

**TOWNSHIP OF SOUTH FRONTENAC
COUNCIL MEETING
AGENDA**

TIME: 6:00 PM,
DATE: Tuesday, January 17, 2017
PLACE: Council Chambers.

1. Call to Order
 - a) Resolution
2. Declaration of pecuniary interest and the general nature thereof
3. Scheduled Closed Session
 - a) Approval of Previous Closed Session Minutes and Property Acquisition
 - b) Approval of Closed Session Minutes
 - c) Property Acquisition
4. ***Recess - reconvene at 7:00 p.m. for Open Session
5. Delegations
 - a) Suspend Procedural Rules to allow for Delegations
 - b) John Lesperance, re: Changes in Budget/Waste Management Fee 4 - 16
6. Public Meetings
 - a) Open Public Meeting
 - b) Closing of Road Allowance - Part Lot 19 between Concessions V and VI, Loughborough - Mundell 17 - 21
 - c) Closure and Transfer of Ownership of Road Allowance - Part Lot 25, Concession VII, Loughborough - Spencer 22 - 26
 - d) Close Public Meeting
7. Approval of Minutes
 - a) Committee of the Whole Meeting held December 13, 2016 27 - 29
 - b) Council Meeting of December 20, 2016 30 - 36
8. Business Arising from the Minutes - n/a
9. Reports Requiring Action
 - a) Mark Segsworth, Public Works Manager, re: Letter of Support for North Frontenac Community Services 37 - 39
 - b) Louise Fragnito, Treasurer, re: 2017 Budget 40 - 45
 - c) Louise Fragnito, Treasurer, re: Tax Sale Services RFP 46

d)	Wayne Orr, Chief Administrative Officer, re: Filling of Vacant Office (see By-law)	47
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10.	<u>Committee Meeting Minutes</u>	
a)	Corporate Services Meeting of November 18, 2016	49
11.	<u>By-Laws</u>	
a)	By-law 2017-01 - Appoint an Individual to the role of Councillor	50
12.	<u>Reports for Information</u>	
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d)	Angela Maddocks, Executive Assistant, re: Parking Tickets	77
e)	Rick Chesebrough, Fire Chief re: Fire Department Annual Statistics	78 - 79
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13.	<u>Information Items</u>	
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c)	John Bolognone, City Clerk, City of Kingston, re: Taxation of Sugar Sweetened Beverages	86 - 87
d)	Carla Y. Nell, Vice President, Municipal and Stakeholder Relations, MPAC, re: 2016 Assessment Update	88 - 109
e)	Southwestern Opinicon Residents, re: Skycroft Campground expansion on Opinicon Lake	110 - 131
f)	Hanne and Dennis Saunders, re: Current Bag Tag System/Waste Management costs	132
g)	Susan Beckel, Clerk, Town of Greater Napanee, re: Resolution for a Moratorium on the Accommodation Review Process.	133 - 145

- 14. Notice of Motions
- 15. Announcements
- 16. Question of Clarity (from the public on outcome of agenda items)
- 17. Closed Session (if requested)
- 18. Confirmatory By-law
 - a) By-law 2017-02 146
- 19. Adjournment

We Are at a Cross Roads in Waste Management

Presentation to South Frontnenac
Committee of the Whole

John Lesperance

17 Jan 2017

Briefing Outline

- Aim of Briefing
- Background
- Current system versus new proposal
- Improvement
- Summary

Aim of the Briefing

To urge the council of the Township of South Frontenac (SF) to continue the current user-pay focus for solid waste management

Background

- Waste Management Plan Study (Totten Sims Hubicki Associates 2007)
- Waste Recycling Strategy (The Emerald Group 2011)

Criteria

- Environmentally Sound
- Compliant with Regulations
- Feasible and Easy to Implement
- Cost Effective and Affordable

Study Recommendations

User Fees 13.1 – The Township of South Frontenac should continue to require bag tags on all garbage bags, the Township should move towards a standard bag tag that can be used by all residents. **(done)**

13.2 – The Township should consider changes to its bag tag system with the objective to encourage more recycling and diversion. Consideration should be given to full user pay.

Funding 14.1 – The Township should consider changes to its funding model to assign a larger portion of costs to users, via user fees. This will help to keep property tax rates down, while at the same time encouraging diversion

Waste management by law

2005-0098

“AND WHEREAS the Council of The Corporation of the Township of South Frontenac deems it desirable to collect revenues for waste management services in an **equitable fashion based on use** rather than through the imposition of special rates or an increase in municipal taxes;”

Current System

- 50 bag tags are allocated per dwelling unit at an annual waste management charge of \$120 per residential or seasonal dwelling unit and commercial facility.
- if there are 2 separate livable spaces (such as a residence (house) with an apartment over a garage, multi residential, then \$240, \$360 etc
- cross reference the MPAC and SF data bases to query the range of property codes that fit the criteria for dwellings/livable spaces to identify the waste charge per dwelling.

New Proposal

- Paying for garbage based on property assessment, not use.
- All properties, rather than dwellings, would pay for garbage/recycling collection whether they produce garbage or not--even vacant properties
- Directly related to the assessed value of the property, not the garbage that is produced
- System is easier to calculate and results in the same (possibly more) total revenue for the township as the current user pay system

Advantages of Current System

- Only those that produce garbage pay.
- When individuals have to pay directly for their garbage disposal, they will reduce the amount they throw out.
- They will recycle more.
- The current strategy provides strong encouragement to reduce.
- Almost all of the other communities in Ontario follow this strategy.
- It is listed as one of the “best practices”.
- SF strategy is very good: sophisticated, visible, transparent and equitable.
- SF has made significant strides in reduction. It has aided in our goal of diverting 50% of our waste stream from landfill.
- It is compliant with the by law.

Food for Thought

- \$120 waste management charge is a ‘package deal’. Residents try to stay within their 50 tag allotment.
- Some municipalities have taken it one step further to encourage residents to reduce even more.
- Rather than a package deal, you pay per bag. Some of our residents don’t use all of their tags. One could say they are entitled to a rebate. Or you could say buy the tags you need.

Improvement

- confirmation of the accuracy of the \$120 waste management charge.
- cover both the cost of curb side collection of garbage and recycling
- breakdown the net cost (Revenues/Expenses) of the individual garbage/recycling operations

Summary

- It's all about reducing our solid waste stream
- 'stay the course'
- principle of user pay is sound and is followed by most municipalities
- verify the accuracy of our waste management fee

Final Note

- The Ministry of Environment and Climate Change Canada defines **municipal solid waste** as *‘recyclables and compostable materials, as well as garbage from homes, businesses, institutions, and construction and demolition sites’*.
- Revisit the term “sanitation”

STAFF REPORT PUBLIC MEETING

**Township of South Frontenac
Prepared for Council**

Planning Department

Agenda Date: January 17, 2017

Date of Report: January 12, 2017

**Subject: Closing of Road Allowance in, Part of Lot 19, Between
Concessions V and VI, Loughborough District,
Township of South Frontenac: Mundell**

Summary of the Recommendation:

The recommendation is that Council hear public comments on a proposal to close and sell a portion of unopened road allowance to an abutting property-owner at Sydenham Road in the District of Loughborough.

Purpose of the Report:

The purpose of this report is to bring to Council an application for a road closure and transfer of ownership to an abutting property-owner and to hold a public meeting on the proposal as required under the Municipal Act. This report includes a location attachment and maps illustrating the portion of road allowance to be closed and a resulting building envelope.

Background & Discussion:

Jack Mundell has requested to know whether Council would agree to the closure and sale of a portion of unopened road allowance that runs north and south beside his lot at Sydenham Road. He explains that the addition of this land to his long and narrow property would give him enough property depth to accommodate a building/dwelling and meet all the required minimum setbacks of the zoning by-law. Attachment #1 shows the location of the owner's property. Attachment #2 is an air photo showing the owner's property and the portion of unopened road allowance requested to be closed.

The subject portion of road allowance is approximately 420 metres (1,378 ft.) long and is 2.18 acres in size. The land is heavily treed and both the road allowance and the Mundell property are vacant. As indicated by the contour lines on the attachment, the land slopes steeply down towards Sydenham Road. It appears that this is the reason Sydenham Road was forced to the east of the original road allowance where road construction is more easily accommodated. Ultimately, it does not seem reasonable that this portion of road allowance would ever be required by the Township for use as a public road.

The request originally came before the Committee of the Whole on November 19, 2015 where concerns were expressed regarding safe access onto Sydenham Road and whether a building envelope really existed considering the steepness and narrowness of the property. Following meetings and site checks by the Public Works Manager and Planning, these concerns have now been addressed. Safe access can be accommodated at the south end of the road allowance and a building envelope of 1.24 acres can be achieved – see Attachment #3. On

August 2, 2016 the Committee gave approval in principle to the closure and sale of the road allowance at a price of \$20,023.00.

Conclusion

Sydenham Road has been routed around the steep rocky portion of land where the unopened road allowance is aligned. Thus, the Township would have no interest in retaining the former road allowance – the Public Works Manager agrees with this conclusion.

For Council's information, the owner has not yet undertaken a survey to identify the portion of road allowance to be sold and transferred and consequently, no by-law can be passed at this time. Once the surveyed R-Plan is received the matter will be brought back for Council's decision.

Recommendation

Council should hear anyone who wishes to speak at this public meeting on the closing and transfer of the road allowance.

Submitted/Approved by: Lindsay Mills

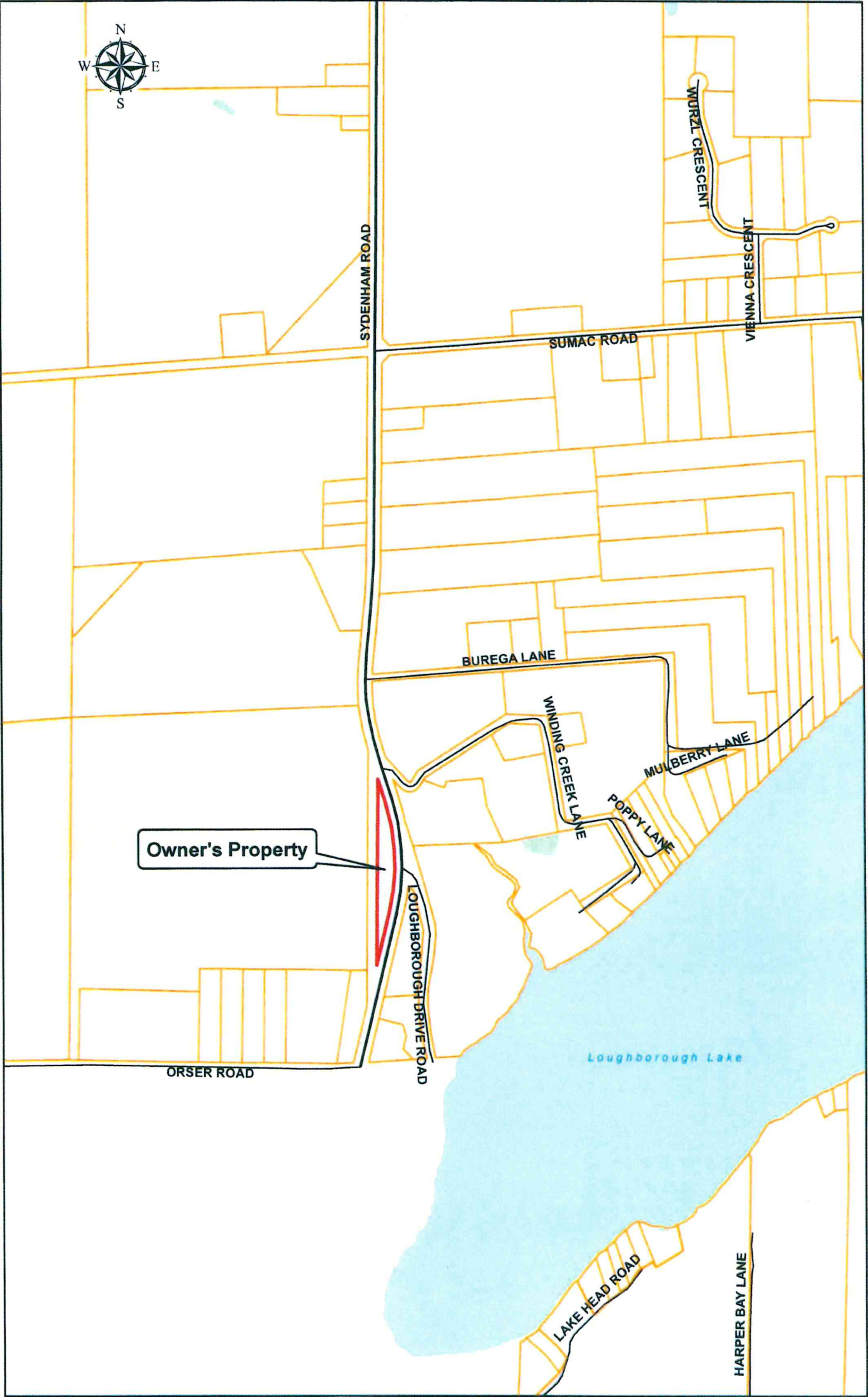
Prepared by: Lindsay Mills

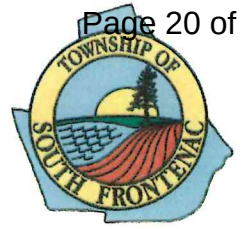
attachments

RoadClosureReportMundell4



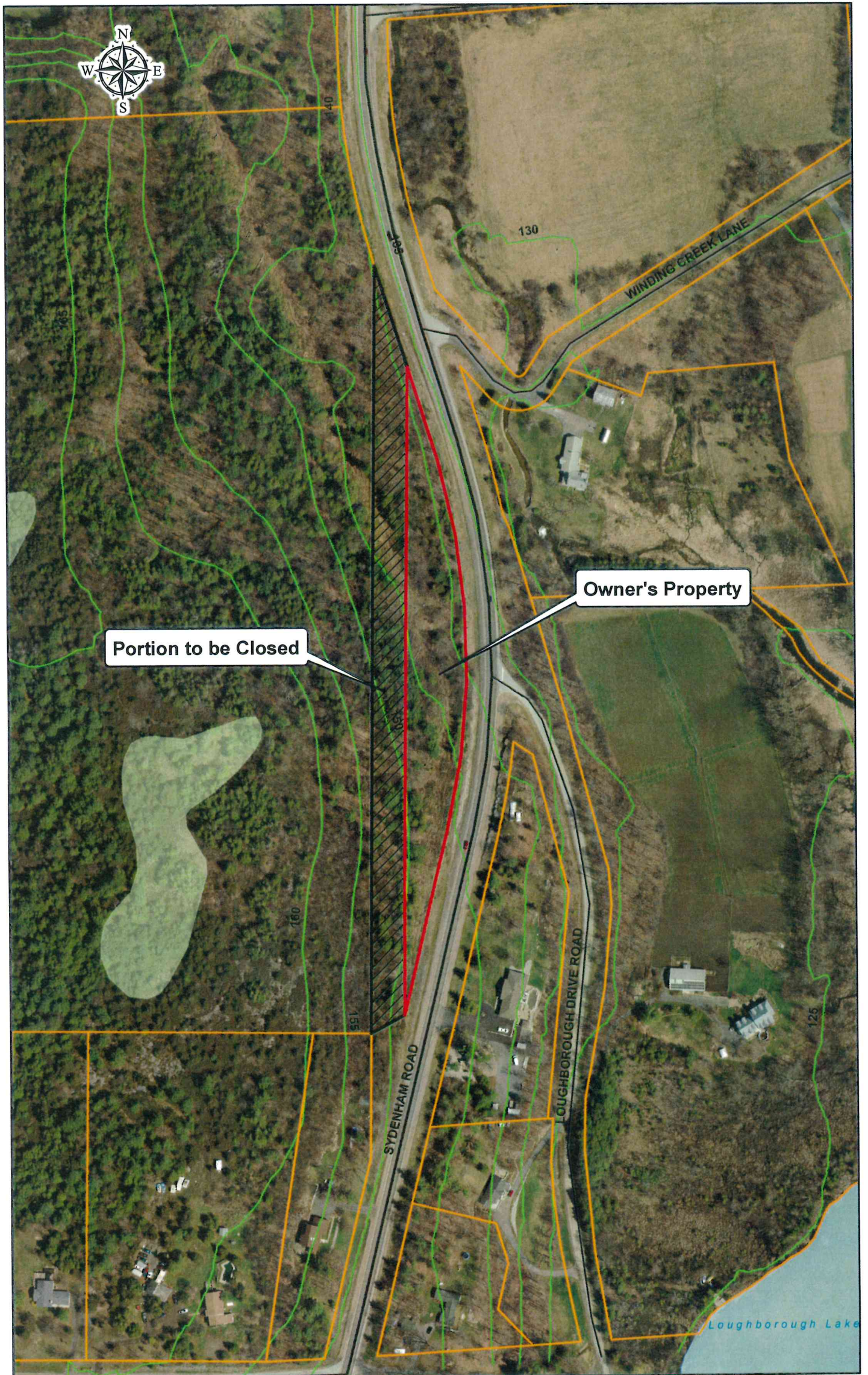
TOWNSHIP OF SOUTH FRONTENAC
ATTACHMENT #1





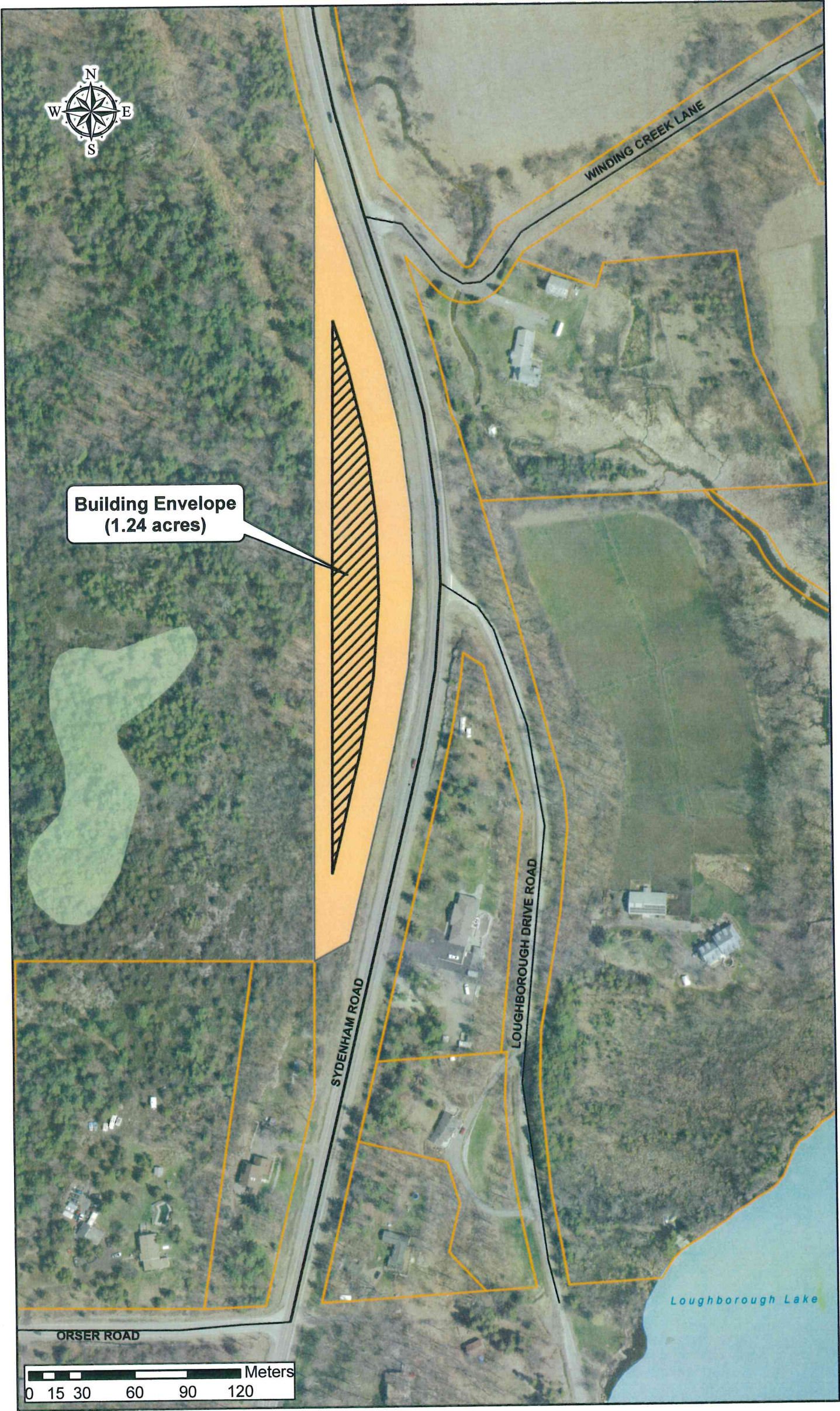
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ATTACHMENT #2





ATTACHMENT #3



PLANNING REPORT PUBLIC MEETING

**Township of South Frontenac
Prepared for Council**

Planning Department

Agenda Date: January 17, 2017

Date of Report: January 11, 2017

File: RC-16/07

**Subject: Closure and Transfer of Ownership of Road Allowance
in Part of Lot 25, Concession VII, Loughborough
District, Township of South Frontenac: Spencer**

Summary of the Recommendation:

The recommendation is that Council hear public comments on a proposal to close and transfer ownership of a portion of unopened road allowance to an abutting property-owner in the District of Loughborough.

Purpose of the Report:

The purpose of this report is to bring to Council an application for a road closure and transfer of ownership to an abutting property-owner and to hold a public meeting on the proposal as required under the Municipal Act. This report includes a location attachment and a map illustrating the portion of road allowance to be closed.

Background & Discussion:

Property-owners James and Keitha Spencer have requested to know whether Council would agree to the closure and transfer of ownership of a portion of unopened road allowance that runs diagonally through their property at Leland Road. Attachment #1 is a copy of their letter requesting the closure and Attachment #2 shows the location of the owners' property and the portion of road allowance requested to be closed.

The request came to the Council on August 2, 2017 where members appeared to have no objection to the closure in principle. Based on this approval, this public meeting was advertised in a local newspaper for at least four weeks prior to the meeting.

As described in their letter, in the early 80's and without consultation, Leland Road was re-routed through their property at 308 Leland Road. Apparently the Spencers were promised compensation for the property taken from them to re-align the road, however, this compensation never actually occurred.

They are requesting that:

- The property now occupied by the travelled road be transferred to the Township
- The title to the abandoned road allowance be transferred to them.

Discussion:

Attachment #2 indicates how the road allowance effectively cuts the owners' land into two parts. Their northern section is developed on its east end with a dwelling garage and outbuildings. It is 6.1 hectares (15 ac.) in size but it includes the area

taken up by the travelled road. The southern portion is 0.8 hectares (2 ac.) in size and is vacant. Attachment #3 is an air photo showing the developed area and illustrating how the travelled portion of road was diverted off of the Township-owned road allowance seemingly to avoid creating a sharp 90 degree turn in the road. Note that remnants of the original road are still visible on the photo.

As noted in the owners' letter, when the Leland Road was re-routed in the early 1980's, the remnant piece of former road was to be conveyed to the Spencers. Council minutes from March 2, 1981 indicate that the Spencers were in fact involved in discussion relating to the reconstruction of Leland Road but no more specifics are provided.

Based on this, the Committee of the Whole agreed on August 2, 2016, that there can be no doubt that the road was diverted off of the road allowance as claimed and that it is reasonable that this former Township land should be transferred to the Spencers especially since the Township has now claimed the Spencers' land on which the travelled portion of the road now exists. The Committee agreed that the transfer should be approved and at no cost to the Spencers.

Conclusion

The attachments indicate that the actual travelled portion of the road is now located off the original road allowance further to the north. Logically, the Township would have no interest in retaining the former road allowance. For Council's information, the By-law to close and transfer the road allowance cannot be passed at this time because the survey (R-Plan) to identify the subject road allowance has not yet been completed. The surveyor has advised that the plan will be finalized before the end of January. Once it is received by the Township, the matter will be brought back for Council's decision.

Recommendation

Council should hear anyone who wishes to speak at this public meeting on the closing and transfer of the road allowance.

Submitted/Approved by: Lindsay Mills

Prepared by: Lindsay Mills

attachments

RoadClosureReportSpencer2

ATTACHMENT #1

Mr. Lindsay Mills

Planner South Frontenac Township

Subject: Request for transfer of title of unused road allowance at NE corner of lot 25 conc. 7 Loughboro district, South Frontenac twp. to James and Keitha Spencer.

At some time in the late nineteen seventies or early eighties, without consultation with, or notification of the landowners, Leland road was rerouted through lot 25 conc.7(property identified as 308 Leland road 13R694) To eliminate a dangerous curve. When we found out about the project, work had already started. We contacted the road supervisor for Loughboro Township Mr. Lyle Abrams and were told that in compensation for the property taken up by the reconstructed road we would be given title to the now abandoned portion of road allowance. Since I was in the armed forces at the time and seldom at home I did not check to see that the title was in fact transferred. In 2016 I checked on the title and found that the promised transfer had never taken place. The result is that Loughboro Township and later South Frontenac Township has for approximately forty years used and continues to use property belonging to us as a public roadway.

We the owners of the above property request that:

1. The property now occupied by the road be transferred to the township.
2. The title to the abandoned roadway be transferred to us.

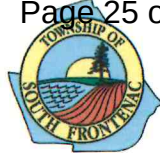
James and Keitha Spencer

308 Leland Road

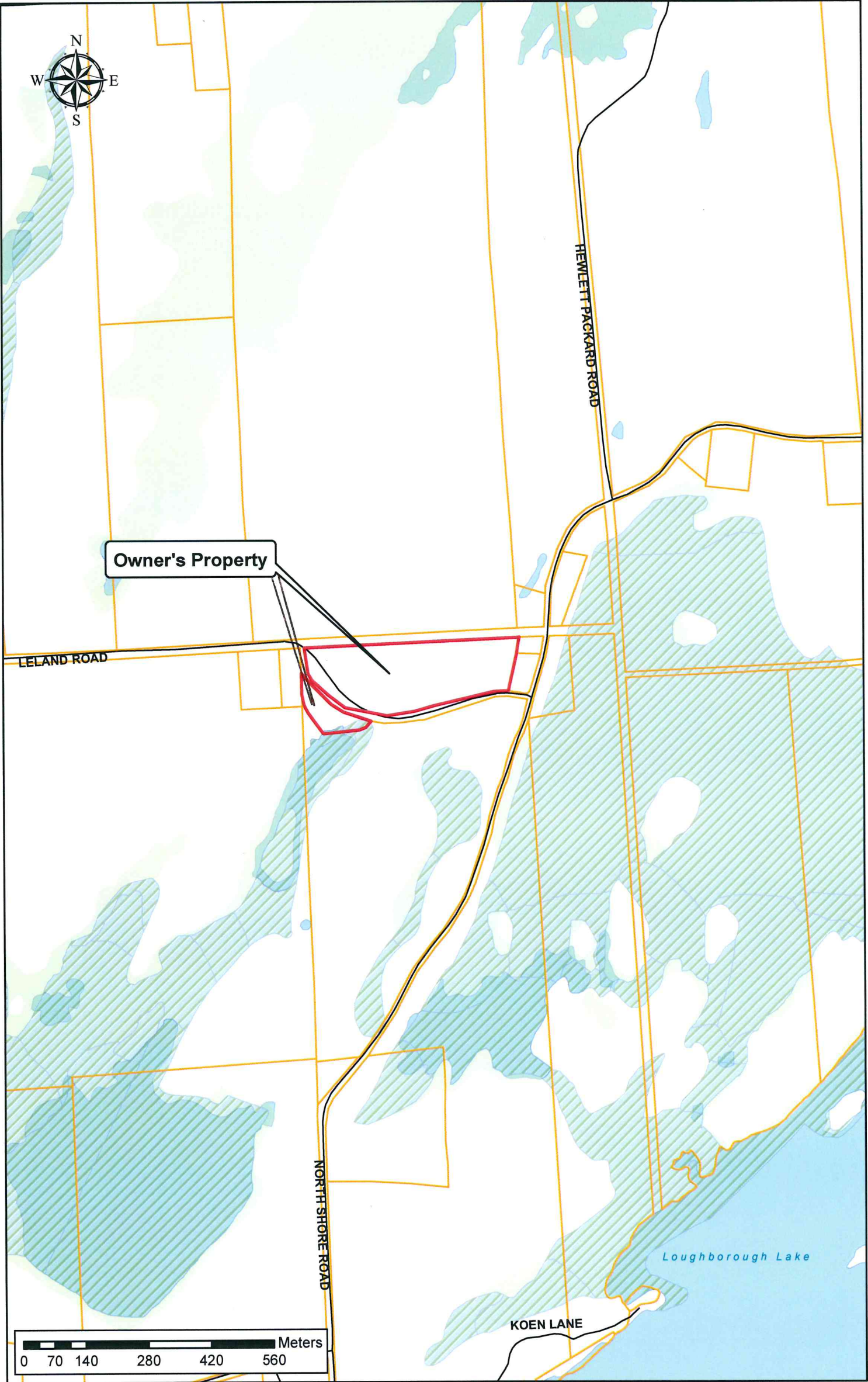
Ph 613-353-6415

Cc: Mr.Ross Sutherland



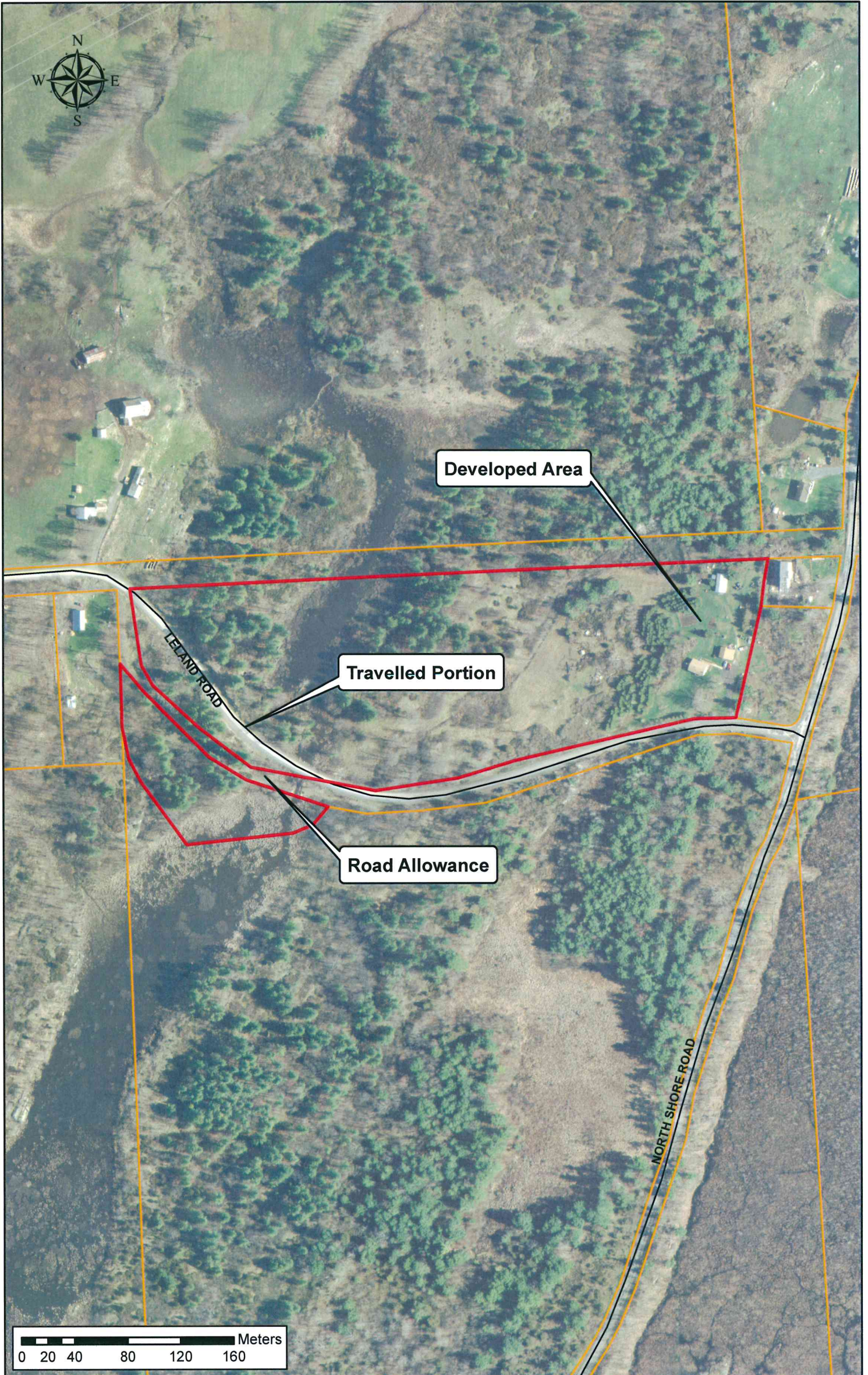


Attachment #2





Attachment #3



Minutes of Committee of the Whole
December 13, 2016

Time: 7:00 pm

Location: Council Chambers

Meeting # 41

Present: Mayor Ron Vandewal, Pat Barr, John McDougall, Alan Revill, Norm Roberts, Mark Schjerning, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Mark Segsworth, Public Works Manager, Louise Fragnito, Treasurer, Lindsay Mills, Planner, David Holliday, Area Supervisor, Angela Maddocks, Executive Assistant.

1. Call to Order

- a) Mayor Vandewal called the meeting to order at 7:00 p.m.

2. Presentation

- a) Recognition of Service - Dan Bell

- b) Councillor McDougall and Mayor Vandewal offered their appreciation to Dan Bell for his years of service and dedication to the community.

Mike Howe, Chair of the South Frontenac Recreation Committee, presented Dan Bell with a gift and his appreciation for Dan's valuable input to recreation over the past several years.

3. Declaration of pecuniary interest and the general nature thereof - n/a

4. Scheduled Closed Session -n/a

5. ***Recess *** - n/a

6. Delegations

- a) Adam Rayner, re: Gun Range on Buck Bay Rd

Mr. Rayner expressed his concern about a neighbouring property having a gun range on the property that is about 40 feet from his property line. The gun range is approved by the Chief Firearms Officer and they claim that the range is in compliance with the Firearms Act and Regulations and the safety requirements and that there is not a process in place for Mr. Rayner to challenge a decision made under this Act. He is concerned about the proximity of the range to his property and the safety of his own property and family.

Since the gun range is not for commercial use, there is nothing in the Township's Zoning By-law to regulate the use. Council directed staff to look into obtaining further information from the Chief Firearms Officer about setbacks from lot lines etc.

- b) Beverly Green, re: Concerns with taxation and sanitation charge

Mrs. Green was unable to attend the meeting.

- c) Curtis Tighe, Economic Development & Business Coordinator Municipal of Highlands East re: First Impressions Community Exchange Presentation

Committee of the Whole
December 13, 2016

Katie Nolan from the Ministry of Municipal Affairs and Housing introduced the criteria for the "First Impressions" exchange and how it helps to reinforce and validate existing ideas that may already be in place.

Curtis Tighe, Economic Development Business Coordinator for the Municipality of Highlands East, reviewed with Council the first impressions of the hamlets of Harrowsmith, Sydenham and Verona that included signage, services, schools, health, social and emergency services, culture and heritage, tourism and environmental sustainability. He outlined the five biggest challenges facing South Frontenac which included the proximity and dependence on Kingston, lack of accommodators, lack of industry, unity of township to support other towns and attracting youth and young families.

Council expressed their appreciation for the time and effort put into the process and the presentation that outlined concerns that the township is in the middle of addressing.

7. Reports Requiring Action

a) Wayne Orr, Chief Administrative Officer, re: Selection of Council members for Committee Appointments

It was suggested that this matter be deferred until the possibility of Councillor vacancy is addressed.

Council did agree to the composition of the Committee of Adjustment for 2017 as being Councillor Revill, Councillor Sutherland, Councillor McDougall and Councillor Sleeth.

b) Louise Fragnito, Treasurer, re: Asset Management Plan

Louise Fragnito and David Holliday reviewed their report on the updates to the Asset Management Plan and compared the first AMP developed in 2013 with the 2016 version. They outlined the challenges and differences between the two noting that the next version will better match the processes currently being used by fully incorporating the data and processes within Cartegraph as well as using the long range financial plan as the driver to present a financing strategy.

8. Reports for Information

a) Lindsay Mills, Planner, re: Planning Department Statistics: 2016-2017

b) Lindsay Mills, Planner, re: Park Model Trailer: Process to Amend Zoning By-law to prohibit them

Council directed staff to refer this matter to Corporate Services for further assessment.

9. Rise & Report

a) County Council

There is a meeting next week.

b) Arena Board

The arena has been successful in receiving a grant from the Health Unit, this

Committee of the Whole
December 13, 2016

will provide for free ice time during the March break and a water filling station.
The electrical usage has gone down considerably.

c) Police Services Board

The annual meeting was held November 17, 2016 with one member of the public in attendance. Wayne Orr noted a recent meeting that the Staff Sergeant, Stephen Bach and he had attended that included discussions about the funding formula.

10. Information Items

a) Sydenham & District Lions Club, re: Tree Lighting Ceremony on November 25

11. Notice of Motions - n/a

12. Announcements - n/a

13. Question of Clarity - n/a

14. Closed Session

15. Adjournment

a) The meeting was adjourned at 8:50 p.m.

Minutes of Council
December, 20, 2016

Time: 6:00 PM

Location: Council Chambers

Meeting # 42

Present: Mayor Ron Vandewal, Pat Barr, John McDougall, Alan Revill, Norm Roberts, Mark Schjerner, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Lindsay Mills, Planner, Mark Segsworth, Public Works Manager, Angela Maddocks, Executive Assistant.

1. Call to Order

a) Resolution

Resolution No. 2016-42-1
Moved by Councillor Revill
Seconded by Councillor Sutherland

THAT the Council meeting of December 20, 2016 be called to order at 6:00 p.m.
Carried

2. Declaration of pecuniary interest and the general nature thereof-n/a

3. Scheduled Closed Session

a) Resolution

Resolution No. 2016-42-2
Moved by Councillor Revill
Seconded by Councillor Sutherland

THAT the Council meeting of December 20, move into closed session to discuss matters about an identifiable individual.
Carried

b) Matters about an Identifiable Individual - to be raised by Councillor Sleeth

c) Resolution - Move out of closed session

Resolution No. 2016-42-3
Moved by Councillor Revill
Seconded by Councillor Sleeth

THAT Council move out of closed session.
Carried

4. ***Recess - reconvene at 7:00 p.m. for Open Session

5. Rise and Report

a) Staff have been directed to review the procedural by-law and investigate the development of a "Code of Conduct" for Council members.

Council observed a moment of silence in remembrance of Councillor Bill Robinson who passed away on December 15, 2016.

6. Public Meeting

a) Resolution

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Resolution No. 2016-42-4
Moved by Councillor Sutherland
Seconded by Councillor Revill

THAT a public meeting be held to discuss planning matters related to:

- Closing of Road Allowances, Part Lot 16 between Concessions VIII & IX and between Lot 15 and 16, Concession IX, Bedford District

Carried

- b) Closing of Road Allowance, Part Lot 16 between Concessions VII & IX and between Lots 15 and 16, Concession IX, Bedford District; Jones

Lindsay Mills explained that this application proposes to transfer ownership of two unopened road allowances to facilitate the sale of 100 acres of Township land. He noted that a request to purchase a vacant 100 acre property was brought to the Committee of the Whole on a number of occasions over the past two years but because of access issues resulting from difficult terrain and multiple ownership, the matter did not progress to conclusion. The proposal is to close a 20 metre long portion of each road allowance and to transfer these portions to the abutting owner.

There were no comments from Council or the public.

Resolution No. 2016-42-5
Moved by Councillor Sutherland
Seconded by Councillor Revill

THAT an opportunity having been provided, the public meeting be closed.

Carried

7. Approval of Minutes

- a) Minutes of December 6, 2016 Council meeting

Resolution No. 2016-42-6
Moved by Councillor Sutherland
Seconded by Councillor Revill

THAT Council approve the minutes of the December 6, 2016 Council meeting.

Carried

- b) Minutes of December 13, 2016 Committee of the Whole meeting

Resolution No. 2016-42-7
Moved by Councillor Revill
Seconded by Councillor Sutherland

THAT Council approve the minutes of the December 13, 2016 Committee of the Whole meeting.

Carried

8. Business Arising from the Minutes

- a) Angela Maddocks, Executive Assistant, re: Notice of Motion - Bill C-274 Unfair Taxation on Family Business Transfers

Resolution No. 2016-42-8
Moved by Councillor Revill
Seconded by Councillor Sutherland

THAT Council support the Private Member's Bill to end unfair taxation on family business transfers outlined in Bill C-274.

Carried

- b) Louise Fragnito, Treasurer, re: Asset Management Plan Update

Resolution No. 2016-42-9
Moved by Councillor McDougall
Seconded by Councillor Schjerning

THAT Council approve the Updated Asset Management Plan as presented on December 13 (with minor amendments);

And that staff continue to review, expand and update the plan on an ongoing basis, subject to Council approval.

Carried

9. Reports Requiring Action

- a) Lindsay Mills, Planner, re: Planning Fees

See By-law 2016-79

- b) Louise Fragnito, Treasurer, re: Credit Card Processing - Rate Fee Change

Resolution No. 2016-42-10
Moved by Councillor Schjerning
Seconded by Councillor McDougall

THAT Council authorize the CAO to enter into an Agreement with Paymentus to revise the credit card payment processing fee rate for the Township.

Carried

- c) Louise Fragnito, Treasurer, re: Lyons Landing Parkland Fee

Resolution No. 2016-42-11
Moved by Councillor Schjerning
Seconded by Councillor McDougall

THAT Council approve the amendment to the parkland fees on lots 1 to 4, 6 to 13, 15 to 21, 40 to 45, 47 to 49 to the amount of \$15,000 and that parkland fees on all other lots continue to be collected as per under the subdivision agreement.

Carried

- d) Louise Fragnito, Treasurer, re: 2017 Budget Approval including PSAB

Councillor Sleeth made a motion to defer with Deputy Mayor Roberts seconding his motion, however the motion to defer was lost with only 3 in favour.

A recorded vote was requested. Councillor Barr, Councilor McDougall, Councillor Revill and Councillor Sutherland voted in favour with the remaining four Council members voting against making the resolution "defeated".

Resolution No. 2016-42-12
Moved by Councillor McDougall
Seconded by Councillor Barr

Minutes of Council
December, 20, 2016

THAT Council approve and adopt the combined 2017 Capital and Operating budgets requiring \$18,624,708 to be raised by taxation.

And that Council also approve the 2017 PSAB budget as attached.

Defeated.

- e) Wayne Orr, Chief Administrative Officer, re: Declaration of Vacant Office

Resolution No. 2016-42-13
Moved by Councillor Schjerning
Seconded by Councillor McDougall

WHEREAS Councillor Robinson passed away on Thursday December 15, 2016

AND WHEREAS in accordance with the Municipal Act Section 259, the office held by Councillor Robinson became vacant as of December 15, 2016 as a result of his extended absence

NOW THEREFORE the Council of the Corporation of the Township of South Frontenac in accordance with Section 262 of the Municipal Act declares the office held by Councillor Robinson to be vacant.

AND THAT staff be directed to lower municipal flags to half-mast in honour of Councillor Robinson and his dedicated and faithful service to this community.

Carried

- f) Wayne Orr, Chief Administrative Officer, re: Updated Integrated Accessibility Standards Regulation Policy

Resolution No. 2016-42-14
Moved by Councillor McDougall
Seconded by Councillor Schjerning

THAT Council approves the updated Integrated Accessibility Standards Regulation (IASR) Policy as a part of the compliance requirements of the Accessibility for Ontarians with Disabilities Act (AODA).

Carried

- g) Wayne Orr, Chief Administrative Officer, re: Committee of Adjustment Appointments for 2017

See By-law 2016-80

10. Committee Meeting Minutes

- a) South Frontenac Rides meeting of October 25, 2016
b) South Frontenac Rides meeting of December 5, 2016

It was noted that a Sydenham Lakes and Trails Festival is being planned.

Resolution No. 2016-42-15
Moved by Councillor Schjerning
Seconded by Councillor McDougall

THAT Council receives for information the minutes of the following committee meetings:

- South Frontenac Rides meeting held October 25, 2016
- South Frontenac Rides meeting held December 5, 2016

Carried

11. By-Laws

- a) By-law 2016-76 - Road Closing - Con VII & IX, Part Lot 16 and Con IX, Lots 15 & 16

Resolution No. 2016-42-16
Moved by Councillor McDougall
Seconded by Councillor Schjerning

THAT the following by-laws be given first and second reading:

- By-law 2016-76
- By-law 2016-77
- By-law 2016-78
- By-law 2016-79
- By-law 2016-80

Carried

Resolution No. 2016-42-17
Moved by Councillor Barr
Seconded by Deputy Mayor Roberts

THAT By-law 2016-76, being a by-law to stop up, close and sell portions of an unopened road allowance in Part of Lot 16, between Concessions VII and IX and between lots 15 & 16, Concession IX, Bedford District, be given third reading signed and sealed.

Carried

- b) By-law 2016-77 - Integrated Accessibility Standards Regulation Policy

Resolution No. 2016-42-18
Moved by Deputy Mayor Roberts
Seconded by Councillor Barr

THAT By-law 2016-77, being a by-law to rescind By-law 2009-39 and Resolution 2015-34-12 and approve an updated Integrated Accessibility Standard Regulation Policy be given third reading, signed and sealed.

Carried

- c) By-law 2016-78 - Credit Card Processing Services

Resolution No. 2016-42-19
Moved by Councillor Barr
Seconded by Deputy Mayor Roberts

THAT By-law 2016-78, being a by-law to repeal By-law 2014-27, a by-law to establish a service fee for credit card processing services, be given third reading, signed and sealed.

Carried

- d) By-law 2016-79 - Planning Application Fees

Resolution No. 2016-42-20
Moved by Deputy Mayor Roberts
Seconded by Councillor Barr

Minutes of Council
December, 20, 2016

THAT By-law 2016-79, being a by-law to prescribe a tariff of fees for the processing of applications made in respect of planning matters, be given third reading signed and sealed.

Carried

- e) By-law 2016-80 - Appoint Council Members to Committee of Adjustment

Resolution No. 2016-42-21

Moved by Councillor Barr

Seconded by Deputy Mayor Roberts

THAT By-law 2016-80, being a by-law to appoint Councillors to the Committee of Adjustment for 2017 be given third reading, signed and sealed.

Carried

12. Reports for Information

- a) Accounts Payable and Payroll Listing
- b) Rick Chesebrough, Fire Chief, re: Emergency Program Committee
- c) Lindsay Mills, Planner, re: Minor Variance Decision - MV-42-16-L, Concession V, Part Lot 7
- d) Wayne Orr, Chief Administrative Officer, re: 2016 Year in Review

13. Information Items

- a) Mirka Januszkiewicz, re: Appreciation for Assistance from Public Works Department

14. Notice of Motions - n/a

15. Announcements

- a) Mayor Vandewal extended Christmas greetings and reminded Council of the funeral arrangements for the late Councillor Bill Robinson.
- b) Councillor Sleeth congratulated Mayor Vandewal on becoming Warden for Frontenac County.

16. Question of Clarity (from the public on outcome of agenda items) - n/a

17. Closed Session - n/a

18. Confirmatory By-law

- a) By-law 2016-81

Resolution No. 2016-42-22

Moved by Deputy Mayor Roberts

Seconded by Councillor Barr

THAT By-law 2016-81, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac be given first and second reading this 20 day of December, 2016.

Carried

Resolution No. 2016-42-23

Moved by Councillor Barr

Seconded by Deputy Mayor Roberts

THAT By-law 2016-81, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac be given third reading, signed and sealed this 20 day of December 2016.

Carried

19. Adjournment

a) Resolution

Resolution No. 2016-42-24

Moved by Councillor Barr

Seconded by Deputy Mayor Roberts

THAT the Council meeting of December 20, 2016 be adjourned at 7:48 p.m.

Carried

Ron Vandewal, Mayor

Wayne Orr, Chief Administrative Officer



STAFF REPORT
RECREATION DEPARTMENT

Prepared for Council: January 3, 2017

Agenda Date: January 17, 2017

SUBJECT:

Letter of Support for North Frontenac Community Services

RECOMMENDATION:

THAT Council direct the CAO to send a letter to North Frontenac Community Services in support of their Great Canadian Sports grant application.

BACKGROUND:

North Frontenac Community Services is applying for a grant through the Ontario Sport and Recreation Communities Fund. The Great Canadian Sports grant will focus the next two years on traditional and rural sports, playing them both the way they originated and the current style of play. The activities will be occurring at Prince Charles Public School in Verona and at some of our existing special events and our Township summer camps.

As part of the grant application NFCS is looking for a letter of support from South Frontenac indicating that we are a partner and that this program is important in engaging and supporting our rural youth in physical activities.

Submitted/approved by:
Mark Segsworth

Prepared by:
Tim Laprade, Arena/Recreation Supervisor

Detailed description

People choose to live in rural communities for different reasons. It is a lifestyle choice that has many benefits, especially the enjoyment that the rural environment provides. However, the rural environment is a disadvantage for our youth who want to access organized sports to stay physically active. With a large geographic area (3,150 km sq) families live in isolation from the amenities that a city offers through sport leagues and youth recreation programs. The commute to the city can be more than an hour's drive, even if the family actually owns a vehicle. Few job opportunities in this area creates economic challenges so that even if the youth were able to travel to the city, few could afford the sports activities. The Great Canadian Sports Project is a 24 month sports based program that will operate from April 2017 - March 31 2018. It will reach 250 rural youth ages 6 to 13 years of age. The area we cover is geographically vast and economically poor. There are barriers of transportation and ability to pay for sports programs so the project will be facilitated in the different communities where the youth live. There are five weekly afterschool sites that are already located in North, Central and South Townships in the County of Frontenac. The following existing sites will be enhanced with this funding to receive the programming: Clarendon Central Public School; Land o Lakes Public School; St. James Major Catholic School; Prince Charles Public School; The Child Centre. This project will allow the addition of a full time Youth Sports Programmer who will plan and attend each site weekly to facilitate the skill based games and sports and evaluate the program. Each weekly sport session will be 1.5 hr. The curriculum will be divided into seasonal themes and the activities will be decided with the youth at focus groups prior to the program. The youth will be exposed to new physical activities that reflect both our rural environment and cultural interests. A main source of ideas will be used from the guide Shooting Hoops and Skating Loops: Great Inventions in Sports by A. Hegedus and K. Rainey. Ms. Rainey lived and worked for years in the Sharbot Lake area and the sports ideas were created with considerable influence of both traditional, cultural and community interests of the rural youth. The youth will experience participating in the sport as it was played originally and through the evolution of the sport as it is played in modern times.

In addition, there will be a total of 16 special community events in partnership with the Townships of North, Central and South Frontenac including 4 community events with Shabot-Obaadjwan First Nation. These events will allow for a broader reach of youth beyond those who attend the afterschool programs. They will also be family themed events so the sport activities can be enjoyed by the whole family and there can be role modelling by parents to be physically active. During the months of July and August of each year of the grant, when the afterschool programs are closed, the Youth Sports Programmer will enhance local summer day camps with seasonal sporting activities. A lifeguard will be hired for this portion of the project. The project will require purchasing sporting equipment. We currently own lacrosse sticks and snow shoes already but will need additional equipment once the youth have narrowed down their preferred activities. The Youth Sports Programmer will also be tasked to create safety protocols for each individual sport in addition to our concussion policy which is currently posted on our web site. At the end of the project, the equipment that we have purchased will be added to our snow shoe lending library to ensure that there is continued impact on the youth in our community.

Project Objectives

Objective One

Youth in North, Central and South Frontenac have had increased opportunities to access and participate in physical activities using different sports inventions at 5 community sites facilitated by a Youth Sports Programmer.

Objective Two

Youth and their families from North, Central and South Frontenac have experienced new experiences to be physically active together through 16 community events in North, Central and South Frontenac Townships.

Objective Three

The youth participants have gained the knowledge and confidence to safely play new sports activities in their rural environment.

Need

All children in Ontario need more daily physical activity. Rural youth are at an even greater risk. Youth are bused to/from school. They go home with no ability to participate with their peers in activities. Many families cannot afford to maintain a vehicle. There are no buses or taxis. To mitigate these issues, we need to operate our weekly outreach sites in each community. We also have volunteer drivers ensure the youth have rides home when needed. We have recently completed a youth indigenous sports program grant. Our evaluation measures suggest that the youth are eager to participate in further organized sports activities, especially outdoors. We are part of the Northern Rural Youth Partnership, a committee of rural youth agencies We coordinate so there is no duplication in service delivery. They identify this need as well as our local band, Shabot-Obaadijwan who want to see their youth be active in their own community. This need is identified by three local townships. None of us have the resources alone to adequately provide the activities, but together, we can make a difference.



STAFF REPORT TREASURY DEPARTMENT

Prepared for Council: **January 12, 2017**

Agenda Date: **January 17, 2017**

SUBJECT:

2017 Budget

RECOMMENDATION:

That Council approve Budget Option #_____ as the Capital and Operating budget for 2017 and direct staff to implement such budgets.

BACKGROUND:

At the December 20th, Council meeting, the 2017 budget recommendation was defeated. During the debate, two handouts were provided and have been included as attachments to this report.

Attachment #1 provides the distribution of residential properties based on assessment ranges. 70% of residential properties are within the \$0 to \$300,000 assessment value.

Attachment #2 compared three options: removing the Solid Waste charge, keeping the Solid Waste charge of \$120 and increasing the Solid Waste charge to \$140. The summary provides the impact on the budget including the amount to be raised by taxation but also incorporates the taxpayer impact under each scenario.

- No Solid Waste charge: This is the current version used in the budget
- Keep Solid Waste charge: Re-incorporating the Solid Waste Charge generates 1.285 million in revenue. However, in order to keep the taxpayer impact to 2.2%, expense reductions of \$186,139 would be required and the investment in the AIR would be reduced by \$14,714. This is driven from the impact of the fixed rate solid waste charge compared to the taxpayer's overall tax bill.
- Increase Solid Waste charge: Increasing the Solid Waste charge to \$140 would generate 1.499 million in revenue. However, in order to keep the taxpayer impact to 2.2%, expense reductions of \$216,832 would be required and the investment in the AIR would be reduced by \$17,163. This is driven from the impact of the fixed rate solid waste charge compared to the taxpayer's overall tax bill.

New information is displayed in Attachment #3 and it compares the tax impact within various assessments having the fixed rate solid waste charge on the tax bill versus its removal. The bar graph portion represents property taxes plus the fixed \$120 solid waste charge. The line graph depicts the proposed taxation without the solid waste charge. Under the various assessments, the variance of the scenarios is presented. For example, for someone with \$100,000 in assessment, their tax bill would be \$72 lower using the scenario with no solid waste charge. At the average phase-in assessment of 251,402, there is no difference between the two scenarios. On a property assessed at \$500,000 the tax bill would be \$119 higher. Only 6% of properties will see a tax bill greater than \$119

References have been made to a by-law which controls the solid waste charge. Although by-law 2005-98 does provide the system for the distribution of bag tags



STAFF REPORT TREASURY DEPARTMENT

and solid waste collection, it does not set the solid waste charge. This has been done as part of the budget approval.

Options:

In considering the input from Council's prior discussions, four options are being presented.

Option 1 – Reduce taxpayer impact to 2%

To bring the taxpayer impact to 2%, an adjustment of \$37,822 would be required to the budget. This could be adjusted from the transfer to Working Funds reducing it from \$47,042 to \$9,220. The solid waste charge would continue to be rolled into the levy.

This option would represent a 2% or \$29.37 taxpayer impact based on the average phased-in residential property.

This option represents \$27,955,880 in reserve transfers, operating and capital expenditures and results in a total amount to be raised from taxation of \$18,586,507.

Option 2 – Inclusion of other project

Other projects could be included in the current budget such as sign reflectivity. Funds could be adjusted from the transfer to Working funds up to an amount of \$47,042 and allocated to the project. The solid waste charge would continue to be rolled into the levy.

This option would represent a 2.20% or \$32.41 impact on the average phased-in residential property.

This option represents \$27,994,080 in reserve transfers, operating and capital expenditures and results in a total amount to be raised from taxation of \$18,624,708.

Option 3 – Reinstate the Solid Waste Charge

The current budget version removes the fixed solid waste charge of \$120 and converts it to a rate based charge. Reinstating the fixed rate solid waste charge of \$120, requires expense reductions of \$186,139 (to be found from tax supported budget lines and confirmed by Council) and results in the investment in the AIR being reduced by \$14,714.

This option would keep 2.20% or \$32.41 impact on the average phased-in residential property.

This option represents \$27,793,227 in reserve transfers, operating and capital expenditures and results in a total amount to be raised from taxation of \$17,138,534.

Option 4 – Bring back the budget as presented on December 20th

The budget presented on December 20th included an allocation of \$47,042 to the Working Fund reserve which represents the remaining balance on the unallocated budget figure to align with Council's direction. The solid waste charge would continue to be rolled into the levy.

This option would keep 2.20% or \$32.41 impact on the average phased-in residential property.



STAFF REPORT TREASURY DEPARTMENT

This option represents \$27,994,080 in reserve transfers, operating and capital expenditures and results in a total amount to be raised from taxation of \$18,624,708.

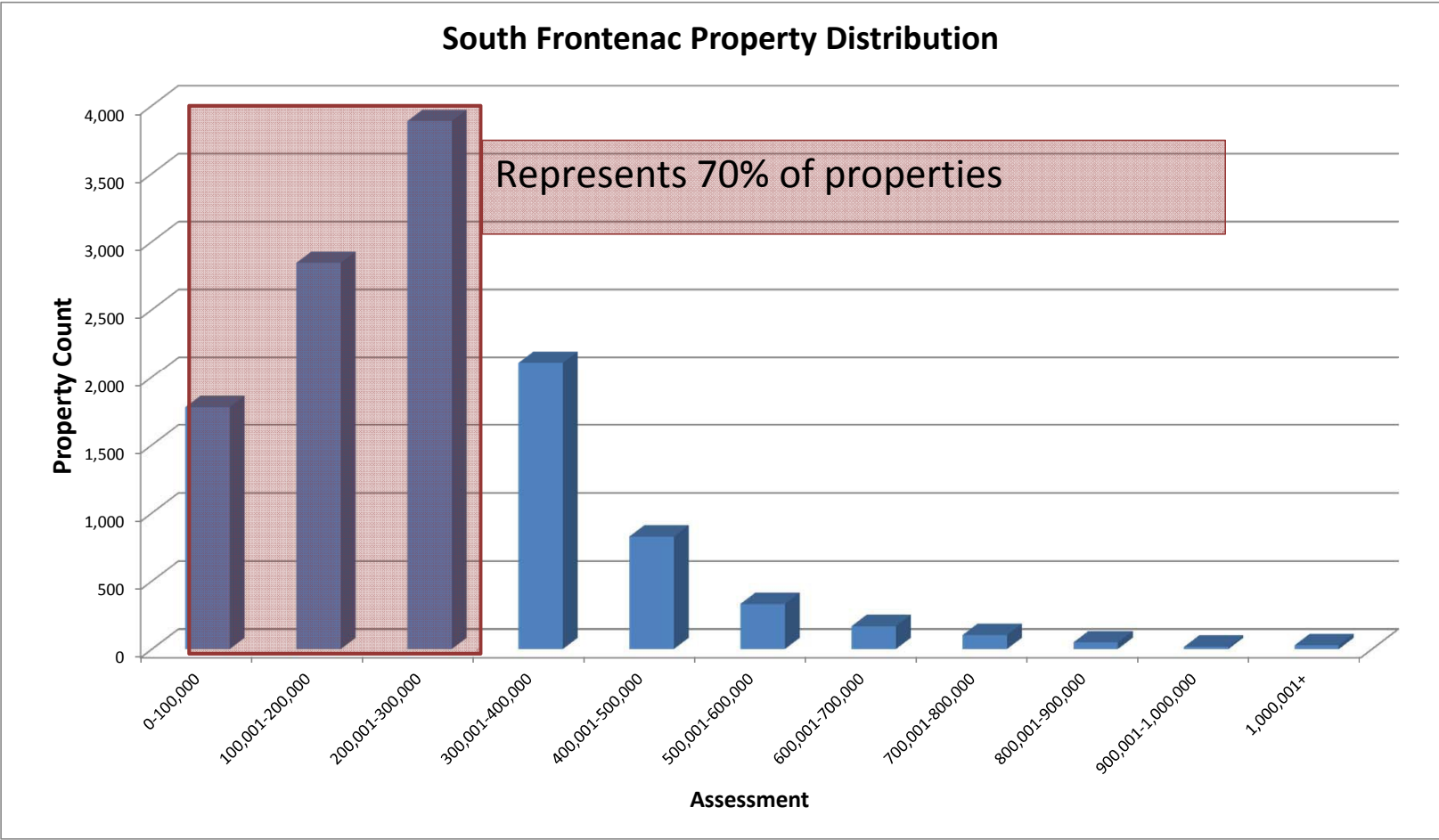
To proceed with Option 4, a Notice of Motion would need to be served, by a member of Council on the prevailing side of the vote, to bring the decision back for reconsideration. A 2/3 majority would be required to support reconsideration before the matter could be voted upon. Council has the discretion to waive the Procedural Bylaw to expedite this process.

Attachments:

- #1 South Frontenac Residential Property Distribution
- #2 Scenario comparison
- #3 Tax impact based on assessment

Submitted/approved by:
Louise Fragnito, Treasurer

Prepared by:
Louise Fragnito, Treasurer



Scenario comparison

No Solid Waste charge	
Revenues	9,369,373
Expenses	27,994,080
Net	18,624,707

Keep Solid Waste charge \$120	
Revenues	9,369,373
Additional revenue -Solid Waste	<u>1,285,320</u>
Adjusted Revenues	10,654,693
Expenses	27,994,080
Expense reductions	-186,139
Reduced invesment in AIR	<u>-14,714</u>
Adjusted Expenses	27,793,227
Net	17,138,534

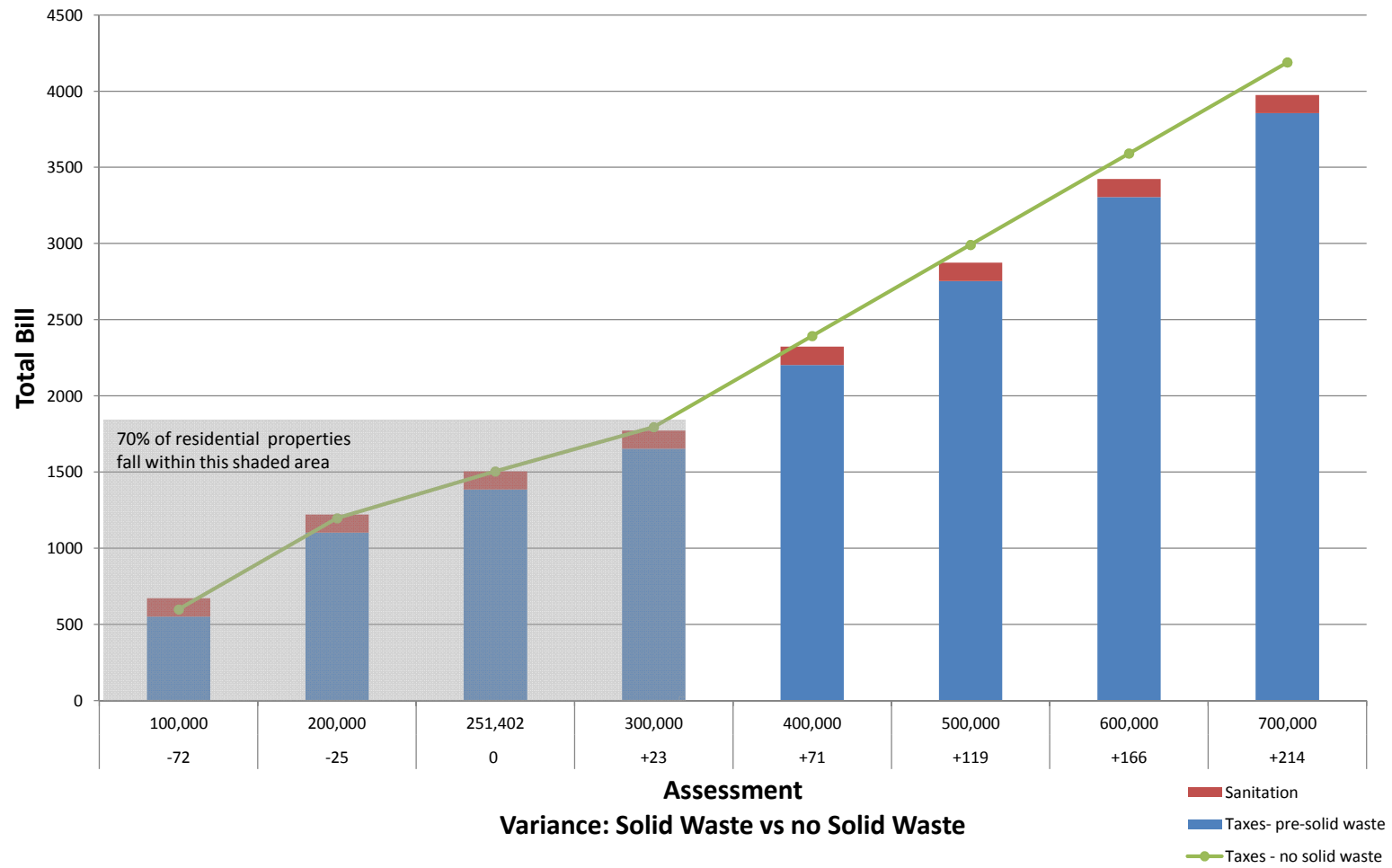
Adjust Solid Waste charge \$140	
Revenues	9,369,373
Additional revenue -Solid Waste	<u>1,499,540</u>
Adjusted Revenues	10,868,913
Expenses	27,994,080
Expense reductions	-216,832
Reduced invesment in AIR	<u>-17,163</u>
Adjusted Expenses	27,760,085
Net	16,891,172

Based on avg phase-in 251, 402		
	2016	2017
Taxes	1,352.00	1,504.46
Solid Waste	120.00	
Total	1,472.00	1,504.46
\$ Increase		32.46
% Impact		2.2%

Based on avg phase-in 251, 402		
	2016	2017
Taxes	1,352.00	1,384.46
Solid Waste	120.00	120.00
Total	1,472.00	1,504.46
\$ Increase		32.46
% Impact		2.2%

Based on avg phase-in 251, 402		
	2016	2017
Taxes	1,352.00	1,364.46
Solid Waste	120.00	140.00
Total	1,472.00	1,504.46
\$ Increase		32.46
% Impact		2.2%

Tax Impact based on assessment: Solid Waste charge vs no Solid Waste charge





STAFF REPORT
TREASURY DEPARTMENT

Prepared for Council: **January 10, 2017**

Agenda Date: **January 17, 2017**

SUBJECT:

Tax Sale Services RFP

RECOMMENDATION:

That Council authorize the CAO to enter into an agreement with Realtax Inc. for a three year contract, with up to two, one year extensions for Municipal Tax Sale Services.

BACKGROUND:

Part XI of the Municipal Act, 2001, S.O. 2001, c. 25, as amended (Municipal Act) sets out the framework of the “Sale of Land for Tax Arrears”. The Municipal Act gives municipalities the authority to sell properties if they are three or more years in arrears of their property taxes.

The tax sale function requires an in-depth knowledge of Section XI of the Municipal Act. It is critical that all procedures are done correctly and that timelines are met.

All expenses and costs relating to the tax sale provisions of the Municipal Act under Part XI –Sale of Land for Tax Arrears are eligible to be added to the tax roll for a property that is subject to the tax sale provisions.

ANALYSIS:

An RFP was issued on December 1st to solicit interest from organizations providing Tax Sale services. The RFP closed on December 20th and 2 proposals were received. The proposals were reviewed and evaluated by the Treasurer and Deputy-Treasurer.

Company	Out of 90
Realtax Inc.	89
Tax Team	68

Part of the evaluation and scoring included pricing. Pricing was compared on various existing tax sale files going through the entire process and Realtax fees were lower consistently.

The Township has been using Realtax for the last 6 years and has been very satisfied with their services and professionalism.

It is recommended that the submission from Realtax Inc. be selected.

Submitted/approved by:
Louise Fragnito, Treasurer

Prepared by:
Louise Fragnito, Treasurer



STAFF REPORT CLERKS DEPARTMENT

PREPARED FOR COUNCIL: January 11, 2017

AGENDA DATE: January 17, 2017

SUBJECT:

Filling of Vacant Office

RECOMMENDATION:

That Council consider appointing an individual to the role of Councillor by passing By law # 2017-01 a bylaw to appoint an Councillor.

BACKGROUND:

On December 20, 2016 Council declared the seat held by Councillor Robinson vacant.

In accordance with the Municipal Act, within 60 days of declaring a seat to be vacant a municipality shall either appoint a person to fill the vacancy in accordance with section 263(5)1.i. or pass a by law requiring a by-election in accordance with section 263(5)1.ii.

If Council chooses to appoint a person by By-law, the individual must consent to accept the office and must meet the eligibility requirements under the Municipal Elections Act and the Municipal Act (i.e. they must reside in the Township or own land or be a tenant or the spouse of such, be 18 years of age, a Canadian Citizen, not an employee, not a judge, MPP, MP or Senator, not in jail, not an executor or trustee or acting for a voter and only hold one office). There are no other guidelines on the appointment process under the Act.

Council may choose any method of selecting an appointee including:

- A candidate who ran in the previous election but was not elected
- A former politician or prominent citizen
- An individual nominated by a Councillor, citizen or community group
- A random selection of consenting individuals with the name pulled from a hat
- Someone recruited by advertisement and screened by Council or
- any other method selected by Council

Alternatively Council could choose to pass a by-law requiring a by-election to be held to fill the vacancy. A by-election would be carried out under the rules of the Municipal Elections Act and would take upwards of 17 weeks to conduct and incur costs to run such an election. Such unbudgeted costs could be covered by the election reserve, however this would result in a greater contribution needed in subsequent years.

In 2013 Council declared a seat vacant as a result of a resignation. The Council of the day choose to appoint the next candidate from the ward with the most votes from the last election. This decision does not bind the current Council in the method to be selected now.

From numerous individual conversations it appears that Council is leaning towards appointing an individual. Should this be the will of Council then an Appointment Bylaw will need to be passed. Alternatively Council can provide alternant direction to staff.

Submitted by:
Wayne Orr, CAO



STAFF REPORT CLERKS DEPARTMENT

PREPARED FOR COUNCIL: January 12, 2017

AGENDA DATE: January 17, 2017

SUBJECT:

2018 Municipal Elections

RECOMMENDATION:

Whereas Council is supportive of proceeding with the exclusive use of internet and telephone voting for the 2018,

Therefore staff are directed to initiate an RFP for telephone and internet voting service providers for the 2018 municipal elections.

BACKGROUND:

The Elections Act allows a municipality to conduct an election by an alternate method.

- In 2003, the Township conducted the election exclusively by mail, with a turn out rate of 54.8%.
- In 2006 the Township switched exclusively to internet and telephone voting and participation was 43.2%.
- In 2010 the Township continued with internet and telephone voting. Participation was at 44.1%
- In 2014 the Township continued with internet and telephone voting. Participation was at 37.1% however it is worth noting that four Council seats were acclaimed

For the past three elections it was generally found that voters in their 40s, 50s, 60s, 70s and 80s had participation rates at a level beyond our average participation rate, while voters in the following groups, 18-19, 20s, 30s and 90s had the lower participation rates.

Of those voting in 2014, 74.1% voted on the web. Telephone voting was the preferred only by those in their 90s.

The choice of voting method is not the only factor that contributes to voter turnout. Other factors that influence the participation level are the issues, the number of candidates acclaimed, the intensity of the race between candidates, the effectiveness of campaigning and media coverage.

The same service provider was used for both the 2006 and 2010 elections. For the 2014 election an RFP was issued and Council awarded the contract to Intelivote Services the firm with which the Township has used the previous two elections. Subsequent to the RFP further savings were achieved by pooling our contracts with the other three Frontenac Municipalities.

At this time, the three other municipalities have expressed interest in participating in a joint tender for election services.

Only if Council is supportive of continuing with internet and telephone voting then is it wise for staff to invest the time in developing the joint RFP for this service.

A final decision on telephone and internet voting will need to be made by Council by Bylaw by May 1, 2017.

Submitted/approved by:
Wayne Orr, CAO

Corporate Services Committee Minutes – November 18, 2016 – 10:30am

Present: Alan Revill, John McDougall, Ross Sutherland, Ron Vandewal, Wayne Orr, Louise Fragnito

Item	Topic	Outcome / Recommendation
1	Declaration of Pecuniary interest	None
2	Minutes	Moved by JM Seconded by AR - Minutes of Oct 24, 2016 – CARRIED.
3	Business Arising A. CofA appointment process B. Septic Re-inspection C. Annual Education / website updates D. Skateboard Bylaw E. Radon Follow up F. Fact sheet 5.10.2 / 5.11 G. Desert Lake Causeway H. Failed Tax Sale	Deferred Deferred – awaiting CBO – Tay Valley has mandatory re-inspections on a limited number of lakes. Education to be offered after budget is approved, website changes included in 2017 budget Deferred Awaiting CBO Outstanding. Archive Photos to be ordered, once reference numbers are provided. Public Works to clarify its plans at PSC meeting. Staff reviewed the submissions received. Moved by JM and RS to recommend to Council to sell one parcel and vest the other. The committee was not able to recommend a single method of establishing a minimum bid, given the varied circumstances, rather each bid is to be considered on its own merits.
4	New Business A. Road Closing Fee B. Community Grants, Terms of reference	In discussing this topic the Committee expressed many views and perspectives: Is it the distance from the water or do we consider the issue when it is addition to a waterfront lot? Overarching policy should be we won't sell public land, only in rare circumstances. Does cleaning up a situation warrant more flexibility? If they ask to purchase then they want it for some reason, there is a perceived value. Why should there be flexibility when there is value in it? The set value should apply when someone wants it. The only decision for Council should be, is it in the public interest to sell? The price should be the price. Even not for profit groups know there is value for them. The terms were reviewed and no changes proposed.
5	Other Business A. Canada 150 th Community Leader	8 different submissions were received with some having multiple nominations. The committee narrowed the list to a slate of nominees and asked the CAO to contact nominees to see if they were prepared to stand. Moved by RS, seconded by JM that those from the slate of nominees willing to stand be brought forward to Council.
6	Next Meeting	Friday December 16, 2016 at 10:30am

SOUTH FRONTENAC TOWNSHIP

BY-LAW 2017-01

A BY-LAW TO APPOINT _____ TO THE OFFICE OF COUNCILLOR, IN ACCORDANCE WITH SECTION 263 (1) OF THE MUNICIPAL ACT.

WHEREAS on December 20, 2016 the Council of the Corporation of the Township of South Frontenac declared the office filled by Councillor Robinson to be vacant in accordance with Section 262(1) of the Municipal Act and,

WHEREAS Section 263 (1) of the Municipal Act, as amended, provides that if a vacancy occurs in the office of a member of council, the municipality shall, fill the vacancy by appointing a person who has consented to accept the office if appointed; or require a by-election to be held to fill the vacancy in accordance with the Municipal Elections Act and,

AND WHEREAS Council has considered the options available to them on how to fill the vacancy,

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC, BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. _____ is hereby appointed as Councillor for Portland District on the Council of the Corporation of the Township of South Frontenac for the remainder of the term of Council.
2. All other by-laws, resolutions or action of Council that are not consistent with or which are contrary to the provisions of this by-law are hereby repealed.
3. This by-law shall come into force and take effect on January 17, 2017.

Dated at Sydenham this 17th day of January, 2017

Read a first and second time this 17th day of January, 2017.

Read a third time and finally passed this 17th day of January 2017.

**The Corporation of the
Township of South Frontenac**

Mayor Ron Vandewal

**Wayne Orr
Chief Administrative Officer**



Payment Listing
For the period of December 21, 2016 to January 17, 2017

Accounts Payable Payment Listing:

For the period of December 21, 2016 to January 17, 2017	885,353.38
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Payroll Payment Listing:

Pay Period #26	Pay date December 21, 2016 For the period of December 4, 2016 to December 17, 2016	82,652.43
Council Reimbursement	Pay date December 21, 2016 For the period of December 4, 2016 to December 17, 2016	6,005.03
Volunteer Firefighter Pay	Pay date December 22, 2016 For the period of October 1, 2016 to December 15, 2016	57,193.65
Council Honorarium	Pay date December 30, 2016 For the period of December 1, 2016 to December 31, 2016	8,884.80
Pay Period #1	Pay date January 4, 2017 For the period of December 18, 2016 to December 31, 2016	85,038.95
Council Reimbursement	Pay date January 4, 2017 For the period of December 18, 2016 to December 31, 2016	181.4

\$ 1,125,309.64

Total Payments

RECOMMENDATION:

1. It is recommended that Council receive for information the listing of the Accounts Payable and Payroll for the period ending January 17, 2017 in the amount of
- \$ 1,125,309.64

Submitted/approved by:
Suzanne Quenneville - Deputy-Treasurer
Louise Fragnito - Treasurer

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

Ranges: **From:** **To:** **Distribution Types Included:**
Cheque Date: **12/21/2016** **1/17/2017** **PURCH, MISC**

10 GG

0000 Gen

Cheque	Date	Inv #	Vendor	Description	Amount
4846-16/12	12/28/2016		HYDRO ONE NETWORKS		
		4846-16/12		OCT 13 - NOV 11 2016	\$1,046.69
Total 4846-16/12					\$1,046.69
EFT000000006684	1/10/2017		THE FRONTENAC NEWS		
		62917		AD - DEC 22	\$386.85
Total EFT000000006684					\$386.85
EFT000000006741	1/17/2017		COUNTY OF FRONTENAC		
		47714		FMIS STAFF - 1/3 HARDWARE COST	\$638.08
Total EFT000000006741					\$638.08
EFT000000006750	1/17/2017		THE FRONTENAC NEWS		
		63064		AD - JAN 12	\$310.44
Total EFT000000006750					\$310.44
EFT000000006763	1/17/2017		METROLAND MEDIA GROUP		
		4118637		ADVERTISING 16/12	\$2,504.10
Total EFT000000006763					\$2,504.10
Total Gen					\$4,886.16

1000

Cheque	Date	Inv #	Vendor	Description	Amount
068174	1/10/2017		SNIDER, PERCY		
		15/04/02-38		11 PLOWS @ \$70	\$783.55
Total 068174					\$783.55
068187	1/17/2017		DRAPEAU AUTOMATIC SPRINKLER CORP		
		12464		SPRINKLER SYSTEM REPAIRS	\$2,136.25
Total 068187					\$2,136.25
EFT000000006656	1/10/2017		1684504 ONTARIO INC.		
		1016-OPP		SNOW REMOVAL	\$691.97
Total EFT000000006656					\$691.97
EFT000000006660	1/10/2017		ASSELSTINE HARDWARE		
		3683		WATER SOFTENER SALT	\$24.39
Total EFT000000006660					\$24.39
EFT000000006691	1/10/2017		LEONARD FUELS		
		0279-686797		427.9L FURNACE OIL \$0.723	\$314.81
Total EFT000000006691					\$314.81
EFT000000006712	1/10/2017		SOUTHERN FRONTENAC COMMUNITY		
		6467		16/10/29 - HALL RENTAL	\$258.00
Total EFT000000006712					\$258.00
EFT000000006722	1/10/2017		TRUE ELECTRIC		
		6749		PARKING LOT LIGHTING REPAIRS	\$265.88
Total EFT000000006722					\$265.88
EFT000000006742	1/17/2017		CULLIGAN		
		0931657		WATER	\$117.70
		0948184		WATER	\$148.67
Total EFT000000006742					\$266.37
EFT000000006767	1/17/2017		R&D NELSON GENERAL MAINTENANCE		
		16-11&12-V.MED		NOV & DEC GEN MAINTENANCE	\$79.12
		16-11&12-V.MED		NOV & DEC GEN MAINTENANCE	\$571.89
		16/12-OFFICE		2016 NOV & DEC CLEANING	\$1,969.06
		16/12-OFFICE		2016 NOV & DEC CLEANING SUPPLY	\$293.84
Total EFT000000006767					\$2,913.91
EFT000000006772	1/17/2017		SUPERIOR PROPANE INC.		
		13882753		2820.1 L @ \$0.6024	\$1,748.87
Total EFT000000006772					\$1,748.87
EFT000000006777	1/17/2017		XCG CONSULTANTS LTD.		
		50876		DRINKING WATER SAMPLES	\$101.76
		50876		DRINKING WATER SAMPLES	\$101.76
		51578		SMALL DRINKING WATER SAMPLES	\$101.76
		51578		SMALL DRINKING WATER SAMPLES	\$101.76

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

Total EFT000000006777

\$407.04

Total

\$9,811.04

1100 Counc

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006734	1/17/2017	MEM005219	ASSOC OF MUNICIPALITIES OF ONT	2017 MEMBERSHIP AMO	\$6,373.24
Total EFT000000006734					\$6,373.24
EFT000000006764	1/17/2017	MC003178	MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO	2017 EMPLOYEE CONTRIBUTION	\$272.46
Total EFT000000006764					\$272.46
Total Counc					\$6,645.70

1250 Clk

Cheque	Date	Inv #	Vendor	Description	Amount
105598-16/12	12/25/2016	105598-16/12	WTC COMMUNICATIONS	DOMAIN AND WEB HOSTING	\$30.53
		105598-16/12		16/12 INTERNET	\$127.20
Total 105598-16/12					\$157.73
EFT000000006663	1/10/2017	20652	BAYRIDGE PRINTER PROS	TONER CARTRIDGE	\$70.21
		20659		TONER CARTRIDGE * 4	\$378.55
Total EFT000000006663					\$448.76
EFT000000006720	1/10/2017	8872	TROUSDALE'S FOODLAND	COFFEE/CREAM	\$17.68
		7021		TEA / CREAM	\$13.56
Total EFT000000006720					\$31.24
EFT000000006745	1/17/2017	D28279	DIAMOND MUNICIPAL SOLUTIONS INC.	SOFTWARE SUPPORT SERVICES	\$48.34
Total EFT000000006745					\$48.34
EFT000000006774	1/17/2017	535	TROUSDALE'S FOODLAND	CREAM	\$2.69
		492		CREAM & SUGAR	\$15.65
		1558		COFFEE / CREAM	\$34.74
		1527		COFFEE / CREAM	\$26.91
Total EFT000000006774					\$79.99
Total Clk					\$766.06

1275 Fin

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006697	1/10/2017	3846	MARTIN'S DATA MANAGEMENT	EMPTY SHRED BIN	\$69.20
Total EFT000000006697					\$69.20
EFT000000006745	1/17/2017	D28280	DIAMOND MUNICIPAL SOLUTIONS INC.	SOFTWARE SUPPORT SERVICES	\$96.67
Total EFT000000006745					\$96.67
EFT000000006754	1/17/2017	41822	INDEPENDENT TELEPHONE SERVICES	SET HOLIDAY MODE ON PHONES	\$45.79
		41823		SET HOLIDAY MODE ON PHONES2017	\$96.67
Total EFT000000006754					\$142.46
Total Fin					\$308.33

Total GG

\$22,417.29

20 PP&P

2100 Fire

Cheque	Date	Inv #	Vendor	Description	Amount
068174	1/10/2017	15/04/02-41	SNIDER, PERCY	11 PLOWS @ \$65	\$727.58
		15/02/03-40		12 PLOWS @ \$65	\$793.73
		16/05-07		CUT GRASS 14 @ \$45.00	\$641.09
		16/05-07		CUT GRASS 3 @ \$75.00	\$228.96
		16/05-07		CUT GRASS 18 @ \$35.00	\$641.09
		16/05-07		CUT GRASS 16 @ \$35.00	\$569.86

Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

		16/05-07	CUT GRASS 16 @ \$35.00	\$407.04
		16/11/23-13	PLOW 2 @ \$65.00	\$132.29
Total 068174				\$4,141.64
068178	1/10/2017		VOTARY, RICHARD	
		16/12/03-03	NOV 21 PLOWING	\$65.00
		16/12/03-01	NOV 21 & 24 PLOWING	\$130.00
Total 068178				\$195.00
068183	1/17/2017		BELL MOBILITY (RADIO DIVISION)	
		1-238176	17/01 - SITE RENTAL	\$295.38
Total 068183				\$295.38
068185	1/17/2017		CROSSIRON TRUCK & EQUIPMENT	
		000014	LIGHT REPAIR	\$119.64
Total 068185				\$119.64
068186	1/17/2017		DISCOUNT AUTO GLASS	
		9261	1 WINDHEILD	\$351.07
Total 068186				\$351.07
068192	1/17/2017		KIDD ELECTRICAL & CONTRACTING	
		16/12/28-SYDENHAM	INSTALL NEW LED LIGHT	\$91.58
Total 068192				\$91.58
068201	1/17/2017		STEELE, ELLEN	
		16/12-FEDEX	SHIPPING CHARGES	\$15.21
Total 068201				\$15.21
068202	1/17/2017		VOTARY, RICHARD	
		16/12-04	SNOWPLOWING 16/12	\$455.00
		16/12-06	SNOWPLOWING 16/12	\$455.00
Total 068202				\$910.00
068203	1/17/2017		WILLIAMS, KATHY	
		2016/12-CLEANING	OCT,NOV & DEC CLEANING	\$455.00
Total 068203				\$455.00
105909-16/12	12/25/2016		WTC COMMUNICATIONS	
		105909-16/12	16/12 INTERNET	\$74.23
Total 105909-16/12				\$74.23
112815-16/12	12/25/2016		WTC COMMUNICATIONS	
		112815-16/12	16/12 INTERNET	\$61.00
Total 112815-16/12				\$61.00
27321091-16/12	12/25/2016		WTC COMMUNICATIONS	
		27321091-16/12	16/12 INTERNET	\$63.88
Total 27321091-16/12				\$63.88
37581001-16/12	12/25/2016		NORTH FRONTENAC TELEPHONE CO	
		8100-16/12	16/12 TELEPHONE	\$55.21
Total 37581001-16/12				\$55.21
5057-16/12	12/28/2016		HYDRO ONE NETWORKS	
		5057-16/12	OCT 18 - NOV 16 2016	\$148.38
Total 5057-16/12				\$148.38
5294-16/12	12/28/2016		HYDRO ONE NETWORKS	
		5294-16/12	OCT 12 - NOV 10 2016	\$39.32
Total 5294-16/12				\$39.32
5655-16/12	12/28/2016		HYDRO ONE NETWORKS	
		5655-16/12	OCT 18 - NOV 16 2016	\$351.21
Total 5655-16/12				\$351.21
EFT000000006657	1/10/2017		ACKLANDS - GRAINGER INC.	
		9306378523	FIRE BOOTS	\$161.80
Total EFT000000006657				\$161.80
EFT000000006658	1/10/2017		AJ STONE COMPANY LIMITED	
		130736	CALIBRATION GAS	\$919.47
Total EFT000000006658				\$919.47
EFT000000006659	1/10/2017		ALLIED MEDICAL INSTRUMENTS INC	
		141628	CHILDSIZE DEFIB ELECTRODES	\$736.26
Total EFT000000006659				\$736.26
EFT000000006661	1/10/2017		BATTERSEA AUTO SERVICE	
		17065	BRAKES	\$543.40
		17039	OIL CHANGE	\$72.50
Total EFT000000006661				\$615.90
EFT000000006678	1/10/2017		DALTCO ELECTRIC & SUPPLY	
		0963355	LIGHTING SUPPLIES	\$83.12
Total EFT000000006678				\$83.12
EFT000000006680	1/10/2017		DRAPER DOORS	
		10203	REPLACE DOOR SEALS	\$299.68
Total EFT000000006680				\$299.68

Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

EFT000000006691	1/10/2017	LEONARD FUELS	
		3935-750101	460.5 L FURNACE OIL \$0.725
		0647-698724	964.6 L FURNACE OIL \$0.699
		0647-753757	46.01 L DIESEL @ \$0.9283
		1060-694574	313.1 L FURNACE OIL \$0.696
		1687-705841	63.8 L FURNACE OIL \$0.680
		2706-747218	231.8 L FURNACE OIL \$0.723
		4896-705839	305.5 L FURNACE OIL \$0.680
		1057-707852	858.8L FURNACE OIL \$0.723
		1057-707853	66.4 L FURNACE OIL \$0.725
		1057-747992	55.37 L GAS @ \$0.9372
		1057-749790	37.01 L GAS @ \$0.8841
		1057-749791	79.27 L DIESEL @ \$0.9283
		1057-751318	45 L GAS @ \$0.8841
		1057-753259	70.47 L DIESEL @ \$0.9283
Total EFT000000006691			\$339.74
EFT000000006700	1/10/2017	NELLIE'S GAS BAR	
		16/11/23-24	80.4 L @ \$ 0.995
Total EFT000000006700			\$686.13
EFT000000006701	1/10/2017	NORTHWAY HARDWARE	
		2569104	GARAGE SUPPLIES
Total EFT000000006701			\$42.52
EFT000000006707	1/10/2017	PUROLATOR INC.	
		433203050	SHIPPING CHARGES
Total EFT000000006707			\$221.75
EFT000000006723	1/10/2017	TURRIS COMMUNICATIONS LTD	
		TCL-161447	CLEANED SPEAKER
Total EFT000000006723			\$44.14
EFT000000006728	1/17/2017	1622411 ONTARIO LTD.	
		23845	SNOWPLOWING 16/12 * 21 @ \$50
		23846	SNOWPLOWING 16/12 * 21 @ \$50
		23839	HOLDING TANK PUMPED 16/12
Total EFT000000006728			\$170.54
EFT000000006729	1/17/2017	1684504 ONTARIO INC.	
		1015	SWEEP AND REMOVE SAND
		1015	SWEEP AND REMOVE SAND
Total EFT000000006729			\$211.40
EFT000000006730	1/17/2017	ABELL PEST CONTROL INC.	
		12645305	16/12 - PEST CONTROL
		12429720	16/12 - PEST CONTROL
		12492641	16/12 - PEST CONTROL
Total EFT000000006730			\$633.59
EFT000000006732	1/17/2017	AJ STONE COMPANY LIMITED	
		130936	AKRON EDUCTOR
		131278	4 X HELMET
Total EFT000000006732			\$48.99
EFT000000006735	1/17/2017	ASSELSTINE HARDWARE	
		3703	CANADIAN FLAG
		3748	SHOP SUPPLIES
Total EFT000000006735			\$52.80
EFT000000006739	1/17/2017	CANADIAN TIRE	
		119577	PAILS / CARBON MONOXIDE DETECT
Total EFT000000006739			\$32.54
EFT000000006746	1/17/2017	DRAPER DOORS	
		10294	RESET LIMITS
		10301	RESET LIMITS
Total EFT000000006746			\$70.48
EFT000000006747	1/17/2017	EVERTEMP INC	
		29710	REPAIRS TO ROOF HVAC SYSTEM
Total EFT000000006747			\$32.54
EFT000000006752	1/17/2017	GREENSLADE, DONALD	
		2016/12-17	SNOWPLOWING
Total EFT000000006752			\$40.48
EFT000000006753	1/17/2017	HUGHSON, KENT	
		0349	SAND/SNOWPLOW
Total EFT000000006753			\$65.13
EFT000000006755	1/17/2017	KENWORTH ONTARIO - KINGSTON	
		KS18498	SAFETY INSPECTION
Total EFT000000006755			\$2,660.23
EFT000000006757	1/17/2017	LEONARD, ELIZABETH	

Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

	16/12/13-HARTINGTON	16/12 - CLEANING	\$60.00
Total EFT000000006757			\$60.00
EFT000000006758	1/17/2017	LINDE CANADA LIMITED 15687	
	55532573	OXYGEN	\$350.00
	55503638	OXYGEN	\$221.30
Total EFT000000006758			\$571.30
EFT000000006760	1/17/2017	MARK R. HALLADAY EMERGENCY	
	16/11/28-CPR	84 1ST RESPONDER RECERT.	\$4,904.83
Total EFT000000006760			\$4,904.83
EFT000000006769	1/17/2017	ROSEN ENERGY GROUP	
	603457	BURRIDGE 354.5 L CLR @ \$0.9090	\$327.91
	603867	SYD 1500.2 L GAS @ \$1.0230	\$1,561.71
Total EFT000000006769			\$1,889.62
EFT000000006770	1/17/2017	R. THURSTON TECHNOLOGIES	
	10832	REPAIR TWO WAY RADIO	\$129.74
Total EFT000000006770			\$129.74
EFT000000006771	1/17/2017	SAFEDESIGN APPAREL LTD.	
	249254	COAT,PANT & BAG X 3	\$6,840.12
Total EFT000000006771			\$6,840.12
EFT000000006773	1/17/2017	SWISH MAINTENANCE LIMITED	
	K560039	CLEANING SUPPLIES	\$145.21
Total EFT000000006773			\$145.21
EFT000000006775	1/17/2017	TROUSDALE'S HOME HARDWARE	
	65646	AUTO BULBS	\$5.08
Total EFT000000006775			\$5.08
Total Fire			\$38,345.88

2400 Police

Cheque	Date	Inv #	Vendor	Description	Amount
068168	1/10/2017		MINISTER OF FINANCE-POLICE SERVICES		
		17121216036		16/12 POLICING CONTRACT	\$244,876.00
Total 068168					\$244,876.00
Total Police					\$244,876.00

2605 Build

Cheque	Date	Inv #	Vendor	Description	Amount
068172	1/10/2017		REVELL FORD LINCOLN		
		201029		BULB	\$3.52
Total 068172					\$3.52
068196	1/17/2017		MINISTER OF FINANCE-MUN AFFAIRS		
		2017-BLD.OFFICIALS		2017-BLD.OFFICIAL REGISTRATION	\$220.00
Total 068196					\$220.00
EFT000000006718	1/10/2017		TOWN AND COUNTRY AUTO SUPPLY		
		6083-416584		OIL FILTERS	\$2.79
Total EFT000000006718					\$2.79
EFT000000006751	1/17/2017		GRAND & TOY LIMITED		
		K563943		RECORD BOOKS	\$42.03
Total EFT000000006751					\$42.03
Total Build					\$268.34

2620 Anml Ctl

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006756	1/17/2017		KINGSTON HUMANE SOCIETY		
		SF_KHS_POUND_16-12		16/12 - FEES COLLECTED	-\$291.67
		SF_KHS_POUND_16-12		16/12 - TAGS SOLD	-\$29.17
		SF_KHS_POUND_16-12		16/12 - POUND SERVICES	\$340.28
		SF_KHS_POUND_16-12		16/12 - DOG TAG COMMISSIONS	\$15.56
Total EFT000000006756					\$35.00
Total Anml Ctl					\$35.00

2625 Lvstck

Cheque	Date	Inv #	Vendor	Description	Amount
068154	1/10/2017		BABCOCK, BILL		
		16/11/15-LIVESTOCK		NOV 8 2016 LIVESTOCK CLAIM	\$1,200.00

Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

Total 068154					\$1,200.00
068158	1/10/2017		CUMPSON BRYCE		
		16/11/27-LIVESTOCK	NOV 27 2016 LIVESTOCK CLAIM		\$200.00
Total 068158					\$200.00
068179	1/10/2017		KEIR, COLIN		
		16/11/08-LIVESTOCK	NOV 8 2016 LIVESTOCK CLAIM		\$630.00
Total 068179					\$630.00
EFT000000006768	1/17/2017		REDDEN, JOSEPH		
		0033	17/01/03 - LIVESTOCK INVESTIG.		\$50.00
		0033	17/01/03 - LIVESTOCK INVESTIG.		\$39.60
Total EFT000000006768					\$89.60
Total Lvstck					\$2,119.60

2635 Fncvw

Cheque	Date	Inv #	Vendor	Description	Amount
068190	1/17/2017		GILPIN, KEN		
		16/11/05-FENCEVIEWER	16/11/05-FENCEVIEWER		\$200.00
Total 068190					\$200.00
068194	1/17/2017		LLOYD, TASHA		
		16/11/05-FENCEVIEWER	16/11/05-FENCEVIEWER		\$200.00
Total 068194					\$200.00
068199	1/17/2017		RUTTAN, LIANNE		
		16/11/05-FENCEVIEWER	16/11/05-FENCEVIEWER		\$200.00
Total 068199					\$200.00
Total Fncvw					\$600.00

2640 Bylaw enf

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006683	1/10/2017		FRONTENAC MUNICIPAL LAW		
		SF-B-2016-NOVEMBER	16/11 BYLAW 340 KM @ .52		\$179.91
		SF-B-2016-NOVEMBER	16/11 BYLAW		\$389.23
Total EFT000000006683					\$569.14
EFT000000006749	1/17/2017		FRONTENAC MUNICIPAL LAW		
		SF-B-2016-DECEMBER	16/12 BYLAW ENFORCEMENT MILE		\$253.99
		SF-B-2016-DECEMBER	16/12 BYLAW ENFORCEMENT		\$686.88
Total EFT000000006749					\$940.87
Total Bylaw enf					\$1,510.01
Total PP&P					\$287,754.83

30 Trans

3000 PW OH

Cheque	Date	Inv #	Vendor	Description	Amount
068152	1/10/2017		AIG INSURANCE COMPANY OF CANADA		
		509-012504	INSURANCE DEDUCTIBLE		\$2,006.50
Total 068152					\$2,006.50
EFT000000006671	1/10/2017		CLAIMSPRO INC.		
		33620-578384	INSURANCE DEDUCTIBLE		\$1,909.00
Total EFT000000006671					\$1,909.00
EFT000000006672	1/10/2017		CLARK-KAVANAGH INC.		
		7121	Trade in - 3 steamers		-\$915.84
Total EFT000000006672					-\$915.84
EFT000000006733	1/17/2017		ALLIANCE WIRELESS		
		C14258-0117	ANSWERING SERVICES 16/12		\$287.78
Total EFT000000006733					\$287.78
EFT000000006774	1/17/2017		TROUSDALE'S FOODLAND		
		9706	MEETING SUPPLIES		\$97.35
Total EFT000000006774					\$97.35
Total PW OH					\$3,384.79

3005 RdAdmOH

Cheque	Date	Inv #	Vendor	Description	Amount
068174	1/10/2017		SNIDER, PERCY		
		15/03/30-1	23 HRS SWEEPING & TRUCK		\$563.24

Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

		15/07/31-34	6 HRS WEED MOWING @ \$75	\$457.92
		15/10/31-05	HOE RAM & SHOVEL	\$1,572.19
Total 068174				\$2,593.35
068183	1/17/2017		BELL MOBILITY (RADIO DIVISION)	
		1-238176	17/01 - SITE RENTAL	\$295.38
Total 068183				\$295.38
105598-16/12	12/25/2016		WTC COMMUNICATIONS	
		105598-16/12	16/12 INTERNET	\$127.20
Total 105598-16/12				\$127.20
EFT000000006673	1/10/2017		COLLINS SAFETY INC.	
		3014678	WINTER JACKET - BK	\$162.81
Total EFT000000006673				\$162.81
EFT000000006686	1/10/2017		GRAND & TOY LIMITED	
		K496385	OFFICE SUPPLIES	\$107.91
Total EFT000000006686				\$107.91
EFT000000006731	1/17/2017		AECOM CANADA LTD	
		38256755	RAIL DATA - RAIL CROSSING	\$4,249.50
Total EFT000000006731				\$4,249.50
EFT000000006766	1/17/2017		PRO-TECH TRAINING	
		838	FUELS SAFETY TRaning X 8	\$529.15
Total EFT000000006766				\$529.15
Total RdAdmOH				\$8,065.30

3010 Cap/Equip/Ptrl

Cheque	Date	Inv #	Vendor	Description	Amount
068153	1/10/2017		ATKINSON HOME BUILDING CENTRE		
		079735		PLIERS	\$48.82
Total 068153					\$48.82
068156	1/10/2017		CAR DREAMS SUPPLIES INC.		
		9814		TRUCK CLEANING SUPPLIES	\$106.85
Total 068156					\$106.85
068160	1/10/2017		FOSTER EQUIPMENT LTD.		
		3157		REPAIR BROKEN & MISSING PARTS	\$2,057.20
Total 068160					\$2,057.20
068165	1/10/2017		MACDONALD & EBERHARDT SURVEYING LTD		
		2016-007TOPOADD		TOPOGRAPHIC SURVEY HARROWSMITH	\$3,561.60
Total 068165					\$3,561.60
068166	1/10/2017		MCCULLOUGH METALS LTD.		
		24865		FLOOR GRATES IN SHOP	\$239.14
Total 068166					\$239.14
068173	1/10/2017		REVEDUP		
		110816003		COIL CARDS BLUE	\$559.68
Total 068173					\$559.68
068174	1/10/2017		SNIDER, PERCY		
		15/12/31-36		JULY TO DEC 2015 GARBAGE PKUP	\$763.20
		15/12/31-42		2 BINS JAN - SEPT 2015	\$1,373.76
		15/12/31-42		1 BIN SEPT - DEC 2015	\$305.28
		15/09/30-11		1 LOAD GARBAGE	\$300.19
		15/06/30-41		JAN-JUNE BIN RENTAL @ \$75	\$457.92
		15/12/31-40		JULY - DEC BIN RENTAL @ \$75	\$457.92
		15/09/30-06		TREE PLANTING	\$127.20
Total 068174					\$3,785.47
068181	1/17/2017		A-1 LOCKSMITHS		
		654321		UNLOCK DOOR AND SERVICE LOCKS	\$248.29
		654305		INSTALL DEADBOLTS AND PLATES	\$354.58
Total 068181					\$602.87
068182	1/17/2017		ATKINSON HOME BUILDING CENTRE		
		080248		EXTN CORD	\$30.52
		080354		MAIL BOX REPAIRS	\$48.31
		076561		DRILL BITS	\$16.97
Total 068182					\$95.80
49360-16/12	12/30/2016		LEVAC PROPANE INC.		
		380042		183.7 L @ \$0.3790	\$70.84
Total 49360-16/12					\$70.84
EFT000000006662	1/10/2017		BAY ELECTRIC		
		11398		REPLACE DAMAGED CONDUIT	\$165.86
Total EFT000000006662					\$165.86
EFT000000006664	1/10/2017		BLACK DOG TIRE & LUBRICANTS		

Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

	791296469	DEISEL EXHAUST FLUID 208L DRUM	\$402.97
	791295017	INSTALL SPARE	\$30.53
	791295014	INSTALL SPARE	\$66.14
	791296288	SERVICE CALL / FLAT REPAIR	\$167.90
	791296353	LEVER HANDLE PISTON PUMP	\$96.67
Total EFT000000006664			\$764.21
EFT000000006665	1/10/2017	BRAD'S AUTOGLASS & CANVAS	
	5704	SUPPLY & INSTALL WINDSHIELD	\$366.34
	5668	SUPPLY & INSTALL WINDSHIELD	\$366.34
Total EFT000000006665			\$732.68
EFT000000006667	1/10/2017	CAMECH INDUSTRIAL INC.	
	28941	HOSE	\$73.62
	28941	HOSE	\$73.63
Total EFT000000006667			\$147.25
EFT000000006669	1/10/2017	CANADIAN TIRE	
	119391	STEALTH CAM X 2	\$244.16
Total EFT000000006669			\$244.16
EFT000000006670	1/10/2017	CINTAS	
	884768177	HAND SOAP	\$35.62
	884779783	HAND SOAP	\$35.62
	884778120	HAND SOAP	\$35.62
	884781424	CLEANING SUPPLIES	\$129.35
	884781424	UNIFORMS	\$10.07
	884781424	UNIFORMS	\$9.51
	884779784	CLEANING SUPPLIES	\$176.16
	884779784	UNIFORMS	\$10.07
	884779784	UNIFORMS	\$9.51
Total EFT000000006670			\$451.53
EFT000000006672	1/10/2017	CLARK-KAVANAGH INC.	
	7121	THOMPSON STEAMER	\$14,755.20
	7121	THOMPSON STEAMER	\$14,755.20
Total EFT000000006672			\$29,510.40
EFT000000006675	1/10/2017	CRUICKSHANK CONSTRUCTION	
	90069924	86.20 T 3" @ \$7.45	\$653.49
Total EFT000000006675			\$653.49
EFT000000006679	1/10/2017	D.MARTIN WELDING & FABRICATING	
	7555	REPLACE METAL TO HOLD MAXI	\$1,221.88
	7581	WELD A FRAME ON PLOW	\$66.14
Total EFT000000006679			\$1,288.02
EFT000000006680	1/10/2017	DRAPER DOORS	
	10183	REPLACE WEATHER STRIPPING	\$377.53
	10231	REPLACE REMOTE FOR LOADER DOOR	\$335.81
Total EFT000000006680			\$713.34
EFT000000006685	1/10/2017	GIN-COR INDUSTRIES INC	
	39876	ARM ASSEMBLY	\$2,013.65
	40003	HYD ADAPTER AND LABOUR	\$822.13
	40360	ONSPOT CHAINS AND LABOUR	\$3,499.53
	40367	TRIP LINK	\$205.20
	40368	TRIP LINK	\$205.20
	40524	CHAIN 667X MAIN CONVEYOR	\$1,027.57
	40524	CHAIN 667X MAIN CONVEYOR	\$1,027.57
	40524	SPEED SENSOR KIT	\$94.95
	40370	NUTS, BOLTS AND WASHERS	\$128.83
	40370	NUTS, BOLTS AND WASHERS	\$128.83
	40437	ADAPTER	\$21.34
	40477	HYD CYLINDER	\$671.93
Total EFT000000006685			\$9,846.73
EFT000000006687	1/10/2017	HD SUPPLY CANADA, INC	
	INV107139003	HEX CAP	\$15.09
Total EFT000000006687			\$15.09
EFT000000006688	1/10/2017	JOE JOHNSON EQUIPMENT INC.	
	P23823	PARTS	\$618.33
Total EFT000000006688			\$618.33
EFT000000006689	1/10/2017	KENT AUTOMOTIVE	
	9304514586	NUTS AND BOLTS	\$316.68
	9304484268	BLACK PAINT	\$153.55
	9304466940	PARTS	\$57.91
	9304452113	100r2 hose - hydraulic lines	\$1,942.18
Total EFT000000006689			\$2,470.32
EFT000000006691	1/10/2017	LEONARD FUELS	

Township of South Frontenac
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	3160-703252	225.8 L FURNACE OIL \$0.725	\$166.59
Total EFT000000006691			\$166.59
EFT000000006692	1/10/2017	LEONARD, ELIZABETH	
	16/12/13-10	CLEANING 16/12	\$375.00
Total EFT000000006692			\$375.00
EFT000000006693	1/10/2017	LIEBHERR CANADA LTD	
	21046668	SWITCH / ACTUATOR	\$216.70
Total EFT000000006693			\$216.70
EFT000000006694	1/10/2017	LINDE CANADA LIMITED 15687	
	55364782	GASES - RENTAL CHARGES	\$260.10
	55356554	GASES - RENTAL CHARGES	\$11.50
Total EFT000000006694			\$271.60
EFT000000006695	1/10/2017	M.A. BARR SERVICE STATION	
	020368	NOZZLE ON GAS LINE	\$250.18
Total EFT000000006695			\$250.18
EFT000000006696	1/10/2017	MAGNACHARGE BATTERY CORP	
	K66750	BATTERIES	\$36.04
	K66550	12V BATTERY	\$230.73
	K66630	12V BATTERY	\$189.24
Total EFT000000006696			\$456.01
EFT000000006699	1/10/2017	MICHELIN NORTH AMERICA CANADA INC	
	DA0005754416	TIRES * 4	\$2,325.46
	DA0005754266	TIRES * 4	\$966.92
	DA0005753893	TIRES * 2	\$1,731.65
Total EFT000000006699			\$5,024.03
EFT000000006702	1/10/2017	NORTRAX	
	645713	PARTS	\$250.70
Total EFT000000006702			\$250.70
EFT000000006705	1/10/2017	PETRIE FORD	
	224444	HUB	\$549.39
	224504	RESERVOIR & COOLANT	\$258.61
	224619	THERMOSTAT & SEAL RING	\$192.96
	224661	BULB	\$13.65
	224221	DIESEL CONDITIONER	\$116.01
	224208	HOOD LATCH	\$80.44
	224279	HOOD LATCH	\$27.31
Total EFT000000006705			\$1,238.37
EFT000000006706	1/10/2017	PRINCESS AUTO	
	27-3-322024	CHAIN, TIE DOWNS, MEAS. TAPE	\$77.01
Total EFT000000006706			\$77.01
EFT000000006709	1/10/2017	R. THURSTON TECHNOLOGIES	
	10828	SERVICE TWO WAY RADIO	\$200.47
Total EFT000000006709			\$200.47
EFT000000006710	1/10/2017	RUSSEL METALS INC	
	32207630	SHOP MATERIALS - METAL	\$152.64
Total EFT000000006710			\$152.64
EFT000000006713	1/10/2017	SPECIALIZED ONSITE SERVICES	
	603	LIMITED SITE ASSESSMENT	\$9,005.76
Total EFT000000006713			\$9,005.76
EFT000000006714	1/10/2017	SURGENOR TRUCK CENTRE	
	157552KP	WIPER BLADE	\$92.62
Total EFT000000006714			\$92.62
EFT000000006715	1/10/2017	SWEET'S SAND & GRAVEL	
	S-0047810	38.40 T 3" @ \$7.20	\$281.37
Total EFT000000006715			\$281.37
EFT000000006717	1/10/2017	TALLMAN TRUCK CENTRE LIMITED	
	330109T	AIR FILTERS	\$93.21
	330109T	AIR FILTERS	\$93.21
	329910T	VALVE	\$43.70
	329746T	PART	\$57.40
Total EFT000000006717			\$287.52
EFT000000006718	1/10/2017	TOWN AND COUNTRY AUTO SUPPLY	
	6083-416581	1 FUSE	\$0.93
	6083-416581	64 FUSES	\$60.07
	6083-416642	CASED WIRE FOR BACK UP LIGHTS	\$30.02
	6083-416642	CASED WIRE FOR BACK UP LIGHTS	\$30.02
	6083-417560	HALOGEN BULB * 1	\$14.22
	6083-417560	HALOGEN BULBS * 2	\$28.45
	6083-416469	PARTS	\$29.52
Total EFT000000006718			\$193.23

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EFT000000006720	1/10/2017		TROUSDALE'S FOODLAND	
		2304	WATER	\$28.94
		2304	WATER	\$28.94
		8356	WATER	\$31.78
		8356	WATER	\$31.78
Total EFT000000006720				\$121.44
EFT000000006721	1/10/2017		TROUSDALE'S HOME HARDWARE	
		206071	BLOCK HEATER CORDS	\$107.85
		206090	REPLACEMENT RADIOS/ STOCK	\$496.77
		206078	SCREWS FOR STOCK	\$161.77
		66006	BATTERIES	\$24.38
		206220	PROPANE TANK	\$18.01
Total EFT000000006721				\$808.78
EFT000000006722	1/10/2017		TRUE ELECTRIC	
		6748	REPLACE ELECTRICAL PANEL	\$2,283.85
Total EFT000000006722				\$2,283.85
EFT000000006725	1/10/2017		UNIVERSAL SUPPLY GROUP	
		173-136867	RAD HOSES	\$2.31
		173-137379	PARTS	\$80.83
		173-137447	SIGNAL LIGHT PARTS	\$165.73
		173-137711	FLOOD LIGHTS	\$122.07
		173-137711	RUBBER TIES	\$12.22
		173-137799	LED FLOOD LIGHTS	\$81.39
		173-137987	DROP LEG JACK	\$189.14
		173-137949	WIPER BLADES	\$60.93
		173-137211	LED FLOOD LIGHT	\$40.69
		173-137211	LED FLOOD LIGHT	\$40.69
Total EFT000000006725				\$796.00
EFT000000006730	1/17/2017		ABELL PEST CONTROL INC.	
		12400313	12 BAIT STATIONS	\$63.84
Total EFT000000006730				\$63.84
EFT000000006735	1/17/2017		ASSELSTINE HARDWARE	
		3746	MAIL BOX REPAIRS	\$109.64
Total EFT000000006735				\$109.64
EFT000000006740	1/17/2017		CINTAS	
		884771455	HAND SOAP	\$35.62
		884781423	HAND SOAP	\$35.62
		884783084	HAND SOAP	\$35.62
		884783085	CLEANING SUPPLIES & UNIFORMS	\$167.12
		884783085	UNIFORM - MH	\$9.10
		884783085	UNIFORM - WS	\$9.51
		884783085	UNIFORM - CG	\$10.07
Total EFT000000006740				\$302.66
EFT000000006743	1/17/2017		DALTCO ELECTRIC & SUPPLY	
		0965879	LED LIGHTING	\$356.35
Total EFT000000006743				\$356.35
EFT000000006746	1/17/2017		DRAPER DOORS	
		10316	CABLES BROKE - REPLACEMENT	\$200.98
Total EFT000000006746				\$200.98
EFT000000006748	1/17/2017		FISH, DOROTHY	
		5937	CLEANING - 5 * \$75	\$375.00
Total EFT000000006748				\$375.00
EFT000000006751	1/17/2017		GRAND & TOY LIMITED	
		K511586	USB KEYS	\$32.54
Total EFT000000006751				\$32.54
EFT000000006762	1/17/2017		MCKEOWN AND WOOD FUELS	
		215019	2061.5 L @ \$0.7490	\$1,571.24
		216202	2420.2 L @ \$0.7640	\$1,881.57
Total EFT000000006762				\$3,452.81
EFT000000006767	1/17/2017		R&D NELSON GENERAL MAINTENANCE	
		16/12/28-GLEN/BED	2016 NOV & DEC CLEANING	\$109.90
		16/12/28-GLEN/BED	2016 NOV & DEC CLEANING	\$109.90
		16/12/28-GLEN/BED	2016 NOV & DEC CLEANING SUPPLY	\$36.79
		16/12/28-GLEN/BED	2016 NOV & DEC CLEANING SUPPLY	\$36.79
Total EFT000000006767				\$293.38
EFT000000006773	1/17/2017		SWISH MAINTENANCE LIMITED	
		K560028	GARBAGE BAGS	\$81.31
Total EFT000000006773				\$81.31
EFT000000006774	1/17/2017		TROUSDALE'S FOODLAND	
		3510	COFFEE	\$38.66

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Total EFT000000006774					\$38.66
EFT000000006775	1/17/2017			TROUSDALE'S HOME HARDWARE	
		66609		FAN	\$23.39
		205600		SHOP SUPPLIES	\$212.68
Total EFT000000006775					\$236.07
Total Cap/Equip/Ptrl					\$86,842.79

3215 Drainage

Cheque	Date	Inv #	Vendor	Description	Amount
068153	1/10/2017		ATKINSON HOME	BUILDING CENTRE	
		076510		SEALANT	\$19.32
Total 068153					\$19.32
068169	1/10/2017		O. BETTSCHEN		
		37997		24.65 T 3" @ \$8.40	\$210.71
		37997		23.17 T 3" @ \$8.40	\$198.05
Total 068169					\$408.76
068174	1/10/2017		SNIDER, PERCY		
		16/11/30-13		FLAGGING LEE RD	\$589.19
		16/12/02-14		FLAGGING LEE RD	\$392.79
Total 068174					\$981.98
Total Drainage					\$1,410.06

3245 Traff Accd

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006715	1/10/2017		SWEET'S SAND & GRAVEL		
		S-0047903		27.39 T GRAN A @ \$7.75	\$216.01
Total EFT000000006715					\$216.01
Total Traff Accd					\$216.01

3310 Hardtop Patching

Cheque	Date	Inv #	Vendor	Description	Amount
068174	1/10/2017		SNIDER, PERCY		
		15/03/11-45		9 HRS H/T PATCHING @ \$75	\$686.88
		16/11/18-01		PATCHING & FLAGGING	\$771.34
		16/12/01-05		PATCHING & FLAGGING	\$1,542.68
Total 068174					\$3,000.90
EFT000000006655	1/10/2017		1622411 ONTARIO LTD.		
		23767		HOT PATCHING & FLAGGING	\$2,936.28
		23737		FLAGGING AND HOT PATCHING	\$2,328.78
Total EFT000000006655					\$5,265.06
EFT000000006727	1/10/2017		WILLIAMS HOT MIX LTD		
		3136		7.92 T SAND SEAL @ \$97.00	\$781.76
		3136		33.06 T SAND SEAL @ \$97.00	\$3,263.26
		3151		6.23 T SAND SEAL @ \$97.00	\$614.94
		3151		55.84 T SAND SEAL @ \$97.00	\$5,511.81
		3161		10.34 T HL3A @ \$90.00	\$946.98
		3161		24.45 T HL3A @ \$90.00	\$2,239.23
		3177		11.31 T HL3C/F @ \$90.00	\$1,035.81
		3177		21.34 T HL3C/F @ \$90.00	\$1,954.40
Total EFT000000006727					\$16,348.19
Total Hardtop Patching					\$24,614.15

3315 Sweeping

Cheque	Date	Inv #	Vendor	Description	Amount
068174	1/10/2017		SNIDER, PERCY		
		15/04/07-12		SWEEPING	\$1,329.61
		15/05/17-50		SWEEPING	\$343.95
		15/09/03-49		SWEEPING	\$554.08
		15/04/23-10		SWEEPING	\$593.26
Total 068174					\$2,820.90
Total Sweeping					\$2,820.90

3320 should maint

Cheque	Date	Inv #	Vendor	Description	Amount
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068174	1/10/2017		SNIDER, PERCY		
		16/12/07-11		FLAGGING HINCHINBROOK RD	\$301.46
		16/12/02-12		FLAGGING HOLLEFORD RD	\$281.37
Total 068174					\$582.83
Total should maint					\$582.83

3405 Washout

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006675	1/10/2017		CRUICKSHANK CONSTRUCTION		
		90070795		10.26 T GRAN A @ \$7.95	\$83.00
Total EFT000000006675					\$83.00
Total Washout					\$83.00

3425 Gradng & Grvl resurf

Cheque	Date	Inv #	Vendor	Description	Amount
068174	1/10/2017		SNIDER, PERCY		
		15/09/30-07		6 HRS GRADING @ \$65	\$396.86
		15/09/30-04		GRADE SYDENHAM CEMETERY RD	\$76.32
Total 068174					\$473.18
EFT000000006715	1/10/2017		SWEET'S SAND & GRAVEL		
		S-0047810		39.72 T 3" @ \$7.20	\$291.01
Total EFT000000006715					\$291.01
Total Gradng & Grvl resurf					\$764.19

3502 Winter Prop Damage

Cheque	Date	Inv #	Vendor	Description	Amount
068153	1/10/2017		ATKINSON HOME BUILDING CENTRE		
		078197		MAIL BOX	\$71.22
Total 068153					\$71.22
EFT000000006721	1/10/2017		TROUSDALE'S HOME HARDWARE		
		66064		MATERIALS TO FIX MAIL BOXES	\$119.32
Total EFT000000006721					\$119.32
Total Winter Prop Damage					\$190.54

3505 Snw Plwng

Cheque	Date	Inv #	Vendor	Description	Amount
068174	1/10/2017		SNIDER, PERCY		
		15/04/02-20		12 PLOWS @ \$200	\$2,442.24
		15/04/02-17		12 PLOWS @ \$70	\$854.78
		15/04/02-06		4 HRS @\$68	\$276.79
		15/04/02-06		3 HRS @ \$68	\$207.59
		15/04/02-06		6.5 HRS @ \$68	\$449.78
		15/04/02-06		3 HRS @ \$68	\$207.59
		15/12/31-27		6 HRS @ \$43	\$262.54
		16/11/24-09		PLOW/SAND MASSASSAUGA	\$2,716.99
		16/11/24-14		PLOW NOV 21,22 & 24	\$552.56
		16/11/24-15		PLOW NOV 20,21,22 & 24	\$732.67
		16/11/24-16		PLOW NOV 20,21,22 & 24	\$976.90
		16/11/24-17		PLOW NOV 20,21,22 & 24	\$1,592.54
		16/12/17-32		PLOW/SANDING	\$184.19
		16/12/22-33		PLOW/SANDING	\$4,528.32
		16/12/15-21		PLOW/SANDING	\$1,811.33
		16/12/05-20		PLOW/SANDING	\$905.66
Total 068174					\$18,702.47
EFT000000006655	1/10/2017		1622411 ONTARIO LTD.		
		23731		NOV 20,21,22 & 24 2016	\$1,526.40
		23730		NOV 21,22 & 24 2016	\$1,424.64
		23732		NOV 20,21,22 & 24 2016	\$1,526.40
Total EFT000000006655					\$4,477.44
EFT000000006690	1/10/2017		K MULROONEY TRUCKING LIMITED		
		2016-11695		59 HRS @ \$147.00	\$8,825.64
		2016-11696		44 HRS @ \$147.00	\$6,581.84
		2016-11697		27 HRS @ \$159.00	\$4,368.56
		2016-11698		20.5 HRS @ \$154.00	\$3,212.56
		2016-11699		24.5 HRS @ \$154.00	\$3,839.40
		2016-11700		25.5 HRS @ \$154.00	\$3,996.11

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	2016-11701	18 HRS @ \$154.00	\$2,820.79
	2016-11702	5 HRS @ \$197.64	\$1,005.59
Total EFT000000006690			\$34,650.49
EFT000000006698	1/10/2017	MCNICHOLS CONSTRUCTION LTD	
	16/11/24-RT 12	NOV 21,22 & 24 2016	\$793.73
	16/11/24-RTE 11	NOV 21,22 & 24 2016	\$1,831.68
	16/12-RTE12	PLOW/SANDING 16 TIMES	\$4,233.22
	16/12-RTE11	PLOW/SANDING 16 TIMES	\$9,768.96
Total EFT000000006698			\$16,627.59
EFT000000006704	1/10/2017	PAT ROGERS TOWING SERVICE	
	B00539	WINCH PLOW OUT OF DITCH	\$559.68
	B00144	WINCH TANDEM OUT OF DITCH	\$661.44
Total EFT000000006704			\$1,221.12
EFT000000006728	1/17/2017	1622411 ONTARIO LTD.	
	23849	SNOWPLOWING 21 @ \$300	\$6,410.88
	23851	SNOWPLOWING 21 @ \$350	\$7,479.36
	23850	SNOWPLOWING 21 @ \$300	\$6,410.88
Total EFT000000006728			\$20,301.12
Total Snw Plwng			\$95,980.23

3506 Snow Clearing Sidewalks

Cheque	Date	Inv #	Vendor	Description	Amount
068174	1/10/2017		SNIDER, PERCY		
		15/12/31-27		12 HRS @ \$43	\$525.08
		15/12/31-27		6 HRS @ \$43	\$262.54
		15/12/31-27		2.5 HRS @ \$43	\$109.39
		15/12/31-27		2 HRS @ \$43	\$87.51
		15/03/04-44		9.5 HRS @ \$43	\$415.69
		15/03/04-32		18.5 HRS @ \$43	\$809.50
		15/03/04-29		14 HRS @ \$43	\$612.59
		16/11/23-08		SANDING SIDEWALKS	\$244.22
Total 068174					\$3,066.52
EFT000000006655	1/10/2017		1622411 ONTARIO LTD.		
		23735		NOV 21 2016	\$356.16
Total EFT000000006655					\$356.16
EFT000000006728	1/17/2017		1622411 ONTARIO LTD.		
		23848		SNOWPLOWING 9 @ \$350	\$3,205.44
Total EFT000000006728					\$3,205.44
Total Snow Clearing Sidewalks					\$6,628.12

3515 Stock Snd&Slt

Cheque	Date	Inv #	Vendor	Description	Amount
068163	1/10/2017		K+S WINDSOR SALT LTD		
		5300270862		40.84 T SAFE-T-SALT @ \$86.34	\$3,588.19
		5300274215		73.86 T SAFE-T-SALT @ \$86.34	\$6,489.31
		5300274717		37.14 T SAFE-T-SALT @ \$86.34	\$3,263.10
		5300274664		42.99 T SAFE-T-SALT @ \$86.34	\$3,777.09
		5300274480		38.30 T SAFE-T-SALT @ \$86.34	\$3,365.02
		5300276554		38.29 T SAFE-T-SALT @ \$86.34	\$3,364.14
		5300277769		39.30 T SAFE-T-SALT @ \$86.34	\$3,452.89
		5300278666		41.71 T SAFE-T-SALT @ \$86.34	\$3,664.62
		5300280231		121.48 T SAFE-T-SALT @ \$86.34	\$10,673.18
		5300280160		210.62 T SAFE-T-SALT @ \$86.34	\$18,504.98
		5300279993		78.34 T SAFE-T-SALT @ \$86.34	\$6,882.92
		5300279814		106.88 T SAFE-T-SALT @ \$86.34	\$9,390.42
		5300283172		85.48 T SAFE-T-SALT @ \$86.34	\$7,510.23
		5300282986		87.62 T SAFE-T-SALT @ \$86.34	\$7,698.27
Total 068163					\$91,624.36
068191	1/17/2017		K+S WINDSOR SALT LTD		
		5300284007		82 T SAFE-T-SALT @ \$86.34	\$7,204.49
Total 068191					\$7,204.49
EFT000000006666	1/10/2017		BRICAZA CORPORATION		
		1609-003		2690 YD3 WINTER SAND	\$32,574.39
Total EFT000000006666					\$32,574.39
Total Stock Snd&Slt					\$131,403.24

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3620 Reg signs

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006721	1/10/2017	206304	TROUSDALE'S HOME HARDWARE	WIRE FOR GUIDE RAILS	\$17.29
Total EFT000000006721					\$17.29
Total Reg signs					\$17.29

3625 RR cross mnt

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006668	1/10/2017	11089465	CANADIAN PACIFIC RAILWAY	16/12 RAIL CROSSING	\$831.00
Total EFT000000006668					\$831.00
Total RR cross mnt					\$831.00

3638 Locates

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006703	1/10/2017	201673189	ONTARIO ONE CALL	16/11 LOCATES	\$66.60
Total EFT000000006703					\$66.60
Total Locates					\$66.60

3650 Street Lights

Cheque	Date	Inv #	Vendor	Description	Amount
7365-16/12	12/21/2016	7365-16/12	HYDRO ONE NETWORKS	DEERCREEK ST LIGHTS	\$135.38
Total 7365-16/12					\$135.38
Total Street Lights					\$135.38

3800 Crssng Guards

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006653	12/30/2016	16/12	MACINTYRE, DOUG	16/12 - CROSSING GUARD	\$510.00
		16/12		16/12 - CROSSING GUARD	\$14.69
Total EFT000000006653					\$524.69
EFT000000006654	12/30/2016	16/12	SNIDER, DEBBIE	16/12 - CROSSING GUARD	\$765.00
		16/12		16/12 - CROSSING GUARD	\$22.03
Total EFT000000006654					\$787.03
Total Crssng Guards					\$1,311.72

Total Trans **\$365,348.14**

40 Env

4110 Water Treat

Cheque	Date	Inv #	Vendor	Description	Amount
068155	1/10/2017	16/12-N6027631	BELL CANADA-WATER TOWER PHONE LINE	16/12 TELEPHONE	\$74.28
Total 068155					\$74.28
068174	1/10/2017	15/04/02-23	SNIDER, PERCY	12 PLOWS @ \$55	\$671.62
Total 068174					\$671.62
068189	1/17/2017	FNS/TSF/01/16	FRANK N. SMITH, PH.D., P.ENG.	STEEL PIPING AT SYD WTP 8 HRS	\$814.08
Total 068189					\$814.08
EFT000000006726	1/10/2017	32739	UTILITIES KINGSTON	16/11 OPERATING COSTS	\$9,899.82
		32532		16/10 OPERATING COSTS	\$9,899.82
Total EFT000000006726					\$19,799.64
Total Water Treat					\$21,359.62

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

5005 SW & Fac OH

Cheque	Date	Inv #	Vendor	Description	Amount
068195	1/17/2017	IN-185547-01	MICROAGE	REPLACEMENT POWER SUPPLY	\$120.08
Total 068195					\$120.08
Total SW & Fac OH					\$120.08

5105 Garb coll

Cheque	Date	Inv #	Vendor	Description	Amount
068147	12/30/2016	16/12	SNIDER, PERCY	16/12 COLLECTION	\$11,274.39
		16/12		16/12 COLLECTION	\$9,306.49
Total 068147					\$20,580.88
068174	1/10/2017	15/07/09-35	SNIDER, PERCY	26.5 HRS @ \$75	\$2,022.48
Total 068174					\$2,022.48
068197	1/17/2017	2120	NYBOM WELDING	23 LOADS OF FILL	\$3,510.72
Total 068197					\$3,510.72
EFT000000006652	12/30/2016	16/12	1622411 ONTARIO LTD.	16/12 COLLECTION	\$11,517.09
Total EFT000000006652					\$11,517.09
EFT000000006664	1/10/2017	791295014	BLACK DOG TIRE & LUBRICANTS	INSTALL SPARE	\$67.16
		79128367		HUB PILOTE REFINISHED * 4	\$154.67
Total EFT000000006664					\$221.83
EFT000000006675	1/10/2017	90071713	CRUICKSHANK CONSTRUCTION	67.34 T GRAN A @ \$7.95	\$544.77
Total EFT000000006675					\$544.77
EFT000000006699	1/10/2017	DA0005776084	MICHELIN NORTH AMERICA CANADA INC	TIRES	\$750.36
Total EFT000000006699					\$750.36
EFT000000006718	1/10/2017	6083-417976	TOWN AND COUNTRY AUTO SUPPLY	BRAKE PADS AND OIL FILTER	\$197.42
		6083-418049		CALIPERS * 2	\$342.00
Total EFT000000006718					\$539.42
EFT000000006721	1/10/2017	63852	TROUSDALE'S HOME HARDWARE	GARBAGE BAGS	\$28.56
Total EFT000000006721					\$28.56
EFT000000006775	1/17/2017	65216	TROUSDALE'S HOME HARDWARE	GARBAGE BOX SUPPLIES	\$48.16
Total EFT000000006775					\$48.16
Total Garb coll					\$39,764.27

5110 Gab disp

Cheque	Date	Inv #	Vendor	Description	Amount
068174	1/10/2017	15/05/02-18	SNIDER, PERCY	23 HRS DOZER @ \$80	\$1,872.38
		15/07/29-48		28 HRS DOZER @ \$80	\$2,279.42
		15/07/30-33		29 HRS DOZER @ \$80	\$2,360.83
		15/12/17-50		3 HRS DOZER @ \$80	\$244.22
		15/10/27-47		23 HRS DOZER @ \$80	\$1,872.38
		15/12/31-37		JAN - OCT - 3 BINS RENTAL	\$2,289.60
		15/12/31-37		OC T- DEC 2 BINS RENTAL	\$305.28
		15/10/13-46		11 HRS DOZER @ \$80	\$895.49
		15/11/16-44		26 HRS DOZER @ \$80	\$2,116.61
		16/11-09		13 @ \$75.00 BINS	\$992.16
		16/11-09		4 @ \$75.00 BINS	\$305.28
Total 068174					\$15,533.65
068200	1/17/2017	16/12/04-09	SNIDER, PERCY	PORTLAND DUMP/DOZER	\$651.26
		16/12/09-18		PORTLAND DUMP WASTE	\$178.08
		16/12/13-19		PORTLAND DUMP/DOZER	\$651.26
		16/12/20-21		PORTLAND DUMP WASTE	\$178.08
		16/12/19-22		PORTLAND DUMP/DOZER	\$569.86
Total 068200					\$2,228.54

Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

8061-16/12	12/28/2016	HYDRO ONE NETWORKS	
Total 8061-16/12		8061-16/12	OCT 18 - NOV 17 2016 \$93.95
EFT000000006650	12/30/2016	WHALEY, GEORGE	\$93.95
Total EFT000000006650		16/12 DISPOSAL	16/12 DISPOSAL \$1,935.80
EFT000000006730	1/17/2017	ABELL PEST CONTROL INC.	\$1,935.80
		A0011768	17/01 PEST CONTROL \$97.44
		11049407	16/12 PEST CONTROL \$56.27
		11049407	16/12 PEST CONTROL \$56.27
		11049407	16/12 PEST CONTROL \$56.27
Total EFT000000006730			\$266.25
EFT000000006765	1/17/2017	PROGRESSIVE WASTE SOLUTIONS CAN INC	
Total EFT000000006765		647-0000022622	73.85 MT WASTE \$6,988.01
EFT000000006776	1/17/2017	WHALEY, GEORGE	\$6,988.01
Total EFT000000006776		511081	16/12 LOUGHBOROUGH LANDFILL \$3,174.91
Total Gab disp			\$3,174.91
			\$30,221.11

5205 Recyc Coll

Cheque	Date	Inv #	Vendor	Description	Amount
068147	12/30/2016		SNIDER, PERCY		
		16/12		16/12 COLLECTION	\$12,162.26
		16/12		16/12 COLLECTION	\$10,605.36
		16/12		16/12 COLLECTION	\$11,320.42
Total 068147					\$34,088.04
EFT000000006652	12/30/2016		1622411 ONTARIO LTD.		
Total EFT000000006652		16/12		16/12 COLLECTION	\$9,907.17
Total Recyc Coll					\$9,907.17
					\$43,995.21

5210 Rec Disp/Prc

Cheque	Date	Inv #	Vendor	Description	Amount
068200	1/17/2017		SNIDER, PERCY		
		16/12/02-15		SALEM RECYCLE	\$330.72
		16/12/02-16		LOUGHBOROUGH RECYCLE	\$178.08
		16/12/02-17		PORTLAND RECYCLE	\$534.24
Total 068200					\$1,043.04
Total Rec Disp/Prc					\$1,043.04

5305 HHW

Cheque	Date	Inv #	Vendor	Description	Amount
068174	1/10/2017		SNIDER, PERCY		
		16/11-09		4 @ \$75.00 BINS	\$305.28
Total 068174					\$305.28
EFT000000006738	1/17/2017		BRENDAR ENVIRONMENTAL INC.		
Total EFT000000006738		20160272		HHW SERVICES 16/12	\$2,014.85
Total HHW					\$2,014.85
					\$2,320.13

Total Env **\$138,823.46**

70 Cem

7000 Health

Cheque	Date	Inv #	Vendor	Description	Amount
068188	1/17/2017		ECO TREE CARE		
		794		CLEAN UP BROKEN TREE	\$661.44
Total 068188					\$661.44
068193	1/17/2017		LEEDER MONUMENTS		
		2041		CORNER STONES	\$198.43
		2041		CORNER STONES	\$132.29
Total 068193					\$330.72
6196-16/12	12/28/2016		HYDRO ONE NETWORKS		

Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

6196-16/12		OCT 15 - NOV 15 2016		\$31.02	
Total 6196-16/12				\$31.02	
EFT0000000006651	12/30/2016	D G YOUNGE CONCRETE BURIAL VAULTS			
16/12 SERVICES		16/12 SERVICES		\$875.14	
Total EFT0000000006651				\$875.14	
EFT0000000006744	1/17/2017	D G YOUNGE CONCRETE BURIAL VAULTS			
1418		16/12 BURIALS		\$529.15	
1418		16/12 BURIALS		\$905.66	
1418		16/12 BURIALS		\$340.90	
Total EFT0000000006744				\$1,775.71	
Total Health				\$3,674.03	
Total Cem				\$3,674.03	
80 Rec					
8000 Rec					
Cheque	Date	Inv #	Vendor	Description	Amount
0018-16/12	12/28/2016	0018-16/12	HYDRO ONE NETWORKS		
			OCT 19 - NOV 17 2016		\$150.88
Total 0018-16/12					\$150.88
0555-16/12	12/28/2016	0555-16/12	HYDRO ONE NETWORKS		
			OCT 18 - NOV 16 2016		\$34.01
Total 0555-16/12					\$34.01
068202	1/17/2017	16/12-05	VOTARY, RICHARD		
			SNOW PLOWING 5 @ \$65		\$325.00
Total 068202					\$325.00
0684-16/12	12/28/2016	0684-16/12	HYDRO ONE NETWORKS		
			OCT 19 - NOV 17 2016		\$30.78
Total 0684-16/12					\$30.78
1147-16/12	12/28/2016	1147-16/12	HYDRO ONE NETWORKS		
			OCT 15 - NOV 15 2016		\$35.61
Total 1147-16/12					\$35.61
43150-16/12	12/30/2016	385489	LEVAC PROPANE INC.		
			453.4 L @ \$0.3790		\$174.86
Total 43150-16/12					\$174.86
5788-16/12	12/28/2016	5788-16/12	HYDRO ONE NETWORKS		
			OCT 19 - NOV 17 2016		\$44.33
Total 5788-16/12					\$44.33
EFT0000000006649	12/30/2016	16/12	LEONARD, ELIZABETH		
			16/12 MAINTENANCE		\$142.50
Total EFT0000000006649					\$142.50
EFT0000000006656	1/10/2017	1016-PRINCEEANNE	1684504 ONTARIO INC.		
			SNOW REMOVAL		\$284.93
Total EFT0000000006656					\$284.93
EFT0000000006662	1/10/2017	11410	BAY ELECTRIC		
			LIGHITNG REPAIR		\$351.07
Total EFT0000000006662					\$351.07
EFT0000000006678	1/10/2017	0963355	DALTCO ELECTRIC & SUPPLY		
			LIGHTING SUPPLIES		\$83.11
			LIGHTING SUPPLIES		\$712.71
Total EFT0000000006678					\$795.82
EFT0000000006681	1/10/2017	29704	EVERTEMP INC		
			FURNACE MAINTENANCE		\$271.56
Total EFT0000000006681		29709	REPAIR - HEAT NOT WORKING		\$297.06
					\$568.62
EFT0000000006691	1/10/2017	1361-705840	LEONARD FUELS		
			46.8 L FURNACE OIL \$0.724		\$34.48
Total EFT0000000006691		0838-746036	690.4 L FURNACE OIL \$0.724		\$508.65
					\$543.13
EFT0000000006711	1/10/2017	16/12/30-15	SLEETH, SARAH		
			EXTRA CLEANINGS FOR 16/12		\$90.00
Total EFT0000000006711					\$90.00
EFT0000000006716	1/10/2017	02178	SYDENHAM LANDSCAPE PRODUCTS		
			2 YARDS HYDRO SAND		\$54.95
Total EFT0000000006716					\$54.95
EFT0000000006722	1/10/2017	6749	TRUE ELECTRIC		
			9 EXTERIOR POT LIGHTS		\$1,368.67

Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

	6749	PARKING LOT LIGHTING REPAIRS	\$265.88
Total EFT000000006722			\$1,634.55
EFT000000006728	1/17/2017	1622411 ONTARIO LTD.	
	23847	SNOW REMOVAL * 10	\$508.80
Total EFT000000006728			\$508.80
EFT000000006759	1/17/2017	LONDRY ALARMS	
	187187	17/01 ALARM MONITORING	\$26.46
	187187	17/01 ALARM MONITORING	\$26.46
Total EFT000000006759			\$52.92
EFT000000006767	1/17/2017	R&D NELSON GENERAL MAINTENANCE	
	16/12/28-GLEN/BED	2016 NOV & DEC CLEANING	\$293.07
	16/12/28-GLEN/BED	2016 NOV & DEC CLEANING SUPPLY	\$36.80
	16/12-LIBRARY	2016 NOV & DEC CLEANING	\$1,572.19
	16/12-LIBRARY	2016 NOV & DEC CLEANING SUPPLY	\$224.39
Total EFT000000006767			\$2,126.45
EFT000000006772	1/17/2017	SUPERIOR PROPANE INC.	
	13948448	1393.20 L @ \$0.40	\$587.23
Total EFT000000006772			\$587.23
EFT000000006775	1/17/2017	TROUSDALE'S HOME HARDWARE	
	66508	KEYS	\$5.27
Total EFT000000006775			\$5.27
EFT000000006777	1/17/2017	XCG CONSULTANTS LTD.	
	50876	DRINKING WATER SAMPLES	\$101.76
	50876	DRINKING WATER SAMPLES	\$101.76
	50876	DRINKING WATER SAMPLES	\$101.76
	50876	DRINKING WATER SAMPLES	\$101.76
	51578	SMALL DRINKING WATER SAMPLES	\$101.76
	51578	SMALL DRINKING WATER SAMPLES	\$101.76
	51578	SMALL DRINKING WATER SAMPLES	\$101.76
	51578	SMALL DRINKING WATER SAMPLES	\$101.76
Total EFT000000006777			\$814.08
Total Rec			\$9,355.79

8200 Cm Grps/Ass

Cheque	Date	Inv #	Vendor	Description	Amount
068164	1/10/2017		KIRBY-OLVET, LESLIE		
		2016-WINTER.OLYMPICS		WINTER OLYMPICS SUPPLIES	\$479.78
Total 068164					\$479.78
Total Cm Grps/Ass					\$479.78

8210 VCA

Cheque	Date	Inv #	Vendor	Description	Amount
068157	1/10/2017		CASEMENT, JOYCE		
		2016104		THANK YOU GIFT - L. REYNOLDS	\$21.08
Total 068157					\$21.08
068177	1/10/2017		VERONA FOODLAND		
		4618		SUPPLIES - XMAS IN VILLAGE	\$26.36
Total 068177					\$26.36
068184	1/17/2017		BISHOP ELECTRIC		
		358420		HOOK UP ELECTRONIC SIGN	\$1,350.80
Total 068184					\$1,350.80
EFT000000006674	1/10/2017		CONWAY, WAYNE		
		2016106		VILLAGE SIGN MATERIALS	\$16.50
Total EFT000000006674					\$16.50
Total VCA					\$1,414.74

8215 VCA-xms4kds

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006736	1/17/2017		BATES, LINDA		
		2016110		CHRISTMAS DINNER AND LIGHTING	\$100.21
Total EFT000000006736					\$100.21
Total VCA-xms4kds					\$100.21

Total Rec					\$11,350.52
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Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

9000 Plan

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000006676	1/10/2017	142362	CUNNINGHAM SWAN CARTY	T GRANT OMB APPEAL	\$1,043.09
Total EFT000000006676					\$1,043.09
EFT000000006741	1/17/2017	46905	COUNTY OF FRONTENAC	LINDSAY - LAPTOP	\$2,077.32
Total EFT000000006741					\$2,077.32
Total Plan					\$3,120.41

9010 Plan-com adj

Cheque	Date	Inv #	Vendor	Description	Amount
068161	1/10/2017	2016-COA	GEE, KEN	11 MEETINGS @ \$50	\$550.00
		2016-COA		1386 KM @ \$0.55	\$686.47
Total 068161					\$1,236.47
068162	1/10/2017	2016-COA	HAHN, DAVID	839 KM @ \$0.55	\$415.55
		2016-COA		9 MEETINGS @ \$50	\$450.00
Total 068162					\$865.55
068171	1/10/2017	2016-COA	REDDEN, LARRY	12 MEETINGS @ \$50	\$600.00
		2016-COA		1343 KM @ \$0.55	\$665.18
Total 068171					\$1,265.18
EFT000000006761	1/17/2017	2016-COA	MCDUGALL, JOHN	2016 COA MILEAGE	\$81.72
Total EFT000000006761					\$81.72
Total Plan-com adj					\$3,448.92
Total Plan					\$6,569.33

99

9999

Cheque	Date	Inv #	Vendor	Description	Amount
068180	1/10/2017	CRADJ4495-1	COLE SUSAN PATRICIA COOPER	040040301200000	\$345.69
Total 068180					\$345.69
068206	1/17/2017	TAX REFUND	SENIOR, DOUG	TAX REFUND 040-020-19900	\$390.04
Total 068206					\$390.04
068207	1/17/2017	CRADJ4557-1	PRITCHARD KEITH RONALD W	010020038000000	\$567.30
Total 068207					\$567.30
068208	1/17/2017	CRADJ4558-1	ARNOTT JOHN GORDON	010050022000000	\$1,489.16
Total 068208					\$1,489.16
068209	1/17/2017	CRADJ4559-1	KILBY KAREN MARIE	010010011000000	\$1,019.37
Total 068209					\$1,019.37
068210	1/17/2017	CRADJ4560-1	NOREAU LEE JAMES	040030139400000	\$1,037.09
Total 068210					\$1,037.09
068211	1/17/2017	CRADJ4561-1	WOOD LARRY WILLIAM	060020144300000	\$269.51
Total 068211					\$269.51
068212	1/17/2017	040-040-14805	WILSON, BARBARA	TAX REFUND 040-040-14805	\$1,989.10
Total 068212					\$1,989.10
068213	1/17/2017	TAX REFUND	WOOD, JAN	TAX REFUND 060-020-14510	\$1,464.90
Total 068213					\$1,464.90
EFT000000006708	1/10/2017	602923	ROSEN ENERGY GROUP	B 272.1 L GAS @ \$0.8500	\$235.36
		602924		B 900.6 L CLR @ \$0.8585	\$786.78
		602925		B 162.6 L MKD @ \$0.7174	\$118.70

Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

	603104	P 2200.9 L CLR @ @ \$0.8585	\$1,922.72
	603460	F 8081.2 L CLR @ \$0.8430	\$6,932.35
	603461	F 2700.1 L GAS @ \$0.8930	\$2,453.63
	603459	F 840 L MKD @ \$0.7230	\$618.00
	603586	P 2140.6 L CLR @ 0.8430	\$1,836.29
	603458	P 1005.4 L MKD @ \$0.7230	\$739.69
	603616	B 2419 L CLR @ \$0.8430	\$2,075.11
	603617	B 494.7 L GAS @ \$0.8930	\$449.54
	603462	SUN 3400 L CLR @ \$0.8430	\$2,916.65
Total EFT000000006708			\$21,084.82
EFT000000006769	1/17/2017	ROSEN ENERGY GROUP	
	603804	SUN 1517.8 L CLR @ \$0.8740	\$1,349.91
	603803	P 2125.4 L CLR @ \$0.8740	\$1,890.29
	603801	F 3056.1 L CLR @ \$0.8740	\$2,718.12
	603821	F 1556.3 L GAS @ \$0.9190	\$1,455.41
	603802	B 1396 L CLR @ \$0.8740	\$1,241.57
	604032	F 1850.5 L GAS @ \$0.9290	\$1,749.37
	604033	F 4314.2 L CLR @ \$0.9090	\$3,990.63
	604034	F 671.6 L MKD @ \$0.7760	\$530.33
	604035	P 2361.2 L CLR @ \$.9090	\$2,184.10
	604036	P 237.1 L MKD @ \$0.7760	\$187.23
	604037	B 400.6 L GAS @ \$0.9290	\$378.71
	604038	B 1500.7 L CLR @ \$0.9090	\$1,388.15
	604039	B 880.1 L MKD @ \$0.7760	\$694.98
Total EFT000000006769			\$19,758.80
Total			\$49,415.78
Total			\$49,415.78
Total			\$885,353.38



INFORMATION REPORT PUBLIC WORKS DEPARTMENT

PREPARED FOR COUNCIL: January 4, 2017

AGENDA DATE: January 17, 2017

SUBJECT:

Signage Retro-Reflectivity

ORIGIN: Public Services Committee

ANALYSIS:

The issue of signage retro-reflectivity has been raised at the Public Services Committee. Staff have indicated that we have been on a program of replacing signage on certain roads since 2013. The signs that have been replaced meet the current standards for retro-reflectivity.

Roads completed so far include Opinicon, Road 38, Sydenham, Bedford, Desert Lake, Moreland-Dixon, Perth and Battersea.

It is proposed that Bellrock, Harrowsmith, Westport, Wilton and Yarker Roads will be completed in 2017.

The Public Works Managers of Frontenac County will be meeting again in January 2017. One of the topics on the agenda is the concept of a County wide Traffic Signage Retro-Reflectivity Inspection and Management System.

FINANCIAL/STAFFING IMPLICATIONS:

The budget for replacement signage has been increased incrementally from \$40,000 in 2012 to \$62,000 in 2016.

Submitted/approved by:

Mark Segsworth, P. Eng.
Public Works Manager



INFORMATION REPORT PUBLIC WORKS DEPARTMENT

PREPARED FOR COUNCIL: January 5, 2017

AGENDA DATE: January 17, 2017

SUBJECT:

Winter Control

ANALYSIS:

Township staff and contractors have continued to be busy over the holidays engaged in the ironically named activity known as "Winter Control".

Attached to this report are the monthly weather records so far this winter. We have had too many freeze/thaw cycles. Not only will this take a toll on our roads but we have had to use an inordinate amount of material to maintain traction. These are the types of winters where there is not much to show for everyone's efforts.

Some interesting facts so far:

- 32 sand/plow events so far this winter out of the Bedford Patrol Yard (40 events in all for the winter of 2015/2016)
- 2 cycles of snow removal in December
- Approximately 50% of total sand supply used so far
- 10 rain events
- approximately \$100,000 in salt deliveries over the last 3 weeks

ATTACHMENT:

Weather Reports

Submitted/approved by:

Mark Segsworth, P. Eng.
Public Works Manager



Your weather when it really matters™



Search for location or keyword

Sydenham, ON

Light snow



Wed Evening	Wed Overnight	Thu Morning
Partly cloudy	Partly cloudy	A mix of sun and clouds
-5°C Feels like -14	-7°C Feels like -17	-6°C Feels like -14

Jan, 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
01 Actual 2.3°C -5.4	02 Actual 5.2°C -6.7	03 Data not available for this date	04 Today 3°C -7 Feels like -2 24h Rain 0.5mm Snow 0.4cm POP 70%	05 Forecast -5°C -13 Feels like -12	06 Forecast -7°C -16 Feels like -12	07 Forecast -7°C -15 Feels like -13
08 Forecast -13°C -22 Feels like -21	09 Forecast -5°C -5 Feels like -12 24h Snow 2.7cm POP 40%	10 Forecast 1°C -1 Feels like -5 24h Snow 3.2cm POP 60%	11 Forecast 3°C -5 Feels like -3 24h Rain 3.8mm 24h Snow 1.0cm POP 60%	12 Forecast 0°C 0 Feels like -6 24h Rain 0.3mm POP 20%	13 Forecast 2°C -8 Feels like -3 24h Rain 0.4mm POP 40%	14 Forecast -4°C -6 Feels like -11 24h Rain 11.0mm 24h Snow 1.2cm POP 60%
15 Forecast -3°C -7 Feels like -7 24h Rain 1.0mm POP 40%	16 Forecast -4°C -8 Feels like -8	17 Forecast -5°C -9 Feels like -9	18 Forecast -3°C -7 Feels like -8 24h Snow 4.4cm POP 10%	19 Historical avg. -2°C -11 POP 7%	20 Historical avg. -2°C -11 POP 17%	21 Historical avg. -3°C -14 POP 10%
22 Historical avg. -1°C -10 POP 17%	23 Historical avg. 0°C -7 POP 20%	24 Historical avg. 0°C -8 POP 27%	25 Historical avg. -2°C -11 POP 7%	26 Historical avg. -4°C -12 POP 7%	27 Historical avg. -2°C -13 POP 10%	28 Historical avg. -2°C -11 POP 3%
29 Historical avg. -3°C -12 POP 3%	30 Historical avg. -3°C -10 POP 13%	31 Historical avg. -1°C -12 POP 13%				



Your weather when it really matters™



Search for location or keyword

Sydenham, ON

Light snow



-1 °C

FEELS LIKE -9

Wed Evening	Wed Overnight	Thu Morning
< Partly cloudy	Partly cloudy	A mix of sun and clouds
-5 °C	-7 °C	-6 °C
Feels like -14	Feels like -17	Feels like -14

Dec, 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				01	02	03
				Actual 10.3 °C 5.2 24h Precip 2.7mm	Actual 6.9 °C 1.4	Actual 3.5 °C -1.4
04	05	06	07	08	09	10
Actual 0.3 °C -4 24h Precip 6.3mm	Actual 3.6 °C -2.8 24h Precip 6.3mm	Actual 3.7 °C -4.6 24h Precip 2.1mm	Actual 5.3 °C 2 24h Precip 1.2mm	Actual 3.2 °C -3.5	Actual -1.7 °C -8.4	Actual -2 °C -11.4
11	12	13	14	15	16	17
Actual -0.3 °C -11.7 24h Precip 2mm	Actual 3.2 °C -1.9 24h Precip 2.7mm	Actual 2 °C -2.4	Actual -1.3 °C -7.9	Actual -7.7 °C -18.7	Actual -3.2 °C -21.7 24h Precip 0.7mm	Actual 3.3 °C -4.9 24h Precip 3.2mm
18	19	20	21	22	23	24
Actual 3.4 °C -16.2 24h Precip 4.5mm	Actual -2.9 °C -18.1 24h Precip 0.6mm	Actual 2.8 °C -3.3	Actual 2.3 °C -1.2	Actual 1.9 °C 0.3 24h Precip 3.1mm	Actual 3.6 °C 1.1	Actual 4.3 °C 1.7 24h Precip 3mm
25	26	27	28	29	30	31
Actual 2.1 °C -8.5	Actual 6.2 °C -8.7 24h Precip 14.6mm	Actual 7.6 °C -0.8	Actual 1.1 °C -2.2	Actual 2.2 °C -0.9 24h Precip 2.4mm	Actual -0.4 °C -7.7	Actual 4.2 °C -7.7 24h Precip 3.4mm



Your weather when it really matters™



Search for location or keyword

Sydenham, ON

Light snow



-1 °C

FEELS LIKE -9

Wed Evening	Wed Overnight	Thu Morning
< Partly cloudy	Partly cloudy	A mix of sun and clouds
-5 °C	-7 °C	-6 °C
Feels like -13	Feels like -17	Feels like -14

Nov, 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		01	02	03	04	05
		Actual 13.3 °C 1	Actual 15.2 °C 10.2 24h Precip 1.1mm	Actual 13.3 °C 6.4 24h Precip 9.9mm	Actual 8.6 °C 0.9	Actual 13.1 °C 5.4
06	07	08	09	10	11	12
Actual 9.4 °C -1	Actual 10.7 °C -2.1	Actual 13.1 °C 4.2 24h Precip 0.2mm	Actual 11.1 °C -2.7 24h Precip 1.1mm	Actual 14.1 °C -2.8	Actual 12.1 °C -1.7	Actual 8.9 °C -4.2
13	14	15	16	17	18	19
Actual 10.2 °C 5.6	Actual 12.5 °C 1	Actual 12.5 °C 0.2	Actual 12.2 °C 4.3	Actual 10.8 °C 1.1	Actual 13.5 °C 1.4	Actual 15.6 °C 3.6 24h Precip 1.3mm
20	21	22	23	24	25	26
Actual 3.6 °C -3.5 24h Precip 5.8mm	Actual -1.9 °C -4.2 24h Precip 0.9mm	Actual 0.4 °C -4	Actual -1.4 °C -7.4	Data not available for this date	Actual 3.6 °C 0.4 24h Precip 0.7mm	Actual 4.8 °C -0.7
27	28	29	30			
Actual 4.6 °C -4	Actual 5.5 °C -3.3	Actual 10.1 °C 1.3 24h Precip 2.4mm	Actual 11.5 °C -0.2 24h Precip 8.9mm			



STAFF REPORT
CLERKS DEPARTMENT

PREPARED FOR COUNCIL: January 4, 2017

AGENDA DATE: January 17, 2017

SUBJECT:

Parking Tickets

RECOMMENDATION:

For information only.

BACKGROUND

Council passed By-law 2016-18, a by-law to create “no parking” and “parking restrictions” in the village of Sydenham in March, 2016. The by-law did not come into force and take effect until the Public Works Department posted the appropriate markings and signage. Once the signage was installed a “grace” period was provided with a warning issued. Council requested an update on parking tickets in South Frontenac. The tables below provide an update on the past four years.

Year	Tickets Issued	Tickets Paid	Revenue Collected	Lost Revenue (Unpaid Tickets)	Tickets Waived
2013	54	31	862.00	621.00	0
2014	65	38	1078.00	675.00	2
2015	67	27	861.00	432.00	21
2016	37	20	583.00	405.00	2

Breakdown	2013	2014	2015	2016
Winter Parking Regulation Violation	16	31	43	8
Loughborough Lake Bridge	22	28	6	5
Illegal Parking in front of SHS	10	4	4	2
Other Illegal Parking in Township	6	2	14	22
Total	54	65	67	37

The parking violation fee is \$27.00 if paid within 7 days; otherwise the set fee is \$40.00.

It should be noted that we do have an agreement with the Ministry of Transportation to trace ownership of vehicles by their license plates and move forward with pursuing the collection of parking fees through the courts. This program has not been utilized due to the staff time involved and the costs versus what actually gets collected through the courts.

Submitted by:

Angela Maddocks
Executive Assistant



STAFF REPORT
FIRE DEPARTMENT

Prepared for Council: January 10, 2017

Agenda Date: January 17, 2017

SUBJECT:

Annual Statistics

RECOMMENDATION:

For information.

BACKGROUND:

The following report details Totals for emergency responses and training hours for 2012, 2013, 2014, 2015 and 2016 totals.

Emergency Responses:

Call Type	2012	2013	2014	2015	2016	%
Medical	131	143	139	159	217	41
Fires	86	41	31	39	74	14
False Alarms	57	58	47	80	52	10
Burning	12	18	17	28	43	8
MVC	62	62	56	58	73	14
Water Rescue	4	2	0	4	4	1
Mutual Aid	5	5	6	9	14	2
Other	94	101	125	59	53	10
TOTAL	451	430	421	436	530	100
Monthly Average	38	36	35	36	44	

Note: The ‘Other’ category is power lines down, gas leaks, spills, smoke in a house, CO present, etc.

Total calls for 2016 are 22% higher than the average number of calls for the previous 4 years.

Training Hours:

2012	2013	2014	2015	2016
12400	11500	11934	10984	12959

Station Response Information:

2016 Station Responses	# of Calls	Average Staffing	Total Staffing Hours
Station 1 Bradshaw	32	5	28 HRS 9 MIN
Station 2 Burridge	46	6.5	30 HRS
Station 3 Verona	59	7.8	37 HRS 26 MIN
Station 4 Hartington	84	8.9	56 HRS 43 MIN
Station 5 Sydenham	105	9.7	100 HRS 17 MIN
Station 6 Perth Road	72	9.4	80 HRS
Station 7 Latimer	40	10.4	51 HRS 47 MIN
Station 8 Sunbury	61	9.3	49 HRS 55 MIN
Station 9 Carrying Place	54	8.6	36 HRS 13 MIN



STAFF REPORT FIRE DEPARTMENT

It should be noted that the # of Calls reported above indicates the number of times that a particular station was the first station responding. The hours reported correspond to these calls. With a converging response from two stations each station may have also responded to additional calls with additional hours.

Prepared by:
Rick Chesebrough
Fire Chief

INFORMATION REPORT

Township of South Frontenac

Building Department

Prepared for Council: January 3, 2017

Agenda Date: January 17, 2017

Subject: 4th Quarter Building Activity Report for 2016

Summary of Report:

The following report details Quarterly Construction Values from 2013 to present, as well as types of construction that have occurred and Building Permits that have been issued and closed in 2016.

Quarterly Construction Values:

	2013		2014		2015		2016	
	CONSTRUCTION	PERMITS	CONSTRUCTION	PERMITS	CONSTRUCTION	PERMITS	CONSTRUCTION	PERMITS
	VALUE	ISSUED	VALUE	ISSUED	VALUE	ISSUED	VALUE	ISSUED
January-March	\$1,553,801.00	38	\$2,593,800.00	48	\$2,186,155.00	35	\$2,156,402.00	29
April-June	\$9,623,142.00	180	\$10,202,365.00	150	\$7,808,788.00	145	\$11,785,550.00	155
July-September	\$8,634,988.00	130	\$10,443,683.00	166	\$9,082,797.00	148	\$8,757,931.00	148
October-December	\$5,560,123.00	109	\$5,853,962.00	107	\$7,816,256.00	123	\$6,622,100.00	89
Totals	\$25,372,054.00	457	\$29,093,810.00	471	\$26,893,996.00	451	\$29,321,983.00	421

Building Permits Issued:

TYPE OF CONSTRUCTION	JAN-MAR	APR-JUNE	JULY-SEPT	OCT-DEC	YTD
Single Family Dwellings	6	30	20	15	71
Seasonal Dwellings	1	9	5	5	20
Additions & Renovations	8	19	21	14	62
Garage, Accessory Bldg, Decks	6	58	59	28	151
Woodstove/Pellet/Chimney	5	10	10	15	40
Pool enclosure	0	15	9	1	25
Agricultural Buildings	0	1	3	0	4
New ICI/Multi-Res Bldgs.	0	1	2	1	4
Reno/Addtions to ICI/Multi-Res Bldgs.	0	1	9	1	11
Demolitions	2	11	7	8	28
Other (Towers, Signs, Solar Panels)	1	0	3	1	5
TOTAL PERMITS ISSUED	29	155	148	89	421

Building Permits Closed:

	JAN-MAR	APR-JUN	JUL-SEPT	OCT-DEC	YTD
Single Family Dwellings	8	8	10	14	26
Seasonal Dwellings	1	7	3	2	11
Additions/Renovations	5	7	13	12	25
Garage, Accessory Bldg, Decks	6	19	36	21	61
Other (Pools,Woodstoves etc.)	10	12	13	27	35
TOTALS	30	53	75	76	234

Starting in 2017 the format of this report will be changing to reflect additional information.

Prepared by:
Peggy Spafford
Administrative Assistant – Building Department

Approved by:
Ryan Arcand
Chief Building Official



TOWNSHIP OF SOUTH FRONTENAC

P.O. Box 100
4432 George Street
Sydenham, Ontario, K0H 2T0

Telephone 376-3027 / 1-800-559-5862
FAX (613) 376-6657
E-mail: worr@southfrontenac.net

December 21, 2016

Honourable Bill Morneau
Minister of Finance
House of Commons
Ottawa, Ontario
K1A 0A6

Dear Honourable Sir:

The Council of the Township of South Frontenac passed the following resolution at their regular meeting held December 20, 2016.

"THAT Council support the Private Member's Bill to end unfair taxation on family business transfer outlined in Bill C-274. Carried."

We respectfully request to be notified of any action taken in this matter.

Yours truly,

Wayne Orr
Chief Administrative Officer

WO:am

c.c. Guy Caron, MP Rimouski-Neigette-Temisouata-Les Basques
Scott Reid, MP Lanark-Frontenac-Kingston



Office of the President

RECEIVED

DEC 19 2016
TOWNSHIP OF
SOUTH FRONTENAC**For distribution to Council**

December 15, 2016

Dear Municipal Colleague:

I'm excited to share AMO's 2017-18 Strategic Objectives. It's an ambitious plan that will help us to promote municipal interests over the next 16 months, heading into the 2018 provincial election. This year the province introduced 12 pieces of legislation that affected us, along with many regulations. We expect 2017 to be even busier. There's been an incredible amount of provincial and federal consultation. Some of our members have remarked that if it weren't for AMO, they could not be 'in the know,' let alone have assurance that municipal views were being presented to government in a timely way.

Our work keeps municipal interests front and centre at Queens Park, by offering solutions, and by working hard to try to get the responses we need. We've had success in preventing some harmful policies from finding their way into legislation. We've also been successful in advancing particular needs – the most recent is seeing every municipal government receive formula based funding from the Can-On Phase 1 Clear Water and Waste Water Fund. This did not happen anywhere else in the country.

AMO has 43 Board members from municipal governments across the province and our work benefits from the wide input. The Directors you elect every two years come from communities of all sizes, from very small rural and northern to urban centres and upper tiers. Those Directors, along with the chairs of NOMA, FONOM, ROMA, OSUM, MARCO, LUMCO, and the two Wardens Group help pull the municipal community together, creating valuable linkages and depth.

Our shared success counts on your financial support and your voice. I hope that we can count on you for both. I also want to share information about two other AMO corporations that serve Ontario's municipal community.

First, Local Authority Services, or LAS, provides leading edge services that save you money and create opportunity. For example, it offers an LED streetlight program that cuts electricity consumption. The program has been used by many, reducing their energy consumption by 40 to 70%. It was recently recognized by the World Bank and it won the 2016 Lightsavers Canada Award. LAS followed up that success with a recreational facility LED lighting program. It pays to invest in LED.

..12

It also pays to invest in LAS's One Investment Program, which provides Ontario municipalities with stronger investment returns by combining municipal resources. Together, we are bigger, and stronger. The same approach creates a better high-interest savings account for Ontario's municipalities – and it offers you better pricing through pooled and hedged electricity, natural gas and fuel procurement programs. These are just a few of the LAS programs that stretch precious taxpayer dollars further for municipalities small and large. Check them out at <http://www.las.on.ca/About/What-is-LAS>.

If you are an OMERS employer, the Municipal Employers Pension Centre of Ontario, or MEPCO, unites 410 of the 1,000 or so employers within that pension plan. MEPCO was created in 2006 because individual municipal governments would have virtually no say in Plan design even though a small change in contribution rates can have a big impact on municipal budgets. Your ongoing support for MEPCO creates a much stronger position for us all. It enables us to tap pension and actuarial experts who help us as employer representative to advance ideas that make the Plan more sustainable and effective. In a joint employee/employer pension governance system, Plan design and benefit decisions are critical to municipal governments' bottom line, given other financial pressures in the delivery of municipal services. MEPCO's 2016 record and 2017 activities are also attached. It shows how your contribution to MEPCO is bringing municipal employer interests to the table.

The invoices for both AMO and MEPCO have been forwarded under separate cover to your finance department. I hope you agree that the work of AMO and MEPCO is valuable and that we can count on your membership in 2017. I also hope that you will learn about and take advantage of the LAS programs.

When we go to Queen's Park or to Parliament Hill, being able to say that we represent all municipal governments in Ontario is very important. Speaking with that common voice improves their listening! On behalf of the AMO Board, thank you for your support. Season's Greetings!

Yours sincerely,



Lynn Dollin
AMO President

Encl.



2017 Strategic Objectives

#1 Policy and Program Design Advocacy Work

Why? To achieve better outcomes that help municipal governments in their direct roles and responsibilities and other matters that shape and support strong communities.

How? AMO's actions include developing positions, working to influence governments' agendas and drafting of Bills and funding programs, reviewing Bills and promoting amendments as needed.

Priority Areas:

- Municipal Fiscal Future through AMO's "What's Next Ontario"
- *Aggregates Act*
- CAN-ON Phase Two Infrastructure Funds
- Changing Workforce Review
- Climate Change
- *Conservation Act*
- *Construction Lien Act*
- Debt/Investment/Prudent Regulation
- Double Hatter/Bill 109 Monitoring
- Expanding Medical Responses (OPPFA fire med proposal)
- FPPA Review/Fire Safety Table
- Housing Strategy
- Land Ambulance Dispatch Modernization
- Long Term Care/Seniors
- Marijuana Law and Implementation
- *Municipal Act* and Conflict of Interest
- OMB Reform
- *Police Services Act*/Modernization
- Public Health Panel
- *Waste Free Ontario Act*
- Water Taking

#2 Building Value for Members

Why? Helping members deal with the outcomes of policy and program changes so they are 'on top of things', incorporating change as efficiently as possible.

How? AMO will develop and provide different tools, knowledge and skills that are meaningful and supportive of municipal governments' responsibilities in a changing world.

Priority Areas:

- Open Data
- Digital Government
- Codes of Conduct for Elected Official and Staff
- NEW Training: Managing Conflicts, Codes of Conduct & More...from *Municipal Act/Conflict of Interest Act*
- e-Learning and In-Class Councillor Training Updates
- NEW Symposium: Changing Labour Force
- Human Services Symposium II
- Asset Management Symposium
- Energy Champions

#3 Reinforce Relations with Members and Others:

Why? An informed membership will strengthen overall advocacy, locally and regionally.

How? AMO will increase its 'field' presence and expand its membership involvement in activities.

Priority Areas:

- Bring new volunteers to AMO task forces
- Increase use of technology as an outreach and input tool
- Capacity building program for Asset Management
- Review membership communications approach

#4 Strengthen the Corporation Itself

Why? The best practice measure for not-for-profit financial health is a diversified membership revenue streams.

How? Develop long-term strategic partnerships between AMO and the municipal business community.

Priority Area:

- Develop a Business Partnership Plan and execute strategic complementary relationships

2016 Key Activity

Input to Ontario Ministry of Finance on the proposed Ontario Retirement Pension Plan (ORPP) initiative that led to exemption of the OMERS Plan from the ORPP;

Input to the OMERS Board on municipal employer perspectives and cost impacts on the inclusion of municipal non-full time employees in the OMERS Plan;

Monitored the Federal CPP enhancement initiative and promoted municipal employer considerations in integrating CPP changes with the OMERS Plan;

Continued regular MEPCO Board dialogue with the OMERS OAC Board Chair and OMERS President and CEO;

Provided advice to AMO OMERS representatives on changes to OMERS Plan assumptions, the performance of the OMERS Investment Strategy and the MEPCO focus on investment risk management;

Updated the MEPCO OMERS Primary Plan Pension Platform, which provides guidance to the MEPCO Board, and to AMO OMERS representatives on OMERS Plan design and operation;

Delivered MEPCO education session at the 2016 AMO Conference on the OMERS impacts of the proposed ORPP and CPP enhancement;

Provided regular updates to MEPCO members on OMERS and public sector pension legislative/regulatory developments.

2017 Priorities

Monitoring/assessing the performance of the OMERS Investment Strategy, changes to plan assumptions, implementation of the OMERS Funding Management Strategy, OMERS Plan design changes and the cumulative impacts of these matters on risk management and the ability to return to full funding of the OMERS Plan;

Advice to the OMERS SC Board on OMERS Plan cost and labour relations impacts of CPP integration with the OMERS Plan;

Monitor the development of legislation to create a new Ontario Financial Services Regulatory Authority and impacts on the OMERS Plan;

Assess the Federal Infrastructure Bank proposal and pension plan impacts;

Evaluation of MEPCO communications tools and development of the 2017 Communications Plan;

Continue regular MEPCO Board dialogue with the OMERS OAC Board Chair and OMERS President and CEO;

Develop a 2017 MEPCO education session;

Continue support for resolving MEPCO member concerns with OMERS as they arise;

Monitor OMERS governance and representation;

Provide regular updates to MEPCO members on OMERS and public sector pension legislative/regulatory developments.



Office of the City Clerk

December 21, 2016

Via Email

To all Municipalities bordering Kingston:

RE: Kingston City Council Meeting, December 20, 2016 – New Motion 2

I would confirm that Kingston City Council at its regular meeting held on December 20, 2016, unanimously approved the attached resolution with respect to the taxation of sugar-sweetened beverages.

Kingston City Council has directed that I send this resolution to you with the request that your municipality consider supporting this most important initiative.

Should you have any questions or concerns regarding this matter, please do not hesitate to contact me.

Yours truly,

John Bolognone
City Clerk
/s
Attachment - Resolution



Office of the City Clerk

I hereby certify that the following is a true and correct copy of a resolution, being New Motion 2 unanimously approved by Kingston City Council at its regular meeting held on December 20, 2016:

Whereas on October 26, 2016 the KFL&A Board of Health passed the following motion:

That the KFL&A Board of Health urge the provincial government to implement taxation of sugar-sweetened beverages at 20 percent or greater and to direct the monies collected through this tax to province-wide efforts to promote healthy eating and prevent obesity; and

That this correspondence be sent to:

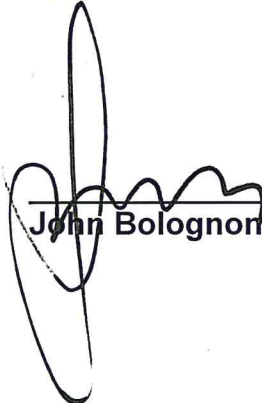
- 1) Honourable Charles Sousa, Provincial Minister of Finance
- 2) Honourable Dr. Eric Hoskins, Provincial Minister of Health and Longterm Care
- 3) Honourable Kathleen Wynne, Premier of Ontario

Therefore Be It Resolved That the Council of the City of Kingston hereby supports the aforementioned motion; and

That this motion be circulated to the aforementioned Ontario Ministers, Kingston & Islands MPP Sophie Kiwala, and the Leaders of both Ontario Opposition Parties; and

That this motion be forwarded to all municipalities bordering on Kingston and those with populations greater than 40,000 for their consideration.

**Dated at Kingston, Ontario
This 21st day of December,
2016.**



John Bolognone, City Clerk

The Corporation of the City of Kingston

216 Ontario Street, Kingston, ON K7L 2Z3

Phone: (613) 546-4291 ext. 1247

Fax: (613) 546-5232

jbolognone@cityofkingston.ca



MUNICIPAL PROPERTY ASSESSMENT CORPORATION

January 3, 2017

To: Municipal Clerks

From: Carla Y. Nell, Vice-President
Municipal and Stakeholder Relations

Subject: 2016 Assessment Update Municipal Summary Report

The return of 2016 assessment rolls to Ontario municipalities marks a key milestone in the organization's delivery of the province-wide 2016 Assessment Update.

2016 was a year of many firsts for MPAC's delivery of updated assessments. We made a number of changes to our operations and the products and services we deliver to property owners and stakeholders. Our goal was to undertake an Assessment Update that demonstrated a greater focus on roll stability, transparency and collaboration.

We have developed the enclosed report for municipal administration and elected officials to provide an Executive Summary of the work performed by MPAC in support of the 2016 Assessment Update, which includes municipal level snapshots of the property class changes unique to your area.

A copy of this report has been provided to the Chief Administrative Officers, Finance Officers, Treasurers and Tax Collectors. I would like to request your assistance to share the attached report with municipal councils. Please contact your Regional Manager or Account Manager Municipal and Stakeholder Relations if you have any questions about the report.

Yours truly,

A handwritten signature in blue ink, appearing to read "Carla Y. Nell", is written over a light blue horizontal line.

Carla Y. Nell
Vice-President, Municipal and Stakeholder Relations

cc: Treasurers and Tax Collectors

2016 Assessment Update

Municipal Summary Report

December 2016



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

C O N T E N T S

Delivering the 2016 Assessment Update

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2016 Assessment Update Rollout

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Business Properties	10
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Conclusion	19
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Assessment Change Summary

by Property Class	Appendix 1
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Assessment Base Distribution

Summary by Property Class	Appendix 2
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Delivering the 2016 Assessment Update

About This Report

The following report has been developed to provide municipal administration and elected officials with an executive summary of the work undertaken by Municipal Property Assessment Corporation (MPAC) in delivering assessed values for the 2016 Assessment Update.

MPAC is committed to providing property owners, municipalities and all its stakeholders with the best possible service. Our goal is a stable assessment base through greater transparency, shared understanding and accuracy in property values.

Introduction

In Ontario, property assessments are updated every four years. The 2016 Assessment Update reflects a legislated valuation date of January 1, 2016, for the 2017-2020 property tax years.

MPAC's work to deliver the 2016 Assessment Update began in 2015—nearly two years earlier than previous Assessment Updates. As part of our efforts, we introduced some of the most significant reforms to Ontario's property assessment system since 1998, and recognized early engagement and openness as keys to our success.

The following report summarizes the initiatives that MPAC has undertaken to:

- Deliver on our commitment to engage with and provide greater access to information for property owners, municipalities and stakeholders
- Improve our valuation analysis, methods and models
- Increase our assessment quality through stringent data cleansing, quality checks and testing our work through third parties

Our 2013-2016 Strategic Plan

MPAC provided property owners, municipalities and stakeholders with the best possible service through transparency, predictability and accuracy—and works with municipalities and property owners and industry associations to identify potential opportunities to further refine Ontario's property tax system.

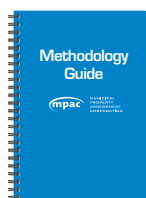
Disclosure

MPAC has launched disclosure initiatives to inform property owners and municipalities about how accurate property values are established. MPAC's approach to disclosure varies by property type. The disclosure initiatives include ongoing consultations with property owners and municipalities to determine appropriate valuation methodology and valuation parameters.



Three levels of Disclosure documentation were established:

1 Methodology Guides



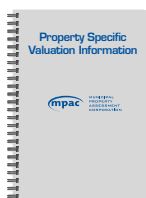
33 guides that explain assessment methodology, and reflect appraisal industry standards and best practices.

2 Market Valuation Reports (MVR)



161 reports that explain how assessment methodology is applied to value properties, at the sector level, including reports for each of MPAC's 128 residential market areas.

3 Property Specific Valuation Information



Detailed information is also provided for over 5 million properties in Ontario, including 600,000+ farm and business properties, available through secure access (aboutmyproperty.ca) to property taxpayers, their representatives and municipalities. MPAC has published 33 additional supporting documents, including our Information and Data Sharing Policy, Economic Obsolescence Reports, and Cost Analytics.

2016 Assessment Update Rollout



Residential Properties

Notices for residential property owners were mailed over a 21-week period starting on April 4, 2016. The staggered approach was intended for MPAC to:

- Resolve any property owner concerns before final Assessment Rolls are returned to municipalities
- Allow for more localized targeted outreach
- Manage the influx of calls to our call centre to better respond to enquiries

RESIDENTIAL Market Trends™

Residential Market Trends

Launched April 2016, Residential Market Trends is a new, user-friendly online tool on aboutmyproperty.ca designed to inform property taxpayers about key market shifts happening in their neighbourhood and across Ontario.

Through interactive maps, property owners can understand how property assessments have changed in any specified neighbourhood. The maps display information on the average assessment increase in an area, including the value of a typical home, condominium and waterfront property value from 2016 to 2017. Provincially, residential property values have increased on average by 4.5% annually since 2012. Over the next four years, the average residential property will increase by 18%.

Key Improvement Areas

Improved Sales/Data Validation

MPAC completed more sales investigations and data quality checks in preparation for this year's assessment update than past reassessments. MPAC staff investigated more than 200,000 sales since 2012, which is more than double the sales reviewed for the 2012 Assessment Update. MPAC also reviewed and updated more than 2.8 million data elements.

Redesigned Property Assessment Notice

MPAC redesigned the Property Assessment Notice as part of its commitment to enhance the residential taxpayer experience and educate property taxpayers on the valuation process.



MPAC conducted quantitative and qualitative research through a third party to receive feedback from residential taxpayers from across Ontario. Enhancements were made based on this feedback and through consultation with the Ministry of Finance.

Changes include:

- An Issue Date and specific Request for Reconsideration (RfR) deadline for each of the applicable tax years
- A clear explanation of phase-in
- A simple explanation of the Ontario Property Assessment System
- Information on the valuation process and the five key factors that affect residential property value

Improved Understanding

In advance of the residential Notice mailing, a variety of resources were provided to property owners, including:



- Brochures
 - [About MPAC](#)
 - [Understanding Your 2016 Property Assessment Notice](#)
 - [Resolving Assessment Concerns/Requests for Reconsideration \(RfR\)](#)
 - [Residential Properties](#)
 - [Newly Built Homes](#)
 - [Waterfront Properties](#)



- Videos
 - [AboutMyProperty™ Overview](#)
 - [How MPAC Assesses Properties](#)
 - [The Request for Reconsideration process](#)
 - [Property Assessment and Taxation](#)
- [Residential Market Trends](#)



Farm Properties

MPAC has strengthened the accuracy and equity of farm valuations for the 2016 Assessment Update. Property Assessment Notices were delivered starting October 11, 2016, with an average annual increase of 16% since 2012. Over the next four years, the average farm property will increase by 64%.

Farm Market Trends

Farm Market Trends were created for 48 different geographic regions, and the Current Value Assessment change shows the percentage increase for year one of the phase-in (2017). The maps also show a rate per acre of Class 1 farmland, which is often how farmers speak when referencing the value of their farm property.

1

Upward trends continue

Farmland property sales indicate that farm values have continued to increase provincially.

2

Interest rates are low

Historic low interest rates have allowed farmers to expand farming operations.

3

Demand outweighs supply

Over the last several years, the demand for farmland has significantly outweighed the supply, creating competition.

4

Not all buyers are farmers

Non-agricultural buyers in Ontario continue to purchase farmland.

5

More land is needed

Many sectors, including large intensive livestock enterprises, need land for nutrient management and cropping requirements.

6

Soil type is a factor

The availability of soil types that support high-value crops is driving up demand.

7

Farmland sales expand east

Producers continue to expand by purchasing land in Eastern Ontario and in neighbouring communities.

8

Lower priced land available in northeast

Buyers from Southern Ontario who are in search of lower priced land are finding it in the Northern and Eastern regions of Ontario.

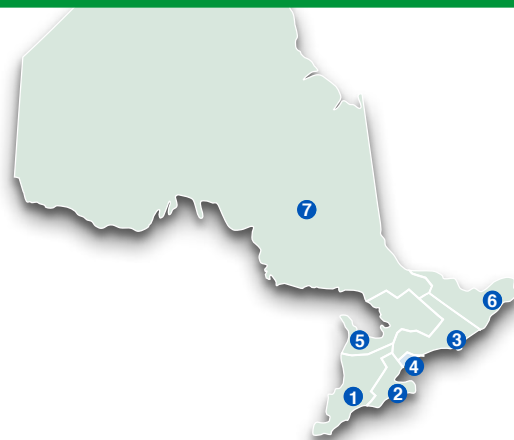
Farm Value Comparison



Overall

Average assessment change for 2016-2017

Ontario Overall	16%
South West ①	16%
Golden Horseshoe ②	12%
GTA Central Ontario ③	13%
City of Toronto ④	N/A
Central North East ⑤	16%
East ⑥	19%
North ⑦	18%



Average annual assessment changes reflect the median value for farm properties, regardless of the property class. This includes vacant farmland, farms with residences and outbuildings. The farm market trends map for 48 different geographic regions are available on aboutmyproperty.ca.

Key Improvement Areas

Data Integrity/Accuracy

For the 2016 Update, MPAC implemented a number of changes that have resulted in a better approach to farm valuations.

- **Improved farm sale verification process.** MPAC undertook significant analysis and only used sales of farmland sold to farmers to determine farmland rates. Farm verifications included a standard letter and questionnaire sent to new farm owners, and a mandatory review of vacant farm land sales that are 10 acres or greater.
- **Comprehensive review of vacant farm land sales back to January 2008.** A longer sales period increased the number of farm sales in MPAC's analysis by approximately 40% over past reassessments (sales are time-adjusted to reflect market changes over time).
- **Reduction in the number of farm neighbourhoods.** Farm neighbourhoods have been combined, resulting in a reduction from 228 to 167 neighbourhoods. This has enabled MPAC to use more sales transactions in its determination of the farm land rates. MPAC staff also reviewed the values for farms in bordering neighbourhoods to ensure equity in the valuations.
- **New Agricultural Cost Guide.** MPAC is now relying on a new, up-to-date agricultural cost guide to determine the value of farm structures.

Consultation and Engagement

In consultation with the Ontario Federation of Agriculture (OFA), the Ontario Ministry of Agriculture Food and Rural Affairs (OMAFRA), municipalities and industry representatives, MPAC worked closely with the farming community to provide additional transparency regarding farmland valuations.



Redesigned Property Assessment Notice

MPAC engaged property owners and industry groups through focus groups to discuss potential enhancements to the Property Assessment Notice. As a result of feedback received, MPAC customized the Farm Notice to clearly indicate whether the property is classified in the residential or farm tax property class and include acreage as part of the property description.

Improved Understanding

In addition to outreach and consultation, MPAC created a suite of communication materials to help farm property owners understand the changes being introduced for farm properties as part of this year's province-wide Assessment Update. The materials include:



- A new [Farm brochure](#)
- [How MPAC Assesses Farm Properties](#) video
- An [Infographic](#) that explains how MPAC values farm properties
- [Understanding your Farm Property Assessment Notice Brochure](#)
- Access to all three levels of disclosure for their farm property through [aboutmyproperty.ca](#)
- [Farm Market Trends](#)



Business Properties

Business property owners received their 2016 Notices starting on October 18, 2016. Values reflect the local real estate market and MPAC's analysis of the market indicates that most categories of business property have increased in value over the last four years. MPAC has made considerable efforts to analyze local markets, review the data on file and talk to property owners in advance of the update.

Multi-Residential

MPAC has changed the way multi-residential properties are assessed and used the Direct Capitalization Approach for the 2016 Assessment Update. These changes were implemented as a result of feedback received during consultations with the Federation of Rental-Housing Providers of Ontario (FRPO), the Co-operative Housing Federation of Canada (Ontario Region Office) and the Ontario Non-Profit Housing Association. Provincially, multi-residential property values have increased on average by 7% annually since 2012. Over the next four years, the average multi-residential property will increase by 28%.

1

Upward trends continue

Multi-residential property sales indicate that values have continued to increase provincially.

2

Interest rates are low

Historic low interest rates have fueled an active sales market for multi-residential properties.

3

Demand outweighs supply

Competition for apartment investment properties in large urban centres has resulted in premium pricing.

4

REITs and large portfolio holders invest

Real estate investment trusts and large institutional investors continue to invest in this stable asset class.

5

Rent vs. buy

Many young professionals are choosing to rent instead of buy due to strong home prices.

6

Province-wide effects

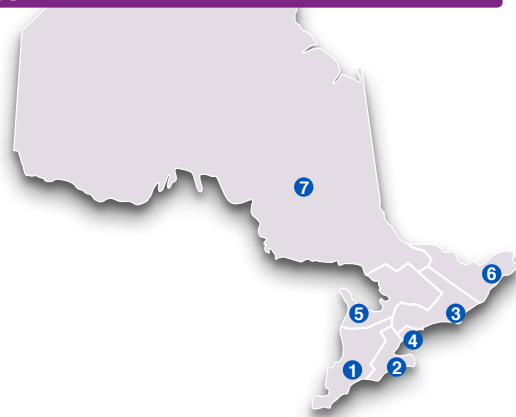
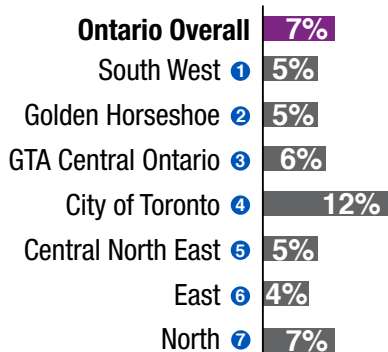
Sale prices have continued to climb across the province. Sault Ste. Marie, Thunder Bay, Barrie, Hamilton, Windsor and the Greater Toronto Area all show strengthening apartment markets.

Multi-Residential Value Comparison



Overall

Average assessment change for 2016-2017



Average annual assessment changes reflect the median value for multi-residential properties having seven or more units. Multi-residential market trends include average assessment change (2016-2017), Fair Market Rents, capitalization rates and vacancy rates.

Key Improvement Areas

- Reviewed four years of sales data to determine multi-residential values
- Researched and consulted third party sources, including Canada Mortgage and Housing Corporation, to validate our valuation components
- Launched the Property Income and Expense Return (PIER) tool enabling multi-residential property owners to submit their annual rental, income and expense information online
- Studied rental, financial and market information to determine Fair Market Rents, Vacancy and Bad Debt allowances, Expense Ratios and Capitalization Rates for Ontario's multi-residential properties

Commercial

Commercial properties have a broad range of uses including small retail, food service, shopping centres or big box centres, office buildings or other general commercial uses.

MPAC conducted pre-roll discussions and/or information sessions with Ontario Business Improvement Area Associations, large office and large retail property owners, major tenants (i.e., national chains) to review preliminary valuation parameters for the various sectors. In preparation for this year's Assessment Update, MPAC reviewed Fair Market Rents against market data submitted by property owners and reviewed three years of sales data to establish accurate values. Provincially, commercial property values have increased on average by 3.1% annually since 2012. Over the next four years, the average commercial property will increase by 12.4%.

1

Retail development in an expanding housing market

Retail development remains strong in areas with growing residential communities to support the demand for retail services from new residents.

2

Capitalization rates and office buildings

Capitalization rates continue to compress in most parts of Ontario. New supply continues to be added in several major markets, including Toronto, Richmond Hill, Mississauga and Oakville.

3

Ottawa faces decline in office building values

Ottawa continues to see a decline in rents and an increase in vacancy as the federal government continues to relinquish office space back to the market.

4

Big box vs. standard retail properties

Province-wide, big box properties are experiencing marginally lower increases in assessment when compared to standard retail properties due to the limited utility beyond their existing use and limited market demand within this sector.

5

Commercial in the Northwest

The main urban centres of Thunder Bay, Kenora, Dryden and Fort Frances are experiencing the most consistent assessment increases in the region. Affordable housing market conditions along with stability in the mining and forestry sector have contributed to steady market conditions in the commercial sector.

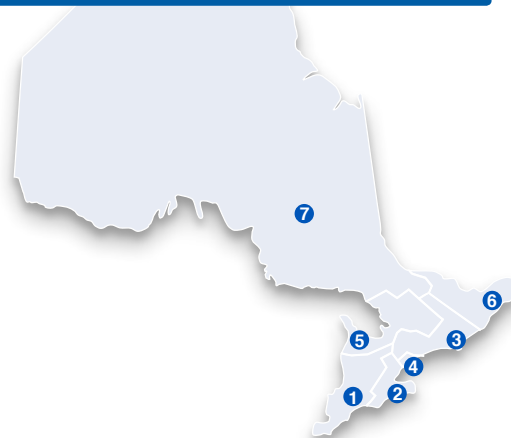
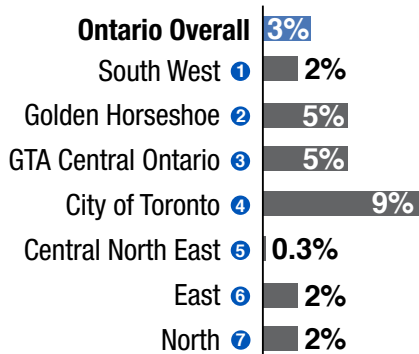
6

Commercial in Northeastern Ontario

Northeastern Ontario is seeing the lowest average change in commercial properties in the region. Increases to small retail properties are tempered in part due to the continued development of big box centres in these communities which have drawn consumers from traditional retail markets. Office buildings and large shopping centre values have outperformed small retail as sectors and investors outside of Northern Ontario see value in investing in the North due to low interest rates.

Commercial Value Comparison**Overall**

Average assessment change for 2016-2017



Commercial market trends include average annual assessment change (2016-2017), Fair Market Rent, Vacancy, Non-Recoverable, Capitalization.

Industrial

MPAC conducted pre-roll consultations and/or information sessions with the Ontario Business Improvement Areas (BIA) Association and member BIAs from across Ontario, ONroute Service Centres, the Gravel Pit Industry, municipalities, the Ministry of Finance and Infrastructure Ontario to get an improved understanding of how assessment changes will impact various groups in this sector. Provincially, industrial property values have increased on average by 3% annually since 2012. Over the next four years, the average industrial property will increase by 12%.

1

Upward trends continue

Standard industrial property sales indicate the industrial market remains strong in the Greater Toronto Area.

2

Rebounding market in Southwestern Ontario

The market in Southwestern Ontario remains stable with industrial sales rebounding in Windsor/Chatham.

3

Logistics a key driver for this segment

Access to main transportation routes along the 400 series highways and large distribution centres continues to stimulate industrial markets.

4

Steady growth province-wide

Central, east and northern areas of the province continue to experience stable industrial markets.

5

Interest rates are low

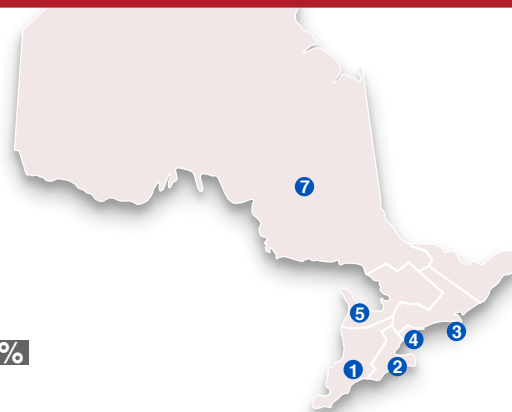
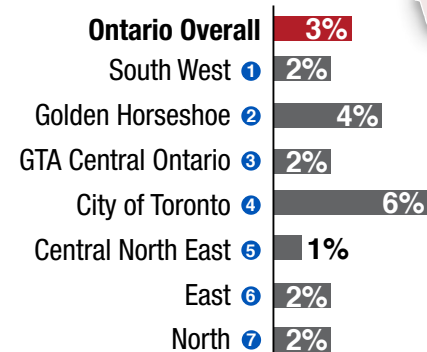
Historic low interest rates have fueled growth in industrial property sales.

Industrial Value Comparison



Overall

Average assessment change for 2016-2017



Industrial maps show the average annual assessment change for industrial properties for year one of the phase-in (2017) for standard industrial properties only.

Key Improvement Areas

- More than 62,000 sales investigations on commercial/industrial properties province-wide, representing almost 90% of all sales for the province
- Staff reviewed and updated more than 2.8 million data elements
- Engagement has focused on property owners and stakeholders most likely to be affected by changes (either in methodology or value) and those who have expressed an interest in participating in pre-roll discussion and consultation

Methodology Changes

MPAC engaged key stakeholder groups, municipalities, property owners and the Ministry of Finance in discussions about methodology changes in advance of the update. Key changes include:

- **Big Box Stores** – changed from the income approach to the cost approach
- **Consolidated Courthouses** – changed from the income approach to the cost approach
- **Billboards** – assessed using the regulated cost approach and included in the commercial property class
- **Equity Co-ops/Co-ownerships** – returning to its approach of valuing Equity Co-ops and Co-ownerships by the direct sales comparison approach
- **Multi-Residential** – changed the application of the income approach from a Gross Income Multiplier approach to a direct capitalization of net income

Improved Understanding

Multi-residential and business owners have access to a range of assessment tools and information to assist them in understanding how MPAC has assessed their property. These tools include:

- A new [Multi-Residential Brochure](#) and [Infographic](#) with an overview of MPAC's approach to valuing multi-residential properties
- A [Small Commercial and Industrial Properties Brochure](#)
- [Understanding your Business Property Assessment Notice Brochure](#)
- A video that explains the [Request for Reconsideration Process for Business Properties](#)
- [Business Market Trends](#) for Commercial, Industrial and Multi-Residential properties





Large and Special Purpose Business Properties

Large and special purpose business properties are generally characterized as properties that have a unique design, layout, size, construction materials and/or building services that facilitate one or a limited number of uses.

- They have limited market possibilities, except as a going concern business
- They typically have specialized building services
- They tend to serve large market areas that are more regional, national or international in scope
- They generally contain machines and machine fittings that are designed to facilitate one purpose
- Adaptation to other uses is typically challenging, requiring significant alterations and rarely finding economically viable uses for all of the improvements

As part of MPAC's delivery of the 2016 Assessment Update and the implementation of the recommendations under the Ministry of Finance's [Special Purpose Business Property Assessment Review \(SPBPAR\) Report](#), MPAC established an [Advance Disclosure Protocol for Large and Special Purpose Business Properties](#).

The protocol provided municipalities and property taxpayers with the opportunity to review and comment on MPAC's market analytics and preliminary assessed values for large and special purpose business properties in advance of roll return.

Under the Ministry of Finance's Section 10 directive, MPAC was required to develop [Methodology Guides](#) for the following large and special purpose business property types:

- Pulp and Paper Mills
- Saw Mills
- Value-Added Wood Products Manufacturing Plants
- Steel Manufacturing Plants
- Automotive Assembly Plants
- Automobile Parts Manufacturing Plants

Recognizing the complexities surrounding other property sectors, MPAC followed the same procedure for the following additional large and special purpose business property types:

- Pharmaceutical Manufacturing
- Chemical Manufacturing
- Oil Refineries
- Mining
- Food Processing
- Aerospace

Consultation

Engagement and collaboration has provided municipalities and property owners with an opportunity to review and comment on MPAC's sector level analytics and preliminary assessed values for large and special purpose business property types.

Preliminary valuation summaries were shared with property owners and municipalities in May of 2016 encouraging property owners and municipalities to review the information and provide feedback, and to share alternate data, evidence and analysis with MPAC. This feedback was reflected in the updated preliminary values distributed by MPAC on October 4, 2016, which allowed property owners and municipalities a final opportunity to review their revised preliminary summary and offer input prior to Property Assessment Notice delivery on November 28, 2016.

Our Approach to Value



The Municipal Experience

A redesigned [Municipal Connect™](#) allows for better understanding and management of the assessment base and assessment at risk, and offers municipalities a modern and flexible way to access assessment information.

To better support the management of municipal services and provide further insight into the 2016 Assessment Update, Municipal Connect™ provided municipalities with access to preliminary values allowing for early consultation/discussion with the goal of greater roll stability and predictability.

Many enhancements were made in the development of Municipal Connect 2.0. Key changes include:

- Access to preliminary values through the Pre-Roll Consultation File for the 2016 Current Value Assessment (2017 to 2020 tax years)
- Weighted assessments based on a municipality's specific ratios
- New and enhanced mapping and satellite photo capabilities, including property type and assessment parcel overlays
- Access to Commercial/Industrial preliminary values
- Access to Assessment Review Board appeal and Request for Reconsideration information

MPAC staff continue to work to provide additional enhancements to meet municipalities' unique needs. Throughout 2017, we will continue to transition functionality from the classic version of Municipal Connect, offer municipalities improved flexibility to build on-demand reports, as well as continue to improve the ability to search, sort, and monitor properties.

Conclusion

Throughout the 2016 Assessment Update, we have placed careful and deliberate focus on increased transparency and a shared understanding of property assessments.

Careful consideration was given to property sectors where there was a change in methodology, and we have worked collaboratively to engage municipalities, stakeholders and property owners to deliver fair and accurate property assessments.

Significant improvements were introduced this year including the early mailing of Notices, revamped aboutmyproperty.ca site, redesigned Property Assessment Notices, work on advance disclosure, early engagement and pre-roll discussions. These changes share a common goal that is rooted in MPAC's commitment to bring stability and predictability to municipalities' tax base.

As final rolls are delivered, and we enter the first year of Ontario's next four-year cycle, we remain focused on continuing to support all our stakeholders with regard to 2016 base year assessments. We are also committed to continuously improving our service to stakeholders and encourage you to share your feedback with us on the delivery of the 2016 Assessment Update.

Looking forward, we are excited to foster continuous improvements in service delivery through greater collaboration between MPAC and municipalities.

Your local [Municipal and Stakeholder Relations team](#) is available to support you throughout the Assessment Update and beyond. Please contact your Regional Manager, Account Manager or Account Support Coordinator if you have questions or would like more information about this report.

APPENDIX 1

Assessment Change Summary by Property Class

South Frontenac Township

The following chart provides a comparison of the total assessment for the 2012 and 2016 base years, as well as a comparison of the assessment change for year one of the four year phase in (2017 property tax year), by property class.

Property Class/Realty Tax Class	2012 Full CVA	2016 Full CVA	Percent Change 2012 to 2016	2017 Phased-in CVA	Percent Change 2012 to 2017
R Residential	3,093,302,740	3,204,057,618	3.6%	3,057,468,981	-1.2%
M Multi-Residential	4,679,000	5,653,000	20.8%	4,922,500	5.2%
C Commercial	23,986,687	24,946,780	4.0%	23,013,906	-4.1%
G Parking Lot	34,500	43,000	24.6%	36,625	6.2%
X Commercial (New Construction)	4,298,865	4,691,700	9.1%	4,294,849	-0.1%
I Industrial	2,211,605	2,715,900	22.8%	2,099,393	-5.1%
J Industrial (New Construction)	1,900,000	1,751,800	-7.8%	1,736,800	-8.6%
F Farm	56,775,102	113,525,353	100.0%	70,906,580	24.9%
T Managed Forests	9,207,267	9,892,159	7.4%	8,616,984	-6.4%
(PIL) R Residential	2,787,300	2,646,700	-5.0%	2,474,800	-11.2%
(PIL) C Commercial	4,109,400	4,440,700	8.1%	4,127,725	0.4%
(PIL) H Landfill	73,800	109,900	48.9%	80,275	8.8%
E Exempt	64,068,001	58,424,197	-8.8%	55,752,510	-13.0%
TOTAL	3,267,434,267	3,432,898,807	5.06%	3,235,531,928	-0.98%

APPENDIX 2

Assessment Base Distribution Summary by Property Class South Frontenac Township

The following chart provides a comparison of the distribution of the total assessment for the 2012 and 2016 base years, which includes the percentage of the total assessment base by property class.

Property Class/Realty Tax Class	2012 Full CVA	Percentage of Total 2012 CVA	2016 Full CVA	Percentage of Total 2016 CVA	2017 Phased-in CVA	Percentage of Total 2017 CVA
R Residential	3,093,302,740	94.7%	3,204,057,618	93.3%	3,057,468,981	94.5%
M Multi-Residential	4,679,000	0.1%	5,653,000	0.2%	4,922,500	0.2%
C Commercial	23,986,687	0.7%	24,946,780	0.7%	23,013,906	0.7%
G Parking Lot	34,500	0.0%	43,000	0.0%	36,625	0.0%
X Commercial (New Construction)	4,298,865	0.1%	4,691,700	0.1%	4,294,849	0.1%
I Industrial	2,211,605	0.1%	2,715,900	0.1%	2,099,393	0.1%
J Industrial (New Construction)	1,900,000	0.1%	1,751,800	0.1%	1,736,800	0.1%
F Farm	56,775,102	1.7%	113,525,353	3.3%	70,906,580	2.2%
T Managed Forests	9,207,267	0.3%	9,892,159	0.3%	8,616,984	0.3%
(PIL) R Residential	2,787,300	0.1%	2,646,700	0.1%	2,474,800	0.1%
(PIL) C Commercial	4,109,400	0.1%	4,440,700	0.1%	4,127,725	0.1%
(PIL) H Landfill	73,800	0.0%	109,900	0.0%	80,275	0.0%
E Exempt	64,068,001	2.0%	58,424,197	1.7%	55,752,510	1.7%
TOTAL	3,267,434,267	100.0%	3,432,898,807	100.0%	3,235,531,928	100.0%

-----Original Message-----

From: Lindsay Mills

Sent: January-10-17 6:06 AM

To: Wayne Orr <worr@southfrontenac.net>

Subject: Fw: Skycroft campground expansion on Opinicon Lake

Wayne,
Fyi.
Lindsay

Sent from my BlackBerry 10 smartphone on the TELUS network.

Original Message

From: opiniconresidents@gmail.com

Sent: Monday, January 9, 2017 10:59 PM

To: Lindsay Mills

Reply To: opiniconresidents@gmail.com

Subject: Skycroft campground expansion on Opinicon Lake

Dear Mr. Mills,

Please find attached a copy of a co-authored letter we have drafted in response to the proposed development beside Skycroft Campground on Opinicon Lake. It is signed by 75 residents, all of whom reside in close proximity to the site in question. We would appreciate it if it could be added to the file and considered in future discussions of the issue. We will also forward electronic and hard copies to the councilors. Please feel free to contact us at this email address if you have any questions. We understand that you have a difficult job to do and appreciate you taking our many concerns about this proposal seriously.

Thank you very much,

Concerned Residents of Southwestern Opinicon

Origin:

<http://www.southfrontenac.net/en/contacts/search.aspx?s=FyPIUsu3T0gFmsK0M722E7QtweQuAleQuAl>

This email was sent to you by Southwestern Opinicon

Residents<opiniconresidents@gmail.com> through <http://www.southfrontenac.net/>.

**To: Lindsay Mills, Planner/Deputy Clerk
Township of South Frontenac
4432 George Street
PO Box 100
Sydenham, Ontario, Canada
K0H 2T0
613-376-3027 Ext 2221**

cc. Ron Vandewal – Mayor, Township of South Frontenac
cc. Pat Barr, Councillor-Bedford District, Township of South Frontenac
cc. Alan Revill, Councillor-Bedford District, Township of South Frontenac
cc. Norm Roberts - Councillor-Storrington District, Township of South Frontenac
cc. Ron Sleeth, Councillor- Storrington District, Township of South Frontenac
cc. Mark Schjerning - Councillor-Loughborough District, Township of South Frontenac
cc. Ross Sutherland - Councillor-Loughborough District, Township of South Frontenac
cc. John McDougall - Councillor-Portland District, Township of South Frontenac
cc. Algonquins of Pikwakanagan First Nation
cc. Michael Dakin, Resource Planner, Cataraqui Region Conservation Authority
cc. Hillary Knack, Resource Management Officer, Rideau Canal National Historic Site of Canada, Parks Canada
cc. George Green, Vice-President, Indigenous Affairs and Cultural Heritage, Parks Canada
cc. Rob Prosper, Vice-President Protected Area Establishment and Conservation, Parks Canada
cc. Dominic LeBlanc, Minister, Fisheries and Oceans Canada
cc. Philippe Morel, ADM, Operations , Ecosystems and Fisheries Management, Fisheries and Oceans Canada
cc. Hon. Catherine McKenna, Minister of Environment and Climate Change Canada
cc. Mary-Jane Roberts – Director, Species at Risk Management Division, Environment and Climate Change Canada
cc. Mike Beale, Assistant Deputy Minister, Environmental Protection, Environment and Climate Change Canada
cc. Hon. Kathryn McGarry, Minister of Natural Resources and Forestry, Govt. of Ontario
cc. Liz Spang, District Planner, Peterborough District, Ontario Ministry of Natural Resources and Forestry
cc. Rosalyn Lawrence, Assistant Deputy Minister, Policy Division, Ministry of Natural Resources and Forestry, Govt. of Ontario
cc. Chloe Stuart, Director, Species Conservation Policy Branch, Ministry of Natural Resources and Forestry, Govt. of Ontario
cc. Anne Hogaboam-Gray, Senior Policy Advisor & Branch Coordinator, Natural Resources Conservation Policy Branch, Ministry of Natural Resources and Forestry, Govt. of Ontario
cc. Kirsty Dickson, Coordinator, Protected Areas Section, Ministry of Natural Resources and Forestry, Govt. of Ontario
cc. Katie Novacek, Senior Policy and Program Advisor, Natural Heritage, Ministry of Natural Resources and Forestry, Govt. of Ontario
cc. Hon. Glen R. Murray, Minister of Environment and Climate Change, Govt. of Ontario
cc. Patrick Kennedy, Executive Director, Ontario Fish and Wildlife Heritage Commission
cc. Hon. David Zimmer, Minister of Indigenous Relations and Reconciliation, Government of Ontario
cc. Shawn Batise, Assistant Deputy Minister, Negotiations and Reconciliation Division, Department of Indigenous Relations and Reconciliation, Government of Ontario
cc. Mr. Don Ross, Frontenac Arch Biosphere Reserve
cc. UNESCO World Heritage Centre
cc. Dr. Stephen Loughheed, Director, Queen's University Biological Station
cc. Chaffey's Lock and Area Heritage Society

Dear Mr. Mills,

We, the undersigned, are residents of the area of Opinicon Lake that falls under the jurisdiction of the Township of South Frontenac, along with a few people living just over the border in the Township of Rideau Lakes. We would like to express our serious concerns about the major expansion of trailer and cave camping being proposed for the area around Skycroft Campground, particularly the proposed re-zoning of an adjoining parcel of land for the purpose of developing a new trailer and cave campground including 175 sites. In addition to going against the tide of public sentiment, we believe that this site redevelopment would violate several aspects of the Ontario Provincial Policy Statement of 2014 (OPPS).

Historical Background (1958-2016)

Skycroft campground has existed on its current site since 1958, and has always been responsible for the majority of the boat and car traffic on this otherwise quiet end of the lake. The previous owners of the campground had always been very sensitive to this fact and retained a commitment to maintaining a small-scale operation in order to keep good relations with their neighbours and preserve the nature and character of the area.

Approximately 5 years ago, Skycroft came under new ownership. While it was already a profitable business, the new owner has nonetheless proposed a significant re-development of an adjacent property (which has already been expanded onto without all of the required municipal permissions). If approved, this re-development would dramatically increase the size of the operation, more than tripling the number of seasonal occupants in the part of the lake that falls within the Township of South Frontenac. It would result in approximately 250 combined sites between the two campgrounds, which is five times the maximum of 50 sites that the Township permits for waterfront campgrounds. While it is true that the newer site would not technically border the lakefront, the site plan clearly shows that the two sites would operate as one campground in practice, with both having access to the waterfront, thus creating a resort-type beach front development. Residents believe that a development even a fraction of the size of what is being proposed would have many negative consequences.

Public Consultation, October 4, 2016

At the October 4, 2016 meeting of the South Frontenac Municipal Council to discuss the proposed expansion, the suggestion that the new campground could be kept separate from the existing campground and not be granted access to the waterfront was deemed to be unbelievable by all councillors present. Several councillors pointed out that the network of trails connecting the existing site and the proposed expansion site showed that full integration with waterfront facilities was the true intention. Some noted that they believed that the plan, as presented, was a clear attempt to circumvent the existing restrictions on campsite density for lakefront properties.

All of the occupants of Split Rail Lane who attended the meeting expressed their opposition to the proposed development. The concerns of these individuals are shared by many other area

residents who also stand to be significantly impacted due to their close proximity to Skycroft Campground and the proposed expansion site, but were not notified individually about the proposed re-development or the public meeting to discuss it.

Despite the strong opposition expressed at the meeting, Council left an opening for the proponent to reapply. We have subsequently heard that the rezoning and subsequent development may yet be approved, in spite of both Council's own publicly stated concerns and local residents' clear and unambiguous objection to the development. We believe that this would be a fundamental mistake and would make a mockery of the public consultation process.

Our concerns about this proposal are outlined below:

1) Concerns about Natural Heritage

Impact on Wildlife and Habitat/Species at Risk

As the shallowest part of Opinicon Lake and an area with a comparatively low level of boat traffic, the southwestern end of the lake provides vital habitat for many species of mammals, reptiles, amphibians, migratory and resident birds, insects, fungi, trees and other plants. This includes many species listed under the Federal Species at Risk Act. This area is also part of a well-recognized mammal and bird migration corridor between the Adirondack Mountains and the Canadian Shield and, accordingly, is recognized internationally as part of a UNESCO Biosphere Reserve. The density of wildlife in this area is astounding, even by the standards of the region and many of these species stand to be negatively impacted by the significant increase in car, boat, jet ski, canoe, kayak, and foot traffic that would inevitably be generated by this development. It is also likely to contribute to increased shoreline disturbance, erosion, and runoff, particularly in the ecologically sensitive Telephone Bay area that is adjacent to the Skycroft waterfront.

Section 2.1.5d of the OPPS states that development and site alteration shall not be permitted in:

- b) significant woodlands in Ecoregion 6E; or
- d) significant wildlife habitat;

unless it has been "demonstrated that there will be no negative impacts on the natural features or their ecological functions"

Before any consideration of rezoning takes place, the ecological importance of woodlands found within and adjacent to the subject property should be evaluated to determine whether significant woodlands exist within or adjacent to the property. Once it has been determined whether significant woodlands exist, an assessment of potential impacts the proposed development might have on these features should be completed.

Significant Wildlife Habitat (SWH) within the Township of South Frontenac can be defined by the guidelines outlined in the Significant Wildlife Habitat Criteria Schedules for Ecoregion 6E (MNRF, 2015). As far as we know, specific mapping of this habitat has not been completed by the municipality. However, based on the location of the subject property and potentially available habitat within and adjacent to the site, candidate Significant Wildlife Habitat would include:

- Raptor Wintering Areas (The Bald Eagle is known to overwinter in the Opinicon Lake area);
- Bat Hibernacula (The potential occurrence of bat hibernacula within the property should be investigated and potential impacts to bat hibernacula assessed).
- Bat Maternity Colonies (The forested portions of the property are likely to serve as maternity colony habitat for endangered bats).
- Turtle Wintering Areas (Populations of the Blanding's Turtle (Threatened), Northern Map Turtle (Special Concern), Snapping Turtle (Special Concern) and others exist in this area);
- Turtle Nesting Areas. Opinicon Lake (including Telephone Bay) has one of the larger populations of the Northern Map Turtle known in Eastern Ontario and research has shown that older reproductive females can often suffer grave damage resulting from motor boat traffic, sufficiently so as to drive the population to extinction (http://mysite.science.uottawa.ca/gblouin/articles/047_2010_nmt_propeller.pdf).
- Reptile Hibernaculum (All snake and lizard species listed in Table 1.1 of the SWH schedule are known to occur within the general vicinity of the property);
- Deer Winter Congregation Areas (MNRF, Peterborough District should be contacted to confirm winter use of area by white-tailed deer and the significance of such use);
- Seeps and Springs;
- Amphibian Breeding Habitat (woodland breeding pools);
- Area-sensitive Bird Breeding Habitat (several interior forest bird species including the Threatened Cerulean Warbler are known to occur within the immediate vicinity of the property); and
- Special Concern and Rare Wildlife Species.

As several types of Significant Wildlife Habitat may be found on or directly adjacent to the property, inventories to confirm the presence of SWH should be undertaken and an assessment of impacts to SWH should be completed before any consideration is given to rezoning this property or approving a future site plan.

In conjunction with the Provincial Endangered Species Act and the Federal Species at Risk Act and their regulations, Section 2.1.7 of the OPPS states that: "Development and site alteration shall not be permitted in habitat of endangered species and threatened species, except in accordance with provincial and federal requirements." Several federally or provincially Endangered, Threatened, or Special Concern species are known to occur within the immediate vicinity of the property in question, including but not limited to:

- Gray Ratsnake (Threatened);
- Eastern Ribbon Snake (Special Concern);
- Blanding's Turtle (Threatened);
- Northern Map Turtle (Special Concern);
- Snapping Turtle (Special Concern);
- Eastern Whip-poor-will (Threatened);
- Eastern Wood-Pee-wee (Special Concern);
- Cerulean Warbler (Threatened);
- Golden Winged Warbler (Special Concern);
- Bald Eagle (Special Concern);
- Wood Thrush (Special Concern);
- Little Brown Myotis (Endangered) (maternity colony habitat and hibernacula); and
- Butternut (Endangered).

Other species listed under the Species at Risk Act that are known to be found in the Opinicon area and may also be present at or around the site include: Eastern Musk Turtle (Special Concern), Canada Warbler (Special Concern), Golden Eagle (Endangered), Peregrine Falcon (Special Concern), Barn Owl (Endangered), Barn Swallow (Threatened), Bank Swallow (Threatened), Eastern Meadowlark (Threatened), Louisiana Waterthrush (Special Concern), and Loggerhead Shrike (Endangered).

Based on local community knowledge of regular sightings, the Skycroft Campground and the adjacent property slated for development are both located within the regulated habitat area of the Gray Ratsnake (Frontenac Arch Population) as prescribed by Section 27.2 of Ontario Regulation 242/08. Provincial legislation mandates the protection of habitat features including snake hibernacula, egg laying sites, shedding and basking sites, thermoregulation sites and any site within 1km of an occurrence which a Gray Ratsnake directly depends on to carry out its life processes (e.g. forests, rock barrens, hedge rows, shorelines, old field, wetland or similar habitat). In addition to the potential for habitat disturbance, increased RV and other vehicle traffic can be expected have a significant impact on road mortality, which represents a significant threat to the health of the local rat snake population as well as that of many other resident species (http://mysite.science.uottawa.ca/gblouin/articles/032_2007_brs_road.pdf). Impacts to the Gray Ratsnake and its habitat should be addressed prior to any consideration of rezoning or altering the site and targeted hibernacula surveys should be conducted during the appropriate time period and an impact assessment should be completed.

As many threatened and endangered species are likely to occur within and directly adjacent to the subject property, targeted surveys should be completed to determine the presence and extent of habitat found within the subject lands and an impact assessment be conducted and appropriate provincial approvals obtained.

It is also important to note that Section 2.1.8 of the OPPS states: "Development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas" identified in the OPPS "unless the ecological function of the adjacent lands has been evaluated

and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions.”

Impact on Conservation and Protected Areas

Section 2.1.5 e of the OPPS 2014 states that: “Development and site alteration shall not be permitted” in “significant areas of natural and scientific interest.” Opinicon Lake is home to the Queen’s University Biological Station (QUBS) which owns and manages several large tracts of land on this end of the lake. These areas are actively used for research on the genetics and behaviour of numerous species, including several of those mentioned above. Many local residents have, furthermore, allowed for biological research to be done on their private lands over time and most of the lands currently owned by Queen’s were either donated by local residents or sold below market value in order to ensure that the area would not be developed further. The part of the lake that falls under South Frontenac jurisdiction also houses a large Provincial fish sanctuary that has been in existence since the 1930s. These protected areas and scientific research sites are largely unsupervised and could be negatively impacted by the increased traffic that would be brought about by this proposed development.

Impact on Fish and Fish Habitat

Section 2.1.6 of the OPPS states: “Development and site alteration shall not be permitted in fish habitat except in accordance with provincial and federal requirements.” Opinicon Lake directly supports a variety of sports fish and baitfish species (e.g. CRA fisheries as defined under the Federal Fisheries Act). The Fisheries Act requires that projects avoid causing serious harm to fish or their habitat. This also applies to work being conducted in and adjacent to waterbodies that support fish (CRA fishery). Lake Opinicon provides important and exceptional habitat to fish including:

- Habitat identified by DFO for populations of a federally listed aquatic species of special concern: the Bridle Shiner;
- Shallow water spawning and nursery habitat for sports fish and baitfish populations;
- The aforementioned 80 year old fish sanctuary in the area.

As re-zoning and future development of the site will likely require updates to or construction of new infrastructure within and adjacent to Opinicon Lake, an assessment of potential impacts such development may have to CRA fisheries and fish habitat should be undertaken as prior to any rezoning and any future site plan approvals.

Neighbours have observed that the marina at Skycroft has expanded significantly in recent years, we presume with the consent of the appropriate authorities, and any increase in the number of camp sites could lead to requests for further expansion. Even if no expansion to the marina is permitted, many Skycroft patrons bring their own boats and the camp enables them to launch them from the site. Considering that fishing is among the main activities marketed to Skycroft patrons, it stands to reason that an increase in the number of boats could significantly increase pressure on local fish populations and could impact the capacity of existing residents to have continued access to recreational fishing at current levels.

Cumulative Impacts

Finally, it is noteworthy that this proposal is coming on the heels of the major redevelopment of the Opinicon Hotel at Chaffey's Lock which has already brought many new visitors to the lake and will bring many more once it is fully operational next year. Recent years have also seen the construction of many new cottages on the lake. These developments promise to increase car, foot, and watercraft traffic in our area as well. We believe that the impact of what Skycroft is proposing cannot be adequately assessed without consideration of the cumulative impacts of these developments.

Given the above mentioned constraints associated with the general vicinity of this property and the potential for proposed development activities to seriously impact these features it is strongly recommended by the local community that further studies be undertaken to document existing conditions of the property and a complete assessment of impacts to Natural Heritage value be completed before any further discussion of rezoning or site plan approval takes place. We would furthermore ask that documentation accompanying any subsequent site plan applications be peer-reviewed. It is also important that all appropriate provincial and federal approvals be obtained prior to any future site alterations to ensure impacts on resident species and their habitats are meaningfully considered.

2) Concerns about Cultural Heritage and First Nations

Opinicon Lake falls under multiple levels of national and international heritage protection, forming part of a UNESCO World Heritage Site, a UNESCO Biosphere Reserve, a National Historic Site, and a National Heritage River. It is also an Ontario Cultural Heritage Landscape as defined in the OPPS 2014. The OPPS states that planning authorities should not permit site alteration without demonstrating that the heritage attributes will be considered, which would also include: fish habitat, wildlife habitat, and preservation of its potential for uncovering indigenous archeological sites (2.6.3). Our immediate area still has many heritage resources that have not been properly excavated, catalogued, or studied. These include:

19th Century Material Remains

The Rideau Canal has provided a commercial corridor into this area since the early 1830s. The southwestern end of the lake was the site of the once thriving, but now largely abandoned logging, mining, and farming town of Lake Opinicon, which boomed from the 1850s through the early 1900s. Skycroft itself sits upon the site of a major milling operation owned by the industrialist Charles Gildersleeve, a former mayor of Kingston. Remnants of this earlier period are still very much apparent throughout the landscape and we have serious concerns about the impact that additional foot and boat traffic could have in disturbing these heritage resources.

Evidence of Use by Indigenous Peoples

This area was continuously used by Indigenous Peoples (Anishinaabe, Haudenosaunee, and probably others) prior to the 19th century and includes unceded territory that falls within the boundaries of the Algonquin land claim. While the flooding of the area nearly 200 years ago has made archaeological research more difficult, material remains from about 1000 years ago have been discovered in neighbouring Sand Lake and Lower Rock Lakes and it seems probable that further research could reveal similar findings in this part of Opinicon Lake as well. The Government of Ontario has committed to work toward reconciliation with First Nations, and we believe that taking this commitment seriously demands that the Council consult with Indigenous Peoples with historic and contemporary ties to this area before authorizing a site re-development of this scale which has the potential to transform the landscape in a significant way.

No matter how careful Skycroft and its patrons may try to be, the fact is that such a large increase in the number of seasonal visitors to an area this small will significantly increase the risk of these historically and culturally significant sites being disturbed.

3) Concerns about Property Owner/Taxpayer Rights***Reduced Property Values and Noise Pollution***

As residents of an area that falls under multiple levels of heritage and environmental protection, we accept that we are subject to highly restrictive building and planning codes, which undoubtedly have a negative impact on the resale value of our properties and on our capacity to develop them as we see fit for our own use. We also accept that we pay high municipal taxes, collectively far exceeding the amount paid by Skycroft. Furthermore, many of us pay a considerable amount more each year to maintain private roads through rough terrain to ensure access and those of us who do not live there year round also employ local people to help care for our properties. These are sacrifices and investments we are willing to make in exchange for the peace and tranquility we experience as a result of living in this rare, peaceful, and beautiful place. As mentioned, this section of the lake is very shallow and narrow, consisting largely of lands that were drowned in the creation of the Rideau Canal. It is separated from the main part of Opinicon Lake by a narrow channel, which makes the water extremely calm. As a result, noise travels across the water very easily, to the point that conversations from passing boats are often quite audible to residents on both sides of the lake. We are very concerned that that this proposed development would make the area much busier and noisier which would further reduce both our property values and our enjoyment of those properties. Residents who rely on Split Rail Lane for access to their properties also have serious concerns about the capacity of the lane to accommodate such a large increase in vehicular traffic. With so many more transient people in the area, the potential for break-ins, theft, and vandalism can also be expected to increase.

Increased Air Pollution and Risk of Fire

Those of us living closest to the site have concerns about the significant increase in air pollution from the smoke that would be produced by the large number of fire pits and barbecues in use. Nearby residents are already bothered by smoke emanating from Skycroft when the wind is blowing in their direction and this situation can be expected to worsen considerably with so many more sites.

There is also concern about the increased risk of fire that this development would bring, as well as the fact that it would increase the vulnerability of many dwellings in the event that a major fire did occur in the area. In the spring of 2015 there was a major fire on the Skycroft property which destroyed one large building. With 146 new sites (to accompany the 29 sites already on the expansion property), one can expect a proportional increase in the risk of a wild fire. In the event of a fire, the evacuation of so many people via narrow Split Rail Lane would be extremely difficult, and the evacuation process itself could impede access to the property by emergency vehicles. If one takes the round number of 250 sites in total, and conservatively estimates an average of 4 campers per site (the maximum allowed is actually 9), emergency workers would have to evacuate at least 1000 campers and their vehicles along with all of the existing residents along one narrow road. Furthermore, with the heavy tree cover in the area and the many branches, dry leaves and other debris on the ground, a major fire could easily spread over a large area and could also put residences on other lanes at risk, some of which are in quite rough areas that are challenging for emergency vehicles to reach. Thus, not only would bringing in so many more campers proportionally increase the risk of a fire starting, it would also significantly increase the vulnerability to fire of most existing residents, by impeding the speed with which emergency vehicles can reach all impacted areas. We do not know whether the densely forested area around Skycroft has been designated a hazardous forest area under the OPPS 2014 definition or not, given that the re-development proposal does not address the issue of fire.

Increased Land and Water Pollution

There are also serious questions about the impact of increased sewage and garbage production at the site. The additional sewage discharge that the proposed Skycroft development would generate is considerable, far exceeding what residents of Split Rail Lane and Guthrie Lane believe that the area can accommodate. At least one residence on Guthrie Lane (located just south of the leach field for Skycroft's relatively new Wolf Rock development on the land which is slated for a major expansion in the number of camp sites) had a well drilled 18 months ago and, in spite of multiple disinfections of the plumbing, water testing has shown extremely high levels of fecal contamination. While we cannot know the source of this contamination, the possibility that increased sewage production at the new site could impact the drinking water of neighbouring properties or the surrounding environment is a serious concern. It would also result in an increased coliform count in the lake (which will happen regardless of what septic bed arrangements are put in place) and this could have an impact on local wildlife and on swimming in the area. It is also noteworthy that some seasonal property owners in the immediate area of Skycroft Campground rely exclusively on boiled lake water and would be seriously impacted by any further increase in pollution or algae in the lake.

What is at Stake?

It must be remembered that Skycroft is already a profitable business with ample room to increase seasonal rates, add service charges, or offer new products and services to existing patrons in order to increase its revenues without having to worsen the quality of life of its neighbours or increase its environmental footprint, both inevitable effects of this proposal.

While most of the lake falls under the jurisdiction of the Township of Rideau Lakes, the Township of South Frontenac has been entrusted with the care of this one small and very special part of the Rideau Canal waterway. In the interests of those of us who make our homes here and the many animals who also live here, we hope that the Council will listen to the clearly expressed and widely shared objections of the overwhelming majority of residents and will deny any rezoning that could lead to further expansion at this site. The potential benefits to be gained from this development are minimal, other than increased income for the proponent, while the potential negative impacts are immeasurable. We feel compelled to make it clear to you how upset we all are by this situation and how committed we are to doing everything in our power to protect this area which means so much to us.

Thank you very much for taking our concerns seriously.

Sincerely,

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Perth Road, ON
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Virginia Foley
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1452 Post Office Gate Lane (Opinicon Lake)
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William (Bill) Brumback
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Yves Faguy
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Elgin, ON
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(613) 359-5460
(514) 501-1825

For the record and please acknowledge receipt:

We are concerned and puzzled to learn that the Township of South Frontenac is trying to eliminate the current bag tag system, also known as pay as you throw (PAYT), and lump the waste disposal fee into property taxes.

PAYT is based on two guiding principles: 1- the polluter pays, and 2- the shared responsibility concept.

In general, PAYT allows some or all of the cost of waste management to be removed from property tax bills. Waste management services can then be treated like other utilities such as water or electricity. It is accepted that you pay according to your level of consumption. The more you use, the more you pay. There is incentive to reduce consumption. With PAYT, the incentive is to create less garbage, and coincidentally, to recycle more.

According to the Federation of Canadian Municipalities, PAYT is becoming more common across Canada as municipalities strive to achieve higher waste diversion rates. It provides an economic incentive to reduce waste. The Canadian average for waste diversion in 2006 was 22%. Many communities are aiming for 50% diversion from landfills. Some have achieved it. South Frontenac seems to want to buck that trend. The Municipality of Trent Lakes, on the other hand, is going to a PAYT model as of April 1 this year.

Studies have shown that, as a rule, lower income families tend to produce less garbage, and higher income families tend to produce more. The PAYT approach is fairer than simply increasing property taxes for everybody. The PAYT approach also means that people who own undeveloped property would not be paying tax for garbage they don't create.

There are many reasons to stay with the PAYT model. There are economic, environmental and social benefits. We don't need more landfill sites, we need fewer. Creating new landfill sites is expensive, as is transportation to ever more distant landfills. Recycling and composting create jobs. They are also better for the environment. Reduced landfill usage improves the quality of life in nearby communities, and encourages environmentally sustainable behaviour.

Other models of PAYT exist. Let's not throw the baby out with the bathwater. If the system needs tweaking, then tweak it. Fine tune it. Don't abandon it. There are plenty of reasons that other municipalities, not just in Canada but worldwide, are adopting PAYT.

Hanne and Dennis Saunders

4034 Boyce Road

Hartington



Community & Corporate Services

12 Market Square, P.O. Box 97 Napanee, ON K7R 3L4 TEL 613-354-3351 FAX 613-354-5991 www.greaternapanee.com

January 9, 2017

The Honourable Mitzie Hunter, Minister of Education
Queen's Park
14th Floor, Mowat Block
900 Bay Street
Toronto, ON M7A 1L2

VIA MAIL & EMAIL

Dear Minister Hunter:

**Re: Resolution Requesting a Moratorium on the Accommodation
Review Process**

Please be advised that at the meeting held on December 20, 2016, the Council of the Town of Greater Napanee adopted the following resolution in response to a Deputation from Ms. Norah Brien (see attached):

RESOLUTION #553/16: Isbester & Schenk

WHEREAS the current Accommodation Review Process is not reflective of the reality of rural school and community life;

AND WHEREAS school closures impact single-school small rural communities in all educational, social and economic aspects to a far greater degree than those impacts in multi-school urban communities;

BE IT RESOLVED THAT the Town of Greater Napanee requests the Minister of Education initiate an immediate moratorium on the Accommodation Review Process until such time as a review of the above mentioned impacts on small rural communities can be studied, completed and the results and recommendations be considered;

AND THAT this resolution be circulated to Premier Kathleen Wynne, MPP Randy Hillier, Minister of Infrastructure, Limestone District School Board, Algonquin & Lakeshore Catholic District School Board, Community School Alliance, County of Lennox & Addington and all municipalities in Ontario.

As a result of a recorded vote, the resolution was declared.....CARRIED.

Council appreciates your immediate attention to this request.

Yours truly,



Susan M. Beckel, BBA, Dipl. M.M.,
Clerk

Att. 1

CC:

- The Honourable Kathleen Wynne, Premier of Ontario, Email: premier@ontario.ca
- Randy Hillier, MPP Lanark-Frontenac-Lennox & Addington, Email: randy.hillierco@pc.ola.org
- The Honourable Bob Chiarelli, Minister of Infrastructure, Email: bchiarelli.mpp.co@liberal.ola.org
- Paula Murray, Chair - Limestone District School Board, Email: murrayp@limestone.on.ca
- John Brisbois, Chair - Algonquin & Lakeshore Catholic District School Board, Email: brisbois@alcdsb.on.ca
- Doug Reycraft, Chair - Community Schools Alliance, Email: reycraft@sympatico.ca
- Warden Lowry and Members of County of Lennox & Addington Council, Email: lkeech@lennox-addington.on.ca
- Association of Municipalities of Ontario (AMO) Board, Email: lruder@amo.on.ca
- All Ontario Municipalities
- Norah Brien, Email: norahbrien@gmail.com

Susan Beckel

From: Norah Brien
Sent: November-23-16 11:19 AM
To: Susan Beckel
Subject: Addressing Council

Dear Ms. Beckel

I would like to address the Napanee Town Council regarding the Long Term Accommodation Plan provided to them from the Limestone District School Board.

I would like to ask the Council to formally reject the LTAP and to help the Selby community by sending letters to the Limestone District School Board Trustees, the Director of Education as well as Premier Wynne and Director of Education Mitzie Hunter, stating their objections.

Selby School is not only on the list for closure, but a boundary change that will see over half the school's current population bussed into Prince Charles. Out of all five local schools recommended for closure, Selby has the highest enrollment, has had major repairs done over the last two years and is utilizing every classroom, requirements that do not meet the standard for closure or boundary redefinition set by the Ministry of Education.

If Selby School closes, we will see the loss of a great school and community. This will leave Greater Napanee with only two schools, as the proposal is to build the new school in Stone Mills Township. The LTAP recommendations are not serving the best interests of our children, despite what the Limestone Board says. I am asking Council to please help us save Selby School from closure.

Please,

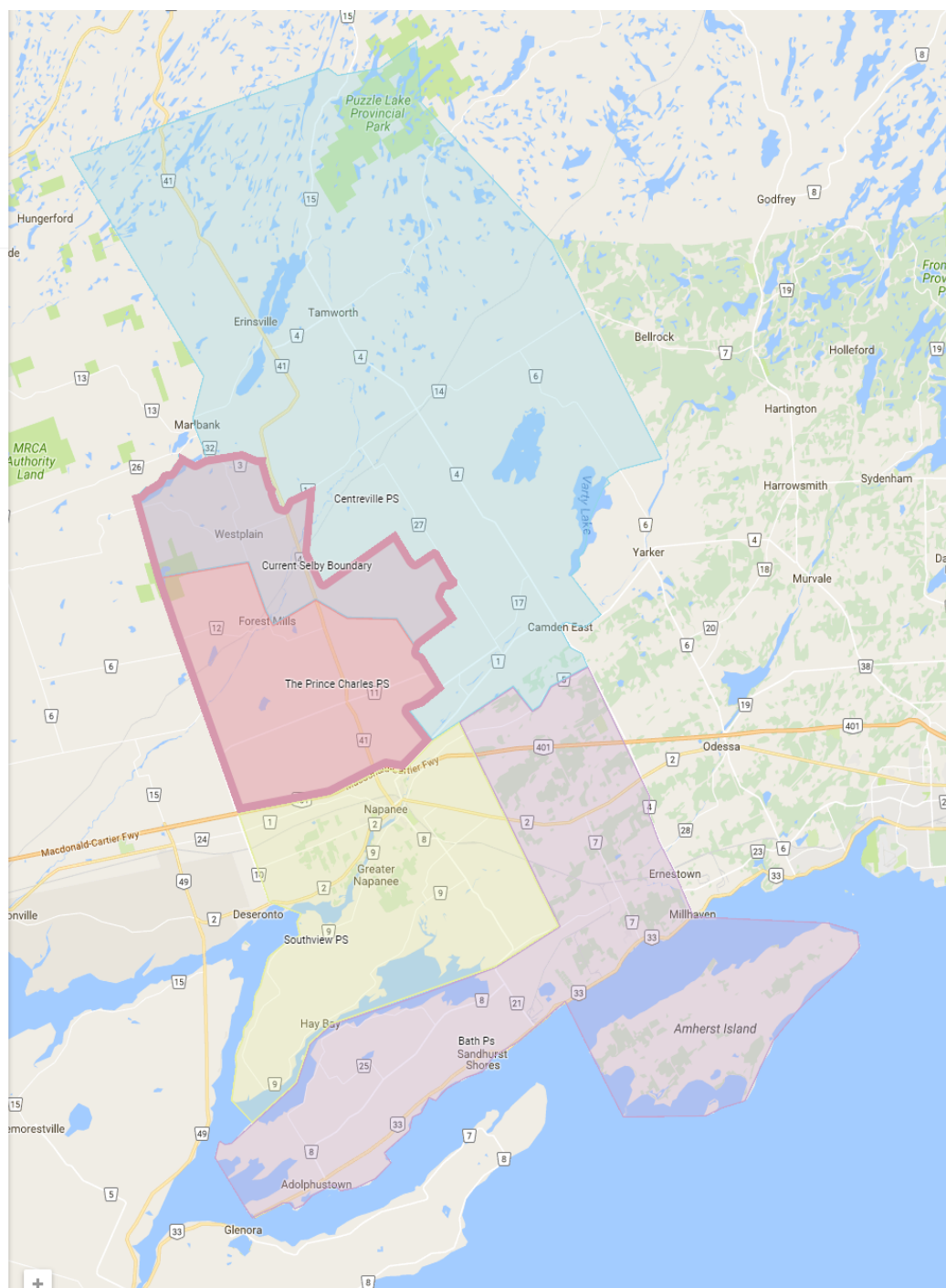
Sincerely,

Norah Brien

Selby, ON
K0K 2Z0

Proposed School Boundaries 2017-18

- Centreville PS
- Bath Ps
- Southview PS
- The Prince Charles PS
- Current Selby Boundary



Good evening,

Thank you for allowing me to speak tonight, Mayor Schermerhorn, Deputy Mayor Isbester and council members. I am here as a parent to Selby school students as well as a lifelong resident of the Selby School community and former Selby student, to ask you to put forth a motion to reject the Long Term Accommodation Report that was presented to you earlier this fall from the Limestone District School Board. As well as rejecting the report, I am asking you join me and members of our community, in writing letters to the Minister of Education Mitzie Hunter and Premier Kathleen Wynne requesting a moratorium on school closures until a more acceptable and fair format to assessing the viability of a school is implemented.

The long term accommodation plan recommendations, prepared by Ameresco Asset Sustainability Group, suggest opening a Pupil Accommodation Review in the 2017/18 school year which would see the closure of Selby School and the amalgamation of Selby students with the students of Tamworth, Enterprise, Centerville and Newburgh into one new school. However, this amalgamation does not include all Selby School students, nor does it include grade seven and eight students. Grade seven and eight students from all the schools in Stone Mills and Greater Napanee would be sent into NDSS and the majority of current Selby School students would be sent to Prince Charles in Napanee.

The way that Long Term Accommodation Review reports are compiled is seriously flawed and it is discriminatory towards our small and rural schools. In their report, Ameresco gives no other alternatives to closing schools and shifting boundaries. Ameresco used outdated and inaccurate information to base their recommendations on. They sourced their information from the government census, which was last done in 2011, they used facility condition indexes from 2012 and enrolment projections based on inflated numbers.

The Facility Condition Index is calculated by using the replacement cost of the school divided by the amount of repair the school needs, the higher the FCI percentage, the more prohibitive it is to repair the school. According to the report Selby School has an FCI of 95.3%, but approximately two years ago, Selby School applied for and received, a government grant for school repairs. With this grant the school was able to upgrade their electrical system and have the roof replaced, major repairs not included in this report.

The Ministry of Education standard for calculating a school's On The Ground Capacity (OTG), the maximum numbers of students the school can accommodate, is to take each grade, JK to grade eight, and give each grade the maximum number of students allowed. Rooms that are being used as a resource room, French room or computer room are "assigned" 12 students per room, even though realistically, a classroom cannot go in a library or computer room. Adding up the max class size with the extra "students" for the other rooms gives the OTG for a school. Therefore if a school's OTG is significantly higher than its current enrolment, that school is deemed under capacity.

Recently the Ministry of Education revised their capacity rates for schools and now all schools must operate at 100% capacity. Selby school has an on the ground capacity of 285 students. There are two French rooms, a computer room and a library, therefore giving our school an extra 48 student spaces. If

we subtract the 48 phantom students from our capacity of 285, this gives Selby School 237 student spaces, the current enrolment of Selby School is 236 students.

Selby School has the highest student enrolment of any rural school in our community and placed second in the EQAO (standardized) testing results for the entire Limestone school board. It is my opinion that Selby School is being considered for closure and boundary redefinition with the sole purpose to boost enrolment in Prince Charles, which according to the LTAP is declining. This is proven if you take a look at the existing boundary for Selby School and the proposed boundary for The Prince Charles, the majority of Selby students would be sent into The Prince Charles.

According to the Ameresco report, enrolment is declining in Napanee District Secondary School and is expected to fall to 756 students by 2030/31. Their suggestion to make NDSS function at 100% capacity is to send all the grade seven and eight students for our entire area to NDSS.

Not only are the Long Term Accommodation reports compiled using flawed information, they are based on guesses. In 2006, the LTAP report completed by Watson & Associates Economists Ltd. was the catalyst to the closure of Westdale, H.H. Langford and Sandhurst Public Schools. In that report, Watson and Associates projected enrolment for Selby Public School to fall to 149 students for 2015/16, as I have mentioned earlier, Selby School has a current enrolment of 236 students.

The entire process of deciding the fate of a school has serious faults, from the LTP reports to the Pupil Accommodation Review Committee (PARC) process. In 2009 The PAR Committee for H.H. Langford, Westdale and Sandhurst had their choice of two schools overruled by the Senior Staff of Limestone District School Board.

In the PARC report from December 2008, it stated that; "There was strong opposition to the splitting the Sandhurst catchment area and sending students in two different directions. Students in the existing Sandhurst catchment area attend Napanee District Secondary School for high school; students at Bath Public School go to Ernestown Secondary School for high school. The PARC felt it was most desirable for students in the Sandhurst catchment area to be able to attend Napanee District Secondary School for their high school program. The first choice of the PARC was to build two new schools – one new school on the existing Westdale Park site for students in the Westdale Park catchment area, and a second new school in a rural area for students in the Langford and Sandhurst catchment areas – and closing the three existing schools. The first choice for the senior staff of Limestone was to build one new school for all students on municipal services at the south end of Napanee, and close the three existing schools, sending some Sandhurst students to Bath Public School." Greater Napanee now has one school in the south end of town, combining Westdale, H.H. Langford and some of Sandhurst students, other students in the former Sandhurst catchment did indeed get sent to Bath PS.

How can the Ministry of Education and the Limestone Board say that the PARC process is fair, when it is obvious that the suggestions and desires of the PARC, students, families and the community are disregarded and what the Board wants, and has wanted all along, is favoured and is implemented?

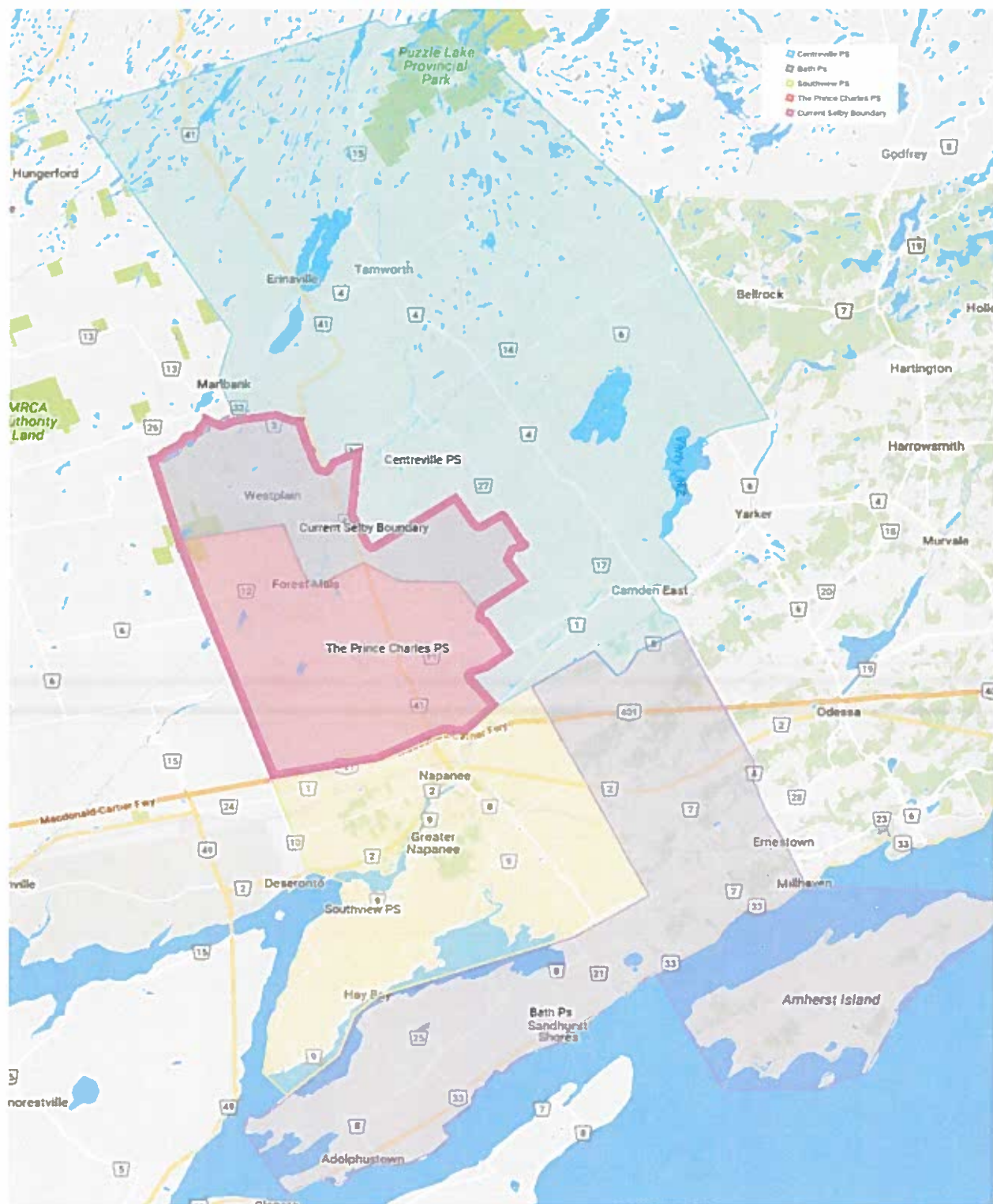
Selby Public School is somewhat of a generational school. Former Selby students have grown up, some have left the community, but many have remained or moved back here to raise their children, myself included. Many parents bring their children to daycares here because of the fantastic reputation Selby School has. I am very afraid that without the school, our community will not thrive. Families will not want to move into an area without a school, they will seek housing in Stone Mills or in the town of Napanee.

I spoke recently with a real estate agent who told me; "My personal opinion is that schools do influence where families choose to live. We have seen families move into the catchment area for Selby because it's such a great school, with a great culture and fantastic teachers. Children that don't do well at other schools thrive at Selby. To lose Selby School will be a huge loss for the community and for our children. Historically property values around a sought after school command a higher price. With the proposed closure of so many of our rural schools, I think this will have a negative impact on our communities and will affect property values. We have seen a steady trend of rising property values but this increase may slow with families moving out of the area to seek housing closer to where their child or children are gaining an education. The amount of time it takes to sell a property may increase if the school, which is oftentimes the heart of the community, is no longer there."

So I am here tonight for myself and on behalf of my children, my neighbours, my friends, the entire community of Selby, the teachers and support staff and most importantly each and every student who attends or will attend Selby Public School; Please, add your voice to ours and let the Limestone District School Board and the Government of Ontario know that you do not support the destruction of our community. If we do nothing, then we are contributing to the problem when we should be part of the solution.

Norah Brien
145 Pleasant Drive
Selby, ON
K0K 2Z0
613-344-1704

norahbrien@gmail.com



Greater Napanee Schools - Current and Proposed Boundaries

Letter from <http://saveourschools.ca/> -

10,000 Empty Spaces in Our Schools? Here's How the Ministry Defines Capacity

Until recently, parents and media had to accept the statement from the UCDSB that there are “10,000 empty student spaces” in the school board.

But now the school board has explained how the study, using Ministry guidelines, has calculated capacity. And it indicates that many of those empty seats in under-enrolled schools are an illusion. According to the recent [FAQ](#) (page 4), capacity is determined in the following way for elementary schools:

- the two Kindergarten classes are each “loaded” at 26 pupils
- other classrooms are “loaded” at 23 pupils (even though most classroom caps are set at 20)
- resource rooms are “loaded” at 12 pupils (!)

This means resource rooms such as a library, language room, and computer room each add 12 students to capacity. Even though the rooms are clearly meant to function in addition to classrooms, not as classrooms and technically shouldn't add to capacity at all.

Let's work a real example. Let's imagine a nice little rural elementary school which has one classroom for each of JK, SK and grades 1 through 6. There is also a small library and a resource room used for music/French/computers, etc.

The Elementary Teachers Union of Ontario has published their own advice for the ideal number of students in each of these classrooms.

<u>Class Size in Single Grade Classes</u>	
Junior Kindergarten	15 Students
Senior Kindergarten	16 Students
Grades 1, 2, 3	18 Students
Grades 4, 5, 6 (Junior)	20 Students
Grades 7, 8 (Intermediate)	22 Students

So our ideal rural school would have, according to the most knowledgeable professionals, a **total capacity of 145 students**.

But what is the capacity of this school according to the Ministry and therefore UCDSB? Using the formula above, which includes adding 12 extra students for each resource room, plus using the maximum amount of students in Kindergarten allowed by the province (26 pupils), the board and Ministry would calculate that this school's capacity is **214 pupils**.

214 vs. 145!

So this school – which the teacher's union would consider to be at 100% capacity – is described by the board and Ministry as being at *67% capacity*. In other words, *at risk for closure*.

If you don't want to use the teachers' numbers, you can use the Ministry's own numbers. Class sizes are generally capped at 26 for kindergarten and 20 for primary grades. So if this school had the maximum number of students, it would still have only 172 students, and it would still be considered at only 84% capacity by the Ministry.

So these "10,000 empty student spaces" don't exist in the real world. But as a bureaucratic device to calculate capacity, these 10 000 empty spaces have the very real power to shut down schools.

A letter of support from Lanark County

Rural Ontario is facing a critical social and structural concern – the closing of rural schools. There's an alarming trend of local school boards closing low enrollment schools without considering the well-being of those students, their families and communities. Schools are an integral part of the economic and service infrastructure necessary for prosperity in our agricultural and rural communities.

Lanark County residents, parents, elected officials and the OFA share the concern of school closures – a result of cutbacks in operating expenses that's done at the expense of rural students and communities. Lanark County opposes school closure decisions that are made without the consideration of critical factors that impact the students, rural families and communities.

Too often important decisions like these are made without critical consideration to transportation, student employment opportunities and parental involvement. Rural school closures mean students are faced with lengthy bus rides to larger schools in urban areas. Hours could be spent each day on a bus, impacting students' attentiveness, learning potential and ability to participate in extracurricular activities. Longer commutes to school also impact students' opportunities for after school and part-time jobs.

Every community – urban and rural – relies on part-time student positions to run their businesses. Student jobs are also an integral part of gaining job experience and saving for post-secondary education. Schools increasingly rely on parent volunteers, and those volunteers will be lost if they can't travel the greater distance to a larger urban school.

Rural schools are also central to the community, acting as hubs for social, service and athletic events and community groups that rely on school buildings. We can't compromise the welfare and best interests of our next generation and our rural communities with school closures that do not account for all costs. Rural Ontario values its children and their education.

Leslie Drynan, CMO
County Clerk / Deputy CAO
Lanark County

This is a copy of the resolution recently passed by the Township of Drummond/North Elmsely

Resolution #16-043

Moved By: Councillor Ray Scissons

Seconded By: Steve Fournier

School Closure Resolution – Ontario Alliance Against School Closures

WHEREAS rural schools are integral to the future of rural communities; and

WHEREAS the Council of the Township of Drummond/North Elmsley are deeply concerned that the current process to consider rural school closures is not inclusive and the timelines do not provide for adequate community input; and

WHEREAS it's critical that continued student achievement and well-being form part of reviews of schools;

NOW THEREFORE BE IT RESOLVED that the Council of the Township of Drummond/North Elmsley urge the Minister of Education to rewrite the Pupil Accommodation Review Guideline (PARG) to take into consideration community and economic value considerations and provide for a more democratic process of rural communities;

AND FURTHER BE IT RESOLVED that until such time as PARG is rewritten that the Province place a moratorium on any more rural school closures; And that this resolution be forwarded to the Premier, Minister of Education, MPPs Bill Walker, Jim Wilson and Lisa Thompson, Association of Municipalities of Ontario, Western Ontario Warden's Caucus and the counties and regions of Ontario.

This is a resolution recently passed by Norfolk County Council

Debbie Robertson, Chief Administrative Officer (Acting)/Municipal Clerk, Director Council and Legislative Services, Municipality of Grey Highlands

Re: Accommodation Review Request for Immediate Moratorium
Res. No. 12

Mover: Councilor Peter Black
Seconder: Councilor John Wells

Whereas rural schools are integral to the future of rural communities;

And Whereas the councils of the Counties of Bruce, Grey and Norfolk are deeply concerned that the current process to consider rural school closures is not inclusive and the timelines do not provide for adequate community input;

And Whereas it's critical that continued student achievement and well-being form part of reviews of schools;

Be It Resolved that the Council of Norfolk County urge the Minister of Education to rewrite the Pupil Accommodation Review Guideline (PARG) to take into consideration community and economic value considerations of rural communities and provide for a more democratic process;

And that until such time as PARG is rewritten that the Province place a moratorium on any more rural school closures;

And that this resolution be forwarded to the Premier, Minister of Education, MPPs Bill Walker, Jim Wilson and Lisa Thompson Carried.

TOWNSHIP OF SOUTH FRONTENAC

BY-LAW 2017-02

A BY-LAW TO CONFIRM GENERALLY PREVIOUS ACTIONS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC.

THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC, BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. The actions of the Council of the Corporation of the Township of South Frontenac at its Council Meeting of January 17, 2017 be confirmed.
2. Execution by the Mayor and the Clerk-Administrator of all Deeds, Instruments and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal to any such Deed, Instruments or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and take effect on the date of its passage.

Dated at the Township of South Frontenac this 17th day of January, 2017.

Read a first and second time this 17th day of January, 2017.

Read a third time and finally passed this 17th day of January 17, 2017.

THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC

Ron Vandewal, Mayor

Wayne Orr, Chief Administrative Officer