



**TOWNSHIP OF SOUTH FRONTENAC
COUNCIL MEETING
AGENDA**

TIME: 7:00 PM,
DATE: Tuesday, January 8, 2019
PLACE: Council Chambers.

1. Call to Order
- a) Resolution
2. Declaration of pecuniary interest and the general nature thereof
3. Approval of Agenda
- a) Resolution
4. Scheduled Closed Session - not applicable
5. ***Recess*** - not applicable
6. Delegations - not applicable
7. Public Meeting - not applicable
8. Approval of Minutes
- a) December 11, 2018 Committee of the Whole 3 - 5
- b) December 11, 2018 Special Council 6 - 7
- c) December 18, 2018 Council 8 - 14
9. Business Arising from the Minutes
- a) Notice of Motion - Development Review 15 - 16
- b) Notice of Motion - Mandate of Conservation Authorities 17
- c) Closing and Transfer of Ownership of Road Allowance - Concession 1 Pt Lot 18, Pt Lot 19 18 - 21
10. Reports Requiring Action
- a) 2019 Capital Budget - Public Works (Report from Director of Corporate Services and Treasurer) 22 - 24
- b) 2019 Capital Budget Presentation by Public Services Department 25 - 40
11. Committee Meeting Minutes - not applicable
12. By-laws
- a) By-law 2019-01 - Road Closing - 4352 Holmes Road 41

13.	<u>Reports for Information</u>	
a)	4th Quarter Building Activity Report for 2018	42
b)	Reclassification of Agricultural Lands	43
c)	Accounts Payable and Payroll Listing	44 - 52
14.	<u>Information Items</u>	
a)	Formal notice of retirement from Chief Administrative Officer.	53
b)	Allan and Partners, re: Audit Planning Letter for the Year Ending December 31, 2018	54 - 59
c)	Vic Fedeli, Minister of Finance, re: 2019 Ontario Municipal Partnership Fund (OMPF)	60 - 61
15.	<u>Notice of Motions</u>	
16.	<u>Announcements/Statements by Councillors</u>	
17.	<u>Question of Clarity (from the public on outcome of agenda items)</u>	
18.	<u>Closed Session (if requested)</u>	
19.	<u>Confirmatory By-law</u>	
a)	By-law 2019-02	62
20.	<u>Adjournment</u>	

Minutes of Committee of the Whole
December 11, 2018



Time: 6:00 p.m.

Location: Council Chambers

Meeting # 25

Present: Mayor Ron Vandewal, Pat Barr, Ray Leonard, Doug Morey, Alan Reville, Norm Roberts, Randy Ruttan, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Mark Segsworth, Director of Public Services, Darcy Knott, Fire Chief, Angela Maddocks, Clerk

1. Call to Order
 - a) Mayor Vandewal called the meeting to order at 6:00 pm
2. Declaration of pecuniary interest and the general nature thereof
 - a) There were no declarations of pecuniary interest or general nature thereof.
3. Approval of Agenda
 - a) The agenda was approved as presented.
4. Scheduled Closed Session
 - a) Council moved into closed session to discuss litigation, matters about identifiable individuals, and matters subject to client solicitor privilege.

Councillor Sutherland felt that in his opinion there was not proper notification on the agenda for what will be discussed in closed session.

The CAO noted that as per the longstanding practice there is no formal motion at Committee of the Whole to go into Closed Session. There is a difference of opinion on this subject and there is an outstanding closed meeting investigation that addresses the concerns of Councillor Sutherland.

5. ***Recess - reconvene at 7:05 p.m. for Open Session
6. Public Meeting - n/a
7. Delegations - n/a
8. Reports Requiring Direction
 - a) Splash Pad/Spray Park Feasibility

Tim Laprade reviewed the background for a feasibility study for a splash pad including the results from the 2016 recreation survey, the benefits of a splash pad, potential risks, capital and ongoing operational costs.

Comments from Council included:

- the initial costs and ongoing operational costs would be too great for a township this size
- there is no room in the long range capital budget in the next ten years
- is there a need when we have a community with so many lakes

Committee of the Whole
December 11, 2018

- the demographics of our community are changing, consideration of these types of requests need to be considered
- there are already several large projects that require financial commitment.
- Recreation is on the verge of being based on taxation
- the public needs to know why a splash pad is not feasible

At this time, Council did not support including the costs for a feasibility study in the 2019 budget.

b) Skate Park Feasibility Study

Council was supportive of undertaking a feasibility study for a skateboard park as part of the budget process. The operating costs would not be as significant as the splash pad.

c) 2019 Budget Direction

Council provided direction that the budget be drafted based on the 2% increase as they felt this has served the community well in the past.

d) Fire Services - Operational Review and Recommendations

Council was supportive of including the following items in the draft 2019 Budget:

- A combined position - Fire Prevention Officer/Public Education (recommendation 4.1)
- Recruitment of 25 Volunteer Firefighters in 2019 to bring SFFR closer to the minimum staffing levels (recommendation 4.2)
- Acquire a demo or refurbished mobile air trailer unit (recommendation 6.2) immediate action - fund from reserves
- A reserve of pages to support the overall function of dispatching firefighters to emergencies (recommendation 10.1) immediate action - fund from reserves
- Close and surplus the current Station 9 Firehall, this building is not providing any service to the community and surplus the old Station 6 in Perth Road village.
- Station Location Study - 7 station model.

9. Reports for Information

a) Draft Code of Conduct/Council and Staff Relations Policy

Council was advised that these will be brought forward to Council in January.

b) Training Opportunities offered by AMO

10. Rise & Report from Committees of Council

a) County Council - no updates.

b) Arena Board

Councillor Revill reported that some lighting has been changed to LED lighting and some switches were activated 24/7, with changes made the energy costs for the arena have dropped significantly.

c) Police Services Board

The annual Police Services Board was held in November.

d) Cataraqui Region Conservation Authority

Councillor Sutherland reported that there has been restructuring in the Cataraqui Trail Management Board. The management and costs will be assumed directly by the authority. Bridge replacements and washouts need to be addressed. The Cataraqui Trail Management Board continues to be operational.

e) Quinte Conservation Authority

Councillor Roberts reported that a CAO has been hired instead of replacing the general manager position. There is no meeting in December.

f) Rideau Valley Conservation Authority

Councillor Barr reported that the 2019 preliminary budget has been completed.

g) Portland Heritage - no updates

11. Information Items

a) Honourable Steven Clark, Minister of Municipal Affairs and Housing, re: support for local government

b) Frontenac Federation of Agriculture - Support for Bale Wrapper initiative

12. Notice of Motions

13. Announcements/Statements by Councillors

a) Councillor Sutherland noted that with regard to the disclosure of Closed Session agenda items he felt the meeting was not properly constituted or defined. He was supportive of the agreement but not the process.

b) Mayor Vandewal reminded Council about the "Christmas Meet and Greet" with Council and staff at 5:00 pm on December 18, 2018.

14. Question of Clarity (from the public on outcome of agenda items) - n/a

15. Closed Session - n/a

16. Adjournment

a) The meeting was adjourned at 8:33 p.m.

Minutes of Council
December, 11, 2018

Time: 8:34 PM

Location: Council Chambers



Meeting # 26

Present: Mayor Ron Vandewal, Pat Barr, Ray Leonard, Doug Morey, Alan Revill, Norm Roberts, Randy Ruttan, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Mark Segsworth, Director of Public Services, Darcy Knott, Fire Chief, Tim Laprade, Arena and Recreation Supervisor, Louise Fragnito, Treasurer, Angela Maddocks, Clerk.

1. Call to Order

a) Resolution

Resolution No. 2018-26-01

Moved by Councillor Revill

Seconded by Councillor Ruttan

THAT the Special Council meeting of December 11, 2018 be called to order at 8:34 p.m.

Carried

2. Declaration of pecuniary interest and the general nature thereof - n/a

3. Approval of Agenda

a) Resolution

Resolution No. 2018-26-02

Moved by Councillor Ruttan

Seconded by Councillor Revill

That the agenda be adopted as presented.

Carried

4. Rise and Report from Closed Session

a) Resolution - Full and Final Mutual Release

Resolution No. 2018-26-03

Moved by Councillor Sleeth

Seconded by Councillor Morey

That Council rise and report and authorize the Mayor and Clerk to execute a Full and Final Mutual Release stemming from Litigation discussed in Closed Session on December 11, 2018.

Carried

5. Confirmatory By-law

a) By-law 2018-78

Resolution No. 2018-26-04

Moved by Councillor Sleeth

Seconded by Councillor Morey

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December, 11, 2018

That By-law 2018-78, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given first and second reading this 11 day of December 2018.

Carried

Resolution No. 2018-26-05

Moved by Councillor Leonard

Seconded by Councillor Roberts

That By-law 2018-78, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac be given third reading signed and sealed this 11 day of December 2018.

Carried

6. Adjournment

a) Resolution

Resolution No. 2018-26-06

Moved by Councillor Leonard

Seconded by Councillor Roberts

That the meeting be adjourned at 8:36 p.m.

Carried

Ron Vandewal, Mayor

Angela Maddocks, Clerk

Minutes of Council
December, 18, 2018

Time: 7:00 PM

Location: Council Chambers



Meeting # 27

Present: Mayor Ron Vandewal, Pat Barr, Ray Leonard, Doug Morey, Alan Revill, Norm Roberts, Randy Ruttan, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Angela Maddocks, Clerk, Claire Dodds, Director of Development Services, Mark Segsworth, Director of Public Services, Louise Fragnito, Director of Corporate Services and Treasurer

1. Call to Order

a) Resolution

Resolution No. 2018-27-01

Moved by Councillor Roberts

Seconded by Councillor Leonard

THAT the Council meeting of December 18, 2018 be called to order at 7:00 p.m.

Carried

2. Declaration of Office - Deputy Mayor

a) Councillor Sleeth took the Declaration of Office for Deputy Mayor for the 2018 to 2019 term.

3. Declaration of pecuniary interest and the general nature thereof

a) Councillor Leonard declared a pecuniary interest with respect to Agenda Item 14(a) Accounts Payable and Payroll Listing.

4. Approval of Agenda

a) Resolution

Resolution No. 2018-27-02

Moved by Councillor Leonard

Seconded by Councillor Roberts

THAT the agenda be adopted as presented.

Carried

5. Scheduled Closed Session - n/a

6. ***Recess*** - n/a

7. Delegations - n/a

8. Public Meeting

a) Resolution

Resolution No. 2018-27-03

Moved by Councillor Roberts

Seconded by Councillor Leonard

THAT a public meeting be held to discuss planning matters related to:

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- Closure of unopened road allowance Concession 1, Part Lot 18 and 19, Storrington

Carried

- b) Request for Road Closure - Concession 1, Part Lot 18 and 19 - 4352 Holmes Rd

There were no comments from Council or the public.

Resolution No. 2018-27-04

Moved by Councillor Leonard

Seconded by Councillor Roberts

THAT an opportunity having been provided, the public meeting be closed.

Carried

9. Approval of Minutes

- a) December 4, 2018 Council meeting

Resolution No. 2018-27-05

Moved by Councillor Roberts

Seconded by Councillor Leonard

THAT the minutes of the December 4, 2018 Council meeting be approved as amended.

Carried

10. Business Arising from the Minutes

- a) Notice of Motion - Refund of Fee for Zoning By-law Amendment

Resolution No. 2018-27-06

Moved by Councillor Barr

Seconded by Councillor Sutherland

THAT Council approve the refund of half of the Zoning By-law Amendment fee to the applicants (Z-18/17) located at 4562 Bedford Road (Morgan).

Carried

- b) Notice of Motion - Ad Bag Delivery

Resolution No. 2018-27-07

Moved by Councillor Sutherland

Seconded by Councillor Barr

THAT Council direct staff to review the regulations with regard to ad bag delivery and review the options for restricting the practice of them being throw alongside roads in South Frontenac.

Carried

- c) Notice of Motion - Hartington Well Testing

A recorded vote was requested. All members of Council voted against the motion.

Resolution No. 2018-27-08

Moved by Councillor Roberts

Seconded by Councillor Barr

Resolution 2017-23-13

THAT the Corporation of the Township of South Frontenac cover the cost associated with testing the well water quality for residences within 300 m of the former gas station in Hartington; and,

THAT Testing shall be performed two (2) times per year; and,

THAT testing shall be done on a voluntary basis.

Defeated

d) Notice of Motion - Hartington Community Association

Councillor Roberts requested a recorded vote. Council unanimously voted against the resolution.

Resolution No. 2018-27-09

Moved by Councillor Barr

Seconded by Councillor Roberts

Resolution 2017-23-11

THAT on a without prejudice or precedent basis the Corporation of the Township of South Frontenac cover the cost of the two most recent invoices from Mr. Wilf Ruland and the final invoice from Mr. Harold Chard to the Hartington Community Association.

Defeated

e) Fire Services - Mobile Compressor and Pagers

Councillor Sutherland moved that the resolution be divided into two parts however no other member of Council seconded his motion.

Resolution No. 2018-27-10

Moved by Councillor Barr

Seconded by Councillor Sutherland

THAT Council authorize the purchase of a mobile compressor for \$32,950 plus applicable HST;

AND THAT Council authorize the purchase of 49 pagers (25 for new recruits and 24 for spares distributed across the stations) at a price of no greater than \$640 each or \$31,360 plus applicable HST;

AND THAT both be funded from the Working Funds and Infrastructure Reserves.

Carried

11. Reports Requiring Action

a) Retail Cannabis Stores

The printed resolution for Council to move and second differed from the report included in the agenda package.

Claire Dodds, Director of Development Services advised Council that since the writing of her report the province has changed the regulations. There will be a phasing in of opening retail stores with no more than 25 province wide and a maximum of 5 retail operations will be allocated to the eastern region in cities with a population of more than 50,000 or more.

Resolution No. 2018-27-11

Moved by Councillor Revill

Seconded by Councillor Ruttan

THAT Council provide direction to staff as to whether to opt out or in for cannabis retail stores in South Frontenac and to notify the Alcohol and Gaming Commission of Ontario of such decision before January 22, 2019;

AND further, if Council decides to opt in, then direct staff to develop a policy statement for Council's review that can provide a framework for the Director of Development Services to comment on cannabis retail store proposals.

Resolution No. 2018-27-12

Moved by Councillor Ruttan

Seconded by Councillor Morey

THAT in the absence of previous Council direction on this matter, permit private cannabis retail stores in south Frontenac and notify the Alcohol and Gaming Commission of Ontario of such decision before January 22, 2019:

AND THAT Council direct staff to develop a policy statement for Council's review that can provide a framework for the delegating of commenting on cannabis retail stores proposal to the Director of Development Services.

Carried

b) Council Appointments to Committees and Boards

See By-law 2018-81

Councillor Ruttan suggested that a new committee be organized with existing members of Lake Associations; he felt this would be a better connection than the annual meeting.

Council was generally supportive of the idea, however there would need to be a terms of reference developed.

Mayor Vandewal noted that the township has copies of lake plans and studies and cautioned that this committee would only make recommendations to Council.

Wayne Orr indicated that a working group be established to develop the "Terms of Reference" and then propose the committee.

c) Rezoning of Concession 3, Part Lot 17, Storrington District

See By-law 2018-79

d) Road Closure and Transfer: Peck & Baxter

See By-law 2018-80

e) 2019 Budget Direction

The initial version of the draft capital budget was reviewed. This version provides a listing for Corporate Services, Protective Services and Planning.

f) Committee of Adjustment - Composition Options

Resolution No. 2018-27-13

Moved by Councillor Ruttan

Seconded by Councillor Revill

THAT Council consider the options outlined in the report regarding the composition of the Committee Adjustment and provide direction to staff to advertise for four members of the public, with four Council members to be appointed per the existing composition;

AND that Council direct staff to prepare a terms of reference for the South Frontenac Committee of Adjustment.

Carried

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- g) Three Way Stop at Latimer Road and Round Lake Road

See By-law 2018-82

12. Committee Meeting Minutes - n/a

13. By-laws

- a) By-law 2018-79 - Rezone Concession 3, Part Lot 17, Storrington

Resolution No. 2018-27-14

Moved by Councillor Revill

Seconded by Councillor Ruttan

THAT the following by-laws be given first and second reading:

- By-law 2018-79
- By-law 2018-80
- By-law 2018-81
- By-law 2018-82

Carried

Resolution No. 2018-27-15

Moved by Councillor Ruttan

Seconded by Councillor Revill

THAT By-law 2018-79, being a by-law to amend By-law 2003-75, as amended, to rezone land from Rural (RU) to Rural Exception Zone, RU-55, Concession 3, part Lot 17, Storrington District, be given third reading, signed and sealed.

Carried

- b) By-law 2018-80 - Road Closure - Concession XIV, Lot 24, Loughborough

Resolution No. 2018-27-16

Moved by Councillor Revill

Seconded by Councillor Ruttan

THAT By-law 2018-80, being a by-law to stop up close and sell a portion of an unopened road allowance that forms the boundary between Lot 1, Concessions X and XI, Bedford District and Lot 24, Concession XIV, Loughborough District, subject to a right-of-way, be given third reading signed and sealed.

Carried

- c) By-law 2018-81 - Council Appointments to Committees and Boards

Resolution No. 2018-27-17

Moved by Councillor Sleeth

Seconded by Councillor Morey

THAT By-law 2018-81, being a by-law to appoint Council members to various boards, committees and associations, be given third reading, signed and sealed.

Carried

- d) By-law 2018-82 - Three Way Stop at Round Lake Road and Latimer Road

Resolution No. 2018-27-18

Moved by Councillor Sleeth

Seconded by Councillor Morey

THAT By-law 2018-82, being a by-law to amend By-law 2000-01, being a by-law to regulate the use of traffic, parking and stopping on highways and bridges in the Township of South Frontenac, to create a three way stop at Round Lake Road and Latimer Road in the village of Inverary, be given third reading signed and sealed.

Carried

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14. Reports for Information
 - a) Accounts Payable and Payroll Listing
 - b) 2018 Election Accessibility Report
 - c) Tender No. PW-2018-17 Garbage Truck
15. Information Items
 - a) MPAC - Ontario's Assessment System
 - b) Steve Clark Minister of Municipal Affairs and Housing re: Housing Supply Action Plan
 - c) Township of Central Frontenac - Motion regarding Randy Hillier Correspondence, re: Conservation Authorities
 - d) Meela Melnik-Proud, Evonne Potts, Sarah Harmer and Matter Rennie, re: Johnston Point ESA Permit
 - e) Susan Millar, Secretary - Rideau Corridor Landscape Strategy, re: Representative for Steering Committee
 - f) Around the Rideau Newsletter - November/December 2018
16. Notice of Motions
 - a) Councillor Sutherland served a notice of motion requesting that South Frontenac send a letter to the Ministry of Municipal Affairs and Housing regarding the weakening environmental regulations.
 - b) Deputy Mayor Sleeth served a notice of motion requesting that South Frontenac write to the local conservation authorities and the concerns expressed from Randy Hillier, MPP and the mandate of the conservation authorities.
17. Announcements/Statements by Councillors
 - a) Mayor Vandewal thanked Emily Caird and Angela Maddocks for arranging the meet and greet prior to the meeting and extended Christmas greetings to all.
18. Question of Clarity (from the public on outcome of agenda items) - n/a
19. Closed Session - n/a
20. Confirmatory By-law
 - a) By-law 2018-83

Resolution No. 2018-27-19

Moved by Councillor Sleeth

Seconded by Councillor Morey

THAT By-law 2018-83, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given first and second reading this 18 day of December, 2018.

Carried

Resolution No. 2018-27-20

Moved by Councillor Sleeth

Seconded by Councillor Morey

Minutes of Council
December, 18, 2018

THAT By-law 2018-83 being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given third reading, signed and sealed this 18 day of December 2018.

Carried

21. Adjournment

a) Resolution

Resolution No. 2018-27-21

Moved by Councillor Sleeth

Seconded by Councillor Morey

THAT the Council meeting of December 18, 2018 be adjourned at 8:31 p.m.

Carried

Ron Vandewal, Mayor

Angela Maddocks, Clerk



REPORT TO COUNCIL CLERK'S DEPARTMENT



AGENDA DATE: January 8, 2019

SUBJECT: Notice of Motion – Development Review

RECOMMENDATION:

Whereas the Province is “undertaking a fundamental review of all aspects of the development review process”, and

Whereas the approval process for the development on Johnson’s point allowed 18 units of housing to be developed in the midst of a provincially significant wetland and a candidate area of natural and scientific interest on a lake that is already well developed, and

Whereas the Environmental Commissioner’s 2018 report found that the approval process did not give adequate attention to the resident’s concerns, and

Whereas the Environmental Commissions 2018 report also identified shortcomings in the ‘no negative impacts’ restriction on developments close to Provincially Significant Wetlands citing:

“For example, a subdivision that is built adjacent to a wetland may not cause immediate negative impacts, but eventually, the cumulative impacts from this expansion, such as road salting, fertilizer runoff, leaking fuels, wildlife predation from domestic cats and recreation overuse (e.g., from off road vehicles and mountain bikes), can severely degrade wetland functions”.
(page 25)

And whereas the restrictions in the legislative mandate of the Conservation Authority and the Ministry of Natural Resources and Forestry benefit process for species-at-risk were able to provide, at best, marginal protection for the environment and species-at-risk on Johnson’s Point,

Therefore, be it resolved that South Frontenac Council express concerns that the current approval and regulatory process for development does not adequately protect our lakes and wetlands and does not take full account of the concerns of local communities,

And further that the Ministry be asked to ensure that our lakes and wetlands are protected and local communities are given full input in the development process,

And further be it resolved that this motion be circulated to the Minister of Municipal Affairs, the premier of Ontario and the Leader of the Opposition.

BACKGROUND:

Council’s Procedural By-law 2017-76 establishes the process for Notice of Motion.

At the Council Meeting of December 18, 2018, Councillor Sutherland served a notice of motion related to the correspondence on the decision of the Johnston Point ESA (Endangered Species Act) permit and expressed concerns about the current approval and regulatory process for development that does not adequately protect our lakes and wetlands.

A notice of motion requires a seconder at the next regular Council meeting. If seconded, the motion is debated and voted on.



REPORT TO COUNCIL CLERK'S DEPARTMENT



FINANCIAL/STAFFING IMPLICATIONS:

n/a

ATTACHMENTS:

n/a

Submitted/approved by:

Angela Maddocks,

Clerk



REPORT TO COUNCIL CLERKS DEPARTMENT



AGENDA DATE: January 8, 2019

SUBJECT: Notice of Motion – Mandate of Conservation Authorities

RECOMMENDATION

That Council direct staff to send correspondence to local conservation authorities to express concerns about the expansion of their roles and/or work outside their mandate and to seek clarification on the mandated roles of Conservation Authorities.

BACKGROUND

Council's Procedural By-law 2017-76 establishes the process for Notice of Motion.

At the Council Meeting on December 18, 2018, Deputy Mayor Sleeth served a notice of motion that a letter be directed to Conservation Authorities expressing concerns about the expansion of their roles. While not entirely supportive of the position of Randy Hillier, MPP, Lanark-Frontenac-Lennox and Addington, Deputy Mayor Sleeth felt there should be clarification on their mandate.

A notice of motion requires a seconder at the next regular Council meeting. If seconded, the motion is debated and voted on.

ATTACHMENTS

n/a

Submitted/approved by:

Angela Maddocks
Clerk



REPORT TO COUNCIL DEVELOPMENT SERVICES DEPARTMENT



REPORT DATE: January 03, 2019

AGENDA DATE: January 08, 2019

SUBJECT: By-law to Stop Up, Close and Transfer Ownership of a Portion of Road Allowance
Estate of Lois Kot (Kim Kot – agent)
4352 Holmes Road, Inverary
Concession 1, Pt Lot 18, Pt Lot 19, RP 13R1099, Pt 4,
District of Storrington, Township of South Frontenac

RECOMMENDATION

That Council **pass** By-law 2019-01 to stop up, close and transfer ownership of a portion of an unopened road allowance between Lots 18 and 19, Concession 1, Geographic Township of Loughborough (former District of Storrington) described as Part 2, Reference Plan 13R-21919.

BACKGROUND

An application has been submitted to the Development Services Department to stop up and close a portion of unopened road allowance that crosses the property located at 4352 Holmes Road, Concession 1, Pt. Lot 18, Pt. Lot 19, RP 13R1099 , Pt. 4, in the District of Storrington.

Attachment #1 is a location map showing the property to which the portion of unopened road allowance is to be transferred to.

Ms. Kot is in the process of settling her parent's estate. The Estate currently owns the property at 4352 Holmes Road. The Estate is currently in the process of selling the property and have an active offer to purchase on the property. Through the due diligence of the lawyers involved in the sale, it was discovered that there is an unopened road allowance that splits the property. The house and driveway on the property is partially constructed over the unopened road allowance (see Attachment #2 – survey of 4352 Holmes Road). The purchaser's lawyer has requested the current owners resolve this title issue prior to the property being sold. Until this title issue is resolved, the property cannot be converted from the Land Titles system into Land Registry.

Ms. Kot and her lawyer believe the road allowance may have been closed in the distant past but there are no records that testify to this. Ms. Kot's surveyor confirmed that no road closing was previously registered for the section of unopened road allowance that crosses the property addressed as 4352 Holmes Road, Inverary. The Storrington District Councilor confirmed that a road closing by-law was passed by Storrington Township Council prior to amalgamations, but may not have been registered.

Staff agrees that this road allowance should be stopped up, closed and ownership transferred to the Estate of Lois Kot. The majority of this road allowance was closed by by-law (By-law 2017-42) and transferred in 2017 to facilitate a commercial use on a newly created lot in the Hamlet of Inverary. The only remaining portion of this road allowance to be closed is located on the property owned by the Estate.

The proposal came before Council for consideration at the November 6, 2018 Council Meeting. Council was supportive of transferring the said portion of the road allowance at this time.

Ms. Kot has had the survey prepared and her surveyor has deposited the survey at the land registry office. The portion of the road allowance that passes through 4352 Holmes Road is described as Part 2, on Reference Plan 13R-21919.

PUBLIC COMMENTS

Consistent with the requirements of the Municipal Act, a Notice of Road Closing was posted on the Township website on November 15, 2018 and advertised in the Frontenac News for 4 weeks. A public meeting was held on December 18, 2018.

No public comments or objections were received at the public meeting.

FINANCIAL and STAFFING CONSIDERATIONS

Council has agreed to waive the purchase price of the portion of road allowance to be transferred, and that Ms. Kot will cover the cost of the survey, legal and advertising costs to stop up and close the road allowance, and register the transfer.

ATTACHMENTS

Attachment #1 – Location Map

Attachment #2 – Survey of 4352 Holmes Road

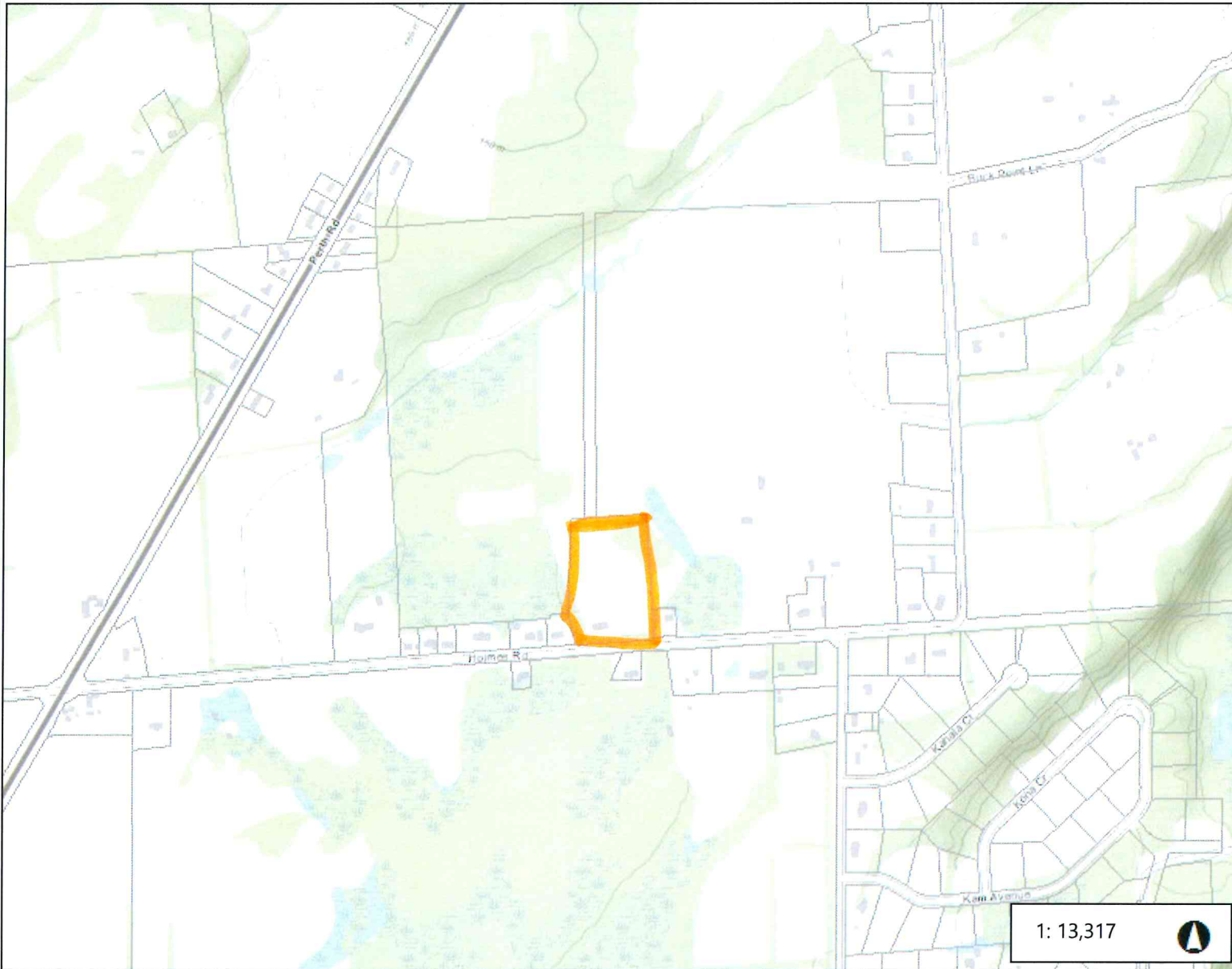
Attachment #3 – Under By-laws - By-law 2019-01 Stop Up & Close Road Allowance

Approved/Submitted by:



Claire Dodds, Director of Development Services, Township of South Frontenac


Attachment #1 - Location Map.

FRONTENAC | 4352 Holmes Road, Inverary



Legend

-  Assessment Parcels
-  Citations

 4352
Holmes Road,
Inverary.

1: 13,317



0.7 0 0.34 0.7 Kilometers

WGS_1984_Web_Mercator_Auxiliary_Sphere
© Latitude Geographics Group Ltd.

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE REGISTRY ACT AND THE LAND TITLES ACT.

PLAN 13R-21919

RECEIVED AND DEPOSITED

DATE: Dec. 13, 2018

Laura Heenan
SIGNATURE

REPRESENTATIVE FOR THE LAND REGISTRAR FOR THE LAND TITLES AND REGISTRY DIVISIONS OF FRONTENAC (No.13)

DATE: DECEMBER 12, 2018

Phil W. Chitty
PHIL W. CHITTY
ONTARIO LAND SURVEYOR

ORP "B"

4913246.91

381801.46

COORDINATES CANNOT, IN THEMSELVES BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

BEARINGS ARE UTM GRID, DERIVED FROM A PORTION OF THE NORTHERLY LIMIT OF HOLMES ROAD AS SHOWN ON PLAN 13R-21559 HAVING A BEARING OF N87°09'00"E, UTM ZONE 18 (75° WEST LONGITUDE) NAD83 (CSRS) (1997.0) AND DESIGNATED HERON AS "REFERENCE BEARING"

FOR BEARING COMPARISONS, A ROTATION OF 1°16'00" CLOCKWISE WAS APPLIED TO BEARINGS ON PLAN 13R-1099.

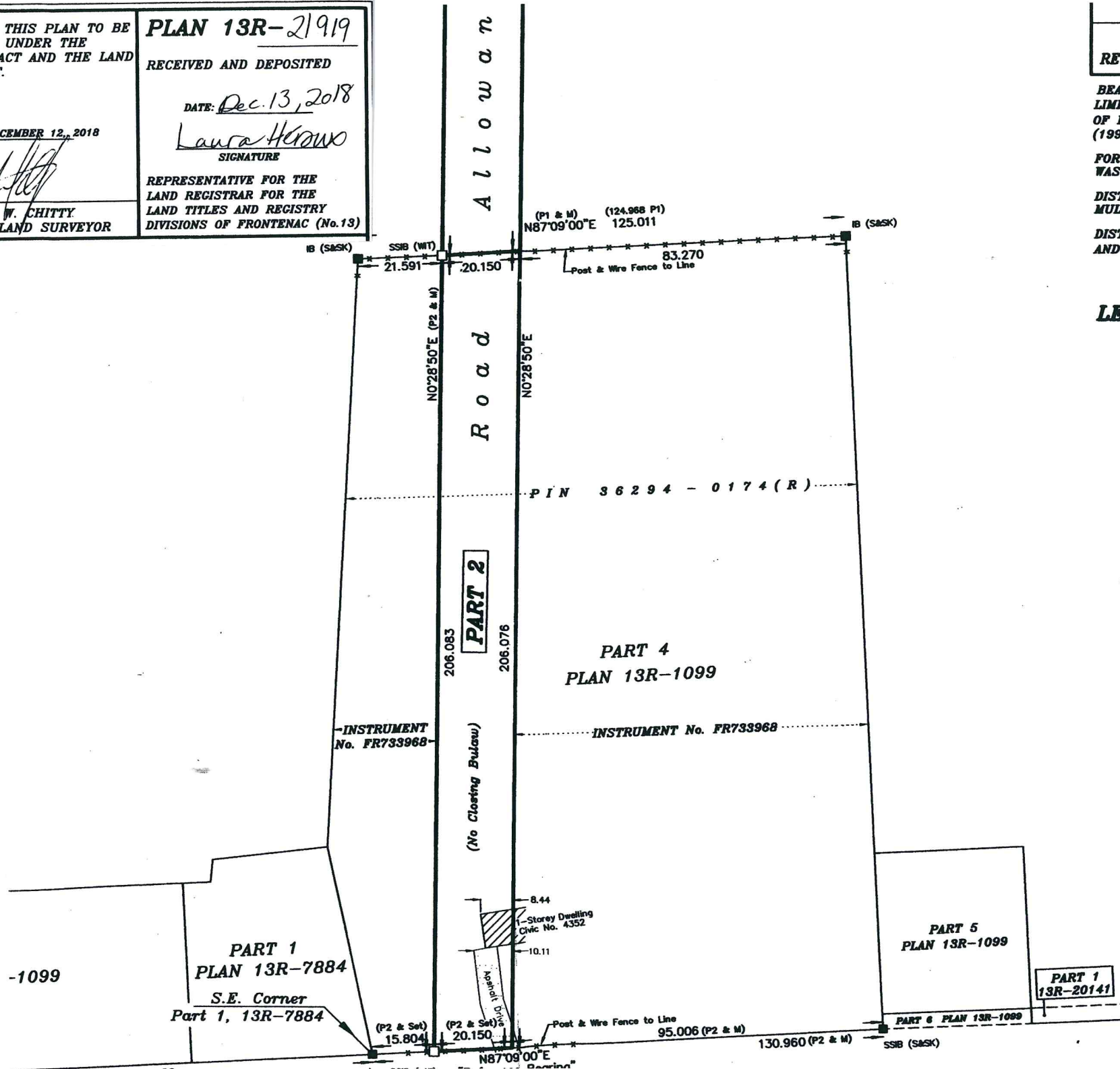
DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999752.

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

LEGEND:

SSIB'S PLANTED DUE TO INSUFFICIENT OVERBURDEN

- denotes Planted Survey Monument
- Found Survey Monument
- SIB Standard Iron Bar
- SSIB Short Standard Iron Bar
- IB Iron Bar
- IB^o Iron Bar (round)
- RB Rock Bar
- RP Rock Post
- (WIT) Witness
- (M) Measured
- (S&SK) Smith & Smith Kingston - O.L.S.
- (798) Ray Hunter - O.L.S.
- (1022) N. Bruce Campbell - O.L.S.
- (1886) Hopkins Chitty Land Surveyors Ltd. - O.L.S.
- (P1) Plan 13R-1099
- (P2) Plan 13R-21559
- Calc Calculated



SURVEYOR'S CERTIFICATE:

I CERTIFY THAT:

1. This Survey and Plan are correct and in accordance with the SURVEYS ACT, the SURVEYORS ACT, the REGISTRY ACT and the LAND TITLES ACT and the REGULATIONS made under them.
2. The SURVEY was completed on the 5th day of November 5, 2018.

HOPKINS CHITTY LAND SURVEYORS INC.

DATE: DECEMBER 12, 2018

Phil W. Chitty
PHIL W. CHITTY - O.L.S.



REPORT TO COUNCIL TREASURY DEPARTMENT



AGENDA DATE: January 8, 2019

SUBJECT: 2019 Capital - Public Works

RECOMMENDATION:

OPEN

BACKGROUND:

Attached is the draft capital budget document. This version only provides a listing of Public Works items including Transportation, Environmental Services, Facilities Management and Recreation. A listing for Corporate Services, Protective Services and Planning was previously presented separately on December 11th.

The items presented are in line with the target capital budget within the 10 year long range financial plan.

The draft capital budget represents the initial listing received from all department heads incorporating input from committees and Council. Further some items are driven from replacement schedules which have defined reserves funding them. This includes the Public Works equipment reserve

The format of the Capital budget is continuing on the changes made in 2018 to provide further information on multi-year projects. The first two columns after the description will provide the years over which the project is anticipated to take place as well as the overall estimated project cost. Further any items that were previously approved in prior year budgets and are still on-going have been separated under a separate carryover items listing. This listing follows the Policy and Procedures for the operating and capital budgets where if a project has seen little to no progress in 2 years and there is no anticipation of action moving forward, it is removed from the carryover listing and must be requested as a new budget item in the current year.

The Director of Public Services will available for any questions on the listed items. Further, a separate presentation will be provided by the Director highlighting specific items but does not reflect or balance to the full listing of capital items.

Council is asked to provide direction at this time on whether any of the detailed capital items should be removed at this stage.

ATTACHMENTS

2019 Draft Capital Budget (Transportation and Environmental Services, Facilities Management and Recreation) with linear listing and carry over items

Submitted/approved by:

Louise Fragnito

Prepared by:

Louise Fragnito

	PROJECT	TOTAL	2019	PROPOSED FINANCING	
	YEAR(S)	PROJECT	BUDGET	TAX LEVY	RESERVES
TRANSPORTATION DEPARTMENT					
New Projects					
LED Streetlights	2019	30,000	30,000		30,000 FGT
Old Boy at Perth Road - New Commuter Parking lot	2019	50,000	50,000		50,000 Infrastructure
Guide Rail - New installation	2019	50,000	50,000		50,000 Infrastructure
Storrington Pit Fencing	2019	40,000	40,000		40,000 Infrastructure
Storrington Centre - Fuel System - Gas, Clear and Coloured for PW & Fire	2019	100,000	100,000		100,000 Facilities
Hartington Fuel System - Addition of gas for PW & Fire	2019	40,000	40,000		40,000 Facilities
1/2 Ton Truck - replace F54 (2013 with 230,000 kms at Bedford Yard)	2019	40,000	40,000		40,000 PW Equipment
1 Ton Truck - Truck for parks - replace F55-3 Ton (2013 with 210,000 kms)	2019	100,000	100,000	35,000	65,000 PW Equipment
Hartington Yard)	2019	330,000	330,000		330,000 PW Equipment
Upgrading Intersections - Latimer and Round Lake Road	2019	100,000	100,000		100,000 FGT
Linear Asset Construction-Villages/Local Roads/Arterial Roads (separate Listing)	2019	6,075,000	6,075,000	3,650,725	1,415,000
					AIR 815,000 DCF 300,000 FGT 300,000 OCIF 499,738 County FGT 509,537
Total		6,955,000	6,955,000	3,685,725	2,260,000
SYDENHAM WATER					
Water Plant Equipment Replacement (as per UK recommendations)	2019	70,000	70,000		70,000 Water
Water Meter Replacement	2018/2019	115,000	65,000		65,000 Water
Total		185,000	135,000	0	135,000
ENVIRONMENTAL SERVICES					
Sanitation-Disposal					
Loughborough Waste Site - Ground Penetrating radar - Required for MOE approval	2019	45,000	45,000		45,000 Landfill
Portland Waste Site - Bedrock Wells - Required for MOE approval	2019	28,000	28,000		28,000 Landfill
Sub-total		73,000	73,000	0	73,000
Total		258,000	208,000	0	208,000
TOWNSHIP FACILITIES MANAGEMENT					
New Projects					
Keeley Road Garage- Office/washroom/lunchroom upgrade	2019	250,000	250,000		250,000 Facilities
Keeley Road Garage - boiler replacement	2019	50,000	50,000		50,000 Facilities
Keeley Road Garage - Communications tower relocation	2019	50,000	50,000		50,000 Facilities
Hartington Sand/Salt Storage Building - Replace building cc	2019	100,000	100,000		100,000 Facilities
Sydenham Library - Replace plastic fencing on roof	2019	5,000	5,000		5,000 Facilities
Town Hall - air conditioning in server room	2019	15,000	15,000		15,000 Facilities
Town Hall - Front step repair	2019	10,000	10,000		10,000 Facilities
Town Hall - Main Floor washroom upgrades	2019	5,000	5,000		5,000 Facilities
Verona Medical Centre - roof shingles	2019	15,000	15,000		15,000 Facilities
Verona Medical Centre - Stretcher accessibility	2019	15,000	15,000		15,000 Facilities
OPP Station - Asphalt repairs	2019	10,000	10,000		10,000 Facilities
OPP Station - Generator	2018-19	180,000	180,000		180,000 Facilities 180,000 (incl 2018 carryover 80,000)
Burrige Station 2 - Lighting retrofit	2019	10,000	10,000		10,000 FGT
Sunbury - Station 8 - Front Step	2019	5,000	5,000		5,000 Facilities
Sydenham - Station 5 - Front Eavesthrough/ asbestos tile removal and replacement	2019	8,500	8,500		8,500 Facilities
Old Station 6 - Decommissioning	2019	25,000	25,000		25,000 Facilities
Total		753,500	753,500	0	753,500
RECREATION					
New Projects					
Boat Launch Upgrades - Various	2018-2022	75,000	15,000		15,000 Parkland
Recreation software - programs & facility booking	2019	6,000	6,000		6,000 Infrastructure
Davidson Beach - Floating Dock (swimming lessons back u	2019	10,000	10,000		10,000 Parkland
Glendower Hall - Painting, misc repairs	2019	10,000	10,000		10,000 Parkland
Bradshaw Schoolhouse- Accessible entrance/restore found	2018-19	30,000	10,000		10,000 Parkland
Canteens- assesment of canteen use & appliance purchase	2019	5,000	5,000		5,000 Parkland
Sydenham Point - Bunker roof replacement	2019	20,000	20,000		20,000 Parkland
Sydenham Point - Multi-purpose pad work incl painitng, basketball/tennis posts/netting	2019	8,000	8,000		8,000 Parkland
Sydenham Point - Beach dock - geared towards paddlers	2019	10,000	10,000		10,000 Parkland
Wilmer Ball Park - foundation repairs pumphouse building	2019	6,000	6,000		6,000 Parkland
Centennial Park & Gerald Ball Park - securing movable soc	2019	5,000	5,000		5,000 Parkland
Harris Park - painting, trim work & decommissioning outbuil	2019	20,000	20,000		20,000 Parkland
Centennial Dog Park - Amenities - benches, walkway & sign	2019	10,000	10,000		10,000 Parkland
Gilmour Point -Washrooms	2017-19	450,000	450,000		450,000 FGT 450,000 (includes 2017/18 carryovers)
Parks- Outdoor movie screen equipment	2019	20,000	20,000		20,000 Parkland
Storrington Centre - Design work for hall expansion	2019-2020	50,000	50,000		50,000 Parkland
Gerald Ball Park -Resurface courts & new basketball posts	2019	30,000	30,000		30,000 Parkland
Gerald Ball Park - Playground structure near soccer field	2019	35,000	35,000		35,000 Parkland
Skateboard Park - Feasibility Study	2019	15,000	15,000		15,000 Parkland
Boat Launch Fencing	2019	5,000	5,000		5,000 Parkland
Total - Recreation		820,000	740,000	0	735,000
TOTALS		8,786,500	754,500	55,000	693,500

Year 2019

Linear Asset Construction Schedule - Draft

		Project	Total	2019
New Projects		Year(s)	Project	Budget
Desert Lake Causeway	2018 original budget of 100k reallocated to other project	2018-19	501,018	500,000
Petworth Culvert	2018 original budget of 250k reallocated to other project	2019	500,000	500,000
Round Lake Road	Duff Road to Lower Round Lake Road	2019	700,000	700,000
Devils Saddle Culvert	Burnt Hills Road	2019	700,000	700,000
Sunbury Village		2019-20	2,880,000	1,000,000
Hard Surface Preservation	Seal coating & microsurfacing	2019	1,100,000	1,100,000
Bridge Design	Bedford Mills, Fish Creek, Hinchinbrooke Road North	2019	50,000	50,000
Carrying Place Road		2018-19	700,000	350,000
Amey Road	2018 original budget of 125k reallocated to other project	2019	300,000	250,000
Scanlan Road		2019	325,000	325,000
Arterial Reserve	to be used for Road 38	2019-2022	1,100,000	75,000
Contingency	Any unspent to be reallocated to Arterial Reserve	2019	525,000	525,000
Total			9,381,018	6,075,000

2019 CAPITAL BUDGET - PRIOR YEAR CARRYOVER

		TOTAL PROJECT BUDGET	BUDGETED EXPENDITURE	PROPOSED FINANCING RESERVES	
TRANSPORTATION DEPARTMENT					
*	Radio Communication (Fire and PW)	300,000	300,000	300,000	Working Funds
	LED Streetlights - 3 New	40,000	40,000	40,000	Infrastructure
	Keeley Admin - Finalize renovations	35,000	6,972	6,972	Vertical - Facilities
Roads Construction:					
	Green Bay Bridge	299,247	261,600	261,600	Fiscal-Working Funds (unspent Capital)
	Carrying Place Road	350,000	202,372	202,372	Fiscal-Working Funds (unspent Capital)
	Deyos/Bunker Hill Roads	350,000	203,041	203,041	Fiscal-Working Funds (unspent Capital)
Total		1,374,247	1,013,985	1,013,985	
SYDENHAM WATER					
	Water Tower	45,000	45,000	45,000	Water Reserve
	Water Hauling Station	55,000	54,267	54,267	Water Reserve
Total		100,000	99,267	99,267	
ENVIRONMENTAL SERVICES					
	Loughborough Site - Finish partial capping Phase 1	410,000	410,000	410,000	Landfill Closure
	Garbage Truck	250,000	250,000	250,000	Rolling-roads 150,000/ 100,000 WF
Total		660,000	660,000	660,000	
TOWNSHIP FACILITIES MANAGEMENT					
	Energy retrofits	75,000	25,000	25,000	Federal Gas Tax
	Perth Road-Station 6-Trees	2,000,000	5,000	5,000	Vertical - Facilities Res
Total		2,075,000	30,000	30,000	
RECREATION					
	Boat Launch Upgrades - Various	75,000	12,269	12,269	Parkland
	Point Park - Paint Bunker & Pavillion	5,000	4,272	4,272	Parkland
	Fermoy Hall - Building Upgrades -Structural Integrity - Walls/Chimney/Foundation	80,000	76,537	76,537	Parkland
	Bradshaw School House - Accessible Entrance/Restore Foundation	20,000	18,405	18,405	Parkland
	Wilmer Ball Park - Pump/Storage Building Wall Repair	6,000	6,000	6,000	Parkland
Total		186,000	117,483	117,483	
TOTALS - Carryovers		4,395,247	1,920,735	1,920,735	
* Project on hold pending follow up report to, and approval by Council					

2018 CAPITAL BUDGET - Removed items & not carried over

Thermal Imaging Camera	7,000
Transportation Master Plan - moved to 2020	50,000
Water Tank (replace 23903-2011)	30,000
Establish Transfer Station	25,000
Facility Signage	17,786
Bradshaw- Station 1 paving - per study	8,000
Paving - Station 7	10,000
Burridge - Stn 2 - Repair Rear Metal Roof (BCA)	10,000
Burnt Hills - Stn 9 - Soffit & Facia Upgrades	10,000
Total	167,786



TOWNSHIP OF SOUTH FRONTENAC

PUBLIC SERVICES DEPARTMENT
2019 CAPITAL BUDGET



TRANSPORTATION



2019 TRANSPORTATION

NEW PROJECTS

❑ LED STREETLIGHTS – VARIOUS LOCATIONS	\$ 40,000
❑ OLD BOY ROAD PARKING LOT	\$ 50,000
❑ GUIDERAIL	\$ 50,000
❑ STORRINGTON PIT FENCING	\$40,000
❑ STORRINGTON CENTRE FUEL SYSTEM – GAS, CLEAR, COLOURED DIESEL	\$100,000
❑ HARTINGTON FUEL SYSTEM – GAS ADDITION	\$40,000
❑ HALF TON TRUCK	\$40,000
❑ ONE TON TRUCK	\$100,000
❑ TANDEM DUMP TRUCK	\$330,000
❑ GARBAGE TRUCK	\$250,000

2018 CARRY-OVERS

❑ TRANSPORTATION MASTER PLAN	\$ 50,000
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SYDENHAM WATER



2019 SYDENHAM WATER

NEW PROJECTS

- | | |
|---|-----------|
| <input type="checkbox"/> WATER PLANT – PUMP REPLACEMENT | \$ 50,000 |
| <input type="checkbox"/> WATER METERS – REPLACEMENT OF REMAINING AND NEW READER | \$ 70,000 |

2018 CARRY-OVERS

- | | |
|--|-----------|
| <input type="checkbox"/> WATER TOWER - REPAIRS | \$ 45,000 |
| <input type="checkbox"/> WATER HAULING STATION | \$ 54,267 |



ENVIRONMENTAL SERVICES



2019 ENVIRONMENTAL SERVICES

NEW PROJECTS

- | | |
|--|-----------|
| □ LOUGHBOROUGH WASTE SITE – GROUND PENETRATING RADAR | \$ 45,000 |
| □ PORTLAND WASTE SITE – BEDROCK WELLS | \$ 28,000 |

2018 CARRY-OVERS

- | | |
|---|------------|
| □ LOUGHBOROUGH WASTE SITE – PARTIAL CAPPING | \$ 250,000 |
|---|------------|



TOWNSHIP FACILITIES MAINTENANCE



2019 TOWNSHIP FACILITIES MANAGEMENT

NEW PROJECTS

□ KEELEY ROAD – WASHROOMS/OFFICES/LUNCHROOM	\$ 250,000
□ KEELEY ROAD – COMMUNICATIONS TOWER	\$ 50,000
□ KEELEY ROAD - BOILER	\$ 50,000
□ HARTINGTON SAND DOME – COVER	\$100,000
□ SYDENHAM LIBRARY – PLASTIC FENCING ROOF	\$5,000
□ TOWN HALL – AIR CONDITIONING FOR COMPUTER ROOM	\$15,000
□ TOWN HALL – FRONT STEP	\$10,000
□ VERONA MEDICAL CENTRE – SHINGLES	\$15,000
□ VERONA MEDICAL CENTRE - STRETCHER ACCESSIBILITY	\$15,000
□ OPP STATION – ASPHALT REPAIRS	\$10,000
□ OPP STATION – GENERATOR	\$100,000

2018 CARRY-OVERS

□ ENERGY RETROFITS	\$ 19,708
□ OPP STATION - GENERATOR	\$ 80,000



RECREATION



2019 RECREATION

NEW PROJECTS

□ DAVIDSON BEACH – FLOATING DOCK	\$ 10,000
□ GLENDOWER HALL – PAINTING AND REPAIRS	\$ 10,000
□ BRADSHAW SCHOOLHOUSE – ACCESSIBLE RAMP	\$ 10,000
□ CANTEENS – APPLIANCES AT VARIOUS LOCATIONS	\$5,000
□ SYDENHAM POINT – BUNKER ROOF	\$20,000
□ SYDENHAM POINT – MULTI-PURPOSE PAD	\$8,000
□ SYDENHAM POINT – BEACH DOCK	\$10,000
□ WILMER BALL PARK – FOUNDATION REPAIRS	\$6,000
□ CENTENNIAL AND GLENDOWER PARKS – SOCCER NET SECUREMENT	\$5,000
□ HARRIS PARK – PAINTING HALL, TRIM, DECOMMISSIONING OUTBUILDING	\$20,000
□ CENTENNIAL DOG PARK - AMENITIES	\$10,000
□ GILMOUR POINT – WASHROOMS	\$280,000
□ PARKS – OUTDOOR MOVIE SCREEN	\$20,000
□ STORRINGTON CENTRE – DESIGN FOR HALL EXPANSION	\$50,000
□ GERALD BALL PARK – RESURFACE COURTS AND NEW BASKETBALL POSTS	\$30,000
□ GERALD BALL PARK – PLAYGROUND STRUCTURE	\$35,000
□ BOAT LAUNCH UPGRADES – VARIOUS LOCATIONS	\$20,000



2019 RECREATION

2018 CARRY-OVERS

❑ BOAT LAUNCH UPGRADES - VARIOUS	\$ 12,269
❑ GILMOUR POINT - WASHROOMS	\$ 150,000
❑ SYDENHAM POINT – PAINT BUNKER AND PAVILION	\$5,000
❑ FERMOY HALL – STRUCTURAL UPGRADES	\$50,000
❑ BRADSHAW SCHOOL HOUSE – ACCESSIBLE ENTRANCE / FOUNDATION	\$20,000
❑ WILMER BALL PARK – PUMP/STORAGE BUILDING WALL REPAIR	\$6,000



LINEAR ASSETS



2019 LINEAR ASSETS

NEW PROJECTS

□ DESERT LAKE CAUSEWAY	\$ 500,000
□ PETWORTH CULVERT	\$ 500,000
□ ROUND LAKE ROAD – DUFF TO LOWER ROUND LAKE	\$ 700,000
□ DEVILS SADDLE CULVERT – BURNT HILLS ROAD	\$700,000
□ SUNBURY VILLAGE – START 2019. BUDGET REMAINING AND COMPLETE IN 2020	\$1,000,000
□ HARD SURFACE PRESERVATION – SEAL COAT AND MICROSURFACE	\$1,100,000
□ BRIDGE DESIGN – BEDFORD MILLS, FISH CREEK, HINCHINBROOKE RD NORTH	\$50,000
□ CARRYING PLACE ROAD	\$350,000
□ AMEY ROAD	\$250,000
□ SCANLAN ROAD	\$325,000
□ CONTINGENCY – REMAINING TO BE REALLOCATED TO ROAD 38 RESERVE	\$600,000

2018 CARRY-OVERS

□ CARRYING PLACE ROAD	\$ 202,372
□ GREEN BAY ROAD BRIDGE	\$ 261,600
□ DEYOS / BUNKER HILL ROADS	\$ 203,041



QUESTIONS?



THANK YOU

**TOWNSHIP OF SOUTH FRONTENAC
BY-LAW 2019-01**

BEING A BY-LAW TO STOP UP, CLOSE AND SELL A PORTION OF AN UNOPENED ROAD ALLOWANCE THAT FORMS THE BOUNDARY BETWEEN LOTS 18 & 19, CONCESSION 1, DISTRICT OF STORRINGTON: KOT

WHEREAS, the Municipal Council of the Township of South Frontenac may pass a by-law to stop up, close and sell any highway or part thereof pursuant to the Municipal Act, section 34(1):

AND WHEREAS pursuant to the Township of South Frontenac’s Notice By-law No. 2016-73, the Corporation of the Township of South Frontenac caused to be advertised the proposal to close portions of the said road allowance:

AND WHEREAS the said road allowance is not used as a publically travelled road:

AND WHEREAS no objections have been received to the road closing:

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. **THAT** the portion of road allowance in Part 2 of Reference Plan 13R21919, shall be stopped up and closed and ownership transferred to the abutting property owner of Part 4, Plan 13R-1099, Concession 1, Pt Lot 18 & Pt Lot 19, District of Storrington;
2. **THAT** the Mayor and Clerk are hereby authorized and directed to execute such documents as are required; and
3. **THAT** this By-law shall come into force and take effect upon registration of this By-law.

Dated at the Township of South Frontenac this Eighth day of January, 2019.

Read a first and second time this Eighth day of January, 2019.

Read a third time and finally passed this Eighth day of January, 2019.

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC**

Ron Vandewal, Mayor

Angela Maddocks, Clerk



REPORT TO COUNCIL BUILDING DEPARTMENT



AGENDA DATE: January 8th, 2019

SUBJECT: 4th Quarter Building Activity Report for 2018

Summary of Report:

The following report details Quarterly Construction Values from 2015 to present, as well as types of construction that have occurred and Building Permits that have been issued in 2018.

Quarterly Construction Values for all projects:

	2015		2016		2017		2018	
	CONSTRUCTION VALUE	PERMITS ISSUED	CONSTRUCTION VALUE	PERMITS ISSUED	CONSTRUCTION VALUE	PERMITS ISSUED	CONSTRUCTION VALUE	PERMITS ISSUED
January-March	\$2,186,155.00	35	\$2,156,402.00	29	\$2,077,900.00	48	\$2,990,962.00	57
April-June	\$7,808,788.00	145	\$11,785,550.00	155	\$12,728,150.00	148	\$13,050,757.00	146
July-September	\$9,082,797.00	148	\$8,757,931.00	148	\$11,499,789.00	129	\$10,174,862.00	126
October-December	\$7,816,256.00	123	\$6,622,100.00	89	\$5,650,400.00	93	\$5,501,998.00	77
Totals	\$26,893,996.00	461	\$29,321,983.00	421	\$31,956,219.00	418	\$31,718,579.00	406

Quarterly Construction Values for Single Family Dwellings:

	2015		2016		2017		2018	
	CONSTRUCTION VALUE	PERMITS ISSUED	CONSTRUCTION VALUE	PERMITS ISSUED	CONSTRUCTION VALUE	PERMITS ISSUED	CONSTRUCTION VALUE	PERMITS ISSUED
January-March	\$1,223,000.00	5	\$1,425,400.00	5	\$1,010,000.00	4	\$900,000.00	2
April-June	\$4,501,870.00	19	\$8,569,875.00	30	\$8,108,000.00	28	\$7,844,000.00	24
July-September	\$4,701,000.00	16	\$5,095,876.00	20	\$7,169,000.00	25	\$7,027,500.00	26
October-December	\$4,694,000.00	15	\$3,999,000.00	15	\$3,290,500.00	13	\$3,787,000.00	14
Totals	\$15,119,870.00	55	\$19,090,151.00	70	\$19,577,500.00	70	\$19,558,500.00	66

Building Permits Issued:

Type of Construction	JAN-MAR	APR-JUNE	JULY-SEPT	OCT-DEC	YTD
Single Family Dwellings	2	24	26	14	66
Seasonal Dwellings	2	3	8	2	15
Additions & Renovations	15	24	14	15	68
Garage, Accessory Bldg, Decks	13	60	39	26	138
Woodstove/Pellet/Chimney	8	4	10	9	31
Agricultural Buildings	1	4	5	2	12
New IC/Multi-Res Bldgs.	3	1	0	0	4
Reno/Additions to IC/Multi-Res Bldgs.	3	4	1	0	8
Demolitions	3	10	11	5	29
Pool enclosure	5	8	10	3	26
Other (Towers, Signs, Solar Panels)	2	4	2	1	9
TOTAL PERMITS	57	146	126	77	406

Prepared by:
Peggy Spafford
Administrative Assistant

Submitted/Approved by:

Tom Berriault, CBCO
Chief Building Official



REPORT TO COUNCIL CLERK'S DEPARTMENT



AGENDA DATE: January 5, 2019

SUBJECT: Reclassification of Agricultural Lands

RECOMMENDATION:

For information only.

BACKGROUND:

At the September 1, 2015 Council meeting, staff were directed to write to the Ontario Ministry of Agriculture Food and Rural Affairs and ask why the area of Class 1 Agricultural Land between Boyce Road, Petworth Road, Road 38 and Watson Road was zoned "Rural" rather than, as would seem appropriate to be agricultural and to ask our Planning Department how Council could rezone rural land to agricultural land. At that time there was also concerns expressed about the pressure for classifications of agricultural lands, specifically Class 3 with respect to solar projects.

The correspondence was emailed on September 4, 2015 to Arthur Churchyard, Rural Planner, Environmental and Land Use Policy at OMAFRA and he advised the township to direct correspondence to Damien Schaefer at the local Kingston office. No direct response was provided from the Ministry. On March 9, 2016, a reminder via email was sent to Mr. Schaefer indicating a response had not been received. Another email dated April 1, 2016 was sent to Mr. Schaefer from the Executive Assistant, once again asking for a response.

On April 5, 2016 a reply was received from Mr. Schaefer indicating that effective February 2, 2016, the Frontenac County Official Plan came into full force and effect and therefore the County of Frontenac became the approval authority and that they were responsible for ensuring that Provincial Interests are addressed in the Township's Official Plan including the protection of prime agricultural areas for their long term use of agriculture.

On April 19, 2016 the CAO forwarded via email a copy of the correspondence that indicated the County was the approval authority for such matters to Joe Gallivan, County Planner. Mr. Gallivan acknowledged the direction from the Ministry however no action was taken.

On October 4, 2016, Councillor Sutherland served a notice of motion to petition OMAFRA to reclassify the rural area bounded by Boyce, Petworth, Watson and Road 38 as Prime Agriculture as identified in the Canada Land Inventory. Once again staff prepared correspondence indicating Council's direction and mailed a copy of the motion and letter to Mr. Churchyard, copied to the Honourable Jeff Leal, Minister of Agriculture, Food and Rural Affairs, Randy Hillier, MPP, Damien Schaefer, OMAFRA and Joe Gallivan, Planner, County of Frontenac.

There has not been any correspondence received from any of the named parties since then.

ATTACHMENTS:

n/a

Submitted/approved by:

Angela Maddocks, Clerk



Payment Listing
For the period of December 19th, 2018 to January 8th, 2019

Accounts Payable Payment Listing: 1,829,267.92
For the period of December 19th, 2018 to January 8th, 2019

Payroll Payment Listing:

Pay Period #18-26 Pay date December 19th, 2018 95,440.30
For the period of Decemeber 2nd, 2018 to December 15th , 2018

Pay Period #19-01 Pay date January 2nd, 2019 79,597.94
For the period of Decemeber 16th, 2018 to December 29th , 2018

Volunteer Firefighters Pay date December 21st, 2018 72,154.18
For the period of October 1st to December 15th, 2018

Council Honorarium: Pay date December 31st, 2018 14,725.61
For the period of December 1st, 2018 to December 31st, 2018

Total Payments \$ 2,091,185.95

RECOMMENDATION:

1. It is recommended that Council receive for information the listing of the Accounts Payable and Payroll for the period ending January 8th, 2019 in the amount of
 \$ 2,091,185.95

Submitted by:
Mark Foster - Accounting Clerk

Approved by:
Stephanie Kuca - Deputy-Treasurer

**Township of South Frontenac
 CHEQUE DISTRIBUTION REPORT**

Ranges: From: To: Distribution Types Included:
Cheque Date: 2018-12-19 2019-01-08 PURCH, MISC

10 GG

0020 TaxC

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000010556	2018-12-19		COUNTY OF FRONTENAC		
		2018 PIL/SUP/WO		2018 PIL/SUP/WO	\$43,086.15
Total EFT000000010556					\$43,086.15
Total TaxC					\$43,086.15

0035 TaxSB-EP

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000010557	2018-12-19		LIMESTONE DISTRICT SCHOOL		
		DEC 2018 LEVY		DEC 2018 LEVY	\$1,309,415.76
		DEC 2018-ADJUSTMENT		DEC 2018-ADJUSTMENT	\$24,159.03
Total EFT000000010557					\$1,333,574.79

EFT000000010566	2018-12-24		LIMESTONE DISTRICT SCHOOL		
		DEC 2018-ADJUST-2		DEC 2018-ADJUST-2	\$10,603.94
Total EFT000000010566					\$10,603.94
Total TaxSB-EP					\$1,344,178.73

0036 TaxSB-ES

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000010553	2018-12-19		ALGONQUIN AND LAKESHORE		
		DEC 2018-LEVY		DEC 2018-LEVY	\$117,761.16
		DEC 2018-ADJUSTMENT		DEC 2018-ADJUSTMENT	\$750.26
Total EFT000000010553					\$118,511.42

EFT000000010563	2018-12-24		ALGONQUIN AND LAKESHORE		
		DEC 2018-ADJUST-2		DEC 2018-ADJUST-2	\$3,812.90
Total EFT000000010563					\$3,812.90
Total TaxSB-ES					\$122,324.32

0037 TaxSB-FP

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000010554	2018-12-19		CONSEIL DES ECOLES PUBLIQUES		
		DEC 2018-LEVY		DEC 2018-LEVY	\$5,734.39
Total EFT000000010554					\$5,734.39

EFT000000010564	2018-12-24		CONSEIL DES ECOLES PUBLIQUES		
		DEC 2018-ADJUST-2		DEC 2018-ADJUST-2	\$215.25
Total EFT000000010564					\$215.25
Total TaxSB-FP					\$5,949.64

0038 TaxSB-FS

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000010555	2018-12-19		CONSEIL SCOLAIRE CATHOLIQUE DU		
		DEC 2018-LEVY		DEC 2018-LEVY	\$8,978.55
Total EFT000000010555					\$8,978.55

EFT000000010565	2018-12-24		CONSEIL SCOLAIRE CATHOLIQUE DU		
		DEC 2018-ADJUST-2		DEC 2018-ADJUST-2	\$285.68
Total EFT000000010565					\$285.68
Total TaxSB-FS					\$9,264.23

1000

Cheque	Date	Inv #	Vendor	Description	Amount
070000	2019-01-08		ATKINSON HOME BUILDING CENTRE		
		185298		Bit+Screws	\$6.39
Total 070000					\$6.39

070004	2019-01-08		ORSER SEPTIC		
		18/12/05-3		Septic Tank Pump	\$508.80
Total 070004					\$508.80

EFT000000010569	2019-01-08		ANCHOR CONCRETE PRODUCTS LTD.		
		38314		2X Tank Polylok Riser	\$122.11
		38313		2X Adapter Plate+ Riser Cover	\$274.75
Total EFT000000010569					\$396.86

EFT000000010580	2019-01-08		CULLIGAN		
		30811TH		Water	\$84.02
Total EFT000000010580					\$84.02

EFT000000010583	2019-01-08		DALTCO ELECTRIC & SUPPLY		
		1110126		2X Bulbs	\$44.37
Total EFT000000010583					\$44.37

EFT000000010595	2019-01-08		LIGHTING...FX INC.		
		60809		3X LED Fixtures	\$457.16
Total EFT000000010595					\$457.16

EFT000000010601	2019-01-08		NORTHWAY HARDWARE		
		16532		Bows	\$12.12
Total EFT000000010601					\$12.12

Total					\$1,509.72
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Township of South Frontenac CHEQUE DISTRIBUTION REPORT

1100 Counc

Cheque	Date	Inv #	Vendor	Description	Amount
070007	2019-01-08	5171	TROPHY HOUSE	Name Plates	\$122.11
Total 070007					\$122.11
Total Counc					\$122.11

1250 Clik

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000010615	2019-01-08	3129	TROUSDALE'S FOODLAND	Apple Cider	\$7.98
		1552.		Coffee+Cream+Milk	\$41.53
		1670		Water	\$4.38
Total EFT000000010615					\$53.89
EFT000000010616	2019-01-08	88322	TROUSDALE'S HOME HARDWARE	Allen Keys	\$0.59
Total EFT000000010616					\$0.59
Total Clik					\$54.48

1275 Fin

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000010591	2019-01-08	43704	INDEPENDENT TELEPHONE SERVICES	Mailbox 2223 B.M. + 2327 J.S.	\$86.50
Total EFT000000010591					\$86.50
Total Fin					\$86.50

Total GG

\$1,526,575.88

20 PP&P

2100 Fire

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000010572	2019-01-08	1-248065	BELL MOBILITY (RADIO DIVISION)	18/12 Site Rental	\$295.38
Total EFT000000010572					\$295.38
EFT000000010611	2019-01-08	628042	ROSEN ENERGY GROUP	SYD 800.6L GAS @ .9490	\$773.14
Total EFT000000010611					\$773.14
Total Fire					\$1,068.52

2605 Build

Cheque	Date	Inv #	Vendor	Description	Amount
070011	2019-01-08		DESROCHERS, GEORGE	S-82-18-S REFUND S-82-18-S Serverance Refund	\$85.00
Total 070011					\$85.00
Total Build					\$85.00

2620 Anml Ctl

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000010560	2018-12-30		FRONTENAC MUNICIPAL LAW	SF-AC-2018-DECEMBER ANIMAL CONTROL 18/12	\$3,256.19
Total EFT000000010560					\$3,256.19
Total Anml Ctl					\$3,256.19

2625 Lvstck

Cheque	Date	Inv #	Vendor	Description	Amount
070002	2019-01-08		GRAINGER, MICHAEL & PATRICIA & MARK & STEPHEN	LIVESTOCK-18/10/13 Livestock-18/10/13	\$564.19
Total 070002					\$564.19
Total Lvstck					\$564.19

2640 Bylaw enf

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000010560	2018-12-30		FRONTENAC MUNICIPAL LAW	SF-P-2018-DECEMBER PARKING BYLAW 18/12	\$457.92
				SF-P-2018-DECEMBER PARKING BYLAW 18/12	\$634.98
Total EFT000000010560					\$1,092.90
Total Bylaw enf					\$1,092.90

Total PP&P

\$6,066.80

30 Trans

3000 PW OH

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000010588	2019-01-08	N143512	GRAND & TOY LIMITED	Cash Box + Folder Tabs	\$49.72
Total EFT000000010588					\$49.72
Total PW OH					\$49.72

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

3005 RdAdmOH

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000010572	2019-01-08	1-248065	BELL MOBILITY (RADIO DIVISION)	18/12 Site Rental	\$295.38
Total EFT000000010572					\$295.38
Total RdAdmOH					\$295.38

3010

Cheque	Date	Inv #	Vendor	Description	Amount
070000	2019-01-08	185273 185509 185521 185400 186419 186608	ATKINSON HOME BUILDING CENTRE	Wire Wheel Set Tape Measure 9X Carr Screws Cleaning Supplies Pest Repeller AAA Batteries	\$13.22 \$7.62 \$3.02 \$186.84 \$42.72 \$4.07
Total 070000					\$257.49
070006	2019-01-08	18/11/19-14 18/11/20-13 18/11/21-15 18/11/22-16 18/11/23-17 18/11/26-18 18/11/27-19 18/11/28-20 18/11/29-07 18/11/30-27	SNIDER, PERCY	Flagging Flagging Flagging Flagging Flagging Flagging Flagging Flagging Flagging Flagging	\$438.59 \$438.59 \$438.59 \$438.59 \$438.59 \$438.59 \$438.59 \$438.59 \$438.59 \$438.59
Total 070006					\$4,385.90
EFT000000010570	2019-01-08	INV58870	ARMSTRONG MONITORING	4X Calib. of Exhaust Sensor	\$544.37
Total EFT000000010570					\$544.37
EFT000000010573	2019-01-08	29421	BLACK DOG TIRE & LUBRICANTS	Tire	\$95.65
Total EFT000000010573					\$95.65
EFT000000010575	2019-01-08	884213292 884213292 884213293 884213293 884215270 884215270 884215269 884215269 884217269 884217269 884217268 884217268	CINTAS	Uniform Cleaning Supplies Uniform Cleaning Supplies Uniform Cleaning Services Uniform Cleaning Services Uniform Cleaning Services Uniform Cleaning Services	\$13.77 \$139.34 \$7.98 \$31.85 \$7.98 \$27.64 \$13.77 \$176.75 \$7.98 \$27.64 \$13.77 \$92.85
Total EFT000000010575					\$561.32
EFT000000010576	2019-01-08	58277	CLEAN ONTARIO	Crimp	\$24.30
Total EFT000000010576					\$24.30
EFT000000010577	2019-01-08	157153	COCO PROPERTIES CORP	18-R16- Gravel	\$3,146.87
Total EFT000000010577					\$3,146.87
EFT000000010578	2019-01-08	37950 37950	COMMERCIAL DOOR SYSTEMS LTD.	16-16 13X Antennas+5X Remotes Door Repair	\$1,180.42 \$354.74
Total EFT000000010578					\$1,535.16
EFT000000010579	2019-01-08	W 867 W 858	CROSSIRON TRUCK & EQUIPMENT	Dip Stick New Actuator	\$278.57 \$1,243.69
Total EFT000000010579					\$1,522.26
EFT000000010587	2019-01-08	52089	GIN-COR INDUSTRIES INC	Idler Shaft	\$184.90
Total EFT000000010587					\$184.90
EFT000000010593	2019-01-08	9306319293 9306319292 9306356017 9306356017 9306356016	KENT AUTOMOTIVE	Bolts+ Flex-Guard Sleeving Cable Ties Screws + Drill bit Set Drill bit Set Cable Ties, Nuts+Brake Cleaner	\$165.29 \$263.09 \$9.59 \$207.46 \$334.05
Total EFT000000010593					\$979.48
EFT000000010596	2019-01-08	2100086883	LINDE CANADA LIMITED 15687	Gases	\$266.27
Total EFT000000010596					\$266.27
EFT000000010599	2019-01-08	DA0006897772	MICHELIN NORTH AMERICA CANADA INC	4X Tires	\$929.07
Total EFT000000010599					\$929.07
EFT000000010602	2019-01-08	1119046	NORTRAX	2X Keys	\$48.30
Total EFT000000010602					\$48.30
EFT000000010603	2019-01-08	5183237	ONTARIO HOSE SPECIALTIES LIMITED	Hose+ Couplers	\$260.81
Total EFT000000010603					\$260.81
EFT000000010604	2019-01-08	140674	PAT'S RADIATOR SERVICE LTD.	2X Bearings	\$97.69
Total EFT000000010604					\$97.69

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

EFT000000010606	2019-01-08		PETRIE FORD		
		263072		Blue LED Strobe	\$136.75
		263072		Blue LED Strobe	\$136.75
		263103		Oil	\$33.53
		263103		Oil	\$41.93
Total EFT000000010606					\$348.96
EFT000000010607	2019-01-08		PREMIER TRUCK GROUP		
		864128452		Fuel Tank	\$1,914.11
		864128675		Insulator	\$26.05
Total EFT000000010607					\$1,940.16
EFT000000010609	2019-01-08		PRO-TECH TRAINING SERVICES INC.		
		382		26X Prof. Development Course	\$2,645.76
Total EFT000000010609					\$2,645.76
EFT000000010614	2019-01-08		TOWN AND COUNTRY AUTO SUPPLY		
		6083-522958		Oil+Filter	\$32.38
		6083-522958		Oil Filter	\$4.31
		6083-522958		Oil+Filters	\$64.76
		6083-524688		Filters	\$193.04
		6083-523756		Oil+ Filters	\$50.59
		6083-523756		Oil+ Filter	\$44.66
Total EFT000000010614					\$389.74
EFT000000010616	2019-01-08		TROUSDALE'S HOME HARDWARE		
		88556		Batteries for Flashlights	\$14.23
		88296		Shovel	\$16.27
Total EFT000000010616					\$30.50
EFT000000010620	2019-01-08		UNIVERSAL SUPPLY GROUP		
		173-215787		Fuses	\$163.80
		896-908554		10 Guage Wire	\$183.62
		173-215702		Wiper Nozzle+Convex Mirror	\$30.21
		173-215702		Wiper Nozzles+Convex Mirrors	\$66.32
		173-215631		LED Flood+ Strobe	\$184.86
		173-215631		2X LED Floods	\$46.00
		173-216290		2X Bulbs	\$24.42
		173-216480		2X Sockets+2X Connectors	\$44.05
		896-908687		Headlight Bulb	\$24.35
Total EFT000000010620					\$767.63
EFT000000010621	2019-01-08		UCF/MCKEOWN & WOOD FUELS		
		799423		1842L @ .89	\$1,668.23
Total EFT000000010621					\$1,668.23
EFT000000010622	2019-01-08		VERONA HARDWARE LIMITED		
		101016009		20Lbs of Propane	\$17.30
Total EFT000000010622					\$17.30
Total					\$22,648.12

3215 Drainage

Cheque	Date	Inv #	Vendor	Description	Amount
070006	2019-01-08		SNIDER, PERCY		
		18/11/29-49		Flagging	\$438.59
		18/11/30-47		Flagging	\$438.59
		18/11/27-46		Flagging	\$262.29
		18/11/30-26		Flagging	\$413.40
Total 070006					\$1,552.87
EFT000000010585	2019-01-08		DIG'N DIRT LTD.		
		1056		904 Massassauga to Keeley	\$254.40
		1060		904 to Billy Green Rd.	\$254.40
Total EFT000000010585					\$508.80
EFT000000010589	2019-01-08		G WILLIAMS PAVING LTD		
		7062		Road Repairs- Washburn	\$2,391.36
Total EFT000000010589					\$2,391.36
EFT000000010613	2019-01-08		SWEET'S SAND & GRAVEL		
		S-0057574		Gravel	\$304.96
Total EFT000000010613					\$304.96
Total Drainage					\$4,757.99

3235 Sidewalks

Cheque	Date	Inv #	Vendor	Description	Amount
070005	2019-01-08		SAFESIDEWALKS CANADA INC		
		1215		Sidewalks- Battersea	\$9,667.20
Total 070005					\$9,667.20
Total Sidewalks					\$9,667.20

3310 Hardtop Patching

Cheque	Date	Inv #	Vendor	Description	Amount
070006	2019-01-08		SNIDER, PERCY		
		18/11/27-48		Patching	\$778.46
		18/12/04-06		Flagging	\$251.86
		18/12/04-28		Patching	\$992.55
		18/12/06-29		Patching	\$992.55
Total 070006					\$3,015.42
EFT000000010618	2019-01-08		TW PATCHING		
		332820		Patching	\$1,986.86
Total EFT000000010618					\$1,986.86
EFT000000010624	2019-01-08		WILLIAMS HOT MIX LTD		
		3895		3.95MT-HL3+ 2.54MT HL3F	\$628.56
Total EFT000000010624					\$628.56
Total Hardtop Patching					\$5,630.84

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

3505 Snw Plwng

Cheque	Date	Inv #	Vendor	Description	Amount
070006	2019-01-08		SNIDER, PERCY		
		18/11/16-01		Snow Plowing	\$195.38
		18/11/16-38		Snow Plowing	\$184.19
		18/11/26-39		Snow Plowing	\$184.19
		18/11/28-02		Snow Plowing	\$318.51
		18/11/28-03		Snow Plowing	\$146.53
		18/11/28-04		Snow Plowing	\$195.38
		18/12/05-33		Snow Plowing	\$244.22
		18/12/05-34		Snow Plowing	\$162.82
		18/11/28-32		Snow Plowing	\$905.66
		18/12/14-39		Snow Plowing	\$184.19
		18/12/17-40		Snow Plowing	\$184.19
Total 070006					\$2,905.26
EFT000000010594	2019-01-08		K MULROONEY TRUCKING LIMITED		
		2018-24294		Snow Plowing	\$633.41
		2018-24293		Snow Plowing	\$1,998.31
		2018-24292		Snow Plowing	\$2,318.03
		2018-24291		Snow Plowing	\$2,238.11
		2018-24289		Snow Plowing	\$3,128.08
		2018-24281		Snow Plowing	\$5,950.97
		2018-24284		Snow Plowing	\$2,288.84
		2018-24283		Snow Plowing	\$6,027.28
		2018-24300		Snow Plowing	\$2,145.71
		2018-24286		Snow Plowing	\$2,877.57
		2018-24287		Snow Plowing	\$2,797.64
		2018-24288		Snow Plowing	\$2,238.11
		2018-24301		Snow Plowing	\$820.59
		2018-24285		Snow Plowing	\$3,167.03
		2018-24302		Snow Plowing	\$205.15
Total EFT000000010594					\$38,834.83
EFT000000010598	2019-01-08		MCNICHOLS CONSTRUCTION LTD		
		18/11/28-ROUTE 11		Snow Plowing	\$3,154.56
		18/11/28-ROUTE 12		Snow Plowing	\$1,424.64
Total EFT000000010598					\$4,579.20
Total Snw Plwng					\$46,319.29

3506 Snow Clearing Sidewalks

Cheque	Date	Inv #	Vendor	Description	Amount
070006	2019-01-08		SNIDER, PERCY		
		18/11/21-05		Snow Plowing	\$101.76
		18/11/21-05		Snow Plowing	\$93.62
		18/11/21-37		Snow Plowing	\$203.52
		18/11/21-37		Snow Plowing	\$69.20
		18/11/21-08		Snow Plowing	\$193.34
		18/11/21-08		Snow Plowing	\$101.76
		18/11/28-09		Snow Plowing	\$101.76
		18/11/28-09		Snow Plowing	\$93.62
		18/11/28-10		Snow Plowing	\$203.52
		18/11/28-10		Snow Plowing	\$69.20
		18/11/28-11		Snow Plowing	\$386.69
		18/11/28-11		Snow Plowing	\$203.52
		18/12/05-28		Snow Plowing	\$101.76
		18/12/05-28		Snow Plowing	\$93.62
		18/12/05-29		Snow Plowing	\$203.52
		18/12/05-29		Snow Plowing	\$69.20
		18/12/05-27		Snow Plowing	\$193.34
		18/12/05-27		Snow Plowing	\$101.76
		18/12/11-30		Snow Plowing	\$101.76
		18/12/11-30		Snow Plowing	\$93.62
		18/12/11-31		Snow Plowing	\$203.52
		18/12/11-31		Snow Plowing	\$69.20
		18/12/11-32		Snow Plowing	\$193.34
		18/12/11-32		Snow Plowing	\$101.76
Total 070006					\$3,347.91
Total Snow Clearing Sidewalks					\$3,347.91

3515 Stock Snd&Slt

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000010590	2019-01-08		HARTINGTON EQUIPMENT LIMITED		
		INV-596		18/11-18/12 Loader Rental	\$4,477.44
Total EFT000000010590					\$4,477.44
EFT000000010592	2019-01-08		K+S WINDSOR SALT LTD		
		5300404707		Winter Salt	\$7,350.22
Total EFT000000010592					\$7,350.22
Total Stock Snd&Slt					\$11,827.66

3601 Barricds & Sfty Matls

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000010605	2019-01-08		PERFECT SOLUTIONS		
		11467		30X Gloves	\$241.22
Total EFT000000010605					\$241.22
Total Barricds & Sfty Matls					\$241.22

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

3610 Trfc Sg mnt

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000010617	2019-01-08	6839	TRUE ELECTRIC	Repair Traffic Signals	\$1,065.94
Total EFT000000010617					\$1,065.94
Total Trfc Sg mnt					\$1,065.94
Total Trans					\$105,851.27

40 Env

5005 SW & Fac OH

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000010586	2019-01-08	274998	GANANOQUE CHEVROLET BUICK GMC	4X4 Service	\$415.30
Total EFT000000010586					\$415.30
EFT000000010597	2019-01-08	8015	MCKENNA'S LOCK & KEY	2X Locks	\$521.52
Total EFT000000010597					\$521.52
Total SW & Fac OH					\$936.82

5105 Garb coll

Cheque	Date	Inv #	Vendor	Description	Amount
069983	2018-12-28		SNIDER, PERCY	18/12 DISPOSAL	\$11,649.51
				18/12 DISPOSAL	\$9,616.14
				DISPOSAL 18/12-FUEL	\$141.75
				DISPOSAL 18/12-FUEL	\$117.00
Total 069983					\$21,524.40
070006	2019-01-08		SNIDER, PERCY	18/12/13-38	\$2,251.44
Total 070006					\$2,251.44
EFT000000010558	2018-12-30		BOULTON SEPTIC/LARMON'S	COLLECTION 18/12	\$11,900.29
				COLLECTION 18/12-FUEL	\$144.80
Total EFT000000010558					\$12,045.09
Total Garb coll					\$35,820.93

5110 Gab disp

Cheque	Date	Inv #	Vendor	Description	Amount
070006	2019-01-08		SNIDER, PERCY	18/12/11-36	\$178.08
				18/12/11-37	\$325.63
Total 070006					\$503.71
EFT000000010562	2018-12-30		WHALEY, GEORGE	18/12 DISPOSAL	\$1,935.80
Total EFT000000010562					\$1,935.80
EFT000000010568	2019-01-08		ABELL PEST CONTROL INC.	11056819	\$58.81
				11056819	\$58.81
				11056819	\$58.81
Total EFT000000010568					\$176.43
EFT000000010574	2019-01-08		CAMBIUM INC.	2018-25546	\$4,065.31
Total EFT000000010574					\$4,065.31
EFT000000010585	2019-01-08		DIG'N DIRT LTD.	1081	\$55,687.30
Total EFT000000010585					\$55,687.30
EFT000000010598	2019-01-08		MCNICHOLS CONSTRUCTION LTD	18/12/04-PORTLAND	\$5,271.17
Total EFT000000010598					\$5,271.17
EFT000000010623	2019-01-08		WASTE CONNECTIONS OF CANADA	647-0000024903	\$2,710.61
				647-0000024867	\$7,618.84
Total EFT000000010623					\$10,329.45
Total Gab disp					\$77,969.17

5200 Recyc

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000010608	2019-01-08		PRINTFUSION INC.	107498	\$401.57
Total EFT000000010608					\$401.57
Total Recyc					\$401.57

5205 Recyc Coll

Cheque	Date	Inv #	Vendor	Description	Amount
069983	2018-12-28		SNIDER, PERCY	18/12 DISPOSAL	\$12,566.92
				18/12 DISPOSAL	\$10,958.23
				18/12 DISPOSAL	\$11,697.08
				DISPOSAL 18/12-FUEL	\$152.92
				DISPOSAL 18/12-FUEL	\$133.34
				DISPOSAL 18/12-FUEL	\$142.32

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

Total 069983					\$35,650.81
EFT000000010558	2018-12-30			BOULTON SEPTIC/LARMON'S COLLECTION 18/12	\$10,236.80
				COLLECTION 18/12- FUEL	\$124.55
Total EFT000000010558					\$10,361.35
Total Recyc Coll					\$46,012.16

5210 Rec Disp/Prc

Cheque	Date	Inv #	Vendor	Description	Amount
070006	2019-01-08	18/12/10-35	SNIDER, PERCY	Bradshaw Recycle	\$534.24
Total 070006					\$534.24
Total Rec Disp/Prc					\$534.24

Total Env					\$161,674.89
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70 Cem

7000 Health

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000010559	2018-12-30		D G YOUNGE CONCRETE BURIAL VAULTS	SERVICES 18/12	\$875.14
Total EFT000000010559					\$875.14
EFT000000010567	2019-01-08	18/11/27	1684504 ONTARIO INC.	Repair Potholes in Roadway	\$549.50
Total EFT000000010567					\$549.50
EFT000000010584	2019-01-08	2195	D G YOUNGE CONCRETE BURIAL VAULTS	18/11 Cemetery Services	\$559.68
		2195		18/11 Cemetery Services	\$40.70
		2195		18/11 Cemetery Services	\$457.92
		2195		18/11 Cemetery Services	\$20.35
Total EFT000000010584					\$1,078.65
Total Health					\$2,503.29

Total Cem					\$2,503.29
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80 Rec

8000 Rec

Cheque	Date	Inv #	Vendor	Description	Amount
070000	2019-01-08	186034	ATKINSON HOME BUILDING CENTRE	Snow Shovel+Ice Melt	\$23.87
Total 070000					\$23.87
070012	2019-01-08	69520	O'CONNOR, VALERIE	19/01/19-Refund	\$45.03
Total 070012					\$45.03
EFT000000010561	2018-12-30	18/12 MAINTENANCE	LEONARD, ELIZABETH	18/12 MAINTENANCE	\$142.50
Total EFT000000010561					\$142.50
EFT000000010601	2019-01-08	16532	NORTHWAY HARDWARE	Softner Salt+Cord+ZapTrap	\$80.61
Total EFT000000010601					\$80.61
Total Rec					\$292.01

8210 VCA

Cheque	Date	Inv #	Vendor	Description	Amount
070008	2019-01-08	5071-VCA	VERONA FOODLAND	Fruit Basket for D.B.	\$23.53
Total 070008					\$23.53
EFT000000010571	2019-01-08	2018104	BATES, LINDA	Projection Screen	\$91.57
Total EFT000000010571					\$91.57
EFT000000010600	2019-01-08	993-VCA	FRONTENAC COMMUNITY ARENA	Free Skate Rental	\$215.73
Total EFT000000010600					\$215.73
Total VCA					\$330.83
Total Rec					\$622.84

90 Plan

9000 Plan

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000010581	2019-01-08	154229	CUNNINGHAM SWAN CARTY	Legal Advice- Subdivision	\$127.20
		154231		Disbursements	\$174.35
Total EFT000000010581					\$301.55
Total Plan					\$301.55

9010 Plan-com adj

Cheque	Date	Inv #	Vendor	Description	Amount
070001	2019-01-08	2018 COA	GEE, KEN	2018 COA	\$495.29
		2018 COA		2018 COA	\$500.74

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

Total 070001					\$996.03
070003	2019-01-08		HAHN, DAVID		
		2018 COA		2018 COA	\$350.00
		2018 COA		2018 COA	\$248.63
Total 070003					\$598.63
070011	2019-01-08		DESROCHERS, GEORGE		
		S-82-18-S REFUND		S-82-18-S Serverance Refund	\$732.00
Total 070011					\$732.00
Total Plan-com adj					\$2,326.66
Total Plan					\$2,628.21

99

9999					
Cheque	Date	Inv #	Vendor	Description	Amount
069981	2018-12-19		MORELAND, BRETT		
		2018 TAX REFUND		2018 REFUND	\$1,090.47
Total 069981					\$1,090.47
069982	2018-12-19		920796 ONTARIO CORPORATION		
		CRADJ5318-1		TAX REFUND	\$5,997.73
Total 069982					\$5,997.73
070010	2019-01-08		CIBC MORTGAGES INC.		
		TAX REFUND		TAX REFUND	\$4,592.00
Total 070010					\$4,592.00
EFT000000010610	2019-01-08		REALTAX INC		
		69066		Tax Sale Services	\$553.70
Total EFT000000010610					\$553.70
EFT000000010611	2019-01-08		ROSEN ENERGY GROUP		
		628564		F 1538.2L CLR @.9420	\$1,474.48
		628565		F 297.6L MKD @.8337	\$252.47
		628216		F 1538.2L CLR @.9420	\$990.74
		628100		B 579.8L CLR @.9780	\$577.03
		628101		B 225.9L MKD @.8848	\$203.40
		628099		B 478.4L GAS @.8490	\$413.31
		628074		F 1259.8L CLR @.9780	\$1,253.76
		628075		F 1044.2L MKD @.8848	\$940.17
		628073		F 2100.1L GAS @.8490	\$1,814.36
		628566		P 357.5L CLR @.9420	\$342.70
		628567		F 1100.8L MKD @.8337	\$933.89
		628563		F 2269.5L GAS @.8290	\$1,914.53
Total EFT000000010611					\$11,110.84
Total					\$23,344.74
Total					\$23,344.74
Total					\$1,829,267.92



TOWNSHIP OF SOUTH FRONTENAC

4432 George St, Box 100
Sydenham ON, K0H 2T0
613-376-3027 Ext 2225 or 1-800-559-5862
worr@southfrontenac.net



January 8, 2019

Dear Mayor Vandewal and Council,

Please consider this my formal notice to retire effective July 31, 2019 with my last day in the office being Friday July 26.

It has always been my intention to provide Council with sufficient notice of my retirement so that Council has enough time to work through the recruitment process.

As of July, I will have had the privilege of working for 10 years on behalf of Council and the citizens of South Frontenac. The number of changes and the progress we have made moving the Township forward is significant.

I have had the benefit and support of a strong team of dedicated staff who have made my job easy; and I thank them all for their contributions. Council over the years has placed their trust in me and for that I am grateful.

Over the next seven months I will continue to serve in the best interests of South Frontenac.

I wish the Township a bright and prosperous future.

Sincerely,

A handwritten signature in black ink, appearing to read "Wayne Orr".

Wayne Orr
Chief Administrative Officer



22 Wilson Street West | Perth, Ontario | K7H 2M9
Phone: 613-267-6580 | Fax: 613-267-7563
info@allanandpartners.com
www.allanandpartners.com



December 7, 2018

Mayor Ron Vandewal
Corporation of the Township of South Frontenac
P. O. Box 100 – 4432 George Street
Sydenham, ON K0H 2T0

Dear Mayor Vandewal and Members of Council:

Re: Audit Planning Letter for the Year Ending December 31, 2018

We have prepared this Audit Planning Letter in connection with our audit of the consolidated financial statements of the Corporation of the Township of South Frontenac and its related entities (“the Municipality”) for the year ending December 31, 2018.

Our purpose in writing is to ensure effective two-way communication between us in our role as auditors and yourselves with the role of overseeing the financial reporting process. In this Letter we will:

- a) Address our responsibilities as independent auditors and provide information about the planned scope and timing of our audit.
- b) Request a response to some audit questions and any additional information you may have that could be relevant to our audit.

Auditor Responsibilities

The respective responsibilities of ourselves and of management in relation to the audit of the consolidated financial statements are set out in the engagement letter dated October 14, 2016.

Planned Scope and Timing of Our Audit

Our objective as auditors is to express an opinion on whether the consolidated financial statements are prepared, in all material respects, in accordance with Canadian public sector accounting standards.

In developing our audit plan, we worked with management to understand the nature of the Municipality and to identify and assess the risks of material misstatement in the consolidated financial statements, whether due to fraud or error. Our audit plan has been designed to focus on the identified areas of risk.

Materiality

The determination of materiality requires judgment and is based on a combination of quantitative and qualitative assessments including the nature of account balances and financial statement disclosures.



We determine materiality in order to plan and perform the audit and to evaluate the effects of identified misstatements on the audit and of any uncorrected misstatements on the consolidated financial statements. For the current period, we have determined a materiality amount of \$175,000.

We determine performance materiality (from materiality) in order to assess risks of material misstatement and to determine the nature, timing and extent of audit procedures.

We also determine an audit misstatement posting threshold (from materiality) in order to accumulate misstatements identified during the audit.

The materiality amount will be reassessed prior to the end of the engagement to ensure it remains appropriate.

Significant Changes During the Year

We did not note any significant changes in entity operations and personnel, accounting and control systems and/or accounting and auditing standards when planning the audit for the year.

Internal Control

To help identify and assess the risks of material misstatement in the consolidated financial statements, we obtain an understanding of internal control relevant to the audit. This understanding is used in the design of appropriate audit procedures. It is not used for the purpose of expressing an opinion on the effectiveness of internal control. Should we identify any significant deficiencies in the internal control and accounting systems, we will communicate them to you in our audit findings report.

Significant Risks and Other Areas of Focus

In planning our audit, we identify significant financial reporting risks and other areas of focus that, by their nature, require special audit consideration. By focusing on these areas, we establish an overall audit strategy and effectively target our audit procedures. The significant risks and other areas of focus we have identified and our proposed audit response is outlined below:

Significant Risks	Why	Proposed Audit Response
<i>Revenue recognition and completeness</i>	<i>Professional standards presume there are risks of fraud in revenue recognition in all entities.</i>	<i>Perform analytical procedures. Recalculate tax revenue using approved tax rates (provided in municipal by-laws) and assessments (produced by MPAC). Compare grants received to grants earned with reference to the related expenses to ascertain that appropriate amount of revenue recognized. Test other revenues, as/where applicable. Review of cut-off procedures.</i>
<i>Management override of controls</i>	<i>Professional standards presume the risk of management override is present in all entities and requires the performance of specific procedures to address this presumed risk.</i>	<i>Inquire of management. Review/test journal entries. Review of related-party transactions and management estimates.</i>

Other Areas of Focus	Why	Proposed Audit Response
<i>Tangible capital assets</i>	<p><i>Assets recorded may not be capital in nature.</i></p> <p><i>Assets disposed of may not have been recorded.</i></p>	<p><i>Test additions and disposals.</i></p> <p><i>Review of amortization policy and calculations.</i></p> <p><i>Review of construction in progress to ensure amounts are properly transferred to correct capital asset classes and amortization expense commences on a timely basis.</i></p> <p><i>Discuss any impairment with management.</i></p>
<i>Employee future benefits liability</i>	<p><i>The liability may be misstated due to improper inputs used in valuation.</i></p> <p><i>Consolidated financial statement disclosure may not contain all required items.</i></p>	<p><i>Obtain actuarial valuation/report and review assumptions used by actuary.</i></p> <p><i>Communicate with actuary regarding auditor reliance on actuarial valuation/report.</i></p> <p><i>Review note disclosure.</i></p>
<i>Accounts payable, accrued liabilities, expenses</i>	<i>Accounts payable, accrued liabilities and expenses may be understated due to improper cut-off.</i>	<p><i>Perform analytical procedures.</i></p> <p><i>Perform tests of controls.</i></p> <p><i>Select a sample of expenses to vouch to supporting documentation.</i></p> <p><i>Perform a search for unrecorded liabilities at year-end.</i></p> <p><i>Examine significant accrued liabilities and test supporting assumptions.</i></p> <p><i>Review the outcome of prior year estimates and accruals.</i></p>
<i>Landfill liability</i>	<i>The liability may be misstated due to improper inputs used in valuation.</i>	<p><i>Obtain report and review assumptions used by Municipality to determine the landfill liability.</i></p> <p><i>Review note disclosure.</i></p>
<i>Contaminated sites liability</i>	<i>There is a risk of material misstatement related to the completeness and accuracy of the liability and related expenses.</i>	<i>Review completeness of management's analysis of potentially contaminated sites.</i>
<i>Accounts/taxes receivable</i>	<p><i>Accounts/taxes receivable may be over/understated due to improper cut-off.</i></p> <p><i>The allowance for doubtful accounts may be insufficient.</i></p>	<p><i>Perform analytical procedures.</i></p> <p><i>Perform tests of controls.</i></p> <p><i>Confirm a sample of receivable balances.</i></p> <p><i>Review aging reports.</i></p> <p><i>Examine payments received subsequent to year-end.</i></p>

Other Areas of Focus	Why	Proposed Audit Response
<i>Contingencies</i>	<i>Contingent liabilities may not be properly accrued for and commitments and contingencies may not be disclosed in the consolidated financial statements.</i>	<i>Send legal inquiry letter(s) to Municipality's solicitor(s). Review Council and Committee meeting minutes.</i>
<i>Estimates</i>	<i>Management estimates may not be calculated in accordance with Canadian public sector accounting standards or be properly supported.</i>	<i>Test supporting assumptions for estimates. Review outcome of prior year estimates and accruals.</i>
<i>Payroll</i>	<i>Payroll expense may not be accurately recorded.</i>	<i>Perform analytical procedures. Perform tests of controls. Reconcile salaries/wages general ledger accounts to T4 Summary.</i>
<i>Obligatory reserve funds</i>	<i>Revenue from obligatory reserve funds may not be recorded in accordance with the Municipality's accounting policies.</i>	<i>Test revenue recognized to ensure in accordance with the Municipality's accounting policies and Canadian public sector accounting standards.</i>

If there are specific areas that warrant our particular attention during the audit or where you would like us to undertake some additional procedures, please advise us accordingly.

Uncorrected Misstatements

Where we identify uncorrected misstatements during our audit, we will communicate them to management and request that they be corrected. If not corrected by management, we will then request that you correct them. If not corrected by you, we will also communicate the effect that they may have individually, or in aggregate, on our audit opinion.

Timing

The proposed timing of our audit (as discussed with management) is as follows:

Key Deliverables	Expected Date(s)
Conduct interim audit field work	Fall 2018
Conduct year-end audit field work	April 2019
Present audit findings report, management letter and draft consolidated financial statements to Mayor and Council	Spring 2019
Approval of consolidated financial statements by Mayor and Council	Spring 2019
Provide consolidated financial statements including our audit opinion	Spring 2019

Engagement Team

Our engagement team planned for your audit will include the following personnel:

Name	Role	Contact Details
Howard A. Allan, FCPA, FCA	Partner	hallan@allanandpartners.com
Carole Fuller, CPA, CGA	Manager	cfuller@allanandpartners.com
Ashley Liznick, CPA, CA	Senior	aliznick@allanandpartners.com
Jessica Rothwell, BBA	Audit Assistant	jrothwell@allanandpartners.com

Audit Findings

At the conclusion of our audit, we will prepare an audit findings report to assist you with your review of the consolidated financial statements. This report will include our views and comments on matters such as:

- significant matters, if any, arising from the audit that were discussed with management;
- significant difficulties, if any, encountered during the audit;
- qualitative aspects of the Municipality's accounting practices, including accounting policies, accounting estimates and consolidated financial statement disclosures;
- uncorrected misstatements; and
- any other audit matters of governance interest.

Audit Questions and Requests

Fraud

Professional standards require that during the planning of our audit we obtain your views on the risk of fraud. We make similar inquiries to management as part of our planning process. Responses to these questions will assist us in planning our overall audit strategy and audit approach accordingly. We have prepared the following comments to facilitate our audit planning:

Required Discussion	Auditor Response	Questions to Mayor & Council
Details of existing oversight processes with regards to fraud.	<p>Through our planning process, and based on prior years' audits, we have developed an understanding of your oversight processes as follows:</p> <ul style="list-style-type: none"> • Discussions at Council meetings and our attendance at those meetings, when required/requested; • Review of related party transactions; and • Consideration of tone at the top. 	<p>What oversight, if any, do you provide over management's processes for identifying and responding to fraud risks?</p> <p>Are there any new processes or changes in existing processes relating to fraud that we should be aware of?</p> <p>(Management's processes could include policies, procedures, programs or controls that serve to prevent, detect and deter fraud.)</p>

Required Discussion	Auditor Response	Questions to Mayor & Council
Knowledge of actual, suspected or alleged fraud (including misappropriation of assets or manipulation of the consolidated financial statements affecting the entity).	Currently, we are not aware of any fraud.	Are you aware of any instances of actual, suspected or alleged fraud affecting the Municipality?

Other Matters

Please bring to our attention any significant matters or financial reporting risks of which you are aware that may not have been specifically addressed in our proposed audit plan. This could include such matters as future plans, contingencies, events, decisions, non-compliance with laws and regulations, potential litigation, specific transactions (such as with related parties or outside of the normal course of business) and any additional sources of audit evidence that might be available.

Fees

In determining the fees for our services, we have considered the nature, extent and timing of our planned audit procedures. The fees are based on the assumptions described in the engagement letter.

We recognize your significant role in the oversight of the audit and would welcome any observations on our audit plan.

This Letter was prepared for the sole use of those charged with governance of the Municipality to carry out and discharge their responsibilities. The content should not be disclosed to any third party without our prior written consent, and we assume no responsibility to any other person.

Yours truly,



Allan and Partners LLP
Chartered Professional Accountants
Licensed Public Accountants

Ministry of Finance
Office of the Minister

Ministère des Finances
Bureau du ministre



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7 Queen's Park Crescent
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7 Queen's Park Crescent
Toronto ON M7A 1Y7
Téléphone: 416-325-0400
Télécopieur: 416-325-0374

December 21, 2018

Dear Head of Council:

We are writing to provide you with an update on the 2019 Ontario Municipal Partnership Fund (OMPF).

Firstly, congratulations on your new office term. Our government knows that one of the first priorities for your new council is setting your 2019 budget. The Association of Municipalities of Ontario (AMO) along with a number of individual municipalities have asked for information about the 2019 OMPF to support budget planning.

Like many of my colleagues in the Legislature, as former municipal representatives, we understand the importance of this information. Let me assure you, we are committed to getting you the details of your 2019 OMPF allocation as soon as possible.

As outlined in November's *2018 Ontario Economic Outlook and Fiscal Review*, our government wants to ensure that the vital services people rely on like health and education are available to individuals and families for generations to come. This is why our top priority is putting the Province's fiscal house in order.

As you know, the Province's financial challenge is massive. We inherited a \$15 billion deficit and over a third of a trillion dollars in net debt. The previous government was spending more than \$40 million more a day than they took in.

This is simply unsustainable. This is why we are making every effort to restore fiscal balance to the Province.

Ernst and Young, who conducted a line-by-line-review of Ontario's spending, confirmed in its report *Managing Transformation — A Modernization Action Plan for Ontario* that the growth in transfer payments and other provincial supports are key contributors to the province's mounting debt. Getting this spending under control is why we are undertaking a detailed review of all transfer payments, including those to municipalities.

We must continue to support municipalities in a way that is sustainable and responsible. To achieve this, we are reviewing the OMPF — which is why details of OMPF allocations will be released later than in past years.

.../cont'd

- 2 -

We will be looking to you, our municipal partners, to help us with the challenge that lies ahead — as we look to drive efficiencies and value-for-money in all of our transfer payments, including the OMPF. While we all will be operating within a smaller funding envelope, we want to work with you to return the program to what it was initially intended to do — support the Northern and rural municipalities that need it the most.

As part of the OMPF review, we will seek your feedback on how best to renew the program. We will work through AMO and the recently signed joint Memorandum of Understanding (MOU). This agreement is a foundation of our relationship. The AMO MOU table has been an important forum for discussing and receiving your input on financial matters. I also understand that there has been a staff working group that has provided valuable feedback on the OMPF in the past. Ministry officials have been asked to engage with this group early in the New Year.

Again, we want to provide you with 2019 OMPF allocations as soon as possible. We are working to complete the review early in 2019.

Since coming into office, our government has taken a number of actions to support municipalities. These include introducing legislation to address two critical issues in Ontario's firefighting sector: fairness for professional firefighters and the efficiency of the interest arbitration system. In addition, we have committed to providing municipalities \$40 million over two years to help with the implementation costs of recreational cannabis legalization. In addition, if Ontario's portion of the federal excise duty on recreational cannabis over the first two years of legalization exceeds \$100 million, the province will provide 50 percent of the surplus only to municipalities that have not opted-out as of January 22, 2019. We are also working to reduce the significant red tape burden municipalities face.

These are important initiatives that will make life better for the people of Ontario.

We respect our municipal partners, and are committed to working constructively with all local governments to find smarter and more efficient ways to make life better for our communities.

Sincerely,



Vic Fedeli
Minister of Finance

c: The Honourable Steve Clark, Minister, Municipal Affairs and Housing
Greg Orencsak, Deputy Minister, Ministry of Finance
Laurie LeBlanc, Deputy Minister, Ministry of Municipal Affairs and Housing
Jamie McGarvey, President, Association of Municipalities Ontario

**TOWNSHIP OF SOUTH FRONTENAC
BY-LAW 2019-02**

**A BY-LAW TO CONFIRM GENERALLY PREVIOUS ACTIONS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH
FRONTENAC.**

THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC, BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. The actions of the Council of the Corporation of the Township of South Frontenac at its Council Meeting of January 8, 2019 be confirmed.
2. Execution by the Mayor and the Clerk of all Deeds, Instruments and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal to any such Deed, Instruments or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and take effect on the date of its passage.

Dated at the Township of South Frontenac this 8 day of January 2019.

Read a first and second time this 8 day of January, 2019.

Read a third time and finally passed this 8 day of January, 2019.

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC**

Ron Vandewal, Mayor

Angela Maddocks, Clerk