year and will feature a ribbon cutting for the new playground equipment.

Kevin moved to waive the field rental fee for the Battersea Pumpkin Festival, seconded by Dave

Carried

NEW BUSINESS- Ellwood had a letter prepared regarding the unsafe conditions of Burnt Hills Road. It is advised that this is not a recreation matter and Ron will take the issues to Mark Segsworth. Ron also mentioned that Burnt Hills Road is in the 5 year plan for major work.

2018 BUDGET REVIEW- This committee reviewed the 2018 budget templates and made adjustments, additions and edits where needed.

Alvin will submit the draft this committee approved to Tim Laprade.

NEXT MEETING- The next meeting will be September 25th, 2017 at 7:00 pm at the Storrington Center in Sunbury, upstairs of the Fire Hall.

A motion for adjournment was made by Ellwood at 8:00 pm

Carried

Loughborough District Recreation Committee Minutes

Monday, September 25, 2017

Attendance: Chair Mike Howe, Councillor Ross Sutherland, Terra Gower, Paul Wash, Tracy Holland, Karl Hammer

Regrets: Maryanne Takala, Councillor Mark Schjerner, Darlene LaBarre

1. Approval of Minutes – Monday, August 28, 2017

- Motion to approve the minutes from Monday, August 28, 2017.
Moved by: Terra Gower
Seconded by: Tracy Holland
Carried

2. Business Arising

a. Canada Day Update

- All invoices have been paid.
- The Canada Day account has approximately \$2,000 in it to be used towards next year's event. Chair Mike Howe circulated the general ledger for the committee to review.

b. South Frontenac Recreation Committee

- Jamie Brash and Mark Segsworth were at the last meeting.
- 139 people took part in the road rally for Canada's 150th celebration. The event was a success and the committee will likely hold another rally in the future.
- The township is collecting memorabilia to include in a time capsule that will be reopened in 50 years.
- The committee will be going on a township-wide parks tour on October 21.

c. Harris Park

- Hall bookings are done directly through Tim Laprade therefore the committee is unaware whether Faye and Rob are still representing Harris Park for LDRC.

d. Bowes Park

- There is a key stuck in the lock of the storage shed. Jamie Brash is to repair the door. Tracy Holland has the majority of the soccer equipment in her vehicle for the time being.
- Chair Mike Howe received Norm Irwin's capital budget submission.

e. Wilmer Park

- No news to report at this time.

f. The Point Park

- Some items will be carried forward to 2018 that were not able to be completed this year.

g. Capital Budget

- Timelines are too tight as districts are only meeting once a month and not every month.
- SFRC had a discussion about processes and priorities for capital requests.
- There is a lack of communication between township employees and recreation committees as well as a lack of input from districts and the SFRC.
- The SFRC plans to complete a 5 year plan in January, 2018.
- \$500,000 will be spent every 3 years on new recreation initiatives.
- On November 7th, Council will hold an open meeting where the public can voice any comments or concerns that they may have with the budget.

h. Central Soccer

- A date has not been set for the AGM yet.
- A treasurer is needed to replace the current treasurer who has become president.

i. Triathlon

- There were over 300 participants this year.
- The event went very well and will be held again next year.

j. Football

- No news to report.
- The committee revisited the issue of requiring more garbage cans during large events.

k. Canoe Club

- No news to report.
- Chair Mike Howe will ask Helen Parfitt for a report on the regatta.

3. New Business**a. Bubba Bowl**

- The Point Improvement Committee wanted to hold a recognition ceremony this year, however there was not enough time to organize one.
- There will be police onsite and St. Lawrence College Police Foundations students present to increase safety at the event.
- All money raised at the event will be donated to the athletic department at SHS.
- Volunteers are needed to run the BBQ at the event.
- School clothing will be on sale during the game.
- Power sources are needed at the north end of the field.

Next Meeting: Monday, October 30 @ 7:00 p.m. in the Sydenham Library

Adjournment: 8:15 p.m.

Recording Secretary: Sarah Vandewal

June 22, 2017

South Frontenac Township Police Services Board Meeting

Time: 10:30 a.m.

Location: South Frontenac Township Council Chambers

Board Members

Present: Ron Vandewal
Stephen Bach

Staff: Staff Sergeant Sharron Brown
Sergeant Paul Mayhew

Secretary: Wayne Orr

1. Call to Order

The Chair called the meeting to order at 10:30 a.m.

2. Attendance – Ron Vandewal, Stephen Bach, Staff Sergeant Sharron Brown, Sergeant Paul Mayhew, Wayne Orr

3. Declaration of Pecuniary Interest - nil

4. Approval of Agenda

Moved by Stephen Bach
That the agenda be approved.

Seconded by Ron Vandewal
Carried.

5. Approval of Minutes

Moved by Stephen Bach
That the minutes of the March 23, 2017 meeting be approved.

Seconded by Ron Vandewal

Carried.

6. Presentations/Delegations – n/a

7. Correspondence

- OPP Billing Model & Survey

Wayne Orr briefed the board on the survey request from the Ministry of Community Safety and Correctional Services. Specifically they were seeking input on changing the methodology for determining household counts as used in the funding formula. The proposal involves excluding 4,318 properties across the province. This would have the effect of redistributing costs from municipalities with the excluded type of properties (wind turbines, provincial parks, communication towers etc.). Based on 2017, for South Frontenac this would mean an increase of \$3,487.00 in 2018.

Any change in the formula will have winners and losers, because the total cost still has to be distributed across the provincial property count. In no way will any change impact service delivery.

Moved by Stephen Bach

Seconded by Ron Vandewal

That the South Frontenac PSB direct the Secretary to complete the survey indicating that the Board is not supportive of the removal of the 4318 properties from the property count.

Carried.

- Update on Provincial Appointee

June 22, 2017

Wayne Orr briefed the board on the update he had received from the Public Appointments Secretariat. As of June 19 the Secretariat confirmed they have received one application and that it is proceeding through the process. It was noted that with Cabinet out for the summer recess, no decisions are likely for at least 4 more months.

Attending the meeting were two individuals who both confirmed that they had applied on line for the opportunity. Wayne Orr is to follow up with the Secretariat's office and get back to the applicants.

8. Financial

Wayne Orr confirmed that the RIDE grant for 2018 had been approved and that contracts were being signed. The province will formally announce this.

9. Detachment Commanders Report

Sargent Paul Mayhew walked the Board through the quarterly stats. Significant highlights include:

- A reduction in the break and enters over last year, attributed to focus patrols, an apprehension and the monitoring of conditions for individuals on release
- Street Crime Positon will be reinstated this fall and will be working on an integrated basis with three detachments, currently there is limited resources in schools
- The legalization of marijuana still has many policing unknowns
- Clearance rates remain relatively stable with violent crime being at 100%
- The detachment is now able to track SF traffic stats separated out from Highway 401 and 15
- Traffic enforcement is an increasing priority
- Roads with the greatest accident frequency rates remains, Perth Road, Road 38, Battersea and Westport

10. Committee Reports – n/a

11. Other Business

From the Public Services Committee a request had been made for enhanced enforcement patrols on Silverwood Drive. The Staff Sargent was asked to look into the merits, benefits and effectiveness of Community Safety Zones.

Charitable tolls were discussed. From a police perspective these represent a traffic Safety issue, potential liability and individuals with no lawful authority stopping traffic.

Road closures and traffic control during parades is being looked at in conjunction with organizers and public works to improve the process for events beyond Canada Day.

Staff Sergeant Brown raised the changes in the retrieval of Collision results. Based on changes at the MTO the municipality will have to begin retrieving their own reports from the ARIS system.

12. Public Discussion – none

13. Date and Time of Next Meeting

- The next meeting is scheduled for September 14, 2017 at 9:00 am.

14. In-Camera – n/a

June 22, 2017

15. Adjournment

The meeting adjourned at 11:45 am.

Ron Vandewal, Chair

Wayne Orr, Secretary

**TOWNSHIP OF SOUTH FRONTENAC
BY-LAW NUMBER 2017-58**

BEING A BY-LAW TO AMEND BY-LAW NUMBER 2003-75, AS AMENDED, TO REZONE LANDS FROM SPECIAL RURAL (RU-45) TO RURAL (RU) AND SPECIAL LIMITED SERVICE RESIDENTIAL-WATERFRONT (RLSW-115); PART LOTS 23 & 24, CONCESSION III, DISTRICT OF STORRINGTON: 1324789 ONTARIO INC.

WHEREAS, the Municipal Council of the Township of South Frontenac deems it expedient to amend By-law Number 2003-75 as amended, as it relates to a parcel of land located in Part of Lots 23 & 24, Concession III, of the District of Storrington,

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. **THAT** Schedule 'C' to Zoning By-law Number 2003-75 as amended, is hereby further amended by changing the zoning from Special Rural (RU-45) to Rural (RU) and Special Limited Service Residential-Waterfront (RLSW-115) for those lands shown on the attached map designated as Schedule "1".
2. **THAT** a new section RLSW-115 (Part Lots 23 & 24, Concession III, Storrington District - 1324789 Ontario Inc.) be added immediately following section RLSW-114 (Part Lot 19, Concession IV, Portland District- Kerr), to read as follows:

RLSW-115 (Part Lots 23 & 24, Concession III, Storrington District - 1324789 Ontario Inc.

Notwithstanding any other provision of this By-law to the contrary, on the lands zoned Special Limited Service Residential-Waterfront (RLSW-115), the following special provision applies:

- i) Setback from Highwater Mark (Minimum) 40 metres (131 ft.)

All other provisions of this By-law shall also apply.

3. **THIS BY-LAW** shall come into force in accordance with sections 34 and 41 of the Planning Act, 1990, either on the date of passage or as otherwise provided by sections 34 and 41.

Dated at the Township of South Frontenac this seventh day of November, 2017.

Read a first and second time this seventh day of November, 2017.

Read a third time and finally passed this seventh day of November, 2017.

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC**

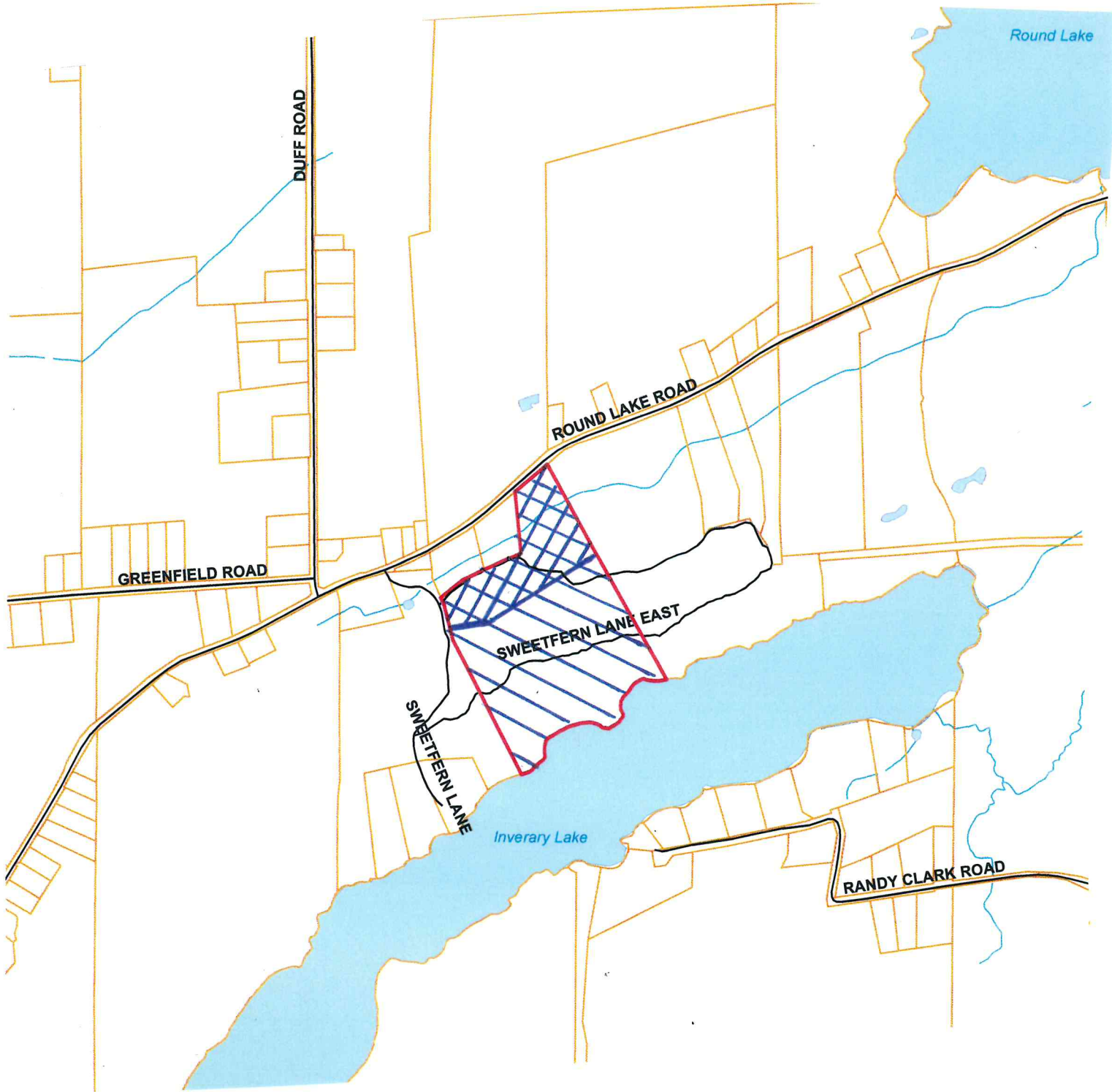
Ron Vandewal, Mayor

Wayne Orr, Clerk-Administrator

TOWNSHIP OF SOUTH FRONTENAC

SCHEDULE '1'
BY-LAW NO. 2017-58

-  AREA REZONED FROM 'RU-45' TO 'RU'
-  AREA REZONED FROM 'RU-45' TO 'RLSW-115'



THIS IS SCHEDULE "1" TO BY-LAW NO. 2017-58
PASSED THIS 7th DAY OF NOVEMBER, 2017.

MAYOR _____

CLERK _____



**TOWNSHIP OF SOUTH FRONTENAC
BY-LAW 2017-66**

**A BY-LAW TO AUTHORIZE THE ASSESSMENT REVIEW BOARD TO
EXERCISE CERTAIN POWERS AND FUNCTIONS OF COUNCIL
PURSUANT TO MUNICIPAL ACT, 2001, s. 357 (1) (d.1)**

WHEREAS, subsection 357 (1) (d.1) of the Municipal Act, 2001, as amended, authorizes applications to be made by any person to the Treasurer of a municipality for the cancellation, reduction or refund of taxes levied in the year in respect of which the application is made where such person is unable to pay taxes because of sickness or extreme poverty;

AND WHEREAS, subsection 357 (11) of the Municipal Act, 2001, as amended, authorizes Council to pass a by-law to provide that the Assessment Review Board shall exercise the powers and functions of the Council under subsections 357 (1) (d.1) and (5) with respect to applications under subsection 357 (1) (d.1);

AND WHEREAS, any such by-law passed by Council shall apply to applications made in and after the year in which such by-law is passed and shall continue to apply until repealed;

AND WHEREAS, Municipal Council of the Township of South Frontenac deems it expedient and appropriate that the Assessment Review Board exercise the functions of Council under subsections 357 (1) (d.1) of the Municipal Act, 2001 for the current year and each year hereafter until repealed;

**NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH
FRONTENAC BY ITS COUNCIL, HERBY ENACTS AS FOLLOWS:**

1. **THAT** the Assessment Review Board shall exercise the powers and functions of the Council under subsections 357 (1) and (5) with respect to applications under subsection 357 (1) (1.d) of the Municipal Act, 2001, as amended for the cancellation, reduction or refund of taxes levied in the year in respect of which the application is made by any persons who are unable to pay taxes because of sickness or extreme poverty;
2. **THIS BY-LAW** shall come into force and take effect on November 7th, 2017.

Dated at the Township of South Frontenac this 7th day of November, 2017.

Read a first and second time this 7th day of November, 2017.

Read a third time and finally passed this 7th day of November, 2017.

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC**

Ron Vandewal, Mayor

Wayne Orr, Clerk-Administrator

**TOWNSHIP OF SOUTH FRONTENAC
BY-LAW 2017-67**

A BY-LAW TO APPOINT A DEPUTY CLERK

WHEREAS Section 228 (1) of the Municipal Act, 2001, as amended, provides that Councils shall appoint a Clerk whose duty it is to record, without note or comment, all resolution, decisions and other proceedings of Council; if required by any member present at a vote, to record the name and voter of every member voting on any matter in question; to keep the originals or copies of all by-laws and of all minutes of the proceedings of the council; to perform the other duties required under this or under any other Act; and to perform such other duties as assigned by the municipality;

AND WHEREAS Section 228 (2) of the Municipal Act, 2001, as amended, provides that a municipality may appoint deputy clerks who have all the powers and duties of the clerk under this and any other Act;

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC, BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. THAT Angela Maddocks is hereby appointed as Deputy Clerk for the Corporation of the Township of South Frontenac effective November 13, 2017.
2. This by-law shall come into force and take effect on November 13, 2017.

Dated at Sydenham this 7th day of November, 2017

Read a first and second time this 7th day of November, 2017.

Read a third time and finally passed this 7th day of November, 2017.

**The Corporation of the
Township of South Frontenac**

Ron Vandewal
Mayor

Wayne Orr
Chief Administrative Officer

**TOWNSHIP OF SOUTH FRONTENAC
BY-LAW NUMBER 2017-68**

BEING A BY-LAW TO AMEND BY-LAW NUMBER 2003-75, AS AMENDED, TO REZONE LANDS FROM RURAL ZONE (RU) TO SPECIAL WATERFRONT RESIDENTIAL ZONE (RW-39); PART LOT 11, CONCESSION VI, DISTRICT OF LOUGHBOROUGH: QUINTAL.

WHEREAS, the Municipal Council of the Township of South Frontenac deems it expedient to amend By-law Number 2003-75 as amended, as it relates to a parcel of land located in Part of Lot 11, Concession VII, of the District of Loughborough,

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

- 1. **THAT** Schedule 'B' to Zoning By-law Number 2003-75 as amended, is hereby further amended by changing the zoning from Rural (RU) to Special Waterfront Residential (RW-39) for those lands shown on the attached map designated as Schedule "1".
- 2. **THAT** a new section RW-39 (Part Lot 11, Concession VI, Loughborough District - Quintal) be added immediately following section RW-38 (Part Lot 9, Concession XIII, Bedford District- Amacher), to read as follows:

RW-39 (Part Lot 11, Concession VI, Loughborough District - Quintal
Notwithstanding any other provision of this By-law to the contrary, on the lands zoned Special Waterfront Residential (RW-39), the following special provision applies:

- i) Lot Area (Minimum).....5,261 metres² (1.3 ac.)

All other provisions of this By-law shall also apply.

- 3. **THIS BY-LAW** shall come into force in accordance with sections 34 and 41 of the Planning Act, 1990, either on the date of passage or as otherwise provided by section 34.

Dated at the Township of South Frontenac this seventh day of November, 2017.

Read a first and second time this seventh day of November, 2017.

Read a third time and finally passed this seventh day of November, 2017.

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC**

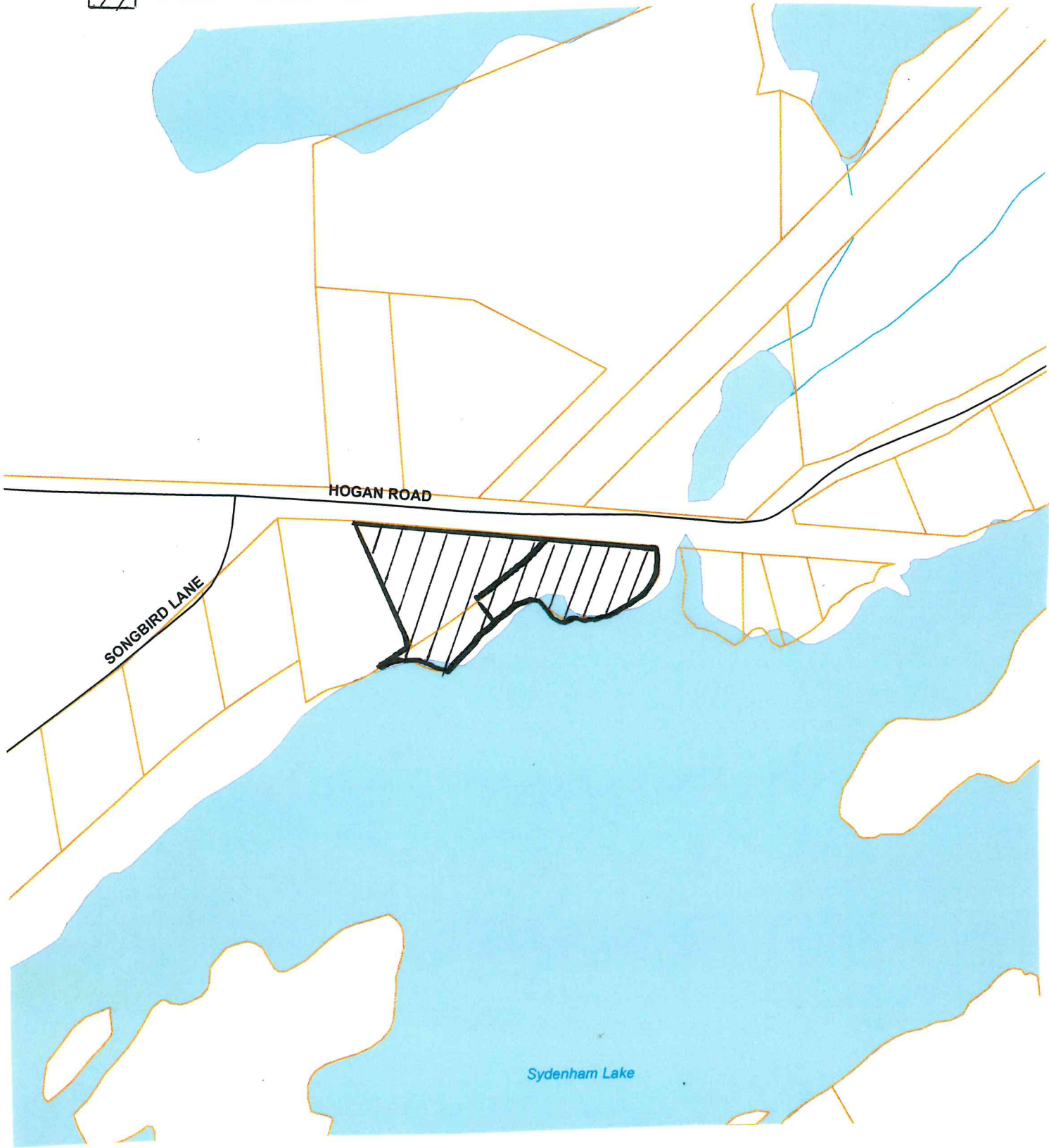
Ron Vandewal, Mayor

Wayne Orr, Clerk-Administrator

TOWNSHIP OF SOUTH FRONTENAC

SCHEDULE '1'
BY-LAW NO. 2017-68

 AREA REZONED FROM 'RU' TO 'RW-39'



THIS IS SCHEDULE "1" TO BY-LAW NO. 2017-68
PASSED THIS 7th DAY OF NOVEMBER, 2017.

MAYOR _____

CLERK _____



**TOWNSHIP OF SOUTH FRONTENAC
BY-LAW NUMBER 2017-69**

BEING A BY-LAW TO AMEND BY-LAW NUMBER 2003-75, AS AMENDED, TO REZONE LANDS FROM RURAL ZONE (RU) TO SPECIAL RURAL ZONE (RU-51); PART LOT 6, CONCESSION VIII, DISTRICT OF STORRINGTON: JESPERSEN.

WHEREAS, the Municipal Council of the Township of South Frontenac deems it expedient to amend By-law Number 2003-75 as amended, as it relates to a parcel of land located in Part of Lot 6, Concession VIII, of the District of Storrington,

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. **THAT** Schedule 'C' to Zoning By-law Number 2003-75 as amended, is hereby further amended by changing the zoning from Rural (RU) to Special Rural (RU-51) for those lands shown on the attached map designated as Schedule "1".
2. **THAT** a new section RU-51 (Part Lot 6, Concession VIII, Storrington District - Jespersen) be added immediately following section RU-50 (Part Lot 1, Concession IV, Loughborough District - Bannon), to read as follows:

RU-51 (Part Lot 6, Concession VII, Storrington District - Jespersen)

Notwithstanding any other provision of this By-law to the contrary, on the lands zoned Special Rural (RU-51), the following special provision applies:

- i) Lot Frontage (Minimum).....65 metres (213 ft.)

All other provisions of this By-law shall also apply.

3. **THIS BY-LAW** shall come into force in accordance with sections 34 and 41 of the Planning Act, 1990, either on the date of passage or as otherwise provided by section 34.

Dated at the Township of South Frontenac this seventh day of November, 2017.

Read a first and second time this seventh day of November, 2017.

Read a third time and finally passed this seventh day of November, 2017.

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC**

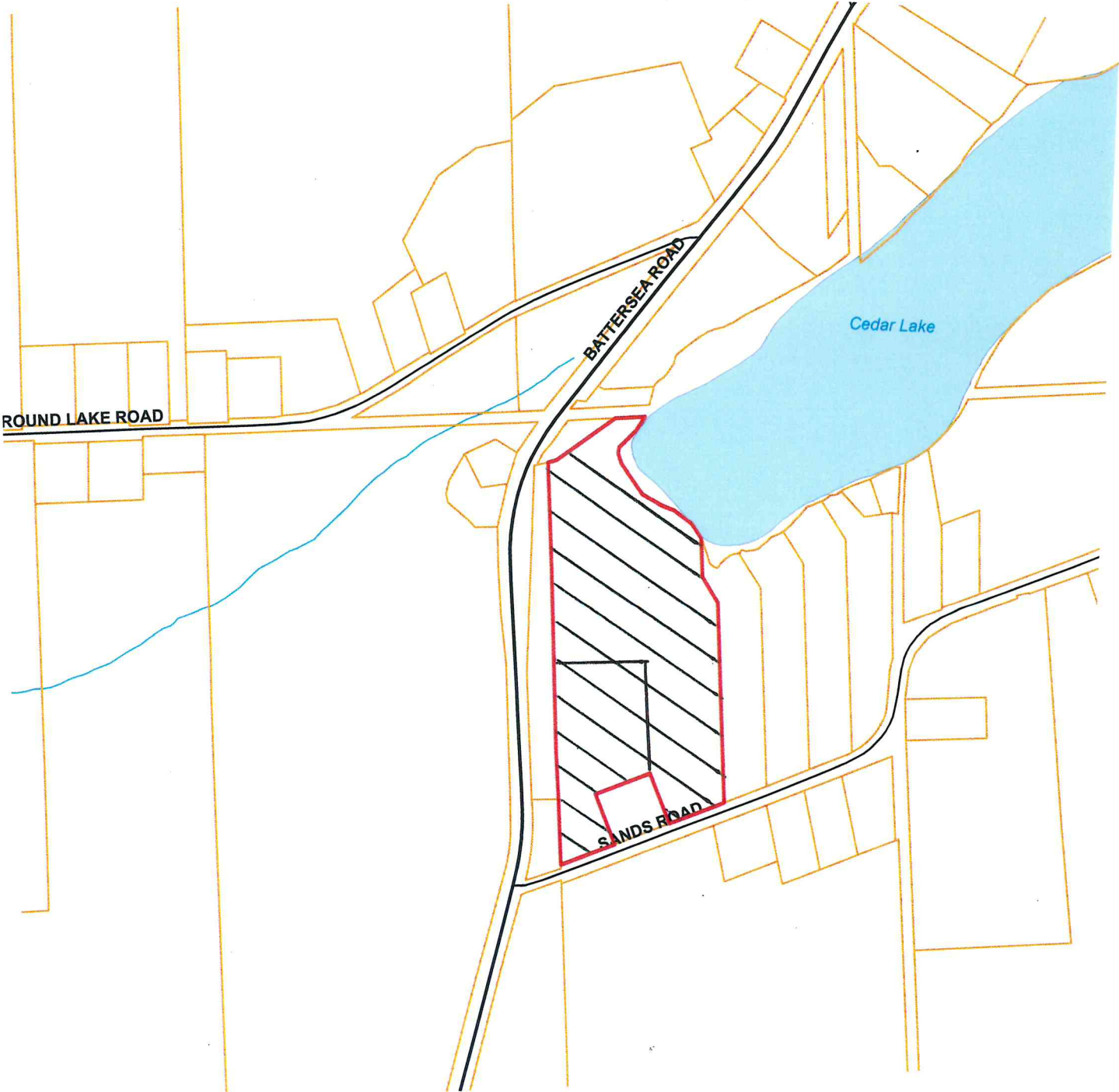
Ron Vandewal, Mayor

Wayne Orr, Clerk-Administrator

TOWNSHIP OF SOUTH FRONTENAC

SCHEDULE '1'
BY-LAW NO. 2017-69

 AREA REZONED FROM 'RU' TO 'RU-51'



THIS IS SCHEDULE "1" TO BY-LAW NO. 2017-69
PASSED THIS 7th DAY OF NOVEMBER, 2017.

MAYOR _____

CLERK _____



TOWNSHIP OF SOUTH FRONTENAC

BY-LAW NUMBER 2017-70

**BEING A BY-LAW TO AUTHORIZE THE MAYOR AND THE CLERK TO
EXECUTE A REVISED SITE PLAN AGREEMENT BETWEEN THE
CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC AND PERCY
SNIDER.**

WHEREAS an existing Site Plan Agreement has been revised to the satisfaction of the Township of South Frontenac;

AND WHEREAS the Owner is in agreement with the revised Site Plan;

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. **THAT** the Mayor and the Clerk are hereby authorized to execute a revised Site Plan Agreement between the Corporation of the Township of South Frontenac and Percy Snider, a copy of which is attached hereto forming part of this by-law.
2. **THAT** this By-law and revised Agreement shall be registered on title of the property described as Part 1 on Plan 13R-21331; in Lot 5, Concession III, Loughborough District, Township of South Frontenac.
3. **THIS BY-LAW** shall come into force and effect in accordance with section 41 of the Planning Act 1990, either upon the date of passage or as otherwise provided by the said section 41.

Dated at the Township of South Frontenac this seventh day of November, 2017.

Read a first and second time this seventh day of November, 2017.

Read a third time and finally passed this seventh day of November, 2017.

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC**

Ron Vandewal, Mayor

Wayne Orr, Clerk-Administrator

**THIS SITE PLAN AGREEMENT made this day
of November, 2017.**

BETWEEN:

PERCY HARRY SNIDER

hereinafter called the "Owner"

OF THE FIRST PART

- and -

THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC

hereinafter called the "Municipality"

OF THE SECOND PART

WHEREAS the Owner is the registered owner in fee simple of certain lands described in Schedule "A", attached hereto, located in the Township of South Frontenac (the "Owners' Land");

AND WHEREAS the Municipality is authorized to enter into this agreement and register it against the title to the Lands pursuant to section 41 of the Planning Act and section 6.17 of the Township of South Frontenac Official Plan;

AND WHEREAS the Municipality has passed by-law No. 2003-25 to designate all of the Township of South Frontenac as a "Site Plan Control Area";

NOW THEREFORE, THIS AGREEMENT WITNESSETH that in consideration of the mutual covenants and agreements contained herein, the parties agree each with the other as follows:

In this Agreement:

- a) *"Owner" includes a mortgagee in possession, a tenant in possession pursuant to a leasehold interest, and encumbancer in possession and may mean more than one Owner specified in the Certificate of ownership.*
- 1. The Owner covenants that the Owner is the Owner in fee simple of the Owner's land.
- 2. The obligations imposed by this Agreement affect the land described in Schedule "A" hereto and any restrictive covenants expressed herein run with the land and bind successors in title to the said property as well as the successors and assigns of the Owner.
- 3. The encumbrancer agrees to satisfy all the obligations imposed pursuant to this document if it should enter into possession of the said land.
- 4. The following schedules are attached to and form part of this agreement and no new building, structure or other facility shall be erected, altered or placed on the said land except in accordance with the attached schedules which consist of:
 - A. Legal Description of Lands
 - B. Site Plan
 - C. Specification for Commercial/Industrial Entrance

5. The Owner shall perform all the work and provide all the materials necessary for the construction of the new facilities and access ways and any required fencing and landscaping as specified on the Site Plan, included as Schedule "B" to this Agreement.
6. The Owner shall construct **two** 465 metre² single storey industrial warehouse/shop/garage buildings and gravelled parking/manoeuvring/access areas located as shown on Schedule "B" and as further specified on Schedule "C". This work shall include areas specified for garbage collection, lighting and landscaping.
7. The Owner shall carry out the placement of grassed berms at a minimum height of 2 metres as identified on Schedule "B".
8. Site development shall include access and manoeuvring areas as shown on "Schedule B" and lighting is to be placed on the building as indicated.
9. The access onto Lambert Road is to be constructed to Township specifications as indicated on "Schedule C". The required access and manoeuvring areas shown on Schedule "B" are to be surfaced with gravel.
10. The Owner shall prevent damage being caused to existing public highways, other public works or municipal property in the course of development of the lands.
11. In the event of a sale of the improved lands, the new Owner will assume full and complete responsibility for the continuing obligations under this Agreement. The enforcement of this Agreement is the responsibility of the Municipality.
12. The Agreement shall be registered against the title of the Lands and the Municipality shall be entitled to enforce its provisions against the Owner and any and all subsequent owners of the Lands.
13. In the event that the Owner fails to install or maintain the facilities covered by this Agreement, then, upon the Chief Building Official or designate, giving seven days written notice by pre-paid registered mail to the Owners, the municipality, through it's employees, agents or contractors, may, without further notice, enter upon the lands and proceed to supply all materials and to do all the necessary inspections and works in connection with the facilities including the repair or reconstruction of faulty work and the replacement of materials which are not in accordance with plans or specifications and to charge the cost thereof, together with the cost of engineering and any other expenses incurred by the municipality, against the Owner. Such entry and work shall not be deemed as acceptance or assumption of said facilities nor an assumption by the Municipality of any liability. It is expressly agreed that the Owners or any person in possession shall not question the cost incurred by the Municipality for labour, materials or any other costs incidental to do the said work and this provision shall be deemed to operate as an effective estoppel in judicial proceedings if such costs are challenged or placed in question. The Owners agree to permit the Chief Building Official, or agent, to enter onto the Lands at any time to inspect the work. The Municipality may perform any of the required services and collect the cost for the enforcement of this Agreement against the said Lands from any security received.
14. The Owner covenants and agrees that the lands and premises more particularly described in Schedule "A" annexed hereto may only be used for those purposes specified by Zoning Amendment By-law No. 2016-09.

WITNESS the corporate seals of the respective corporate parties hereto, duly affixed under the hands of their respective signing officers, duly authorized in that behalf.

SIGNED, SEALED AND DELIVERED

In the presence of

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH
FRONTENAC**

Mayor

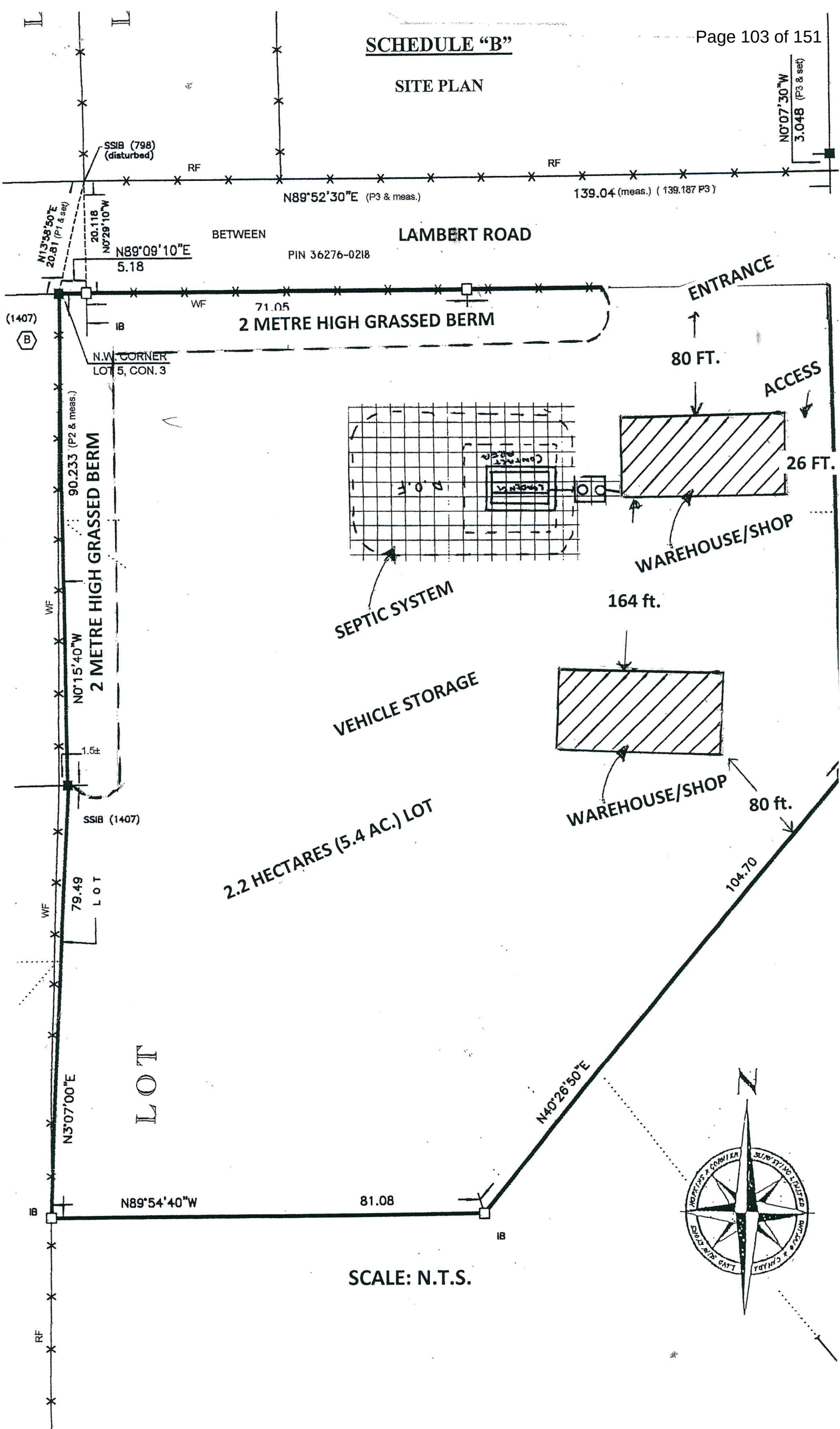
Clerk

SCHEDULE "A"

LEGAL DESCRIPTION OF LANDS

**Part of Lot 5, Concession III, Loughborough District, Part 1, Plan 13R-21331,
Township of South Frontenac**

SITE PLAN



SCHEDULE "C"

TOWNSHIP STANDARD FOR COMMERCIAL/INDUSTRIAL ENTRANCE

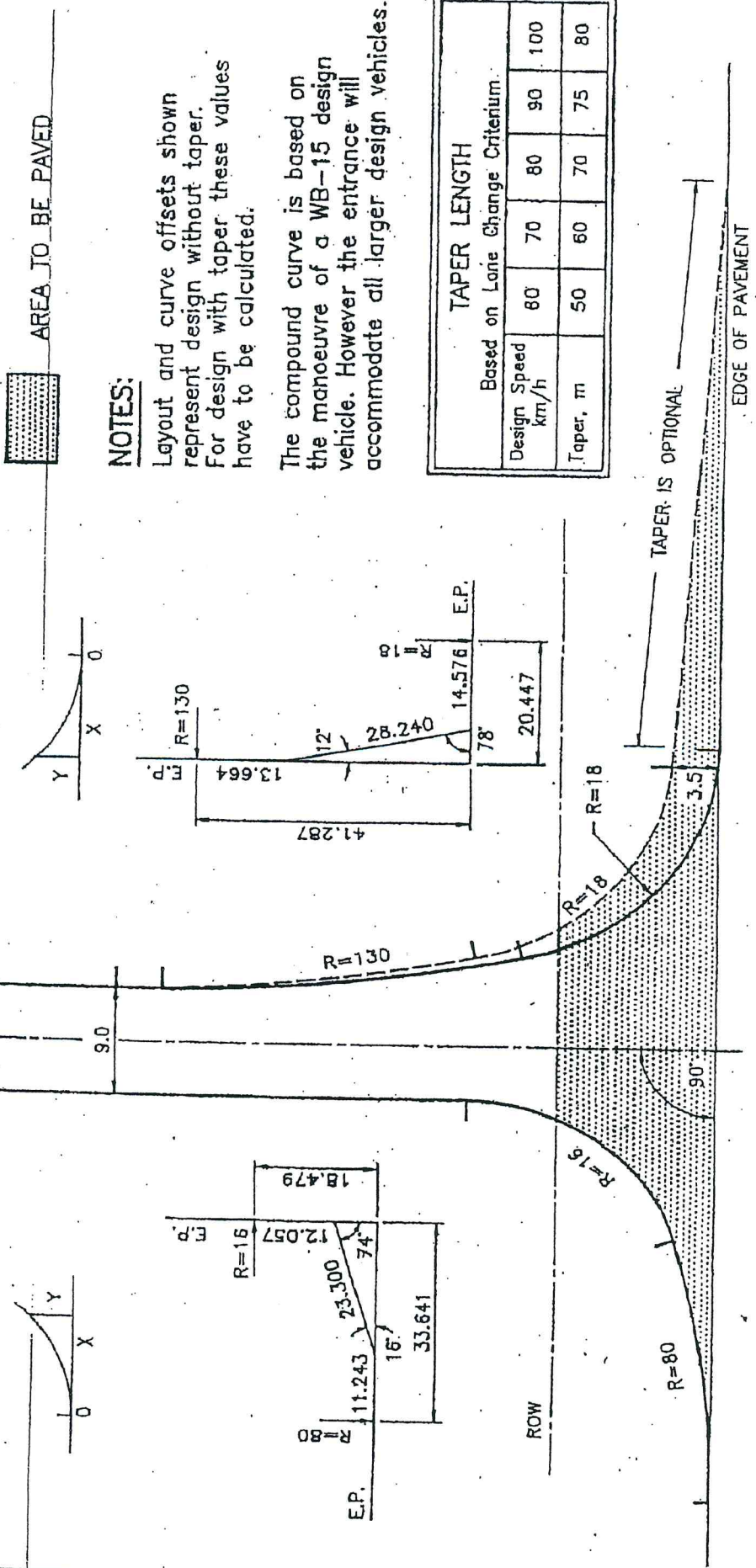
MINISTRY OF TRANSPORTATION
ONTARIO

CSAS - 23
TRUCK ACCESS
ALL TRUCK DESIGN VEHICLES

DATE: 1994-01 REV: -

CURVE		OFFSETS			
R=18		R=130		R=130	
X	Y	X	Y	X	Y
0	0	0	0	0	0
5	0.708	5	0.096	5	0.096
10	3.033	10	0.385	10	0.385
15	8.050	15	0.868	15	0.868
		20	1.548	20	1.548
		25	2.426	25	2.426

CURVE		OFFSETS			
R=80		R=16		R=16	
X	Y	X	Y	X	Y
0	0	0	0	0	0
5	0.156	5	0.801	5	0.801
10	0.627	10	3.510	10	3.510
15	1.419	15	10.432	15	10.432
20	2.540				



NOTES:

Layout and curve offsets shown represent design without taper. For design with taper these values have to be calculated.

The compound curve is based on the manoeuvre of a WB-15 design vehicle. However the entrance will accommodate all larger design vehicles.

TAPER LENGTH					
Based on Lane Change Criterion					
Design Speed km/h	80	70	80	90	100
Taper, m	50	60	70	75	80

**SOUTH FRONTENAC TOWNSHIP
BY-LAW 2017-71**

**A BY-LAW TO APPOINT AN ACTING CHIEF BUILDING OFFICIAL AND
ZONING ADMINISTRATOR.**

WHEREAS Section 3 (1) of the Building Code Act, R.S.O. 1990, Chapter B.13 as amended, provides that the Council of each municipality is responsible for the enforcement of the Building Code Act in the municipality; and,

WHEREAS Section 3(2) of the Building Code Act, R.S.O. 1990, Chapter B.13, as amended, requires that the Council of each municipality shall appoint a Chief Building Official;

**NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH
FRONTENAC, BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:**

1. Shawn Merriman is hereby appointed as Acting Chief Building Official for the Township of South Frontenac.
2. Shawn Merriman is hereby authorized by the Council to carry out the duties of Chief Building Official as set out in the Building Code Act.
3. Shawn Merriman is hereby appointed as acting Zoning Administrator for the purpose of interpreting and administering the zoning by-laws of the municipality.
4. In addition to those duties as set out in paragraph 2 and 3 of this by-law, the Chief Building Official shall perform such other duties as may be prescribed by Council from time to time.
5. Shawn Merriman shall hold office at the pleasure of the Council of the Township of South Frontenac, and shall be paid in the manner as set out by Council resolution from time to time.
6. All other by-laws, resolutions or action of Council that are not consistent with or which are contrary to the provisions of this by-law are hereby repealed.
7. This by-law shall come into force and take effect on November 11, 2017.

Dated at Sydenham this 7th day of November, 2017

Read a first and second time this 7th day of November, 2017.

Read a third time and finally passed this 7th day of November, 2017.

**The Corporation of the
Township of South Frontenac**

Mayor Ron Vandewal

**Wayne Orr
Chief Administrative Officer**



Payment Listing
For the period of October 18, 2017 to November 7, 2017

Accounts Payable Payment Listing:

For the period of October 18, 2017 to November 7, 2017 1,770,282.79

Payroll Payment Listing:

Pay Period #22	Pay date October 25, 2017 For the period of October 8, 2017 to October 21, 2017	80,445.43
Council Reimbursement	Pay date October 25, 2017 For the period of October 8, 2017 to October 21, 2017	3,422.90
Council Honorarium	Pay date October 31, 2017 For the period of October 1, 2017 to October 31, 2017	9,758.71
Total Payments		\$ 1,863,909.83

RECOMMENDATION:

1. It is recommended that Council receive for information the listing of the Accounts Payable and Payroll for the period ending November 7, 2017 in the amount of \$ 1,863,909.83

Submitted/approved by:
Stephanie Kuca - Deputy Treasurer

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

Ranges: From: To: Distribution Types Included:

Cheque Date: 2017-10-18 2017-11-07 PURCH, MISC

10 GG

0000 Gen

Cheque	Date	Inv #	Vendor	Description	Amount			
EFT000000008240	2017-11-07	50351	COUNTY OF FRONTENAC	Hardware Costs- FMIS	\$638.08			
Total EFT000000008240					\$638.08			
EFT000000008256	2017-11-07	65251 65327 65405	THE FRONTENAC NEWS	Ad-17/10/12	\$620.25			
					Ad- 17/10/19	\$573.82		
					Ad- Oct 26th 2017	\$408.77		
Total EFT000000008256					\$1,602.84			
EFT000000008327	2017-11-07	IN-58940-01	ZYCOM TECHNOLOGY INC.	WatchGuard 1 Year Renewal	\$590.21			
Total EFT000000008327					\$590.21			
Total Gen					\$2,831.13			

1000

Cheque	Date	Inv #	Vendor	Description	Amount
068947	2017-11-07	17/09/27-18	SNIDER, PERCY		
			Grass Cutting and Weedeating	\$287.49	
Total 068947					\$287.49
EFT000000008215	2017-11-07	17/10/26-OPP	1684504 ONTARIO INC.		
			Sweep, Load, Remove	\$569.86	
Total EFT000000008215					\$569.86
EFT000000008221	2017-11-07	4611	ASSELSTINE HARDWARE		
			Water Softener Salt	\$24.39	
Total EFT000000008221					\$24.39
EFT000000008223	2017-11-07	12255	BAY ELECTRIC		
			4 Tube Ballast+Labour	\$153.06	
Total EFT000000008223					\$153.06
EFT000000008234	2017-11-07	129295	CANADIAN TIRE		
			Hoover Vacuum	\$152.61	
Total EFT000000008234					\$152.61
EFT000000008245	2017-11-07	1022751	DALTCO ELECTRIC & SUPPLY		
			LED VEK1 Wallpack	\$346.85	
Total EFT000000008245					\$346.85
EFT000000008259	2017-11-07	201524164 201523724	GREENSHIELD PEST CONTROL INC		
			Fly Treatment	\$534.24	
			2 Flylights	\$661.44	
Total EFT000000008259					\$1,195.68
EFT000000008261	2017-11-07	184743 184661	HAVEN HOME ENTERPRISE INC		
			Coil Contractor for AC.	\$152.64	
			Diagnostic Server Room AC	\$100.74	
Total EFT000000008261					\$253.38
EFT000000008263	2017-11-07	2551	HUGHES CONSTRUCTION AND		
			Grass Cutting	\$121.57	
Total EFT000000008263					\$121.57
EFT000000008296	2017-11-07	17/10-V.MED 17/10-V.MED 17/10-V.MED 17/10-V.MED EXTRA 17/10-OFFICE 17/10-OFFICE	R&D NELSON GENERAL MAINTENANCE		
			17/09 +17/10 Cleaning	\$572.40	
			17/09 Painting	\$54.95	
			17/09 +17/10 Cleaning Material	\$74.12	
			17/09 +17/10 Cleaning	\$494.55	
			17/09 +17/10 Cleaning	\$1,566.09	
			17/09 +17/10 Cleaning Material	\$333.06	
Total EFT000000008296					\$3,095.17
EFT000000008302	2017-11-07	4788 4797	SIMMONS PLUMBING & PUMP SERV.		
			Service Call- Low Pressure	\$71.23	
			Repair Toilet-Service Call	\$77.34	
Total EFT000000008302					\$148.57
EFT000000008316	2017-11-07	211290 75216 211783	TROUSDALE'S HOME HARDWARE		
			weed barrier	\$9.66	
			LED Lamps	\$24.40	
			Screws, Fasteners, brace	\$24.14	
Total EFT000000008316					\$58.20
EFT000000008317	2017-11-07	6806	TRUE ELECTRIC		
			Repair Exterial Pole lights	\$1,686.26	
Total EFT000000008317					\$1,686.26
Total					\$8,093.09

1100 Counc

Cheque	Date	Inv #	Vendor	Description	Amount
068916	2017-10-18		HARROWSMITH PUBLIC SCHOOL		
		17/10/17-PLAYGROUND		HPS-Playground Equipment	\$1,000.00
Total 068916					\$1,000.00
068944	2017-11-07		RITCHIE, STEPHEN		
		2017-11 CIP GRANT		2017-11 CIP GRANT	\$1,801.06
Total 068944					\$1,801.06
Total Counc					\$2,801.06

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

1250 Clk

Cheque	Date	Inv #	Vendor	Description	Amount
068924	2017-11-07	17/10/26	DEAN, FRED	Council Orientation Webinar	\$202.50
Total 068924					\$202.50
EFT000000008240	2017-11-07	50749	COUNTY OF FRONTENAC	17/10 EAP	\$220.11
Total EFT000000008240					\$220.11
EFT000000008315	2017-11-07	8029	TROUSDALE'S FOODLAND	Coffee and Cream	\$14.06
		9328		Coffee, tea, cream	\$44.02
		9958.		Coffee, cream	\$22.87
		2454		Cream, milk	\$10.76
Total EFT000000008315					\$91.71
Total Clk					\$514.32

1275 Fin

Cheque	Date	Inv #	Vendor	Description	Amount
068952	2017-11-07	1638	TOWN OF ARNPRIOR	Essentials of Mun. Finance	\$474.00
Total 068952					\$474.00
EFT000000008224	2017-11-07	21621	BAYRIDGE PRINTER PROS	Planning/ Bldg -GIS Plotter	\$4,659.59
Total EFT000000008224					\$4,659.59
EFT000000008240	2017-11-07	50329	COUNTY OF FRONTENAC	Computer Purchase	\$3,203.32
Total EFT000000008240					\$3,203.32
Total Fin					\$8,336.91

1950 Syd End

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000008316	2017-11-07	211769	TROUSDALE'S HOME HARDWARE	Christmas Lights	\$854.66
Total EFT000000008316					\$854.66
Total Syd End					\$854.66

Total GG

\$23,431.17

20 PP&P

2100 Fire

Cheque	Date	Inv #	Vendor	Description	Amount
068918	2017-11-07	122620	ATKINSON HOME BUILDING CENTRE	8" Cable Ties	\$4.04
Total 068918					\$4.04
068919	2017-11-07	1-241944	BELL MOBILITY (RADIO DIVISION)	17/10 Monthly Site Rental	\$295.38
Total 068919					\$295.38
068921	2017-11-07	736739	BRIAN'S PAINTING & DECORATING	Paint 6 rooms+Truck bay	\$4,355.33
Total 068921					\$4,355.33
068931	2017-11-07	17603	JACQUES THIBAUT (PIERREVILLE)	relief-valve control+alum bloc	\$763.20
Total 068931					\$763.20
068947	2017-11-07	17/09/27-17 17/09/26-16 17/09/27-15	SNIDER, PERCY	Grass Cutting and Weedeating Grass Cutting and Weedeating Grass Cutting and Weedeating	\$126.06 \$162.09 \$90.04
Total 068947					\$378.19
068951	2017-11-07	119-17	TOWNSHIP LEEDS AND THE THOUSAND ISLANDS	Wildland Fires Course-N.M. D.A	\$350.00
Total 068951					\$350.00
EFT000000008215	2017-11-07	17/10/25-FIREHALLS	1684504 ONTARIO INC.	Sweep	\$223.87
Total EFT000000008215					\$223.87
EFT000000008218	2017-11-07	135944	AJ STONE COMPANY LIMITED	Foam Tube, Akron, Quick Attack	\$425.20
Total EFT000000008218					\$425.20
EFT000000008220	2017-11-07	1765	ANGLIN GROUP LTD	Progress Draw #3	\$242,423.76
Total EFT000000008220					\$242,423.76
EFT000000008221	2017-11-07	4584	ASSELSTINE HARDWARE	Hood Vent Dryer	\$19.32
Total EFT000000008221					\$19.32
EFT000000008222	2017-11-07	17679	BATTERSEA AUTO SERVICE	Coolant Leak, Water Pump	\$503.46
Total EFT000000008222					\$503.46
EFT000000008224	2017-11-07	21617	BAYRIDGE PRINTER PROS	Black Toner	\$160.78
Total EFT000000008224					\$160.78
EFT000000008228	2017-11-07	251017 A 251017 C	BOWES CARPENTRY	Repair Leaking Roof Repair Roof	\$1,144.80 \$394.83
Total EFT000000008228					\$1,539.63
EFT000000008237	2017-11-07		CLEAN ONTARIO		

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

		56695	Couplers, socket+ plug	\$60.75
Total EFT000000008237				\$60.75
EFT000000008240	2017-11-07		COUNTY OF FRONTENAC	
		50329	Computer Purchase	\$1,783.15
Total EFT000000008240				\$1,783.15
EFT000000008245	2017-11-07		DALTCO ELECTRIC & SUPPLY	
		1021490	Ventalation Fan	\$218.54
Total EFT000000008245				\$218.54
EFT000000008248	2017-11-07		DRAPER DOORS	
		11429	Install Jackshaft Operator	\$1,892.74
Total EFT000000008248				\$1,892.74
EFT000000008249	2017-11-07		ENVIRONMENTALL CONTRACTING SERV	
		18102017-4	Remove floor tiles	\$2,014.85
Total EFT000000008249				\$2,014.85
EFT000000008251	2017-11-07		EVERTEMP INC	
		31123	Filter changes in HVAC	\$106.80
Total EFT000000008251				\$106.80
EFT000000008252	2017-11-07		FIRE SERVICE MANAGEMENT	
		437368	Wash/Repair	\$484.62
		437377	Wash+ Repair	\$234.64
Total EFT000000008252				\$719.26
EFT000000008257	2017-11-07		GANANOQUE CHEVROLET BUICK GMC	
		24347	2018 Chev. Silverado WT	\$37,367.02
		24347	2003 Ford F-150 - F020 - 32120	-\$2,544.00
Total EFT000000008257				\$34,823.02
EFT000000008262	2017-11-07		HD SUPPLY CANADA, INC	
		INV107649758	Anti Slip Tape	\$46.26
Total EFT000000008262				\$46.26
EFT000000008266	2017-11-07		INGENIOUS SOFTWARE	
		6267	FirePro2 Service Contract	\$1,194.74
Total EFT000000008266				\$1,194.74
EFT000000008268	2017-11-07		K+S WINDSOR SALT LTD	
		KS20807	Low Beams Not working	\$153.27
Total EFT000000008268				\$153.27
EFT000000008270	2017-11-07		KENWORTH ONTARIO - KINGSTON	
		KS20799	Service and Safety	\$753.28
		KS20910	Safety and Service	\$849.44
		KS20936	Check Coolant Level, Air leak	\$206.55
Total EFT000000008270				\$1,809.27
EFT000000008275	2017-11-07		LEONARD FUELS	
		1057-819676	103.18 L @ 1.1496	\$118.61
		1057-820243	78.0 L @1.1496	\$89.65
		1057-820088	70.0 L @1.1496	\$80.46
		1057-823320	70.98 L @.9726	\$68.80
		1057-822813	75.07 L @1.0612	\$79.53
		1057-827991	81.89 L @.9726	\$79.38
		0363-822902	79.0 L @1.0612	\$83.71
		2706-789387	336.9 L @.771	\$264.32
Total EFT000000008275				\$864.46
EFT000000008276	2017-11-07		LEONARD, ELIZABETH	
		17/10/17-35	Cleaning	\$60.00
Total EFT000000008276				\$60.00
EFT000000008278	2017-11-07		LINDE CANADA LIMITED 15687	
		57330397	Oxygen	\$360.50
		57321922	Oxygen	\$387.55
Total EFT000000008278				\$748.05
EFT000000008280	2017-11-07		MAGNACHARGE BATTERY CORP	
		K73904	Batteries	\$221.66
Total EFT000000008280				\$221.66
EFT000000008286	2017-11-07		NOONAN, MIKE	
		17/10-06	Grass Cutting	\$343.75
Total EFT000000008286				\$343.75
EFT000000008292	2017-11-07		PINCHIN LTD.	
		1414336	Hazardous Bld Mat. Assessment	\$245.50
Total EFT000000008292				\$245.50
EFT000000008293	2017-11-07		PRINCESS AUTO	
		573050	Red+ Black Wire	\$45.77
Total EFT000000008293				\$45.77
EFT000000008298	2017-11-07		ROSEN ENERGY GROUP	
		613423	SYD 757.1 L GAS @1.0190	\$785.06
		613138	SYD 2011.2 L GAS@.9760	\$1,997.48
Total EFT000000008298				\$2,782.54
EFT000000008299	2017-11-07		R. THURSTON TECHNOLOGIES	
		10991	Sensear Headsets	\$1,475.52
		11000	Radio + Installation	\$799.64
		11005	Fed Ex. Import 10 Headsets	\$130.74
Total EFT000000008299				\$2,405.90
EFT000000008300	2017-11-07		SELECT DOOR AND FRAME	
		31136	Doors	\$2,387.29
		31178	Doors	\$1,804.20
Total EFT000000008300				\$4,191.49
EFT000000008302	2017-11-07		SIMMONS PLUMBING & PUMP SERV.	
		4801	Various Plumbing parts+labour	\$4,243.39
Total EFT000000008302				\$4,243.39
EFT000000008307	2017-11-07		SUPERIOR PROPANE INC.	
		17277937	Propane	\$14.25
		17190597	Propane	\$74.78
		17277938	Propane	\$185.93
Total EFT000000008307				\$274.96
EFT000000008314	2017-11-07		TOWN AND COUNTRY AUTO SUPPLY	

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

		6083-459044	wire loom	\$9.67
		6083-457428	Speaker, siren, LED	\$6,024.48
		6083-456279	Split Looms	\$81.54
		6083-460413	Wire, eyelets, circuit breaker	\$438.35
		6083-460649	radio bracket	\$47.34
		6083-461116	fuse blocks, fuses	\$58.25
		6083-457427	Pickup hump mount Bracket	\$65.43
Total EFT000000008314				\$6,725.06
EFT000000008316	2017-11-07		TROUSDALE'S HOME HARDWARE	
		75464	Galvanized Nipples + Couplings	\$13.71
Total EFT000000008316				\$13.71
EFT000000008318	2017-11-07		TURRIS COMMUNICATIONS LTD	
		TCL-183457	Bad Battery	\$734.58
		TCL-184935	Pager Repair	\$264.58
		TCL-184934	Pager Repair	\$264.58
		TCL-184925	Speaker + Ant. Repair+ Battery	\$536.15
		TCL-184903	Battery	\$82.06
Total EFT000000008318				\$1,881.95
EFT000000008319	2017-11-07		UBCON CONSTRUCTION LTD	
		17-005-05	Grass cutting	\$122.11
		17-005-05	Grass cutting	\$122.11
Total EFT000000008319				\$244.22
Total Fire				\$321,557.22

2105 Pub Ed

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000008316	2017-11-07		TROUSDALE'S HOME HARDWARE		
		75457		Smoke+ CO Detectors	\$123.06
Total EFT000000008316					\$123.06
Total Pub Ed					\$123.06

2110 Cvc#

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000008301	2017-11-07		SIGNS PLUS		
		3016		Civic Signs	\$91.58
Total EFT000000008301					\$91.58
Total Cvc#					\$91.58

2400 Police

Cheque	Date	Inv #	Vendor	Description	Amount
068936	2017-11-07		MINISTER OF FINANCE-POLICE SERVICES		
		14111017090		17/10 Policing	\$250,150.00
Total 068936					\$250,150.00
Total Police					\$250,150.00

2605 Build

Cheque	Date	Inv #	Vendor	Description	Amount
068937	2017-11-07		MINISTER OF FINANCE-RENTAL HOUSING		
		9-2017-1-1UA-86		Inspection	\$265.00
Total 068937					\$265.00
EFT000000008244	2017-11-07		D2 WIRELESS - TELUS AUTHORIZED DEALER		
		BUSKIIN1567		3 X Sam. Galazy A5s	\$763.20
Total EFT000000008244					\$763.20
EFT000000008266	2017-11-07		INGENIOUS SOFTWARE		
		6267		FirePro2 Service Contract	\$2,389.50
Total EFT000000008266					\$2,389.50
EFT000000008274	2017-11-07		KROWN RUST CONTROL		
		146-145180		Rust Spray	\$127.14
Total EFT000000008274					\$127.14
EFT000000008288	2017-11-07		ONTARIO BUILDING OFFICIALS		
		4847		Job Ad-Chief Building Official	\$439.36
		4848		Job Ad- Building Inspector	\$439.36
Total EFT000000008288					\$878.72
Total Build					\$4,423.56

2620 Anml Ctl

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000008211	2017-10-30		FRONTENAC MUNICIPAL LAW		
		SF-AC-2017-OCTOBER		ANIMAL CONTROL 17/10	\$3,256.19
Total EFT000000008211					\$3,256.19
EFT000000008271	2017-11-07		KINGSTON HUMANE SOCIETY		
		SF_KHS POUND_17-09		Pound Services	-\$510.00
		SF_KHS POUND_17-09		Pound Services	-\$75.00
		SF_KHS POUND_17-09		Pound Services	\$24.00
		SF_KHS POUND_17-09		Pound Services	\$1,096.25
Total EFT000000008271					\$535.25
Total Anml Ctl					\$3,791.44

2625 Lvstck

Cheque	Date	Inv #	Vendor	Description	Amount
068983	2017-11-07		YOUNG, LINDA & RONALD		
		17/08/14		Livestock-OWDCP-001061	\$315.43
Total 068983					\$315.43

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

Total Lvstck

\$315.43

2640 Bylaw enf

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000008211	2017-10-30		FRONTENAC MUNICIPAL LAW		
		SF-P-2017-OCTOBER		PARKING BYLAW 17/10	\$457.92
		SF-P-2017-OCTOBER		PARKING BYLAW MILEAGE 17/10	\$634.98
Total EFT000000008211					\$1,092.90
EFT000000008255	2017-11-07		FRONTENAC MUNICIPAL LAW		
		SF-B-2017-AUGUST		17/08 By Law Enforcement	\$354.53
		SF-B-2017-AUGUST		17/08 By Law Enforcement	\$595.30
		SF-B-2017-SEPTEMBER		17/09 By Law Enforcement	\$238.12
		SF-B-2017-SEPTEMBER		17/09 By Law Enforcement	\$366.34
Total EFT000000008255					\$1,554.29
Total Bylaw enf					\$2,647.19
Total PP&P					\$583,099.48

30 Trans

3000 PW OH

Cheque	Date	Inv #	Vendor	Description	Amount
068920	2017-11-07		BERGERON, CLIFFORD, LLP.		
		FILE 17580 REIMBURS		File 17580 Reimbursement	\$138.69
Total 068920					\$138.69
EFT000000008219	2017-11-07		ALLIANCE WIRELESS COMMUNICATIONS		
		C14258-1017		Answering Service	\$210.00
Total EFT000000008219					\$210.00
Total PW OH					\$348.69

3005 RdAdmOH

Cheque	Date	Inv #	Vendor	Description	Amount
068919	2017-11-07		BELL MOBILITY (RADIO DIVISION)		
		1-241944		17/10 Monthly Site Rental	\$295.38
Total 068919					\$295.38
EFT000000008235	2017-11-07		CDW CANADA INC		
		KQC0315		Battery Backups	\$180.88
Total EFT000000008235					\$180.88
EFT000000008244	2017-11-07		D2 WIRELESS - TELUS AUTHORIZED DEALER		
		BUSKIIN731		Sam. Galaxy S7+ Otterbox	\$345.93
		BUSKIIN1567		2 X Sam. Galazy A5s	\$508.80
Total EFT000000008244					\$854.73
EFT000000008294	2017-11-07		PRO-TECH TRAINING SERVICES INC.		
		14.		Road Patrollers Course X5	\$1,526.40
		6		Winter Maintenance Course	\$5,291.52
Total EFT000000008294					\$6,817.92
Total RdAdmOH					\$8,148.91

3010

Cheque	Date	Inv #	Vendor	Description	Amount
068918	2017-11-07		ATKINSON HOME BUILDING CENTRE		
		124412		Sold Iron, Util. Knife	\$26.44
		124424		No Smoking Signs, Batteries	\$12.80
Total 068918					\$39.24
068925	2017-11-07		DPH SERVICE STATION MAINTENANCE		
		167		Computrol repair	\$183.17
Total 068925					\$183.17
068926	2017-11-07		EQUIPEMENTS LOURDS PAPINEAU INC		
		76686		Moldboard tilt adjustment	\$5,024.67
Total 068926					\$5,024.67
068941	2017-11-07		PREMIER TRUCK GROUP		
		86411734		Check+ Repair Engine oil Leak	\$256.63
		86411705		Repair Loose Guages	\$1,305.37
Total 068941					\$1,562.00
068947	2017-11-07		SNIDER, PERCY		
		17/10/31-14		Keeley Garbage	\$127.20
Total 068947					\$127.20
EFT000000008214	2017-11-07		BOULTON SEPTIC/LARMON'S		
		25838		Septic Tank Pumped	\$114.48
		25838		Septic Tank Pumped	\$114.48
Total EFT000000008214					\$228.96
EFT000000008216	2017-11-07		ABELL PEST CONTROL INC.		
		A0526770		12 bait stations, Keeley	\$66.71
Total EFT000000008216					\$66.71
EFT000000008217	2017-11-07		AECOM CANADA LTD		
		38276315		Buck Lake Study	\$2,293.42
Total EFT000000008217					\$2,293.42
EFT000000008223	2017-11-07		BAY ELECTRIC		
		12229		Repipe, rewire existing lights	\$1,368.10
Total EFT000000008223					\$1,368.10
EFT000000008225	2017-11-07		BENSON TRUCK & TRAILER		
		16096132		Leaf Spring+Freight Hanger	\$2,255.72
Total EFT000000008225					\$2,255.72
EFT000000008226	2017-11-07		BLACK DOG TIRE & LUBRICANTS		
		11497		17.5R25 Tires X2	\$4,187.93
		11100		Tire	\$210.64

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

		11057	Dismount + Mount	\$28.49
		11053	Tire	\$414.16
		11042	Tire	\$414.16
Total EFT000000008226				\$5,255.38
EFT000000008236	2017-11-07		CINTAS	
		884847855	Uniform and Cleaning	\$141.83
		884847855	Uniform and Cleaning	\$12.09
		884847828	Uniform and Cleaning	\$22.80
		884847828	Uniform and Cleaning	\$13.21
		884849391	Uniform + Cleaning	\$100.43
		884849391	Uniform + Cleaning	\$12.09
		884849363	Uniform + Cleaning	\$13.21
		884849363	Uniform + Cleaning	\$29.36
		884100940	Uniform	\$13.21
		884100940	Cleaning Supplies	\$41.12
		884100969	Cleaning Supplies	\$115.58
		884100969	Uniform	\$12.09
Total EFT000000008236				\$527.02
EFT000000008237	2017-11-07		CLEAN ONTARIO	
		56432	hose	\$272.72
Total EFT000000008237				\$272.72
EFT000000008238	2017-11-07		COLLINS SAFETY INC.	
		212448	Lens Cleaning Tissues	\$18.30
Total EFT000000008238				\$18.30
EFT000000008241	2017-11-07		CRUICKSHANK CONSTRUCTION	
		90083696	Shoulder Spreading Crew+Floats	\$1,596.99
		90083696	Shoulder Spreading Crew+Floats	\$1,597.00
		90084453	Gravel	\$11,735.74
		90084380	Gravel	\$3,883.75
		90084511	Gravel	\$5,107.18
Total EFT000000008241				\$23,920.66
EFT000000008244	2017-11-07		D2 WIRELESS - TELUS AUTHORIZED DEALER	
		BUSKIIN1567	4 X Sam. Galazy A5s	\$1,017.60
Total EFT000000008244				\$1,017.60
EFT000000008246	2017-11-07		DEDICATED ENVIRONMENTAL SERVICES INC	
		1415	Vac Out Oil/Water Seperator	\$1,421.30
		1415	Vac Out Oil/Water Seperator	\$1,421.30
		1415	Vac Out Oil/Water Seperator	\$1,421.30
		1415	Vac Out Oil/Water Seperator	\$1,421.30
Total EFT000000008246				\$5,685.20
EFT000000008248	2017-11-07		DRAPER DOORS	
		11155	Install Door-Salt shed	\$5,932.61
Total EFT000000008248				\$5,932.61
EFT000000008253	2017-11-07		FISH, DOROTHY	
		5963	Cleaning Roads Office	\$306.00
Total EFT000000008253				\$306.00
EFT000000008258	2017-11-07		G.D. JEWELL ENGINEERING INC.	
		108657	Phase 1	\$3,391.66
Total EFT000000008258				\$3,391.66
EFT000000008259	2017-11-07		GREENSHIELD PEST CONTROL INC	
		201524183	Cluster Fly Control	\$200.98
		201524183	Cluster Fly Control	\$200.98
Total EFT000000008259				\$401.96
EFT000000008265	2017-11-07		INDEPENDENT TELEPHONE SERVICES	
		42527	Telephone service call	\$96.67
Total EFT000000008265				\$96.67
EFT000000008269	2017-11-07		KENT AUTOMOTIVE	
		9305278845	Cable Ties, Washers, Wipers	\$172.48
Total EFT000000008269				\$172.48
EFT000000008274	2017-11-07		KROWN RUST CONTROL	
		146-145180	Rust Spray	\$127.14
		146-145180	Rust Spray	\$127.14
		146-145180	Rust Spray	\$116.97
		146-145180	Rust Spray	\$127.14
		146-145180	Rust Spray	\$127.14
		146-145180	Rust Spray	\$127.15
Total EFT000000008274				\$752.68
EFT000000008275	2017-11-07		LEONARD FUELS	
		1058-819123	78.4 L @1.0611	\$83.05
		1058-820428	81.0 L @1.1496	\$93.11
		1058-821912	79.0 L @1.0967	\$86.57
		1058-822069	91.01 L @1.0967	\$99.71
		1058-785711	764.7 L @.781	\$607.74
		1058-825241	94.0 L @1.0168	\$95.35
		1058-824753	81.83 L @ 1.0168	\$82.99
		1058-825254	87.96 L @1.0168	\$89.23
		1058-826689	91.11 L @1.0168	\$92.42
		1058-827323	55.35 L @.9991	\$55.14
Total EFT000000008275				\$1,385.31
EFT000000008276	2017-11-07		LEONARD, ELIZABETH	
		17/10/27-34	Cleaning	\$300.00
Total EFT000000008276				\$300.00
EFT000000008277	2017-11-07		LIEBHERR CANADA LTD	
		21066092	Filter parts	\$1,501.06
Total EFT000000008277				\$1,501.06
EFT000000008278	2017-11-07		LINDE CANADA LIMITED 15687	
		57228359	Oxygen + Acetylene	\$269.40
Total EFT000000008278				\$269.40
EFT000000008279	2017-11-07		M.A. BARR SERVICE STATION	
		20911	Repaired leak on diesel piping	\$290.09
Total EFT000000008279				\$290.09

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

EFT000000008283	2017-11-07	MICHELIN NORTH AMERICA CANADA INC	
		DA0006210240	4 tires
		DA0006210155	4 tires
		DA0006209933	4 tires
		DA0006209747	3 tires
		DA0006184049	2 tires
Total EFT000000008283			\$987.28
EFT000000008284	2017-11-07	MILLER PAVING LIMITED	\$987.28
		AUM-102-18-1491	Micro Surfacing
		SU-150-18-1064	Surface Treatment
		SU-150-18-1064	Surface Treatment
		SU-150-18-1064	Surface Treatment
Total EFT000000008284			\$2,492.02
EFT000000008287	2017-11-07	O. BETTSCHEN	\$1,780.35
		39333	Stone Dust
		39345	Stone Dust
Total EFT000000008287			\$1,246.01
EFT000000008291	2017-11-07	PETRIE FORD	\$7,492.94
		241139	Diode-Inline
		241137	Bulb, mirror, filters
		241430	Bulb
		241301	Seal Ring, Slack kit
		240668	Engine Oil
Total EFT000000008291			\$362,832.68
EFT000000008293	2017-11-07	PRINCESS AUTO	\$58,903.52
		573050	Torch Butane Kit Auto Start
Total EFT000000008293			\$136,031.31
EFT000000008296	2017-11-07	R&D NELSON GENERAL MAINTENANCE	\$77,830.60
		17/10 G,B & P+ PA	17/09 +17/10 Cleaning
		17/10 G,B & P+ PA	17/09 +17/10 Cleaning
		17/10 G,B & P+ PA	17/09 +17/10 Cleaning Material
		17/10 G,B & P+ PA	17/09 +17/10 Cleaning Material
Total EFT000000008296			\$602.97
EFT000000008306	2017-11-07	STRONGCO EQUIPMENT	\$602.97
		90459300	Silencer
		90465623	Freight-Out
Total EFT000000008306			\$40.69
EFT000000008308	2017-11-07	SURGENOR TRUCK CENTRE	\$40.69
		164305KP	Filter
		377127	Oil Leak, Electrical Fault
Total EFT000000008308			\$263.58
EFT000000008310	2017-11-07	SWISH MAINTENANCE LIMITED	\$2,973.24
		K578138	Cleaning Materials
Total EFT000000008310			\$3,236.82
EFT000000008311	2017-11-07	SYDENHAM LANDSCAPE PRODUCTS	
		3542	Topsoil
		2661	Truck Rental
Total EFT000000008311			\$146.53
EFT000000008313	2017-11-07	TOROMONT INDUSTRIES LTD.	\$686.88
		WO040647736	Eng.Oil Leak, ExhaustLeak,hose
		PS040651732	blade
Total EFT000000008313			\$58.50
EFT000000008314	2017-11-07	TOWN AND COUNTRY AUTO SUPPLY	\$3,588.24
		6083-461613	Red + Amber Lamp
		6083-461447	undercoat
		6083-460387	Oil
		6083-460387	Oil, filter
		6083-460029	Liquid Wrench Dry
		6083-459328	springs
		6083-459328	springs
Total EFT000000008314			\$16.40
EFT000000008315	2017-11-07	TROUSDALE'S FOODLAND	\$22.18
		3618	Sausages UW breakfast
		6304.	coffee, water, sugar, cream
Total EFT000000008315			\$20.42
EFT000000008316	2017-11-07	TROUSDALE'S HOME HARDWARE	\$60.37
		75027	Puley+ Bolt
		302076	Rope + Snaps-Flag Pole
		211638	clips+ hardware
		211722	Facial Tissues
		75273	Armorall, lock, air fresh
Total EFT000000008316			\$37.14
EFT000000008321	2017-11-07	UNITED RENTALS OF CANADA INC	\$5.26
		144575905-009	Fence
Total EFT000000008321			\$33.98
EFT000000008322	2017-11-07	UNIVERSAL SUPPLY GROUP	\$195.75
		896-838711	Pickup tool,circ tester,wrench
		173-169993	Air brakes, spring break
		173-168487	Drain
		173-168461	Hose, sealant
		173-168461	Spring Brake, hose assembly
		173-166664	Spring Brake Piggyback
		173-165137	Auto Slack Adjuster
		173-165127	spring brake complete
		173-169781	Box Lamp+ Pigtail
		173-168025	Long Stroke W Clevis
		173-167946	Diaphragm Brake Chamber
		173-168291	Air Dryer+ Core Deposit
		173-168291	Quick Release Valve
Total EFT000000008322			\$39.93
EFT000000008325	2017-11-07	WASTE CONNECTIONS OF CANADA	\$294.02

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

	7150-0000229706	Waste, Dump and Exchange	\$891.89
Total EFT000000008325			\$891.89
Total			\$720,754.39

3105 Structures

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000008247	2017-11-07	11841	D.M. WILLS ASSOCIATES LIMITED	On.Structure Inspection Manual	\$8,079.74
Total EFT000000008247					\$8,079.74
Total Structures					\$8,079.74

3115 Bvr Dms

Cheque	Date	Inv #	Vendor	Description	Amount
068938	2017-11-07	7742	NORTH COUNTRY MARINE	Boat Motor	\$1,503.76
Total 068938					\$1,503.76
EFT000000008316	2017-11-07	211786	TROUSDALE'S HOME HARDWARE	Manure Forks	\$107.80
Total EFT000000008316					\$107.80
Total Bvr Dms					\$1,611.56

3205 Mwg&Wd Spry

Cheque	Date	Inv #	Vendor	Description	Amount
068947	2017-11-07	17/10/31-22	SNIDER, PERCY	Local Road Cutting	\$20,716.30
Total 068947					\$20,716.30
EFT000000008324	2017-11-07	125542	WAGER & CORPUT WEED CONTROL INC	Sprayed the Phramites	\$407.04
Total EFT000000008324					\$407.04
Total Mwg&Wd Spry					\$21,123.34

3210 Brushing

Cheque	Date	Inv #	Vendor	Description	Amount
068929	2017-11-07	17/10/11	GIDDY, RYAN	Remove Sugar Maple Mclean Rd	\$1,017.60
Total 068929					\$1,017.60
Total Brushing					\$1,017.60

3215 Drainage

Cheque	Date	Inv #	Vendor	Description	Amount
068947	2017-11-07	17/10/12-21	SNIDER, PERCY	Flagging	\$196.40
		17/10/04-11		Triaxle Rental+ Excavation	\$671.62
		17/10/03-07		Flagging Holleford Rd.	\$321.56
		17/10/04-05		Flagging Bell Rd	\$130.64
		17/10/03-04		Flagging Quinn Rd	\$321.56
		17/10/02-08		Triaxle Rental	\$1,383.94
		17/09/29-06		Flagging Loughborough Boundary	\$361.76
		17/10/02-03		Flagging Vanluvan Rd.	\$357.18
		17/10/02-50		Flagging Petworth	\$683.32
		17/10/05-02		Flagging Hwy 38	\$1,366.64
		17/09/01-22		Ditching Sydenham Rd.	\$305.28
Total 068947					\$6,099.90
EFT000000008241	2017-11-07	90083492	CRUICKSHANK CONSTRUCTION	Gravel	\$175.89
		90083628		Gravel	\$357.55
		90083628		Gravel	\$2,901.04
		90083916		Gravel	\$384.92
		90084453		Gravel	\$376.89
		90084511		Gravel	\$379.98
		90084621		Gravel	\$358.92
Total EFT000000008241					\$4,935.19
EFT000000008281	2017-11-07	17/10/06-PETWORTH	MCNICHOLS CONSTRUCTION LTD	320 cat excavator	\$1,256.74
Total EFT000000008281					\$1,256.74
EFT000000008287	2017-11-07		O. BETTSCHEN		
		39434		Gravel	\$110.60
		39540		Gravel	\$550.63
		39504		Gravel	\$687.94
		39466		Gravel	\$225.50
		39466		Gravel	\$338.43
		39467		Gravel	\$347.36
		39467		Gravel	\$348.25
		39428		Gravel	\$334.28
Total EFT000000008287					\$2,942.99
EFT000000008309	2017-11-07		SWEET'S SAND & GRAVEL		
		S-0051894		Gravel	\$1,624.25
		S-0051807		Gravel	\$2,711.18
		S-0051989		Gravel	\$1,022.37
Total EFT000000008309					\$5,357.80
EFT000000008311	2017-11-07	2663	SYDENHAM LANDSCAPE PRODUCTS	Truck Rental	\$610.56
Total EFT000000008311					\$610.56
EFT000000008316	2017-11-07	211126	TROUSDALE'S HOME HARDWARE	Calcium Chloride	\$42.72

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

Total EFT000000008316\$42.72

Total Drainage\$21,245.90

3325 Pavmnt Preserv

Cheque	Date	Inv #	Vendor	Description	Amount
068949	2017-11-07	660	SUPERIOR ROAD PRODUCTS	Moreland Dixon- Reclamite	\$28,343.21
Total 068949					\$28,343.21
Total Pavmnt Preserv					\$28,343.21

3405 Washout

Cheque	Date	Inv #	Vendor	Description	Amount
068933	2017-11-07	707899917	LAFARGE CANADA INC	Recycled Asphalt	\$140.81
Total 068933					\$140.81
EFT000000008287	2017-11-07	39425 39523 39503	O. BETTSCHEN	Recycled Asphalt	\$130.97
				Gravel	\$342.48
				Recycled Asphalt	\$500.56
Total EFT000000008287					\$974.01
EFT000000008309	2017-11-07	S-0051894 S-0051807	SWEET'S SAND & GRAVEL	Gravel	\$1,079.55
				Gravel	\$194.88
Total EFT000000008309					\$1,274.43
Total Washout					\$2,389.25

3425 Gradng & Grvl resurf

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000008309	2017-11-07	S-0051737	SWEET'S SAND & GRAVEL	Water Truck Rental	\$753.02
Total EFT000000008309					\$753.02
Total Gradng & Grvl resurf					\$753.02

3515 Stock Snd&Slt

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000008230	2017-11-07	1709-003	BRICAZA CORPORATION	Winter Sand	\$73,096.24
Total EFT000000008230					\$73,096.24
EFT000000008268	2017-11-07	5300324971 5300325588	K+S WINDSOR SALT LTD	Winter Salt	\$10,013.67
				Winter Salt	\$9,834.70
Total EFT000000008268					\$19,848.37
Total Stock Snd&Slt					\$92,944.61

3615 Street signs

Cheque	Date	Inv #	Vendor	Description	Amount
068947	2017-11-07	17/10/02-49	SNIDER, PERCY	Mini Ex. With Auger	\$691.20
Total 068947					\$691.20
EFT000000008282	2017-11-07	909948	MECHANICAL ADVERTISING	Wooden Signs	\$485.60
Total EFT000000008282					\$485.60
EFT000000008301	2017-11-07	3016	SIGNS PLUS	Street Signs	\$258.11
Total EFT000000008301					\$258.11
EFT000000008316	2017-11-07	503668	TROUSDALE'S HOME HARDWARE	6X6 Lumber	\$39.04
Total EFT000000008316					\$39.04
Total Street signs					\$1,473.95

3620 Reg signs

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000008227	2017-11-07	356432	BMR MANUFACTURING INC.	Posts	\$4,811.82
Total EFT000000008227					\$4,811.82
Total Reg signs					\$4,811.82

3650 Street Lights

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000008317	2017-11-07	6806	TRUE ELECTRIC	Repair Cobra Head 2889 Brewery	\$1,087.66
Total EFT000000008317					\$1,087.66
Total Street Lights					\$1,087.66

3800 Crssng Guards

Cheque	Date	Inv #	Vendor	Description	Amount
068947	2017-11-07	17/10/06-10	SNIDER, PERCY	Crossing Guard	\$618.21
Total 068947					\$618.21
EFT000000008212	2017-10-30		SNIDER, DEBBIE		

Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

	17/10		CROSSING GUARD 17/10	\$652.50
	17/10		CROSSING GUARD 17/10	\$18.79
Total EFT000000008212				\$671.29
EFT000000008213	2017-10-30		WILSON, CHRISTINA	
	17/10		CROSSING GUARD 17/09	\$600.00
	17/10		CROSSING GUARD 17/09	\$17.28
Total EFT000000008213				\$617.28
EFT000000008221	2017-11-07		ASSELSTINE HARDWARE	
	4590		Rainsuit for Crossing Gaurd	\$59.98
Total EFT000000008221				\$59.98
Total Crssng Guards				\$1,966.76
Total Trans				\$916,100.41

40 Env

4110 Water Treat

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000008323	2017-11-07		UTILITIES KINGSTON		
		IN-0000622		Operating Costs 17/09	\$11,269.03
		IN-0000623		Operating Costs 17/10	\$11,269.03
Total EFT000000008323					\$22,538.06
Total Water Treat					\$22,538.06

5005 SW & Fac OH

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000008232	2017-11-07		CAMBIUM INC.		
		2017-21901		Autumn Sampling	\$1,974.14
Total EFT000000008232					\$1,974.14
EFT000000008240	2017-11-07		COUNTY OF FRONTENAC		
		50329		Computer Purchase	\$3,384.80
Total EFT000000008240					\$3,384.80
EFT000000008244	2017-11-07		D2 WIRELESS - TELUS AUTHORIZED DEALER		
		BUSKIIN1567		Sam. Galazy A5	\$254.40
Total EFT000000008244					\$254.40
EFT000000008316	2017-11-07		TROUSDALE'S HOME HARDWARE		
		601259		Tape	\$25.43
		211783		Bit	\$5.79
Total EFT000000008316					\$31.22
Total SW & Fac OH					\$5,644.56

5105 Garb coll

Cheque	Date	Inv #	Vendor	Description	Amount
068917	2017-10-30		SNIDER, PERCY		
		DISPOSAL 17/10		DISPOSAL 17/09	\$11,454.79
		DISPOSAL 17/10		DISPOSAL 17/09	\$9,455.41
Total 068917					\$20,910.20
068947	2017-11-07		SNIDER, PERCY		
		17/10/12-24		Garbage Truck Rental	\$343.44
		17/10/11-23		Garbage Truck Rental	\$1,335.60
		17/10/04-47		Garbage Truck Rental	\$1,640.88
		17/10/05-48		Garbage Truck Rental	\$343.44
		17/09/27-43		Garbage Truck Rental	\$1,602.72
		17/09/28-44		Garbage Truck Rental	\$343.44
Total 068947					\$5,609.52
EFT000000008210	2017-10-30		BOULTON SEPTIC/LARMON'S		
		COLLECTION 17/10		COLLECTION 17/10	\$11,701.36
Total EFT000000008210					\$11,701.36
Total Garb coll					\$38,221.08

5110 Gab disp

Cheque	Date	Inv #	Vendor	Description	Amount
068947	2017-11-07		SNIDER, PERCY		
		17/07/19-46		Hauling Fill	\$122.11
		17/10/10-10		Portland Dump/Waste	\$712.32
		17/10/10-19		Portland Dump/Dozer	\$691.97
		17/09/28-34		Portland Dump/Dozer	\$976.90
		17/09/25-33		Portland Dump/Waste	\$712.32
		17/09/28-42		Portland Dump/Waste	\$356.16
Total 068947					\$3,571.78
EFT000000008208	2017-10-30		WHALEY, GEORGE		
		17/10 DISPOSAL		17/10 DISPOSAL	\$1,935.80
Total EFT000000008208					\$1,935.80
EFT000000008216	2017-11-07		ABELL PEST CONTROL INC.		
		A0541441		Pest Control	\$101.83
		09052627		Pest Control	\$58.81
Total EFT000000008216					\$160.64
EFT000000008232	2017-11-07		CAMBIUM INC.		
		2017-21898		Autumn Sampling	\$2,406.62
		2017-21896		Autumn Sampling	\$3,927.94
		2017-21899		Autumn Sampling	\$3,042.62
		2017-21897		Autumn Sampling+ Well Repairs	\$6,955.30
		2017-21900		Autumn Sampling	\$2,340.48
		2017-21903		Autumn Sampling	\$1,806.24
		2017-21902		Autumn Sampling	\$1,134.62
Total EFT000000008232					\$21,613.82

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

EFT000000008267	2017-11-07	JODY CAMPBELL'S SEPTIC SERVICE		
		10305	Portable Toilet Rental	\$117.02
		10305	Portable Toilet Rental	\$117.02
		10305	Portable Toilet Rental	\$117.02
Total EFT000000008267				\$351.06
EFT000000008325	2017-11-07	WASTE CONNECTIONS OF CANADA		
		647-0000023484	83.4 MT ICI/RESI Waste	\$7,891.71
		7150-0000229706	Waste, Dump and Exchange	\$1,918.98
		647-0000023520	33.66 MT ICI/ConstructionWaste	\$2,962.85
Total EFT000000008325				\$12,773.54
Total Gab disp				\$40,406.64

5205 Recyc Coll

Cheque	Date	Inv #	Vendor	Description	Amount
068917	2017-10-30		SNIDER, PERCY		
		DISPOSAL 17/10		DISPOSAL 17/09	\$12,356.86
		DISPOSAL 17/10		DISPOSAL 17/09	\$10,775.05
		DISPOSAL 17/10		DISPOSAL 17/09	\$11,501.55
Total 068917					\$34,633.46
EFT000000008210	2017-10-30		BOULTON SEPTIC/LARMON'S		
		COLLECTION 17/10		COLLECTION 17/10	\$10,065.69
Total EFT000000008210					\$10,065.69
Total Recyc Coll					\$44,699.15

5210 Rec Disp/Prc

Cheque	Date	Inv #	Vendor	Description	Amount
068947	2017-11-07		SNIDER, PERCY		
		17/10/11-18		Green Bay Recycle	\$330.72
		17/10/11-17		Greenbay Recycle	\$534.24
Total 068947					\$864.96
Total Rec Disp/Prc					\$864.96

5305 HHW

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000008229	2017-11-07		BRENDAR ENVIRONMENTAL INC.		
		20170205		HHW 17/09	\$6,155.54
Total EFT000000008229					\$6,155.54
Total HHW					\$6,155.54

Total Env

\$158,529.99

70 Cem

7000 Health

Cheque	Date	Inv #	Vendor	Description	Amount
068934	2017-11-07		LEEDER MONUMENTS		
		2266		Cornerpost	\$66.14
		2266		Cornerposts	\$198.43
		2266		Cornerpost	\$66.14
Total 068934					\$330.71
068963	2017-11-07		SMITH, THE ESTATE OF LORAINÉ		
		SEC G LT0-SMITH		SEC G LT0-SMITH	\$375.00
Total 068963					\$375.00
EFT000000008209	2017-10-30		D G YOUNGE CONCRETE BURIAL VAULTS		
		SERVICES 17/10		SERVICES 17/10	\$875.14
Total EFT000000008209					\$875.14
EFT000000008215	2017-11-07		1684504 ONTARIO INC.		
		17/10/25-HARROWSMITH		Gravel for Potholes	\$417.22
Total EFT000000008215					\$417.22
EFT000000008263	2017-11-07		HUGHES CONSTRUCTION AND		
		2557		Grass Cutting	\$396.23
		2561		Grass Cutting	\$1,269.75
		2560		Grass Cutting	\$220.63
		2559		Grass Cutting	\$486.29
		2558		Grass Cutting	\$1,143.68
Total EFT000000008263					\$3,516.58
EFT000000008319	2017-11-07		UBCON CONSTRUCTION LTD		
		17-005-05		Grass cutting	\$284.93
		17-005-05		Grass cutting	\$1,139.71
Total EFT000000008319					\$1,424.64
Total Health					\$6,939.29
Total Cem					\$6,939.29

80 Rec

8000 Rec

Cheque	Date	Inv #	Vendor	Description	Amount
068918	2017-11-07		ATKINSON HOME BUILDING CENTRE		
		121408		epoxy	\$8.13
		120377		Lumber	\$25.99
Total 068918					\$34.12
068927	2017-11-07		FISHER, DAVE		
		17/10/23 STORR REC		17/10/23 STORR REC	\$31.21
Total 068927					\$31.21

Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

068930	2017-11-07		HOWE, MIKE		
		17/10/16-SF REC		17/10/16-SF REC	\$31.21
		17/10/16-SF REC		17/10/16-SF REC	\$5.50
Total 068930					\$36.71
068932	2017-11-07		JAY'S CLEANING SYSTEMS		
		203520		Wash Building+Remove Paint	\$366.34
Total 068932					\$366.34
068935	2017-11-07		LOYALIST IRRIGATION LIMITED		
		4283		Winterize Football Field	\$417.22
Total 068935					\$417.22
068939	2017-11-07		PLAYCARE & DESIGN INC.		
		P17-573		Fibertop Eng. Wood fibre	\$702.14
Total 068939					\$702.14
068947	2017-11-07		SNIDER, PERCY		
		17/08/23-12		Shovel, Hoe Ram, Mini Ex.	\$1,373.76
		17/08/24-13		Shovel, Hoe Ram, Mini Ex.	\$966.72
		17/09/25-12		Grass Cutting and Weedeating	\$144.09
		17/09/25-11		Grass Cutting and Weedeating	\$270.15
		17/09/25-13		Grass Cutting and Weedeating	\$882.50
		17/09/28-14		Grass Cutting and Weedeating	\$972.58
		17/09/27-10		Grass Cutting and Weedeating	\$144.09
Total 068947					\$4,753.89
EFT000000008207	2017-10-30		LEONARD, ELIZABETH		
		17/10		17/10 MAINTENANCE	\$142.50
Total EFT000000008207					\$142.50
EFT000000008214	2017-11-07		BOULTON SEPTIC/LARMON'S		
		25839		Holding Tank Pumped	\$401.95
Total EFT000000008214					\$401.95
EFT000000008215	2017-11-07		1684504 ONTARIO INC.		
		17/10/25-FIREHALLS		Sweep	\$162.82
Total EFT000000008215					\$162.82
EFT000000008228	2017-11-07		BOWES CARPENTRY		
		251017 B		Repair Window and deck	\$330.72
Total EFT000000008228					\$330.72
EFT000000008231	2017-11-07		BROWN, DONNA		
		17/10/16-SF REC		17/10/16-SF REC	\$31.21
		17/10/16-SF REC		17/10/16-SF REC	\$49.50
Total EFT000000008231					\$80.71
EFT000000008233	2017-11-07		CAMPBELL, ANNIE		
		17/10/23 STORR REC		17/10/23 STORR REC	\$31.21
Total EFT000000008233					\$31.21
EFT000000008234	2017-11-07		CANADIAN TIRE		
		129295		Hoover Vacuum	\$152.60
Total EFT000000008234					\$152.60
EFT000000008250	2017-11-07		ERLICHMAN, WOLFE		
		17/10/16-SF REC		17/10/16-SF REC	\$31.21
		17/10/16-SF REC		17/10/16-SF REC	\$41.25
Total EFT000000008250					\$72.46
EFT000000008251	2017-11-07		EVERTEMP INC		
		31123		Filter changes in HVACs	\$213.59
Total EFT000000008251					\$213.59
EFT000000008254	2017-11-07		FOX, KEVIN		
		17/10/16-SF REC		17/10/16-SF REC	\$31.21
		17/10/16-SF REC		17/10/16-SF REC	\$35.20
		17/10/23 STORR REC		17/10/23 STORR REC	\$31.21
Total EFT000000008254					\$97.62
EFT000000008259	2017-11-07		GREENSHIELD PEST CONTROL INC		
		201523670		Wasp treatment	\$330.73
Total EFT000000008259					\$330.73
EFT000000008263	2017-11-07		HUGHES CONSTRUCTION AND		
		2553		Grass Cutting	\$454.76
		2554		Grass Cutting	\$400.74
		2555		Grass Cutting	\$481.78
		2556		Grass Cutting	\$666.40
		2550		Grass Cutting	\$445.77
		2552		Grass Cutting	\$562.83
		2551		Grass Cutting	\$121.57
Total EFT000000008263					\$3,133.85
EFT000000008267	2017-11-07		JODY CAMPBELL'S SEPTIC SERVICE		
		10307		Portable Toilet Rental	\$101.76
		10306		17/10 Portable Toilet	\$101.76
Total EFT000000008267					\$203.52
EFT000000008273	2017-11-07		KOT, JOHN		
		17/10/23 STORR REC		17/10/23 STORR REC	\$31.21
Total EFT000000008273					\$31.21
EFT000000008285	2017-11-07		MOREY, PAM		
		17/10/16-SF REC		17/10/16-SF REC	\$31.21
		17/10/16-SF REC		17/10/16-SF REC	\$5.83
Total EFT000000008285					\$37.04
EFT000000008289	2017-11-07		PANTREY, AMANDA		
		17/10/23 STORR REC		17/10/23 STORR REC	\$65.00
Total EFT000000008289					\$65.00
EFT000000008296	2017-11-07		R&D NELSON GENERAL MAINTENANCE		
		17/10 G,B & P+ PA		17/09 +17/10 Cleaning	\$293.07
		17/10 G,B & P+ PA		17/09 +17/10 Cleaning	\$146.53
		17/10 G,B & P+ PA		17/09 +17/10 Cleaning Material	\$43.75
		17/10-LIB		17/09 +17/10 Cleaning	\$1,160.06
		17/10-LIB		17/09 +17/10 Cleaning Material	\$234.59
Total EFT000000008296					\$1,878.00
EFT000000008297	2017-11-07		ROLLINS, ELLWOOD		

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

		17/10/23 STORR REC	17/10/23 STORR REC	\$31.21
Total EFT000000008297				\$31.21
EFT000000008303	2017-11-07	SLEETH, SARAH		
		17/10/27-27	Cleaning	\$745.00
		17/10/27-27	Cleaning	\$50.00
Total EFT000000008303				\$795.00
EFT000000008304	2017-11-07	SMITH, ROBERTA		
		17/10/23 STORR REC	17/10/23 STORR REC	\$31.21
Total EFT000000008304				\$31.21
EFT000000008307	2017-11-07	SUPERIOR PROPANE INC.		
		17277937	Propane	\$28.50
		17190597	Propane	\$149.55
Total EFT000000008307				\$178.05
EFT000000008309	2017-11-07	SWEET'S SAND & GRAVEL		
		S-0051989	Gravel	\$196.19
Total EFT000000008309				\$196.19
EFT000000008310	2017-11-07	SWISH MAINTENANCE LIMITED		
		K578218	Cleaning Materials	\$72.18
		K578138	Cleaning Materials	\$61.06
Total EFT000000008310				\$133.24
EFT000000008311	2017-11-07	SYDENHAM LANDSCAPE PRODUCTS		
		3571	Grass seed	\$131.27
Total EFT000000008311				\$131.27
EFT000000008312	2017-11-07	TORBRAM ELECTRIC SUPPLY CORP		
		KIN/077579	Lighting Parts	\$508.29
Total EFT000000008312				\$508.29
EFT000000008316	2017-11-07	TROUSDALE'S HOME HARDWARE		
		302031	Lumber and Hardware	\$77.21
		601259	Lumber, Screws	\$72.85
		211769	Mr Clean	\$5.08
		75273	4X4 for bench	\$25.94
Total EFT000000008316				\$181.08
EFT000000008319	2017-11-07	UBCON CONSTRUCTION LTD		
		17-005-05	Grass cutting	\$875.14
		17-005-05	Grass cutting	\$244.22
		17-005-05	Grass cutting	\$152.64
		17-005-05	Grass cutting	\$976.90
		17-005-05	Grass cutting	\$284.93
Total EFT000000008319				\$2,533.83
EFT000000008326	2017-11-07	WOOD, ALVIN		
		17/10/16-SF REC	17/10/16-SF REC	\$31.21
		17/10/16-SF REC	17/10/16-SF REC	\$24.20
		17/10/23 STORR REC	17/10/23 STORR REC	\$31.21
Total EFT000000008326				\$86.62
Total Rec				\$18,513.15

8020 Swim

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000008290	2017-11-07		PATHFIVE		
		PS-329146		Rec Charges Spring 2017	\$305.28
Total EFT000000008290					\$305.28
Total Swim					\$305.28

8025 Day Cmps

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000008290	2017-11-07		PATHFIVE		
		PS-329146		Rec Charges Spring 2017	\$305.28
Total EFT000000008290					\$305.28
Total Day Cmps					\$305.28

8030 Cda Day

Cheque	Date	Inv #	Vendor	Description	Amount
068942	2017-11-07		PUGH, DAVE		
		17/09/13		Road Rally- Fermoy Hall	\$108.18
Total 068942					\$108.18
068950	2017-11-07		THOMPSON, CATHY		
		17/09/13		Road Rally- Fermoy Hall	\$229.57
Total 068950					\$229.57
EFT000000008305	2017-11-07		SOUTHERN FRONTENAC COMMUNITY		
		7510		Car Rally	\$102.56
Total EFT000000008305					\$102.56
Total Cda Day					\$440.31

8205 Pumpkinfest

Cheque	Date	Inv #	Vendor	Description	Amount
068928	2017-11-07		FREEMAN, HEATHER		
		17/10/31		Cookies	\$98.68
Total 068928					\$98.68
068940	2017-11-07		POTTERTON, DARLENE		
		17/10/31		Games	\$96.20
Total 068940					\$96.20
068943	2017-11-07		REYNOLDS, CATHERINE		
		17/10/31		Pie Eating- Road Decorating	\$167.17
Total 068943					\$167.17
068955	2017-11-07		WEST WINDS RANCH		

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

		2017028	Pump Fest- 4 hour event		\$301.46
Total 068955					\$301.46
EFT000000008326	2017-11-07		WOOD, ALVIN		
		17/10/11		Sign Letters + Office Supplies	\$433.44
		17/10/31		Sign Frames and Hardware	\$40.84
Total EFT000000008326					\$474.28
Total Pumpkinfest					\$1,137.79
8210 VCA					
Cheque	Date	Inv #	Vendor	Description	Amount
068922	2017-11-07		CASEMENT, JOYCE		
		2017111		2017 Christmas Day Dinner	\$300.00
Total 068922					\$300.00
068923	2017-11-07		COLEMAN, DONALD		
		2017107		Christmas in the Villiage	\$1,170.69
Total 068923					\$1,170.69
068945	2017-11-07		SHARBOT LAKE LAWN SERVICE & HOME MAINTENANCE		
		677051-VCA		Lawn Maintenance-Village Signs	\$223.87
Total 068945					\$223.87
068946	2017-11-07		SHARBOT LAKE LEGION POPPY FUND		
		2017105-VCA		Donation Rem. Day Wreath	\$50.00
Total 068946					\$50.00
068954	2017-11-07		VERONA FOODLAND		
		7736-VCA		Fruit Basket- Frank York	\$22.39
Total 068954					\$22.39
EFT000000008239	2017-11-07		CONWAY, WAYNE		
		2017106		Tim H. Card for Doug C.	\$25.00
		2017109		Waste Site Fee-Portland WDS	\$20.00
Total EFT000000008239					\$45.00
Total VCA					\$1,811.95
8215 VCA-xms4kds					
Cheque	Date	Inv #	Vendor	Description	Amount
068953	2017-11-07		VAN CAMP, NICOLE		
		2017108		Christmas For Kids Gifts	\$9,388.04
Total 068953					\$9,388.04
Total VCA-xms4kds					\$9,388.04
Total Rec					\$31,901.80
90 Plan					
9000 Plan					
Cheque	Date	Inv #	Vendor	Description	Amount
068957	2017-11-07		BARRY HOWLETT CONST LTD		
		Z-17/11 REFUND		Z-17/11	-\$1,600.00
Total 068957					-\$1,600.00
068958	2017-11-07		CANADIAN MONTESSORI TRAINING		
		Z-17/08 REFUND		Z-17/08 REFUND	-\$1,700.00
Total 068958					-\$1,700.00
EFT000000008224	2017-11-07		BAYRIDGE PRINTER PROS		
		21606		Plotter Support	\$152.64
Total EFT000000008224					\$152.64
EFT000000008240	2017-11-07		COUNTY OF FRONTENAC		
		50329		Computer Purchase	\$1,601.66
Total EFT000000008240					\$1,601.66
EFT000000008242	2017-11-07		CUNNINGHAM SWAN CARTY		
		145542		Bylaw 2017-11	\$1,773.88
Total EFT000000008242					\$1,773.88
Total Plan					\$228.18
9800 Dev Serv					
Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000008265	2017-11-07		INDEPENDENT TELEPHONE SERVICES		
		42492		Set up extension 2237	\$45.79
Total EFT000000008265					\$45.79
Total Dev Serv					\$45.79
Total Plan					\$273.97
99					
9999					
Cheque	Date	Inv #	Vendor	Description	Amount
068959	2017-11-07		CIBC MORTGAGES INC.		
		06001005895	2017 REF	06001005895 2017 REF	\$2,166.60
Total 068959					\$2,166.60
068962	2017-11-07		SCOTIA MORTGAGE CORP		
		08008012217	2017 REF	8-8-12217 2017 Tax Refund	\$748.00
		06001014506	2017 REF	06001014506 2017 REF	\$1,540.00
		07006027100	2017 REF	07006027100 2017 REF	\$799.18
Total 068962					\$3,087.18
068964	2017-11-07		ST JOHN, JANE ELIZABETH		
		01003041100	2017 REF	01003041100 2017 REF	\$118.44
Total 068964					\$118.44

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User ID:	skuca	CHEQUE DISTRIBUTION REPORT		Page 121 of 151
068965	2017-11-07	POGHARIAN VAROUJ		
		CRADJ4770-1	0400301124000000	\$509.80
Total 068965				\$509.80
068966	2017-11-07	BRONSON-KEELER SHERRY		
		CRADJ4775-1	080040046250000	\$86.81
Total 068966				\$86.81
068967	2017-11-07	KIRBY ANNE ELIZABETH		
		CRADJ4785-1	050040612600000	\$1,614.00
Total 068967				\$1,614.00
068968	2017-11-07	MATHER PHILIP HOWARD		
		CRADJ4786-1	050010272000000	\$460.99
Total 068968				\$460.99
068969	2017-11-07	VAN BEERS MARGARET		
		CRADJ4787-1	060020143100000	\$2,349.28
Total 068969				\$2,349.28
068970	2017-11-07	HAM JONATHAN TREVOR SHERIDAN		
		CRADJ4788-1	010030395000000	\$993.27
Total 068970				\$993.27
068971	2017-11-07	PHELAN FRANK JAMES STEPHEN		
		CRADJ4789-1	060070105000000	\$777.62
Total 068971				\$777.62
068972	2017-11-07	PECK JEFFREY ALEXANDER		
		CRADJ4790-1	050040622070000	\$460.23
Total 068972				\$460.23
068973	2017-11-07	BARKER STEVEN PAUL		
		CRADJ4791-1	060030079450000	\$231.10
Total 068973				\$231.10
068974	2017-11-07	CORKE GRAHAM FRANCIS		
		CRADJ4792-1	010050313030000	\$480.01
Total 068974				\$480.01
068975	2017-11-07	MULVILLE BRADLEY JOHN		
		CRADJ4793-1	080010030000000	\$230.08
Total 068975				\$230.08
068976	2017-11-07	HOLLINGTON DONALD		
		CRADJ4795-1	0600601460000000	\$75.10
Total 068976				\$75.10
068977	2017-11-07	LAMBERT RONALD BEVAN		
		CRADJ4796-1	080020011500000	\$310.50
Total 068977				\$310.50
068978	2017-11-07	PRATT DAVID		
		CRADJ4797-1	040020238040000	\$167.62
Total 068978				\$167.62
068979	2017-11-07	RUTZ BRIAN		
		CRADJ4798-1	040020240150000	\$77.14
Total 068979				\$77.14
068980	2017-11-07	LOUCKS MARY MACFAYDEN		
		CRADJ4799-1	010050222000000	\$39.83
Total 068980				\$39.83
068982	2017-11-07	TOWNSHIP OF CENTRAL FRONTENAC		
		OVERPAID 1028	Refund Overpayment INV#1028	\$334.50
Total 068982				\$334.50
EFT000000008272	2017-11-07	K MULROONEY TRUCKING LIMITED		
		2017-20737	Clean up	\$678.00
Total EFT000000008272				\$678.00
EFT000000008284	2017-11-07	MILLER PAVING LIMITED		
		AUM-102-18-1491	Micro Surfacing	\$20,609.88
Total EFT000000008284				\$20,609.88
EFT000000008295	2017-11-07	PUROLATOR INC.		
		435598935	17-28	\$33.64
Total EFT000000008295				\$33.64
EFT000000008298	2017-11-07	ROSEN ENERGY GROUP		
		613371	F 807.5 L MKD @.7660	\$629.44
		613372	F 842.7 L CLR @.8990	\$770.92
		613373	F 1249.0 L GAS@.9130	\$1,160.40
		613370	P 650.9 L MKD @.7660	\$507.37
		613369	P 904.5 L CLR @.8990	\$827.46
		613367	B 466.4 L CLR@.8990	\$426.68
		613366	B 146.6 L MKD @.7660	\$114.28
		613368	B 190.0 L GAS @ .9130	\$176.52
		613236	SUN 598.6 L CLR @.8890	\$541.52
		613204	B 426.0 L @.7570	\$328.16
		613203	B 276.6 L CLR @.8900	\$250.50
		613201	F 1218.9 L MKD @.7570	\$938.94
		613199	F 842.7 L GAS @.9050	\$776.06
		613200	F 1405.0 L CLR @.8900	\$1,272.46
		613593	B 567.8 L GAS@.9560	\$552.37
		613595	B 342.3L MKD @ .7750	\$269.96
		613591	F 1169.8 L CLR @.9080	\$1,080.87
		613592	F 1348.4 L MKD @.7750	\$1,063.40
		613590	F 1925.5 L GAS @.9560	\$1,873.18
		613605	SUN 600.2 L CLR @.9080	\$554.57
Total EFT000000008298				\$14,115.06
Total				\$50,006.68
Total				\$50,006.68
Total				\$1,770,282.79



INFORMATION REPORT TO
COUNCIL
PUBLIC WORKS



AGENDA DATE: November 7, 2017

SUBJECT: PW-2017-24 - Supply & Installation of Power Gate at Keeley Road Patrol Yard

RECOMMENDATION

For information only.

BACKGROUND

Tender PW-2017-24 closed October 25, 2017 for the Supply and Installation of a Power Gate at the Keeley Patrol Yard. Three bids were received and are listed below. Wemp & Smith, have provided excellent service for the Township in the past.

CONTRACTOR	PRICE
Wemp & Smith Construction Ltd	\$ 23,690.00
Link Line Fencing Ltd	\$ 29,000.00
Barrett’s Farm & Family Centre	\$ 37,805.28
(HST is not included in pricing)	

Given that the submission of Wemp & Smith Construction Ltd. is below the approved budget, the Public Works Department has awarded the tender, through delegated authority to Wemp & Smith, for \$23,690 excluding HST.

FINANCIAL IMPLICATIONS

There are sufficient funds in the 2017 Capital Budget.

Submitted/approved by:

Mark Segsworth, P. Eng.
Public Works Manager

Prepared by:

Jamie Brash
Supervisor, Facilities/Solid Waste

TOWNSHIP OF SOUTH FRONTENAC

2018 Draft Budget

Including:

- High Level Summary of Changes
- Summary
- Departmental Operating Budgets
- Summary of Capital Changes
- Capital Budget
- Linear Asset Construction
- Prior Year Capital Carryovers
- Reserve & Reserve Funds

For presentation:

Saturday November 18, 2017
8:00 AM
Council Chambers

Hard copies distributed to Council on Tuesday, November 7, 2017

Please bring handout with you to Saturday's session

TOWNSHIP OF SOUTH FRONTENAC
2018 Draft Budget - November 7, 2017
High Level Summary of Changes

Below is a high level summary of key changes from last year's budget of \$10,000 or more excluding transfers to Reserves, transfers to Capital and inter-departmental transfers.

The listing below incorporates all items directed by Council, originally requested by staff and recommended by committees.

<u>Variances in presented budget</u>		
Costs Savings		
Reduced Council Grants	-70,200	
Structures - Consultant Fees	-20,000	
Mowing/Weedspraying	-20,000	
Hardtop Maintenance	-20,000	
Street Signs	-22,000	
PW Yards - Equipment Maintenance	-15,000	
Streetlight Hydro	-28,000	
Reduced Co-op student terms	-13,964	
Reduced tax levy on capital budget	-160,408	
Other across all departments	-8,231	
		-377,803
Lost Revenues		
City of Kingston - Arterial Funding	93,929	
		93,929
Increased Revenues		
Portland Landfill - Tipping Fees	-10,000	
OPP Building - Administrative Charges	-12,012	
County - FGT estimate	-18,844	
OCIF	-94,675	
Summer Recreation Programs registrations	-13,740	
Recycling Provincial Funding	-85,676	
		-234,947
Increased Costs		
Current Year Asset Investment Reserve Impact	189,836	
OPP	16,047	
Recycling/Garbage Contracts	15,840	
Garbage Truck rental	10,000	
Washouts/Resurfacing	38,000	
Recycling Processing	26,303	
Minimum Wage Impact- Fire/Summer	81,452	
Shoulder Maintenance	15,000	
Drainage	30,000	
Winter Control - 5 Year Average	80,383	
Committed Staffing Costs	144,338	
Fire- Capital items under \$5,000	20,775	
Gen. Gov. - Computer/Equipment Replacement	13,150	
		647,199
Operating Reserve Transfers		
Policing Costs	-50,000	
Fire Wage Stabilization	-35,000	
		-85,000
Enhanced Services		
Expanded Roads Construction	275,000	
Sign Retro-reflectivity inventory	25,000	
Recycling - Enhanced Summer Service	10,000	
Fire Training - PTSD & Driver Recertification	36,100	
Allowance for Consultant's review and impact	69,900	
PW - Light Equipment Operator converted from weekend OT	32,652	
PW - Mechanic - shared with fire/offset partially with reduced contracted services	41,995	
Payroll Clerk - Shared between PW/Fire/Treasury	52,909	
		543,556
Total Increase to be raised by Taxation		586,934

TOWNSHIP OF SOUTH FRONTENAC
2018 Budget - Draft

Summary of Revenue and Expense

	Actuals			2017-2018 Budget	
	2017 Budget	24-Oct-17	2018 Budget	Variance	
	\$	\$	\$	\$	%
1. REVENUE					
2. Property Taxation	187,750	18,628,582	187,000	-750	-0.40%
3. User Charges	1,017,469	673,897	1,063,678	46,209	4.54%
4. Licenses, Permits and Rents	706,277	689,709	720,526	14,250	2.02%
5. Government Grants	1,954,668	1,551,315	2,056,019	101,351	5.19%
6. Grants from Other Municipalities	579,025	0	503,940	-75,085	-12.97%
7. Investment Income	251,000	82,686	260,000	9,000	3.59%
8. Penalties and interest on taxes	360,000	308,306	365,000	5,000	1.39%
9. Donations	19,500	34,533	10,000	-9,500	-48.72%
10. Other	16,065	60,072	10,000	-6,065	-37.75%
11. Transfers From Reserves/Reserve Funds	4,881,817	868,310	7,218,596	2,336,779	47.87%
12. TOTAL Revenue	9,973,571	22,897,410	12,394,760	2,421,189	24.28%
13. OPERATING EXPENSE					
14. General Government	3,770,647	3,116,563	4,158,374	387,727	10.28%
15. Protection to Persons and Property					
16. Fire	3,093,173	1,550,993	3,113,553	20,380	0.66%
17. Police	3,022,718	2,252,839	3,038,657	15,939	0.53%
18. Conservation Authorities	220,392	233,963	224,931	4,539	2.06%
19. Protective Inspections and Control	116,367	75,595	114,211	-2,156	-1.85%
20. Emergency Measures	1,951	444	1,750	-201	-10.30%
21. Building Department	535,256	295,794	592,518	57,262	10.70%
22. Transportation Services					
23. Roadway Maintenance	11,097,177	5,930,762	13,069,905	1,972,728	17.78%
24. Winter Control	1,912,992	1,591,385	1,993,375	80,383	4.20%
25. Environmental Services					
26. Water System	391,842	188,777	529,431	137,589	35.11%
27. Solid Waste Management	2,445,625	1,812,652	2,682,917	237,292	9.70%
28. Parks, Recreation and Cemeteries	1,529,769	968,125	1,642,046	112,277	7.34%
29. Planning and Development	422,171	409,849	406,534	-15,638	-3.70%
30. TOTAL Expense	28,560,078	18,427,740	31,568,201	3,008,123	10.53%
31. TO BE RAISED BY TAXATION	18,586,507	-4,469,670	19,173,442	586,934	3.16%

IMPACT ON TAXPAYER:
BASED ON AVERAGE PHASE-IN ASSESSMENT THE TOWNSHIP'S SHARE OF
THE TAX BILL ON A \$255,898 PROPERTY WILL INCREASE 2.0% WHICH EQUALS \$29.97

TOWNSHIP OF SOUTH FRONTENAC
2018 Budget - Draft

General Government Detail

	Actuals			2017-2018 Budget	
	2017 Budget	24-Oct-17	2018 Budget	Variance	
	\$	\$	\$	\$	%
1. GENERAL MUNICIPAL ACTIVITY					
2. Revenue					
3. Taxation - Supplementary & PIL	187,750	18,628,582	187,000	-750	-0.40%
4. Government Grants	1,482,900	1,112,175	1,480,900	-2,000	-0.13%
5. Investment Income	251,000	82,655	260,000	9,000	3.59%
6. Penalties and interest on taxes	360,000	308,306	365,000	5,000	1.39%
7. Other	0	35,264	0	0	0.00%
8. Total Revenue	2,281,650	20,166,982	2,292,900	11,250	0.49%
9. Expense					
10. Operations	0	0	0	0	0.00%
11. Transfer to Reserves	1,792,919	1,815,487	1,982,755	189,836	10.59%
12. Total Expense	1,792,919	1,815,487	1,982,755	189,836	10.59%
13. TOTAL GENERAL MUNICIPAL ACTIVITY	-488,731	-18,351,495	-310,145	178,586	-36.54%
14. COUNCIL					
15. Revenue					
16. Grants from Other Municipalities	14,000	0	14,000	0	0.00%
17. Transfer from Reserves	5,000	0	22,800	17,800	356.00%
18. Total Revenue	19,000	0	36,800	17,800	93.68%
19. Expense					
20. Remuneration	154,887	109,409	159,336	4,449	2.87%
21. Benefits	3,476	3,044	4,450	974	28.04%
22. Memberships, Training and Travel	34,000	27,398	36,250	2,250	6.62%
23. Communications	12,613	8,115	12,371	-242	-1.92%
24. Council Operations	23,964	18,095	23,216	-748	-3.12%
25. Grants	247,000	118,677	176,800	-70,200	-28.42%
26. Transfer to Capital	0	0	12,000	12,000	100.00%
27. Transfer to Reserves	10,000	10,000	10,000	0	0.00%
28. Total Expense	485,940	294,738	434,423	-51,517	-10.60%
29. TOTAL COUNCIL	466,940	294,738	397,623	-69,317	-14.84%
30. ELECTIONS					
31. Revenue					
32. Transfer from Reserves	0	0	71,110	71,110	100.00%
33. Total Revenue	0	0	71,110	71,110	100.00%
34. Expense					
35. Remuneration	0	0	29,484	29,484	100.00%
36. Benefits	0	0	3,477	3,477	100.00%
37. Memberships, Training and Travel	0	0	5,000	5,000	100.00%
38. Communications	0	0	2,649	2,649	100.00%
39. Elections Operations	0	0	55,500	55,500	100.00%
40. Transfer to Reserves	25,000	25,000	0	-25,000	-100.00%
41. Total Expense	25,000	25,000	96,110	71,110	284.44%
42. TOTAL ELECTIONS	25,000	25,000	25,000	0	0.00%

TOWNSHIP OF SOUTH FRONTENAC
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General Government Detail

	Actuals			2017-2018 Budget	
	2017 Budget	24-Oct-17	2018 Budget	Variance	
	\$	\$	\$	\$	%
43. CORPORATE SERVICES					
44. Revenue					
45. User Charges	11,950	11,748	24,712	12,762	106.79%
46. Licenses, Permits and Rents	1,600	1,229	1,200	-400	-25.00%
47. Government Grants	0	0	0	0	0.00%
48. Other	0	0	0	0	0.00%
49. Transfer from Reserves	62,000	24,677	10,000	-52,000	-83.87%
50. Total Revenue	75,550	37,654	35,912	-39,638	-52.47%
51. Expense					
52. Remuneration	664,042	510,403	740,411	76,369	11.50%
53. Benefits	214,339	149,036	238,120	23,781	11.09%
54. Inter Departmental Transfer	0	0	0	0	0.00%
55. Memberships, Training and Travel	23,450	17,961	27,700	4,250	18.12%
56. Communications	45,936	37,552	45,565	-370	-0.81%
57. Professional and Consulting Fees	68,650	44,719	84,250	15,600	22.72%
58. Administrative Operations	105,794	82,492	130,246	24,452	23.11%
59. Transfer to Capital	50,000	24,677	10,000	-40,000	-80.00%
60. Total Expense	1,172,211	866,840	1,276,292	104,081	8.88%
61. TOTAL CORPORATE SERVICES	1,096,661	829,187	1,240,380	143,719	13.11%
62. ADMINISTRATIVE FACILITIES					
63. Revenue					
64. Facilities Revenue	208,693	177,403	215,276	6,583	3.15%
65. Donations	0	0	0	0	0.00%
66. Transfer from Reserves	25,000	6,128	91,000	66,000	264.00%
Total Revenue	233,693	183,531	306,276	72,583	31.06%
67. Expense					
68. Remuneration	0	3,617	2,658	2,658	100.00%
69. Inter Departmental Transfer	300	844	1,000	700	233.33%
70. Professional and Consulting Fees	2,500	3,610	5,774	3,274	130.96%
71. Facilities Operating Costs	168,487	94,051	173,725	5,238	3.11%
72. Transfer to Capital	25,000	6,128	91,000	66,000	264.00%
73. Transfer to Reserves	98,291	6,247	94,637	-3,654	-3.72%
74. Total Expense	294,578	114,497	368,794	74,216	25.19%
75. TOTAL ADMINISTRATIVE FACILITIES	60,885	-69,034	62,518	1,633	2.68%
76. Total General Government	1,160,754	-17,271,603	1,415,376	254,622	21.94%

Explanation of Significant Variances

Line 11	In year Asset Investment Reserve (AIR) contribution
Line 25	Reduced Council Grants
Line 45	Adjusted OPP Building - Administrative Charges
Line 52/53	Payroll Clerk partial allocation, Annualize Dep. Clerk position, Allowance for impact
Line 57	Consultant - compensation review
Line 58	Computer/Equipment replacement

TOWNSHIP OF SOUTH FRONTENAC
2018 Budget - Draft

Protection to Persons and Property Detail

	Actuals			2017-2018 Budget	
	2017 Budget	24-Oct-17	2018 Budget	Variance	
	\$	\$	\$	\$	%
1. FIRE					
2. Revenue					
3. User Charges	69,500	17,689	74,500	5,000	7.19%
4. Grants from Other Municipalities	0	0	0	0	0.00%
5. Other	0	0	0	0	0.00%
6. Transfer from Reserves	1,638,233	279,562	1,588,000	-50,233	-3.07%
7. Total Revenue	1,707,733	297,251	1,662,500	-45,233	-2.65%
8. Expense					
9. Remuneration	448,154	352,834	514,677	66,522	14.84%
10. Benefits	65,667	52,855	74,873	9,206	14.02%
11. Memberships, Training and Travel	11,200	7,548	46,800	35,600	317.86%
12. Communications & Public Education	73,503	53,722	73,965	462	0.63%
13. Professional and Consulting Fees	2,500	581	600	-1,900	-76.00%
14. Fire Operations	214,648	197,622	248,141	33,493	15.60%
15. Transfer to Capital	1,710,233	354,944	1,590,400	-119,833	-7.01%
16. Transfer to Reserves	414,500	416,269	414,500	0	0.00%
17. Total Expense	2,940,405	1,436,374	2,963,956	23,551	0.80%
18. TOTAL FIRE	1,232,672	1,139,123	1,301,456	68,784	5.58%
19. FIRE FACILITIES					
20. Expense					
21. Facilities Operating Costs	143,767	105,952	140,597	-3,171	-2.21%
22. Total Expense	143,767	105,952	140,597	-3,171	-2.21%
23. TOTAL FIRE FACILITIES	143,767	105,952	140,597	-3,171	-2.21%
24. 911 SERVICE					
25. Expense					
26. 911 Operations	9,000	8,667	9,000	0	0.00%
27. Total Expense	9,000	8,667	9,000	0	0.00%
28. TOTAL 911 SERVICE	9,000	8,667	9,000	0	0.00%
29. TOTAL FIRE	1,385,440	1,253,742	1,451,053	65,613	4.74%

Explanation of Significant Variances	
Line 6	Wage Stabilization transfer for minimum wage impact transition
Line 9	Partial allocation of Mechanic & Payroll Clerk, potential impact of minimum wage
Line 11	PTSD and Driver Certification Training
Line 14	Equipment under \$5,000

TOWNSHIP OF SOUTH FRONTENAC
2018 Budget - Draft

Protection to Persons and Property Detail

	Actuals			2017-2018 Budget	
	2017 Budget	24-Oct-17	2018 Budget	Variance	
	\$	\$	\$	\$	%
1. POLICE					
2. Revenue					
3. User Charges	10,500	11,570	10,500	0	0.00%
4. Government Grants	0	6,746	0	0	0.00%
5. Transfer from Reserves	3,000	0	53,000	50,000	1666.67%
6. Total Revenue	13,500	18,316	63,500	50,000	370.37%
7. Expense					
8. Remuneration	1,200	0	1,200	0	0.00%
9. Memberships, Training and Travel	1,700	75	1,700	0	0.00%
10. Communications	1,814	1,111	1,706	-108	-5.95%
11. Police Operations	3,004,804	2,243,043	3,020,851	16,047	0.53%
12. Total Expense	3,009,518	2,244,230	3,025,457	15,939	0.53%
13. TOTAL POLICE	2,996,018	2,225,914	2,961,957	-34,061	-1.14%
14. RIDE PROGRAM					
15. Revenue					
16. Government Grants	13,200	8,895	13,200	0	0.00%
17. Total Revenue	13,200	8,895	13,200	0	0.00%
18. Expense					
19. Ride Operations	13,200	8,609	13,200	0	0.00%
20. Total Expense	13,200	8,609	13,200	0	0.00%
21. TOTAL RIDE PROGRAM	0	-286	0	0	100.00%
22. Total Police	2,996,018	2,225,628	2,961,957	-34,061	-1.14%
23. CONSERVATION AUTHORITIES					
24. Expense					
25. Remuneration	1,530	1,500	1,700	170	11.11%
26. Conservation Authority Transfers	218,862	232,463	223,231	4,369	2.00%
27. Total Expense	220,392	233,963	224,931	4,539	2.06%
28. TOTAL CONSERVATION AUTHORITIES	220,392	233,963	224,931	4,539	2.06%

Explanation of Significant Variances

Line 5	Transfer from Policing Cost reserve
Line 11	OPP contract

TOWNSHIP OF SOUTH FRONTENAC
2018 Budget - Draft

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Protection to Persons and Property Detail			Actuals		2017-2018 Budget	
	2017 Budget	24-Oct-17	2018 Budget	Variance		
	\$	\$	\$	\$	%	
PROTECTIVE INSPECTIONS AND CONTROL						
Revenue						
User Charges	5,625	5,331	5,625	0	0.00%	
Licenses, Permits and Rents	54,090	51,938	52,000	-2,090	-3.86%	
Government Grants	21,000	4,241	21,000	0	0.00%	
Other	2,065	0	0	-2,065	-100.00%	
Total Revenue	82,780	61,510	78,625	-4,155	-5.02%	
Expense						
Inter Departmental Transfer	0	0	0	0	0.00%	
Memberships, Training and Travel	12,800	8,659	12,800	0	0.00%	
Communications	3,125	2,482	3,065	-60	-1.92%	
Professional and Consulting Fees	4,000	4,328	4,000	0	0.00%	
Protective Operations	96,442	60,125	94,346	-2,096	-2.17%	
Transfer to Reserves	0	0	0	0	0.00%	
Total Expense	116,367	75,595	114,211	-2,156	-1.85%	
TOTAL PROTECTIVE INSPECTIONS AND CONTROL	33,587	14,084	35,586	1,999	5.95%	
EMERGENCY MANAGEMENT						
Revenue						
Transfer from Reserves	0	0	0	0	0.00%	
Total Revenue	0	0	0	0	100.00%	
Expense						
Remuneration	400	28	400	0	0.00%	
Memberships, Training and Travel	200	0	200	0	0.00%	
Communications	651	393	450	-201	-30.86%	
Emg Management Operations	700	22	700	0	0.00%	
Total Expense	1,951	444	1,750	-201	-10.30%	
TOTAL EMERGENCY MANAGEMENT	1,951	444	1,750	-201	-10.30%	

<u>Explanation of Significant Variances</u>

Protection to Persons and Property Detail

<u>Explanation of Significant Variances</u>	
Line 4	Projected building permit revenues

TOWNSHIP OF SOUTH FRONTENAC
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Transportation Services Detail

	Actuals		2017-2018 Budget		
	2017 Budget	24-Oct-17	2018 Budget	Variance	
	\$	\$	\$	\$	%
1. ROADS					
2. Revenue					
3. User Charges	31,000	14,350	10,000	-21,000	-67.74%
4. Licenses, Permits and Rents	58,844	44,443	54,000	-4,844	-8.23%
5. Government Grants	222,568	185,473	317,243	94,675	42.54%
6. Grants from Other Municipalities	565,025	0	489,940	-75,085	-13.29%
7. Other	4,000	15,264	0	-4,000	-100.00%
8. Transfer from Reserve	2,095,426	267,009	3,908,728	1,813,302	86.54%
Total Revenue	2,976,863	526,539	4,779,911	1,803,048	60.57%
9. Expense					
10. Remuneration	1,176,602	910,097	1,327,929	151,327	12.86%
11. Benefits	401,002	422,030	457,102	56,100	13.99%
12. Inter Departmental Transfer	-782,312	-602,735	-737,681	44,631	-5.71%
13. Memberships, Training and Travel	41,500	31,314	41,500	0	0.00%
14. Communications	58,166	32,179	55,814	-2,351	-4.04%
15. Professional and Consulting Fees	47,000	2,085	22,000	-25,000	-53.19%
16. Roads Operations * (see details below)	2,601,363	1,843,153	2,626,520	25,156	0.97%
17. Transfer to Capital	7,019,929	2,663,555	8,839,942	1,820,013	25.93%
18. Transfer to Reserves	533,929	629,088	436,780	-97,149	-18.20%
19. Total Expense	11,097,179	5,930,764	13,069,905	1,972,726	17.78%
20. TOTAL ROADS	8,120,316	5,404,225	8,289,994	169,678	2.09%
21. WINTER CONTROL					
22. Expense					
23. Remuneration	387,423	242,405	388,482	1,059	0.27%
24. Benefits	130,618	0	126,947	-3,671	-2.81%
25. Inter Departmental Transfer	527,105	378,584	525,100	-2,005	-0.38%
26. Winter Control Operations	867,846	970,396	952,846	85,000	9.79%
27. Transfer to Capital	0	0	0	0	0.00%
28. Total Expense	1,912,992	1,591,385	1,993,375	80,383	4.20%
29. TOTAL WINTER CONTROL	1,912,992	1,591,385	1,993,375	80,383	4.20%
30. Total Transportation Services	10,033,308	6,995,610	10,283,369	250,061	2.49%

31. Roads Operations Breakdown	YTD Actual		2017-2018 Budget		
	2017 Budget	24-Oct-17	2018 Budget	Variance	
	\$	\$	\$	\$	%
32. Maintenance - Structures	17,390	17,682	20,011	2,621	15.07%
33. Roadside Maintenance	395,500	328,311	422,500	27,000	6.83%
34. Hardtop Maintenance	341,000	155,804	336,000	-5,000	-1.47%
35. Loose Top Maintenance	226,000	342,448	264,000	38,000	16.81%
36. Safety Devices	310,500	215,812	302,000	-8,500	-2.74%
37. Street Lights	83,000	26,681	55,000	-28,000	-33.73%
38. Overhead	1,227,973	756,416	1,227,009	-965	-0.08%
39. TOTAL ROADS MAINTENANCE	2,601,363	1,843,153	2,626,520	25,156	0.97%

Explanation of Significant Variances

Line 5	OCIF increase
Line 6	City Arterial Funding ended 2017, Forecasted County FGT
Line 10/11	Light Equipment Operator . Partial allocation of Mechanic and Payroll Clerk. Reduced Student Co-op term
Line 15	Reduced Consulting Fees - bridges
Line 17	2017 capital carryovers and expanded linear assets
Line 29	5 year average
Line 16/33	Increased drainage/catch basin, reduced mowing/weed spraying
Line 16/34	Increased shoulders, reduced sweeping and pavement preservation
Line 16/35	Increased washouts and resurfacing
Line 16/36	Sign retro-reflectivity inventory, reduced street signs
Line 16/37	Reduced Hydro on streetlights
Line 16/38	Reduced PW Yards - equipment maintenance

TOWNSHIP OF SOUTH FRONTENAC
2018 Budget - Draft

Environmental Services Detail

		Actuals		2017-2018 Budget	
		2017 Budget	24-Oct-17	2018 Budget	Variance
		\$	\$	\$	\$ %
1.	WATER SYSTEM				
2.	Revenue				
3.	User Charges	369,442	244,756	377,031	7,589 2.05%
4.	Licenses, Permits and Rents	2,400	2,000	2,400	0 0.00%
5.	Government Grants	0	0	0	0 0.00%
6.	Other	0	0	0	0 0.00%
7.	Transfer from Reserves	20,000	0	150,000	130,000 650.00%
8.	Total Revenue	391,842	246,756	529,431	137,589 35.11%
9.	Expense				
10.	Remuneration	3,030	721	1,447	-1,583 -52.24%
11.	Inter Departmental Transfer	500	243	500	0 0.00%
12.	Communications	4,420	2,873	4,523	103 2.32%
13.	Professional and Consulting Fees	151,000	116,154	174,000	23,000 15.23%
14.	Water System Operations	77,670	58,949	69,945	-7,725 -9.95%
15.	Transfer to Reserves	135,222	9,838	129,016	-6,206 -4.59%
16.	Transfer to Capital	20,000	0	150,000	130,000 650.00%
17.	Total Expense	391,842	188,777	529,431	7,589 1.94%
18.	TOTAL WATER SYSTEM	0	-57,978	0	0 0.00%
19.	SOLID WASTE AND FACILITIES MANAGEMENT				
20.	Revenue				
21.	User Charges	313,992	191,825	345,611	31,619 10.07%
22.	Government Grants	131,000	119,861	216,676	85,676 65.40%
23.	Transfer from Reserves	161,641	56,966	308,000	146,359 90.55%
24.	Total Revenue	606,633	368,652	870,287	263,654 43.46%
25.	Expense				
26.	Remuneration	276,185	314,185	247,397	-28,788 -10.42%
27.	Benefits	95,527	105,568	83,604	-11,923 -12.48%
28.	Inter Departmental Transfer	64,500	18,169	69,000	4,500 6.98%
29.	Memberships, Training and Travel	3,300	1,412	3,300	0 0.00%
30.	Communications	24,647	10,262	23,904	-743 -3.01%
31.	Professional and Consulting Fees	106,500	47,217	116,000	9,500 8.92%
32.	Solid Waste Management Operations	1,673,325	1,210,745	1,780,712	107,387 6.42%
33.	Transfer to Capital	161,641	56,966	319,000	157,359 97.35%
34.	Transfer to Reserves	40,000	48,129	40,000	0 0.00%
35.	Total Expense	2,445,625	1,812,652	2,682,917	237,292 9.70%
36.	TOTAL SOLID WASTE MANAGEMENT	1,838,992	1,444,000	1,812,630	-26,361 -1.43%
37.	Total Environmental Services	1,838,992	1,386,022	1,812,630	-26,361 -1.43%

Explanation of Significant Variances	
Line 21	Portland Tipping fees and KARC processing revenues
Line 22	Provincial Recycling funding
Line 32	Recycling/Garbage contracts 2% increase, enhanced summer recycling service, KARC processing fees, garbage truck rental

TOWNSHIP OF SOUTH FRONTENAC
2018 Budget - Draft

Parks, Recreation and Cemeteries Detail

		Actuals		2017-2018 Budget	
		2017 Budget	24-Oct-17	2018 Budget	Variance
		\$	\$	\$	\$ %
1.	PARKS AND RECREATION PROGRAMS				
2.	Revenue				
3.	User Charges	39,760	50,728	53,500	13,740 34.56%
4.	Government Grants	6,500	28,424	7,000	500 7.69%
5.	Donations	4,500	7,472	6,000	1,500 33.33%
6.	Other	0	7,000	0	0 0.00%
7.	Transfers From Reserves/Reserve Funds	0	0	0	0 0.00%
8.	Total Revenue	50,760	93,623	66,500	15,740 31.01%
9.	Expense				
10.	Remuneration	137,410	130,402	161,353	23,943 17.42%
11.	Benefits	19,960	21,294	22,572	2,612 13.09%
12.	Inter Departmental Transfer	6,500	4,549	6,500	0 0.00%
13.	Memberships, Training and Travel	8,200	7,548	9,900	1,700 20.73%
14.	Communications	13,850	10,889	14,665	815 5.88%
15.	Professional and Consulting Fees	200	26	0	-200 0.00%
16.	Parks and Recreation Programs - Operations	65,954	81,847	62,104	-3,850 -5.84%
17.	Grants	0	0	0	0 0.00%
18.	Transfer to Capital	0	0	0	0 0.00%
19.	Transfer to Reserves	0	0	0	0 0.00%
20.	Total Expense	252,074	256,555	277,094	25,020 9.93%
21.	TOTAL PARKS AND RECREATION PROGRAMS	201,314	162,932	210,594	9,280 4.61%
22.	PARKS AND RECREATION FACILITIES				
23.	BUILDINGS				
24.	Revenue				
25.	User Charges	2,000	4,702	1,500	-500 -25.00%
26.	Licenses, Permits and Rents	8,950	11,652	8,950	0 0.00%
27.	Government Grants	77,500	85,500	0	-77,500 -100.00%
28.	Grants from Other Municipalities	0	0	0	0 0.00%
29.	Donations/Contributions	15,000	27,061	4,000	-11,000 -73.33%
30.	Transfer from Reserves	564,833	111,016	694,239	129,406 22.91%
31.	Total Revenue	668,283	239,931	708,689	40,406 6.05%
32.	Expense				
33.	Remuneration	0	8,228	6,000	6,000 100.00%
34.	Benefits	0	0	4,601	4,601 100.00%
35.	Inter Departmental Transfer	11,300	8,416	5,500	-5,800 -51.33%
36.	Communications	786	517	810	24 3.09%
37.	Professional and Consulting Fees	7,600	916	6,000	-1,600 -21.05%
38.	Building Operations	172,357	126,913	189,095	16,738 9.71%
39.	Transfer to Capital	667,333	217,004	698,239	30,906 4.63%
40.	Total Expense	859,376	361,994	910,245	50,869 5.92%
41.	TOTAL BUILDINGS	191,093	122,064	201,556	10,463 5.48%

TOWNSHIP OF SOUTH FRONTENAC
2018 Budget - Draft

Parks, Recreation and Cemeteries Detail

		Actuals		2017-2018 Budget	
		2017 Budget	24-Oct-17	2018 Budget	Variance
		\$	\$	\$	%
42.	PARKS				
43.	Revenue				
44.	User Charges	1,000	925	1,000	0 0.00%
45.	Licenses, Permits and Rents	500	899	500	0 0.00%
46.	Government Grants	0	0	0	0 0.00%
47.	Donations/Contributions	0	0	0	0 0.00%
48.	Other	0	0	0	0 0.00%
49.	Transfer from Reserves	112,574	69,598	121,000	8,426 7.48%
50.	Total Revenue	114,074	71,421	122,500	8,426 7.39%
51.	Expense				
52.	Remuneration	0	37,097	32,000	32,000 100.00%
53.	Benefits	0	0	7,889	7,889 100.00%
54.	Inter Departmental Transfer	13,000	29,713	27,500	14,500 111.54%
55.	Professional and Consulting Fees	8,000	611	5,200	-2,800 -35.00%
56.	Parks Operations	118,576	85,341	113,529	-5,047 -4.26%
57.	Transfer to Capital	132,574	69,598	121,000	-11,574 -8.73%
58.	Total Expense	272,150	222,360	307,118	34,968 12.85%
59.	TOTAL PARKS	158,076	150,938	184,618	26,542 16.79%
60.	ARENA				
61.	Revenue				
62.	User Charges	0	0	0	0 0.00%
63.	Transfer from Reserves	0	0	0	0 100.00%
64.	Total Revenue	0	0	0	0 100.00%
65.	Expense				
66.	Remuneration	1,200	400	1,200	0 0.00%
67.	Transfer to Others	73,354	73,354	75,000	1,646 2.24%
68.	Transfer to Reserves	0	0	0	0 0.00%
69.	Total Expense	74,554	73,754	76,200	1,646 2.21%
70.	TOTAL ARENA	74,554	73,754	76,200	1,646 2.21%
71.	TOTAL PARKS AND RECREATION FACILITIES	423,723	346,756	462,374	38,651 9.12%
72.	TOTAL PARKS AND RECREATION	625,037	509,688	672,968	47,931 7.67%
73.	CEMETERIES				
74.	Revenue				
75.	User Charges	36,000	33,066	36,000	0 0.00%
76.	Investment Income	0	32	0	0 100.00%
77.	Donations	0	0	0	0 100.00%
78.	Transfer From Reserves	0	0	0	0 100.00%
79.	Total Revenue	36,000	33,098	36,000	0 0.00%
80.	Expense				
81.	Cemetery Operations	71,615	53,462	71,389	-226 -0.32%
82.	Transfer to Capital	0	0	0	0 100.00%
83.	Transfer to Reserves	0	0	0	0 100.00%
84.	Total Expense	71,615	53,462	71,389	-226 -0.32%
85.	TOTAL CEMETERIES	35,615	20,364	35,389	-226 -0.63%
86.	Total Parks, Recreation and Cemeteries	660,652	530,052	708,357	47,705 7.22%

Explanation of Significant Variances

Line 3	Summer programs registrations
Line 10	Additional summer staffing and impact of minimum wage
Line 33/34, 52/53	Redistribution of existing wages from Solid Waste
Line 38	Point field - reseed & top dressing, Glendower - parking lot expansion expansion

TOWNSHIP OF SOUTH FRONTENAC
2018 Budget - Draft

14

Development Services

		Actuals		2017-2018 Budget	
		2017 Budget	24-Oct-17	2018 Budget	Variance
		\$	\$	\$	\$ %
1.	Development Services				
2.	Revenue				
3.	User Charges	112,100	74,876	109,100	-3,000 -2.68%
4.	Government Grants	0	0	0	0 0.00%
5.	Grants from Other Municipalities	0	0	0	0 0.00%
6.	Transfer from Reserves	75,000	25,000	40,000	-35,000 -46.67%
7.	Total Revenue	187,100	99,876	149,100	-38,000 -20.31%
8.	Expense				
9.	Remuneration	199,213	149,157	205,154	5,941 2.98%
10.	Benefits	63,739	50,669	65,103	1,365 2.14%
11.	Inter Departmental Transfer	0	0	0	0 0.00%
12.	Memberships, Training and Travel	10,535	3,921	13,200	2,665 25.30%
13.	Communications	6,707	4,740	6,483	-224 -3.33%
14.	Professional and Consulting Fees	64,000	162,929	34,000	-30,000 -46.88%
15.	Planning Operations	77,978	38,432	42,593	-35,385 -45.38%
16.	Transfer to Capital	0	0	40,000	40,000 100.00%
17.	Transfer to Reserves	0	0	0	0 0.00%
18.	Total Expense	422,171	409,849	406,534	-15,638 -3.70%
19.	TOTAL Planning and Development	235,071	309,973	257,434	22,362 9.51%

Explanation of Significant Variances	
Line 15	Source Water Protection risk mgmt
Line 11/15	Heritage Committee

TOWNSHIP OF SOUTH FRONTENAC
2018 Draft Budget - November 7, 2017
Summary of Capital Changes

From final submissions of October 17th & 24th

Removed		
Cartegraphie Upgrade		-40,000
Gerald Ball Park - Temporary Fencing for Dog Park		-5,000
Town Hall - Council Chamber Lighting		-5,000
Town Hall - Server Room Air Conditioning		-10,000
Adjusted Values		
Mechanic's Truck from \$175,000 to \$100,000		-75,000
Centennial Dog Park - Permanent Fencing \$5,000 to \$10,000		5,000
Total Change		-130,000
Source Changes		
	Proposed	Revised
LED Streetlights - 3 New	Taxation	Infrastructure
Town Hall - Front Door	Taxation	Facilities
Firehall Equipment	Facilities	Taxation
Crow Lake Site - Background Well	Taxation	Landfill Closure
Water Tank (replace 23903-2011)	Taxation	Rolling-Roads

	PROJECT	TOTAL	2018 BUDGETED	PROPOSED FINANCING			
	YEAR(S)	PROJECT	EXPENDITURE	TAX LEVY	RESERVES	OTHER	
GENERAL GOVERNMENT							
Corporate Services							
New Projects							
Ipads replacements (15-Council/COA)	2018	12,000	12,000		12,000		Election
Total - Corporate Services		12,000	12,000	0	12,000	0	
PROTECTIVE SERVICES							
Building							
New Projects							
Municipal Permit Software	2017/2018	120,000	75,000		75,000		Building
Sub-total		120,000	75,000	0	75,000	0	
Fire							
New Projects							
Self-contained Breathing Apparatus (SCBA) replacement	2018	585,000	585,000		585,000		Rolling - Fire
Chief's vehicle (F043-2014 with 250,000 kms)	2018	45,000	45,000		45,000		Rolling - Fire
Portable Pump (Station 3-replacement)	2018	7,500	7,500	7,500			
Decontamination Tent - New	2018	9,500	9,500	9,500			
Forceable Entry Door Simulator - New	2018	5,400	5,400	5,400			
New Firehall Equipment (Appliances/Furniture/Electronics)	2018	15,000	15,000	15,000			
Sub-total		667,400	667,400	37,400	630,000	0	
Total - Protection Services		787,400	742,400	37,400	705,000	0	
TRANSPORTATION DEPARTMENT							
New Projects							
Transportation Master Plan	2018	50,000	50,000		50,000		Dev Charges
Pro Fuel Hardware/Software Upgrade -Keeley	2018	8,000	8,000	8,000			
1/2 Ton Truck - replace F50 (2011)	2018	40,000	40,000		40,000		Rolling - Roads
Mechanic's Truck F25 (1994)	2018	100,000	100,000		100,000		Rolling - Roads
Tandem Truck - replace F27 (2002)	2018	250,000	250,000		250,000		Rolling - Roads
Water Tank (replace 23903-2011)	2018	30,000	30,000		30,000		Rolling - Roads
Perkins Dump Box - New - to use for Parks	2018	30,000	30,000	30,000			
3/4 Ton Truck - replace F52 (2011)	2018	65,000	65,000		65,000		Rolling - Roads
LED Streetlights - 3 New	2018	40,000	40,000		40,000		Infrastructure
							Dev Chgs 300,000
							FGT 300,000
Linear Asset Construction-Villages/Local Roads/Arterial Roads (separate Listing)	2018	5,775,000	5,775,000	4,086,031	881,786	807,183	City 281,786 re:2016/17
							OCIF 317,243
							County FGT 489,940
Total		6,388,000	6,388,000	4,124,031	1,456,786	807,183	
SYDENHAM WATER							
Water Hauling Station	2018	80,000	80,000		80,000		Water
Water Meter Replacement	2018/2019	100,000	50,000		50,000		Water
Total		180,000	130,000	0	130,000	0	
ENVIRONMENTAL SERVICES							
Sanitation-Disposal							
Loughborough Site - Finish partial capping Ph 1	2018	250,000	250,000		250,000		Landfill Closure
Salem Site - Environmental Study	2018	11,000	11,000	11,000			
Crow Lake Site - Background Well	2018	8,000	8,000		8,000		Landfill Closure
Sub-total		269,000	269,000	11,000	258,000	0	
Total		449,000	399,000	11,000	388,000	0	

	PROJECT	TOTAL	2018 BUDGETED	PROPOSED FINANCING		
	YEAR(S)	PROJECT	EXPENDITURE	TAX LEVY	RESERVES	OTHER
TOWNSHIP FACILITIES MANAGEMENT						
New Projects						
Energy Retrofits	2018-2020	75,000	25,000		25,000	Federal Gas Tax
OPP Station - Generator	2018	80,000	80,000		80,000	Policing
Town Hall - Front Door Replacement (Accessibility)	2018	6,000	6,000		6,000	Facilities
Verona Medical Centre - Main entrance step repairs (BCA)	2018	5,000	5,000		5,000	Facilities
Burridge - Stn 2 - Repair Rear Metal Roof (BCA)	2018	10,000	10,000		10,000	Facilities
Hartington - Stn 4 - Rear Exit Handrail (BCA)	2018	5,000	5,000		5,000	Facilities
Hartington - Stn 4 - Remove Portable Training Room	2018	10,000	10,000		10,000	Facilities
Hartington - Stn 4 - Replace Tanks and Fuel Lines	2018	8,000	8,000		8,000	Facilities
Perth Rd - Stn 6-New Firehall (2018-siteworks)	2014-2018	1,975,000	250,000		250,000	Facilities
Burnt Hills - Stn 9 - Soffit & Facia Upgrades	2018	10,000	10,000		10,000	Facilities
Total		2,184,000	409,000	0	409,000	0
RECREATION						
New Projects						
Land Acquisition - Boat Launch	2018	35,000	35,000		35,000	Parkland
Shipyards - Dock Improvements	2018	10,000	10,000		10,000	Parkland
Boat Launch Upgrades - Various	2018-2022	75,000	15,000		15,000	Parkland
Park Gates - Accessible Entrances (Point/Centennial/Gilmour/Davison)	2018	15,000	15,000		15,000	Parkland
Museum - Facia and Eavestrough replacement	2018	5,000	5,000		5,000	Vertical - Facilities
Gilmour Point - Washrooms/Change Rooms	2017-2019	420,000	150,000		150,000	Parkland 50,000/ FGT 100,000
Point Park - Tennis Court Fencing & Netting	2018	10,000	10,000		10,000	Parkland
Point Park - Paint Bunker & Pavillion	2018	5,000	5,000		5,000	Parkland
Point Park - Replace Concrete Ramp (Baseball Diamond Washrooms - (BCA))	2018	5,000	5,000		5,000	Parkland
+ Fermoy Hall - Building Upgrades -Structural Integrity - Walls/Chimney/Foundation	2017-2018	80,000	50,000		50,000	Parkland
Bradshaw School House - Accessible Entrance/Restore Foundation	2018	20,000	20,000		20,000	Parkland
Glendower Hall - Playground Equipment (based on replacement plan)	2018	20,000	20,000		20,000	Parkland
Wilmer Ball Park - Pump/Storage Building Wall Repair	2018	6,000	6,000		6,000	Parkland
Bowes Park - Reshingle Pavillion	2018	5,000	5,000		5,000	Parkland
Gerald Ball Park - Resurface Tennis Court & 1 New Court	2018	10,000	10,000		10,000	Parkland
Gerald Ball Park - Install Outdoor Power for Events	2018	5,000	5,000		5,000	Parkland
Centennial Park - Dog Park- Fencing	2018	10,000	10,000		10,000	Parkland
Centennial Park - Splash Pad Feasibility Study	2018	5,000	5,000		5,000	Parkland
Centennial Park - Skateboard Park Feasibility Study	2018	5,000	5,000		5,000	Parkland
Centennial Park - Install Outdoor Power for Events	2018	5,000	5,000		5,000	Parkland
Total - Recreation		751,000	391,000	0	391,000	0
PLANNING						
New Projects						
Growth Study	2018	40,000	40,000		40,000	Dev Charges
Total - Planning		40,000	40,000	0	40,000	0
TOTALS		10,611,400	8,381,400	4,172,431	3,401,786	807,183

- BCA= reference to BCA is recommendations from the Building Condition assessment
- Seniors Housing currently undetermined
- + Applying for Trillium Grant - This line may not be required if we are successful

Recreation items - removed to be allocated to future years	
Gerald Ball Park - Playground Equipment (based on replacement plan)	30,000
Public Boat Launch to Collins Lake	60,000
Inverary Ball Park - Renovations (Washrooms/Storage Buildings)	10,000
Inverary Ball Park - Playground Equipment (based on replacement plan)	30,000
Centennial Park - Outdoor Movie Screen & Equipment	26,000
Centennial Park - Purchase Adjacent Land	50,000
Gerald Ball Park - Fencing for Dog Park (Back Area)	10,000

Year 2018

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Linear Asset Construction Schedule

New Projects		Project Year(s)	Total Project	2018 Budget
Westport Road	Buck Bay Road to Garrett Road	2018	950,000	950,000
Rutledge/Harrowsmith Road	Harrowsmith Curb & Gutter to Rutledge Bridge	2018	800,000	800,000
Desert Lake Causeway	Causeway	2018	100,000	100,000
Petworth Culvert	0.1km West of Wolf Swamp Road	2018	250,000	250,000
Sydenham Dam Bridge	George Street	2018	250,000	250,000
Desert Lake Causeway Culverts	Desert Lake Causeway	2016-2018	200,000	150,000
Various Roads	Hard Surface Preservation	2018	875,000	875,000
Bedford Road	Sydenham Dam to Alton Road	2017-2018	1,800,000	800,000
Amey Road	End to Campbell Road	2018	125,000	125,000
Arena Boundary Road	Frontenac Arena to Picaddilly Road	2018	125,000	125,000
Bradshaw Road	Road 38 to Steele Road	2018	300,000	300,000
Davidson Road	Latimer Road to Holmes Road	2018	200,000	200,000
Lakefield Road	End to 2km South of Holmes	2018	100,000	100,000
Masonville Road	Craig Road to End	2018	50,000	50,000
Carrying Place Road	End Easterly 2 km	2018/19	700,000	350,000
Deyos/Bunker Hill Roads	Desert Lake Road to Westport Road	2018-2021	1,150,000	350,000
Total			7,975,000	5,775,000

Public Works is committed to the total dollars of \$900,000 however allocation and number of projects may change pending pre- engineering review prior to construction.

2018 CAPITAL BUDGET - PRIOR YEAR CARRYOVER

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		BUDGETED	PROPOSED FINANCING		
		EXPENDITURE	TAX LEVY	RESERVES	OTHER
GENERAL GOVERNMENT					
Corporate Services					
	Asset Management customizations/document update (to be used to leverage FCM grant application)	10,000		10,000	Working Funds
Total	Corporate Services	10,000	0	10,000	0
Fire					
	New-Commercial bunker gear washer/dryer-Station 6 (was Station 8)	35,000		35,000	Fiscal-Working Funds (unspent Capital)
	Thermal Imaging Camera	7,000		7,000	Fiscal-Working Funds (unspent Capital)
	Pumper Replacement - 1991 GMC (Ordered Oct/17)	270,000		270,000	Rolling - Fire
Total	Fire	312,000	0	312,000	0
TRANSPORTATION DEPARTMENT					
*	Radio Communication (Fire and PW)	300,000		300,000	Working Funds
	Picadilly Patrol Yard Decommissioning	10,000		10,000	Vertical - Facilities
	Keeley Patrol yard - Generator replacement (tendered)	60,000		60,000	Vertical - Facilities Res
	Keeley Patrol yard - Front power gate (tendered)	35,000		35,000	Vertical - Facilities (10k from 2016)
	Keeley Admin - Finalize renovations	35,000		35,000	Vertical - Facilities
	Harrowsmith Phase 2	500,000		500,000	Fiscal-Working Funds (unspent Capital)
	Bedford Road	500,000		500,000	Fiscal-Working Funds (unspent Capital)
	Capacity	199,000		199,000	Fiscal-Working Funds (unspent Capital)
	Harrowsmith Phase I	205,156		205,156	Fiscal-Working Funds (unspent Capital)
	Green Bay Bridge	590,000		590,000	Fiscal-Working Funds (unspent Capital)
Total		2,434,156	0	2,434,156	0
SYDENHAM WATER					
	Water Tower	20,000		20,000	Water Reserve
Total		20,000	0	20,000	0
ENVIRONMENTAL SERVICES					
	Establish Transfer Station	25,000		25,000	Landfill Closure
Total		25,000	0	25,000	0
TOWNSHIP FACILITIES MANAGEMENT					
	Facility Signage	17,786		17,786	Vertical - Facilities Res
	New Hall - Perth Road-Station 6	300,000		300,000	Vert-Fac 300,000
+	Bradshaw- Station 1 paving - per study	8,000		8,000	Fiscal-Working Funds (unspent Capital)
+	Paving - Station 7	10,000		10,000	Vertical - Facilities
Total		335,786	0	335,786	0
RECREATION					
	Museum - Window Replacement- (being re-tendered)	8,000		4,000	4,000 Parkland
	Fermoy Hall - Building upgrades, well, paint insulation, septic system (part of Trillium Grant Application)	26,906		26,906	Parkland
	Glendower Hall - Front Step Replacement	40,000		40,000	Parkland
#	Storrington Centre - accessible washrooms, update septic, parking lot improvements, retrofitting, kitchen update, space reconfiguration	333,333		333,333	Parkland
	Gilmour Point - Design of New Public Wash/Changerooms	20,000		20,000	Parkland
Total	Recreation	428,239	0	424,239	4,000
TOTALS - Carryovers		3,565,181	0	3,561,181	4,000
* Project on hold pending follow up report to, and approval by Council					
+ To be coordinated with 2018 Paving Tender					
# Scope of work still to be approved by Council					

2017 CAPITAL BUDGET - Removed items	
Bedford Patrol yard - Fire Seperation	5,000
Box Paver for Tandem	6,000
Bulldozer - replace FT-92 and BT-92	120,000
Centennial Park - Upper Ball Diamond Repair	19,000
Total	150,000

RESERVES & RESERVE FUNDS FORECAST - 2018 Budget - Draft

		BALANCE BEGINNING OF YEAR	CONTRIBUTION				BALANCE END OF YEAR
			FROM		TO		
			TAXATION BDGTD	OTHER REVENUES	REVENUE FUND	CAPITAL FUND	
RESERVE							
Fiscal							
	Working Funds	5,443,719	434,720		10,800	2,354,156	3,513,483
Equipment and Infrastructure							
	General						
	Asset Investment Reserve	2,101,546	1,083,035				3,184,581
	Infrastructure	2,025,180	275,000			40,000	2,260,180
	Vertical						
	Facilities/Property	1,368,136	304,137			776,786	895,487
	Recreation	12,813					12,813
	Rolling						
	Capital - Building Department	27,936	21,000				48,936
	Capital - Fire Department	984,586	405,000			900,000	489,586
	Capital - Roads Department	122,551	436,780			485,000	74,331
	Linear						
	Cemetery Lot Addition	43,538					43,538
	Roads - Const/Imp	281,786				281,786	0
Stabilization							
	Planning	66,784					66,784
	Policing Costs	857,202			53,000	80,000	724,202
	Recycling	273,641					273,641
	Revenue-Severance Appl.	20,000					20,000
	Winter Control - Roads Dept.	420,503					420,503
	Wages-Fire Department	156,264			35,000		121,264
	Building Department	313,975			85,719	75,000	153,256
	Water Reserve Fund	752,821	129,016			150,000	731,837
	Sub-total	15,272,982	3,088,688	0	184,519	5,142,728	13,034,423
OBLIGATORY RESERVE FUNDS							
	5% Parkland	700,399		130,500		710,239	120,660
	Development Charges	2,252,860		365,000		390,000	2,227,860
	Environmental Enhancement	140,416		1,550			141,966
	Federal Gas Tax	688,180	550,692	8,000		425,000	821,872
	Subdivider Contributions	37,171					37,171
	Sub-total	3,819,025	550,692	505,050	0	1,525,239	3,349,528
RESERVE FUNDS & TRUSTS							
	Election	83,110			71,110	12,000	0
	Highway #38 Reconstruction	748,620		5,000			753,620
	Landfill Closure	741,180	40,000	10,250		283,000	508,430
	Trusts						
	Fire Donations	17,179		2,600			19,779
	Portland Historical	14,892		100			14,992
	Grant Memorial	26,965		350			27,315
	OHRP	11,110					11,110
	Cemetery - PC	467,332					467,332
	Cemetery M. Burns Trust	25,000					25,000
	Cemetery - Monument PC	62,058					62,058
	Cemetery - Monument PC Inc	18,582					18,582
	Sub-total	2,216,028	40,000	18,300	71,110	295,000	1,908,218
	TOTAL	21,308,036	3,679,380	523,350	255,629	6,962,967	18,292,170



7th Floor, Frost Building South
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Telephone: 416-325-0400
Facsimile: 416-325-0374

7^e étage, Édifice Frost Sud
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Téléphone: 416-325-0400
Télécopieur: 416-325-0374

October 27, 2017

Dear Heads of Municipal Councils:

In April 2017, the federal government introduced legislation to legalize and regulate non-medical cannabis across Canada, and has firmly stated its intention to have the legislation in force by July 2018.

In response to the federal legalization of cannabis, the Government of Ontario announced, on September 8, 2017, a safe and sensible framework to govern the lawful use and retail distribution of non-medical cannabis as a carefully controlled substance within the province of Ontario.

As part of this framework, our government is proposing to retail cannabis through a government-operated Crown Corporation, as a subsidiary of the Liquor Control Board of Ontario (LCBO). This approach would meet the standards of control and social responsibility that Ontarians expect, while responding to consumer demand and displacing the illegal market.

Under the proposed approach, the retail and distribution system would include an online province-wide sales channel by July 2018 and up to 150 stand-alone stores by the end of 2020, starting with 40 by July 2018 and rising to 80 within the first year. This proposed retail system would sell cannabis and cannabis-related items only, not alcohol.

Our proposed approach is to build on the expertise and back-office capabilities of the LCBO to set up the Crown Corporation. Our priority is to reduce the illegal market by building on our strengths to create an efficient and secure system for people across the province.

Engagement with Ontario Municipalities

Our government acknowledges that municipalities are critical partners in provincial efforts to retail and distribute cannabis in communities across the province. We recognize that many municipalities have questions regarding the legal retail and distribution of cannabis and how municipalities will be involved going forward.

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Since the announcement on September 8th, staff from the Ministry of Finance, Ministry of the Attorney General, Ministry of Municipal Affairs, and other partner ministries have engaged with municipalities through the Association of Municipalities of Ontario (AMO) on topics of interest to municipalities, including the retail model, enforcement and places of use. The input received to date has been valuable to informing the continued development of our approach and we look forward to ongoing discussions.

I would like to thank the municipalities that have engaged with our government to date, particularly those municipalities who participated on the conference call Minister Naqvi and I held with Mayors following the announcement, as well as, those municipalities participating on the AMO's Marijuana Task Force. I understand that there have already been several productive consultation sessions with AMO since our announcement.

I am writing you today to outline our government's approach to continuing to engage with municipalities on how retail stores may be located in advance of July 2018.

As we move forward with preparations to implement the proposed retail and distribution system, Ministry of Finance staff, together with the LCBO, will begin direct engagement with municipalities on how stores may be located for July 2018. We are proposing that the LCBO partner with impacted municipalities in advance of launch to ensure that input from municipalities can be provided directly to the LCBO and local community interests can be heard.

Identification of Municipalities for Initial Stores

To ensure Ontario's readiness for the federal government's deadline of July 2018, Ministry of Finance and the LCBO have begun identifying municipalities under consideration for initial stores. Municipalities will be identified in stages. This will support ongoing engagement with municipal staff in these affected municipalities and phase efforts to search for store sites.

Two primary considerations will be used to guide the identification of municipalities where stores will be located: first, to achieve geographic distribution of stores across the province; and second, to reduce the number of illegal stores, including dispensaries, currently operating in Ontario.

As municipalities are identified, letters from the Ministry of Finance will be sent to the municipal Clerk or CAO of each identified municipality. Ministry of Finance staff will also work to notify Heads of Councils in identified municipalities in advance of these letters and will work with these municipalities to continue an open dialogue to ensure that council's perspectives are considered. The letters will request meetings between municipal staff, Ministry of Finance staff and the LCBO to discuss the guidelines and a process for siting stores, how the LCBO will address local concerns, and municipal

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interests in siting. This will serve as the beginning of the partnership between municipalities and LCBO. Municipalities selected for initial stores will also be transparently identified on a website maintained by the LCBO: <http://www.lcbocannabisupdates.com/>. This website is expected to be launched today, October 27, 2017 and will be updated in coming weeks as the first group of letters are sent to the municipal Clerks/CAO's notifying them the LCBO intends to locate an initial store in their municipality. The LCBO will continue to update this website on a regular basis as additional municipalities are notified of the intention to locate stores in their municipality.

Guidelines and Process for Siting of Cannabis Retail Stores

Informed by consultations with AMO, proposed guidelines and a process for siting stores are being developed. The LCBO would utilize guidelines to identify specific store locations with the objectives of ensuring that youth are protected and addressing the illegal market. This includes ensuring stores are not located in close proximity to schools. Ministry of Finance staff and the LCBO are keen to meet with municipalities directly to discuss the proposed guidelines and ensure that local interests are being appropriately taken into account.

The LCBO would utilize a public notification process to inform the public that a specific store location has been identified in their community. As part of this process, the LCBO will provide information to the public that outlines the store's operations and how local impacts would be mitigated.

This notification process will also provide an opportunity for public questions and concerns on specific store sites to be submitted directly to the LCBO. More details of this process will be shared with municipal staff through the planned direct engagement.

Province-wide Online Sales Channel

Alongside the roll-out of stores, the LCBO will be implementing a province-wide online sales channel for cannabis beginning July 2018. As with retail stores, this online channel will be carefully controlled and include important social responsibility measures. It will also help meet the demand for legal cannabis access in all parts of the province.

As we establish a new legal retail system for cannabis, it is critical that we do so with the objectives of protecting our youth and addressing the illegal market. I look forward to ongoing dialogue with AMO and with municipalities as we take the next steps in implementing this important initiative.

.../cont'd

- 4 -

I welcome your support in ensuring an open and productive partnership with our government, the LCBO and your municipality as we continue to prepare for federal legalization of cannabis in July 2018.

Where municipal staff may require assistance, please contact:

Nicole Stewart
Executive Lead – Cannabis Retail Implementation Project
Ontario Ministry of Finance
Nicole.Stewart@ontario.ca
416-325-1593

Sincerely,

A handwritten signature in black ink, appearing to read 'Charles Sousa', with a stylized, flowing script.

Charles Sousa
Minister

- c: Yasir Naqvi, Attorney General of Ontario
Bill Mauro, Minister of Municipal Affairs
Lynn Dollin, President, Association of Municipalities of Ontario
Penny Lipsett, Chair (Acting), LCBO
George Soleas, President and Chief Executive Officer, LCBO
Scott Thompson, Deputy Minister, Ontario Ministry of Finance
Municipal Clerks/CAOs

.../cont'd

RECEIVED

OCT 10 2017

TOWNSHIP OF
SOUTH FRONTENAC

Mayor Jim Diodati



City Hall
4310 Queen Street
P.O. Box 1023
Niagara Falls, ON L2E 6X5
niagarafalls.ca
Tel (905) 356-7521 Ext. 4201
Fax (905) 374-3357
jdiodati@niagarafalls.ca

October 5, 2017

Dear Delegate(s):

On behalf of the City of Niagara Falls, I extend a warm welcome to you and cordially invite you to join us, May 2-4, 2018 for the 65th Annual Ontario Small Urban Municipalities Conference & Trade Show.

I know that the OSUM Conference Planning Committee is working to insure that matters affecting the small urban communities of Ontario are addressed and given the attention and support needed so that, through consultation with the provincial and federal governments, we can build stronger and more vibrant communities.

Niagara is well-known throughout the province for its tourism industry, its beautiful parks and amenities, both natural and man-made; world class wineries, accommodations, restaurants and entertainment. We are one of 12 municipalities comprising the Niagara Region, with a residential population of 86,000, offering a unique powerhouse of diversity to its residents, businesses, and 15+ million annual visitors.

In addition to tourism, Niagara Falls is also a sought after strategic location for businesses because of its proximity to the United States via the Rainbow, Whirlpool, and Queenston-Lewiston bridges, three major airports as well as the metropolitan areas of Toronto and Hamilton.

Thank you for the opportunity to tell you just a little about Niagara Falls. As Mayor of the host community for the 2018 OSUM Conference & Trade Show, and on behalf of City Council, I hope your plans include joining us in Niagara Falls for an incredibly good time and a great learning and networking opportunity. To register, visit OSUM.ca for details.

See you in Niagara Falls – May 2 to 4, 2018!

Yours truly,

Mayor James M. Diodati



Haliburton
Renfrew
Hastings
Peterborough
Kawartha Lakes
Prince Edward
Frontenac

Lanark
Leeds & Grenville
Prescott & Russell
Stormont Dundas & Glengarry
Northumberland
Lennox and Addington

Acting in Partnership.

c/o County of Prince Edward, 332 Main Street, Picton ON K0K 2T0

Picton, November 2, 2017

The Honourable Kathleen Wynne
Premier of Ontario
99 Wellesley Street West
Whitney Block, 6th Floor
Toronto ON M7A 1A1

SUBJECT: Financial Impacts of Bill 148 on Municipalities' Operations

Dear Premier Wynne:

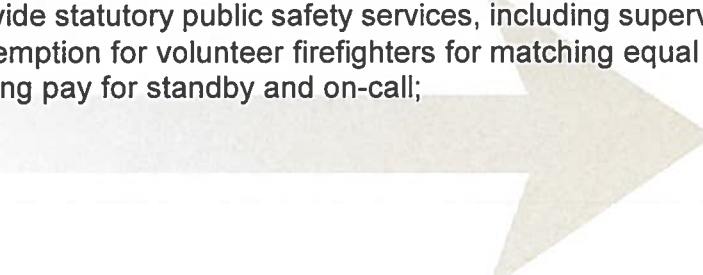
Thank you for taking the time to address the Eastern Ontario Wardens' Caucus (EOWC) on October 19 during the breakfast meeting held with MPPs and Ministers at Queen's Park. In particular, you may recall the discussion regarding the significant financial impacts of Bill 148 on Ontario's municipalities and their day-to-day operations.

As you are aware, there is a great deal of concern in the municipal sector regarding the potential costs associated with Bill 148, most notably in the areas of fire services and public works operations, both of which are essential services. With the draft Bill now progressing toward final reading, the EOWC wishes to reiterate the position that detailed exemptions must be made for municipal staff providing essential services on a standby or on-call basis.

As of the writing of this letter, our member municipalities have not been able to ascertain the exact financial impact of the proposed Bill – and specifically how and when the on-call or standby provisions apply. The negative impacts of Bill 148 on rural Ontario municipalities, in its current form, cannot be stressed enough.

Several of our Counties have calculated that the cost of volunteer firefighter standby pay would increase their operational costs by more than \$10 million annually. This is simply unaffordable, and if imposed, municipalities would likely be forced to abandon this service.

The EOWC – on behalf of its member municipalities and in solidarity with the Association of Municipalities of Ontario (AMO) – is looking for key amendments so that municipal governments can deliver their statutory obligations, including:

- An exemption for municipal and local board employees who are required to be on-call to provide statutory public safety services, including supervisory and managerial staff;
 - An exemption for volunteer firefighters for matching equal pay to full-time firefighters, including pay for standby and on-call;
- 



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- A specific reference that Bill 148 requirements do not override other statutory obligations that municipal governments are required to provide public safety;
- An exemption to the proposed 96-hour cancellation notice of scheduling provision, whereby for work cancelled without a 96-hour notice, employees would receive three hours pay, and for additional shifts without notice, employees would have the right to refuse work. For essential services, such as winter road maintenance, fire services, and long-term care, these provisions could leave municipalities with additional costs and/or a shortage of employees.

At its last meeting, the EOWC also unanimously adopted the attached resolution on Bill 148, which our members implore you to consider in addition to the points emphasized in this letter.

Thank you, Premier Wynne, for your attention to this important matter.

Sincerely,

Robert Quaiff
 Chair, Eastern Ontario Wardens' Caucus

cc: Members of the Eastern Ontario Wardens' Caucus
 Association of Municipalities of Ontario
 The Hon. Kevin Flynn, Minister of Labour
 The Hon. Bill Mauro, Minister of Municipal Affairs
 The Hon. Jeff Leal, Minister of Agriculture, Food and Rural Affairs
 Members of Provincial Parliament representing Eastern Ontario
 MPP Patrick Brown, Leader of the Official Opposition
 MPP Ernie Hardeman, Critic, Municipal Affairs and Housing
 MPP Percy Hatfield, Critic, Municipal Affairs





Resolution on Bill 148

PROPOSED BY: Warden Robin Jones (United Counties of Leeds and Grenville)

SUPPORTED BY: Warden Bill Lowry (County of Lennox and Addington)

WHEREAS the Eastern Ontario Wardens' Caucus supports, in principle, the concept of a minimum wage increase, but has major concerns about the rapid implementation of Bill 148 and its financial impacts on municipalities, including:

- Equal pay for equal work regarding volunteer firefighters, and whether municipalities will be required to pay volunteer firefighters the same hourly rate as their full-time firefighters;
- Public holiday pay calculation for employees other than full-time, which under the new method of calculation may increase costs depending on the number of part-time or casual employees in a municipality;
- Personal emergency leave (10 days per year), under which the first two days of said leave will now be paid;
- The proposed 96-hour cancellation notice of scheduling provision, whereby for work cancelled without a 96-hour notice, employees would receive three hours pay, and for additional shifts without notice, employees would have the right to refuse work. For essential services, such as winter road maintenance, fire services, and long-term care, these provisions could leave municipalities with additional costs and/or a shortage of employees.

BE IT RESOLVED that the Eastern Ontario Wardens' Caucus reject Bill 148 due to its major financial impacts on municipalities, and deplore the Province's lack of consultation with the municipal sector, and that this resolution be shared with the Premier, Cabinet Ministers, MPPs representing Eastern Ontario, AMO and ROMA.

CARRIED

Lindsay, Ontario
October 20, 2017

TOWNSHIP OF SOUTH FRONTENAC

BY-LAW 2017-73

A BY-LAW TO CONFIRM GENERALLY PREVIOUS ACTIONS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC.

THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC, BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. The actions of the Council of the Corporation of the Township of South Frontenac at its Council Meeting of November 7, 2017 be confirmed.
2. Execution by the Mayor and the Clerk-Administrator of all Deeds, Instruments and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal to any such Deed, Instruments or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and take effect on the date of its passage.

Dated at the Township of South Frontenac this 7th day of November, 2017.

Read a first and second time this 7th day of November, 2017.

Read a third time and finally passed this 7th day of November, 2017.

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC**

Ron Vandewal, Mayor

Wayne Orr, Chief Administrative Officer