

**TOWNSHIP OF SOUTH FRONTENAC
COUNCIL MEETING
AGENDA**



TIME: 7:00 PM,
DATE: Tuesday, April 17, 2018
PLACE: Council Chambers.

1. Call to Order
 - a) Resolution
2. Declaration of pecuniary interest and the general nature thereof
3. Approval of Agenda
4. Scheduled Closed Session - n/a
5. Recess - n/a
6. Public Meeting
 - a) Resolution
 - b) Proposed Zoning Amendment for Single Detached Dwelling at Collins Lake: Concession VII, Part of Lot 33, Storrington: Corcoran 4 - 14
 - c) Proposed Zoning Amendment for Two Residential Lots in Concession VI, Part of Lot 4, Loughborough: Morgan 15 - 20
 - d) Resolution
7. Delegations
 - a) Gord Mitchell, Public Health Inspector, KFLA Health Unit, re: Part 8 of the Ontario Building Code 21 - 42
 - b) Andrew Girourard, Manager, Environmental Health Team, re: Public Health Inspectors - What do they inspect? 43 - 68
 - c) Annual Update - Waste Disposal Sites - Presented by Cambium 69 - 84
8. Approval of Minutes
 - a) April 3, 2018 Council Meeting 85 - 89
 - b) April 10, 2018 Committee of the Whole Meeting 90 - 92
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 - b) Notice of Motion - Speed Limit of OPP Officers responding to calls 94

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16.	<u>Announcements/Statements by Councillors</u>	
17.	<u>Question of Clarity (from the public on outcome of agenda items)</u>	
18.	<u>Closed Session (if requested)</u>	
19.	<u>Confirmatory By-law</u>	
a)	By-law 2018-26	171
20.	<u>Adjournment</u>	



REPORT TO COUNCIL PLANNING DEPARTMENT



AGENDA DATE: April 17, 2018 **REPORT DATE:** April 10, 2018

SUBJECT: Public Meeting: Proposed Zoning Amendment for Single Detached Dwelling at Collins Lake: Corcoran

RECOMMENDATION:

It is recommended that Council receive the Planning Report dated April 9, 2018 for information and hear comments from the public on a by-law to rezone lands in Part of Lot 33, Concession VII, District of Storrington, to permit development of a dwelling with greater than five percent lot coverage.

BACKGROUND:

An application has been submitted to amend the Township of South Frontenac Comprehensive Zoning By-law to permit a single detached dwelling to be constructed that exceeds the maximum permitted lot coverage. The subject land is a waterfront lot at Collins Lake 0.5 hectares (1.2 ac.) in size and with 45.7 metres (150 ft.) of waterfrontage. Attachment #1 shows the location of the subject lot and Attachment #2 is a copy of a preliminary site plan showing the proposed dwelling location and configuration.

ANALYSIS:

The lot was created by severance in 1991. It is relatively flat - sloping generally downward toward the lake and is dominated with mature tree growth. A relic unused cottage exists approximately 12 feet from the water's edge along with two sheds and a former outhouse structure. An old septic field is located approximately 82 feet from the lake as well. Attachment #3 is a drawing from the applicant depicting the location of the existing structures.

The Official Plan designates the subject land 'Rural' where waterfront residential development is permitted. The shoreline of this area of Collins Lake is also designated Environmental Protection and is identified as a Provincially Significant Wetland. A letter dated February 7, 2018 from the Cataraqui Region Conservation Authority (CRCA) advises that the flood plain does not extend inland beyond the low bank at the shoreline and that the wetland and PSW designations are confined only to the shallow portion of the lake (not on the subject land). They support the establishment of a minimum 30 metre setback from the waterbody subject to this being specified through a zoning amendment. They also note that permission is required from the CRCA prior to development taking place. Attachment #4 is a copy of the letter from CRCA.

The land is zoned Limited Service Residential-Waterfront (RLSW) on Schedule "C" of the Comprehensive Zoning By-law. Council is advised that this zoning classification is wrongly placed on the property as it is meant to apply to properties fronting on a private lane where municipal services are limited. In fact, the land fronts on Lakefield Drive which is a fully maintained public road. The land should properly be zoned Waterfront Residential (RW).

In either of the above zoning categories, the zoning by-law requires the principal building to have a maximum lot coverage of only five percent. In addition, section 5.24.1 of the by-law allows accessory buildings to have a further maximum five percent lot coverage. Thus, the total permitted lot coverage including the principal and accessory buildings is ten percent. The applicant is

proposing to construct a principal dwelling with an attached garage that would have a footprint of 3,080 ft.². However, the maximum permitted lot coverage (at 5%) is only 2,641 ft.². Thus, the proposed principal building would be 439 ft.² over the permitted coverage.

Given the above, the applicant is requesting that the principal building be allowed to have this footprint and in return the total coverage for all of the accessory buildings would be 439 ft.² less than normally permitted ie., **total permitted accessory building lot coverage would only be 2,202 ft.²**. As shown on Attachment #3, all development is proposed to be at least 106 feet from the highwater mark of the lake and the septic system would be approximately 160 feet from the lake.

The zoning amendment would be tailored to specify the above lot coverages; require a minimum 30 metre setback from the lake; and to require that a site plan agreement be entered into to ensure that construction be as shown on Attachment #2 and to include the Township's standard environmental policies for lakefront development. A draft of the zoning by-law amendment is attached as Attachment #5.

From a planning perspective, the proposal appears to be consistent with the Official Plan and the zoning by-law to limit lot coverage on small waterfront parcels of land. Given that a total of ten percent lot coverage is permitted when both the principal and accessory buildings are considered, having a larger principal building and smaller accessory buildings would still amount to the same total coverage - meeting the intent of the policy. Additionally, the rezoning would correct the wrong RLSW zoning that presently applies to the parcel.

It is important to also consider that the existing cottage, out buildings and septic system that are presently located near the water's edge are proposed to be removed under this application. This should be seen as a very positive move in terms of achieving the objective of development that is well set back from the lake - consistent with the intent of the Official Plan. This would also be a requirement built into the site plan agreement.

FINANCIAL/STAFFING IMPLICATIONS

n/a

ATTACHMENTS

Attachment #1 – shows the location of the subject land.

Attachment #2 - is a copy of a preliminary site plan for the dwelling.

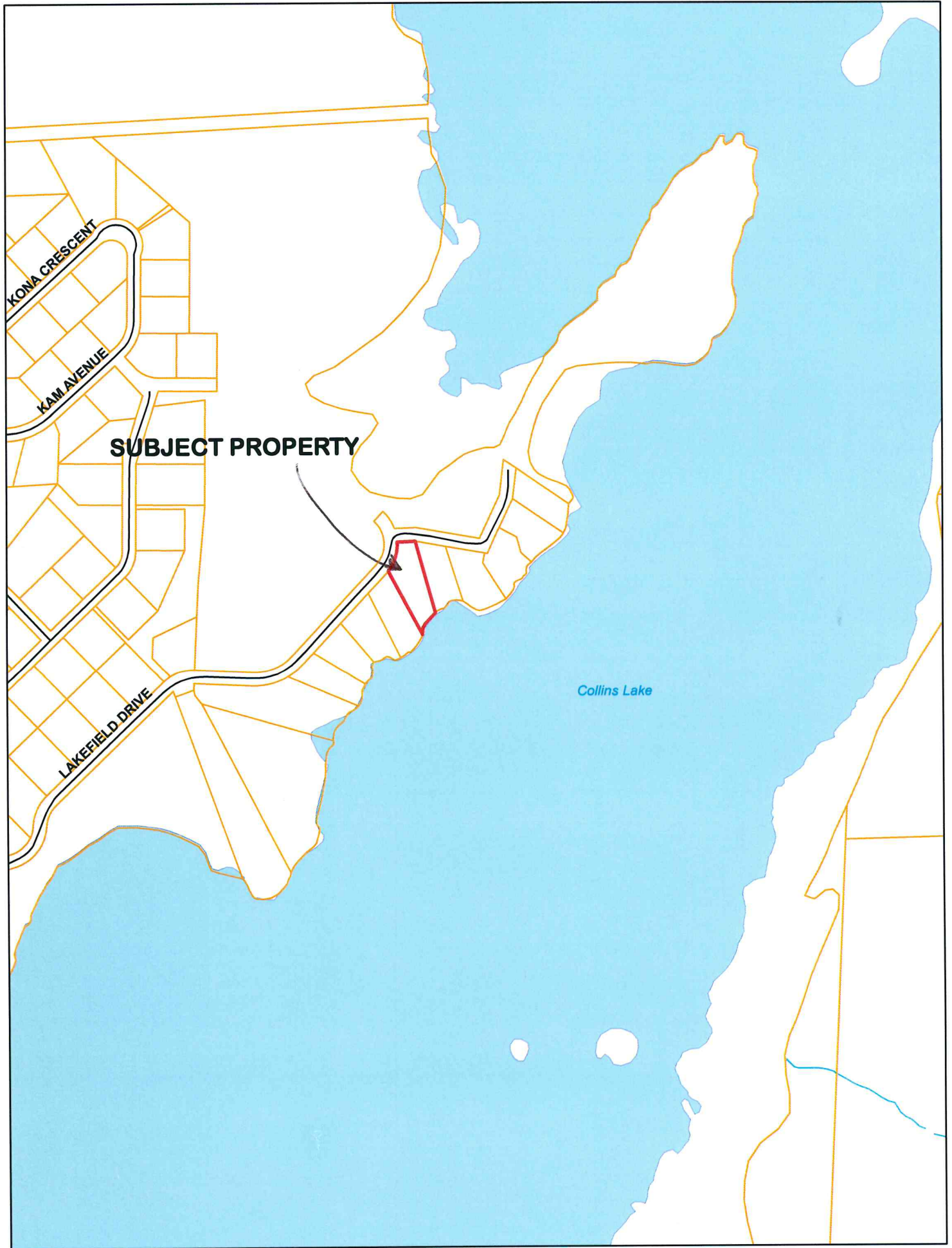
Attachment #3 - is a drawing from the applicant showing existing buildings.

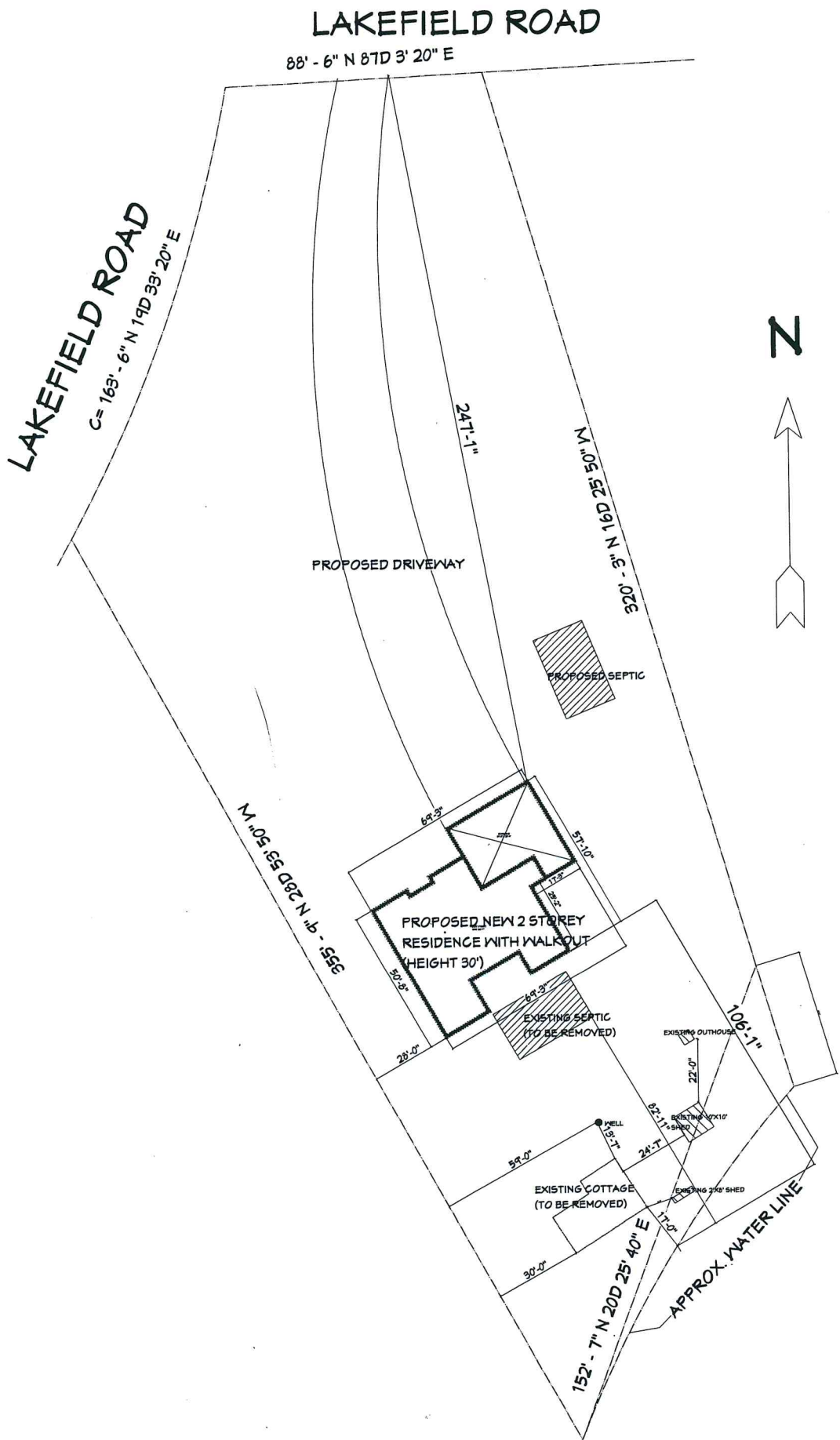
Attachment #4 - is a copy of a letter from the CRCA.

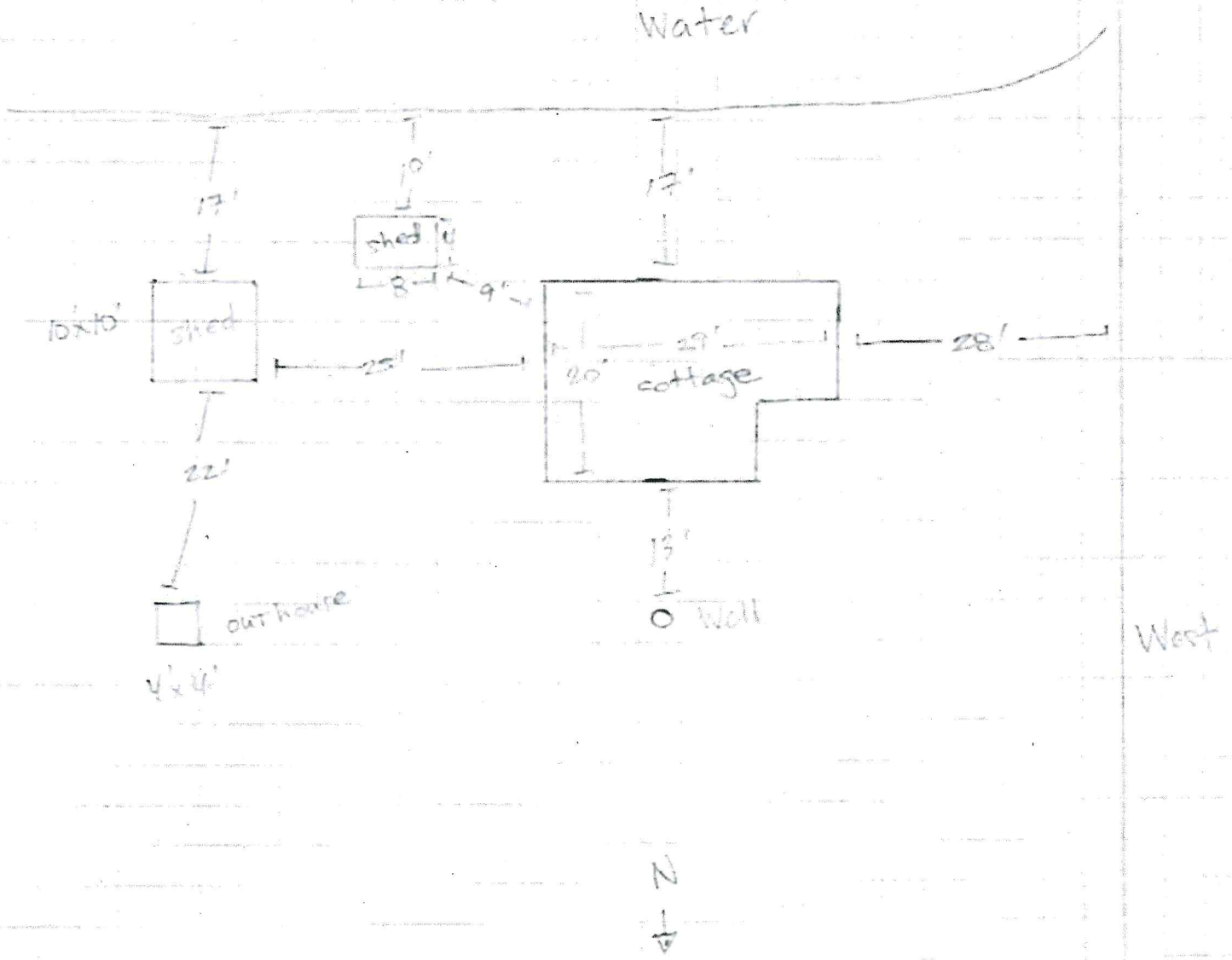
Attachment #5 - is a draft of the zoning by-law amendment.

Approved by: Lindsay Mills Prepared/Submitted by: Lindsay Mills

ATTACHMENT #1









CATARAQUI REGION CONSERVATION AUTHORITY
1641 Perth Road, P.O. Box 160 Glenburnie, Ontario K0H 1S0
Phone: (613) 546-4228 Toll Free (613 area code): 1-877-956-CRCA
Fax: (613) 547-6474 E-mail: info@crca.ca
Websites: www.crca.ca & www.cleanwatercataraqui.ca



February 7, 2018

File: I-10-2018
GC-FRS

Ms. Helene Corcoran
751 Kananaskis Drive
Kingston, Ontario
K7P 0A9

Dear Ms. Corcoran:

**RE: PROPERTY INQUIRY – ONTARIO REGULATION 148/06
PT. LOT 33, CONC. 7; 2713 LAKEFIELD DRIVE
TOWNSHIP OF SOUTH FRONTENAC (STORRINGTON DISTRICT)
WATERBODY: COLLINS LAKE AND ASSOCIATED WETLAND**

Staff of the Cataraqui Region Conservation Authority (CRCA) are writing in response to your inquiry about the development potential of the above noted property. You have provided us with a copy of a real estate listing and a map that was provided by the municipality.

Site Description

As per the map provided to the CRCA, the property is irregularly shaped and has approximately 45.7 metres of water frontage onto Collins Lake. The topography of the site can be characterized by a low bank (approximately 2 metres in height) directly adjacent to the provincially significant Collins Creek Wetland Complex. It then levels out before rising again toward Lakefield Drive to the north.

In this location, the 1:100 year flood plain is anticipated to reach an elevation of 101.2 metres geodetic. A review of the topographic information indicates that the flood plain does not extend inland beyond the low bank at the shoreline.

Presently, the property appears to be vacant.

Applicable Environmental Policies and Regulations

The subject property is designated 'Rural' and 'Provincially Significant Wetland' in the Official Plan for the Township of South Frontenac. The property is designated 'Limited Service Residential – Waterfront Zone' (RLSW) and 'Environmental Protection' (EP) in the implementing Zoning By-law for the municipality.

Ms. Helene Corcoran – Property Inquiry
I-10-2018 (2713 Lakefield Drive)
February 7, 2018

These lands are also subject to Ontario Regulation 148/06: Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses, which is implemented by the CRCA. The purpose of the regulation is to make sure that proposed changes (e.g. development and site alteration) to a property are not affected by natural hazards, such as flooding and erosion, and that the changes do not put other properties at greater risk from these hazards. The regulation also seeks to protect the wetland feature identified adjacent to the subject lands.

Discussion

The main interest of the CRCA are the avoidance of natural hazards (e.g. flooding and erosion) associated with the shoreline of Collins Lake, the protection of the water quality of the lake, and the protection of the Collins Creek provincially significant wetland (PSW).

Any proposal for development and site alteration on the subject lands will be subject to consideration first under the *Planning Act* and then through Ontario Regulation 148/06.

Planning

As noted above, a portion of the Collins Creek provincially significant wetland complex lies adjacent to the subject property. Section 5.2.5 of the Official Plan suggests that no development or site alteration shall be permitted within the significant wetland. Section 5.2.11 of the Official Plan also suggests that for development to occur on a lot of record such as this one, a preliminary Environmental Impact Assessment (EIA) is required to demonstrate that there will be no negative impacts on the natural features or ecological functions of the wetland. In the opinion of staff, a preliminary EIA will be required to support development of the subject property.

Additionally, as noted above, a portion of the subject lands is designated as EP. Section 32.3 of the Zoning By-law for South Frontenac suggests that a 30 metre setback is required from lands designated EP. CRCA mapping suggests that the EP zone extends approximately 19 metres onto the subject lands. Therefore, in order to meet the requirements, development will need to be setback approximately 49 metres from the shoreline. Staff note that there is a sufficient building envelope outside of the required setback for future development to occur on the property.

You have inquired if future development could be located closer to the water. This may be possible. However, it is anticipated that the municipality may require the Wetland designation in the Official Plan, and the EP designation in the Zoning By-law to be amended to do so. CRCA staff would support applications to change these designations since, in the opinion of staff, the actual wetland edge does not extend inland beyond the top of bank at the shoreline, contrary to what is illustrated in the mapping found in the Official Plan and the Zoning By-law. Also, staff believe that areas shaded green on the mapping provided to you by the municipality represents wooded areas and not wetland areas.

We recommend that you consult with the Township of South Frontenac planning department for more information on the implication of the environmental policies and other relevant policies on the development potential of the subject lands.

Ontario Regulation 148/06

By virtue of Ontario Regulation 148/06, the CRCA regulates all development and site alteration activities (including filling) within 15 metres of a flood plain, or within 120 metres of a provincially significant wetland, whichever is greater. Since the entire property is located within 120 metres of the PSW, the entire lot is regulated by the CRCA. Within a regulated area, written permission must be obtained from the CRCA prior to development taking place.

Natural Hazards

Flooding: The 1:100 year flood plain is anticipated to reach an elevation of 101.2 metres geodetic. The CRCA's Guidelines for Implementing Ontario Regulation 148/06 requires that all development be set back a minimum of 6 metres from the regulatory flood plain of a waterbody. Based upon elevation mapping data, there is considerable area outside of the setback from the regulatory flood plain for future development to occur on the subject lands.

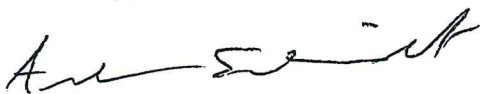
Erosion: The CRCA's Guidelines for Implementing Ontario Regulation 148/06 requires that all development be set back from erosion hazards. The extent of potential erosion hazards includes an allowance for toe erosion, a stable slope allowance for till shorelines of 3(h):1(v), plus an erosion access allowance of 6 metres. Based upon this criteria, the total erosion hazard allowance is anticipated to be approximately 15 metres measured horizontally inland from the toe of slope at the shoreline. Staff note that there is considerable area outside of the erosion hazard allowance for future development to occur on the subject lands.

Wetlands

Generally, the CRCA's Guidelines for Implementing Ontario Regulation 148/06 allows development to occur adjacent to wetlands provided that the proposed development is located a minimum of 30 metres from the wetland edge and that any potential interference on the hydrologic functions of the wetland has been deemed to be acceptable by the CRCA. Staff note that this requirement is generally achievable for single family residential development proposals.

We trust that we have satisfactorily addressed your inquiry. Please note that these comments reflect our understanding at the time of writing, of the best available data, applicable policies and regulations, and the proposal. Changes in one or more of these factors may influence our comments. If you have any questions, please contact the undersigned.

Yours truly,



Andrew Schmidt, C.Tech.
Supervisor, Development Review

/as

Attachment: CRCA Mapping for 2713 Lakefield Drive

ATTACHMENT #5

TOWNSHIP OF SOUTH FRONTENAC BY-LAW NUMBER 2018-

BEING A BY-LAW TO AMEND BY-LAW NUMBER 2003-75, AS AMENDED, TO REZONE LANDS FROM LIMITED SERVICE RESIDENTIAL-WATERFRONT (RLSW) ZONE TO SPECIAL WATERFRONT RESIDENTIAL (RW-40) ZONE; PART LOT 33, CONCESSION VII, DISTRICT OF STORRINGTON: CORCORAN

WHEREAS, the Municipal Council of the Township of South Frontenac deems it expedient to amend By-law Number 2003-75 as amended, as it relates to a parcel of land located in Part of Lot 33, Concession VII, District of Storrington,

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. **THAT** Schedule 'C' to Zoning By-law Number 2003-75 as amended, is hereby further amended by changing the zoning from Limited Service Residential-Waterfront (RLSW) Zone to Special Waterfront Residential (RW-40) Zone for those lands shown on the attached map designated as Schedule "1".

2. **THAT** a new section RW-40 (Part Lot 33 Concession VII, Storrington District - Corcoran) be added immediately following section RW-39 (Part Lot 11, Concession VI, Loughborough District- Quintal), to read as follows:

RW-40 (Part Lot 33, Concession VII, Storrington District – Corcoran)

Notwithstanding the provisions of section 8.3.1 or any other provision of this By-law to the contrary, on the lands zoned Special Waterfront Residential (RW-40), the following provisions apply:

ZONE REGULATIONS

For Single Detached Dwelling

- Size of Footprint (Maximum).....3,080 ft.²

For Accessory Buildings Not Attached to the Principal Building

- Total Footprint of All Structures (Maximum).....2,202 ft.²

All other provisions of this By-law shall apply.

3. **THAT** the uses permitted in the RW-40 zone be subject to a site plan agreement to be entered into between the owner and the municipality and registered on the title of the property, specifying locations of all buildings and structures, well and septic system, and specifying that all structures existing within the 30 metre setback from the lake on the day of passage of this by-law must be removed prior to any building permit being issued for new development.

4. **THIS BY-LAW** shall come into force in accordance with sections 34 and 41 of the Planning Act, 1990, either on the date of passage or as otherwise provided by sections 34 and 41.

Dated at the Township of South Frontenac this first day of May, 2018.

Read a first and second time this first day of May, 2018.

Read a third time and finally passed this first day of May, 2018.

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC**

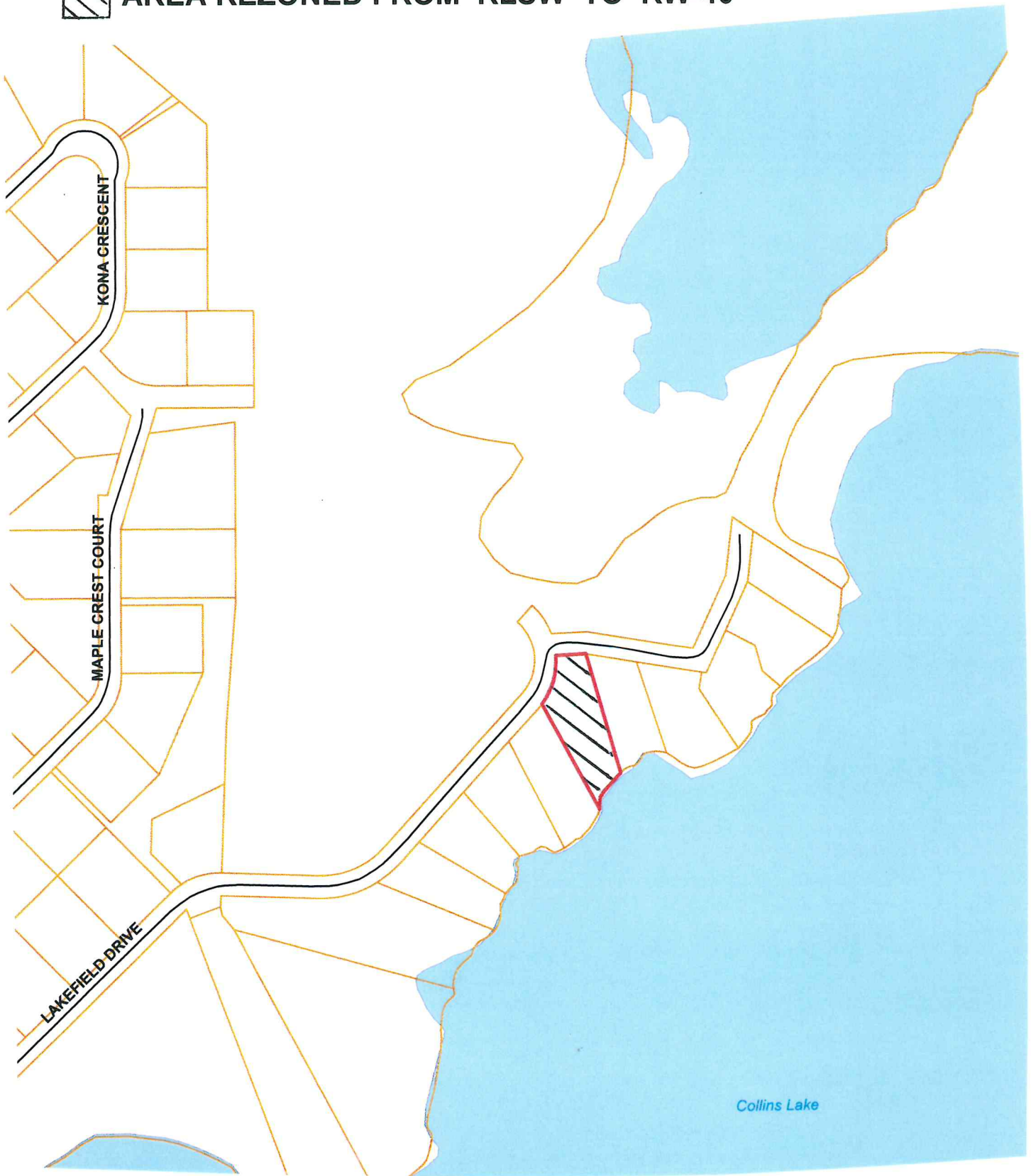
Ron Vandewal, Mayor

Wayne Orr, Clerk-Administrator

TOWNSHIP OF SOUTH FRONTENAC

SCHEDULE '1' BY-LAW NO. 2018-

 AREA REZONED FROM 'RLSW' TO 'RW-40'



**THIS IS SCHEDULE "1" TO BY-LAW NO. 2018-
PASSED THIS 1ST DAY OF MAY, 2018.**

MAYOR _____

CLERK _____





REPORT TO COUNCIL PLANNING DEPARTMENT



AGENDA DATE: April 17, 2018 **REPORT DATE:** April 11, 2018

SUBJECT: Public Meeting: Proposed Zoning Amendment for Two Residential Lots in Sydenham: Morgan

RECOMMENDATION:

It is recommended that Council receive the Planning Report dated April 11, 2018 for information and hear comments from the public on a by-law to rezone lands in Part of Lot 4, Concession V, District of Loughborough in the Village of Sydenham, to permit a new residential lot and retained lot to be created with a reduced lot size and road frontage.

BACKGROUND:

An application has been submitted, to amend the Township of South Frontenac Comprehensive Zoning By-law to permit a proposed new residential lot and a retained lot to be created at a reduced lot size and road frontage in the Village of Sydenham. The rezoning is a condition of consent application S-62-17-L to create the lot which would be 0.45 hectare (1.1 ac.) in size with 64 metres (210 ft.) of frontage on Bedford Road. The retained land would also be 0.45 hectare with 64 metres of road frontage. Attachment #1 shows the location of the subject land within the Village of Sydenham and Attachment #2 is an aerial photo showing the proposed new lot line creating the two parcels.

ANALYSIS:

The land fronts on Bedford Road and is mainly flat - sloping generally towards Sydenham Lake. The land technically has waterfrontage considering that it borders a remnant waterbody formed by the man-made berm for the rail line (now the Cataraqui Trail) - see Attachment #2. Also shown on the attachment is a dwelling and garage located on the property very close to the edge of the Bedford Road allowance. As part of the consent process to create the new lot, the buildings are to be removed and a road widening taken to help accommodate the current improvements being done to the road. Both lots would also be serviced by the municipal water system.

The Official Plan designates the subject land 'Settlement Areas' where it is Council's intention that the majority of new growth in the municipality will be directed. The standard minimum lot size specified in the Plan for new lot creation in Settlement Areas is two acres. However, the Plan states that, notwithstanding these standards, the lands designated Settlement Areas in the Village of Sydenham have been further designated as a Special Study Area that recognizes (in 2003) that the long term sewage disposal and potable water supply is not yet determined. Today though, the long term potable water supply matter has been resolved with the completion of the municipal water system in the village and the creation of new residential lots at one acre in size connected to the municipal water system can be justified. Two acre lots are required to maintain a safe separation between private septic systems and wells on adjoining properties. Because there would be no wells on the subject parcels this separation is not needed and lot size can be reduced.

With this OP justification, what remains is a zoning amendment to recognize the reduced lot sizes for the severed and retained lands and to recognize the road frontages of 64 metres. A draft of the zoning amendment that would zone the

two parcels to Special Urban Residential-First Density Zone (UR1-19) to effect the above, is attached as Attachment #3.

From a planning perspective, the proposal appears to meet the intent of the Official Plan in terms of the type of use and compatibility with surrounding residential uses and, as noted above, the one acre lot sizes for the severed and retained are supported provided they are serviced by the municipal water system. It should also be noted that, a development agreement is required to be entered into for both the severed and retained lands dealing with the Townships standard environmental policies within 30 metres of the waterbody. This was a condition of final approval of the consent application.

All agencies including KFL&A Public Health and the Cataraqui Region Conservation Authority and the Public Works Department commented favourably at the consent stage. At the time of preparation of this report no comments had been received from the public in response to the notification of the public meeting.

FINANCIAL/STAFFING IMPLICATIONS

n/a

ATTACHMENTS

Attachment #1 – shows the location of the subject land.

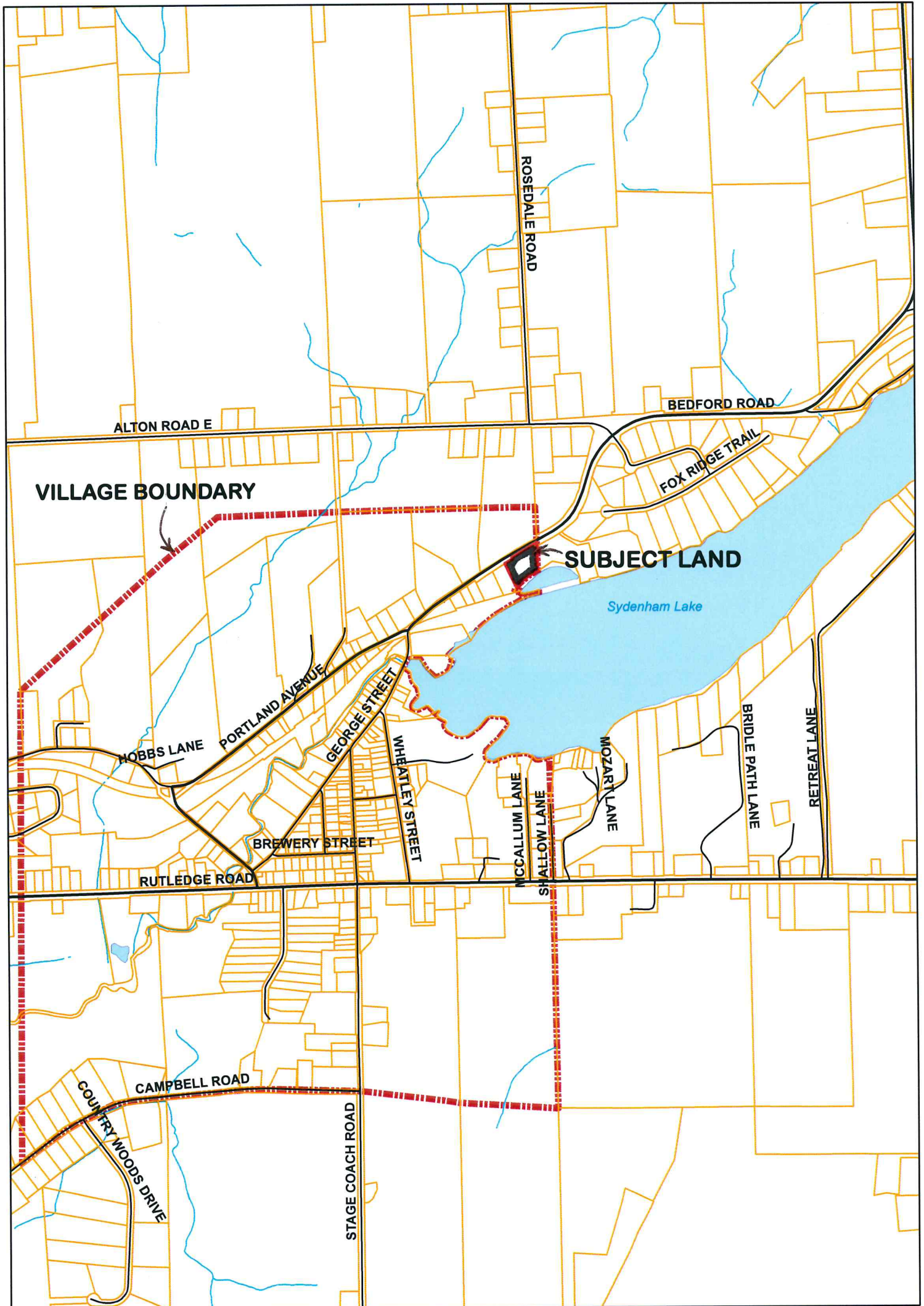
Attachment #2 - is an aerial photo of the property showing the new lot line.

Attachment #3 - is a draft of the zoning by-law amendment.

Approved by: Lindsay Mills Prepared/Submitted by: Lindsay Mills

MorganRezoningReport

ATTACHMENT #1



ATTACHMENT #2



ATTACHMENT #3

TOWNSHIP OF SOUTH FRONTENAC BY-LAW NUMBER 2018-

BEING A BY-LAW TO AMEND BY-LAW NUMBER 2003-75, AS AMENDED, TO REZONE LANDS FROM WATERFRONT RESIDENTIAL (RW) TO SPECIAL URBAN RESIDENTIAL-FIRST DENSITY (UR1-19); PART LOT 4, CONCESSION V, DISTRICT OF LOUGHBOROUGH: MORGAN

WHEREAS, the Municipal Council of the Township of South Frontenac deems it expedient to amend By-law Number 2003-75 as amended, as it relates to a parcel of land located in Part of Lot 4, Concession V, District of Loughborough,

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. **THAT** Schedule 'F' to Zoning By-law Number 2003-75 as amended, is hereby further amended by changing the zoning from Waterfront Residential (RW) to Special Urban Residential-First Density (UR1-19) for those lands shown on the attached map designated as Schedule "1".
2. **THAT** a new section UR1-19 (Part Lot 4 Concession V, Loughborough District - Morgan) be added immediately following section UR1-18 (Part Lot 7, Concession VIII, Storrington District- Howlett), to read as follows:

UR1-19 (Part Lot 4, Concession V, Loughborough District – Morgan)

Notwithstanding the provisions of section 143.1 or any other provision of this By-law to the contrary, on the lands zoned Special Urban Residential-First Density (UR1-19), the following provisions apply:

ZONE REGULATIONS

For Single Detached Dwelling

- Lot Area (Minimum)..... 4,046 m.² (1 ac.)
- Lot Frontage (Minimum).....64 metres (210 ft.)

For any Building or Structure

- Setback from Highwater Mark or Floodline of a Waterbody (Minimum).....30 metres (98.4 ft.)

All other provisions of this By-law shall apply.

3. **THIS BY-LAW** shall come into force in accordance with section 34 of the Planning Act, 1990, either on the date of passage or as otherwise provided by section 34.

Dated at the Township of South Frontenac this first day of May, 2018.

Read a first and second time this first day of May, 2018.

Read a third time and finally passed this first day of May, 2018.

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC**

Ron Vandewal, Mayor

Wayne Orr, Clerk-Administrator

TOWNSHIP OF SOUTH FRONTENAC

SCHEDULE '1' BY-LAW NO. 2018-

 AREA REZONED FROM 'RW' TO 'UR1-19'



**THIS IS SCHEDULE "1" TO BY-LAW NO. 2018-
PASSED THIS 1ST DAY OF MAY, 2018.**

MAYOR _____

CLERK _____



KFLA Public Health, Your Principal Authority for Part 8 of the Ontario Building Code

-We work for you!!

Gord Mitchell

CBO, part 8 of the OBC
Public Health Inspector

April 3rd, 2018

2017 Statistics Township of South Frontenac

- In 2017 in the Township of South Frontenac , we did 117 permits for new sewage systems, this included 40 reviews of existing systems and 12 tank only replacements.
- 28 severances as well as 13 minor variances and a zoning bylaw amendment were reviewed and commented on.

Work Assignments for 2018

- Andrew Girouard, Manager of Environmental Health
[August 1 Sarah Ryding returns from maternity leave]
- Gord Mitchell, Inspector with the powers and duties of a CBO for part 8 of the Ontario Building Code, CBO
- Mirranda Iezzi, Joanne McGurn, Public Health Inspectors





Typical Raised leaching bed









FL&A
Public Health



FL&A
Public Health



FL&A
Public Health



01.03.2017 12:19

FL&A
Public Health





Review of Performance

A review of the performance of an existing sewage system serving a building is required when [section 11.4.2.5. (1), OBC] :

The performance level of an existing system is reduced where the existing building is extended or subject to material alteration or repair and the sewage system serving the building is adversely affected by the extension, alteration or repair of the building

Review of Performance- Continued

Performance is reduced when:

- Number of bedrooms increases
- Extensions exceed 15% of finished area of existing building
- New plumbing fixtures are added
- A change in major occupancy, or change in occupant load which renders any part of the sewage system undersized in accordance with 8.2.1.3. of the OBC

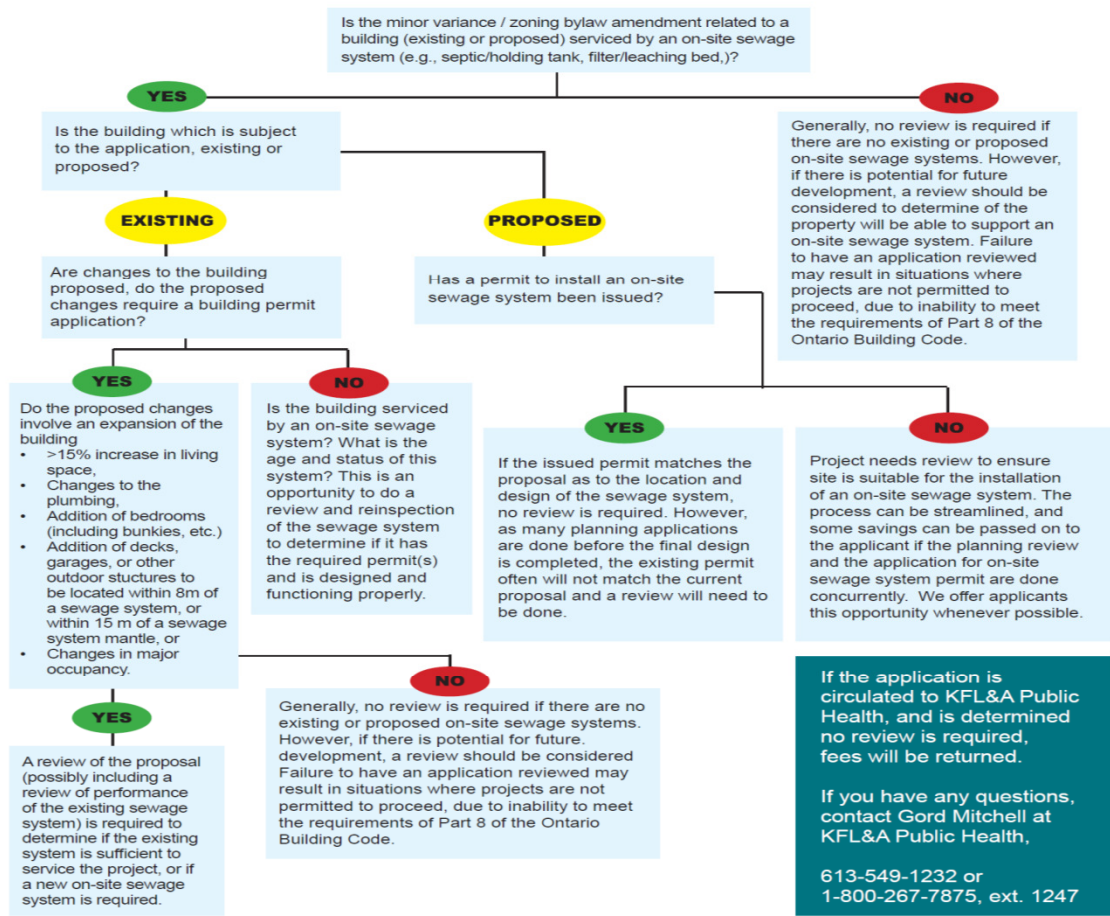
Performance review- continued

Why is this important?

- Compliance with provisions of the Ontario Building Code
- Protection of the health of the community, and the environment [ground and surface water]
- Protection of future owners of the building
- Protection of the municipality [and KFLAPH as your Principal Authority] from liability for failing to apply the OBC as required

Minor Variance/ Zoning By-Laws

When to circulate to KFL&A Public Health



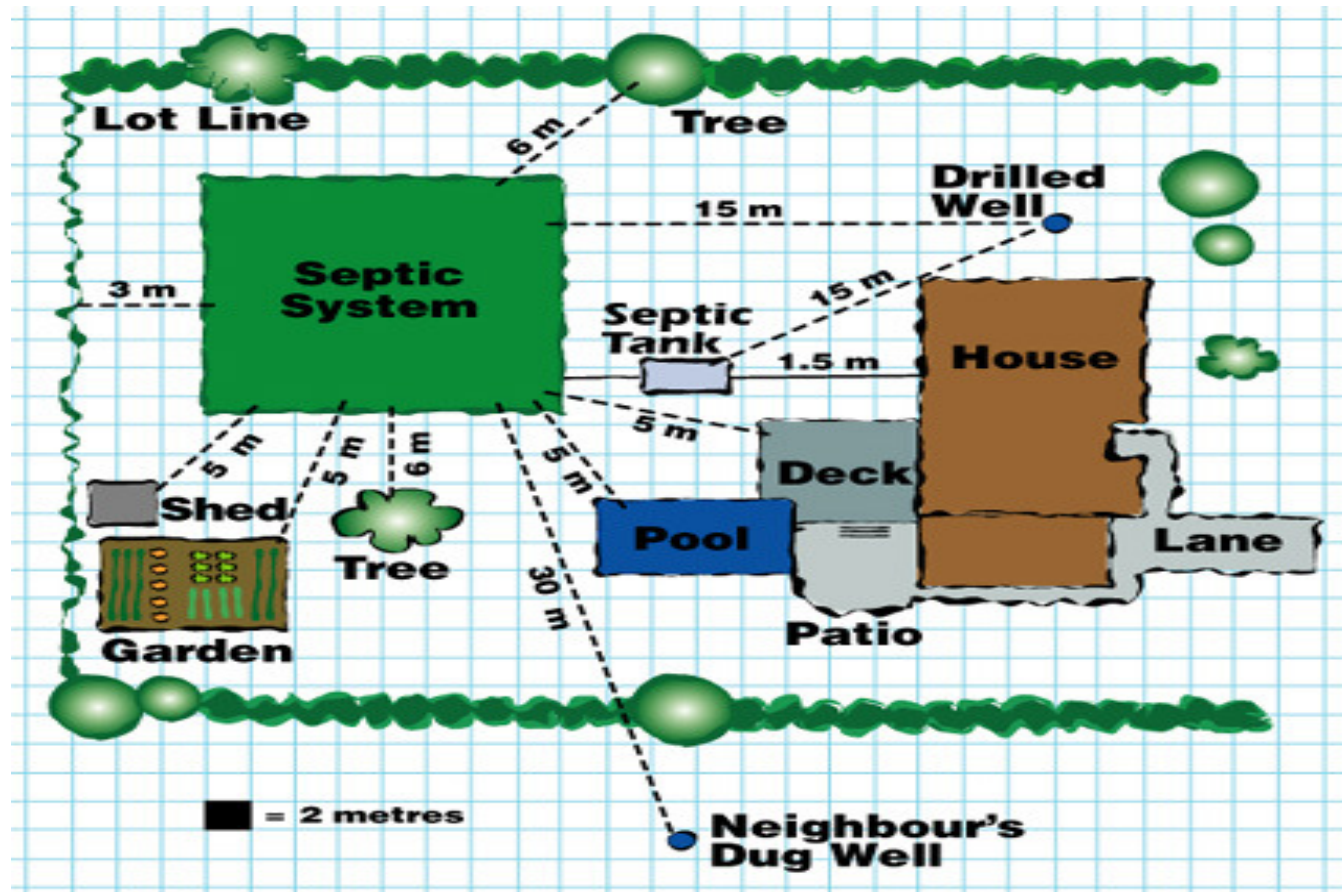
www.kflaph.ca

2018-03-05





Minimum Clearances





Thank you for your Support!!



Public Health Inspectors What Do They Inspect? South Frontenac Council Meeting

Andrew Girouard
Manager Environmental Health Team
KFL&A Public Health
April 3rd, 2018

Ontario Public Health Standards

Environmental Health Program Standards:

- 1) Food Safety
- 2) Safe Water
- 3) Healthy Environments
- 4) Infectious and Communicable Diseases Prevention and Control.

Foundational Standard:
Emergency Management

Food Safety

- Inspect Food Premises
- Enforce Ontario Regulation 562 (Food Premises)
- Food Handler Training
- Food Recalls
- Food Borne Disease Outbreaks
- Investigate Complaints
- Menu Labelling Inspections

Food Safety



Safe Water

- Safe Drinking Water and Fluoride Monitoring Protocol
- Recreational Water Protocol: which includes: pools, spas, wading pools, splash pads & beaches.

Drinking Water Protocol



Drinking Water Protocol



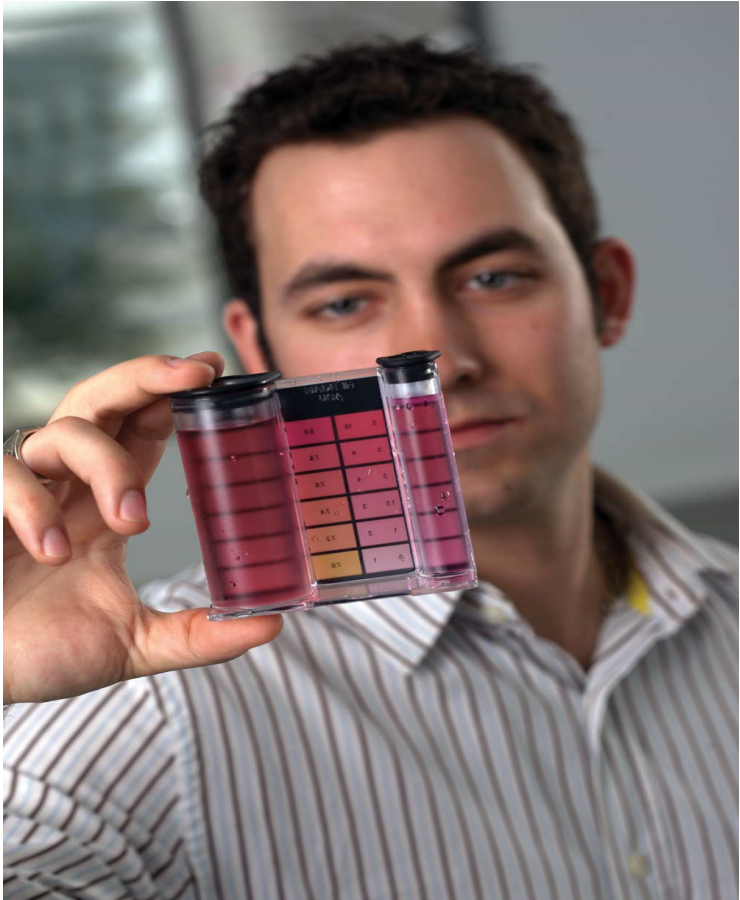
Recreational Water Protocol: Beach Management



Recreational Water Protocol:

- Public Pools (Regulation 565)
- Public Spas (Regulation 428)

Public Pools



Public Spas



Wading Pools & Splash Pads



Healthy Environments:

- “Health Hazard” means,
 - (a) a condition of a premises,
 - (b) a substance, thing, plant or animal other than man, or
 - (c) a solid, liquid, gas or combination of any of them,
that has or that is likely to have an adverse effect on the health of any person;

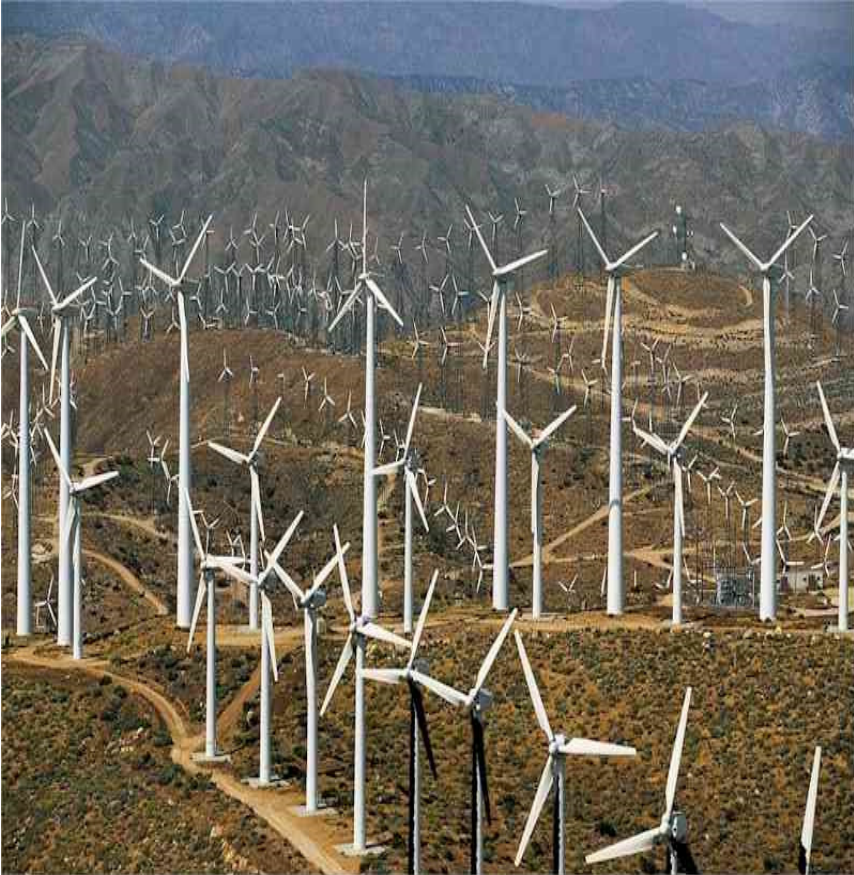
Identification, Investigation & Management of Health Hazards



Health Hazard Management



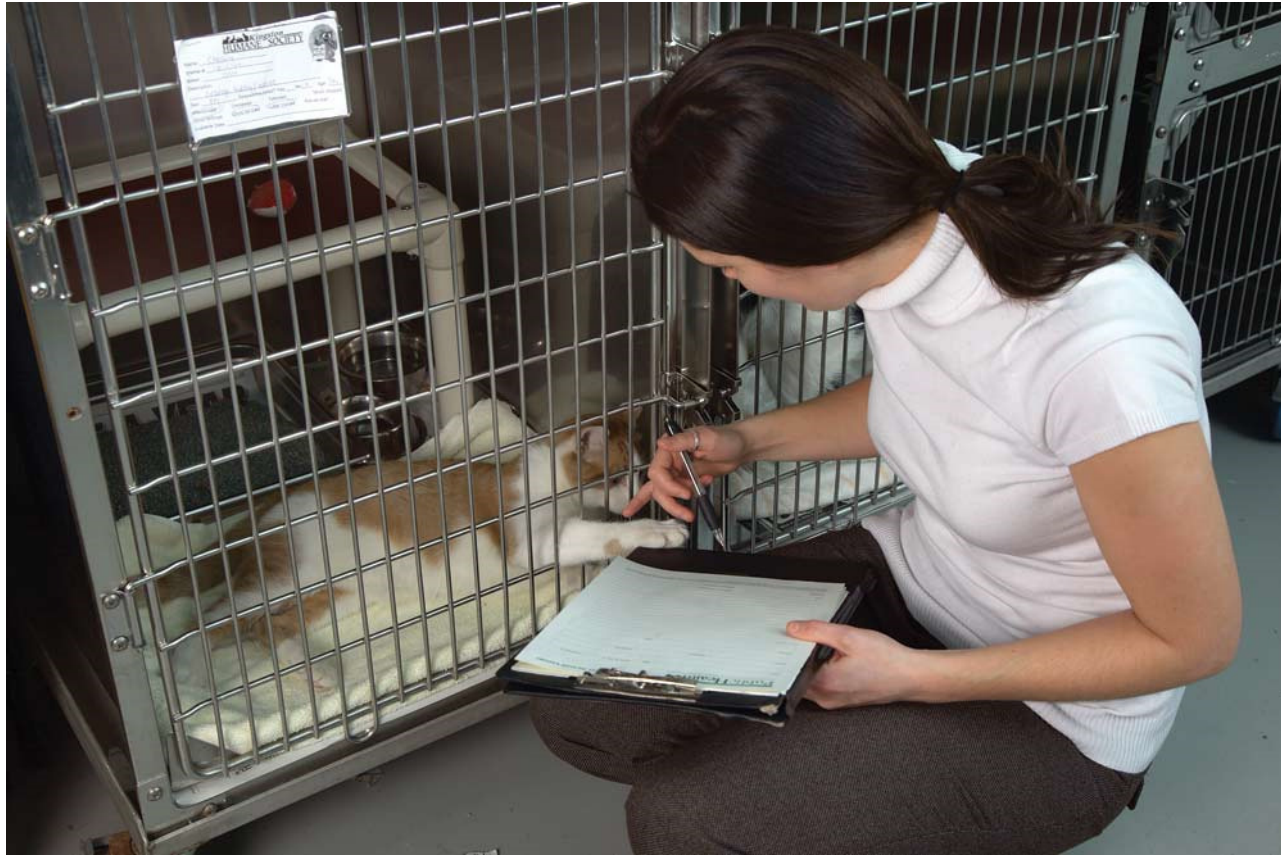
Health Hazard Management



Healthy Environments

- Radon
- PM 2.5
- UV Radiation
- Climate change

Rabies Prevention and Control Protocol



Personal Service Setting Inspections

- Tattooing
- Body piercing
- Ear piercing
- Aesthetic services
- Electrolysis
- Hair dressing
- Barbering
- Laser Hair Removal
- Tanning (on a complaint basis)

Infection Prevention and Control (IPAC) Lapses

- Infection Prevention and Control Complaint Protocol:
- Migrant farm worker housing
- Schools
- Child Care Settings
- PSS
- Recreational facilities
- Community Centres
- Facilities in which regulated health professionals operate:
 - Physicians Offices
 - Dentists
 - Medical Clinics

Public Health Emergency Preparedness Protocol

- 1) Food Safety
- 2) Safe Water
- 3) Pest Control
- 4) Waste Disposal
- 5) Shelter

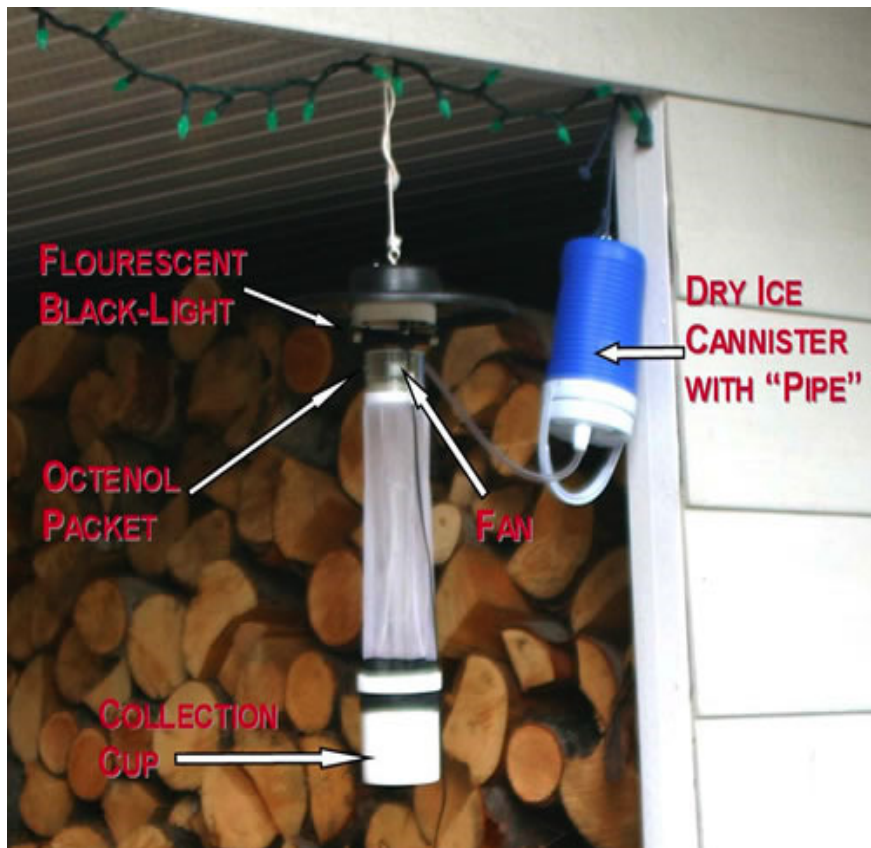
Recreational Camps



Other Inspected Facilities

- Funeral Homes
 - Disinfection practices
 - Protection of workers
 - Disinterment's
- Child Care Facilities
 - Disinfection practices
 - Exclusion policies
 - Reducing outbreaks
 - IPAC

Conduct Vector Borne Disease Surveillance



South Frontenac Statistics

- Animal Bite Investigations: 23
- Complaints investigated: 39
- Small Drinking Water Systems: 73
- Adverse Water Quality Incidents: 27
- Private Water Consultations: 120 (Approximant for all KFL&A Region)
- Food Premises: 61
- Total Food Premises Inspections: 93
- Personal Service Settings: 12
- Total Personal Service Inspections: 7
- Day Care Inspections: 3
- Recreational Water Facilities: 2





ANNUAL UPDATE WASTE DISPOSAL SITES

Township of South Frontenac

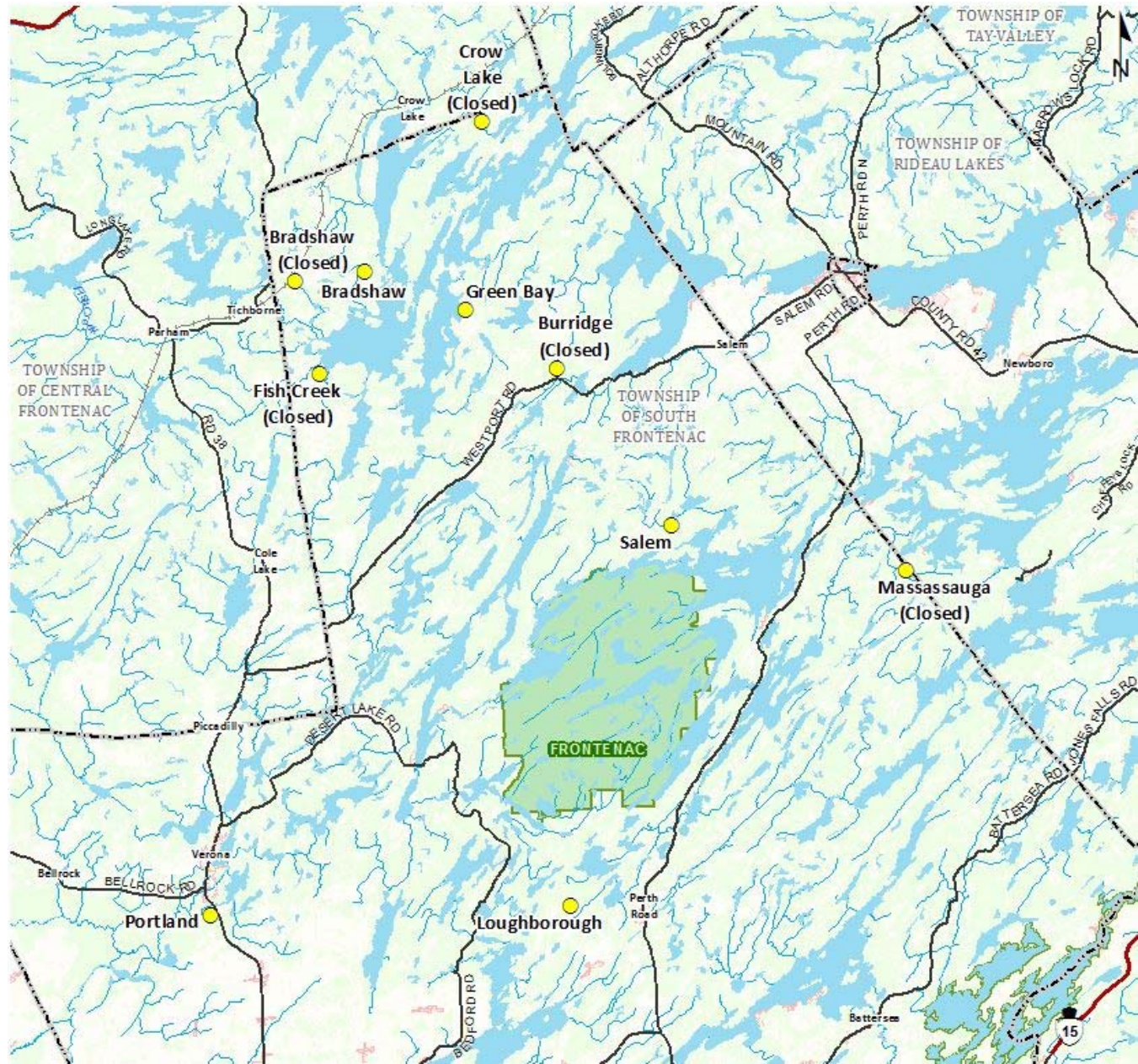
April 17, 2018





OVERVIEW

- Current System Overview
 - Annual Monitoring & Reporting
 - 5 Active Waste Disposal Sites (landfill)
 - 5 Closed Sites (former landfills)





OVERVIEW (CONT'D)

- Annual Monitoring & Reporting
 - Collection of required groundwater, surface water samples, and landfill gas annually.
 - Completion of updated topographic capacity surveys at active sites.
 - MOECC Guidelines and Accredited Lab
 - Inspection
 - Operational information
 - Summarized in annual report to the MOECC, as required by ECA (PC of A)



PORTLAND WDS

- Groundwater meets compliance criteria
- Surface water sampling has been an on-going challenge (wetland/sediment) but action has been taken. An appropriate methodology has been developed based on discussions with the MOECC.
- Site life is approximately 27 years
- Several recommended changes to monitoring program
 - Reduce parameters analysed in groundwater monitoring program
 - A bedrock well nest has been recommended in the northeast portion of the approved waste disposal area, near the property boundary
 - Removal of several groundwater wells from the monitoring program (BH1B (middle), BH1A (shallow), BH10-2, BH02-5B, and BH4)
 - A new background surface water location should be established
 - The surface water sampling frequency be reduced to three (3) times per year, occurring in the spring, summer, and autumn



LOUGHBOROUGH WDS

- Groundwater Compliance requires further assessment.
- Remaining life approximately 7 years in Phase 2A.
- Remaining capacity of Phase 2 can be realized upon confirmation of groundwater compliance.
- Recommendations:
 - Geophysical survey is recommended; waiting on MOECC review
 - Remaining capacity of Phase 2 can be realized upon confirmation of groundwater compliance
 - Phase 1 will be capped and closed in 2018
 - Approved design may need to be revised



BRADSHAW WDS

- Groundwater interpreted to meet intent of MOECC Guideline
- Surface water impacted to a degree but stable
- Landfill gas observed, but marginal
- Remaining life is approximately 9.5 years
- Recommendations:
 - Remove one groundwater location (MW101)
 - Surface water assessment
 - New location to be added; existing locations should be assessed for suitability
 - Remove summer sampling event
 - Approval required from the MOECC prior to implementation
- Old site closed and no monitoring or reporting



SALEM WDS

- Groundwater and surface have continued to exceed site specific trigger criteria, both of which require action
- Remaining life is approximately 9.5 years.
- Recommendations:
 - Investigate a new background surface water location
 - Due to trigger exceedances, an environmental study and a surface water assessment are required to confirm no adverse impacts are not occurring downstream and to natural habitat (approved in 2018 capital budget)
 - The east extent of the waste mound should be capped and closed and the mound should be redesigned



GREEN BAY WDS

- Groundwater and surface water meet compliance criteria
- Landfill gas not observed in 2017
- Remaining life is approximately 15 years.
- Recommendations:
 - Three monitoring wells removed from the groundwater program
 - A new surface water background location
 - Summer sampling event should be removed
 - Samples should be sampled for reduced set of parameters
 - Approval be sought from the MOECC prior to implementation



FISH CREEK WDS (CLOSED)

- Recent approval (new ECA)
- Reduced monitoring program
- Reduced reporting frequency (every 6 years, next in 2022)
- Site is in compliance with applicable groundwater and surface water regulations/guidelines
- Observed to be in good condition with no evidence of erosion, seeps, litter, or vermin present



CROW LAKE WDS (CLOSED)

- Report...every 5 years (2018)
- Groundwater and surface water meet Compliance Triggers
- Observed to be in good condition with no evidence of erosion, seeps, litter or vermin present
- MOECC Inspection in 2017
 - Site is in compliance with ECA
 - Installation of new monitoring well in 2018 (approved in 2018 capital budget)



MASSASSAUGA WDS (CLOSED)

- Impacts to groundwater and surface water are minimal, continue monitoring
- Site meets groundwater and surface water compliance criteria
- Observed to be in good condition with no evidence of erosion, seeps, litter or vermin present
- Recommendations:
 - Two (2) groundwater, two (2) surface water monitoring locations should be removed
 - Monitoring should occur only once annually (spring)
 - Reduced parameter set
 - The reporting frequency should be reduced to once every three (3) years
 - Approval be sought from the MOECC prior to implementation.



BURRIDGE WDS (CLOSED)

- Approval to reduce monitoring and reporting after 2015 to once every three (3) years (2018)
- Minor impacts observed in groundwater and surface water, continued monitoring.
- Observed to be in good condition with no evidence of erosion, seeps, litter or vermin present



SITE CAPACITY

Portland	Loughborough*	Bradshaw	Salem	Green Bay	Municipality
27.0	7.6	9.6	9.5	15.0	20.3

*Loughborough values for Phase 1 and 2A only.



SUMMARY

- Training
(litter control, acceptable and prohibited waste types, daily operations, Health & Safety, WHMIS, accessibility, and bear awareness.
The waste hauling vehicle operators completed training to meet MOECC 347 and O Reg. 351/12)
- Aesthetics
(Generally in good order, clean-up of blown litter, cover more often)
- Complaints and Incidents
(no significant complaints or incidents)



COMMENTS AND QUESTIONS



Minutes of Council

April, 3, 2018

Time: 7:00 PM

Location: Council Chambers



Meeting # 9

Present: Mayor Ron Vandewal, Pat Barr, Brad Barbeau, John McDougall, Alan Revill, Norm Roberts, Mark Schjerner, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Lindsay Mills, Planner, Mark Segsworth, Public Works Manager, Darcy Knott, Fire Chief, (effective May 1, 2018), Angela Maddocks, Deputy Clerk.

1. Call to Order

a) Resolution

Resolution No. 2018-9-01

Moved by Deputy Mayor Barr

Seconded by Councillor Roberts

THAT the Council meeting of April 3, 2018 be called to order at 7:00 p.m.

Carried

2. Moment of Silence

a) Council, staff and the members of the public present observed a moment of silence in memory of the late Gary Davison, former Mayor and Fire Chief who passed away earlier in the week.

3. Presentation to Frontenac Flyers & Frontenac Fury Teams

a) Mayor Vandewal presented a congratulatory certificate to the Frontenac Flyers Atom Team and coaches on their 2018 OMHA Championship.

Mayor Vandewal presented a congratulatory certificate to Jenna Norman and Cassie Page for their promotion of girls hockey in the community. Their team members were in attendance and were congratulated on their achievements this season.

4. Declaration of pecuniary interest and the general nature thereof

a) There were no declarations.

5. Approval of Agenda

a) Resolution

Resolution No. 2018-9-02

Moved by Councillor Roberts

Seconded by Deputy Mayor Barr

THAT Council approves the April 3, 2018 agenda as presented.

Carried

6. Scheduled Closed Session - n/a

7. Recess - n/a

Minutes of Council
April, 3, 2018

8. Public Meeting - n/a
9. Delegations
- a) Anne Prichard, Executive Director, Frontenac CFDC, re: Food in Frontenac Study

Anne Prichard reviewed the work done to determine how best to support food producers and processors in South Frontenac. The rationale for undertaking this work was that staff at Frontenac CFDC, County of Frontenac and the Kingston Economic Development Corporation continue to hear from businesses seeking access to local produce, short term commercial kitchen space, freezer/fridge space, distribution and specialized technical support. Part of her presentation included a recommendation that the Township of South Frontenac review how they communicate their planning and building processes, fees and time lines to potential business owners.

10. Approval of Minutes
- a) Minutes of March 20, 2018 Council Meeting

Resolution No. 2018-9-03

Moved by Deputy Mayor Barr

Seconded by Councillor Roberts

THAT Council approves the minutes of the March 20, 2018 Council meeting.

Carried

11. Business Arising from the Minutes
- a) Notice of Motion - Accommodation Review & Strategy for Growth Study

Resolution No. 2018-9-04

Moved by Councillor McDougall

Seconded by Councillor Schjerning

THAT a Township of South Frontenac Economic Strategy Committee of Councillors and Staff be established to consider the three year recommendations and opportunities outlined in the 2017 County of Frontenac MDB Insight Study with a goal of reporting back to Council by May 1, 2018 with their recommended priority actions and activities.

Carried

- b) Notice of Motion - Committee of Adjustment Training

Resolution No. 2018-9-05

Moved by Councillor Sutherland

Seconded by Councillor McDougall

THAT Council support the notice of motion and direct staff to provide the next Committee of Adjustment training on their role and the role of Committee of Adjustments from the Ontario Association of Committee of Adjustments or a similar course before March 2019.

Carried

- c) Notice of Motion - Johnston Point Development - Possible Violations

Resolution No. 2018-9-06

Moved by Councillor Sutherland

Seconded by Councillor Schjerning

THAT Council support the notice of motion and direct staff that the videos from the deputation of Sarah Harmer, Matt Rennie and Meela Melnik-Proud and the March 20, 2018 legal opinion from Donnelly Law on Rule 106 Ontario Municipal Board Rules of Procedure be forwarded to the County of Frontenac for

Minutes of Council
April, 3, 2018

investigation of a possible violation of the Conditions of Approval of the Johnson's Point Condominium development,
And further that the County of Frontenac be asked to report back to the Township of South Frontenac on actions taken.

AMENDMENT:

Moved by Councillor Sutherland

Seconded by Councillor Schjerning

And further that the same information be sent to the MNRF regarding the destruction of habitat.

Carried

12. Reports Requiring Action

- a) Appointment of Fire Chief (See By-law 2018-20)
- b) Proposed Road Closure and Transfer: Porter/McPhie - Concessions IX and X, Part Lot 20, Storrington

Council was supportive of this request.

13. Committee Meeting Minutes

- a) Police Services Board Annual and Regular meetings held November 16, 2017
- b) Heritage Committee meeting held January 30, 2018
- c) Public Services Committee meeting held February 15, 2018

Resolution No. 2018-9-07

Moved by Councillor Revill

Seconded by Councillor Sutherland

THAT Council receives for information the minutes of the following committee meetings:

- Police Services Board regular and annual meetings held November 16, 2017
- Heritage Committee meeting held January 30, 2018
- Public Services Committee meeting held February 15, 2018

Carried

14. By-laws

- a) By-law 2018-20 - Appointment of Fire Chief

Resolution No. 2018-9-08

Moved by Councillor Sutherland

Seconded by Councillor Revill

THAT By-law 2018-20, being a by-law to appoint a Fire Chief, be given first and second reading.

Carried

Resolution No. 2018-9-09

Moved by Councillor Revill

Seconded by Councillor Sutherland

THAT By-law 2018-20, being a by-law to appoint a Fire Chief, be given third reading, signed and sealed.

Carried

15. Reports for Information

Minutes of Council
April, 3, 2018

a) Main Street Revitalization Funding

This item will be referred to the Public Services Committee for review and determine a list of priorities and what could be done in conjunction with other projects throughout the township.

b) Source Water Protection: Risk Management Services

c) Accounts Payable and Payroll Listing

16. Information Items

a) Jim Vanden Hoek, re: Frontenac County - Expansion of Fairmount Home

b) March 20, 2018 Presentation from Sarah Harmer, re: Johnston Point - Benefit Permit

c) David Donnelly, Barrister & Solicitor, re: OMB Case PL150246 - Rule 106 OMB Rules Of Practice and Procedure

d) Meela Melnik-Proud, Evonne Potts and Matt Rennie, re: Follow up to March 20 Delegation

e) Dipika Damerla, Minister of Seniors Affairs, re: 2018 Senior of the Year Award

f) Meela Melnik-Proud, re: Follow up from March 20th Council meeting

g) Frontenac Federation of Agriculture, re: Control of Noxious Weeds

17. Notice of Motions

a) Councillor Sutherland requested that a discussion on the Committee of Adjustment composition for the next term of Council be brought forward to Committee of the Whole. While Council was supportive of this request, the CAO noted that it will be up to the new Council to strike committees.

18. Announcements/Statements by Councillors

a) Councillor Sleeth noted the preliminary work that has started at the Storrington Centre and thanked staff for their help in accommodating a lot of wishes from the various user groups into the project.

b) Mayor Vandewal noted the funeral arrangements for the late Gary Davison.

Councillor McDougall spoke to the great encouragement he received from Gary Davison and reflected on the patience Gary had for new Council members, his knowledge of the community and how he admired the previous Mayor.

19. Question of Clarity (from the public on outcome of agenda items) - n/a

20. Closed Session - n/a

21. Confirmatory By-law

a) By-law 2018-21

Resolution No. 2018-9-10
Moved by Councillor Sleeth
Seconded by Councillor Barbeau

Minutes of Council
April, 3, 2018

THAT By-law 2018-21, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac be given first and second reading this 3 day of April, 2018.

Carried

Resolution No. 2018-9-11
Moved by Councillor Sleeth
Seconded by Councillor Barbeau

THAT By-law 2018-21, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given third reading, signed and sealed this 3 day of April 2018.

Carried

22. Adjournment

a) Resolution

Resolution No. 2018-9-12
Moved by Councillor Barbeau
Seconded by Councillor Sleeth

THAT the Council meeting of April 3, 2018 be adjourned at 8:02 p.m.

Carried

Ron Vandewal, Mayor

Wayne Orr, Chief Administrative Officer

Minutes of Committee of the Whole
April 10, 2018

Time: 7:00 p.m.

Location: Council Chambers



Meeting # 10

Present: Mayor Ron Vandewal, Brad Barbeau, Pat Barr, John McDougall, Alan Revill, Norm Roberts, Mark Schjerner, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Louise Fragnito, Treasurer, Angela Maddocks, Deputy-Clerk

1. Call to Order
 - a) Mayor Vandewal called the meeting to order at 7:00 pm.

Council observed a moment of silence to remember the recent tragedy of the Humboldt Bronco's hockey team in Saskatchewan and in memory of the late Gord Rodgers.

2. Declaration of pecuniary interest and the general nature thereof
 - a) There were no declarations.
3. Approval of Agenda
 - a) The agenda was approved as presented.
4. Scheduled Closed Session - N/A
5. Recess - N/A
6. Public Meeting - N/A
7. Delegations - N/A
8. Reports Requiring Direction
 - a) Louise Fragnito, Treasurer, Re: Council Compensation

Council directed staff to engage a citizen's group to review compensation for Council members for the next term of office.

- b) Louise Fragnito, Treasurer, Re: Assessment Review Board

Council was supportive of the recommendation to delegate authority for Assessment Review Board appeals to the Treasurer and suggested that a designate be appointed to attend the mandatory settlement meetings on those occasions where the Treasurer is unable to attend.

- c) Wayne Orr, Chief Administrative Officer Re: Delegated Authority

Council was supportive of staff bringing forward a by-law to delegate authority in the event that a "lame duck" period occurs.

Committee of the Whole
April 10, 2018

d) Committee Composition

Council was generally supportive of leaving the current committee composition as is. This matter will be reviewed by the new Council for the 2018-2022 term.

9. Reports for Information - N/A

10. Rise & Report from Committees of Council

a) Cataraqui Region Conservation Authority

Councillor Revill provided an update on the speculation about CRCA sharing a facility with the County of Frontenac for administration staff. He noted that this is only one of the options under consideration and this is a work in progress.

b) Quinte Conservation Authority

Councillor Roberts reported that the Quinte Conservation Authority is also considering a new administration building. Currently there are concerns about shoreline erosion and flooding. The next meeting is not until May.

c) Rideau Valley Conservation Authority

Councillor Barr distributed the 2017 Annual Report. The auditors report was received at the last meeting. There is concern about shoreline erosion and flooding within their authority's watershed area.

11. Information Items

a) So you want to run for Council? Candidate Information Workshop

b) April 3 Presentation from Anne Prichard, Community Futures Development Corporation

c) Meela Melnik-Proud, re: Notice of Motion on Johnston Point

d) David Townsend, Executive Director, Southern Frontenac Community Services, re: Board Meetings

e) Township of South Frontenac and 360788 Ontario Ltd (Loughborough Lake Holiday Park) - Decision on Costs

The CAO provided clarity on this matter; he will be sending correspondence to the owner clarifying that while there was no court injunction, it is very clear that events are contrary to the zoning by-law and that application for rezoning can be made. At this time, the 2018 Canadian Guitar Festival, if held, would be in contravention of the court ruling.

f) Meela Melnik-Proud, Re: Johnston Point, email of April 6

12. Notice of Motions

a) Councillor Revill sought support from fellow Council members to request that the Ministry of Natural Resources and Forestry withhold a decision on the

Committee of the Whole
April 10, 2018

benefit permit for Johnston Point until such time as ministry staff are able to meet with Council to provide clarity on the benefit permit process. Council directed staff to send correspondence to the Minister concerning this matter.

- b) Councillor Barbeau served a notice of motion to request Staff Sergeant Brown attend a meeting to review and discuss the speed limits of OPP vehicles going to emergencies.

13. Announcements/Statements by Councillors

- a) Councillor Sutherland expressed concern about the cleaning contractor for Harris Park Hall not having access to a key for this facility. This matter will be reviewed with the CAO and Councillor Sutherland.

14. Question of Clarity (from the public on outcome of agenda items)

- a) There were no questions of clarity from the one member of the public in attendance.

15. Closed Session - N/A

16. Adjournment

- a) The meeting adjourned at 8:17 p.m.



REPORT TO COUNCIL CLERK'S DEPARTMENT



AGENDA DATE: April 17, 2018

SUBJECT: Delegated Authority By-law

RECOMMENDATION:

That Bylaw 2018-23 being a By-law to delegate authority to the Chief Administrative Officer be passed.

BACKGROUND:

At the Committee of the Whole meeting on April 10, 2018, Council provided direction to staff to bring forward a By-law to delegate authority to the Chief Administrative Officer in the event that Council is determined to be "lame duck" following either nomination day or Election Day.

Under the Ontario Municipal Act section 275 a Council is restricted from performing certain actions following Nomination Day and Election Day depending on certain requirements. This period is generally referred to as the "lame duck" period.

FINANCIAL/STAFFING IMPLICATIONS:

N/A

ATTACHMENTS:

- By-law 2018-23

Submitted/approved by:

Wayne Orr

Prepared by:

Wayne Orr



REPORT TO COUNCIL CLERKS DEPARTMENT



AGENDA DATE: April 17, 2018

SUBJECT: Notice of Motion–Speed Limit of OPP Officers responding to calls

RECOMMENDATION

That Council request the OPP Detachment Commander appear before Council to answer questions about the speed at which officers drive while responding to calls within the Township and discuss solutions to problems raised.

BACKGROUND

Council’s Procedural By-law 2017-76 establishes the process for Notice of Motion.

At the Committee of the Whole Meeting of April 10, 2018, Councillor Barbeau served a notice of motion that Council request the OPP Detachment Commander appear before Council to answer questions about the speed at which officers drive while responding to calls within the Township and discuss solutions to problems raised.

A notice of motion requires a seconder at the next regular Council meeting. If seconded, the motion is debated and voted on.

ATTACHMENTS

n/a

Submitted/approved by:

Angela Maddocks
Deputy Clerk



REPORT TO COUNCIL TREASURY DEPARTMENT



AGENDA DATE: April 17th, 2018

SUBJECT: Assessment Review Board Changes

RECOMMENDATION:

That Council approve By-law 2018-24 to delegate the authority to the Treasurer or designate to represent the Township at settlement hearings or meetings for assessment review board appeals

BACKGROUND:

At the April 10th report, council supported the recommendation to delegate the authority to the Treasurer or designate to represent the Township at settlement hearings or meetings under the assessment review board appeals. Individual appeals with an anticipated impact of reducing that revenues by over \$7,500 would be communicated to Council in advance. Further appeals, with an anticipated individual impact of reducing tax revenues by over \$15,000 or having an impact on multiple properties similar to the golf course review may be assigned to an agent.

The attached by-law provides for the delegation of these powers.

The Treasurer will report to Council on annual basis on the activities in relation to this delegation.

ATTACHMENTS

By-law 2018-24

Submitted/approved by:

Louise Fragnito

Prepared by:

Louise Fragnito



COUNCIL REPORT CLERKS DEPARTMENT



AGENDA DATE: April 17, 2018

SUBJECT: Source Water Protection: Risk Management Services

RECOMMENDATION:

That Council receive for information the Planning Report dated March 27, 2018 regarding the selection of the firm 'Cambium Inc.' to undertake risk management services for the Township for the years 2018, 2019 and 2020;

And that South Frontenac acknowledges the \$3,408.00 per year for the next three years for this service.

BACKGROUND:

Council will recall that at the April 3, 2018 Council meeting a report was presented from the Planner about risk management services that had previously been assumed by the Cataraqui Region Conservation Authority. The CRCA prepared requests for proposals for this service and awarded Cambium Inc to undertake risk management services for the next three years.

Confirmation that South Frontenac acknowledges this was not obtained at that time and the recommendation is noted above.

FINANCIAL/STAFFING IMPLICATIONS:

As outlined in the previous report, South Frontenac will pay \$3,408.00 per year for three years.

ATTACHMENT: n/a

Submitted/approved by:

Angela Maddocks
Deputy Clerk



**REPORT TO COUNCIL
CLERK'S DEPARTMENT**



AGENDA DATE: April 17, 2018

SUBJECT: Road closing request from Peck and Frontenac Park

RECOMMENDATION:

For Direction.

BACKGROUND:

Council will recall that a report from the Planner presented Feb. 13, 2018 (and attached) addressed a request from Mr. Peck to purchase an unopened road allowance. At the time Council deferred any direction on the closure and directed staff to follow up with Frontenac Park management regarding discussions on Park boundaries.

In correspondence dated April 9, 2018 (see attached) Ontario Parks has confirmed that they have no objection to the closure and sale of the unopened road allowance as this improves the situation from the Park's perspective. The Park does however recommend that a portion of the unopened road allowance be retained for the future realignment of Lele Lane outside of the park boundaries, should all parties agree.

In the Planner's original report, he cited that the Township's Public Works Manager was of the opinion that these Township-owned portions of land should not be sold off or regulated by the Park at this time but should be retained by the municipality to act as a buffer between public and private uses. The Public Works Manager is satisfied with the rationale given by the Park.

This closure and sale does affect potential public access to Big Clear Lake to the west, despite a portion of the unopened road allowance remaining open to the east towards Milk Lake. Staff point out that a consistent policy interpretation to road closures leading to water would be helpful.

Staff is seeking direction as to whether Council wishes to:

- proceed with sale
- advertise the road closure, despite there being no other party who could purchase the land
- reduce the amount of land being sold as requested by the Park

FINANCIAL/STAFFING IMPLICATIONS:

If Council supports the recommendation of the Park, then the sale price would be reduced from the previously stated \$42,737. The purchaser would be responsible for all other costs incurred by the Township.

ATTACHMENTS:

- Planner's report dated Feb 7, 2018
- Attachments to report dated Feb 7, 2018
- Ontario Parks letter and attachment dated April 9, 2018

Submitted/approved by:

Wayne Orr

Prepared by:

Wayne Orr



REPORT TO COMMITTEE OF THE WHOLE PLANNING DEPARTMENT



AGENDA DATE: February 13, 2018 **REPORT DATE:** February 7, 2018

SUBJECT: Proposed Road Closure and Transfer: Peck

RECOMMENDATION:

The recommendation is that the Committee receive the Planning Report dated February 7, 2018 and consider the closing and transferring ownership of a portion of unopened road allowance in the District of Loughborough.

BACKGROUND:

A property-owner in the District of Loughborough is requesting to know whether Council would agree to the closure and sale of a portion of unopened road allowance that runs east and west on the north side of his property near Frontenac Park. His letter dated December 18, 2017, is attached hereto as Attachment #1 including a location map and Attachment #2 is a map showing the location of the owner's property. Attachment #3 shows the portion of unopened road allowance requested to be closed.

As indicated on the attachments, the road allowance is aligned east to west on a peninsula of land which lies between Big Clear Lake and Milk Lake. From shore to shore the road allowance measures 251 metres and is 5,020 metres² (1.2 ac.) in total area.

The land is mostly scrub brush land with some mature forest cover and it is extremely steep near both shorelines. The applicant's property and another private parcel form the south boundary of the road allowance and Frontenac Provincial Park forms the north boundary. A private lane (Lele Lane) crosses the road allowance.

Given that the road allowance leads from shore to shore and is only accessed by a private lane and private land, it appears that it would not be used as a public road at any time in the future. However, Committee members may recall that this portion of the road allowance was the subject of a proposal under the new Frontenac Provincial Park Management Plan to regulate all Township-owned road allowances that abut the Park. Negotiations regarding this are ongoing but the Township's Public Works Manager is of the opinion that these Township-owned portions of land should not be sold off or regulated by the Park at this time but should be retained by the municipality to act as a buffer between public and private uses.

Staff is seeking direction as to whether the Committee would agree to this closure and sale. Council policy related to the sale of closed Township roads would result in a total price of approximately \$42, 737.00.

FINANCIAL and STAFFING CONSIDERATIONS

The township would receive approximately \$42, 737.00 from the transfer and sale.

ATTACHMENTS

Attachment #1 – is a letter requesting the road closure and transfer.

Attachment #2 - is a map showing the owner's property location.

Attachment #3 - is a map showing the road allowance.

Submitted/Approved by: Lindsay Mills Prepared by: Lindsay Mills

ATTACHMENT #1**Lindsay Mills**

From: Jeff Peck <peck.ja@kos.net>
Sent: December-18-17 1:09 PM
To: Lindsay Mills
Cc: jeff peck
Subject: Peck - Close Road Allowance - Big Clear Lake

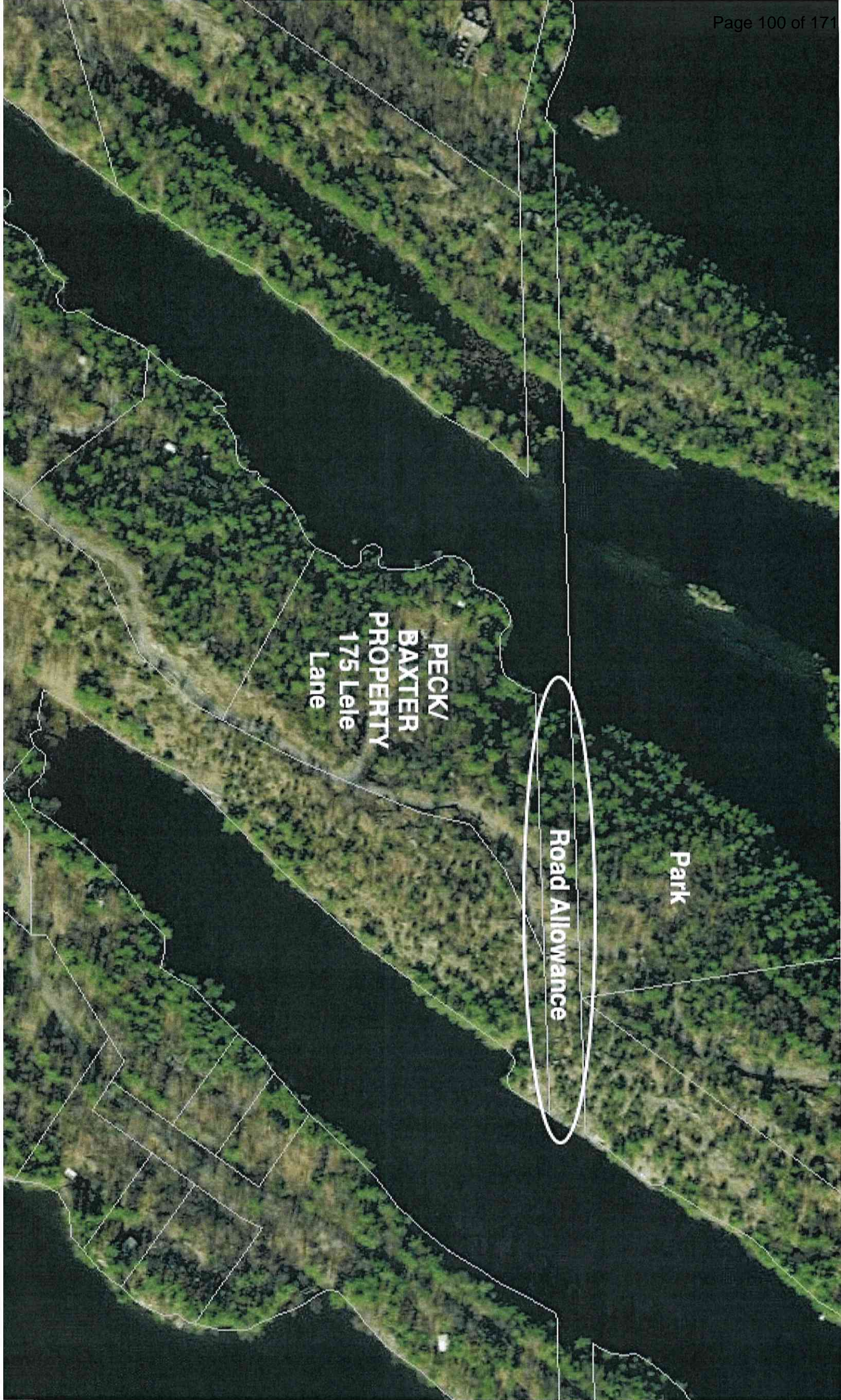
Good Morning Lindsay,

As discussed I would like to make a preliminary request to purchase the subject road allowance. You indicated to send you an email to determine whether SFT Council would entertain the idea. I have attached a picture from Frontenac Mapping for clarity.

If you recall, the subject Road Allowance is one of the ones attempting to be included in Frontenac Park under the Provincial Parks and Conservation Act. Despite conversations with Ontario Parks, I am a bit unclear as to their authority as the PPCRS allows for boundary amendments concerning road allowances WITHIN a park, and not ADJACENT to a park. Regardless, this may provide SFT an opportunity for some revenue prior to this amendment being executed (if possible).

I would be happy to purchase the ROAD ALLOWANCE in whole or in part to allow you planning flexibility (Straight lot lines etc)

Sincerely - Jeff Peck

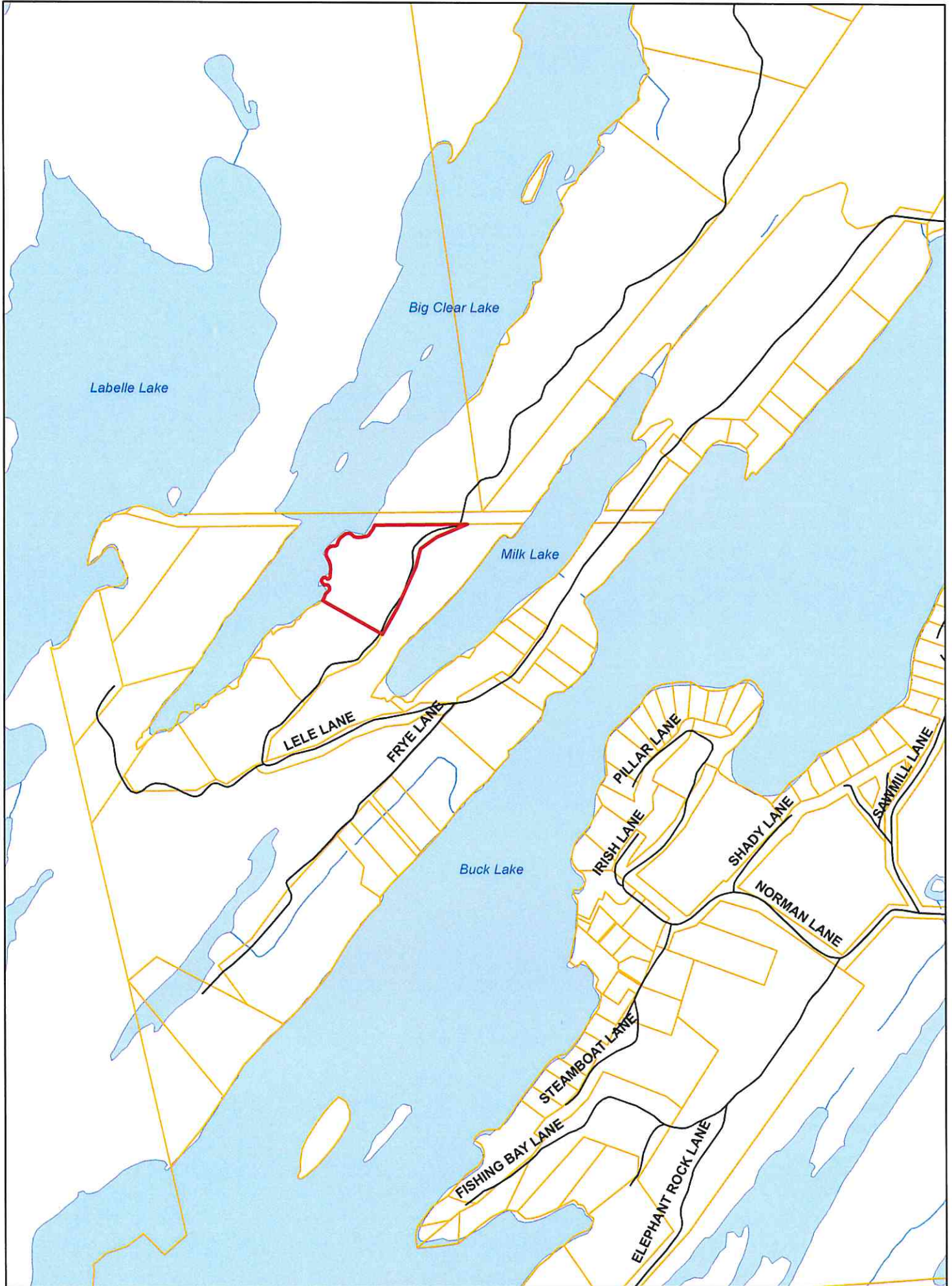


PECK/
BAXTER
PROPERTY
175 Lele
Lane

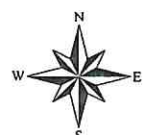
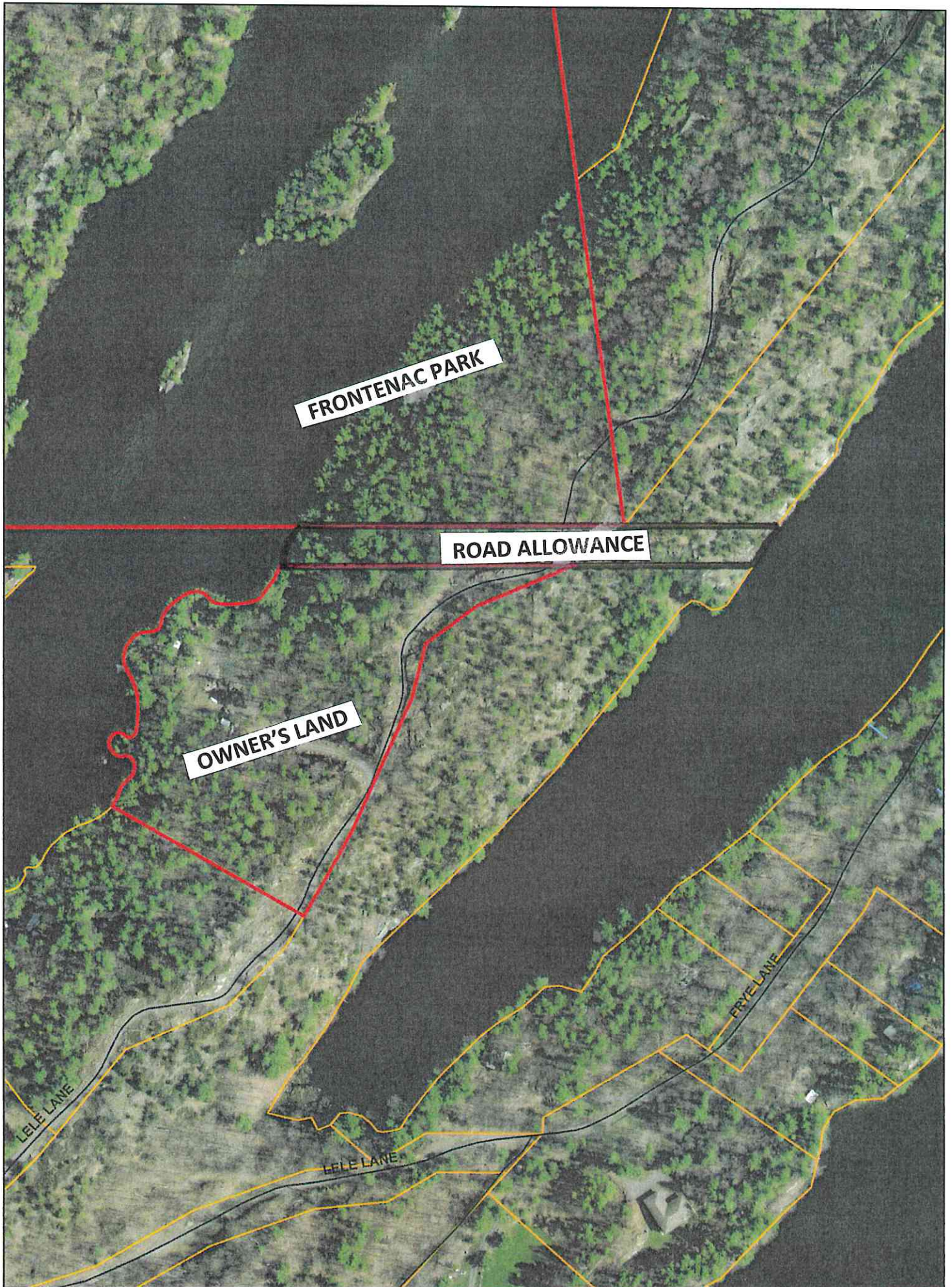
Road Allowance

Park

ATTACHMENT #2



ATTACHMENT #3





300 Water Street, 6th Floor
Peterborough, ON K9J 3C7
P: 705-755-5704
W: OntarioParks.com

April 9, 2018

VIA EMAIL ONLY

Wayne Orr, Chief Administrative Officer
South Frontenac Township
Sydenham, ON

Dear Mr. Orr,

Thank you for considering information from Ontario Parks in your decision regarding a resident's request for closure and sale of a portion of unopened road allowance adjacent to Frontenac Provincial Park in Lot 1, Concession 10, Bedford Township.

We do not object to the closure and sale of the portion of this road allowance that is adjacent to the park and extends west of the private lane (Lele Lane) to Big Clear Lake (see map attached). The closure and sale of that section(s) of road allowance to the adjacent property owner would result in private property abutting the park boundary in that location. This would be of mutual benefit to the park if it helps to prevent future potential impacts on park values in that location, such as unauthorized public access to the park from the road allowance. Preventing future potential impacts on park values was the intent of our recent proposal to include that section of road allowance within the park boundary.

We request that the township consider excluding from this sale a portion (approximately 0.1 ha) of the road allowance, as roughly illustrated on the attached map. To the north of this location, approximately 40 m of Lele Lane cuts across the corner of the park. Sale of this portion of the road allowance would appear to remove the option of rerouting this section of private lane within the road allowance and outside the park boundary in the future, if desired and if agreeable to the Township. Our staff had raised this possibility during previous discussions about the park boundary. Our proposed boundary amendment excluded the identified section of this road allowance, with the intent of retaining the option to reroute the private lane outside of the park.

We anticipate resuming work on the proposed park boundary amendment soon, and will contact you once we are able to continue discussions regarding the remaining road allowances that are included in our proposal. We regret any inconvenience that this delay has caused to the Township. It is anticipated that the next opportunity to implement park boundary changes will be January 1, 2019.

If you could please inform us of your decision regarding the proposed road allowance sale, we will incorporate any necessary changes to our proposed park boundary amendment to reflect the decision.

If you have any questions or would like to discuss this further, please contact Angela Adkinson, Park Planner at 705-313-3619 or angela.adkinson@ontario.ca.

Sincerely,

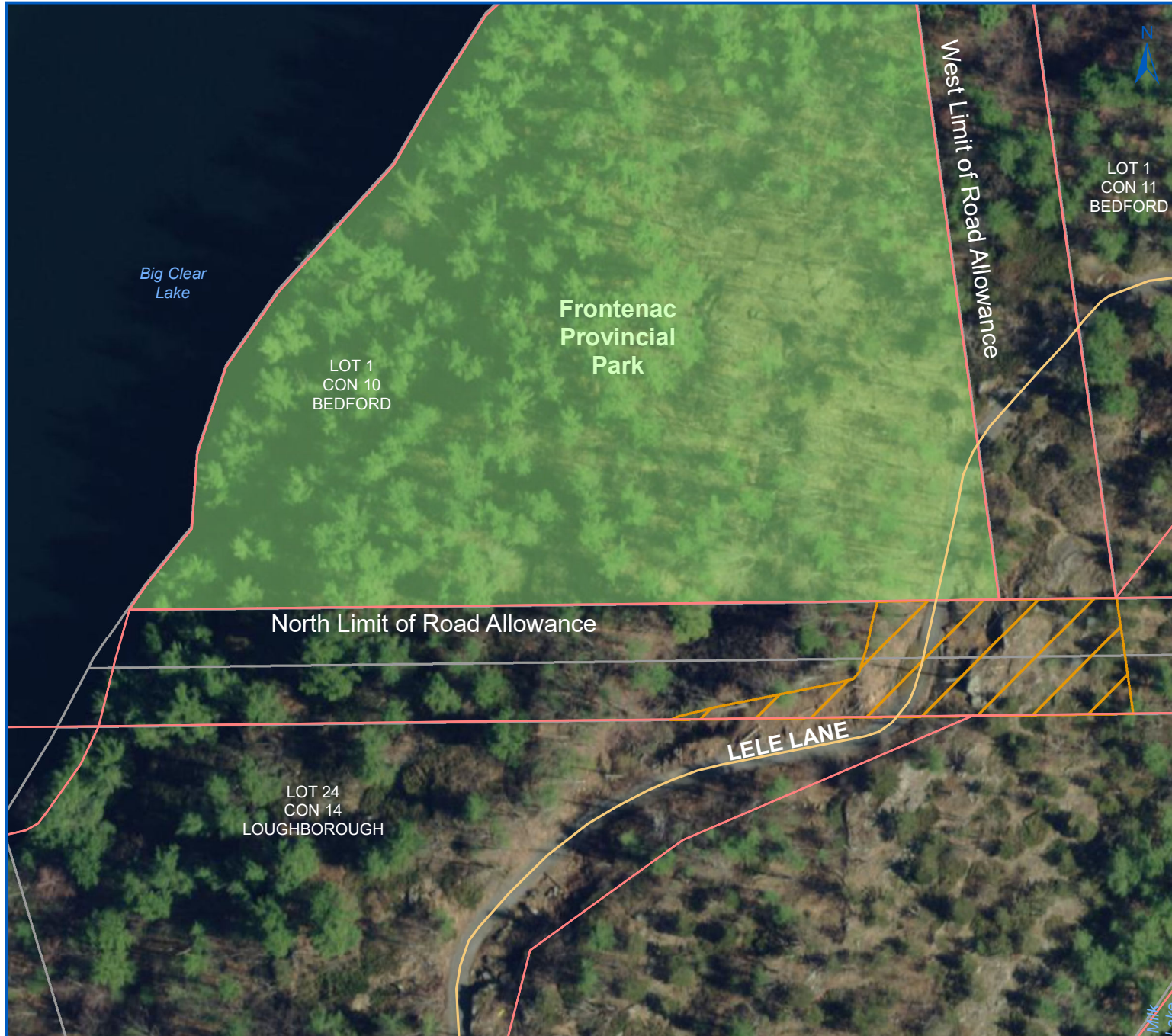


Sandy White
Zone Manager, Southeast Zone
Ontario Parks





Enclosure

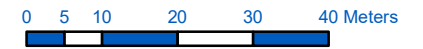
cc. Ben Chabot, Park Superintendent, Frontenac Provincial Park
Angela Adkinson, Park Planner, Ontario Parks
Susan Grigg, Senior Park Planner, Ontario Parks
Angela Maddocks, Deputy Clerk, South Frontenac Township
Lindsay Mills, Planner, South Frontenac Township

Comments On Closure and Sale Request



Legend

-  Road
-  Ownership Parcel
-  Proposed exclusion from sale
-  Lot Fabric



Map Produced By: Ontario Parks Southeast Zone
Date Produced: 04/06/2018

This map should not be relied on as a precise indicator of routes or locations, nor as a guide to navigation. The Ontario Ministry of Natural Resources and Forestry (OMNRF) shall not be liable in any way for the use of, or reliance upon, this map or any information on this map.

Data Sources : (Base Data - Land Information Ontario)
Date Last Saved: 04/06/2018 2:50:55 PM
Coordinate System: NAD 1983 UTM Zone 18N Transverse Mercator



REPORT TO COUNCIL TREASURY DEPARTMENT



AGENDA DATE: April 17th, 2018

SUBJECT: 2018 Community Grants

RECOMMENDATION:

That Council receive the listing of Community Grants awarded for information and further;

That Council support the recommendation of the Corporate Services Committee to carry forward any unallocated community grant budget to the next year to be added to the base allocation.

BACKGROUND:

2018 is the fourth year that the Township accepted applications for the Community Project Grant program. Website and newspaper ads were placed soliciting applications.

19 applications were received and are summarized in the attached. The CAO and Treasurer reviewed and evaluated the applications against the Community Project Grant Policy. The Corporate Services Committee considered, modified and approved the award of grants based on the attached and further recommended that any unallocated community grant budget be carried forward to the next year to be added to the base allocation. For 2018 this would mean that \$1,706.87 be kept and transferred as additional funds for the 2019 budget.

Applicants will be notified through the week of April 16th and contracts will be issued for those receiving grants.

Submitted/approved by:

Louise Fragnito

Prepared by:

Louise Fragnito

Summary of Grant Applications received:

2018 Budget **15,000.00**

Applicant	Purpose	Amount requested	Comments	Amount Recommended
Frontenac 4H - Garden Club leaders	Gardening flowers and vegetables	1,300.00	Parital funding for 60% of anticipated costs. Enhance knowledge of local food	850.00
Harrowsmith Beautification Committee	Wreath holders, metal flag holders, flags, planters and flowers, bench for playground in the park	2,000.00	Not in existence for 2 years. Targeted towards wreath/flag holders, flags, planters and flowers. Funds disbursed once receipts received.	500.00
Harrowsmith S&A	Centennial Park - Message centre, benches as well as dog park amenities	2,000.00	Total project estimate \$6,900 offset by other funding sources	2,000.00
New Leaf Link (NeLL)	Community Participation Day	2,000.00	Additional programming - Sept-Dec, 1	2,000.00
Portland District & Area Heritage Society	Shared heritage cataloging software	2,000.00	Cataloguing for Museum with possibility of expansion to other South Frontenac Heritage organizations in the future. Funds to be processed internally	2,000.00
Storrington Lion's Club	Lions Club Hall Revitalization	2,000.00	Upgrades/repairs - accessible entrance ramp, server upgrade, paint roof	2,000.00
Sydenham and District Lion's Club	Light up community welcome signs in Sydenham, Perth Road and Harrowsmith	2,000.00	In conjunction with Public Works.	2,000.00
Sydenham Lake Canoe Club	Little Fins	943.13	Equipment geared toward 5-13 year old users - currently using adult gear.	943.13
Sydenham Women's Institute	celebration and improvements	2,000.00	For items in project related to Heritage - Plaque 100 years, camera and digitize historical records	1,000.00
4H Lennox & Addington	Club to Club Exchange	1,000.00	Not geared to South Frontenac participants	
Five Star Farm Education Centre	Farm Education Centre & Community Venue	2,000.00	Request not geared towards improved community service or potential economic benefit. Profit oriented organization	
Frontenac 4H Swine Club	Learning care and feeding of animals	500.00	Request geared toward supporting operating expenses of established program	
Frontenac Arch Biosphere Network	Amazing Places Signage	1,800.00	More than 75% of its budget is fudned from government grants	
Granite Ridge Education Centre	End of year school trip funding for all students	1,500.00	Not geared to South Frontenac participants	
Kingston Area Ice Stock Club	SF Mini-stock league for adults	2,000.00	Request not geared towards improved community service or potential economic benefit.	
Lions Club of Verona	Community Improvement - park benches hamlet of Verona - Trail head and McMullen Park	2,000.00	Repeat Project	
SF Lakes and Trails	Baseball caps to be given to participants	1,567.88	Request not geared towards improved community service or potential economic benefit.	
Southern Frontenac Community Services	Solar powered rainwater garden irrigation system	2,000.00	Request not geared towards improved community service or potential economic benefit.	
VCA	Community Improvement - 3 park benches- hamlet of Verona - Trail head and McMullen Park	2,000.00	Repeat Project	
Total		32,611.01		13,293.13
Grant previously provided in 2017			Remaining Budgeted Funds	1,706.87



REPORT TO COUNCIL PLANNING DEPARTMENT

AGENDA DATE: April 17, 2018 **REPORT DATE:** April 10, 2018

SUBJECT: Proposed Road Closure and Transfer: Porter/McPhie

RECOMMENDATION:

The recommendation is that By-law #2018-22 to stop up, close and transfer ownership of a portion of unopened road allowance between Concessions IX and X, Part Lot 20, in the District of Storrington, **be passed**.

BACKGROUND:

A lawyer representing property-owners Porter and McPhie, has requested to know whether Council would agree to the closure and sale of a portion of unopened road allowance that runs through the northern tip of their property at Dog Lake in the District of Storrington. Her letter is attached hereto as Attachment #1 and Attachment #2 is a map showing the location of the subject property. Attachment #3 is a 13R Plan showing the portion of unopened road allowance requested to be closed that being Part 1 on the plan.

ANALYSIS:

As indicated on the attachments, the road allowance is aligned east to west forming the boundary between Concessions IX and X and it extends through the northern tip of the subject property within Lot 20. The property is accessed via a right-of-way from Christel Lane. It is approximately 1.3 acres in size and contains a small cottage near the water's edge. It is otherwise made up of mostly mature tree growth and understorey plants.

The portion of road allowance to be closed and sold is a triangle of land as seen on the attachments, and is 147 metres² (0.03 ac.) in size to be added to the 1.3 acre property. The road allowance itself travels east and west (as noted) on a peninsula of land and appears to have extended from shore to shore in the past. However, the western portion at the water's edge has previously been stopped up, closed and transferred. The road allowance seemingly serves no purpose for the Township.

The matter was brought before Council on April 3, 2018 for their consideration. Council was favourable to the request and also agreed to waive the normal requirement for notification to abutting landowners in consideration that there are no abutting land-owners and because it appears that the land would only benefit the subject property-owners.

The subject portion of road allowance is located within 91 metres of Dog Lake and, thus, would be priced at \$2.41 per square foot according to Council policy related to the sale of closed Township roads. This would result in a total price of \$3,812.00. By-law #2018-22 for the closure and transfer of the land has been prepared.

For Council's information the by-law can be passed at this time but the road transfer will not take place until the full payment for the sale is received by the Township.

FINANCIAL and STAFFING CONSIDERATIONS

The Township would receive approximately \$3,812.00 from the transfer and sale.

ATTACHMENTS

Attachment #1 – is a letter requesting the road closure and transfer.

Attachment #2 - is a map showing the subject property location.

Attachment #3 - is an R-Plan showing the road allowance.

Submitted/Approved by: Lindsay Mills Prepared by: Lindsay Mills

ATTACHMENT #1
JANE MONAGHAN, B.A., LL.B.
Barrister & Solicitor

11 WATER STREET
P.O. BOX 190
ELGIN, ONTARIO
K0G 1E0

TELEPHONE
(613)359-5108
FAX
(613)359-6105

February 15, 2018
TRANSMITTED BY E-MAIL
lmills@southfrontenac.net

Township of South Frontenac
4432 George Street
P.O. Box 100
Sydenham, ON K0H 2T0

Attention: Mr. Lindsay Mills

Dear Sir:

Re: Porter/McPhie
Part of Road Allowance between Concession 9 and 10, Storrington
PART 1, Plan 13R21647


I am writing to you on behalf of the Porter/McPhie family who own the property shown as PART 2 on Reference Plan 13R21647, a copy of which is faxed herewith.

The description in their Deed also includes PART 1, being part of the Road Allowance, but there is no registered By-law closing up that portion of the Road Allowance.

The surveyor, Ron Clancy, advises that PART 1 is 147 square meters, or 1,582.35 square feet, and that the distance from the lake to the westerly side of PART 1 is 15 meters, more or less, or 49.21 feet. PART 2 is 1.2 acres in area.

I therefore request your Council's consideration of commencing the procedure to stop up and close that portion of the Road Allowance designated as PART 1 and to convey ownership thereof to the owners of PART 2.

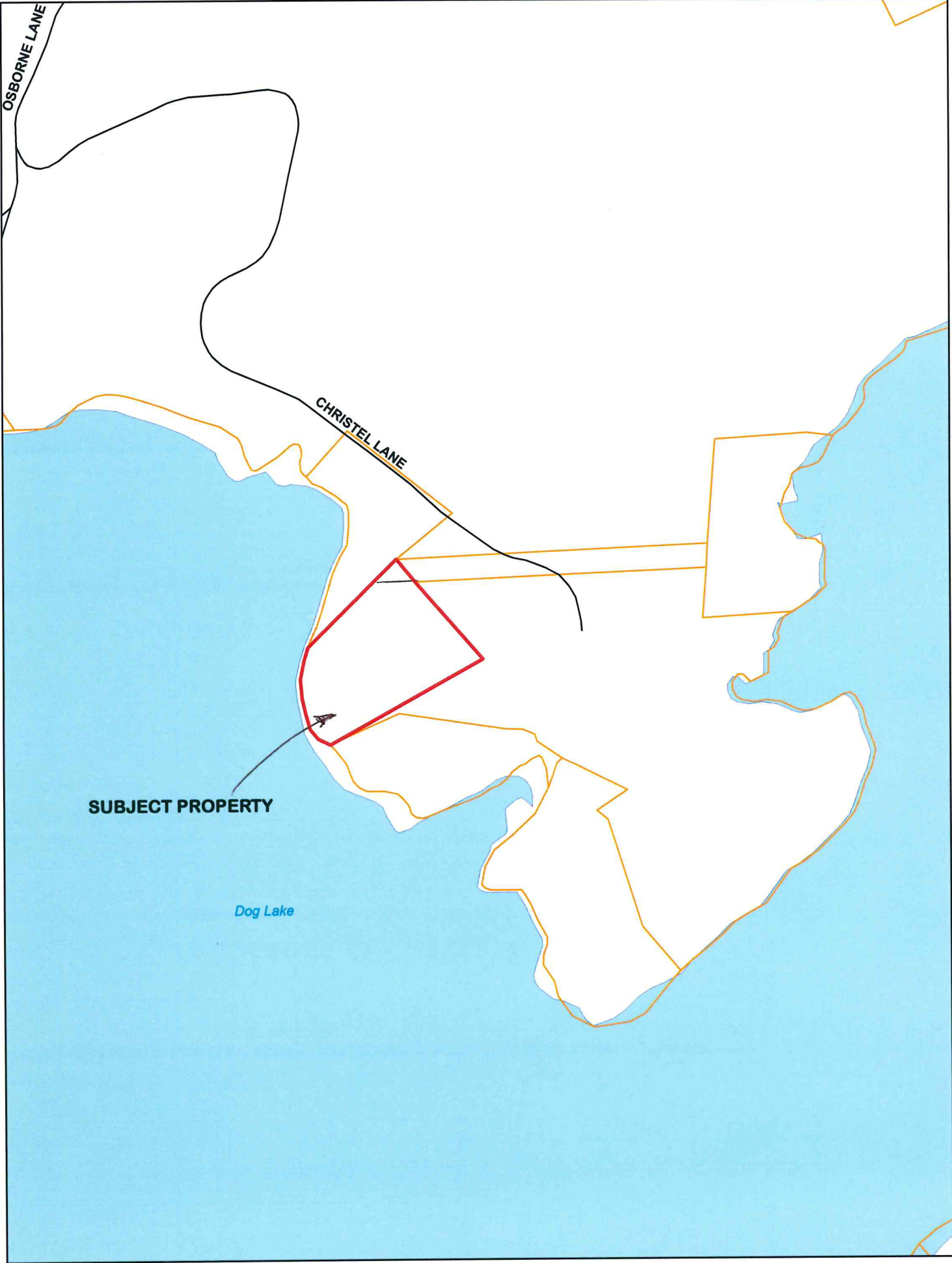
Yours very truly,



Jane Monaghan

JM:dm
Encl.

ATTACHMENT #2



ATTACHMENT #3

C & H REF. No. 1820

1 REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE REGISTRY ACT AND THE LAND TILES ACT.

DATE: OCTOBER 27, 2017

RECEIVED AND DEPOSITED
PLAN 13R-211413

DATE: November 8, 2017

W. Ronald Clancy
W. RONALD CLANCY
ONTARIO LAND SURVEYOR

W. Ronald Clancy
W. RONALD CLANCY
REGISTERAR FOR THE LAND TILES DIVISION OF FRONTENAC (No. 15)

METRIC
DISTANCES and COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

SCHEDULE (R)	
PART	LOCATION
1	PART OF ROAD ALLOWANCE BETWEEN CONCS. 9 and 10 (Including Closing By-Law)
2	PART OF LOT 20, CONCESSION 9
PARTS 1 and 2 consist of ALL of PIN 36288 0506	

SCHEDULE (LT)		
PART	LOCATION	PART of PIN
3	PART OF LOT 20, CONCESSION 9	36288 0506
4	PART OF ROAD ALLOWANCE BETWEEN CONCS. 9 and 10 (No Reg'd. Closing By-Law)	36288 0506

PLAN OF SURVEY
of PART of the ROAD ALLOWANCE
Between CONCESSION 9 and 10
and
PART of LOT 20, CONCESSION 9
Geographic Township of Pittsburgh
(formerly Township of Starrington)
Township of South Frontenac
County of Frontenac

SCALE 1 : 500

CLANCY & HOPKINS
ONTARIO LAND SURVEYORS
- 2 0 1 7 -

BEARINGS ARE UTM GRID DERIVED FROM OBSERVED REFERENCE POINTS A and B TO REAL-TIME NETWORK (RTN) OBSERVATIONS, UTM ZONE 18, NAD83(CRS) (1987) FOR THE YEAR 2017. DISTANCES ARE UTM GRID DERIVED FROM OBSERVED REFERENCE POINTS A and B TO REAL-TIME NETWORK (RTN) OBSERVATIONS, UTM ZONE 18, NAD83(CRS) (1987) FOR THE YEAR 2017. DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999722

OBSERVED REFERENCE POINTS (ORP's), UTM ZONE 18, NAD83 (CRS) (1987) 0

POINT ID	NORTHING	EASTING
ORP A	4 921 773.05	393 460.71
ORP B	4 921 776.10	393 532.98

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

UTM GRID DERIVED FROM OBSERVED REFERENCE POINTS A and B TO REAL-TIME NETWORK (RTN) OBSERVATIONS, UTM ZONE 18, NAD83(CRS) (1987) FOR THE YEAR 2017. DISTANCES ARE UTM GRID DERIVED FROM OBSERVED REFERENCE POINTS A and B TO REAL-TIME NETWORK (RTN) OBSERVATIONS, UTM ZONE 18, NAD83(CRS) (1987) FOR THE YEAR 2017. DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999722

UTM GRID DERIVED FROM OBSERVED REFERENCE POINTS A and B TO REAL-TIME NETWORK (RTN) OBSERVATIONS, UTM ZONE 18, NAD83(CRS) (1987) FOR THE YEAR 2017. DISTANCES ARE UTM GRID DERIVED FROM OBSERVED REFERENCE POINTS A and B TO REAL-TIME NETWORK (RTN) OBSERVATIONS, UTM ZONE 18, NAD83(CRS) (1987) FOR THE YEAR 2017. DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999722

SURVEYOR'S CERTIFICATE

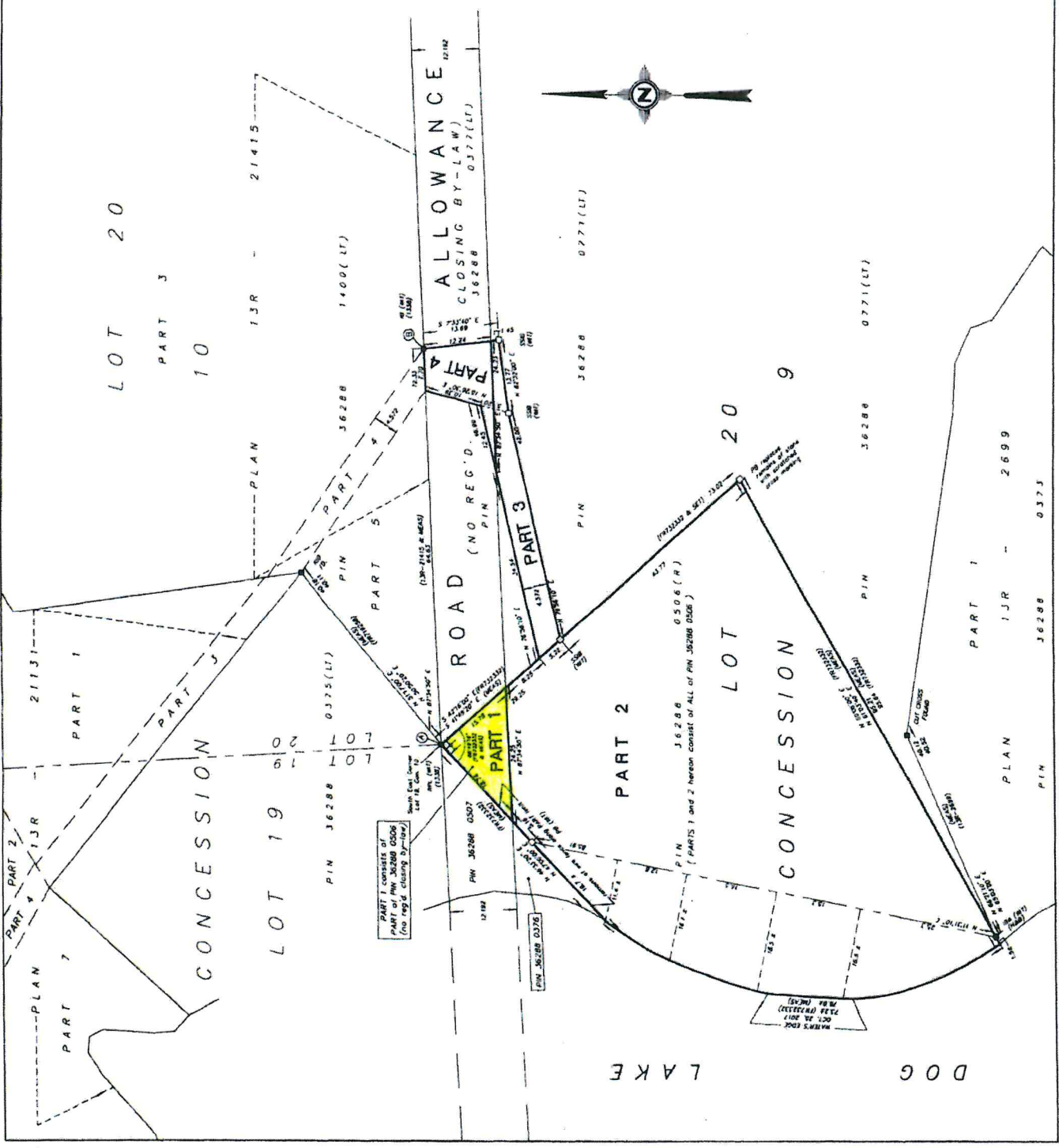
I CERTIFY THAT:

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE REGISTRY ACT AND THE LAND TILES ACT.
- THE SURVEY WAS COMPLETED ON THE 25th DAY OF OCTOBER, 2017

CLANCY & HOPKINS SURVEYING LTD.
OCTOBER 27th, 2017.

W. Ronald Clancy
W. RONALD CLANCY
ONTARIO LAND SURVEYOR

C & H REF. No. 1820





REPORT TO COUNCIL PUBLIC WORKS DEPARTMENT



AGENDA DATE: April 17, 2018

SUBJECT: PW-RFQ1-2018 Request for Quotes, Equipment and Materials

RECOMMENDATION:

THAT Council authorizes the purchase of materials and culverts, the contracting of trades and the rental of equipment all within set budgets as per the attachments to the 2018 Request for Quote, Equipment and Materials report dated April 17, 2018.

BACKGROUND:

Each year an RFQ is initiated for prices on equipment rental and construction materials. In addition, staff contacted the three Vendors of Record for culverts (and the only known providers) and requested them to submit pricing for both HDPE and Galvanized culverts on a price per metre basis for specified diameters. The results of this RFQ are attached.

ANALYSIS:

It should be noted that price is but one consideration when purchasing material and renting equipment. Staff also take into account proximity to our various worksites, availability and suitability of the material or equipment for the job at hand. In all circumstances, staff are diligent in ensuring value for money when renting equipment or acquiring materials. It should be noted that some of our regular suppliers failed to submit quotes which is causing Public Works some challenges.

FINANCIAL/STAFFING IMPLICATIONS:

Sufficient funds have been budgeted for the purchase and rental of materials and culverts and the rental of equipment for our various maintenance and construction projects.

ATTACHMENT: 2018 Contractor Rental Rates and Material Prices

Submitted/approved by:

**Mark Segsworth, P. Eng.
Public Works Manager**

Prepared by:

**Brian Kirk, CRS-I
Operations Supervisor**

2018 Contractor Rental Rates (Hourly) - ATTACHMENT 1

								Better Lawns		Kiley	Gossage	Syd.	TRUE
Equipment	Larmon	Cruickshanks	Gilbert's	Percy	McNichols	Dig'n Dirt	Sweet's	Lanscaping	Tom Mcllroy	Paving	Excavating	Landscape	Electric
Single Axle					80.00	75.00							
Tandem			80.00	76.00	85.00	85.00	71.00					76.00	65.00
Tandem Rock Truck							87.00						
Tandem Live Bottom										135.00			
1 Ton Truck													
Kenworth w dump trailer						95.00							
F650 Tilt n Load						65.00							
1/2 Ton Truck				35.00		10.00							
Tri-Axle			90.00	88.00	90.00	90.00	82.00			90.00			
Tri-Axle w Pup										120.00			
Tri-Axle Excavator Truck													
Water Truck							95.00						
Flusher Truck							112.00						
Broom Truck							90.00						
3/4 Ton Truck								65.00					
Excavators													
450 John Deere							220.00						
KX057 Kubota													90.00
KX080 Kubota										110.00			
Kubota 121 with Hoe Ram				120.00									
Kubota -121				80.00									
Auger				65.00									
161 Kubota													
6 Ton Mini Excavator													
315 Excavator						120.00				125.00			
305 Excavator						90.00							
308 Cat Excavator						105.00	100.00						
308 Cat Excavator w Hoe Ram						160.00	190.00						
330 Excavator C/W Hoe Ram						310.00							
330 Excavator						150.00	150.00						
336 Excavator						150.00							
320 Excavator (CAT)					135.00	130.00	130.00						
320 Excavator C/W Hoe Ram					285.00	265.00							
323 Cat Excavator										140.00			
14 Ton											115.00		
Bobcat E35								90.00					

	Larmon		Gilbert's	Percy	McNichols	Dig'n Dirt	Sweet's	Better Lawns Landscaping	Tom McIlroy	Kiley Paving	Gossage Excavating	Sydenham Landscape	True Electric
325 Excavator						130.00							
325 Excavator w Hoe Ram							275.00						
140 Doosan 16 ton			130.00										
140 Doosan w hoe ram			230.00										
Kubota 8 ton			100.00										
301 Cat								75.00					
301 Cat w Auger								95.00					
311 Cat								120.00					
322 Cat				155.00									
345 Cat							220.00						
345 Cat Hoe Ram							425.00						
Volvo 180 Wheel Excavator							140.00						
Volvo 180 Wheel Hoe Ram							245.00						
Cat 420 Rubber Tired Hoe							85.00						
Cat 420 Rubber Tired Hoe w Hoe Ram							160.00						
Dozers													
D3 Dozer or Equivalent							77.50						
D5 Dozer or Equivalent						100.00	87.50			110.00			
D5 Dozer w GPS Grade Control							103.00						
Cat D6 Dozer or Equivalent							150.00						
D8 Dozer							240.00						
850B Case			120.00										
650 K Case Dozer													
Case				80.00									
Graders													
Cat 140		140.00					120.00						
720 Grader										125.00			
080 Grader										100.00			
Kubota and Blade				75.00									
GEHL Grader			100.00										
Backhoes	Larmon		Gilbert's	Percy	McNichols	Dig'n Dirt	Sweet's	Better Lawns Landscaping	Tom McIlroy	Kiley Paving	Gossage Excavating	Sydenham Landscape	True Electric

420 Cat Backhoe 4X4 or Equivalent						95.00				90.00		90.00	
Case 580 Backhoe			90.00		100.00								
4WD Tractor w loader/backhoe													
Loaders													
Cat 930					140.00	110.00							
Cat 943													
Compact Track Loader (Bobcat)									85.00				
Bobcat w Post Hole Auger									110.00				
Bobcat w Breaker									150.00				
3 Yard Bucket						110.00				105.00		125.00	
3.5 Yard Bucket										120.00			
4 Yard Bucket					140.00								
Floats													
7 Ton Float									95.00			100.00	
30 Ton Float					150.00								
55 Ton Float						125.00	135.00			150.00			
6 Ton Float									95.00				
3 Ton Float				65.00									
	Larmon		Gilbert's	Percy	McNichols	Dig'n Dirt	Sweet's	Better Lawns Landscaping	Tom McIlroy	Kiley Paving	Gossage Excavating	Sydenham Lascape	True Electric
Miscellaneous													
Flag Person when Hot Patching	20.00												
Flag Person	21.00												
Hot Box w 2 Person Crew	90.00			90.00					85.00				
Track Skid Steer			90.00							95.00		90.00	
Wheel Skid Steer										85.00		90.00	
Vibratory Packer			400.00/Day				105.00						
56" Drum Roller						85.00							
Skid Steer w Brushcutter			120.00										
Tri-Axle Truck w 320 Cat Excavator					220.00								
F550 Dump								75.00					
7 X 16 dump Trailer w Truck								75.00					
Gradall							165.00						
Sidewalk Sweeper				45.00									

2018 Culvert Pricing				
HDPE Per Metre				
	E.S. Hubbell	Armtec	Atlantic IND	
200MM	25.08	0.00	49.32	
300 MM	43.49	30.00	60.78	
375 MM	67.64	49.75	94.00	
450 MM	89.68	69.00	121.52	
525 MM	112.96	85.05	166.63	
600 MM	150.54	95.00	222.27	
750 MM	224.11	140.00	313.65	
900 MM	391.00	245.00	476.35	
Galvanized Per Metre				
	E.S. Hubbell	Armtec	Atlantic IND	
200 MM	39.14	0.00	32.80	
300 MM	51.80	36.95	60.31	
400 MM	66.60	46.00	83.17	
450 MM	77.70	50.00	0.00	
500 MM	83.25	56.60	103.81	
600 MM	103.60	66.60	121.29	
700 MM		76.55	142.39	
800 MM	133.20	88.05	163.39	
900 MM	155.40	103.90	183.12	



REPORT TO COUNCIL CLERKS DEPARTMENT



AGENDA DATE: April 17, 2018

SUBJECT: Compliance Audit Committee

RECOMMENDATION

That Council appoint Pat Player as the South Frontenac representative on the 2018-2022 Compliance Audit Committee and that she be compensated on a per meeting basis at the same rate as other volunteer committee members.

AND THAT the CAO, or in his absence the Deputy Clerk, shall be a non-voting member of the committee and shall serve to support the committee in carrying out its functions as they relate to applications in South Frontenac.

BACKGROUND

At the February 6, 2018 Council meeting, Council directed the CAO to recruit and recommend a representative for a Joint Frontenac Audit Committee for adoption by Council. (Resolution #2018-03-12)

With the passing of Bill 181, there have been significant changes to the Compliance Audit provisions of the Municipal Elections Act. These changes include the following:

- the increased responsibility of the Clerk to review financial statements and report contravention to the Compliance Audit Committee,
- increased responsibility of the Compliance Audit committee to review the report from the Clerk with respect to Third Party contraventions
- notifications to Council or local board have been removed.

All municipal councils and local boards must appoint a Compliance Audit Committee before October 1, of an election year and be composed of 3 to 7 members. The term of office for the committee (including members) is the same as the terms of office for Council.

Election staff for the “Frontenac’s”, through the continuation of the shared services model, will be developing a Compliance Audit Committee with representation (where possible) in each of the lower tier municipalities. The Clerk of each municipality will be responsible for receiving applications and processing through the committee process as outlined in the Terms of Reference, those applications received within their township.

Staff are recommending the appointment of Pat Player as the South Frontenac representative to this committee. Mrs. Player is a small business owner who operates her own accounting business in Hartington – Accounted IV and provides a strong back ground in accounting and compliance matters. She has confirmed that she is not affiliated with any candidates’ campaign and believes to be impartial in carrying out the duties of a committee member.

Representatives for Central and North Frontenac on the Compliance Audit Committee are:

Sam Arraj- Accountant from Seeds Co. (Central Frontenac)
 Kevin Cruickshank – Executive Vice-President & Chief Financial Officer, W. A. Robinson (North Frontenac)
 Stephen G. Duggan – Lawyer from Stephen Duggan Law Office (Central Frontenac)



REPORT TO COUNCIL
CLERKS DEPARTMENT



ATTACHMENTS: n/a

Submitted/approved by:

Angela Maddocks
Deputy Clerk

Meeting:

- General Meeting
- Held at MOM's Restaurant

In Attendance:

- | | | |
|-------------------|---------------------|-------------------|
| • Alan Boyce | • Don Gollogly | • Ian Mackay |
| • Andy Adamson | • Elaine Deyo | • Jane Adamson |
| • Anne McDougall | • Floyd Deyo | • John McDougall |
| • Barbara Stewart | • Gerrit Buitenhuis | • Lynn Hutcheson |
| • David Jefferies | • Homer Card | • Wilhelmine Card |

Minutes:**1. Welcome**

Andy called the meeting to order at 12:07 AM.

He welcomed one guest: Gerrit Buitenhuis, who has moved to the area in recent months.

2. Introductions

The fifteen attendees introduced themselves.

3. Regrets

Several members had indicated that they would not be able to attend the meeting: Darlene Nicol, Amanda Pantry, Doug Lovegrove, and Joyce Watson.

4. Highlights of Directors' Meetings

Andy reported on the plans for elementary school student visits in May and June. One school had indicated that they would like a fall tour, due to scheduling conflicts before the summer. Floyd suggested that, as an alternative to the Library and Fire Hall visits, we might offer to coordinate these visits with the OPP detachment.

Seniors tours will be offered in June and July.

Alan outlined the communications and promotional activities, including the Museum Brochure, Newsletter, Facebook Page, Website, and Telephone. Details are included in the newsletter.

John reported that the Township will be hiring a student for the summer, and that we have applied for a Federal grant to help fund this position.

Alan provided a summary of the proposed purchase of cataloging software, PastPerfect. This software may be used also to catalog the collections of other Township organizations, such as the Bedford Historical Research Centre, the Women's Institutes of Storrington, Harrowsmith, and Sydenham, and by the South Frontenac Heritage Committee, which is concerned with historical buildings.

Motion: To set aside \$500 to support the purchase of PastPerfect Cataloging Software.
Moved by: Alan Boyce
Seconded by: Barb Stewart
Vote: Passed

Members discussed the various initiatives currently underway, and the need for increased spending to support activities.

Motion: To set aside \$50 for the purchase of the Battersea Women's Institute Book, and
To set aside up to \$500 to pay for internet service at the Museum, and
To set aside \$500 to for incidental expenses.

Moved by: David Jefferies

Seconded by: Ian Mackay

Vote: Passed

5. Membership and Growth

Discussion confirmed the importance of expanding our membership.

6. Immediate Needs

Andy highlighted the need for new people to help out in specific roles, where the incumbents wish to step back or where new work has been identified. Members are encouraged to twist the arms of friends and neighbours who may be interested. Specific roles that need to be filled are:

- Membership Coordinator
- Museum Scheduler (for visits and Docents)
- Docents
- Cataloging

Members are requested to contact Andy if they are willing to help out by filling one of the above positions for the next year.

7. Directors

Several Directors are retiring and new people will be required to fill these positions.

8. Constitution

John indicated that he discovered files containing Incorporation Documents, a Constitution, and some Minutes for the Society.

9. Important Dates

April 17: Open House for Teachers
 April 24: Visit by Harrowsmith Women's Institute
 May 14: Visit by Sydenham Women's Institute
 June 12: Workshop on Collecting Oral Histories; 8:30 AM at Sydenham Public Library
 June 21: Annual General Meeting; 10:00 AM at Glendower Hall

10. Survey

Alan requested that attendees indicate their answers to the three survey questions either by paper or email.

11. Other Business

David invited members to view the slide show in the adjacent room, which featured many farmhouses and other interesting buildings in South Frontenac Township. He is looking for information and histories on many of these buildings.

Barb reminded us of several events where, in the past, we had put up a booth or put on a promotional display:

- Canada Day event at Harrowsmith
- Garlic Festival over the Labour Day weekend
- Verona Car Show

12. Adjournment

Andy requested a motion to adjourn the meeting.

Motion: To adjourn the meeting.

Moved by: David Jefferies

Seconded by: Jane Adamson

Chairman Andy adjourned the meeting at 12:55.

Minutes of Corporate Services Committee
February 13, 2018



Time: 8:30 AM

Location: Council Chambers

Present: Alan Revill, Chair, Councillor Brad Barbeau, Councillor Ross Sutherland, Mayor Ron Vandewal

Staff: Wayne Orr, Chief Administrative Officer, Louise Fragnito, Treasurer, Angela Maddocks, Deputy Clerk

1. Call to Order
 - a) Chairman Revill called the meeting to order at 8:30 am.
2. Declaration of pecuniary interest and the general nature thereof
 - a) There were no declarations of pecuniary interest.
3. Approval of Minutes
 - a) Minutes of January 9, 2018 meeting

Resolution No. CSC-2018-02/13-01

Moved by Councillor Barbeau

Seconded by Mayor Vandewal

THAT the minutes of the January 9, 2018 meeting be approved.

Carried

4. Business Arising from the Minutes
 - a) Annual Education/Website Updates - Verbal Update

The Vendor Information Session is scheduled for February 21, 2018 at 7:00 pm in the Council Chambers.

- b) Hall Rental Fees

No updates.

5. New Business
 - a) Private Shooting Range

Wayne Orr reviewed his report that provided a background on the matter and a list of four possible recommendations. He outlined his discussions with the township solicitor and the office of the Chief Firearms Officer.

The committee felt there was a need for further clarification and directed staff to arrange a meeting with the Chief Firearms Officer. Due to their travelling time, Mr. Orr indicated that a meeting will have to be earlier than the usual 7:00 pm start time and possibly be a special Committee of the Whole meeting.

- b) Desert Lake Causeway

Desert Lake Causeway is scheduled for improvements/reconstruction this year. The committee expressed concerns about ample time to allow for public consultation on the design, the number of docks that currently exist and will they be able to be reinstalled after the construction, ownership of the corner lot

Minutes of Council
February, 13, 2018

to the south of the beach area and maintaining the public beach area.

6. Next Meeting: March 13, 2018

7. Adjournment:

a) Resolution

Resolution No. CSC-2018-02/13-02

Moved by Councillor Sutherland

Seconded by Councillor Barbeau

THAT the meeting be adjourned at 9:10 am.

Carried

Minutes of Public Services Committee
March 23, 2018

Time: 8:30 AM

Location: Council Chambers



Present: Ron Sleeth, Chairman, Mayor Ron Vandewal, John McDougall, Mark Schjerning

Staff: Mark Segsworth, Public Works Manager, Brian Kirk, Area Supervisor, Wayne Orr, Chief Administrative Officer

1. Call to Order
 - a) The Chair called the meeting to order at 8:30 am.
2. Declaration of pecuniary interest and the general nature thereof - n/a
3. Approval of Minutes
 - a) Minutes of the February 15, 2018 meeting

Resolution No. PSC- 2018-03/23-01

Moved by Councillor Schjerning

Seconded by Councillor McDougall

THAT the minutes of the February 15, 2018 meeting be approved.

Carried

4. Business Arising from the Minutes
 - a) Despite the barricades on Freeman Road, there are still more vehicles using this section of road. Gating is the proposed solution for this intersection to accommodate the event of an emergency.
 - b) Fire Hall Update

Mark Segsworth reported on the site works meeting of March 22. Currently the construction project is \$8850.00 to the good. Anglin is in the process of turning the firehall over to the township. Committee members report that excessive outside lighting needs to be addressed.

- c) Solid Waste

Discussions are ongoing with Stewardship Ontario.

A meeting is scheduled for April 5 with private lane groups to discuss communal garbage bin issues and to find "trial" solutions to items previously identified.

A meeting was held this week regarding the county waste project. There is a better handle on the numbers being used and a consistent application of the calculations. Opportunities for "county wide" contracted collection were discussed as well as a backyard composter project and a possible transfer station in Piccadilly. The Piccadilly site has approximately 5 acres and would be a potentially good site.

The overarching goals of increased diversion and decreased impact on the environment are to be within the scope of reducing costs.

With respect to waste disposal sites, there are no issues with the Ministry of the Environment at the Portland site. A review of waste site operations needs to be done. The north sites are not effectively used in the off season yet they are still staffed is an example of inefficiency.

d) Committee Initiatives

The sign by-law was to have gone to Development Services. Mark Segsworth will review this and report back.

Consideration to reviewing the frequency of road classification was discussed. Is there any link to development services ie. lot creation/consent?

e) Winter Control Plan - Final

Changes have been made based on the suggestions from the February meeting. There is a need for consistent level of service for the same class of road. This plan will be brought forward to Committee of the Whole.

f) Sydenham Water

The committee reviewed the report on the Sydenham Water System and the 2018 Water Meter replacement protocol. The recommendation to endorse an amount of \$25000 be transferred from the Water Hauling Station Capital Budget and added to the Water Tower Capital Budget was approved by the committee and will be brought forward to the April 3 Council meeting. There was no support for painting South Frontenac on the tower.

g) Minimum Wage Impact - 2018 Material & Equipment Prices

The impact of the increase in minimum wage appear to be reflected in the bids received for materials and equipment. A report to Council will be provided.

h) Emergency Management

The correspondence from Teresa Alonzi, Field Officer for the OFMEM regarding the 2017 compliance was discussed. Retired Fire Chief Chesebrough was the Community Emergency Management Coordinator with Mark Segsworth being the alternate CEMC.

Staff were directed to circulate a copy of the submitted compliance report.

i) Adopt A Road

Stormont-Dundas-Glengarry have a system in place. Research is to be done on the implications and associated liability. There will also be a need for signage and proper attire for those doing actual work along roadsides.

5. New Business

a) Alternatives on how to factor fuel consumption into purchasing decisions of vehicles

This type of information is not available for larger trucks. Consideration for fuel consumption in 3/4 and 1/2 ton vehicles could be done in future tendering.

b) Temporary Speed Humps

The committee discussed the use of temporary speed humps. Was there

Minutes of Council
March, 23, 2018

provision in the budget for purchasing speed humps? Staff asked to define criteria for allocating the speed humps and if there is justification for having a speed hump. The Police Services Board does not support the use of speed humps.

c) Vegetation Management

A report will be coming forward for Council direction based on work done in Lanark.

Roadside brushing has started and will continue through to the spring.

d) Night Shift

The Public Works Manager suggested a night shift should be considered for the 2019/2020 season. We don't have supervisors on nights, there are challenges with the number of hours being worked, night shifts could help maximize staffing efficiencies. The benefits of night shifts are to be developed as part of a business case. There have been discussions with the union about this.

Public Works is recommending an extension to the contract with Mulrooney's.

e) Omaha Orange

There was discussion about moving away from the "Omaha Orange" colour for fleet and what the cost saving would be if vehicles were wrapped instead.

f) Mainstreet Revitalization Funding

The CAO briefed the committee on the new funding source.

The Committee felt that funds should be split between business areas.

g) Bedford Road Project

Issues with unstable soil on this project have likely incurred costs of around \$50,000, although this should fit within the budget.

h) Updated Construction Schedule

The proposed construction schedule for roads and bridges was distributed to the committee.

There will be a public meeting in April or May about the Desert Lake causeway project.

i) There were discussions about the high frequency of calls on the north part of Perth Road. This section of road is to be microsurfaced this year.

j) Pitch- In Week

The annual Pitch-In Week is scheduled for April 22 - 29, 2018. The program was reviewed including where bags can be picked up and registration of groups and organizations who wish to participate.

6. Next Meeting: April 12, 2018

7. Adjournment:

Minutes of Council
March, 23, 2018

- a) The meeting was adjourned at 10:25 a.m.

TOWNSHIP OF SOUTH FRONTENAC

BY-LAW NUMBER 2018-22

BEING A BY-LAW TO STOP UP, CLOSE AND SELL A PORTION OF AN UNOPENED ROAD ALLOWANCE LYING BETWEEN CONCESSIONS IX AND X, IN PART OF LOT 20, STORRINGTON DISTRICT: POERTER/MCPHIE

WHEREAS, the Municipal Council of the Township of South Frontenac may pass a by-law to stop up, close and sell any highway or part thereof pursuant to the Municipal Act, section 34(1):

AND WHEREAS Council has determined that advertising for the road closure as per the Township of South Frontenac's Notice By-law No. 2016-73, is not required because the subject road allowance does not abut any property other than the applicant's property:

AND WHEREAS the said road allowance is not used as a publically travelled road:

AND WHEREAS no objections have been received to the road closing:

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. **THAT** the portion of road allowance lying between Concessions IX and X, in Lot 20, in the District of Storrington, further identified as Part 1 of Plan 13R-21647, shown on Schedule 1 attached hereto and forming part of this by-law, shall be stopped up and closed and ownership transferred to the abutting property-owner abutting on the south identified as Part 2 of Plan 13R-21647.
2. **THAT** the Mayor and Clerk/Administrator are hereby authorized and directed to execute such documents as are required; and
3. **THAT** this By-law shall come into force and take effect upon registration of this By-law.

Dated at the Township of South Frontenac this seventeenth day of April, 2018.

Read a first and second time this seventeenth day of April, 2018,

Read a third time and finally passed this seventeenth day of April, 2018.

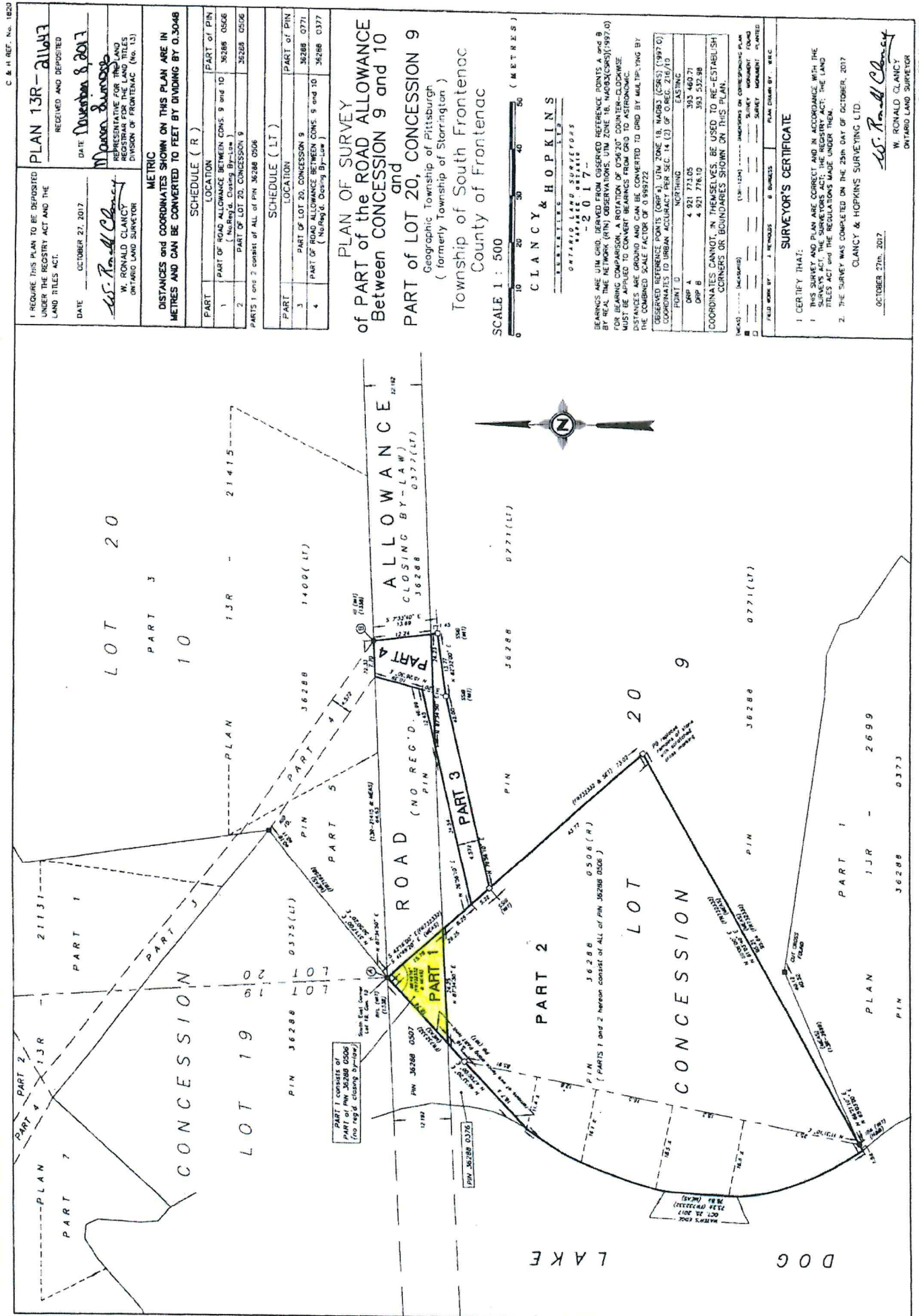
**THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC**

Ron Vandewal, Mayor

Wayne Orr, Clerk-Administrator

TOWNSHIP OF SOUTH FRONTENAC

SCHEDULE '1' BY-LAW NO. 2018-22



C & H REF. No. 1820

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE REGISTRY ACT AND THE LAND TITLES ACT.

DATE: OCTOBER 27, 2017

RECEIVED AND DEPOSITED
PLAN 13R-210473

DATE: November 8, 2017

W. Ronald Clancy
REGISTERED FOR THE LAND TITLES DIVISION OF FRONTENAC (No. 13)

METRIC
DISTANCES and COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

PART	LOCATION	PART OF PIN
1	PART OF ROAD ALLOWANCE BETWEEN CONCS 9 and 10 (No Reg'd. Closing By-Law)	36288 0566
2	PART OF LOT 20, CONCESSION 9	36288 0506
PARTS 1 and 2 consist of ALL of PIN 36288 0506		

PART	LOCATION	PART OF PIN
3	PART OF LOT 20, CONCESSION 9	36288 0771
4	PART OF ROAD ALLOWANCE BETWEEN CONCS 9 and 10 (No Reg'd. Closing By-Law)	36288 0377

PLAN OF SURVEY
of PART of the ROAD ALLOWANCE Between CONCESSION 9 and 10 and PART of LOT 20, CONCESSION 9
Geographic Township of Pittsburgh
(formerly Township of Storrington)
Township of South Frontenac
County of Frontenac

SCALE 1 : 500 (METRES)

CLANCY & HOPKINS
SURVEYORS LTD.
ONTARIO LAND SURVEYORS
REGISTERED PROFESSIONALS
-2017-

BEARINGS ARE UTM GRID, DERIVED FROM OBSERVED REFERENCE POINTS A AND B BY REAL TIME NETWORK (RTN) OBSERVATIONS, UTM ZONE 18, NAD83(CRS) (-1997.0) MUST BE APPLIED TO CONVERT BEARINGS FROM GRID TO ASTRONOMIC. THE COMBINED SCALE FACTOR OF 0.999726

LEGEND REFERENCE POINTS (2017) UTM ZONE 18, NAD83 (CRS) (-1997.0) COORDINATES TO UTM GRID, UTM ZONE 18 (2), OF EASTING (E) / NORTHING (N)

POINT ID	NORTHING	EASTING
OPP A	4 931 771.05	393 460.71
OPP B	4 931 776.00	393 572.98

COORDINATES CANNOT IN THEMSELVES BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

FIELD WORK BY: J. REYNOLDS
PLAN CHECKED BY: WEC

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE REGISTRY ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
- THE SURVEY WAS COMPLETED ON THE 23rd DAY OF OCTOBER, 2017

CLANCY & HOPKINS SURVEYING LTD.
OCTOBER 27th, 2017

W. Ronald Clancy
ONTARIO LAND SURVEYOR

C & H REF. No. 1820

**TOWNSHIP OF SOUTH FRONTENAC
BY-LAW 2018-23**

BEING A BY-LAW TO DELEGATE AUTHORITY TO THE CHIEF ADMINISTRATIVE OFFICER.

WHEREAS Section 23.1 of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended (the Act) provides that without limiting sections 9, 10 and 11 of the Act, those sections authorize a municipality to delegate its powers and duties under this or any other Act to a person or body subject to the restrictions set out in this Part;

AND WHEREAS The Council of the Township of South Frontenac adopted By-law 2007-81 on the 20th day of November 2007, being a by-law to adopt a delegation of authority policy as per Section 270(1) of the Act;

AND WHEREAS Section 5(i) of By-law 2007-81 states that all delegations of Council powers, duties or functions shall be by by-law;

AND WHEREAS the Council of the Township of South Frontenac may be restricted from taking any of the following actions as set out in the Section 275(3) of the Act, from the day after nomination day, being July 28th, 2018 or the day after election day, being October 23rd, 2018, until the date that the new Council takes office:

- (a) the appointment or removal from office or any officer of the municipality
- (b) the hiring or dismissal of any employee of the municipality
- (c) the disposition of any real or personal property of the municipality which had a value exceeding \$50,000 when it was acquired by the municipality; and
- (d) making any expenditures or incurring any other liability which exceeds \$50,000.00

AND WHEREAS Section 275(6) of the Act states that nothing prevents any person or body exercising any authority that is delegated to the person or body prior to nomination day;

AND WHEREAS South Frontenac Council does not wish the operations of the municipality to be limited by these restrictions;

NOW THEREFORE the Council of the Corporation of the Township of South Frontenac deems it expedient to enact as follows:

1. That the Chief Administrative Officer be delegated the following authority from Council:
 - To expend or incur liability, in the best interests of the Municipality, which may exceed the threshold of \$50,000
 - Execute contracts in the best interests of the municipality including the sale of property
 - To hire or dismiss any employee of the municipality based on a prudent assessment of the situation.
2. That this by-law shall come into force on either July 28, 2018 or October 23, 2018 following a determination under Section 275(i) that Council's actions are restricted.
3. That accountability and the transparency of the delegate's actions shall be to the Council of the Township of South Frontenac.
4. That the delegated authority as outlined in this by-law once enacted shall be in effect for the period from July 28, 2018 until the date that the new Council takes office in December 2018.

Read a first and second time this 17 day of April 2018.

Read a third time, signed and sealed this 17 day of April 2018.

**CORPORATION OF THE TOWNSHIP
OF SOUTH FRONTENAC**

Ron Vandewal, Mayor

Wayne Orr, Chief Administrative Officer

**TOWNSHIP OF SOUTH FRONTENAC
BY-LAW 2018-24**

**A BY-LAW TO DELEGATE TO THE TREASURER, OR DESIGNATE,
THE POWER TO ACT ON BEHALF OF THE TOWNSHIP AT SETTLEMENT
MEETINGS AND HEARING FOR ASSESSMENT REVIEW BOARD APPEALS**

WHEREAS under section 23.1 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, Council has a general power to delegate its powers and duties to a person or body subject to the restrictions set out in the Act

AND WHEREAS By-law 2007-81 specifies the conditions Council has set for the delegation of authority

AND WHEREAS Council deems it desirable to appoint the Treasurer, or designate, to act on behalf of the Township of South Frontenac at settlement hearings and meetings under assessment review board appeals, including the signing on minutes of settlement, and further, the Treasurer, or designate, may assign this function to an agent, where applicable.

NOW THEREFORE the Council of the Corporation of the Township of South Frontenac enacts as follows:

1. The Treasurer, or designate, shall have the authority to act on behalf of the Township of South Frontenac at settlement hearings and meetings under assessment review board appeals, including the signing on minutes of settlement, in accordance with by-law 2007-81 and further; the Treasurer, or designate, may choose to assign this function to an agent, where applicable.
2. That accountability and the transparency of the delegate's actions shall be to the Council of the Township of South Frontenac. The Treasurer will report to Council on annual basis on the activities in relation to this delegation.
3. This by-law shall come into force and take effect on the day of passing.

Dated at the Township of South Frontenac this 17th day of April, 2018.

Read a first and second time this 17th day of April, 2018.

Read a third time and finally passed this 17th day of April, 2018.

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC**

Ron Vandewal, Mayor

Wayne Orr, Clerk-Administrator

**TOWNSHIP OF SOUTH FRONTENAC
BY-LAW 2018-25**

A BY-LAW TO LEVY TAXES IN THE TOWNSHIP OF SOUTH FRONTENAC FOR THE YEAR 2018

WHEREAS it is necessary for the Council of the Corporation of the Township of South Frontenac, pursuant to the Municipal Act, 2001, the Fair Municipal Finance Act, 1997, the Fair Municipal Finance Act, 1997 (No.2) and the Small Business and Charities Protection Act, 1998 to establish tax rates for 2018; and,

WHEREAS the tax ratios and tax rate reductions for prescribed property subclasses have been established by the County of Frontenac, by its By-law 2017-0044 and,

WHEREAS it is necessary for the Council of the Corporation of the Township of South Frontenac, pursuant to the Municipal Act, 2001 to levy on the whole rateable property according to the last revised assessment roll for the Corporation of the Township of South Frontenac the sums set forth for various purposes in Schedule "B" hereto attached for the current year; and

WHEREAS an interim levy was made before the adoption of the estimates for the current year;

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC, BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. The 2018 estimates for the current year as set forth in Schedule "B" attached hereto and forming part of this by-law are hereby adopted.
2. For the year 2018, the Corporation of the Township of South Frontenac shall levy upon the Residential and Farm Residential Assessment, Multi-Residential Assessment, Commercial Assessment including new construction, Industrial Assessment including new construction, Parking Lot Assessment, Farmland Assessment and Managed Forest Assessment the rates of taxation per current value assessment as set out in Schedule "A" attached hereto and forming part of this by-law.
3. The levy provided for in Schedule "A" attached to this by-law shall be reduced by the amount of the interim levy for 2018.
4. For payments-in-lieu of taxes due to the Corporation of the Township of South Frontenac, the actual amount due to the Corporation of the Township of South Frontenac shall be based on the assessment roll and the tax rates for the year 2018.
5. For railway rights of way taxes due to the Corporation of the Township of South Frontenac in accordance with the Regulations as established by the Minister of Finance, pursuant to the Municipal Act, the actual amount due to the Corporation of the Township of South Frontenac shall be based on the assessment roll and the tax rates for the year 2018.
6. The levy for municipal, county, education and special area charges shall become due and payable as follows:

Non-capped Classes (Residential, Managed Forest and Farmland)

- 50% of the final bill and any outstanding arrears shall be due on June 29th, 2018
- The balance of the final bill shall be due on September 28th, 2018.

2.

Capped Classes (Commercial, Industrial, Multi-Residential, Parking lot) or a **combination of Capped and Uncapped**

- 50% of the final bill and any outstanding arrears shall be due on August 31st, 2018
 - The balance of the final bill shall be due on September 28th, 2018.
7. As provided under Section 345(2) of the Municipal Act 2001, there shall be imposed a penalty of one and one-quarter percent (1.25%) per month on the first day of each month following default of payment on all taxes of the current year remaining unpaid after the due date of said taxes.
 8. There shall be imposed additional interest of one and one-quarter percent (1.25%) per month on all taxes outstanding at the end of the year for which the taxes were levied as provided in Section 345(3) of the Municipal Act, 2001.
 9. Penalty and interest charges at the prevailing rate will be added in the same manner as taxes to those non-levy items added to the Collector's Roll for collection.
 10. All supplementary taxes levied under the Assessment Act will be due in two installments with the second installment due one month after the first installment due date., and penalties and interest will be added in the same manner as the ordinary tax bills.
 11. The Treasurer of the Corporation of the Township of South Frontenac is hereby empowered to accept part payment from time to time on account of any taxes due.
 12. Pursuant to the provisions of the 2018 Municipal Budget, transfers budgeted as a "Contribution from Revenue Fund to Reserves" shall be implemented by the Treasurer in the amount budgeted. Transfers budgeted as a "Contribution from Reserves and/or Reserve Funds to Revenue Fund and/ or Capital Fund" shall be implemented by the Treasurer in the exact amount required to finance the actual expenditures of the particular project net of other applicable revenues, even should said amount exceed the transfer/ contribution from Reserves and/or Reserve Fund originally budgeted for.
 13. Any surplus/deficit resulting from the 2018 operations of the General Revenue Fund as of December 31, 2018 shall be transferred to/financed from the reserve for Working Funds except for Winter Control, Building, Volunteer Firefighters wages, Water and Recycling which have dedicated reserves for stabilization.
 14. Notwithstanding any of the foregoing, the Treasurer is hereby authorized to accept payments made on the current Pre-Authorized Payment Plan on the first day of the month following the due date for payment of taxes without adding penalty and/ or interest charges to the outstanding taxes and tax arrears.
 15. If any section or portion of this by-law or the schedules attached hereto is found by a court of competent jurisdiction to be invalid, it is the intent of the Council of the Corporation of the Township of South Frontenac that all remaining sections and portions of this by-law and the schedules continue in force and effect.

3.

16. This by-law shall come into force and take effect on the date of its passage.

Dated at the Township of South Frontenac this 17th day of April, 2018.

Read a first and second time this 17th day of April, 2018.

Read a third time and finally passed this 17th day of April, 2018.

**Municipal Corporation of the
Township of South Frontenac**

Ron Vandewal, Mayor

Wayne Orr, Clerk-Administrator

Schedule "A" to By-Law No. 2018-25

TOWNSHIP OF SOUTH FRONTENAC - 2018 TAX RATE SCHEDULE

Assessment Class	RTC	South Frontenac Tax Rate	Current Value Assessment	South Frontenac Levy
Residential and Farm Residential	RT	0.599794%	3,129,645,350	18,771,425.00
Multi-Residential	MT	0.599794%	5,194,425	31,157.00
Commercial-Full, Shared PIL	CH	0.599794%	25,950	156.00
Commercial Occupied	CT	0.599794%	22,903,160	137,373.00
Commercial Vacant Land	CX	0.419856%	246,000	1,033.00
Commercial Excess Land	CU	0.419856%	383,650	1,611.00
New Const-Full-No Support	XT	0.599794%	4,531,215	27,178.00
New Const-Excess Land-No Support	XU	0.419856%	0	0.00
Parking Lot	GT	0.599794%	38,750	232.00
Industrial -Full, Shared PIL	IH	0.599794%	468,800	2,812.00
Industrial -Excess Land, Shared PIL	IK	0.389866%	108,000	421.00
Industrial Occupied	IT	0.599794%	992,745	5,954.00
Industrial Excess Land	IU	0.389866%	0	0.00
Industrial Vacant Land	IX	0.389866%	379,950	1,481.00
Industrial-New Construction-Taxable	JT	0.599794%	1,723,700	10,339.00
Industrial-New Construction-Excess	JU	0.389866%	18,100	73.00
Farmlands	FT	0.149949%	84,917,783	127,333.50
Managed Forest	TT	0.149949%	9,690,609	14,531.00
Total			3,261,268,187	19,133,110

**TOWNSHIP OF SOUTH FRONTENAC
2018 Budget - Approved December 5, 2017**

Summary of Revenue and Expense

	Actuals		2017-2018 Budget		
	2017 Budget	24-Oct-17	2018 Budget	Variance	
	\$	\$	\$	\$	%
1. REVENUE					
2. Property Taxation	187,750	18,628,582	187,000	-750	-0.40%
3. User Charges	1,017,469	673,897	1,063,678	46,209	4.54%
4. Licenses, Permits and Rents	706,277	689,709	720,526	14,250	2.02%
5. Government Grants	1,954,668	1,551,315	2,094,619	139,951	7.16%
6. Grants from Other Municipalities	579,025	0	503,940	-75,085	-12.97%
7. Investment Income	251,000	82,686	260,000	9,000	3.59%
8. Penalties and interest on taxes	360,000	308,306	365,000	5,000	1.39%
9. Donations	19,500	34,533	10,000	-9,500	-48.72%
10. Other	16,065	60,072	10,000	-6,065	-37.75%
11. Transfers From Reserves/Reserve Funds	4,881,817	868,310	7,213,596	2,331,779	47.76%
12. TOTAL Revenue	9,973,571	22,897,410	12,428,360	2,454,789	24.61%
13. OPERATING EXPENSE					
14. <i>General Government</i>	3,770,647	3,116,563	4,196,542	425,894	11.29%
15. <i>Protection to Persons and Property</i>					
16. Fire	3,093,173	1,550,993	3,113,553	20,380	0.66%
17. Police	3,022,718	2,252,839	3,037,857	15,139	0.50%
18. Conservation Authorities	220,392	233,963	224,931	4,539	2.06%
19. Protective Inspections and Control	116,367	75,595	114,211	-2,156	-1.85%
20. Emergency Measures	1,951	444	1,750	-201	-10.30%
21. Building Department	535,256	295,794	592,518	57,262	10.70%
22. <i>Transportation Services</i>					
23. Roadway Maintenance	11,097,177	5,930,762	13,027,415	1,930,238	17.39%
24. Winter Control	1,912,992	1,591,385	1,993,375	80,383	4.20%
25. <i>Environmental Services</i>					
26. Water System	391,842	188,777	529,431	137,589	35.11%
27. Solid Waste Management	2,445,625	1,812,652	2,682,917	237,292	9.70%
28. <i>Parks, Recreation and Cemeteries</i>	1,529,769	968,125	1,637,046	107,277	7.01%
29. <i>Planning and Development</i>	422,171	409,849	406,534	-15,638	-3.70%
30. TOTAL Expense	28,560,078	18,427,740	31,558,079	2,998,000	10.50%
31. TO BE RAISED BY TAXATION	18,586,507	-4,469,670	19,129,719	543,211	2.92%

IMPACT ON TAXPAYER:

**BASED ON AVERAGE PHASE-IN ASSESSMENT THE TOWNSHIP'S SHARE OF
THE TAX BILL ON A \$256,067 PROPERTY WILL INCREASE 2.0% WHICH EQUALS \$30.19**

2018 CAPITAL BUDGET

	PROJECT YEAR(S)	TOTAL PROJECT	2018 BUDGETED EXPENDITURE	PROPOSED FINANCING			
				TAX LEVY	RESERVES	OTHER	
GENERAL GOVERNMENT							
Corporate Services							
New Projects							
Ipad replacements (15-Council/COA)	2018	12,000	12,000		12,000		Election
Total - Corporate Services		12,000	12,000	0	12,000	0	
PROTECTIVE SERVICES							
Building							
New Projects							
Municipal Permit Software	2017/2018	120,000	75,000		75,000		Building
Sub-total		120,000	75,000	0	75,000	0	
Fire							
New Projects							
Self-contained Breathing Apparatus (SCBA) replacement	2018	585,000	585,000		585,000		Rolling - Fire
Chief's vehicle (F043-2014 with 250,000 kms)	2018	45,000	45,000		45,000		Rolling - Fire
Portable Pump (Station 3-replacement)	2018	7,500	7,500	7,500			
Decontamination Tent - New	2018	9,500	9,500	9,500			
Forceable Entry Door Simulator - New	2018	5,400	5,400	5,400			
New Firehall Equipment (Appliances/Furniture/Electronics)	2018	15,000	15,000	15,000			
Sub-total		667,400	667,400	37,400	630,000	0	
Total - Protection Services		787,400	742,400	37,400	705,000	0	
TRANSPORTATION DEPARTMENT							
New Projects							
Transportation Master Plan	2018	50,000	50,000		50,000		Dev Charges
Pro Fuel Hardware/Software Upgrade -Keeley	2018	8,000	8,000	8,000			
1/2 Ton Truck - replace F50 (2011)	2018	40,000	40,000		40,000		Rolling - Roads
Mechanic's Truck F25 (1994)	2018	100,000	100,000		100,000		Rolling - Roads
Tandem Truck - replace F27 (2002)	2018	250,000	250,000		250,000		Rolling - Roads
Water Tank (replace 23903-2011)	2018	30,000	30,000		30,000		Rolling - Roads
Perkins Dump Box - New - to use for Parks	2018	30,000	30,000	30,000			
3/4 Ton Truck - replace F52 (2011)	2018	65,000	65,000		65,000		Rolling - Roads
LED Streetlights - 3 New	2018	40,000	40,000		40,000		Infrastructure
Linear Asset Construction-Villages/Local Roads/Arterial Roads (separate Listing)	2018	5,775,000	5,775,000	4,086,031	881,786	807,183	Dev Chgs 300,000 FGT 300,000 City 281,786 re:2016/17 OCIF 317,243 County FGT 489,940
Total		6,388,000	6,388,000	4,124,031	1,456,786	807,183	
SYDENHAM WATER							
* Water Hauling Station	2018	80,000	80,000		80,000		Water
Water Meter Replacement	2018/2019	100,000	50,000		50,000		Water
Total		180,000	130,000	0	130,000	0	
ENVIRONMENTAL SERVICES							
Sanitation-Disposal							
Loughborough Site - Finish partial capping Ph 1	2018	250,000	250,000		250,000		Landfill Closure
Salem Site - Environmental Study	2018	11,000	11,000	11,000			
Crow Lake Site - Background Well	2018	8,000	8,000		8,000		Landfill Closure
Sub-total		269,000	269,000	11,000	258,000	0	
Total		449,000	399,000	11,000	388,000	0	

2018 CAPITAL BUDGET

	PROJECT YEAR(S)	TOTAL PROJECT	2018 BUDGETED EXPENDITURE	PROPOSED FINANCING		
				TAX LEVY	RESERVES	OTHER
TOWNSHIP FACILITIES MANAGEMENT						
New Projects						
Energy Retrofits	2018-2020	75,000	25,000		25,000	Federal Gas Tax
* OPP Station - Generator	2018	80,000	80,000		80,000	Policing
Town Hall - Front Door Replacement (Accessibility)	2018	6,000	6,000		6,000	Facilities
Verona Medical Centre - Main entrance step repairs (BCA)	2018	5,000	5,000		5,000	Facilities
Burrige - Stn 2 - Repair Rear Metal Roof (BCA)	2018	10,000	10,000		10,000	Facilities
Hartington - Stn 4 - Rear Exit Handrail (BCA)	2018	5,000	5,000		5,000	Facilities
Hartington - Stn 4 - Remove Portable Training Room	2018	10,000	10,000		10,000	Facilities
Hartington - Stn 4 - Replace Tanks and Fuel Lines	2018	8,000	8,000		8,000	Facilities
Perth Rd - Stn 6-New Firehall (2018-siteworks)	2014-2018	1,975,000	250,000		250,000	Facilities
Burnt Hills - Stn 9 - Soffit & Facia Upgrades	2018	10,000	10,000		10,000	Facilities
Total		2,184,000	409,000	0	409,000	0
RECREATION						
New Projects						
Land Acquisition - Boat Launch	2018	35,000	35,000		35,000	Parkland
Shipyards - Dock Improvements	2018	10,000	10,000		10,000	Parkland
Boat Launch Upgrades - Various	2018-2022	75,000	15,000		15,000	Parkland
Park Gates - Accessible Entrances (Point/Centennial/Gilmour/Davison)	2018	15,000	15,000		15,000	Parkland
Museum - Facia and Eavestrough replacement	2018	5,000	5,000		5,000	Vertical - Facilities
Gilmour Point - Washrooms/Change Rooms	2017-2019	420,000	150,000		150,000	Parkland 50,000/ FGT 100,000
Point Park - Tennis Court Fencing & Netting	2018	10,000	10,000		10,000	Parkland
Point Park - Paint Bunker & Pavillion	2018	5,000	5,000		5,000	Parkland
Point Park - Replace Concrete Ramp (Baseball Diamond Washrooms - (BCA))	2018	5,000	5,000		5,000	Parkland
+ Fermoy Hall - Building Upgrades -Structural Integrity - Walls/Chimney/Foundation	2017-2018	80,000	50,000		50,000	Parkland
Bradshaw School House - Accessible Entrance/Restore Foundation	2018	20,000	20,000		20,000	Parkland
Glendower Hall - Playground Equipment (based on replacement plan)	2018	20,000	20,000		20,000	Parkland
Wilmer Ball Park - Pump/Storage Building Wall Repair	2018	6,000	6,000		6,000	Parkland
Bowes Park - Reshingle Pavillion	2018	5,000	5,000		5,000	Parkland
Gerald Ball Park - Resurface Tennis Court & 1 New Court	2018	10,000	10,000		10,000	Parkland
Gerald Ball Park - Install Outdoor Power for Events	2018	5,000	5,000		5,000	Parkland
Centennial Park - Dog Park- Fencing	2018	10,000	10,000		10,000	Parkland
Centennial Park - Skateboard Park Feasibility Study	2018	5,000	5,000		5,000	Parkland
Centennial Park - Install Outdoor Power for Events	2018	5,000	5,000		5,000	Parkland
Total - Recreation		746,000	386,000	0	386,000	0
PLANNING						
New Projects						
Growth Study	2018	40,000	40,000		40,000	Dev Charges
Total - Planning		40,000	40,000	0	40,000	0
TOTALS		10,606,400	8,376,400	4,172,431	3,396,786	807,183

- BCA= recommendations from the Building Condition assessment
- Seniors Housing currently undetermined

+ **Applying for Trillium Grant - This line may not be required if we are successful. Next steps require Council approval**

* **Project on hold pending follow up report to, and approval by Council**

Recreation items - removed to be allocated to future years

Gerald Ball Park - Playground Equipment (based on replacement plan)	30,000
Public Boat Launch to Collins Lake	60,000
Inverary Ball Park - Renovations (Washrooms/Storage Buildings)	10,000
Inverary Ball Park - Playground Equipment (based on replacement plan)	30,000
Centennial Park - Outdoor Movie Screen & Equipment	26,000
Centennial Park - Purchase Adjacent Land	50,000
Gerald Ball Park - Fencing for Dog Park (Back Area)	10,000

2018 CAPITAL BUDGET - PRIOR YEAR CARRYOVER

		<i>BUDGETED</i>	<i>PROPOSED FINANCING</i>		
		<i>EXPENDITURE</i>	<i>TAX LEVY</i>	<i>RESERVES</i>	<i>OTHER</i>
GENERAL GOVERNMENT					
Corporate Services					
	Asset Management customizations/document update (to be used to leverage FCM grant application)	10,000		10,000	Working Funds
Total	Corporate Services	10,000	0	10,000	0
Fire					
	New-Commercial bunker gear washer/dryer-Station 6 (was Station 8)	35,000		35,000	Fiscal-Working Funds (unspent Capital)
	Thermal Imaging Camera	7,000		7,000	Fiscal-Working Funds (unspent Capital)
	Pumper Replacement - 1991 GMC (Ordered Oct/17)	270,000		270,000	Rolling - Fire
Total	Fire	312,000	0	312,000	0
TRANSPORTATION DEPARTMENT					
*	Radio Communication (Fire and PW)	300,000		300,000	Working Funds
	Picadilly Patrol Yard Decommissioning	10,000		10,000	Vertical - Facilities
	Keeley Patrol yard - Generator replacement (tendered)	60,000		60,000	Vertical - Facilities Res
	Keeley Patrol yard - Front power gate (tendered)	35,000		35,000	Vertical - Facilities (10k from 2016)
	Keeley Admin - Finalize renovations	35,000		35,000	Vertical - Facilities
	Harrowsmith Phase 2	500,000		500,000	Fiscal-Working Funds (unspent Capital)
	Bedford Road	500,000		500,000	Fiscal-Working Funds (unspent Capital)
	Capacity	199,000		199,000	Fiscal-Working Funds (unspent Capital)
	Harrowsmith Phase I	205,156		205,156	Fiscal-Working Funds (unspent Capital)
	Green Bay Bridge	590,000		590,000	Fiscal-Working Funds (unspent Capital)
Total		2,434,156	0	2,434,156	0
SYDENHAM WATER					
	Water Tower	20,000		20,000	Water Reserve
Total		20,000	0	20,000	0
ENVIRONMENTAL SERVICES					
	Establish Transfer Station	25,000		25,000	Landfill Closure
Total		25,000	0	25,000	0
TOWNSHIP FACILITIES MANAGEMENT					
	Facility Signage	17,786		17,786	Vertical - Facilities Res
	New Hall - Perth Road-Station 6	300,000		300,000	Vert-Fac 300,000
+	Bradshaw - Station 1 paving - per study	8,000		8,000	Fiscal-Working Funds (unspent Capital)
+	Paving - Station 7	10,000		10,000	Vertical - Facilities
Total		335,786	0	335,786	0
RECREATION					
	Museum - Window Replacement- (being re-tendered)	8,000		4,000	4,000 Parkland
	Fermoy Hall - Building upgrades, well, paint insulation, septic system (part of Trillium Grant Application)	26,906		26,906	Parkland
	Glendower Hall - Front Step Replacement	40,000		40,000	Parkland
#	Storrington Centre - accessible washrooms, update septic, parking lot improvements, retrofitting, kitchen update, space reconfiguration	333,333		333,333	Parkland
	Gilmour Point - Design of New Public Wash/Changerooms	20,000		20,000	Parkland
Total	Recreation	428,239	0	424,239	4,000
TOTALS - Carryovers		3,565,181	0	3,561,181	4,000

- * Project on hold pending follow up report to, and approval by Council**
- + To be coordinated with 2018 Paving Tender**
- # Scope of work still to be approved by Council**

2017 CAPITAL BUDGET - Removed items & not carried over	
Bedford Patrol yard - Fire Separation	5,000
Box Paver for Tandem	6,000
Bulldozer - replace FT-92 and BT-92	120,000
Centennial Park - Upper Ball Diamond Repair	19,000
Total	150,000



REPORT TO COUNCIL TREASURY DEPARTMENT



AGENDA DATE: April 17th, 2018

SUBJECT: South Frontenac Committees

RECOMMENDATION:

This report is for information only

BACKGROUND:

At the April 10th Committee of the Whole meeting, clarification was requested as to the compensation received by committee members more specifically public members. The chart below provides the breakdown of the various committees and their compensation.

Public committee members earn \$31.84, the secretary \$65 and a Council member \$50 per meeting. Mileage is compensated at 0.55/km.

Recreation	Composition	Compensation as it relates to Public members
South Frontenac Recreation	Council and Public	Paid for meeting and mileage
Bedford Recreation	Council and Public	Paid for meeting
Loughborough Recreation	Council and Public	Paid for meeting
Loughborough Canada Day	Public	Only secretary paid for meeting
Portland Recreation	Council and Public	Paid for meeting
Storrington Recreation	Council and Public	Paid for meeting
Arena Board	Council	
Committee of Adjustment	Council and Public	Paid for meeting and site visits
Development Services Committee	Council	
Heritage Committee	Council and Public	Paid for meeting and mileage
Public Services Committee	Council	
Corporate Services Committee	Council	
Police Services Board	Council, Provincial & Public Appointee	Non Council members Paid annual Honorarium
Other Committees of Council		
South Frontenac Rides	Council and Public	Not paid
Lakes and Trails Festival	Council and Public	Not paid
Verona Medical Centre	Council and Public	Paid for meeting
Battersea Pumpkin Festival	Council and Public	Not paid
Portland Community Caring	Council and Public	Not paid
Harrowsmith Beautification	Council and Public	Not paid
Portland & Dist. Historical Society (including Museum)	Council and Public	Not paid
Verona Community Association	Council and Public	Not paid

Submitted/approved by:
Louise Fragnito

Prepared by:
Louise Fragnito



INFORMATION REPORT TO
COUNCIL
PUBLIC WORKS DEPARTMENT



AGENDA DATE: April 17, 2018

SUBJECT: Tender No. PW-2018-09, New Tire and Repair Program

RECOMMENDATION:

For Information only.

BACKGROUND:

A Tender was advertised for New Tires and Repairs for Public Works, Fire, and Building Inspection for a One year period with an optional One year Extension. This tender was advertised on the Municipal website, on Biddingo, and in the local newspaper and closed on March 21st, 2018.

The comparative result, based on previous annual usage and repairs, is as follows:

<u>Supplier</u>	<u>Price (Incl. HST)</u>
Black Dog Tirecraft	\$102,949.96
Kal-Tire	\$127,944.56

The submissions of the bid submitted was evaluated compared to the previous submissions service calls and new tire purchased. Black Dog Tire is a reputable supplier with many years of experience in tire supply and repair.

For these reasons, and also because their submission was \$24,994.60 lower than the bid from Kal-Tire, the Public Works Department, under delegated authority, has awarded the tender to Black Dog Tirecraft.

FINANCIAL and STAFFING CONSIDERATIONS

Sufficient funds have been budgeted in the 2018 Operating budget for this purpose.

Submitted/approved by:

**Mark Segsworth, P. Eng.
Public Works Manager**

Prepared By:

**David Holliday, CET
Area Supervisor**



**REPORT TO COUNCIL
PUBLIC WORKS DEPARTMENT**



AGENDA DATE: April 17, 2018

SUBJECT: Tender No. PW-2018-11-2018 GRAVEL SUPPLY PROGRAM

RECOMMENDATION:

For Information only.

BACKGROUND:

A Gravel Supply Tender for supply, delivery and spread for various roads within the Township was prepared and advertised. This Tender closed on March 21, 2018.

The results are listed below (excluding HST)

Supplier		Cruickshank Construction	Sweets Sand & Gravel
	Quantity	Granular A	Granular A
Westport Rd	13,000T	172,250.00	170,300.00
Bradshaw Rd	3,000T	42,300.00	47,850.00

The submission of the 2 bidders has been evaluated and was found to be accurate and complete. Cruickshank Construction and Sweets Sand & Gravel are reputable contractors and have provided Gravel in and around South Frontenac Township for many years.

For these reasons, and that they are the low bidder per roadway, Public Works has awarded the contracts to Cruickshank Construction for Bradshaw Rd and Sweets Sand and Gravel for Westport Rd.

FINANCIAL/STAFFING IMPLICATIONS:

Sufficient funds exist in the approved 2018 Capital Budget for this purpose

Submitted/approved by:

Mark Segsworth, P. Eng.

Public Works Manager

Brian Kirk, CRS-I

Operations Supervisor



Payment Listing
For the period of April 4, 2018 to April 17, 2018

Accounts Payable Payment Listing:

For the period of April 4, 2018 to April 17, 2018 1,578,503.36

Payroll Payment Listing:

Pay Period #8 Pay date April 11, 2018 80,331.12
 For the period of March 25, 2018 to April 7, 2018

Volunteer Firefighters Pay date April 13, 2018 120,630.89
 For the period of December 16, 2017 to March 31, 2018

\$ 1,779,465.37

Total Payments

RECOMMENDATION:

1. It is recommended that Council receive for information the listing of the Accounts Payable and Payroll for the period ending April 17, 2018 in the amount of
 \$ 1,779,465.37

Submitted/approved by:

Stephanie Kuca - Deputy Treasurer

Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

Ranges: From: 2018-04-04 To: 2018-04-17
Cheque Date: 2018-04-04 Distribution Types Included: PURCH, MISC

10 GG

0000 Gen

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000009077	2018-04-17	51852	COUNTY OF FRONTENAC	Antivirus Endpoints	\$856.57
Total EFT000000009077					\$856.57
EFT000000009081	2018-04-17	RI-736517	DIAMOND SOFTWARE INC	2018 Maintence& Support	\$27,882.25
Total EFT000000009081					\$27,882.25
EFT000000009086	2018-04-17	66515	THE FRONTENAC NEWS	Ad-18/03/29	\$661.44
Total EFT000000009086					\$661.44
Total Gen					\$29,400.26

0020 TaxC

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000009077	2018-04-17	52097	COUNTY OF FRONTENAC	2018 1st Quarter Levy	\$1,363,534.25
Total EFT000000009077					\$1,363,534.25
Total TaxC					\$1,363,534.25

1000

Cheque	Date	Inv #	Vendor	Description	Amount
069333	2018-04-17	18/02/11-19-2	SNIDER, PERCY	Snow Plowing	\$610.56
Total 069333					\$610.56
EFT000000009078	2018-04-17	535TH 1038608	CULLIGAN	Water 18/04 Water Cooler Rental	\$101.02 \$10.12
Total EFT000000009078					\$111.14
EFT000000009092	2018-04-17	203937	HAVEN HOME ENTERPRISE INC	Supply+Install 3X Filters	\$189.27
Total EFT000000009092					\$189.27
EFT000000009101	2018-04-17	0279-857692	LEONARD FUELS	506.2L @.881	\$453.80
Total EFT000000009101					\$453.80
EFT000000009111	2018-04-17	19398747	SUPERIOR PROPANE INC.	2114.1L @.9324	\$1,816.04
Total EFT000000009111					\$1,816.04
EFT000000009118	2018-04-17	16312	UNITY SOD FARM LTD.	Snow Plowing	\$1,099.01
Total EFT000000009118					\$1,099.01
EFT000000009122	2018-04-17	53538 53538	XCG CONSULTANTS LTD.	Quarterly Water Sampling Quarterly Water Sampling	\$113.00 \$101.76
Total EFT000000009122					\$214.76
Total					\$4,494.58

1100 Counc

Cheque	Date	Inv #	Vendor	Description	Amount
069325	2018-04-17	20171205	FRONTENAC CFDC	Study Food Producers	\$10,000.00
Total 069325					\$10,000.00
069335	2018-04-17	E67082	TERRYBERRY	Years of Service Pins	\$386.01
Total 069335					\$386.01
069338	2018-04-17	208549	W.I. VILLAGER LTD	Emp. Rec. Jacket-Sample	\$141.45
Total 069338					\$141.45
Total Counc					\$10,527.46

1250 Clk

Cheque	Date	Inv #	Vendor	Description	Amount
069328	2018-04-17	12882	MUNICIPAL WORLD INC	2018 Ontario's Municipal Act	\$77.49
Total 069328					\$77.49
EFT000000009068	2018-04-17	22067	BAYRIDGE PRINTER PROS	Black Toner	\$60.04
Total EFT000000009068					\$60.04
EFT000000009113	2018-04-17	9973 8139 9192 3101	TROUSDALE'S FOODLAND	Cream Coffee+Sugar+Cream Coffee Coffee+Sweetner+Milk+Cream	\$5.02 \$21.35 \$19.29 \$30.33
Total EFT000000009113					\$75.99
Total Clk					\$213.52

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

1275 Fin

Cheque	Date	Inv #	Vendor	Description	Amount
069323	2018-04-17		APPLIED GEOLOGICS INC		
		STHFT-1803B		2018 AGL Subscription	\$508.80
		STHFT-1803A		Cartelite Subscript.	\$853.15
Total 069323					\$1,361.95
EFT000000009081	2018-04-17		DIAMOND SOFTWARE INC		
		PS-338344		VCH and eSend Implementation	\$2,180.25
Total EFT000000009081					\$2,180.25
EFT000000009094	2018-04-17		INDEPENDENT TELEPHONE SERVICES		
		42899		Mailbox 2600-Museum	\$66.14
Total EFT000000009094					\$66.14
EFT000000009113	2018-04-17		TROUSDALE'S FOODLAND		
		2370		Foam Plates+Pop	\$16.22
Total EFT000000009113					\$16.22
Total Fin					\$3,624.56
Total GG					\$1,411,794.63

20 PP&P

2100 Fire

Cheque	Date	Inv #	Vendor	Description	Amount
069329	2018-04-17		ORMSBEE'S MERCANTILE		
		99487		Fire-Dinner	\$104.95
Total 069329					\$104.95
069333	2018-04-17		SNIDER, PERCY		
		18/02/11-21		Snow Plowing	\$915.84
		18/03/14-11		Snow Plowing	\$1,236.38
		18/02/21-18		Snow Plowing	\$305.28
		18/02/04-20		Snow Plowing	\$152.64
		18/02/21-23		Snow Plowing	\$101.76
		18/02/11-15		Snow Plowing	\$305.28
Total 069333					\$3,017.18
069334	2018-04-17		SUNBELT RENTALS INC.		
		70532098-0001		Fence Rental	\$676.70
		70532098-0002		Fence Rental	\$676.70
Total 069334					\$1,353.40
EFT000000009063	2018-04-17		BOULTON SEPTIC/LARMON'S		
		26859		Snow Plowing	\$127.20
Total EFT000000009063					\$127.20
EFT000000009065	2018-04-17		ABELL PEST CONTROL INC.		
		A0952014		18/03 Pest Control	\$37.72
		A0964993		18/03 Pest Control	\$46.50
		A0952545		18/03 Pest Control	\$44.46
Total EFT000000009065					\$128.68
EFT000000009066	2018-04-17		AJ STONE COMPANY LIMITED		
		138366		APR Filter adapter Assy kit	\$158.80
		138441		Glove	\$154.72
		138583		150' Kevlar Ropes+Carabiners	\$611.68
Total EFT000000009066					\$925.20
EFT000000009074	2018-04-17		CANADIAN TIRE		
		132231		Tape Dispenser+Tape	\$35.09
Total EFT000000009074					\$35.09
EFT000000009084	2018-04-17		FIRE SERVICE MANAGEMENT		
		438267		Wash+Repair	\$460.52
		438335		Wash+Repair	\$790.53
Total EFT000000009084					\$1,251.05
EFT000000009087	2018-04-17		GERVAIS CONSULTING		
		SF#18-03		18/03-Acting Fire Chief	\$464.75
		SF#18-03		18/03-Acting Fire Chief	\$3,750.00
Total EFT000000009087					\$4,214.75
EFT000000009094	2018-04-17		INDEPENDENT TELEPHONE SERVICES		
		42860		Supplied+Installed Cables	\$623.28
Total EFT000000009094					\$623.28
EFT000000009095	2018-04-17		JARDINE LLOYD THOMPSON CANADA		
		52598		Insurance for New Firehall #6	\$1,006.78
Total EFT000000009095					\$1,006.78
EFT000000009098	2018-04-17		KENWORTH ONTARIO - KINGSTON		
		KS22137		Batteries going dead	\$300.31
Total EFT000000009098					\$300.31
EFT000000009102	2018-04-17		LEONARD, ELIZABETH		
		18/03/15-05		Cleaning	\$60.00
Total EFT000000009102					\$60.00
EFT000000009103	2018-04-17		LINDE CANADA LIMITED 15687		
		58221596		Oxygen	\$381.60
Total EFT000000009103					\$381.60
EFT000000009107	2018-04-17		PUROLATOR INC.		
		437079484		Ship to Office of the Fire	\$34.47
Total EFT000000009107					\$34.47
EFT000000009108	2018-04-17		ROSEN ENERGY GROUP		
		621246		SYD 768.4L GAS @1.133	\$885.92
		620693		SYD 101.8L GAS @1.1080	\$114.77
Total EFT000000009108					\$1,000.69
EFT000000009109	2018-04-17		R. THURSTON TECHNOLOGIES		
		11082		18/04-18/06 Tower Site Rental	\$381.60
Total EFT000000009109					\$381.60
EFT000000009111	2018-04-17		SUPERIOR PROPANE INC.		

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

	19475394	4778L @.445			\$2,312.90
Total EFT000000009111					\$2,312.90
EFT000000009115	2018-04-17		TURRIS COMMUNICATIONS LTD		
		TCL-196810	Radio Battery		\$89.45
		TCL-195834	Radio Charger		\$61.06
		TCL-195635	Radio Service+Battery		\$172.93
Total EFT000000009115					\$323.44
EFT000000009116	2018-04-17		TW PATCHING		
		390707	Snow Plowing		\$1,099.01
Total EFT000000009116					\$1,099.01
Total Fire					\$18,681.58

2110 Cvc#

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000009070	2018-04-17		BMR MANUFACTURING INC.		
		357675		Posts	\$1,300.49
Total EFT000000009070					\$1,300.49
Total Cvc#					\$1,300.49

2515 Rid Vly

Cheque	Date	Inv #	Vendor	Description	Amount
069330	2018-04-17		RIDEAU VALLEY CONSERVATION AUTHORITY		
		42827		2018 Levy	\$23,295.94
Total 069330					\$23,295.94
Total Rid Vly					\$23,295.94

2605 Build

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000009094	2018-04-17		INDEPENDENT TELEPHONE SERVICES		
		42895		Mailbox 2233-B.H,	\$66.14
Total EFT000000009094					\$66.14
EFT000000009106	2018-04-17		PRINTFUSION INC.		
		104855		B.H. Business Cards	\$46.81
Total EFT000000009106					\$46.81
Total Build					\$112.95

Total PP&P

\$43,390.96

30 Trans

3000 PW OH

Cheque	Date	Inv #	Vendor	Description	Amount
069323	2018-04-17		APPLIED GEOLOGICS INC		
		STHFT-1803B		2018 AGL Subscription	\$2,035.20
		STHFT-1803A		Cartelite Subscript	\$3,412.62
Total 069323					\$5,447.82
EFT000000009067	2018-04-17		ALLIANCE WIRELESS COMMUNICATIONS		
		C14258-0418		Answering Service	\$260.93
Total EFT000000009067					\$260.93
Total PW OH					\$5,708.75

3005 RdAdmOH

Cheque	Date	Inv #	Vendor	Description	Amount
069332	2018-04-17		SKILLPATH SEMINARS		
		11700217		Excelling-Manager Sem. D.H.	\$304.26
Total 069332					\$304.26
Total RdAdmOH					\$304.26

3010

Cheque	Date	Inv #	Vendor	Description	Amount
069322	2018-04-17		A-1 LOCKSMITHS		
		325847		Keys+ Locks	\$758.52
Total 069322					\$758.52
069333	2018-04-17		SNIDER, PERCY		
		18/03-01		Garbage	\$127.20
Total 069333					\$127.20
EFT000000009064	2018-04-17		1718782 ONTARIO LTD		
		2049		Generator Draw #1	\$41,464.66
Total EFT000000009064					\$41,464.66
EFT000000009065	2018-04-17		ABELL PEST CONTROL INC.		
		A0951470		Pest Control	\$66.71
Total EFT000000009065					\$66.71
EFT000000009069	2018-04-17		BLACK DOG TIRE & LUBRICANTS		
		17648		Primex Mega Trax	\$374.23
		18323		4X 10 Hole Hub Pilot-Steel	\$1,314.74
		18323		6X 10 Hole Hub Pilot-Steel	\$328.68
		18323		6X 10 Hole Hub Pilot-Steel	\$328.68
		18248		2X Tires	\$166.48
		17642		Flat Repair	\$74.28
		17973		10 Hole Hub Pilot- Steel	\$677.72
		17968		Change to Borrowed Rims	\$28.49
		18421		Tire Change	\$101.76
		18421		Tire Change+ Hub	\$534.18
Total EFT000000009069					\$3,929.24

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

EFT000000009075	2018-04-17		CINTAS		
		884143091		Cleaning Supplies	\$167.39
		884143091		Uniform	\$25.29
		884145062		Uniform	\$13.21
		884145062		Cleaning Supplies	\$29.36
		884143081		Uniform	\$13.21
		884143081		Cleaning Supplies	\$22.80
		884145073		Uniform	\$25.30
		884145073		Cleaning Supplies	\$90.46
		884137158		Uniform	\$25.30
		884137158		Cleaning Supplies	\$90.46
		884139112		Uniform	\$13.21
		884139112		Cleaning Supplies	\$41.12
		884139123		Uniform	\$25.30
		884139123		Cleaning Supplies	\$99.62
		884141111		Uniform	\$25.30
		884141111		Cleaning Supplies	\$90.52
		884141102		Uniform	\$13.21
		884141102		Cleaning Supplies	\$22.80
Total EFT000000009075					\$833.86
EFT000000009082	2018-04-17		DRAPER DOORS		
		12224		Service Call: Belt off	\$203.52
Total EFT000000009082					\$203.52
EFT000000009085	2018-04-17		FISH, DOROTHY		
		5974		Cleaning	\$390.00
Total EFT000000009085					\$390.00
EFT000000009088	2018-04-17		GIN-COR INDUSTRIES INC		
		46358		Speed Sensor	\$199.48
Total EFT000000009088					\$199.48
EFT000000009089	2018-04-17		GRAND & TOY LIMITED		
		M194558		Corkboard+Pens+Pushpins	\$160.76
Total EFT000000009089					\$160.76
EFT000000009090	2018-04-17		GREER GALLOWAY CONSULTING ENGINEERS		
		18898		Consulting Services	\$1,541.36
Total EFT000000009090					\$1,541.36
EFT000000009091	2018-04-17		HARTINGTON EQUIPMENT LIMITED		
		IV51312		2X Hyd Fittings-Press. Wash.	\$17.60
Total EFT000000009091					\$17.60
EFT000000009093	2018-04-17		HD SUPPLY CANADA, INC		
		INV107863778		Ratchet+Tie Down+Drill Bit	\$113.07
Total EFT000000009093					\$113.07
EFT000000009094	2018-04-17		INDEPENDENT TELEPHONE SERVICES		
		42925		Data cable run	\$654.57
Total EFT000000009094					\$654.57
EFT000000009097	2018-04-17		KENT AUTOMOTIVE		
		9305643613		Nuts+Screws+Hose Clamps	\$136.19
		9305643612		4X 43 Series Fittings	\$110.11
Total EFT000000009097					\$246.30
EFT000000009098	2018-04-17		KENWORTH ONTARIO - KINGSTON		
		KS22036		No Power	\$1,204.16
Total EFT000000009098					\$1,204.16
EFT000000009101	2018-04-17		LEONARD FUELS		
		4185-864776		715.7L @ .93	\$677.31
		60268C		Cleaning	\$211.91
		3160-869287		274.8L @ .913	\$255.31
		3160-865321		232.4L @ .941	\$222.54
		3160-60971C		Clean+Service	\$211.91
		0646-862260		512.5L @ .94	\$490.23
		0646-60978C		Broken Gauge on Skid tank	\$128.13
		0646-869128		1000.5l @ .930	\$946.85
		1058-60973C		Clean+Service	\$211.91
Total EFT000000009101					\$3,356.10
EFT000000009102	2018-04-17		LEONARD, ELIZABETH		
		18/03/30-06		Cleaning	\$375.00
Total EFT000000009102					\$375.00
EFT000000009105	2018-04-17		PAT'S RADIATOR SERVICE LTD.		
		137563		Radiator Recored	\$2,732.42
Total EFT000000009105					\$2,732.42
EFT000000009113	2018-04-17		TROUSDALE'S FOODLAND		
		6910		Coffee+Whitener+Sugar	\$21.96
		6112		Water	\$20.23
		6112		Water	\$20.22
Total EFT000000009113					\$62.41
EFT000000009114	2018-04-17		TROUSDALE'S HOME HARDWARE		
		79507		Door Set+Sweep- Tim's Door	\$38.65
		79523		Trim+Nails	\$8.32
		79525		Felt Pads	\$3.55
		79570		Lighters	\$14.23
		213884		Goo Gone+Silicon	\$13.00
		79185		Drywall+Trim	\$36.18
Total EFT000000009114					\$113.93
EFT000000009119	2018-04-17		UCF/MCKEOWN & WOOD FUELS		
		738634		Snow Plowing	\$2,063.15
Total EFT000000009119					\$2,063.15
Total					\$60,614.02

3210 Brushing

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000009100	2018-04-17		L.D. POWER SPORTS		
		38829		Custom made Chain	\$50.88

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

Total EFT000000009100 **\$50.88**
 EFT000000009112 2018-04-17 S-0053381 SWEET'S SAND & GRAVEL
 Float Rental \$549.50

Total EFT000000009112 **\$549.50**
Total Brushing **\$600.38**

3505 Snw Plwng

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000009063	2018-04-17		BOULTON SEPTIC/LARMON'S		
		26834		Snow Plowing	\$1,831.68
		26837		Snow Plowing	\$407.04
		26833		Snow Plowing	\$1,068.48
Total EFT000000009063					\$3,307.20

EFT000000009099	2018-04-17		K MULROONEY TRUCKING LIMITED		
		2018-21915		Snow Plowing	\$1,005.59
Total EFT000000009099					\$1,005.59
Total Snw Plwng					\$4,312.79

3506 Snow Clearing Sidewalks

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000009063	2018-04-17		BOULTON SEPTIC/LARMON'S		
		26836		Snow Plowing	\$712.32
		26836		Snow Plowing	\$712.32

Total EFT000000009063 **\$1,424.64**
Total Snow Clearing Sidewalks **\$1,424.64**

3620 Reg signs

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000009070	2018-04-17		BMR MANUFACTURING INC.		
		357675		Posts	\$1,969.56

Total EFT000000009070 **\$1,969.56**
Total Reg signs **\$1,969.56**

3625 RR cross mnt

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000009073	2018-04-17		CANADIAN PACIFIC RAILWAY		
		11100083		18/03 Flasher Contract	\$744.00

Total EFT000000009073 **\$744.00**
Total RR cross mnt **\$744.00**

3640 Warning Sgns

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000009070	2018-04-17		BMR MANUFACTURING INC.		
		357675		Posts	\$1,969.56

Total EFT000000009070 **\$1,969.56**
Total Warning Sgns **\$1,969.56**

Total Trans

\$77,647.96

40 Env

4110 Water Treat

Cheque	Date	Inv #	Vendor	Description	Amount
069324	2018-04-17		BELL CANADA-WATER TOWER PHONE LINE		
		7631-18/03		18/03 Telephone	\$77.11

Total 069324 **\$77.11**
Total Water Treat **\$77.11**

5005 SW & Fac OH

Cheque	Date	Inv #	Vendor	Description	Amount
069322	2018-04-17		A-1 LOCKSMITHS		
		325847		Keys+ Locks	\$158.13

Total 069322 **\$158.13**

EFT000000009072	2018-04-17		CAMBIUM INC.		
		2017-22668		MOECC Meeting- Kingston	\$1,168.20
		2017-22669		MOECC Meeting- Kingston	\$1,168.20
Total EFT000000009072					\$2,336.40
Total SW & Fac OH					\$2,494.53

5105 Garb coll

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000009069	2018-04-17		BLACK DOG TIRE & LUBRICANTS		
		18346		Service Call: Tire Change	\$78.35

Total EFT000000009069 **\$78.35**
Total Garb coll **\$78.35**

5110 Gab disp

Cheque	Date	Inv #	Vendor	Description	Amount
069333	2018-04-17		SNIDER, PERCY		
		18/03/22-12		Portland Recycle	\$534.24

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

18/03/20-08	Portland Dump/Dozer	\$895.49
18/03/20-07	Portland Dump/Waste	\$712.32
18/03/05-06	Portland Dump/Dozer	\$407.04
18/03/02-04	Portland Dump/Waste	\$534.24
18/03/06-05	Portland Dump/Waste	\$356.16
18/03-02	Bin Rental	\$152.64
18/03/01-49	Portland Dump/Dozer	\$814.08

Total 069333 **\$4,406.21**

EFT000000009065	2018-04-17		ABELL PEST CONTROL INC.		
		2054021		Pest Control	\$58.81

Total EFT000000009065 **\$58.81**

EFT000000009083	2018-04-17		ENVIRO-GUARD PLUS INC.		
		90766		18/03 Pest Control	\$42.74
		90495		18/02 Pest Control	\$42.74

Total EFT000000009083 **\$85.48**

EFT000000009120	2018-04-17		WHALEY, GEORGE		
		812351		18/03 Landfill Maintenance	\$3,691.85

Total EFT000000009120 **\$3,691.85**

Total Gab disp **\$8,242.35**

5210 Rec Disp/Prc

Cheque	Date	Inv #	Vendor	Description	Amount
069333	2018-04-17		SNIDER, PERCY		
		18/03/22-11		Greenbay Recycle	\$330.72
		18/03/22-10		Salem Recycle	\$534.24

Total 069333 **\$864.96**

Total Rec Disp/Prc **\$864.96**

Total Env

\$11,757.30

70 Cem

7000 Health

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000009080	2018-04-17		D G YOUNGE CONCRETE BURIAL VAULTS		
		1876		18/03 Cemetary Services	\$529.15
		1876		18/03 Cemetary Services	\$1,058.30

Total EFT000000009080 **\$1,587.45**

Total Health **\$1,587.45**

Total Cem

\$1,587.45

80 Rec

8000 Rec

Cheque	Date	Inv #	Vendor	Description	Amount
069333	2018-04-17		SNIDER, PERCY		
		18/02/11-19-2		Snow Plowing	\$610.56
		18/02/11-24-2		Snow Plowing	\$407.04

Total 069333 **\$1,017.60**

EFT000000009063	2018-04-17		BOULTON SEPTIC/LARMON'S		
		26859		Snow Plowing	\$127.20

Total EFT000000009063 **\$127.20**

EFT000000009101	2018-04-17		LEONARD FUELS		
		1361-858328		577.1L @.941	\$552.62
		1361-60976C		Service+Clean	\$211.91
		0838-869219		721.0L @.930	\$682.33
		0838-864838		303L @.941	\$290.14

Total EFT000000009101 **\$1,737.00**

EFT000000009104	2018-04-17		PATHFIVE		
		RI-736683		Stripe Credit Card Processing	\$3,561.60

Total EFT000000009104 **\$3,561.60**

EFT000000009110	2018-04-17		SLEETH, SARAH		
		18/03/23-32		Cleaning	\$560.00
		18/03/23-32		Bookings	\$40.00
		18/03/23-32		Extra Cleaning	\$45.00

Total EFT000000009110 **\$645.00**

EFT000000009114	2018-04-17		TROUSDALE'S HOME HARDWARE		
		214039		Keys+Ring	\$8.11

Total EFT000000009114 **\$8.11**

EFT000000009121	2018-04-17		WOOD, ALVIN		
		18/03/20-STAPLES		4X 6ft Tables	\$272.47

Total EFT000000009121 **\$272.47**

EFT000000009122	2018-04-17		XCG CONSULTANTS LTD.		
		53538		Quarterly Water Sampling	\$101.76
		53538		Quarterly Water Sampling	\$113.00
		53538		Quarterly Water Sampling	\$113.00
		53538		Quarterly Water Sampling	\$113.00

Total EFT000000009122 **\$440.76**

Total Rec **\$7,809.74**

8037 Her Cmte

Cheque	Date	Inv #	Vendor	Description	Amount
069339	2018-04-17		GEMMELL, MICHAEL		
		18/03/26-HERITAGE		18/03/26-Heritage	\$31.84
		18/03/26-HERITAGE		18/03/26-Heritage	\$27.06

Total 069339 **\$58.90**

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

069340	2018-04-17	JEFFERIES, DAVID	
		18/03/26-HERITAGE	18/03/26-Heritage \$31.84
		18/03/26-HERITAGE	18/03/26-Heritage \$14.30
Total 069340			\$46.14
069342	2018-04-17	MILLAR, MARK	
		18/03/26-HERITAGE	18/03/26-Heritage \$31.84
		18/03/26-HERITAGE	18/03/26-Heritage \$1.76
Total 069342			\$33.60
EFT000000009071	2018-04-17	CAIRD, LINDA	
		18/03/26-HERITAGE	18/03/26-Heritage \$31.84
		18/03/26-HERITAGE	18/03/26-Heritage \$8.80
Total EFT000000009071			\$40.64
EFT000000009096	2018-04-17	KENNY, WILMA	
		18/03/26-HERITAGE	18/03/26-Heritage \$28.67
Total EFT000000009096			\$28.67
Total Her Cmte			\$207.95

8210 VCA

Cheque	Date	Inv #	Vendor	Description	Amount
069336	2018-04-17		VERONA FOODLAND		
		3475-VCA		Drinks for Car Show Meeting	\$17.51
Total 069336					\$17.51
069337	2018-04-17		VERONA/HARTINGTON SOFTBALL ASSOCIATION		
		2018008		Donation-Softball Association	\$500.00
Total 069337					\$500.00
EFT000000009076	2018-04-17		CONWAY, WAYNE		
		2018006		Gift for Anneli Myliymake	\$30.00
Total EFT000000009076					\$30.00
Total VCA					\$547.51

8230 SF Rides

Cheque	Date	Inv #	Vendor	Description	Amount
069326	2018-04-17		FRONTENAC CYCLE & SPORT		
		7593		200 Bells	\$795.07
Total 069326					\$795.07
069331	2018-04-17		SHARE THE ROAD CYCLING COALITION		
		2017-402		200X Bike Light Sets	\$741.93
Total 069331					\$741.93
Total SF Rides					\$1,537.00

8240 Comm Caring

Cheque	Date	Inv #	Vendor	Description	Amount
069327	2018-04-17		HARROWSMITH BUSINESS CENTRE		
		2018-014		2017 Financial Statements	\$305.28
Total 069327					\$305.28
Total Comm Caring					\$305.28

Total Rec

\$10,407.48

99

9999

Cheque	Date	Inv #	Vendor	Description	Amount
069343	2018-04-17		CURTIS JAMES GREGORY		
		CRADJ5043-1		Tax refund	\$859.13
Total 069343					\$859.13
069344	2018-04-17		LATIMER DUSTIN DONALD WAYNE		
		CRADJ5051-1		Tax Refund	\$459.99
Total 069344					\$459.99
EFT000000009108	2018-04-17		ROSEN ENERGY GROUP		
		620619		SUN 1638.2L CLR @1.0210	\$1,702.04
		620992		F 1751.5L GAS @1.0480	\$1,867.87
		620748		B 675.5L CLR @1.0530	\$723.82
		620743		F 2900.6L GAS @1.0495	\$3,097.76
		620746		P 2200.8L CLR @1.0530	\$2,358.23
		620747		P 515.6L MKD @.9200	\$482.70
		620744		F485.1 L CLR @1.0530	\$519.80
		620745		F 806.6L MKD @.9200	\$755.13
		620599		B 723.3L GAS @1.0495	\$772.46
		621305		B 965.9L GAS @1.0500	\$1,032.05
		621307		B 1721.3L MKD@.9056	\$1,586.25
		621302		F 1438.6L MKD @.9056	\$1,325.73
		621301		F 737.5 L CLR @ 1.0386	\$779.45
		621308		SUN 400.2L CLR @1.0386	\$422.96
		621303		P 788.5L CLR @1.0386	\$833.34
		621304		P 283.8L MKD @.9056	\$261.53
		621300		F 1944.2L GAS@1.0500	\$2,077.34
Total EFT000000009108					\$20,598.46
Total					\$21,917.58

Total

\$21,917.58

Total

\$1,578,503.36



TOWNSHIP OF SOUTH FRONTENAC

4432 George St, Box 100
 Sydenham ON, K0H 2T0
 613-376-3027 Ext 2225 or 1-800-559-5862
 worr@southfrontenac.net



Sent Via Email: NDesRosiers.mpp.CO@liberal.ola.org

April 11, 2018

Honourable Nathalie Des Rosiers
 Minister of Natural Resources and Forestry
 Suite 6630, 6th Floor, Whitney Block
 99 Wellesley Street West
 Toronto, Ontario
 M7A 1W3

Dear Minister:

Re: Johnston Point Benefit Agreement - Ministry File # ER 013-1130

Last evening South Frontenac Township directed staff to write to the Ministry requesting that approval of a benefit agreement for the Johnston Point development be withheld until such time as Ministry Staff have appeared before Council as a delegation to explain the process of assessing a benefit agreement and in particular how it applies to the Johnston Point Development.

Council has been requesting a delegation from Ministry staff since January 2, 2018. After several contacts, a date was scheduled for March 20, 2018 but had to be cancelled due to illness. Subsequent attempts to reschedule have not been successful.

We respectfully request your immediate attention to this matter as our taxpayers and Council wish to have answers to this process.

Yours truly,

Wayne Orr
 Chief Administrative Officer and Clerk

c.c. Catherine Warren, District Planner, Peterborough District
 Andy Baxter, Resources Operations Supervisor, Peterborough District
 Gary Beach, Developer – Johnston Point
 Joe Gallivan, Director of Planning & Economic Development, Frontenac County

Ontario
LEGISLATIVE ASSEMBLY**ERNIE HARDEMAN, M.P.P.**

Oxford

March 26, 2018

Ron Vandewal

Township of South Frontenac
4432 George St., Box 100
Sydenham, ON K0H 2T0

RECEIVED

MAY 1 2018
TOWN
SOUTH FRONTENACQueen's Park Office:
Room 413, Legislative Bldg.
Toronto, Ontario
M7A 1A8Tel. (416) 325-1239
Fax (416) 325-1259Constituency Office:
12 Perry Street
Woodstock, Ontario
N4S 3C2Tel. (519) 537-5222
Fax (519) 537-3577

Dear Mayor Vandewal,

I am writing to let you know that I recently introduced a private members' bill which would give municipalities the authority to decide whether or not they would be willing to receive a landfill. I have enclosed a copy for your information and comments. I believe municipalities should have a say in the location of something that would have such a lasting impact on their community.

As you know, today municipal governments can decide where a Tim Hortons should go, but they can't decide where something as significant as a landfill should go. That doesn't make sense.

Currently, only the Ministry of the Environment approves a new landfill, but Bill 16, *Respecting Municipal Authority Over Landfilling Sites*, would ensure that waste companies are required to have approval from the municipality as well before they can move forward with the landfill placement.

I know that this authority has been requested by a number of municipalities. The Mayor of Ingersoll requested this legislative change during a committee hearing on Bill 139 last fall at Queen's Park. Since then, nearly 30 municipalities have passed resolutions of support and another 150 municipal leaders have signed petitions to demand this right.

I would appreciate hearing your comments on the bill and any support you can offer. For your convenience I have enclosed a sample resolution of support.

Thank you for your consideration. As always please feel free to contact me if I can be of assistance.

Sincerely,

Ernie Hardeman, MPP
Oxford

Draft resolution**MUNICIPALITIES CALL ON PROVINCE FOR “RIGHT TO APPROVE”
LANDFILL DEVELOPMENTS**

WHEREAS municipal governments in Ontario do not have the right to approve landfill projects in their communities, but have authority for making decisions on all other types of development;

AND WHEREAS this out-dated policy allows private landfill operators to consult with local residents and municipal Councils, but essentially ignore them;

AND WHEREAS municipalities already have exclusive rights for approving casinos and nuclear waste facilities within their communities, AND FURTHER that the province has recognized the value of municipal approval for the siting of power generation facilities;

AND WHEREAS the recent report from Ontario’s Environmental Commissioner has found that Ontario has a garbage problem, particularly from Industrial, Commercial and Institutional (ICI) waste generated within the City of Toronto, where diversion rates are as low as 15%;

AND WHEREAS municipalities across Ontario are quietly being identified and targeted as potential landfill sites;

AND WHEREAS municipalities should be considered experts in waste management, as they are responsible for this within their own communities, and often have decades’ worth of in-house expertise in managing waste, recycling, and diversion programs;

AND WHEREAS municipalities should have the right to approve or reject these projects, and assess whether the potential economic benefits are of sufficient value to offset any negative impacts and environmental concerns;

THEREFORE BE IT RESOLVED THAT the **[INSERT NAME OF MUNICIPALITY]** supports *Bill 16, Respecting Municipal Authority Over Landfilling Sites Act* introduced by MPP Ernie Hardeman and calls upon the Government of Ontario, and all political parties, to formally grant municipalities the authority to approve landfill projects in or adjacent to their communities

AND FURTHER THAT the **[INSERT NAME OF MUNICIPALITY]** send copies of this resolution to MPP Ernie Hardeman and all municipalities.



Around the Rideau

ENVIRONMENTAL INFORMATION FOR MUNICIPALITIES IN THE RIDEAU VALLEY

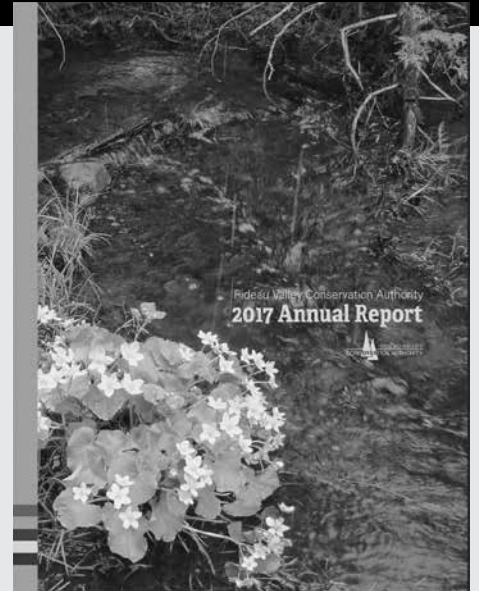
March/April 2018

2017 Annual Report Highlights

The 2017 Rideau Valley Conservation Authority Annual Report is now available for downloading at www.rvca.ca. It highlights the many achievements and on-the-ground projects that happened throughout the year in the over 4,000 square kilometres of the Rideau watershed.

Highlights for 2017 include:

- \$752,192+ in grants distributed to landowners who undertook stewardship projects
- 274,550 trees planted (5.97 million planted since 1984)
- 200,000 visitors to conservation areas annually
- 10,200+ students experienced RVCA Outdoor Education Programs
- 9,700 trees and shrubs planted along shorelines through RVCA's Shoreline Naturalization Program
- 3,000 hectares of conservation land protected and managed
- 1,191 hours from 262 volunteers invested in Ottawa's City Stream Watch program to research and clean up city streams
- 1,187 *Planning Act* applications received (minor variances, site plan control, subdivision applications, etc.)
- 628 applications for new or replacement septic systems received
- 380 hours donated by 25+ volunteers to help monitor and sample Watershed Watch lakes
- 348 septic re-inspections completed in participating municipalities
- 300 applications received for work along wetlands, shorelines and waterways (Section 28, *Conservation Authorities Act*)
- 42 kilometres of trails maintained for public use at local conservation areas
- 40 flood forecasting and warnings messages issued in 2017
- 39 lakes and 58 river and stream sites monitored for nutrients, *E. coli* and other parameters
- 16 wells monitored for ground water quantity and quality
- 6 invasive species removals and 5 stream clean ups on tributary streams in Ottawa
- Release of the *Jock River Subwatershed Report* and 12 Jock catchment reports
- Posting of 6 subwatershed reports and 66 catchment reports online at watersheds.rvca.ca



To see what's in store for 2018 take a look at our *2018 Budget and Work Plan* which is also available online at our website. For more information contact DIANE at ext. 1126 or diane.downey@rvca.ca.

Flowing Creek and Hobbs Drain Regulations and Hazard Land Mapping



RVCA has completed hazard mapping studies for Flowing Creek and Hobbs Drains. The studies show areas prone to natural hazards such as flooding and erosion and that have environmental features such as wetlands. The mapping will be used by the City of Ottawa when updating their Official Plan and Zoning Schedules and in the review of development applications under the *Planning Act*. RVCA will also use the mapping while reviewing development applications under the RVCA's *Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation*. Maps were rolled out for public input at an Open House on April 10. Public input will be accepted until the end of April. To understand how it may affect your property contact EMMA ext. 1132 or MEGAN ext. 1193, or email development@rvca.ca.



Spring Means Headwater Monitoring!

Headwaters are a tributary or drainage feature close to or forming the source of the beginnings of a watershed network and can include swales, channels, creeks, wetlands and streams. RVCA staff and volunteers braved the cold this March and April to monitor them for watershed health. These headwater drainage features provide important ecological and hydrological functions to downstream reaches of creeks, rivers and lakes. Since 2011, RVCA has implemented its headwater monitoring program collecting data on these important drainage features. This spring the focus was on the Lower Rideau River and the Kemptville Creek subwatersheds and the City Stream Watch Program headwater sites on Nepean Creek, Mud Creek (East) and Black Creek — approximately 460 sample locations! The information collected will appear in the Lower Rideau River and Kemptville Creek Catchment Reports and in the 2018 City Stream Watch reports. RVCA staff and summer students will evaluate the same locations this summer to assess the hydrological status for each feature. A huge thank you to the volunteers who joined RVCA staff to collect data. To learn more about our monitoring programs visit www.rvca.ca or contact JENNIFER at ext. 1108 or jennifer.lamoureux@rvca.ca.

Landowners Take Root this Spring!

The RVCA will plant 115,000 healthy young trees this spring through the City of Ottawa's Green Acres Program. Why is tree planting important? Besides improving the look of the land, trees increase forest cover, improve wildlife habitat, increase biodiversity, protect from soil erosion, play a huge part in water conservation and water quality and act as windbreaks for people and livestock and so much more. Once mature, a forest provides lumber, firewood, nuts, fruit and maple syrup. Trees mitigate climate change by absorbing CO₂ and producing oxygen. To take root next spring (2019) you need at least one acre of land and be willing to plant at least 1,000 trees. You will get RVCA's forestry experts to help plan and plant your new forest and best yet, costs can be reduced by over 90 percent. Talk to SCOTT at ext. 1175 or scott.danford@rvca.ca.



The newly constructed rain garden is ready for planting of native plants and flowers this May.

Baxter Gets New Rain Garden!

Along with an upgraded, revitalized pond, Baxter Conservation Area will soon sport a shiny new planted rain garden. Basically, rain gardens are an inexpensive, simple and beautiful way to handle storm water runoff. Benefits include pollution control, flood protection, habitat creation and water conservation. As well, they replenish groundwater, improve water quality, remove standing water, reduce mosquito breeding areas, make habitat for beneficial insects and birds and are esthetically pleasing. Once gardening season is here the rain garden will be planted with

healthy, native plants. An informative interpretive sign will also be added. Visit Baxter this summer to "see how its garden grows"! For more, contact MEAGHAN at ext. 1192 or meaghan.mcdonald@rvca.ca.

Feeling a Little "Municipal" Lately?

We've got you covered! RVCA has launched its yearly municipal summaries. These information packed sheets outline how RVCA serves each member municipality in key areas, such as source water protection, flood protection and warning, development regulation, environmental planning, septic approvals and so much more. It covers how RVCA works with watershed residents to provide friendly, technical guidance and services. To learn how RVCA services your municipality visit our website at <http://www.rvca.ca/about-us/rvca-corporate-services/rvca-municipal-reports> or contact DIANE at ext. 1126 or diane.downey@rvca.ca for more information.

Wondering if You Need a Permit?

Don't take any chances — if you are planning work around a lake, river, stream or wetland. Be sure to call the RVCA to get advice on any permits or applications you may need. You may also be eligible for different RVCA stewardship programs where grants and technical assistance are available. Drop in to the office or visit our website at www.rvca.ca, under "Planning, Regulations and Permits," to see what local rules and regulations may apply. Contact EMMA ext. 1132, or MEGAN ext. 1193 or email development@rvca.ca.



Around the Rideau



THANK YOU TO OUR GENEROUS SPONSORS!

Rideau Valley Conservation Authority

Box 599, 3889 Rideau Valley Drive
Manotick, ON K4M 1A5
613-692-3571 or 1-800-267-3504
www.rvca.ca
Follow us @ twitter.com/RideauValleyCA
Like us @ facebook.com

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www.ramadaottawa.com, Offers 87 fully renovated rooms with balconies overlooking the Rideau River, banquet facilities, full service restaurant and outdoor pool. Pet friendly.

Fun Summer Programs

Book Now!
Spots are filling up fast!

Baxter Day Camps

Nature Explorers | ages 6-12 | 5-day program | \$190

A fun filled week for 6 to 12 year olds, exploring Baxter's pond, meadow and forest habitats with different interactive nature studies, activities, games, crafts and swimming at our sandy beach 9:00 a.m. – 4:00 p.m. each day.

- July 9 - July 13 (full)
- July 16 - July 20 (full)
- July 30 - August
- August 13 - August 17
- August 20 - August 24

Cool Canoe Camp | ages 10-14 | 5-day program | \$245

Learn tandem paddling skills, canoe tripping safety, canoe rescues, trip planning and preparation, games, river exploration, swimming at the beach, a day trip on the Rideau River and overnight camping (Thursday night of each session). 9:00 a.m. – 4:00 p.m. each day.

- July 16 - July 20 (full)
- July 30 - August 3
- August 13 - August 17 (full)

Family Programs | all ages | must be accompanied by an adult

Baxter is offering family programming again this summer. Cost is \$5.50 per person per program, children under 5 are free. All kids must be accompanied by an adult and preregistration is required. 10:00 a.m. to 12:00 p.m. each day.

- July 24 Pond Study
- July 25 Incredible Insects
- July 26 GPS & Geocaching
- July 28 Pond Study
- August 7 GPS & Geocaching
- August 18 Pond Study
- August 28 Survival in the Woods
- August 29 Pond Study
- August 30 Incredible Insects

Foley Mountain Day Camps

Full Week Programs | ages 6-12 | 5-day program | \$175

Join our experienced outdoor educators for nature exploration, games, crafts, and more. Cost is \$175 per child or \$150 for an additional family member, for children aged 6 to 12, preregistration is required. 9:00 a.m. – 4:00 p.m. each day.

- July 16 - July 20 Nature Explorers
- July 30 - August 3 Junior Naturalists
- August 13 - August 17 Outdoor Adventurers

Free Morning Programs

Children must be accompanied by an adult, free with a park pass. 10:00 a.m. – 11:30 a.m. each day.

- July 26, Art in the Park
- August 9 Fun in the Forest

Visit www.rvca.ca/outdoor-education to book your day camp, family or free morning program today. Call ANDREA for information on Baxter at 613-489-3592 or andrea.wood@rvca.ca. For information on Foley Mountain, REBECCA can answer your questions at 613-273-3255 or rebecca.whitman@rvca.ca.

Sydenham Main Street Improvement Proposals

Report from Councillors Schjerner and Sutherland

The following proposals for improving the main streets of Sydenham were made and prioritized by the residents of Sydenham and the surrounding area. Residents were contacted for their ideas. Some were communicated directly to the Councillors. Others were presented and discussed at a community meeting on April 7, 2018.

The following are community generated ideas for improving the main streets in Sydenham listed in priority as chosen by the community meeting:

1. Signage – this includes wayfinding signs (for example to the Grace Center, Township Hall, firehall, doctor's office, toilets, Cataraqui Trail, etc) signs identifying historic buildings and sites, signs on Rutledge pointing to the town center, signs listing community activities and groups, natural history information signs.
2. Benches – half way between the senior's centre and Foodland, at the post office, at the Cat Trail. It was also suggested that these could be paid for by a memorial and sponsored bench program identifying standard benches and cost.
3. Banners on lamp posts. These could be seasonally appropriate, depict historic scenes, be created as part of a contest at the high school.
4. Public art murals
5. A working public clock
6. More access to public washrooms
7. Planters or hanging baskets for flowers
8. Attractive light standards
9. Storefront winter lighting on a theme
10. Wider sidewalks with more ramp opportunities
11. A cross walk in front of the bank
12. A path from the Point Road to the corner of Mill Street and George Street
13. A walking path from the Point Park to the Library
14. Cost shared fix up to building fronts
15. Bike racks
16. Historic booklets on Sydenham
17. Light on Rutledge Road welcome to Sydenham sign

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Overview

The South Frontenac Municipal Hazardous and Special Waste (MHSW) Depot located at 2491 Keeley Rd., South Frontenac Township, was initially issued its Certificate of Approval (CofA) on July 20th, 2009.

During 2017 the Depot was operated by Brendar Environmental Inc. The operational activities consisted primarily of receiving, sorting, packaging, and shipping of MHSW Materials received from residential sources. In addition, Ewaste and plastic wrap (e.g., hay bale wrap) were also collected and managed at the site. The depot was open on the 2nd and 4th Thursday 3:00pm-7:00pm during the winter months (January, February, March November, and December) and every Thursday from April to October.

Inventory Definitions

Opening Balance – opening balance refers to the ACTUAL amount of waste on-site at the beginning of the applicable calendar year (i.e., Jan. 1st). A physical inventory count typically confirms the opening balance.

Waste Received – waste received represents all inbound waste materials that were received at the site for the applicable calendar year.

Waste Generated - waste generated represents all outbound waste materials that were shipped from the site for the applicable calendar year.

Closing Balance – closing balance reflects the amount of waste on-site at the end of the calendar year (e.g. December 31st, 2017)

Inventory

During 2017 the Township maintained a detailed inventory along with a shipping log to track the type and quantity of materials on-site and shipped out. The following inventory summary reflects MHSW, Ewaste and Empty plastic containers managed on-site.

The opening balance for the South Frontenac MHSW Depot (on January 1st, 2017) was 2.24 tonnes. During 2017 the facility received approximately 96.54 Tonnes (i.e., MHSW, Ewaste, Empty Plastic Containers) and shipped out (generated) 95.86 tonnes. Based on the above waste movements, the *calculated* closing balance on December 31st, 2017 was approximately 2.92 tonnes.

Table 1 presents a summary of the material balance for the South Frontenac Depot in 2017.

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Table 1: Material Balance for South Frontenac Depot 2017 (MHSW, Ewaste, Empty Plastic Containers).

Description	Kg	Tonnes
Opening Balance	2,240.00*	2.24
Waste Received	96,539.00	96.54
Waste Generated	-95,858.00	-95.86
Closing Balance (calculated)	2,920.00	2.92

*Please note, the calculated closing balance for 2016 was reported as 2920kg, however following a physical assessment of the inventory it was found to be 2240kg. Moving forward, the opening balance has been adjusted to 2240kg to more accurately reflect the materials on-site on Jan. 1st 2017.

A general summary of amount of wastes received and generated on a monthly basis are presented in Figure 1. A more detailed monthly summary of the waste type and quantities received/generated has also been attached to this report (Appendix 1).

Figure 1: Summary of monthly waste volumes (kg) received and shipped from the South Frontenac Depot in 2017.



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Environmental and Operational Problems

No environmental or operational problems, that could negatively impact the environment, were observed in 2017.

Site Inspections

All routine inspections (e.g., operating day, quarterly) were conducted as required by condition 25.1 c) of our ECA. No reportable items were identified during these inspections. The inspection log is maintained and retained at the operating site.

Emergency Response Plan, Operations Report, Closure Plan

The Emergency Response Plan and Closure Plan remained unchanged in 2017.

Summary

During 2017 the South Frontenac Depot maintained its operational paperwork and procedures, and have been in compliance with all conditions specified in Environmental Compliance Approval 8712-&ELPV3. Our environmental and compliance programs have been able to perform to the MOE standards and guides. We intend to maintain these standards and continue to adapt and refine procedures in order to further complement this goal.

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Appendix # 1: Monthly Summary of Wastes Generated and Received

List of Intended Receivers

Receiver Name	Receiver Details
Brendar Environmental Inc.	1122 Rosewarne Dr., Bracebridge, ON, P1L 1W9
GFL Environmental Corporation	1048 Toy Avenue Pickering, Ontario, L1W 3P1
KIMCO	1325 John Counter Blvd Kingston, ON K7L 4W1
Pnewko Brothers Ltd.	226 Industrial Pkwy N, Unit 7 Aurora, ON L4G 4C3
GOAT Transport	430 Finley Ave, Ajax, ON, L1S 2E3

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**Monthly Summary of Inbound and Outbound Wastes 2017
(MHSW, Ewaste, Empty Plastic Containers)**

Month	Inbound Quantity (Kg)	Outbound Quantity (Kg)
January	3,050.00	2,630.00
February	1,846.00	56.00
March	5,427.00	8,747.00
April	7,249.00	3,989.00
May	14,002.00	14,892.00
June	11,473.00	11,523.00
July	12,957.00	12,626.00
August	11,999.00	10,278.00
September	9,583.00	10,995.00
October	8,077.00	8,232.00
November	8,992.00	9,527.00
December	1,884.00	2,363.00
Total	96,539.00	95,858.00

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January 2017				
Material Type	Waste Class	Inbound Quantity (Kg)	Outbound Quantity (Kg)	Outbound Receiver
Aerosols	331 I	80.00	80.00	Brendar
Compressed Gas Cylinders	331 R, I	110.00	110.00	Brendar
Empty Oil Containers	N/A	71.00	71.00	Pnewko Bros.
E-waste	N/A	1119.00	1119.00	Goat Trans.
Fluorescent Lamps	146 T	50.00	50.00	Brendar
Inorganic Bases	148 C		80.00	Brendar
Oil/Sludges	252 L	660.00		
Organic Chemicals	263 I	320.00	400.00	Brendar
Paints_Alkyd	145 I	640.00	720.00	Brendar

February 2018				
Material Type	Waste Class	Inbound Quantity (Kg)	Outbound Quantity (Kg)	Outbound Receiver
Aliphatic Solvents/Antifreeze	212 L	80.00		
Bulk Fuel	221 I	200.00		
Empty Oil Containers	N/A	56.00	56.00	Pnewko Bros.
Fluorescent Lamps	146 T	50.00		
Organic Chemicals	263 I	430.00		
Paints_Alkyd	145 I	640.00		
Paints_Latex	145 L	190.00		
Pesticides	242 A	80.00		
Propane	331 I	120.00		

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March 2017				
Material Type	Waste Class	Inbound Quantity (Kg)	Outbound Quantity (Kg)	Outbound Receiver
Aerosols	331 I	40.00	80.00	Brendar
Aliphatic Solvents/Antifreeze	212 L		80.00	Brendar
Bulk Fuel	221 I	200.00	200.00	Brendar
Compressed Gas Cylinders	331 R, I	30.00	30.00	Brendar
Dry Cell Batt. - Rechargeable	121 C		150.00	Brendar
Dry Cell Batteries - Single use	121 C	250.00	300.00	Brendar
Empty Oil Containers	N/A	14.00	14.00	Pnewko Bros.
E-waste	N/A	3688.00	3688.00	Goat Trans.
Fertilizer	147 I		80.00	Brendar
Fire Extinguishers	331 R		40.00	Brendar
Fluorescent Lamps	146 T	40.00	115.00	Brendar
Inorganic Acids	148 C	80.00	40.00	Brendar
Inorganic Bases	148 C		80.00	Brendar
Inorganic Oxidizers	148 C		80.00	Brendar
Mercury	146T	45.00	45.00	Brendar
Oil Filters	252 L	80.00	80.00	Brendar
Oil/Sludges	252 L		660.00	GFL
Organic Chemicals	263 I	400.00	910.00	Brendar
Paints_Alkyd	145 I	560.00	1520.00	Brendar
Paints_Latex	145 L		190.00	Brendar
Pesticides	242 A		80.00	Brendar
Pharmaceuticals	261 A		80.00	Brendar
Propane	331 I		200.00	Brendar
Sharps	312 P		5.00	Brendar

April 2017				
Material Type	Waste Class	Inbound Quantity (Kg)	Outbound Quantity (Kg)	Outbound Receiver
Aerosols	331 I	120.00	80.00	Brendar
Aliphatic Solvents/Antifreeze	212 L	80.00	80.00	Brendar
Empty Oil Containers	N/A	119.00	119.00	Pnewko Bros.
Fertilizer	147 I	80.00		
Fluorescent Lamps	146 T	80.00		
Inorganic Acids	148 C	160.00	80.00	Brendar
Inorganic Bases	148 C	240.00		
Inorganic Oxidizers	148 C	80.00		
Lead Acid Batteries	N/A	1100.00	1100.00	KIMCO
Oil/Sludges	252 L	970.00		
Organic Chemicals	263 I	1460.00	910.00	Brendar
Paints_Alkyd	145 I	2160.00	1280.00	Brendar
Paints_Latex	145 L	240.00	140.00	Brendar
Pesticides	242 A	160.00	80.00	Brendar
Propane	331 I	200.00	120.00	Brendar

**The Corporation of the Township of South Frontenac
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May 2017				
Material Type	Waste Class	Inbound Quantity (Kg)	Outbound Quantity (Kg)	Outbound Receiver
Aerosols	331 I	120.00	160.00	Brendar
Aliphatic Solvents/Antifreeze	212 L	160.00	80.00	Brendar
Compressed Gas Cylinders	331 R, I	38.00	38.00	Brendar
Empty Oil Containers	N/A	241.00	241.00	Pnewko Bros.
E-Waste	N/A	7673.00	7673.00	Goat Trans.
Fluorescent Lamps	146 T		80.00	Brendar
Inorganic Acids	148 C		80.00	Brendar
Inorganic Bases	148 C	80.00	240.00	Brendar
Oil/Sludges	252 L	2250.00	1970.00	GFL
Organic Chemicals	263 I	950.00	1340.00	Brendar
Paints_Alkyd	145 I	2160.00	2480.00	Brendar
Paints_Latex	145 L	160.00	260.00	Brendar
Pesticides	242 A		80.00	Brendar
Propane	331 I	170.00	170.00	Brendar

June 2017				
Material Type	Waste Class	Inbound Quantity (Kg)	Outbound Quantity (Kg)	Outbound Receiver
Aerosols	331 I	200.00	80.00	Brendar
Aliphatic Solvents/Antifreeze	212 L	80.00	160.00	Brendar
Bulk Fuel	221 I	300.00	200.00	Brendar
Dry Cell Batteries - Single use	121 C	300.00	250.00	Brendar
Empty Oil Containers	N/A	113.00	113.00	Pnewko Bros.
E-Waste	N/A	2310.00	2310.00	Goat Trans.
Fluorescent Lamps	146 T	55.00	55.00	Brendar
Inorganic Bases	148 C	160.00	80.00	Brendar
Lead Acid Batteries	N/A	1000.00	1000.00	KIMCO
Oil Filters	252 L	80.00	80.00	Brendar
Oil/Sludges	252 L	790.00	2040.00	GFL
Organic Chemicals	263 I	2440.00	2020.00	Brendar
Paints_Alkyd	145 I	2860.00	2540.00	Brendar
Paints_Latex	145 L	170.00	170.00	Brendar
Pesticides	242 A	160.00	80.00	Brendar
Propane	331 I	455.00	345.00	Brendar

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July 2017				
Material Type	Waste Class	Inbound Quantity (Kg)	Outbound Quantity (Kg)	Outbound Receiver
Aerosols	331 I	160.00	240.00	Brendar
Aliphatic Solvents/Antifreeze	212 L	80.00	80.00	Brendar
Bulk Fuel	221 I	200.00	300.00	Brendar
Compressed Gas Cylinders	331 R, I	27.00	27.00	Brendar
Empty Oil Containers	N/A	245.00	245.00	Pnewko Bros.
E-Waste	N/A	5911.00	5911.00	Goat Trans.
Fertilizer	147 I	80.00	80.00	Brendar
Fluorescent Lamps	146 T	50.00	50.00	Brendar
Inorganic Acids	148 C	160.00	80.00	Brendar
Inorganic Bases	148 C	160.00	160.00	Brendar
Inorganic Oxidizers	148 C	160.00	80.00	Brendar
Oil/Sludges	252 L	1924.00	963.00	GFL
Organic Chemicals	263 I	1030.00	1370.00	Brendar
Paints_Alkyd	145 I	2320.00	2480.00	Brendar
Paints_Latex	145 L	210.00	210.00	Brendar
Pesticides	242 A	160.00	160.00	Brendar
Propane	331 I	80.00	190.00	Brendar

August 2017				
Material Type	Waste Class	Inbound Quantity (Kg)	Outbound Quantity (Kg)	Outbound Receiver
Aerosols	331 I	280.00	240.00	Brendar
Aliphatic Solvents/Antifreeze	212 L	160.00	80.00	Brendar
Bulk Fuel	221 I	200.00	200.00	Brendar
Compressed Gas Cylinders	331 R, I	17.00	10.00	Brendar
Dry Cell Batteries - Single use	121 C	300.00		
Empty Oil Containers	N/A	303.00	303.00	Pnewko Bros.
E-Waste	N/A	1816.00	1816.00	Goat Trans.
Fire Extinguishers	331 R	80.00		
Fluorescent Lamps	146 T	205.00	120.00	Brendar
Inorganic Acids	148 C		80.00	Brendar
Inorganic Bases	148 C	160.00	160.00	Brendar
Inorganic Oxidizers	148 C		80.00	Brendar
Lead Acid Batteries	N/A	1500.00	1500.00	KIMCO
Mercury	146 T	3.00	3.00	Brendar
Oil Filters	252 L	80.00	80.00	Brendar
Oil/Sludges	252 L	1020.00	1001.00	GFL
Organic Chemicals	263 I	1895.00	1525.00	Brendar
Paints_Alkyd	145 I	2640.00	2000.00	Brendar
Paints_Latex	145 L	440.00	310.00	Brendar
Pesticides	242 A	160.00	160.00	Brendar
Propane	331 I	730.00	610.00	Brendar
Sharps	312 P	10.00		

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September 2017				
Material Type	Waste Class	Inbound Quantity (Kg)	Outbound Quantity (Kg)	Outbound Receiver
Aerosols	331 I	160.00	200.00	Brendar
Aliphatic Solvents/Antifreeze	212 L		80.00	Brendar
Compressed Gas Cylinders	331 R, I		7.00	Brendar
Dry Cell Batteries - Single use	121 C		300.00	Brendar
Empty Oil Containers	N/A	295.00	295.00	Pnewko Bros.
E-Waste	N/A	3918.00	3918.00	Goat Trans.
Fire Extinguishers	331 R		80.00	Brendar
Fluorescent Lamps	146 T	40.00	85.00	Brendar
Inorganic Bases	148 C	160.00	160.00	Brendar
Inorganic Oxidizers	148 C	80.00	80.00	Brendar
Oil/Sludges	252 L	830.00	980.00	GFL
Organic Chemicals	263 I	1210.00	1340.00	Brendar
Paints_Alkyd	145 I	2390.00	2790.00	Brendar
Paints_Latex	145 L		130.00	Brendar
Pesticides	242 A	160.00	160.00	Brendar
Propane	331 I	340.00	380.00	Brendar
Sharps	312 P		10.00	Brendar

October 2017				
Material Type	Waste Class	Inbound Quantity (Kg)	Outbound Quantity (Kg)	Outbound Receiver
Aerosols	331 I	160.00	120.00	Brendar
Aliphatic Solvents/Antifreeze	212 L		80.00	Brendar
Bulk Fuel	221 I		200.00	Brendar
Compressed Gas Cylinders	331 R, I	31.00	16.00	Brendar
Empty Oil Containers	N/A	228.00	228.00	Pnewko Bros.
E-Waste	N/A	2598.00	2598.00	Goat Trans.
Fertilizer	147 T	80.00	80.00	Brendar
Fluorescent Lamps	146 T	100.00	100.00	Brendar
Inorganic Acids	148 C	80.00	80.00	Brendar
Inorganic Bases	148 C	80.00	160.00	Brendar
Inorganic Oxidizers	148 C	80.00	80.00	Brendar
Oil/Sludges	252 L	980.00	830.00	GFL
Organic Chemicals	263 I	1320.00	1280.00	Brendar
Paints_Alkyd	145 I	1710.00	1950.00	Brendar
Paints_Latex	145 L	240.00	110.00	Brendar
Pesticides	242 A	160.00	240.00	Brendar
Pharmaceuticals	261 A	80.00		
Propane	331 I	150.00	80.00	Brendar

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November 2017				
Material Type	Waste Class	Inbound Quantity (Kg)	Outbound Quantity (Kg)	Outbound Receiver
Aerosols	331 I	80.00	160.00	Brendar
Aliphatic Solvents/Antifreeze	212 L	160.00	80.00	Brendar
Compressed Gas Cylinders	331 R, I		15.00	Brendar
Dry Cell Batt. - Rechargeable	121 C	250.00	250.00	Brendar
Dry Cell Batteries - Single use	121 C	250.00	300.00	Brendar
Empty Oil Containers	N/A	181.00	181.00	Pnewko Bros.
E-Waste	N/A	2761.00	2761.00	Goat Trans.
Fluorescent Lamps	146 T	60.00	40.00	Brendar
Inorganic Bases	148 C	240.00	80.00	Brendar
Inorganic Oxidizers	148 C	80.00	80.00	Brendar
Lead Acid Batteries	N/A	1500.00	1500.00	KIMCO
Oil Filters	252 L	80.00		
Oil/Sludges	252 L	980.00	980.00	GFL
Organic Chemicals	263 I	850.00	1060.00	Brendar
Paints_Alkyd	145 I	1280.00	1440.00	Brendar
Paints_Latex	145 L		130.00	Brendar
Pesticides	242 A	160.00	160.00	Brendar
Pharmaceuticals	261A		80.00	Brendar
Propane	331 I	80.00	230.00	Brendar

December 2017				
Material Type	Waste Class	Inbound Quantity (Kg)	Outbound Quantity (Kg)	Outbound Receiver
Aerosols	331 I	80.00		
Compressed Gas Cylinders	331 R, I	6.00		
Empty Oil Containers	N/A	133.00	133.00	Pnewko Bros.
Fluorescent Lamps	146 T		60.00	Brendar
Inorganic Bases	148 C		160.00	Brendar
Oil Filters	252 L		80.00	Brendar
Oil/Sludges	252 L	615.00	980.00	GFL
Organic Chemicals	263 I	350.00	390.00	Brendar
Paints_Alkyd	145 I	480.00	560.00	Brendar
Paints_Latex	145 L	220.00		

**TOWNSHIP OF SOUTH FRONTENAC
BY-LAW 2018-26**

**A BY-LAW TO CONFIRM GENERALLY PREVIOUS ACTIONS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH
FRONTENAC.**

THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC, BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. The actions of the Council of the Corporation of the Township of South Frontenac at its Council Meeting of April 17, 2018 be confirmed.
2. Execution by the Mayor and the Clerk-Administrator of all Deeds, Instruments and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal to any such Deed, Instruments or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and take effect on the date of its passage.

Dated at the Township of South Frontenac this 17th day of April, 2018.

Read a first and second time this 17th day of April, 2018.

Read a third time and finally passed this 17th day of April, 2018.

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC**

Ron Vandewal, Mayor

Wayne Orr, Chief Administrative Officer