



**TOWNSHIP OF SOUTH FRONTENAC
COUNCIL MEETING**



AGENDA

TIME: 7:00 PM,
DATE: Tuesday, April 18, 2017
PLACE: Council Chambers.

1. Call to Order
2. Declaration of pecuniary interest and the general nature thereof
3. Scheduled Closed Session -n/a
4. ***Recess***- n/a
5. Public Meeting
 - a) Closing of Road Allowance - Part of Lot 18, Concession VIII, Storrington - Atkins Lane 3 - 8
6. Approval of Minutes
 - a) Minutes of the April 4, 2017 Council Meeting 9 - 12
 - b) Minutes of the April 11, 2017 Committee of the Whole Meeting 13 - 15
7. Business Arising from the Minutes
 - a) Mark Segsworth, Public Works Manager, re: South Frontenac Recreation Committee Terms of Reference 16 - 20
8. Reports Requiring Action
 - a) Wayne Orr, CAO, re: Desert Lake Resort - Noise Bylaw Exemption 21 - 33
9. Committee Meeting Minutes
 - a) Police Services Board regular meeting held November 17, 2016 34 - 35
 - b) Police Services Board Annual meeting held November 17, 2016 36 - 37
 - c) Sydenham Canada Day Committee meeting held February 10, 2017 38 - 39
 - d) Verona Community Association - Director's meeting held March 8 2017 40 - 41
 - e) Corporate Services Committee meeting held March 14, 2017 42
10. By-Laws
 - a) By-law 2017-19 - Close and Sell Unopened Road Allowance, Concession VIII, Part Lot 18, Storrington 43 - 44

11. Reports for Information

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| a) | Accounts Payable and Payroll Listing | 45 - 50 |
| b) | 1st Quarter Building Activity Report for 2017 | 51 |
| c) | Trail Committee Member Report - April 2017 | 52 |
| d) | Community Project Grants Awarded | 53 - 54 |

12. Information Items

- | | | |
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| a) | South Frontenac's Support for Bell's Connect to Innovate Application | 55 |
| b) | Around the Rideau - March/April 2017 Edition | 56 - 57 |
| c) | Angus Ross, re: Desert Lake Campground - Noise By-law Exemption | 58 |

13. Notice of Motions14. Announcements15. Question of Clarity (from the public on outcome of agenda items)16. Closed Session (if requested)17. Confirmatory By-law

- | | | |
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| a) | By-law 2017-20 | 59 |
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18. Adjournment



REPORT TO COUNCIL PLANNING DEPARTMENT



AGENDA DATE: April 18, 2017

REPORT DATE: April 12, 2017

SUBJECT: PUBLIC MEETING - Closing Road Allowance: Storrington

RECOMMENDATION:

The recommendation is that Council hear comments from the public and that the attached By-law 2017-19 to stop up, close and transfer ownership of two portions of an unopened road allowance in the District of Storrington, **be considered for passage.**

BACKGROUND:

On February 9, 2016, Ron Campbell, the owner of property at 4378 Atkins Lane, received approval in principle from the Committee of the Whole for the closure and sale to him of a portion of a Township-owned road allowance (actually a surveyed right-of-way) that abuts his waterfront property. However, the Committee specified that the 'orphaned piece' of the road allowance that would result from the closure should also be dealt with. **Attachment #1** shows the road allowance abutting the subject property and the 'orphaned piece' in bold.

Later, David Day, the property owner abutting the 'orphaned piece' on the northwest, advised that he would like to acquire this piece of road allowance to add to his property as well. Thus, both portions of the road allowance could be appropriately closed and sold. The addition of the orphaned portion to Mr. Day's land would add approximately 0.33 acres of land to his existing 1.23 acre parcel, thus, enlarging a severely undersized lot (by today's standards). Similarly, the addition of the road allowance to Campbell's land would expand this severely undersized waterfront lot to approximately 0.92 acres. **Attachment #2** is a depiction of the configuration of the two lots which would result from the road allowance transfers.

Subsequently, on September 6, 2016, a public meeting was held and Council passed By-law 2016-47 to stop up close and transfer the ownership of the land as described above. At this point the fees have been paid to the Township and surveys completed but the deeds are not yet registered to complete the process of the transfer of ownership.

However, Lori Greenwood, the property-owner abutting the 'orphaned piece' on the south recently contacted the Planning Department stating that she was not aware of the closure ie., the original advertisement did not fully identify the 'orphaned piece' that abuts her land.

Accordingly, in fairness, the Planning Department re-advertised the closure and sale including the orphaned piece' to be dealt with at a new public meeting on April 18, 2017. This would give this property-owner the opportunity to comment. It should be noted that the notice of the meeting was advertised for four consecutive weeks in the newspaper and was mailed and e-mailed to Ms. Greenwood.

In dealing with the closure and sale of this land, Council may recall that it is Council policy to not close unopened road allowances which lead to a lake but, in this case, it was considered that the road allowance does not lead to the water

but only parallels the shoreline at an average distance of 28 metres. It then ends abruptly. Also, the actual travelled portion used to access the properties is located off of the road allowance on a surveyed portion further to the east of the Township right-of-way. This is shown on **Attachment #3**. Logically, the Township would have no interest in retaining the land.

It should also be noted that, as part of this road closure and transfer, the access to Ms. Greenwood's land must be maintained. **Attachment #4** is a recent survey indicating that her access will still be provided over Part 2 of the previous survey and Part 4 of the new survey. The solicitor representing Mr. Campbell and Mr. Day has assured the Township that this access will be retained to Ms. Greenwood's land and Planning staff will confirm this access prior to the final land transfer.

A road closing by-law (By-law #2017-19) is attached that would close and transfer ownership of portions of the road allowance to each property-owner as discussed above. This By-law also repeals the previous by-law passed in September, 2016.

FINANCIAL and STAFFING CONSIDERATIONS

The Township has received payment for the transfer of the portions of road allowance.

ATTACHMENTS

Attachment #1 – shows the location of the road allowance and orphaned piece.

Attachment #2 - is the final configuration of the two lots.

Attachment #3 - is an aerial photo showing the travelled access route.

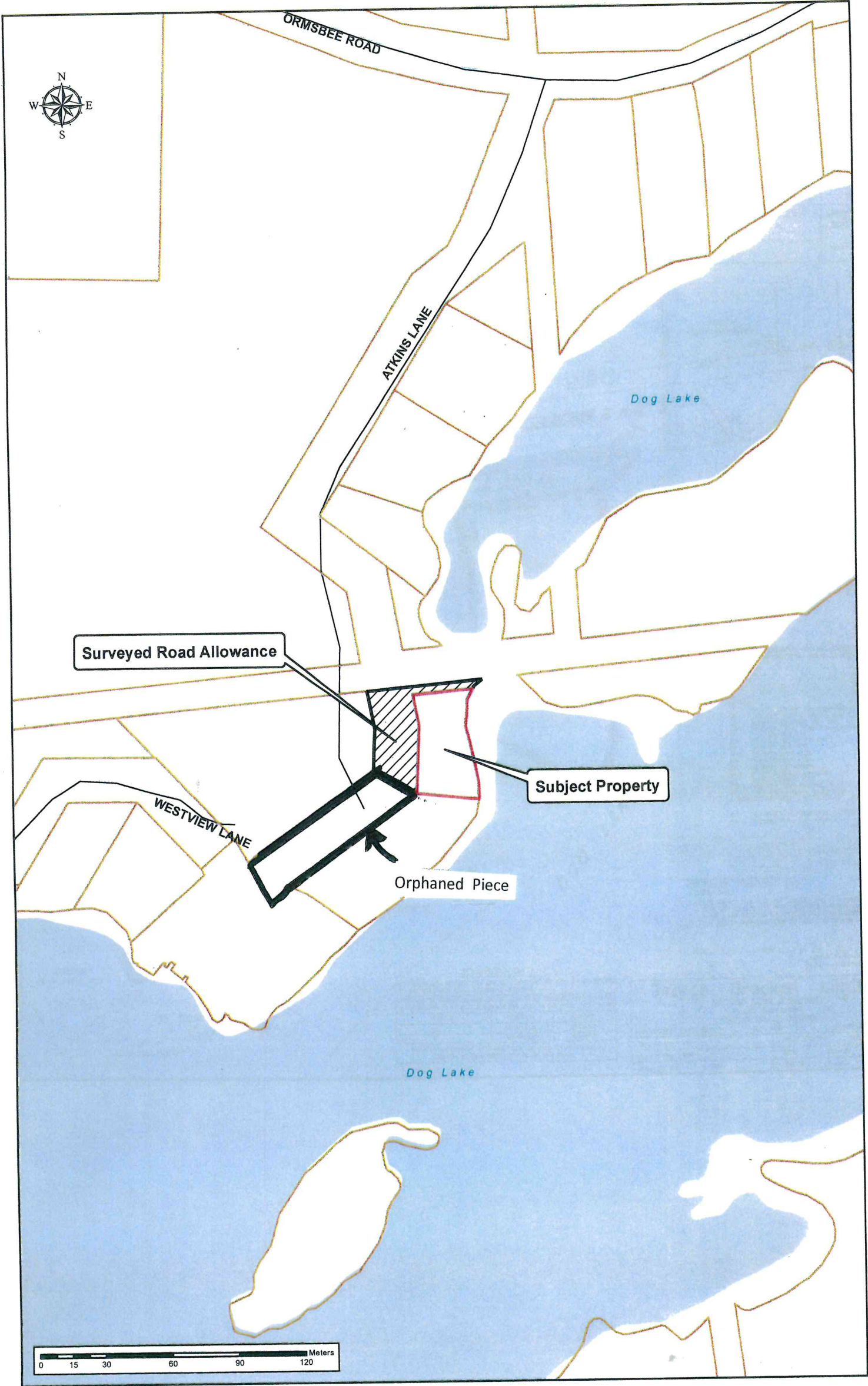
Attachment #4 - is a survey identifying all the subject properties and accesses.

Approved by: Forbes Symon Prepared/Submitted by: Lindsay Mills

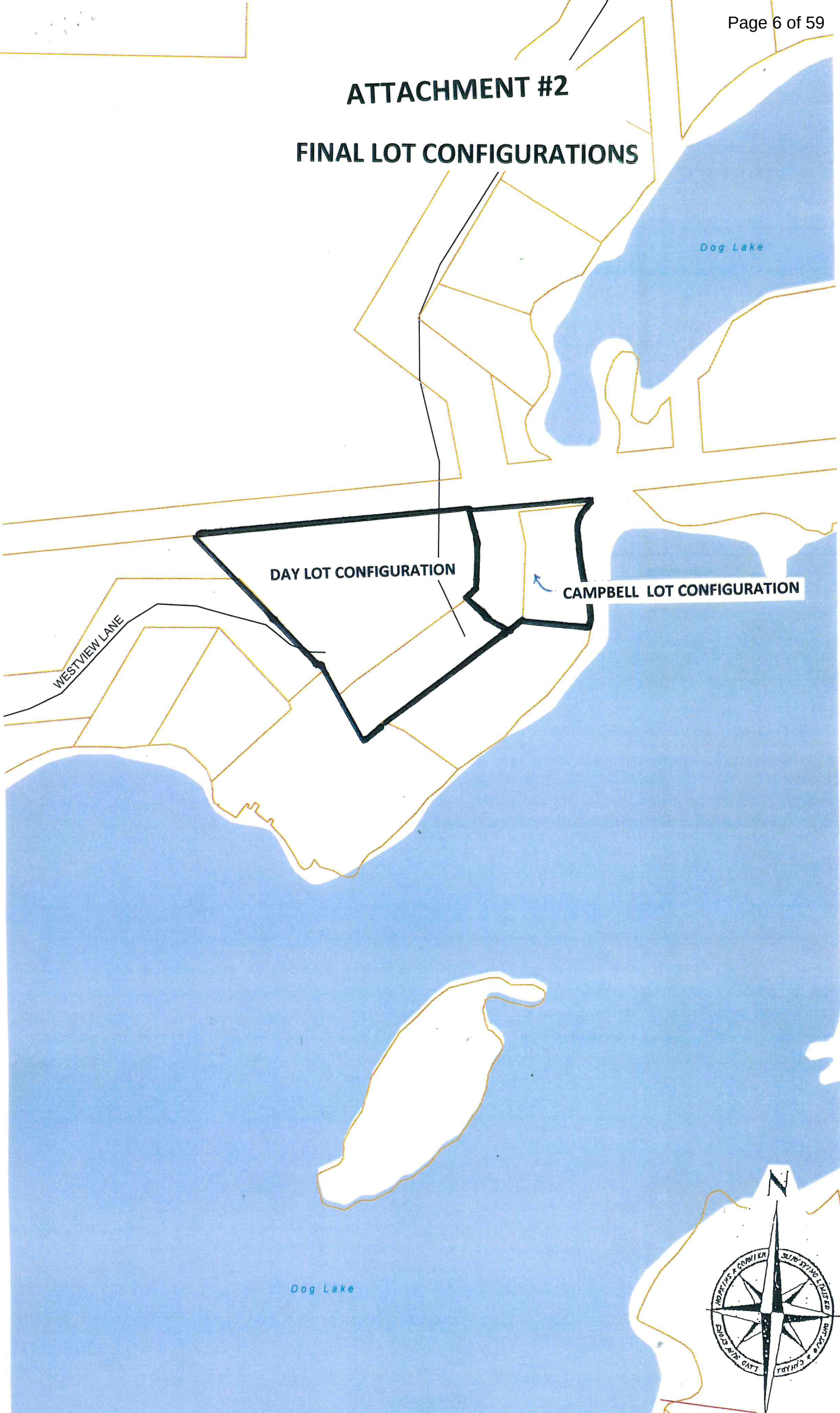
attachments

RoadClosureReportCampbell7

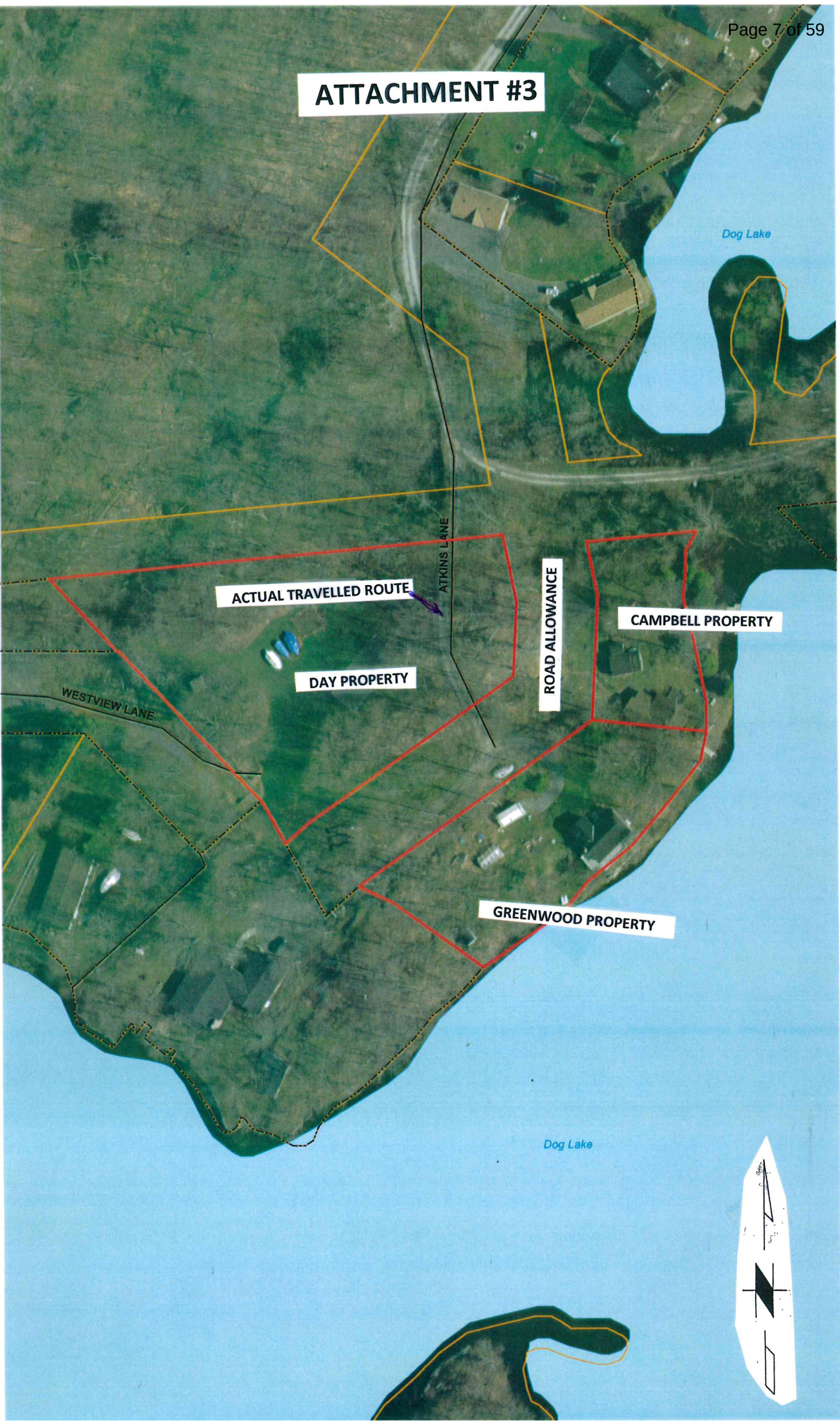
ATTACHMENT #1



ATTACHMENT #2
FINAL LOT CONFIGURATIONS



ATTACHMENT #3



Dog Lake

ATKINS LANE

ACTUAL TRAVELLED ROUTE

DAY PROPERTY

ROAD ALLOWANCE

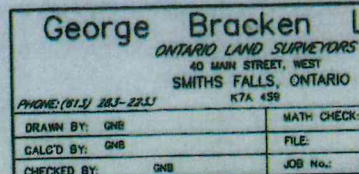
CAMPBELL PROPERTY

WESTVIEW LANE

GREENWOOD PROPERTY

Dog Lake





Minutes of Council

April, 4, 2017

Time: 7:00 PM

Location: Council Chambers

Meeting # 10

Present: Mayor Ron Vandewal, Pat Barr, Brad Barbeau, John McDougall, Alan Revill, Norm Roberts, Mark Schjerner, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Lindsay Mills, Planner, Mark Segsworth, Public Works Manager, Forbes Symon, Manager of Development Services, Angela Maddocks, Executive Assistant.

1. Call to Order

a) Resolution

Resolution No. 2017-10-01

Moved by Councillor Sleeth

Seconded by Councillor Barbeau

THAT the Council meeting of April 4, 2017 be called to order at 7:00 p.m.

Carried

2. Declaration of pecuniary interest and the general nature thereof-n/a

3. Scheduled Closed Session - n/a

4. ***Recess*** - n/a

5. Public Meeting - n/a

6. Approval of Minutes

a) Minutes of the March 21, 2017 Council Meeting

Resolution No. 2017-10-02

Moved by Councillor Sleeth

Seconded by Councillor Barbeau

THAT Council approves the minutes of the March 21, 2017 Council meeting.

Carried

b) Minutes of the March 28, 2017 Committee of the Whole Meeting

Resolution No. 2017-10-03

Moved by Councillor Sleeth

Seconded by Councillor Barbeau

THAT Council approves the minutes of the March 28, 2017 Committee of the Whole meeting.

Carried

c) Minutes of the March 28, 2017 Special Council Meeting

Resolution No. 2017-10-04

Moved by Councillor Revill

Seconded by Councillor Sutherland

Minutes of Council
April, 4, 2017

THAT Council approves the minutes of the Special Council meeting held March 28, 2017.

Carried

7. Business Arising from the Minutes

a) Lindsay Mills, Planner, re: Parkland Policy By-law

A slight wording amendment is required to conform with the Planning Act. See By-law 2017-16.

b) Lindsay Mills, Planner, re: Rezoning to Permit Four Residential Units, Concession II, Part of Lot 19 - Storrington

See By-law 2017-17

8. Reports Requiring Action

a) Mark Segsworth, Public Works Manager, re: Tender No. PW-2017-08 Line Painting Program

Resolution No. 2017-10-05
Moved by Councillor Sutherland
Seconded by Councillor Revill

THAT Council approve the bid of Trillium Pavement Marking for Tender No. PW-2017-08, of the Pavement Marking Program, in the amount of \$137,523.00 plus HST for Section 'A', South Frontenac Townships portion of the tender.

Carried

b) Wayne Orr, Chief Administrative Officer, re: Internet and Telephone Voting for 2018 Municipal Elections

See By-law 2017-15

9. Committee Meeting Minutes

a) Loughborough District Recreation meeting held March 6, 2017

b) South Frontenac Recreation meeting held January 16, 2017

c) South Frontenac Recreation meeting held February 27, 2017

d) South Frontenac Recreation meeting held March 20, 2017

Resolution No. 2017-10-06
Moved by Councillor Revill
Seconded by Councillor Sutherland

THAT Council receives for information the minutes of the following committee meetings:

- Loughborough District Recreation meeting held March 6, 2017
- South Frontenac Recreation meeting held January 16, 2017
- South Frontenac Recreation meeting held February 27, 2017
- South Frontenac Recreation meeting held March 20, 2017

Carried

10. By-Laws

a) By-law 2017-15 - Internet and Telephone Voting

Resolution No. 2017-10-07
Moved by Councillor McDougall
Seconded by Councillor Schjerning

THAT the following by-laws be given first and second reading:

- By-law 2017-15
- By-law 2017-16
- By-law 2017-17

Carried

Resolution No. 2017-10-08
Moved by Councillor Schjerning
Seconded by Councillor McDougall

THAT By-law 2017-15, being a by-law to authorize exclusive voting by telephone/internet for the 2018 Municipal Election, be given third reading, signed and sealed.

Carried

b) By-law 2017-16 - Parkland Fee

Resolution No. 2017-10-09
Moved by Councillor McDougall Seconded by Councillor Schjerning

THAT By-law 2017-16, being a by-law to establish a process for valuation parkland cash-in-lieu payments required as a condition of consent applications or plans of subdivision or condominiums, be given third reading, signed and sealed as amended.

Carried

c) By-law 2017-17 - Rezone Concession II, Pt Lot 19, Storrington

Resolution No. 2017-10-10
Moved by Councillor Barr
Seconded by Deputy Mayor Roberts

THAT By-law 2017-17, being a by-law to amend By-law 2003-75, as amended, to rezone lands from Urban Commercial (UC) Zone to Special Urban Commercial (UC-27-H).be given third reading, signed and sealed.

Carried

11. Reports for Information

- a) Accounts Payable and Payroll Listing
- b) Mark Segsworth, Public Works Manager, re: PW-2017-10 Arterial and Local Roadside Mowing Program

12. Information Items

- a) Councillor Sutherland - Withdrawal of Notice of Motion on Septic Systems
- b) Rideau Valley Conservation Authority - Municipal Information Sheet - South Frontenac 2017

13. Notice of Motions - n/a

14. Announcements

Minutes of Council
April, 4, 2017

- a) Mayor Vandewal noted that the Township of Central Frontenac has rescinded their motion on septic re-inspection.
- b) Mayor Vandewal noted that Deputy Mayor Roberts will be chairing the April 11, 2017 Committee of the Whole meeting as he will be travelling to see his newest granddaughter.

- 15. Question of Clarity (from the public on outcome of agenda items) - n/a
- 16. Closed Session - n/a
- 17. Confirmatory By-law

- a) By-law 2017-18

Resolution No. 2017-10-11
Moved by Deputy Mayor Roberts
Seconded by Councillor Barr

THAT By-law 2017-18, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given first and second reading this 4 day of April, 2017.

Carried

Resolution No. 2017-10-12
Moved by Councillor Barr
Seconded by Deputy Mayor Roberts

THAT By-law 2017-18, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given third reading, signed and sealed this 4 day of April, 2017.

Carried

- 18. Adjournment
- a) Resolution

Resolution No. 2017-10-13
Moved by Councillor Barr
Seconded by Deputy Mayor Roberts

THAT the Council meeting of April 4, 2017 be adjourned at 7:22 p.m.

Carried

Ron Vandewal, Mayor

Wayne Orr, Chief Administrative Officer



Minutes of Committee of the Whole
April 11, 2017

Time: 6:00 pm

Location: Council Chambers

Meeting # 11

Present: Deputy Mayor Norm Roberts, Brad Barbeau, Pat Barr, John McDougall, Alan Revill, Mark Schjerning, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Mark Segsworth, Public Works Manager, Jamie Brash, Solid Waste and Facilities Supervisor, Forbes Symon, Manager of Development Services, Louise Fragnito, Treasurer, Angela Maddocks, Executive Assistant.

1. Call to Order

a) Deputy Mayor Roberts called the meeting to order at 6:00 p.m.

2. Declaration of pecuniary interest and the general nature thereof - n/a

3. Scheduled Closed Session

a) Litigation

4. ***Recess - reconvene at 7:00 p.m. for Open Session

5. Delegations

a) It was moved by Councillor Revill and seconded by Councillor Schjerning that Council allow a third delegation - Peter Hodson regarding the noise by-law exemption for Desert Lake Campground. This motion was carried.

It was moved by Councillor Revill and seconded by Councillor Sutherland that invited delegations not be limited to ten minutes but that the third be given ten minutes to present. This motion was carried.

b) Bev Disney, Account Manager, MPAC re: 2017 Assessment with a focus on Farm Land

Bev Disney reviewed her presentation with Council that outlined the role of MPAC and the assessment cycle and how it is reflected in the taxation years. The changes in farm land values was also reviewed with a breakdown on the six classes of farmland. Overall the rate change from 2012 to 2016 current value assessment on Class 1 farmland has increased by 96.23%.

Councillor Sleeth asked how many farmland sales are reflected in this change for this area. Bev Disney indicated that 53 properties in this area were included in the data going back to January 2008.

Councillor Sutherland questioned how MPAC determines if a purchaser is a non-farmer.

Bev Disney explained that MPAC collects information from a questionnaire following the sale of the property that clarifies whether the property is continuing as a farm operation.

c) Cambium - 2016 Annual Waste Site Reporting

Stephanie Reeder from Cambium reviewed the presentation with Council. She provided data on each site with respect to ground water, surface water and monitoring. The presentation indicated the remaining life on each site with an overall site life expectancy for the municipality of 19 years.

Mark Segsworth confirmed that the data includes garbage collected in Storrington north of Loughborough Lake, but not the volumes that are taken away.

Stephanie Reeder noted that it is more likely to get approval from MOE for site expansion than approval for a brand new site. When the remaining lifespan for landfill is 10 to 15 years, the municipality should have a management plan in place.

d) Peter Hodson, re: Desert Lake Resort Noise By-law Exemption

Mr. Hodson referred to his position paper noting that the Desert Lake Property Owners have not given their approval to his input. (A copy is included in the April 18 agenda under "Information Items"). His suggestion was to allow only two events during the summer not including long weekends as this would be easier to engage input from cottagers. Consideration for afternoon concerts instead of evening or "quiet concerts" using headphones was offered as alternatives. Mr. Hodson indicated that the general public were not aware of the complaint process available through the noise by-law and that there is a vague interpretation of it. He suggested a notification process to property owners within a 2 kilometre radius to inform of dates and times for music events at the campground would be helpful. He commented on the economic input into this area noting that there is an estimated \$250,000.00 in annual taxes generated from the Desert Lake area.

6. Reports Requiring Action

a) Lindsay Mills, Planner, re: Assumption of a Portion of Keir Road: Storrington District.

Forbes Symon, Manager of Development Services reviewed the report.

The general consensus of Council was to move forward with this request as the owner has indicated that he will be bringing the portion of road up to township standards.

7. Reports for Information

a) Louise Fragnito, Treasurer, re: Annual Repayment Limit in respect to long-term debt and financial obligations

Councillor Sleeth confirmed that South Frontenac's borrowing limit is \$60 million.

The Treasurer indicated she will be providing an update on population and assessment in May along with the tax rate by-law.

8. Rise & Report

a) Cataraqui Region Conservation Authority

Councillor Revill reported that the new General Manager has been in place for four months and is very supportive of staff and the board. The CRCA will be upgrading the education centre in Brockville and are working on a long term plan for the renewal of the current administrative structure.

b) Quinte Region Conservation Authority

Deputy Mayor Roberts noted that he has been forwarding emails from Quinte on items of significance to all Council members. The next meeting is scheduled for April 20, 2017.

c) Rideau Valley Conservation Authority

Councillor Barr indicated that the auditor's report was reviewed at the last meeting, reserves have increased. The authority turned down a property offered to them in the older part of south Ottawa as there were concerns about possible contamination at the site. The next meeting is in two weeks.

9. Information Items

a) Jannette Amini, Manager of Legislative Services/Clerk, County of Frontenac, re: Expanded Public Notification Provisions

b) Cheryl Latour, re: Desert Lake Resort Noise By-law Exemption

10. Notice of Motions - n/a

11. Announcements

a) The Mayor had received correspondence requesting support from Bell for the Connect to Innovate Program. The CAO reported that a letter of support has already been sent in support of the program. A copy of the letter will be included in the April 18 Council agenda.

12. Question of Clarity (from the public on outcome of agenda items) - n/a

13. Closed Session - n/a

14. Adjournment

a) The meeting adjourned at 8:15 p.m.



STAFF REPORT
RECREATION DEPARTMENT



AGENDA DATE: April 18, 2017

SUBJECT: South Frontenac Recreation Committee Terms of Reference

RECOMMENDATION

THAT Council approve the updated South Frontenac Recreation Committee Terms of Reference and direct staff to work through the district recreation Chairs to institute the terms.

BACKGROUND

At the March 21, 2017 meeting, Council deferred passage of the resolution to adopt revised terms of reference for the South Frontenac Recreation Committee. Feedback from Council has been incorporated into the attached revision and is again before Council for adoption.

ATTACHMENTS

Draft updated 'South Frontenac Recreation Committee Terms of Reference

Submitted/approved by:

Mark Segsworth

Prepared by:

Tim Laprade, Arena/Recreation Supervisor

South Frontenac Recreation Committee (SFRC)

TERMS OF REFERENCE

PURPOSE

- To act as a conduit for information sharing between the local districts, community, sporting groups, clubs and organizations
- To facilitate communication between the district committees, community, SFRC and Council
- To provide information and recommendations to the Township for the use, development and maintenance of recreation facilities and parks
- To facilitate the delivery of District led programs and events
- To provide information and recommendations to the Township in the development of the annual operating, maintenance and capital budget
- To assist with gathering content for the Annual Recreation & Activity Guide
- To engage and recognize the community volunteers who serve on the local district recreation committees
- To involve and respect the vital role of our district committee partners

Reporting Structure

The committee reports regularly to council through the Supervisor of Recreation by means of distribution of minutes and periodic reports and recommendations

Composition

- Committee positions are advertised at the beginning of each council term
- Council appoints one councilor and 2 members from each of the recreation district committees based on nominations from the respective area for a total of 12 members. The Recreation Supervisor and Recording Secretary also sit on the committee as non-voting members.
- The committee selects a Chair and Vice Chair annually at its first meeting of the calendar year.
- The Chair and Vice Chair positions must be community members from the recreation district committees
- Vacancies on the SFRC will be advertised and filled as soon as possible through the District Committees

As per Councils Procedural Bylaw 2016-71;

- Committee Chair may be removed only by a vote of a majority of the Committee.
 - The Chair of the South Frontenac Recreation shall serve as Chair for a period of no more than two consecutive years.
- As per the directions of Council, the Chair and Vice Chair position will rotate to represent a member from a different district. In the event that a district declines the position the position vacancy will move to the next district.

Meeting Frequency • The committee will meet routinely at a minimum of 6 times per year or at the call of the Chair • Quorum: A quorum is considered 7 voting members, but must include one member from each district • Meetings are held in Council Chamber's or at a location as arranged by the SFRC Chair
Decision Making • The committee follows Councils procedures for conducting meetings and making decisions as a group • The committee will strive for consensus on all items, however if voting is necessary; all members of the committee shall have a vote, a simple majority will decide an issue, questions resulting in a tie vote will be defeated. • The Committee Chair may seek direction from the Supervisor of Recreation or Senior Staff to assist with the decision making process.
Meeting Agendas • The Supervisor of Recreation will prepare an agenda in consultation with SFRC Chair based on previous agenda items, Township/Council priorities and input from the Districts.
Meeting Minutes • Written minutes of all meetings shall be prepared by the Committee Recording Secretary using the Township provided template. • Minutes will be provided to the committee for discussion and approval at the next committee meeting and distributed to Council after they have been passed by the committee.
District Committees • The Township of South Frontenac has Four Recreation Districts Committees (Bedford, Portland, Storrington, Loughborough). • The District Committees provide input and recommendations to the SFRC that will then be discussed and recommendations made to Council • District committees include a maximum of 12 members
Sub Committees • Sub-committees for South Frontenac Recreation may be established as necessary, for a limited time and for a specific purpose. Sub-committees will report back to the next full committee meeting.
Meeting Attendance & Compensation • The committee Chair will sign off on attendance list and provide it to the Supervisor of Recreation for authorization for remuneration. • Committee and subcommittee members (excluding councilors and staff) will be compensated \$30.00 per meeting effective January 1, 2015.' AND 'this rate will be adjusted on a regular basis at the same increment as negotiated for the Township's bargaining unit commencing January 1, 2016.'

- Committee Recording Secretaries will be compensated \$65 per meeting
- All members including recording secretaries are paid for their mileage to attend the SFRC meetings.

Delegations to Committees

Delegations by groups or individuals may be made to the committee and will follow the following process;

- Delegations will be received by the Committee and will be limited to a maximum ten minute presentation, unless otherwise approved by the Committee, and are considered in the following order:
 - Those persons the Committee has requested to appear
 - Citizens, organizations or their representatives who have notified the Chair or Supervisor of Recreation in advance of the Agenda being set with their desire to appear. The Chair or Supervisor of Recreation may request that the delegation presentation be moved to a different meeting date if the meeting agenda is full.

Communication between the Committee and Township

- The Committee Chair will communicate directly to the Supervisor of Recreation who can bring any requests for information or concerns to the appropriate Township staff.
- The Supervisor of Recreation will;
 - attend each SFRC meeting and will invite other Township Staff if required.
 - bring matters of importance that require decision to the attention of the SFRC
 - share information of importance to the SFRC
 - make recommendations to SFRC based on Township Staff or Council direction

Budget Process

The development of the Recreation Budgets is a joint effort between the District Committees and Township Staff along with direction from Council.

Note: Council makes the final decision on Budget items submitted

Rationale for proposing Capital and Maintenance items are based on:

- Has the need been identified through consultation with the Community (i.e. User groups, recreation survey, recreation plan)
- Does it meet Council priorities
- Are there risks if this proposed work is not completed?
 - Community safety concern
 - Environmental concern
 - Increase in maintenance
 - Long term cost implications
 - Impact on service/usability

Typical Budget Submission Timeline:

June: Supervisor of Recreation to provide Budget submission template and guidelines to District Chairs

July: Districts meet to discuss Budget requirements

August (Early): Supervisor of Recreation and Supervisor of Facilities meet to identify any Budget impacts or priorities

August (Mid): Supervisor of Recreation and Supervisor of Facilities meet with SFRC to discuss and Budget impact or priorities

September (Early): Capital submissions due from District Rec Committees to Supervisor of Recreation using Budget template

September (Mid): Supervisor of Recreation and Supervisor of Facilities meet to discuss Committee submissions

September (Mid): Supervisor of Recreation and Supervisor of Facilities meet with SFRC to review submissions.

September (Mid): Supervisor of Recreation and Supervisor of Facilities meet to finalize Budgets.

September (End) Budgets submitted to Treasury

Review

- The committee at the first meeting of each year will review these terms of reference.
- Recommendations for change will be forwarded to Council for approval.



REPORT TO COUNCIL
CLERKS DEPARTMENT



AGENDA DATE: April 18, 2017

SUBJECT: Desert Lake Resort – Noise Bylaw exemption

RECOMMENDATION

That Council grant an exemption to Noise Bylaw to the Desert Lake Resort for:
_____ events, on the following dates _____
between the hours of _____, for the purpose of _____
_____ subject to the following conditions;

BACKGROUND

In February 2017 a request for a noise bylaw exemption was brought forward to the Corporate Services Committee. Staff were asked to invite the resort owner and the lake association to appear as delegations before Council on the matter. The two representatives appeared at the Committee of the Whole meeting on March 28. At that time Council was provided with the written submission from both parties, a copy of the Noise bylaw for reference, as well as the various emails and letters from concerned citizens

Both parties acknowledged the issues before them and Council asked that the two parties take the opportunity to see if any common ground could be found. Staff wrote to the parties and asked that an agreement (if reached) be forwarded in time for the April 18 agenda. Unfortunately no agreement has been forth coming from the parties.

The Resort owners followed up from their delegation and revised their initial request down to 6 events as stated on March 28 (see attached).

Staff have been lead to believe that the Desert Lake Property Owners Association has now endorsed the position of Mr Peter Hodson, who appeared as a delegation on April 11 (see attached).

With no consensus between the parties, Council is now being asked to consider the request from the Resort.

Council has in the past provided exemptions to the noise bylaw for one-time events (Guitar festival, Home weddings) or has considered certain events grandfathered (snowmobile drag racing).

Council may choose to consider the following:

- The history of events, the nature of the complaints and the concerns expressed
- The nature of the proposed events
- The number, dates and timing of the proposed events
- Additional measures or limits surrounding the events
- The opportunity for a trial event(s)
- How to evaluate an exemption if granted



REPORT TO COUNCIL
CLERKS DEPARTMENT



FINANCIAL and STAFFING CONSIDERATIONS

There are no direct costs associated with exemption. Any requirements for additional bylaw services will need to be considered.

ATTACHMENTS

Letter from Desert Lake Resort

Letter from Desert Lake Association

Submitted/approved by:

Wayne Orr, CAO

Prepared by:

Wayne Orr, CAO

April 2, 2017

Dear City Council and Desert Lake Association members

We have recently attended a meeting with city council to request to receive permission from town council to host summer weekend events at the park when we received a noise complaint last year after we hosted a live band event. I would like to make it clear, that the initial request was a blanket request for every Saturday evening for 3 hours, however I would like to address some of the issues that have been raised by lake association members and what ultimately we would like to see happen.

I would like to give you all a bit of background information on the business we operate and how we run the park. As many of you know, the park has been around for over 40 years, we purchased the park 4 years ago, and we took over and operated our first year similar to how the previous owners had operated it all these years before, this is including to activity schedule and events hosted at the park. In our first year, we realized that the rules of the park were loose and allowed for potential issues for items such as noise control, security issues and safety of our campers.

We have worked hard over the past 3 years to get the park clean, fun and a safe place for families. The history of the park was known for “party town” and being that we are a young family, we didn’t foresee this well-known reputation being something we wanted to support. So we implemented changes to how the park operated, including limiting the age limit for guests by not allowing anyone under 25 to camp – no groups of young people, we adjusted timing of the music events to end at 11pm (they used to go til 12) as well, installing security gates at the park entrance and ensuring campers respected the noise rules in the park which is midnight on weekend. We pride ourselves on the hard work we have put forth to ensure we are providing our guests and people of the community a safe, clean and fun place to come for families!

That being said, many letters have come forth with concerns about the events we wish to host, and I can respect that people in the area have concerns about noise,

safety and control of the guests with liquor etc. I must tell you that we have those same concerns, and we have worked hard to ensure that events are held with respect for timing and are very strict about the rules within the park, you can ask anyone that visits the park, it's not like it used to be, we fully enforce our rules and we are responsible park operators. I must say that we and have cut back the Saturday evening music events and have incorporated group card games and themed weekends that don't require music, however everyone needs to know that this is becoming the requirement and the "norm" across Canada for what clients are expecting when they are choosing a park to visit and camp, so we are working around what the expectation of customers are, and what we feel happy to provide.

I think it's important to note that and I believe the local OPP would agree that the number of visits to the park have gone from a regular event in the past to nil today. We make the activity schedule based on the needs and expectations from visitors to the park and we are not trying to cause any disruption to the locals in the area. So in light of the original request for every Saturday we would like to discuss some options for the musical events we wish to host.

We are working with the following adjusted schedule moving forward;

3 hours of music on the Saturday evening of the May long weekend, Canada Day weekend, Civic and Labour Day

As well, 1 additional Saturday in both July & August. Dates TBD

So in total 6 nights of amplified music.

Please note that not all nights will be hosted by live music, we have typically hosted a DJ dance or karaoke as well. The live band nights would be specific to the long weekends only.

We are also willing to change the times of the events to run from 7:30-10:30pm as we understand the timing of the events was an issue for some.

We will also review the sound control with the bands as they come in and will review and adjust the maximum decibels.

We will also agree to have this reviewed after the end of the season and can have an open discussion on suggestions or tweak the years moving forward based on the comments and feedback.

Obviously not everyone person will be fully satisfied with the outcome of this, however we are not here to hinder nor create a bad sense of community, we are here to continue to operate a very successful and long term tourist destination.

We have always opened the events free to anyone in the community, not only the music events but the themed weekends and kid's events that we host, we get several people from the local area that come down and enjoy these events free of charge. So even though some may feel that we are more of a thorn than a rose, we do get lots of local support and nice comments from many area residence on the changes we have implemented and on the state of the park today.

On a side note, we also want to ensure that local area residents be aware that Desert Lake Family Resort cannot take sole responsibility for noise in the area, many of nights you can enter the park and not hear a pin drop at midnight but noise from around the lake can be heard. We can only control what happens on our property, and I find it very petty that most lake association members felt the need to comment on items that were not part of this discussion forum.

Thank you for your time and as mentioned by the members of council a final decision needs to be presented to them by no later than April 13th.

Sheena & Leo Pillay

Desert Lake Family Resort Inc.

613-374-2196

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April 10, 2017

To: Mayor Vanderwal and Members of Council,
 Township of South Frontenac

Re: Request by the Desert Lake Campground for a Noise Bylaw exemption from May to September 2017

This submission was prepared by me as a position paper for the Desert Lake Property Owners Association (DLPOA). However, the DLPOA is not yet ready to endorse it, primarily because the Association has not had sufficient time to consult its' members about the issue. The application by the Desert Lake Campground for an exemption to the Township's Noise Bylaw was unexpected and quite unusual. The few property owners who have learned of the application for an exemption and who have contacted the DLPOA were unanimous in their concern and frustration about excess noise from past music events, so the Association prefers to consult more with their members before taking a position. I have brought this paper to Council because I recognize that Council Members do need to make a decision soon and some of the views and suggestions developed from conversations with other cottagers may be helpful in your deliberations.

Since your meeting on March 28, the Campground owners, the Pillays, have responded to Council with some useful information about the nature of their events, and offered changes to their plans to reduce the numbers of events and to mitigate some of the impacts. The Campground's application, and the review of the application, raised some important issues about the application itself, the administration of the Noise Bylaw, the structure of the Bylaw, and some attitudes and/or misconceptions about the rights of different property owners.

The Campground's application

1. The original letter from the Campground did not specify the number or nature of all events planned, but a review of 2016 activities indicated that there had been 12 events, 4 involving live music, 4 involving pre-recorded music and Karaoke singing, and 4 dances with recorded music. For the summer season, this represented one event per weekend, with live bands on every long weekend, from May through to September. These events ran from 8 pm to 11 pm (midnight in previous years).
2. In response to cottagers' concerns, the most recent letter to the Township from the Campground proposed a reduction in the number of events from 12 to 6, with 4 involving a live band on Saturdays of long weekends. Further, the timing would be changed from 8 to 11 pm to 730 to 1030 pm. From this cottager's perspective, these are moves in the right direction, and mean that six Saturday evenings during the summer would be much quieter. It would also be very nice to enjoy at least one long weekend without evening disturbance. I request that:
 - a. Exemptions be granted for only 2 events;

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- b. The August and September long weekends be left free of events (i.e., shift the live band to other weekends). A concert on the May long weekend would likely disturb the fewest cottagers, and a concert on the July 1 weekend would coincide with noise from fireworks;
 - or**
 - c. Schedule the live bands for the August and September long weekends during the afternoon (e.g., 2 – 5 pm). Music festivals around the province successfully draw crowds during daylight performances, so this should not be a hardship.
3. If exemptions are granted, no matter what the conditions, I also request that:
- a. A notice of the exemption and a schedule of events be circulated to all property owners on Desert and Holleford Lakes, along with details on how complaints can be submitted if people are disturbed by any event;
 - b. A by-law enforcement officer be directed to visit cottage properties around both lakes during one event to experience for themselves the degree of disturbance experienced by cottagers and to collect their comments. I am available to work with the Township to develop a short list of properties willing to host a brief visit;
 - c. Records be kept of complaints about noise throughout the 2017 season so that the issue can be re-visited in detail in 2018 if the campground seeks further exemptions;
 - d. The Desert Lake Campground be asked, as a condition of the exemption, to prepare a detailed management plan outlining:
 - i. the schedule and timing of each event;
 - ii. mitigation measures to reduce noise;
 - iii. security plans for campground residents and visitors during the events, including procedures in the event of a disturbance;
 - iv. controls on visitor access;
 - v. sanitation and mitigation of potential environmental impacts; and
 - vi. contact phone numbers that are made available to cottagers to register any complaints.
4. I also recommend that the Campground explore the option of ‘Quiet Concerts’, i.e., concerts in which the audience hears the music through headphones, without the use of speakers. A good example is described at <http://www.cbc.ca/news/canada/new-brunswick/serena-ryder-s-quietest-concert-ever-draws-hundreds-to-bay-of-fundy-1.3208994> and https://www.groupon.com/deals/gl-quiet-clubbing-party-at-hemingways-on-4-22?p=1&utm_source=newsletter_im&utm_medium=email&t_division=greater-toronto-area&user=d1ed2e17679d7c636477ebed193c7db9d421dbbc9097d257d6d183c6da33cdcf&date=20170409&uu=bbb9b130-24a0-11e2-8854-00259069d5fe&CID=US&tx=0&s=body&c=button&d=deal-page&utm_campaign=d53c73a2-b2b5-483a-856a-630eeef713b_0_20170409_treatment2

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Management of noise issues by the Township of South Frontenac

The discussion arising from the Desert Lake Campground's application for a Noise Bylaw exemption raised some issues about the bylaw itself and the process of granting exemptions.

Noise By-law

The existing bylaw states that:

"no person shall emit, cause or permit the emission of noise resulting from an act listed herein, and which noise is clearly audible at a point of reception:

(f) the operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers or other electro-mechanical transducers, and intended for the production, reproduction or amplification of sound in such a manner as to disturb the peace and comfort of a person or persons at the point of reception."

and

"clearly audible" shall mean a noise level that a reasonable person would, in all of the circumstances, consider to be excessive or unnecessary, or intrusive, or disturbing or unacceptable. And noise is defined as "unwanted sound".

These definitions do not provide quantitative limits to noise. Noise that is 'excessive or unnecessary, or intrusive, or disturbing or unacceptable' is difficult to define and quite subjective, depending on the time of day, location, nature of the noise, who hears it, etc. Enforcement will likely be complaints-driven, and there is no indication how a by-law enforcement office would judge the level of sound when following up on a complaint, assuming that the noise was still being emitted when they arrive on site. Is a simple complaint sufficient for the bylaw officer to take action, or would they have to record the noise with some approved apparatus operated in a specific way? There is also a significant problem on weekends when there is only one by-law enforcement officer on duty, and they are shared among several townships (Wayne Orr, telephone conversation with Peter Hodson). It is noteworthy that cottagers who have responded to this issue were unaware of the existence of the noise bylaw, and certainly not aware that they could complain. I recommend that:

- a. the noise bylaw be amended to clearly define what constitutes a violation of the bylaw, and the nature of evidence required to demonstrate a violation; and
- b. the noise bylaw be amended to describe the process by which complaints can be registered;

I also recommend that:

- c. during summer months, additional bylaw enforcement officers be assigned to respond to complaints about noise.

The Bylaw does not specifically state whether areas of cottage development would be deemed "Residential Areas" or "Other Areas", for which the prohibitions are somewhat different

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(Schedule 1). I further recommend that:

- d. 'residential' be defined. The definition could refer to the density of housing (e.g., two or more dwellings within a radius of 500 feet), and it should specifically state that 'seasonal residential', i.e., cottage or recreational properties, are included.
- e. For residential areas, the timing of noise from Schedule 1 items 2 and 6 be further restricted from a 'D' timing (2300 h to 0700 h; 0900 h on Sunday) to a 'C' timing (2100 h to 0700 h; 0900 h on Sunday)

For most residents of the Township, the major noise issue is one of disturbance of the expected peace and quiet of urban and rural living. However, there are also health issues related to excess noise (e.g., damage to hearing) and timing of noise (ability to sleep or relax when needed, particularly for young children or those who are ill). I recommend that:

- f. The by-law be amended to explicitly forbid noise that exceeds the threshold for causing temporary or permanent hearing loss, as measured at the edge of the property where the noise is produced or perceived. The threshold would have to be developed by a review of standards related to occupational health and safety (or equivalent).

Notification of an application for an exemption

Most property owners on Desert Lake were unaware of the Campground's application for an exemption, in part because they are not locally resident during the winter, but primarily because there is no requirement in the bylaw for notification of those who may be disturbed if an exemption is requested or granted. For future applications for an exemption, I recommend that:

- g. All residents or properties within a specific radius be notified when an application for an exemption is received. Given the experience on Desert Lake, the radius should be at least 2 km (cottagers up to 4 km north of the campgrounds have been bothered on occasion). The radius would also include properties that are not on any lake.
- h. The notice of an application for an exemption should include details of the proposed events, including the dates, times, places, nature of the events, and contact numbers for Township staff who can respond to enquiries.
- i. The notice should include details on how to submit comments, to whom they should be submitted, when the application will be considered by Council, whether presentations can be given to Council, and the deadlines for submitting comments.
- j. A minimum interval be established between the application for an exemption and the timing of the event to ensure that feedback from those potentially affected can be heard.

Misconceptions about this specific issue

As part of the presentations regarding the Desert Lake Campground's application for an exemption, several statements were made at the March 28 Council Meeting that should be challenged, because their unconditional acceptance may colour decisions made by Council.

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1. *The importance of music events at commercial campgrounds* - The assertion was made that music events are becoming an essential part of commercial campground operations if campgrounds are to remain competitive within the industry. A web survey of 16 campgrounds in the Muskokas and 10 in the Kingston Area (Napanee to Brockville, Kingston to Hwy 7) (see list in the addendum) indicated that only 1 in 26 actually listed music events as a feature to attract campers. Even the Desert Lake Campground web site did not advertise events featuring live music, karaoke, or dances. The predominant activities advertised included programming for children, particularly waterfront activities and natural history experience. It appears that music events are not a primary attraction for campers, and that activities that take advantage of local natural resources, which are abundant in South Frontenac, are much more important.
2. *The economic contribution of the campground to South Frontenac means that they should be given special consideration in hosting events, not discouraged.* Reference was made to the number of 'camper days' and the cash flow resulting from purchase of groceries, fuel, and other services. However, this argument was not balanced by any consideration of the contribution of cottagers to the Township's economy:
 - a. The DLPOA has provided its members with a list of more than 120 different properties on Desert Lake (including the Campground and three other resorts). These properties are used seasonally and many are inhabited year-round, generating cash flow for food, fuel and other services that likely equal or exceed those of the Desert Lake Campground.
 - b. In the past 10 years, 13 new 'cottages' have been built on Desert Lake. The majority are 4-season homes, with current MPAC values that range from \$489,000 to \$962,000 (average = \$585,600). The construction of these cottages involved significant expenditures for building permits, building supplies, landscaping, and furnishings (not included in the MPAC values), and created employment for carpenters, masons, excavating contractors, electricians, plumbers, well drillers, HVAC specialists, plasterers, cabinet makers, flooring contractors, roofers, etc. Much of this economic activity would involve businesses and residents of South Frontenac.
 - c. Each of the 120 properties would also require annual maintenance and repair of buildings, docks, hydro, water supplies, boats, laneways and all the other services needed for cottage ownership. Most of these expenditures would be made within the Township.
 - d. If the average value of a property on Desert Lake is assumed to be \$200,000, the total would likely exceed \$25 million. If the average annual property tax is assumed to be \$2000, these properties generate a cash flow to the Township of \$250,000 per year.
 - e. Given that most cottages are used seasonally, the income to the Township is not balanced by expenditures associated with Schools, garbage pick-up and disposal, and all of the other services used by full-time residents.

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- f. In the context of the Noise Bylaw exemption, and the area affected by noise, these figures would be even larger if properties on Holleford Lake were considered.

In conclusion, if Council is to give special consideration to any group, they should pay special attention to the needs and interests of cottagers who contribute so much economic value and support to the Township's well-being.

I am grateful for the opportunity to work with Council to resolve this issue and appreciate your time and attention to the concerns raised by me and other cottagers.

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Addendum - Survey of Ontario Campground Web Sites

April 4, 2017

Summary – 26 campground web sites surveyed

- Muskoka area - 16 Camp websites
- Kingston area - 10 Camp websites

- Number of web sites that did NOT advertise music events of any sort - 24
- Number of web sites that DID advertise evening music events - 1 (Napanee) = 4% of total
- Number of web sites that DID advertise kids music during the day - 1 – (Bracebridge) = 4% of total.

The Desert Lake Campground did not advertise live music

Inference: Live music is not a selling feature for campgrounds.

Muskoka Area

1. Sandwood Tent and Trailer Park
2. Gravenhurst-Muskoka KOA
3. Lagoon Tent and trailer Park
4. Hidden Glen Trailer Park & Marina
5. Tipi Adventures – Simply Fit and Fun
6. Camp Hillbilly Estates
7. Haliburton Forest and Wild Life Reserve Ltd
8. 4 Seasons Trailer & Tent Park
- 9. Santa's Village Whispering Pines (Children's live entertainment during the day)**
10. Deer Lake RV resort
11. Bala Woodlands
- 12. Forest Rock Resort**
- 13. Picnic Island Resort**
14. Silver Sands Tent and Trailer Park
15. Camp Oak-A-Lea
16. Muskoka Ridge

Kingston Area

- 1. Pine Haven Cottages and Campground**
2. Mallorytown KOA

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3. *Cranberry Park*
4. *Glen-Lor Lodge*
5. Pickerel Park (Advertised music events)
6. *Rideau Acres Campground*
7. Canoe Lake Campground
8. Desert Lake Family Resort – no mention of music events
9. Snug Harbour Resort

November 17, 2016

South Frontenac Township Police Services Board Meeting

Time: 8:05 p.m.

Location: South Frontenac Township Council Chambers

Board Members

Present: Ron Vandewal
Brad Barbeau
Stephen Bach

Staff: Staff Sergeant Sharron Brown

Secretary: Wayne Orr

1. Call to Order

The Chair called the meeting to order at 8:05 p.m.

2. Attendance – Ron Vandewal, Brad Barbeau, Sharron Brown, Wayne Orr

3. Declaration of Pecuniary Interest - nil

4. Approval of Agenda

Moved by Brad Barbeau
That the agenda be approved.

Seconded by Stephen Bach
Carried.

5. Approval of Minutes

Moved by Brad Barbeau
That the minutes of September 15, 2016 be approved.

Seconded by Stephen Bach
Carried.

6. Presentations/Delegations – none

7. Correspondence

- Marc Bedard, Superintendent, Municipal Policing Bureau, Ontario Provincial Police, re: Municipal Policing Costs

The OPP labour settlement is not anticipated to have a significant impact given the OPP foresight to bill based on projected settlements.

- Notice of Fall 2016 OAPSB Zone 2 Meeting

Board members were asked to confirm their intention to attend the Zone meeting by November 25. Staff Sergeant Sharron Brown asked to be registered to attend.

8. Financial

Staff Sergeant Sharron Brown was asked to consider what the impact on overtime would be for a major crime incident. This will assist Council in determining appropriate reserve levels. Wayne Orr has made inquiries of the Municipal Policing Bureau as well.

9. Detachment Commanders Report

November 17, 2016

- Statistical review took place during the public meeting.
- The next cycle of business planning is due for May 2017. This Action plan should be the focus of the next meeting
- The staff report was circulated or members review.

10. Committee Reports – none

11. Other Business

Road Closure requests for the two Santa Claus parades were discussed. It was felt that it would be a better use of resources if the Public Works Department managed and staffed the closures.

12. Public Discussion – none

13. Date and Time of Next Meeting

Staff will coordinate dates for next year’s meeting with the first meeting being in either January or February 2017.

14. In-Camera – n/a

15. Adjournment

The meeting adjourned at 8:20 p.m.

Ron Vandewal, Chair

Wayne Orr, Secretary

November 17th, 2016

South Frontenac Township Police Services Board –Annual Public Meeting

Time: 7:00 p.m.

Location: Council Chambers, Sydenham

Board Members

Present: Ron Vandewal
Brad Barbeau
Stephen Bach

Staff: Staff Sergeant Sharron Brown

Secretary: Wayne Orr

1. Opening of Meeting

Ron Vandewal called the meeting to order at 7:00 p.m.

2. Welcome – The Chairman Ron Vandewal welcomed those in attendance. One member of the public attended.

3. Introduction of Committee Members

The members of the Board and staff representatives introduced themselves.

4. Statistical Report

Staff Sergeant Sharron Brown reviewed the 2016 quarterly and year to date stats.

Highlights include:

Exclusive to South Frontenac:

- Violent Crime year to date is slightly up at 3.8% over the same period last year. This represents 2 additional incidents for a total of 54.
- Property Crime year to date is down 7.6% over the same period last year. This represents 18 less incidents for a total of 218, which is still higher than what is preferred.
- Drug Crime year to date is down 28.6% over the same period last year. This represents 4 less incidents for a total of 10.
- The overall clearance rate for these three classes of crimes is improved to 30.8% with violent crime being 81.5%, property crime being 12.8% and drug crime 60%.
- The OPP and Board are waiting to see the outcome of the Federal changes with regard to marijuana. Regardless of changes, hard drugs are becoming more prevalent in our community.
- Unfounded calls are down and criminal record checks continue to be cyclical.

Detachment Area including 401 and Highway 15:

- Criminal Code and Provincial Statute Charges including traffic related charges are all down as a result of staffing challenges.

South Frontenac Motor Vehicle Accidents, Injuries and Fatalities were reviewed, including mapping of such incidents along Perth Rd. Highest incidents of MVA are on Perth Rd, Rd. 38, Rutledge Rd. Battersea Rd. Bellrock Rd.

November 17th, 2016

In reviewing the last 12 months of data the worst month for accidents is October, the worst day is Saturday, the most frequent time is between 4:00 pm and 8:00 pm.

Festive RIDE programs will be commencing soon.

Responding to false “burglar” alarms has been declining for the last five years, however still represents 193.6 hours of officer time for 175 calls. 911 hang ups and pocket dials tends to remain stable at around 330 calls and this represents 259 hours of officer time. Combined these are a preventable waist of limited policing resources. An education campaign is to be developed that attempts to reduce this unnecessary burden.

Staff are to ask Public Works for any speed data that they have collected through either traffic counts or the use of the education sign. Perth Road should be targeted for sign deployment and data collection.

The Board and or Council may wish to have future discussions of the potential to introduce photo radar for School or Community Safety zones.

5. Adjournment

There being no further business the Public meeting was adjourned at 8:05 p.m.

Chair Ron Vandewal

Secretary Wayne Orr

Loughborough District Parks and Recreation Canada Day Sub-Committee

Feb 13, 2017 – 7 p.m.

Attendance: Chair Mike Howe, Laura Hackett, Carol Sparling, Gary Hay, John Trousdale

Report from the Committee

Fireworks Report

- The committee discussed ways to improve communication during firework set up in case issues arise. It was suggested to have phone communication with a Lake Association representative that is out on the lake. Laura Hackett also suggested using Facebook and Twitter to update the public.
- Carol Sparling suggested using the field lights to signal the fireworks will be starting.
- Barriers will be needed to divide the field and for safety for the public while the fireworks are underway.

Flyers/Advertisements/Website

- More help is needed with running the website. The info is outdated and the site is not mobile compatible.
- Heritage Canada's logo must be on the website.
- More large signs are needed to direct the public during the event.

Volunteers

- Chair Mike Howe will talk with Joanne Barr about ordering t-shirts for this year.

Fundraising/Finances

- The committee will be able to review the finances once Chair Mike Howe is able to obtain a statement for the Canada Day account.
- John Trousdale is planning to approach individuals and businesses in the community for a donation.

Vendors

- Mill Street is interested in attending again this year.
- The committee needs to address the power issue as many fuses were being blown last year.

Parade

- The committee discussed ways to increase the size of the parade. It was suggested that adding "best-dressed bicycle" competition, ATV's and dogs may be interesting ways to add to the parade.

Activities

- Bill and Kerry Arthur will organize the dog show again this year as it was very popular last year.
- Gary Hay will find out this week if the train will be available for Canada Day as it was missed last year by the children.
- The Women's Institute will arrange a historical display in the Library once again.
- Carol Sparling has approached the drama department at S.H.S. about having a play on the stage during Canada Day.
- More activities are needed for the older children and teens.
- Laura Hackett is looking into the pricing and availability for a petting zoo.
- John Trousdale is ordering the bouncy castles. They have not yet been confirmed. The committee would like two ordered for the different age groups.
- No news to report regarding the cow patty bingo.

Food

- The Canada Day cake will be purchased at Costco.
- Darlene LaBarre has tentatively offered to run the canteen this year.

Music

- Charlie King is tentatively confirmed to provide the sound system.

Miscellaneous

Next Meeting: April 10, 2017

Adjournment: 8:00 p.m.

Recording Secretary: Sarah Vandewal

VCA Director’s Meeting Minutes

Wednesday March 8, 2017

7:00pm at MOM’s Restaurant

Attendees: Tabitha Morton, Linda Bates, John McDougall, Don Coleman, Joyce Casement, Wayne Conway, Chet Babcock, Debbie Lingen, Richard Allen

Regrets: Rhonda Storing,

Welcome Richard Allen

Minutes from last meeting

Approved as presented.

Items arising from the minutes

Trailhead update - Grant has been sent in \$1,900 for one garbage can. We have ordered one the Lions will pay for it. We are ordering a Flag Pole instead of another garbage can. Two are not likely necessary. The township has agreed to empty them. John suggested Wayne speak to ____ as they might have an extra. The cost for the flag pole will be \$2,001. Tenants are supposed to be moved out by the end of March. Goal is for the trailhead to be done by the end of the year. Kiosk to be moved by end of May.

Financial report

Don moved, Linda second. Motion carried.

Correspondence

None

Pending Business

Electronic Sign & Cover – Saturday breakfast to learn how to use the sign. Date TBD. Cost for sign cover is in place, it is ordered and ready to go. Frank and Wayne plan to put in a small garden around it with sides for stability.

150th Celebration – The VCA has accepted to do the vendor booking. Cost will be \$25/spot. Saturday, 26th August. We will need volunteers to run both trains. We will need 10-15 people and will need to call people. We should specify we need people for 2 hrs. Student volunteers are managed by Wayne and he will reach out to the schools. Adult volunteers should go to Linda.

June 3rd Fish Fry – Fundraiser for the 150th. We will meet with Lions to plan for this together. Money will help support the 150th. Lions have committed \$500 to the 150th. Fish fry is 4-7. 8-midnight dance is after S&A 150th committee is organizing.

Music in the Park/Ecumenical Service July 2nd – Trinity and Pentecostal are participating. Verona Methodist has declined to participate. Joyce asked if we should continue with our Music in the Park. We can still do hot dogs & cakes. \$1000 still stands as the budget. We have decided to continue with this event.

Suggestions on Electronic Sign Rental

We discussed various suggestions. We will continue to discuss this at further meetings.

We have a request to advertise for the Carol Chorus, but the event is being held in Kingston though they are from here and we have agreed to only advertise for events happening in the Verona area only. Wayne will connect with them to respond.

Richard suggested we might want to consider a policy that ensures that businesses cannot buy all the time allotted. He also suggested that we always keep the posted information different, people will always be looking, but if it’s all the same people will stop looking. Think of it like a tv show. Parameters need to be define – what is the sign really for?

We will have a special meeting to discuss this exclusively.

County Meeting

Trail head – The VCA is happy to setup public meetings for the county (input, show the plan, celebrate). Richard has confirmed that they are required to have a public meeting for anything like this according to accessibility standards. Confirmed end of March will be vacated then demolition and design can begin. Question is what is available for resources, the budget has not yet been set yet. There may be reserves set aside for this. Financial and design plan are yet to be done. Mtgs will not happen in April. Adjoining swamp is owned by MTO and the county have had favourable msgs from them about acquiring that area and incorporating it into the plan.

Accommodation Study - The county is engaged in an accommodation study with consultant through to July - cottage rentals, motels, camping sites, air bnbs. What people use, are attracted to, opportunities to grow rooms, what's already there. Public mtg in April associated with that. Anyone involved in accommodations should get in touch with Richard.

Brand Ambassador Campaign – Alison Vandervelde, Community Development Officer. Building a network of businesses and community minded people help to come under the county brand as part of a growing movement. Support in getting word out on events, or provide swag. The VCA should get on their website - InFrontenac.ca. Linking all those things together with networking opportunities. Promote our businesses locally. Our VCA website will be linked to it as well. Website is geared to visitors, potential new residents and business owners. Business directory and information is all there. Website is soft launched, but later this year it will be promoted. Connect with Richard or Alison if you want more info. Mtg will be held for brand ambassadors. Richard has encouraged us to use the #infrontenac brand in our promotions (ie: “#Classic Wheels in Frontenac” “#Garlic in Frontenac”).

Highway Signage – there will also be signage as part of the 401 will have signs for Frontenac. Consistent entry signs on Hwy 7, 38, Sydenham, Perth Rd.. Currently exploring options with sign creators to see what's possible. Work to drive people from Ottawa and Kingston – weekend trippers and staycationers, etc. There will likely be meetings about this as well.

Flyers

Need to be ready for the May long weekend. Lions will participate as normal. Debbie will start working on that to be ready for May 1st.

Village Ambassador

Nothing new that we are aware of.

Prepare AGM annual reports meeting March 21st

Reports are mostly completed. Linda, Wayne, Don and Joyce are all up for re-election at this meeting.

Prince Charles Public School strategy

Potential food revenue stream possible if new kitchen is added. Tabitha did not have any updates on the strategy to keep the school from closing. Tabitha and John will meet to compare notes and discuss what the community strategy might look like.

Township Representative

No big news – but John thinks we are better served by taking the memorial bricks from the kiosk and putting them in permanently near the cenotaph instead of leaving them down at the trail head. Suggested we remove the bricks and store them until we figure out what to do with them.

Next mtg – AGM March 21st, 7:00pm at Verona Lions Hall

April 12th

Linda moved to adjourn.

Corporate Services Committee Minutes – March 14, 2017 – 8:30am

Present: Alan Revill, Ross Sutherland, Brad Barbeau, Louise Fragnito, Ryan Arcand
Regrets: Ron Vandewal

Item	Topic	Outcome / Recommendation
	Election of Chair	Moved by RS, Seconded by BB – that AR be appointed as chair. CARRIED.
1	Declaration of Pecuniary interest	None
2	Minutes	Moved by RS Seconded by BB - Minutes of Feb 22, 2017 – CARRIED.
3	Business Arising A. CofA appointment process B. Septic Re-inspection C. Annual Education / website updates D. Skateboard Bylaw E. Fact sheet 5.10.2 / 5.11 F. Desert Lake Causeway G. Road Closing Fee H. Procedural Bylaw/Code of Conduct I. Medical Lease J. Park Model Trailers K. Grant Memorial L. Organizational Review staffing M. Social Media N. Vendor of Record O. Noise Bylaw	WO and RS to discuss in advance of next meeting. RA outlined his understanding of the Central Frontenac system. Initially it is to gather data through a score card rating conducted by licensed pumpers / haulers. To be evaluated before any decision on a mandatory inspections. Meant to be low cost with a public education focus. The Code allows only some municipalities to go directly to mandatory inspections. Research shows 2-4% will require new systems, most require some level of remediation. Any system would be an onerous cost for the benefits. Systems are updated through the minor variance and building permit process. There is a Code amendment proposed. Public Health would need to be the principle authority under Part VIII of the Act. To await for Central Bylaw then develop report for CSC prior to going to COW. Target date would be to have something ready to discuss at Lake Association meeting in August. Outstanding Outstanding Awaiting OMB appeal Maps ordered. WO to follow up on delivery. Outstanding To be developed in light of pending legislative changes (Bill 68) and current notice of motion. Joint meeting to be scheduled with Medical Committee, rent being received. WO to follow up. Outstanding To Council on March 21 Waiting to assess impact of Mgr. of Development Services The ideal staffing does not have time to commit to this. What level of service is desired? Has to be kept current to be beneficial. Public Works to seek hourly rates during RFQ. To be issued in March. Delegations scheduled for March 28 COW
4	New Business A. 2016 Year End and Audit Schedule	LF updated the committee on the schedule. Draft Financials to Council on Mar 21. 2016. Preliminary Audit has been done, final audit is scheduled the week of April 17. Report to Council May or early June
5	Other Business	
6	Next Meeting	Tuesday April 11 at 8:30 am – Council Chambers. Regular schedule to be 2nd Tuesday of every month.

TOWNSHIP OF SOUTH FRONTENAC

BY-LAW NUMBER 2017-19

BEING A BY-LAW TO STOP UP, CLOSE AND SELL A PORTION OF AN UNOPENED ROAD ALLOWANCE IN PART LOT 18, CONCESSION VIII, STORRINGTON DISTRICT: RON CAMPBELL

WHEREAS, the Municipal Council of the Township of South Frontenac may pass a by-law to stop up, close and sell any highway or part thereof pursuant to the Municipal Act, section 34(1):

AND WHEREAS pursuant to the Township of South Frontenac's Notice By-law No. 2002-92, the Corporation of the Township of South Frontenac caused to be advertised the proposal to close the said road allowance:

AND WHEREAS the said road allowance is not used as a publically travelled road:

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. **THAT** the portion of road allowance in Part Lot 18, Concession VIII, in the District of Storrington, shown as Parts 2 and 3 Plan 13R-21428 and highlighted on Schedule 1, attached hereto and forming part of this by-law, shall be stopped up and closed and ownership transferred to the abutting property-owner on the east side in Lot 18, Concession VIII;
2. **THAT** the portion of road allowance in Part Lot 18, Concession VIII, in the District of Storrington, shown as Parts 4 and 5 Plan 13R-21428 and highlighted on Schedule 1, attached hereto and forming part of this by-law, shall be stopped up and closed and ownership transferred to the abutting property on the northwest identified as Parts 1, 2 and 3 on Plan 13R-12758 in Lot 18, Concession VIII;
3. **THAT** the Mayor and Clerk/Administrator are hereby authorized and directed to execute such documents as are required;
4. **THAT** By-law 2016-47 to stop up, close and sell a portion of an unopened road allowance in Part Lot 18, Concession VIII, Storrington District is hereby repealed; and
5. **THAT** this By-law shall come into force and take effect upon registration of this By-law.

Dated at the Township of South Frontenac this eighteenth day of April, 2017.

Read a first and second time this eighteenth day of April, 2017.

Read a third time and finally passed this eighteenth day of April, 2017.

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC**

Ron Vandewal, Mayor

Wayne Orr, Clerk-Administrator

CLERK



Payment Listing
For the period of April 5, 2017 to April 18, 2017

Accounts Payable Payment Listing:

For the period of April 5, 2017 to April 18, 2017 78,639.92

Payroll Payment Listing:

Pay Period #8	Pay date April 12, 2017 For the period of March 26, 2017 to April 8, 2017	78,580.20
Council Reimbursement	Pay date April 12, 2017 For the period of March 26, 2017 to April 8, 2017	1,205.40
Volunteer Firefighters	Pay date April 13, 2017 For the period of Dec 16, 2016 to March 31, 2017	75,335.36

\$	233,760.88
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Total Payments

RECOMMENDATION:

1. It is recommended that Council receive for information the listing of the Accounts Payable and Payroll for the period ending April 18, 2017 in the amount of
- \$ 233,760.88

Submitted/approved by:
Suzanne Quenneville - Deputy-Treasurer
Louise Fragnito - Treasurer

Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

Ranges: **From:** **To:** **Distribution Types Included:**
Cheque Date: **05/04/2017** **18/04/2017** **PURCH, MISC**

10 GG

0000 Gen

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007215	18/04/2017	63575	THE FRONTENAC NEWS	AD - MARCH 30	\$390.07
Total EFT000000007215					\$390.07
EFT000000007220	18/04/2017	4210546	METROLAND MEDIA GROUP	ADVERTISING 17/03	\$1,730.73
Total EFT000000007220					\$1,730.73
Total Gen					\$2,120.80

1000

Cheque	Date	Inv #	Vendor	Description	Amount
068372	18/04/2017	088674	ATKINSON HOME BUILDING CENTRE	WATER SOFTENER SALT	\$25.31
Total 068372					\$25.31
068373	18/04/2017	13131	DRAPEAU AUTOMATIC SPRINKLER CORP	REPAIR INSPECTION DEFICIENCIES	\$2,288.58
Total 068373					\$2,288.58
EFT000000007207	18/04/2017	11720	BAY ELECTRIC	2 BATTERIES & LABOUR	\$146.43
Total EFT000000007207					\$146.43
EFT000000007210	18/04/2017	0959427	CULLIGAN	WATER	\$168.67
Total EFT000000007210					\$168.67
EFT000000007235	18/04/2017	160908	HAVEN HOME ENTERPRISE INC	DAMPERS, DIFFUSERS, LABOUR	\$238.63
Total EFT000000007235					\$238.63
Total					\$2,867.62

1100 Counc

Cheque	Date	Inv #	Vendor	Description	Amount
068376	18/04/2017	D51683	TERRYBERRY	EMPLOYEE SERVICE WATCHES X 3	\$1,423.45
Total 068376					\$1,423.45
EFT000000007214	18/04/2017	239819	FLAGS UNLIMITED	SOUTH FRONTENAC FLAGS	\$408.77
Total EFT000000007214					\$408.77
Total Counc					\$1,832.22

1250 Clk

Cheque	Date	Inv #	Vendor	Description	Amount
068366	05/04/2017	1417	ANNA MOSKALUK	SERVICES	\$966.72
Total 068366					\$966.72
EFT000000007211	18/04/2017	143985	CUNNINGHAM SWAN CARTY	CAO - GENERAL ADVICE	\$228.96
		143986		CAO - GENERAL ADVICE	\$127.20
		143987		CAO - GENERAL ADVICE	\$127.20
Total EFT000000007211					\$483.36
EFT000000007229	18/04/2017	2794	TROUSDALE'S FOODLAND	CREAM	\$10.76
		4207		refreshments for CAO meeting	\$34.68
Total EFT000000007229					\$45.44
EFT000000007230	18/04/2017	68549	TROUSDALE'S HOME HARDWARE	KEY CUT x 3	\$9.13
Total EFT000000007230					\$9.13
Total Clk					\$1,504.65

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

Total GG

\$8,325.29

20 PP&P

2100 Fire

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007226	18/04/2017	608601	ROSEN ENERGY GROUP	SYD 628.4 L GAS @ \$0.9590	\$613.25
Total EFT000000007226					\$613.25
Total Fire					\$613.25

2400 Police

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007205	18/04/2017	17/03/31-KLEENEX	BATES, LINDA	KLEENEX GIVE AWAY PACKS	\$128.07
Total EFT000000007205					\$128.07
Total Police					\$128.07

2605 Build

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007211	18/04/2017	144008	CUNNINGHAM SWAN CARTY	CBO - GENERAL ADVICE	\$279.84
Total EFT000000007211					\$279.84
Total Build					\$279.84

2620 Anml Ctl

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007225	18/04/2017	469 471	RIVOIRE, THOMAS R	LEGAL FEES - TWP VS. SMIRLE LEGAL FEES - TWP VS. HONG	\$498.62 \$676.70
Total EFT000000007225					\$1,175.32
Total Anml Ctl					\$1,175.32

2640 Bylaw enf

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007225	18/04/2017	478	RIVOIRE, THOMAS R	TWP. VS SIEMONSEN	\$417.72
Total EFT000000007225					\$417.72
Total Bylaw enf					\$417.72

Total PP&P

\$2,614.20

30 Trans

3000 PW OH

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007204	18/04/2017	C14258-0417	ALLIANCE WIRELESS	17/03 ANSWERING SERVICE	\$222.41
Total EFT000000007204					\$222.41
EFT000000007216	18/04/2017	K800224	GRAND & TOY LIMITED	OFFICE SUPPLIES	\$54.78
Total EFT000000007216					\$54.78
Total PW OH					\$277.19

3005 RdAdmOH

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007216	18/04/2017	K839143	GRAND & TOY LIMITED	OFFICE SUPPLIES	\$56.80
Total EFT000000007216					\$56.80
EFT000000007223	18/04/2017	964	PRO-TECH TRAINING	WASTE DRIVER TRAINING C.M.	\$127.20
Total EFT000000007223					\$127.20

Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

Total RdAdmOH

\$184.00

3010

Cheque	Date	Inv #	Vendor	Description	Amount
068375	18/04/2017	17/03-17	SNIDER, PERCY	GARBAGE KEELEY RD	\$127.20
Total 068375					\$127.20
EFT000000007203	18/04/2017	A0193597	ABELL PEST CONTROL INC.	17/03 pest control	\$63.84
Total EFT000000007203					\$63.84
EFT000000007206	18/04/2017	24203914	BATTLEFIELD EQUIPMENT RENTALS	ORANGE SPRAY PAINT	\$90.12
		24203912		ORANGE SPRAY PAINT	\$90.12
		24203911		ORANGE SPRAY PAINT	\$90.12
Total EFT000000007206					\$270.36
EFT000000007212	18/04/2017	03292017-1	ENVIRONMENTALL CONTRACTING SERV	DEMO BUILDING 4318 OTTAWA ST	\$23,604.25
Total EFT000000007212					\$23,604.25
EFT000000007213	18/04/2017	5945	FISH, DOROTHY	cleaning x 4 hrs	\$306.00
Total EFT000000007213					\$306.00
EFT000000007216	18/04/2017	K800225	GRAND & TOY LIMITED	GLUE STICKS	\$7.41
		K876189		PATROL BINDERS, CLIPBOARDS	\$85.82
Total EFT000000007216					\$93.23
EFT000000007218	18/04/2017	17/03/31-17	LEONARD, ELIZABETH	CLEANING X 5 NIGHTS	\$375.00
Total EFT000000007218					\$375.00
EFT000000007219	18/04/2017	221408	MCKEOWN AND WOOD FUELS	1613.2 L @ \$0.7620	\$1,250.89
Total EFT000000007219					\$1,250.89
EFT000000007222	18/04/2017	7150-0000223365	PROGRESSIVE WASTE SOLUTIONS CAN INC	3.89 MT CONSTRUCTION WASTE	\$480.01
Total EFT000000007222					\$480.01
EFT000000007227	18/04/2017	680	SPECIALIZED ONSITE SERVICES	SOIL AND WATER TESTING	\$1,088.83
Total EFT000000007227					\$1,088.83
EFT000000007230	18/04/2017	68196	TROUSDALE'S HOME HARDWARE	CLEANING SUPPLIES	\$10.73
Total EFT000000007230					\$10.73
EFT000000007232	18/04/2017	896-800830	UNIVERSAL SUPPLY GROUP	AIR FRESHENER	\$11.69
Total EFT000000007232					\$11.69
Total					\$27,682.03

3210 Brushing

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007206	18/04/2017	24203913	BATTLEFIELD EQUIPMENT RENTALS	FILE FOR CHAIN	\$51.38
Total EFT000000007206					\$51.38
EFT000000007208	18/04/2017	791299412	BLACK DOG TIRE & LUBRICANTS	LSL CHAIN OIL	\$66.55
Total EFT000000007208					\$66.55
Total Brushing					\$117.93

3315 Sweeping

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007206	18/04/2017	24204009	BATTLEFIELD EQUIPMENT RENTALS	BRUSHCUTTER, PADDLE BROOM	\$824.26
Total EFT000000007206					\$824.26
Total Sweeping					\$824.26

3415 dust layer

Cheque	Date	Inv #	Vendor	Description	Amount
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Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

EFT000000007224	18/04/2017	434009613	PUROLATOR INC.	SHIPPING CHARGES	\$27.79
Total EFT000000007224					\$27.79
Total dust layer					\$27.79

3505 Snw Plwng

Cheque	Date	Inv #	Vendor	Description	Amount
068375	18/04/2017	17/03/26-20 17/03/26-21	SNIDER, PERCY	SAND BELLROCK RD x1 SAND NORTH VERONA x1	\$146.53 \$195.38
Total 068375					\$341.91
EFT000000007202	18/04/2017	24296 24293 24294 24295	BOULTON SEPTIC/LARMON'S	17/03 PLOWING & SANDING 17/03 PLOWING & SANDING x 5 17/03 PLOWING & SANDING x 7 17/03 PLOWING & SANDING x 7	\$732.67 \$1,780.80 \$2,136.96 \$2,136.96
Total EFT000000007202					\$6,787.39
Total Snw Plwng					\$7,129.30

3506 Snow Clearing Sidewalks

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007202	18/04/2017	24292	BOULTON SEPTIC/LARMON'S	17/03 PLOWING & SANDING x 2	\$712.32
Total EFT000000007202					\$712.32
Total Snow Clearing Sidewalks					\$712.32

3601 Barricds & Sfty Matls

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007206	18/04/2017	24204008	BATTLEFIELD EQUIPMENT RENTALS	GLOVES, SAFETY GLASSES	\$270.09
Total EFT000000007206					\$270.09
Total Barricds & Sfty Matls					\$270.09
Total Trans					\$37,224.91

40 Env

5105 Garb coll

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007231	18/04/2017	170406 170406-1	TUFFBOX INC.	TRUCK TUFF BOXES DEPOSIT TRUCK TUFF BOXES DEPOSIT	\$2,979.25 \$1,635.24
Total EFT000000007231					\$4,614.49
Total Garb coll					\$4,614.49

5110 Gab disp

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007234	18/04/2017	511084	WHALEY, GEORGE	LANDFILL MAINTENANCE 17/03	\$2,467.68
Total EFT000000007234					\$2,467.68
Total Gab disp					\$2,467.68

5305 HHW

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007209	18/04/2017	20170030 20170031	BRENDAR ENVIRONMENTAL INC.	17/02 HHW SERVICES CPI INCREASE FOR 2016	\$827.92 \$960.76
Total EFT000000007209					\$1,788.68
Total HHW					\$1,788.68

Total Env	\$8,870.85
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80 Rec

Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

8000 Rec

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007202	18/04/2017	24291	BOULTON SEPTIC/LARMON'S	17/03 PLOWING & SANDING x 2	\$101.76
Total EFT000000007202					\$101.76
EFT000000007221	18/04/2017	366435	PINCHIN LTD.	HAZ. MATERIALS PRE RENO DSR	\$966.72
Total EFT000000007221					\$966.72
EFT000000007228	18/04/2017	K563022	SWISH MAINTENANCE LIMITED	GARBAGE BAGS	\$92.04
		K563022		CLEANING SUPPLIES	\$128.15
Total EFT000000007228					\$220.19
EFT000000007233	18/04/2017	17/02/13-CANDAY	VANDEWAL, SARAH	17/02/13-CAN DAY SECRETARY	\$65.00
Total EFT000000007233					\$65.00
Total Rec					\$1,353.67

Total Rec

\$1,353.67

90 Plan

9000 Plan

Cheque	Date	Inv #	Vendor	Description	Amount
068374	18/04/2017	4	GOODREID PLANNING GROUP	PLANNING SERVICES OMB GRANT	\$5,641.93
Total 068374					\$5,641.93
EFT000000007211	18/04/2017	143978	CUNNINGHAM SWAN CARTY	OMB APPEAL - T.GRANT	\$8,616.17
Total EFT000000007211					\$8,616.17
Total Plan					\$14,258.10

Total Plan

\$14,258.10

99

9999

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000007226	18/04/2017	608631	ROSEN ENERGY GROUP	SUN 1417.7 L CLR @ \$0.8718	\$1,257.70
		608624		P 958.7 L CLR @ \$0.8718	\$850.50
		608625		P 1173.4 L MKD @ \$0.7132	\$851.60
		608657		P 2073.9 CLR @ \$0.8710	\$1,838.16
		608658		SUN 1348.2 L CLR @ \$0.8710	\$1,194.94
Total EFT000000007226					\$5,992.90
Total					\$5,992.90
Total					\$5,992.90
Total					\$78,639.92



REPORT TO COUNCIL
BUILDING DEPARTMENT



AGENDA DATE: April 18, 2017
SUBJECT: 1st Quarter Building Activity Report for 2017

Summary of Report:

The following report details Quarterly Construction Values from 2014 to present, as well as types of construction that have occurred and Building Permits that have been issued and closed in 2017.

Quarterly Construction Values for all projects:

	2014		2015		2016		2017	
	CONSTRUCTION VALUE	PERMITS ISSUED	CONSTRUCTION VALUE	PERMITS ISSUED	CONSTRUCTION VALUE	PERMITS ISSUED	CONSTRUCTION VALUE	PERMITS ISSUED
January-March	\$2,593,800.00	48	\$2,186,155.00	35	\$2,156,402.00	29	\$2,077,900.00	48
April-June	\$10,202,365.00	150	\$7,808,788.00	145	\$11,785,550.00	155		
July-September	\$10,443,683.00	166	\$9,082,797.00	148	\$8,757,931.00	148		
October-December	\$5,853,962.00	107	\$7,816,256.00	123	\$6,622,100.00	89		
Totals	\$29,093,810.00	471	\$26,893,996.00	451	\$29,321,983.00	421		

Quarterly Construction Values for Single Family Dwellings:

	2014		2015		2016		2017	
	CONSTRUCTION VALUE	PERMITS ISSUED	CONSTRUCTION VALUE	PERMITS ISSUED	CONSTRUCTION VALUE	PERMITS ISSUED	CONSTRUCTION VALUE	PERMITS ISSUED
January-March	\$1,267,000.00	4	\$1,223,000.00	5	\$1,425,400.00	5	\$1,010,000.00	4
April-June	\$5,370,300.00	22	\$4,501,870.00	19	\$8,569,875.00	30		
July-September	\$7,023,700.00	24	\$4,701,000.00	16	\$5,095,876.00	20		
October-December	\$3,440,000.00	12	\$4,694,000.00	15	\$3,999,000.00	15		
Totals	\$17,101,000.00	62	\$15,119,870.00	55	\$19,090,151.00	70		

Building Permits Issued:

TYPE OF CONSTRUCTION	JAN-MAR	APR-JUNE	JULY-SEPT	OCT-DEC	YTD
Single Family Dwellings	4				4
Seasonal Dwellings	2				2
Additions & Renovations	8				8
Garage, Accessory Bldg, Decks	13				13
Woodstove/Pellet/Chimney	9				9
Pool enclosure	1				1
Agricultural Buildings	2				2
New ICI/Multi-Res Bldgs.	1				1
Reno/Addtions to ICI/Multi-Res Bldgs.	0				0
Demolitions	7				7
Other (Towers, Signs, Solar Panels)	1				1
TOTAL PERMITS	48	0	0	0	48

Building Permits Closed:

	JAN-MAR	APR-JUN	JUL-SEPT	OCT-DEC	YTD
Single Family Dwellings	7				7
Seasonal Dwellings	2				2
Additions/Renovations	9				9
Garage, Accessory Bldg, Decks	16				16
Demolitions	7				7
Other (Pools,Woodstoves etc.)	11				11
TOTALS	52	0	0	0	52

Prepared by:
Peggy Spafford
Administrative Assistant – Building Department

Submitted/Approved by:
Ryan Arcand
Chief Building Official

10 April 2017

CAO - TOWNSHIP OF SOUTH FRONTENAC

TRAIL COMMITTEE MEMBER REPORT – APRIL 2017

This is my ninth quarterly report covering the period of January to March 2017 with the Cataraqui Trail Management Board. There were two meetings: 23 Feb and 23 Mar 17 which I attended.

Saying goodbye to Doug Good. We lost our beloved chairman and friend last month in a tragic incident. Every one was shocked and in disbelief: he was such a nice person dedicated in helping others and volunteering in many organizations. Rich Ludlow and I were at the Service in Portland and by judging the number of persons present, you could see how much he was liked. A committee was formed to suggest how best to recognize his contribution.

Elections of officials. On 23 Feb 17, we elected keys as Chairman Doug Good, Vice-Chair Ross Sutherland, Secretary Rich Ludlow and Treasurer Bob Cavanagh. Another election had to be held on 23 Mar 17 to name Ross Sutherland as Chairman and Greame McDonald as Vice-Chair.

Harrowsmith to Boundary Rd Project. We hope to complete the resurfacing of the section soon. We still require 17,500\$ and funding need to be identify by Sep 2017 as it is part of Canada 150 Project. The Rideau Lakes council did approved the same amount of 17,500\$ for trail improvement near Chaffey's Locks. Maybe, our Council could consider he same. This will benefit the local community and help bringing more visitors to the area.

Bike and Hike 19 Aug 17. This year event will be held in Chaffey's Locks with a start at Perth Road parking lot. It will be in conjunction with an Open Door Event in Chaffey's Locks so we hope it will attract more people than last year. I wish we could take the opportunity to work on the parking lot to fix the potholes and maybe enlarge the lot. It is always a very popular stop.

Ontario by Bike Meeting. I attended the 6 April meeting in Carleton Place with about 15 participants mostly from Lanark County. This is about cycling tourism and what can we do in order to be effective in getting cyclists using our trails, roads and facilities. I will submit a report to the SF Rides committee and to Frontenac County.

Robert Charest
SF Trail Committee Member
613-353-3083



REPORT TO COUNCIL
Treasury Department



AGENDA DATE: April 18, 2017
SUBJECT: Community Project Grants Awarded

RECOMMENDATION

This report is for information only.

BACKGROUND

2017 is the third year that the Township accepted applications for the Community Project Grant program. Website and newspaper ads were placed soliciting applications.

The CAO and Treasurer reviewed and evaluated the applications against the Community Project Grant Policy in advance of the Corporate Services Committee making the final awards.

Ten applications were received and are summarized below. Seven of the requests were approved and awarded in full. The remaining three applications received did not fully meet the criteria established for the grant. The applications received were similar to prior years however the purpose or intent of the grant is to be put towards a new or improved community service. It was the committee's assessment that a \$1,000 grant should be provided along with a letter explaining that applying for this same purpose would not be supported in future years.

All applicants have been informed and contracts have been issued for those receiving grants.

Group	Purpose	Applied Amount	Approved Amount
Sydenham Lions Club	Benches at the Point	\$1,842.00	\$1,842.00
Verona Community Association	Flag Pole with Canadian Flag at Verona Trail Head site	\$1,970.00	\$1,970.00
Frontenac Society of Model Engineers	Safety repairs to locomotive for miniature railway	\$2,000.00	\$1,000.00
Frontenac Fury	Girls Hockey Development	\$2,000.00	\$1,000.00
Sydenham Lake Canoe Club	Waterproof two way radios for safety	\$425.00	\$425.00
Lion's Club of Verona	Garbage container at Verona Trail Head site	\$2,000.00	\$2,000.00
Southern Frontenac Community Services	Youth Volunteer Coordinator	\$2,000.00	\$2,000.00
Frontenac Ball Hockey	Ball Hockey Program	\$2,000.00	\$1,000.00
Sydenham Lakes and	Support Festival – flyers,	\$740.00	\$740.00



REPORT TO COUNCIL
Treasury Department



Trails Festival	banner and postal walk		
4-H Swine Club	Increase registration and promote swine farming	\$1,500.00	\$1,500.00
TOTAL		\$16,477.00	\$13,477.00

FINANCIAL

The 2017 budget has an amount of \$15,000 allocated. Total grant submissions totalled \$16,477.00 however the approved grant amount is within budget at \$13,477.00

ATTACHMENTS

None

Submitted/approved by:

Louise Fragnito, Treasurer

Prepared by:

Louise Fragnito, Treasurer



TOWNSHIP OF SOUTH FRONTENAC

4432 George St, Box 100
Sydenham ON, K0H 2T0
613-376-3027 Ext 2225 or 1-800-559-5862
worr@southfrontenac.net



April 10, 2017

Connecting Canadians Branch
C.D. Howe Building
235 Queen Street, 1st floor, West Tower
Ottawa, ON K1A 0H5
E-mail: ic.cti-bpi.ic@canada.ca

SUBJECT: Support for Bell's Connect to Innovate Application

To whom it may concern,

On behalf of the Mayor and Council I am pleased to express our support for Bell's Connect to Innovate application to bring high-speed Internet to our community. We are convinced that the proposed project will have a meaningful and lasting impact on our Township.

South Frontenac is a growing rural Township located just north of Kingston. We have over 18,000 residents, across 941 square kilometers nestled amongst 75 lakes. The community offers a combination of agricultural, small-town, cottage-country and entrepreneurial businesses.

Access to high-speed Internet is a priority for our community. As an underserved rural community, the lack of high-speed Internet access has prevented residents from taking advantage of the many opportunities afforded by the digital era. By making faster Internet speeds available in our community, the proposed project will allow households, businesses and community institutions to keep pace with changing technology and to fully participate in the digital economy.

Our Strategic Plan speaks to the importance of essential infrastructure that supports responsible growth and economic vitality. Our goal is to be a destination of choice for residents, visitors and businesses. Without the necessary communication and technology supports in place, our community is limited in reaching this goal.

For the reasons outlined above, we support Bell's Connect to Innovate application and hope that they will be awarded the funding required to make this project a reality.

Sincerely,

A handwritten signature in black ink, appearing to read "Wayne Orr", written over a large, stylized loop.

Wayne Orr
Chief Administrative Officer

cc Mayor and Council



Around the Rideau

Environmental Information For Municipalities In The Rideau Valley

FIFTY YEARS OF CONSERVATION IN THE RIDEAU VALLEY

March/April 2017



RVCA Loses a Long-time Leader in Conservation

It was with great sadness that we learned Don Maciver, retired RVCA Director of Planning, passed away on March 21, 2017. Don had a remarkable 38 year career with the RVCA during which he developed our planning and regulations program. Don was passionate about his work and the work of the RVCA and he was a colleague and mentor to many over the span of his career. Don will be remembered as a champion for the natural environment and an unwavering supporter of the work of Conservation Authorities, especially the RVCA. His family is planning a Celebration of Life on May 6, 2017 and all are invited. It will take place at 2:00 pm at the RVCA (3889 Rideau Valley Drive, Manotick). In lieu of flowers, donations can be made to the Rideau Valley Conservation Foundation.

“Connected Water” in Ottawa

Rogers Communication and Swedish Telecommunications giant Ericsson are partnering with the City of Ottawa, Mississippi Valley, Rideau Valley and South Nation Conservation Authorities for the “Connected Water” pilot project. The pilot project’s goal is to produce easy to deploy, movable sensors that can be strategically placed to collect continuous data to monitor conditions and help detect issues related to water quality. The sensors relay information back through a cloud based platform to better predict and respond to potential issues related to water quality, including clarity and abnormal temperatures. This is the first program of its kind in Canada and will complement Ottawa’s existing water monitoring program. Call SARAH for more information at ext. 1109 or sarah.macleod@rvca.ca.

LIVE 88.5’s Carbon Neutral Forest Grows

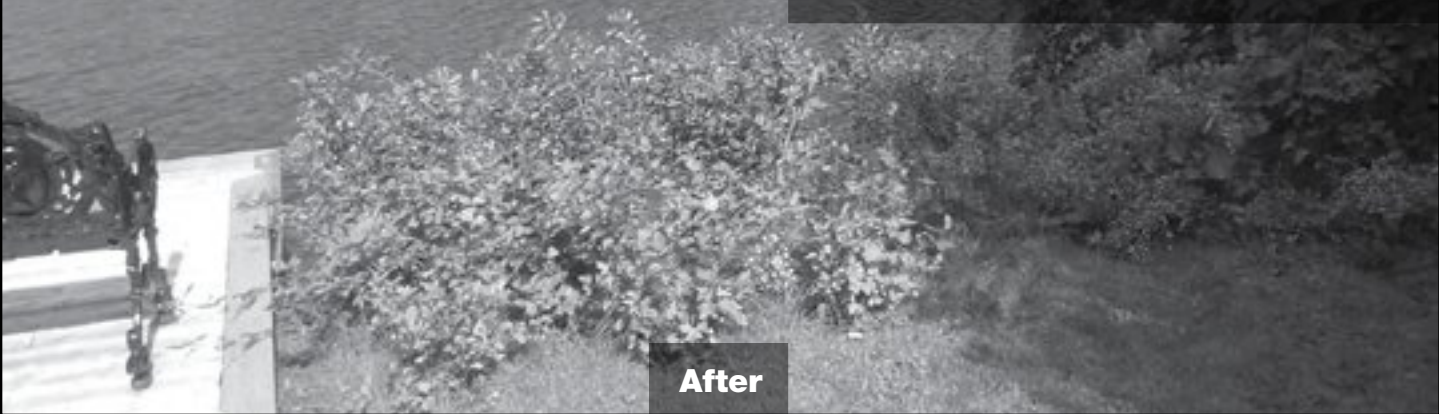
Live 88.5 will see another 5,700 trees planted in southern Ottawa this spring. These new trees will offset carbon dioxide produced annually at the station’s Ottawa broadcast centre. This will bring LIVE 88.5’s total up to 39,000 trees planted since 2011. These trees will offset carbon from the station’s 48 full-time and 19 part-time employees. Amounts were calculated through the Foundation’s Carbon Neutral Program. It will cover staff commuting and travel, office heating and cooling and energy consumption of all kinds tallied using energy bills accumulated over a one-year period. Anyone can go carbon neutral! Businesses, schools, events, families — call DAN at ext. 1124 or dan.cooper@rvca.ca for more information on LIVE 88.5’s contribution or to find out all about the Carbon Neutral Program.



Before

Spring Shoreline Planting

RVCA’s Shoreline Naturalization Program will be planting more than 5,000 native trees and shrubs along waterways this spring. These new plants will be helping to protect water quality, reduce erosion and enhance wildlife habitat. Want to get in on the action? Program staff can help you design your own shoreline naturalization project. Custom planting plans, native plants and assistance with planting are all available through this program. Live along the Jock River, Otter Lake or in the Middle Rideau Subwatershed? You might qualify for a FREE project this year. Contact MEAGHAN at ext. 1192 or meaghan.mcdonald@rvca.ca for more information.



After



RVCA's Strategic Plan

In its simplest form a strategic plan's purpose is to set overall goals for the organization and develop a plan to achieve them. In 1946 the *Conservation Authorities Act* was passed (70 years ago!). This was epic, forward-thinking legislation because it recognized the importance of managing natural resources at the watershed scale. The role and mandate of a Conservation Authority (CA) is established through Section 20 of the Act. It tasks conservation authorities with establishing and undertaking programs designed to further conservation, restoration, development and management of natural resources in our watershed. In addition, CAs also work to protect people and property from natural hazards like flooding and erosion. Each of the province's 36 CAs operate at a local level through its municipally-appointed Board of Directors. Strategic plans allow each CA to prioritize their watershed needs and interests.

Over the years the RVCA has had several strategic plans; this recent update is an important tool to ensure resources are being used efficiently and effectively. It sets clear organizational expectations so staff can achieve goals, be accountable and measure progress. It keeps everyone focused and pulling in the same direction. After a lot of thought and hard work the RVCA is very pleased to present *Conserving our Watershed, Ensuring Our Future*, a strategic plan to 2020. The document outlines four strategic directions and provides details on each.

1. Develop and share watershed knowledge that advances decision making and leads to on-the-ground action
2. Protect, restore and enhance watershed health and safeguard people and property from natural hazards
3. Increase watershed awareness and appreciation and inspire action in others
4. Operate a sustainable, well-managed, service-driven organization fueled by engaged employees

As well, RVCA's vision, mission and core values are laid out. If you would like to read the Strategic Plan it is available online at www.rvca.ca or we can mail you a copy — call 613-692-3571 or email info@rvca.ca. For more information contact SOMMER at ext. 1214 or sommer.casgrain-robertson@rvca.ca.

Source Protection Committee New Chair



A familiar face will be the new chair of the Mississippi-Rideau Source Protection Committee. Ken Graham, who is a former chair of RVCA, takes on this important role under *Ontario's Clean Water Act*. The Source Protection Committee will be in great hands as Ken leads the group representing multiple stakeholders and overseeing the drinking water source protection program locally. We know from our own experience that Ken brings a wealth of talents to the position of chair. He has broad experience related to

environmental protection and many years of service to his community in a variety of capacities. Ken's leadership as chair of the Mississippi-Rideau Source Protection Committee will be key to the local success of the drinking water source protection program. We wish Ken the best in his new and important position — the Committee is in great hands! For more information contact BRIAN at ext. 1141 or brian.stratton@mrsourcewater.ca.

Spring Water Awareness

As warmer weather approaches, ice is unstable and melting and waterways fill up with cold, fast-moving water. Be especially diligent regarding educating kids of the dangers. Often they are interested in exploring rushing streams and thawing ponds during the spring. However, these areas are unsafe and it is important to educate everyone about these dangers. RVCA has educational resources available on our website for school-aged children. Resources include background information about spring flooding and an excellent video entitled, *Safety Says*. It comes with accompanying teacher notes, activity ideas, resources and work sheets for use by classroom teachers. General curriculum information is also available for students to take home during flood season. Visit www.rvca.ca/careas/swap for more information and please, stay safe!

Our Sponsors are the Best!

A big thank you to our returning newsletter sponsors Bell Baker, Barristers and Solicitors, Bird Richard, Lawyers for Employers and Ramada Ottawa on the Rideau. Due to their generous contribution the *Around the Rideau* is able to be printed. And, these great sponsors have been with us for a number of years. Look below for some more information on each of these businesses. Contact DIANE for more information or if you'd like to be a sponsor at ext. 1126 or diane.downey@rvca.ca.

Always Time for Tree Planting

With spring right around the corner it's time for landowners to think about tree planting. If you have one acre and can plant 500 or more trees, it's time to call RVCA's forestry department and set up a free site visit. RVCA provides professional reforestation services such as site preparation, planning and planting. And, they make it as affordable as possible with significant subsidies to cover costs! Tree planting is a simple way to improve and take care of the watershed. Trees provide homes and feeding places for wildlife, improve biodiversity, make windbreaks and shade screens and clean air and water throughout the trees' 80+ year life cycle. It's a win-win for sure. Call SCOTT at ext. 1175 or scott.danford@rvca.ca.

Access4All Barrier Buster

The Royal Canadian Legion Branch in Manotick and the Rideau Valley Conservation Foundation are happy to be the recipient of a \$30,000 funding grant through the Rick Hansen Foundation's Access4All Program. This is a Canada 150 Signature Initiative aimed at breaking down barriers for people living with disabilities. With the participation of the Government of Canada, this grant will support the community by making Remembrance Park more accessible to people living with disabilities. This will be a wonderful addition to Dickinson Square. For more information contact DAN at ext. 1124 or dan.cooper@rvca.ca.



Rideau Valley Conservation Authority
Box 599, 3889 Rideau Valley Drive
Manotick, ON K4M 1A5
613-692-3571 or 1-800-267-3504
www.rvca.ca
Follow us @ twitter.com/RideauValleyCA
Like us @ facebook.com

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Around the Rideau

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Effectively providing quality legal services in Eastern Ontario for over 50 years

Bird Richard, Lawyers for Employers —
613-238-3772, www.lawyersforemployers.ca Representing management in labour and employment law across Ontario

Ramada Ottawa on the Rideau — 613-288-3500,
www.ramadaottawa.com, ~Previously The Monterey Hotel~
Offers 87 fully renovated rooms with balconies overlooking the Rideau River. Pet friendly.



Mr. Wayne Orr, CAO

Township of South Frontenac

Re: Noise Bylaw Exemption, Desert Lake Campground

I am writing to express my strong opposition to the request for exemption from the noise bylaw:

1. The trailer park is located on the edge of Desert Lake; sound carries a long distance along a high and narrow shoreline. There are more suitable isolated areas for activities such as band shells with the potential to create a nuisance to neighbours. A location at least several hundred metres to the west would reduce the nuisance. This could be confirmed by a noise analysis.
2. The Official Plan recognizes the natural environment of the lake and limits impacts (for example minimum waterfront and residential setbacks). The trailer park is an intense use at waters edge and exceeds the official plan density by a factor of about three (number of units, useable shoreline, docks). Every effort should be made to lessen impacts, not allow more.
3. The Official Plan is the correct vehicle to locate potentially conflicting land use such as rock concerts, car race tracks, mud drags etc. Impacts can be properly assessed and limited to locations with limited impact. If the Trailer Park owners wish to have this kind of use, an Official Plan amendment would be appropriate.
4. The Trailer Park is essentially a residential neighbour on Desert Lake albeit a large and crowded one. Their use of their land and the lake should have the same regard we all do for our neighbours and the lake environment. There is no evidence that activities such as band concerts are essential to a viable campground.
5. Any economic argument should take in to account the tax revenue from lakefront residents who may find their property value diminished by an increase in noise nuisance.

Angus Ross

TOWNSHIP OF SOUTH FRONTENAC

BY-LAW 2017-20

A BY-LAW TO CONFIRM GENERALLY PREVIOUS ACTIONS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC.

THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC, BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. The actions of the Council of the Corporation of the Township of South Frontenac at its Special Council Meeting of April 18, 2017 be confirmed.
2. Execution by the Mayor and the Clerk-Administrator of all Deeds, Instruments and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal to any such Deed, Instruments or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and take effect on the date of its passage.

Dated at the Township of South Frontenac this 18 day of April, 2017.

Read a first and second time this 18 day of April, 2017.

Read a third time and finally passed this 18 day of April, 2017.

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC**

Ron Vandewal, Mayor

Wayne Orr, Chief Administrative Officer