

**TOWNSHIP OF SOUTH FRONTENAC  
COUNCIL MEETING  
AGENDA**



TIME: 6:00 PM,  
DATE: Tuesday, November 5, 2019  
PLACE: Council Chambers.

1. Call to Order
  - a) Resolution
2. Declaration of pecuniary interest and the general nature thereof
3. Approval of Agenda
  - a) Resolution
4. **Scheduled Closed Session**
  - a) As permitted by the Municipal Act, Section 239.2, (d) Council will move into closed session to discuss labour relations and employee negotiations.
  - b) Employee Negotiations and Labour Relations
  - c) Resolution
5. **\*\*\*Recess - reconvene at 7:00 p.m. for Open Session**
6. Delegations - 2020 Budget
  - a) Fran Willes on behalf of South Frontenac Rides Committee 3
  - b) Karl Hammer on behalf of South Frontenac Stocksport Club 4 - 13
  - c) Sharron Brown, Staff Sergeant, Frontenac OPP and David Townsend on behalf of the S.A.L.T. Initiative 14 - 23
7. Public Meeting - not applicable
8. Approval of Minutes
  - a) October 8, 2019 Committee of the Whole 24 - 27
  - b) October 15, 2019 Council 28 - 35
9. Business Arising from the Minutes - not applicable
10. Reports Requiring Action
  - a) Acting CAO Policy 36 - 39

b)	Land Donation - Bedford Road	40 - 41
11.	<u>Committee Meeting Minutes</u>	
a)	Public Services Committee meeting held September 19, 2019	42 - 45
b)	Bellrock Hall Committee meeting held September 19, 2019	46 - 47
c)	South Frontenac Rides Committee meeting held September 23, 2019	48
d)	Harrowsmith Beautification Committee meeting held September 26, 2019	49
e)	Development Services Committee meeting held September 30, 2019	50 - 51
12.	<u>By-laws - not applicable</u>	
13.	<u>Reports for Information</u>	
a)	3rd Quarter 2019 Update - Fire and Emergency Services	52 - 57
b)	Accounts Payable and Payroll Listing	58 - 70
c)	2020 Draft Budget (for Special Committee of the Whole Mtg on November 7)	71 - 89
14.	<u>Information Items</u>	
a)	South Frontenac Stocksport Club - Presentation from October 15, 2019 Council meeting	90 - 98
b)	Thank You from Lakes and Trails Organizing Committee	99 - 100
c)	Thank You to Fire Services from M. Jeane Davis	101
15.	<u>Notice of Motions</u>	
16.	<u>Announcements/Statements by Councillors</u>	
17.	<u>Question of Clarity (from the public on outcome of agenda items)</u>	
18.	<u>Closed Session (if requested)</u>	
19.	<u>Confirmatory By-law</u>	
a)	By-law 2019-62	102
20.	<u>Adjournment</u>	



# Providing a Multi-Purpose and Stocksport Facility in South Frontenac

Presentation to Township of South Frontenac Council

November 5, 2019





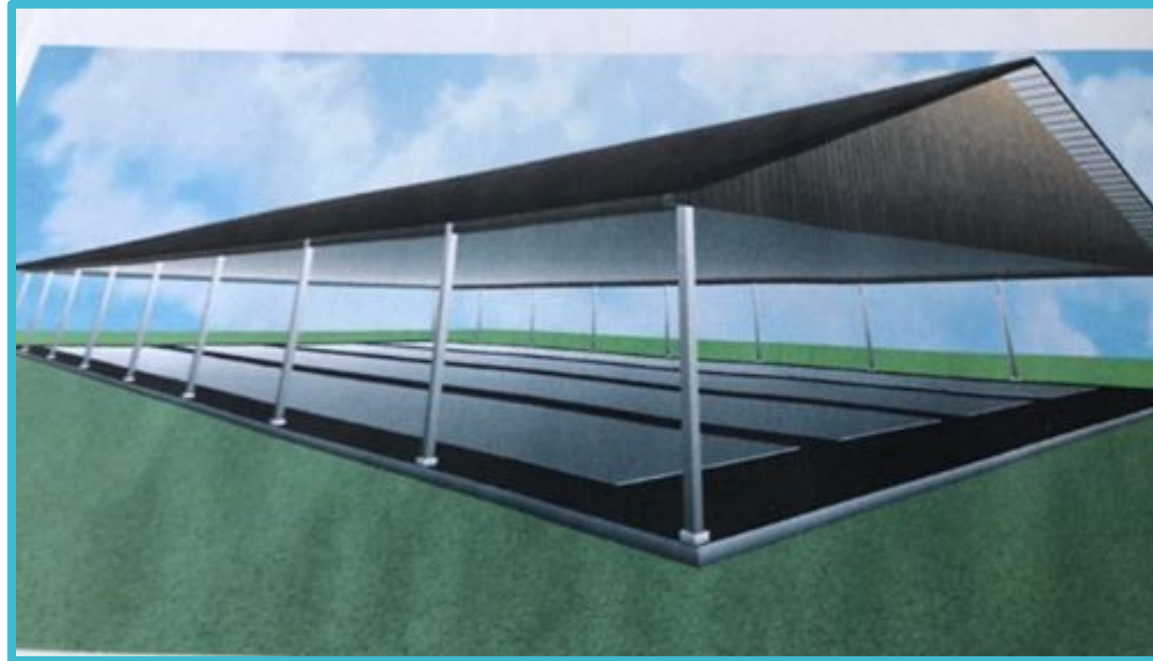
# A reminder of the sport and our Club



- MULTI-GENERATIONAL – ages 8 to 80 on the same team
- INCLUSIVE – people with exceptionalities play with able bodied athletes
- CASUAL or COMPETITIVE – from playing on a local lake to the World Championships
- BUILDING PRIDE – recreation for young and old in their home community
- TOWNSHIP-WIDE – members from Storrington to Portland and everywhere in between



# The vision for a facility



- APPROPRIATELY SIZED – 4 lanes requires ~60% of the size for tennis
- TAX PAYER VALUE – More people can play stock per square foot than any other court sport
- MULTI-PURPOSE & ALL-SEASON – Allows a wide-range of community uses
- PHASE 1: Surface only; Phase 2: Cover



# Opening up a wide range of new recreation opportunities



- FULFILLING CITIZENS' NEEDS – The facility will help to meet many of the requests in the Township's recent recreation survey
- IMPROVING FESTIVALS & EVENTS – A platform for current and new festivals and events
- LATE FALL TO EARLY SPRING – skating rink, shinny, carnival activities
- EARLY SPRING TO LATE FALL – festivals benefit from flat and covered surface for vendors and volunteers, venue for artists and artisans, live music, ball hockey, shuffleboard, etc.



# The Township courts are in big demand



- BIG DEMAND – pickleball and stocksport are very popular
- CONFLICTING USES – the sports do not coexist very well when it comes to the optimal playing surface
- IT IS TIME FOR SEPARATE FACILITIES – improving the surface for one sport on the existing court comes to the detriment of the other



We will  
continue to  
grow with the  
new facility



- Women's league
- Men's league
- Mixed league
- Youth league
- Exceptional team
- Competitive training





# Marrying sport and tourism: South Frontenac has the ingredients to host many events



- CANADIAN COMPETITIONS – currently host 2-3 per year, which could increase
- AMERICA CUP – Canada’s turn to host in 2021; South Frontenac will be a lock with a new facility
- INTERNATIONAL COMPETITIONS AND FRIENDLIES – Australians were here last year; European clubs are inquiring
- ENCOURAGING LOCAL SPENDING – We have the infrastructure to host teams and support their enjoyment of the region



# This proposal aligns with the Township's Strategic Directions

## The Township's 3 Strategic Directions


1. Encourage and foster responsible growth in South Frontenac.
  - a. We already help to create a “vibrant destination of choice” but this facility exponentially expands that potential
  - b. This facility maximizes the use of a physical footprint and allows South Frontenac citizens to play in their own backyard
2. Being a catalyst to support and help build vibrant communities.
  - a. Strengthens Centennial Park as a hub for year-round recreation
  - b. This proposal fits perfectly into the social and athletic vision of the Harrowsmith S&A Club
  - c. Allows residents to play in and enjoy their own community
3. Continually improve how the Township conducts its business.
  - a. This is efficient use of taxpayer dollars
  - b. We need less square footage and accommodate far more people
  - c. Ongoing maintenance requirements are minimal



# Thank you!

Karl Hammer Jr.  
President  
South Frontenac Stocksport Club  
karlhammer@hotmail.com  
(613) 449-6249





South Frontenac  
Seniors and Law  
Enforcement Together  
S.A.L.T.

# SALT Background

- Summer/Fall of 2015
- Approached community partners
- 'Pitched' SALT concept

# SALT PARTNERS

- Verona Lions Club
- South Frontenac Township
- KFL&A Public Health
- Verona Community Association
- Women's Institute
- South Frontenac Community Services
- Ontario Provincial Police
- Area Medical Clinics
- Volunteers

## What is SALT?

- Community agencies and volunteers
- Series of education presentations
- Safety concerns specific to Seniors

# SALT Volunteers

- **SALT does not exist without our volunteers**
- Organize, confirm bookings, set up & take down, bimonthly meetings
- Behind the scenes work
- 2019 hours up to October:
  - Over 300 hours
- Always recruiting/always interested in improving by adding new perspectives

# South Frontenac SALT

- Topics:
  - Frauds & Scams
  - Seniors & Driving
  - Wills & Power of Attorney
  - Care and Compassion for the Caregiver
  - Fall Prevention
  - New Cannabis Legislation
  - Alzheimer's Society
  - Canadian Snowbirds Association

# South Frontenac SALT

- Presentations:
  - Bi-monthly
  - 2 different locations within South Frontenac
  - **Hot Lunch**

# Previous SALT FUNDING

- Township of South Frontenac
- Proceeds of Crime Grant
- New Horizons Grants

# South Frontenac SALT

- Since 2016
- Over 300 seniors
- Expanding

# South Frontenac SALT



Minutes of Committee of the Whole  
October 8, 2019

Time: 7:00 p.m.

Location: Council Chambers



Meeting # 27

Present: Mayor Ron Vandewal, Pat Barr, Ray Leonard, Doug Morey, Alan Revill, Norm Roberts, Randy Ruttan, Ron Sleeth, Ross Sutherland

Staff: Neil Carbone, Chief Administrative Officer, Alex Bennet, Assistant Fire Chief, Claire Dodds, Director of Development Services, Louise Fragnito, Director of Corporate Services & Treasurer, Darcy Knott, Fire Chief

1. Call to Order
  - a) Mayor Vandewal called the meeting to order at 7:00 pm.
2. Declaration of pecuniary interest and the general nature thereof
  - a) There were no declarations.
3. Approval of Agenda
  - a) The agenda was approved as presented.
4. Scheduled Closed Session - not applicable
5. \*\*\*Recess\*\*\* - not applicable
6. Public Meeting - not applicable
7. Delegations
  - a) Brooks Gee, Member of (CARST) Canadian Association of Radon Scientists and Technologist, re: Public Education Opportunities

Mr. Gee asked for support from Council to raise awareness about radon gas and to offer opportunities to increase public education.

The Director of Development Services provided an update on what the Building Department has done to date with respect to public awareness that includes resource information on the website.

- b) Heritage Committee Updates - Presentation by Brad Barbeau

Brad Barbeau provided an overview of the presentation included in the agenda package that outlined the progress of the Heritage Committee to date as well as committee goals for 2020. He encouraged Council to participate in the November 7 fact checking session as well as the Community Heritage Ontario Workshop to be held on November 27 from 2:00 pm to 7:00 pm.

8. Reports Requiring Direction
  - a) Draft Response to Ministry of Municipal Affairs on the 2019 Provincial Policy

Committee of the Whole  
October 8, 2019

### Statement Update

Council was supportive of the recommendations provided by the Director of Development Services. Comments from Council included the following:

- flexibility of expanding hamlet boundaries - can there also be reduction as some hamlets identified in South Frontenac are not really hamlets
- aggregates - extraction is permitted in natural heritage areas so long as there is proof of no impact
- storm water management - this takes a variety of formats, however small things collectively make big changes
- fast tracking and prioritizing - this will be challenging when considering the timelines outlined in the Planning Act
- wetland management - do municipalities have more control?
- communal servicing - private vs municipally operated - how are these regulated, concern about failure of systems, upfront securities from developers, important pieces to be considered during implementation through maintenance agreements.

The Director will be including minor provisions to the report that will come back to Council on October 15 for final approval and to meet the October 21 submission deadline.

#### b) Community Branding

After the presentation by CAO, Neil Carbone, Council comments included the following:

- How do we identify South Frontenac separately from the County of Frontenac?
- We've already paid for a portion of the County branding - are we competing with ourselves by creating our own brand for South Frontenac?
- Our own brand will help to support a "sense of place" and a "place of destination", we are never going to attract a manufacturer
- What happens to the existing logo and coat of arms?
- If we go ahead with branding, be ready to be criticized - some taxpayers will see this as a waste of money

Generally Council was supportive of including branding in the 2020 budget.

#### c) 2020 Capital Budget (Excluding Public Services)

Council was generally supportive of this portion of the Capital budget as presented but offered some of the following comments:

- Under Emergency Services - do not specify a Jeep as an RFP will be issued and it is not a given that a Jeep will be the best suited/most economical, questions about the anticipated use of said vehicle.
- Clarification of standardized uniforms and safety boots for Fire Services
- Further clarification may be requested on the "Branding" project prior to funds being released
- Clarification of the "Service Delivery Review" and what is the intention/goals and outcomes from this

#### d) Long Range Financial Plan Update

Council was generally supportive of the Long Range Financial Plan, but requested clarity on the following:

- What is the scope of work to be done at the Keeley Road complex?

Committee of the Whole  
October 8, 2019

There has not been any plans presented to Council for review and consideration, therefore it's difficult to support the amount identified.

- While the second seniors housing project has been removed, Storrington residents are looking for something to be developed in that part of the township.

9. Reports for Information - not applicable
10. Rise & Report from Committees of Council
  - a) Cataraqui Region Conservation Authority

Councillor Revill reported that a new General Manager has been named and will start January 2020. CRCA staff are presenting to all partner municipalities about their programming that is in line with provincial directives.

- b) Quinte Conservation Authority

Councillor Roberts reported that staff are working on agreements with 18 member municipalities. They are responding to new directives and mapping improvements and developing their approach to climate change mitigation.

- c) Rideau Valley Conservation Authority

Councillor Barr reported that RVCA is experiencing the same issues and challenges as the other conservation authorities. There was a reception for volunteers and donors to the foundation. Staff are focusing on client service and developing their 2020 budget.

11. Information Items
  - a) CRCA - Public Service Announcement - New General Manager Named
  - b) AMO - Towards a Reasonable Balance: Addressing growing municipal liability and insurance costs
12. Notice of Motions
  - a) Councillor Sutherland served a notion of motion regarding the proposed closure and mergers of public health units and local ambulance dispatch centres.
13. Announcements/Statements by Councillors
  - a) Deputy Mayor Sleeth commended all of the volunteers who made the Battersea Pumpkin Festival successful, with special mention of Amanda Pantry as the key organizer. This has been a well attended event for the past 25 years.
  - b) Mayor Vandewal commented that there are several events held within the area that Council may not necessarily be aware of like the "Old Time Country Music Hall of Fame". He commended all organizers for providing these events for residents.
14. Question of Clarity (from the public on outcome of agenda items) - not applicable
15. Closed Session - not applicable
16. Adjournment

Committee of the Whole  
October 8, 2019

- a) The meeting was adjourned at 9:02 pm.

Minutes of Council  
October, 15, 2019

Time: 6:00 PM

Location: Council Chambers



### Meeting # 28

Present: Mayor Ron Vandewal, Pat Barr, Doug Morey, Alan Revill, Norm Roberts, Randy Ruttan, Ron Sleeth, Ross Sutherland

Staff: Neil Carbone, Chief Administrative Officer, Louise Fragnito, Director of Corporate Services & Treasurer, Claire Dodds, Director of Development Services, Mark Segsworth, Director of Public Services, Angela Maddocks, Clerk.

#### 1. Call to Order

##### a) Resolution

Resolution No. 2019-28-01

Moved by Councillor Revill

Seconded by Councillor Ruttan

That the Council meeting of October 15, 2019 be called to order at 6:00 p.m.

Carried

#### 2. Declaration of pecuniary interest and the general nature thereof

a) Councillor Barr declared a pecuniary interest with respect to Agenda Item 13 a), the Accounts Payable and Payroll Listing.

b) Councillor Leonard declared a pecuniary interest with respect to Agenda Item 13 a), the Accounts Payable and Payroll Listing.

#### 3. Approval of Agenda

##### a) Resolution

Resolution No. 2019-28-02

Moved by Councillor Ruttan

Seconded by Councillor Revill

That the October 1, 2019 Council agenda be adopted as presented.

Carried

#### 4. Scheduled Closed Session

##### a) Move into Closed Session

Resolution No. 2019-28-03

Moved by Councillor Revill

Seconded by Councillor Ruttan

That Council move into Closed session as permitted by the Municipal Act, Section 239.2 to discuss matters related to:

- labour relations or employee negotiations;
- a pending acquisition of land by the municipality or local board;
- and to approve minutes of previous Closed Sessions.

Carried

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b) Labour Relations and Employee Negotiations

c) Pending Acquisition of Land

Due to time restrictions Items 4 c) and 4 d) were discussed at the end of the meeting in closed session under agenda Item 18.

d) Minutes of previous Closed Sessions - July 2, 2019 and October 1, 2019

This item was moved to the closed session under agenda item 18.

e) Move out of Closed Session

Resolution No. 2019-28-04

Moved by Councillor Ruttan

Seconded by Councillor Revill

That Council move out of closed session.

Carried

5. \*\*\*Recess - reconvene at 7:00 p.m. for Open Session

6. Public Meeting

a) Open Public Meeting

Resolution No. 2019-28-05

Moved by Councillor Revill

Seconded by Councillor Ruttan

That a public meeting be held to discuss planning matters related to:

- Road Closing - Plan 24, Lot 51 - 3742 Fairgrounds Road - Inverary
- Road Closing - Concession 10, Part Lot 10 - 6449 Road 38 - Verona

Carried

b) Closure of Road Allowances

- RC-19-05 - Gary & Lucille McDonald - 3742 Fair Grounds Road
- RC-19-06 - Estate of Irene Belle Lansdell - 6449 Road 38

R-19-05 - McDonald

Claire Dodds, Director of Development Services reviewed the application submitted by Gary and Lucille McDonald to stop up and close a portion of unopened road allowance at the north side of the property at 3742 Fair Grounds Road and an approximately 20 foot strip of the road allowance to the west of the subject property. The unopened road allowance located between 3738 and 3742 Fair Grounds Road contains an existing pathway on the unopened road allowance that provides access and entrance to the Ken Garrett Memorial Park. Planning and Public Services staff had indicated that they were not in support of closing a portion of the unopened road allowance for the lands that provide access to the Ken Garrett Park. Staff were supportive of the road allowance at the north side of the property at 3742 Fair Grounds Road being stopped up, closed and ownership transferred to the owners Gary & Lucille McDonald. The transfer of the lands will assist in enlarging the property at 3742 Fair Grounds Road. A portion of the driveway is located on the unopened road allowance. Ms. Dodds noted that staff recommend that the McDonald's pay the price of the land based on Township policy.

There were no comments from the public on R-19-05.

R-19-06 - Lansdell

Claire Dodds reviewed the application submitted by James and William

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Lansdell on behalf of the Estate of Irene Belle Lansdell to stop up and close a portion of unopened road allowance for a small triangular portion of land located on the unopened road allowance at the north side of the existing dwelling. The lands subject to the road closing have 7.2 metres of frontage along Highway 38, a depth of 43.467 metres and consists of approximately 153m<sup>2</sup>. The property at 6449 Hwy 38 backs onto the K&P Trail which is located to the west of the residential dwelling. This portion of property is identified as part of an unopened street in the name of Adelaide Street on Plan 13R-5794 dated December 13, 1982. Staff agree that the road allowance at the north side of the property at 6449 Hwy 38 be stopped up, closed and ownership transferred to the Estate of Irene Belle Lansdell. The transfer of the lands will assist in enlarging the property at 6449 Hwy 38. Staff recommend that the Lansdell's pay the price of the land (residential rate) in accordance with Township policy.

Deputy Mayor Sleeth inquired about the total area of the road allowance.

There were no comments from the public.

c) Gary McDonald, re: Road Allowance - Fair Grounds Road

Mr. McDonald asked for clarification on why the 66 foot road allowance is necessary for residents to access the park since the access is not open to vehicles. In speaking with the previous owner and builder (Wendell Silver) of the house at 3742 Fair Grounds Rd the recollection was that the property in question was just another lot under the same ownership of the property to the east and south of the road allowance. Mr. Silver had speculated that the section of road allowance had been closed but never registered. Mr. McDonald cited two examples of recent road closings where Council had reduced the purchase price and asked that consideration be given to reduce the price of the road allowance.

Councillor Revill confirmed with Mr. McDonald that this house on Fair Grounds Road is entirely within the lot lines.

Councillor Sutherland wondered about the 1973 reference to the road allowance being considered as just a lot and if there had been any arrangement made with Storrington Township per Mr. Silver.

Mayor Vandewal explained that the township does not own Ken Garrett Memorial Park and that the road allowance is opened right to the "home plate" of the ball diamond. He noted that the examples of the reduction in price for the recent road closings were due to different circumstances.

The consensus from Council was that there would be no reduction in the price of this road allowance as this request is just to adding property to an existing lot.

d) Close Public Meeting

Resolution No. 2019-28-06

Moved by Councillor Roberts

Seconded by Councillor Sutherland

That having provided an opportunity for input, the public meeting be closed.

Carried

7. Delegations

a) Karl Hammer, re: South Frontenac Stocksport Club

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Karl Hammer, representing the South Frontenac Stockport Club, provided an overview of the club activities including the history of the sport, the low cost recreational and competitive nature of the sport. He outlined the competitions and participation that club members have had in world championships. He circulated the equipment used in the sport, noting that ideally four lanes that are 28 metres long and 3 metres wide with a 2 metre buffer would work well for a club this size. Mr. Hammer will be attending the November 5 Council meeting in support of a capital expenditure in the 2020 Budget to have a designated court for Icestock.

8. Approval of Minutes

a) October 1, 2019 Council

Resolution No. 2019-28-07

Moved by Councillor Sutherland

Seconded by Councillor Roberts

That Council approve the minutes of the October 1, 2019 Council meeting.

Carried

9. Business Arising from the Minutes

a) Notice of Motion - Vulnerable Ground Water

Resolution No. 2019-28-08

Moved by Councillor Sutherland

Seconded by Councillor Roberts

Whereas the City of Kingston is approaching the KFL+A Public Health Unit and the Cataraqui Region Conservation Authority to investigate areas of ground water vulnerability in rural Kingston,

Be it resolved that South Frontenac indicate support for this project and explore ways to work with Kingston, the KFL+A Public Health Unit and the Cataraqui Region Conservation Authority to expand the evaluation of vulnerable ground water to South Frontenac Township.

Carried

b) Notice of Motion - Climate Change Strategy

Resolution No. 2019-28-09

Moved by Councillor Revill

Seconded by Councillor Sutherland

That Council direct staff to bring forward a report and recommendations in early 2020 regarding the development of a Climate Change Adaptation and Mitigation Strategy for the Township.

Carried

c) Notice of Motion - Public Health & Ambulance Dispatch Services

Resolution No. 2019-28-10

Moved by Councillor Sutherland

Seconded by Councillor Ruttan

Whereas public health care consistently ranks as the top priority in public opinion polls, and;

Whereas Public Health provides vital health promotion and prevention services based on the unique demographic and economic, social, and cultural needs of our communities, and;

Whereas the evidence from hospital amalgamation in Ontario and across Canada is that they have cost billions of dollars and have not yielded the

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promised administrative savings but have taken money away from front-line care, and;

Whereas there is no evidence to support the proposed closure of 25 out of 35 local Public Health Units, the closure of 12 of 22 local ambulance dispatch centres, and the closure of 49 out of 59 local ambulance services, and;

Whereas the Provincial Government delayed the closure and merger of Ambulance Dispatch Centres and Public health units due to vocal public concern, and

Whereas, Jim Pine has been appointed by the provincial government to lead consultations on the future of Public Health and Emergency Health Services.

Therefore, be it resolved that South Frontenac Council welcomes the appointment of Jim Pine and the start of a consultation process on Public Health and Emergency Health Services, and

Further be it resolved that South Frontenac Township calls upon the Ontario government to permanently halt the closures of, mergers of, and cuts to our local health care services including Public Health Units and land ambulance services,

And, further that South Frontenac calls upon the government to fund these services to meet local health needs, and support local control and responsiveness.

Defeated

d) AMO - Addressing Growing Municipal Liability and Insurance Costs

A friendly amendment to the resolution was the removal of "and other Ontario Municipalities" with respect to copying the resolution to other agencies.

Resolution No. 2019-28-11

Moved by Councillor Roberts

Seconded by Councillor Leonard

That Council supports the seven recommendations outlined in the submission to the Attorney General of Ontario from AMO President, Jamie McGarvey with respect to changes to joint and several liability.

And that a copy of this resolution be sent to the Attorney General of Ontario and AMO.

Carried

e) Draft Response to Ministry of Municipal Affairs on the Provincial Policy Statement Update

Resolution No. 2019-28-12

Moved by Councillor Leonard

Seconded by Councillor Roberts

That South Frontenac Council direct staff to submit the comments as set out in Appendix 1 of this report to the Ministry of Municipal Affairs and Housing prior to the deadline of October 21st, 2019.

Carried

10. Reports Requiring Action

a) ICIP - Community Culture and Recreation Funding Stream Application

Resolution No. 2019-28-13

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Moved by Councillor Roberts  
Seconded by Councillor Leonard

That Council approve making a joint application to the Investing in Canada Infrastructure Program (ICIP) – Community, Culture and Recreation Funding Stream, along with the Frontenac Community Arena and the Township of Central Frontenac, for the Frontenac Community Arena Rehabilitation Project, including the following replacements and upgrades:

- Condenser unit
- Plate heat exchanger
- Brine pump
- Concrete slab and glycol lines
- Dasher boards, Acrylic shields
- Players benches and Timekeepers box
- Safety Netting
- Flooring
- Accessible ramp/viewing area and rubberized walking surfaces

And That Council approve the expenditure of \$59,990.83 in 2020 and \$151,452.26 in 2021, being South Frontenac's share of the total project cost.

Carried

b) Public Services - 2020 Capital Budget

Mark Segsworth, Director of Public Services reviewed the Public Services 2020 Capital Budget broken down into facilities, transportation, equipment replacement, environmental services, roads and bridges and recreation.

c) Kennel Exemption from Noise By-law

Resolution No. 2019-28-14

Moved by Councillor Leonard  
Seconded by Councillor Roberts

That Council adopt the recommendation of the Development Services Committee that no amendments for exemptions be made to the Noise By-law or the Dog Control By-law at this time;

And that the licensing and regulation of kennels be reviewed and included in future revisions to the Site Plan Control by-law.

Carried

11. Committee Meeting Minutes

- a) Heritage Committee meeting held June 6, 2019
- b) Development Services Committee meeting held August 26, 2019
- c) Recreation Committee meeting held September 9, 2019

Resolution No. 2019-28-15

Moved by Councillor Roberts  
Seconded by Councillor Leonard

That Council receives for information the minutes of the following committee meetings:

- Heritage Committee meeting held June 6, 2019
- Development Services committee meeting held August 26, 2019
- Recreation Committee meeting held September 9, 2019

Carried

12. Reports for Information

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- a) Accounts Payable and Payroll Listing
- b) 3rd Quarter Building Activity Report
- c) 3rd Quarter Planning Activity Report

Staff were directed to include in the next report, a comparison in from the previous year to the current year to date for applications processed.

13. Information Items

- a) New Leaf Link Open House - November 21, 2019

14. Notice of Motions - not applicable

15. Announcements/Statements by Councillors

- a) Deputy Mayor Ron Sleeth noted the challenges with traffic rerouting from the 401 and utilizing the Emergency Detour Route last Thursday.

16. Question of Clarity (from the public on outcome of agenda items)

- a) Craig Bakay asked for clarification on what the "carry forward" items are on the 2020 Draft Budget and it was clarified that these are previous year projects

17. Closed Session

- a) Move into Closed Session

Resolution No. 2019-28-16

Moved by Councillor Morey

Seconded by Deputy Mayor Sleeth

That Council move into closed session as permitted by the Municipal Act, Section 239.2 to discuss matters related to:

- a pending acquisition of land by the municipality or local board
- and to approve minutes of previous Closed Sessions.

Carried

- b) Pending Acquisition of Land

- c) Minutes of previous Closed Sessions - July 2, 2019 and October 1, 2019

- d) Move out of Closed Session

Resolution No. 2019-28-18

Moved by Councillor Morey

Seconded by Deputy Mayor Sleeth

That Council move out of Closed Session.

Carried

18. By-laws and Rise and Report from Closed Session

- a) By-law 2019-60 - Land Acquisition

Resolution No. 2019-28-19

Moved by Deputy Mayor Sleeth

Seconded by Councillor Morey

That By-law 2019-60 be given first and second reading.

Carried

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Resolution No. 2019-28-20

Moved by Deputy Mayor Sleeth

Seconded by Councillor Morey

That By-law 2019-60, being a by-law to purchase property being Parts 1 and 2 of Reference Plan 13R-3194, Concession 11, Part of Lot 9, District of Portland, be given third reading, signed and sealed.

Carried

19. Confirmatory By-law

a) By-law 2019-61

Resolution No. 2019-28-21

Moved by Councillor Morey

Seconded by Deputy Mayor Sleeth

That By-law 2019-61, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given first and second reading this 15 day of October, 2019.

Carried

Resolution No. 2019-28-22

Moved by Councillor Morey

Seconded by Deputy Mayor Sleeth

That By-law 2019-61, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given third reading, signed and sealed this 15 day of October 2019.

Carried

20. Adjournment

a) Resolution

Resolution No. 2019-28-23

Moved by Deputy Mayor Sleeth

Seconded by Councillor Morey

That the Council meeting of October 15, 2019 be adjourned at 9:38 p.m.

Carried

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Ron Vandewal, Mayor

---

Angela Maddocks, Clerk



# REPORT TO COUNCIL

## Office of the CAO



**AGENDA DATE:** November 5, 2019

**SUBJECT:** Delegation of CAO Duties Policy

### **RECOMMENDATION:**

THAT Council approves the Delegation of CAO Duties Policy as attached to this report as Schedule "A".

### **BACKGROUND:**

The Chief Administrative Officer (CAO) serves as Council's principal policy advisor and directs the implementation of Council directives through the senior management team. The position is also responsible for the leadership and effective and efficient administration of all Township operations via the highest level of Council-delegated authority through various policies and by-laws.

In the CAO's absence, activities of the Township have the potential to be delayed or to become more challenging for Council and staff due to a lack of required approval or procurement authority or clear reporting structure.

This Delegation of CAO Duties Policy addresses the challenges that can result during such periods.

### **ANALYSIS:**

The CAO's periodic absence can pose challenges for Township operations, including but not limited to:

- Council and COTW meeting agenda development and approval
- Purchasing authority for items between \$25,000-\$50,000
- Responding to Union Grievances and other personnel matters
- Executing Contracts and Agreements
- Emergency Response and related procurement authority
- Providing direction to senior staff regarding Township strategy and response to emerging issues
- Attendance at various meetings requiring or benefitting from the CAO's presence

In an effort to address potential issues, staff has developed a policy and procedure for the periodic appointment of an Acting CAO from within the senior management team. When appointed, the Acting CAO would be empowered to perform all the duties of the CAO in their absence, for a fixed period of time, save and except for hiring and/or terminations.

This policy has the additional benefit of providing senior staff members with opportunities for professional development, and provides the CAO with an opportunity to assess performance, provide feedback and identify training priorities which can support long term succession planning.

Similar policies exist in other jurisdictions in Ontario to ensure continuity of operations and to maintain a clear line of communications and reporting for all staff and Councillors of the municipality in the CAO's absence.



# REPORT TO COUNCIL

## Office of the CAO



### **FINANCIAL/STAFFING IMPLICATIONS:**

None for the purposes of this report.

### **ATTACHMENTS:**

Schedule "A" - Acting CAO Appointment Policy

**Prepared by:** Jillian McCormick, HR/Legislative Compliance Officer  
Neil Carbone, CAO

**Approved by:**  
Neil Carbone, CAO



## Township of South Frontenac Policy

DEPARTMENT:

POLICY #: HR-020

**POLICY:**

Delegation of CAO Duties

**DATE:**

October 25, 2019

**REV. DATE:**

Scope: CAO

Pages

**APPROVED BY: Chief Administrative Officer/Council**

### Delegation of CAO Duties Policy

**PURPOSE:**

Township Council, through the CAO are responsible for ensuring the effective management of the Township and continuity of operations and services for residents and staff of the Township in the event of a short-term absence of the CAO.

The purpose of this policy is to establish roles and responsibilities with respect to the delegation of Chief Administrative Officer (CAO) duties. Furthermore, this policy supports the professional development of senior staff and aids in succession planning.

**DEFINITIONS:**

**Short-term absence:** an absence of up to 3 consecutive weeks, unless otherwise approved by Council.

**Chief Administrative Officer (CAO):** Long-term contractual position reporting directly to Council.

**Acting CAO:** A discretionary appointment to carry out limited duties of the CAO for a specified period of time as a result of the CAO's Short-term absence (as defined above).

**PROCEDURE:**

- i. Township Council delegates authority to the CAO to appoint an Acting CAO through approval of this policy.
- ii. Acting CAO appointments shall be selected from the senior management team of the Township, unless otherwise approved by Township Council.
- iii. The CAO will advise Council of the appointee and term of the appointment when appointing an Acting CAO.

- iv. Staff of the Township will be notified of the appointment of the Acting CAO.
- v. When an Acting CAO is appointed, a signed letter formalizing the appointment and timeframe will be placed in the incumbent's personnel file.
- vi. The Acting CAO, when appointed, will have the full delegated authority of the CAO as established through Township policies, as may change from time to time, save and except for the authority to hire and/or terminate personnel.



# REPORT TO COUNCIL

## Office of the CAO



**AGENDA DATE:** November 5, 2019  
**SUBJECT:** Land Donation – Bedford Road

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### **RECOMMENDATION:**

THAT Council direct staff to initiate the process of acquiring donated land identified as Lot 6, Concession 6, 4817 Bedford Road, subject to the terms outlined in this report.

### **BACKGROUND:**

On October 21, 2019, the Township was contacted by the family of Mr. Glenn Snook regarding the owner's desire to donate a portion of his land located at 4817 Bedford Road, to the Township.

Mr. Snook has since passed away but his family remains committed to fulfilling his wish of donating the land to the Township.

### **ANALYSIS:**

Upon receipt of the offer, Public Services staff were contacted about the potential benefits of acquiring the land, which is located at the intersection of Bedford Road and Clearwater Road, just northeast of Sydenham (see attached).

Staff determined that acquiring this piece of land would create opportunities to improve visibility and intersection alignment at the location, and may also provide for future improved access/infrastructure along the Cataraqui Trail which abuts the property as it runs along Bedford Road.

Mr. Snook's family has offered to donate the land at no cost to the Township, save for the cost of legal fees or other disbursements for the transaction, and any survey that may be required.

Staff is satisfied with the offer as presented and is seeking Council's direction to proceed to formalize the transaction.

### **FINANCIAL/STAFFING IMPLICATIONS:**

The cost of legal fees, disbursements and a possible survey of the land is estimated not to exceed \$3,500.

### **ATTACHMENTS:**

Schedule "A" – Map of lands to be donated to the Township, Lot 6 Concession 6, 4817 Bedford Road

### **Prepared and Approved by:**

Neil Carbone, CAO



# REPORT TO COUNCIL

## Office of the CAO



Minutes of Public Services  
September, 19, 2019

Time: 8:30 AM

Location: Council Chambers

Township of South Frontenac  
Public Services Committee



Present: Ron Sleeth, Chairman, Mayor Ron Vandewal, Doug Morey, Alan Revill

Staff: Mark Segsworth, Director of Public Services, Neil Carbone, Chief Administrative Officer, Angela Maddocks, Clerk.

Others: Ross Sutherland, Percy Snider

1. Call to Order
  - a) Chairman Sleeth called the meeting to order at 8:30 am.
2. Declaration of pecuniary interest and the general nature thereof
  - a) There were no declarations.
3. Approval of Minutes
  - a) Minutes of August 15, 2019

Resolution No. 2019-PSC-09/19-01

Moved by Councillor Revill

Seconded by Councillor Morey

That the minutes of the August 15, 2019 meeting be approved.

Carried

4. Business Arising from the Minutes
  - a) Mainstreet Revitalization - Hamlet Signage

From the samples provided the Committee agreed that the one with the blue background would be appropriate for hamlet identification.

- b) Garbage and Recycling Contracts

The tender for disposal needs to be issued soon and then be incorporated into the garbage tender. There is approximately 1000 metric tonnes exported through household collection and an addition 500 metric tonnes from Loughborough and Portland Waste Disposal sites. Mark Segsworth wants to discuss with the current service providers about separating the garbage and recycling contracts but we are still awaiting the direction from the province on bluebox recycling.

There hasn't been a master waste management plan done. Mark Segsworth feels there should be consideration for managing all the garbage within South Frontenac. He questioned the practice of filling up our own landfills and imposing winter hours for the northern sites.

Neil Carbone asked if closing sites this winter was an option.

Councillor Revill felt there would be minimal negative response or impact to closing sites in the north end of the township.

Councillor Morey asked if the intention was only to close to the public in the winter and not all year round.

Mark Segsworth felt the closing of landfill sites during the winter would be considered in the waste management master plan and that there should be public consultation before this is done.

The committee directed staff to put up signage indicating site closures for the winter months as a trial for the 2019-2020 winter season.

Chairman Sleeth wondered about the exporting of garbage from part of Storrington District and how this will be built into the new contract.

Mark Segsworth indicated that five year tender for disposal will be likely proposed to take effect in mid-January 2020. There is an estimated 24 years capacity left in township landfills and it is anticipated that there will be merging technologies to address waste disposal in the future.

5. New Business

a) Former MTO Piccadilly Yard

Mark Segsworth will be viewing this site on September 20, 2019 with an interested party.

b) Proposed Schedule for Ditching and Culverts

The report was reviewed by the committee. Mark Segsworth clarified that the Petworth Road culvert will be done in conjunction with reconstruction scheduled for 2020.

c) Construction Project Update

Desert Lake Causeway

Desert Lake Road at the causeway will be closed completely at 5:00 pm September 26 and on September 27 (a PA Day) to install the new culvert. It is anticipated that the work will be done by mid October with the final road surfacing to be completed in 2020.

The campground is not necessarily affected by this closure however there have been concerns expressed by property owners directly east of the causeway.

Mark Segsworth reported that the boat launch area will be cut off and docks will be removed, some of which won't be replaced.

Devil's Saddle Culvert

This project has been completed.

Sunbury Village Rehabilitation

The tender will close next week. The Ministry of the Environment has issued clearance from the spill of 15 years ago on the culvert that was replaced by staff a week earlier.

Gilmour Point Pavilion

The tender for this project has been awarded to UbCon. A meeting is scheduled for next week to get this project started.

Mr. Segsworth noted that there have been some challenges with surface treating and paving related to hydro pole relocation. The contractor will be invoicing the developer directly for the surface treatment in Lyons Landing.

d) Round Lake Road - Potential Lease Agreement

The committee discussed the ongoing use of boat launching on private property by the public. It was clarified that direction has been given for the Director of Public Services to ask the property owner about their expectation for the monetary value of the lease. Discussion took place regarding the actual demand for this boat launch and how much it is utilized. Mr. Segsworth indicated that there could be improvements for parking and access while recognizing the township liability.

Staff were directed to bring a report to Council for further direction. There is nothing in the 2019 budget to address any improvements or upgrades to this site.

e) Perth Road at Northway True Value

Mark Segsworth circulated a map with intersection configuration provided by BT Engineering. The configuration allows for an additional lane, the closure of one entrance onto the parking lot for Northway Hardware. There was concern about the centre lane not slowing traffic down, and whether the reconfiguration allows enough space for delivery trucks. Once the final report has been received it was agreed that a meeting will be initiated with the owners of the Northway Hardware.

6. Other Business:

- a) The status of the old fire hall in Perth Road village was discussed. This site will be cleaned up this year and will include decommissioning and demolition. After this is done the property will be used for a parking lot and a pathway to Harris Park may be created.
- b) There was discussion about scheduling a road tour. November 1, 2019 was suggested, an email will be circulated to advise all of Council of this proposed date.
- c) Councillor Revill shared a request he had received about lowering the speed limit at the curve along Road 38 and Bradshaw Road.
- d) Neil Carbone inquired about the retro-reflectivity project and if the other townships have opted in. It was also suggested that the newer village street signs were not that visible. They will be tested for retro-reflectivity.
- e) Mark Segsworth discussed the raised asphalt sidewalk in Sunbury from the park to the corner. Two area residents have expressed concerns about the drainage.
- f) Mayor Vandewal shared the details of a request made to the County of Frontenac regarding the purchase and relocation of sections of a train from Upper Canada Village to South Frontenac. A delegation to Council is anticipated for October to ask for Council's support.

7. Next Meeting: October 17, 2019

8. Adjournment:

Minutes of Public Services  
September, 19, 2019

a)

Resolution

Resolution No. 2019-PSC-09/19-02

Moved by Councillor Revill

Seconded by Councillor Morey

That the meeting be adjourned at 10:00 am.

Carried

## BellRock Hall Meeting Sept 19, 2019

**Present:** Debbie Twiddy, Celine Hayes, Ray Leonard, Gina Ritchie

**Minutes:** Aug 14 accepted with correction for wedding date from Sep 21 to Sep 28 (typographical error).

### **Treasurer report:**

**Income:** \$42.50 (cash)

Yoga \$140 (not included in the balance listed below) **TOTAL: \$182.50**

**Expenses:** \$120 tree pruned; cleaning materials \$10.75; printing tickets: \$8.45; Plumbing repair bill from winter—pressure tank replacement-- \$496.27; water testing \$87.58; Printer plus paper plus cartridges \$120.29. Balance of 2019 taxes has been paid to township (total for 2019 was \$960)

**TOTAL \$843.34**

**Balances:** Petty cash \$245

Bank balance \$4243.47

**Upcoming expenses Insurance** (approx. \$180) : Porch Pilots/dance expenses: \$150 license plus \$320 (band members; \$80 each)

### **Old Business:**

Community Grant projects Frames partially constructed for the garden. Wally is negotiating a price for garden soil. Tap status unknown. Need to check for shut-off valve

As mentioned above, Celine has bought a printer and supplies for our future “internet cafe” . She will temporarily supply a WiFi system from her own household for use here until the hall shuts down for the winter.

Oven: Ray has found us one (for free) and it has been delivered. Old one taken away. Many thanks to Ray for his efforts.

Winterizing the hall: Ray will head up a work party to deal with winterizing the hall in early December. Date to be set up at the next meeting.

Water testing: Testing completed on Sept 3, 2019 and was successful. Next test due Nov. 3, 2019.. Thanks to Cynthia and Celine for taking on this job. Celine will keep records of the water testing results and scheduling.

Sparks hall booking May 2020: \*(see note below) : Several days after the last meeting, the Sparks organiser, Terry McKeever questioned our raised rate from \$150 to \$200 for the May 22 long weekend Sparks overnight event. The committee discussed this via internet conversations and arrived with Terry McKeever at a compromise price of \$175 for the May 2020 date with the understanding that the rate will be \$200 after that.

### **Upcoming fund-raisers/community events:**

Variety Show: Bellringers coming: will be out to see the hall late Sept/early Oct. May have a bag-piper lined up; harpist has confirmed. Drummers seem to have disappeared.

Psychic night: Cynthia not here to update us.

Repair cafe Sept 22: Celine(?), Gina, Debbie to help host. Debbie has printed and distributed posters, and emails and has lined up a few repair people. Will pick up milk and cream and make cookies.

Hallowe'en: Oct 31, 5pm to 7pm. Small outlay for candy, snacks, drinks to be made.

Dance (licensed) Scheduled for October 19. Porch Pilots available; \$320 (\$80 each). License obtained (\$150). Celine has printed tickets. Terry will provide some posters, Debbie will put them up. We will estimate how much we need in cash (approx. \$620 cash) and get this from the township (from our account) about a week ahead of time. If the Nature Conservancy rents the hall on Oct 20 we will have to do a clean-up after the dance that night.

### **New Business:**

Banking : Township wants us to have 2 people available to sign township reimbursement forms. They need the names and contact information. Gina Ritchie and Cynthia Chapman will take on this responsibility. Celine will send in the names and contact information to Mark Foster.

Building permit application: An anonymous donor has come forward and offered to pay for the materials and labour to build a deck on the back (east side) of the hall, plus build and install patio doors to access it. Approved to have Wally Hayes apply with the drawn-up plans to the township for a building permit. (cost will be \$68).

### New bookings:

Sept 22 Repair Cafe

Sept 29 Wedding—if inside, \$60 charge

Oct 6 Baby shower

Oct 20 (tentative date) Nature Conservancy: fee to be \$50 (Gina is the contact person)

Oct 26-27 overnight: Guides

May 22 2020 long weekend for the Sparks: Price to go up to \$175 (*\*see note above*). Cynthia will contact them to confirm dates and prices. Has not reached them yet but will try again.

Hall fee structure, booking policies: Debbie now knows to send all booking requests to Cynthia who will handle them. Daily fee is \$50.

Hall closure for the winter: Proposed for Dec 1, 2019. Marty has been notified by Celine. Repair Cafe folks are shutting down for the winter and resuming in the spring.

**NEXT MEETING DATE: Oct. 17, 2019. Mini dance-planning meeting on Tues. Oct. 15.**

Minutes  
 South Frontenac Rides Meeting  
 Monday, September 23, 2019 7pm  
 Sydenham Library Community Room

Present: Robert Charest (Chair), Ross Sutherland (secretary), Dave Linton, Bob Clinton, Fran Willis, Steve Tanner.  
 Regrets: Michelle Zigman, Erin Hayes

Meeting called to order at 1905.

Minutes of June 17, 2019, meeting careered as circulated. Moved Fran, Second Steve

A general discussion of the cycling events at the Lakes and Trails Festival took place. Suggestions were:

- Have the repair station and the helmet fitting next to the cycle skills course
- Scrape the 44k route, only do the 34k, the 21k and the family ride.
- Consider adding the Bedford road Holleford loop for more advanced road cyclists.
- Start the round the lake bikes earlier.
- Have first aid kits on the rides and at the Festival

After much discussion it was decided that a new hard copy cycle route map is needed. The last two that have been done were well received and we aveh not been able to keep copies in stock. It was decided to ask the Township for money for the project and use some of SR Rides funds and other fund raising. Ross will investigate approximate quotes for five and ten thousand.

Fran and Robert will take the request for funds to Council in November.

In aid of the map project at the next meeting we will go over the online routes n the County website, identify updates that would be helpful and pass onto the County.

We discussed the Ontario By Bike guide that is produce by Ontario Cycle and noted that in the summary of cycling n Eastern Ontario there is no information on Frontenac County, only a blank map. Steve volunteered to investigate why this is so and what we need to do to get a map and description in Ontario By Bike.

**The next meeting: Monday, Oct. 28, Sydenham Library, 7pm.**

Bob Clinton will chair and Ross will arrange a projector for the map project.

HARROWSMITH BEAUTIFICATION COMMITTEE

MINUTES

SEPTEMBER 26, 2019 7:00PM

1. Meeting called to order at 7:05pm.
2. Present: Brenda Crawford, Brenda Taylor, Aimanda Dirksen, Ray Leonard, Pam Redden.  
Regrets: Sean Irish.
3. Business from August 15 Agenda:  
There will be no gazebo placed in Harrowsmith village.  
Two new benches will be cemented in Centennial Park.  
Ray Leonard received thank you from Ginny Leonard for bench.  
Louise Fragnito will be looking after our finances and providing treasurer reports for meetings.  
Approval of Minutes from August 15 Agenda Moved by Brenda Crawford and Seconded by Brenda Taylor all in favour.
4. New Business  
Brenda Crawford to get in touch with Mark Segsworth re some outstanding questions Christmas tree, Christmas wreaths, Harrowsmith sign heading north on 38 Highway needs to be refurbished.  
Brenda Crawford would like to look into planter from Anchor Concrete.  
Pam Redden to include Louise Fragnito to Agenda.

Meeting Adjourned at 8:05pm Moved by Brenda Crawford and Seconded by Ray Leonard.

Next Meeting Thursday October 24, 2019 7:00pm Golden Links Hall

Upcoming Events: Fundraising Dance Saturday November 2, 2019 8pm to 12. Tickets \$15.00

Pancake Breakfast Saturday December 7 2019 8:30am

Welcome Home to Harrowsmith Saturday September 12, 2020 12 to 5pm

Centennial Park

Minutes of Development Services  
September, 30, 2019

Time: 8:30 AM

Location: Council Chambers



Present: Chair Councillor Sutherland, Councillor Norm Roberts, Mayor Ron Vandewal

Staff: Claire Dodds, Director of Development Services, Neil Carbone, Chief Administrative Officer, Angela Maddocks, Clerk

1. Call to Order
  - a) Chairman Sutherland called the meeting to order at 8:33 am.
2. Declaration of pecuniary interest and the general nature thereof
  - a) There were no declarations.
3. Approval of Minutes
  - a) August 26, 2019

Resolution No. DSC-2019-09/30-01

Moved by Mayor Vandewal Seconded by Councillor Roberts

That the minutes of the August 26, 2019 meeting be adopted.

Carried

4. Business Arising from the Minutes
  - a) Licensing of Docks from Township Properties

In the development of a license agreement for docks on township properties, it was agreed there should be a mechanism in place. The committee suggested there be consideration given to the following:

- ensuring safety and maintenance of the dock
- process should not be too onerous
- inclusion of recognizing the use of public property for private use
- adequate insurance and liability aspect to permit said licensing
- agreements should be multi-year(no need to renew on an annual basis)

- b) Noise By-law Exemption for Licensed Kennels

There was not any support from the Committee to amend the Noise By-law to provide any type of exemption for kennels.

When the site plan agreement by-law is updated the Director will add kennels to the areas where Site Plan Control applies in the township. he Director will bring forward a report to Council outlining the committee recommendation.

Mayor Vandewal left the meeting at 9:05 a.m.

5. New Business
  - a) Frontenac County Planning Advisory Committee - Response to Provincial

Minutes of Development Services  
September, 30, 2019

Policy Statement Review

Claire Dodds provided a brief overview of the County of Frontenac's Planning Advisory Committee's responses to the Provincial Policy Statement Review. She indicated that her comments parallel those of the County, however she will be providing a report to Council on her own comments and concerns specific to South Frontenac.

Concerns were discussed regarding communal services being owned, operated and maintained privately versus the municipality. The adaptation aspect versus the mitigation aspect regarding climate change was also discussed.

6. Other Business:
  - a) The committee requested that the issue of maintaining septic systems and requirements for inspections be brought forward on a future agenda for discussion, however it was decided that this would be best suited for a Committee of the Whole discussion.
  - b) The practice of random signage (i.e. real estate signs, special event signs) being posted on township road allowances and intersections will also be added to a future agenda for discussion.
7. Next Meeting: October 28, 2019
8. Adjournment
  - a) The meeting adjourned at 9:55 am.



# INFORMATION REPORT TO COUNCIL FIRE AND RESCUE



**AGENDA DATE:** November 5, 2019

**SUBJECT:** 3rd Quarter 2019 Update – Fire and Emergency Services

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**RECOMMENDATION:**

That Council Receive this Report for Information.

**BACKGROUND:**

On December 11, 2018, Fire Chief Darcy Knott delivered a comprehensive Operational Review to Council. The Operational Review included 26 recommendations to be implemented for mid-range planning for South Frontenac Fire and Rescue. Recommendation 3.4 was adopted by Council which suggested that the Fire Chief provide quarterly information updates to Council on the status and progress of South Frontenac Fire and Rescue. This Information Report serves as the third quarterly update for 2019. It will outline what has been accomplished during the 3rd Quarter and outline what is being planned for the next quarter and remainder of the year.

**EMERGENCY RESPONSES**

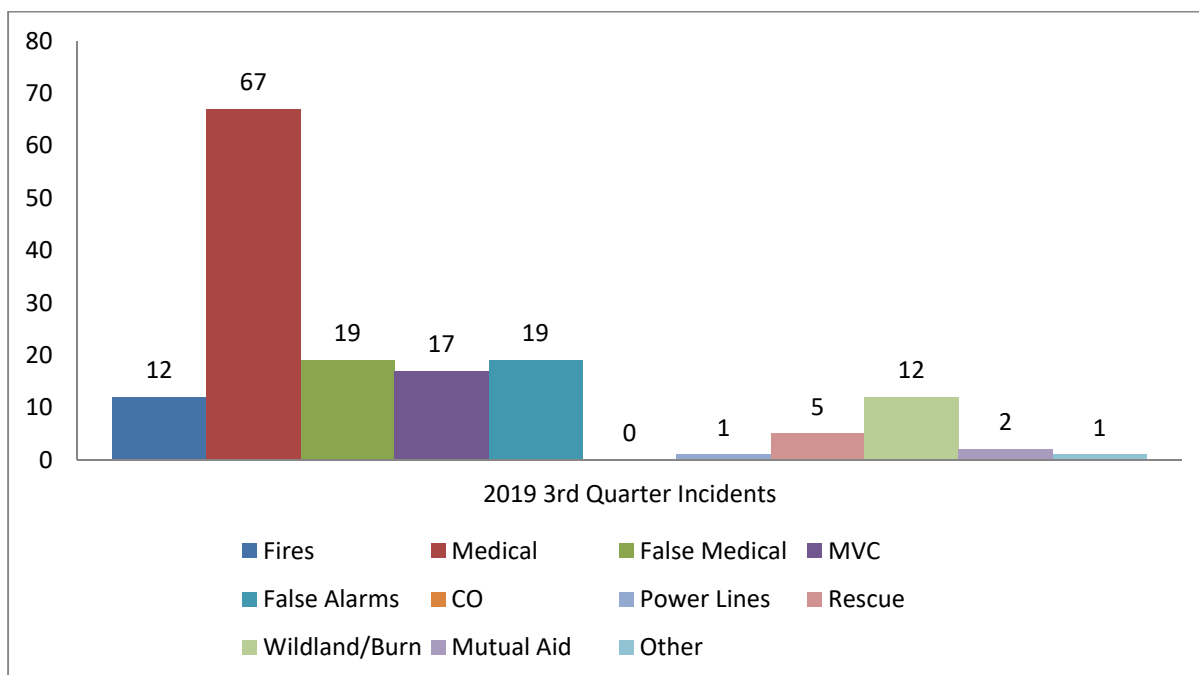
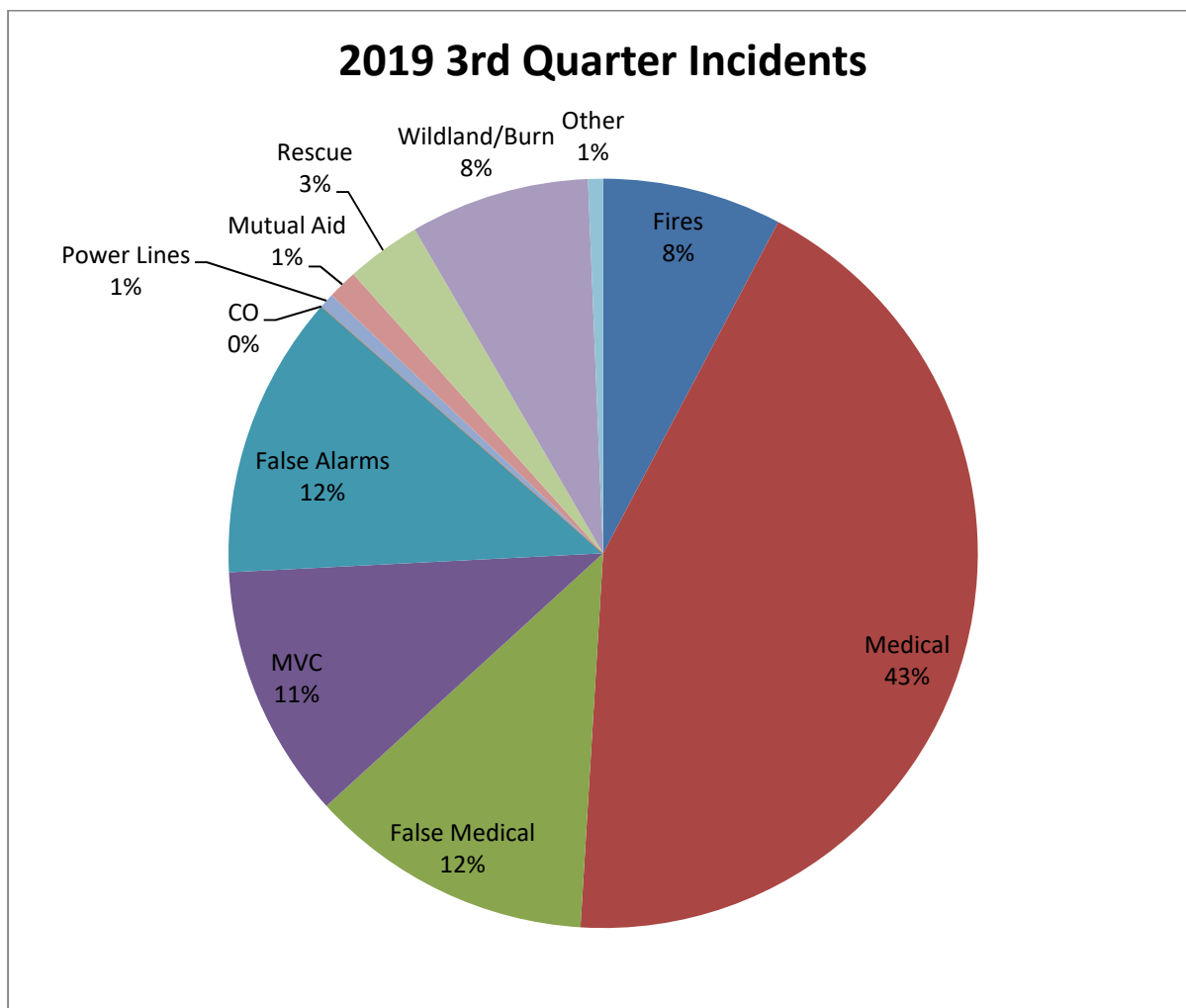
In the 3<sup>rd</sup> Quarter of 2019, SFFR has responded to 155 incidents. This total is comparable to the two previous years. We continue to respond to a high frequency of Medical Responses but these numbers remain consistent with previous year’s percentages. The tables and charts below as a representation and comparison of the emergency responses from the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> Quarter of 2019 and total numbers from the previous two years.

	2017	2018	2019
Responses 1 <sup>st</sup> Quarter Total Jan 1 – Mar 31	104	96	93
Responses 2 <sup>nd</sup> Quarter Total April 1 – June 30	123	135	128
Responses 3 <sup>rd</sup> Quarter Total July 1 – Sept 30	99	154	155

During the 3<sup>rd</sup> Quarter 2019, SFFR has responded to 155 incidents. This is comparable to the 2018 call volume, but still indicates a steady increase compared to previous years. Staff anticipates that this trend will continue and our emergency responses will to increase as our service to the community continues to be required. We believe strongly that increased Fire Prevention, Code Enforcement and Public Education Activities will reduce the severity and frequency of fires and other hazardous conditions within the community. The hope is to have a safe community with the lowest rate and frequency of risk.



# INFORMATION REPORT TO COUNCIL FIRE AND RESCUE



## VOLUNTEER FIREFIGHTER RECRUITMENT

In the 2018 SFFR Operational Review, recommendation 2.4 suggested a 2019 recruitment of 25 new Volunteer Firefighters. That recommendation was approved by Council and financially planned for in the 2019 budgeting process which was also approved.

Our strength is our community.



## INFORMATION REPORT TO COUNCIL FIRE AND RESCUE



The initial training is expected to be completed by the end of October 2019. Once complete, the Probationary Firefighters will be certified with NFPA 1001 Level 1 and 2 – Firefighter Qualifications and NFPA 1072 – Hazardous Materials Operations Level. This level of training is internationally recognized and provides the same qualifications as any firefighter in North America.

The Recruit Firefighters have completed the testing for NFPA 1001 Level 1 Firefighter and NFPA 1072 Hazardous Materials and have had a 94% success rate on the written testing requirements. Those that were unsuccessful will have an opportunity to rewrite the written testing and are expected to achieve success. All Recruit Firefighters to have achieved 100% success related to the practical skills component of the testing. The testing for NFPA 1001 Level 2 is scheduled for November 2, 2019.

To date, 24 of 25 recruits are still engaged and committed to SFFR. In previous recruitments, approx. only 40% of the personnel that began the training was still active at the end of the training process.

### **ASSISTANT FIRE CHIEF – Fire Prevention and Training**

On July 29, 2019, Alex Bennett started in his position of Assistant Fire Chief of Fire Prevention and Training. He has integrated as anticipated and has quickly become familiar with the department operations and functions.

SFFR now has a comprehensive regular training program in place that schedules training activities and standardizes our training program for fire operations. Plans are being considered to increase our abilities regarding training and develop and implement in house specialized training. These specialized training programs will include Pumper Operations, Officer Development, and Instructor Programs.

Assistant Fire Chief Bennett has also began to increase our fire code enforcement and fire prevention activities. During the first months of his employment, SFFR has conducted 13 inspections which resulted in 5 fire code compliance orders. Those orders have been re-inspected and owners have complied with those orders. The result from that compliance makes a safer community related to fire hazards.

### **STATION LOCATION STUDY**

Planning for the Station Location Study has begun. The Fire Chief has reached out to various other municipalities for examples and past templates used. Once a draft of the RFP Specification that fits the needs of South Frontenac is created it will be released to vendors for proposals. It is anticipated the study will be concluded in the late Spring of 2020 and will set direction for fire hall locations moving forward.

This study will focus on maximum coverage for fire protection for the Township, while considering previous call locations, population density, growth, response distances, and operational capability. The intention of the study will be to a plan for future realignment of the current firehalls and prioritize the potential to rebuild or relocate firehalls. This will include the potential to downsize the current number of firehalls from 8 to 7 which could greatly reduce the costs of future operational costs and capital purchases.

### **FIRE UNDERWRITERS SURVEY**

In late June and early July, the Fire Underwriters Survey personnel came to the Township to complete an audit of our current fire protection services and capabilities.

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## INFORMATION REPORT TO COUNCIL FIRE AND RESCUE



The Fire Chief spent a total of 3 full days with the auditor. All aspects of the SFFR operation were discussed and evaluated.

This included the following but not limited to:

- staffing levels
- firehalls and locations
- apparatus availability and capability
- fire prevention activities and code enforcement inspections
- communications
- water supply and availability
- training syllabus and curriculum
- qualification and certification of staff
- GIS mapping
- equipment

At the end of the audit, over 200 items were discussed and examined. A full and comprehensive report back from FUS is expected in 3-4 months. It will identify gaps in service based on key performance indicators and insurance rating gradings. The results of this report may help guide future decisions and priorities of the fire department in order to best serve the community. The results and report are expected in November 2019.

### **PUBLIC EDUCATION EVENTS and ACTIVITIES**

SFFR continues to attend many public and community events to promote fire safety within the community. Each event is unique and reaches many different and diverse groups with the Township. Some of the events attended by SFFR are listed below:

- United Way – Success by Six – Emergency Preparedness Event
- Various locations for fire extinguisher demonstration and training
- Canada Day Events x3 – Fireworks and parades
- Prep for Lakes and Trails Event – July 20
- Verona Car show - August 11
- South Frontenac Summer Day Camp Fire Safety Days – July 29/Aug 12
- Frontenac Frolic – Aug 3

These events continue to be a beneficial way to reach a large demographic and promote fire safety within the community

### **CODE ENFORCEMENT and INSPECTIONS**

During the 3<sup>rd</sup> Quarter of 2019, the Fire Chief and Assistant Fire Chief conducted 13 inspections at various locations within the Township. Each of these inspections were by request and mandatory by the Fire Protection and Prevention Act.

It is anticipated that the hiring of the Assistant Chief of Fire Prevention and Training will allow SFFR to begin routine inspections at various occupancies within the township to ensure Fire Code compliance. The initial focus will be on assembly occupancies, commercial and industrial occupancies, commercial cooking locations, and schools.

### **TRAINING**

In the 3<sup>rd</sup> Quarter of 2019, continuation of fire service training was a priority for SFFR. We continue to strive towards certification of fire service personnel and

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## INFORMATION REPORT TO COUNCIL FIRE AND RESCUE



achievement of professional qualifications and full certification. During the second quarter we achieved the following:

- x4 personnel attended NFPA 1035 Fire and Life Safety Educator Level 1
- x2 Full Day Live Fire Training was attended by many SFFR firefighters at the Loyalist Training Centre in Odessa
- 3 of 5 New Officers (Captains) have completed NFPA 1021 Fire Officer Level 1 Training. The remaining 2 Officers are scheduled for January 2020.
- X1 firefighter completed NFPA 1035 Level 2 FLSE

During the 3<sup>rd</sup> quarter, SFFR volunteer firefighters completed 1857 hours of training during our regular Tuesday evening sessions.

As our frequency of medical related responses continues to increase and become increasing complex, the Fire Chief has scheduled and planned for comprehensive medical training and certification delivery for all volunteer firefighters. This training will be delivered to all fire department staff during the 4<sup>th</sup> quarter of 2019. This training will consist of a 20 hours package delivered on a Friday evening and Saturday and Sunday. It will certify all staff in Basic Life Support, First Aid, Airway Management, Oxygen Therapy, and Vital Signs.

### **EMERGENCY MANAGEMENT**

In January 2019, Fire Chief Knott compiled and submitted the Township of South Frontenac's requirements for 2018 compliance with the Emergency Management and Civil Protection Act. These requirements include an annual review of the South Frontenac Emergency Plan, Critical Infrastructure, Hazard Identification Risk Assessment, Public Education Portfolio, and Annual Training and Exercise. All of these objectives were met during 2018.

On June 24, 2019, The Township of South Frontenac received our letter of compliance for 2018 from the Office of the Fire Marshal and Emergency Management.

Planning for the requirements for 2019 has begun. This includes a scheduled exercise, training and meeting on November 6, 2019 and will include the entire Community Control Group.

### **UPCOMING 4th QUARTER OBJECTIVES**

- Complete the RFP for the Station Location Study
- Complete the training and recruitment process for 25 recruit Volunteer Firefighters
- Continue to develop and implement Standard Operating Procedures and Policy
- Prepare messaging and programs for Fire Prevention Week - October
- Explore opportunities and review existing Mutual Aid and Automatic Aid agreements with neighbouring municipalities.
- Develop a priority list for 2020 implementation.
- Review Fleet and Apparatus deployment. Consideration for a comprehensive fleet management plan that will align with the results of the station location study.

### **FINANCIAL/STAFFING IMPLICATIONS:**

All within scope of approved budget.

Our strength is our community.



INFORMATION REPORT TO  
COUNCIL  
FIRE AND RESCUE



**ATTACHMENTS:**

None

**Submitted/approved by:**

Darcy Knott, Fire Chief

**Approved by:**

Neil Carbone, CAO



**Payment Listing**  
**For the period of October 16, 2019 to November 5, 2019**

**Accounts Payable Payment Listing:** 1,793,496.36  
**For the period of October 16, 2019 to November 5, 2019**

**Payroll Payment Listing:**

Pay Period #19-22 Pay date October 23, 2019 100,069.02  
 For the period of October 6, 2019 to October 19, 2019

Council Honorarium: Pay date October 31, 2019 17,622.50  
 For the period of October 1, 2019 to October 31, 2019

**Total Payments** \$ 1,911,187.88

**RECOMMENDATION:**

1. It is recommended that Council receive for information the listing of the Accounts Payable and Payroll for the period ending November 5, 2019 in the amount of \$ 1,911,187.88

**Submitted by:**

**Mark Foster - Accounting Clerk**

**Approved by:**

**Louise Fragnito - Director of Corporate Services /Treasurer**

**Township of South Frontenac  
 CHEQUE DISTRIBUTION REPORT**

**Ranges: From: To: Distribution Types Included:**  
**Cheque Date: 2019-10-16 2019-11-05 PURCH, MISC**

**10 GG**

**0000 Gen**

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012240	2019-11-05		CDW CANADA INC		
		VGT4373		Replacement Battery Cartridge	\$464.51
<b>Total EFT000000012240</b>					<b>\$464.51</b>
EFT000000012327	2019-11-05		ZYCOM TECHNOLOGY INC.		
		IN64373-01		Barracuda Spam Firewall	\$2,503.30
<b>Total EFT000000012327</b>					<b>\$2,503.30</b>
<b>Total Gen</b>					<b>\$2,967.81</b>

**1000**

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012243	2019-11-05		CITY ELECTRIC SUPPLY		
		KIN/098071		Fusion Bulbs	\$71.23
<b>Total EFT000000012243</b>					<b>\$71.23</b>
EFT000000012247	2019-11-05		CULLIGAN		
		2668TI		Water	\$45.56
<b>Total EFT000000012247</b>					<b>\$45.56</b>
EFT000000012268	2019-11-05		HAVEN HOME ENTERPRISE INC		
		278656		Supply+Install Contactor	\$121.09
<b>Total EFT000000012268</b>					<b>\$121.09</b>
<b>Total</b>					<b>\$237.88</b>

**1100 Counc**

Cheque	Date	Inv #	Vendor	Description	Amount
070563	2019-11-05		MOREY CURTIS		
		2018-01 CIP GRANT		CIP Grant 2018-01	\$2,600.00
<b>Total 070563</b>					<b>\$2,600.00</b>
070576	2019-11-05		HOME VALLEY BUILDERS		
		19/10/17-DREAM HOME		Grant	\$23,146.00
<b>Total 070576</b>					<b>\$23,146.00</b>
<b>Total Counc</b>					<b>\$25,746.00</b>

**1210 CAO**

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012230	2019-11-05		ASSOC OF MUNICIPAL CLERKS & TREASURERS		
		47617		Employment Law + HR Cert. E.C.	\$1,348.32
<b>Total EFT000000012230</b>					<b>\$1,348.32</b>
<b>Total CAO</b>					<b>\$1,348.32</b>

**1250 Clk**

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012317	2019-11-05		TROUSDALE'S FOODLAND		
		6463		Sugar+ Cream + Milk	\$11.61
		5806		Refreshments- M.B. Lunch	\$32.98
		4058		Coffee+ Cream	\$21.98
<b>Total EFT000000012317</b>					<b>\$66.57</b>
<b>Total Clk</b>					<b>\$66.57</b>

**1275 Fin**

Cheque	Date	Inv #	Vendor	Description	Amount
070567	2019-11-05		SHRED-IT INTERNATIONAL ULC		
		8100850988		19/09 Shredding Services	\$153.36
<b>Total 070567</b>					<b>\$153.36</b>
EFT000000012230	2019-11-05		ASSOC OF MUNICIPAL CLERKS & TREASURERS		
		47457		Employment Law + HR Cert. T.P.	\$1,348.32
<b>Total EFT000000012230</b>					<b>\$1,348.32</b>
EFT000000012251	2019-11-05		DIAMOND SOFTWARE INC		
		252827		Diamond Support	\$437.57
<b>Total EFT000000012251</b>					<b>\$437.57</b>
<b>Total Fin</b>					<b>\$1,939.25</b>

**1280 HR**

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012230	2019-11-05		ASSOC OF MUNICIPAL CLERKS & TREASURERS		
		47456		Employment Law + HR Cert. J.M.	\$1,348.32
<b>Total EFT000000012230</b>					<b>\$1,348.32</b>
<b>Total HR</b>					<b>\$1,348.32</b>

**1300 Elec**

Cheque	Date	Inv #	Vendor	Description	Amount
070574	2019-11-05		ALBANO, BRUNO		
		2018 REFUND OF NOM		2018 Refund of Nom	\$100.00
<b>Total 070574</b>					<b>\$100.00</b>

## Township of South Frontenac CHEQUE DISTRIBUTION REPORT

**Total Elec** **\$100.00**

**Total GG** **\$33,754.15**

**20 PP&P**

**2100 Fire**

Cheque	Date	Inv #	Vendor	Description	Amount
070560	2019-11-05		KINGSTON FIRE AND RESCUE		
		4871		NFPA 1021 Course D.M.	\$279.84
		4870		NFPA 1021 Course B.P.	\$279.84
<b>Total 070560</b>					<b>\$559.68</b>
EFT000000012239	2019-11-05		CANADIAN TIRE		
		140077		Cleaner	\$36.60
		141032		Tools+Tool Box	\$201.25
		140198		Hose Reel	\$40.69
<b>Total EFT000000012239</b>					<b>\$278.54</b>
EFT000000012259	2019-11-05		FIRE SERVICE MANAGEMENT		
		441510		Wash + Repair	\$235.47
		441560		Wash + Repair	\$245.22
<b>Total EFT000000012259</b>					<b>\$480.69</b>
EFT000000012260	2019-11-05		FIRE MARSHAL'S PUBLIC FIRE		
		IN155776		Standard-Operations+Training	\$71.96
		IN155732		2X Books	\$129.46
<b>Total EFT000000012260</b>					<b>\$201.42</b>
EFT000000012262	2019-11-05		GORWAY		
		30515		20" tall number "3"	\$155.53
<b>Total EFT000000012262</b>					<b>\$155.53</b>
EFT000000012274	2019-11-05		IMPACT BATTERY & POWERSPORT		
		31442		20X 6 Volt Battery	\$181.13
<b>Total EFT000000012274</b>					<b>\$181.13</b>
EFT000000012275	2019-11-05		INGENIOUS SOFTWARE		
		7044		Fire Pro Service Contract	\$1,352.26
<b>Total EFT000000012275</b>					<b>\$1,352.26</b>
EFT000000012276	2019-11-05		JODY CAMPBELL'S SEPTIC SERVICE		
		15307		Portable Toilet Rental	\$122.11
<b>Total EFT000000012276</b>					<b>\$122.11</b>
EFT000000012278	2019-11-05		KENWORTH ONTARIO - KINGSTON		
		KS26347		Bolts Missing	\$217.40
		KP68900		Coolant + Oil	\$69.02
<b>Total EFT000000012278</b>					<b>\$286.42</b>
EFT000000012282	2019-11-05		LEONARD FUELS		
		1057-1048507		58.88L @1.0522	\$61.84
		1057-1050223		45.90L @1.0522	\$48.20
		1057-1050461		60.93L @1.0168	\$63.03
<b>Total EFT000000012282</b>					<b>\$173.07</b>
EFT000000012283	2019-11-05		LEONARD, ELIZABETH		
		19/10/18-49		Cleaning	\$60.00
<b>Total EFT000000012283</b>					<b>\$60.00</b>
EFT000000012285	2019-11-05		LEVITT-SAFETY LIMITED		
		1515157-00		2X Hose Adaptors	\$537.50
<b>Total EFT000000012285</b>					<b>\$537.50</b>
EFT000000012295	2019-11-05		PAT ROGERS TOWING SERVICE		
		D02383BR		Pumper 341 in Ditch	\$432.48
<b>Total EFT000000012295</b>					<b>\$432.48</b>
EFT000000012299	2019-11-05		PRINCESS AUTO		
		1328289		Axe	\$30.52
<b>Total EFT000000012299</b>					<b>\$30.52</b>
EFT000000012302	2019-11-05		RICOH CANADA INC.		
		SCO92555660		19/09 Copier Usage + Rental	\$114.27
<b>Total EFT000000012302</b>					<b>\$114.27</b>
EFT000000012305	2019-11-05		R. THURSTON TECHNOLOGIES		
		11444		Replace Microphone	\$205.74
<b>Total EFT000000012305</b>					<b>\$205.74</b>
EFT000000012306	2019-11-05		R.W. ELECTRIC		
		37151		19/09 Locates	\$213.70
<b>Total EFT000000012306</b>					<b>\$213.70</b>
EFT000000012309	2019-11-05		SNIDER, LISA		
		19/07+19/08/19/09		19/07-19/09 Cleaning	\$245.00
<b>Total EFT000000012309</b>					<b>\$245.00</b>
<b>Total Fire</b>					<b>\$5,630.06</b>

**2400 Police**

Cheque	Date	Inv #	Vendor	Description	Amount
070545	2019-10-30		MINISTER OF FINANCE-POLICE SERVICES		
		111610191128105		19/10 Policing Services	\$236,515.00
<b>Total 070545</b>					<b>\$236,515.00</b>
<b>Total Police</b>					<b>\$236,515.00</b>

**2605 Build**

Cheque	Date	Inv #	Vendor	Description	Amount
070566	2019-11-05		SANTINI, KELLY		
		178154		Deductible-	\$4,345.91
<b>Total 070566</b>					<b>\$4,345.91</b>
070580	2019-11-05		PILON, GREG		
		2019 MIN VAR. REFUND		Refund	\$90.00

## Township of South Frontenac CHEQUE DISTRIBUTION REPORT

<b>Total 070580</b>					<b>\$90.00</b>
EFT000000012227	2019-11-05	1116810	4 OFFICE AUTOMATION LTD	19/06-19/06 Lease + Usage	\$415.32
<b>Total EFT000000012227</b>					<b>\$415.32</b>
EFT000000012275	2019-11-05	7044	INGENIOUS SOFTWARE	Fire Pro Service Contract	\$2,511.32
<b>Total EFT000000012275</b>					<b>\$2,511.32</b>
<b>Total Build</b>					<b>\$7,362.55</b>

**2620 Anml Ctl**

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012223	2019-10-30		FRONTENAC MUNICIPAL LAW	19/10 ANIMAL CONTROL	\$3,256.19
<b>Total EFT000000012223</b>					<b>\$3,256.19</b>
EFT000000012280	2019-11-05		KINGSTON HUMANE SOCIETY	19/08 Pound Services	\$376.88
<b>Total EFT000000012280</b>					<b>\$376.88</b>
EFT000000012303	2019-11-05	33	RIVOIRE, THOMAS R	Legal Fees-	\$508.80
<b>Total EFT000000012303</b>					<b>\$508.80</b>
<b>Total Anml Ctl</b>					<b>\$4,141.87</b>

**2625 Lvstck**

Cheque	Date	Inv #	Vendor	Description	Amount
070547	2019-11-05		ASSELSTINE, CHRIS	Livestock- Bovey	\$907.20
<b>Total 070547</b>					<b>\$907.20</b>
070558	2019-11-05		GRAHAM, JOHN	Livestock- Graham	\$907.20
<b>Total 070558</b>					<b>\$907.20</b>
<b>Total Lvstck</b>					<b>\$1,814.40</b>

**2640 Bylaw enf**

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012223	2019-10-30		FRONTENAC MUNICIPAL LAW	19/10 PARKING	\$457.92
<b>Total EFT000000012223</b>					<b>\$1,092.90</b>
<b>Total Bylaw enf</b>					<b>\$1,092.90</b>
<b>Total PP&amp;P</b>					<b>\$256,556.78</b>

**30 Trans**

**3000 PW OH**

Cheque	Date	Inv #	Vendor	Description	Amount
070549	2019-11-05	90208	BT ENGINEERING INC.	Engineering Services- Perth Rd	\$2,996.83
<b>Total 070549</b>					<b>\$2,996.83</b>
EFT000000012264	2019-11-05	22454	GREER GALLOWAY CONSULTING ENGINEERS	Consulting Services	\$4,579.20
<b>Total EFT000000012264</b>					<b>\$4,579.20</b>
EFT000000012300	2019-11-05	110770	PRINTFUSION INC.	Public Services Business Cards	\$56.99
<b>Total EFT000000012300</b>					<b>\$56.99</b>
EFT000000012302	2019-11-05	SCO92555660	RICOH CANADA INC.	19/09 Copier Usage + Rental	\$149.91
<b>Total EFT000000012302</b>					<b>\$149.91</b>
<b>Total PW OH</b>					<b>\$7,782.93</b>

**3005 RdAdmOH**

Cheque	Date	Inv #	Vendor	Description	Amount
070555	2019-11-05	IN-0431294	THE DRAFTING CLINIC CANADA LIMITED	4X Paper Rolls	\$137.58
<b>Total 070555</b>					<b>\$137.58</b>
EFT000000012230	2019-11-05	47455	ASSOC OF MUNICIPAL CLERKS & TREASURERS	Employment Law + HR Cert. D.H.	\$1,348.32
<b>Total EFT000000012230</b>					<b>\$1,348.32</b>
<b>Total RdAdmOH</b>					<b>\$1,485.90</b>

**3010**

Cheque	Date	Inv #	Vendor	Description	Amount
070548	2019-11-05	234918 235806 234177	ATKINSON HOME BUILDING CENTRE	Sledge Hammer Chain Batteries	\$57.99 \$18.63 \$76.37
<b>Total 070548</b>					<b>\$152.99</b>
070550	2019-11-05	526431	CARD FOREST PRODUCTS	Lumber	\$35.82
<b>Total 070550</b>					<b>\$35.82</b>
070553	2019-11-05	1628	DALE BABCOOK MASONRY LIMITED	Propane Pad Extension	\$3,881.13
<b>Total 070553</b>					<b>\$3,881.13</b>

## Township of South Frontenac CHEQUE DISTRIBUTION REPORT

070554	2019-11-05		DARRAN GREEN SANDBLASTING & PAINTING	
		19-8353	Sandblasting	\$1,640.88
<b>Total 070554</b>				<b>\$1,640.88</b>
070561	2019-11-05		LAFARGE CANADA INC	
		711665031	Gabion Stone	\$680.95
		711665030	Gabion Stone	\$622.90
<b>Total 070561</b>				<b>\$1,303.85</b>
070565	2019-11-05		RAYMAXX CUSTOM COATINGS LTD.	
		3069	Coat Dump Box	\$1,119.36
		3082	Paint Box	\$1,119.36
<b>Total 070565</b>				<b>\$2,238.72</b>
070569	2019-11-05		SNIDER, PERCY	
		19/10/03-30	Flagging	\$539.33
		19/10/02-29	Flagging	\$438.59
		19/10/01-28	Flagging	\$514.14
		19/09/30-27	Flagging	\$514.14
		19/10/17-06	Flagging	\$438.59
		19/10/16-05	Flagging	\$438.59
		19/10/15-04	Flagging	\$438.59
		19/10/11-03	Flagging	\$438.59
		19/10/07-40	Flagging	\$438.59
		19/10/08-42	Flagging	\$438.59
		19/10/09-43	Flagging	\$438.59
		19/10/10-44	Flagging	\$463.77
		19/10/18-02	Flagging	\$438.59
<b>Total 070569</b>				<b>\$5,978.69</b>
070571	2019-11-05		TURKELI, SERDAR	
		19/10/18	Install Gas Piping, Venting	\$3,280.74
<b>Total 070571</b>				<b>\$3,280.74</b>
EFT000000012226	2019-11-05		BOULTON SEPTIC/LARMON'S	
		30914	Flagging	\$271.70
		30913	Flagging	\$293.07
		30957	Flagging	\$2,341.50
<b>Total EFT000000012226</b>				<b>\$2,906.27</b>
EFT000000012228	2019-11-05		ABELL PEST CONTROL INC.	
		A2440663	Pest Control	\$72.85
<b>Total EFT000000012228</b>				<b>\$72.85</b>
EFT000000012229	2019-11-05		AKMAN CONSTRUCTION INC.	
		DL-2019-21	DesertLake Culvert Replacement	\$480,936.17
<b>Total EFT000000012229</b>				<b>\$480,936.17</b>
EFT000000012231	2019-11-05		ARMTEC CANADA CULVERT	
		6-188689	21 X Culverts	\$12,446.82
<b>Total EFT000000012231</b>				<b>\$12,446.82</b>
EFT000000012233	2019-11-05		BATTLEFIELD EQUIPMENT RENTALS	
		24232557	Orange Paint	\$100.13
		24232917	Roller Rental	\$2,095.43
		24232813	Scissor Lift Rental	\$435.02
<b>Total EFT000000012233</b>				<b>\$2,630.58</b>
EFT000000012235	2019-11-05		BLACK DOG TIRE & LUBRICANTS	
		36837	4X Tires	\$445.91
		36887	4X Tires	\$948.40
		37134	Tire Rotation	\$155.69
		37134	Tire Rotation	\$155.69
		37146	Tire Rotation	\$250.33
<b>Total EFT000000012235</b>				<b>\$1,956.02</b>
EFT000000012241	2019-11-05		CINTAS	
		884298042	Uniform	\$10.16
		884298042	Cleaning Supplies	\$42.67
		884298041	Uniform	\$33.72
		884298041	Cleaning Supplies	\$261.67
		884296131	Uniform	\$10.16
		884296131	Cleaning Supplies	\$32.37
		884296130	Uniform	\$33.72
		884296130	Cleaning Supplies	\$122.09
		884299923	Uniform	\$33.72
		884299923	Cleaning Supplies	\$122.09
		884299924	Uniform	\$10.16
		884299924	Cleaning Supplies	\$32.37
<b>Total EFT000000012241</b>				<b>\$744.90</b>
EFT000000012244	2019-11-05		COCO PROPERTIES CORP	
		326533	Gravel	\$366.75
		324786	Gravel	\$826.36
		332848	Gravel	\$586.74
		330025	Gravel	\$300.63
		328664	Gravel	\$877.67
		327632	Gravel	\$844.49
		331687	Gravel	\$1,786.52
		334225	Gravel	\$889.35
<b>Total EFT000000012244</b>				<b>\$6,478.51</b>
EFT000000012246	2019-11-05		CROSSIRON TRUCK & EQUIPMENT	
		W 1564	Clutch+ Drive Shaft	\$5,855.58
<b>Total EFT000000012246</b>				<b>\$5,855.58</b>
EFT000000012253	2019-11-05		D.MARTIN WELDING & FABRICATING	
		9442	New Shank on bucket	\$305.28
		9446	Patch holes in Box	\$363.79
<b>Total EFT000000012253</b>				<b>\$669.07</b>
EFT000000012254	2019-11-05		D.M. WILLS ASSOCIATES LIMITED	
		14860	Consulting Services	\$8,547.84
<b>Total EFT000000012254</b>				<b>\$8,547.84</b>
EFT000000012255	2019-11-05		EASTERN FLUID POWER INC	
		83171	Various Hose Parts	\$473.61

# Township of South Frontenac CHEQUE DISTRIBUTION REPORT

<b>Total EFT000000012255</b>				<b>\$473.61</b>
EFT000000012258	2019-11-05	1018975	HUBB CAP 12X Culverts	\$5,539.00
<b>Total EFT000000012258</b>				<b>\$5,539.00</b>
EFT000000012261	2019-11-05	887	GILBERT & SON CONSTRUCTION INC. Truck Rental	\$610.56
		887	Truck Rental	\$773.38
<b>Total EFT000000012261</b>				<b>\$1,383.94</b>
EFT000000012263	2019-11-05	P266599	GRAND & TOY LIMITED Air Duster	\$9.15
<b>Total EFT000000012263</b>				<b>\$9.15</b>
EFT000000012264	2019-11-05	22457	GREER GALLOWAY CONSULTING ENGINEERS Consulting Services	\$2,012.68
<b>Total EFT000000012264</b>				<b>\$2,012.68</b>
EFT000000012266	2019-11-05	7308	G WILLIAMS PAVING LTD Catch Basin Repair	\$3,816.00
<b>Total EFT000000012266</b>				<b>\$3,816.00</b>
EFT000000012276	2019-11-05	15388	JODY CAMPBELL'S SEPTIC SERVICE Portable Toilet Rental	\$122.11
		15220	Portable Toilet Rental	\$122.11
<b>Total EFT000000012276</b>				<b>\$244.22</b>
EFT000000012277	2019-11-05	9307097578	KENT AUTOMOTIVE Washers+ Nuts	\$33.74
		9307097579	Cleaner+Ties+Zipcup Wheels	\$496.37
<b>Total EFT000000012277</b>				<b>\$530.11</b>
EFT000000012281	2019-11-05	146-169032	KROWN RUST CONTROL Rust Spray	\$132.23
		146-169205	Rust Spray	\$132.23
		146-169333	Rust Spray	\$132.23
		146-146140	Rust Spray	\$162.82
		146-146140	Rust Spray	\$162.82
		146-146140	Rust Spray	\$213.70
		146-146140	Rust Spray	\$213.70
		146-146140	Rust Spray	\$213.70
		146-146140	Rust Spray	\$213.70
		146-169525	Rust Spray	\$132.23
<b>Total EFT000000012281</b>				<b>\$1,709.36</b>
EFT000000012282	2019-11-05	0363-1052963	LEONARD FUELS Lubes	\$260.84
<b>Total EFT000000012282</b>				<b>\$260.84</b>
EFT000000012283	2019-11-05	19/10/25-48	LEONARD, ELIZABETH Cleaning	\$300.00
<b>Total EFT000000012283</b>				<b>\$300.00</b>
EFT000000012284	2019-11-05	3310	LESLIE M. HIGGINSON SURVEYING LTD. Survey	\$7,570.94
		3298	Survey	\$5,143.97
<b>Total EFT000000012284</b>				<b>\$12,714.91</b>
EFT000000012286	2019-11-05	2101458380	MESSER CANADA INC. Acetylene	\$224.73
<b>Total EFT000000012286</b>				<b>\$224.73</b>
EFT000000012287	2019-11-05	19/09/30	LOUIS W BRAY CONSTRUCTION LIMITED Progress Billing #2	\$127,306.34
<b>Total EFT000000012287</b>				<b>\$127,306.34</b>
EFT000000012289	2019-11-05	19/10/11-GREEN BAY	MCNICHOLS CONSTRUCTION LTD Cat Hi Hoe+ Tri Axle + Hoe Ram	\$22,957.06
<b>Total EFT000000012289</b>				<b>\$22,957.06</b>
EFT000000012290	2019-11-05	DA0007333341	MICHELIN NORTH AMERICA CANADA INC 2X Tires	\$1,260.24
		DA0007333459	2X Tires	\$1,805.59
<b>Total EFT000000012290</b>				<b>\$3,065.83</b>
EFT000000012292	2019-11-05	1313611	NORTRAX Engine Fluid Leak	\$919.99
<b>Total EFT000000012292</b>				<b>\$919.99</b>
EFT000000012293	2019-11-05	43255	O. BETTSCHEN Recycled Asphalt	\$907.09
		43266	Recycled Asphalt	\$168.35
		43266	Gravel	\$640.88
		43266	Gravel	\$122.74
		43341	Gravel	\$134.47
		43367	Gravel	\$405.24
<b>Total EFT000000012293</b>				<b>\$2,378.77</b>
EFT000000012295	2019-11-05	D02542DL	PAT ROGERS TOWING SERVICE Tow Asphalt Trailer	\$412.13
<b>Total EFT000000012295</b>				<b>\$412.13</b>
EFT000000012296	2019-11-05	279095	PETRIE FORD Filters+Wiper	\$334.30
		279481	Oil	\$229.33
		279206	Oil	\$128.46
		279439	Oil+ Filter	\$65.94
		279494	Oil+ Filter	\$9.89
		279465	Mirror	\$17.81
<b>Total EFT000000012296</b>				<b>\$785.73</b>
EFT000000012297	2019-11-05	11130	PLEASANT VIEW Tri Axle Rental	\$3,256.32
		11147	Tri Axle Rental	\$814.08
<b>Total EFT000000012297</b>				<b>\$4,070.40</b>
EFT000000012298	2019-11-05	864138662	PREMIER TRUCK GROUP Resistor	\$35.45
<b>Total EFT000000012298</b>				<b>\$35.45</b>
EFT000000012305	2019-11-05		R. THURSTON TECHNOLOGIES	

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		11414	Repair Radio	\$129.74
		11450	Service Call-Repair Radio	\$549.50
<b>Total EFT000000012305</b>				<b>\$679.24</b>
EFT000000012306	2019-11-05		R.W. ELECTRIC	
		37151	19/09 Locates	\$213.70
<b>Total EFT000000012306</b>				<b>\$213.70</b>
EFT000000012307	2019-11-05		SAFETY-KLEEN CANADA, INC.	
		80766457	Parts Washer-Solvent	\$451.54
<b>Total EFT000000012307</b>				<b>\$451.54</b>
EFT000000012311	2019-11-05		SURGENOR TRUCK CENTRE	
		181292KP	Filters	\$256.90
<b>Total EFT000000012311</b>				<b>\$256.90</b>
EFT000000012312	2019-11-05		SWEET'S SAND & GRAVEL	
		S-0061508	Gravel	\$2,914.72
		S-0061508	Equipment Rental	\$5,538.29
		S-0061423	Gravel	\$112.60
		S-0061423	Gravel	\$364.25
		S-0061507	Gravel	\$1,891.38
		S-0061701	Gravel	\$140.42
		S-0061701	Gravel	\$1,081.47
		S-0061708	Cat Hoe + Hoe Ram Rental	\$8,010.55
<b>Total EFT000000012312</b>				<b>\$20,053.68</b>
EFT000000012313	2019-11-05		RUSH TRUCK CENTRES	
		441558	Safety	\$880.83
		356020KI	Air Filter	\$108.58
		356018KI	Filter + Chev Delo	\$285.39
		356076KI	License Fee	\$2,561.00
		19/10/17	ELP Body	\$107,999.15
<b>Total EFT000000012313</b>				<b>\$111,834.95</b>
EFT000000012314	2019-11-05		TOROMONT INDUSTRIES LTD.	
		PS040669002	5X Tip Penetration	\$76.32
		PS040669001	5X PIN-G.E.T.+5X Retainer	\$56.68
<b>Total EFT000000012314</b>				<b>\$133.00</b>
EFT000000012315	2019-11-05		TOTAL POWER LTD	
		SALES0079403	Annual Inspection+ Maintenance	\$500.15
		SALES0079403	Annual Inspection+ Maintenance	\$500.15
<b>Total EFT000000012315</b>				<b>\$1,000.30</b>
EFT000000012316	2019-11-05		TOWN AND COUNTRY AUTO SUPPLY	
		6083-571786	Filter	\$6.17
		6083-571786	Filters	\$12.31
		6083-571786	Filter	\$6.17
		6083-571786	Oil	\$24.95
		6083-571786	Oil	\$49.91
		6083-571786	Oil	\$37.43
		6083-571786	Oil	\$37.43
		6083-571786	Respirator	\$21.35
		6083-570534	Oil + Filter	\$174.80
		6083-571563	Air Filter	\$7.43
		6083-571563	Air Filter	\$7.43
		6083-571561	Air Filter	\$13.48
<b>Total EFT000000012316</b>				<b>\$398.86</b>
EFT000000012317	2019-11-05		TROUSDALE'S FOODLAND	
		8774	Milk	\$2.79
		350	Water+ Batteries	\$64.88
<b>Total EFT000000012317</b>				<b>\$67.67</b>
EFT000000012318	2019-11-05		TROUSDALE'S HOME HARDWARE	
		225722	Lumber + Screws	\$114.04
		225600	Grass Seed	\$137.38
<b>Total EFT000000012318</b>				<b>\$251.42</b>
EFT000000012323	2019-11-05		UNIVERSAL SUPPLY GROUP	
		173-251127	2X LED Spot	\$73.25
		896-955890	Paint For Tandems	\$179.30
		173-251115	Breathertube	\$10.05
		173-251115	Grommet+Piggy Back Kit	\$105.50
		173-250516	2X Hose Assy	\$21.51
		173-250420	Def	\$182.51
		896-957140	Acetone+ Solvent	\$46.36
		511-314891	Starter+ Core Deposit	\$351.38
<b>Total EFT000000012323</b>				<b>\$969.86</b>
EFT000000012324	2019-11-05		WHITE'S WEARPARTS LTD	
		130329	Nose Carbide	\$85.45
<b>Total EFT000000012324</b>				<b>\$85.45</b>
<b>Total</b>				<b>\$869,304.25</b>

### 3210 Brushing

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012256	2019-11-05		ECO TREE CARE		
		3047		Sugar Maple Removal	\$1,577.28
<b>Total EFT000000012256</b>					<b>\$1,577.28</b>
<b>Total Brushing</b>					<b>\$1,577.28</b>

### 3215 Drainage

Cheque	Date	Inv #	Vendor	Description	Amount
070548	2019-11-05		ATKINSON HOME BUILDING CENTRE		
		230597		Park+Play Mixture	\$99.22
<b>Total 070548</b>					<b>\$99.22</b>
070569	2019-11-05		SNIDER, PERCY		
		19/10/03-31		Flagging	\$478.53
		19/09/23-26		Flagging	\$312.66

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	19/10/18-49		Flagging	\$287.47
	19/10/17-48		Flagging	\$402.97
	19/10/16-01		Flagging	\$402.97
	19/10/15-50		Flagging	\$219.29
	19/10/15-50		Flagging	\$219.29
	19/10/07-41		Flagging	\$453.34
<b>Total 070569</b>				<b>\$2,776.52</b>
EFT000000012226	2019-11-05		BOULTON SEPTIC/LARMON'S	
		30913	Flagging	\$628.88
<b>Total EFT000000012226</b>				<b>\$628.88</b>
EFT000000012233	2019-11-05		BATTLEFIELD EQUIPMENT RENTALS	
		24232862	Tamper Rental	\$1,662.38
<b>Total EFT000000012233</b>				<b>\$1,662.38</b>
EFT000000012244	2019-11-05		COCO PROPERTIES CORP	
		331687	Gravel	\$398.91
		334225	Gravel	\$199.17
<b>Total EFT000000012244</b>				<b>\$598.08</b>
EFT000000012252	2019-11-05		DIG'N DIRT LTD.	
		1466	Levelling out Snow Dump	\$2,086.08
		1462	Culvert Exten. +Road Widening	\$2,146.92
		1461	Abernathy Road Improvements	\$14,766.76
<b>Total EFT000000012252</b>				<b>\$18,999.76</b>
EFT000000012266	2019-11-05		G WILLIAMS PAVING LTD	
		7317	Yarker Road Cuts	\$14,093.76
<b>Total EFT000000012266</b>				<b>\$14,093.76</b>
EFT000000012289	2019-11-05		MCNICHOLS CONSTRUCTION LTD	
		19/10/07-ROAD 38	Cat Hi Hoe + Tri Axle	\$2,213.28
		19/09/23-MARY MOORE	Cat Ex.+ Tri Axle	\$2,327.76
		19/09/24-BELLROCK	Cat Ex.+ Tri Axle	\$2,327.76
		19/09/25-ALTON RD	Cat Ex.+ Tri Axle	\$2,327.76
		19/09/26-QUINN RD	Cat Ex.+ Tri Axle	\$1,411.92
<b>Total EFT000000012289</b>				<b>\$10,608.48</b>
EFT000000012293	2019-11-05		O. BETTSCHEN	
		43414	Gravel	\$778.48
		43413	Recycled Asphalt	\$915.41
		43230	Gravel	\$1,216.84
		43446	Gravel	\$2,153.01
<b>Total EFT000000012293</b>				<b>\$5,063.74</b>
EFT000000012297	2019-11-05		PLEASANT VIEW	
		11147	Tri Axle Rental	\$732.67
<b>Total EFT000000012297</b>				<b>\$732.67</b>
EFT000000012312	2019-11-05		SWEET'S SAND & GRAVEL	
		S-0061701	Gravel	\$118.29
		S-0061701	Gravel	\$112.05
<b>Total EFT000000012312</b>				<b>\$230.34</b>
<b>Total Drainage</b>				<b>\$55,493.83</b>

### 3310 Hardtop Patching

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012245	2019-11-05		COMPTON PROPANE SOLUTIONS		
		6136		100lbs Propane	\$706.05
<b>Total EFT000000012245</b>					<b>\$706.05</b>
EFT000000012325	2019-11-05		WILLIAMS HOT MIX LTD		
		4130		15.6MT Hot Mix	\$1,541.51
		4162		10.42 MT Hot Mix	\$1,028.53
<b>Total EFT000000012325</b>					<b>\$2,570.04</b>
<b>Total Hardtop Patching</b>					<b>\$3,276.09</b>

### 3320 should maint

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012233	2019-11-05		BATTLEFIELD EQUIPMENT RENTALS		
		24232917		Roller Rental	\$2,095.44
<b>Total EFT000000012233</b>					<b>\$2,095.44</b>
EFT000000012293	2019-11-05		O. BETTSCHEN		
		43230		Recycled Asphalt	\$130.79
		43255		Gravel	\$779.91
		43266		Gravel	\$481.22
<b>Total EFT000000012293</b>					<b>\$1,391.92</b>
EFT000000012312	2019-11-05		SWEET'S SAND & GRAVEL		
		S-0061507		Gravel	\$222.52
<b>Total EFT000000012312</b>					<b>\$222.52</b>
<b>Total should maint</b>					<b>\$3,709.88</b>

### 3425 Gradng & Grvl resurf

Cheque	Date	Inv #	Vendor	Description	Amount
070569	2019-11-05		SNIDER, PERCY		
		19/08/04-47		Flagging	\$267.12
<b>Total 070569</b>					<b>\$267.12</b>
EFT000000012244	2019-11-05		COCO PROPERTIES CORP		
		324786		Gravel	\$1,312.31
		324786		Gravel	\$4,248.96
		331687		Gravel	\$389.19
<b>Total EFT000000012244</b>					<b>\$5,950.46</b>
EFT000000012312	2019-11-05		SWEET'S SAND & GRAVEL		
		S-0061423		Gravel	\$356.85
		S-0061507		Gravel	\$329.39
<b>Total EFT000000012312</b>					<b>\$686.24</b>

## Township of South Frontenac CHEQUE DISTRIBUTION REPORT

**Total Gradng & Grvl resurf**

**\$6,903.82**

**3515 Stock Snd&Slit**

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012267	2019-11-05	INV-1438	HARTINGTON EQUIPMENT LIMITED	5 Month Rental- Loader	\$4,579.20
<b>Total EFT000000012267</b>					<b>\$4,579.20</b>
<b>Total Stock Snd&amp;Slit</b>					<b>\$4,579.20</b>

**3610 Trfc Sg mnt**

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012279	2019-11-05	19-4200	KILEY PAVING	Asphalt paving-Latimer	\$8,751.36
<b>Total EFT000000012279</b>					<b>\$8,751.36</b>
<b>Total Trfc Sg mnt</b>					<b>\$8,751.36</b>

**3615 Street signs**

Cheque	Date	Inv #	Vendor	Description	Amount
070569	2019-11-05	19/10/02-32	SNIDER, PERCY	Post Holes/Mini Ex.	\$264.58
<b>Total 070569</b>					<b>\$264.58</b>
<b>Total Street signs</b>					<b>\$264.58</b>

**3620 Reg signs**

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012277	2019-11-05	9307073569 9307040874	KENT AUTOMOTIVE	Screws Screws	\$105.31 \$74.27
<b>Total EFT000000012277</b>					<b>\$179.58</b>
<b>Total Reg signs</b>					<b>\$179.58</b>

**3630 Gd ps/rl mnt**

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012273	2019-11-05	5326	HUGHSON FENCING & GUIDERAIL	Guide Rail Repair	\$2,544.00
<b>Total EFT000000012273</b>					<b>\$2,544.00</b>
<b>Total Gd ps/rl mnt</b>					<b>\$2,544.00</b>

**3650 Street Lights**

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012306	2019-11-05	37147	R.W. ELECTRIC	19/09 Streetlight Repair	\$1,506.76
<b>Total EFT000000012306</b>					<b>\$1,506.76</b>
<b>Total Street Lights</b>					<b>\$1,506.76</b>

**Total Trans**

**\$967,359.46**

**40 Env**

**4105 Water Dist**

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012242	2019-11-05	7917 7211	CITY OF KINGSTON	Q3 Meter Replacement Program Q2 Meter Replacement Program	\$2,869.63 \$50,218.56
<b>Total EFT000000012242</b>					<b>\$53,088.19</b>
<b>Total Water Dist</b>					<b>\$53,088.19</b>

**4110 Water Treat**

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012242	2019-11-05	7920 7923 7206 7212 7207 7921 7922 7205 7209 7210	CITY OF KINGSTON	Q3 Meter Reading Services Q3 General Admin Services Q2 General Admin Services Q2 Meter Reading Services Q2 Tower Upgrade Q3 Chlorine Analyzors+Turb. Q3 Operation+Maintenance Costs Q2 Elevated Tank Upgrades Q2 GAC Replacement Q2 Operation+Maintenance Costs	\$407.95 \$475.73 \$590.21 \$313.22 \$732.67 \$32,213.09 \$51,115.26 \$39,533.76 \$12,943.88 \$50,744.53
<b>Total EFT000000012242</b>					<b>\$189,070.30</b>
<b>Total Water Treat</b>					<b>\$189,070.30</b>

**5005 SW & Fac OH**

Cheque	Date	Inv #	Vendor	Description	Amount
070564	2019-11-05	11609	ONTARIO WASTE MANAGEMENT ASSOC	2019 CWRC J.B.+ M.S.	\$1,729.92
<b>Total 070564</b>					<b>\$1,729.92</b>
<b>Total SW &amp; Fac OH</b>					<b>\$1,729.92</b>

# Township of South Frontenac CHEQUE DISTRIBUTION REPORT

### 5105 Garb coll

Cheque	Date	Inv #	Vendor	Description	Amount
070546	2019-10-30		SNIDER, PERCY		
		19/10 DISPOSAL -FUEL		19/10 DISPOSAL Fuel Adj	\$97.24
		19/10 DISPOSAL -FUEL		19/10 DISPOSAL Fuel Adj	\$80.27
		19/10 DISPOSAL		19/10 DISPOSAL	\$11,940.74
		19/10 DISPOSAL		19/10 DISPOSAL	\$9,856.55
<b>Total 070546</b>					<b>\$21,974.80</b>
070569	2019-11-05		SNIDER, PERCY		
		19/10/08-37		Garbage Clean Up	\$101.76
		19/10/10-39		Garbage Truck Rental	\$419.76
<b>Total 070569</b>					<b>\$521.52</b>
EFT000000012221	2019-10-30		BOULTON SEPTIC/LARMON'S		
		COLLECTION 19/10		COLLECTION 19/10	\$12,197.80
		COLLECTION 19/10-FUEL		COLLECTION 19/10- Fuel Adj.	\$99.34
<b>Total EFT000000012221</b>					<b>\$12,297.14</b>
<b>Total Garb coll</b>					<b>\$34,793.46</b>

### 5110 Gab disp

Cheque	Date	Inv #	Vendor	Description	Amount
070569	2019-11-05		SNIDER, PERCY		
		19/10/02-25		Portland Dump/Waste	\$356.16
		19/10/03-34		Portland Dump/Dozer	\$2,360.83
		19/10/07-36		Portland Dump/Waste	\$534.24
		19/10/08-38		Portland Dump/Dozer	\$488.45
		19/10/15-45		Portland Dump/Waste	\$534.24
<b>Total 070569</b>					<b>\$4,273.92</b>
EFT000000012225	2019-10-30		WHALEY, GEORGE		
		19/10 DISPOSAL		19/10 DISPOSAL	\$1,935.80
<b>Total EFT000000012225</b>					<b>\$1,935.80</b>
EFT000000012228	2019-11-05		ABELL PEST CONTROL INC.		
		9059907		Pest Control	\$58.81
		9059907		Pest Control	\$58.81
		9059907		Pest Control	\$58.81
		A2444360		19/10 Pest Control	\$111.21
<b>Total EFT000000012228</b>					<b>\$287.64</b>
EFT000000012238	2019-11-05		CAMBIUM INC.		
		2019-28272		Autumn Sampling	\$1,190.59
		2019-28273		Autumn Sampling	\$1,896.81
		2019-28271		Autumn Sampling	\$2,065.73
		2019-28268		Autumn Sampling	\$5,759.62
		2019-28269		Autumn Sampling	\$2,136.96
		2019-28267		Autumn Sampling	\$4,711.49
		2019-28270		Autumn Sampling	\$2,803.49
		2019-28014		Autumn Sampling	\$849.70
		2019-28015		Autumn Sampling	\$849.70
		2019-28016		Autumn Sampling	\$391.78
<b>Total EFT000000012238</b>					<b>\$22,655.87</b>
EFT000000012257	2019-11-05		ENVIRO-GUARD PLUS INC.		
		95919		19/09 Pest Control	\$44.77
<b>Total EFT000000012257</b>					<b>\$44.77</b>
EFT000000012276	2019-11-05		JODY CAMPBELL'S SEPTIC SERVICE		
		15417		19/10 Portable Toilet Rental	\$117.02
		15417		19/10 Portable Toilet Rental	\$117.02
		15417		19/10 Portable Toilet Rental	\$117.02
		15417		19/10 Portable Toilet Rental	\$117.02
<b>Total EFT000000012276</b>					<b>\$468.08</b>
<b>Total Gab disp</b>					<b>\$29,666.08</b>

### 5205 Recyc Coll

Cheque	Date	Inv #	Vendor	Description	Amount
070546	2019-10-30		SNIDER, PERCY		
		19/10 DISPOSAL -FUEL		19/10 DISPOSAL Fuel Adj	\$104.90
		19/10 DISPOSAL -FUEL		19/10 DISPOSAL Fuel Adj	\$91.48
		19/10 DISPOSAL -FUEL		19/10 DISPOSAL Fuel Adj	\$97.63
		19/10 DISPOSAL		19/10 DISPOSAL	\$12,881.10
		19/10 DISPOSAL		19/10 DISPOSAL	\$11,232.19
		19/10 DISPOSAL		19/10 DISPOSAL	\$11,989.49
<b>Total 070546</b>					<b>\$36,396.79</b>
EFT000000012221	2019-10-30		BOULTON SEPTIC/LARMON'S		
		COLLECTION 19/10		COLLECTION 19/10	\$10,492.73
		COLLECTION 19/10-FUEL		COLLECTION 19/10- Fuel Adj.	\$85.45
<b>Total EFT000000012221</b>					<b>\$10,578.18</b>
<b>Total Recyc Coll</b>					<b>\$46,974.97</b>

### 5210 Rec Disp/Prc

Cheque	Date	Inv #	Vendor	Description	Amount
070569	2019-11-05		SNIDER, PERCY		
		19/10/11-46		Portland Recycle	\$534.24
<b>Total 070569</b>					<b>\$534.24</b>
EFT000000012242	2019-11-05		CITY OF KINGSTON		
		6921		Q3- Solid Waste	-\$36,500.00
		6921		Q3- Solid Waste	\$45,607.14
		6921		Q3- Solid Waste	\$5,250.00
		6921		Q3- Solid Waste	\$7,000.00
<b>Total EFT000000012242</b>					<b>\$21,357.14</b>

# Township of South Frontenac CHEQUE DISTRIBUTION REPORT

**Total Rec Disp/Prc**

**\$21,891.38**

**5305 HHW**

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012236	2019-11-05	20190224	BRENDAR ENVIRONMENTAL INC.	19/09 HHW Services	\$11,603.54
<b>Total EFT000000012236</b>					<b>\$11,603.54</b>
<b>Total HHW</b>					<b>\$11,603.54</b>

**Total Env**

**\$388,817.84**

**70 Cem**

**7000 Health**

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012222	2019-10-30		D G YOUNGE CONCRETE BURIAL VAULTS SERVICES 19/10	SERVICES 19/10	\$875.14
<b>Total EFT000000012222</b>					<b>\$875.14</b>
EFT000000012250	2019-11-05	2517	D G YOUNGE CONCRETE BURIAL VAULTS	19/09 Cemetary Services	\$610.56
		2517		19/09 Cemetary Services	\$356.16
		2517		19/09 Cemetary Services	\$122.11
		2517		19/09 Cemetary Services	\$1,221.12
<b>Total EFT000000012250</b>					<b>\$2,309.95</b>
<b>Total Health</b>					<b>\$3,185.09</b>

**Total Cem**

**\$3,185.09**

**80 Rec**

**8000 Rec**

Cheque	Date	Inv #	Vendor	Description	Amount
070562	2019-11-05	1726-03	MIKAELA HUGHES ARCHITECT INC.	Architectural Fees	\$18,662.78
<b>Total 070562</b>					<b>\$18,662.78</b>
070578	2019-11-05	19/09/24-HALL REFUND	LAMOUR-NICHOLSON, BLAKE	Rental Refund	\$50.00
<b>Total 070578</b>					<b>\$50.00</b>
EFT000000012224	2019-10-30	19/10 MAINTENANCE	LEONARD, ELIZABETH	19/10 MAINTENANCE	\$142.50
<b>Total EFT000000012224</b>					<b>\$142.50</b>
EFT000000012232	2019-11-05	6678	ASSELSTINE HARDWARE	Water Softener Salt	\$81.31
		6666		Water Softener Salt	\$81.31
<b>Total EFT000000012232</b>					<b>\$162.62</b>
EFT000000012237	2019-11-05	19-11979	CADUCEON ENTERPRISES INC.	Microcystin	\$68.69
<b>Total EFT000000012237</b>					<b>\$68.69</b>
EFT000000012243	2019-11-05	KIN/098071	CITY ELECTRIC SUPPLY	Fusion Bulbs	\$71.23
<b>Total EFT000000012243</b>					<b>\$71.23</b>
EFT000000012265	2019-11-05	2505	GROUNDWORK ENGINEERING LTD	50% Design + Permit	\$2,961.93
<b>Total EFT000000012265</b>					<b>\$2,961.93</b>
EFT000000012270	2019-11-05	INV108856555	HD SUPPLY CANADA, INC	Playstructure Repair	\$33.32
		INV108864252		6X Locks	\$100.44
<b>Total EFT000000012270</b>					<b>\$133.76</b>
EFT000000012276	2019-11-05	15418	JODY CAMPBELL'S SEPTIC SERVICE	19/10 Portable Toilet Rental	\$127.20
<b>Total EFT000000012276</b>					<b>\$127.20</b>
EFT000000012282	2019-11-05	0838-1012459	LEONARD FUELS	281.0L @.9287	\$265.56
<b>Total EFT000000012282</b>					<b>\$265.56</b>
EFT000000012283	2019-11-05	19/08/08-50	LEONARD, ELIZABETH	Cleaning Supplies	\$36.56
<b>Total EFT000000012283</b>					<b>\$36.56</b>
EFT000000012308	2019-11-05	19/10/25-02	SLEETH, SARAH	Cleaning	\$420.00
<b>Total EFT000000012308</b>					<b>\$420.00</b>
EFT000000012319	2019-11-05	6909	TRUE ELECTRIC	Remove conduit+switches	\$290.02
<b>Total EFT000000012319</b>					<b>\$290.02</b>
EFT000000012320	2019-11-05	19-017-1	UBCON CONSTRUCTION LTD	Progress Draw #1	\$65,067.68
<b>Total EFT000000012320</b>					<b>\$65,067.68</b>
EFT000000012322	2019-11-05	18741	UNITY SOD FARM LTD.	Blue Spruce Planted	\$1,251.65
<b>Total EFT000000012322</b>					<b>\$1,251.65</b>
<b>Total Rec</b>					<b>\$89,712.18</b>

**8205 Pumpkinfest**

Cheque	Date	Inv #	Vendor	Description	Amount
070551	2019-11-05	2019 PUMPKIN FEST	CLIFFORD, ANNIE	Fiddle Band	\$200.00
<b>Total 070551</b>					<b>\$200.00</b>

## Township of South Frontenac CHEQUE DISTRIBUTION REPORT

070556	2019-11-05		FORMAN, CHARLES		
		19864		250 Small Pumpkins	\$750.00
<b>Total 070556</b>					<b>\$750.00</b>
070557	2019-11-05		FREEMAN, HEATHER		
		2019 PUMPKIN FEST		Assorted Supplies	\$167.71
<b>Total 070557</b>					<b>\$167.71</b>
070559	2019-11-05		KENNEDY, ERROL		
		19/09/24		Signage	\$128.96
		19/10/02		"Photo Challenge"- Sign	\$40.70
<b>Total 070559</b>					<b>\$169.66</b>
070568	2019-11-05		SLEETH, CATHERINE		
		2019 PUMPKINFEST		Tableclothes + Decorations	\$40.41
<b>Total 070568</b>					<b>\$40.41</b>
070573	2019-11-05		VANDERLAAND THE BARNYARD ZOO		
		6319		Petting Zoo	\$1,424.64
<b>Total 070573</b>					<b>\$1,424.64</b>
EFT000000012326	2019-11-05		WOOD, ALVIN		
		2019 PUMPKINFEST		Pumpkinfest Supplies	\$273.29
<b>Total EFT000000012326</b>					<b>\$273.29</b>
<b>Total Pumpkinfest</b>					<b>\$3,025.71</b>

**8215 VCA-xms4kds**

Cheque	Date	Inv #	Vendor	Description	Amount
070572	2019-11-05		VAN CAMP, NICOLE		
		2019078		CashAdvance-Christmas For Kids	\$11,875.00
<b>Total 070572</b>					<b>\$11,875.00</b>
<b>Total VCA-xms4kds</b>					<b>\$11,875.00</b>

**8245 BCHC**

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012269	2019-11-05		HAYES, CELINE		
		19/10/21-PERMIT		Building Permit #19-297	\$80.00
<b>Total EFT000000012269</b>					<b>\$80.00</b>
<b>Total BCHC</b>					<b>\$80.00</b>

**8250 HSMITH BEAUT. COMM.**

Cheque	Date	Inv #	Vendor	Description	Amount
070552	2019-11-05		CRAWFORD, BRENDA		
		19/09/28-DECORATIONS		Fall Decorations	\$17.99
<b>Total 070552</b>					<b>\$17.99</b>
<b>Total HSMITH BEAUT. COMM.</b>					<b>\$17.99</b>

**Total Rec**

**\$104,710.88**

**90 Plan**

**9000 Plan**

Cheque	Date	Inv #	Vendor	Description	Amount
070577	2019-11-05		KOLODZIEJCZAK, STANISLAW		
		Z-18/09 REFUND		Z-18/09 REFUND	-\$1,326.00
<b>Total 070577</b>					<b>-\$1,326.00</b>
070580	2019-11-05		PILON, GREG		
		2019 MIN VAR. REFUND		Refund	\$676.00
<b>Total 070580</b>					<b>\$676.00</b>
EFT000000012234	2019-11-05		BAYRIDGE PRINTER PROS		
		23783		Service Call for Plotter	\$152.64
		23783		Service Call+ 4XPrintheads	\$415.13
<b>Total EFT000000012234</b>					<b>\$567.77</b>
EFT000000012272	2019-11-05		HOWE, MIKE		
		19/10 COA		19/10 COA	\$24.27
		19/10 COA		19/10 COA	\$50.00
<b>Total EFT000000012272</b>					<b>\$74.27</b>
EFT000000012291	2019-11-05		NOLAN, MIKE		
		19/10 COA		19/10 COA	\$30.71
		19/10 COA		19/10 COA	\$50.00
<b>Total EFT000000012291</b>					<b>\$80.71</b>
EFT000000012317	2019-11-05		TROUSDALE'S FOODLAND		
		8192		Apples+Treats+Cream	\$24.95
		10094		Cream+ Apples+ Treats	\$18.01
<b>Total EFT000000012317</b>					<b>\$42.96</b>
<b>Total Plan</b>					<b>\$115.71</b>

**9800 Dev Serv**

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012248	2019-11-05		CUNNINGHAM SWAN CARTY		
		159904		General Advice	\$514.56
<b>Total EFT000000012248</b>					<b>\$514.56</b>
<b>Total Dev Serv</b>					<b>\$514.56</b>

**Total Plan**

**\$630.27**

## Township of South Frontenac CHEQUE DISTRIBUTION REPORT

**9999**

Cheque	Date	Inv #	Vendor	Description	Amount
070570	2019-11-05		MEGAN RHYMER		
		CRADJ5704-1		Tax Refund	\$1,032.00
<b>Total 070570</b>					<b>\$1,032.00</b>
070581	2019-11-05		LAMBERT RONALD BEVAN		
		CRADJ5678-1		Refund	\$164.63
		CRADJ5679-1		Refund	\$649.67
<b>Total 070581</b>					<b>\$814.30</b>
070582	2019-11-05		PLATENIUS JOHN HERRICK		
		CRADJ5680-1		Refund	\$346.01
<b>Total 070582</b>					<b>\$346.01</b>
070583	2019-11-05		SAALTINK HENDRIK HERMAN		
		CRADJ5681-1		Tax Refund	\$1,475.16
<b>Total 070583</b>					<b>\$1,475.16</b>
070584	2019-11-05		NORGAARD KNUD		
		CRADJ5703-1		Tax Refund	\$2,438.00
<b>Total 070584</b>					<b>\$2,438.00</b>
070585	2019-11-05		LUCAS DAVID BRIAN		
		CRADJ5721-1		TAX REFUND	\$686.06
<b>Total 070585</b>					<b>\$686.06</b>
070586	2019-11-05		THOMAS LARRY JACKSON		
		CRADJ5722-1		TAX REFUND	\$360.32
		CRADJ5723-1			\$377.45
<b>Total 070586</b>					<b>\$737.77</b>
070587	2019-11-05		PATER JOSEPH L		
		CRADJ5725-1		TAX REFUND	\$2,346.83
<b>Total 070587</b>					<b>\$2,346.83</b>
070588	2019-11-05		WHITE, JUNE		
		REFUND- CREMATION		Refund- Cremation	\$37.00
<b>Total 070588</b>					<b>\$37.00</b>
EFT000000012294	2019-11-05		ONTARIO TAX SALES INC		
		2939		Property Details	\$762.75
		2940		Property Details	\$762.75
		2942		Property Details	\$762.75
		2943		Property Details	\$762.75
		2945		Property Details	\$762.75
		2944		Property Details	\$762.75
<b>Total EFT000000012294</b>					<b>\$4,576.50</b>
EFT000000012301	2019-11-05		REALTAX INC		
		73355		First Notices	\$491.55
		73354		First Notices	\$672.35
		73353		First Notices	\$604.55
		73352		First Notices	\$536.75
		73351		First Notices	\$570.65
		73350		First Notices	\$468.95
		73349		First Notices	\$615.85
		73348		First Notices	\$491.55
		73346		First Notices	\$333.35
		73341		First Notices	\$378.55
		73337		First Notices	\$435.05
		73334		First Notices	\$468.95
		73333		First Notices	\$423.75
		73330		First Notices	\$627.15
		73328		First Notices	\$468.95
		73327		First Notices	\$559.35
		73326		First Notices	\$491.55
		73325		First Notices	\$468.95
		73324		First Notices	\$672.35
<b>Total EFT000000012301</b>					<b>\$9,780.15</b>
EFT000000012304	2019-11-05		ROSEN ENERGY GROUP		
		637206		F 1503.4L GAS @.9622	\$1,472.02
		637207		F 989.8L CLR @1.0287	\$1,036.13
		637208		F 1390.4L MKD @.8877	\$1,255.98
		637239		SUN 397.8L CLR @1.0116	\$409.49
		637331		P 1239.8L CLR @1.0377	\$1,309.18
		637332		P 269.5L MKD @.9047	\$248.11
		637330		F 749.7L MKD @.9047	\$690.19
		637329		F 970.1L CLR @1.0377	\$1,024.40
		637328		F 1470.1L GAS @.9762	\$1,460.36
		637336		B 261.6L MKD @.9047	\$240.84
		637335		B 1415.7L CLR @1.037	\$1,494.93
		637334		B 277.6L GAS @.9762	\$275.76
		637514		F 474.8L MKD @.8997	\$434.70
		637513		F 1612.5L CLR @1.0327	\$1,694.54
		637512		F 1192.8L GAS @.9602	\$1,165.48
<b>Total EFT000000012304</b>					<b>\$14,212.11</b>
<b>Total</b>					<b>\$38,481.89</b>
<b>Total</b>					<b>\$38,481.89</b>
<b>Total</b>					<b>\$1,793,496.36</b>

# TOWNSHIP OF SOUTH FRONTENAC

## 2020 Draft Budget

### Including:

- High Level Summary of Changes
- Summary
- Departmental Operating Budgets
- Capital Budget
- Linear Asset Construction
- Reserve & Reserve Funds

### For presentation:

Thursday November 7, 2019  
9:00 AM  
Council Chambers

Hard copies distributed to Council on Tuesday, November 5, 2019

**Please bring handout with you to Thursday's session**

## TOWNSHIP OF SOUTH FRONTENAC

### 2020 Draft Budget

### High Level Summary of Changes

Below is a high level summary of key changes from last year's budget excluding transfers to Reserves, transfers to Capital and inter-departmental transfers.

The listing below incorporates all items directed by Council, originally requested by staff and recommended by committees.

<b><u>Variations in presented budget</u></b>		
<b>Costs Savings</b>		
Reduced Landfill Monitoring Costs	-9,310	
Remove Maintenance to Non-Township Facilities	-7,040	
Reduced Trails Maintenance	-10,500	
Reduced Streetlight Maintenance	-9,700	
Reduced amount of tax levy to support capital budget	-205,056	
Reduced Barricades & Safety Materials	-9,600	
Reduced Weed Spraying	-9,400	
Reduced Sidewalk Maintenance	-24,400	
Reduced Grading	-10,000	
Reduced Boat Ramp Maintenance	-4,900	
Reduced spending capital under \$5,000	-8,350	
		-308,256
<b>Increased Revenues</b>		
OMPF	-33,000	
Bank/investment Interest	-54,000	
Civic Fees	-7,600	
Landfill Tipping Fees	-10,000	
Planning Fees	-34,500	
		-139,100
<b>Increased Costs</b>		
Current Year Asset Investment Reserve Impact (1% of current year levy)	200,427	
Recycling/Garbage Collection	20,010	
Committed Staffing Costs incl Council & Vol. Firefighters	198,403	
Winter Control - 3 Year average + 2%	149,475	
Insurance	11,671	
Humane Society Contract	11,328	
Staff Training	26,800	
Computer Maintenance	22,300	
Emergency Plan - Township Facilities	3,000	
Fire Facilities - Contracted Services incl. Snow Plowing	14,000	
Fluctuations across all departments	25,243	
		682,656

**TOWNSHIP OF SOUTH FRONTENAC**  
**2020 Draft Budget**  
**High Level Summary of Changes**

<b>Enhanced Services included in Budget</b>		
Programming & Events Coordinator (Apr-Dec)	56,277	
less: Public Education Student	-12,566	
less: Camp Coordinator (May-June)	<u>-7,462</u>	36,249
Senior Planner (Apr-Dec)		92,059
Light Equipment Operator (Sept-Dec)		25,795
Additional Brushing		50,000
Additional Hardtop Patching		15,000
Additional Catch Basin, Curb & Gutter Maintenance		10,000
Additional Shoulder Maintenance		7,000
Additional Pavement Preservation		5,000
Additional Washouts Maintenance		10,000
Additional Dust Layer Maintenance		5,000
Additional Pavement Marking		<u>10,000</u>
		<b>266,103</b>
<b>Total Increase to be raised by Taxation</b>		<b>501,403</b>
		<b>2.0% taxpayer impact</b>

<b>Other requests not included</b>		
Solid Waste & Facilities Leadhand (July-Dec)	44,514	
Additional Roadside Maintenance	50,000	
Winter Festival	5,000	
Project/event photographer - contracted services	<u>2,500</u>	
		<b>102,014</b>

**Council Direction - 2% Taxpayer Impact**

Meeting Council's direction of 2% taxpayer impact represents a \$501,403 increase on the overall Township levy. Several expenses in comparing 2019 budget to forecasted 2020 expenses go beyond a 2% increase requiring a reduction or changes to existing activities to meet this target.

Some examples include:

Winter Control	149,475	6.96%
Insurance	11,671	5.00%
Kingston Humane Society	11,328	151.04%
Computer Maintenance Contracts	22,300	10.60%
Fuel	12,675	3.00%
Utilities	14,767	2.90%

Some areas within the budget provide for estimates where figures have not yet been finalized or issued to us:

Final Assessment Roll from MPAC

Garbage/Recycling Collections Contract Renewals estimated at 2%

Conservation Authorities Levies estimated at 2%, except CRCA - received preliminary budget

Recycling Processing estimated at 2%

By-Law Enforcement Contract estimated at 2%

## TOWNSHIP OF SOUTH FRONTENAC 2020 Budget - October 29, 2019

### Summary of Revenue and Expense

	Actuals		2019-2020 Budget	Variance	
	2019 Budget	15-Oct-19		2020 Budget	\$
	\$	\$	\$	\$	%
<b>1. REVENUE</b>					
2. Property Taxation- Supplementary & PIL	190,740	178,500	195,000	4,260	2.23%
3. User Charges	1,085,043	702,509	1,123,170	38,127	3.51%
4. Licenses, Permits and Rents	741,134	756,587	868,121	126,987	17.13%
5. Government Grants	2,258,928	2,253,347	2,596,321	337,393	14.94%
6. Grants from Other Municipalities	523,537	9,253	543,919	20,382	3.89%
7. Investment Income	282,500	457,604	341,500	59,000	20.88%
8. Penalties and interest on taxes	372,300	268,550	370,000	-2,300	-0.62%
9. Donations	31,500	70,137	31,000	-500	-1.59%
10. Other	10,000	17,001	0	-10,000	-100.00%
11. Transfers From Reserves/Reserve Funds	7,690,812	411,352	3,918,503	-3,772,309	-49.05%
<b>12. TOTAL Revenue</b>	<b>13,186,494</b>	<b>5,124,840</b>	<b>9,987,534</b>	<b>-3,198,960</b>	<b>-24.26%</b>
<b>13. OPERATING EXPENSE</b>					
14. <i>General Government</i>	4,873,801	4,151,086	4,962,636	88,835	1.82%
15. <i>Protection to Persons and Property</i>					
16. Fire	2,523,373	1,551,288	2,086,539	-436,834	-17.31%
17. Police	3,069,022	2,308,790	3,063,522	-5,500	-0.18%
18. Conservation Authorities	242,017	231,103	245,167	3,150	1.30%
19. Protective Inspections and Control	102,679	57,565	116,284	13,605	13.25%
20. Emergency Measures	1,550	581	1,559	9	0.58%
21. Building Department	524,099	376,519	887,321	363,221	69.30%
22. <i>Transportation Services</i>					
23. Roadway Maintenance	13,464,477	6,717,748	11,482,354	-1,982,123	-14.72%
24. Winter Control	2,148,603	2,038,273	2,298,078	149,475	6.96%
25. <i>Environmental Services</i>					
26. Water System	614,327	86,293	437,700	-176,627	-28.75%
27. Solid Waste Management	2,977,914	2,099,338	2,545,261	-432,653	-14.53%
28. Parks, Recreation and Cemeteries	1,857,589	864,948	1,559,481	-298,108	-16.05%
29. Planning and Development	528,731	301,750	544,725	15,994	3.02%
<b>30. TOTAL Expense</b>	<b>32,928,183</b>	<b>20,785,283</b>	<b>30,230,625</b>	<b>-2,697,557</b>	<b>-8.19%</b>
<b>31. TO BE RAISED BY TAXATION</b>	<b>19,741,688</b>	<b>15,660,443</b>	<b>20,243,091</b>	<b>501,403</b>	<b>2.54%</b>

#### IMPACT ON TAXPAYER:

BASED ON AVERAGE PHASE-IN ASSESSMENT THE TOWNSHIP'S SHARE OF  
THE TAX BILL ON A \$267,538 PROPERTY WILL INCREASE 2.0% WHICH EQUALS \$31.49

# TOWNSHIP OF SOUTH FRONTENAC

## 2020 Budget - October 29, 2019

### General Government Detail

	Actuals		2019-2020 Budget		
	2019 Budget	15-Oct-19	2020 Budget	Variance	
	\$	\$	\$	\$	%
<b>1. GENERAL MUNICIPAL ACTIVITY</b>					
<b>2. Revenue</b>					
3. Taxation - Supplementary & PIL	190,740	178,500	195,000	4,260	2.23%
4. Government Grants	1,519,500	1,679,354	1,552,500	33,000	2.17%
5. Investment Income	280,000	448,138	334,000	54,000	19.29%
6. Penalties and interest on taxes	372,300	268,550	370,000	-2,300	-0.62%
7. Other	0	20	0	0	0.00%
8. Transfer from Reserves	0	0	0	0	0.00%
<b>9. Total Revenue</b>	<b>2,362,540</b>	<b>2,574,563</b>	<b>2,451,500</b>	<b>88,960</b>	<b>3.77%</b>
<b>10. Expense</b>					
11. Operations	0	61	0	0	0.00%
12. Transfer to Reserves	2,216,384	2,733,513	2,416,811	200,426	9.04%
<b>13. Total Expense</b>	<b>2,216,384</b>	<b>2,733,574</b>	<b>2,416,811</b>	<b>200,426</b>	<b>9.04%</b>
<b>14. TOTAL GENERAL MUNICIPAL ACTIVITY</b>	<b>-146,156</b>	<b>159,011</b>	<b>-34,689</b>	<b>111,467</b>	<b>-76.27%</b>
<b>15. COUNCIL</b>					
<b>16. Revenue</b>					
17. Grants from Other Municipalities	14,000	9,253	14,000	0	0.00%
18. Transfer from Reserves	38,597	0	55,000	16,403	42.50%
<b>19. Total Revenue</b>	<b>52,597</b>	<b>9,253</b>	<b>69,000</b>	<b>16,403</b>	<b>31.19%</b>
<b>20. Expense</b>					
21. Remuneration	184,770	134,064	190,625	5,855	3.17%
22. Benefits	6,096	5,082	6,129	33	0.53%
23. Memberships, Training and Travel	36,500	23,945	35,380	-1,120	-3.07%
24. Communications	11,686	11,430	11,794	108	0.92%
25. Council Operations	33,668	21,172	32,926	-742	-2.20%
26. Grants * (see details bottom of next page)	227,597	61,567	201,650	-25,947	-11.40%
27. Transfer to Capital	0	0	50,000	50,000	100.00%
28. Transfer to Reserves	10,000	10,000	10,000	0	0.00%
<b>29. Total Expense</b>	<b>510,317</b>	<b>267,259</b>	<b>538,504</b>	<b>28,187</b>	<b>5.52%</b>
<b>30. TOTAL COUNCIL</b>	<b>457,720</b>	<b>258,007</b>	<b>469,504</b>	<b>11,784</b>	<b>2.57%</b>
<b>31. ELECTIONS</b>					
<b>32. Revenue</b>					
33. User Charges	0	500	0	0	0.00%
34. Transfer from Reserves	0	0	0	0	0.00%
<b>35. Total Revenue</b>	<b>0</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
<b>36. Expense</b>					
37. Remuneration	0	0	0	0	0.00%
38. Benefits	0	0	0	0	0.00%
39. Memberships, Training and Travel	0	0	0	0	0.00%
40. Communications	0	0	0	0	0.00%
41. Elections Operations	0	0	0	0	0.00%
42. Transfer to Reserves	25,000	25,500	25,000	0	0.00%
<b>43. Total Expense</b>	<b>25,000</b>	<b>25,500</b>	<b>25,000</b>	<b>0</b>	<b>0.00%</b>
<b>44. TOTAL ELECTIONS</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>	<b>0.00%</b>

## TOWNSHIP OF SOUTH FRONTENAC 2020 Budget - October 29, 2019

### General Government Detail

	Actuals		2019-2020 Budget		
	2019 Budget	15-Oct-19	2020 Budget	Variance	
	\$	\$	\$	\$	%
<b>45. CORPORATE SERVICES</b>					
<b>46. Revenue</b>					
47. User Charges	26,000	30,102	29,400	3,400	13.08%
48. Licenses, Permits and Rents	1,200	1,172	1,250	50	4.17%
49. Government Grants	0	0	0	0	0.00%
50. Other	0	0	0	0	0.00%
51. Transfer from Reserves	219,500	37,696	75,000	-144,500	-65.83%
<b>52. Total Revenue</b>	<b>246,700</b>	<b>68,969</b>	<b>105,650</b>	<b>-141,050</b>	<b>-57.17%</b>
<b>53. Expense</b>					
54. Remuneration	774,238	574,349	804,834	30,596	3.95%
55. Benefits	244,604	183,395	263,200	18,596	7.60%
56. Inter Departmental Transfer	0	0	0	0	0.00%
57. Memberships, Training and Travel	36,170	30,215	51,728	15,558	43.01%
58. Communications	45,591	46,754	49,259	3,668	8.05%
59. Professional and Consulting Fees	200,025	32,892	56,600	-143,425	-71.70%
60. Administrative Operations	131,016	110,924	134,195	3,179	2.43%
61. Transfer to Capital	144,500	31,399	75,000	-69,500	-48.10%
<b>62. Total Expense</b>	<b>1,576,145</b>	<b>1,009,927</b>	<b>1,434,816</b>	<b>-141,328</b>	<b>-8.97%</b>
<b>63. TOTAL CORPORATE SERVICES</b>	<b>1,329,445</b>	<b>940,958</b>	<b>1,329,166</b>	<b>-278</b>	<b>-0.02%</b>
<b>64. ADMINISTRATIVE FACILITIES</b>					
<b>65. Revenue</b>					
66. Facilities Revenue	216,534	165,955	217,371	837	0.39%
67. Donations	0	0	0	0	0.00%
68. Transfer from Reserves	253,418	922	252,500	-918	-0.36%
<b>69. Total Revenue</b>	<b>469,952</b>	<b>166,877</b>	<b>469,871</b>	<b>-81</b>	<b>-0.02%</b>
<b>70. Expense</b>					
71. Remuneration	2,658	3,127	1,720	-938	-35.29%
72. Inter Departmental Transfer	410	699	423	13	3.19%
73. Professional and Consulting Fees	5,450	3,665	5,500	50	0.92%
74. Facilities Operating Costs	183,511	100,824	188,617	5,106	2.78%
75. Transfer to Capital	253,418	1,510	252,500	-918	-0.36%
76. Transfer to Reserves	100,509	5,000	98,745	-1,764	-1.75%
<b>77. Total Expense</b>	<b>545,955</b>	<b>114,825</b>	<b>547,505</b>	<b>1,550</b>	<b>0.28%</b>
<b>78. TOTAL ADMINISTRATIVE FACILITIES</b>	<b>76,003</b>	<b>-52,052</b>	<b>77,634</b>	<b>1,631</b>	<b>2.15%</b>
<b>79. Total General Government</b>	<b>1,742,012</b>	<b>1,330,924</b>	<b>1,866,615</b>	<b>124,603</b>	<b>7.15%</b>

#### Explanation of Significant Variances

Line 5	Interest Income
Line 12	In year Asset Investment Reserve (AIR) contribution

* Council - Grants to Organizations/Individuals (line 26)			
Private Lanes	100,000	New Leaf Link	4,000
South Frontenac Community Services (SFCS)	15,000	Miscellaneous	10,000
Community Grants	35,000	Bradshaw School Visits	2,000
SFCS - Senior's Active Living	12,000	Inverary Youth	1,650
Seniors & Law Enforcement Together (SALT)	7,500	High School - Graduation	500
		<b>Total</b>	<b>187,650</b>

**TOWNSHIP OF SOUTH FRONTENAC**  
**2020 Budget - October 29, 2019**

**Protection to Persons and Property Detail**

	Actuals			2019-2020 Budget	
	2019 Budget	15-Oct-19	2020 Budget	Variance	%
	\$	\$	\$	\$	%
<b>1. FIRE</b>					
<b>2. Revenue</b>					
3. User Charges	69,500	9,237	72,500	3,000	4.32%
4. Grants from Other Municipalities	0	0	0	0	0.00%
5. Other	0	9,311	0	0	0.00%
6. Transfer from Reserves	768,461	187,056	119,100	-649,361	-84.50%
<b>7. Total Revenue</b>	<b>837,961</b>	<b>205,604</b>	<b>191,600</b>	<b>-646,361</b>	<b>-77.13%</b>
<b>8. Expense</b>					
9. Remuneration	677,619	438,098	769,291	91,672	13.53%
10. Benefits	90,691	66,620	103,421	12,730	14.04%
11. Memberships, Training and Travel	41,800	8,905	42,300	500	1.20%
12. Communications & Public Education	74,854	41,150	60,063	-14,791	-19.76%
13. Professional and Consulting Fees	2,500	4,033	3,000	500	20.00%
14. Fire Operations	266,222	197,357	276,401	10,179	3.82%
15. Transfer to Capital	777,361	207,352	222,000	-555,361	-71.44%
16. Transfer to Reserves	414,500	427,795	415,000	500	0.12%
<b>17. Total Expense</b>	<b>2,345,547</b>	<b>1,391,309</b>	<b>1,891,476</b>	<b>-454,070</b>	<b>-19.36%</b>
<b>18. TOTAL FIRE</b>	<b>1,507,585</b>	<b>1,185,705</b>	<b>1,699,876</b>	<b>192,291</b>	<b>12.75%</b>
<b>19. FIRE FACILITIES</b>					
<b>20. Expense</b>					
21. Facilities Operating Costs	168,826	151,312	184,602	15,776	9.34%
<b>22. Total Expense</b>	<b>168,826</b>	<b>151,312</b>	<b>184,602</b>	<b>15,776</b>	<b>9.34%</b>
<b>23. TOTAL FIRE FACILITIES</b>	<b>168,826</b>	<b>151,312</b>	<b>184,602</b>	<b>15,776</b>	<b>9.34%</b>
<b>24. 911 SERVICE</b>					
<b>25. Expense</b>					
26. 911 Operations	9,000	8,667	10,460	1,460	16.23%
<b>27. Total Expense</b>	<b>9,000</b>	<b>8,667</b>	<b>10,460</b>	<b>1,460</b>	<b>16.23%</b>
<b>28. TOTAL 911 SERVICE</b>	<b>9,000</b>	<b>8,667</b>	<b>10,460</b>	<b>1,460</b>	<b>16.23%</b>
<b>29. TOTAL FIRE</b>	<b>1,685,412</b>	<b>1,345,684</b>	<b>1,894,939</b>	<b>209,527</b>	<b>12.43%</b>

**Explanation of Significant Variances**

Line 9/10	Compensation Adjustments & Annualize 2019 position
Line 21	Snow Plowing /Insurance
Line 26	New 2020 Contract

## TOWNSHIP OF SOUTH FRONTENAC 2020 Budget - October 29, 2019

Protection to Persons and Property Detail		Actuals		2019-2020 Budget		
		2019 Budget	15-Oct-19	2020 Budget	Variance	
		\$	\$	\$	\$	%
1.	<b>POLICE</b>					
2.	<b>Revenue</b>					
3.	User Charges	10,500	4,882	9,000	-1,500	-14.29%
4.	Government Grants	0	4,659	0	0	0.00%
5.	Transfer from Reserves	55,500	0	45,000	-10,500	-18.92%
6.	<b>Total Revenue</b>	<b>66,000</b>	<b>9,541</b>	<b>54,000</b>	<b>-12,000</b>	<b>-18.18%</b>
7.	<b>Expense</b>					
8.	Remuneration	1,200	50	1,200	0	0.00%
9.	Memberships, Training and Travel	900	75	900	0	0.00%
10.	Communications	1,500	793	1,500	0	0.00%
11.	Police Operations	3,056,582	2,299,603	3,051,082	-5,500	-0.18%
12.	<b>Total Expense</b>	<b>3,060,182</b>	<b>2,300,521</b>	<b>3,054,682</b>	<b>-5,500</b>	<b>-0.18%</b>
13.	<b>TOTAL POLICE</b>	<b>2,994,182</b>	<b>2,290,979</b>	<b>3,000,682</b>	<b>6,500</b>	<b>0.22%</b>
14.	<b>RIDE PROGRAM</b>					
15.	<b>Revenue</b>					
16.	Government Grants	8,840	8,270	8,840	0	0.00%
17.	<b>Total Revenue</b>	<b>8,840</b>	<b>8,270</b>	<b>8,840</b>	<b>0</b>	<b>0.00%</b>
18.	<b>Expense</b>					
19.	Ride Operations	8,840	8,270	8,840	0	0.00%
20.	<b>Total Expense</b>	<b>8,840</b>	<b>8,270</b>	<b>8,840</b>	<b>0</b>	<b>0.00%</b>
21.	<b>TOTAL RIDE PROGRAM</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
22.	<b>Total Police</b>	<b>2,994,182</b>	<b>2,290,979</b>	<b>3,000,682</b>	<b>6,500</b>	<b>0.22%</b>
23.	<b>CONSERVATION AUTHORITIES</b>					
24.	<b>Expense</b>					
25.	Remuneration	1,700	1,100	1,700	0	0.00%
26.	Conservation Authority Transfers	240,317	230,003	243,467	3,150	1.31%
27.	<b>Total Expense</b>	<b>242,017</b>	<b>231,103</b>	<b>245,167</b>	<b>3,150</b>	<b>1.30%</b>
28.	<b>TOTAL CONSERVATION AUTHORITIES</b>	<b>242,017</b>	<b>231,103</b>	<b>245,167</b>	<b>3,150</b>	<b>1.30%</b>

### Explanation of Significant Variances

Line 26

Conservation Authorities - based on estimate except CRCA draft budget

## TOWNSHIP OF SOUTH FRONTENAC 2020 Budget - October 29, 2019

Protection to Persons and Property Detail		Actuals		2019-2020 Budget		
		2019 Budget	15-Oct-19	2020 Budget	Variance	
		\$	\$	\$	\$	%
<b>1. PROTECTIVE INSPECTIONS AND CONTROL</b>						
<b>2. Revenue</b>						
3. User Charges		5,625	3,829	5,500	-125	-2.22%
4. Licenses, Permits and Rents		51,450	49,789	50,750	-700	-1.36%
5. Government Grants		10,000	1,714	10,000	0	0.00%
6. Other		0	0	0	0	0.00%
<b>7. Total Revenue</b>		<b>67,075</b>	<b>55,332</b>	<b>66,250</b>	<b>-825</b>	<b>-1.23%</b>
<b>8. Expense</b>						
9. Inter Departmental Transfer		0	0	0	0	0.00%
10. Memberships, Training and Travel		12,500	5,961	12,740	240	1.92%
11. Communications		2,925	448	2,925	0	0.00%
12. Professional and Consulting Fees		4,500	1,119	5,000	500	11.11%
13. Protective Operations		82,754	50,037	95,619	12,865	15.55%
14. Transfer to Reserves		0	0	0	0	0.00%
<b>15. Total Expense</b>		<b>102,679</b>	<b>57,565</b>	<b>116,284</b>	<b>13,605</b>	<b>13.25%</b>
<b>16. TOTAL PROTECTIVE INSPECTIONS AND CONTROL</b>		<b>35,604</b>	<b>2,233</b>	<b>50,034</b>	<b>14,430</b>	<b>40.53%</b>
<b>17. EMERGENCY MANAGEMENT</b>						
<b>18. Revenue</b>						
19. Transfer from Reserves		0	0	0	0	0.00%
<b>20. Total Revenue</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100.00%</b>
<b>21. Expense</b>						
22. Remuneration		200	331	250	50	24.98%
23. Memberships, Training and Travel		200	0	250	50	24.98%
24. Communications		450	251	459	9	2.00%
25. Emg Management Operations		700	0	600	-100	-14.28%
<b>26. Total Expense</b>		<b>1,550</b>	<b>581</b>	<b>1,559</b>	<b>9</b>	<b>0.58%</b>
<b>27. TOTAL EMERGENCY MANAGEMENT</b>		<b>1,550</b>	<b>581</b>	<b>1,559</b>	<b>9</b>	<b>0.58%</b>

### Explanation of Significant Variances

Line 13

Humane Society new contract

## TOWNSHIP OF SOUTH FRONTENAC 2020 Budget - October 29, 2019

Protection to Persons and Property Detail	Actuals		2019-2020 Budget		
	2019 Budget	15-Oct-19	2020 Budget	Variance	
	\$	\$	\$	\$	%
<b>1. BUILDING</b>					
<b>2. Revenue</b>					
3. User Charges	13,975	10,865	13,470	-505	-3.61%
4. Licenses, Permits and Rents	400,450	467,129	525,300	124,850	31.18%
5. Government Grants	0	0	244,062	244,062	100.00%
6. Other	10,000	600	0	-10,000	-100.00%
7. Transfer from Reserves	76,955	0	81,354	4,399	5.72%
<b>Total Revenue</b>	<b>501,380</b>	<b>478,594</b>	<b>864,186</b>	<b>362,806</b>	<b>72.36%</b>
<b>8. Expense</b>					
9. Remuneration	290,735	221,215	304,718	13,983	4.81%
10. Benefits	97,856	66,487	100,888	3,032	3.10%
11. Inter Departmental Transfer	0	0	0	0	0.00%
12. Memberships, Training and Travel	10,150	7,897	17,900	7,750	76.36%
13. Communications	4,694	2,634	4,653	-41	-0.87%
14. Professional and Consulting Fees	15,000	534	5,000	-10,000	-66.67%
15. Building Operations	61,946	43,617	62,037	91	0.15%
16. Transfer to Capital	0	0	325,416	325,416	100.00%
17. Transfer to Reserves	21,000	21,000	43,574	22,574	107.50%
<b>Total Expense</b>	<b>501,380</b>	<b>363,386</b>	<b>864,186</b>	<b>362,806</b>	<b>72.36%</b>
<b>19. TOTAL BUILDING</b>	<b>0</b>	<b>-115,209</b>	<b>0</b>	<b>0</b>	<b>-125.00%</b>
<b>20. CIVIC NUMBERS</b>					
<b>21. Revenue</b>					
22. User Charges	2,600	3,268	10,000	7,400	284.61%
<b>23. Total Revenue</b>	<b>2,600</b>	<b>3,268</b>	<b>10,000</b>	<b>7,400</b>	<b>284.61%</b>
<b>24. Expense</b>					
25. Remuneration	15,295	9,042	15,601	306	2.00%
26. Benefits	5,304	3,094	5,410	106	2.00%
27. Civic Numbers Operations	2,120	998	2,124	4	0.19%
<b>28. Total Expense</b>	<b>22,719</b>	<b>13,134</b>	<b>23,135</b>	<b>416</b>	<b>1.83%</b>
<b>29. TOTAL CIVIC NUMBERS</b>	<b>20,119</b>	<b>9,866</b>	<b>13,135</b>	<b>-6,984</b>	<b>-34.71%</b>
<b>30. TOTAL BUILDING</b>	<b>20,119</b>	<b>-105,343</b>	<b>13,135</b>	<b>-6,985</b>	<b>-34.72%</b>
<b>31. Total Protection to Persons and Property Detail</b>	<b>4,978,884</b>	<b>3,765,237</b>	<b>5,205,515</b>	<b>226,631</b>	<b>4.55%</b>

### Explanation of Significant Variances

Line 4	Projected Building Permit Revenues
Line 12	Training Requirements
Line 22	Projected Civic Revenues

**TOWNSHIP OF SOUTH FRONTENAC  
2020 Budget - October 29, 2019**

**Transportation Services Detail**

	Actuals			2019-2020 Budget	
	2019 Budget	15-Oct-19	2020 Budget	Variance	
	\$	\$	\$	\$	%
<b>1. ROADS</b>					
<b>2. Revenue</b>					
3. User Charges	50,043	8,459	10,000	-40,043	-80.02%
4. Licenses, Permits and Rents	54,000	56,426	55,100	1,100	2.04%
5. Government Grants	499,738	416,448	558,412	58,674	11.74%
6. Grants from Other Municipalities	509,537	0	529,919	20,382	4.00%
7. Other	0	30,435	0	0	0.00%
8. Transfer from Reserve	4,466,544	52,417	2,587,000	-1,879,544	-42.08%
<b>Total Revenue</b>	<b>5,579,862</b>	<b>564,185</b>	<b>3,740,431</b>	<b>-1,839,431</b>	<b>-32.97%</b>
<b>9. Expense</b>					
10. Remuneration	1,338,868	958,775	1,382,037	43,169	3.22%
11. Benefits	457,919	358,649	489,198	31,279	6.83%
12. Inter Departmental Transfer	-878,057	-835,915	-907,250	-29,193	3.32%
13. Memberships, Training and Travel	40,000	25,428	42,500	2,500	6.25%
14. Communications	53,155	34,323	54,003	848	1.60%
15. Professional and Consulting Fees	39,000	7,365	39,850	850	2.18%
16. Roads Operations * (see details below)	2,769,049	2,296,990	2,810,015	40,966	1.48%
17. Transfer to Capital	9,134,544	3,273,575	7,062,000	-2,072,544	-22.69%
18. Transfer to Reserves	510,000	598,560	510,000	0	0.00%
<b>Total Expense</b>	<b>13,464,479</b>	<b>6,717,750</b>	<b>11,482,354</b>	<b>-1,982,125</b>	<b>-14.72%</b>
<b>20. TOTAL ROADS</b>	<b>7,884,616</b>	<b>6,153,566</b>	<b>7,741,923</b>	<b>-142,694</b>	<b>-1.81%</b>
<b>21. WINTER CONTROL</b>					
<b>22. Expense</b>					
23. Remuneration	422,060	326,842	445,292	23,232	5.50%
24. Benefits	147,882	96,108	140,683	-7,199	-4.87%
25. Inter Departmental Transfer	508,161	498,297	525,909	17,748	3.49%
26. Winter Control Operations	1,070,500	1,117,026	1,186,194	115,694	10.81%
27. Transfer to Capital	0	0	0	0	0.00%
<b>Total Expense</b>	<b>2,148,603</b>	<b>2,038,273</b>	<b>2,298,078</b>	<b>149,475</b>	<b>6.96%</b>
<b>29. TOTAL WINTER CONTROL</b>	<b>2,148,603</b>	<b>2,038,273</b>	<b>2,298,078</b>	<b>149,475</b>	<b>6.96%</b>
<b>30. Total Transportation Services</b>	<b>10,033,219</b>	<b>8,191,839</b>	<b>10,040,001</b>	<b>6,782</b>	<b>0.07%</b>

31. *Roads Operations Breakdown (line 16)	YTD Actual			2019-2020 Budget	
	2019 Budget	15-Oct-19	2020 Budget	Variance	
	\$	\$	\$	\$	%
32. Maintenance - Structures	21,508	22,001	22,283	775	3.60%
33. Roadside Maintenance	462,500	418,415	494,800	32,300	6.98%
34. Hardtop Maintenance	333,000	351,584	355,100	22,100	6.64%
35. Loose Top Maintenance	267,000	287,589	272,600	5,600	2.10%
36. Safety Devices	334,250	207,261	324,925	-9,325	-2.79%
37. Street Lights	51,000	26,661	42,540	-8,460	-16.59%
38. Overhead	1,299,791	983,478	1,297,767	-2,024	-0.16%
<b>39. TOTAL ROADS MAINTENANCE</b>	<b>2,769,049</b>	<b>2,296,990</b>	<b>2,810,015</b>	<b>40,966</b>	<b>1.48%</b>

**Explanation of Significant Variances**

Line 5	OCIF increase
Line 6	Forecasted County FGT
Line 10/11	Compensation Adjustments, Annualize 2019 position & new position
Line 29	3 year average + 2%
Line 16/33	Increased brushing. Reduced Weed Spraying
Line 16/34	Increased Hardtop Patching
Line 16/35	Increased Washout & Dust Layer Maintenance, Reduced Grading

# TOWNSHIP OF SOUTH FRONTENAC

## 2020 Budget - October 29, 2019

Environmental Services Detail		Actuals			2019-2020 Budget	
		2019 Budget	15-Oct-19	2020 Budget	Variance	
		\$	\$	\$	\$	%
1.	<b>WATER SYSTEM</b>					
2.	<b>Revenue</b>					
3.	User Charges	377,900	251,993	385,300	7,400	1.96%
4.	Licenses, Permits and Rents	2,400	2,000	2,400	0	0.00%
5.	Government Grants	0	0	0	0	0.00%
6.	Other	0	-30,000	0	0	0.00%
7.	Transfer from Reserves	234,028	478	50,000	-184,028	-78.64%
8.	<b>Total Revenue</b>	<b>614,328</b>	<b>224,471</b>	<b>437,700</b>	<b>-176,628</b>	<b>-28.75%</b>
9.	<b>Expense</b>					
10.	Remuneration	1,422	6,844	3,100	1,678	118.02%
11.	Inter Departmental Transfer	470	716	485	15	3.18%
12.	Communications	5,300	4,137	5,376	76	1.43%
13.	Professional and Consulting Fees	190,000	21,469	193,800	3,800	2.00%
14.	Water System Operations	78,932	52,649	81,942	3,010	3.81%
15.	Transfer to Reserves	104,176	0	102,997	-1,179	-1.13%
16.	Transfer to Capital	234,028	478	50,000	-184,028	-78.63%
17.	<b>Total Expense</b>	<b>614,327</b>	<b>86,293</b>	<b>437,700</b>	<b>7,400</b>	<b>1.20%</b>
18.	<b>TOTAL WATER SYSTEM</b>	<b>-1</b>	<b>-138,178</b>	<b>0</b>	<b>1</b>	<b>0.00%</b>
19.	<b>SOLID WASTE AND FACILITIES MANAGEMENT</b>					
20.	<b>Revenue</b>					
21.	User Charges	344,800	243,138	362,700	17,900	5.19%
22.	Government Grants	212,850	104,934	214,507	1,657	0.78%
23.	Other	0	600	0	0	0.00%
24.	Transfer from Reserves	561,700	78,848	28,500	-533,200	-94.93%
25.	<b>Total Revenue</b>	<b>1,119,350</b>	<b>426,920</b>	<b>605,707</b>	<b>-513,643</b>	<b>-45.89%</b>
26.	<b>Expense</b>					
27.	Remuneration	254,029	266,952	300,426	46,397	18.26%
28.	Benefits	87,540	89,074	98,085	10,546	12.05%
29.	Inter Departmental Transfer	51,280	16,138	52,890	1,610	3.14%
30.	Memberships, Training and Travel	1,600	5,503	2,200	600	37.50%
31.	Communications	22,598	6,909	22,815	217	0.96%
32.	Professional and Consulting Fees	109,000	62,867	99,890	-9,110	-8.36%
33.	Solid Waste Management Operations	1,850,168	1,343,717	1,900,455	50,287	2.72%
34.	Transfer to Capital	561,700	275,445	28,500	-533,200	-94.93%
35.	Transfer to Reserves	40,000	32,733	40,000	0	0.00%
36.	<b>Total Expense</b>	<b>2,977,914</b>	<b>2,099,338</b>	<b>2,545,261</b>	<b>-432,653</b>	<b>-14.53%</b>
37.	<b>TOTAL SOLID WASTE MANAGEMENT</b>	<b>1,858,564</b>	<b>1,672,419</b>	<b>1,939,554</b>	<b>80,990</b>	<b>4.36%</b>
38.	<b>Total Environmental Services</b>	<b>1,858,564</b>	<b>1,534,240</b>	<b>1,939,554</b>	<b>80,990</b>	<b>4.36%</b>

### Explanation of Significant Variances

Line 21	Portland Tipping Fees & Bag Tag Revenue
Line 27/28	Compensation Adjustments and job costing allocations
Line 33	Recycling/Garbage/HHW contracts, KARC processing MOE requirements

**TOWNSHIP OF SOUTH FRONTENAC**  
**2020 Budget - October 29, 2019**

**Parks, Recreation and Cemeteries Detail**

	Actuals		2019-2020 Budget		
	2019 Budget	15-Oct-19	2020 Budget	Variance	
	\$	\$	\$	\$	%
<b>1. PARKS AND RECREATION PROGRAMS</b>					
<b>2. Revenue</b>					
3. User Charges	53,500	56,439	56,800	3,300	6.17%
4. Government Grants	8,000	37,968	8,000	0	0.00%
5. Donations	6,500	50,970	6,000	-500	-7.69%
6. Other	0	6,035	0	0	0.00%
7. Transfers From Reserves/Reserve Funds	22,000	14,619	135,000	113,000	513.64%
<b>8. Total Revenue</b>	<b>90,000</b>	<b>166,031</b>	<b>205,800</b>	<b>115,800</b>	<b>128.67%</b>
<b>9. Expense</b>					
10. Remuneration	173,943	146,610	197,741	23,799	13.68%
11. Benefits	25,818	37,080	41,524	15,707	60.84%
12. Inter Departmental Transfer	5,800	310	5,982	182	3.14%
13. Memberships, Training and Travel	12,365	7,821	11,540	-825	-6.67%
14. Communications	16,241	13,331	16,484	243	1.50%
15. Professional and Consulting Fees	100	40	100	0	0.00%
16. Parks and Recreation Programs - Operations	92,770	138,037	78,655	-14,115	-15.22%
17. Grants	0	0	0	0	0.00%
18. Transfer to Capital	22,000	14,619	135,000	113,000	513.64%
19. Transfer to Reserves	0	0	0	0	0.00%
<b>20. Total Expense</b>	<b>349,036</b>	<b>357,849</b>	<b>487,027</b>	<b>137,990</b>	<b>39.53%</b>
<b>21. TOTAL PARKS AND RECREATION PROGRAMS</b>	<b>259,036</b>	<b>191,818</b>	<b>281,227</b>	<b>22,190</b>	<b>8.57%</b>
<b>22. PARKS AND RECREATION FACILITIES</b>					
<b>23. BUILDINGS</b>					
<b>24. Revenue</b>					
25. User Charges	500	1,860	1,000	500	100.00%
26. Licenses, Permits and Rents	14,350	13,820	15,200	850	5.92%
27. Government Grants	0	0	0	0	0.00%
28. Grants from Other Municipalities	0	0	0	0	0.00%
29. Donations/Contributions	25,000	18,167	25,000	0	0.00%
30. Transfer from Reserves	725,399	24,581	37,000	-688,399	-94.90%
<b>31. Total Revenue</b>	<b>765,249</b>	<b>58,428</b>	<b>78,200</b>	<b>-687,049</b>	<b>-89.78%</b>
<b>32. Expense</b>					
33. Remuneration	6,000	12,505	5,337	-663	-11.05%
34. Benefits	1,972	3,251	3,941	1,969	99.85%
35. Inter Departmental Transfer	7,700	7,146	7,942	242	3.14%
36. Communications	810	739	826	16	1.98%
37. Professional and Consulting Fees	4,500	1,687	4,500	0	0.00%
38. Building Operations	193,107	110,295	192,534	-573	-0.30%
39. Transfer to Capital	750,399	61,101	62,000	-688,399	-91.74%
<b>40. Total Expense</b>	<b>964,488</b>	<b>196,723</b>	<b>277,080</b>	<b>-687,408</b>	<b>-71.27%</b>
<b>41. TOTAL BUILDINGS</b>	<b>199,239</b>	<b>138,295</b>	<b>198,880</b>	<b>-359</b>	<b>-0.18%</b>

## TOWNSHIP OF SOUTH FRONTENAC 2020 Budget - October 29, 2019

### Parks, Recreation and Cemeteries Detail

	Actuals		2019-2020 Budget		
	2019 Budget	15-Oct-19	2020 Budget	Variance	
	\$	\$	\$	\$	%
42. <b>PARKS</b>					
43. <b>Revenue</b>					
44. User Charges	0	2,411	2,000	2,000	100.00%
45. Licenses, Permits and Rents	750	296	750	0	0.00%
46. Government Grants	0	0	0	0	0.00%
47. Donations/Contributions	0	1,000	0	0	0.00%
48. Other	0	0	0	0	0.00%
49. Transfer from Reserves	172,710	14,735	425,000	252,290	146.08%
50. <b>Total Revenue</b>	<b>173,460</b>	<b>18,443</b>	<b>427,750</b>	<b>254,290</b>	<b>146.60%</b>
51. <b>Expense</b>					
52. Remuneration	32,000	31,904	16,805	-15,195	-47.49%
53. Benefits	10,518	6,386	3,306	-7,212	-68.56%
54. Inter Departmental Transfer	28,650	19,059	29,548	898	3.13%
55. Professional and Consulting Fees	3,750	2,777	3,750	0	0.00%
56. Parks Operations	133,793	73,852	128,721	-5,072	-3.79%
57. Transfer to Capital	172,710	34,514	425,000	252,290	146.08%
58. <b>Total Expense</b>	<b>381,421</b>	<b>168,492</b>	<b>607,130</b>	<b>225,709</b>	<b>59.18%</b>
59. <b>TOTAL PARKS</b>	<b>207,961</b>	<b>150,048</b>	<b>179,380</b>	<b>-28,581</b>	<b>-13.74%</b>
60. <b>ARENA</b>					
61. <b>Revenue</b>					
62. User Charges	0	0	0	0	0.00%
63. Transfer from Reserves	0	0	28,049	28,049	100.00%
64. <b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>28,049</b>	<b>28,049</b>	<b>100.00%</b>
65. <b>Expense</b>					
66. Remuneration	1,200	400	750	-450	-37.50%
67. Transfer to Others	87,954	87,958	117,762	29,808	33.89%
68. Transfer to Reserves	0	0	0	0	0.00%
69. <b>Total Expense</b>	<b>89,154</b>	<b>88,358</b>	<b>118,512</b>	<b>29,358</b>	<b>32.93%</b>
70. <b>TOTAL ARENA</b>	<b>89,154</b>	<b>88,358</b>	<b>90,463</b>	<b>1,309</b>	<b>1.47%</b>
71. <b>TOTAL PARKS AND RECREATION FACILITIES</b>	<b>496,354</b>	<b>376,701</b>	<b>468,723</b>	<b>-27,631</b>	<b>-5.57%</b>
72. <b>TOTAL PARKS AND RECREATION</b>	<b>755,390</b>	<b>568,520</b>	<b>749,950</b>	<b>-5,440</b>	<b>-0.72%</b>
73. <b>CEMETERIES</b>					
74. <b>Revenue</b>					
75. User Charges	38,000	32,950	39,000	1,000	2.63%
76. Investment Income	2,500	9,466	7,500	5,000	200.00%
77. Donations	0	0	0	0	100.00%
78. Transfer From Reserves	0	0	0	0	100.00%
79. <b>Total Revenue</b>	<b>40,500</b>	<b>42,416</b>	<b>46,500</b>	<b>6,000</b>	<b>14.81%</b>
80. <b>Expense</b>					
81. Cemetery Operations	73,490	53,527	69,732	-3,757	-5.11%
82. Transfer to Capital	0	0	0	0	100.00%
83. Transfer to Reserves	0	0	0	0	100.00%
84. <b>Total Expense</b>	<b>73,490</b>	<b>53,527</b>	<b>69,732</b>	<b>-3,757</b>	<b>-5.11%</b>
85. <b>TOTAL CEMETERIES</b>	<b>32,990</b>	<b>11,111</b>	<b>23,232</b>	<b>-9,757</b>	<b>-29.58%</b>
86. <b>Total Parks, Recreation and Cemeteries</b>	<b>788,380</b>	<b>579,630</b>	<b>773,182</b>	<b>-15,198</b>	<b>-1.93%</b>

#### Explanation of Significant Variances

Line 10/11

Compensation Adjustments, New Position

Line 63/67

Arena Capital Costs, offset from Reserves

**TOWNSHIP OF SOUTH FRONTENAC**  
**2020 Budget - October 29, 2019**

15

<b>Development Services</b>		<b>Actuals</b>			<b>2019-2020 Budget</b>	
		<b>2019 Budget</b>	<b>15-Oct-19</b>	<b>2020 Budget</b>	<b>Variance</b>	
		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>%</b>
1.	<b>Development Services</b>					
2.	<b>Revenue</b>					
3.	User Charges	92,100	42,576	126,500	34,400	37.35%
4.	Government Grants	0	0	0	0	0.00%
5.	Grants from Other Municipalities	0	0	0	0	0.00%
6.	Transfer from Reserves	96,000	0	0	-96,000	-100.00%
7.	<b>Total Revenue</b>	<b>188,100</b>	<b>42,576</b>	<b>126,500</b>	<b>-61,600</b>	<b>-32.75%</b>
8.	<b>Expense</b>					
9.	Remuneration	228,028	171,973	311,654	83,626	36.67%
10.	Benefits	75,438	54,682	101,588	26,149	34.66%
11.	Inter Departmental Transfer	0	0	0	0	0.00%
12.	Memberships, Training and Travel	19,600	10,156	25,200	5,600	28.57%
13.	Communications	7,472	3,574	7,509	37	0.49%
14.	Professional and Consulting Fees	61,908	8,275	43,000	-18,908	-30.54%
15.	Planning Operations	40,285	22,206	55,774	15,489	38.45%
16.	Transfer to Capital	96,000	30,883	0	-96,000	-100.00%
17.	Transfer to Reserves	0	0	0	0	0.00%
18.	<b>Total Expense</b>	<b>528,731</b>	<b>301,750</b>	<b>544,725</b>	<b>15,994</b>	<b>3.02%</b>
19.	<b>TOTAL Planning and Development</b>	<b>340,631</b>	<b>259,174</b>	<b>418,225</b>	<b>77,593</b>	<b>22.78%</b>

**Explanation of Significant Variances**

Line 3	Planning Fees increase
Line 9/10	Compensation Adjustments, New Position
Line 12	Training/Mileage for New Position
Line 15	Desk & Equipment for New Position, Computer Maintenance Contract

2020 CAPITAL BUDGET							
	PROJECT	TOTAL	2020	PROPOSED FINANCING			
	YEAR(S)	PROJECT	BUDGET	TAX LEVY	RESERVES	OTHER	
<b>GENERAL GOVERNMENT</b>							
<b>Corporate Services</b>							
<b>New Projects</b>							
7	Council Projectors	2020	7,500	7,500	7,500	Working Funds	
8	Budgeting software incl reporting, self serve and metrics	2020	50,000	50,000	50,000	Working Funds	
9	Town Hall - Upgrade Electronic Sign	2020	45,000	45,000	45,000	Infrastructure Reserve	
10	Branding Strategy and Implementation	2020/21	40,000	25,000	25,000	Working Funds	
11	Service Delivery Review	2020	50,000	50,000	50,000	Working Funds re: Modernization Fund	
12	<b>Total - Corporate Services</b>		<b>192,500</b>	<b>177,500</b>	<b>0</b>	<b>177,500</b>	
13							
<b>PROTECTIVE SERVICES</b>							
<b>Building</b>							
<b>New Projects</b>							
17	Inspection Truck - convert to SUV (replace 2011 Chev Colorado 152,000 kms)	2020	50,000	50,000	50,000	Building Equipment Reserve	
18	Planning/Building Software & Support	2020/21	340,416	275,416	31,354	244,062	
19	<b>Sub-total</b>		<b>390,416</b>	<b>325,416</b>	<b>0</b>	<b>81,354</b>	
20	<b>Fire</b>						
<b>New Projects</b>							
22	SUV - Assistant Fire Chief	2020	48,000	48,000	48,000	Fire Equipment Reserve	
23	Volunteer Firefighters - Standardized Uniforms & Safety Boots (125)	2020	63,000	63,000	63,000		
24	Radio Repeaters - 1st Run Pumpers (8)	2020	28,800	28,800	28,800		
25	Bunker Gear (10)	2020	25,000	25,000	25,000	Fire Equipment Reserve	
26	Hoses and Appliances - Replacement	2020	18,000	18,000	18,000	Fire Equipment Reserve	
27	Forceable Entry - Training Prop	2020	10,000	10,000	10,000		
28	Drone - DJI Enterprise	2020	7,200	7,200	7,200		
29	Breathing Apparatus Bench Tester	2020	12,000	12,000	12,000	Infrastructure	
30	<b>Sub-total</b>		<b>212,000</b>	<b>212,000</b>	<b>109,000</b>	<b>103,000</b>	
31	<b>Total - Protection Services</b>		<b>602,416</b>	<b>537,416</b>	<b>109,000</b>	<b>184,354</b>	
32							
<b>TRANSPORTATION DEPARTMENT</b>							
<b>New Projects</b>							
35	New Truck/SUV - replace Truck 13-56	2020	40,000	40,000	40,000	PW - Equipment Reserve	
36	3/4 Ton Truck - replace Truck 12-52	2020	65,000	65,000	65,000	PW - Equipment Reserve	
37	Tandem Truck - Replace Tandem 01-14	2020	290,000	290,000	290,000	PW - Equipment Reserve	
38	Electronic Sign - Sydenham Road & Keeley	2020	50,000	50,000	50,000	Infrastructure Reserve	
39	Streetlights - New	2018-2029	370,000	30,000	30,000	Infrastructure Reserve	
40	Guiderail Upgrades	2020-29	500,000	50,000	50,000	Infrastructure Reserve	
41	Village(s) Revitalization	2021	50,000	50,000		50,000 Main Street Funding	
42	Linear Asset Construction-Villages/Local Roads/Arterial Roads (separate Listing)		10,420,800	6,375,000	3,386,669	1,950,000	1,038,331
							AIR 900,000 DCF 550,000 FGT 500,000 OCIF 508,412 County FGT 529,919
43	<b>Total</b>		<b>11,785,800</b>	<b>6,950,000</b>	<b>3,386,669</b>	<b>2,475,000</b>	<b>1,088,331</b>
44	<b>SYDENHAM WATER</b>						
45	Mechanical, instrumentation and electrical upgrades (Utilites Kington recommended)	2020	50,000	50,000	50,000	Water Reserve	
46	<b>Total</b>		<b>50,000</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>	
47	<b>ENVIRONMENTAL SERVICES</b>						
<b>Sanitation-Disposal</b>							
49	Salem WDS- Vegetation & Benthic Monitoring	2020	8,500	8,500	8,500	Infrastructure Reserve	
50	Green Bay WDS - Additional Monitoring Wells	2020	20,000	20,000	20,000	Infrastructure Reserve	
51	<b>Sub-total</b>		<b>28,500</b>	<b>28,500</b>	<b>0</b>	<b>28,500</b>	
52	<b>Total</b>		<b>78,500</b>	<b>78,500</b>	<b>0</b>	<b>78,500</b>	
53							
<b>TOWNSHIP FACILITIES MANAGEMENT</b>							
<b>New Projects</b>							
56	Townhall - Charging Station for Electric Vehicles	2020	30,000	30,000	30,000	Federal Gas Tax	
57	Townhall - Accessible Entrance Ramp & Front Step	2019-20	125,000	115,000	115,000	Facilities Reserve	
58	Townhall - Lower Floor renovations/reconfiguration & furnace	2020	50,000	50,000	50,000	Facilities Reserve	
59	Verona Medical Clinic - Design 2nd floor accessible entrance	2020	5,000	5,000	5,000	Facilities Reserve	
60	Glendower Hall- Gravel Parking Lot Extension	2020	15,000	15,000	15,000	Facilities Reserve	
61	Keeley Admin Office - Window Replacement	2020	12,000	12,000	12,000	Facilities Reserve	
62	Radon Abatement - various facilities	2020	100,000	100,000	100,000	Facilities Reserve	
63	Verona Fire Hall - Repairs to Septic System	2020	10,000	10,000	10,000	Facilities Reserve	
64	Keeley Road Improvements	2019-2020	450,000	100,000	100,000	Infrastructure Reserve	
65	<b>Total</b>		<b>797,000</b>	<b>437,000</b>	<b>0</b>	<b>437,000</b>	
66							
<b>RECREATION</b>							
<b>New Projects</b>							
69	Centennial Park - Ice Stock Dedicated Lanes	2020	100,000	100,000	100,000	Dev Charges	
70	Centennial Park - Resurface & Paint - Pickle Ball & Tennis Courts	2020	40,000	40,000	40,000	Parkland	
71	Gerald Ball Park - Resurface & Paint - Pickle Ball & Tennis Courts	2019-2020	40,000	10,000	10,000	Parkland	
72	Point Park - Paint - Pickle Ball	2020	10,000	10,000	10,000	Parkland	
73	Point Park - Pedestrian Access to Tennis Court & Pickle Ball	2020	25,000	25,000	25,000	Infrastructure Reserve	
74	Point Park - Additional Dock for paddle sports	2020	6,000	6,000	6,000	Parkland	
75	Davidson Beach - Access Road to swim area	2020	200,000	200,000	200,000	Infrastructure Reserve	
76	Inverary Ball Park - Field Lighting Requirements	2020	6,000	6,000	6,000	Parkland	
77	Playground Rubberized Surfaces & Equipment - various sites	2020	40,000	40,000	40,000	Parkland	
78	Bowes/Centennial/Point Ball Diamonds- Design of accessible washrooms	2020	5,000	5,000	5,000	Parkland	
79	Bowes/Centennial/Inverary/Point Ball Diamonds- Lighting key switches & timers - Safety concern	2020	10,000	10,000	10,000	Parkland	
80	Boat Launch Upgrades - Shipyards	2019-20	30,000	25,000	25,000	Parkland	
81	Recreation Master Plan	2020	30,000	30,000	30,000	Dev Charges	
82	<b>Total - Recreation</b>		<b>542,000</b>	<b>507,000</b>	<b>0</b>	<b>507,000</b>	
83							
<b>PLANNING</b>							
<b>New Projects</b>							
86	Official Plan	2019-2021	176,000	140,000	140,000	Federal Gas Tax	
87	Community Benefit Charge Strategy	2020	15,000	15,000	15,000	Federal Gas Tax	
88	<b>Total - Planning</b>		<b>191,000</b>	<b>155,000</b>	<b>0</b>	<b>155,000</b>	
89							
90	<b>TOTALS</b>		<b>14,189,216</b>	<b>8,842,416</b>	<b>3,495,669</b>	<b>4,014,354</b>	
						<b>1,332,393</b>	

1 2020 CAPITAL BUDGET

2		PROJECT	TOTAL	2020	PROPOSED FINANCING		
3		YEAR(S)	PROJECT	BUDGET	TAX LEVY	RESERVES	OTHER
	<b>ARENA - based on grant submission to ICIP - separate report &amp; presentation</b>					SF share	CF & Grant
4	Condenser Unit replacement/Tower upgrades	2020	120,000	120,000			
5	Plate Heat Exchanger (Chiller System)	2020	150,000	150,000			
6	Brine Pump Package	2020	25,000	25,000			
7	Floor Flushing and glycol charge	2020	10,000	10,000			
8	Contingency	2020	76,250	76,250			
9	<b>Total 2020</b>		<b>381,250</b>	<b>381,250</b>		<b>59,991</b>	<b>321,259</b> Grant 73.33%/Central 10.93%/SF 15.74%
10	Arena floor/boards replacement	2021	770,000				
11	Contingency	2021	192,500				
12	<b>Total 2021</b>		<b>962,500</b>			<b>151,452</b>	<b>811,048</b>
13	<b>Total 2020/2021</b>	<b>2020/2021</b>	<b>1,343,750</b>			<b>211,443</b>	<b>1,132,307</b>

## 1 Year 2020

## 2 Linear Asset Construction Schedule

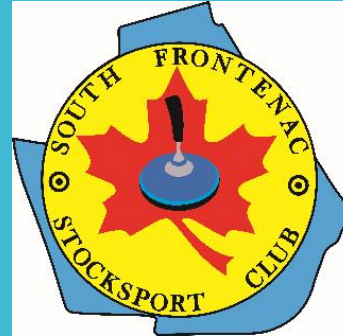
		Project	Total	2020
		Year(s)	Project	Budget
3	<b>New Projects</b>			
4	Buck Bay Road Bridge	Replace and widen for two lanes 2020	550,000	550,000
5	Bunker Hill Road Bridge	Removal, Close Road at Structure 2020	110,000	110,000
6	Carrying Place Road	Complete Ditching and Surface Road, End to Fire Hall 2018 - 2020	867,300	165,000
7	Deyos Road	Complete Ditching 2020 - 2021	400,000	110,000
8	Fish Creek Road Bridge	Design 2019 - 2020, Replace 2020 2019-2020	795,900	770,000
9	Hinchinbrooke Road	Design in 2020, Relocate Poles, Complete 2021 2020 - 2021	846,200	440,000
10	Hinchinbrooke Road Culvert	Replace 2020 2020	345,000	345,000
11	Northshore Road	Reconstruction from North Shore Crescent to Leland Rd 2020	660,000	660,000
12	Perth Road at Buck Lake - Design	Design for culvert replacement, Widen, Boat Launch 2020	50,000	50,000
13	Petworth Road	Kerr Road to Road 38, Reconstruction 2020	660,000	660,000
14	Road 38 at Portland WDS	Mill asphalt, Profile surface, Pave with Fibres 2020	86,000	86,000
15	Sunbury Village	Start 2019, Complete July 2020 2019 - 2020	2,115,600	1,150,000
16	Yarker Road and Wilton Road Intersection	Design for Roundabout 2020 - 2021	705,800	50,000
17	Hard Surface Preservation	Various Roads 2020	1,129,000	1,129,000
18	Arterial Reserve	2019-2022	1,100,000	100,000
19	<b>Total</b>		<b>10,420,800</b>	<b>6,375,000</b>

RESERVES & RESERVE FUNDS FORECAST - 2020 Budget							19
	BALANCE BEGINNING OF YEAR	CONTRIBUTION				BALANCE END OF YEAR	
		FROM		TO			
		TAXATION BDGTD	OTHER REVENUES	REVENUE FUND	CAPITAL FUND		
<b>RESERVE</b>							
<b>Fiscal</b>							
Working Funds	3,833,403	473,320		39,149	132,500	4,135,074	
<b>Equipment and Infrastructure</b>							
<b>General</b>							
Asset Investment Reserve	3,647,212	1,478,491			900,000	4,225,703	
Infrastructure	2,288,820	275,000			540,500	2,023,320	
<b>Vertical</b>							
Facilities/Property	413,582	308,245			307,000	414,827	
Recreation	12,813					12,813	
<b>Rolling</b>							
Capital - Building Department	79,125	21,000			50,000	50,125	
Capital - Fire Department	508,835	405,500			91,000	823,335	
Capital - Roads Department	540,360	510,000			395,000	655,360	
<b>Linear</b>							
Cemetery Lot Addition	43,538					43,538	
<b>Stabilization</b>							
Planning	66,784					66,784	
Policing Costs	722,749			45,000		677,749	
Recycling	273,641					273,641	
Revenue-Severance Appl.	20,000					20,000	
Winter Control - Roads Dept.	0					0	
Wages-Fire Department	49,721					49,721	
Building Department	686,699	22,575			31,354	677,920	
Water Reserve Fund	851,123	102,997			50,000	904,120	
<i>Sub-total</i>	<i>14,038,405</i>	<i>3,597,128</i>	<i>0</i>	<i>84,149</i>	<i>2,497,354</i>	<i>15,054,030</i>	
<b>OBLIGATORY RESERVE FUNDS</b>							
5% Parkland	24,003		135,772		152,000	7,775	
Development Charges	2,401,700		741,632		680,000	2,463,332	
Environmental Enhancement	139,649		0			139,649	
Federal Gas Tax	237,071	565,649	0		685,000	117,720	
Subdivider Contributions	37,171					37,171	
<i>Sub-total</i>	<i>2,839,594</i>	<i>565,649</i>	<i>877,404</i>	<i>0</i>	<i>1,517,000</i>	<i>2,765,647</i>	
<b>RESERVE FUNDS &amp; TRUSTS</b>							
Election	30,575	25,000				55,575	
Highway #38 Reconstruction	780,119		5,000			785,119	
Landfill Closure	140,680	40,000	10,250			190,930	
<b>Trusts</b>							
Fire Donations	19,358		2,600			21,958	
Portland Historical	15,124		100			15,224	
Grant Memorial	26,156		350			26,506	
OHRP	7,038					7,038	
Cemetery - PC	488,356					488,356	
Cemetery M. Burns Trust	25,000					25,000	
Cemetery - Monument PC	66,308					66,308	
Cemetery - Monument PC Inc	22,217					22,217	
<i>Sub-total</i>	<i>1,620,931</i>	<i>65,000</i>	<i>18,300</i>	<i>0</i>	<i>0</i>	<i>1,704,231</i>	
<b>TOTAL</b>	<b>18,498,930</b>	<b>4,227,777</b>	<b>895,704</b>	<b>84,149</b>	<b>4,014,354</b>	<b>19,523,908</b>	

# South Frontenac Stocksport Club: Our Club and Our Sport

Presentation to Township of South Frontenac Council

October 15, 2019





# What is Stocksport?





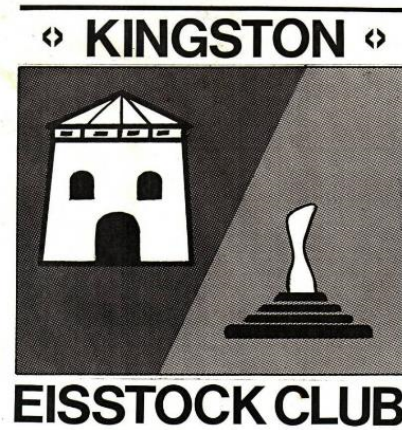
# What is Stocksport?



- YEAR ROUND – the sport is played in winter and summer by changing the plates that are on the bottom of the stock
- MULTI-GENERATIONAL – ages 8 to 80 on the same team
- INCLUSIVE – people with exceptionalities play with able bodied athletes
- CASUAL or COMPETITIVE – from playing on a local lake to the World Championships
- GLOBAL – 23 countries have teams at the world championships



# The South Frontenac Stocksport Club



- 50 YEAR HISTORY – the sport thrived in the area in the 1960s, 70s and 80s with strong Austrian-Canadian clubs as the lead
- REVITALIZED – a period of dormancy was followed by revitalization this decade
- STRONG – 50 members
- LARGEST – South Frontenac Stocksport Club (SFSC) is the largest stocksport club in North America



# Local Recreation



- TOWNSHIP-WIDE – members from Storrington to Portland and everywhere in between
- RECREATIONAL AND COMPETITIVE – regardless of the level you want to play at, there is an opportunity
- LOW-COST – plenty of equipment for newbies to borrow from the club
- BUILDING PRIDE – recreation for young and old in their home community



## Local Ambassadors: Canadian League and America Cup



- CANADIAN COMPETITIONS – local players have won multiple Canadian tournaments including the national championships
- AMERICA CUP – held every two years; the 2019 Team Canada is shown above in Paraguay where five South Frontenac members represented Canada



# Local Ambassadors: World Championships & 2026 Olympics (probably)



Eight different SFSC members have played in the 2016 and 2018 World Championships and will play in 2020.



SFSC member, Tasha Vankoughnett, (right), won bronze at the 2016 World Championship in Italy



# Ambassadors for South Frontenac Around the World



SFSC demonstrated ice stock at the request of Governor General Julie Payette and Austria's Ambassador to Canada in 2018



SFSC member, Tyler MacComish (left), is currently in China playing at the China Cup



# Thank you!

Karl Hammer Jr.  
President  
South Frontenac Stocksport Club  
karlhammer@hotmail.com  
(613) 449-6249





# Lakes and Trails Festival

The Point Park, Sydenham, South Frontenac

October 25, 2019

Dear South Frontenac Township,

We would like to thank you for your generous support of the 2019 Lakes and Trails Festival. Your sponsorship of the live music was appreciated by all those that attended and helped expand the scope of the Festival

Despite the fact that the Festival was on the hottest day of the hottest month in 2019 the event continued to grow with 472 reregistered participants an increase of 67 over 2018. 51% came from South Frontenac, 30% came from Kingston.

The historic walk of Sydenham drew large groups. All the dragon boat rides were full. Frontenac Outfitters boats were all in use. And, the many cycle activities had increased participation, particularly the family cycle and the skills course, with many children returning from last year to test their skills again.

Organizational partnerships with the KFL+A Health Unit, South Frontenac Fire and Rescue and Public Works staff, Sydenham Kayak Club, the Cataraqui Canoe Club, Southern Frontenac Community Services, the Kingston Velo Club, and South Frontenac Rides were critical to the events success. The Festival also relied upon the participation of many South Frontenac business and individuals who donated volunteer hours, resources, and \$4945.65. A full list of donors and organizations involved in the Festival is on the back of this letter.

The support of South Frontenac Council and staff was invaluable. It helped keep the Festival open to all and bring the community together.

Once again, thank you very much for your support. The 2020 Festival will be held on Saturday, July 18. We look forward to again working with the Township on this community event.

The Lakes and Trails Organizing Committee



# Lakes and Trails Festival

The Point Park, Sydenham, South Frontenac

## Origins of 2019 Lakes and Trails Festival Participants

South Frontenac (Sydenham (121), Harrowsmith (63), Verona (18), Perth Road (11), Hartington (8), Inverary (22)) - 235 (50%)

Kingston 142 (30%)

Near South Frontenac (Yarker, Picton, Napanee, Gananoque, Sharbot Lake, Seelys Bay, Godfrey, Elginberg, Elgin, Amherstview, Odessa, Glenburnie) - 43 (9%)

Other Ontario (Coburg, Courtice, Shannonville, Guelph, Ottawa, GTA, Lindsay, Peterborough) 38 (8%)

Outside Ontario + other 14 (3%)

Total 472

## Booths at the 2019 Lakes and Trails Festival

Amphibian/Reptile Advocacy, Cataraqui Canoe Club, CRCA / Cataraqui Trail, Frontenac Arch Biosphere, Frontenac County/ K+P Trail, Frontenac Provincial Park, Frontenac Outfitters, Girl Guides Canada, Kingston Field Naturalists, Kingston Frontenac Library, Rideau Trail Association, Scouts Canada, Southern Frontenac Community Services, South Frontenac Rides, South Frontenac Museum, South Frontenac Township, Think First Helmet Fitting, Trousdale's General Store.

## Donors to the 2019 Lakes and Trails Festival

Beckwith Contracting, Cataraqui Canoe Club, Clinton Dentistry, Dr. Sheldon Cook Chiropractic, Fran and John Willes, Frontenac Outfitters, KFL+A Public Health Unit, KFL+A Public Library, Kingston Dragon Boat Club, Lanherne Technology Inc. Local Family Farms, Lorraine and Richard Lobb, Memory Lane Florists, Nancy Bayly, One Stop Convenience, Point Restaurant, Ross Sutherland, Scouts Canada, Saggy Bottom Boyz, Shelly Home Improvements, South Frontenac Rides, South Frontenac Township, Southern Frontenac Community Services, South Frontenac Fire and Rescue, Sydenham Canoe Club, Sydenham Lions Club, Steve Clinton, Trailhead, Trousdale's General Store.

1048 Shallow Lane  
Sydenham On K0H 2T0  
October 23, 2019

Sydenham Town Council

I would like to take this opportunity to say a Special thank you to Mr. Stan Richie and his entire crew of fire men and women.

On October 22, I experienced a very real strange smell coming from my propane fire place . I called 911 who advised me to wait outside for the Fire Department.

Within five minutes Mr. Richie and his crew arrived, some already wearing gas masks, and ready to investigate.

After completing their search of my home, turning off my propane source and suggesting that I have my chimney checked for possible back draft, they assured me all was well. With my approval he even called the paramedics to have me checked out as I was a bit shook up from it all.

I would like to commend him on the professionalism with which he directed the fire fighters and the kindness he showed me.

I Remain

  
N. Jeane Davis

**TOWNSHIP OF SOUTH FRONTENAC  
BY-LAW 2019-62**

**A BY-LAW TO CONFIRM GENERALLY PREVIOUS ACTIONS OF THE  
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH  
FRONTENAC.**

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THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC, BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. The actions of the Council of the Corporation of the Township of South Frontenac at its Council Meeting of November 5, 2019 be confirmed.
2. Execution by the Mayor and the Clerk of all Deeds, Instruments and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal to any such Deed, Instruments or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and take effect on the date of its passage.

Dated at the Township of South Frontenac this 5 day of November, 2019.

Read a first and second time this 5 day of November, 2019.

Read a third time and finally passed this 5 day of November, 2019.

**THE CORPORATION OF THE  
TOWNSHIP OF SOUTH FRONTENAC**

---

Ron Vandewal, Mayor

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Angela Maddocks, Clerk