

**TOWNSHIP OF SOUTH FRONTENAC  
COUNCIL MEETING  
AGENDA**



TIME: 7:00 PM,  
DATE: Tuesday, December 3, 2019  
PLACE: Council Chambers.

1. Call to Order
  - a) Resolution
2. Declaration of Office - Deputy Mayor
  - a) Councillor Sutherland to take the Declaration of Office for Deputy Mayor. 4
3. Declaration of pecuniary interest and the general nature thereof
4. Approval of Agenda
  - a) Resolution
5. Scheduled Closed Session - not applicable
6. \*\*\*Recess \*\*\*- not applicable
7. Delegations
  - a) Meela Melnik-Proud, re: CRCA and Environmental Benefit Permits 5 - 30
  - b) Julie - Frontenac Arch Biosphere - Funding Support 31 - 48
8. Public Meeting - not applicable
9. Approval of Minutes
  - a) Special Committee of the Whole meeting held November 5, 2019 49 - 50
  - b) Special Committee of the Whole meeting held November 7, 2019 51 - 52
  - c) Committee of the Whole meeting held November 12, 2019 53 - 56
  - d) Council meeting held November 19, 2019 57 - 61
10. Business Arising from the Minutes
  - a) Notice of Motion - Site Plan Control Agreements & Benefit Permits 62 - 64
11. Reports Requiring Action
  - a) Road Closure & Transfer - Con 8, Pt Lot 23, (Bedford) - 642 Burr ridge 65 - 68

|     |                                                                                               |           |
|-----|-----------------------------------------------------------------------------------------------|-----------|
|     | Rd (See By-law 2019-67)                                                                       |           |
| b)  | Z-19-12-B - Rezoning of Con 4, Pt Lot 1, (Bedford) - 220 Abrams Lane (See By-law 2019-70)     | 69 - 70   |
| c)  | RFP Specs - Garbage & Recycle Collection (Residential & Commercial)                           | 71 - 73   |
| d)  | Tender PW- 2019-26 - 2020-2025 Disposal of Domestic Waste                                     | 74        |
| e)  | 2019 Private Lane Assistance Program                                                          | 75 - 78   |
| f)  | 2020 Revised Budget                                                                           | 79 - 80   |
| g)  | Code of Conduct for Chief Building Official and Building Inspectors                           | 81 - 86   |
| h)  | Cancellation of the December 10, 2019 Committee of the Whole Meeting                          | 87        |
| 12. | <u>Committee Meeting Minutes</u>                                                              |           |
| a)  | Bellrock Community Hall Committee meeting held October 17, 2019                               | 88        |
| b)  | Development Services Committee meeting held October 28, 2019                                  | 89 - 90   |
| c)  | Harrowsmith Beautification Committee meeting held October 24, 2019                            | 91        |
| 13. | <u>By-laws</u>                                                                                |           |
| a)  | By-law 2019-67 - Closing of Road Allowance, Concession 8, Part Lot 23                         | 92        |
| b)  | By-law 2019-70 - Rezoning of Concession 4, Part Lot 1 - 220 Abrams Lane                       | 93 - 94   |
| 14. | <u>Reports for Information</u>                                                                |           |
| a)  | Accounts Payable and Payroll Listing                                                          | 95 - 107  |
| 15. | <u>Information Items</u>                                                                      |           |
| a)  | Rachael Mather, Public Health Dietician, KFL&A Public Health, re: 2019 Cost of Eating Healthy | 108 - 121 |
| 16. | <u>Notice of Motions</u>                                                                      |           |
| 17. | <u>Announcements/Statements by Councillors</u>                                                |           |
| 18. | <u>Question of Clarity (from the public on outcome of agenda items)</u>                       |           |
| 19. | <u>Closed Session (if requested)</u>                                                          |           |

20. Confirmatory By-law

- a) By-law 2019-71 122

21. Adjournment

- a) Resolution



**DECLARATION OF OFFICE**  
(Section 232 of the Municipal Act, 2001)

I, Ross Sutherland having been elected or appointed to the office  
(name of person)  
of Deputy Mayor for the municipality of Township of South Frontenac  
(name of office) (name of municipality)

do solemnly promise and declare that:

I will truly, faithfully and impartially exercise this office to the best of my knowledge and ability.

I have not received and will not receive any payment or reward, or promise thereof, for the exercise of this office in a biased, corrupt or in any other improper manner.

I will disclose any pecuniary interest, direct or indirect, in accordance with the *Municipal Conflict of Interest Act*.

I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the Second

And I make this solemn promise and declaration conscientiously believing it to be true and knowing that it is of the same force and effect as made under oath.

|                                       |                                                    |
|---------------------------------------|----------------------------------------------------|
| Declared before me )                  |                                                    |
| at the Township of South Frontenac..) |                                                    |
| .....)                                |                                                    |
| ..... )                               |                                                    |
| On December 3 <sup>rd</sup> , ... )   |                                                    |
| 2019. )                               |                                                    |
|                                       | _____<br><b>Signature of Declarant</b>             |
|                                       | _____<br><b>Commissioner for Taking Affidavits</b> |

## Township Delegation, Johnston Point, Regarding Freedom of Information Release (A) Redacted Overall Benefit Permit and (B) CRCA Permits for Lot 6 Walking Bridge

|                                                                                                                          |                                                                                                                                               |                                                                                   |
|--------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| <b>Ministry of the Environment,<br/>Conservation and Parks</b>                                                           | <b>Ministère de l'Environnement,<br/>de la Protection de la nature et des<br/>Parcs</b>                                                       |  |
| <b>Office of the Minister</b>                                                                                            | <b>Bureau du ministre</b>                                                                                                                     |                                                                                   |
| 77 Wellesley Street West<br>15th Floor, Ferguson Block<br>Toronto, ON M5A 2T5<br>Tel.: 416-314-6790<br>Fax: 416-314-6748 | 77, rue Wellesley Ouest<br>15 <sup>e</sup> étage, édifice Ferguson<br>Toronto (Ontario) M5A 2T5<br>Tél.: 416-314-6790<br>Téléc.: 416-314-6748 |                                                                                   |

**PERMIT UNDER clause 17(2)(c) of  
THE ENDANGERED SPECIES ACT, 2007**

**Permit #:** PT-C-001-16

**Issued to:** [REDACTED]

**Location:** The project location is part of Lots 23 and 24, Concessions 6 and 7 in the Township of South Frontenac, County of Frontenac that is within the "Project Boundary" outlined in Appendix B (the "Location").

**Description of the Project:** The construction of 15 condominium lots at the Location including dwellings, septic fields, driveways and outbuildings, and their maintenance (the "Project").

**Term:** This permit comes in to force on the date it is issued and expires on the 20<sup>th</sup> anniversary of that date (the "Term").

1. **Authority.** This permit is issued to the Corporation under clause 17(2)(c) of the Endangered Species Act, 2007 (ESA, 2007).

2. **Application to Species.** This permit applies to Blanding's Turtle (*Emydoidea blandingii*) and Gray Ratsnake (Frontenac Axis population) (*Pantherophis spiloides*) both of which are species listed as threatened on the Species at Risk in Ontario (SARO) List in Ontario Regulation 230/08.

3. **Authorization.** This permit authorizes the Corporation to engage in the following activities that would otherwise be prohibited by section 9 & 10 of the ESA, 2007:

(a) [REDACTED] of Blanding's Turtle and Gray Ratsnake; and

(b) [REDACTED] Blanding's Turtle and Gray Ratsnake.



Meela Melnik-Proud, Evonne Potts,  
Sarah Harmer and Matt Rennie  
December 3, 2019

**December 2017: A Township Motion calling for a MNRF delegation to Council to speak directly on the Overall Benefit Permit.**

- Our ER submission – a call to action for the MNRF to Deny ESA Permit ER 013-1130
- BLLA Petition calling on MNRF to stop development of Johnston Point
- Expert opinion by Gordon Miller former Environmental Commissioner of Ontario
- Donnelly Law legal opinion on ER 013-1130

**Township CAO:** *"... requesting that approval of a benefit agreement for the Johnston Point development be withheld until such time as Ministry Staff have appeared before Council as a delegation to explain the process of assessing a benefit agreement and in particular how it applies to the Johnston Point Development. Council has been requesting a delegation from Ministry staff since January 2, 2018. After several contacts, a date was scheduled for March 20,2018 but had to be cancelled due to illness. Subsequent attempts to reschedule have not been successful."*

[April 11, 2018 Township letter to Minister re Johnston Point Benefit Permit](#)

**MNRF staff:** "Ministry staff can speak about the permitting process in detail, but they cannot speak about information related to specific projects or individuals where that information is protected under Ontario's *Freedom of Information and Protection of Privacy Act*."

[Trevor Griffin, District Manager MNRF Apr. 2018 re Johnston Point ESA.](#)

### **March 2018: A Township Motion for a County Investigation into possible violations of the benefit permit and Conditions of Approval**

- Matt Rennie's March 2018 photos and videos on shoreline vegetation removal, [Johnston Point Site Alterations](#)
- Donnelly Law opinion on Rule 106 Ontario Municipal Board Rules of Procedure [March 20, 2018 Donnelly Law](#)
- Sarah Harmer March 2018 Delegation Statement [Mar 20, 2018 delegation by Sarah Harmer](#)

*"The Planning Department relies on comment from the CRCA and the MNRF with respect to environmental protection and ensuring that any conditions of approval related to Natural Heritage are acceptable... the developer must satisfy all conditions for approval. If a condition cannot be met, then final approval cannot be granted."*

Joe Gallivan, County Planner [p.2 April 2018 County Memo on Johnston Point](#)

*"The conditions of draft plan approval are contained within an agreement between the developer of the property and the principal approval authority (in this case Frontenac County). Thus, the CRCA has no compliance jurisdiction over the conditions of draft plan approval. Compliance with the terms of the agreement rests with the principal approval authority ... **During the inspection of April 10, 2018, staff did not observe evidence of any activity (e.g. development, vegetation removal) within the Loughborough Lake Wetland Complex.**"*

Andrew Schmidt, CRCA Director of Planning Review [CRCA letter, April 18 2018](#)

## **June 2018: A Township Motion on Condominium Agreement**

- Letter of Public Concern requesting that the Township (1) defer Condo Agreement at until after the MNRF's rescheduled visit to address Council, and (2) forward evidence and reports to the OMB/LPAT under line [56]. [May 2018 Letter, re-Condo Agreement](#)
- Township legal opinion on line [56] [May 7, 2018 Tony Fleming](#)
- County legal opinion on line [56] [April 18, 2018, Fairbrother](#)

*"The Township is responsible for confirming that the developer has satisfied the conditions, and then the Township advises the County of compliance so that the County can issue final approval... It is important to also note that there are conditions that are not subject to approval by the Township; the developer must provide clearance letters to the County to deal with those other, non—Township conditions."*

[May 7, 2018 Tony Fleming](#)

**February 2019: A Township Investigation into Matt Rennie's evidence of installation of the Lot 6 Walking Bridge directly in PSW. Delegations to Township and CRCA. Delegation to County denied.**

***Township Planning Department Response:***

*"(CRCA) staff issued a permit for the walking bridge on Unit 6 under Ontario Regulation 148/06 in April 2018.*

*CRCA staff confirmed that the work that has been done on the walking bridge to date is in compliance with their permit. The work is not fully completed and the permit with the CRCA remains open at this time.*

*CRCA staff have supervised the construction of the walking bridge ...*

*Review of the Township condominium file cannot verify whether the Township Planner was consulted on either the design or placement of the walking bridge prior to the issuance of the Conservation Authority permit...The developer has been advised by the Township Chief Building Official that a building permit is required for the walking bridge."*

[Johnston Point Walking Bridge - Response to February 19 2019 Melnik-Proud Delegation](#)

***County Clerk:***

*"Planning staff are of the opinion that the delegation is beyond the scope of Council and outside of Council's jurisdiction as the condition pertaining to the walking bridge is to the satisfaction of the Township and CRCA...*

*... Planning staff have noted that Cataraqui Region Conservation Authority (CRCA) staff issued a permit for the walking bridge on Unit 6 under Ontario Regulation 148/06 in April 2018. This is consistent with the condition as the work is being carried out under the supervision of the CRCA. CRCA staff relayed to County planning staff that a permit was issued, the work has been carried out in compliance with the permit and the permit remains open.*

*Andrew Schmidt, CRCA Supervisor, Development Review, addressed concerns regarding the issuance of the permit at a delegation to the CRCA Board by yourself on February 27, 2019. "*

**County Clerk, email communication, March 15, 2019**

## June 2019:

- A Township Motion recommending the that the County deny any extension to Johnston Point, with notice from Warden Higgins calling for rationale that was never considered in the County decision to grant extension.
- Our April 19, 2019 delegation to the County with Donnelly Law opinion on Extension - [June 18, 2019 Donnelly Law](#)

*"We are going to discuss this application at our next County meeting we would like to understand the rationale from the Council members who defeated the motion and would **ask that each of these Council members provide their rationale for their decision** so we can make an educated decision ourselves."*

[Warden Higgins](#) , June 5, 2019

*"The Township's communication to the County only served **only to inform the County that the South Frontenac resolution to recommend a one year extension was defeated...** It is not a matter of: whether the conditions are valid, if the conditions have been breached, or if the developer has not been cooperative, etc. **It is strictly a question of a time extension.**"*

Township CAO, email communication, June 2019

*"Council will only be receiving information that pertains to the extension of draft plan approval and not issues related to the development itself (including conditions and enforcement of conditions). **Much of the materials that you have provided reference past discussions dating from 2016 and 2018 and have been previously addressed by County Council** through your deputation at the April 18, 2018 Council meeting. The materials **also include matters outside of the jurisdiction of Council, specifically with respect to the walking bridge** which you were previously denied a deputation for that reason."*

County Clerk, email communication, June 2019

**September 2018.** Our letter to County Council forwarding a list of 12 reports and legal opinions and requesting that the County address the OMB under line [56]. No action taken by County.

*“... These files contain the wealth of community knowledge and expert information supporting our repeated requests:*

*A. for a comprehensive evaluation of the cumulative negative impacts of this development that fully engages the CRCA and the MNR in an expert advisory capacity, and,*

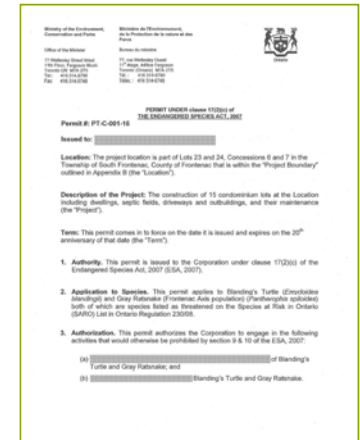
*B. that the Township and/or County re-address the OMB as per lines [51] and [56] of the OMB ruling which mandated that our “matters of Provincial interest as well as the public interest is appropriately addressed and duly safeguarded,” with the allowance that “in the event there are difficulties implementing any of the conditions of draft plan approval, or if any changes to the draft plan are required, the Board may be spoken to further....”*

*Meela Melnik-Proud, Evonne Potts and Matt Rennie, September 13, 2018*

**September 2019. Freedom of Information Release of CRCA Permits for the Walking Bridge, with Photo, Appendix B of CRCA Permit F84/18 dated April 5, 2018.**



- **Date of application March 29, 2018** – the same day we forwarded our CRCA letter in follow up to our March 20, 2018 delegation on Shoreline Removal of Vegetation
- **Date CRCA issued the first permit, April 5, 2018** - 5 days prior to the April 10, 2018 site investigation with the County Planner:
  - “specifically to look at any possible disturbances within the 30 metre area of the shoreline.” [p.2 April 2018 County Memo on Johnston Point](#)
  - “staff did not observe evidence of any activity (e.g. development, vegetation removal) within the Loughborough Lake Wetland Complex.” [CRCA letter, April 18 2018](#)
- **Evidence of alleged violations, at a minimum**, according to OMB ruling lines 50, 51 and 53 and Conditions 5A, 5C, 5D, 5E (Environment and Natural Heritage) and 8C (Dock and Deck Access)
- **In fact two permits.** The second permit issued after all work on the walkway was completed with the exception of side rails.



**Councillor Sutherland, submission for June 19, 2018 County meeting on extension, never considered in the County's 7-1 decision to grant extension:**

*"five concerns that I felt could be, and needed to be, addressed by Magenta before the County vote takes place and before any consideration of an extension should be given ... (1) After concerns about species at risk and subsequently after the conditions were approved by the OMB and before the benefit permit had been completed there were multiple reports of work being done on the site which would have altered the environment, potentially damaging valuable habitat, contrary to the rational for having a benefit permit process...2) There was brush clearing within the 30meters water protection zone contrary to the conditions of approval...3) the bridge was started and significantly completed without a permit from either the Township or the Conservation authority, contrary to the conditions...4) The Township's lawyer presented in open Council meeting strong arguments why the Council should approve the Condominium agreement and get Magenta to sign the agreement. It was seen as a way of proceeding to work with the developer, gain access to the Point and be in a position to monitor the development, hopefully increasing cooperation going forward. It has been over a year and the agreement has not been signed...(5) Finally, as the Planning Manger outlines in her report, this cannot proceed without the benefit permit being available. A freedom of information request is not needed to release a document from a private corporation, that is their decision."*

**December 3, 2019**

**We respectfully request in this delegation that the Township recommend to the County that the County address the OMB as per line [56] of the OMB ruling, regarding, at a minimum, the failure to fulfill Conditions 5A, 5C, 5D, 5E, 8C, 12(A)(iv), 13, 16B and 16D according to the OMB ruling as the result of:**

(a) alleged destruction of environmental features on Johnston Point, and

(b) the failure of the MNRF and the CRCA to provide the requested expertise, both the Township and the County have repeatedly stated they rely on with respect to reviewing the impact of development on natural features and functions, and to ensuring environmental protection and conditions of approval related to Natural Heritage according to OMB ruling.

**OMB Ruling June 28, 2016**

**[51]** *“... Conditions of Draft Plan Approval will ensure that matters of Provincial interest as well as the public interest is appropriately addressed and duly safeguarded, and*

**[53]** *Conditions of Draft Plan, such as Condition 5D and 5E, serve to ensure that the necessary approvals and/or permissions are appropriately obtained.”*

**Magenta( Gary Marshall) admission to the Township in delegation on June 4, 2019.** “Environmental standards could not be more elevated. It is unfortunate and regrettable and deplorable that the project, and those standards have not been respected here before.”

**Councillor Morey, submission for June 19, 2018 County meeting on extension:** “Operating under the mandate that I swore to, it was imperative to say no to an extension. It is causing and has caused irreparable damage to the environment, the PSW and the corporation of the Township of South Frontenac. No amount of time given to this development is going to allow reparations on what has already occurred.”



**CATARAQUI REGION CONSERVATION AUTHORITY**

1641 Perth Road, P.O. Box 160 Glenburnie, Ontario K0H 1S0  
Phone: (613) 546-4228 Toll Free (613 area code): 1-877-956-CRCA  
Fax: (613) 547-6474 E-mail: [info@crca.ca](mailto:info@crca.ca)  
Websites: [www.crca.ca](http://www.crca.ca) & [www.cleanwatercataraqui.ca](http://www.cleanwatercataraqui.ca)

September 06, 2019

File: AA-027-19

***Via E-mail***

Ms. Evonne Potts  
229-829 Norwest Road  
Kingston, ON K7P 2N3

Dear Ms. Potts

**RE: ACCESS REQUEST – CRCA Permits related to walking bridge located at Johnston Point, Loughborough Lake, South Frontenac**

The Cataraqui Region Conservation Authority (CRCA) has received your request for records made pursuant to the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) for the information related to permits for a walking bridge located at Johnston Point, Loughborough Lake, South Frontenac.

Please find attached records requested within the custody of the CRCA pertaining to the subject property. A detailed list of the attached records is provided.

Following *Municipal Freedom of Information and Protection of Privacy Act* guidelines all personal information has been redacted.

I trust that these documents address your concern.

Yours truly,

*(original signed by)*

Donna Campbell  
Assistant, Chair & GM/Privacy Coordinator

Attachments

Below please find detailed list of attachments:

| <b><u>Item</u></b> | <b><u>Description</u></b>                                                                                                                                                                                                         |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.                 | CRCA letter dated April 5, 2018 re: Application F-84/18-Lough Lk - ONTARIO Regulation 148/06 Part of lots 23, 24, Conc. 6, 7; Hinterland Lane, Township of South Frontenac (Loughborough) Waterbody: Loughborough Lake/Wetland    |
| 2.                 | CRCA letter dated April 17, 2019 re: Application F-55/19-Lough Lk – Ontario Regulation 148/06, Part of Lots 23, 24, Conc. 6, 7; Hinterland Lane, Township of South Frontenac (Loughborough), Waterbody: Loughborough Lake/Wetland |



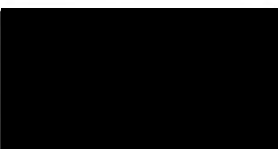
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Phone: (613) 546-4228 Toll Free (613 area code): 1-877-956-CRCA  
Fax: (613) 547-6474 E-mail: info@crca.ca  
Websites: www.crc.ca & www.cleanwatercataraqui.ca



April 5, 2018

File: F-84/18-Lough Lk



Dear [REDACTED]

**RE: APPLICATION F-84/18-LOUGH LK - ONTARIO REGULATION 148/06  
PART OF LOTS 23, 24, CONC. 6, 7; HINTERLAND LANE  
TOWNSHIP OF SOUTH FRONTENAC (LOUGHBOROUGH)  
WATERBODY: LOUGHBOROUGH LAKE / WETLAND**

Staff of this Conservation Authority (CRCA) have reviewed the proposal you have submitted for works at the above-noted location. The proposed work involves development with the installation of a walking bridge within a regulated area of Loughborough Lake.

In accordance with Ontario Regulation 148/06: Development, Interference with Wetlands & Alterations to Shorelines & Watercourses made pursuant to Section 28(1) of the *Conservation Authorities Act*, R.S.O. 1990, this letter of permission approves the proposed work provided that all works are completed in accordance with the approved application form dated March 29, 2018, attached as Appendix A and the approved plans dated April 5, 2018, attached as Appendix B1, and B2.

This permission is valid from April 5, 2018 to April 5, 2019. If you require additional time to complete this project, please advise this office, in writing, at least one month prior to the permit's expiry date. At that time a modification to the expiry date of this approval will be considered. Please note that a fee applies to the modification of a permit's expiry date. **Please advise this office when the work is completed so that a final inspection of the work can be conducted.**

This permission does not relieve you from compliance of any other applicable federal, provincial or municipal statutes, regulations or by-laws. If you require any further information about the project do not hesitate to contact me by phone at 613-546-4228, extension 244, or by email at aschmidt@crca.ca.

Sincerely,

Andrew Schmidt, C.Tech.  
Supervisor, Development Review

/as

attachment: Appendix A, B1, B2



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**Application for Development, Interference with Wetlands and Alterations to Shorelines  
 and Watercourses Permit (per Ontario Regulation 148/06)**

|                                                   |                                                |                         |   |
|---------------------------------------------------|------------------------------------------------|-------------------------|---|
| <b>Office Use Only</b>                            | UTM Coordinates:                               | N                       | E |
| Appendix A to File No. <b>F-8418-LoughLK</b>      | Date Received                                  | <b>April 3, 2018</b>    |   |
| Method of Payment                                 | Amount Paid \$                                 | <b>175<sup>00</sup></b> |   |
| Date of Complete Application <b>April 3, 2018</b> | <input checked="" type="radio"/> Minor / Major |                         |   |

Please read, complete each section as required, date and sign application form.

**PART 1 OF 2**

**Owner Information**

Name [REDACTED]  
 Mailing Address [REDACTED]  
 City / Province [REDACTED] Postal Code [REDACTED]  
 Home Phone [REDACTED] Cell Phone [REDACTED]  
 Business Phone [REDACTED] Facsimile [REDACTED]  
 Email Address [REDACTED]

**Contractor / Agent Information**

Name **DYRALL MARTIN WELDING INC.**  
 Mailing Address **DUFF ROAD**  
 City / Province **INVERARY ONTARIO** Postal Code **K0H 1X0**  
 Business Phone **613 353-7350** Cell Phone **613 539 7350**  
 Facsimile  
 Email Address

**Property Information**

Lot(s) **23 & 24** Concession(s) **6 & 7**  
 Municipality **SOUTH FRONTENAC TOWNSHIP.** Ward / Former Twp. **LOUGHBOROUGH**  
 Civic Address **HINTERLAND LAKE.**  
 Assessment Roll No.  
 Waterbody **LOUGHBOROUGH LAKE.**  
 Directions to Property **NORTH SHORE ROAD EAST TO HINTERLAND LAKE.**

## PART 2 OF 2

## Approximate Dimensions and Timing of Proposed Work (if applicable)

Fill Volume (cubic m.)

Area of Grading (sq. m.)

Structure Dimensions (m.)  $N 60' \times 4'$  (1)

Structure Size (sq. m.)

Shoreline Length (m.)  $N 25' \times 4'$  (2)

Channel Length (m.)

Start Date:

HAWK WORK.  
MARCH 29 + 30, 2018.

Completion Date:

APRIL 1, 2020

## Description of Proposed Work (attach separate sheets if required)

BUILD BASE OF WALKING BRIDGE ON LOT 6 AT JOHNSON POINT. FROM MAINLAND TO 6' x 4' UPLAND IS 60'. FROM THIS LOCATION TO THE ISLAND (0.36 Ha) IS 25'. 2 STRINGERS - 2" x 8" 4' WIDE WILL SUPPORT FUTURE TREADS + SIDE RAILINGS.

## Planning Details

## Planning Act Requirements

(e.g. severance, minor variance, zoning by-law amendment)

YesNoUnknown

Is There a Concurrent Planning Act Application?

✓

Has There Been a Planning Act Decision in the Last 12 Months?

✓

## Standard Conditions of Permit

1. Permits granted by the Cataraqui Region Conservation Authority (CRCA) are valid for up to two years from the date of issue and are not transferable. Consent is hereby given to the CRCA, its employees, and designates to access the property for the purpose of obtaining information, monitoring any approved construction, and any and all other works or activities related to the permission.
2. Permits granted by the CRCA do not exempt the applicant from obtaining permission from other agencies, boards, governments, or other approvals as may be required. It is the responsibility of the owner to ensure that a valid permit is in effect at the time the work is occurring.
3. Any false information or misleading statements made on this application will render any permission granted by the Cataraqui Region Conservation Authority null and void.

## Authorized Signature

I declare that I have read and agree to the standard conditions of the permit application and that all of the information provided is correct to the best of my knowledge.

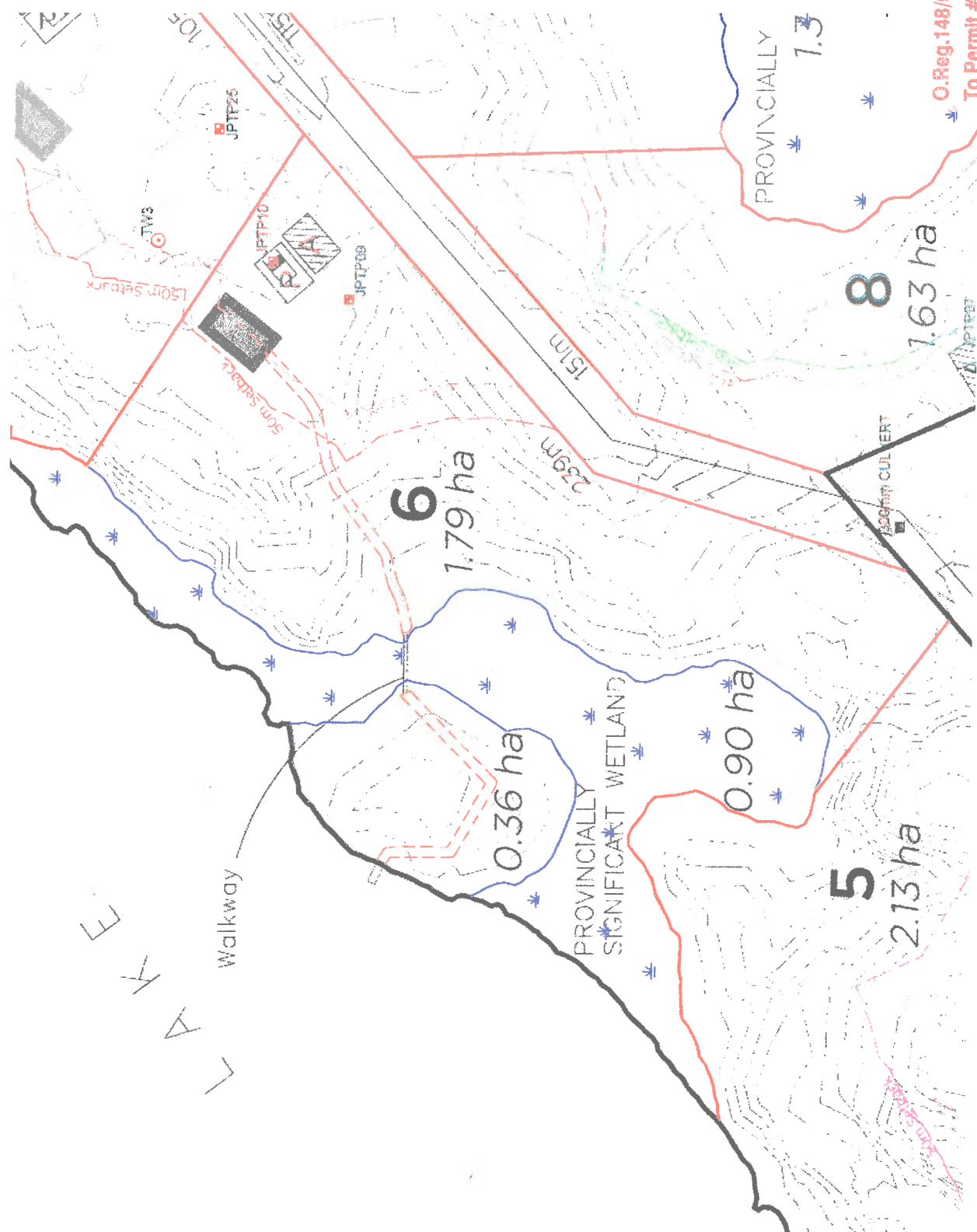
Signature of Owner(s)

Date 03/29/2018

Signature of Solicitor/Contractor/Agent\*

Date

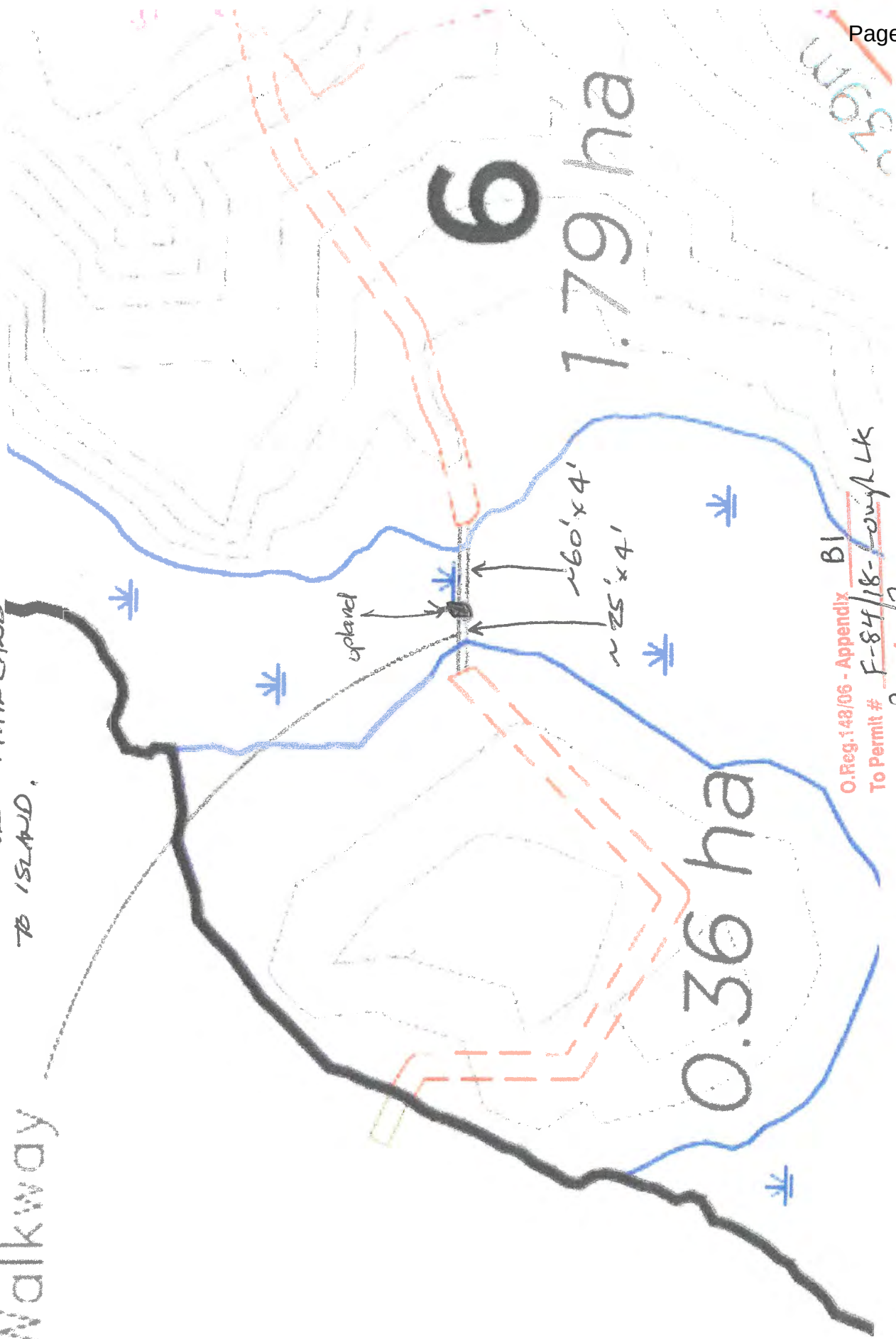
\*A Landowner Authorization form (attached) is required if the solicitor/contractor/agent is completing the application form on behalf of the owner(s).



O.Reg. 148/06 - Appendix B1  
To Permit # F-84/18-Lang  
Page: 1 of 2  
Date: April 5, 2018

PERMIT FOR LOT 6 IP  
- CONSTRUCTION OF  
BRIDGE - MAINLAND  
TO ISLAND.

Walkway



O.Reg. 148/06 - Appendix B1  
To Permit # F-84/18-Long Lk  
Page: 2 of 2  
Date: April 5, 2018

C.Reg. 148/03 - Appendix B2  
To Permit # F-87/18-Cougl Ltc  
Page: 1 of 1  
Date: April 5, 2018



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Websites: www.crca.ca & www.cleanwatercataraqui.ca



April 17, 2019

File: F-55/19-Lough Lk

Mr. Gavin Marshall  
c/o Magenta Waterfront Development Corporation  
47 Gore Street East  
Perth, ON  
K7H 1H6

Dear Mr. Marshall:

**RE: APPLICATION F-55/19-LOUGH LK - ONTARIO REGULATION 148/06  
PART OF LOTS 23, 24, CONC. 6, 7; HINTERLAND LANE  
TOWNSHIP OF SOUTH FRONTENAC (LOUGHBOROUGH)  
WATERBODY: LOUGHBOROUGH LAKE / WETLAND**

Staff of this Conservation Authority (CRCA) have reviewed the proposal you have submitted for works at the above-noted location. The proposed work involves development with the installation of a pedestrian walking bridge within a regulated area of Loughborough Lake.

In accordance with Ontario Regulation 148/06: Development, Interference with Wetlands & Alterations to Shorelines & Watercourses made pursuant to Section 28(1) of the *Conservation Authorities Act*, R.S.O. 1990, this letter of permission approves the proposed work provided that all works are completed in accordance with the approved application form dated April 10, 2019, attached as Appendix A and the approved plans dated April 17, 2019, attached as Appendix B1, and B2.

This permission is valid from April 17, 2019 to April 17, 2020. If you require additional time to complete this project, please advise this office, in writing, at least one month prior to the permit's expiry date. At that time a modification to the expiry date of this approval will be considered. Please note that a fee applies to the modification of a permit's expiry date. **Please advise this office when the work is completed so that a final inspection of the work can be conducted.**

This permission does not relieve you from compliance of any other applicable federal, provincial or municipal statutes, regulations or by-laws. If you require any further information about the project do not hesitate to contact me by phone at 613-546-4228, extension 244, or by email at aschmidt@crca.ca.

Sincerely,

Andrew Schmidt  
Supervisor, Development Review

/as

attachment: Appendix A, A1, B1, B2  
c.c.: Tracy Zander, ZanderPlan Inc., Agent (via email)

**CATARAQUI REGION CONSERVATION AUTHORITY**

1641 Perth Road, P.O. Box 160 Glenburnie, Ontario K0H 1S0  
 Phone: (613) 546-4228 Toll-free (613 area code): 1-877-956-CRCA  
 Fax: (613) 547-6474 E-mail: info@crca.ca  
 Websites: www.crc.ca & www.cleanwatercataraqui.ca

**Application for Development, Interference with Wetlands and Alterations to Shorelines  
 and Watercourses Permit (per Ontario Regulation 148/06)**

|                                             |                  |                     |
|---------------------------------------------|------------------|---------------------|
| Office Use Only                             | UTM Coordinates: | 384-784 E 4921011 N |
| Appendix A to File No. F-55/19-Lough Lk     | Date Received    | Apr 15/19           |
| Method of Payment                           | Amount Paid \$   | 180.00              |
| Date of Complete Application April 15, 2019 | Minor / Major    | Minor               |

Please read, complete each section as required, date and sign application form.

**PART 1 OF 2****Owner Information**

Name **Magenta Waterfront Development Corporation**  
 Mailing Address **47 Gore Street East**  
 City / Province **Perth, ON** Postal Code **K7H 1H6**  
 Home Phone Cell Phone  
 Business Phone **613-230-5014 ext. 310** Facsimile  
 Email Address **gavin.marshall@magentainvestment.ca**

**Contractor / Agent Information**

Name **Tracy Zander, ZanderPlan Inc.**  
 Mailing Address **P.O. Box 20148**  
 City / Province **Perth, ON** Postal Code **K7H 3M6**  
 Business Phone **613-264-9600** Cell Phone  
 Facsimile  
 Email Address **tracy@zanderplan.com**

**Property Information**

Lot(s) **Lots 23/24** Concession(s) **Con 6/7**  
 Municipality **South Frontenac** Ward / Former Twp. **Loughborough**  
 Civic Address **Unit 6 at Johnston Point (civic addresses not assigned)**  
 Assessment Roll No. **part of 1029-040-030-12600**  
 Waterbody **Loughborough**  
 Directions to Property **From Kingston: north on Perth Road, right on North Shore Cres.  
 right on North Shore Road, right on Hinterland Lane**

## PART 2 OF 2

## Approximate Dimensions and Timing of Proposed Work (if applicable)

|                           |                          |                              |
|---------------------------|--------------------------|------------------------------|
| Fill Volume (cubic m.)    | Area of Grading (sq. m.) |                              |
| Structure Dimensions (m.) | Structure Size (sq. m.)  | 1.2 m x 18.3 m               |
| Shoreline Length (m.)     | Channel Length (m.)      |                              |
| Start Date:               | already started          | Completion Date: Spring 2019 |

## Description of Proposed Work (attach separate sheets if required)

To construct a 1.2 m wide by 18.3 m long pedestrian bridge to connect the mainland to the island situated adjacent to Unit 6 at Johnston Point. The construction includes the installation of a steel frame, supported a rock outcroaching part way across the bridge and by steel posts on the mainland ends of the walkway. The wooden planking is placed atop the steel frame, and steel side rails will be installed. The walkway has been partially constructed under a previous CRCA permit issued to Mr. Beach. This permit will allow the completion of the walkway and the installation of the steel rails.

## Planning Details

|                                                                                        |            |           |                |
|----------------------------------------------------------------------------------------|------------|-----------|----------------|
| Planning Act Requirements<br>(e.g. severance, minor variance, zoning by-law amendment) | <u>Yes</u> | <u>No</u> | <u>Unknown</u> |
| Is There a Concurrent <i>Planning Act</i> Application?                                 | Condo      |           |                |
| Has There Been a <i>Planning Act</i> Decision in the Last 12 Months?                   |            | no        |                |

## Standard Conditions of Permit

1. Permits granted by the Cataraqui Region Conservation Authority (CRCA) are valid for up to two years from the date of issue and are not transferable. Consent is hereby given to the CRCA, its employees, and designates to access the property for the purpose of obtaining information, monitoring any approved construction, and any and all other works or activities related to the permission.
2. Permits granted by the CRCA do not exempt the applicant from obtaining permission from other agencies, boards, governments, or other approvals as may be required. It is the responsibility of the owner to ensure that a valid permit is in effect at the time the work is occurring.
3. Any false information or misleading statements made on this application will render any permission granted by the Cataraqui Region Conservation Authority null and void.

## Authorized Signature

I declare that I have read and agree to the standard conditions of the permit application and that all of the information provided is correct to the best of my knowledge.

Signature



Date April 10, 2019

Signature of Solicitor/Contractor/Agent\*



Date April 11/19

\*A Landowner Authorization form (attached) is required if the solicitor/contractor/agent is completing the application form on behalf of the owner(s).

### LANDOWNER AUTHORIZATION

If an application is to be submitted by a solicitor/contractor/agent on behalf of the legal owner(s) of the subject property, this Landowner Authorization form must be completed and signed by the owner(s). If the owner is a corporation acting without agent or solicitor, the application must be signed by an officer of the corporation and the corporation's seal (if any) must be affixed. Authority staff reserve the right to discuss any or all aspects of the permitting process with the property owner.

If the application is to be prepared by a solicitor/contractor/agent, authorization should not be given until the application and its attachments have been examined and approved by you, the owner(s).

I / WE Magenta Waterfront Devt., being the legal owner(s) of the property described as Lot 23/24, Concession 6/7, Part / Lot No. \_\_\_\_\_, on Plan \_\_\_\_\_, in the Municipality / Township of S. Frontenac, located at Civic Address Unit 6 at Johnston Point and having a Tax Assessment Roll Number of part of 1029-010-030-12600 hereby authorize ZanderPlan Inc. (Print full name of solicitor/contractor/agent)

to submit the enclosed application to the Cataraqui Region Conservation Authority and to provide any information or material required by Authority staff relevant to the application for the purposes of obtaining a permit in accordance with the requirements of Ontario Regulation 148/06.

Signature of Legal Owner  \_\_\_\_\_

Date April 10, 2019

Signature of Legal Owner \_\_\_\_\_

Date \_\_\_\_\_

\* NOTE: If land is held as Tenants-in-Common, all registered owners must sign this form.

O.Reg.148/06 - Appendix A1  
To Permit # E-55/19-Lough Lk  
Page: 1 of 1  
Date: April 17, 2019

**Cataraqui Region Conservation Authority – Ontario Regulation 148/06: Development, Interference with Wetlands and Alterations to Shorelines and Watercourses**

**APPLICATION CHECKLIST**

To ensure that your application will be processed in a timely manner, you must provide a complete application package that includes (check all applicable boxes):

- ☒ An original completed, signed and dated application form.
- ☐ A scaled plan view (top view) drawing (example plan view drawing is attached).
- ☒ A scaled cross-sectional (side view) drawing (example cross-section drawing is attached).

The above drawings should include (either as part of the illustration or as notes):

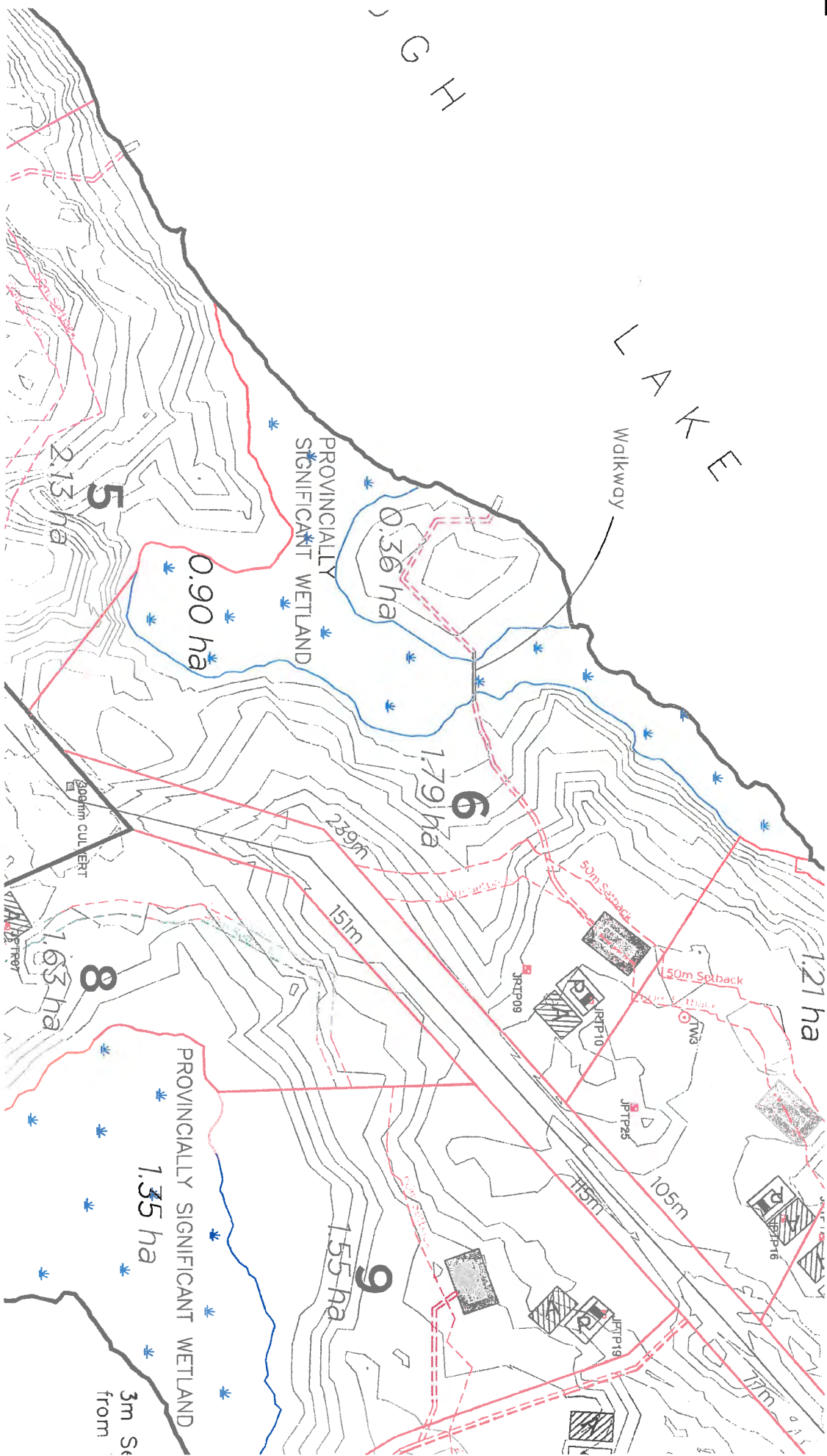
- ☐ name of applicant and legal description of the property (e.g. municipal street address, lot, concession, municipality);
- ☐ scale, date, and directional arrow;
- ☐ dimensions of the property (a copy of the legal survey is highly recommended).
- ☐ location and dimensions of all existing or proposed structures, grading, filling, excavating, and the distance to any waterbody(s) (e.g. wetlands, streams, lakes), valleys, steep slopes, beaches, on or adjacent to the property;
- ☐ location and type of sediment and erosion control measures (e.g. silt fence);
- ☐ soil stabilization measures proposed (e.g. seeding, sodding, planting);
- ☐ construction equipment and access routes to be used;
- ☐ location of cross section(s) indicated on the plan view drawing;
- ☐ four copies of drawings (only required if printed on paper larger than 11" x 17" in size).
- ☒ Photographs (highly recommended - digital format on CD acceptable).
- ☒ Application fee (see attached fee schedule).
- ☒ A signed Application Checklist form.
- ☒ A completed Landowner Authorization form (required if owner is assigning another party as an agent for the project).

**Notes**

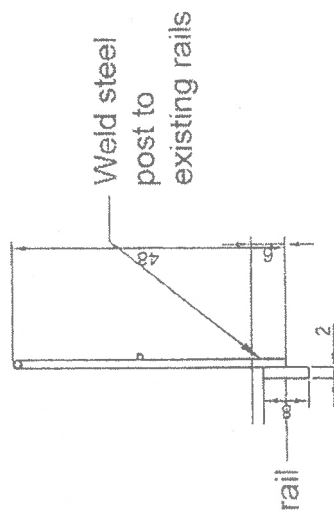
1. The applicant is encouraged to submit copies of documents as originals may not be returned.
2. Calculations and notes from a qualified engineer or a licensed surveyor may be requested by the CRCA to support the application.
3. The applicant is responsible for ensuring compliance with any other applicable federal, provincial or municipal regulations or by-laws.

Signature of Owner / Agent

April 10, 2019  
Date



O.Reg.148/06 - Appendix B1  
To Permit # E-55/19-Loughalk  
Page: 1 of 1  
Date: April 17, 2019



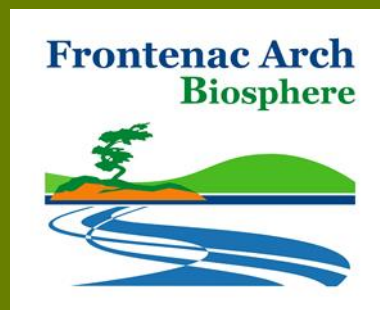
side view  
42" high from top  
board of bridge

decking board



# FABN

A Case for Support



# Haudenosaunee and Anishinaabe

*Kaniatararowanen:ne*  
*Tsitkawehno:ton*

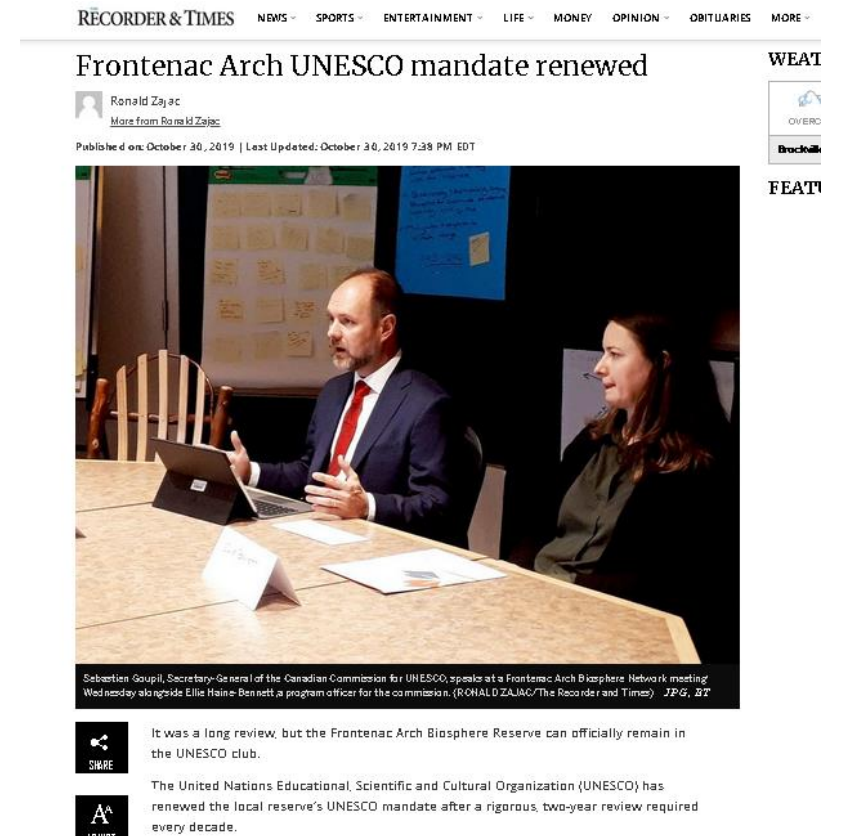






# United Nations Educational, Scientific and Cultural Organization UNESCO

- The Frontenac Arch Biosphere Reserve was nominated in 2002.
- Expanded our boundaries to include South Frontenac and Frontenac Provincial Park in 2017.
- Periodic Review in 2017 - 2019
- Renewed the designation in October 2019!



# Public Profile



# Community Benefits

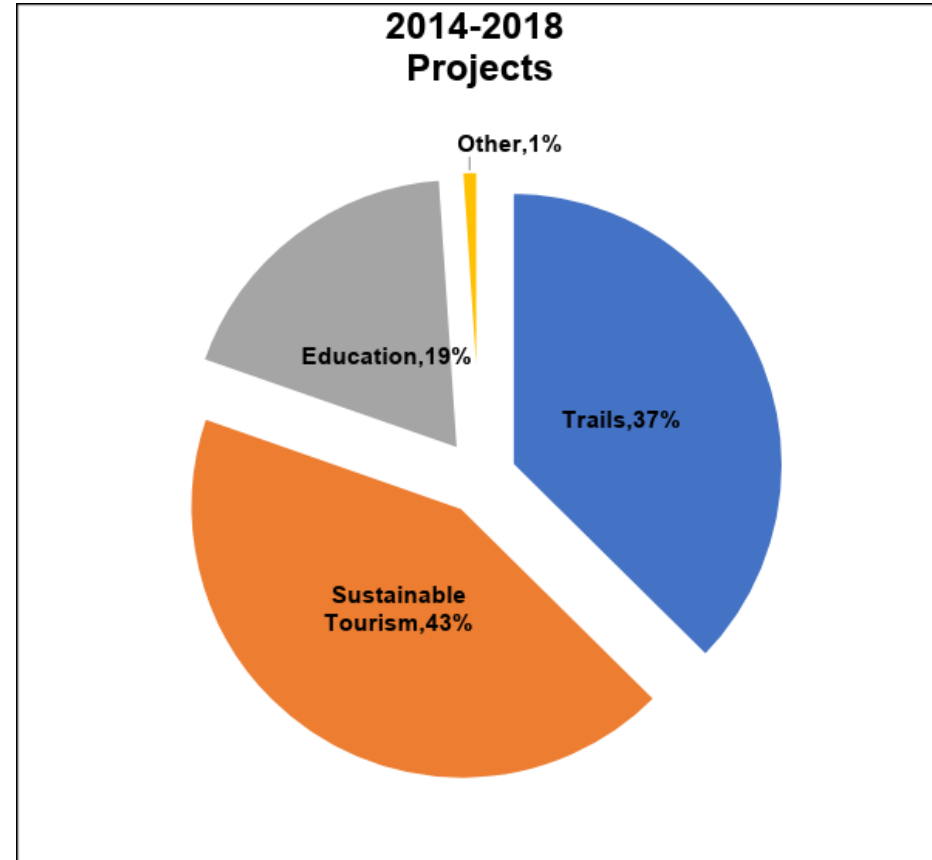
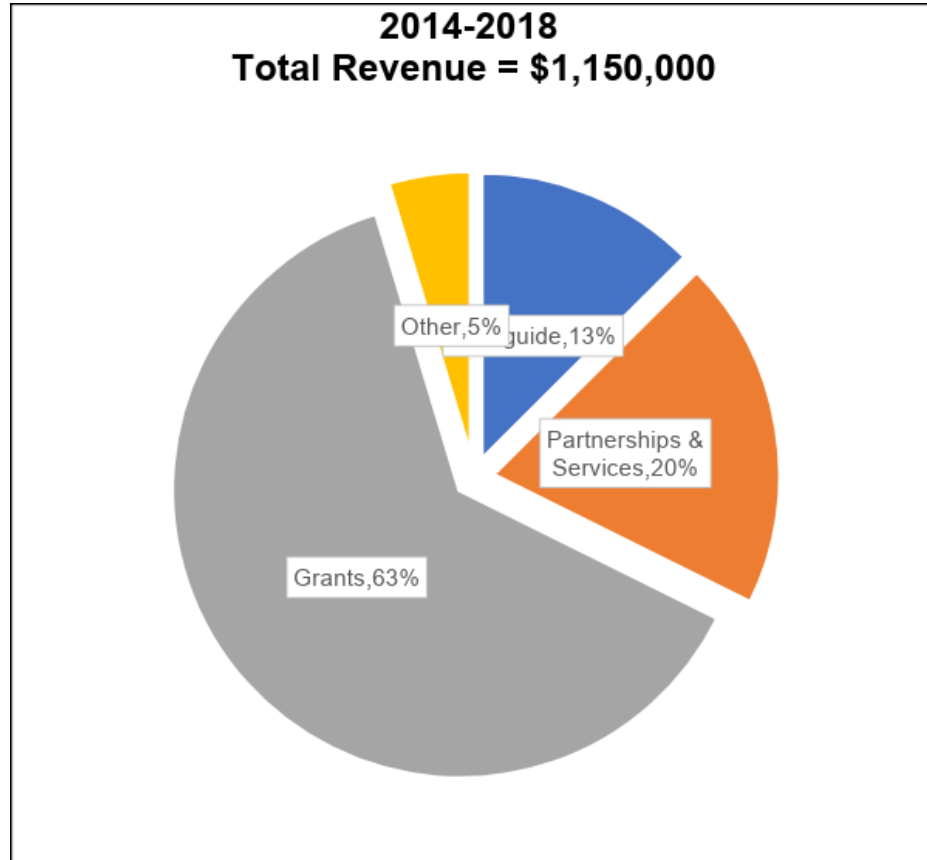


# Sustainable Tourism

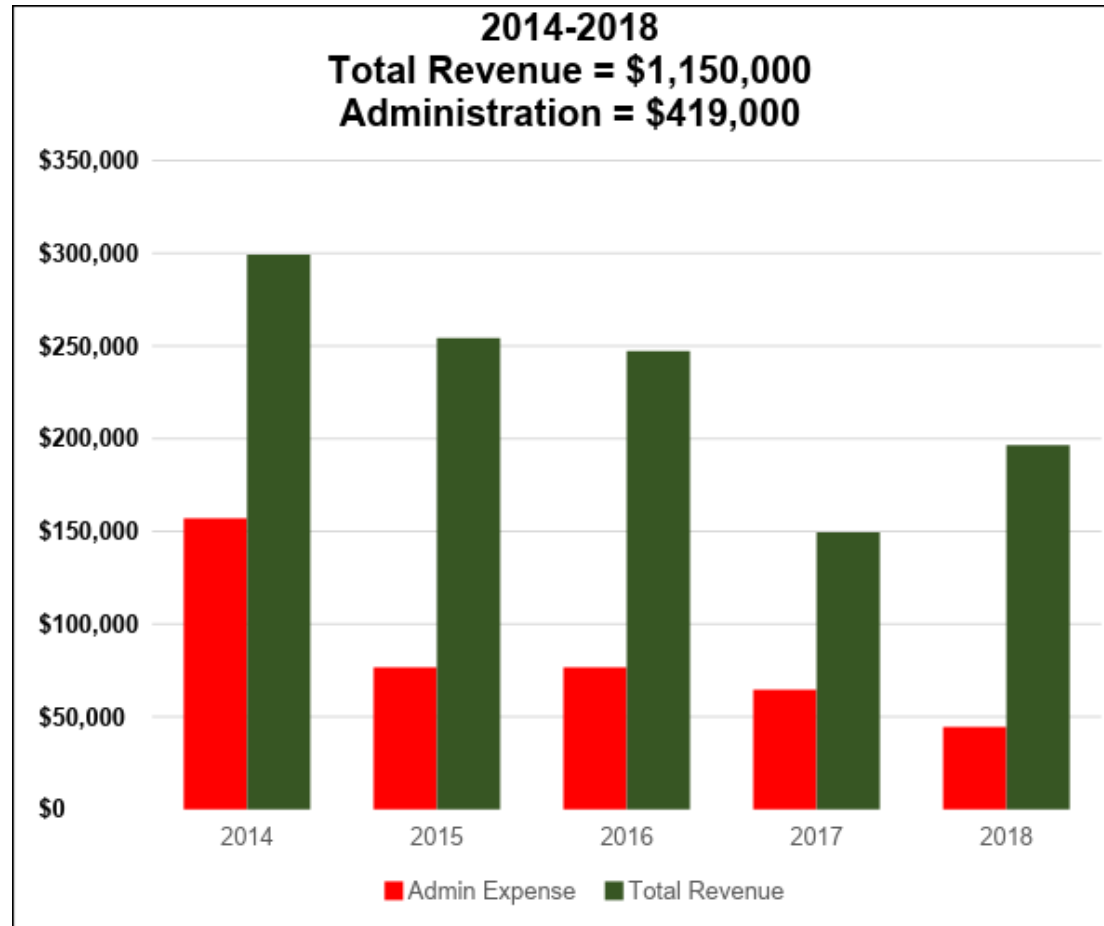


Frontenac Arch  
Biosphere

# Quantifiable Benefits – Adding Value



# Quantifiable Benefits – Leveraging Funds



## Summary 2019

- Nature Camp
- FAB Trails Festival
- Outreach
- Networking

## Summary 2020

- Nature Camp
- FAB Trails Festival
- Youth Climate Summit
- Local Flavours
- Outreach
- Networking



# Working with Municipalities

- We are asking the municipalities to make an annual contribution to ensure the financial stability of the biosphere.
- Secure municipal support will help sustain the Frontenac Arch Biosphere Network.
- FABN pursues initiatives to benefit your community.



# Maintenance Support Model

## Maintenance 2020

- Professional fees
- Daily operations
- Executive Director



# Budget 2020

| Total Revenue               |                 | Total Expenses    |               |
|-----------------------------|-----------------|-------------------|---------------|
| Trails Festival             | 5,000           | Professional Fees | 8,480         |
| Ontario Trillium Foundation | 7,675           | Daily Operations  | 4,960         |
| Memberships                 | 1,500           | Staff             | 45,270        |
| Projects                    | 12,839          |                   |               |
|                             |                 |                   |               |
| <b>Total</b>                | <b>27,014</b>   | <b>Total</b>      | <b>58,710</b> |
|                             | <b>\$31,696</b> |                   |               |



# Maintenance Support Model

| Township                       | 2016 census | Percent of total population | \$32,000 |
|--------------------------------|-------------|-----------------------------|----------|
| Brockville                     | 21,423      | 26                          | 8,455    |
| Gananoque                      | 5,151       | 6.4                         | 2,033    |
| Westport                       | 588         | 0.7                         | 232      |
| Leeds and the Thousand Islands | 9,464       | 11.7                        | 3,735    |
| Rideau Lakes                   | 10,289      | 12.7                        | 4,061    |
| Front of Yonge                 | 2,610       | 3.2                         | 1,030    |
| Athens                         | 3,019       | 3.7                         | 1,192    |
| South Frontenac                | 18,687      | 23                          | 7,375    |
| Eliz.-Kitley                   | 9,848       | 12.1                        | 3,887    |
| TOTAL                          | 81,079      | 100                         | 32,000   |



# Fundraising



# Grants

- Community grants
- Ontario Trillium Foundation
- Federal Government Grants
- Foundations
- FedDev EODP
- Green Municipal Fund



# Working with Municipalities



## Plans

Create a plan that builds on your sustainable community plans or strategies you already have in place.

## Studies

Assess whether your initiative is technically and financially feasible, as well as its potential environmental, social and economic impact.

## Pilot projects

Evaluate a small-scale version of your initiative in real-life conditions.

## Capital projects

Install a full-scale version of your project (usually done after you've conducted a pilot project).

## Asset management grants

Enhance your asset management practices and make informed decisions about your infrastructure.

## Partner grants

These are for non-municipal organizations that help FCM implement programs, create resources, or offer training or information-sharing activities.



# What's in it for Municipalities

- We are asking the municipalities to make an annual contribution to ensure the financial stability of the biosphere.
- In return for an annual contribution, you are demonstrating support to the sustainability of our communities.
  - Environment
  - Green Economy
  - Increased Knowledge and Awareness
  - Climate change
  - Progressive





# QUESTIONS?

613-659-4824

[www.fabn.ca](http://www.fabn.ca)



Minutes of Committee of the Whole  
November 5, 2019

Time: 10:00 am

Location: Council Chambers



Meeting #28

Present: Mayor Ron Vandewal, Pat Barr, Doug Morey, Alan Revill, Norm Roberts, Randy Ruttan, Ron Sleeth, Ross Sutherland

Staff: Neil Carbone, Chief Administrative Officer, Claire Dodds, Director of Development Services, Louise Fragnito, Director of Corporate Services & Treasurer, Darcy Knott, Fire Chief, Mark Segsworth, Director of Public Services, Angela Maddocks, Clerk, Emily Caird, Executive Assistant

- 1 Call to Order
  - a) The meeting was called to order at 10:00 am.
- 2 Declaration of pecuniary interest and the general nature thereof
  - a) There were no declarations of pecuniary interest.
- 3 Approval of Agenda
  - a) The agenda was adopted as presented.
- 4 Reports Requiring Direction
  - a) Strategic Planning Workshop # 2 - 2019-2022

The CAO presented to Council on the latest draft of the 2019-2022 Strategic Plan. He began by providing an overview of the challenges and pressures that the municipality is facing, as well as opportunities available to capitalize on current strengths.

The CAO proposed content for the various elements of the strategic plan. Council provided the following feedback:

Vision Statement

Council as a whole felt that the proposed visions statement was clear and succinct. They liked the concept of growing in all aspects, and felt that the use of the word “progressive” is provocative and encourages residents to be engaged.

Mission Statement

Council discussed the merits of strengthening the environmental tone without creating municipal road blocks. Council came to a consensus that #6 within the mission statement should include a more dynamic approach, as they want to ensure the township is actively trying to improving the environment, not just

Committee of the Whole  
November 5, 2019

preserving it.

Council also agreed that the concept of transparency should be included in # 5 of the mission statement. They also drew attention to the numbering of the items and felt that strait bullet points would be more reflective of the equal importance of all statements.

#### Proposed Values

Council felt it was also important to remove the numbers of items under this section as well, as to not rank any of the proposed values in order of importance as they are all equally important values to Council.

It was proposed that "Customer Service Excellence" be changed to "Public Service Excellence" as to better reflect the township's public service mandate rather than business operations. Council came to a consensus that this wording better suited the plan.

#### Proposed Priority Areas & Action Items

Council reviewed the priority areas and action item examples based on the last strategic planning workshop feedback. Council expressed interest in collaborating with all property owners on environmental and lake capacity issues, as opposed to just waterfront property owners. Mayor Vandewal reiterated the importance of engaging with all residents and property owners in relation to the environment.

Lastly Council inquired about the implementation and communication of the new Strategic Plan once it is completed. The CAO explained that there would be a plan put in place to operationalize the strategic plan in each department, and a strategy created to communicate it to staff and the public. He explained that the finalized version of the plan will come to Council early in 2020.

- 5 Question of Clarity (from the public on outcome of agenda items) - n/a
- 6 Adjournment
- a) The meeting was adjourned at 11:54 am.

Minutes of Special Committee of the Whole  
November 7, 2019



Time: 9:00 a.m.

Location: Council Chambers

Meeting # 30

Present: Mayor Ron Vandewal, Pat Barr, Ray Leonard, Doug Morey, Alan Revill, Norm Roberts, Randy Ruttan, Ron Sleeth, Ross Sutherland

Staff: Neil Carbone, Chief Administrative Officer, Louise Fragnito, Director of Corporate Services and Treasurer, Claire Dodds, Director of Development Services, Mark Segsworth, Director of Public Services, Darcy Knott, Fire Chief, Angela Maddocks, Clerk

1. Call to Order
2. Declaration of pecuniary interest and the general nature thereof
  - a) There were no declarations of pecuniary interest.
3. Approval of Agenda
  - a) The agenda as approved as presented.
4. Reports Requiring Direction
  - a) 2020 Draft Budget

The objectives of the 2020 draft budget were reviewed and included preparing for growth, organizational capacity building, service delivery, positioning the township as a regional leader and revenue growth in addition to savings and efficiency, all of which are identified in the strategic plan.

Key items that were discussed include the following:

- New fund - similar to private lane upgrade assistance for requests like the 3 Lakes Committee (Dog Lake, Cranberry Lake and Colonel By Lake) for water quality studies of lakes. The structure of this program will come to a Committee of the Whole meeting for discussion.
- SF Rides - request for mapping
- Additional staffing - Programs & Events Coordinator, Senior Planner, Light Equipment Operator - concerns about the scope of the Programs & Events Coordinator role, is existing capacity within the Development Services Department at full potential, clarification that the development of job descriptions is an administrative function.
- Ice Stock Lanes at Centennial Park - is it a multi-use pad? Does the amount budgeted for cover the entire project costs?
- Reallocate the budgeted amount for Davidson Beach access road - leave \$50,000 in 2020 to start, allocate \$50,000 to McMullen Beach improvements, and \$100,000 to Storrington Centre to complete this project. There is no plan for Davidson Beach other than road access improvements. This site is not great for offering swim lessons, focus should be on the parks we are already enhancing. The Recreation

Committee of the Whole  
November 7, 2019

Master Plan will provide further direction on where future improvements will be focused.

- Charging Station for electronic vehicles at Townhall - should be put on hold until the climate change and mitigation strategy is developed?
- It is not pre-determined that a roundabout is the ideal solution for the Yarker and Wilton road intersection
- Council requested a follow up report on the proposed "branding" to provide further clarity on the project and process.

The Director of Corporate Services and Treasurer will present the final version for adoption at the December 3, 2019 Council meeting.

5. Announcements/Statements by Councillors

- a) Council felt the preliminary discussion on the budget process was very helpful and appreciated having the meeting during the week instead of on a Saturday as in the past.

6. Question of Clarity (from the public on outcome of agenda items)

- a) There were no questions.

7. Adjournment

- a) The meeting was adjourned at 1:07 p.m.

Minutes of Committee of the Whole  
November 12, 2019



Time: 7:00 pm

Location: Council Chambers

Meeting #31

Present: Mayor Ron Vandewal, Pat Barr, Ray Leonard, Doug Morey, Alan Revill, Norm Roberts, Randy Ruttan, Ron Sleeth, Ross Sutherland

Staff: Louise Fragnito, Acting Chief Administrative Officer, Mark Segsworth, Director of Public Services, Angela Maddocks, Clerk.

1. Call to Order
  - a) Mayor Vandewal called the meeting to order at 7:00 p.m.
2. Declaration of pecuniary interest and the general nature thereof
  - a) There were no declarations.
3. Approval of Agenda
  - a) The agenda was adopted as presented.
4. Scheduled Closed Session - not applicable
5. \*\*\*Recess - \*\*\* - not applicable
6. Public Meeting - not applicable
7. Delegations
  - a) Katrina Furlanetto, Incoming General Manager, Cataraqui Region Conservation Authority, re: CRCA 2020 Budget

Mayor Vandewal welcomed Ms. Furlanetto and acknowledged Geoff Rae, current General Manager who will be retiring at year end.

Ms. Furlanetto provided an overview the Cataraqui Conservation that area and properties owned within their jurisdiction. She reviewed the ongoing challenges to find efficiencies through shared services and digital processes. She reviewed the Cataraqui Conservation 2020 budget with details on the impact of the municipal levy for South Frontenac.

- b) Roger Brice, re: overfishing, disturbing the peace, illegal parking and trash - Devil Lake Causeway

Roger Brice referred to the material included in the agenda package that outlined their concerns about commercial fishing along the Devil Lake Causeway, and the disregard for private property and illegal parking. He recognized that this problem is not unique to this area however he is concerned about protecting their neighbourhood and the fish habitat. A Devil Lake Association group is being developed to magnify the concern about protecting the special and unique resource of the lake. The Ministry of Natural

Committee of the Whole  
November 12, 2019

Resources and Forestry are aware of the commercial fishing issue and have laid charges however most of the fishing takes place at night. Mr. Brice believes that the commercial fishermen come from the Toronto area noting they have no regard for safety or respect for private property.

Roger Jones voiced his concerns about the decimation of fish. He has lived in the area for 68 years and has a harvesting permit to collect shiner minnows for resale and is therefore on the lake several days per week. He explained that Jones Bay is the best spawning area however the fishermen are affecting the spawning process and he wants to see an end to the commercial fishing.

Edith Regnerus expressed her concern about the garbage left behind by the commercial fishermen. She has picked up 5 to 15 gallons of garbage that they leave behind showing a complete disregard for the area. The fishermen also defecate on public and private property.

Tonia Jones lives on the north side of the causeway and is constantly challenged with clear site lines to safely pull out of her own driveway. Drivers are doing three point turns on the curve of the road and there is concern about safety due to this practice.

Council was sympathetic to the issue and supported working towards a solution. There will be a report coming from Public Services to extend the "no parking" area along the causeway, at the November 19 Council meeting.

Mark Segsworth noted that the Ministry of Natural Resources and Forestry do conduct night patrol but not every night and they have not yet witnessed any commercial fishing. He noted that fishing is currently not an issue but gave assurance that we will continue to work with the residents, the OPP and MNR in hopes of addressing the various concerns.

The delegations were encouraged to call the OPP when trespassing is occurring. Chatham, Peterborough, Port Hope and Westport are other known areas that have experienced the same problem of commercial fishing. Wilma Kenny confirmed that she had been in Port Hope in the spring and there were two MNR officers in attendance who were strictly enforcing the fishing regulations. It was suggested that staff reach out to the other communities to get an idea of how they dealt with commercial fishing.

8. Reports Requiring Direction
  - a) RFP for Garbage and Recycle Collection

Mark Segsworth noted that there have been changes due to the new provincial government and the new Waste Free Ontario Act with a focus on extended producer responsibility.

The following items were discussed:

- If the RFP was issued by "area" is this more difficult to bid on? Could a contractor bid on just one area? Multi national companies bidding on and taking over local business is a possibility.
- Concern that having only one contractor solely is a risk especially if equipment breakdown occurs
- What is the appropriate length for new contracts?
- Bag Tags - there has not been an increase in the fee. Could they be sold only at stores and how would they be valued? There could be a reduction in the taxation component if residents are required to purchase. A suggestion was made to have a "buy back" incentive if any changes were made to the actual use of the bag tag system. Is there data to support that the use of bag tags has decreased garbage?

Committee of the Whole  
November 12, 2019

- Have we looked at what the cost would be to do in-house garbage collection?
- Private Lanes - there is substantial cost to creating turn around areas for community bins.
- Recycling bins - the fee has not changed. We don't want to make it difficult to recycle but bins need to be recognizable to ensure consistent collection.

The Director of Public Services will bring back a report on items discussed to the December 3 Council meeting.

9. Reports for Information

a) Sustane Technologies Inc. - Report from Councillor Revill

Councillor Revill shared his presentation with respect to his visit to the Sustane Technologies Plant in Chester, Nova Scotia. He responded to questions about the catchment area and if the plant required a guaranteed amount of waste. The plant is another player in the market of waste management.

10. Rise & Report from Committees of Council

a) County Council

Councillor Revill reported that Fairmount Home will be undergoing an accreditation exercise, budget deliberations are underway. The conflict between the County and the City of Kingston regarding paramedic costs is ongoing.

b) Arena Board

Councillor Roberts reported that winter programming is underway and the new ice surfacer is working well.

c) Police Services Board

Deputy Mayor Sleeth reported that the Board met last week with two representatives from Orillia attending the meeting to discuss the new contract. There is very little change financially but still not lots of details. It is possible that there will be an amalgamation with other local Police Services Boards.

The annual public meeting is scheduled for November 28 at 7:00 pm.

d) Portland Heritage Committee

No updates.

11. Information Items

a) Tim Lanthier, Interim General Manager, Grey Sauble Conservation Authority, re: Letter to Minister Jeff Yurek seeking direction on mandatory and non-mandatory programs and funding of said programs.

b) Township of Ramara - Letter to Minister of Environment Conservation and Parks re: Conservation Authority Exit Clause

Committee of the Whole  
November 12, 2019

c) Village of Westport - Recreation Cost Sharing Model

Council was not supportive of entertaining a recreation cost sharing model with the village of Westport.

12. Notice of Motions - not applicable
13. Announcements/Statements by Councillors - not applicable
14. Question of Clarity (from the public on outcome of agenda items)
  - a) There were no questions from those in attendance.
15. Closed Session - not applicable
16. Adjournment
  - a) The meeting was adjourned at 8:53 p.m.

Minutes of Council  
November, 19, 2019

Time: 7:00 PM

Location: Council Chambers



## Meeting # 32

Present: Mayor Ron Vandewal, Ray Leonard, Doug Morey, Alan Revill, Norm Roberts, Randy Ruttan, Ron Sleeth, Ross Sutherland

Staff: Louise Fragnito, Director of Corporate Services and Treasurer/Acting Chief Administrative Officer, Claire Dodds, Director of Development Services, Mark Segsworth, Director of Public Services, Trudy Gravel, Planner, Angela Maddocks, Clerk.

1. Call to Order
2. Declaration of pecuniary interest and the general nature thereof
  - a) Mayor Vandewal declared a pecuniary interest with respect to Agenda Item 13 b), the Accounts Payable and Payroll Listing.

### 3. Approval of Agenda

- a) Resolution

Resolution No. 2019-32-02

Moved by Councillor Roberts

Seconded by Councillor Leonard

That the agenda for the November 19, 2019 Council meeting be adopted as presented.

Carried

4. Scheduled Closed Session - not applicable
5. \*\*\*Recess\*\*\*- not applicable
6. Delegations - not applicable
7. Public Meeting
  - a) Open Public Meeting

Resolution No. 2019-32-03

Moved by Councillor Leonard

Seconded by Councillor Roberts

That a public meeting be held to discuss planning matters related to a rezoning application in Concession 4, Part Lot 1, 220 Abrams Lane, Bedford District.

Carried

- b) Rezoning Application Z-19-12-B - Concession 4, Part Lot 1, 220 Abrams Lane

Trudy Gravel explained that the subject property has received provisional consent approval for application S-19-19-B for a lot addition from an existing property at Part Lot 1, Concession 4, Being Parts 6 & 7 on Plan 13R19636, District of Bedford, municipally known as 220 Abrams Lane, Desert Lake. The

Minutes of Council  
November, 19, 2019

severed lands consist of approximately 0.69 hectares (1.7 acres) of land with 6 metres (19.7 ft.) water frontage and 6 metres of frontage on Windy Bay Lane to a developed lot municipally known as 42A Windy Bay Lane. The total lot size will be 0.83 hectares (2.05 acres) once the severance is finalized.

The retained lands consist of approximately 26.71 hectares (66 acres) with approximately 886 metres of frontage along Desert Lake and lane frontage of 532 metres (1,745 ft.). The lands will remain in the Rural (RU) Zone and the site specific Recreational Resort Commercial (RRC-46) Zone. No further development is proposed for the benefitting lands.

She further noted that this application was not required to be circulated to commenting agencies as it is on a private lane and has an existing septic system. The lot addition will increase the size of the benefitting lands and bring into compliance with the zoning provisions.

There were no comments from Council or the public.

c) Close Public Meeting

Resolution No. 2019-32-04

Moved by Councillor Roberts

Seconded by Councillor Leonard

That having provided an opportunity for input, the public meeting be closed.

Carried

8. Approval of Minutes

a) November 5, 2019 Council Meeting

Resolution No. 2019-32-05

Moved by Councillor Roberts

Seconded by Councillor Leonard

That the minutes of the November 5, 2019 Council meeting be approved.

Carried

9. Business Arising from the Minutes

a) Notice of Motion - Ontario by Bike Publication

Resolution No. 2019-32-06

Moved by Councillor Leonard

Seconded by Councillor Roberts

That Council petition the County of Frontenac to fund the Ontario By Bike 2020 publication to promote the great trails throughout Frontenac County that currently are not identified as part of the Eastern Ontario bike trails.

Carried

10. Reports Requiring Action

a) Parking and Traffic Restrictions

See By-law 2019-63

b) Proposed Speed Reduction on Snider Road

See By-law 2019-64.

c) Close and Transfer of Portions of Road Allowance - **RC-19-05** McDonald, **RC-19-06** Lansdell

See By-laws 2019-65 and 2019-66.

d) Emergency Management Program and Emergency Response Plan

See By-law 2019-68

e) Municipal Modernization Program

Resolution No. 2019-32-07

Moved by Councillor Leonard

Seconded by Councillor Roberts

That Council support the submission of an expression of interest to the Municipal Modernization Program in the amount of \$50,000.00.

Carried

f) Insurance Renewal Extension

Resolution No. 2019-32-08

Moved by Councillor Leonard

Seconded by Councillor Roberts

That Council extend the current insurance policy expiry date from December 31, 2019 to December 31, 2020.

Carried

g) January 2020 Council Meeting Schedule

Resolution No. 2019-32-09

Moved by Deputy Mayor Sleeth

Seconded by Councillor Morey

That Council suspend the rules of the Procedural By-law 2017-76 and schedule the January 2020 Council meetings for January 14 and 28 and the Committee of the Whole meeting for January 21, 2020.

Carried

11. Committee Meeting Minutes - not applicable

12. By-laws

a) By-law 2019-63 - Parking and Traffic Restrictions - Devil Lake Causeway

Resolution No. 2019-32-10

Moved by Deputy Mayor Sleeth

Seconded by Councillor Morey

That the following by-laws be given first and second reading:

- By-law 2019-63
- By-law 2019-64
- By-law 2019-65
- By-law 2019-66
- By-law 2019-68

Carried

Resolution No. 2019-32-11

Moved by Deputy Mayor Sleeth

Seconded by Councillor Morey

That By-law 2019-63, being a by-law to amend By-law 2000-01, as amended, to regulate the use of traffic, parking and stopping on highways and bridges in the Township of South Frontenac and to regulate speeds, be given third reading, signed and sealed.

Carried

- b) By-law 2019-64 - Lower speed limit on Snider Road

Resolution No. 2019-32-12

Moved by Deputy Mayor Sleeth

Seconded by Councillor Morey

That By-law 2019-64, being a by-law to amend By-law 2000-01, as amended, to regulate the use of traffic parking and stopping on highways and bridges in the Township of South Frontenac, be given third reading, signed and sealed.

Carried

- c) By-law 2019-65 - McDonald Road Closing -3742 Fairgrounds Rd

Resolution No. 2019-32-13

Moved by Councillor Morey

Seconded by Deputy Mayor Sleeth

That By-law 2019-65, being a by-law to stop up, close and sell a portion of an unopened road allowance that forms part of Raglan Street, Registered Plan 24, Part 1, Reference Plan 13R-22101 District of Storrington, be given third reading, signed and sealed.

Carried

- d) By-law 2019-66 - Lansdell Road Closing - 6449 Road 38

Resolution No. 2019-32-14

Moved by Councillor Morey

Seconded by Deputy Mayor Sleeth

That By-law 2019-66, being a by-law to stop-up, close and sell a portion of an unopened road allowance being Part 1, Adelaide Street, Registered Plan 35, Part 1, Reference Plan 13R-21430, District of Portland, be given third reading, signed and sealed.

Carried

- e) By-law 2019-68 - Emergency Management Program and Emergency Response Plan

Resolution No. 2019-32-15

Moved by Councillor Ruttan

Seconded by Councillor Revill

That By-law 2019-68, being a by-law to adopt an Emergency Management Program and Emergency Response Plan and to meet other requirements under the Emergency Management and Civil Protection Act, be given third reading, signed and sealed.

Carried

### 13. Reports for Information

- a) Fire Prevention Week Activities - October 6 -12, 2019

- b) Accounts Payable and Payroll Listing

### 14. Information Items

- a) Marg Isbestor, Mayor, Town of Greater Napanee, re: Support for Indoor Aquatic Facility

- b) Marcia Wallace, Assistant Deputy Minister, Ministry of Municipal Affairs and Housing, re: Municipal Modernization Program - Intake 1

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15. Notice of Motions

- a) Councillor Sutherland served a notice of motion with respect to benefit permits. He circulated copies of his notice in it's entirety to Council members for review.

16. Announcements/Statements by Councillors - not applicable

17. Question of Clarity (from the public on outcome of agenda items)

- a) There were no questions from the public.

18. Closed Session - not applicable

19. Confirmatory By-law

- a) By-law 2019-69

Resolution No. 2019-32-16

Moved by Councillor Revill

Seconded by Councillor Ruttan

That By-law 2019-69, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac be given first and second reading this 19 day of November 2019.

Carried

Resolution No. 2019-32-17

Moved by Councillor Ruttan

Seconded by Councillor Revill

That By-law 2019-69, the confirmatory by-law, be given third reading, signed and sealed this 19 day of November 2019.

Carried

20. Adjournment

- a) Resolution

Resolution No. 2019-32-18

Moved by Councillor Revill

Seconded by Councillor Ruttan

That the Council meeting of November 19, 2019 be adjourned at 7:25 p.m.

Carried

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Ron Vandewal, Mayor

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Angela Maddocks, Clerk



## REPORT TO COUNCIL CLERK'S DEPARTMENT



**AGENDA DATE:** December 3, 2019

**SUBJECT:** Notice of Motion – Site Plan Agreements and Access to Environmental Benefit Permit

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### **RECOMMENDATION:**

That Council support the notice of motion and direct staff to seek clarification from the Township's solicitor on the Township's obligation to approve and enforce the site plan control and condominium agreements and how to get access to an unredacted copy of the environmental benefit permit.

### **BACKGROUND:**

Council's Procedural By-law 2017-76 establishes the process for Notice of Motion.

At the Council Meeting of November 19, 2019, Councillor Sutherland served a notice of motion that Council seek clarification on the township's obligations to approve and enforce the site plan control and condominium agreements and how to access an unredacted copy of the environmental benefit permit for Johnston Point.

A copy of Councillor Sutherland's complete notice of motion is attached for further information.

A notice of motion requires a seconder at the next regular Council meeting. If seconded, the motion is debated and voted on.

### **FINANCIAL/STAFFING IMPLICATIONS:**

If approved, the motion may result in some additional staff time and legal costs related to the Johnston Point condominium and site plan control agreements.

### **ATTACHMENTS:**

Notice of Motion served by Councillor Sutherland at the November 19, 2019 Council meeting.

### **Submitted/approved by:**

Angela Maddocks, Clerk

Motion that the Township seek clarification from the Township's solicitor on the Townships obligations to approve and enforce the site plan control and condominium agreements and how to access to an unredacted copy of the Benefit permit,

Comments from the County's planner say that the Township has no statutory right to enforce the Benefit Permit. Be that as it may, the Township is responsible to issue site plans for all development, to approve the condominium agreements and to enforce the site plan control and condominium agreements after registration.

The OMB decision says that all the recommendations in a Benefit Permit must be incorporated into the Declaration and the Vacant Land Condominium Agreement. Without knowing the Benefit Permit recommendations, it appears impossible to develop site plans, approve the full condominium agreements or enforce either.

### Practically Speaking

Assume that the relevant provincial Ministries are enforcing the Benefit Permit and the Township the site plans and Condominium Agreement. The practical realities don't work for owners, developers, the Township, or the environment.

For example: a condominium owner applies for a building permit, a site plan is done and agreed to, a permit is issued which, unknown to the Township, violates something in the Benefit Permit and the condo owner starts to build. The Ministry may, or may not, show up and identify the violation. What then: the work has to stop? Or be torn down? Or it is too late because habitat has been destroyed. Surely this is a situation that would be best to avoid in the permitting process.

Could we say that no site plans will be issued or building permits issued until they have been cleared by the Ministry before or after the Township goes through its process. What if the Ministry makes changes that don't fit with the zoning or other conditions? They are not experts in this area. What is the process to resolve these conflicts since the Township does not know the Benefit Permit conditions? These inefficiencies will add to individual and Township costs, and cause significant delays. The situation seems burdensome, unnecessary and frankly, ridiculous.

## What the Documents Say

Two paragraphs from a May 7, 2018 letter from the Township Lawyer to Council commenting on the Johnson Point Condominium Registration Process outline identify the Township's responsibility to enforce the site plan control and condominium agreements after registration separate from the County.

"As a general matter, the Township is responsible for confirming that the developer has satisfied the conditions, and then the Township advises the County of compliance so that the County can issue final approval. Typically, a lower tier municipality will only forward its comments to the approving authority (in this case the County) once the developer has requested final approval and the lower tier municipality has confirmed that all of the conditions have been met to its satisfaction. It is important to also note that there are conditions that are not subject to approval by the Township; the developer must provide clearance letters to the County to deal with those other, non-Township conditions."

"After registration, the Township will enforce the site plan control and condominium agreements in the same manner that it enforces all other such agreements in the Township. The draft condominium agreement currently includes a license in favour of the Township to enter on the condominium lands (excluding any private residence) during normal operating hours to inspect the property and to perform any work arising from the default of the owner under the agreement. A further clause provides that where the owner is in default, and fails to correct such default within 15 days, the Township may enter the property and undertake the necessary work at the expense of the owner."

The OMB decision on the Johnson's point Vacant Land Condominium contains the following clauses which incorporate the benefit permit into the Condominium Agreement and identify some Township responsibilities.

Section 5 (D) of the Conditions of Approval issued by the Ontario Municipal Board reads: "the owner shall confirm that MNRF have been consulted on all species-at-risk issues and that the Declaration and the Vacant Land Condominium Agreement shall incorporate all recommendations from the MNRF included in any Benefit permit, if issued, related to the Grey Rat Snakes and Blanding's Turtles or any other species-at-risk identified.

Section 13 states site plans must be done before any building permits are issued and that these plans must be made with the Township.

And Section 15 (C ) states "That the owner submit a draft Vacant Land Condominium Declaration for approval by the Township and County to ensure all conditions of approval will be satisfied.



## REPORT TO COUNCIL DEVELOPMENT SERVICES DEPARTMENT



**REPORT DATE:** November 27, 2019

**AGENDA DATE:** December 3, 2019

**SUBJECT:** By-law to Stop Up, Close and Transfer Ownership of a Portion of a Road Allowance

**RC-19-04** Angela Black  
642 Burr ridge Road  
Pt Lot 23, Concession 8 N District of Bedford, Township of South Frontenac

### RECOMMENDATION

That Council **pass** By-law 2019-67 to stop up, close and transfer ownership of Part 5, RP13R22132 portion of an unopened road allowance adjacent to the property located at 642 Burr ridge Road.

### BACKGROUND

An application was submitted to the Development Services Department to stop up and close a portion of unopened road allowance from the northeast to southeast corners of 642 Burr ridge Road with a length of 1,000 feet by a width of 66 feet for a total area of 66,000 feet<sup>2</sup>.

The proposal came before Council for consideration at the May 21, 2019 Council Meeting and in a closed session at the July 2, 2019 Council Meeting.

The transfer of the unopened road allowance (Part 5, RP13R22132) enables Ms. Black to enlarge the property through a lot addition severance for the purpose of consolidating lands currently farmed by Ms. Black and Mr. Greenslade. Provisional consent was recently given by the Committee of Adjustment for consent application S-22-19-B to sever approximately 70 acres of land (Part 1, RP13R22132) from the neighbouring property to the east to be merged with the property at 642 Burr ridge Road and the property owned by Angela Black. The transfer of the unopened road allowance is required to legally merge the 70 acres of land with 642 Burr ridge Road.

Council had agreed upon a purchase price of \$5000 for the transfer of Part 5, provided that Ms. Black covers surveying, legal and advertising costs to stop up and close the road allowance, and register the transfer. The applicant has covered the cost of the survey, legal and advertising costs and registration of the transfer.

The by-law to stop up, close and transfer ownership of the unopened road allowance to Angela Black has been drafted consistent with the direction of Council, and is recommended for approval. Prior to the transfer of the portion of the unopened road allowance Angela Black is required to pay \$5000 to the Township for the length of 1,000 feet by a width of 66 feet for a total area of 66,000 feet<sup>2</sup>.

Angela Black has had the survey (13R22132) prepared. The survey was deposited on November 15, 2019.

## **NOTICE & PUBLIC COMMENTS**

Consistent with the requirements of the Municipal Act, a Notice of Road Closing was posted on the Township website on August 1, 2019 and advertised in the Frontenac News. A public meeting was held on September 3, 2019.

At the time of writing this report, no inquiries or comments had been received by any members of the public.

## **FINANCIAL and STAFFING CONSIDERATIONS**

Staff time to prepare reports, advertising, hold a public meeting and liaise with lawyers involved in the transfer.

## **ATTACHMENTS**

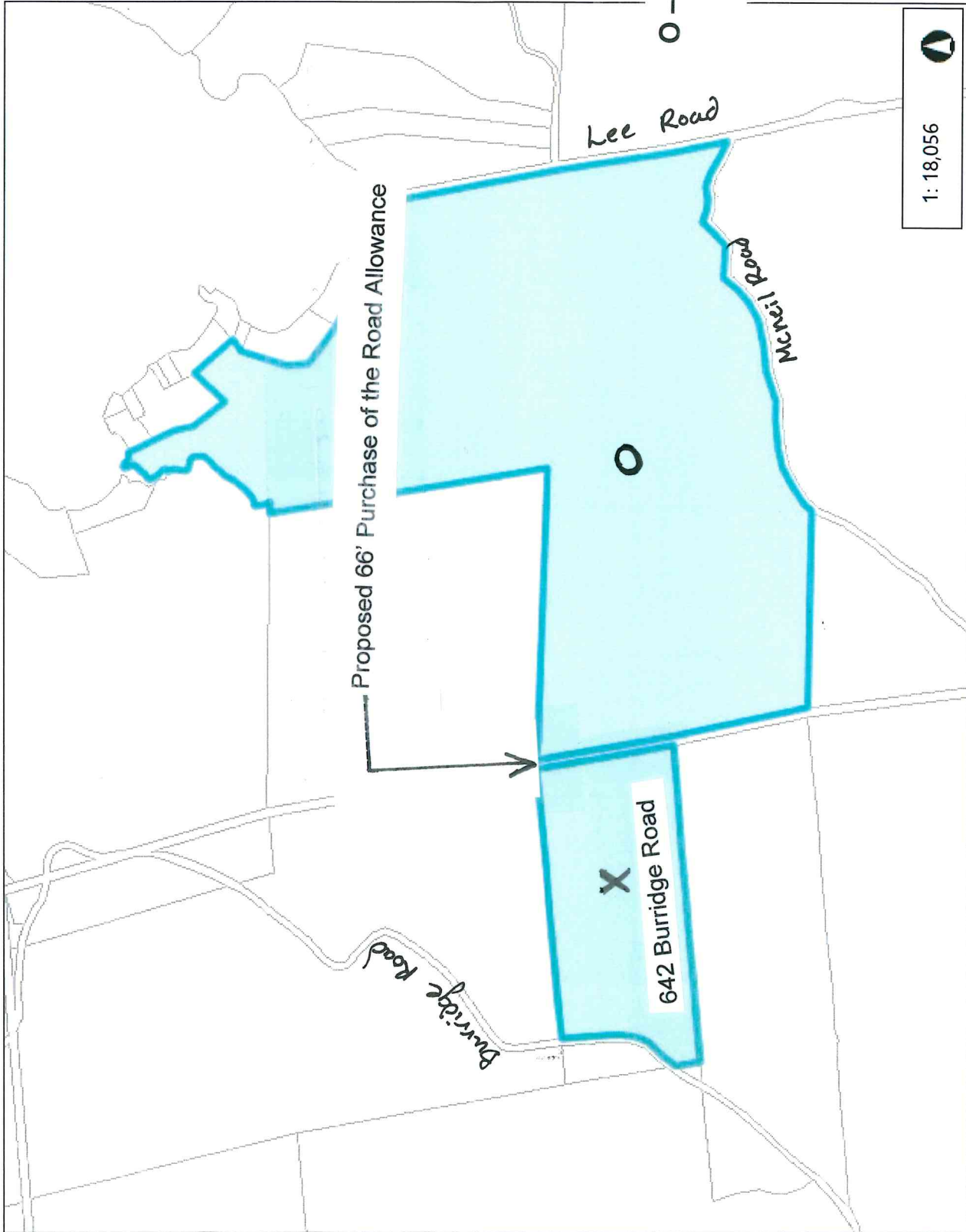
Attachment #1 – Location Map – 642 Burridge Road

Attachment #2 – RP13R22132 showing Part 5 proposed to be transferred

Attachment #3 – By-law 2019-67 to Stop Up and Close Road Allowance

**Submitted by:** Trudy Gravel, CPT, AMCT, Planner, Township of South Frontenac

**Approved by:** Claire Dodds, MCIP, RPP, Director of Development Services, Township of South Frontenac



X – 642 Burridge Road

O – Neighbouring Property to the East

Notes





Report to Council  
Development Services - Planning



|                         |                                                                                                                                                                           |
|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Report Date:            | November 27, 2019                                                                                                                                                         |
| Agenda Date:            | December 3, 2019                                                                                                                                                          |
| Application No:         | Z-19-12-B                                                                                                                                                                 |
| Owner:                  | Robert Abrams                                                                                                                                                             |
| Location of Property:   | Part Lot 1, Concession 4, Being Parts 6 & 7 on Plan 13R19636, District of Bedford, Township of South Frontenac, municipally known as 220 Abrams Lane, Desert Lake         |
| Purpose of Application: | Rezone land from Rural (RU) Zone, to the Limited Services Residential – Waterfront (RLSW) Zone as a condition of consent application S-19-19-B for a lot addition consent |

Recommendation

It is recommended that the by-law rezoning a portion of lands to be merged to 42A Windy Bay Lane, described as Part Lot 1, Concession 4, Being Parts 6 & 7 on Plan 13R19636, District of Bedford, Township of South Frontenac, **be passed**.

Proposal

An application has been submitted to amend the Township of South Frontenac Comprehensive Zoning By-law 2003-75 to rezone a portion of property owned by Robert Abrams that is being severed and merged with the lands owned by Jan Maika at 42A Windy Bay Lane from Rural (RU) Zone to Limited Services Residential – Waterfront (RLSW) Zone as a condition of a consent application S-19-19-B. The rezoning is required in order to fulfill condition 9 of the consent application. The lot being enlarged is currently zoned RLSW. By rezoning the severed parcel from Rural to Limited Services Residential – Waterfront, it will ensure that the enlarged property will have one consistent RLSW zone. The consent application was processed by the Township in October 2019.

The property at 42A Windy Bay Lane is a small residential waterfront property on Desert Lake with a cottage close to the waterfront. The property owner of 42A Windy Bay Lane presently travels over a portion of the property at 220 Abrams Lane. With the lot addition, the lot will be enlarged and the existing access will be formalized. The lands to be merged are vacant, rocky and heavily treed and comprise a portion of lands that are not presently used by 220 Abrams Lane which is part of a larger land holding that contains an existing campground.

Background

The subject property has received provisional consent approval for application S-19-19-B for a lot addition from an existing property at Part Lot 1, Concession 4, Being Parts 6 & 7 on Plan 13R19636, District of Bedford, Township of South Frontenac, municipally known as 220 Abrams Lane, Desert Lake. The severed parcel is approximately 0.69 hectares (1.7 acres) of land with 6 metres (19.7 ft.) water frontage and 6 metres of frontage on Windy Bay Lane. The severed parcel is proposed to be added to an existing undersized waterfront property at 42A Windy Bay Lane. The total lot size will be 0.83 hectares (2.05 acres) once the severance is finalized. The property being enlarged has an existing cottage. No development is being proposed as part of this application.

The retained lands consist of approximately 26.71 hectares (66 acres) with approximately 886 metres of frontage along Desert Lake and lane frontage of 532 metres (1,745 ft.). The lands will remain in the Rural (RU) Zone and the site specific Recreational Resort Commercial (RRC-46) Zone.

The proposed zoning by-law amendment will bring the benefitting lands into compliance with the current provisions for waterfront residential lots.



## Report to Council

### Development Services - Planning



### Public Meeting

A public meeting was held under the *Planning Act* on November 19, 2019. No questions or comments were received from the public or Council.

### Summary

A comprehensive report reviewing this zoning by-law amendment against the policies of the Provincial Policy Statement, 2014, the County of Frontenac Official Plan and the South Frontenac Official Plan was provided to Council in advance of the November 19, 2019 public meeting.

As this rezoning is consistent and conforms to the Provincial Policy Statement, 2014, the County of Frontenac Official Plan and the South Frontenac Official Plan and Zoning By-law, it is recommended Council approve this application by **passing** the attached by-law.

### Attachments:

#### 1. Zoning By-law 2019-70

#### Submitted by:

Trudy Gravel, CPT, AMCT, Planner, Township of South Frontenac

#### Approved by:

Claire Dodds, MCIP, RPP, Director of Development Services, Township of South Frontenac

**Date of Site Visit:** September 26, 2019



## REPORT TO COUNCIL PUBLIC SERVICES DEPARTMENT



**AGENDA DATE:** December 3, 2019

**SUBJECT:** RFP for Garbage & Recycle Collection (Residential & Commercial)

### RECOMMENDATIONS:

That Council approves the following specifications, found within the Analysis below, of the report dated December 3, 2019 to be included in the Garbage & Recycle Collection RFP to be issued in early 2020.

### BACKGROUND:

Public Services staff issued the initial RFP in 2010 for the Collection of Household Garbage and Recycling. The last renewal of the resulting contract will end on August 31<sup>st</sup>, 2020. Staff have been delaying a new RFP because of the significant anticipated changes coming in the next 3-6 years to how the blue box program will be funded. However, based on recent provincial announcements about the timelines of that rollout, staff feels the Township can move ahead with a new RFP now.

At the November 12 Committee of the Whole Meeting, draft specification for a new RFP were discussed with Council. Council's feedback from that meeting has been incorporated into the recommendations.

This report proposes final specifications for the new RFP in order to address current challenges and opportunities.

### ANALYSIS:

The following points will have a direct or indirect impact on collection and are recommended for inclusion in the upcoming RFP:

1. The RFP to allow Contractors to bid on the entire Township and/or separate collection areas.
2. Revising the Collection areas to 4 day/week pickup; garbage and recycling on the same day for all residents.
3. The basis of payment shall be an amount of dollars per household.
  - Staff is currently reviewing data used to update household and commercial counts.
4. The length of Contract shall be 5 years plus 2 Optional years.
  - This allows for the rollout of Extended Producer Responsibility (EPR) within the Blue Box program on or around 2025
  - Appropriate termination clauses shall be included
  - The RFP will specify the age of trucks be no more than 10 years
5. Grandfathered Lanes will continue service



REPORT TO COUNCIL  
PUBLIC SERVICES DEPARTMENT



6. Additional recycling collection each Friday before Statutory holidays in the summer at large collection depots will be incorporated into the RFP.

**FINANCIAL CONSIDERATIONS:** None at this time. Further information regarding the cost of the revised Garbage and Recycling Service will be provided to Council following closure of the RFP in the Fall of 2020.

The RFP process does not bind the Township to the services of any bidding contractors.

**ATTACHMENTS:** Draft Proposed Collection Areas

**Submitted/approved by:**

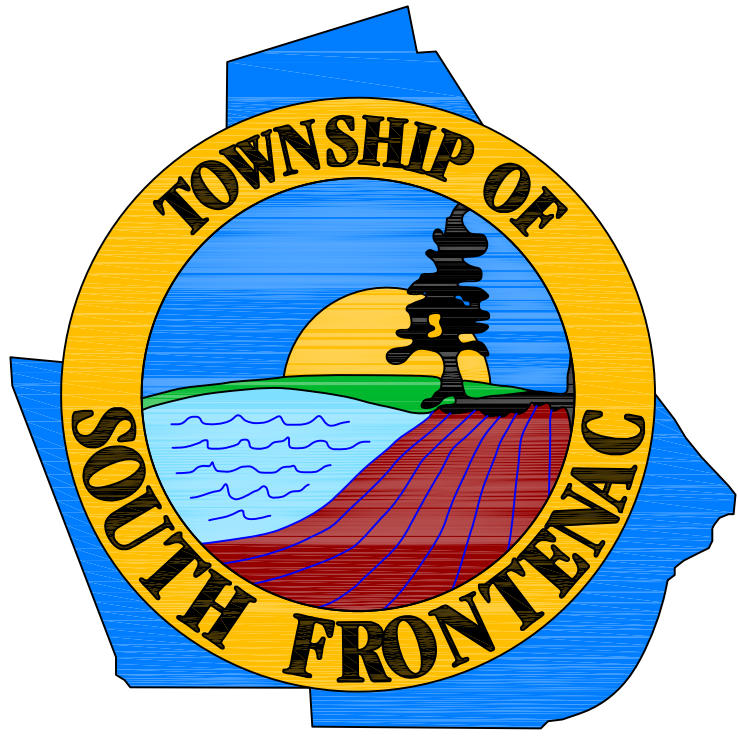
Mark Segsworth P. Eng.  
Public Works Manager

**Prepared by:**

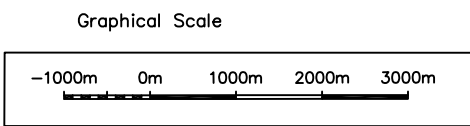
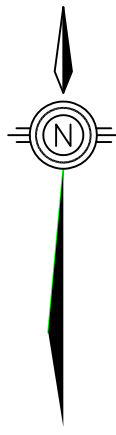
Jamie Brash, Supervisor  
Facilities & Solid Waste

**Approved by:**

Neil Carbone, CAO



# South Frontenac Township House Hold Waste and Recycle Map



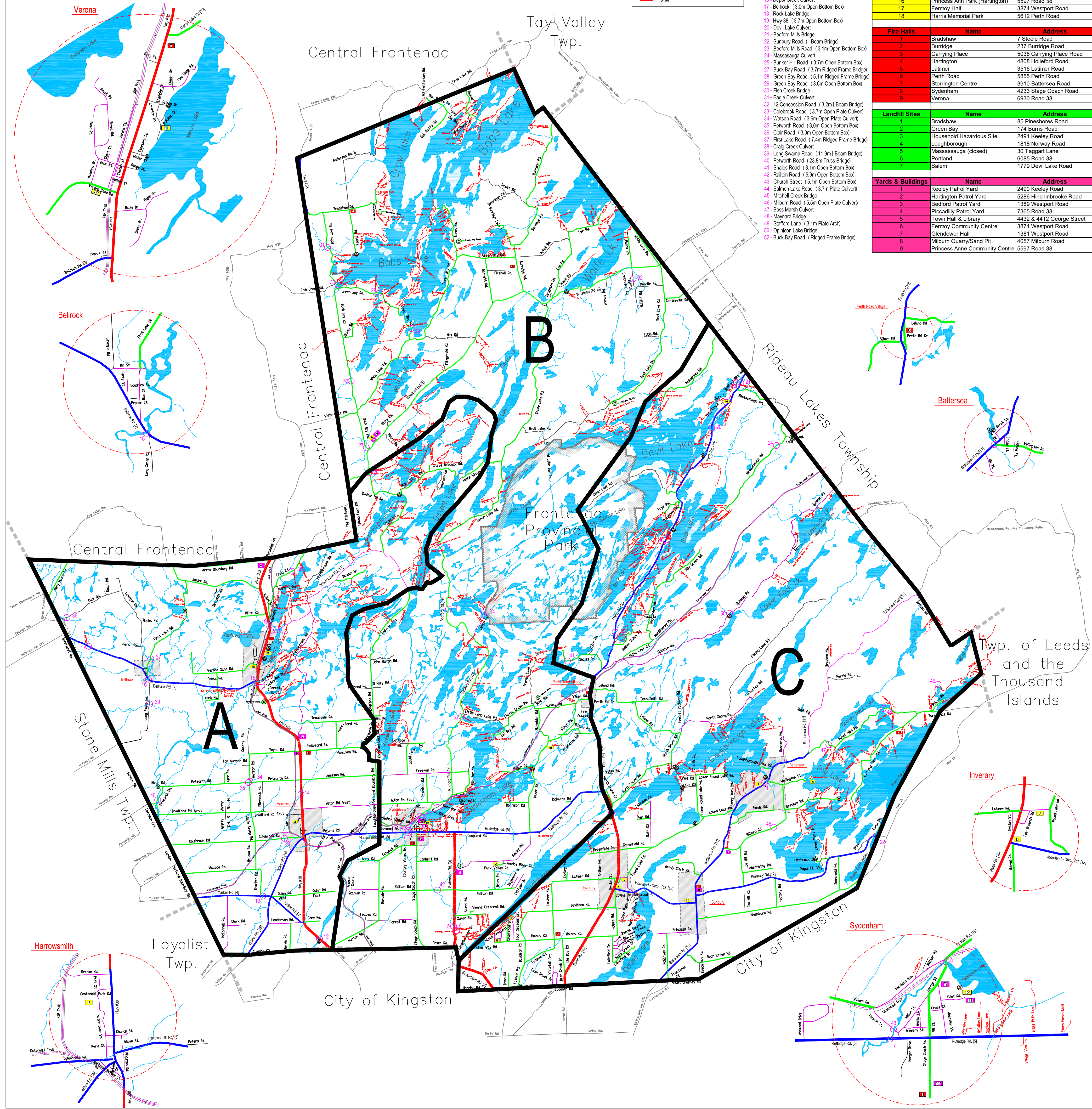
| Legend |                            |
|--------|----------------------------|
|        | Township Boundary          |
|        | Water                      |
|        | Streams, Ponds & Waterways |
|        | Trail                      |
|        | Township Yards & Buildings |
|        | Township Fire Halls        |
|        | Township Landfills         |
|        | Township Parks & Beaches   |
|        | Township Boat Ramps        |
|        | Class 2 Road               |
|        | Class 3 Road               |
|        | Class 4 Road               |
|        | Class 5 Road               |
|        | Class 6 Road               |
|        | Lane                       |

## Structure Schedule

○ Structure Location

- 1 - Battersea Bridge
- 2 - Loughborough Lake Bridge
- 3 - Bear Creek Culvert
- 4 - Buck Lake Culvert
- 5 - Sydenham Road Culvert
- 6 - Sydenham Lake Bridge & Dam (Burego Ln)
- 7 - Rutledge Bridge
- 8 - Sydenham Lake Bridge & Dam
- 9 - Little Long Lake Culvert
- 10 - Otter Lake Culvert
- 11 - Sydenham Point Park
- 12 - Mural Creek Culvert
- 13 - Bracken Culvert
- 14 - Hwy 38 (4.3m Open Bottom Box)
- 15 - Hardwood Creek Bridge
- 16 - Depot Creek Culvert
- 17 - Belrock (3.0m Open Bottom Box)
- 18 - Rock Lake Bridge
- 19 - Hwy 38 (3.7m Open Bottom Box)
- 20 - Devil Lake Culvert
- 21 - Bedford Mills Bridge
- 22 - Sunbury Road (1 Beam Bridge)
- 23 - Bedford Mills Road (3.1m Open Bottom Box)
- 24 - Massasauga Culvert
- 25 - Bunker Hill Road (3.7m Open Bottom Box)
- 26 - Buck Bay Road (3.7m Ridged Frame Bridge)
- 27 - Green Bay Road (5.1m Ridged Frame Bridge)
- 28 - Green Bay Road (3.6m Open Bottom Box)
- 29 - Fish Creek Bridge
- 30 - Eagle Creek Culvert
- 31 - 12 Concession Road (3.2m I Beam Bridge)
- 32 - Colebrook Road (3.7m Open Plate Culvert)
- 33 - Watson Road (3.6m Open Plate Culvert)
- 34 - Pelworth Road (3.0m Open Bottom Box)
- 35 - Clair Road (3.0m Open Bottom Box)
- 36 - First Lake Road (7.4m Ridged Frame Bridge)
- 37 - Craig Creek Culvert
- 38 - Long Swamp Road (11.9m I Beam Bridge)
- 39 - Pelworth Road (23.8m Truss Bridge)
- 40 - Shale Road (3.1m Open Bottom Box)
- 41 - Railton Road (5.9m Open Bottom Box)
- 42 - Church Street (5.1m Open Bottom Box)
- 43 - Salmon Lake Road (3.7m Plate Culvert)
- 44 - Mitchell Creek Bridge
- 45 - Milburn Road (5.5m Open Plate Culvert)
- 46 - Boss Marsh Culvert
- 47 - Maynard Bridge
- 48 - Stafford Lane (3.1m Plate Arch)
- 49 - Opilion Lake Bridge
- 50 - Buck Bay Road (Ridged Frame Bridge)

| South Frontenac Facilities List |                                |                            |
|---------------------------------|--------------------------------|----------------------------|
| Parks & Rec                     | Name                           | Address                    |
| 1                               | Battersea Ball Park            | 5167 Battersea Road        |
| 2                               | Dave Bowes Memorial Park       | 2042 Park Valley Road      |
| 3                               | Centennial Park (Harrowsmith)  | 4500 Centennial Park Drive |
| 4                               | Davidson Beach                 | 3487 Four Seasons Drive    |
| 5                               | Gilmour Point Beach            | 1763 Wellington Street     |
| 6                               | Glendower Park (Bedford)       | 1381 Westport Road         |
| 7                               | Inverary Ball Park             | 4772 Latimer Road          |
| 8                               | Ken Garrett Park               | 4010 Perth Road            |
| 9                               | Latimer Park                   | 5402 Holmes Road           |
| 10                              | Lions Club Mini Park           | 4393 Verona Sand Road      |
| 11                              | McMullen Park (Verona)         | 6089 Carleton Drive        |
| 12                              | Sydenham Point Park            | 4410 Point Road            |
| 13                              | Sunbury Ball Park              | 3364 Moreland Dixon Road   |
| 14                              | Tell Park (Bedford)            | 36 Tett Crescent           |
| 15                              | Wilmer Ball Park               | 5178 Wilmer Road           |
| 16                              | Princess Ann Park (Hartington) | 5597 Road 38               |
| 17                              | Fermoy Hall                    | 3874 Westport Road         |
| 18                              | Harris Memorial Park           | 5612 Perth Road            |
| Fire Halls                      | Name                           | Address                    |
| 1                               | Bradshaw                       | 7 Steele Road              |
| 2                               | Burnbridge                     | 237 Burnbridge Road        |
| 3                               | Carrying Place                 | 5038 Carrying Place Road   |
| 4                               | Hartington                     | 4808 Hollister Road        |
| 5                               | Latimer                        | 3516 Latimer Road          |
| 6                               | Perth Road                     | 5855 Perth Road            |
| 7                               | Storington Centre              | 3910 Battersea Road        |
| 8                               | Sydenham                       | 4233 Stage Coach Road      |
| 9                               | Verona                         | 6930 Road 38               |
| Landfill Sites                  | Name                           | Address                    |
| 1                               | Bradshaw                       | 85 Pineshores Road         |
| 2                               | Green Bay                      | 174 Burns Road             |
| 3                               | Household Hazardous Site       | 2491 Keeley Road           |
| 4                               | Loughborough                   | 1818 Norway Road           |
| 5                               | Massasauga (closed)            | 30 Taggart Lane            |
| 6                               | Portland                       | 6085 Road 38               |
| 7                               | Salem                          | 1779 Devil Lake Road       |
| Yards & Buildings               | Name                           | Address                    |
| 1                               | Keeley Patrol Yard             | 2490 Keeley Road           |
| 2                               | Hartington Patrol Yard         | 5286 Hinchinbrooke Road    |
| 3                               | Bedford Patrol Yard            | 1389 Westport Road         |
| 4                               | Piccadilly Patrol Yard         | 7365 Road 38               |
| 5                               | Town Hall & Library            | 4432 & 4412 George Street  |
| 6                               | Fermoy Community Centre        | 3874 Westport Road         |
| 7                               | Glendower Hall                 | 1381 Westport Road         |
| 8                               | Milburn Quarry/Sand Pit        | 4057 Milburn Road          |
| 9                               | Princess Anne Community Centre | 5597 Road 38               |





REPORT TO COUNCIL  
PUBLIC SERVICES DEPARTMENT



**AGENDA DATE:** December 3, 2019

**SUBJECT:** Tender PW-2019-26  
2020-2025 Disposal of Domestic Waste

**RECOMMENDATION:**

That Council approve the bid of Waste Management to receive domestic waste and bulky goods from the Township at a yearly cost per tonne as outlined below.

**BACKGROUND:**

A Tender was issued on October 17, 2019 and was advertised on the Municipal website, local newspaper, as well as Biddingo. The Tender closed on November 13, 2019 with submissions from 2 Bidders. The results are as follows:

**BULK WASTE PER TONNE**

| Waste Connections                                  | 2020-21 | 2021-22  | 2022-23  | 2023-24  | 2024-25  |
|----------------------------------------------------|---------|----------|----------|----------|----------|
| DOMESTIC WASTE<br>(Approximately 1000 Tonnes/year) | \$96.15 | \$98.95  | \$101.85 | \$104.83 | \$107.91 |
| BULKY ITEMS<br>(Approximately 500 Tonnes/year)     | \$99.00 | \$101.87 | \$104.83 | \$107.89 | \$110.99 |

| Waste Management                                   | 2020-21 | 2021-22 | 2022-23  | 2023-24  | 2024-25  |
|----------------------------------------------------|---------|---------|----------|----------|----------|
| DOMESTIC WASTE<br>(Approximately 1000 Tonnes/year) | \$94.90 | \$97.70 | \$101.12 | \$104.66 | \$108.32 |
| BULKY ITEMS<br>(Approximately 500 Tonnes/year)     | \$94.90 | \$97.70 | \$101.12 | \$104.66 | \$108.32 |

Public Services contacted the references supplied by the lowest bidder and were satisfied with their findings. This 5 year contract will begin February 1<sup>st</sup>, 2020.

**FINANCIAL CONSIDERATIONS:**

We currently pay Waste Connections \$89.96 per tonne for domestic waste and \$93.96 per tonne for roll off bins with an additional charge of \$10 per mattress. There are sufficient funds in the proposed 2020 Operating Budget for this contract.

**Submitted/approved by:**

Mark Segsworth, P. Eng.  
Director of Public Services

**Prepared by:**

Jamie Brash, Supervisor  
Solid Waste/Facilities

**Approved by:**

Neil Carbone, CAO



**REPORT TO COUNCIL**  
**PUBLIC SERVICES DEPARTMENT**



**AGENDA DATE:** December 3, 2019  
**SUBJECT:** Private Lane Upgrading Assistance

**RECOMMENDATION:**

THAT Council approve payments totalling \$129,264.67 in the amounts listed below for the 2019 Private Lane Upgrading Assistance Program. Further, that \$22,000 be transferred from Working Funds along with an additional \$7,264.67 from the 2019 Council grants budget to the 2019 Private Lane Upgrading Assistance Program to fund the full amount required.

| First Time and Occasional                  |               |
|--------------------------------------------|---------------|
| Lane                                       | Subsidy (50%) |
| Barr/Passchendaele Lane                    | \$13,831.20   |
| Belknap Lane                               | \$5,567.67    |
| Dairy Lane                                 | \$2,315.94    |
| Deer Park Lane                             | \$6,111.43    |
| Heron Lane                                 | \$4,195.13    |
| Hiawatha Lane                              | \$690.97      |
| Howes Lake Lane                            | \$3,356.00    |
| Knights Lane                               | \$1,944.64    |
| Maple Grove Lane                           | \$2,494.56    |
| Memory Lane                                | \$791.00      |
| Mill Pond Lane                             | \$7,514.50    |
| Old Fourteen Island & New Island View Lane | \$1,672.04    |
| Parson Point Lane                          | \$1,356.00    |
| Round Island Lane                          | \$3,085.43    |
| Sheila Lane                                | \$5,324.76    |
| Silver Rock Lane/Morning                   | \$1,638.50    |
| Sperling Lane                              | \$1,335.65    |
| Teresa Lane                                | \$25,232.50   |
| Tims Lane                                  | \$1,598.95    |
| Waterway Inn Lane                          | \$4,599.10    |
| West Devil Lake Lane                       | \$4,599.23    |
| Younge Lane                                | \$2,067.90    |
| Total                                      | \$101,323.10  |



**REPORT TO COUNCIL**  
**PUBLIC SERVICES DEPARTMENT**



| Frequent                       |               |
|--------------------------------|---------------|
| Lane                           | Subsidy (40%) |
| Old 13 Island Lake Lane        | \$1,134.52    |
| Buck Point Lane & Buckley Lane | \$2,198.61    |
| Garter Lake Lane               | \$5,218.38    |
| Hardwood Lane                  | \$1,109.90    |
| Melody Lodge Lane              | \$2,567.84    |
| Meredith Lane                  | \$7,370.28    |
| Old Mine Lane                  | \$3,028.66    |
| Otter Point Lane               | \$752.58      |
| Sunset Shores Lane             | \$4,560.80    |
| Total                          | \$27,941.57   |

|             |              |
|-------------|--------------|
| Grand Total | \$129,264.67 |
|-------------|--------------|

**BACKGROUND:**

The Private Lane Upgrading Assistance Program’s overarching objective is to improve access for emergency vehicles. The Program has proven to be popular again this year with a total of 31 lane groups submitting invoices for subsidy of completed work.

**ANALYSIS:**

The amount of subsidy is limited to a maximum of 50% of eligible expenditures for upgrades to private lanes. However, using the 50% subsidy for all applicants would exceed the budget available.

An iterative approach has been taken to apportion the available funds. In addition, the unused amount from last year’s program allocation can be allocated from reserve.

With the program in place for several years, it was necessary to identify lanes that have taken advantage of this program frequently and to consider that earlier funding when evaluating applications from those using the program occasionally.

The following lists separate the occasional and first time applicants from those frequent users.



**REPORT TO COUNCIL**  
**PUBLIC SERVICES DEPARTMENT**



| First Time and Occasional                  |                |                   |               |
|--------------------------------------------|----------------|-------------------|---------------|
| Lane                                       | Total Expenses | Eligible Expenses | Subsidy (50%) |
| Barr/Passchendaele Lane                    | \$27,662.40    | \$27,662.40       | \$13,831.20   |
| Belknap Lane                               | \$11,135.34    | \$11,135.34       | \$5,567.67    |
| Dairy Lane                                 | \$5,884.34     | \$4,631.88        | \$2,315.94    |
| Deer Park Lane                             | \$12,222.85    | \$12,222.85       | \$6,111.43    |
| Heron Lane                                 | \$8,390.25     | \$8,390.25        | \$4,195.13    |
| Hiawatha Lane                              | \$1,381.93     | \$1,381.93        | \$690.97      |
| Howes Lake Lane                            | \$6,712.00     | \$6,712.00        | \$3,356.00    |
| Knights Lane                               | \$3,889.27     | \$3,889.27        | \$1,944.64    |
| Maple Grove Lane                           | \$5,173.62     | \$4,989.12        | \$2,494.56    |
| Memory Lane                                | \$1,582.00     | \$1,582.00        | \$791.00      |
| Mill Pond Lane                             | \$15,029.00    | \$15,029.00       | \$7,514.50    |
| Old Fourteen Island & New Island View Lane | \$3,344.08     | \$3,344.08        | \$1,672.04    |
| Parson Point Lane                          | \$2,712.00     | \$2,712.00        | \$1,356.00    |
| Round Island Lane                          | \$8,525.85     | \$6,110.85        | \$3,085.43    |
| Sheila Lane                                | \$10,649.51    | \$10,649.51       | \$5,324.76    |
| Silver Rock Lane/Morning                   | \$3,277.00     | \$3,277.00        | \$1,638.50    |
| Sperling Lane                              | \$2,671.30     | \$2,671.30        | \$1,335.65    |
| Teresa Lane                                | \$73,195.75    | \$50,465.00       | \$25,232.50   |
| Tims Lane                                  | \$3,197.90     | \$3,197.00        | \$1,598.95    |
| Waterway Inn Lane                          | \$9,198.20     | \$9,198.20        | \$4,599.10    |
| West Devil Lake Lane                       | \$9,635.91     | \$9,198.46        | \$4,599.23    |
| Younge Lane                                | \$4,135.80     | \$4,135.80        | \$2,067.90    |
| Total                                      |                |                   | \$101,323.10  |

| Frequent                       |                |                   |               |
|--------------------------------|----------------|-------------------|---------------|
| Lane                           | Total Expenses | Eligible Expenses | Subsidy (40%) |
| Old 13 Island Lake Lane        | \$2,836.30     | \$2,836.30        | \$1,134.52    |
| Buck Point Lane & Buckley Lane | \$5,496.53     | \$5,496.53        | \$2,198.61    |
| Garter Lake Lane               | \$13,350.95    | \$13,045.95       | \$5,218.38    |
| Hardwood Lane                  | \$3,345.34     | \$2,774.74        | \$1,109.90    |
| Melody Lodge Lane              | \$6,419.59     | \$6,419.59        | \$2,567.84    |
| Meredith Lane                  | \$18,425.69    | \$18,425.69       | \$7,370.28    |
| Old Mine Lane                  | \$7,571.65     | \$7,571.65        | \$3,028.66    |
| Otter Point Lane               | \$1,881.45     | \$1,881.45        | \$752.58      |
| Sunset Shores Lane             | \$12,882.00    | \$11,402.00       | \$4,560.80    |
| Total                          |                |                   | \$27,941.57   |

|             |              |
|-------------|--------------|
| Grand Total | \$129,264.67 |
|-------------|--------------|



## REPORT TO COUNCIL PUBLIC SERVICES DEPARTMENT



### **FINANCIAL/STAFFING IMPLICATIONS:**

The budget in 2019 for the private lane assistance program is \$100,000. In 2018, \$22,000 was transferred to the Working Funds reserve for unspent funds for the Private Lane Assistance Program. In consultation with the Director of Corporate Services/Treasurer, the 2018 unspent amount can be transferred from the Working Funds reserve and applied to the 2019 program. This would leave a funding shortfall of \$7,264.67.

The Director of Corporate Services/Treasurer has confirmed that the 2019 budget for Council grants does have remaining funds which could be applied to fund the full amount of the calculated subsidy for the 2019 private lane assistance program.

### **Submitted/approved by:**

Mark Segsworth, P. Eng.  
Director of Public Services

### **Approved by:**

Neil Carbone, CAO



REPORT TO COUNCIL  
TREASURY DEPARTMENT



**AGENDA DATE:** December 3<sup>rd</sup>, 2019  
**SUBJECT:** 2020 revised budget

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**RECOMMENDATION:**

That Council review the updates to the 2020 draft budget based on Council direction from the November 7<sup>th</sup> budget meeting (below) and provide any further direction before the Budget is brought forward for adoption at the December 17<sup>th</sup> meeting.

**BACKGROUND:**

At the November 7<sup>th</sup> Committee of the Whole meeting, the draft 2019 budget was reviewed. From this meeting direction was received on both the operating and capital budgets. Below is a summary of the changes from the November 7<sup>th</sup> presentation:

|                                                                                                        |                                  |          |                  |
|--------------------------------------------------------------------------------------------------------|----------------------------------|----------|------------------|
| <b>TOWNSHIP OF SOUTH FRONTENAC</b>                                                                     |                                  |          |                  |
| <b>2020 Draft Budget - December 3rd</b>                                                                |                                  |          |                  |
|                                                                                                        |                                  |          |                  |
| <b>Summary of Changes</b>                                                                              |                                  |          |                  |
|                                                                                                        |                                  |          |                  |
| <b><u>Capital Budget</u></b>                                                                           | <b>November 7th presentation</b> |          | <b>8,842,416</b> |
|                                                                                                        |                                  |          |                  |
| <b>Changes:</b>                                                                                        |                                  |          |                  |
| Davidson Beach Access Road to swim area                                                                | \$200,000 to \$50,000            | -150,000 |                  |
| Yarker Road and Wilton Road Intersection                                                               | Updated description to Design    | 0        |                  |
|                                                                                                        |                                  |          | <b>-150,000</b>  |
| <b>Adjusted Capital Budget</b>                                                                         |                                  |          | <b>8,692,416</b> |
|                                                                                                        |                                  |          |                  |
| <b>Items on HOLD - Council approval required for next steps:</b>                                       |                                  |          |                  |
|                                                                                                        |                                  |          |                  |
| <b>General Government</b>                                                                              |                                  |          |                  |
| -Branding Strategy and Implementation                                                                  |                                  |          |                  |
| <b>Transportation Services</b>                                                                         |                                  |          |                  |
| -Electronic Sign                                                                                       |                                  |          |                  |
| <b>Township Facilities Management</b>                                                                  |                                  |          |                  |
| -Townhall - Charging Station for Electric Vehicles                                                     |                                  |          |                  |
| <b>Recreation</b>                                                                                      |                                  |          |                  |
| -Centennial Park - Ice Stock Dedicated Lanes - consider multi-use pad and confirmation of contribution |                                  |          |                  |
|                                                                                                        |                                  |          |                  |



REPORT TO COUNCIL  
TREASURY DEPARTMENT



|                                                                                                  |                                  |        |                   |
|--------------------------------------------------------------------------------------------------|----------------------------------|--------|-------------------|
| <b><u>Operating Budget</u></b>                                                                   | <b>November 7th presentation</b> |        | <b>20,243,091</b> |
|                                                                                                  |                                  |        |                   |
| <b>Changes:</b>                                                                                  |                                  |        |                   |
| Various adjustments within budget                                                                |                                  | -7,921 |                   |
| Council Grants - Add Maintenance of Non-Township Facilities<br>(Verona Mini-Park and Lions Hall) |                                  | 7,040  |                   |
| Council Grants - Add Lake Study grant program                                                    |                                  | 30,000 |                   |
| Council Grants - Reallocate CRCA Trail work in kind                                              |                                  | 5,219  |                   |
| Trails - Equipment                                                                               |                                  | -5,219 |                   |
| Winter Festival (possibly renamed)                                                               |                                  | 5,000  |                   |
| Quinte Conservation levy                                                                         |                                  | -4,292 |                   |
|                                                                                                  |                                  |        | <b>29,827</b>     |
| <b>Adjusted Operating Budget</b>                                                                 |                                  |        | <b>20,272,918</b> |
|                                                                                                  |                                  |        |                   |
|                                                                                                  |                                  |        |                   |
| <b>Adjusted 2020 Budget</b>                                                                      |                                  |        | <b>20,272,918</b> |
|                                                                                                  |                                  |        |                   |
| <b>Items on HOLD - Council approval required for next steps:</b>                                 |                                  |        |                   |
| -Report back to Council on scope for Senior Planner position before moving forward               |                                  |        |                   |
|                                                                                                  |                                  |        |                   |
| <b><u>Other Comments</u></b>                                                                     |                                  |        |                   |
| -Review of contracts for Animal Control and by-law enforcement                                   |                                  |        |                   |

The revised budget maintains Council's direction of 2.0% impact on the average phased-in property.

Through the budget discussions, Council added \$30,000 for a Lake Study grant program, \$7,040 to reinstate maintenance of non-Township Facilities as a council grant and the addition of a Winter Festival in the amount of \$5,000.

Since the presentation, other updates have been received including finalized MPAC assessment as well as a reduction the Quinte Conservation levy that was previously estimated.

Small adjustments were made in the previously presented budget totalling of \$7,921 to balance the budget to the 2.0% taxpayer impact.

Further, items under capital and operating have been flagged as on hold until further is provided and Council approval is received.

**ATTACHMENTS:**

None

**Submitted/approved/prepared by:**  
Louise Fragnito, Director of Corporate Services & Treasurer

**Approved by:**  
Neil Carbone, CAO



## REPORT to COUNCIL CLERKS DEPARTMENT



**DEAGENDA DATE:** December 3, 2019

**SUBJECT:** Code of Conduct for Chief Building Official and Building Inspectors

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**RECOMMENDATION:**

That Council approve the New Code of Conduct for the Chief Building Official and Building Inspectors as outlined in attachment 2 to this report dated December 3, 2019.

**BACKGROUND:**

In September 2009, Council approved a Code of Conduct Policy for the Building Department as a requirement under the Building Code Act; however this policy did not address the enforcement aspect or the investigation guidelines when an alleged breach is reported.

The attached policy provides details on the purpose of the code, outlines the appropriate standards for the Chief Building Official and the Building Inspectors and provides clear direction going forward on investigating a complaint/concern regarding a potential breach of the code of conduct.

The updated Code of Conduct was developed in consultation with Aird & Berlis LLP which also provided the Township with assistance in drafting Council's Code of Conduct.

**FINANCIAL/STAFFING IMPLICATIONS:**

n/a

**ATTACHMENT:**

1. Current Code of Conduct for Chief Building Officials and Inspectors
2. Proposed new Code of Conduct for Chief Building Officials and Building Inspectors.

**Submitted by:**

Neil Carbone, Chief Administrative Officer  
Claire Dodds, Director of Development Services  
Angela Maddocks, Clerk

**Approved by:**

Neil Carbone, CAO

APPROVED BY COUNCIL  
SEPT 6, 2005



## Township of South Frontenac – Building Department

### Code of Conduct

#### Introduction

This Code of Conduct applies to the Chief Building Official and inspectors appointed under the Building Code Act. The conduct and behavior of the Building officials within the Township of South Frontenac reflects the Building Department's commitment to the highest standards of professionalism, technical competence, skill, honesty, fairness, and independence.

#### Purpose

The purpose of this code is to promote appropriate standards of behavior in the carrying out of their power and performance of their duties and to prevent practices, which may constitute an abuse of power in their enforcement actions

#### Standards of Conduct

1. Always act in the public interest, particularly with regard to safety of building works and structures
2. Not to act where there may be or where there may reasonably appear to be a conflict between their duties to their employer, their profession, their peers and the public at large and their personal interests
3. Not to act beyond their level of competence or outside their area of expertise
4. Apply all relevant building laws, regulations and standards strictly and without favour and independent of the influence of interested parties
5. Perform their inspections, plans review and certifying duties impartially and in accordance with the highest professional standards
6. Not to divulge confidential or sensitive information or material, that they became privy to in the performance of their duties, except in accordance with laws governing freedom of information and protection of privacy
7. Extend professional courtesy to all
8. Accept responsibility for the conduct of their subordinate employees
9. Maintain current accreditation to perform the functions assigned to them as an Ontario Building Official
10. Take reasonable steps to ascertain and document all available facts relevant to the performance of their duties
11. Exemplify compliance with all regulations and standards that govern building construction, health and safety or other matters related to their status as a Building Official

This Code of Conduct is in accordance with the Building Code Act and has been adopted by the Township of South Frontenac Building Department and accepted by the Council of the Township of South Frontenac

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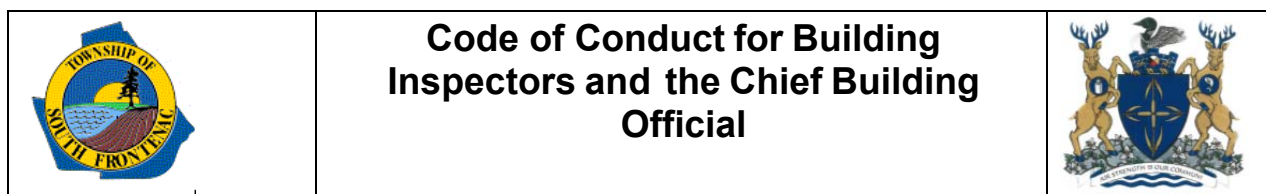
Mayor

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CAO

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Chief Building Official



The Code of Conduct applies to the Chief Building Official and Building Inspectors appointed under the *Building Code Act, 1992*, S.O. 1992, c. 23 ("*Building Code Act*") in the exercise or the performance of a duty under the *Building Code Act* or O. Reg. 332/12 (the "*Building Code*").

1. The purpose of this Code of Conduct is:

- (a) to promote appropriate standards of behaviour and enforcement actions by the Chief Building Official and Building Inspectors in the exercise of a power or the performance of a duty under the *Building Code Act* or the Building Code;
- (b) to prevent practices which may constitute an abuse of power, including unethical or illegal practices, by the Chief Building Official and Building Inspectors in the exercise of power or the performance of duty under the *Building Code Act* or the Building Code; and
- (c) to promote appropriate standards of honesty and integrity in the exercise of power or the performance of duty under the *Building Code Act* or the Ontario Building Code by the Chief Building Official and Building Inspectors.

2. To ensure appropriate standards of behavior, the Chief Building Official and Building Inspectors **shall**:

- (a) strive to behave in a professional, courteous and objective manner when dealing with any person;
- (b) treat all persons with respect, integrity and honesty;
- (c) treat all persons in a fair manner regardless of past interactions, personal feelings or opinions;
- (d) always first attempt to resolve any violation of the *Building Code Act* or the Building Code in a co-operative manner; and
- (e) process complete permit applications in the order they were received, whenever possible.

3. To ensure appropriate standards of enforcement, the Chief Building Official and Building Inspectors **shall**:

- (a) always act in the interest of the health and safety of the public;
- (b) be committed to continuous learning including keeping up to date with any changes to the *Building Code Act* and Building Code, and completing any training required by the Ministry of Municipal Affairs and Housing;
- (c) only conduct reviews/inspections for fields in which they are qualified to do so;
- (d) hold all builders to the same set of standards as outlined in the *Building Code Act* or Building Code;
- (e) not ignore a violation of the *Building Code Act* or Building Code and shall act to enforce compliance; and
- (f) consult with the Chief Building Official before issuing any orders against any projects.

4. To prevent unethical/illegal practices the Chief Building Official and Building Inspectors shall **not**:

- (a) accept any gifts, favours, hospitality or entertainment from any person and avoid all circumstances that could comprise professional integrity;
- (b) not seek or accept full time, part time, contract or any other form of employment from any builder, contractor or developer; and
- (c) perform any service for a local builder, local contractor or local developer which may be construed as creating a conflict of interest. If there is any doubt as to whether a conflict of interest exists, approval from the Chief Building Official (in the case of Building Inspectors) and Chief Administrative Officer (in the case of the Chief Building Official) must be granted before the performance of service.

5. In the event of a complaint under the Code of Conduct:

- (a) if the complaint is against:
  - (i) a Building Inspector, the Chief Building Official shall review the complaint, or .
  - (ii) the Chief Building Official, the Chief Administrative Officer shall review the complaint,
- (b) all complaints shall be reviewed thoroughly and investigated, if warranted;

- (c) any investigation may be conducted internally or externally at the discretion of the Chief Administrative Officer;
- (d) nothing herein shall obligate the investigator to conduct an investigation if he or she determines that there are no reasonable or probable grounds to substantiate a finding of a contravention, breach or violation of the Code of Conduct.

6. If an investigation regarding a complaint under the Code of Conduct is conducted:

- (a) the person making the complaint shall provide a complete written account of the alleged contravention, breach or violation, including all relevant particulars, matters, witnesses and documents that may be pertinent to a proper assessment of complaint;
- (b) the Chief Building Official or Building Inspector shall be provided with a copy of the complaint and all records related thereto submitted by the person making the complaint and be allowed to provide a written response within fourteen (14) days if they wish;
- (c) the person making the complaint shall be provided with a copy of the Chief Building Official or Building Inspector's response and all records related thereto provided under Section 6(b) and be allowed to provide a written reply within ten (10) days if they wish;
- (d) the investigator may, but is under no obligation, to seek any additional information as he or she considers relevant from any persons; and
- (e) the investigating official may take into account the employment record of the Chief Building Official or Building Inspector.

7. Breach of the Code of Conduct:

- (a) If, after conducting an investigation, the investigator determines a complaint is substantiated, in whole or in part, the Chief Building Official in the case of a complaint against a Building Inspector, or the Chief Administrative Officer in the case of a complaint against the Chief Building Official, will determine the corrective action and/or disciplinary action arising from the violation(s) of this Code of Conduct.
- (b) Any action taken as a result of a breach of this Code of Conduct will be based on the severity and/or frequency of the contravention, breach or violation in accordance with relevant employment standards, and may include, but is not limited to the following corrective or disciplinary action:
  - (i) an apology;
  - (ii) a reprimand,

- (iii) counseling;
  - (iv) education and training;
  - (v) warning;
  - (vi) suspension / leave without pay;
  - (vii) demotion;
  - (viii) transfer;
  - (ix) dismissal.
- (c) There is no requirement that the findings of the investigator be made public.

37924616.2



## REPORT to COUNCIL CLERKS DEPARTMENT



**AGENDA DATE:** December 3, 2019

**SUBJECT:** Cancellation - Committee of the Whole Meetings – December 10

---

**RECOMMENDATION:**

That Council support the staff recommendation to cancel the December 10, 2019 Committee of the Whole meeting.

**BACKGROUND:**

At the latest Senior Management Team meeting it was identified that there are no anticipated reports for the December 10, 2019 Committee of the Whole meeting.

Therefore staff are recommending that the December 10, 2019 Committee of the Whole meeting be cancelled. As noted in a previous report, the next Committee of the Whole meeting will be January 21, 2020.

**FINANCIAL/STAFFING IMPLICATIONS:**

n/a

**ATTACHMENT:**

n/a

**Submitted/approved by:**

Angela Maddocks  
Clerk

**Approved by:**

Neil Carbone, CAO

**Minutes, BellRock Hall Oct 17, 2019.**

**Present:** Celine Hayes, Gina Ritchie, Cynthia Chapman, Ray Leonard

A brief meeting was held to make arrangements for the upcoming dance with cash bar to be held Oct 19.

Plans for closing the hall for the winter were discussed. Hall is to close by Dec 1. Antifreeze needs to be picked up. Ray will help; also would like Stan Ritchie to be available. Date of work party for this to be decided at the next meeting.

We need a new coffee maker. Celine or Cynthia will pick one up.

A short informal meeting will be held sometime the week of Nov 11 to arrange details for the Nov 16 musical variety show.

**Next meeting Thurs Nov 21**

Minutes of Development Services  
October, 28, 2019

Time: 8:30 AM

Location: Council Chambers



Present: Chair Councillor Sutherland, Councillor Norm Roberts, Councillor Randy Ruttan (arrived late), Mayor Ron Vandewal

Staff: Claire Dodds, Director of Development Services, Neil Carbone, Chief Administrative Officer, Angela Maddocks, Clerk

1. Call to Order

a) Chairman Ross Sutherland welcomed the Grade 9 Geography students and staff from Sydenham High School.

b) Resolution

Resolution No. DSC-2019-10/28-01

Moved by Mayor Vandewal

Seconded by Councillor Roberts

That the Development Services Committee meeting of October 28, 2019 be called to order at 8:32 am.

Carried

2. Declaration of pecuniary interest and the general nature thereof

a) There were no declarations.

3. Approval of Minutes

a) September 30, 2019

Resolution No. DSC-2019-10/28-02

Moved by Councillor Roberts

Seconded by Mayor Vandewal

That the minutes of the September 30, 2019 Development Services Committee meeting be approved.

Carried

4. Business Arising from the Minutes - n/a

5. New Business

a) LEAN Process Improvement for Committee of Adjustment

Claire Dodds reviewed the LEAN Six Sigma methodology for eliminating wastes in any process with a specific focus on Committee of Adjustment improvements.

b) Planning Fee Review

The proposed planning fee increases were supported by the Committee as they reflect the staff time and resources that are involved and support a cost

Minutes of Development Services  
October, 28, 2019

recovery basis where it is possible.

Resolution No. DSC-2019-10/28-03

Moved by Mayor Vandewal

Seconded by Councillor Roberts

That the Development Services Committee recommend to South Frontenac Council to establish planning fees consistent with fees outlined in Attachment 2 - Proposed 2020 Planning Fees as part of the 2020 budget process.

Carried

c) Civic Addressing Fee Review

The Committee was supportive of the fee increase as there is significant staff time and material costs that are not reflected in the current rate of \$50.00.

Resolution No. DSC-2019-10/28-04

Moved by Councillor Roberts

Seconded by Mayor Vandewal

That the Development Services Committee recommend to South Frontenac Council to increase the fee for civic addressing to \$100 starting January 1, 2020.

Carried

d) Official Plan Process Update

The Director provided an update to the Committee on the Official Plan noting that approximately 150 people attended the three open houses and that the data from the online survey will be available in early December. It was confirmed that the municipality has a legal obligation to have a 20 year land supply for residential growth and employment lands. The growth management study will assist in rationalizing settlement area boundaries. The Committee discussed future challenges with back lot development, fractal ownership and waterfront development having regard for natural heritage and wetlands.

6. Other Business:

a) Mayor Vandewal questioned the status of the random signage that is posted on township road allowances and intersections from the September 30 minutes.

The Committee discussed the need for developing a new sign by-law. Staff will bring a report to Development Services on this issue before the end of 2019.

7. Next Meeting

a) Monday November 25, 2019 at 8:30 am.

8. Adjournment

a) Resolution

Resolution No. DSC-2019-10/28-05

Moved by Councillor Roberts

Seconded by Mayor Vandewal

That the Development Services Committee meeting of October 28, 2019 be adjourned at 9:54 am.

Carried

HARROWSMITH BEAUTIFICATION COMMITTEE

MINUTES

THURSDAY, OCTOBER 24, 2019

1. Meeting called to order 7:05pm.
2. Present: Brenda Crawford, Brenda Taylor, Ray Leonard and Pam Redden. Regrets Sean Irish and Aimanda Dirksen.
3. Approval of Minutes from Previous Meeting – Moved by Brenda Crawford and Seconded by Brenda Taylor.
4. Business Arising from Minutes: No business from Minutes.
5. New Business
  1. Christmas tree has been planted and looks wonderful!
  2. New ribbons for wreaths and then to be installed in village.
  3. Christmas Tree Lighting – December 1, 2019.
  4. Lights only to be put on Christmas Tree.
  5. We will invite Ron Vandewal, Ray Leonard and Doug Morey to flip pancakes at the Breakfast prior to Santa Claus Parade.
  6. Flower planters to be stored at Silver's Greenhouse for the winter.
  7. 3 Benches to be stored for the winter at Harrowsmith Storage.
  8. Letter to be sent to S & A Club about working as a group.

Motion to Adjourn at 7:15pm. Moved by Brenda Crawford and Seconded by Ray Leonard.

**TOWNSHIP OF SOUTH FRONTENAC**

**BY-LAW NUMBER 2019-67**

**BEING A BY-LAW TO STOP UP, CLOSE AND SELL A PORTION OF AN UNOPENED ROAD ALLOWANCE BEING PART 5, PLAN 13R22132, PART OF ROAD ALLOWANCE BETWEEN CONCESSION 8 & 9, DISTRICT OF BEDFORD: BLACK**

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**WHEREAS**, the Municipal Council of the Township of South Frontenac may pass a by-law to stop up, close and sell any highway or part thereof pursuant to the Municipal Act, section 34(1):

**AND WHEREAS** pursuant to the Township of South Frontenac’s Notice By-law No. 2016-73, the Corporation of the Township of South Frontenac caused to be advertised the proposal to close portions of the said road allowance:

**AND WHEREAS** the said road allowance is not used as a publically travelled road:

**AND WHEREAS** no objections have been received to the road closing:

**NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:**

- 1. **THAT** the portion of road allowance in Part 5, Plan 13R22132, Part of the Road Allowance between, Concession 8 & 9, Geographic Township of Bedford, Township of South Frontenac, shall be stopped up and closed and ownership transferred to the abutting property owner of Pt Lot 23 Concession 8, 642 Burrige Road, District of Bedford, PIN No. 36240-0200;
- 2. **THAT** the Mayor and Clerk are hereby authorized and directed to execute such documents as are required; and
- 3. **THAT** this By-law shall come into force and take effect upon registration of this By-law.

**Dated at the Township of South Frontenac this 3<sup>rd</sup> day of December, 2019.**

**Read a first and second time this 3<sup>rd</sup> day of December, 2019.**

**Read a third time and finally passed this 3<sup>rd</sup> day of December, 2019.**

**THE CORPORATION OF THE  
TOWNSHIP OF SOUTH FRONTENAC**

\_\_\_\_\_  
**Ron Vandewal, Mayor**

\_\_\_\_\_  
**Angela Maddocks, Clerk**

**TOWNSHIP OF SOUTH FRONTENAC  
BY-LAW 2019-70**

**Being a by-law to amend By-law 2003-75, as amended, to rezone land from Rural (RU) Zone to the Limited Services Residential – Waterfront (RLSW) Zone, Part Lot 1, Concession 4, Being Parts 6 & 7 on Plan 13R19636, District of Bedford, Township of South Frontenac: Abrams (Maika)**

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**WHEREAS** pursuant to the provisions of the Section 34 of the *Planning Act*, RSO 1990 as amended, the Council of a Municipality may enact by-laws regulating the use of land and the erection, location and use of buildings and structures thereon;

**AND WHEREAS** By-law 2003-75 being the Zoning By-law regulates the use of land and the erection, location and use of buildings and structures within the Township of South Frontenac;

**AND WHEREAS** the Council of the Corporation of the Township of South Frontenac considered all written and oral submissions received on this application, the effect of which helped Council make an informed decision;

**NOW THEREFORE**, the Council of the Corporation of the Township of South Frontenac by its Council, hereby enacts as follows:

1. This by-law shall apply to the severed lands being a lot addition created through consent application S-19-19-B for lands at 42A Windy Bay Lane. The lands are located in Part Lot 1, Concession 4, Being Parts 6 & 7 on Plan 13R19636, District of Bedford, Township of South Frontenac municipally known as 220 Abrams Lane.
2. THAT Schedule "D", to Zoning By-law Number 2003-75 as amended, is hereby further amended by changing the zoning from Rural (RU) Zone, to the Limited Services Residential – Waterfront (RLSW) Zone for those lands shown on the attached map designated as Schedule "1".
3. THIS BY-LAW shall come into force in accordance with Section 34 of the Planning Act, 1990, as amended, either upon the date of passage or as otherwise provided by said Section 34.

**Dated at the Township of South Frontenac  
this 3<sup>rd</sup> day of December, 2019.**

**Read a first and second time this 3<sup>rd</sup> day of December, 2019.**

**Read a third time and finally passed this 3<sup>rd</sup> day of December, 2019.**

**THE CORPORATION OF THE  
TOWNSHIP OF SOUTH FRONTENAC**

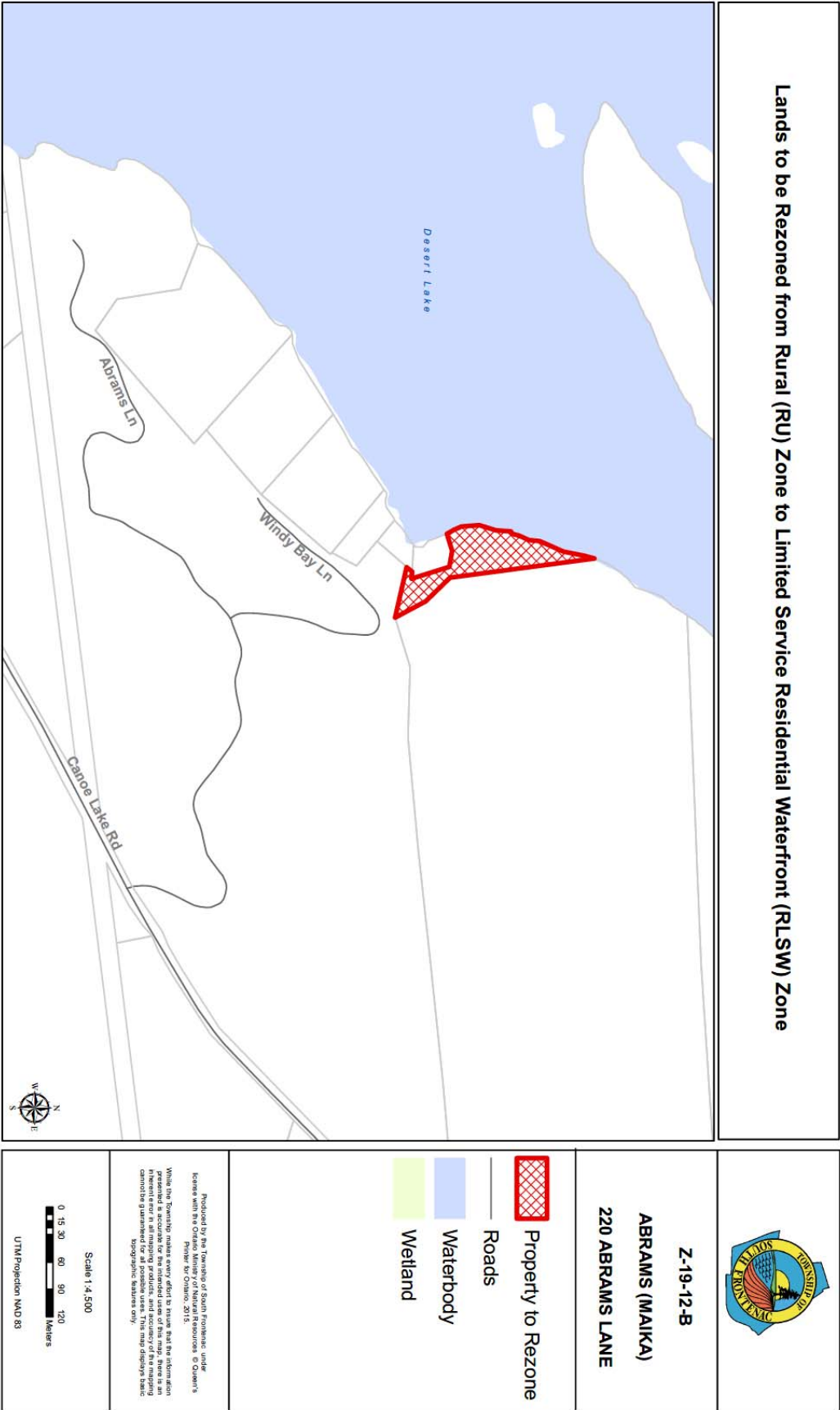
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**Ron Vandewal, Mayor**

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**Angela Maddocks, Clerk**

Schedule 1



This is Schedule “1” to By-law No. 2019-70

Passed this 3<sup>rd</sup> day of December, 2019

MAYOR \_\_\_\_\_

CLERK \_\_\_\_\_



**Payment Listing**  
**For the period of November 20, 2019 to December 3, 2019**

|                                          |                                                                |                      |
|------------------------------------------|----------------------------------------------------------------|----------------------|
| <b>Accounts Payable Payment Listing:</b> |                                                                |                      |
|                                          | <b>For the period of November 20, 2019 to December 3, 2019</b> | <b>792,988.93</b>    |
| <b>Payroll Payment Listing:</b>          |                                                                |                      |
| Pay Period #19-24                        | Pay date November 20, 2019                                     | 101,067.60           |
|                                          | For the period of November 3, 2019 to November 16, 2019        |                      |
| Council Honorarium:                      | Pay date November 29, 2019                                     | 14,967.25            |
|                                          | For the period of November 1, 2019 to November 30, 2019        |                      |
| <b>Total Payments</b>                    |                                                                | <b>\$ 909,023.78</b> |

**RECOMMENDATION:**  
1. It is recommended that Council receive for information the listing of the Accounts Payable and Payroll for the period ending December 3, 2019 in the amount of \$ 909,023.78

**Submitted by:**  
**Mark Foster - Accounting Clerk**  
  
**Approved by:**  
**Louise Fragnito - Director of Corporate Services /Treasurer**

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

Ranges: From: To: Distribution Types Included:

Cheque Date: 2019-11-20 2019-12-03 PURCH, MISC

10 GG

0000 Gen

| Cheque                | Date       | Inv # | Vendor                         | Description                  | Amount     |
|-----------------------|------------|-------|--------------------------------|------------------------------|------------|
| EFT000000012448       | 2019-12-03 | 70867 | THE FRONTENAC NEWS             | Ad- Oct 3,10,17,24,31        | \$3,307.20 |
| Total EFT000000012448 |            |       |                                |                              | \$3,307.20 |
| EFT000000012455       | 2019-12-03 | 44505 | INDEPENDENT TELEPHONE SERVICES | Service Maintenance Contract | \$3,180.00 |
| Total EFT000000012455 |            |       |                                |                              | \$3,180.00 |
| Total Gen             |            |       |                                |                              | \$6,487.20 |

1000

| Cheque                | Date       | Inv #        | Vendor                           | Description                 | Amount      |
|-----------------------|------------|--------------|----------------------------------|-----------------------------|-------------|
| 070624                | 2019-12-03 | 236991       | ATKINSON HOME BUILDING CENTRE    | Water Softner Salt          | \$24.39     |
| Total 070624          |            |              |                                  |                             | \$24.39     |
| 070627                | 2019-12-03 | 17699        | DRAPEAU AUTOMATIC SPRINKLER CORP | Sprinkler + Fire Inspection | \$1,185.05  |
|                       |            | 17698        |                                  | Inspection Deficiency       | \$3,096.56  |
| Total 070627          |            |              |                                  |                             | \$4,281.61  |
| EFT000000012436       | 2019-12-03 | 18442TI      | CULLIGAN                         | Water                       | \$38.56     |
| Total EFT000000012436 |            |              |                                  |                             | \$38.56     |
| EFT000000012445       | 2019-12-03 | 3145         | ECO TREE CARE                    | Remove Elm Tree             | \$1,272.00  |
| Total EFT000000012445 |            |              |                                  |                             | \$1,272.00  |
| EFT000000012465       | 2019-12-03 | 200693       | LONDRY ALARMS                    | Add Codes C.L + J.G.        | \$40.70     |
| Total EFT000000012465 |            |              |                                  |                             | \$40.70     |
| EFT000000012479       | 2019-12-03 | 19/10-OFFICE | R&D NELSON GENERAL MAINTENANCE   | 19/09+19/10 General Maint.  | \$1,297.44  |
|                       |            | 19/10-OFFICE |                                  | 19/09+19/10 General Maint.  | \$520.76    |
| Total EFT000000012479 |            |              |                                  |                             | \$1,818.20  |
| EFT000000012489       | 2019-12-03 | 5861         | SIMMONS PLUMBING & PUMP SERV.    | Filter                      | \$226.42    |
|                       |            | 5830         |                                  | Clean UV Sleeve + Sensor    | \$114.48    |
|                       |            | 5864         |                                  | No Water - Pro 20 Sleeve    | \$409.58    |
|                       |            | 5862         |                                  | Repair Toilet               | \$83.44     |
|                       |            | 5868         |                                  | UV Light Repair             | \$279.84    |
|                       |            | 5870         |                                  | Power Supply+ Fan           | \$1,452.62  |
| Total EFT000000012489 |            |              |                                  |                             | \$2,566.38  |
| EFT000000012491       | 2019-12-03 | 1512         | SPECIALIZED ONSITE SERVICES      | Water Testing               | \$5,715.35  |
| Total EFT000000012491 |            |              |                                  |                             | \$5,715.35  |
| EFT000000012500       | 2019-12-03 | 99020        | TROUSDALE'S HOME HARDWARE        | Christmas Lights            | \$30.50     |
| Total EFT000000012500 |            |              |                                  |                             | \$30.50     |
| Total                 |            |              |                                  |                             | \$15,787.69 |

1100 Counc

| Cheque                | Date       | Inv #             | Vendor                                        | Description                   | Amount     |
|-----------------------|------------|-------------------|-----------------------------------------------|-------------------------------|------------|
| 070623                | 2019-12-03 | 53710-147091-3    | AIRD BERLIS                                   | Legal Fees                    | \$2,548.27 |
| Total 070623          |            |                   |                                               |                               | \$2,548.27 |
| 070646                | 2019-12-03 | 2019 GRANT- FINAL | FOURTEEN ISLAND NORTH FEEDER LAKE ASSOCIATION | 2019 Grant- Final Installment | \$500.00   |
| Total 070646          |            |                   |                                               |                               | \$500.00   |
| EFT000000012499       | 2019-12-03 | 555               | TROUSDALE'S FOODLAND                          | Budget Discussion Food        | \$119.24   |
|                       |            | 5518              |                                               | Council Bus Tour Food         | \$18.57    |
| Total EFT000000012499 |            |                   |                                               |                               | \$137.81   |
| Total Counc           |            |                   |                                               |                               | \$3,186.08 |

1210 CAO

| Cheque                | Date       | Inv #     | Vendor         | Description            | Amount  |
|-----------------------|------------|-----------|----------------|------------------------|---------|
| EFT000000012478       | 2019-12-03 | 442738285 | PUROLATOR INC. | Shipment to Cunn. Swan | \$20.49 |
| Total EFT000000012478 |            |           |                |                        | \$20.49 |
| Total CAO             |            |           |                |                        | \$20.49 |

1250 Clk

| Cheque          | Date       | Inv # | Vendor               | Description                    | Amount  |
|-----------------|------------|-------|----------------------|--------------------------------|---------|
| EFT000000012499 | 2019-12-03 | 9164  | TROUSDALE'S FOODLAND | Coffee+Cream+Milk+Sugar+ Sweet | \$46.60 |
|                 |            | 1792  |                      | Cream + Coffee                 | \$26.37 |
|                 |            | 3140  |                      | Cream + Milk                   | \$8.57  |
|                 |            | 3173  |                      | Cream + Milk                   | \$8.57  |
|                 |            | 6480  |                      | Coffee+ Clementines+ Sweets    | \$45.96 |
|                 |            | 2527. |                      | Sugar + Cream                  | \$10.42 |

Township of South Frontenac  
CHEQUE DISTRIBUTION REPORT

|                       |            |                |                                         |             |             |
|-----------------------|------------|----------------|-----------------------------------------|-------------|-------------|
| Total EFT000000012499 |            |                |                                         |             | \$146.49    |
| EFT000000012504       | 2019-12-03 | 355707         | UPPER CANADA OFFICE SYSTEMS             |             |             |
|                       |            |                | Copier Usage                            |             | \$710.18    |
| Total EFT000000012504 |            |                |                                         |             | \$710.18    |
| Total Clk             |            |                |                                         |             | \$856.67    |
| 1275 Fin              |            |                |                                         |             |             |
| Cheque                | Date       | Inv #          | Vendor                                  | Description | Amount      |
| EFT000000012448       | 2019-12-03 | 70867          | THE FRONTENAC NEWS                      |             |             |
|                       |            |                | Ad-Tax Sale                             |             | \$1,004.92  |
| Total EFT000000012448 |            |                |                                         |             | \$1,004.92  |
| Total Fin             |            |                |                                         |             | \$1,004.92  |
| 1280 HR               |            |                |                                         |             |             |
| Cheque                | Date       | Inv #          | Vendor                                  | Description | Amount      |
| 070636                | 2019-12-03 | 11820-LK-25323 | QUEENS UNIVERSITY-IRC                   |             |             |
|                       |            |                | Fact Finding J.M.                       |             | \$3,486.81  |
| Total 070636          |            |                |                                         |             | \$3,486.81  |
| EFT000000012472       | 2019-12-03 | 1B             | OBRIEN, LORRAINE                        |             |             |
|                       |            |                | CAO Interview Expenses                  |             | \$1,014.04  |
| Total EFT000000012472 |            |                |                                         |             | \$1,014.04  |
| Total HR              |            |                |                                         |             | \$4,500.85  |
| Total GG              |            |                |                                         |             | \$31,843.90 |
| 20 PP&P               |            |                |                                         |             |             |
| 2100 Fire             |            |                |                                         |             |             |
| Cheque                | Date       | Inv #          | Vendor                                  | Description | Amount      |
| 070639                | 2019-12-03 | 162-19         | TOWNSHIP LEEDS AND THE THOUSAND ISLANDS |             |             |
|                       |            |                | 2X NFPA Course JG + SP                  |             | \$200.00    |
| Total 070639          |            |                |                                         |             | \$200.00    |
| 70621                 | 2019-11-29 | 19/10/28-40    | SNIDER, PERCY                           |             |             |
|                       |            |                | Grass Cutting                           |             | \$128.22    |
| Total 70621           |            |                |                                         |             | \$128.22    |
| EFT000000012422       | 2019-12-03 | 31111          | BOULTON SEPTIC/LARMON'S                 |             |             |
|                       |            |                | Holding Tank Pumped                     |             | \$244.22    |
| Total EFT000000012422 |            |                |                                         |             | \$244.22    |
| EFT000000012423       | 2019-12-03 | A2485404       | ABELL PEST CONTROL INC.                 |             |             |
|                       |            |                | 19/11 Pest Control                      |             | \$48.54     |
| Total EFT000000012423 |            |                |                                         |             | \$48.54     |
| EFT000000012434       | 2019-12-03 | 242076         | COLLINS SAFETY INC.                     |             |             |
|                       |            |                | 200X Ear Plugs + Clear Glasses          |             | \$598.51    |
| Total EFT000000012434 |            |                |                                         |             | \$598.51    |
| EFT000000012438       | 2019-12-03 | 3616           | DEDICATED ENVIRONMENTAL SERVICES INC    |             |             |
|                       |            |                | Disposal of Fire Fighter Foam           |             | \$1,358.75  |
| Total EFT000000012438 |            |                |                                         |             | \$1,358.75  |
| EFT000000012446       | 2019-12-03 | 441684         | FIRE SERVICE MANAGEMENT                 |             |             |
|                       |            | 441748         | Wash + Repair                           |             | \$474.88    |
|                       |            |                | Wash + Repair                           |             | \$208.02    |
| Total EFT000000012446 |            |                |                                         |             | \$682.90    |
| EFT000000012447       | 2019-12-03 | 131837         | FRASSO AUTOMOTIVE SERVICE               |             |             |
|                       |            |                | Maintenance Service                     |             | \$111.31    |
| Total EFT000000012447 |            |                |                                         |             | \$111.31    |
| EFT000000012474       | 2019-12-03 | 280011         | PETRIE FORD                             |             |             |
|                       |            |                | Lamp Marker                             |             | \$5.65      |
| Total EFT000000012474 |            |                |                                         |             | \$5.65      |
| EFT000000012477       | 2019-12-03 | 111214         | PRINTFUSION INC.                        |             |             |
|                       |            |                | Business Cards D.K.                     |             | \$46.81     |
| Total EFT000000012477 |            |                |                                         |             | \$46.81     |
| EFT000000012479       | 2019-12-03 | 19/10-PRFH     | R&D NELSON GENERAL MAINTENANCE          |             |             |
|                       |            |                | 19/09+19/10 General Maint.              |             | \$467.93    |
| Total EFT000000012479 |            |                |                                         |             | \$467.93    |
| EFT000000012481       | 2019-12-03 | SCO92593385    | RICOH CANADA INC.                       |             |             |
|                       |            |                | 19/10 Copier Usage + Rental             |             | \$118.19    |
| Total EFT000000012481 |            |                |                                         |             | \$118.19    |
| EFT000000012483       | 2019-12-03 | 1057-7983      | ROSESON DISTRIBUTORS INC.               |             |             |
|                       |            | 1057-8185      | 65.27L @1.0322                          |             | \$66.25     |
|                       |            | 1057-8600      | 50.64L @1.1388                          |             | \$58.68     |
|                       |            |                | 97.14L @1.0322                          |             | \$102.03    |
| Total EFT000000012483 |            |                |                                         |             | \$226.96    |
| EFT000000012484       | 2019-12-03 | 11469          | R. THURSTON TECHNOLOGIES                |             |             |
|                       |            |                | 5X New Radios+Mics+ Chargers            |             | \$3,304.66  |
| Total EFT000000012484 |            |                |                                         |             | \$3,304.66  |
| EFT000000012489       | 2019-12-03 | 5853           | SIMMONS PLUMBING & PUMP SERV.           |             |             |
|                       |            |                | Start Up Water                          |             | \$152.64    |
| Total EFT000000012489 |            |                |                                         |             | \$152.64    |
| Total Fire            |            |                |                                         |             | \$7,695.29  |
| 2300 Emg Mgt          |            |                |                                         |             |             |
| Cheque                | Date       | Inv #          | Vendor                                  | Description | Amount      |
| EFT000000012499       | 2019-12-03 | 286            | TROUSDALE'S FOODLAND                    |             |             |
|                       |            |                | Emerg. Management Day Food              |             | \$93.86     |
| Total EFT000000012499 |            |                |                                         |             | \$93.86     |

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

Total Emg Mgt

\$93.86

2400 Police

| Cheque       | Date       | Inv #           | Vendor                              | Description             | Amount       |
|--------------|------------|-----------------|-------------------------------------|-------------------------|--------------|
| 70620        | 2019-11-29 | 111411191107045 | MINISTER OF FINANCE-POLICE SERVICES | 19/11 Policing Services | \$250,492.00 |
| Total 70620  |            |                 |                                     |                         | \$250,492.00 |
| Total Police |            |                 |                                     |                         | \$250,492.00 |

2620 Anml Ctl

| Cheque                | Date       | Inv #               | Vendor                  | Description          | Amount     |
|-----------------------|------------|---------------------|-------------------------|----------------------|------------|
| EFT000000012419       | 2019-11-29 | SF-AC-2019-NOVEMBER | FRONTENAC MUNICIPAL LAW | 19/11 ANIMAL CONTROL | \$3,256.19 |
| Total EFT000000012419 |            |                     |                         |                      | \$3,256.19 |
| EFT000000012460       | 2019-12-03 | SF_KHS POUND_19-09  | KINGSTON HUMANE SOCIETY | 19/09 Pound Services | \$376.25   |
| Total EFT000000012460 |            |                     |                         |                      | \$376.25   |
| Total Anml Ctl        |            |                     |                         |                      | \$3,632.44 |

2640 Bylaw enf

| Cheque                | Date       | Inv #              | Vendor                  | Description   | Amount       |
|-----------------------|------------|--------------------|-------------------------|---------------|--------------|
| EFT000000012419       | 2019-11-29 | SF-P-2019-NOVEMBER | FRONTENAC MUNICIPAL LAW | 19/11 PARKING | \$457.92     |
|                       |            | SF-P-2019-NOVEMBER |                         | 19/11 PARKING | \$634.98     |
| Total EFT000000012419 |            |                    |                         |               | \$1,092.90   |
| Total Bylaw enf       |            |                    |                         |               | \$1,092.90   |
| Total PP&P            |            |                    |                         |               | \$263,006.49 |

30 Trans

3000 PW OH

| Cheque                | Date       | Inv #       | Vendor                          | Description                 | Amount     |
|-----------------------|------------|-------------|---------------------------------|-----------------------------|------------|
| 070622                | 2019-12-03 | 509-027143  | AIG INSURANCE COMPANY OF CANADA | Insurance Deductible        | \$1,656.00 |
| Total 070622          |            |             |                                 |                             | \$1,656.00 |
| 070629                | 2019-12-03 | 14335       | LLOYD BURNS MCINNIS LLP         | Insurance Deductable        | \$3,232.38 |
|                       |            | 15382       |                                 | Insurance Deductable        | \$1,313.15 |
| Total 070629          |            |             |                                 |                             | \$4,545.53 |
| EFT000000012481       | 2019-12-03 | SCO92593385 | RICOH CANADA INC.               | 19/10 Copier Usage + Rental | \$109.71   |
| Total EFT000000012481 |            |             |                                 |                             | \$109.71   |
| Total PW OH           |            |             |                                 |                             | \$6,311.24 |

3005 RdAdmOH

| Cheque                | Date       | Inv # | Vendor                   | Description                    | Amount   |
|-----------------------|------------|-------|--------------------------|--------------------------------|----------|
| EFT000000012484       | 2019-12-03 | 11478 | R. THURSTON TECHNOLOGIES | Bi-Annual Equipment Inspection | \$129.74 |
| Total EFT000000012484 |            |       |                          |                                | \$129.74 |
| Total RdAdmOH         |            |       |                          |                                | \$129.74 |

3010

| Cheque                | Date       | Inv #       | Vendor                         | Description                   | Amount     |
|-----------------------|------------|-------------|--------------------------------|-------------------------------|------------|
| 070624                | 2019-12-03 | 240472      | ATKINSON HOME BUILDING CENTRE  | Extension Cord                | \$32.55    |
| Total 070624          |            |             |                                |                               | \$32.55    |
| 070625                | 2019-12-03 | 83347C      | BOB MARK NEW HOLLAND SALES LTD | Filters                       | \$173.12   |
| Total 070625          |            |             |                                |                               | \$173.12   |
| 070631                | 2019-12-03 | 154177      | MEGA-LAB MANUFACTURING CO LTD  | Lubitol                       | \$203.19   |
|                       |            | 154177      |                                | Lubitol                       | \$203.18   |
|                       |            | 154177      |                                | Lubitol                       | \$203.18   |
| Total 070631          |            |             |                                |                               | \$609.55   |
| 070633                | 2019-12-03 | 17837       | MR. AUTO AUTOMOTIVE            | Emissions Test                | \$203.52   |
| Total 070633          |            |             |                                |                               | \$203.52   |
| 070637                | 2019-12-03 | 19/11/21-03 | SNIDER, PERCY                  | Flagging                      | \$438.59   |
|                       |            | 19/11/19-49 |                                | Flagging                      | \$438.59   |
|                       |            | 19/11/18-48 |                                | Flagging                      | \$438.59   |
| Total 070637          |            |             |                                |                               | \$1,315.77 |
| EFT000000012422       | 2019-12-03 | 31171       | BOULTON SEPTIC/LARMON'S        | Flagging                      | \$2,320.13 |
| Total EFT000000012422 |            |             |                                |                               | \$2,320.13 |
| EFT000000012423       | 2019-12-03 | A2482473    | ABELL PEST CONTROL INC.        | Pest Control                  | \$72.85    |
| Total EFT000000012423 |            |             |                                |                               | \$72.85    |
| EFT000000012426       | 2019-12-03 | 38452       | BLACK DOG TIRE & LUBRICANTS    | 2 Tires                       | \$2,057.48 |
|                       |            | 38452       |                                | 2 Tires                       | \$2,020.85 |
|                       |            | 37959       |                                | Tire Change+Truck Valve stems | \$394.32   |

Township of South Frontenac  
CHEQUE DISTRIBUTION REPORT

|                              |            |              |                                     |                    |
|------------------------------|------------|--------------|-------------------------------------|--------------------|
|                              |            | 38089        | Tire Change                         | \$38.67            |
|                              |            | 37857        | 2X Tires                            | \$2,031.03         |
|                              |            | 37374        | Tire                                | \$297.14           |
|                              |            | 35923        | Tire Repair                         | \$114.99           |
| <b>Total EFT000000012426</b> |            |              |                                     | <b>\$6,954.48</b>  |
| EFT000000012430              | 2019-12-03 |              | CANADIAN TIRE                       |                    |
|                              |            | 136367       | Xmax Decorations                    | \$158.36           |
| <b>Total EFT000000012430</b> |            |              |                                     | <b>\$158.36</b>    |
| EFT000000012431              | 2019-12-03 |              | CINTAS                              |                    |
|                              |            | 884303846    | Uniform                             | \$37.41            |
|                              |            | 884303846    | Cleaning Supplies                   | \$122.81           |
|                              |            | 884303847    | Uniform                             | \$10.16            |
|                              |            | 884303847    | Cleaning Supplies                   | \$32.37            |
|                              |            | 884305859    | Uniform                             | \$37.41            |
|                              |            | 884305859    | Cleaning Supplies                   | \$179.81           |
|                              |            | 884305860    | Uniform                             | \$10.16            |
|                              |            | 884305860    | Cleaning Supplies                   | \$81.92            |
|                              |            | 884307801    | Uniform                             | \$37.41            |
|                              |            | 884307801    | Cleaning Supplies                   | \$251.39           |
|                              |            | 884307802    | Uniform                             | \$10.16            |
|                              |            | 884307802    | Cleaning Supplies                   | \$32.37            |
| <b>Total EFT000000012431</b> |            |              |                                     | <b>\$843.38</b>    |
| EFT000000012441              | 2019-12-03 |              | D.M. WILLS ASSOCIATES LIMITED       |                    |
|                              |            | 14983        | Consulting Services                 | \$3,663.36         |
| <b>Total EFT000000012441</b> |            |              |                                     | <b>\$3,663.36</b>  |
| EFT000000012442              | 2019-12-03 |              | DRAPER DOORS                        |                    |
|                              |            | 14810        | Service Salt Dome Doors             | \$1,152.94         |
| <b>Total EFT000000012442</b> |            |              |                                     | <b>\$1,152.94</b>  |
| EFT000000012443              | 2019-12-03 |              | EARL ROSEBUSH FUELS                 |                    |
|                              |            | 94178        | Lubes                               | \$1,174.13         |
|                              |            | 1058-88824   | 1074.90L @.8190                     | \$954.58           |
|                              |            | 0646-88822   | 800.00L @.819                       | \$710.45           |
| <b>Total EFT000000012443</b> |            |              |                                     | <b>\$2,839.16</b>  |
| EFT000000012444              | 2019-12-03 |              | EASTERN FLUID POWER INC             |                    |
|                              |            | 83403        | Hose Assembly                       | \$102.71           |
| <b>Total EFT000000012444</b> |            |              |                                     | <b>\$102.71</b>    |
| EFT000000012449              | 2019-12-03 |              | GANANOQUE CHEVROLET BUICK GMC       |                    |
|                              |            | 294010       | Replaced Radio                      | \$314.64           |
|                              |            | 348244       | Flap Kit                            | \$57.83            |
| <b>Total EFT000000012449</b> |            |              |                                     | <b>\$372.47</b>    |
| EFT000000012451              | 2019-12-03 |              | GREER GALLOWAY CONSULTING ENGINEERS |                    |
|                              |            | 22522        | Engineering Services                | \$5,095.28         |
|                              |            | 22526        | Engineering Services                | \$5,410.45         |
| <b>Total EFT000000012451</b> |            |              |                                     | <b>\$10,505.73</b> |
| EFT000000012453              | 2019-12-03 |              | HD SUPPLY CANADA, INC               |                    |
|                              |            | INV108905712 | Chain + Pin Anchor Shackle          | \$269.34           |
| <b>Total EFT000000012453</b> |            |              |                                     | <b>\$269.34</b>    |
| EFT000000012457              | 2019-12-03 |              | JODY CAMPBELL'S SEPTIC SERVICE      |                    |
|                              |            | 15712        | Portable Toilet Rental              | \$122.11           |
|                              |            | 15711        | Portable Toilet Rental              | \$122.11           |
| <b>Total EFT000000012457</b> |            |              |                                     | <b>\$244.22</b>    |
| EFT000000012459              | 2019-12-03 |              | KENT AUTOMOTIVE                     |                    |
|                              |            | 9307163642   | Hydraulic Hose                      | \$2,867.19         |
|                              |            | 9307163643   | Part Cleaner+Screws+Cable Ties      | \$252.03           |
|                              |            | 9600087686   | Hose                                | \$277.43           |
| <b>Total EFT000000012459</b> |            |              |                                     | <b>\$3,396.65</b>  |
| EFT000000012462              | 2019-12-03 |              | KROWN RUST CONTROL                  |                    |
|                              |            | 146-171108   | Rust Spray                          | \$132.23           |
| <b>Total EFT000000012462</b> |            |              |                                     | <b>\$132.23</b>    |
| EFT000000012463              | 2019-12-03 |              | LEONARD FUELS                       |                    |
|                              |            | 4185-59130C  | Service Furnace                     | \$253.69           |
| <b>Total EFT000000012463</b> |            |              |                                     | <b>\$253.69</b>    |
| EFT000000012464              | 2019-12-03 |              | MESSER CANADA INC.                  |                    |
|                              |            | 2101587324   | Oxygen                              | \$72.15            |
| <b>Total EFT000000012464</b> |            |              |                                     | <b>\$72.15</b>     |
| EFT000000012466              | 2019-12-03 |              | MICHELIN NORTH AMERICA CANADA INC   |                    |
|                              |            | DA0007419233 | 10X Tires                           | \$6,611.47         |
| <b>Total EFT000000012466</b> |            |              |                                     | <b>\$6,611.47</b>  |
| EFT000000012467              | 2019-12-03 |              | MW COTMAN & ASSOCIATES              |                    |
|                              |            | C-22041      | Appraisal                           | \$1,272.00         |
| <b>Total EFT000000012467</b> |            |              |                                     | <b>\$1,272.00</b>  |
| EFT000000012470              | 2019-12-03 |              | NORTHWAY HARDWARE                   |                    |
|                              |            | 16542        | 2X Gate Hangers                     | \$22.28            |
|                              |            | 16541        | Landscape+Knife+ Chain Oil          | \$42.17            |
| <b>Total EFT000000012470</b> |            |              |                                     | <b>\$64.45</b>     |
| EFT000000012471              | 2019-12-03 |              | O. BETTSCHEN                        |                    |
|                              |            | 43633        | Recycled Asphalt                    | \$145.50           |
| <b>Total EFT000000012471</b> |            |              |                                     | <b>\$145.50</b>    |
| EFT000000012473              | 2019-12-03 |              | ONTARIO HOSE SPECIALTIES LIMITED    |                    |
|                              |            | 5202553      | Double Wire Hose+ Dual Lance        | \$387.90           |
| <b>Total EFT000000012473</b> |            |              |                                     | <b>\$387.90</b>    |
| EFT000000012474              | 2019-12-03 |              | PETRIE FORD                         |                    |
|                              |            | 280368       | Oil                                 | \$50.31            |
|                              |            | 280368       | Seal Beam                           | \$12.00            |
| <b>Total EFT000000012474</b> |            |              |                                     | <b>\$62.31</b>     |
| EFT000000012476              | 2019-12-03 |              | PRINCESS AUTO                       |                    |
|                              |            | 1360096      | Rags+ Tools                         | \$125.88           |
| <b>Total EFT000000012476</b> |            |              |                                     | <b>\$125.88</b>    |
| EFT000000012479              | 2019-12-03 |              | R&D NELSON GENERAL MAINTENANCE      |                    |
|                              |            | 19/10-G.B,P  | 19/09+19/10 General Maint.          | \$109.90           |

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

|                       |            |             |                               |             |
|-----------------------|------------|-------------|-------------------------------|-------------|
|                       |            | 19/10-G.B,P | 19/09+19/10 General Maint.    | \$109.90    |
|                       |            | 19/10-G.B,P | 19/09+19/10 General Maint.    | \$37.94     |
|                       |            | 19/10-G.B,P | 19/09+19/10 General Maint.    | \$37.95     |
| Total EFT000000012479 |            |             |                               | \$295.69    |
| EFT000000012483       | 2019-12-03 |             | ROSESON DISTRIBUTORS INC.     |             |
|                       |            | 1058-8338   | 90.27L @1.0057                | \$92.39     |
|                       |            | 1058-8438   | 92.73L @.9791                 | \$92.39     |
|                       |            | 1058-8678   | 101.35L @1.0411               | \$107.37    |
|                       |            | 1058-8983   | 77.42L @.9880                 | \$77.83     |
|                       |            | 1058-8027   | 77.45L @.9880                 | \$77.87     |
|                       |            | 1058-8201   | 105.2L @1.0322                | \$110.50    |
|                       |            | 1058-8249   | 111.84L @1.0057               | \$114.45    |
|                       |            | 1058-8439   | 93.50L @ 1.0322               | \$98.21     |
|                       |            | 1058-8892   | 82.01L @.9880                 | \$82.45     |
|                       |            | 1058-8677   | 13.25 L @1.1826               | \$15.93     |
|                       |            | 1058-8303   | 9.74L @1.1388                 | \$11.29     |
|                       |            | 1057-8198   | 40.04L @1.1388                | \$46.39     |
| Total EFT000000012483 |            |             |                               | \$927.07    |
| EFT000000012484       | 2019-12-03 |             | R. THURSTON TECHNOLOGIES      |             |
|                       |            | 11476       | Replace Radio                 | \$651.26    |
|                       |            | 11475       | Reprogram Radios              | \$129.74    |
| Total EFT000000012484 |            |             |                               | \$781.00    |
| EFT000000012485       | 2019-12-03 |             | RUSSEL METALS INC             |             |
|                       |            | 32227100    | Hollow Structure Square       | \$140.43    |
| Total EFT000000012485 |            |             |                               | \$140.43    |
| EFT000000012487       | 2019-12-03 |             | SELECT DOOR AND FRAME         |             |
|                       |            | 39298       | Door Handle installed         | \$376.51    |
|                       |            | 39297       | Door service call             | \$241.68    |
| Total EFT000000012487 |            |             |                               | \$618.19    |
| EFT000000012489       | 2019-12-03 |             | SIMMONS PLUMBING & PUMP SERV. |             |
|                       |            | 5865        | Multiple Plumbing Issues      | \$520.50    |
|                       |            | 5863        | Installing Drain for Boiler   | \$159.76    |
| Total EFT000000012489 |            |             |                               | \$680.26    |
| EFT000000012492       | 2019-12-03 |             | SWEET'S SAND & GRAVEL         |             |
|                       |            | S-0062109   | Hoe Ram Rental                | \$3,276.67  |
| Total EFT000000012492 |            |             |                               | \$3,276.67  |
| EFT000000012493       | 2019-12-03 |             | SWISH MAINTENANCE LIMITED     |             |
|                       |            | K622544     | Cleaning Supplies             | \$54.85     |
|                       |            | K622718     | Garbage Bags                  | \$94.64     |
| Total EFT000000012493 |            |             |                               | \$149.49    |
| EFT000000012494       | 2019-12-03 |             | SYDENHAM LANDSCAPE PRODUCTS   |             |
|                       |            | 2306        | Truck Rental                  | \$610.56    |
|                       |            | 2444        | Truck Rental                  | \$814.08    |
|                       |            | 2443        | Truck Rental                  | \$732.67    |
|                       |            | 2445        | Truck Rental                  | \$773.38    |
|                       |            | 2304        | Truck Rental                  | \$610.56    |
|                       |            | 2305        | Truck Rental                  | \$610.56    |
|                       |            | 2307        | Truck Rental                  | \$569.86    |
|                       |            | 2356        | Truck Rental                  | \$732.67    |
|                       |            | 2357        | Truck Rental                  | \$732.67    |
|                       |            | 2358        | Truck Rental                  | \$732.67    |
|                       |            | 2359        | Truck Rental                  | \$732.67    |
|                       |            | 2360        | Truck Rental                  | \$691.97    |
|                       |            | 2361        | Truck Rental                  | \$366.34    |
|                       |            | 2362        | Truck Rental                  | \$732.67    |
|                       |            | 2363        | Truck Rental                  | \$732.67    |
|                       |            | 2448        | Truck Rental                  | \$691.97    |
|                       |            | 2449        | Truck Rental                  | \$732.67    |
|                       |            | 2450        | Truck Rental                  | \$691.97    |
| Total EFT000000012494 |            |             |                               | \$12,292.61 |
| EFT000000012495       | 2019-12-03 |             | RUSH TRUCK CENTRES            |             |
|                       |            | 356906KI    | 2X Clamps                     | \$46.64     |
|                       |            | 356901KI    | Pipe Exhaust + Filters        | \$858.17    |
| Total EFT000000012495 |            |             |                               | \$904.81    |
| EFT000000012496       | 2019-12-03 |             | TOROMONT INDUSTRIES LTD.      |             |
|                       |            | PS040669659 | Filters+ Element              | \$68.93     |
| Total EFT000000012496 |            |             |                               | \$68.93     |
| EFT000000012497       | 2019-12-03 |             | TOWN AND COUNTRY AUTO SUPPLY  |             |
|                       |            | 6083-575171 | Filter                        | \$6.16      |
|                       |            | 6083-575171 | Wire+ Filters                 | \$46.63     |
|                       |            | 6083-575194 | Air Freshners + Razor Blade   | \$45.27     |
|                       |            | 6083-574297 | Filter                        | \$6.17      |
|                       |            | 6083-574297 | Filter                        | \$6.17      |
|                       |            | 6083-574297 | Oil                           | \$37.43     |
|                       |            | 6083-574297 | Oil                           | \$37.43     |
|                       |            | 6083-574903 | Solder                        | \$26.99     |
|                       |            | 6083-574993 | Door Handle                   | \$117.92    |
|                       |            | 6083-574719 | Oil                           | \$187.14    |
|                       |            | 6083-574719 | Oil                           | \$37.43     |
|                       |            | 6083-574719 | Oil                           | \$37.43     |
|                       |            | 6083-574719 | Filters                       | \$12.31     |
|                       |            | 6083-574719 | Filter                        | \$6.17      |
|                       |            | 6083-574719 | Filter                        | \$6.17      |
|                       |            | 6083-574296 | 2X Rotors+ 2X Calipers+Pads   | \$824.18    |
|                       |            | 6083-574718 | Door Handle                   | \$117.92    |
|                       |            | 6083-574057 | DEF                           | \$5.93      |
|                       |            | 6083-575886 | Filter                        | \$65.92     |
|                       |            | 6083-575886 | Anti Freeze                   | \$10.38     |
|                       |            | 6083-575886 | Fuel/Water Seperator          | \$61.00     |
|                       |            | 6083-575886 | Filter                        | \$44.51     |
| Total EFT000000012497 |            |             |                               | \$1,746.66  |
| EFT000000012499       | 2019-12-03 |             | TROUSDALE'S FOODLAND          |             |

Township of South Frontenac  
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|                              |            |  |                                |                    |
|------------------------------|------------|--|--------------------------------|--------------------|
|                              | 5273       |  | Water                          | \$34.93            |
| <b>Total EFT000000012499</b> |            |  |                                | <b>\$34.93</b>     |
| EFT000000012500              | 2019-12-03 |  | TROUSDALE'S HOME HARDWARE      |                    |
|                              | 98560      |  | Dish Detergent                 | \$6.09             |
|                              | 97933      |  | Lumber+ Screws for Mailboxes   | \$50.43            |
|                              | 98693      |  | Armorall+ shop towels+Lighters | \$20.11            |
|                              | 98843      |  | PL Adhesive                    | \$18.29            |
|                              | 98831      |  | Hose Nozzle+ LED Lantern       | \$28.47            |
|                              | 98841      |  | Batteries                      | \$36.60            |
|                              | 98994      |  | 2 Way Radios                   | \$122.10           |
|                              | 98989      |  | Batteries                      | \$17.29            |
|                              | 98915      |  | Batteries                      | \$12.20            |
|                              | 99129      |  | Lumber+ 2X Shovels+ Hardware   | \$210.57           |
|                              | 97770      |  | Batteries                      | \$15.24            |
|                              | 405518     |  | Insulation                     | \$54.94            |
|                              | 99136      |  | 6X Shovels+ Hardware           | \$66.63            |
|                              | 98720      |  | Bulbs                          | \$21.35            |
|                              | 98700      |  | Kitchen Compost Bucket+ Bags   | \$14.73            |
|                              | 3239       |  | Coffee+Tissues+ Milk+ Cream    | \$21.77            |
| <b>Total EFT000000012500</b> |            |  |                                | <b>\$716.81</b>    |
| EFT000000012503              | 2019-12-03 |  | UNIVERSAL SUPPLY GROUP         |                    |
|                              | 173-251911 |  | LED Lights                     | \$165.65           |
|                              | 173-250351 |  | 4X Brake shoes+ Drums          | \$846.24           |
|                              | 173-251909 |  | Washer Fluid                   | \$687.90           |
|                              | 173-252768 |  | Rubber Ties                    | \$25.64            |
|                              | 173-252532 |  | 2X Square LED lights           | \$140.41           |
|                              | 896-957829 |  | Barrel Pump                    | \$77.33            |
|                              | 173-252291 |  | Def                            | \$192.33           |
|                              | 173-253374 |  | 2X Molded Connectors           | \$12.89            |
|                              | 173-254239 |  | Auto Slack Adjuster            | \$73.21            |
|                              | 511-317229 |  | Filters                        | \$209.27           |
|                              | 173-254302 |  | 3X Drum Hub + 3X Oil Seal      | \$370.61           |
|                              | 173-254651 |  | Air Spring                     | \$333.15           |
|                              | 173-254651 |  | Wheel End Hardware             | \$1.82             |
|                              | 173-254654 |  | Air Spring+ Wheel End Hardware | \$334.97           |
|                              | 173-254618 |  | 4X Spindels + Slot Nuts        | \$7.73             |
| <b>Total EFT000000012503</b> |            |  |                                | <b>\$3,479.15</b>  |
| EFT000000012505              | 2019-12-03 |  | VERONA HARDWARE LIMITED        |                    |
|                              | 101036638  |  | LED Flashlight + Armorall      | \$23.09            |
| <b>Total EFT000000012505</b> |            |  |                                | <b>\$23.09</b>     |
| <b>Total</b>                 |            |  |                                | <b>\$70,493.66</b> |

3215 Drainage

| Cheque                       | Date       | Inv #       | Vendor                      | Description   | Amount            |
|------------------------------|------------|-------------|-----------------------------|---------------|-------------------|
| 070630                       | 2019-12-03 |             | M. CUDD INFRASTRUCTURE INC. |               |                   |
|                              |            | 19048       |                             | Flush Culvert | \$1,831.68        |
| <b>Total 070630</b>          |            |             |                             |               | <b>\$1,831.68</b> |
| 070637                       | 2019-12-03 |             | SNIDER, PERCY               |               |                   |
|                              |            | 19/10/21-17 |                             | Flagging      | \$438.59          |
| <b>Total 070637</b>          |            |             |                             |               | <b>\$438.59</b>   |
| EFT000000012471              | 2019-12-03 |             | O. BETTSCHEN                |               |                   |
|                              |            | 43454       |                             | Gravel        | \$254.29          |
|                              |            | 43453       |                             | Gravel        | \$1,280.44        |
|                              |            | 43633       |                             | Gravel        | \$530.82          |
| <b>Total EFT000000012471</b> |            |             |                             |               | <b>\$2,065.55</b> |
| <b>Total Drainage</b>        |            |             |                             |               | <b>\$4,335.82</b> |

3425 Gradng & Grvl resurf

| Cheque                                | Date       | Inv # | Vendor       | Description      | Amount          |
|---------------------------------------|------------|-------|--------------|------------------|-----------------|
| EFT000000012471                       | 2019-12-03 |       | O. BETTSCHEN |                  |                 |
|                                       |            | 43492 |              | Recycled Asphalt | \$142.43        |
|                                       |            | 43545 |              | Recycled Asphalt | \$431.11        |
| <b>Total EFT000000012471</b>          |            |       |              |                  | <b>\$573.54</b> |
| <b>Total Gradng &amp; Grvl resurf</b> |            |       |              |                  | <b>\$573.54</b> |

3502 Winter Prop Damage

| Cheque                          | Date       | Inv #  | Vendor               | Description | Amount          |
|---------------------------------|------------|--------|----------------------|-------------|-----------------|
| EFT000000012499                 | 2019-12-03 |        | TROUSDALE'S FOODLAND |             |                 |
|                                 |            | 226349 |                      | Mail Box    | \$101.75        |
| <b>Total EFT000000012499</b>    |            |        |                      |             | <b>\$101.75</b> |
| <b>Total Winter Prop Damage</b> |            |        |                      |             | <b>\$101.75</b> |

3505 Snw Plwng

| Cheque | Date       | Inv #       | Vendor        | Description  | Amount   |
|--------|------------|-------------|---------------|--------------|----------|
| 070637 | 2019-12-03 |             | SNIDER, PERCY |              |          |
|        |            | 19/11/12-20 |               | Snow Plowing | \$184.19 |
|        |            | 19/11/12-24 |               | Snow Plowing | \$244.22 |
|        |            | 19/11/12-24 |               | Snow Plowing | \$81.41  |
|        |            | 19/11/14-27 |               | Snow Plowing | \$905.66 |
|        |            | 19/11/12-26 |               | Snow Plowing | \$905.66 |
|        |            | 19/11/14-31 |               | Snow Plowing | \$244.22 |
|        |            | 19/11/14-31 |               | Snow Plowing | \$81.41  |
|        |            | 19/11/12-38 |               | Snow Plowing | \$195.38 |
|        |            | 19/11/12-37 |               | Snow Plowing | \$146.53 |
|        |            | 19/11/12-36 |               | Snow Plowing | \$318.51 |
|        |            | 19/11/14-41 |               | Snow Plowing | \$195.38 |
|        |            | 19/11/14-40 |               | Snow Plowing | \$146.53 |

Township of South Frontenac  
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|             |              |                   |
|-------------|--------------|-------------------|
| 19/11/14-47 | Snow Plowing | \$637.02          |
| 19/11/14-45 | Snow Plowing | \$184.19          |
|             |              | <b>\$4,470.31</b> |
|             |              | <b>\$4,470.31</b> |

Total 070637  
Total Snw Plwng

3506 Snow Clearing Sidewalks

| Cheque | Date       | Inv #       | Vendor        | Description  | Amount   |
|--------|------------|-------------|---------------|--------------|----------|
| 070637 | 2019-12-03 |             | SNIDER, PERCY |              |          |
|        |            | 19/11/12-19 |               | Snow Plowing | \$193.34 |
|        |            | 19/11/14-28 |               | Snow Plowing | \$193.34 |
|        |            | 19/11/14-28 |               | Snow Plowing | \$101.76 |
|        |            | 19/11/12-25 |               | Snow Plowing | \$193.34 |
|        |            | 19/11/12-25 |               | Snow Plowing | \$101.76 |
|        |            | 19/11/14-30 |               | Snow Plowing | \$203.52 |
|        |            | 19/11/14-30 |               | Snow Plowing | \$69.20  |
|        |            | 19/11/14-29 |               | Snow Plowing | \$101.76 |
|        |            | 19/11/14-29 |               | Snow Plowing | \$93.62  |
|        |            | 19/11/12-35 |               | Snow Plowing | \$101.76 |
|        |            | 19/11/12-34 |               | Snow Plowing | \$203.52 |
|        |            | 19/11/12-34 |               | Snow Plowing | \$69.20  |
|        |            | 19/11/12-33 |               | Snow Plowing | \$101.76 |
|        |            | 19/11/12-33 |               | Snow Plowing | \$93.62  |
|        |            | 19/11/15-46 |               | Snow Plowing | \$193.34 |

Total 070637  
Total Snow Clearing Sidewalks

**\$2,014.84**  
**\$2,014.84**

3515 Stock Snd&Slt

| Cheque          | Date       | Inv #      | Vendor               | Description | Amount     |
|-----------------|------------|------------|----------------------|-------------|------------|
| EFT000000012458 | 2019-12-03 |            | K+S WINDSOR SALT LTD |             |            |
|                 |            | 5300459435 |                      | Winter Salt | \$3,315.88 |
|                 |            | 5300458656 |                      | Winter Salt | \$3,672.44 |
|                 |            | 5300460107 |                      | Winter Salt | \$3,467.90 |
|                 |            | 5300459612 |                      | Winter Salt | \$3,084.64 |
|                 |            | 5300460471 |                      | Winter Salt | \$3,843.80 |

Total EFT000000012458  
Total Stock Snd&Slt

**\$17,384.66**  
**\$17,384.66**

3620 Reg signs

| Cheque          | Date       | Inv #  | Vendor                 | Description    | Amount     |
|-----------------|------------|--------|------------------------|----------------|------------|
| EFT000000012427 | 2019-12-03 |        | BMR MANUFACTURING INC. |                |            |
|                 |            | 362935 |                        | Assorted Signs | \$3,379.64 |

Total EFT000000012427  
Total Reg signs

**\$3,379.64**  
**\$3,379.64**

3625 RR cross mnt

| Cheque          | Date       | Inv #    | Vendor                   | Description            | Amount   |
|-----------------|------------|----------|--------------------------|------------------------|----------|
| EFT000000012429 | 2019-12-03 |          | CANADIAN PACIFIC RAILWAY |                        |          |
|                 |            | 11116734 |                          | 19/11 Flasher Contract | \$888.00 |

Total EFT000000012429  
Total RR cross mnt

**\$888.00**  
**\$888.00**

3650 Street Lights

| Cheque          | Date       | Inv # | Vendor        | Description              | Amount   |
|-----------------|------------|-------|---------------|--------------------------|----------|
| EFT000000012486 | 2019-12-03 |       | R.W. ELECTRIC |                          |          |
|                 |            | 37346 |               | 19/10 Streetlight Repair | \$702.14 |

Total EFT000000012486  
Total Street Lights

**\$702.14**  
**\$702.14**

3800 Crssng Guards

| Cheque          | Date       | Inv #  | Vendor                 | Description     | Amount   |
|-----------------|------------|--------|------------------------|-----------------|----------|
| EFT000000012427 | 2019-12-03 |        | BMR MANUFACTURING INC. |                 |          |
|                 |            | 362879 |                        | 2X Stop Paddles | \$576.25 |

Total EFT000000012427

**\$576.25**

|                 |            |       |                                    |                 |            |
|-----------------|------------|-------|------------------------------------|-----------------|------------|
| EFT000000012435 | 2019-12-03 |       | COMMISSIONAIRES SECURITY SOLUTIONS |                 |            |
|                 |            | 89990 |                                    | Crossing Guards | \$1,022.31 |

Total EFT000000012435  
Total Crssng Guards

**\$1,022.31**  
**\$1,598.56**

Total Trans

**\$112,383.90**

40 Env

5005 SW & Fac OH

| Cheque          | Date       | Inv # | Vendor               | Description                | Amount  |
|-----------------|------------|-------|----------------------|----------------------------|---------|
| EFT000000012499 | 2019-12-03 |       | TROUSDALE'S FOODLAND |                            |         |
|                 |            | 1616. |                      | Sandwichs+Fruit+Veg+Drinks | \$60.11 |

Total EFT000000012499  
Total SW & Fac OH

**\$60.11**  
**\$60.11**

5105 Garb coll

| Cheque | Date       | Inv # | Vendor        | Description | Amount |
|--------|------------|-------|---------------|-------------|--------|
| 70621  | 2019-11-29 |       | SNIDER, PERCY |             |        |

Township of South Frontenac  
CHEQUE DISTRIBUTION REPORT

|                              |            |                         |                             |                    |
|------------------------------|------------|-------------------------|-----------------------------|--------------------|
|                              |            | 19/11 DISPOSAL -FUEL    | 19/11 DISPOSAL Fuel Adj     | \$130.41           |
|                              |            | 19/11 DISPOSAL -FUEL    | 19/11 DISPOSAL Fuel Adj     | \$107.65           |
|                              |            | 19/11 DISPOSAL          | 19/11 DISPOSAL              | \$11,940.74        |
|                              |            | 19/11 DISPOSAL          | 19/11 DISPOSAL              | \$9,856.55         |
|                              |            | 19/09/18-48             | Garbage Clean Up            | \$127.20           |
|                              |            | 19/10/22-25             | Garbage Clean Up            | \$101.76           |
|                              |            | 19/09/25-49             | Garbage Clean Up            | \$127.20           |
|                              |            | 19/10/08-50             | Garbage Clean Up            | \$101.76           |
|                              |            | 19/10/15-01             | Garbage Clean Up            | \$127.20           |
|                              |            | 19/10/29-02             | Garbage Clean Up            | \$50.88            |
|                              |            | 19/09/04-46             | Garbage Clean Up            | \$152.64           |
|                              |            | 19/09/11-47-2           | Garbage Clean Up            | \$152.64           |
| <b>Total 70621</b>           |            |                         |                             | <b>\$22,976.63</b> |
| EFT000000012417              | 2019-11-29 | BOULTON SEPTIC/LARMON'S |                             |                    |
|                              |            | COLLECTION 19/11        | COLLECTION 19/11            | \$12,197.80        |
|                              |            | COLLECTION19/11-FUEL    | COLLECTION 19/11- Fuel Adj. | \$133.22           |
| <b>Total EFT000000012417</b> |            |                         |                             | <b>\$12,331.02</b> |
| <b>Total Garb coll</b>       |            |                         |                             | <b>\$35,307.65</b> |

5110 Gab disp

| Cheque                       | Date       | Inv #          | Vendor                         | Description                    | Amount             |
|------------------------------|------------|----------------|--------------------------------|--------------------------------|--------------------|
| 070637                       | 2019-12-03 |                | SNIDER, PERCY                  |                                |                    |
|                              |            | 19/11/08-18    |                                | Portland Dump/Waste            | \$178.08           |
|                              |            | 19/11/19-44    |                                | Portland Dump/Dozer            | \$1,058.30         |
|                              |            | 19/11/19-42    |                                | Portland Dump/Waste            | \$534.24           |
| <b>Total 070637</b>          |            |                |                                |                                | <b>\$1,770.62</b>  |
| 70621                        | 2019-11-29 |                | SNIDER, PERCY                  |                                |                    |
|                              |            | 19/11/06-10    |                                | Portland Dump/Dozer            | \$2,360.83         |
|                              |            | 19/11/04-11    |                                | Triaxle Rental                 | \$691.97           |
|                              |            | 19/11/04-37    |                                | Portland Dump/Waste            | \$178.08           |
|                              |            | 19/10/30-44    |                                | Portland Dump/Dozer            | \$407.04           |
|                              |            | 19/10/31-41    |                                | Portland Dump/Waste            | \$534.24           |
|                              |            | 19/10-39       |                                | 19/10 Bin Rental               | \$152.64           |
|                              |            | 19/10/24-24    |                                | Portland Dump/Dozer            | \$1,058.30         |
|                              |            | 19/10/22-17    |                                | Portland Dump/Waste            | \$534.24           |
| <b>Total 70621</b>           |            |                |                                |                                | <b>\$5,917.34</b>  |
| EFT000000012421              | 2019-11-29 |                | WHALEY, GEORGE                 |                                |                    |
|                              |            | 19/11 DISPOSAL |                                | 19/11 DISPOSAL                 | \$1,935.80         |
| <b>Total EFT000000012421</b> |            |                |                                |                                | <b>\$1,935.80</b>  |
| EFT000000012423              | 2019-12-03 |                | ABELL PEST CONTROL INC.        |                                |                    |
|                              |            | 10060222       |                                | Pest Control                   | \$58.81            |
| <b>Total EFT000000012423</b> |            |                |                                |                                | <b>\$58.81</b>     |
| EFT000000012439              | 2019-12-03 |                | DIG'N DIRT LTD.                |                                |                    |
|                              |            | 977-HB         |                                | Payment Cert. #1-HB            | \$370.66           |
|                              |            | 1033-HB        |                                | Payment Cert. #2-HB            | \$15,178.97        |
|                              |            | 1081-HB        |                                | 18-20 Pmt Certificate #3-HB    | \$5,775.62         |
|                              |            | 1397-HB.       |                                | Payment Certificate #4-HB      | \$11,695.58        |
|                              |            | 1423-HB        |                                | Payment Certificate #5-HB      | \$5,681.11         |
| <b>Total EFT000000012439</b> |            |                |                                |                                | <b>\$38,701.94</b> |
| EFT000000012457              | 2019-12-03 |                | JODY CAMPBELL'S SEPTIC SERVICE |                                |                    |
|                              |            | 15713          |                                | 19/11 Portable Toilet Rental   | \$117.02           |
|                              |            | 15713          |                                | 19/11 Portable Toilet Rental   | \$117.02           |
|                              |            | 15713          |                                | 19/11 Portable Toilet Rental   | \$117.02           |
|                              |            | 15713          |                                | 19/11 Portable Toilet Rental   | \$117.02           |
| <b>Total EFT000000012457</b> |            |                |                                |                                | <b>\$468.08</b>    |
| EFT000000012488              | 2019-12-03 |                | SIGNS PLUS                     |                                |                    |
|                              |            | 3175           |                                | Coroplast sign with vinyl      | \$73.78            |
|                              |            | 3175           |                                | Coroplast sign with vinyl      | \$73.78            |
| <b>Total EFT000000012488</b> |            |                |                                |                                | <b>\$147.56</b>    |
| EFT000000012507              | 2019-12-03 |                | WASTE CONNECTIONS OF CANADA    |                                |                    |
|                              |            | 647-0000026084 |                                | 26.7MT ICI+ Construction Waste | \$3,043.63         |
| <b>Total EFT000000012507</b> |            |                |                                |                                | <b>\$3,043.63</b>  |
| <b>Total Gab disp</b>        |            |                |                                |                                | <b>\$52,043.78</b> |

5205 Recyc Coll

| Cheque                       | Date       | Inv #                | Vendor                  | Description                 | Amount             |
|------------------------------|------------|----------------------|-------------------------|-----------------------------|--------------------|
| 70621                        | 2019-11-29 |                      | SNIDER, PERCY           |                             |                    |
|                              |            | 19/11 DISPOSAL -FUEL |                         | 19/11 DISPOSAL Fuel Adj     | \$140.69           |
|                              |            | 19/11 DISPOSAL -FUEL |                         | 19/11 DISPOSAL Fuel Adj     | \$122.68           |
|                              |            | 19/11 DISPOSAL -FUEL |                         | 19/11 DISPOSAL Fuel Adj     | \$130.96           |
|                              |            | 19/11 DISPOSAL       |                         | 19/11 DISPOSAL              | \$12,881.10        |
|                              |            | 19/11 DISPOSAL       |                         | 19/11 DISPOSAL              | \$11,232.19        |
|                              |            | 19/11 DISPOSAL       |                         | 19/11 DISPOSAL              | \$11,989.49        |
| <b>Total 70621</b>           |            |                      |                         |                             | <b>\$36,497.11</b> |
| EFT000000012417              | 2019-11-29 |                      | BOULTON SEPTIC/LARMON'S |                             |                    |
|                              |            | COLLECTION 19/11     |                         | COLLECTION 19/11            | \$10,492.73        |
|                              |            | COLLECTION19/11-FUEL |                         | COLLECTION 19/11- Fuel Adj. | \$114.60           |
| <b>Total EFT000000012417</b> |            |                      |                         |                             | <b>\$10,607.33</b> |
| <b>Total Recyc Coll</b>      |            |                      |                         |                             | <b>\$47,104.44</b> |

5210 Rec Disp/Prc

| Cheque              | Date       | Inv #       | Vendor        | Description          | Amount          |
|---------------------|------------|-------------|---------------|----------------------|-----------------|
| 070637              | 2019-12-03 |             | SNIDER, PERCY |                      |                 |
|                     |            | 19/11/18-43 |               | Loughborough Recycle | \$178.08        |
| <b>Total 070637</b> |            |             |               |                      | <b>\$178.08</b> |
| 70621               | 2019-11-29 |             | SNIDER, PERCY |                      |                 |
|                     |            | 19/11/04-09 |               | Portland Recycle     | \$534.24        |
|                     |            | 19/10/31-42 |               | Salem Recycle        | \$661.44        |

Township of South Frontenac  
CHEQUE DISTRIBUTION REPORT

|                        |            |                     |                                                  |                           |              |
|------------------------|------------|---------------------|--------------------------------------------------|---------------------------|--------------|
|                        |            | 19/10/29-43         | Bradshaw Recycle                                 |                           | \$864.96     |
| Total 70621            |            |                     |                                                  |                           | \$2,060.64   |
| Total Rec Disp/Prc     |            |                     |                                                  |                           | \$2,238.72   |
| 5305 HHW               |            |                     |                                                  |                           |              |
| Cheque                 | Date       | Inv #               | Vendor                                           | Description               | Amount       |
| EFT0000000012488       | 2019-12-03 | 3175                | SIGNS PLUS                                       | Coroplast sign with vinyl | \$63.35      |
| Total EFT0000000012488 |            |                     |                                                  |                           | \$63.35      |
| Total HHW              |            |                     |                                                  |                           | \$63.35      |
| Total Env              |            |                     |                                                  |                           | \$136,818.05 |
| 70 Cem                 |            |                     |                                                  |                           |              |
| 7000 Health            |            |                     |                                                  |                           |              |
| Cheque                 | Date       | Inv #               | Vendor                                           | Description               | Amount       |
| 070628                 | 2019-12-03 |                     | LEEDER MONUMENTS                                 |                           |              |
|                        |            | 2760                |                                                  | Corner Posts              | \$132.29     |
|                        |            | 2760                |                                                  | Corner Posts              | \$463.01     |
|                        |            | 2760                |                                                  | Corner Posts              | \$396.86     |
| Total 070628           |            |                     |                                                  |                           | \$992.16     |
| 70621                  | 2019-11-29 | 19/10/30-35         | SNIDER, PERCY                                    | Grass Cutting             | \$323.60     |
| Total 70621            |            |                     |                                                  |                           | \$323.60     |
| EFT0000000012418       | 2019-11-29 |                     | D G YOUNGE CONCRETE BURIAL VAULTS SERVICES 19/11 | SERVICES 19/11            | \$875.14     |
| Total EFT0000000012418 |            |                     |                                                  |                           | \$875.14     |
| Total Health           |            |                     |                                                  |                           | \$2,190.90   |
| Total Cem              |            |                     |                                                  |                           | \$2,190.90   |
| 80 Rec                 |            |                     |                                                  |                           |              |
| 8000 Rec               |            |                     |                                                  |                           |              |
| Cheque                 | Date       | Inv #               | Vendor                                           | Description               | Amount       |
| 070637                 | 2019-12-03 |                     | SNIDER, PERCY                                    | Triaxle Rental            | \$162.82     |
|                        |            | 19/10/31-32         |                                                  |                           | \$162.82     |
| Total 070637           |            |                     |                                                  |                           | \$162.82     |
| 070641                 | 2019-12-03 |                     | VERONA CONVENIENCE PIZZA & SUB                   | Water                     | \$35.00      |
|                        |            | 19/11/23            |                                                  |                           | \$35.00      |
| Total 070641           |            |                     |                                                  |                           | \$35.00      |
| 70621                  | 2019-11-29 |                     | SNIDER, PERCY                                    | Shovel Rental             | \$717.41     |
|                        |            | 19/10/18-22         |                                                  |                           | \$717.41     |
| Total 70621            |            |                     |                                                  |                           | \$717.41     |
| EFT0000000012420       | 2019-11-29 |                     | LEONARD, ELIZABETH                               | 19/11 MAINTENANCE         | \$142.50     |
|                        |            | 19/11 MAINTENANCE   |                                                  |                           | \$142.50     |
| Total EFT0000000012420 |            |                     |                                                  |                           | \$142.50     |
| EFT0000000012422       | 2019-12-03 |                     | BOULTON SEPTIC/LARMON'S                          | Holding tank pumped       | \$244.22     |
|                        |            | 31207               |                                                  |                           | \$244.22     |
| Total EFT0000000012422 |            |                     |                                                  |                           | \$244.22     |
| EFT0000000012428       | 2019-12-03 |                     | BRYSON, ANDY                                     |                           |              |
|                        |            | 19/11/18-FACILITIES |                                                  | 19/11/18-Facilities       | \$32.47      |
|                        |            | 19/11/18-FACILITIES |                                                  | 19/11/18-Facilities       | \$33.18      |
| Total EFT0000000012428 |            |                     |                                                  |                           | \$65.65      |
| EFT0000000012432       | 2019-12-03 |                     | COCHAND, TONI                                    |                           |              |
|                        |            | 19/11/18-FACILITIES |                                                  | 19/11/18-Facilities       | \$32.47      |
|                        |            | 19/11/18-FACILITIES |                                                  | 19/11/18-Facilities       | \$30.21      |
| Total EFT0000000012432 |            |                     |                                                  |                           | \$62.68      |
| EFT0000000012450       | 2019-12-03 |                     | GARLAND, DONNA                                   |                           |              |
|                        |            | 19/11/18-FACILITIES |                                                  | 19/11/18-Facilities       | \$32.47      |
|                        |            | 19/11/18-FACILITIES |                                                  | 19/11/18-Facilities       | \$36.65      |
| Total EFT0000000012450 |            |                     |                                                  |                           | \$69.12      |
| EFT0000000012452       | 2019-12-03 |                     | HAMMER, KARL G.                                  |                           |              |
|                        |            | 19/11/18-FACILITIES |                                                  | 19/11/18-Facilities       | \$32.47      |
|                        |            | 19/11/18-FACILITIES |                                                  | 19/11/18-Facilities       | \$14.36      |
| Total EFT0000000012452 |            |                     |                                                  |                           | \$46.83      |
| EFT0000000012456       | 2019-12-03 |                     | J & J LANDSCAPING                                |                           |              |
|                        |            | 2019484             |                                                  | Grass Cutting             | \$213.70     |
|                        |            | 2019506             |                                                  | Grass Cutting             | \$213.70     |
|                        |            | 2019528             |                                                  | Grass Cutting             | \$213.70     |
|                        |            | 20194459            |                                                  | Grass Cutting             | \$213.70     |
|                        |            | 2019437             |                                                  | Grass Cutting             | \$213.70     |
|                        |            | 2019549             |                                                  | Grass Cutting             | \$213.70     |
|                        |            | 2019483             |                                                  | Grass Cutting             | \$91.58      |
|                        |            | 2019505             |                                                  | Grass Cutting             | \$91.58      |
|                        |            | 2019527             |                                                  | Grass Cutting             | \$91.58      |
|                        |            | 2019458             |                                                  | Grass Cutting             | \$91.58      |
|                        |            | 2019436             |                                                  | Grass Cutting             | \$91.58      |
|                        |            | 2019548             |                                                  | Grass Cutting             | \$91.58      |
|                        |            | 2019482             |                                                  | Grass Cutting             | \$235.57     |
|                        |            | 2019504             |                                                  | Grass Cutting             | \$235.57     |
|                        |            | 2019526             |                                                  | Grass Cutting             | \$235.57     |
|                        |            | 2019457             |                                                  | Grass Cutting             | \$235.57     |
|                        |            | 2019435             |                                                  | Grass Cutting             | \$235.57     |
|                        |            | 2019547             |                                                  | Grass Cutting             | \$235.57     |
|                        |            | 2019481             |                                                  | Grass Cutting             | \$20.35      |
|                        |            | 2019503             |                                                  | Grass Cutting             | \$20.35      |

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

|                       |            |                                |                                |             |
|-----------------------|------------|--------------------------------|--------------------------------|-------------|
|                       |            | 2019525                        | Grass Cutting                  | \$20.35     |
|                       |            | 2019456                        | Grass Cutting                  | \$20.35     |
|                       |            | 2019434                        | Grass Cutting                  | \$20.35     |
|                       |            | 2019546                        | Grass Cutting                  | \$20.35     |
|                       |            | 2019480                        | Grass Cutting                  | \$81.41     |
|                       |            | 2019502                        | Grass Cutting                  | \$81.41     |
|                       |            | 2019524                        | Grass Cutting                  | \$81.41     |
|                       |            | 2019455                        | Grass Cutting                  | \$81.41     |
|                       |            | 2019433                        | Grass Cutting                  | \$81.41     |
|                       |            | 2019545                        | Grass Cutting                  | \$81.41     |
| Total EFT000000012456 |            |                                |                                | \$3,855.66  |
| EFT000000012461       | 2019-12-03 | KOT, JOHN                      |                                |             |
|                       |            | 19/11/18-FACILITIES            | 19/11/18-Facilities            | \$32.47     |
|                       |            | 19/11/18-FACILITIES            | 19/11/18-Facilities            | \$13.87     |
| Total EFT000000012461 |            |                                |                                | \$46.34     |
| EFT000000012471       | 2019-12-03 | O. BETTSCHEN                   |                                |             |
|                       |            | 43633                          | Gravel                         | \$545.30    |
| Total EFT000000012471 |            |                                |                                | \$545.30    |
| EFT000000012475       | 2019-12-03 | PINCHIN LTD.                   |                                |             |
|                       |            | 1485381                        | Pre-Contamination Inspection   | \$559.68    |
| Total EFT000000012475 |            |                                |                                | \$559.68    |
| EFT000000012479       | 2019-12-03 | R&D NELSON GENERAL MAINTENANCE |                                |             |
|                       |            | 19/10-LIB                      | 19/09+19/10 General Maint.     | \$1,241.47  |
|                       |            | 19/10-LIB                      | 19/09+19/10 General Maint.     | \$177.13    |
|                       |            | 19/10-G.B,P                    | 19/09+19/10 General Maint.     | \$366.34    |
|                       |            | 19/10-G.B,P                    | 19/09+19/10 General Maint.     | \$37.94     |
| Total EFT000000012479 |            |                                |                                | \$1,822.88  |
| EFT000000012486       | 2019-12-03 | R.W. ELECTRIC                  |                                |             |
|                       |            | 37261                          | 19/10 Locates                  | \$213.70    |
| Total EFT000000012486 |            |                                |                                | \$213.70    |
| EFT000000012487       | 2019-12-03 | SELECT DOOR AND FRAME          |                                |             |
|                       |            | 39642                          | Keybox                         | \$70.20     |
| Total EFT000000012487 |            |                                |                                | \$70.20     |
| EFT000000012489       | 2019-12-03 | SIMMONS PLUMBING & PUMP SERV.  |                                |             |
|                       |            | 5800                           | Repair UV light                | \$172.99    |
|                       |            | 5801                           | Repair UV light                | \$114.48    |
|                       |            | 5867                           | 10" Water Filter Installed     | \$380.07    |
|                       |            | 5879                           | Seal Holding Tank Lid          | \$316.98    |
|                       |            | 5866                           | Filter+ Bulb                   | \$522.03    |
|                       |            | 5826                           | Start up Water                 | \$359.72    |
|                       |            | 5859                           | Repair Sink                    | \$190.80    |
|                       |            | 5857                           | Winterize Water                | \$138.39    |
|                       |            | 5855                           | Winterize Water                | \$131.27    |
|                       |            | 5829                           | Inspect chemical feed pump     | \$76.32     |
|                       |            | 5860                           | Repair Urinal Leak             | \$206.06    |
|                       |            | 5858                           | Winterize Water+ Drain Valve   | \$231.50    |
|                       |            | 5869                           | Various Plumbing installations | \$1,366.13  |
|                       |            | 5822                           | Start Up Water                 | \$379.56    |
|                       |            | 5827                           | Start Up Water                 | \$262.54    |
|                       |            | 5828                           | Start Up Water                 | \$321.05    |
|                       |            | 5819                           | Start Up Water                 | \$351.07    |
|                       |            | 5820                           | Start Up Water                 | \$117.02    |
|                       |            | 5824                           | Winterize Water                | \$138.39    |
|                       |            | 5856                           | Winterize Water                | \$131.27    |
|                       |            | 5854                           | Winterize Water                | \$138.39    |
|                       |            | 5823                           | Winterize Water                | \$196.91    |
|                       |            | 5821                           | Start Up Water                 | \$175.54    |
|                       |            | 5868                           | UV Light Repair                | \$1,327.97  |
|                       |            | 5818                           | Winterize Water                | \$269.66    |
| Total EFT000000012489 |            |                                |                                | \$8,016.11  |
| EFT000000012490       | 2019-12-03 | SMITH, ROBERTA                 |                                |             |
|                       |            | 19/11/18-FACILITIES            | 19/11/18-Facilities            | \$32.47     |
|                       |            | 19/11/18-FACILITIES            | 19/11/18-Facilities            | \$15.84     |
| Total EFT000000012490 |            |                                |                                | \$48.31     |
| EFT000000012494       | 2019-12-03 | SYDENHAM LANDSCAPE PRODUCTS    |                                |             |
|                       |            | 2465                           | Top Soil                       | \$118.04    |
| Total EFT000000012494 |            |                                |                                | \$118.04    |
| EFT000000012498       | 2019-12-03 | TRAULSEN, HEIDI                |                                |             |
|                       |            | 19/11/18-FACILITIES            | 19/11/18-Facilities            | \$32.47     |
|                       |            | 19/11/18-FACILITIES            | 19/11/18-Facilities            | \$15.36     |
| Total EFT000000012498 |            |                                |                                | \$47.83     |
| EFT000000012500       | 2019-12-03 | TROUSDALE'S HOME HARDWARE      |                                |             |
|                       |            | 98348                          | Duct Tape                      | \$9.15      |
|                       |            | 226084                         | Hardware                       | \$40.50     |
| Total EFT000000012500 |            |                                |                                | \$49.65     |
| EFT000000012502       | 2019-12-03 | UNITY SOD FARM LTD.            |                                |             |
|                       |            | 18794                          | Areation+Fertilization         | \$437.57    |
|                       |            | 18795                          | Areation+Fertilization         | \$707.23    |
|                       |            | 18793                          | Areation+Fertilization         | \$707.23    |
| Total EFT000000012502 |            |                                |                                | \$1,852.03  |
| EFT000000012508       | 2019-12-03 | XCG CONSULTANTS LTD.           |                                |             |
|                       |            | 55729                          | Drinking Water Sampling        | \$101.76    |
|                       |            | 55729                          | Drinking Water Sampling        | \$101.76    |
|                       |            | 55729                          | Drinking Water Sampling        | \$101.76    |
|                       |            | 55729                          | Drinking Water Sampling        | \$101.76    |
|                       |            | 55729                          | Drinking Water Sampling        | \$101.76    |
|                       |            | 55729                          | Drinking Water Sampling        | \$101.76    |
|                       |            | 55729                          | Drinking Water Sampling        | \$101.76    |
| Total EFT000000012508 |            |                                |                                | \$712.32    |
| Total Rec             |            |                                |                                | \$19,504.28 |

Township of South Frontenac  
CHEQUE DISTRIBUTION REPORT

8205 Pumpkinfest

| Cheque            | Date       | Inv #            | Vendor             | Description      | Amount  |
|-------------------|------------|------------------|--------------------|------------------|---------|
| 070635            | 2019-12-03 |                  | POTTERTON, DARLENE |                  |         |
|                   |            | 2019 PUMPKINFEST |                    | Various Supplies | \$97.89 |
| Total 070635      |            |                  |                    |                  | \$97.89 |
| Total Pumpkinfest |            |                  |                    |                  | \$97.89 |

8210 VCA

| Cheque                | Date       | Inv #    | Vendor          | Description           | Amount   |
|-----------------------|------------|----------|-----------------|-----------------------|----------|
| 070640                | 2019-12-03 |          | VERONA FOODLAND |                       |          |
|                       |            | 417-VCA  |                 | Gift Card             | \$25.00  |
|                       |            | 081-VCA  |                 | Gift Basket + Card    | \$23.39  |
|                       |            | 2517-VCA |                 | R. Day Luncheon       | \$205.33 |
|                       |            | 2571-VCA |                 | R. Day Luncheon       | \$28.11  |
| Total 070640          |            |          |                 |                       | \$281.83 |
| EFT000000012425       | 2019-12-03 |          | BATES, LINDA    |                       |          |
|                       |            | 2019084  |                 | Chili- R Day          | \$300.00 |
| Total EFT000000012425 |            |          |                 |                       | \$300.00 |
| EFT000000012433       | 2019-12-03 |          | COLEMAN, DONALD |                       |          |
|                       |            | 2019088  |                 | Refreshments- Mtg X 2 | \$38.17  |
| Total EFT000000012433 |            |          |                 |                       | \$38.17  |
| Total VCA             |            |          |                 |                       | \$620.00 |

8405 Ver&Dis Hist

| Cheque             | Date       | Inv #    | Vendor         | Description                   | Amount      |
|--------------------|------------|----------|----------------|-------------------------------|-------------|
| 070626             | 2019-12-03 |          | BOYCE, ALAN    |                               |             |
|                    |            | 19/09/26 |                | BL#17 Shipping + NUANS Search | \$54.50     |
| Total 070626       |            |          |                |                               | \$54.50     |
| 070638             | 2019-12-03 |          | TIPTON, DENISE |                               |             |
|                    |            | 19/10/30 |                | BL#25 Tent Display            | \$63.58     |
|                    |            | 19/10/30 |                | BL#18 Membership Cards        | \$16.26     |
| Total 070638       |            |          |                |                               | \$79.84     |
| Total Ver&Dis Hist |            |          |                |                               | \$134.34    |
| Total Rec          |            |          |                |                               | \$20,356.51 |

90 Plan

9000 Plan

| Cheque                | Date       | Inv #          | Vendor       | Description    | Amount      |
|-----------------------|------------|----------------|--------------|----------------|-------------|
| 070645                | 2019-12-03 |                | CURTIS, JEFF |                |             |
|                       |            | Z-19-06 REFUND |              | Z-19-06 REFUND | -\$1,353.00 |
| Total 070645          |            |                |              |                | -\$1,353.00 |
| EFT000000012454       | 2019-12-03 |                | HOWE, MIKE   |                |             |
|                       |            | 19/11 COA      |              | 19/11 COA      | \$50.00     |
|                       |            | 19/11 COA      |              | 19/11 COA      | \$7.93      |
| Total EFT000000012454 |            |                |              |                | \$57.93     |
| EFT000000012469       | 2019-12-03 |                | NOLAN, MIKE  |                |             |
|                       |            | 19/11 COA      |              | 19/11 COA      | \$50.00     |
|                       |            | 19/11 COA      |              | 19/11 COA      | \$30.71     |
| Total EFT000000012469 |            |                |              |                | \$80.71     |
| Total Plan            |            |                |              |                | -\$1,214.36 |
| Total Plan            |            |                |              |                | -\$1,214.36 |

99

9999

| Cheque                | Date       | Inv #                | Vendor                      | Description            | Amount       |
|-----------------------|------------|----------------------|-----------------------------|------------------------|--------------|
| 070616                | 2019-11-21 |                      | ACCOUNTANT SUPERIOR COURT   |                        |              |
|                       |            | 1029 080 080 03810   |                             | Tax Sale               | \$1,439.17   |
| Total 070616          |            |                      |                             |                        | \$1,439.17   |
| 070617                | 2019-11-21 |                      | ACCOUNTANT SUPERIOR COURT   |                        |              |
|                       |            | 1029 010 020 04301   |                             | Tax Sale               | \$62,522.72  |
| Total 070617          |            |                      |                             |                        | \$62,522.72  |
| 070618                | 2019-11-21 |                      | ACCOUNTANT SUPERIOR COURT   |                        |              |
|                       |            | 1029 020 040 21610   |                             | Tax Sale               | \$120,237.35 |
| Total 070618          |            |                      |                             |                        | \$120,237.35 |
| 070619                | 2019-11-21 |                      | ACCOUNTANT SUPERIOR COURT   |                        |              |
|                       |            | 1029 030 020 66950   |                             | Tax Sale               | \$19,622.04  |
| Total 070619          |            |                      |                             |                        | \$19,622.04  |
| 070642                | 2019-12-03 |                      | 1472453 ONTARIO INC         |                        |              |
|                       |            | 2019 TAX SALE REFUND |                             | 2019 Tax Sale Refund   | \$275.00     |
| Total 070642          |            |                      |                             |                        | \$275.00     |
| 070643                | 2019-12-03 |                      | BPE DEVELOPMENT CORPORATION |                        |              |
|                       |            | 2019 TAX SALE REFUND |                             | 2019 Tax Sale Refund   | \$275.00     |
| Total 070643          |            |                      |                             |                        | \$275.00     |
| EFT000000012468       | 2019-12-03 |                      | FRONTENAC COMMUNITY ARENA   |                        |              |
|                       |            | 19/11/18-GOV DEALS   |                             | Sale of Ice Resurfacer | \$7,159.96   |
| Total EFT000000012468 |            |                      |                             |                        | \$7,159.96   |
| EFT000000012480       | 2019-12-03 |                      | REALTAX INC                 |                        |              |
|                       |            | 73716                |                             | Send Notice to Court   | \$297.65     |
|                       |            | 73741                |                             | Send Notice to Court   | \$340.45     |
|                       |            | 73806                |                             | Send Notice to Court   | \$1,203.60   |
|                       |            | 73805                |                             | Send Notice to Court   | \$1,307.11   |

Township of South Frontenac  
CHEQUE DISTRIBUTION REPORT

|                       |            |                    |                       |              |
|-----------------------|------------|--------------------|-----------------------|--------------|
| Total EFT000000012480 |            |                    |                       | \$3,148.81   |
| EFT000000012482       | 2019-12-03 | ROSEN ENERGY GROUP |                       |              |
|                       | 638095     |                    | F 2002.4L GAS @.9442  | \$1,923.95   |
|                       | 638103     |                    | B 1027.9L GAS @.9442  | \$987.62     |
|                       | 638096     |                    | F 2621.8L CLR @1.0467 | \$2,792.54   |
|                       | 638097     |                    | F 215.7L MKD @.9137   | \$200.56     |
|                       | 638104     |                    | B 685.0L CLR @1.0417  | \$726.12     |
|                       | 638105     |                    | B 73.9L MKD @.9137    | \$68.71      |
|                       | 638360     |                    | P 293.4L MKD @.8927   | \$266.53     |
|                       | 638359     |                    | P 2200.8L CLR @1.0257 | \$2,297.09   |
|                       | 638357     |                    | F 918.4L CLR @1.0257  | \$958.58     |
|                       | 638358     |                    | F 416.8L MKD @.8927   | \$378.63     |
|                       | 638356     |                    | F 2400.1L GAS @.9512  | \$2,323.16   |
| Total EFT000000012482 |            |                    |                       | \$12,923.49  |
| Total                 |            |                    |                       | \$227,603.54 |
| Total                 |            |                    |                       | \$227,603.54 |
| Total                 |            |                    |                       | \$792,988.93 |

## Angela Maddocks

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**From:** Mather, Rachael <Rachael.Mather@kflaph.ca>  
**Sent:** November 28, 2019 12:59 PM  
**To:** Neil Carbone; Angela Maddocks  
**Subject:** 2019 Cost of Eating Healthy report and infographic  
**Attachments:** 2019-11-06-CoEH-Infographic.pdf; 2019-11-27-CoEH-Report-compressed.pdf

Dear Mr. Carbone and Ms. Maddocks,

It would be greatly appreciated if this email and contents could be shared with the South Frontenac Mayor and Councillors.

Kind regards,  
 Rachael

KFL&A Public Health is pleased to share the results of the 2019 Nutritious Food Basket Survey. Please see *The Cost of Eating Healthy in Kingston, Frontenac and Lennox & Addington 2019 full report\** and *infographic* attachments.

Information on the Cost of Eating Healthy in KFL&A is available on the [KFL&A Public Health website](#), including an animated motion infographic. You can also access a PDF copy of the report on the Cost of Eating Healthy in KFL&A webpage. This year, we have added new content to the report (see page 7) on responses to food insecurity.

It is our hope that you will find the information useful in your work. If you have any questions, or comments, or require print copies of the resources, please contact me.

\*The full report is a compressed file. If you require the full resolution file for high quality printing, please e-mail [rachael.mather@kflaph.ca](mailto:rachael.mather@kflaph.ca)

Kind regards,

**Rachael Mather, RD, MSc**  
 Public Health Dietitian

Phone: 613-549-1232, ext. 1630  
 Toll-Free: 1-800-267-7875  
 Fax: 613-549-7896  
[rachael.mather@kflaph.ca](mailto:rachael.mather@kflaph.ca)

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 Kingston, Ontario K7M 1V5  
[www.kflaph.ca](http://www.kflaph.ca)

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# The Cost of Eating Healthy

Imagine having to choose between buying food and paying your utilities bill.

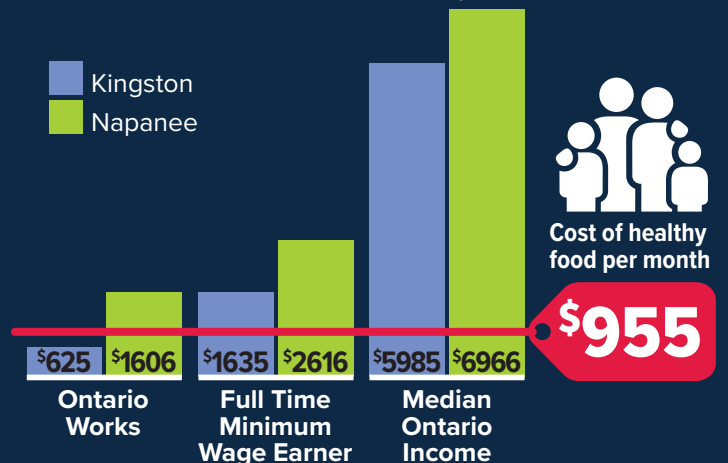


**Thirteen percent** of households in Kingston, Frontenac, and Lennox & Addington (KFL&A) area live with food insecurity.<sup>1</sup> This means that about **1 in 8 households** in the KFL&A area do not know if there will be enough food next week or next month.

The cost to buy healthy food for a family of four in the KFL&A area for a month.



Amount of money left after the monthly rent\* has been paid for a family of four.

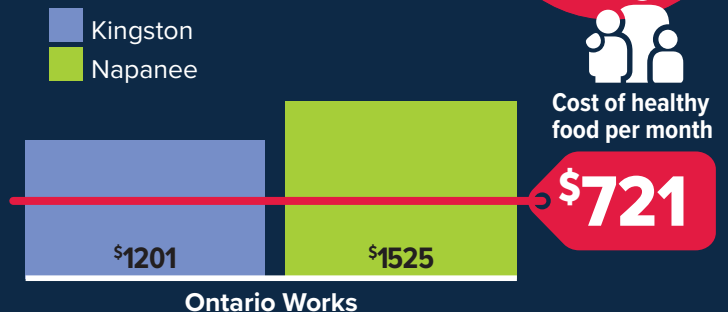


What does it mean to live with food insecurity?



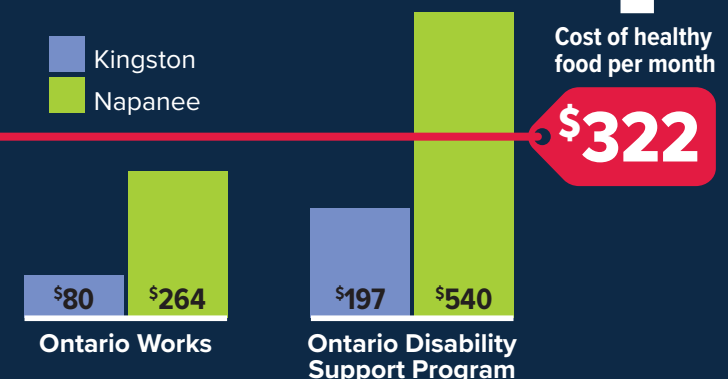
Households on fixed or low incomes are often forced to use their food budget to pay for other expenses.\*

Amount of money left after the monthly rent\* has been paid for a single female parent with two children on Ontario Works.



12% of households in KFL&A are female lone parent families.<sup>2</sup>

Amount of money left after the monthly rent\* has been paid for one person on Ontario Works or Ontario Disability Support Program.



What can you do?



Learn more about the impact of food insecurity on health.



Advocate for solutions that will ensure secure and healthy food for all.



Share this information with your peers, colleagues and partner agencies.

## Resources:

- The Cost of Eating Healthy in KFL&A, 2019 full report
- PROOF- Food insecurity policy research: [proof.utoronto.ca](http://proof.utoronto.ca)
- Dietitians of Canada- Household Food Insecurity: [dietitians.ca/foodinsecurity](http://dietitians.ca/foodinsecurity)
- Food Charter for KFL&A: [foodpolicykfla.ca/kfla-food-charter](http://foodpolicykfla.ca/kfla-food-charter)

1. Statistics Canada. Canadian Community Health Survey 2013 & 2014, Share File. Ministry of Health and Long-Term Care. [cited 2019 Aug 15].
2. Statistics Canada. Kingston, Frontenac and Lennox and Addington Health Unit, [Health region, December 2017], Ontario and Ontario [Province] (table). Census Profile. 2016 Census. Statistics Canada Catalogue no. 98-316-X2016001; Ottawa. 2019 Aug 9 [cited 2019 Aug 21]. Available from: [www12.statcan.gc.ca](http://www12.statcan.gc.ca)

\*Such as heat and hydro, child care, transportation, clothing, eye and dental care and personal care items, etc.

For more information, contact KFL&A Public Health at 221 Portsmouth Avenue, Kingston, ON K7M 1V5, by phone at 613-549-1232, ext. 1180 or 1-800-267-7875 or online at [kflaph.ca](http://kflaph.ca).



2019

KFL&A Public Health Report

# The Cost of Eating Healthy

Imagine having to choose between buying food and paying your utilities bill.





**Food is a basic human right.**

Everyone deserves the right to adequate, healthy, safe, affordable, and culturally appropriate food. People who live with food insecurity cannot afford to buy the food they want and need for good health.<sup>1</sup>



Thirteen percent of households in the Kingston, Frontenac and Lennox & Addington (KFL&A) area live with food insecurity.<sup>2</sup> This equals about one in 8 households in the KFL&A area.

The percentage of food insecure households includes those with marginal food insecurity, along with moderate and severe food insecurity. In previous years, only households with moderate and severe food insecurity were reported.



**Food insecure households are likely to:**

- worry about running out of food,
- compromise their food quality and or quantity,
- reduce their food intake, and
- experience disrupted eating patterns.



**Food insecurity negatively affects health.<sup>1</sup>**

- Children who are hungry are more likely to develop depression and asthma later in life.
- Adults who are food insecure have poorer physical and mental health, and are more likely to have chronic conditions such as depression, diabetes, and heart disease.
- Food insecure adults with chronic conditions have more difficulty managing their conditions.

**Income is the strongest predictor of food insecurity among individuals and families in Canada.<sup>1</sup>**



**Food insecurity is highest among:<sup>1</sup>**

- Indigenous Peoples and black Canadians,
- low income households on fixed incomes,
- single mothers, and
- people who rent their home.

# Households on fixed or low incomes are often forced to compromise healthy eating to pay for other expenses.

\* Remaining monthly funds after rent represents funds available for **food** and **basic expenses**, such as:



Heat



Hydro



Child care



Transportation



Clothing



Eye care



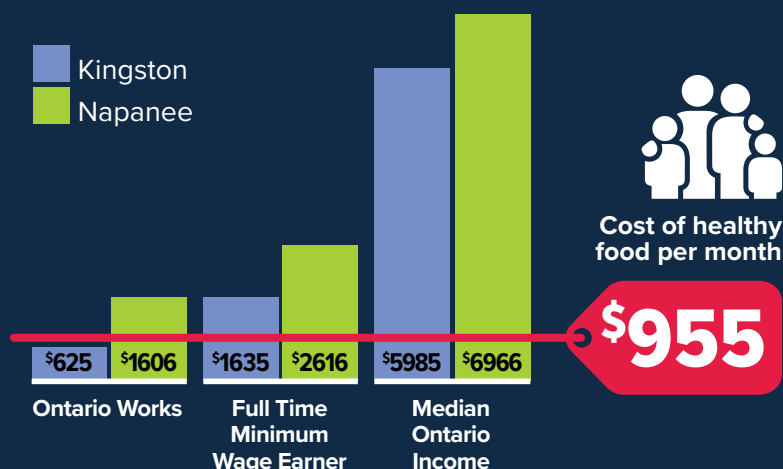
Dental care



Personal care

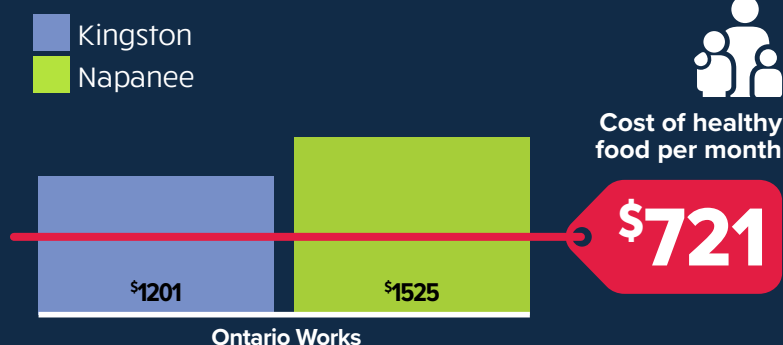
See Nutritious Food Basket Scenarios on page 6, adapted from the Ministry of Health Promotion Nutritious Food Basket Guidance Document (2010).

Amount of money left after the monthly rent\* has been paid for a family of four.

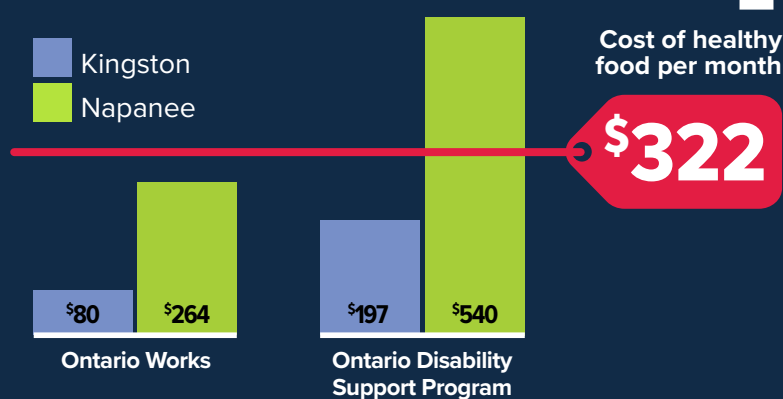


Amount of money left after the monthly rent\* has been paid for a single female parent with two children on Ontario Works.

12% of households in KFL&A are female lone parent families.<sup>3</sup>



Amount of money left after the monthly rent\* has been paid for one person on Ontario Works or Ontario Disability Support Program.



## 2019: Nutritious Food Basket Scenarios

|                                         | Ontario Works<br><br>Family of Four | Minimum Wage Earner<br>(full-time/full year) <sup>m</sup><br><br>Family of Four | Median Ontario Income<br>(after tax) <sup>n</sup><br><br>Family of Four | Ontario Works<br><br>Single Parent | Ontario Works<br><br>One Person | *ODSP <sup>o</sup><br><br>One Person | **OAS/GIS<br><br>One Person |
|-----------------------------------------|----------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|
| Monthly Income in Ontario               | Scenario 1                                                                                                           | Scenario 2                                                                                                                                                       | Scenario 3                                                                                                                                               | Scenario 4                                                                                                           | Scenario 5                                                                                                         | Scenario 6                                                                                                              | Scenario 7                                                                                                     |
| Income from Employment                  |                                                                                                                      | \$2,427.00                                                                                                                                                       | \$8,075.00                                                                                                                                               |                                                                                                                      |                                                                                                                    |                                                                                                                         |                                                                                                                |
| Basic Allowance <sup>b</sup>            | \$494.00                                                                                                             |                                                                                                                                                                  |                                                                                                                                                          | \$360.00                                                                                                             | \$343.00                                                                                                           | \$672.00                                                                                                                |                                                                                                                |
| Maximum Shelter Allowance <sup>b</sup>  | \$756.00                                                                                                             |                                                                                                                                                                  |                                                                                                                                                          | \$697.00                                                                                                             | \$390.00                                                                                                           | \$497.00                                                                                                                |                                                                                                                |
| **OAS/GIS <sup>c</sup>                  |                                                                                                                      |                                                                                                                                                                  |                                                                                                                                                          |                                                                                                                      |                                                                                                                    |                                                                                                                         | \$1,500.00                                                                                                     |
| ***Ontario GAINS <sup>d</sup>           |                                                                                                                      |                                                                                                                                                                  |                                                                                                                                                          |                                                                                                                      |                                                                                                                    |                                                                                                                         | \$83.00                                                                                                        |
| Canada Child Tax Benefit <sup>e</sup>   | \$1,147.00                                                                                                           | \$1,108.00                                                                                                                                                       | \$395.00                                                                                                                                                 | \$1,147.00                                                                                                           |                                                                                                                    |                                                                                                                         |                                                                                                                |
| GST/HST credit <sup>f</sup>             | \$72.00                                                                                                              | \$72.00                                                                                                                                                          |                                                                                                                                                          | \$72.00                                                                                                              | \$24.00                                                                                                            | \$32.00                                                                                                                 | \$36.00                                                                                                        |
| Ontario Trillium Benefit <sup>g</sup>   | \$154.00                                                                                                             | \$154.00                                                                                                                                                         |                                                                                                                                                          | \$125.00                                                                                                             | \$68.00                                                                                                            | \$71.00                                                                                                                 | \$108.00                                                                                                       |
| Working Income Tax Benefit <sup>h</sup> |                                                                                                                      | \$20.00                                                                                                                                                          |                                                                                                                                                          |                                                                                                                      |                                                                                                                    |                                                                                                                         |                                                                                                                |
| Employment Insurance paid <sup>i</sup>  |                                                                                                                      | \$-39.00                                                                                                                                                         | \$-124.00                                                                                                                                                |                                                                                                                      |                                                                                                                    |                                                                                                                         |                                                                                                                |
| Canada Pension Plan paid <sup>j</sup>   |                                                                                                                      | \$-109.00                                                                                                                                                        | \$-363.00                                                                                                                                                |                                                                                                                      |                                                                                                                    |                                                                                                                         |                                                                                                                |
| Total Income                            | \$2,623.00                                                                                                           | \$3,633.00                                                                                                                                                       | \$7,983.00                                                                                                                                               | \$2,401.00                                                                                                           | \$825.00                                                                                                           | \$1,272.00                                                                                                              | \$1,727.00                                                                                                     |

| Monthly Expenses in Kingston and Area                                    |                        |                        |                        |                        |                        |                                     |                        |
|--------------------------------------------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------------------|------------------------|
| Average Monthly Rent<br>(may or may not include heat/hydro) <sup>k</sup> | (3 Bdr.)<br>\$1,998.00 | (3 Bdr.)<br>\$1,998.00 | (3 Bdr.)<br>\$1,998.00 | (2 Bdr.)<br>\$1,200.00 | (Bachelor)<br>\$745.00 | (1 Bdr.) <sup>o</sup><br>\$1,008.00 | (1 Bdr.)<br>\$1,008.00 |
| Food <sup>l</sup>                                                        | \$955.00               | \$955.00               | \$955.00               | \$721.00               | \$322.00               | \$322.00                            | \$233.00               |
| Total Monthly Expenses                                                   | \$2,953.00             | \$2,953.00             | \$2,953.00             | \$1,921.00             | \$1,067.00             | \$1,330.00                          | \$1,241.00             |
| ****Remaining Monthly Funds                                              | \$-330.00              | \$680.00               | \$5,030.00             | \$480.00               | \$-242.00              | \$-58.00                            | \$486.00               |
| Percentage of income required for rent                                   | 76%                    | 55%                    | 25%                    | 50%                    | 90%                    | 79%                                 | 58%                    |
| Percentage of income required to purchase healthy food                   | 36%                    | 26%                    | 12%                    | 30%                    | 39%                    | 25%                                 | 13%                    |

| Monthly Expenses in Greater Napanee                                      |                        |                        |                        |                      |                        |                                   |                      |
|--------------------------------------------------------------------------|------------------------|------------------------|------------------------|----------------------|------------------------|-----------------------------------|----------------------|
| Average Monthly Rent<br>(may or may not include heat/hydro) <sup>p</sup> | (3 Bdr.)<br>\$1,017.00 | (3 Bdr.)<br>\$1,017.00 | (3 Bdr.)<br>\$1,017.00 | (2 Bdr.)<br>\$876.00 | (Bachelor)<br>\$628.00 | (1 Bdr.) <sup>o</sup><br>\$732.00 | (1 Bdr.)<br>\$732.00 |
| Food <sup>m</sup>                                                        | \$955.00               | \$955.00               | \$955.00               | \$721.00             | \$322.00               | \$322.00                          | \$233.00             |
| Total Monthly Expenses                                                   | \$1,972.00             | \$1,972.00             | \$1,972.00             | \$1,597.00           | \$950.00               | \$1,054.00                        | \$965.00             |
| ****Remaining Monthly Funds                                              | \$651.00               | \$1,661.00             | \$6,011.00             | \$804.00             | \$-125.00              | \$218.00                          | \$762.00             |
| Percentage of income required for rent                                   | 39%                    | 28%                    | 13%                    | 36%                  | 76%                    | 58%                               | 42%                  |
| Percentage of income required to purchase healthy food                   | 36%                    | 26%                    | 12%                    | 30%                  | 39%                    | 25%                               | 13%                  |

\* ODSP = Ontario Disability Support Program

\*\* OAS/GIF = Old Age Security/Guaranteed Income Supplement

\*\*\* Ontario GAINS = Ontario Guaranteed Annual Income System

\*\*\*\* Funds Remaining (for other basic needs e.g., telephone, transportation, child care, household and personal care items, clothing, school supplies etc.)

# Responses to food insecurity

Income responses are needed to address food insecurity.<sup>4</sup> Food charity and community food programs cannot solve poverty, which is the root cause of food insecurity.

Income responses are typically government policies that improve income security at a systemic level through income transfers, employment policies, pensions, tax exemptions, or credits, and social assistance programs.<sup>5</sup>



All levels of government have influence over policy and other decisions that have the potential to directly or indirectly increase the amount of money people have available for food and other necessities.<sup>6</sup> Food insecurity is a challenge to address at the local level given the limited policy levers available to municipalities. Despite this, municipalities can support policies and lead or participate in the assessment, development and implementation of interventions aimed at improving the financial circumstances of low-income households.

Municipal policies and programs for low income individuals and families are often not evaluated for their impact on food insecurity and income security. Examples of municipal policies and programs with an income security focus include:



Affordable  
transit  
passes



Affordable  
housing



Subsidized  
child care



Free tax  
clinics



The local-level issues that have the most impact on influencing the financial circumstances of those experiencing food insecurity may differ by municipality. Assessing the local context by using local food insecurity statistics, population health and determinants of health data as well as engaging priority populations to understand their experience of food insecurity, unique needs and capacity can help ensure policies and programs are reflective of local issues and adapted to the local context.

## How do we determine the cost of healthy eating in our community?

We use the Nutritious Food Basket (NFB)<sup>7</sup> survey tool to measure the cost of eating healthy in the Kingston, Frontenac and Lennox & Addington (KFL&A) area every year. The NFB survey includes 67 food items that reflect a healthy eating pattern from Canada's Food Guide.<sup>8</sup>



KFL&A Public Health surveyed seven grocery stores in May using guidelines from the Ministry of Health and Long-Term Care. The lowest available price is recorded for each food item. The prices from all the stores are then averaged. An extra five percent is added to the total food cost to account for additional food items such as spices, seasonings, condiments, baking supplies, soups, coffee, and tea.

## What items are not included in the Nutritious Food Basket?

- Processed convenience foods
- Popular snack foods
- Special dietary foods
- Infant foods
- Religious or cultural foods
- Soap, shampoo, toilet paper, and other personal care items

The survey also does not include costs associated with eating out at restaurants and extra costs for inviting company to share a meal.

### What else should you know about the Nutritious Food Basket?

- It assumes that most people have the necessary time, food skills, and equipment to create meals from low-cost food staples and ingredients.
- It assumes that the consumer has access to quality food stores and the means of transportation to comparison shop.

### What can you do?



Learn more about the impact of food insecurity on health.



Advocate for solutions that will ensure secure and healthy food for all.



Share this information with your peers, colleagues and partner agencies.

### Resources

- PROOF- Food insecurity policy research: [proof.utoronto.ca](http://proof.utoronto.ca)
- Dietitians of Canada- Household Food Insecurity: [www.dietitians.ca/foodinsecurity](http://www.dietitians.ca/foodinsecurity)
- Food Charter for Kingston, Frontenac, and Lennox & Addington: [foodpolicykfla.ca/kfla-food-charter](http://foodpolicykfla.ca/kfla-food-charter)
- Ministry of Ontario- Income security: A roadmap for change: [www.ontario.ca/page/income-security-roadmap-change](http://www.ontario.ca/page/income-security-roadmap-change)
- Employment and Social Development Canada- Opportunity for all: Canada's First Poverty Reduction Strategy: [canada.ca/publiccentre-ESDC](http://canada.ca/publiccentre-ESDC)

For more information, contact KFL&A Public Health at 221 Portsmouth Avenue, Kingston, ON K7M 1V5, by phone at 613-549-1232, ext. 1180 or 1-800-267-7875, or online at [kflaph.ca](http://kflaph.ca)

Write down the gender and age of each person in the household.

Use the Nutritious Food Basket Costs from the **Weekly Food Costs in the KFL&A Area** table and write down the weekly costs for each person.

Add the weekly food costs together for the subtotal.

Use the **Adjustments** table for group size. It costs a little more per person to feed a small group and a little less to feed a large group.

To find out the monthly food costs, multiply your total by 4.33.

Nutritious Food Basket Data Results 2019 for KEI & A Public Health - Includes Family size adjustment factors

| Adjustments                                                                           |                                            |
|---------------------------------------------------------------------------------------|--------------------------------------------|
|  | <b>1 person</b> , multiply by 1.20         |
|  | <b>2 people</b> , multiply by 1.10         |
|   | <b>3 people</b> , multiply by 1.05         |
|   | <b>4 people</b> , make no change           |
|   | <b>5 to 6 people</b> , multiply by 0.95    |
|   | <b>7 or more people</b> , multiply by 0.90 |

| Calculating weekly and monthly Nutritious Food Basket costs |     |           |           |
|-------------------------------------------------------------|-----|-----------|-----------|
| Gender                                                      | Age | Cost (\$) |           |
|                                                             |     |           |           |
|                                                             |     |           |           |
|                                                             |     |           |           |
|                                                             |     |           |           |
| Subtotal                                                    |     |           |           |
| Adjustment x ____ =                                         |     |           |           |
| Total                                                       |     | \$        | per week  |
| x 4.33                                                      |     | \$        | per month |

## The Cost of Eating Healthy Infographic



kflaph.ca

2019-11-06


**KFL&A**  
Public Health

## References:

1. Tarasuk, V, Mitchell, A, Dachner, N. Household food insecurity in Canada, 2014 [document on the internet]; 2016 [cited 2018 Aug 15]. Available from: <http://proof.utoronto.ca>
2. Statistics Canada. Canadian Community Health Survey 2013 & 2014, Share File. Ministry of Health and Long-Term Care. [cited 2019 Aug 15].
3. Statistics Canada. Kingston, Frontenac and Lennox and Addington Health Unit, [Health region, December 2017], Ontario and Ontario [Province] (table). Census Profile. 2016 Census. Statistics Canada Catalogue no. 98-316-X2016001; Ottawa. 2019 Aug 9 [cited 2019 Aug 21]. Available from: <https://www12.statcan.gc.ca>
4. Ontario Society of Nutrition Professionals in Public Health. Position statement on responses to food insecurity. 2015 Nov [cited 2019 Aug 15]. Available from: <https://www.odph.ca>
5. Dietitians of Canada. Addressing Household Food Insecurity in Canada: Position statement and recommendations. 2016 May [cited 2019 Aug 15]. Available from: <http://www.dietitians.ca/>
6. Ontario Dietitians in Public Health (ODPH). 2019 Monitoring Food Affordability Income Scenario Spreadsheet Backgrounder. 2019 Aug. Available for ODPH members from: <https://odph.ca>
7. Ministry of Health Promotion. Nutritious Food Basket Guidance Document; 2010 May [cited 2019 Aug 15]. Available from: <http://www.ontla.on.ca/library/repository/mon/24006/302017.pdf>
8. Health Canada. Eating Well with Canada's Food Guide; 2007 [cited 2019 Aug 15]. Available from: <https://www.canada.ca>

## Scenario References (Page 6):

Scenario 1: 2 adults (male and female ages 31 to 50), 2 children (girl age 8, boy age 14); Ontario Works (OW).

Scenario 2: 2 adults (male and female ages 31 to 50), 2 children (girl age 8, boy age 14); income is based on one minimum wage earner, 40hr/wk, \$14.00/hr (minimum wage in May 2018).

Scenario 3: 2 adults (male and female ages 31 to 50), 2 children (girl age 8, boy age 14).NOTE: Income from employment is based on median after-tax income-two-parent families with children, two earners (CANSIM Table 202-0605); however, EI and CPP contributions are calculated using median total income-two-parent families with children, two earners (CANSIM Table 202-0411). Assumption of a dual income family with a split of 65% / 35% between partners.

Scenario 4: 1 adult (female age 31 to 50), 2 children (girl age 8, boy age 14); Ontario Works

Scenario 5: 1 adult (male age 31 to 50); Ontario Works.

Scenario 6: 1 adult (male age 31 to 50); Ontario Disability Support Program (ODSP).

Scenario 7: 1 adult (female age 70+); income based on Old Age Security and Guaranteed Income Supplement (OAS/GIS)

- a. Due to the Northern Ontario Energy Credit portion of the Ontario Trillium Benefit (OTB), this worksheet is applicable for Ontario excluding the districts of Algoma, Cochrane, Kenora, Manitoulin, Nipissing, Parry Sound, Rainy River, Sudbury (including the City of Greater Sudbury), Thunder Bay, and Timiskaming.
- b. Basic and maximum shelter allowance. OW rates effective October 2018 and Ontario Disability Support Payment (ODSP) rates effective September 2018. Source: Social Assistance, Pension and Tax Credit Rates April to June 2019 <https://www.odph.ca/upload/membership/document/2019-07/sa-pension-taxcredit-rates-apr-june2019.pdf#upload/membership/document/2019-07/sa-pension-taxcredit-rates-apr-june2019.pdf> Ministry of Community and Social Services. (accessed August 9, 2019).
- c. Old Age Security and Guaranteed Income Supplement (OAS/GIS) rates. Source: Social Assistance, Pension and Tax Credit Rates April to June 2019. <https://www.odph.ca/upload/membership/document/2019-07/sa-pension-taxcredit-rates-apr-june2019.pdf#upload/membership/document/2019-07/sa-pension-taxcredit-rates-apr-june2019.pdf> (accessed August 9, 2019)
- d. Ontario Guaranteed Annual Income System (GAINS) rates. Source: Social Assistance, Pension and Tax Credit Rates April to June 2019, Ministry of Community and Social Services. <https://www.odph.ca/upload/membership/document/2019-07/sa-pension-taxcredit-rates-apr-june2019.pdf#upload/membership/document/2019-07/sa-pension-taxcredit-rates-apr-june2019.pdf> (accessed August 9, 2019).
- e. Canada Child Benefit (CCB) includes Basic monthly amount, National Child Benefit Supplement monthly amount, and Ontario Child Benefit monthly amount. Effective July 2018 to June 2019. <http://www.cra-arc.gc.ca/bnfts/clcltr/cfbc-eng.html> (accessed August 2, 2019).
- f. Based on net annual income. GST/HST is issued on a quarterly basis, but calculated on a monthly basis. Figures derived from GST/HST and related provincial programs calculator. Effective July 2018 to June 2019. <http://www.cra-arc.gc.ca/bnfts/clcltr/cfbc-eng.html> (accessed August 2, 2019).
- g. Ontario Trillium Benefit (OTB) includes Ontario Energy and Property Tax Credit, the Northern Ontario Energy Credit, and Ontario Sales Tax Credit. Based on average apartment rental rates for Ontario (see k) and net annual income. Benefit is issued on a monthly basis. Figures derived from Ontario Trillium Benefit and related provincial programs calculator. Effective July 2018 to June 2019. <http://www.cra-arc.gc.ca/bnfts/clcltr/cfbc-eng.html> (accessed August 9, 2019).
- h. Working Income Tax Benefit Calculation Sheet. <https://www.canada.ca/en/revenue-agency/services/child-family-benefits/canada-workers-benefit/refundable-tax-credit-working-income-tax-benefit-calculation.html> (accessed August 9, 2019).
- i. Employment Insurance premium rates and maximums. <http://www.cra-arc.gc.ca/tx/bsnss/tpcs/pyrll/clcltng/ei/cnt-chrt-pf-eng.html> (accessed August 2, 2019).
- j. Canadian Pension Plan. <http://www.cra-arc.gc.ca/tx/bsnss/tpcs/pyrll/clcltng/cpp-rpc/cnt-chrt-pf-eng.html> (accessed August 9, 2019).
- k. Rental Market Report: Ontario Highlights. Canada Mortgage and Housing Corporation, Fall 2018, Kingston CMA includes Kingston, Loyalist Township, South Frontenac, Frontenac Islands. <https://epdscrmssa01.blob.core.windows.net/cmhcprodcontainer/sf/project/cmhc/pubsandreports/rental-market-reports-canada-provincial-highlights/2018/rental-market-reports-ontario-64507-2018-a01-en.pdf?sv=2018-03-28&ss=b&srt=sco&sp=r&se=2021-05-07T03:55:04Z&st=2019-05-06T19:55:04Z&spr=https,http&sig=bFocHM6noLJK8rhY1dy%2BkQJUBX%2BCDKzkjLHfHUIU0%3D> (accessed August 19, 2019).
- l. Nutritious Food Basket Data Results 2019 for KFL&A Public Health - Includes Family size adjustment factors.
- m. Minimum wage. <http://www.labour.gov.on.ca/english/es/pubs/guide/minwage.php> (accessed August 9, 2019).
- n. Statistics Canada. Market income, government transfers, total income, income tax and after-tax income, by economic family type, Canada, provinces and selected census metropolitan areas (CMAs). <https://www150.statcan.gc.ca/t1/tbl1/en/tv.action?pid=110019001> (accessed August 9, 2019).
- o. Housing for Scenario 6 was changed from a Bachelor apartment in 2010 to 1-bedroom in 2011. This change reflects a more accurate housing need for persons with a disability. This change will need to be recognized when attempting to compare year over year results.
- p. Rental Market Report: Ontario Highlights. Canada Mortgage and Housing Corporation, Fall 2018, Greater Napanee Town; <https://epdscrmssa01.blob.core.windows.net/cmhcprodcontainer/sf/project/cmhc/pubsandreports/rental-market-reports-canada-provincial-highlights/2018/rental-market-reports-ontario-64507-2018-a01-en.pdf?sv=2018-03-28&ss=b&srt=sco&sp=r&se=2021-05-07T03:55:04Z&st=2019-05-06T19:55:04Z&spr=https,http&sig=bFocHM6noLJK8rhY1dy%2BkQJUBX%2BCDKzkjLHfHUIU0%3D> (accessed August 19, 2019)

**TOWNSHIP OF SOUTH FRONTENAC  
BY-LAW 2019-71**

**A BY-LAW TO CONFIRM GENERALLY PREVIOUS ACTIONS OF THE  
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH  
FRONTENAC.**

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THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC, BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

- 1. The actions of the Council of the Corporation of the Township of South Frontenac at its Council Meeting of December 3, 2019 be confirmed.
- 2. Execution by the Mayor and the Clerk of all Deeds, Instruments and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal to any such Deed, Instruments or other Documents is hereby authorized and confirmed.
- 3. This By-law shall come into force and take effect on the date of its passage.

Dated at the Township of South Frontenac this 3 day of December, 2019.

Read a first and second time this 3 day of December, 2019.

Read a third time and finally passed this 3 day of December, 2019.

**THE CORPORATION OF THE  
TOWNSHIP OF SOUTH FRONTENAC**

\_\_\_\_\_  
Ron Vandewal, Mayor

\_\_\_\_\_  
Angela Maddocks, Clerk