

**TOWNSHIP OF SOUTH FRONTENAC
COUNCIL MEETING
AGENDA**

TIME: 6:00 PM,
DATE: Tuesday, February 14, 2017
PLACE: Council Chambers.

1. Call to Order
 - a) Resolution
2. Declaration of pecuniary interest and the general nature thereof
3. Scheduled Closed Session
 - a) Matters about an Identifiable Individual, to be raised by Councillor Schjerning
 - b) Property Acquisition
4. ***Recess - reconvene at 7:00 p.m. for Open Session
5. Public Meeting - n/a
6. Delegations
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19.	<u>Adjournment</u>	

A New Direction in Solid Waste Management in Ontario

Presented to Frontenac County Council

January 18, 2016

Context for Action

There is a need for action to increase the recovery of resources and reduce waste in Ontario.

CHALLENGES

- ../ Ontarians generate a significant amount of waste.
- ../ Ontario's diversion rates have stalled.
- ../ Both municipal and producer budgets to fund diversion are under pressure as costs rise.
- ../ Ontario's landfills could be filled within 20 years.
- ../ Waste Diversion Act, 2002 is flawed, resulting in an ineffective system.
- ../ Application of existing tools is limited and ineffective at encouraging productivity and the recovery of resources.

OPPORTUNITIES

- ../ Stakeholders are calling for fundamental reform.
- ../ Reducing waste presents opportunities to reduce GHG emissions.
- ../ Improving the recovery of resources has additional environmental benefits (e.g., air and water quality, resource conservation).
- ../ Resource productivity makes good business sense.
- ../ There is a significant opportunity to recover economic value of waste. Recovered resources attracts investment, creates jobs and improves competitiveness.

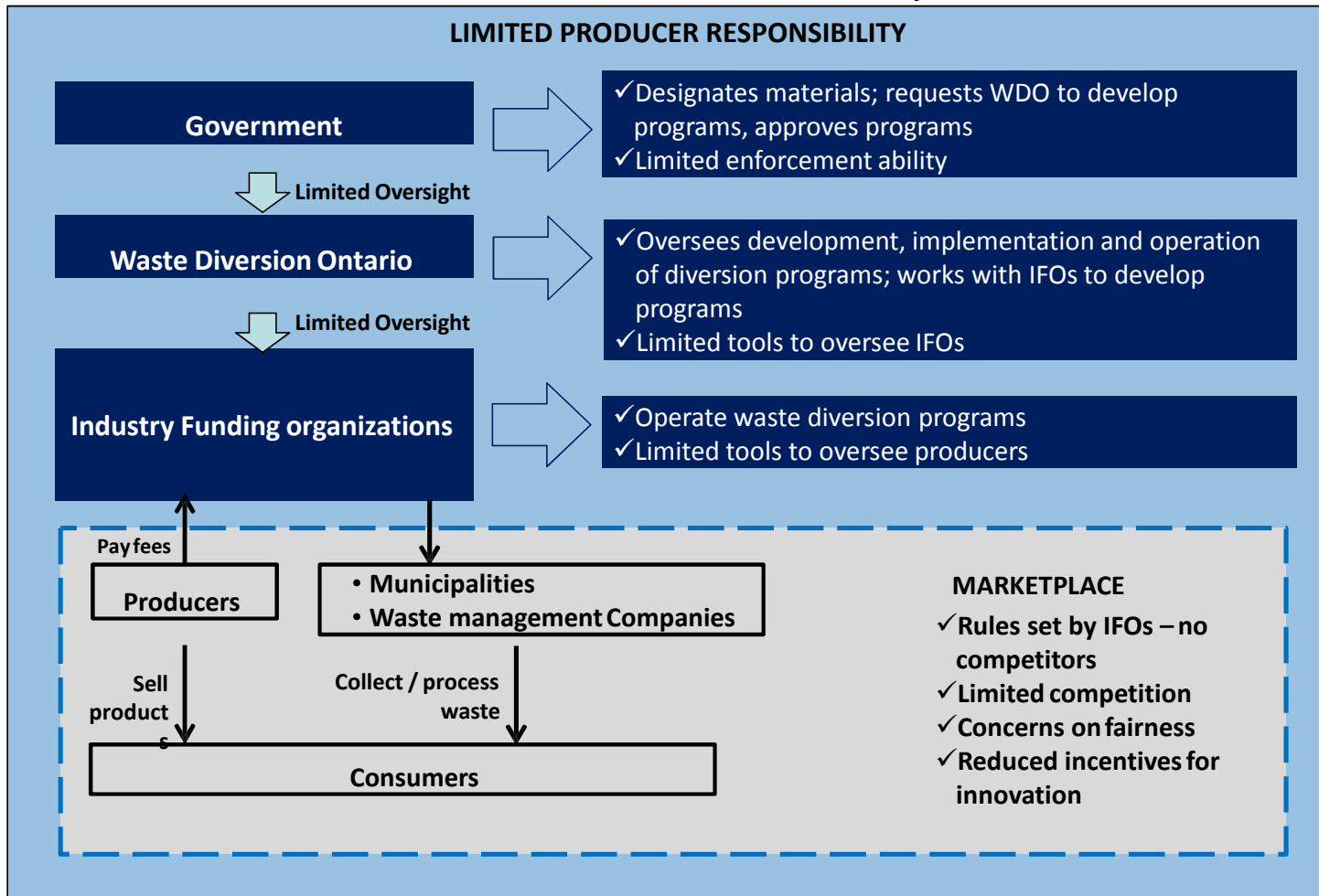


Ministry of The Environment and Climate Change

Ontario's Proposed Framework

- Ontario is transforming its existing waste diversion framework to support Ontario's vision: a circular economy.
- Ontario's goal is to move towards zero waste in the Province and zero GHG emissions from the waste sector to support a circular economy:
 - Ensuring that all resources are used and reused productively; maximizing their potential and reintegration into the economy.
- The framework includes:
 - **Proposed legislation: Waste-Free Ontario Act** that includes two Acts.
 - A proposed Resource Recovery and Circular Economy Act to set overarching provincial direction and establish a new producer responsibility regime.
 - A proposed Waste Diversion Transition Act, to replace the *Waste Diversion Act, 2002*, which would help ensure the smooth transition to the new producer responsibility regime.
 - **Draft Strategy for a Waste-Free Ontario: Building the Circular Economy** to support Ontario in achieving its goals.

Waste Diversion Act, 2002

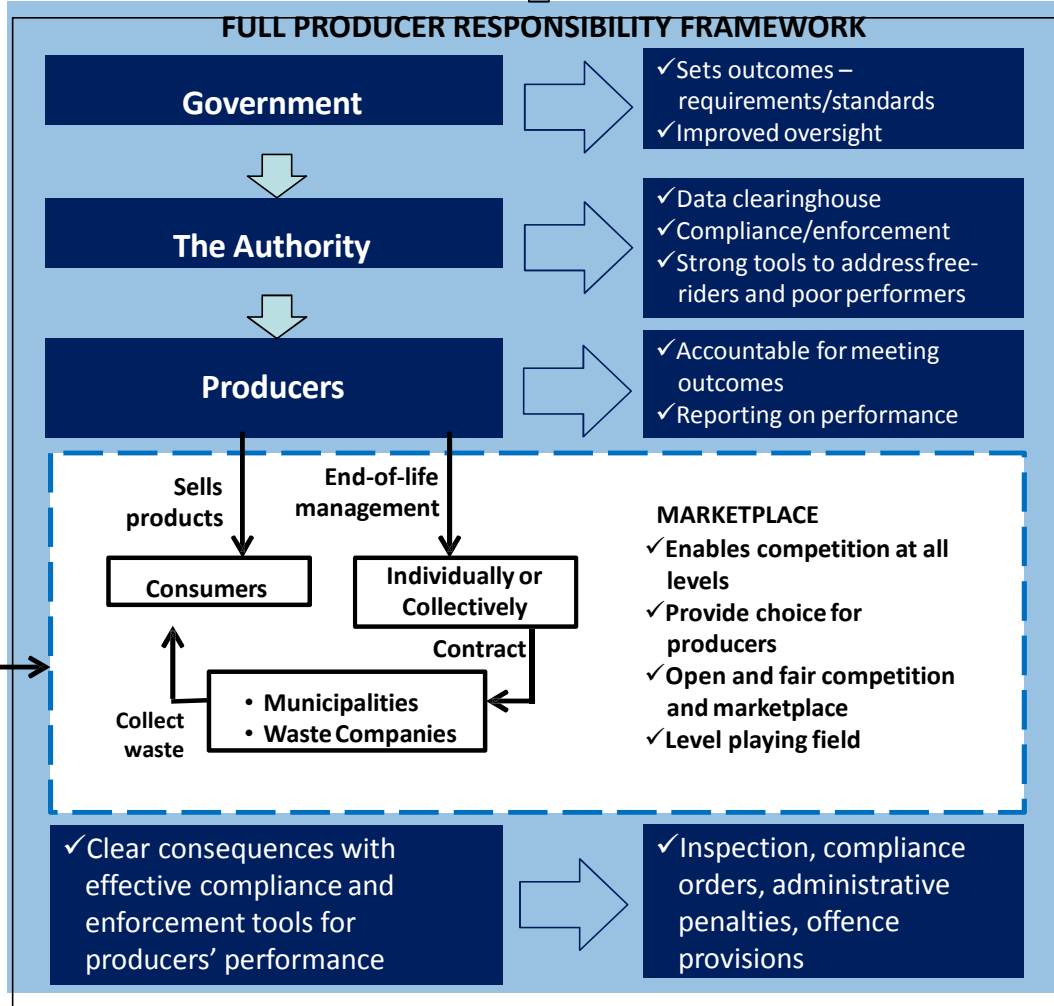


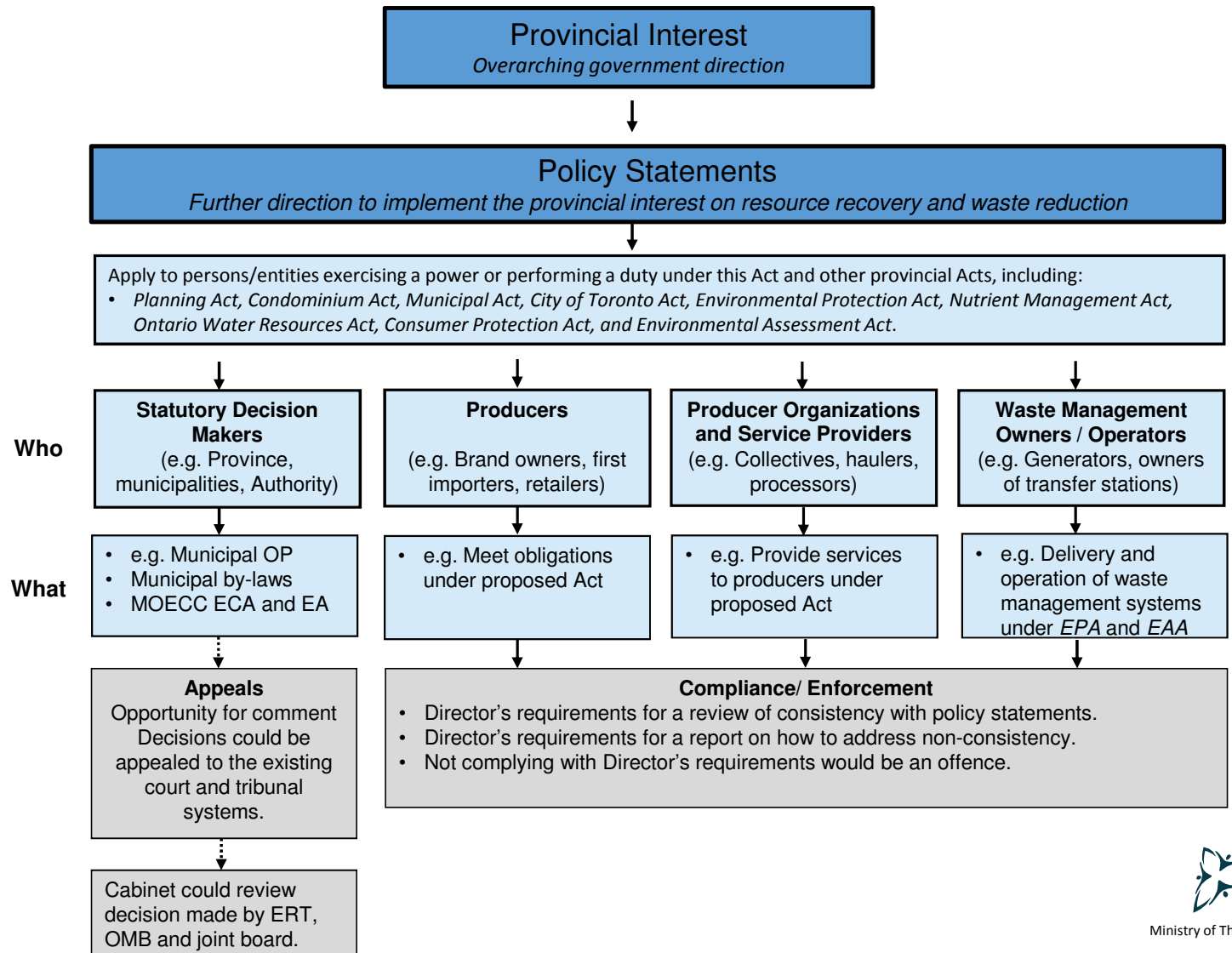
Waste-Free Ontario Act

- Provincial Interest: including promote completion
- Policy statements to provide further direction on provincial interests

• Competition Act to support open and fair marketplace

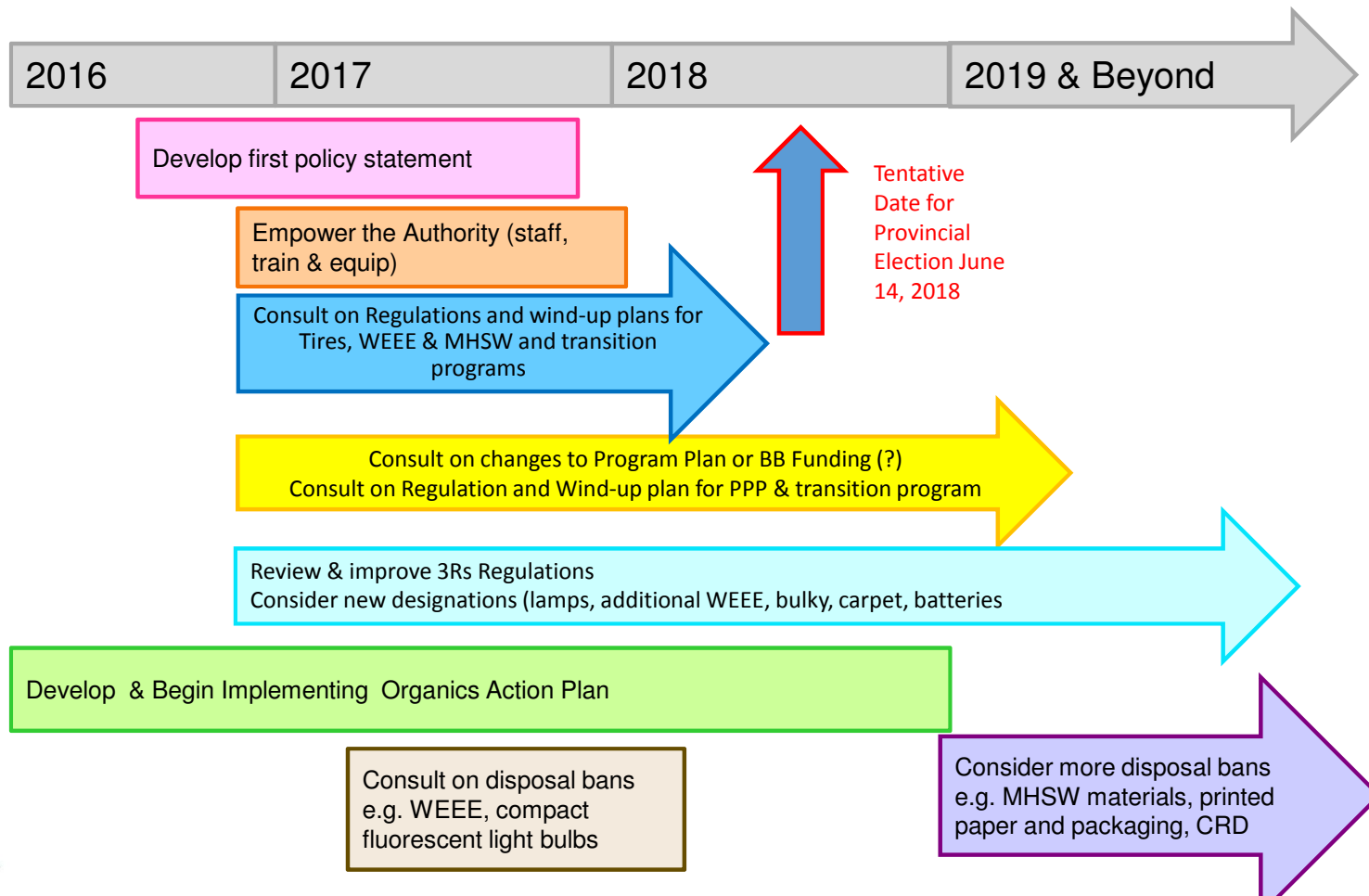
- New legislation
- Outside of legislation



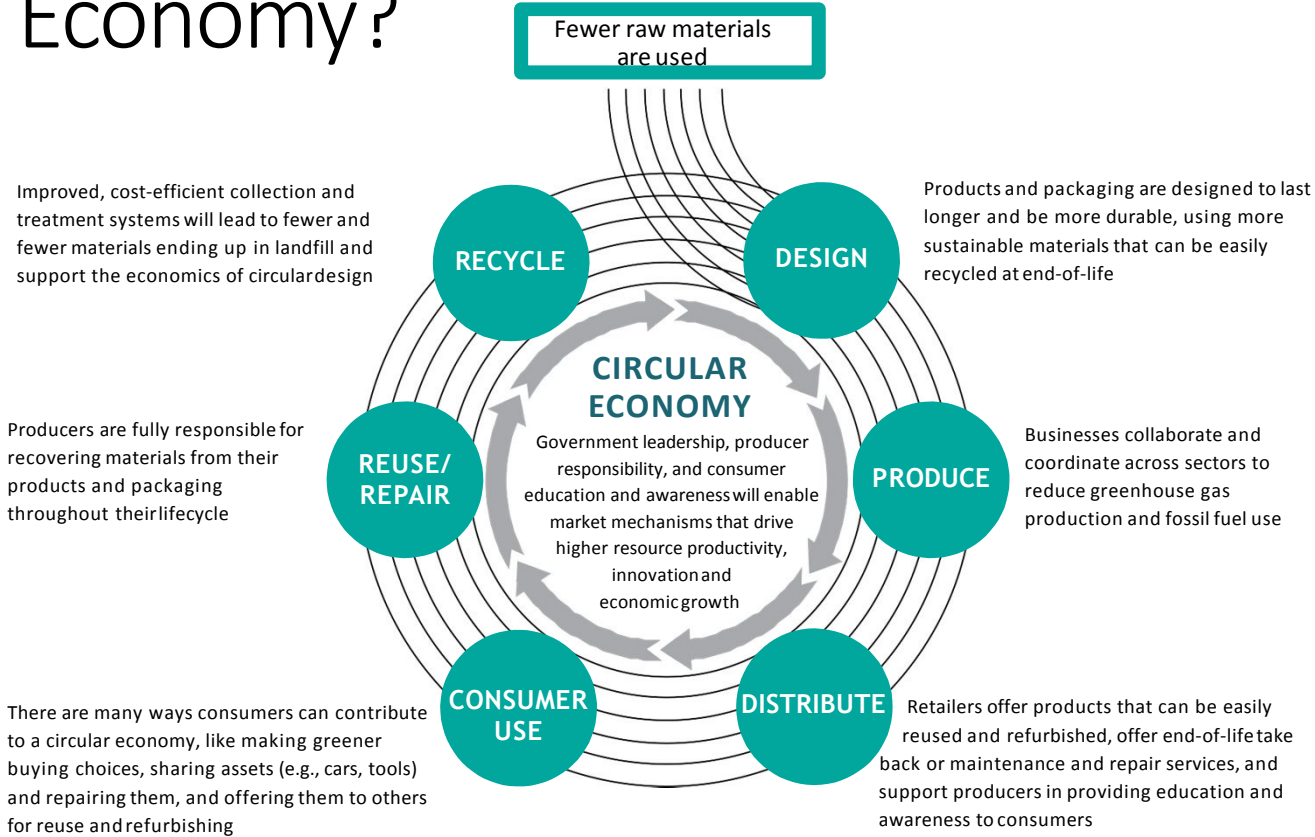


Potential Timeline

(Based on current draft Strategy)



What is a Circular Economy?



Transforming Ontario into a Leader

Our Strategy to Achieve a Circular Economy

For Ontario to thrive, it must take advantage of resource recovery and waste reduction as economic drivers and factors in environmental protection. Building on our new foundation, the following outlines Ontario's strategy to achieve its transformation to a circular economy.

Vision

The vision for Ontario is one where waste is seen as a resource that can be recovered, reused and reintegrated to achieve a circular economy.

Goals

The goals are to achieve a **zero waste Ontario** and **zero greenhouse gas emissions from the waste sector**.

Zero waste Ontario is a visionary goal that provides the guiding principles needed to work toward the elimination of waste. It is a new approach that focuses on preventing waste in the first place rather than relying on traditional end-of-life waste management solutions.

The visionary goal of **eliminating greenhouse gases from the waste sector** will guide our priorities for resource recovery and waste reduction. It will help the province meet its climate change commitments and build a low-carbon economy while protecting Ontario's natural environment.

Achieving our goals will require a fresh approach to waste management and resource recovery — one that accounts for the shifting global context, recognizes the opportunities in a circular, low-carbon economy, and enlists the support of all Ontarians. New product design and management thinking will help Ontario avoid the volume and toxicity of waste materials, while conserving and recovering resources.

Ontario's resource recovery and waste reduction priorities focus on reducing, reusing, recycling and reintegrating materials into the economy.

To mark our progress and keep on track, we have set three interim goals:



Although energy from waste and alternative fuels are permitted as waste management options, these methods will not count towards diversion in Ontario.

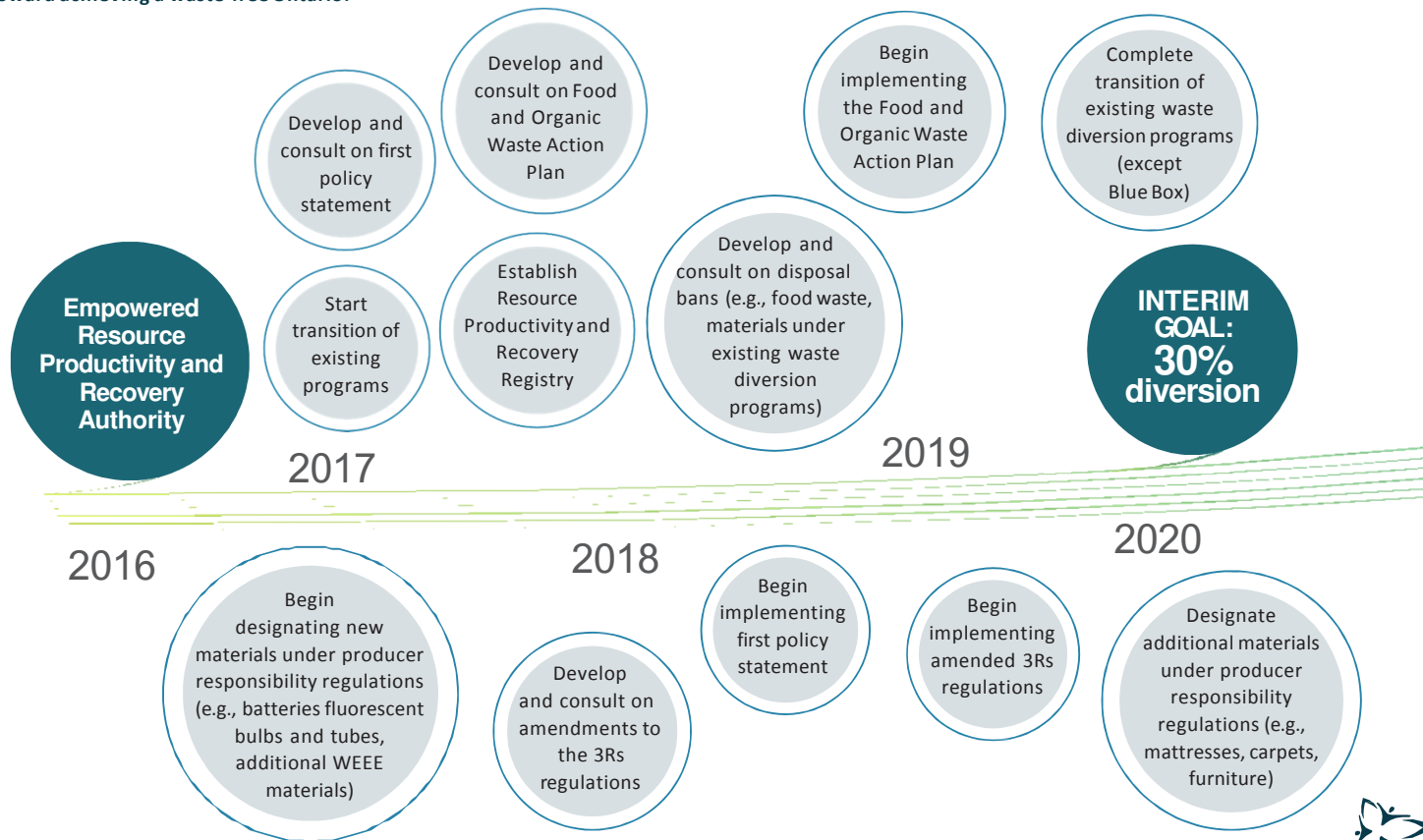
The first four years of this strategy are dedicated to establishing the foundation for this fundamental shift and transforming the current system. Building on a strong foundation, we anticipate significant progress in the years to come.



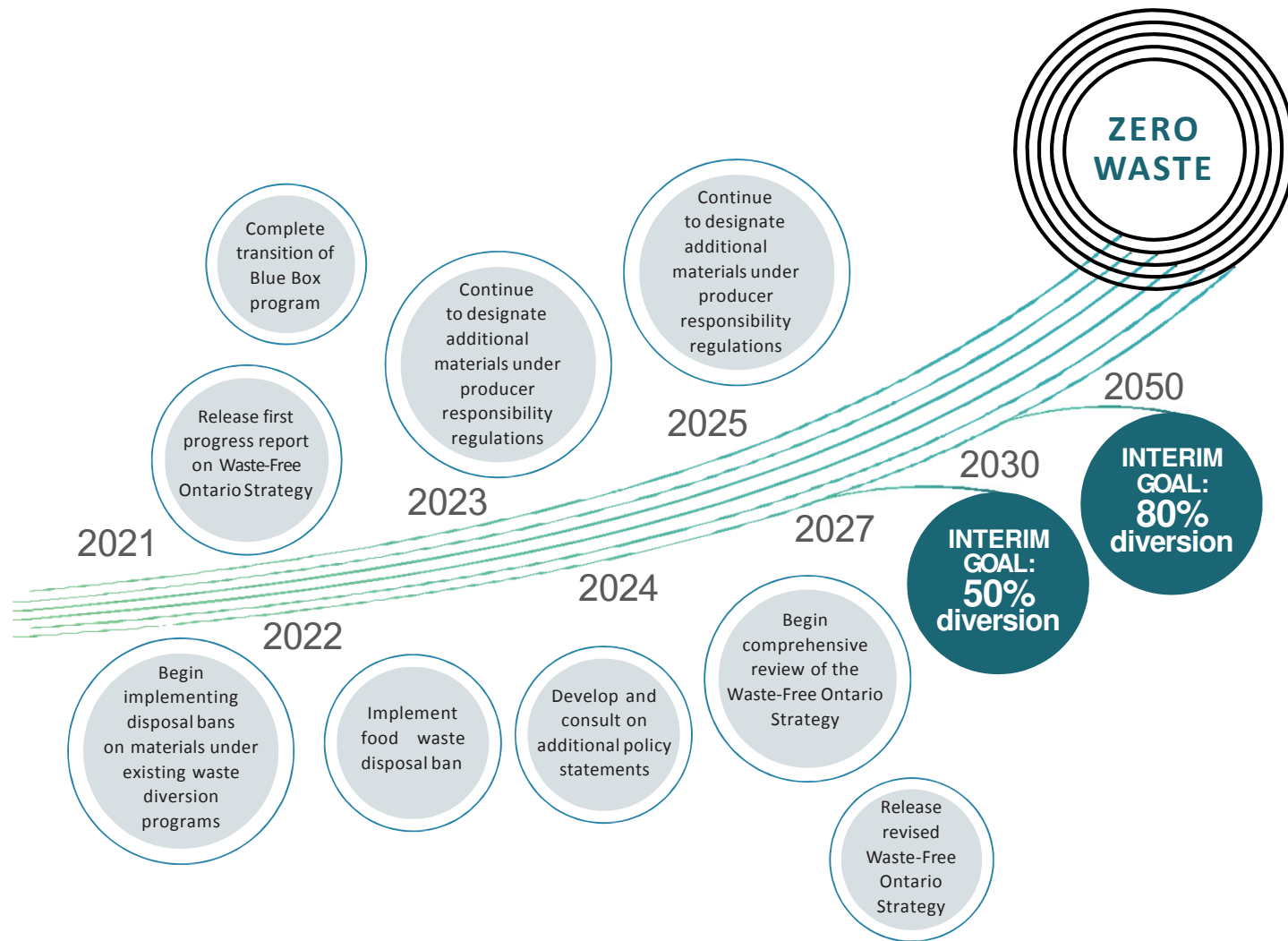
Ministry of the Environment and Climate Change

Transforming Ontario into a Leader

The following timeline will guide our path toward achieving a waste-free Ontario:



Ministry of The Environment and Climate Change



Minutes of Council
January, 17, 2017

Time: 6:00 PM

Location: Council Chambers

Meeting # 1

Present: Mayor Ron Vandewal, Pat Barr, John McDougall, Alan Revill, Mark Schjerner, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Lindsay Mills, Planner, Mark Segsworth, Public Works Manager, Louise Fragnito, Treasurer, Angela Maddocks, Executive Assistant.

1. Call to Order

a) Resolution

Resolution No. 2017-1-1

Moved by Councillor Sleeth Seconded by Councillor Sutherland

THAT the Council meeting of January 17, 2017 be called to order at 6:00 p.m.

Carried

2. Declaration of pecuniary interest and the general nature thereof-n/a

3. Scheduled Closed Session

a) Approval of Previous Closed Session Minutes and Property Acquisition

Resolution No. 2017-1-2

Moved by Councillor Sleeth Seconded by Councillor Sutherland

THAT the Council meeting of January 17, 2017 move into closed session to approve minutes of previous closed sessions and to discuss property acquisition.

Carried

d) Resolution

Resolution No. 2017-1-5

Moved by Councillor Sleeth Seconded by Councillor Revill

THAT Council move out of closed session.

Carried

4. ***Recess - reconvene at 7:00 p.m. for Open Session

5. Delegations

a) Suspend Procedural Rules to allow for Delegations

Resolution No. 2017-1-6

Moved by Councillor Sleeth Seconded by Councillor Revill

THAT Council suspend the procedural rules limiting delegations to Committee of the Whole meetings and receive delegations at the Council meeting of January 17, 2017.

Carried

b) John Lesperance, re: Changes in Budget/Waste Management Fee

Mr. Lesperance referred to his presentation that was included in the agenda package, outlining his request for Council to continue with the current user-pay focus for solid waste management. He compared the existing systems for waste management with what is proposed, paying for garbage based on property assessment, not usage.

6. Public Meetings

a) Open Public Meeting

Resolution No. 2017-1-7

Moved by Councillor Sleeth Seconded by Councillor Revill

THAT a public meeting be held to discuss planning matters related to:

- Closing of Road Allowance, Part of Lot 19, Concessions V and VI, Loughborough - Mundell
- Closing of Road Allowance, Part of Lot 25, Concession VII, Loughborough - Spencer

Carried

b) Closing of Road Allowance - Part Lot 19 between Concessions V and VI, Loughborough - Mundell

Mr. Mills explained that the subject portion of road allowance is approximately 1378 feet long and 2.18 acres in size. The land is heavily treed and both the road allowance and the Mundell property are vacant. The land slopes steeply down towards Sydenham Road and it appears that this is the reason Sydenham Road was forced to the east of the original road allowance where road construction is more easily accommodated. It does not seem reasonable that this portion of road allowance would ever be required by the Township for use as a public road. Mr. Mills noted that the Public Works Manager has confirmed that safe access can be accommodated at the south end of the road allowance. It has also been determined that an building envelope of 1.24 acres can be achieved. A survey has not been submitted for this property therefore a by-law will be forthcoming at a future meeting.

Mayor Vandewal noted that he still has concerns about a safe access.

There were no other comments from Council. There were no comments from the public.

c) Closure and Transfer of Ownership of Road Allowance - Part Lot 25, Concession VII, Loughborough - Spencer

Mr. Mills explained that in the early 1980's and without consultation Leland Road was re-routed through their property at 308 Leland Road and the Spencer's were promised compensation for the property taken from them to realign the road. Council agreed on August 2, 2016 that there can be no doubt that the road was diverted off of the road allowance as claimed and that it is reasonable that this former township land should be transferred to the Spencer's especially since the township has now claimed the Spencer's land on which the travelled portion of the road now exists. The survey for the road allowance has not yet been submitted therefore the by-law will be forthcoming to an upcoming Council meeting.

There were no comments from Council or the public.

d) Close Public Meeting

Resolution No. 2017-1-8

Moved by Councillor Schjerning Seconded by Councillor McDougall

THAT an opportunity having been provided, the public meeting be closed.

Carried

7. Approval of Minutes

a) Committee of the Whole Meeting held December 13, 2016

Resolution No. 2017-1-9

Moved by Councillor McDougall Seconded by Councillor Schjerning

THAT Council approves the minutes of the Committee of the Whole meeting held December 13, 2016.

Carried

b) Council Meeting of December 20, 2016

Resolution No. 2017-1-10

Moved by Councillor Schjerning Seconded by Councillor McDougall

THAT Council approves the minutes of the Council meeting held December 20, 2016.

Carried

8. Business Arising from the Minutes - n/a

9. Reports Requiring Action

a) Mark Segsworth, Public Works Manager, re: Letter of Support for North Frontenac Community Services

Resolution No. 2017-1-11

Moved by Councillor McDougall Seconded by Councillor Schjerning

THAT Council direct the CAO to send a letter to North Frontenac Community Services in support of their Great Canadian Sports grant application.

Carried

b) Louise Fragnito, Treasurer, re: 2017 Budget

Resolution No. 2017-1-12

Moved by Councillor Barr Seconded by Councillor McDougall

THAT Council approve Budget Option #1 as the Capital and Operating Budget for 2017 and direct staff to implement such budgets.

Carried

c) Louise Fragnito, Treasurer, re: Tax Sale Services RFP

Resolution No. 2017-1-13

Moved by Councillor Schjerning Seconded by Councillor McDougall

THAT Council authorize the CAO to enter into an agreement with Realtax Inc for a three year contract, with up to two, one year extensions for Municipal Tax Sale Services.

Carried

d) Wayne Orr, Chief Administrative Officer, re: Filling of Vacant Office

Resolution No. 2017-1-14

Moved by Councillor McDougall Seconded by Councillor Schjerning

THAT Brad Barbeau's name be inserted into the By-law to appoint a Councillor.

Carried

- e) Wayne Orr, Chief Administrative Officer, re: 2018 Municipal Elections

Resolution No. 2017-1-15

Moved by Councillor McDougall Seconded by Councillor Schjerning

Whereas Council is supportive of proceeding with the exclusive use of internet and telephone voting for the 2018,

Therefore staff are directed to initiate an RFP for telephone and internet voting service providers for the 2018 municipal elections.

Carried

10. Committee Meeting Minutes

- a) Corporate Services Meeting of November 18, 2016

Resolution No. 2017-1-16

Moved by Councillor Barr Seconded by Councillor Schjerning

THAT Council receives for information the minutes of the following committee meetings:

- Corporate Services Committee meeting of November 18, 2016

Carried

11. By-Laws

- a) By-law 2017-01 - Appoint an Individual to the role of Councillor

Resolution No. 2017-1-17

Moved by Councillor McDougall Seconded by Councillor Barr

THAT the following by-laws be given first and second reading:

- By-law 2017-01

Carried

Resolution No. 2017-1-18

Moved by Councillor Schjerning Seconded by Councillor Barr

THAT By-law 2017-01, being a by-law to appoint a Councillor in accordance with Section 263(1) to the Municipal Act, be given third reading, signed and sealed.

Carried

12. Reports for Information

- a) Accounts Payable and Payroll Listing
- b) Mark Segsworth, Public Works Manager, re: Signage Retro-Reflectivity
- c) Mark Segsworth, Public Works Manager, re: Winter Control
- d) Angela Maddocks, Executive Assistant, re: Parking Tickets

- e) Rick Chesebrough, Fire Chief re: Fire Department Annual Statistics
 - f) Ryan Arcand, CBO, re: 4th Quarter Building Activity Report for 2016
13. Information Items
- a) South Frontenac's Letter of Support for Private Members Bill C-274
 - b) AMO's 2017-2018 Strategic Objectives
 - c) John Bolognone, City Clerk, City of Kingston, re: Taxation of Sugar Sweetened Beverages
 - d) Carla Y. Nell, Vice President, Municipal and Stakeholder Relations, MPAC, re: 2016 Assessment Update
 - e) Southwestern Opinicon Residents, re: Skycroft Campground expansion on Opinicon Lake
 - f) Hanne and Dennis Saunders, re: Current Bag Tag System/Waste Management costs
 - g) Susan Beckel, Clerk, Town of Greater Napanee, re: Resolution for a Moratorium on the Accommodation Review Process.
14. Notice of Motions
- a) Councillor Sutherland served notice of motion to support Item 13 (g) regarding a moratorium on the Accommodation Review Process.
 - b) Councillor McDougall served notice of motion regarding signage retro-reflectivity that would direct staff to have full legislative compliance by June 2018.
15. Announcements
- a) Mayor Vandewal expressed sympathy for Councillor Roberts whose father passed away last week and his mother-in-law passed away on Sunday.

He commended the Public Works Department on winter control noting that it has been difficult given the amount of ice and freezing rain we have experienced.
 - b) Councillor McDougall commended the Fire Department noting they have been busy lately with unfortunate house fires.

He also commended the Public Works Department on the great work they do on winter roads maintenance.
16. Question of Clarity (from the public on outcome of agenda items)
- a) Heidi Conarroe stated that it was rumoured that Brad Barbeau was offered the vacant Council seat before Christmas. She questioned why residents were not asked for input on filling the vacancy.

Mayor Vandewal indicated that the rumour was clearly speculation as no discussion took place with Mr. Barbeau and that Council had not asked for input from the public.

Councillor McDougall stated that the 2014 election results indicated support for Mr. Barbeau.

17. Closed Session (if requested)
18. Confirmatory By-law
- a) By-law 2017-02

Resolution No. 2017-1-19

Moved by Councillor Schjerning Seconded by Councillor Barr

THAT By-law 2017-02 being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac be given first and second reading this 17 day of January 2017.

Carried

Resolution No. 2017-1-20

Moved by Councillor Schjerning Seconded by Councillor Barr

THAT By-law 2017-02, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given third reading, signed and sealed this 17 day of January 2017.

Carried

19. Adjournment
- a) Resolution

Resolution No. 2017-1-21

Moved by Councillor Barr Seconded by Councillor McDougall

THAT the Council meeting of January 17, 2017 be adjourned at 8:05 p.m.

Carried

Ron Vandewal, Mayor

Wayne Orr, Chief Administrative Officer

Minutes of Committee of the Whole
January 24, 2017

Time: 7:00 pm

Location: Council Chambers

Meeting # 2

Present: Mayor Ron Vandewal, Brad Barbeau, Pat Barr, John McDougall, Alan Revill, Mark Schjerning, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Mark Segsworth, Public Works Manager, Lindsay Mills, Planner, Angela Maddocks, Executive Assistant

1. Call to Order

a) Mayor Vandewal called the meeting to order at 7:00 p.m.

2. Declaration of Office for Councillor Barbeau

a) Brad Barbeau was sworn in as Councillor to represent Portland District.

3. Declaration of pecuniary interest and the general nature thereof- n/a

4. Scheduled Closed Session - n/a

5. ***Recess*** - n/a

6. Delegations

a) Joe Gallivan, Director of Planning and Economic Development, County of Frontenac, re: Completed Roads Study

Joe Gallivan reviewed his presentation on the final report and recommendations of the private lands study conducted by the County. He noted the historical impact of cottage road development on municipal services and the increasing conversions and new lots that put pressure on roads that were only intended to be seasonal. He noted that the 545 private lanes are made up of 373 kilometres in South Frontenac. Next steps include the development of policies for Township Official Plans recognizing that South Frontenac has had a private lane upgrade assistance program in place for a number of years.

b) Richard Allen, Manager of Economic Development, County of Frontenac, re: Economic Development Update

Richard Allen discussed his new role and the expectations and economic development initiatives outlined in his presentation. He provided a brief overview of his recent China trade mission trip and the uniqueness of the baby formula market in China. He discussed with Council the ongoing work with CFDC, the web portal that will include a business resources directory, commercial land inventory and access to other key statistics.

c) Helen Hill, re: Fencing Issue

Helen Hill, co-owner of a 100 acre farm on Alton Road provided Council with a summary of an ongoing fencing issue she has had since June 2015 when their neighbour removed the line fence without consultation. She introduced her lawyer Ian Gavaghan who suggested that By-law 2015-49 and the Line Fences Act should be enforced; if this matter proceeds to court it is important

for his client to move forward with all options and he felt it was incumbent on South Frontenac to enforce their by-laws.

Council encouraged Mrs. Hill to submit the paperwork required to initiate the Line Fences Act and have the fenceviewers make their ruling. A legal opinion will not be obtained before a ruling of the fenceviewers.

d) Scott Gordon, re: South Frontenac Rides - Share the Road

Scott Gordon, Chair of the South Frontenac Rides committee spoke to the achievements and the summary report that includes a 5 year vision and a two year work plan. He requested Council's endorsement and review of the report that incorporated engineering, education, encouragement, enforcement and evaluation and planning.

7. Reports Requiring Action

a) Mark Segsworth, Public Works Manager, re: Waste Free Ontario Presentation

This presentation was deferred until the February 14, 2017 Committee of the Whole meeting.

b) Lindsay Mills, Planner, re: Proposed Amendment to Site Plan Control By-law 2003-25

Council directed staff to bring this forward for approval.

c) Lindsay Mills, Planner, re: Calculation of Parkland Fees

The consensus from Council was to have two appraisals done for larger scale development such as subdivisions and plans of condominiums. There was concern expressed about ensuring the terminology is included on the application forms and whether we have polled other municipalities for comparisons. The process needs to ensure that everyone is treated fairly.

d) Wayne Orr, Chief Administrative Officer, re: Fencing By-law

No action was taken with respect to this report. See delegation 6 (c).

e) Wayne Orr, Chief Administrative Officer, re: Advocacy Strategy

Council appreciated the content of the report recognizing that priorities need to be identified before moving forward. There was discussion about resourcing this initiative and the associated cost for promoting our priorities. It was noted that County staff are a great resource for grant writing and South Frontenac may be able to access this resource.

f) Wayne Orr, Chief Administrative Officer, re: Council Composition

There was no direction provided for change to Council composition at this time.

8. Reports for Information

a) 2017 Budget as approved on January 17, 2017

9. Rise & Report
- a) County Council

John McDougall distributed his "rise and report" that provided an update on the seniors housing task force, response to the OMB review from December 2016 and 2017 priorities approved by the Eastern Ontario Warden's Caucus.

- b) Arena Board

Councillor Revill reported that a 10% decrease in electrical usage has been observed although energy costs have increased.

- c) Police Services Board

Brad Barbeau has resigned from his position as provincial appointee. The process is underway for a new appointee.

- d) Portland Heritage

No updates.

10. Information Items

- a) Roger Brice, re: Fishing Issues

- b) Chris Ballard, Minister of Housing, re: The Promoting Affordable Housing Act, 2016

- c) Township of Montague, re: Hydro One's Strategy Regarding Hydro Costs

- d) Township of Montague, re: Funding for Fire Department Infrastructure

11. Notice of Motions

- a) Councillor Sutherland served a notice of motion for Council to support the South Frontenac Rides, Share the Road Report and to review the work plan and identify tasks that align with the Township's strategic direction.

12. Announcements

- a) Councillor Schjerning requested contact information for Councillor Barbeau and questioned when a new Council photo will be taken.

13. Question of Clarity (from the public on outcome of agenda items)

- a) Helen Hill requested clarification on Council's decision about enforcing the fence by-law.

Wayne Orr explained that there was no direction from Council at this time and reiterated Council's suggestion that she submit an application to request the services of the fenceviewers.

14. Closed Session - n/a

15. Adjournment

Committee of the Whole
January 24, 2017

a) The meeting was adjourned at 9:20 p.m.



STAFF REPORT CLERKS DEPARTMENT

PREPARED FOR COUNCIL: January 18, 2017

AGENDA DATE: February 7, 2017

SUBJECT:

Notice of Motion – Moratorium on the Accommodation Review Process

RECOMMENDATION:

THAT Council endorse the resolution passed by the Town of Greater Napanee requesting that a moratorium be placed on the accommodation review process.

BACKGROUND:

Council's Procedural By-Law 2016-71 establishes the process for Notice of Motion.

At the Council Meeting of January 17, 2017, Councillor Sutherland served Notice of Motion to support the request from the Town of Greater Napanee that requested a moratorium on the Accommodation Review Process until such time as a review of the impacts on small rural communities can be studied, completed and the results and recommendations be considered

A notice of motion requires a seconder at the next regular Council meeting. If seconded, the motion is debated and then voted upon.

Submitted/approved by:

**Angela Maddocks
Executive Assistant**



STAFF REPORT CLERKS DEPARTMENT

PREPARED FOR COUNCIL: January 25, 2017

AGENDA DATE: February 7, 2017

SUBJECT:

Notice of Motion – South Frontenac Rides – Share the Road Report

RECOMMENDATION:

THAT Council endorse the inclusion of active transportation in our transportation and community planning and that the Share the Road report be referred to the Public Works department to review the work plan and identify tasks that align with the Township's strategic directions and identify opportunities to make South Frontenac a more bicycle friendly community,

AND further that the Share the Road Report be forwarded to the County of Frontenac for their consideration and support.

BACKGROUND:

Council's Procedural By-Law 2016-71 establishes the process for Notice of Motion.

At the Committee of the Whole Meeting of January 24, 2017, Councillor Sutherland served Notice of Motion to support the Share the Road Report as presented by Scott Gordon on behalf of South Frontenac Rides Committee.

A notice of motion requires a seconder at the next regular Council meeting. If seconded, the motion is debated and then voted upon.

Submitted/approved by:

**Angela Maddocks
Executive Assistant**



Township of South Frontenac
Bicycle Friendly Communities Workshop
March 30, 2016

Summary Report and Recommendations

Prepared by the Share the Road Cycling Coalition South Frontenac Bicycle Friendly Communities Workshop – March 2016

Summary Report

On March 30, 2016 The Share the Road Cycling Coalition facilitated a Bicycle Friendly Communities Workshop for the Town of Greater Napanee and the Township of South Frontenac in partnership with the County of Lennox and Addington and Kingston, Frontenac, Lennox & Addington Public Health. The purpose of this Workshop was to help identify a path forward for the area to become more bicycle friendly. More than 35 community members, Municipal staff and town councilors heard new ideas and contributed their local expertise about how South Frontenac can become a better place for cycling during a full-day, stakeholder focused workshop and a community-focused “World Café” event.

During the workshop, participants helped to:

- identify South Frontenac’s existing cycling assets and some of the challenges faced (See Appendix A: Inventory and Challenges);
- discuss opportunities for building a safer, more connected place for cycling;
- articulate a five-year vision for cycling in South Frontenac; and
- develop a two-year work plan for making progress toward that vision.

FIVE-YEAR VISION

The following vision for South Frontenac to build a more bicycle-friendly community over the next five years (or sooner) was compiled based on the feedback received from workshop attendees and on best practices from other Bicycle-Friendly Communities across North America. The vision also takes into consideration available resources within the community.

While this vision may sound ambitious, through collaborative action focusing on the five essential elements of being a Bicycle Friendly Community, we are confident that South Frontenac can achieve meaningful progress towards these goals. The essential elements of a more Bicycle Friendly South Frontenac by 2021 are:

- **Engineering** – creating stronger, safer connections between the existing trails and South Frontenac’s town centres and recreational facilities. Ensure that there are safe on and off-road cycling facilities designed to take people off the trails and into town centres and to popular destinations. Continuing to pave shoulders to provide recreational and utilitarian cyclists with safe, comfortable and enjoyable routes, and ensuring that signage along on and off-road routes direct riders towards community amenities. At important destinations, ample, secure bike parking should be more readily available;
- **Education** - making cycling education available to all students in South Frontenac schools to create a culture of respect between all road users. Educational efforts will also include public awareness campaigns designed to create better interactions between people driving and people cycling, and will offer adults new opportunities to learn how to ride a bike safely and legally.
- **Encouragement** – introducing new programs designed to get residents excited about cycling again is key to creating a culture of cycling. Expanding upon existing efforts like CycleFest and the South Frontenac Rides initiative to create a wider variety of events designed to encourage residents to ride their bikes. Bike Valet offered at community events and a community cycling grant offered each year will help to get more residents thinking about how they can ride their bikes more often.
- **Enforcement** - building more effective partnerships between the OPP and the various community partners to make the roads safer for all road users. Institute bicycle patrol officers on trails and review local bylaws to ensure that cycling is safe and comfortable all over the Township.
- **Evaluation & Planning** – Consider creating an Active Transportation Plan for South Frontenac complete with a dedicated annual budget for implementation of cycling projects. Bring partner organizations together to hire an active transportation coordinator to organize and coordinate cycling efforts in South Frontenac. Begin work on establishing a baseline of the number of people cycling in South Frontenac by performing counts throughout the summer and installing trail counters at key locations.

The work plan that follows, organized under the 5 Es of the BFC Program, outlines recommended actions South Frontenac could take in the next two years to help it work towards achieving this 5-year vision. With more than 15 attendees at the workshop, it was not surprising that the initial list of potential actions was quite long and varied, and contained far more than would be realistic to achieve given the two-year time frame and resource constraints. The initial list of brainstormed actions has been refined to include a number of high-impact activities, many of which are proven to be best practices in communities across North America.

It is important to remember that there are many ways to build a more bicycle-friendly community. This report contains suggestions for one path that could be followed to get there, however, it may be possible for South Frontenac to substitute other actions that are not included in this plan and still achieve this five-year vision for increasing cycling.

WORKPLAN

ENGINEERING: *Creating safe and convenient places to ride and park bicycles through physical infrastructure and hardware that supports cycling.*

Attendees at both the workshop and the World Café event expressed optimism about the existing infrastructure in South Frontenac. Attendees put forward an impressive list of infrastructure improvement recommendations, with a focus on some priority improvements for individual hamlets within South Frontenac. These suggested improvements are:

Harrowsmith

- Make Harrowsmith a Hub of trails – with washrooms, maps, a bike Fix-It Station, a rest area and other amenities where the K & P and Cataraqui Trail intersect.
- Ensure that Centennial Park, the Harrowsmith Schools and community amenities like shops are well connected to the trails, and make sure there is signage directing riders to those amenities.

Sydenham

- Ensure that the trail crossing at Bedford road and George Street is improved – make the trail crossing more visible, and consider installing a signalized trail crossing to ensure that riders can cross safely and easily.
- Consider paved shoulders or bike lanes on Bedford Road between the bridge and Alton Road
- Consider a bike path from the Daly, Kingsmere and Cliffside subdivisions to Bowes Park.

Verona

- Create sidewalks and a trail connection to get people walking and cycling to the Foodland safely. Also ensure that there are bike racks installed at Foodland.
- Improve access to businesses in Verona off the trail by adding directional signage with information about businesses and providing paved, welcoming accesses.

Battersea

- Create connections between Battersea and the neighbouring towns like Sydenham through paved shoulders.
- Create connectivity to the Baseball diamonds with a trail.

Inverary

- Create paths from Lyon's Landing to the baseball diamonds

In addition to the specific infrastructure improvements listed above, attendees also emphasized the importance of providing bike parking across the community. Attendees expressed the importance of creating awareness of the amenities within the community by using signage and promotions, and also emphasized the importance of taking on some of the smaller, connecting infrastructure pieces before undertaking some of the major infrastructure projects to help to build support. For further background on these recommendations, refer to Appendix B: Infrastructure Tour Summary.

Engineering Work Plan

Recommended Actions	Description	Groups Involved	Suggested Timeline
Expand the availability of bike parking all over South Frontenac	Undertake a bike parking inventory to determine where bike parking is available and where gaps exist. Ensure that bike parking is available at all Township owned facilities, and work with local businesses to ensure that bike parking is provided at major destinations in the community, Ensure that all new bike parking provided adheres to the standards created by the Association of Pedestrian and Bicycle Professionals (APBP) found here.	Public Works Town Council	ASAP
Work to develop new amenities near trails by ensuring that zoning bylaws encourage new development near trails, and that trail connections are included in all new developments	Attendees noted that cycle tourism in the region would be more popular if there were more amenities that were easily accessible by the trail. Working to encourage new businesses like Bed and Breakfasts, Pubs, Restaurants and other tourist attractions will increase the number of riders stopping and staying in South Frontenac ¹ .	Public Works Planning Town Council	ASAP

¹For an excellent primer on why to build new amenities on the trails and some ideas for how to encourage new businesses, see what has been done along the Canalway Trail in New York State here: <http://www.americantrails.org/resources/economics/Bicyclists-Bring-Business-New-York-Canal-Trail.html>

<p>Develop a cycling wayfinding strategy and install signage</p>	<p>Determine where wayfinding signage needs to be installed, choose signage design standards,² secure funding. The signage should indicate distance and estimated time to popular destinations and should focus on getting cyclists, pedestrians and other trail users off of the trails and into town centres and community amenities.</p>	<p>Public Works Local BIAs</p>	<p>Establish signage standards ASAP, install in year 2.</p>
<p>Ensure that major roads, especially those that connect different town centres, receive paved shoulders when resurfaced.</p>	<p>When resurfacing roads, be sure to include paved shoulders. Paving shoulders has been shown to reduce maintenance costs versus gravel shoulders, and provides significant opportunities for cycle tourism and utilitarian cycling. They also make roads safer for emergency services personnel.</p>	<p>Public Works</p>	<p>Ongoing</p>
<p>Extend the K&P Trail to Sharbot Lake</p>	<p>The higher the number of connections between South Frontenac and other municipalities, the stronger the potential for tourism. Extending the trail to Sharbot Lake by working with neighbouring municipalities would close a gap in the trail and provide more options for multi-day cycle tourism trips.</p>	<p>Public Works Economic Development Tourism</p>	<p>Year 2 and beyond</p>

²The City of Waterloo has developed a very good model for wayfinding signs and is happy to share it with other municipalities. Contact bfc@sharetheroad.ca for more details.

<p>Establish maintenance standards for active transportation infrastructure to provide opportunities for year-round riding.</p>	<p>Designate priority winter routes (i.e. – Cataraqui and K&P Trails) for enhanced winter maintenance. Also be sure to create spring and summer maintenance standards for bike routes and trails that include regular patrols, surface repair, vegetation control and path sweeping. Trails that are used by snowmobiles can also be used for winter cycling – packed snow provides a great surface for riding! Ensure to communicate the location of priority winter routes widely. For an example of winter maintenance standards, see the City of Ottawa’s winter cycling network information here.</p>	<p>Council, Public Works Staff, Parks and Recreation Staff CRCA County of Frontenac</p>	<p>Year 2</p>
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EDUCATION:

- *Cycling Education:* Giving people of all ages and abilities the skills and confidence to ride a bicycle by offering educational programs and activities designed to engage with residents on how to ride safely and conveniently throughout the community.
- *Driving Education:* Educating car and truck drivers about how to share the road safely with cyclists, demonstrating respect and care for all road users.

Workshop attendees identified improved education as a major priority for South Frontenac to move forward in becoming more bicycle friendly. Attendees identified some good existing initiatives like CycleFest, but felt that efforts were required to better educate all residents about the value of sharing the road safely, with a special focus on cycling education for youth.

Education Work Plan

Recommended Actions	Description	Groups Involved	Timeline
<p>Establish an Active and Safe Routes to School³ working group and ensure that all schools within South Frontenac have Active School Travel Plans and cycling education programs</p>	<p>Communities across Ontario have experienced success with promoting Active School Travel⁴. Bring together a committee of school board representatives, KFL&A Public Health, community members, Town Council, Municipal Staff and South Frontenac OPP to create a plan to get more students to school actively and safely in South Frontenac, build safer infrastructure near those schools and work actively with schools to implement and monitor successes.</p>	<p>School Boards, Municipal Staff, Town Council, KFL&A Public Health, OPP</p>	<p>Year 1 – establish committee Year 2 – begin programs</p>
<p>Host a wider variety of cycling related events at local schools to encourage students to ride safely</p>	<p>Bike Rodeos, Helmet Fittings, on-bike training, Bike To School Day breakfasts and bike maintenance 101 clinics are great ways to encourage more students to give riding to school</p>	<p>OPP KFL&A Public Health</p>	<p>Year 2</p>

³<http://www.saferoutestoschool.ca/school-travel-planning-toolkit>

⁴For a highly successful model of creating Active and Safe Routes to school, see the “Stepping It Up” Pilot Project (<http://www.metrolinx.com/en/projectsandprograms/schooltravel/SteppingItUpReportENG.pdf>) for inspiration.

	a try!	School Boards	
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<p>Establish “Bike Libraries” as local schools, libraries and community centres</p>	<p>Work with local OPP Officers and retailers in the area to establish a small bike “lending library” program at schools, libraries and other community centres to provide youth who may not have access to a bike with the ability to ride. Consider refurbishing recovered bikes from the OPP, and require a membership card for use – for inspiration see “Start the Cycle” in Hamilton</p>	<p>OPP, Schools, South Frontenac Rides</p>	<p>Year 1 – Develop resources</p> <p>Year 2 – Distribute resources and run programs</p>
<p>Create a Student Cycling Mentoring program</p>	<p>Engaging older students to educate younger students about safe cycling habits is a great way to encourage more youth to get on their bikes. Consider creating a mentorship program where older students can earn volunteer hours by teaching younger students how to ride safely, leading biking school buses or offering bike repair clinics.</p>	<p>School Boards KFL&A Public Health South Frontenac Rides</p>	<p>Year 2</p>
<p>Create educational resources to distribute to parents in South Frontenac about sharing the road with cyclists and encouraging their kids to get to school actively</p>	<p>Parents are role models to their children – if they share the road safely, ride legally and wear bike helmets, their kids are more likely to do those things as well. Send resources home with kids from school to reach parents at home encouraging them to ride with their kids. Resources are available on the Active and Safe Routes to School website here.</p>	<p>School boards KFL&A Public Health</p>	<p>Year 2</p>

Ensure that Municipal Staff and Council stay up to date on best practices related to cycling	Offer staff membership to the Association of Pedestrian and Bicycle Professionals and send staff and Councillors to the Ontario Bike Summit to learn best practices	Municipal Staff Town Council KFL&A Public Health	Year 1
Identify education programs/ campaigns that could be replicated or modified for use in South Frontenac.	Other communities have created and tested education videos and campaigns, so why reinvent the wheel? Adapting existing resources and developing a dissemination plan can yield impressive results at a reduced cost. Good examples of existing programs include Thunder Bay's cycling education videos ⁵ and You Know Me, I Ride a Bike campaign ⁶ or Waterloo Region's Thumbs Up! Campaign ⁷ . Share the Road is also developing a public awareness campaign about the 1m safe passing law and the importance of lights on bikes that will be ready at the end of June, 2016. We will make these resources available to all communities in Ontario free of charge, so stay tuned!	KFL&A Public Health Municipal Staff, South Frontenac Rides	Year 1
Run "Stay Safe, Stay Back" trucking campaign within the Township of South Frontenac (Municipal staff and large employers that use heavy trucks ⁸)	Local professional truck drivers should be ambassadors for safe driving practices and training them on how to share the road safely with cyclists will help them be good role models. All materials for this campaign are available from Share the Road.	KFL&A Public Health, Municipal Staff, Large Employers	In year 1

⁵http://www.thunderbay.ca/Living/Getting_Around/Active_Transportation/Resources.htm

⁶<http://www.safecyclingthunderbay.com/article/you-know-me-i-ride-a-bike-127.asp>

⁷<http://thumbsupwr.com/resources/>

⁸This campaign has recently been adopted by the City of Toronto, City of Ottawa, Tomlinson, Cavanagh and Karson Group. Digital resources are "ready-made" for printing and sharing online. Contact bfc@sharetheroad.ca for more details or visit www.staysafestayback.ca



ENCOURAGEMENT: *Creating a strong bike culture that welcomes and celebrates cycling through incentives, promotions and events that inspire and enable people to ride.*

Attendees were excited about the foundation that has been laid to support cycling in South Frontenac. The strong volunteer presence and the excitement around cycling in South Frontenac were palpable throughout the Workshop and World Café, and attendees felt that there are a number of programs that could be implemented quickly to encourage South Frontenac residents to get back on their bikes.

Encouragement Work Plan

Recommended Actions	Description	Groups Involved	Timeline
Build on the success of CycleFest in 2016 by creating a Bike Month Committee to plan for 2017	Building a culture of cycling takes time and effort – community events will benefit from having a well-organized committee with defined roles and responsibilities. Bring together representatives from South Frontenac Rides, KFL&A Public Health, Township Staff, OPP and others to discuss potential events for 2017 to supplement CycleFest and create a month-long celebration of cycling.	KFL&A Public Health, Municipal Staff, Town Council, South Frontenac Rides OPP	Year 1
Produce a Cycling Map for South Frontenac to highlight low-stress routes, trails and touring rides around the community	Consider highlighting/emphasizing low-stress routes, including multi-use trails and quiet, residential streets where beginners would be comfortable cycling. This map can be printed and/or online. Be sure to plan how you will distribute any printed maps.	Municipal Staff, South Frontenac Rides	Year 2
Consider hosting a series of events to celebrate Canada’s 150th birthday in 2017	Suggestions from attendees included a Passport of popular destinations throughout South Frontenac for riders to complete, social rides along the trails, an “Amazing Race” style event and rides to Frontenac Park.	South Frontenac Rides, Tourism and recreation staff	2017

Provide the community ownership of cycling promotion with a Community Cycling Grant	Foster innovation on how to promote cycling in South Frontenac by creating a \$1,000 a year grant that can be applied for by community groups or residents with the goal of promoting cycling. Encourage residents to get creative about what they think will get more people on bikes!	South Frontenac Rides and Town Council	Year 1
Host a Bike Swap , similar to a ski-swap, where families can swap the bikes that their children have outgrown for new, larger bikes.	Partner with a local bike retailer to ensure that new bikes are also available for purchase at the event as well. Consider hosting a bike rodeo at the same time to teach kids new cycling skills.	South Frontenac Rides, Local Bike retailers OPP KFL&A Public Health	Year 2
Host Bike Valet⁹ at a variety of community events in South Frontenac	Bike Valet can be a great way to reduce the parking burden at a popular event. Ideally the materials for the Bike Valet would be purchased by the township and deployed at special events, and staffed by volunteers recruited by South Frontenac Rides.	Municipal staff, South Frontenac Rides	Purchase materials in year 1, attempt new bike valet events through year 1 and 2.
Expand the web presence for South Frontenac Rides	Creating a “one-stop shop” for people to find information about cycling in South Frontenac online will help new riders and visitors to South Frontenac find the information they need to get back on their bikes. For inspiration, see what Kitchener has done.	South Frontenac Rides	Ongoing

⁹For a great description of what Bike Valet is and how to run one, see here: <http://www.ibike.org/engineering/event-parking.htm>

<p>Engage local businesses by encouraging them to be featured on trail signage and work to get more businesses to join Ontario By Bike</p>	<p>While South Frontenac does have many amenities within the town centres for cycle tourists, it's difficult to know what amenities are accessible unless you know the area. Create wayfinding signs to direct riders towards local businesses, and ensure that businesses offer bike parking, water refills and other services for riders by encouraging them to join the "Ontario By Bike" Cycling tourism network.</p>	<p>Tourism and Economic Development Staff, Local BIAs</p>	<p>Year 1 – Establish database and run trial Year 2 – full rollout.</p>
<p>Launch a Community Bike Challenge to create goodwill towards cycling in the community¹⁰</p>	<p>In Halton Hills, the Community Cycling Challenge challenges residents to collectively ride hundreds of thousands of km each year to raise funds for the local hospital. Consider a similar program, where the community bikes together towards a common goal.</p>	<p>Municipal Staff, KFL&A Public Health Community Groups</p>	<p>In years 1 and 2</p>

¹⁰For more information, visit <http://haltonhillsbikechallenge.ca/>

ENFORCEMENT: *Ensuring drivers and cyclists share the road safely through equitable laws and activities that hold both groups accountable for their behavior and actions on the road.*

Attendees were happy to see the prohibition of motorized vehicles on local trails, but emphasized that there were opportunities for South Frontenac Police to be more involved in making cycling safer, including by having officers patrol on bikes, engage in positive ticketing and engage in more training about cycling as it relates to the Highway Traffic Act.

Enforcement Workplan

Recommended Actions	Descriptions	Groups Involved	Timeline
Ensure effective communication between the local police department and the cycling community by having a police liaison on South Frontenac Rides committee	Having law enforcement representation on the South Frontenac Rides committee is extremely important to create effective relationships between people riding and the law enforcement community, and can help in the development of new programs and educational blitzes.	South Frontenac Rides, OPP	ASAP – work to engage officers in year 1
Ensure that officers are well trained in the changes to the Highway Traffic Act that came into effect with the passage of Bill 31	Ensure that officers are aware of the 1m safe passing law, increased penalties for “dooring” and increased penalties for cycling without lights or reflectors. Consider offering training to specifically address the rules of the road as they relate to bikes.	OPP	Consider in year 1

<p>Install Trail Etiquette Signage at entrances to Trails</p>	<p>Ensure that trail users understand their rights and responsibilities on the trails, including who should yield to who, how to pass other users and important bylaws like Stoop and Scoop requirements.</p>	<p>Recreation Staff</p>	<p>Year 1</p>
<p>Consider altering the design of trail access gates</p>	<p>The gates that are along the trails are very good at keeping motorized vehicles from accessing the trails, but they're also designed in such a way that makes cycling along the trails very difficult at those intersections. Consider changing your standards for the gates to make them easier for a person on a bike to pass through.</p>	<p>Recreation staff, Public Works, K&P Trail (County of Frontenac) Cataraqui Trail</p>	<p>Ongoing</p>

EVALUATION & PLANNING: Processes that measure results, and planning for cycling as a safe and viable transportation option.

Attendees were happy to see a wide variety of partnerships already in place to support active transportation, including the health unit, Town Staff and South Frontenac Rides. Attendees strongly recommended the creation of an Active Transportation and Trails Plan for South Frontenac, and also emphasized that the Township and various partners need to be engaging in data collection to make the case for continued investment in cycling infrastructure.

Evaluation & Planning Work Plan

Recommended Actions	Descriptions	Groups Involved	Timeline
<p>Approve a Complete Streets Policy¹¹ to ensure that all road work accommodates all road users in the future.</p>	<p>Building a roadway to accommodate all road users is cheaper to do when the road is being constructed rather than having to retrofit it – ensure that all road users are considered when creating new or updating existing infrastructure.</p>	<p>Town Council Public Works Staff KFL&A Public Health</p>	<p>In year 1 – Create a draft Complete Streets Policy with stakeholder input</p> <p>In year 2: finalize Policy and pass at Council.</p>
<p>Collect data about the number of cyclists using the Township’s existing facilities¹²</p>	<p>This data collection should include volunteers counting the number of users on South Frontenac Roads and trails on weekdays and weekends¹³, and can start to establish a baseline of cycling in South Frontenac.</p>	<p>South Frontenac Rides, KFL&A Public Health, Public Works Staff</p>	<p>In year 1</p>

¹¹<http://completestreetsforcanada.ca/policy-elements>

¹²For a comprehensive guide to performing cycling counts, see here: http://onlinepubs.trb.org/onlinepubs/nchrp/nchrp_rpt_797.pdf

¹³For an excellent example of a community monitoring and reporting on the number of people cycling on weekdays and weekends, see what is being done in Eugene, Oregon here: <http://thempo.org/356/Bicycle-Counts>

<p>Create an Active Transportation and Trails Plan for South Frontenac, complete with annual budget for improvements</p>	<p>An Active Transportation and Trails Plan can help to ensure that investments in cycling are targeted and connect well to other initiatives. Small changes to South Frontenac’s roadways can have a major impact in how residents get around their community. Ensure that changes continue to occur every year to make cycling safer by devoting a stable budget amount to cycling infrastructure each year within the Township’s capital budget. Be sure to coordinate with County of Frontenac to ensure that active transportation initiatives are included at the County level when reviewing their Transportation Plans as well.</p>	<p>Town Council Public Works and Planning Staff South Frontenac Rides</p>	<p>In year 1 – begin consultation on plan. Year 2 – finalize plan and pass at Council</p>
<p>Install permanent bike and pedestrian counters at key locations in South Frontenac¹⁴</p>	<p>Volunteer counts can show year-to-year data, but they are subject to a number of factors that can confound the data, including weather. Permanent counters provide consistent data that can illustrate long-term trends in ridership. Consider installing two counters in key locations like the K & P Trail and Cataraqui Trail.</p>	<p>Public Works, Recreation Staff CRCA, County of Frontenac</p>	<p>Year 2</p>
<p>Conduct a trail survey along the K & P and Cataraqui Trail</p>	<p>Collect more qualitative data about how people are using the trail, why they’re using it, how often they use it, how they get there, what improvements they would like to see etc.¹⁵ This data can provide excellent insight into how South Frontenac’s cycling network can be improved.</p>	<p>KFL&A Public Health, Public Works Staff, South Frontenac Rides, CRCA, County of</p>	<p>Year 2</p>

¹⁴Many cities make the data from their bike counters available online. For an example see Ottawa’s Laurier Ave Bike Counter here: <http://ottawa-laurier.visiontools.com/>

¹⁵An excellent example of a Trail Survey is Kitchener’s public engagement around the Iron Horse Trail revitalization. See here for more information: <https://www.kitchener.ca/en/livinginkitchener/IronHorseTrail.asp>

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<p>Create a Business recruitment strategy to ensure that new businesses for visitors and residents are established.</p>	<p>Bringing more businesses that support cycle tourism, including accommodations, restaurants, cafes, bike shops and other attractions will make South Frontenac a destination for people looking to do touring riding. Work together to recruit these businesses to the area.</p>	<p>Economic Development and Tourism Staff</p>	<p>Ongoing</p>
<p>Create partnerships to allow for the hiring of an Active Transportation Coordinator as part of the Active Transportation Master Plan.</p>	<p>Efforts to support cycling work best when there is one person dedicating much of their time coordinating and strengthening programs. Consider creating a shared position that reports to the Township, KFL&A Public Health and any other agency that has a role in promoting cycling in the region.</p>	<p>Municipal Staff KFL&A Public Health</p>	<p>Year 1</p>
<p>Support provincial cycling advocacy efforts through the Ontario Cycling Advocacy Network (OntarioCAN).</p>	<p>Many activities of provincial scope were highlighted throughout the workshop that would help to improve cycling conditions in South Frontenac. This includes cycling education in schools, investments in infrastructure and driver training. South Frontenac Rides should ensure that they represent South Frontenac as part of the Ontario Cycling Advocacy Network. This Network is facilitated by Share the Road and our aim is to have 1 representative in each electoral district (provincially)</p>	<p>South Frontenac Rides, Share the Road, Municipal Staff</p>	<p>Ongoing</p>

Appendices:

Appendix A: Inventory and Challenges

This inventory was developed by participants in the Bicycle Friendly Communities Workshop and World Café event facilitated by Share the Road in March 2016.

Engineering

Inventory:

- K and P Trail and Cataraqui Trail
- Paved shoulders on arterial roads as roads are re-done
- Elevated bike lane in Sydenham
- Linkages between roads and trails are prioritized in Public Works department
- Bike parking at the library, high school and Centennial Park

Challenges:

- Maintenance standards for keeping AT infrastructure don't exist at present
- Few staffing resources on the AT file
- Few key destinations linked by cycling routes – ie beaches, parks, stores, schools
- Very few bike parking spaces
- Many gaps in current network, ie- where paved shoulders end suddenly

Encouragement

Inventory:

- Signage on Cataraqui and K and P Trail
- Cycling map in development
- South Frontenac Rides CycleFest planned
- Cycle instruction at summer camps being investigated

Challenges:

- More family bike ride events needed
- CycleFest could be expanded

- Few roads where an Open Streets Event could work – few attractions to bring people to.
- Few events that draw large numbers of people, and no bike valet or cycling promotion at those events
- No bike share – many residents may not have access to a bike
- No bike repair stations or shops
- No signage directing people towards services in town centres

Education

Inventory:

- Cycling skills program offered in school and at summer camps
- CycleFest has educational components
- Skills training available at Battersea and Perth Road schools
- Share the Road signage

Challenges:

- Heavy trucks on roads don't slow down or move over for cyclists
- Little in-school education
- Lack of knowledge about what facilities exist
- No adult cycling education available
- No bike friendly Public Service Announcements
- Parents serve as a deterrent by driving kids to school

Enforcement

Inventory:

- No motorized vehicles allowed on trails
- OPP does cycling education
- No parking on sidewalks or paved shoulders – education and enforcement blitz planned for 2016

Challenges:

- Not enough education and signage
- Provincial laws not known and not enforced
- Police don't patrol trails on bikes

- No aggressive driving hotline or educational campaign
- Perceived lack of police presence in the area (large area, small population)

Evaluation and Planning

Inventory:

- 5 year recreation plan, which will include cycling, being worked on.
- Transportation Master Plan will be done in 2017, will include all modes.
- Establishing budgets to be determined based on mode share.
- Shoulders being paved as arterial roads are redone
- Goal of installing multi-modal transportation facilities in urban settings exists
- Intersection improvements underway.

Challenges:

- No tracking of use on AT facilities
- No Transportation Demand Management Strategy in place

Appendix C: Additional Materials:

Cycling Education Toolkit from Safe Cycling Thunder Bay – detailed information about creating new bike education courses in your community. http://www.safecyclingthunderbay.com/upload/documents/cycling_toolkit.pdf

Share the Road’s Bicycle Friendly Communities Yearbooks: For further inspiration, including other programs or projects that could assist South Frontenac in becoming more bicycle friendly:

2015 Yearbook: http://www.sharetheroad.ca/files/2015_Yearbook_final_web.pdf

2016 Yearbook: http://www.sharetheroad.ca/files/2016_Yearbook_FINAL_web.pdf

Share the Road’s work on updating the CAN-BIKE Curriculum with Cycle Canada can be found here:

<http://www.sharetheroad.ca/cycling-education-can-bike-update-s17213>



STAFF REPORT CLERKS DEPARTMENT

PREPARED FOR COUNCIL: January 27, 2017

AGENDA DATE: February 7, 2017

SUBJECT:

Notice of Motion – Signage retro-reflectivity

RECOMMENDATION:

THAT Council receive the Public Works Department report on Signage Retro-Reflectivity tabled January 17, 2017;

AND THAT Council direct staff to prepare a plan to achieve full legislative compliance with the Minimum Maintenance Standards for Retro-Reflectivity and signage by June 2018;

AND THAT Council be prepared to consider the budgetary implications of this expectation as part of the 2018 preliminary budget.

BACKGROUND:

Council's Procedural By-Law 2016-71 establishes the process for Notice of Motion as outlined below.

At the Council meeting of January 17, in response to the report from the Public Works Manager and acknowledging the need to address this issue, Councillor McDougall served notice of motion to have Council advance the issue of compliance with the minimum maintenance standards related to signage.

A notice of motion requires a seconder at the next regular Council meeting. If seconded, the motion is debated and then voted upon.

Submitted/approved by:
Wayne Orr, CAO

Prepared by:
Wayne Orr, CAO

PLANNING REPORT

Township of South Frontenac
Prepared for Council

Planning Department

Agenda Date: February 7, 2017

Date of Report: February 2, 2017

Subject: Amendment to Site Plan Control By-law to Apply Site Plan Control to Community Facility (Institutional) Type Uses: Township-Initiated

Summary of the Recommendation:

The recommendation is that Council pass By-law No. 2017-03 to amend the Township's site plan control by-law.

Purpose of the Report:

The purpose of this report is to bring to Council a proposal to amend the Township's Site Plan Control By-law to apply site plan control to Community Facility (institutional) type uses. The existing by-law is attached. Amending By-law No. 2017-03 is also attached for passage.

Background:

On May 6, 2003, By-law No. 2003-25, being a by-law to designate all of the Township as a site plan control area, was passed. The by-law lists all of the types of land uses that are subject to site plan control including such uses as, commercial, industrial, lands adjacent to environmentally sensitive areas, and lands that are subject to natural hazards etc. Attachment #1 is a copy of the by-law.

The site plan control by-law followed from the previously adopted Official Plan which also lists the types of uses to which site plan control would apply. The list of uses is identical in the OP and in the site plan control by-law. The site plan by-law is intended to implement the Official Plan in this regard.

Discussion:

Some time after its passage, it was observed that the Official Plan did not include 'community facility' (institutional) in the list of uses under site plan control. This was thought to be an oversight because institutional uses are often major projects requiring minimum standards such as parking and loading spaces, access aisles, buffering etc., to be detailed on a site plan. Thus, in 2012, the Official Plan was amended to include Community Facility uses in the list so that site plan control is applicable to such developments.

However, the site plan control by-law should also have been amended to include community facility uses and this was not done. Under the terms of the Planning Act, the site plan control by-law must list the uses to which it applies and, thus, currently the Township cannot apply site plan control to institutional type developments. Accordingly, the by-law should be brought forward to Council for this amendment.

This matter was discussed at the Committee of the Whole meeting of January 24, 2017. The Committee appeared favourable to amending the by-law.

Recommendation:

It is recommended that By-law No. 2017-03, to amend the Township's site plan control by law to include Community Facility uses, **be passed**.

Submitted/approved by: Lindsay Mills Prepared by: Lindsay Mills
attachment

SitePlanControlBylawAmendmentToCouncil

ATTACHMENT #1
CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC
BY-LAW NUMBER 2003-25

BEING A BY-LAW TO DESIGNATE
ALL OF THE TOWNSHIP OF SOUTH FRONTENAC AS A
SITE PLAN CONTROL AREA

WHEREAS, the Municipal Council of the Corporation of the Township of South Frontenac deems it expedient to ENACT a By-law to designate the entire Township of South Frontenac as a site plan control area;

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. THAT the Township of South Frontenac be designated as a site plan control area in accordance with section 41 of the Planning Act and section 6.17 of the Township of South Frontenac Official Plan.
2. THAT, the specific land uses, official plan designations and areas which are subject to site plan control are:
 - a) commercial and industrial uses;
 - b) lands used for wrecking yards;
 - c) lands used for hauled septage disposal;
 - d) lands within the Mineral Aggregate designation;
 - e) lands within or adjacent to the Environmental Protection designation;
 - f) lands within 90 metres (295 feet) of a waterbody including land used for residential purposes;
 - g) lands within or adjacent to an Environmentally Sensitive Area;
 - h) lands within 300 metres (984 feet) of any lake designated as a Sensitive Lake Trout Lake; and
 - i) lands which are subject to natural hazard.
3. THAT no person shall undertake any development in the areas designated under this By-law until a site plan agreement has been prepared and executed to the satisfaction of the Council of the Township of South Frontenac and registered on title of the lands. The site plan may be required to address some or all of the following:
 1. Plans showing the location of all buildings and structures to be erected and showing the location of all facilities to be provided,
 2. Drawings showing plan, elevation and cross-section views for each building to be erected showing:
 - a) The massing and conceptual design of the proposed building;
 - b) The relationship of the proposed building to adjacent buildings, streets and exterior areas to which members of the public have access;
 - c) The provision of interior walkways and stairs to which members of the public have access from the streets, open spaces and interior walkways in adjacent buildings;
4. THAT, as a condition of approval of the plans and drawings referred to in section 4 of this By-law, the Township of South Frontenac may require the owner of land to provide, at no expense to the Township, any or all of the following:
 - a) widenings of highways that abut the land
 - b) facilities to provide access to and from the land such as curbs, access ramps and traffic direction signs

- c) off-street loading and parking facilities either covered or uncovered, access driveways including driveways for emergency vehicles, and the surfacing of such areas
 - d) walkways and walkway ramps including their surfacing and all other means of pedestrian access
 - e) facilities for the lighting, including floodlighting, of the land or of any buildings or structures
 - f) walls, fences, hedges, trees, shrubs or other groundcover or facilities for the landscaping of the lands or the protection of adjoining lands
 - g) vaults, central storage and collection areas and other facilities and enclosures for the storage of garbage
 - h) easements conveyed to the Township for the construction, maintenance or improvement of watercourses, ditches, land drainage works, sewage facilities and other public utilities
 - i) grading or alteration or contour of the land and provision for the disposal of storm, surface and waste water from the land and from buildings or structures thereon.
5. THAT the individual site plan control by-laws for the former Townships of Bedford, Loughborough, Portland and Storrington be repealed.
6. THIS BY-LAW shall come into force and shall be deemed to come into force, in accordance with section 41 of the Planning Act, 1990, upon the date of passage thereof.

Dated at the Township of South Frontenac this sixth day of May, 2003.


Read a first and second time this sixth day of May, 2003.

Read a third time and finally passed this sixth day of May, 2003.

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC**



Phil Leonard, Mayor



Gordon Burns, Clerk-Administrator



STAFF REPORT RECREATION DEPARTMENT

PREPARED FOR COUNCIL: January 31, 2017

AGENDA DATE: February 7, 2017

SUBJECT:

Noise and Camping Exemptions

RECOMMENDATION:

THAT subject to a decision of the Frontenac Community Arena Board of Directors to enter into an agreement with the Sea to Sea Cycling to end Poverty initiative organizers;

THAT Council exempt the Sea to Sea Cycling to end Poverty initiative taking place on Friday August 11, 2017 at the Frontenac Community Arena from the Township's noise bylaw as requested;

AND FURTHER that Council provide a one-time exemption to permit camping at the Frontenac Community Arena for the sole use for the group's tents during the Sea to Sea Cycling to end Poverty initiative as requested.

BACKGROUND:

The Sea to Sea Cycling to end Poverty initiative is a cross country bicycle tour sponsored by two organizations; World Renew and Partners Worldwide who are focused in helping people and communities get out of poverty. The group are cycling from Vancouver to Halifax for 9 weeks and would like to overnight at the arena and have access to washrooms on Friday Aug 11, 2017. They anticipate about 125 cyclists (age from 18-75 yrs.).

The organizers are aware that fires are prohibited and that camping will only take place in the designated area. The group will be paying a fee to use the facility and will provide proof of insurance and be responsible for removal of any garbage.

The Arena Manager will meet on site with the organizers in advance to discuss the logistics of the event and are satisfied in what is being proposed.

Submitted/approved by:
Tim Laprade, Arena & Recreation Supervisor

PLANNING REPORT

Township of South Frontenac
Prepared for Committee of the Whole

Planning Department

Agenda Date: February 14, 2017

Date of Report: February 8, 2017

Subject: Calculation of Parkland Dedication Fees Required as a Condition of Consent/Subdivision Approvals: Development of Policy

Summary of the Recommendation:

The recommendation is that the Committee receive the Planning Report dated February 8, 2017 for information regarding development of a policy for parkland fee calculation.

Purpose of the Report:

The purpose of this report is to bring to the Committee a clarification of the process to establish baseline property values for use in calculating parkland fees.

Background:

On December 6, 2016, Council directed staff to draft a policy to clarify the process for establishing the baseline property value for use in the calculation of parkland fees. Included here is a review of the process presently followed, a summary of the process of other adjacent municipalities and a proposed draft policy for South Frontenac.

Discussion:

As Council members are aware, section 51.1 of the Planning Act gives the municipality the authority to require parkland as a condition of approval of any consent application to create a new lot or as a condition of final approval of a plan of subdivision or plan of condominium. Alternatively, the municipality may require cash-in-lieu of actual parkland.

In determining the value of the cash-in-lieu payment, section 51.1(4) of the Act specifies that the amount of any payment shall be based on the value of the land as of the day before the day of the approval of the subdivision (or consent). The municipality may take up to five percent of the value of the land for residential lot creation and up to two percent for industrial or commercial lot creation.

Present Practice

Following the provisions of the Act, it has been the Township's practice to require an appraisal from a real estate agent for lots created by consent. The Township then requires payment of five percent of this value for creation of residential lots and two percent for creation of industrial or commercial lots. This process has worked well but on the few occasions where Township staff have had to question the valuation from the realtor we have requested a full professional appraisal at the owner's expense.

Land valuation for plans of subdivision or condominium is based on a market value appraisal from a professional appraiser. Based on this, the Township would require payment of five percent of the value.

Also, a flat fee of \$100.00 is required as cash-in-lieu for any lot addition application.

The Township always reserves the right to require a second or third professional evaluation for any cash-in-lieu of parkland payment.

This matter was brought to the Committee of the Whole on January 24, 2017 where the Committee appeared to be generally in agreement with the present method described above. However, members preferred that there be at least two opinions for any valuation for plans of subdivision/condominium. They directed staff to bring the matter back to the Committee for further discussion.

Following from the meeting, Planning conducted a survey of adjacent municipalities to determine their method for parkland valuation. The following table summarizes their methods (South Frontenac included):

Municipality	Method of Valuation
Township of South Frontenac	Based on an appraisal from a realtor for single consents and a professional appraisal for subdivisions or condominiums
Town of Mississippi Mills	Flat fee of \$2,000.00 on public road and \$1,500.00 on private lane
Township of Elizabethtown-Kitley	Flat fee of \$500.00
Rideau Lakes Township	Based on letter of opinion from a real estate agent or a professional appraiser or MPAC info.
Loyalist Township	Flat fee of \$1,750.00 for a single lot or a market appraisal for a shoreline lot.

The list indicates that many of the adjacent municipalities prefer to simply require a flat fee for parkland cash-in lieu applied to all applications. However, it does not seem practical to adopt this method in South Frontenac for the reason that land values vary so greatly between waterfront and non-waterfront lots and because lots can vary so much in size and development potential eg., swamplands and other restricted lands.

In South Frontenac, parkland cash-in-lieu was collected on fifty-six consent applications in 2016. A total of \$183,911.14 was collected as parkland cash-in-lieu working out to an average payment of \$3,284.13 to the Township per lot created by consent (note this figure does not included cash-in-lieu for subdivisions/condominiums in 2016). Thus, it appears that the amounts collected by South Frontenac compare favourably to those collected in other municipalities recognizing that the average figure is skewed higher because of some particularly valuable lots created on Big Clear Lake and Wolfe Lake in 2016.

Conclusion

The present system used by the Township of South Frontenac to calculate the amount of cash-in-lieu of parkland should be retained with three provisos as follows:

- Valuations for lots created by consent may continue to be provided by a qualified professional realtor but must include comparables to recent sales in the area to provide a justification for the value figure;
- Valuations for plans of subdivision/condominium must be provided by a qualified and certified professional appraiser or valuator such as someone with an OA-AIC, AACI, P. App or CRA designation – chosen by the owner. A second similar valuation should also be undertaken – chosen by the Township;
- All valuations must be undertaken at the owner’s expense.

In any case, the Township should always reserve the right to require an additional appraisal by a qualified certified appraiser or valuator – again to be undertaken at the owner’s expense.

Recommendation:

It is recommended that the attached draft by-law to establish a policy for determining the value of parkland cash-in-lieu payment be considered by the Committee.

Submitted/approved by: Lindsay Mills Prepared by: Lindsay Mills

attachment

ParklandFeeProcessReportToCofW2

**TOWNSHIP OF SOUTH FRONTENAC
BY-LAW NUMBER 2017-**

**BEING A BY-LAW TO ESTABLISH A PROCESS FOR VALUATING
PARKLAND CASH-IN-LIEU PAYMENTS REQUIRED AS A CONDITION OF
CONSENT APPLICATIONS OR PLANS OF SUBDIVISION OR
CONDOMINIUM:**

WHEREAS, section 51(25) of the Planning Act R.S.O. 1990 (the Act) authorizes the Approval Authority to impose as a condition of approval of a plan of subdivision that lands be conveyed to the municipality for park or other recreational purposes;

AND WHEREAS, section 51.1(3) of the Act authorizes the municipality to require the payment of money by the property owner in lieu of accepting a conveyance where the Approval Authority has imposed a condition under section 51(25);

AND WHEREAS section 53(12) of the Act authorizes the Council of a municipality or delegated Committee to give consents to sever lands, to impose conditions in the same manner as under section 51(25) of the Act;

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. **THAT** the Township of South Frontenac may require up to two percent of the land value as a condition of a consent or plan of subdivision or condominium application to create industrial or commercial lots and up to five percent of the land value for a consent application or a plan of subdivision or condominium to create residential or institutional lots.
2. **THAT** valuations for parkland cash-in-lieu payments for lots created by consent may be provided by a qualified professional realtor and must include comparables to recent sales in the area;
3. **THAT** valuations for parkland cash-in-lieu payments for plans of subdivision or plans of condominium shall be provided by a qualified and certified professional appraiser or valuator with an OA-AIC, AACI, P. App or CRA designation – chosen by the property owner. A second similar valuation should must also be undertaken – but by an appraiser chosen by the Township of South Frontenac;
4. **THAT** the two valuations noted in item #3 above shall be brought to Council for a final determination of the value of the land;
5. **THAT** all required valuations shall be undertaken at the owner's expense;
6. **THAT** a fee of \$100.00 shall be required as the amount of parkland cash-in-lieu as a condition of approval for any consent application for a lot addition;
7. **THAT** the Township of South Frontenac may require an additional valuation from a certified professional appraiser at the owner's expense for any of the above noted applications at its discretion;
8. **THIS BY-LAW** shall come into force in accordance with sections 51, 51.1 and 53 of the Planning Act, R.S.O.1990, either on the date of passage or as otherwise provided by sections 51, 51.1 or 53.

Dated at the Township of South Frontenac this twenty-first day of February, 2017.

Read a first and second time this twenty-first day of February, 2017.

Read a third time and finally passed this twenty-first day of February, 2017.

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC**

Ron Vandewal, Mayor

Wayne Orr, Clerk-Administrator

DRAFT



STAFF REPORT PUBLIC WORKS DEPARTMENT

PREPARED FOR COUNCIL: February 1st, 2017

AGENDA DATE: February 7th, 2017

SUBJECT:

Tender No. PW-2017-01 – 2017 Surface Treatment Program

RECOMMENDATION:

That Council approves the bid of Smiths Construction Company for the supply and application of the Township’s Surface Treatment in the amount of \$641,155.28, including all applicable taxes.

BACKGROUND:

This year’s Surface Treatment was prepared and advertised on the Municipal website, on Biddingo, and in the local newspaper. This tender closed on February 1st, 2017.

The results were as follows:

Supplier	Single Surface Treatment	Double Surface Treatment	Traffic Control	*Provisional Fog Seal	Contract Total (Including HST)
Smiths Construction	\$352,000.05	\$174,794.00	\$17,600.00	\$23,000.00	\$641,155.28
Greenwood Paving Ltd.	\$375,284.10	\$197,499.20	\$8,800.00	\$23,800.00	\$684,083.12

The submission of the lowest bidder has been evaluated for accuracy and completeness. Smiths Construction Co. is a reputable contractor and has provided surface treatment services in and around South Frontenac Township for many years.

For this reason, and also because their price was \$42,927.84 lower than the bid from the second lowest bidder Greenwood Paving, it is recommended that the bid of Smiths Construction Co. be accepted.

For comparison purposes, listed below are the approved lowest bid unit prices from the past 6 years and the current lowest bid unit prices.

Item	2011	2012	2013	2014	2015	2016	2017 Low Bid
Unit Price- \$/m ² (Single Surface)	\$1.80	\$2.19	\$2.42	\$2.51	\$2.41	2.53	2.57
Unit Price- \$/m ² (Double Surface)	\$3.31	\$3.89	\$4.40	\$4.64	\$4.64	4.74	4.85

Given the steady increase of the unit rates over the past 6 years, staff included an optional second year extension, subject to the contractor holding their unit prices. Both vendors indicated they would hold prices for a second year extension. This allows staff the opportunity to budget more accurately for the 2018 season.



STAFF REPORT PUBLIC WORKS DEPARTMENT

FINANCIAL/STAFFING IMPLICATIONS:

Sufficient Funds exist in the approved 2017 Construction Linear Asset Capital budget for this purpose.

Submitted/approved by:

**Mark Segsworth, P. Eng.
Public Works Manager**

Prepared By:

**Aaron Hatton
Technical Assistant**



STAFF REPORT PUBLIC WORKS DEPARTMENT

PREPARED FOR COUNCIL: February 1, 2017

AGENDA DATE: February 7, 2017

SUBJECT:

OPERATION AND MAINTENANCE OF THE SYDENHAM WATER SYSTEM

RECOMMENDATION:

That the Township of South Frontenac enter into a contract with Utilities Kingston to extend the Operation and Maintenance of the Sydenham Water System until December 31, 2021, as per the Terms and Conditions of the Sydenham Water Services Proposal dated November 30, 2016.

And that the Mayor and CAO be authorized to sign this contract on behalf of the Township of South Frontenac.

BACKGROUND:

The Township of South Frontenac issued an RFP for the operation of the Sydenham Waterworks in August 2005. Utilities Kingston was selected as the preferred submission, and has been operating the system ever since. In that time they have met all their obligations and have provided good value and extremely responsive service when called upon.

The current contract expired on December 31, 2016 and with the consent of Council it has continued on a month to month basis since. Staff requested and were directed by the Public Services Committee to solicit a proposal from Utilities Kingston for a longer term arrangement

ANALYSIS:

Discussions have taken place recently with staff of Utilities Kingston and South Frontenac to review the proposal.

The Core Services covered by the proposal are:

- Valve and Hydrant Maintenance Program
- Water Plant Operations
- Distribution System Operations
- Preventative Maintenance Program
- Annual Maintenance and Reporting
- System Capacity and Unallocated Reserve Deferral

In conjunction with the Township Treasurer, we are also looking into the issue of meter supply and replacement and also meter reading. These issues will be brought back to Council at a later date.

From a longer term management perspective, Utilities Kingston would propose a mutually agreed upon option of an extension of 2 more terms of 5 years each. Such extensions to be acknowledged by the execution of an Amending Agreement between the parties.



STAFF REPORT PUBLIC WORKS DEPARTMENT

FINANCIAL/STAFFING IMPLICATIONS:

	2016	2017	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
			<u>2% increase</u>			
Operational/ Maintenance	99,990	108,364				
Sampling	5,975	7,595				
Annual Chemical and Testing	<u>10,778</u>	<u>16,362</u>	_____	_____	_____	_____
	116,743	132,321	134,967	137,667	140,420	143,229

As can be seen the price has increased beyond 2% between 2016 and 2017. This can be attributed to fairly significant increases in chemical purchases, sampling and testing. In addition, Utilities Kingston has absorbed costs increases over the last few years that were not passed along to the Township. Their analysis indicated that this approach was a not a sustainable model going forward.

Submitted/approved by:

**Mark Segsworth, P. Eng.
Public Works Manager**



STAFF REPORT PUBLIC WORKS DEPARTMENT

Prepared for Council: February 1, 2017

Agenda Date: February 7, 2017

SUBJECT:

CONTRACT EXTENSION OF RFP-PW-PO1-2015, OPERATIONS OF THE TOWNSHIP OF SOUTH FRONTENAC HOUSEHOLD HAZARDOUS WASTE FACILITY AND TRANSPORTATION, PROCESSING AND DISPOSAL OF HAZARDOUS MATERIAL.

RECOMMENDATIONS:

That Council approve a one year contract extension with Brendar Environmental for the operations of the Household Hazardous Waste Facility to March 31, 2018, as per the terms and conditions as specified in RFP-PW-P01-2015.

BACKGROUND:

With the unknown changes coming to the industry with the *Waste Free Ontario Act*, we feel confident that Brendar will be an asset to the implementation of any industry changes involving transportation, processing and disposal of hazardous materials. Brendar has provided exceptional customer service to both South Frontenac residents and staff over the past 2 years.

ANALYSIS:

The accepted proposal of RFP PW-PO1-2015 from Brendar Environmental in 2015 was \$44,748.85. Contract prices will be increased for each year by the Average Annual, All Items, Ontario, CPI for the previous years 12 month period as published by Statistics Canada.'

FINANCIAL IMPLICATIONS:

In the 12 month period ending March 31st, 2016, the Consumer Price Index increase was 1.7% which equates to an increase of \$760.73 for the period of April 1 2016 to March 31 2017. The increase projected CPI increase for the 12 month period from April 1st, 2017 to March 31, 2018 should not exceed 2%.

There are sufficient funds in the 2017 Operating Budget to cover the increase.

ATTACHMENTS:

Staff Report, March 3, 2015

Submitted/approved by:

**Mark Segsworth P. Eng.
Public Works Manager**

Prepared by:

**Jamie Brash, Supervisor
Facilities & Solid Waste**



INFORMATION REPORT PUBLIC WORKS DEPARTMENT

Prepared for Council: February 20, 2015

Agenda Date: March 3, 2015

SUBJECT:

RFP #PW- PO1-2015 Operations of the Township of South Frontenac Household Hazardous Waste Facility and Transportation, Processing and Disposal of the Hazardous Waste.

BACKGROUND:

The above noted RFP was issued January 23, 2015 and closed on February 18, 2015. The cost breakdown is listed below:

COMPANY	OPERATIONS PRICE/EVENT	TOTAL 40 EVENTS	TRANSPORT & PROCESSING	GRAND TOTAL
Drain-All Ltd.	\$550.00	\$22,000.00	\$20,697.67	\$42,697.67
Brendar Environmental Inc.	\$400.00	\$16,000.00	\$28,748.85	\$44,748.85
Buckham Transport Ltd.	\$1,039.00	\$41,560.00	\$27,654.70	\$69,214.70

ANALYSIS:

All companies have relatively equivalent experience and history in the hazardous waste industry. Proposals have been analyzed and evaluated with Customer Service Excellence being critical in the final evaluation.

Each of the firms submitted a proposal based on the following scoring system:

- 1. Company Profile** **30%**
Contact Information, Location, Years in Business
Experience in similar projects, references
Environmental & Health and Safety history
Customer Service reference documentation
- 2. Detailed Cost Breakdown** **70%**
To include all costs the Township will be expected to pay
As per Total Annual Operations Cost (Appendix A & B)



INFORMATION REPORT PUBLIC WORKS DEPARTMENT

Based on these criteria, the three proposals were ranked as follows:

<u>Consulting Firm</u>	<u>Score</u>
1. Brendar Environmental Inc.	97.0%
2. Drain-All Ltd.	96.0%
3. Buckham Transport Ltd.	84.0%

We have had experience with both of the top two Contractors and it is staffs opinion that Brendar Environmental Inc. offers the better customer service.

FINANCIAL/STAFFING IMPLICATIONS:

Sufficient Funds exist in the 2015 Operating Budget for this purpose.

RECOMMENDATIONS:

That the proposal submitted by Brendar Environmental Inc. for RFP PW-PO1-2015, Operations of the Township of South Frontenac Household Hazardous Waste Facility and Transportation, Processing and Disposal of the Hazardous Waste in the amount of \$44,748.85 (before taxes) be approved.

Submitted/approved by:

**Mark Segsworth P. Eng.
Public Works Manager**

Prepared by:

**Jamie Brash, Supervisor
Facilities & Solid Waste**



REPORT TO COUNCIL PUBLIC WORKS DEPARTMENT

Prepared for Council: February 1, 2017

Agenda Date: February 7, 2017

SUBJECT:

EXTENSION OF GARBAGE AND RECYCLING COLLECTION CONTRACTS

RECOMMENDATION:

That Council approve a three year extension for Garbage and Recycling Collection to Percy Snider and Brian Larmon to August 31, 2020, as per the Terms and Conditions as specified in RFP.

BACKGROUND:

Current contracts expire August 31st, 2017. The original RFP for this service was issued in May, 2010.

ANALYSIS:

Issuing an RFP or extending existing contractual arrangements for Garbage and Recycling Collection was discussed with the Public Services Committee. In light of the current unknown factors surrounding the Waste Free Ontario Act, staff were directed to meet with our current contractors regarding a contract extension. In addition, the relationship we have developed with our current contractors and the customer service they provide would support this extension.

Public Works staff have held discussions with both current garbage and recycling collection contractors with regard to extending their existing contracts. Both parties are agreeable to upgrading their fleet if a three year contract extension with the same terms and conditions is accepted by Council.

This extension will also allow us further insight as to the changes expected with the Waste Free Ontario Act being phased in over the oncoming years. We plan to integrate our recycle streams to align with the City of Kingston in order to take advantage of advertising and eliminate the issues on our bordering roads and improve efficiency at the Kingston Area Recycling Centre.

FINANCIAL CONSIDERATIONS:

Sufficient funds exist in the 2017 operating budget for these contracts. The existing contract amounts will remain the same with a CPI increase on January 1st, 2018 plus a fuel price adjustment based on the fuel price index each month.

Collection Contract Values as of January 2017 (HST extra)

	Garbage	Recycling
Percy Snider	246,582.24	408,413.40
Brian Larmon	137,987.76	118,699.20

ATTACHMENTS: N/A

Submitted/approved by:
Mark Segsworth, P. Eng.
Public Works Manager

Prepared by:
Jamie Brash
Supervisor, Facilities/Solid Waste



STAFF REPORT CLERKS DEPARTMENT

PREPARED: February 9, 2017

AGENDA DATE: February 14, 2017

SUBJECT:

Selection of Council members for Committee Appointments

RECOMMENDATION:

Council is asked to indicate who is interested in what appointments so that the bylaw can come forward on February 21, 2017.

BACKGROUND:

In December 2016 Council choose to defer any change in Committee Appointments until such time that a new Councillor was in place. Councillor Barbeau was sworn in on January 24, 2107.

When Council initially appointed members to the Corporate Services and Public Services Committee there was discussion on revisiting the appointments half way through the term of Council.

Current members of Corporate Services Committee:

- Al Revill - Chair
- John McDougall
- Ross Sutherland

Current members of Public Services Committee:

- Ron Sleeth - Chair
- Mark Schjerning
- Al Revill

As presented as part of the organizational review, once the new Manager of Development Services is hired (posting closes Feb 10) Council will have the opportunity to establish a Development Services Committee.

Council has confirmed its appointments for Committee of Adjustment for 2017.

The option exists to consider changes to appointments for the following:

- Arena Board (A Revill, N Roberts)
- Quinte Conservation Authority (N Roberts)
- Portland District Recreation Committee, including SFRC (J McDougall)
- Verona Community Association (J McDougall)
- Verona Medical Centre (J McDougall)
- Portland and District Heritage Society (J McDougall)
- Community Caring (J McDougall)

Submitted/approved by:
Wayne Orr, CAO



STAFF REPORT CLERKS DEPARTMENT

Prepared for Council: February 2, 2017

Agenda Date: February 7, 2017

SUBJECT:

Cancellation of the February 28, 2017 Committee of the Whole Meeting

RECOMMENDATION:

That Council cancel the February 28, 2017 Committee of the Whole meeting as both the Mayor and Deputy Mayor will be at the OGRA Conference.

DISCUSSION:

This year the OGRA/ROMA conference was split into two separate conferences.

Councillors Barr, McDougall and Sutherland attended the Rural Ontario Municipal Conference held January 29-31 in Toronto.

Mayor Vandewal and Deputy Mayor Roberts will be attending the Ontario Good Roads Association Conference from February 26 to March 1 in Toronto as well.

Given that both the Mayor and Deputy Mayor will be away, it is recommended that Council cancel the February 28, 2017 Committee of the Whole meeting.

Submitted/approved by:

Angela Maddocks
Executive Assistant



VCA Meeting
Wednesday November 9th 2016
7:00 PM MOM's Restaurant

Directors at Meeting: Chet Babcock, Linda Bates, Joyce Casement, Don Coleman, Wayne Conway, Debbie Lingen, Tabitha Morton, Rhonda Storing,
Township Representative: John McDougall
Guest: Peter Muncey

Minutes from Oct Meeting: Minutes adopted with correction.

Financial Report: Not much change since last month.
Don Coleman moved for the adoption of the Financial Report, seconded by Linda Bates

Guest: Peter Muncey, Principal of Prince Charles Public School in Verona
Wayne Conway briefly explained the history and function of the VCA to Peter Muncey. Peter addressed the Directors and expressed his hope that the school will remain strongly connected with our activities. He wishes to get the message out to members of the community that they are invited to attend presentations at the school such as plays or special guests appearing at the school. The new electronic sign will be perfect for spreading the news through the community.

John Mc Dougall asked Peter to keep us involved in with activities concerning keeping the school open in Verona.

As Tabitha Morton mentioned at the last VCA meeting they were required to submit a report outlining the amount of space in the building and how it is used.

Pending Business:

- **Tourism Report** from Linda Bates: Linda has been asked to attend a tourism Information event in New York. She will have 5 min to address the group about what is happening in Verona.
- **Electronic sign update:** The sign is up but the electricians found a problem so we are waiting for one of the representatives to come and look at it. He will also instruct Wayne on how to program the sign.(Wayne). We have about \$2500.00 to pay yet on installation and to cover the cost of the electrician.
- **Veley field and gate update:** Wayne Conway, Linda Bates went to look at the field. The area to be graded will go from near the gypsy wagon and extend across the field and will be done before the ground freezes.
- **150th Canada celebration (Linda/Wayne):** The Lions are choosing what province they would like to represent. The VCA could also represent a province or we could share one with the Lion's. We would prefer to share the task since we are always short of volunteers.
- **A motion was made** by Joyce Casement that we will share the event with the Lions. Vote taken, motion carried. Our suggestion is PEI or Nfld.

Committee Reports:

Bows by Linda: Linda has some seasonal ribbon was heavily discounted by Jo Ann's Fabric Store in Watertown. Linda has added some holly and giant balls to make

Christmas decorations to hang on the bridge. The decorating will be done on Monday 14 Nov.

- **Village Ambassador Report:** Joyce Casement took a gift to Muddy Waters Restaurant to welcome them to the village.
- **Christmas in the Village:** (Linda Bates/Joyce Casement): Linda has several handouts outlining the events for the day.
- **Family skate:** (Linda Bates) Again Linda has emailed out her report.
- **Flyers:** (Debbie Lingen)The Flyers went out yesterday (Nov 8).

New Business:

- **Harrowsmith Santa Claus Parade:** Dec 3, 0915 to line up for the parade at 10 am. If the Verona Express/Racers participates in the parade then we need volunteers. Passengers will be Girl Guides and Scouts.
- **Alzheimer Disease Society:** Debbie Lingen received a call from the Society about providing info/education sessions. They would like to do one at the Lion's club and invite the public. Wayne Conway and Linda Bates think it would be appropriate for a SALT committee presentation in March. Debbie Lingen will call the representative back and give her an update.
- **Bellrock Road/Hwy 38 site:** (Wayne Conway)The County has purchased the property at the corner of Hwy38 and Bellrock Rd. We would like to place the kiosk and some benches there. Wayne proposes that the VCA could offer to develop a plan for the area and present it to the County.
- **Remembrance Day:** Linda received a call from John McDougall and 2 local veterans who wanted to have a service at the Verona Memorial on Nov 11. Revell will donate \$150.00 towards a get together at Mom restaurant following the service. Linda Bates has taken it on and arranged the program which will involve all 3 ministers from Verona churches.
- **McMullin Manor sign:** For the past 6 months the VCA has been planning to have some benches installed near the cenotaph as a spot for quiet reflection. However there was some opposition expressed about the benches obscuring the view of the McMullin Manor sign and in the end only one bench was placed in the area. This part of the lawn is owned by the Township but we refrained from putting in the second bench...for now....
- **Trinity Breakfast Schedule:** We will share kitchen duty with members from Trinity United Church as we help to host the Verona Winter Breakfast on Jan 14, 21 28 and Feb 4. There will be a meeting on Dec 6 at 7 PM at Trinity.
- **Verona Car Show:** 1st meeting date: 17 Jan 17
- **Reynold's barn storage:** Everything from the Verona Festival has been removed, anything to keep is at the VCA building at the Ballfield at the Lion's.
- **A motion was made by Don Coleman** for the VCA to pay \$100.00 and present a fruit basket to the Reynold's Farm for the use of the barn these past years. Motion seconded by Chet Babcock. Vote taken, motion passed.

Meeting adjourned at 8:21pm

TOWNSHIP OF SOUTH FRONTENAC

PUBLIC SERVICES COMMITTEE

December 15, 2016

Present: Mayor Ron Vandewal
Councillors: Ron Sleeth-Chair, Alan Revill, Mark Schjerning
Staff: Wayne Orr, Mark Segsworth, Jamie Brash

1. Call to Order
2. Declaration of Pecuniary Interest – None
3. Approval of minutes – November 17, 2016

Moved by: Al Revill

Seconded: Mark Schjerning

Carried

4. **Business Arising From Minutes**

5. **Harrowsmith Intersection**

Mark provided 2 sets of drawings showing 2 versions of the Harrowsmith Intersection; should the property at 4318 Ottawa Street not be acquired there would be different alignment costs. He informed the Committee that two wells showed some contamination under the housed, the extent of the contamination was not known at this time; the report had just arrived from SOS (Specialized Onsite Services Ltd) re: assessment of petroleum hydrocarbon impacts. Mark would prepare a report for the COW for the January 10th meeting.

6. **Road Classification**

Mark provided the Committee with an updated list showing the surface type, speed limit, traffic volumes and classes. A by-law for service levels and minimum standards needs to be presented to Council. Also identify extent of maintenance on Seasonal Roads and the threshold to go from gravel to surface treatment.

7. **Fire Hall Update**

Mark informed the Committee that staff were meeting with architect this Friday (December 16) to start the process. The Committee queried cost differences and heat efficiency on drive through bays versus back ins. It was noted that the call volume for the station at this location was low compared to the other Township stations, and there was some concern that not enough thought had gone to utilization of station. It was again noted that \$1M was the budget. We need to identify exactly what is needed for the station and to determine if scaling down is required.

8. **Sydenham Water System Services Proposal**

Mark informed the Committee that the proposal from Utilities Kingston had been received last week. Council approved an extension on a month to month basis until proposal had been reviewed. The new proposal went to 2021 and then 2 – 5 year terms.

Mark advised residential water meters needed to come up to Utilities Kingston standards – perhaps a metre exchange.

9. **Solid Waste Management (Garbage Truck)**

Mark and Jamie informed the Committee that the current in-house garbage truck being used was a 2010 and that on top of previous substantial cost repair, \$15,000 was required to install new turbo and ram on side of the truck. It would cost approximately \$250,000 for a replacement truck and the value of the current garbage truck was now \$20,000 - \$25,000 now. The Committee suggested doing the current repair needed and utilizing the truck for 2017 and budget for replacement in the 2018 budget.

In addition, the garbage and recycling collections expires in August 2017. In light of the changes occurring in the Province with regard to the Waste Free Ontario Act it was suggested to extend the current contracts. Staff are to meet with the contractors and report back to Council.

10. **Committee Initiatives (Retro Reflectivity)**

Mark informed the Committee that retro reflectivity was required to be inspected every 16 months and was currently not being met. A Public Works Manager's meeting was upcoming in January 2017, Mark was going to talk with the surrounding Public Works Managers to look into County wide retro reflectivity inspections.

11. **Other Business**

Burridge Lake Rd (extension) incorporate service levels in a by-law to Council

Keeley Road Garage – Break in

12. Next Meeting – Thursday, January 19, 2017 – Keely Road Board Room

13. Adjournment – 10:12 a.m.

Bedford District Recreation

Name of Rec. Committee

Date of meeting - Jan. 9/17

MOVED BY: Lois Webster
SECONDED BY: Noffe E. Lichman.

Attendees: ^{That} meeting was called to order to discuss
Regrets: Plans for Canada's 150th Birthday.
call to order work with S & A Club
Approval of minutes: O'Brien

New Business arising from minutes:
Discussion concerning Canada Day Pancake Breakfast.

New Business:
n/a

Next meeting date - That we adjourn until call of
the Chair.

adjournment time 8:15 pm

Recording secretary name

Betty O'Connor

Carried
O'Brien

	C. Credit Card fees	Staff have pursued lower fees for residents who make tax payments by credit card. Report coming forward to Council to adopt and rescind former bylaw.
5	Other Business A. Passing of Councillor Robinson B. Medical Lease C. Code of Conduct	With the news of Councillor Robinson's death on Dec 15, the recommendation is to proceed with the declaration of the vacancy, however out of respect for his service discussion of filling the seat will be deferred until the new year. Pending finalizing the budget, staff will follow up with the Doctor to get the lease signed and discuss the grant project. The Committee briefly discussed if a Code of Conduct, similar to the one for County Council is needed for South Frontenac Council.
6	Next Meeting	Friday January 20, 2017 at 10:30am

**TOWNSHIP OF SOUTH FRONTENAC
BY-LAW NUMBER 2017-03**

BEING A BY-LAW TO AMEND BY-LAW NUMBER 2003-25, WHICH DESIGNATED THE TOWNSHIP OF SOUTH FRONTENAC AS A SITE PLAN CONTROL AREA, TO INCLUDE COMMUNITY FACILITY USES IN THE LIST OF SPECIFIC LAND USES TO WHICH IT APPLIES: TOWNSHIP-INITIATED

WHEREAS, By-law No. 2003-25 designated the whole of the Township of South Frontenac as a Site Plan Control Area under section 41 of the Planning Act;

AND WHEREAS, The Official Plan for the Township of South Frontenac was afterwards amended to add 'Community Facility uses' to the list of uses that should be regulate by site plans;

AND WHEREAS, the list of specific uses in the Site Plan Control By-law should match the uses listed in the Official Plan;

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. **THAT** the list of specific land uses, Official Plan designations and areas which are subject to site plan control be amended to include 'Community Facility uses' so that the list reads as follows:
 - a) Commercial, **institutional (community facility)** and industrial uses;
 - b) lands used for wrecking yards;
 - c) lands used for hauled septage disposal;
 - d) lands within the Mineral Aggregate designation;
 - e) lands within or adjacent to the Environmental Protection designation;
 - f) lands within 90 metres (295 feet) of a waterbody including land used for residential purposes;
 - g) lands within or adjacent to an Environmentally Sensitive Area;
 - h) lands within 300 metres (984 feet) of any lake designated as a Sensitive Lake Trout Lake; and
 - i) lands which are subject to natural hazard.

All other provisions of By-law 2003-25 shall apply.

2. **THIS BY-LAW** shall come into force in accordance with section 41 of the Planning Act, 1990, either on the date of passage or as otherwise provided by section 41.

Dated at the Township of South Frontenac this 14th day of February, 2017.

Read a first and second time this 14th day of February, 2017.

Read a third time and finally passed this 14th day of February, 2017.

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC**

Ron Vandewal, Mayor

Wayne Orr, Clerk-Administrator



Payment Listing
For the period of January 18, 2017 to February 14, 2017

Accounts Payable Payment Listing:

For the period of January 18, 2017 to February 7, 2017 1,284,095.13

Payroll Payment Listing:

Pay Period #2	Pay date January 18, 2017 For the period of January 1, 2017 to January 14, 2017	84,196.85
Council Honorarium	Pay date January 31, 2017 For the period of January 1, 2017 to January 31, 2017	9,097.03
Pay Period #3	Pay date February 1, 2017 For the period of January 15, 2017 to January 28, 2017	82,126.09
Council Reimbursement	Pay date February 1, 2017 For the period of January 15, 2017 to January 28, 2017	239.1

\$ 1,459,754.20

Total Payments

RECOMMENDATION:

1. It is recommended that Council receive for information the listing of the Accounts Payable and Payroll for the period ending February 7, 2017 in the amount of
 \$ 1,459,754.20

Submitted/approved by:

Suzanne Quenneville - Deputy-Treasurer

Louise Fragnito - Treasurer

Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

Ranges: From: 18/01/2017
Cheque Date: 18/01/2017

To: 07/02/2017 Distribution Types Included:
PURCH, MISC

10 GG

0000 Gen

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006798	31/01/2017	63097	THE FRONTENAC NEWS	JAN 19 2017 AD	\$232.22
Total EFT000000006798					\$232.22
EFT000000006857	07/02/2017	63145 63225	THE FRONTENAC NEWS	AD - JAN 26 2017 FEB 2 2017 AD	\$301.75 \$344.29
Total EFT000000006857					\$646.04
Total Gen					\$878.26

1000

Cheque	Date	Inv #	Vendor	Description	Amount
068214	31/01/2017	081196	ATKINSON HOME BUILDING CENTRE	WATER SOFTENER SALT	\$26.53
Total 068214					\$26.53
EFT000000006825	31/01/2017	66901	TROUSDALE'S HOME HARDWARE	LIGHT BULBS	\$18.30
Total EFT000000006825					\$18.30
EFT000000006826	31/01/2017	6756	TRUE ELECTRIC	2 NEW OUTDOOR LIGHTS	\$960.87
Total EFT000000006826					\$960.87
EFT000000006845	07/02/2017	11549	BAY ELECTRIC	70 WATT LAMP & LABOUR	\$221.53
Total EFT000000006845					\$221.53
EFT000000006871	07/02/2017	110255	NETWORK SECURITY SYSTEMS	ANN. CRITICAL EVENT MONITORING	\$244.22
Total EFT000000006871					\$244.22
EFT000000006886	07/02/2017	1429580 14317720	SUPERIOR PROPANE INC.	1307.50 L PROPANE @ \$0.7524 1299.10 L PROPANE @ \$0.7524	\$1,057.94 \$1,031.13
Total EFT000000006886					\$2,089.07
EFT000000006890	07/02/2017	206666	TROUSDALE'S HOME HARDWARE	CORNER BRACE	\$1.20
Total EFT000000006890					\$1.20
Total					\$3,561.72

1100 Counc

Cheque	Date	Inv #	Vendor	Description	Amount
068221	31/01/2017	6805-5065	LAND O' LAKES TOURIST ASSOCIATION	2016 MUNICIPAL CONTRIBUTION	\$8,000.00
Total 068221					\$8,000.00
068228	31/01/2017	0842	TROPHY HOUSE	BARBEAU NAME PLATE	\$25.44
Total 068228					\$25.44
Total Counc					\$8,025.44

1250 Clk

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006824	31/01/2017	7584 2764 6225	TROUSDALE'S FOODLAND	COFFEE & CREAM SWEETENER CREAM	\$31.74 \$5.97 \$5.38
Total EFT000000006824					\$43.09
EFT000000006842	07/02/2017	PS001092	ASSOC OF MUNICIPALITIES OF ONT	JOB AD - MGR DEVP SERVICES	\$244.22
Total EFT000000006842					\$244.22
EFT000000006851	07/02/2017		COUNTY OF FRONTENAC		

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

	48236		17/01 EPA	\$237.58
Total EFT000000006851				\$237.58
EFT000000006885	07/02/2017		SOUTHERN FRONTENAC COMMUNITY	
		6567	NON-PROFIT HOUSING D.TOWNSEND	\$814.00
Total EFT000000006885				\$814.00
EFT000000006889	07/02/2017		TROUSDALE'S FOODLAND	
		4866	CREAM	\$5.38
		9066	CREAM	\$10.76
		4725	COFFEE	\$18.99
Total EFT000000006889				\$35.13
Total Clk				\$1,374.02

1275 Fin

Cheque	Date	Inv #	Vendor	Description	Amount
068242	07/02/2017		MTE CONSULTANTS		
		1-60170		AD HOC TAX MODELS /ANALYSIS	\$1,928.35
Total 068242					\$1,928.35
EFT000000006840	07/02/2017		ACCARA INC		
		2701		NEW SERVER	\$6,677.90
Total EFT000000006840					\$6,677.90
EFT000000006849	07/02/2017		CDW CANADA INC		
		GPF3537		NEW PRINTER	\$411.67
Total EFT000000006849					\$411.67
EFT000000006853	07/02/2017		CUNNINGHAM SWAN CARTY		
		142738		DISCHARGE MTG 3806 BATTERSEA R	\$361.61
Total EFT000000006853					\$361.61
EFT000000006854	07/02/2017		DIAMOND MUNICIPAL SOLUTIONS INC.		
		D28395		Virtual City Hall Suite	\$23,333.26
Total EFT000000006854					\$23,333.26
EFT000000006868	07/02/2017		MARTIN'S DATA MANAGEMENT		
		3911		SHRED BINS PICK UP	\$69.20
Total EFT000000006868					\$69.20
EFT000000006892	07/02/2017		VERSUS BUSINESS FORMS & LABELS		
		42218		15 M INTERIM TAX BILLS	\$679.86
Total EFT000000006892					\$679.86
Total Fin					\$33,461.85

Total GG

\$47,301.29

20 PP&P

2100 Fire

Cheque	Date	Inv #	Vendor	Description	Amount
068216	31/01/2017		CROSSIRON TRUCK & EQUIPMENT		
		000015		REPAIRS TO MULTIPLE LIGHTS	\$141.77
Total 068216					\$141.77
068222	31/01/2017		MILL STREET PIZZERIA		
		17/01-PIZZA		PIZZA FOR MEETING	\$102.44
Total 068222					\$102.44
068228	31/01/2017		TROPHY HOUSE		
		0216		3 PLAQUES	\$330.72
Total 068228					\$330.72
EFT000000006780	31/01/2017		ACKLANDS - GRAINGER INC.		
		9321709975		RAGS	\$37.20
Total EFT000000006780					\$37.20
EFT000000006782	31/01/2017		ASSELSTINE HARDWARE		
		3798		PAINT / TAPE	\$23.58
Total EFT000000006782					\$23.58
EFT000000006792	31/01/2017		DARCH FIRE		
		61977		REPAIR TO CUTTER	\$1,809.60
Total EFT000000006792					\$1,809.60
EFT000000006795	31/01/2017		EVERTEMP INC		
		29794		REPLACE GAS LINES TO TANK	\$965.37
		29793		INSTALL NEW UNIT HEATER	\$3,612.48
Total EFT000000006795					\$4,577.85
EFT000000006796	31/01/2017		FIRE SERVICE MANAGEMENT		
		435379		WASH AND REPAIR FIRE GEAR	\$266.22

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

	435388	WASH AND REPAIR FIRE GEAR	\$176.73
	435453	WASH & REPAIR SUIT	\$141.47
Total EFT000000006796			\$584.42
EFT000000006801	31/01/2017	GREEN TRACTORS INC	
	P34786	CHAIN SAW CHAIN	\$89.34
Total EFT000000006801			\$89.34
EFT000000006805	31/01/2017	KENWORTH ONTARIO - KINGSTON	
	KS18402	REPLACE HEATER CORE	\$1,113.06
	KS18516	SAFETY INSPECTION & SERVICE	\$437.34
	KS18544	SAFETY INSPECTION & SERVICE	\$503.38
	KS18478	FIX PRIME PUMP MOTOR	\$2,038.88
	KS18541	SAFETY INSPECTION & SERVICE	\$483.37
	KS18524	SAFETY INSPECTION & SERVICE	\$907.76
	KS18610	SAFETY INSPECTION & SERVICE	\$408.67
	KS18613	SAFETY INSPECTION & SERVICE	\$471.93
Total EFT000000006805			\$6,364.39
EFT000000006808	31/01/2017	LEONARD FUELS	
	3935-752417	FURNACE OIL 443.3 L @ \$0.733	\$330.65
	3935-758046	FURNACE OIL 341.7L @ \$0.762	\$264.96
	4896-750512	492.4 L @ \$0.654	\$321.04
	4896-755587	605 L @ \$0.750	\$461.74
	2706-753277	390.3 l @ \$0.734	\$291.52
	2706-757069	468.3 L @ \$0.775	\$369.32
	1687-750513	354.6 L @ \$0.540	\$194.85
	1687-756064	300 L @ \$0.750	\$228.96
	0647-751101	923.4 L @ \$0.732	\$687.82
	0647-756811	1000 L @ \$0.762	\$775.41
	0647-58753	SERVICE CALL FOR FURNACE	\$121.02
	1057-756758	57.01 L DIESEL @ \$0.9360	\$53.14
	1057-757258	40.82 L GAS @ \$0.9106	\$36.99
	1057-759035	34.34 L DIESEL @ \$0.9360	\$32.00
	1057-759034	85.98 L GAS @ \$0.9283	\$79.46
	1057-760164	DIESEL EXHAUST ADDITIVE	\$18.57
	1057-760024	48.45 L @ \$0.9360/WASHER FLUID	\$55.31
	1057-760747	87 L DIESEL @ \$0.9380	\$81.09
	1057-760749	100.68 L GAS @ \$0.9637	\$96.68
	1057-761256	LUBES	\$23.69
	1057-761270	32.15 L GAS @ \$0.9637	\$30.86
	1057-752419	308 L OIL @ \$.755	\$236.63
	1057-752420	211.9 L OIL @ \$0.734	\$158.27
	1057-755359	290.6 L OIL @ \$0.734	\$217.05
	1057-757067	325.3 L OIL @ \$0.746	\$246.95
	1057-757066	414 L OIL @ \$0.746	\$314.28
	1057-759818	216.4 L OIL @ \$0.775	\$170.65
	1057-759819	144.5 L OIL @ \$0.775	\$113.96
	1057-754681	76.66 GAS @ \$0.9106	\$69.47
Total EFT000000006808			\$6,082.34
EFT000000006811	31/01/2017	NELLIE'S GAS BAR	
	35908	40.54 L DIESEL	\$38.53
	35922	84.927 L DIESEL	\$76.19
Total EFT000000006811			\$114.72
EFT000000006819	31/01/2017	R. THURSTON TECHNOLOGIES	
	10845	SERVICE CALL RADIO REPAIR	\$477.80
Total EFT000000006819			\$477.80
EFT000000006820	31/01/2017	SAFEDESIGN APPAREL LTD.	
	249253	PANT AND JACKETx 3	\$6,792.33
Total EFT000000006820			\$6,792.33
EFT000000006821	31/01/2017	SUPERIOR PROPANE INC.	
	14157758	947.80 L @ \$0.40	\$432.55
Total EFT000000006821			\$432.55
EFT000000006827	31/01/2017	TURRIS COMMUNICATIONS LTD	
	TCL-1708399	RADIO BATTERY	\$325.38
Total EFT000000006827			\$325.38
EFT000000006839	07/02/2017	ABELL PEST CONTROL INC.	
	A0029664	17/01 pest control	\$36.08
Total EFT000000006839			\$36.08
EFT000000006841	07/02/2017	ACKLANDS - GRAINGER INC.	
	9339109135	RESPIRATOR W/VALVE	\$53.42
	9340372110	RESPIRATOR W/VALVE	\$35.62
Total EFT000000006841			\$89.04
EFT000000006843	07/02/2017	BATTERSEA AUTO SERVICE	

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

	17160	BLOWER MOTOR, FOG LIGHTS	\$443.27
Total EFT000000006843			\$443.27
EFT000000006861	07/02/2017	GREEN TRACTORS INC	
P34943		GREASE GUN, CHAIN EXCHANGE	\$50.68
P34905		OIL, CHAIN EXCHANGE	\$22.92
P34891		GREASE GUN, CHAIN	\$66.92
Total EFT000000006861			\$140.52
EFT000000006864	07/02/2017	KENWORTH ONTARIO - KINGSTON	
KP45272		PARTS	\$48.34
Total EFT000000006864			\$48.34
EFT000000006867	07/02/2017	MAGNACHARGE BATTERY CORP	
K67556		AUTO BATTERY	\$108.65
K67555		AA INDUSTRIAL BATTERIES	\$168.81
Total EFT000000006867			\$277.46
EFT000000006883	07/02/2017	ROSEN ENERGY GROUP	
604716		SYD 800.3 L GAS @ \$0.9950	\$810.31
605535		802.3 L GAS @ \$0.9620	\$785.39
Total EFT000000006883			\$1,595.70
Total Fire			\$30,916.84

2110 Cvc#

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006884	07/02/2017		SIGNS PLUS		
		2961		4 CIVIC BLADES	\$36.63
		2958		CIVIC BLADES	\$884.29
		2957		CIVIC BLADES	\$73.27
Total EFT000000006884					\$994.19
Total Cvc#					\$994.19

2400 Police

Cheque	Date	Inv #	Vendor	Description	Amount
068223	31/01/2017		MINISTER OF FINANCE-POLICE SERVICES		
		17120117229		17/01 POLICING CONTRACT	\$250,150.00
Total 068223					\$250,150.00
068225	31/01/2017		PERTH ROAD SUNDAY SCHOOL HALL BOARD		
		17/01/13-BOOKING		CANCEL HALL BOOKING	\$50.00
Total 068225					\$50.00
068241	07/02/2017		MINISTER OF FINANCE-POLICE SERVICES		
		240117036		CONTRACTS JAN 1 - DEC 31 2017	\$8,666.89
Total 068241					\$8,666.89
EFT000000006812	31/01/2017		ONTARIO ASSOCIATION OF POLICE		
		2017-MEMBERSHIP		2017 MEMBERSHIP	\$75.00
Total EFT000000006812					\$75.00
Total Police					\$258,941.89

2410 Ride Program

Cheque	Date	Inv #	Vendor	Description	Amount
068223	31/01/2017		MINISTER OF FINANCE-POLICE SERVICES		
		17120117317		WAGES RIDE PROGRAM JAN 5	\$691.96
		17120117316		WAGES RIDE PROGRAM JAN 2	\$345.98
		17120117315		WAGES - RIDE PROGRAM DEC 21	\$294.40
Total 068223					\$1,332.34
Total Ride Program					\$1,332.34

2505 CRCA

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006852	07/02/2017		CATARAQUI REGION CONSERVATION		
		AA-001-17		2017 MUNICIPAL LEVY	\$64,823.25
Total EFT000000006852					\$64,823.25
Total CRCA					\$64,823.25

2510 Quinte

Cheque	Date	Inv #	Vendor	Description	Amount
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Township of South Frontenac CHEQUE DISTRIBUTION REPORT

EFT000000006880	07/02/2017		25899	QUINTE CONSERVATION 2017 MUNICIPAL SHARE	\$76,237.00
Total EFT000000006880					\$76,237.00
Total Quinte					\$76,237.00

2605 Build

Cheque	Date	Inv #	Vendor	Description	Amount
068224	31/01/2017			MINISTER OF FINANCE-RENTAL HOUSING 12-2016-1-1UA-86 16/07/01-16/12/01 INSPECTIONS	\$1,325.00
Total 068224					\$1,325.00
EFT000000006830	31/01/2017			VERSUS BUSINESS FORMS & LABELS 42184 500 OCCUPANCY CERTIFICATES	\$172.82
Total EFT000000006830					\$172.82
EFT000000006878	07/02/2017			PRINTFUSION INC. 80049 BUSINESS CARDS R.A.	\$29.51
Total EFT000000006878					\$29.51
Total Build					\$1,527.33

2620 Anml Ctl

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006797	31/01/2017			FRONTENAC MUNICIPAL LAW SF-AC-2017-JANUARY 17/01 ANIMAL CONTROL	\$3,256.19
Total EFT000000006797					\$3,256.19
Total Anml Ctl					\$3,256.19

2640 Bylaw enf

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006797	31/01/2017			FRONTENAC MUNICIPAL LAW SF-P-2017-JANUARY 17/01 PARKING BYLAW SF-P-2017-JANUARY 17/01 PARKING BYLAW MILEAGE	\$457.92 \$634.98
Total EFT000000006797					\$1,092.90
EFT000000006882	07/02/2017			RIVOIRE, THOMAS R 464 TWP. VS VEZEAU COURT CASE	\$1,794.54
Total EFT000000006882					\$1,794.54
Total Bylaw enf					\$2,887.44
Total PP&P					\$440,916.47

30 Trans

3005 RdAdmOH

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006878	07/02/2017			PRINTFUSION INC. 80049 BUSINESS CARDS D.H.	\$29.51
Total EFT000000006878					\$29.51
Total RdAdmOH					\$29.51

3010 Cap/Equip/Ptrl

Cheque	Date	Inv #	Vendor	Description	Amount
068214	31/01/2017			ATKINSON HOME BUILDING CENTRE 080321 RUBBER PLUG	\$7.11
Total 068214					\$7.11
068217	31/01/2017			FISHER AUTOPARTS & EQUIPMENT 258459 POWER STEERING FLUID	\$27.42
Total 068217					\$27.42
068220	31/01/2017			KEYSTONE BRIDGE MANAGEMENT CORP 1653 DESIGN REPLACEMENT STRUCTURES	\$14,047.91
Total 068220					\$14,047.91
068227	31/01/2017			TOROMONT INDUSTRIES LTD. WO040642874 FIX STEERING SYSTEM	\$538.31
Total 068227					\$538.31
068234	07/02/2017			ATKINSON HOME BUILDING CENTRE 082495 PADLOCKS	\$31.09
Total 068234					\$31.09

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068237	07/02/2017		KINGSTON DODGE CHRYSLER LTD	
		454061	TURNING LIGHT	\$59.19
		454052	NOZZLE	\$25.69
Total 068237				\$84.88
068239	07/02/2017		MCCULLOUGH METALS LTD.	
		24966	METAL FOR REPAIRS	\$160.27
		24966	METAL FOR REPAIRS	\$160.27
		24980	METAL FOR BUCK REPAIRS	\$137.38
Total 068239				\$457.92
068243	07/02/2017		ONTARIO AGGREGATE RESOURCES	
		17-172823	2016 ANNUAL LICENCE FEES	\$200.00
Total 068243				\$200.00
068244	07/02/2017		SNC-LAVALIN GEM ONTARIO INC.	
		0021950	MARSHALL COMPLIANCE TEST	\$610.56
Total 068244				\$610.56
EFT000000006781	31/01/2017		AIR LIQUIDE CANADA INC.	
		66106015	OXYGEN	\$27.86
		65969363	OXYGEN	\$26.97
Total EFT000000006781				\$54.83
EFT000000006782	31/01/2017		ASSELSTINE HARDWARE	
		3764	BATTERIES	\$13.07
Total EFT000000006782				\$13.07
EFT000000006783	31/01/2017		BATTLEFIELD EQUIPMENT RENTALS	
		23163864	REPLACEMENT CHAINSAWS	\$1,473.68
		24202325	REPLACE CHAINSAW	\$1,085.70
Total EFT000000006783				\$2,559.38
EFT000000006784	31/01/2017		BAY ELECTRIC	
		11509	REPAIR LIGHTING	\$623.13
Total EFT000000006784				\$623.13
EFT000000006785	31/01/2017		BENSON TRUCK & TRAILER	
		16093747	EXTRA LEAF TO RIGHT SPRING	\$491.43
Total EFT000000006785				\$491.43
EFT000000006786	31/01/2017		BLACK DOG TIRE & LUBRICANTS	
		791296634	TIRE CHANGE	\$61.06
		791296863	REPAIR FLAT	\$38.61
		791296828	TIRE CHANGE OVER	\$98.65
		791297129	FLAT REPAIR	\$38.61
Total EFT000000006786				\$236.93
EFT000000006788	31/01/2017		BRICAZA CORPORATION	
		1614-001-HOLDBACK	WESTPORT RD CULVERT	\$23,301.46
Total EFT000000006788				\$23,301.46
EFT000000006789	31/01/2017		CINTAS	
		884784702	hand soap	\$35.62
		884786335	hand soap	\$35.62
		884787981	CLEANING SUPPLIES	\$120.25
		884787981	UNIFORM - M.H.	\$9.10
		884787981	UNIFORM - W.S.	\$10.07
		884787981	UNIFORM - C.G.	\$9.51
		884784703	CLEANING SUPPLIES	\$111.09
		884784703	UNIFORMS M.H.	\$9.10
		884784703	UNIFORMS W.S.	\$10.07
		884784703	UNIFORMS C.G.	\$9.51
Total EFT000000006789				\$359.94
EFT000000006793	31/01/2017		DRAPER DOORS	
		10336	BOTH DOOR CABLES OFF	\$91.58
		10333	DOOR CABLES OFF	\$183.17
Total EFT000000006793				\$274.75
EFT000000006799	31/01/2017		GIN-COR INDUSTRIES INC	
		40655	APPLICATION RATE SENSOR	\$471.38
		40710	CHAIN CROSS CONVEYOR	\$259.15
Total EFT000000006799				\$730.53
EFT000000006800	31/01/2017		THE GREER GALLOWAY GROUP INC	
		17023	HYDROLOGY STUDIES	\$7,632.00
Total EFT000000006800				\$7,632.00
EFT000000006802	31/01/2017		HD SUPPLY CANADA, INC	
		INV107172912	DEWALT TOOLS	\$1,520.15
		INV107186309	SCRAPER BLADE / BOLT WASHER	\$107.51
		INV107193840	SCRAPER BLADE / NYLON INSERT	\$68.26
Total EFT000000006802				\$1,695.92
EFT000000006804	31/01/2017		KENT AUTOMOTIVE	

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	9304543021	NUTS & BOLTS	\$211.12
	9304550345	FITTINGS	\$230.54
	9304538457	CABLE TIES	\$62.78
Total EFT00000006804			\$504.44
EFT00000006808	31/01/2017	LEONARD FUELS	
	1056-756072	BULK LUBES	\$317.48
	0363-755132	68.04 L @ \$0.9106	\$61.66
	1058-752092	1008.1 L OIL @ \$0.734	\$752.96
	1058-757065	884.6 L OIL @ \$0.746	\$671.52
	1058-754924	73.01 L GAS @ \$0.9106	\$66.16
	1058-755281	41.80 L GAS @ \$0.9106	\$37.88
	1058-755809	94 L GAS @ \$0.9106	\$85.19
	1058-756655	82.03 L GAS @ \$0.9106	\$74.34
	1058-754282	85.71 L GAS @ \$0.9106	\$77.68
	1058-756798	71.90 L GAS @ \$0.9106	\$65.16
	1058-757250	110.01 L GAS @ \$0.9106	\$99.69
	1058-757505	95.66 L GAS @ \$0.9106	\$86.69
	1058-757914	92 L GAS @ \$0.9106	\$83.38
	1058-758152	68.03 L GAS @ \$0.9106	\$61.66
	1058-758329	75.55 L GAS @ \$0.9106	\$68.47
	1058-758524	107.87 L GAS @ \$0.9106	\$97.75
	1058-758595	80.50 L GAS @ \$0.9106	\$74.59
	1058-758916	70.40 L GAS @ \$0.9283	\$65.06
	1058-759164	69.01 L GAS @ \$0.9283	\$63.79
	1058-759470	74.41 L GAS @ \$0.9283	\$68.77
	1058-759982	86.80 L GAS @ \$0.9283	\$80.23
	1058-760883	83.57 L GAS @ \$0.9637	\$80.25
	1058-760989	59 L GAS @ \$0.9637	\$56.65
	1058-761183	67 L GAS @ \$0.9637	\$64.34
Total EFT00000006808			\$3,261.35
EFT00000006809	31/01/2017	LINDE CANADA LIMITED 15687	
	55534096	OXYGEN	\$260.10
Total EFT00000006809			\$260.10
EFT00000006810	31/01/2017	M.A. BARR SERVICE STATION	
	020408	REPLACE DYED DIESEL NOZZLE	\$490.69
Total EFT00000006810			\$490.69
EFT00000006813	31/01/2017	PAT'S RADIATOR SERVICE LTD.	
	0000132438	PLOW PARTS	\$63.26
	0000132604	CONVEYOR CHAIN	\$707.23
Total EFT00000006813			\$770.49
EFT00000006814	31/01/2017	PENINSULA CONSTRUCTION INC.	
	J025815	GUIDERAILS, ENERGY ATTENUATORS	\$61,399.42
	J025815	GUIDERAILS, ENERGY ATTENUATORS	\$7,027.04
	J025815	GUIDERAILS, ENERGY ATTENUATORS	\$14,413.79
	J025815	GUIDERAILS, ENERGY ATTENUATORS	\$10,083.40
	J025815	GUIDERAILS, ENERGY ATTENUATORS	\$8,582.44
	J025815	GUIDERAILS, ENERGY ATTENUATORS	\$18,286.78
	J025815	GUIDERAILS, ENERGY ATTENUATORS	\$32,818.11
	J025815	GUIDERAILS, ENERGY ATTENUATORS	\$13,545.27
Total EFT00000006814			\$166,156.25
EFT00000006815	31/01/2017	PETRIE FORD	
	224907	HUB	\$573.94
	225085	BULB	\$8.30
	225085	LAMP PIGTAIL	\$4.62
	225085	STOCK OIL	\$49.09
	225182	COOLANT	\$167.29
	225379	FUEL FILTER	\$31.26
	225378	FUEL FILTER	\$25.95
	225523	PARTS	\$62.22
	225667	OIL, GAS DEICER, DIESEL COND	\$188.30
	225699	HOOD LATCH	\$54.53
	225818	HOOD LATCH	\$65.16
	226006	GLASS CLEANER	\$58.00
Total EFT00000006815			\$1,288.66
EFT00000006822	31/01/2017	TALLMAN TRUCK CENTRE LIMITED	
	330226T	PART	\$98.71
	431576	ENGINE/ABS LIGHTS ON	\$705.77
	330283T	PARTS	\$157.56
Total EFT00000006822			\$962.04
EFT00000006823	31/01/2017	TOWN AND COUNTRY AUTO SUPPLY	
	6083-420425	ROTOR & BRAKE PADS	\$411.47

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	6083-420639	COUPLERS	\$68.26
	6083-420560	LED LIGHT	\$98.53
	6083-420609	PARTS	\$25.10
	6083-419441	3/4" IMPACT GUN	\$594.57
	6083-420431	50 FT RUBBER AIR HOSE	\$52.80
	6083-420490	GORILLA TAPE	\$7.01
Total EFT000000006823			\$1,257.74
EFT000000006824	31/01/2017	TROUSDALE'S FOODLAND	
	5217	WATER	\$37.41
	5217	WATER	\$37.42
	4506	WATER	\$53.92
Total EFT000000006824			\$128.75
EFT000000006825	31/01/2017	TROUSDALE'S HOME HARDWARE	
	66672	CANADIAN FLAG, LOCK DEICER	\$43.11
	66869	BATTERIES	\$50.86
	66670	SHOP SUPPLIES	\$56.38
Total EFT000000006825			\$150.35
EFT000000006829	31/01/2017	UNIVERSAL SUPPLY GROUP	
	896-792018	BRAKE ROTORS	\$434.68
	896-791855	TIRE CHAIN	\$457.92
	173-139405	BULB	\$6.89
	173-138573	LED BEACON	\$185.19
	173-139404	PARTS	\$91.86
	173-139029	LED LIGHTS	\$203.50
	173-139957	RUBBER TIES, AIR FRESHENER	\$37.65
Total EFT000000006829			\$1,417.69
EFT000000006847	07/02/2017	BLACK DOG TIRE & LUBRICANTS	
	791297776	EXHAUST FLUID	\$201.48
	791297743	MOUNT AND DISMOUNT TRUCK	\$36.63
	791297211	TIRE CHANGE OVER	\$78.25
Total EFT000000006847			\$316.36
EFT000000006849	07/02/2017	CDW CANADA INC	
	GPX1324	EXTRA PRINTER FEEDER	\$201.96
	GPW8407	NEW PRINTER	\$364.75
Total EFT000000006849			\$566.71
EFT000000006850	07/02/2017	CINTAS	
	884789661	HAND SOAP AND TOWELS	\$21.61
	884789661	UNIFORM C.G.	\$18.62
Total EFT000000006850			\$40.23
EFT000000006855	07/02/2017	DRAPER DOORS	
	10428	TRUCK HIT TRACKS	\$357.43
Total EFT000000006855			\$357.43
EFT000000006856	07/02/2017	FISH, DOROTHY	
	5939	CLEANING ROADS OFFICE 17/01	\$306.00
Total EFT000000006856			\$306.00
EFT000000006858	07/02/2017	GANANOQUE CHEVROLET BUICK GMC	
	275054	SENSOR KIT	\$39.69
Total EFT000000006858			\$39.69
EFT000000006859	07/02/2017	GIN-COR INDUSTRIES INC	
	41150	PLOW BRACE	\$1,566.95
	41115	REPAIRS AND PARTS	\$3,938.96
	41267	LIFT YOKE	\$189.50
	41193	CHAIN CROSS CONVEYOR	\$259.15
	41274	PARTS	\$468.10
Total EFT000000006859			\$6,422.66
EFT000000006860	07/02/2017	GRAND & TOY LIMITED	
	K587271	OFFICE SUPPLIES	\$31.66
	K634710	CHAIR MAT	\$147.21
Total EFT000000006860			\$178.87
EFT000000006862	07/02/2017	IMPACT BATTERY & POWERSPORT	
	25643	2 BATTERIES	\$304.67
Total EFT000000006862			\$304.67
EFT000000006863	07/02/2017	KENT AUTOMOTIVE	
	9304631397	STOCK PARTS	\$1,152.16
	9304631396	NUTS AND BOLTS	\$165.53
	9304580220	STOCK PARTS	\$333.41
	9304597122	FITTINGS	\$502.22
Total EFT000000006863			\$2,153.32
EFT000000006865	07/02/2017	LEONARD FUELS	
	3160-758047	261.4 L OIL @ \$0.762	\$202.69

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	3160-752418	351.8 L OIL @ \$0.733	\$262.41
	4185-745539	493.9 L OIL @ \$0.755	\$379.45
	4185-755311	249.1 L OIL @ \$0.750	\$190.12
Total EFT000000006865			\$1,034.67
EFT000000006866	07/02/2017	LEONARD, ELIZABETH	
	2017/01/27-13	CLEANING 4 * \$75.00	\$300.00
Total EFT000000006866			\$300.00
EFT000000006869	07/02/2017	MCKEOWN AND WOOD FUELS	
	217163	2189.2 L OIL @ \$0.7900	\$1,759.91
	218162	2493.2 L OIL @ \$0.7960	\$2,019.52
Total EFT000000006869			\$3,779.43
EFT000000006870	07/02/2017	MICHELIN NORTH AMERICA CANADA INC	
	DA0005842408	2 NEW TIRES	\$1,176.16
	DA0005856935	2 NEW TIRES	\$1,176.16
Total EFT000000006870			\$2,352.32
EFT000000006872	07/02/2017	NORTRAX	
	658436	PARTS	\$109.83
	657999	PARTS	\$156.92
	672540	CLEAN DIRTY RADIATOR	\$874.97
	666648	STEP FOR GRADER	\$304.87
Total EFT000000006872			\$1,446.59
EFT000000006875	07/02/2017	PAT'S RADIATOR SERVICE LTD.	
	132773	VIBRATOR KIT	\$273.51
	132825	PARTS	\$669.83
	132850	PARTS	\$669.83
Total EFT000000006875			\$1,613.17
EFT000000006876	07/02/2017	PETRIE FORD	
	225886	VALVE	\$505.32
	226274	CLAMP	\$18.00
	226274	PIGTAIL	\$12.93
	226677	OIL FILTER	\$34.79
	226703	WIPER BLADES	\$27.47
	226703	WIPER BLADES	\$27.47
Total EFT000000006876			\$625.98
EFT000000006877	07/02/2017	PRINCESS AUTO	
	27-1-353705	RUBBER FLOOR MAT, BATTERIES	\$172.72
Total EFT000000006877			\$172.72
EFT000000006879	07/02/2017	PUROLATOR INC.	
	433481856	SHIPPING CHARGES	\$39.85
Total EFT000000006879			\$39.85
EFT000000006887	07/02/2017	SURGENOR TRUCK CENTRE	
	158411KP	PARTS	\$359.48
Total EFT000000006887			\$359.48
EFT000000006888	07/02/2017	TOWN AND COUNTRY AUTO SUPPLY	
	6083-422153	ARMOR ALL PROTECTANT	\$14.36
	6083-422126	WHEELS FOR CART	\$39.99
	6083-422164	BACKHOE WARNING LIGHT	\$374.99
	6083-422334	BUTANE CYLINDERS	\$10.16
	6083-422649	STOCK 5W30	\$51.61
Total EFT000000006888			\$491.11
EFT000000006890	07/02/2017	TROUSDALE'S HOME HARDWARE	
	67023	TOOLS	\$44.73
	3755	PLIERS	\$9.15
	67007	CLEANING SUPPLIES	\$41.18
	65427	WRENCHES	\$7.62
	65579	DRILL BITS	\$12.19
	66943	HOSE NOZZLE	\$34.55
	67134.	KEY FOR STORE ROOM	\$3.04
	431043	E TEST	\$127.20
Total EFT000000006890			\$279.66
EFT000000006891	07/02/2017	UNIVERSAL SUPPLY GROUP	
	896-793830	HALOGEN CAPSULE	\$10.17
	896-793823	TIRE CHAINS	\$457.92
	173-140628	ROCKER SWITCH, CABLE GPT	\$59.78
	173-140610	LED FLOOD LIGHT	\$40.68
	173-140610	LED FLOOD LIGHT	\$40.68
	173-140610	LED FLOOD LIGHT * 2	\$81.40
	173-141003	20 TON BOTTLE JACK	\$86.48
	173-139456	LED LAMP FLOOD * 2	\$203.49
	173-139456	LED LAMP FLOOD * 2	\$203.50

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	896-776996	050-019294	FLAT LOOP MECHANIC HOIST	\$17.23 \$51,716.47 \$52,917.80
Total EFT000000006891				
EFT000000006894	07/02/2017		WHITE'S WEARPARTS LTD	
	124786		PLOW PARTS	\$555.45
	124779		PLOW PARTS	\$1,058.68
	124779		PLOW PARTS	\$1,058.69
Total EFT000000006894				\$2,672.82
Total Cap/Equip/Ptrl				\$309,398.66

3210 Brushing

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006807	31/01/2017		L.D. POWER SPORTS		
		33980		PART FOR POLE SAW	\$9.87
Total EFT000000006807					\$9.87
EFT000000006844	07/02/2017		BATTLEFIELD EQUIPMENT RENTALS		
		24202463		CHAIN LOOP	\$14.98
Total EFT000000006844					\$14.98
Total Brushing					\$24.85

3310 Hardtop Patching

Cheque	Date	Inv #	Vendor	Description	Amount
068226	31/01/2017		SNIDER, PERCY		
		16/12/02-10		PATCHING / FLAGGING	\$2,314.02
		16/12/09-20		PATCHING / FLAGGING	\$530.30
Total 068226					\$2,844.32
EFT000000006838	07/02/2017		1622411 ONTARIO LTD.		
		23967		HOT PATCHING & FLAGGING	\$2,531.28
Total EFT000000006838					\$2,531.28
Total Hardtop Patching					\$5,375.60

3425 Gradng & Grvl resurf

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006874	07/02/2017		PAT ROGERS TOWING SERVICE		
		715		TOW CALL	\$674.16
Total EFT000000006874					\$674.16
Total Gradng & Grvl resurf					\$674.16

3502 Winter Prop Damage

Cheque	Date	Inv #	Vendor	Description	Amount
068234	07/02/2017		ATKINSON HOME BUILDING CENTRE		
		080966		MAIL BOX * 3	\$67.13
Total 068234					\$67.13
Total Winter Prop Damage					\$67.13

3505 Snw Plwng

Cheque	Date	Inv #	Vendor	Description	Amount
068226	31/01/2017		SNIDER, PERCY		
		16/12/31-13		PLOW & SAND	\$1,811.33
		16/12/29-09		SANDING	\$162.82
		16/12/22-12		SANDING & PLOWING	\$1,758.41
		16/12/22-07		SANDING & PLOWING	\$4,140.61
		16/12/27-48		SANDING	\$184.19
		16/12/29-49		PLOW & SANDING	\$2,716.99
		16/12/22-08		PLOW & SANDING	\$586.14
		17/01/10-35		SANDING ROADS	\$920.93
		17/01/12-36		PLOW AND SAND	\$5,433.98
		17/01/05-15		PLOW & SAND	\$4,528.32
Total 068226					\$22,243.72
EFT000000006778	31/01/2017		1622411 ONTARIO LTD.		
		23852		PLOW/SAND 16.5 HR @ \$80	\$1,343.23
Total EFT000000006778					\$1,343.23
EFT000000006806	31/01/2017		K MULROONEY TRUCKING LIMITED		
		2016-11760		SNOWPLOWING 99.5 HRS @ \$147	\$14,883.93

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2016-11763	SNOWPLOWING 57 HRS @ \$154	\$8,932.49
2016-11764	SNOWPLOWING 25 HRS @ \$154	\$3,917.76
2016-11761	SNOWPLOWING 30.5 HRS @ \$154	\$4,779.67
2016-11778	SNOWPLOWING 9 HRS @ \$154	\$1,410.39
2016-11758	SNOWPLOWING 13.5 HRS @ \$159	\$2,184.28
2016-11765	SNOWPLOWING 12 HRS @ \$197.64	\$2,413.42
2016-11759	SNOWPLOWING 91.5 HRS @ \$147	\$13,736.07
2016-19500	SNOWPLOWING 18 HRS @ \$154	\$2,771.95
2016-19501	SNOWPLOWING 16 HRS @ \$154	\$2,507.37
2016-19502	SNOWPLOWING 20 HRS @ \$154	\$3,134.21
2016-19503	SNOWPLOWING 16 HRS @ \$154	\$2,507.37
2016-19499	SNOWPLOWING 42 HRS @ \$154	\$6,581.84
2016-19587	SNOWPLOWING 5 HRS @ \$197.64	\$1,005.59
2016-19498	SNOWPLOWING 49 HRS @ \$147	\$7,329.77
2016-19504	SNOWPLOWING 8.5 HRS @ \$159	\$1,375.29
Total EFT000000006806		\$79,471.40
Total Snw Plwng		\$103,058.35

3506 Snow Clearing Sidewalks

Cheque	Date	Inv #	Vendor	Description	Amount
068226	31/01/2017		SNIDER, PERCY		
		16/12/29-37		PLOWING SIDEWALKS	\$101.76
		16/12/29-28		PLOWING SIDEWALKS	\$1,221.12
		16/12/29-24		PLOWING SIDEWALKS	\$1,017.60
		16/12/29-25		PLOWING SIDEWALKS	\$936.19
		16/12/29-26		PLOWING SIDEWALKS	\$183.17
		16/12/29-27		PLOWING SIDEWALKS	\$761.16
		16/12/22-23		PLOWING SIDEWALKS	\$1,465.34
		16/12/22-21		PLOWING SIDEWALKS	\$305.28
		16/12/22-22		PLOWING SIDEWALKS	\$610.56
		16/12/22-20		PLOWING SIDEWALKS	\$207.59
		16/12/14-19		PLOWING SIDEWALKS	\$187.24
		16/12/14-18		PLOWING SIDEWALKS	\$203.52
		16/12/16-41		PLOWING SIDEWALKS	\$61.06
		16/12/14-40		PLOWING SIDEWALKS	\$549.50
		16/12/06-39		PLOWING SIDEWALKS	\$366.34
		16/12/27-05		SIDEWALK SANDING	\$69.20
		16/12/27-04		SIDEWALK SANDING	\$93.62
		16/12/27-03		SIDEWALK SANDING	\$101.76
		16/12/29-01		SIDEWALK PLOWING	\$366.34
		17/01/11-40		PLOW SIDEWALKS	\$407.04
		17/01/11-41		PLOW SIDEWALKS	\$374.48
		17/01/11-42		PLOW SIDEWALKS	\$276.79
		17/01/11-43		PLOW SIDEWALKS	\$244.22
		17/01/03-34		PLOW SIDEWALKS	\$122.11
		17/01/03-33		PLOW SIDEWALKS	\$366.34
		17/01/03-32		PLOW SIDEWALKS	\$203.52
		17/01/03-31		PLOW SIDEWALKS	\$138.39
		17/01/03-30		PLOW SIDEWALKS	\$187.24
		17/01/03-29		PLOW SIDEWALKS	\$203.52
Total 068226					\$11,332.00
Total Snow Clearing Sidewalks					\$11,332.00

3515 Stock Snd&Slt

Cheque	Date	Inv #	Vendor	Description	Amount
068219	31/01/2017		K+S WINDSOR SALT LTD		
		5300283113		80.83 T SAFE-T-SALT @ \$86.34	\$7,101.69
		5300282857		68.85 T SAFE-T-SALT @ \$86.34	\$6,049.13
		5300284380		86.09 T SAFE-T-SALT @ \$86.34	\$7,563.83
		5300285175		40.99 T SAFE-T-SALT @ \$86.34	\$3,601.37
		5300285224		45.25 T SAFE-T-SALT @ \$86.34	\$3,975.66
		5300287404		164.18 T SAFE-T-SALT @ \$86.34	\$14,424.78
		5300287269		82.66 T SAFE-T-SALT @ \$86.34	\$7,262.48
		5300287181		80.09 T SAFE-T-SALT @ \$86.34	\$7,036.67
		5300287426		78 T SAFE-T-SALT @ \$86.34	\$6,853.05
		5300287991		122.85 T SAFE-T-SALT @ \$86.34	\$10,793.55
		5300287771		36.71 T SAFE-T-SALT @ \$86.34	\$3,225.32
		5300287864		36.32 T SAFE-T-SALT @ \$86.34	\$3,191.06
		5300287863		41.11 T SAFE-T-SALT @ \$86.34	\$3,611.91
		5300288362		41.10 T SAFE-T-SALT @ \$86.34	\$3,611.04

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

Total 068219					\$88,301.54
068227	31/01/2017			TOROMONT INDUSTRIES LTD.	
		R8882202		RENT WHEEL LOADER	\$4,375.68
Total 068227					\$4,375.68
068236	07/02/2017			K+S WINDSOR SALT LTD	
		5300289298		78.32 T SAFE-T-SALT	\$6,881.16
		5300289396		39.35 T SAFE-T-SALT	\$3,457.28
		5300289774		79.85 T SAFE-T-SALT	\$7,015.59
		5300289870		36.24 T SAFE-T-SALT	\$3,184.04
		5300289888		43.29 T SAFE-T-SALT	\$3,803.44
		5300290297		35.06 T SAFE-T-SALT	\$3,080.36
		5300290118		37.67 T SAFE-T-SALT	\$3,309.68
		5300290198		35.15 T SAFE-T-SALT	\$3,088.26
		5300290709		39.32 T SAFE-T-SALT	\$3,454.64
		5300290685		36.62 T SAFE-T-SALT	\$3,217.42
		5300291900		42.92 T SAFE-T-SALT	\$3,770.93
		5300291838		81.33 T SAFE-T-SALT	\$7,145.62
		5300291981		79.70 T SAFE-T-SALT	\$7,002.41
		5300292261		36.59 T SAFE-T-SALT	\$3,214.78
		5300292404		37.77 T SAFE-T-SALT	\$3,318.46
		5300293816		37.24 T SAFE-T-SALT	\$3,271.89
Total 068236					\$68,215.96
EFT000000006848	07/02/2017			BRICAZA CORPORATION	
		2017015		2000 YD3 WINTER SAND	\$20,860.80
		2017015		2186 YD3 WINTER SAND	\$24,024.31
		2017015		1050 YD3 WINTER SAND	\$12,821.76
Total EFT000000006848					\$57,706.87
Total Stock Snd&Slf					\$218,600.05

3535 Surface Fldng

Cheque	Date	Inv #	Vendor	Description	Amount
068226	31/01/2017		SNIDER, PERCY		
		16/01-27		CLEAN DRAINS W BACKHOE	\$142.46
Total 068226					\$142.46
Total Surface Fldng					\$142.46

3601 Barricds & Sfty Matls

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006844	07/02/2017		BATTLEFIELD EQUIPMENT RENTALS		
		24202417		FIRST AID KIT	\$56.30
Total EFT000000006844					\$56.30
Total Barricds & Sfty Matls					\$56.30

3610 Trfc Sg mnt

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006826	31/01/2017		TRUE ELECTRIC		
		6757		INSTALL NEW CAUTION BEACON	\$989.72
Total EFT000000006826					\$989.72
Total Trfc Sg mnt					\$989.72

3615 Street signs

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006884	07/02/2017		SIGNS PLUS		
		2961		LANE AND REFLECTIVE SIGNS	\$1,239.93
Total EFT000000006884					\$1,239.93
Total Street signs					\$1,239.93

3630 Gd ps/rl mnt

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006814	31/01/2017		PENINSULA CONSTRUCTION INC.		
		J025815		GUIDERAILS, ENERGY ATTENUATORS	\$5,604.94
		J025815		extras to contract - guiderail	\$4,871.76
Total EFT000000006814					\$10,476.70

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

Total Gd ps/rl mnt **\$10,476.70**

3638 Locates

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006873	07/02/2017	201674086	ONTARIO ONE CALL	16/12 LOCATES	\$17.91
Total EFT000000006873					\$17.91
Total Locates					\$17.91

3800 Crssng Guards

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006836	30/01/2017	17/01	MACINTYRE, DOUG	17/01 - CROSSING GUARD	\$510.00
		17/01		17/01 - CROSSING GUARD	\$14.69
Total EFT000000006836					\$524.69
EFT000000006837	30/01/2017	17/01	SNIDER, DEBBIE	17/01 - CROSSING GUARD	\$540.00
		17/01		17/01 - CROSSING GUARD	\$15.55
Total EFT000000006837					\$555.55
Total Crssng Guards					\$1,080.24

Total Trans **\$662,563.57**

40 Env

5105 Garb coll

Cheque	Date	Inv #	Vendor	Description	Amount
068233	30/01/2017	17/01	SNIDER, PERCY	17/01 COLLECTION	\$11,454.79
		17/01		17/01 COLLECTION	\$9,455.41
Total 068233					\$20,910.20
EFT000000006835	30/01/2017	17/01	1622411 ONTARIO LTD.	17/01 COLLECTION	\$11,701.36
Total EFT000000006835					\$11,701.36
EFT000000006846	07/02/2017	16093860	BENSON TRUCK & TRAILER	REPLACE BROKEN AXLE	\$895.39
Total EFT000000006846					\$895.39
EFT000000006847	07/02/2017	791297539	BLACK DOG TIRE & LUBRICANTS	2 * HUB RIM	\$347.00
		791296612		SECTION OTR 175R25	\$153.66
Total EFT000000006847					\$500.66
EFT000000006874	07/02/2017	491	PAT ROGERS TOWING SERVICE	TOW TRUCK TO BENSONS KINGSTON	\$437.57
Total EFT000000006874					\$437.57
EFT000000006876	07/02/2017	225925	PETRIE FORD	ELEMENT & BULB	\$88.33
Total EFT000000006876					\$88.33
Total Garb coll					\$34,533.51

5110 Gab disp

Cheque	Date	Inv #	Vendor	Description	Amount
068226	31/01/2017	16/12/29-23	SNIDER, PERCY	PORTLAND DUMP / DOZER	\$651.26
		16/12/30-24		PORTLAND DUMP / DOZER	\$325.63
		17/01/16-28		PORTLAND DUMP / WASTE	\$356.16
		17/01/03-25		LOUGHBOROUGH RECYCLE	\$325.63
		17/01/12-26		PORTLAND DUMP / DOZER	\$651.26
Total 068226					\$2,309.94
068245	07/02/2017	2017-01-25-31	SNIDER, PERCY	PORTLAND DUMP/WASTE	\$178.08
Total 068245					\$178.08
EFT000000006779	31/01/2017	12049655	ABELL PEST CONTROL INC.	16/12 MONTHLY PEST CONTROL	\$56.27
		12049655		16/12 MONTHLY PEST CONTROL	\$56.27
		12049655		16/12 MONTHLY PEST CONTROL	\$56.27

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

Total EFT000000006779					\$168.81
EFT000000006794	31/01/2017	86808		ENVIRO-GUARD PLUS INC. 16/12 MONTHLY PEST CONTROL	\$42.74
Total EFT000000006794					\$42.74
EFT000000006803	31/01/2017			JODY CAMPBELL'S SEPTIC SERVICE	
		8614		PORTABLE TOILET RENTAL	\$122.11
		8612		PORTABLE TOILET RENTAL	\$117.02
		8612		PORTABLE TOILET RENTAL	\$117.02
		8612		PORTABLE TOILET RENTAL	\$117.02
		8613		PORTABLE TOILET RENTAL	\$117.02
Total EFT000000006803					\$590.19
EFT000000006816	31/01/2017			PROGRESSIVE WASTE SOLUTIONS CAN INC	
		7150-0000222587		4.98 MT CONSTRUCTION WASTE	\$573.73
		647-0000022654		6.83 MT ICI/CONSTRUCTION WASTE	\$636.82
Total EFT000000006816					\$1,210.55
EFT000000006833	30/01/2017			WHALEY, GEORGE	
		17/01 DISPOSAL		17/01 DISPOSAL	\$1,935.80
Total EFT000000006833					\$1,935.80
EFT000000006893	07/02/2017			WHALEY, GEORGE	
		511082		17/01 LOUGH LANDFILL	\$2,309.95
Total EFT000000006893					\$2,309.95
Total Gab disp					\$8,746.06

5205 Recyc Coll

Cheque	Date	Inv #	Vendor	Description	Amount
068233	30/01/2017		SNIDER, PERCY		
		17/01		17/01 COLLECTION	\$12,356.86
		17/01		17/01 COLLECTION	\$10,775.05
		17/01		17/01 COLLECTION	\$11,501.55
Total 068233					\$34,633.46
EFT000000006835	30/01/2017		1622411 ONTARIO LTD.		
		17/01 COLLECTION		17/01 COLLECTION	\$10,065.69
Total EFT000000006835					\$10,065.69
Total Recyc Coll					\$44,699.15

5210 Rec Disp/Prc

Cheque	Date	Inv #	Vendor	Description	Amount
068226	31/01/2017		SNIDER, PERCY		
		117/01/13-29		GREENBAY RECYCLE	\$330.72
		17/01-30		LOUGHBOROUGH RECYCLE	\$178.08
Total 068226					\$508.80
Total Rec Disp/Prc					\$508.80

Total Env **\$88,487.52**

70 Cem

7000 Health

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006834	30/01/2017		D G YOUNGE CONCRETE BURIAL VAULTS		
		17/01 SERVICES		17/01 SERVICES	\$875.14
Total EFT000000006834					\$875.14
Total Health					\$875.14

Total Cem **\$875.14**

80 Rec

8000 Rec

Cheque	Date	Inv #	Vendor	Description	Amount
068240	07/02/2017		MCNICHOLS ELECTRICAL AND PLUMBING LTD		
		16/12-FERMOY HALL		NEW WIRING AND LIGHTING	\$2,589.79
Total 068240					\$2,589.79
EFT000000006787	31/01/2017		BOWES CARPENTRY		
		180117C		REPAIR DRYWALL, ACCESS PANEL	\$854.78
		180117B		CHIMNEY AND ROOF FLASHING	\$662.35

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

Total EFT000000006787				\$1,517.13
EFT000000006821	31/01/2017	14186840	SUPERIOR PROPANE INC. 548.20 L @ \$0.40	\$258.66
Total EFT000000006821				\$258.66
EFT000000006825	31/01/2017	66687	TROUSDALE'S HOME HARDWARE CLEAR SEALANT	\$4.37
Total EFT000000006825				\$4.37
EFT000000006826	31/01/2017	6750	TRUE ELECTRIC REPLACE DEFECTIVE LIGHTING	\$1,627.04
Total EFT000000006826				\$1,627.04
EFT000000006831	31/01/2017	STAPLES#5411646176	WOOD, ALVIN TWO 6 FOOT TABLES	\$118.02
Total EFT000000006831				\$118.02
EFT000000006832	30/01/2017	17/01	LEONARD, ELIZABETH 17/01 MAINTENANCE	\$142.50
Total EFT000000006832				\$142.50
EFT000000006865	07/02/2017	0838-752094 0838-757068 0838-759186	LEONARD FUELS 532.8 L OIL @ \$0.734 270.2 L OIL @ \$0.750 314 L OIL @ \$0.775	\$397.96 \$206.22 \$247.63
Total EFT000000006865				\$851.81
Total Rec				\$7,109.32

8210 VCA

Cheque	Date	Inv #	Vendor	Description	Amount
068215	31/01/2017	2017002	COLEMAN, DONALD	REFRESHMENTS FOR MEETINGS	\$35.14
Total 068215					\$35.14
068238	07/02/2017	6805-5188 -VCA	LAND O' LAKES TOURIST ASSOCIATION	VCA ANNUAL MEMBERSHIP	\$208.61
Total 068238					\$208.61
Total VCA					\$243.75
Total Rec					\$7,353.07

90 Plan

9000 Plan

Cheque	Date	Inv #	Vendor	Description	Amount
068218	31/01/2017	1	GOODREID PLANNING GROUP	PLANNING SERVICES OMB HEARING	\$3,388.44
Total 068218					\$3,388.44
068235	07/02/2017	25150	JOHN M. GRANGE	DEED TRANSFER	\$71.51
Total 068235					\$71.51
EFT000000006790	31/01/2017	142377 142378 142376 142375 142365 142364 142363 142379	CUNNINGHAM SWAN CARTY	GEN PLANNING ADVICE GEN PLANNING ADVICE GEN PLANNING ADVICE GEN PLANNING ADVICE RESOLUTION BANNING SPEC. EVENT ZONING - OMB APPEAL OMB APPEAL - STRICELJ GENERAL PLANNING ADVICE	\$76.32 \$101.76 \$152.64 \$330.72 \$977.66 \$3,118.44 \$408.06 \$127.20
Total EFT000000006790					\$5,292.80
EFT000000006851	07/02/2017	48237	COUNTY OF FRONTENAC	TARANET	\$1,747.83
Total EFT000000006851					\$1,747.83
EFT000000006852	07/02/2017	AR160100	CATARAQUI REGION CONSERVATION	16/09-16/12 - RISK MANAGEMENT	\$433.90
Total EFT000000006852					\$433.90
Total Plan					\$10,934.48
Total Plan					\$10,934.48

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

9999

Cheque	Date	Inv #	Vendor	Description	Amount
068231	31/01/2017		CABRAL FULGENCIO MANUEL		
		CRADJ4566-1		060030089000000	\$217.23
Total 068231					\$217.23
068232	31/01/2017		RYAN EDWARD PATRICK JR		
		CRADJ4567-1		040030105000000	\$3,784.95
		CRADJ4568-1		0400301042500000	\$930.73
Total 068232					\$4,715.68
068250	07/02/2017		HIGGINSON LESLIE MATTHEW		
		CRADJ4578-1		010020232000000	\$199.03
Total 068250					\$199.03
EFT000000006817	31/01/2017		REALTAX INC		
		59417		TAX SALE DOC. 080 030 00800	\$96.05
		59418		TAX SALE DOC. 010 020 02230	\$118.65
		59367		TITLE SEARCH	\$113.00
Total EFT000000006817					\$327.70
EFT000000006818	31/01/2017		ROSEN ENERGY GROUP		
		605013		F 7178 L CLR @ \$0.8960	\$6,544.68
		605014		F 816 L MKD @ \$0.7630	\$633.57
		605018		P 3728.3 L CLR @ \$0.8960	\$3,399.35
		605019		P 418.1 L MKD @ \$0.7630	\$324.62
		605017		B 574.3 L MKD @ \$0.7630	\$445.90
		605016		B 2367 L CLR @ \$0.8960	\$2,158.16
		605012		F 3574.6 L GAS @ \$0.9100	\$3,310.14
Total EFT000000006818					\$16,816.42
EFT000000006883	07/02/2017		ROSEN ENERGY GROUP		
		604524		SUN 3671.5 L CLR @ \$0.9067	\$3,387.53
Total EFT000000006883					\$3,387.53
Total					\$25,663.59
Total					\$25,663.59
Total					\$1,284,095.13



STAFF REPORT PUBLIC WORKS DEPARTMENT

Prepared for Council: February 1st, 2017

Agenda Date: February 7th, 2017

SUBJECT:

Tender No. PW-2017-02 – 2017 Micro-Surfacing Program

RECOMMENDATION:

For Information only.

BACKGROUND:

This year’s Micro-Surfacing Tender was prepared and advertised on the Municipal website, on Biddingo, and in the local newspaper. This tender closed on February 1st, 2017.

The results, in ascending order, were as follows:

<u>Supplier</u>	<u>Price (Incl. HST)</u>
Miller Paving Ltd.	\$368,527.13
Duncor Enterprises Inc.	\$388,019.06

The submission of the low bidder has been evaluated and was found to be accurate and complete. Miller Paving Ltd. is a reputable contractor and has provided micro-surfacing services in and around South Frontenac for many years.

For these reasons, and also because their price was \$19,491.93 lower than the bid from Duncor Enterprises Inc., the Public Works Department, under delegated authority, has awarded the tender to Miller Paving Ltd., for \$368,527.13 including HST.

For comparative purposes, below are the historical and current lowest unit prices.

Item	2015	2016	2017 Low Bid
Average Unit Price- \$/ per m ²	\$4.68	\$5.49	\$5.83

FINANCIAL/STAFFING IMPLICATIONS:

An amount of \$800,000 was approved in the 2017 Capital Budget for both single surface treatment and micro-surfacing.

Submitted/approved by:

Mark Segsworth, P. Eng.
Public Works Manager

Prepared by:

Aaron Hatton
Technical Assistant



STAFF REPORT PUBLIC WORKS DEPARTMENT

Prepared for Council: February 1, 2017

Agenda Date: February 7, 2017

SUBJECT:

Tender No. PW-2017-03 - Purchase of One (1) Half Ton Extended Cab 4X4 Pick-up truck.

RECOMMENDATION:

For information only

BACKGROUND:

The Public Works Department budgeted for One (1) Half Ton Extended Cab 4X4 Truck to replace an existing 2011 Half Ton Truck (F51) and a tender was sent out. This tender was advertised on the internet, and in the local paper. This tender closed on February 1, 2017 and four bids were received.

The results, in ascending order, are as follows:

<u>Supplier</u>	<u>Sub-Total</u>	<u>Trade-In</u>	<u>Total</u>	<u>Total (Incl. HST)</u>
Gananoque Chevrolet <i>(Chevrolet Silverado)</i>	\$35,620.50	5,000	30,620.50	34,601.16
Taylor Chevrolet <i>(Chevrolet Silverado)</i>	\$36,300.00	4,500	31,800.00	35,934.00
Petrie Ford	\$39,392.00	7,000	32,392.00	36,602.96
Blue Mountain Chrysler Ltd.	\$33,674.00	0	33,674.00	38,051.62

The submission of the low bidder has been evaluated and was found to be accurate and complete. Gananoque Chevrolet is a reputable supplier of trucks who has provided equipment to the Township in the past. Their submission is for One (1) 2017 Model Chevrolet Silverado 1500 4x4.

For these reasons, and also because their price was \$1,332.84 lower than the bid from Taylor Chevrolet, the Public Works Department has awarded the tender, through delegated authority, to Gananoque Chevrolet, for \$34,601.16 including HST.

FINANCIAL/STAFFING IMPLICATIONS:

An Amount of \$35,000.00 was approved in the 2017 Capital Budget for this purchase.

Submitted/approved by:

Mark Segsworth, P. Eng.
Public Works Manager

Prepared by:

David Holliday, CET
Area Supervisor



STAFF REPORT PUBLIC WORKS DEPARTMENT

Prepared for Council: February 1, 2017

Agenda Date: February 7, 2017

SUBJECT:

Tender No. PW-2017-04 - Purchase of One (1) 2017 Model $\frac{3}{4}$ Ton Truck complete with Plow Equipment.

RECOMMENDATION:

For Information

BACKGROUND:

The Public Works Department budgeted for One (1) $\frac{3}{4}$ Ton Truck to replace an existing 2010 $\frac{3}{4}$ Ton Truck, and a tender was sent out. This tender was advertised on the internet, and in the local paper. This tender closed on February 1, 2017 and four bids were received.

The results, in ascending order, are as follows:

<u>Supplier</u>	<u>Sub-Total</u>	<u>Trade-In</u>	<u>Total</u>	<u>Total (Incl. HST)</u>
Gananoque Chevrolet <i>(Chevrolet Silverado)</i>	\$57,531.90	10,000	47,531.90	53,711.05
Petrie Ford	\$60,366.00	10,500	49,866.00	56,348.58
Taylor Automall	\$57,504.00	7,000	50,504.00	57,069.52
Blue Mountain Chrysler Ltd.	\$64,765.00	0	64,765.00	73,184.45

The submission of the low bidder has been evaluated and was found to be accurate and complete. Gananoque Chevrolet is a reputable supplier of trucks who has provided equipment to the Township in the past. Their submission is for One (1) 2017 Model Chevrolet Silverado 2500 4x4 complete with Plow and Sander.

For these reasons, and also because their tendered price was \$2,637.53 lower than the bid from Petrie Ford, the Public Works Department has awarded the tender, through delegated authority, to Gananoque Chevrolet, for \$53,711.05 including HST.

FINANCIAL/STAFFING IMPLICATIONS:

An Amount of \$60,000.00 was approved in the 2017 Capital Budget for this purchase.

Submitted/approved by:

Mark Segsworth, P. Eng.
Public Works Manager

Prepared by:

David Holliday
Area Supervisor

From: Ross Sutherland [<mailto:7846elbe@gmail.com>]
Sent: February-02-17 8:38 AM
To: Wayne Orr <worr@southfrontenac.net>
Subject: Council agenda item

Hi Wayne, could you add my ROMA report to the agenda, thanks Ross.

Report from the ROMA Conference, January 29-31, 2017

Councilor Ross Sutherland

I attended sessions on transportation alternatives, MPAC and property taxation, broadband access and EORN and small village water and waste solutions. My report only contains highlights, what I found interesting, and is not intended to present all the information presented in these sessions. Complete copies of the material presented can be found at the ORMA conference 2017 web site:

<https://www.roma.on.ca/Events/2017ROMAConference.aspx>

The MPAC assessments are done using more tools than just comparative property values. They can also use income potential, the primary method for assessing farm properties, and replacement cost. The Township is a party to all MPAC assessment reviews and we should be getting a list of the appeals in process. MPAC is financed by a levy on municipalities.

In Ontario, property taxes and sales taxes, two of the more regressive taxes, make up almost 50% of all taxation revenues collected.

A planner from Rideau lakes Township argued that small villages, less than a 1000, are seriously hampered by not having some form of communal sewage system. It makes it very difficult for commercial expansion, large lots make it difficult for an aesthetic village streetscape and there is a long term threat to drinking water. He argued that small decentralized systems, often just serving part of the village, like a commercial core, would be a significant bonus in revitalizing rural Ontario. He presented numerous possible scenarios and then pointed out how they are currently blocked by provincial regulations in planning and building codes. Centralized washrooms serving multiple businesses might be part of the solution. The changes necessary to allow these developments would be relatively minor and he argued for the necessary provincial changes.

A representative of EORN said that they have prepared a business case for all cell towers having to carry all providers in rural areas and are about submit it for federal funding. There is currently no public money in the rural cell towers. Some rural areas are moving ahead with fiber optic solutions, at least in villages.

The deputy Mayor of Loyalist Township, Ric Bresee was elected the ROMA board.

If County Council is the approval authority for subdivisions then they must hold the public meeting and be present at the meeting. An alternative is that a designated representative must be formally present at the meeting.

Bill 68 expands the possible reasons for holding a closed council meeting to include discussions of material supplied by businesses or government in confidence.

The court case on municipality's rights to control in water structures, like docks, is still unresolved.

RURAL ONTARIO MUNICIPAL ASSOCIATION CONFERENCE REPORT
JOHN MCDOUGALL

The ROMA Annual Conference, held this year from January 29-31, 2017, was the first held by the Association without the Ontario Good Roads Association in 16 years. From the attendance and the quality of presentation, it was, for me, a huge success. Councillor Barr and Councillor Sutherland also attended and we made a point of choosing different sessions.

A. The opening presentation was by ROMA, entitled ***ROMA hears.ROMA Listens. Sharing Best Practices***. It was a table top exercise, moderated by Wayne Caldwell of the University of Guelph. Each table group was asked to comment on successes that their municipalities had made in addressing the top ten common rural issues discovered in the RURAL ONTARIO INSTITUTES 2016 survey. Some of the takeaways that I gathered were:

1. Municipalities have a role in encouraging low income families to apply for hydro rebates.
2. The Rural Economic Development programme has been newly introduced by OMAFRA.
3. Many arena retrofits receive a 7 yr. payback by getting involved in a FIT programme.
4. The importance of natural gas for the farming community.
5. The City of Blyth has a Centre for Rural Creativity with an annual conference.
6. Many jurisdictions have had greater grant success by hiring a grant writer.
7. OPP property counts discussion with MPAC was on everyone's agenda.
8. In land use reviews, implement a change of customer service by offering an evening summer hours programme one night a week until 7.00 pm., with that staff member going home Friday at noon.
9. Have building information nights for updates and questions from developers, with pre-application consultations at convenient times.
10. Municipalities should be getting their shovel-ready plans ready to apply for the new Cap and Trade funding opportunities.

B. SOCIAL MEDIA, with REDBRICK COMMUNICATIONS

The Redbrick Communications Survey in 2016 (www.redbrick.ca) showed that 321 of the 444 municipalities are on social media. (72%) (75% Eastern Ontario). (97% were on Facebook and 81% on Twitter. Instagram is poised to grow. Some municipalities have only a centralized service and some offer a de-centralized programme including a number of specialized accounts eg. libraries, emergency services, tourism, recreation, economic development. 28% of heads of Council are on social media, 80% of them on Twitter and 52% on Facebook.

Most small Municipalities have one employee spending one hour a day Monday to Friday on this service. 1/3 of the content tends to be original, 1/3 other links and 1/3 engagement with other people. Facebook seems to be now for older people. The County of Frontenac's programme was presented as a model for smaller municipalities.

The Social Media programme needs to be included in everyone's Code of Conduct as it has to be very clear who speaks for the municipality and who is just speaking for themselves. This distinction often requires a designated communications person who has the respect of staff and Council.

C. AMO PRESENTATION ON PROVINCIAL FUNDING

We are fiscally unsustainable. The change from 2015's infrastructure costs of 40 billion will move to 50 billion by 2015. Six of ten members support a dedicated HST increase, with the least attractive being an increase in income tax. An increase of 4.9 billion is needed each year from 2016-2025, not including 900 million in social housing.

D. THE STATE OF RURAL MEDICINE IN ONTARIO

The lesson for municipalities is "When you've been to one rural community, you've been to one rural community." Every one is different.

The session focused on seven suggestions for doctor retention. Broadband, IT support, tax free incentives from the province, and provincially supported 2 week education breaks, were also addressed.

E. SIGNPOSTS FOR COUNCILLORS

A Code of Conduct must clarify blog use by municipal officials, as well as policy for ejecting a person from a meeting, the integrity commissioner, municipal email accounts, and records retention. Developing a Code is complex, but very valuable when completed.

F. HUMAN SERVICES

This session on Housing and Homelessness by the service providers in Nipissing and Wellington County was perfect for me in my County role. They included 'point in time' counts, community hubs, provincial and national housing strategies, portable housing allowance policies, and transportation services for medical and court appointments using volunteer drivers similar to our system.

G. THE PREMIER'S ADDRESS

Premier Wynne spoke about a. the School Closings in Rural Communities, b. OMB respect for township decisions, c. Changes in direction when taxes are 2 years in arrears, d. Two Hatters e. OMPF Funding and Police costs in the upcoming budget.

H. THE MICHAEL J. SMITH QUESTION BOX

This was the usual fascinating collection of legal issues. The two take-homes for me were the fact that Bill 68 addresses 3 new reasons for closed sessions and that in the 2014 PPS review the 5 lot limit on septic was removed. The planner also suggested that we should be taking our Lake Associations very seriously in our lakefront decisions when we are dealing with public meetings.

I. REX MURPHY

The final speaker, Rex Murphy, gave the perfect talk on the role on community in our rural lives. He quoted Samuel Johnson as saying "People need to be reminded more often than they need to be instructed". Reflecting on the huge response that the recent murders in Quebec engendered, he reminded us of our community response to the Fort McMurray fire and 911 in Gander as an examples of Canadian civic virtue and emotion. He also told us about coming in 4th in an election in Newfoundland in which there were only three candidates. I'll tell you about this some time.

This was a very valuable conference and I thank the citizens of South Frontenac for giving me the opportunity to attend.

Sincerely,

John McDougall, Councillor
February 3, 2017

16 January 2017

CAO - TOWNSHIP OF SOUTH FRONTENAC

TRAIL COMMITTEE MEMBER REPORT – JANUARY 2017

This is my eight quarterly report covering the period of October to December 2017 with the Cataraqui Trail Management Board. There were two meetings: 27 Oct and 24 Nov 16 which I attended.

Looking back on 2016. A major washout at km 53 due to a large beaver dam bust was quickly repaired by SF Public Works. Work has started west of Harrowsmith to resurface this bad section of the trail up to Boundary Rd. We said goodbye to Steve Knechtel and welcomed the new CRCA Chairman Geoff Rae. Finally, the 2017 Cataraqui Trail budget was approved late Dec by E-mail ballot.

Looking ahead to 2017. I look forward to better trail/rest facilities in Harrowsmith and Perth Road to accommodate the popular use of these trail sections. I wish for another fundraising dinner at the Opinion Resort in Chaffey's Locks and more funding from our provincial and federal governments. Finally, I hope the section between McGillivray and Perth Road will get a better surface for an easier cycling.

Trans-Canada Trail System. This year will mark the Trans-Canada trail system anniversary. I am glad to say again that the trail portion in South Frontenac is 100% dedicated as a recreational, off-road trail not open to motorized vehicles in the summer. Sadly, the overall Canadian system is only 20% as such and mostly use roads/trails shared by motorized vehicles or are on waterways.

As the CTMB membership terms must be renewed after two years and my four year appointment is with the current Council, I will gladly stay on board for another two years.

Robert Charest
SF Trail Committee Member
613-353-3083

From: Pamela Vaughan [<mailto:bobpamvaughan@gmail.com>]
Sent: January-24-17 1:51 PM
To: kwynne.mpp.co@liberalola.org; ina.lila@abundantsolarenergy.com;
customerrelations@ieso.ca; Wayne Orr <worr@southfrontenac.net>
Subject: Pin #362400960 Wolfe Lake Road, Westport, Ontario

Dear Kathleen Wynne,

This email is being sent to you to voice the concerns of the community surrounding the proposed solar project on said Pin #362400960 which lies on Wolfe Lake Road and faces Westport Road.

The citizens in this area have enjoyed beautiful scenic views for many years. This is a tourist area in the summer. There's a popular golf course and a lake at the end of the road which

is enjoyed by boaters, swimmers and fishermen as well. The view is spectacular. Solar panels on this road would have a negative impact on the picturesque view.

The Council of South Frontenac did not hold an open forum for us to present our opinion about this application. It was approved by council and we only learned about this recently.

We would appreciate it if you could give your recommendations to IESO and ask them to not approve this proposed project. Surely there are other properties which are more conducive to solar

projects where there are no home owners living within close proximity.

Questions we would have asked at council if permitted to:

Do you have plans to build a transformer station?

Will acoustic testing be done?

Will there be a loud hum when the inverter converts the current back into the grid?

The community is very concerned about the impact on our properties. i.e. environmental impact on our land (e.g. leaking of chemicals when shelf life of panels is reached), loud hum emitting from the panels, and financial loss of our properties.

Looking forward to hearing from you.

Pam Vaughan

[613-273-8694](tel:613-273-8694)



Mr. Wayne Orr
Chief Administrative Officer
The Corporation of the Township of South Frontenac
Post Office Box 100
Sydenham, ON K0H 2T0

Re: Canada 150 Community Infrastructure Program Project Application
#809685 - Renovation of Storrington Centre

Dear Mr. Orr:

I would like to thank you for your application to the Canada 150 Community Infrastructure Program.

The Federal Economic Development Agency for Southern Ontario (FedDev Ontario) has assessed all project applications against the program guidelines <http://www.feddevontario.gc.ca/eic/site/723.nsf/eng/02345.html>.

Through the Canada 150 Community Infrastructure Program application intake process, FedDev Ontario received a high volume of submissions from communities across southern Ontario and, as a result, not all proposed projects could be funded.

Funds have now been fully allocated and I regret to inform you that we are unable to accommodate your request.

Thank you for your interest in the Canada 150 Community Infrastructure Program.

Regards,

Lisa Baum
Manager, Canada 150 Community Infrastructure Program
Federal Economic Development Agency for Southern Ontario



Friday, January 13, 2017

South Frontenac Township Council
P.O. Box 100
Sydenham, Ontario K0H 2T0

Department of Biology
Queen's University
Kingston, Ontario
Canada K7L 3N6
Phone +1-613-533-6160
Fax +1-613-533-6617

RE: Application for Zoning By-law Amendment,
Part Lot 2, Concession XVI Bedford District. Skycroft Campground

Dear Members of South Frontenac Council:

I write to clarify and articulate my opinions on the proposed expansion of Skycroft Campground as I fear that my comments at a previous Council meeting were misconstrued as unequivocal support for the development. This is simply not true. My previous comments were meant to address misperceptions of the relationship between Skycroft and QUBS (they lease land from us, they have permission to hike on a portion of our lands), to indicate that David Hilhorst has been a good neighbour, and to suggest that (perhaps) a compromise on this development might have been achievable.

It is clear that a dramatic increase in number of campers and campsites will have significant negative impacts on the quality of life for local cottagers and landowners and they have clearly and passionately articulated their opposition to this development in person and in writing. They have also indicated (I thought sufficiently strongly) the environmental harm that such development could have on local biodiversity and the environment. However, in my letter here I too wish to speak strongly on the risks to the local environment, including the potential negative impacts of increased traffic on Opinicon Road, increased boat traffic on Lake Opinicon, and more generally to the potential negative environmental consequences of such a dramatic increase in number of summer residents.

Lake Opinicon and surrounding areas are biologically unique with more than 30 species of conservation concern on QUBS' landholdings alone and an even greater number regionally (see the [Annotated Checklist of Ontario Species at Risk found at Queen's University Biological Station](#)). South Frontenac Township has a natural heritage jewel the destruction of which would be a great loss to the country, province and most importantly the township itself. This uniqueness is reflected, in part, in the recognition by UNESCO of the Frontenac Arch Biosphere Reserve. We do not need to simply speculate on the negative consequences of additional human pressures on local species of conservation concern and the environment as there have been numerous local QUBS-based scientific studies on many species – four of which I highlight here.

Lake Opinicon contains significant numbers of **northern map turtles** although this area also has three other turtle species that are considered of conservation concern (**musk turtle, Blanding's turtle and snapping turtle**). Telephone Bay adjacent to Skycroft is an important area for map turtle basking in spring and the shorelines are important breeding habitat. We know a lot about northern map turtles in Lake Opinicon because of long-term studies by Drs. Garbiel Blouin-Demers (Ottawa) and Gregory Bulté (Carleton) – I was collaborator on one of these publications. Relevant to my comments here is a study that shows that recreational powerboat mortality is both a significant cause of map turtle mortality, and that there is a significant risk of local extinction especially if boat traffic were to increase (see: [Bulté et al. 2010. Aquatic Conservation: Marine and Freshwater Ecosystems 20: 31-38](#)).

The **gray rat snake** occurs in only two regional populations in all of Canada, with the larger of these found in Eastern Ontario where it is considered *Threatened* by the Committee of Status of Endangered Wildlife in Canada (COSEWIC). Opinicon Rd. represents a significant cause of mortality for this species already, an assertion that is not simply speculation but is part of a rigorous scientific study centered at QUBS ([Row et al. 2007. Biological Conservation. 137: 117-124](#)). A quote from the Abstract of this paper indicates just how devastating increased traffic brought about by this development on Opinicon Road could be to rat snakes. Their population viability analysis study suggests that:

“Road mortality of more than 3 adult females per year increased the extinction probability to >90%.”

I can attest personally to the significant mortality of both snakes and turtles (and other fauna too) that already occur along Opinicon Rd. as I travel it regularly during the active seasons of these species.

The **whip-poor-will** (COSEWIC Threatened 2009) is a well known species that is emblematic of our region in summer. The population has declined by 30% in the last 10 years alone. Causes of the decline are various but include habitat loss and degradation and changes to their insect prey (see QUBS-based study by Philina English and colleagues in *Landscape Ecology*. [First Online 20 October 2016. DOI: 10.1007/s10980-016-0454-y](#)). Relevant here is that many whip-poor-wills in summer can be found on the shoulders of Opinicon Rd. and suffer from road mortality. Increased traffic brought about by further development will negatively impact local populations of this iconic species.

QUBS is home to one of Canada’s largest breeding populations of **cerulean warblers**, one that has been extensively studied (e.g. [Jones & Robertson. 2001. *Auk* 118: 727-735](#); [Buehler et al. 2008. *Journal of Wildlife Management* 72: 646-653](#). See also: Bird Ecology & Conservation Ontario [project](#)). The cerulean warbler is considered Endangered by COSEWIC (2010), and globally Vulnerable to extinction by the International Union for the Conservation of Nature ([Buehler et al. 2013. *Cerulean Warbler \(Setophaga cerulea\)*. *The Birds of North America* \(P. G. Rodewald, Ed.\). Ithaca: Cornell Lab of Ornithology](#)). Estimates from the North American Breeding Bird Surveys suggest that this species has declined on average 2.6% per year from 1966 to 2015, a loss of some ¾ of the entire global population. That South Frontenac and particularly QUBS is one of the last strongholds for this species and the region has been proposed for designation as one of Canada’s [Important Bird Areas](#) (IBAs). Increased foot traffic on QUBS lands will potentially negatively impact this species. Note that the cerulean warbler and the whip-poor-will are simply two of many such breeding bird species of conservation concern in this region including bobolink (COSEWIC Threatened 2010), golden-winged warbler (COSEWIC Threatened 2006), and wood thrush (COSEWIC Threatened 2012).

Lake Opinicon itself hosts a large diversity of fish and other aquatic organisms. Much of the lake is shallow – under 2 m in depth – making it quite susceptible to human disturbance (see our Lake Opinicon [bathymetry maps](#)). Two fishing reserves, Darling’s Bay (founded 1945) and Murphy Bay (founded 1939), exist in Lake Opinicon, and additional boat traffic may negatively impact their effectiveness and integrity. Moreover it is not unreasonable to be concerned about higher levels of phosphorus and nitrogen in Lake Opinicon that might accompany human activity that could increase the probability of harmful algal blooms (see [website](#) on blue-green algae by the Ontario Ministry of the Environment and Climate Change).

In summary, I am unhappy that it has come to neighbours being pitted against one another. However, to me it is now clear that South Frontenac must act to preserve its unique biological heritage for future generations and decline this application for an additional campground with 175 sites. The Queen’s University Biological Station works diligently to foster good relations with all local community members in both townships where its facilities and lands are found, sources supplies locally when possible, hires local people, and shows preference for local contractors and tradespeople. Our success and attractiveness to researchers and students (and the general public) from around the world in large part depends on the integrity of local ecosystems.

Sincerely,



Stephen C. Lougheed
Professor, Biology & Environmental Studies, Queen’s University
Adjunct Professor, Laurentian University & Beijing Normal University
Baillie Family Chair in Conservation Biology
Director, Queen’s University Biological Station

**Ministry of Agriculture,
Food and Rural Affairs**

Office of the Minister

77 Grenville Street, 11th Floor
Toronto, Ontario M7A 1B3
Tel: 416-326-3074
Fax: 416-326-3083

**Ministère de l'Agriculture, de
l'Alimentation et des Affaires rurales**

Bureau du ministre

77, rue Grenville, 11^e étage
Toronto (Ontario) M7A 1B3
Tél. : 416 326-3074
Télééc. : 416 326-3083



January 30, 2017

His Worship Ron Vandewal
Mayor
South Frontenac
c/o worr@southfrontenac.net

Dear Mayor Vandewal:

On behalf of the Ontario government, I am pleased to announce the launch of the renewed community-focused Rural Economic Development (RED) program. Applications are now being accepted for the program and the current intake will conclude on March 31, 2017.

As we have heard from our municipal partners, the RED program helps remove barriers to economic development for communities in rural Ontario. This program is designed to help rural communities become better positioned to attract investment, retain and create jobs, and sustain a highly skilled workforce.

The renewed RED program is part of a range of initiatives that address infrastructure, health care, education and other issues of importance to rural Ontario residents. The Ontario government supports rural communities by delivering on its commitment to create jobs, make economic growth more inclusive and ensure Ontario's growing economy delivers real benefits in the lives of workers and families.

Applications are welcome from rural communities, Indigenous communities and organizations, regions and not-for-profit organizations. While partnerships are not required, we are encouraging collaborative approaches to create more competitive and diverse rural and regional economies across the province.

For more information visit ontario.ca/REDprogram or contact the Agricultural Information Contact Centre (1-877-424-1300).

.../2

I look forward to working with you to help strengthen Ontario's rural economy, create jobs and make everyday life easier for rural Ontarians.

Sincerely,

Original signed by

Jeff Leal
Minister of Agriculture, Food and Rural Affairs



Good Things Grow in Ontario
À bonne terre, bons produits



Around the Rideau

Environmental Information For Municipalities In The Rideau Valley

FIFTY YEARS OF CONSERVATION IN THE RIDEAU VALLEY

January/February 2017

Yep, It's Time For **Flood Prep!**

January and February is the time to think about flood preparation. Municipalities should review their emergency response plans so they are ready for implementation if needed. Property owners should assess their plans for minimizing flood-related damage should flooding occur. First response is up to the individual homeowner. If flooding is beyond the capacity of the homeowner, the municipality may activate their emergency response plan.

What to do!

If you live in a flood-prone area keep informed! To learn more about flood-vulnerable areas visit www.rvca.ca, where you can find:

- Floodplain mapping that shows the capacity of the river to hold water and where over bank flooding can be expected
- Streamflow condition updates
- Flood Forecasting and Warning information
- An "Opt in" to receive email messages sent directly to you
- You can also see flood messages at www.rvca.ca, on Twitter (RideauValleyCA) and on our Facebook page (www.facebook.com/RideauValleyConservationAuthority)

RVCA provides advance notice and information of possible flooding. To do this we rely on fact-based, timely data. Tools RVCA uses are stream gauges, snowpack surveys, precipitation measurement, floodplain mapping, weather forecasts and computer monitoring. Together all provide information to make a reliable flood forecast.

Flood messages are issued in three different types:

1. Watershed Conditions Statement: these statements provide information on current conditions in the watershed that may set the stage for the possibility of flooding if the right weather conditions develop. This is the "heads up."
2. Flood Watch: these messages are issued when it is perceived that flooding could result from approaching weather systems or warm air causing rapid snowmelt. Be prepared to activate your flood response plan if necessary.
3. Flood Warning: these messages are issued when it is perceived that flood conditions will definitely be experienced. Activate your flood response plan now!

For more information contact PATRICK at ext. 1210 or patrick.larson@rvca.ca.

Since you've asked . . .

Q. Why are the Rideau Canal locks not used to let the water get away?

A. The locks on the Rideau Canal would be ice-bound in the spring and it would take too many people and too much equipment to open all of the locks and also operate the dams. But, more importantly, the locks were not designed to accommodate through flows and would be at risk of collapsing.

Q. Why doesn't RVCA control flooding by adjusting the water levels at dams?

A. Parks Canada is the owner and operator of all of the structures on the Rideau except for the last one at Rideau Falls, which is owned and operated by Public Works and Government Services. The operation of all of the structures in the spring is done to get the water through the system as quickly as possible

to minimize flooding as much as possible. Actually, flood control operations start in the fall at the end of the navigation season when the water levels throughout the system are lowered from the reservoir lakes in the upper part of the watershed to the Rideau River in downtown Ottawa. Those low levels are maintained through the winter which gives some extra room for the spring runoff. However, even with the drawdown there is not that much room and, if there is enough water in the spring, flooding will occur.

Q. Why don't they take more logs out at Rideau Falls and just zoom it all into the Ottawa River?

A. There is often strategic operation of some dams in attempts to reduce the impact at some locations but by the time the peak flow occurs, the dams throughout the system are usually all wide open.

Party Like it's **1966** (to 2016)!

On November 30, special guests and dignitaries gathered to celebrate 50 years of conservation at RVCA's Conservation Centre. Surrounded by municipal representatives, politicians, past and present staff along with friends and partners, the RVCA Board of Directors took the opportunity to remember and acknowledge the many people, projects and partnerships spanning from 1966 to 2016. It was a wonderful night to reminisce and reflect on shared accomplishments and look ahead to the next 50 years of clean abundant water, natural shorelines, rich forests and productive wetlands, diverse habitat and sustainable land use. Contact SOMMER for more at ext. 1214 or sommer.casgrain-robertson@rvca.ca.



RVCA General Manager Sommer Casgrain-Robertson, RVCA Chair Lyle Pederson, Mayor of Ottawa Jim Watson, RVCF Chair Jason Kelly and RVCF Executive Director Dan Cooper celebrate RVCA's 50th Anniversary.

Barry Remembered

It's been a year since we lost our much loved, retired RVCA Foley Mountain Supervisor Barry McQuay. Barry was a fixture at Foley Mountain and RVCA for 31 years. His love and strong connection to Foley Mountain and his magical way of passing on his passion for the natural world still resonates at Foley Mountain. The Friends of Foley Mountain honoured Barry and the Conservation Area with a framed photo of Barry surrounded by the kids he loved teaching. Contact LEAH for more 613-273-3255 or leah.roberts@rvca.ca.



Cait Maloney, Vice Chair of the Friends of Foley Mountain, Rebecca Whitman, Foley Mountain Supervisor and Peri McQuay pose next to the framed photo of Barry.

Checkin' Out Chapman

Ottawa Councillor Michael Qaqish joined Rideau Valley Conservation Foundation Chair Jason Kelly and Authority staff to check out the trail improvements at Chapman Mills Conservation Area on a very misty, rainy January 12. This hardy gang did not let the rain and mist deter them from enjoying this natural gem within the City. You can enjoy it too — winter, spring, summer or fall! Contact MEGAN for more at ext. 1179 or megan.dunster@rvca.ca.



Gloucester-South Nepean Ward Councillor Michael Qaqish joined Rideau Valley Conservation Authority General Manager, Sommer Cagrain-Robertson, RVCA Staffer Megan Dunster and Rideau Valley Conservation Foundation Chair Jason Kelly at Chapman Mills Conservation Area's newest section of trail that was improved for increased accessibility.

Forest Management Plan

RVCA forestry staff is hard at work completing a Forest Management Plan for new conservation lands near Merrickville in the Middle Rideau Subwatershed. With the completion of the *Middle Rideau Subwatershed Report 2015*, expert's say that a minimum of 30 percent forest cover is needed to sustain biodiversity. The Middle Rideau is at 33.76 percent with coverage ranging from almost 50 percent in some areas to a low of around 20 percent in others. Slight decreases are due to man-made conversion of woodland into settlement and agriculture. Although forest cover is generally above the 30 percent, increasing the amount of forest in the Middle Rideau and maintaining and improving current tree stands is important — and the Forest Management Plan will help map out how to do this. For more information call SCOTT at Ext. 1175, scott.danford@rvca.ca.



April Stevenson, RVCA Forest Technician hard at work on the Forest Management Plan.

Minor Drought — Still in it!

Despite snow, rain and thaws we're still in a minor drought. River and streams in the Rideau watershed are fluctuating around the average but for two exceptions. Kemptville Creek has around three times the average flow for this time of the year and the Tay River continues to have below average flows despite the weather. It's unknown how much groundwater is recharging in the watershed and all together it results in the watershed remaining at "minor" drought status. RVCA continues to monitor conditions and the status will be re-evaluated after the spring freshet. For more, ask PATRICK at ext. 1210, patrick.larson@rvca.ca.

30 Years of Winter Woodlot Conferences

Woodlot conference attendees get to celebrate 30 years of the Winter Woodlot Conference in Kemptville. Being held on Wednesday, February 22, 2017 at the North Grenville Municipal Complex, it will be a journey through time exploring how forest and management have changed over the last 30 years and how things will evolve in the future. To register or learn more, visit www.eomf.on.ca.



Around the Rideau

Rideau Valley Conservation Authority
 Box 599, 3889 Rideau Valley Drive
 Manotick, ON K4M 1A5
 613-692-3571 or 1-800-267-3504
www.rvca.ca
 Follow us @ twitter.com/RideauValleyCA
 Like us @ facebook.com

Around the Rideau is made possible thanks to our generous sponsors

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 Effectively providing quality legal services in Eastern Ontario for over 50 years

Bird Richard, Lawyers for Employers —
 613-238-3772, www.lawyersforemployers.ca Representing management in labour and employment law across Ontario

Ramada Ottawa on the Rideau — 613-288-3500,
www.ramadaottawa.com, ~Previously *The Monterey Hotel*—
 Offers 87 fully renovated rooms with balconies overlooking the Rideau River. Pet friendly.



TOWNSHIP OF SOUTH FRONTENAC

BY-LAW 2017-04

A BY-LAW TO CONFIRM GENERALLY PREVIOUS ACTIONS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC.

THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC, BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. The actions of the Council of the Corporation of the Township of South Frontenac at its Council Meeting of February 14, 2017 be confirmed.
2. Execution by the Mayor and the Clerk-Administrator of all Deeds, Instruments and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal to any such Deed, Instruments or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and take effect on the date of its passage.

Dated at the Township of South Frontenac this 14th day of February, 2017.

Read a first and second time this 14th day of February, 2017.

Read a third time and finally passed this 14th day of February 7, 2017.

THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC

Ron Vandewal, Mayor

Wayne Orr, Chief Administrative Officer