TOWNSHIP OF SOUTH FRONTENAC
COUNCIL MEETING
AGENDA

TIME: 7:00 PM,
DATE: Tuesday, April 16, 2019
PLACE: Council Chambers.

1.	*Call to Order*	
a)	Resolution	
2.	*Declaration of pecuniary interest and the general nature thereof*	
3.	*Approval of Agenda*	
4.	*Scheduled Closed Session - n/a*	
5.	****Recess*** - n/a*	
6.	*Delegations*	
a)	Stephanie Reeder, Cambium Consulting & Engineering, re: Annual Update - Waste Disposal Sites	3 - 18
b)	Wayne Conway, President, Verona Community Association, re: Cenotaph Site	19 - 21
c)	Claire Dodds & Louise Fragnito, re: Development Charges Presentation	22 - 31
7.	*Public Meeting - n/a*	
8.	*Approval of Minutes*	
a)	April 2, 2019 Council Meeting	32 - 40
9.	*Business Arising from the Minutes*	
a)	Notice of Motion - Extension of Recreation Committee Appointment	41 - 42
10.	*Reports Requiring Action*	
a)	Site Plan Agreement - RKR Landholdings Corp - 13M-88, Lot 21 - Morgan Drive - Loughborough (See By-law 2019-25)	43 - 72
b)	Draft Plan - Vacant Land Condominium - Shield Shores - Concession 9, Part of Lots 15, 16 & 17, Storrington	73 - 96
c)	Quinte Source Protection Committee Representative	97 - 100

11.	*Committee Meeting Minutes*	
a)	Lakes and Trails Committee meeting held January 22, 2019	101 - 102
b)	Public Services Committee meeting held February 21, 2019	103 - 106
c)	Harrowsmith Beautification Committee meeting held March 6, 2019.	107
d)	Lakes and Trails Committee meeting held March 18, 2019	108 - 109
12.	*By-laws*	
a)	By-law 2019-25 - Site Plan Agreement with RKR Landholdings	110
13.	*Reports for Information*	
a)	1st Quarter 2019 Update - Fire and Emergency Services	111 - 117
b)	Building Activity Report - 1st Quarter 2019	118 - 119
c)	1st Quarter - 2019 Planning Activity Report	120 - 121
d)	PW-2019-07 Roadside Weed Spraying	122
e)	PW-RFQ-1-2019 Contracted Equipment, Materials & Trades	123 - 129
f)	Accounts Payable and Payroll Listing	130 - 141
g)	2018 Draft Financials	142 - 148
14.	*Information Items*	
a)	Southern Frontenac Community Services - Letter of Thanks	149
15.	*Notice of Motions*	
16.	*Announcements/Statements by Councillors*	
17.	*Question of Clarity (from the public on outcome of agenda items)*	
18.	*Closed Session*	
a)	Section 239 of the Municipal Act; 2 (c) a proposed or pending acquisition or disposition of land by the municipality or local board;	
b)	Land Acquisition - Verbal Update from Mayor Vandewal	
19.	*Confirmatory By-law*	
a)	By-law 2019-26	150
20.	*Adjournment*	



Annual Update
Waste Disposal Sites

Township of
South Frontenac

April 16, 2019

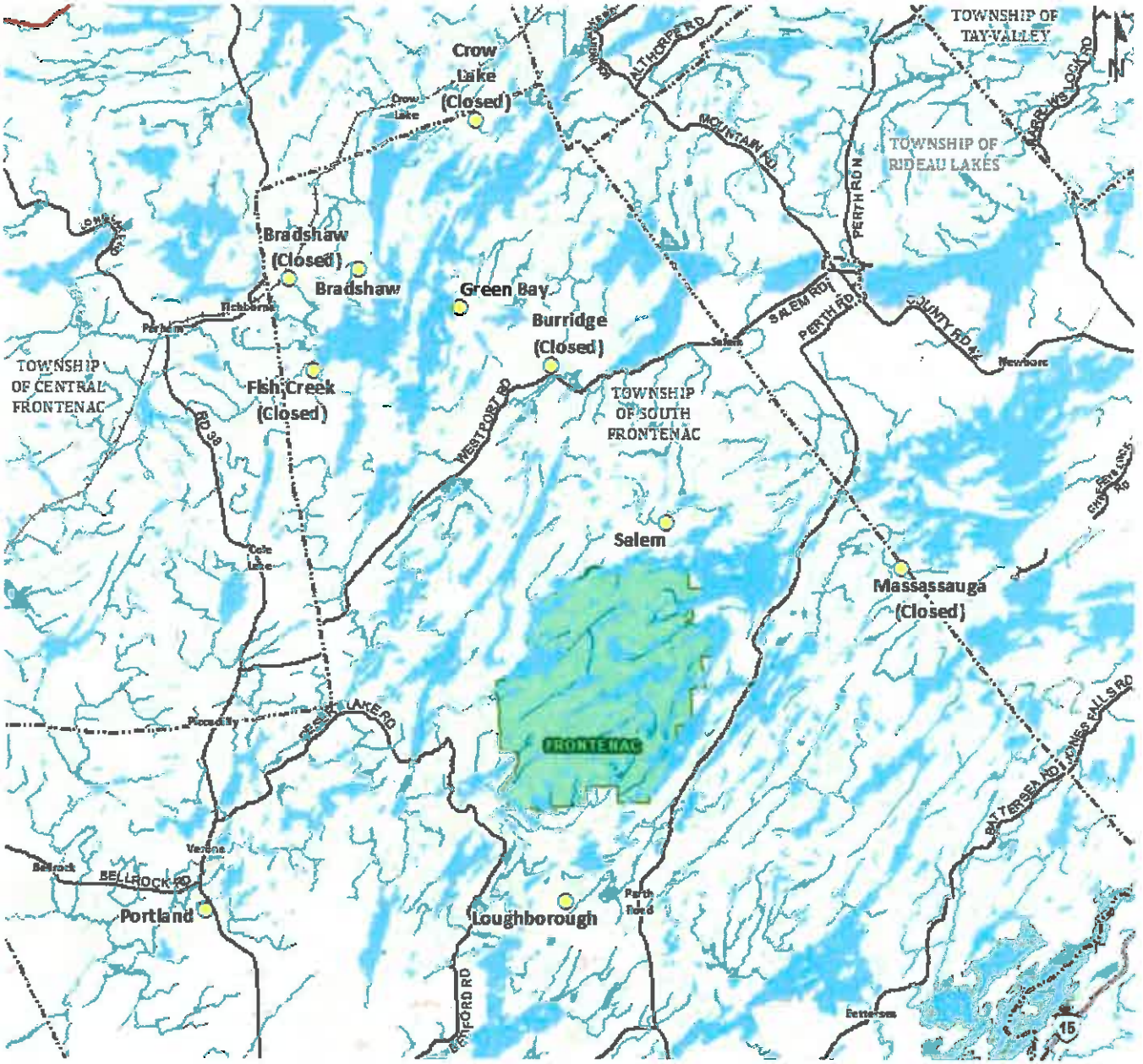
CAMBIUM



Overview

- Current System Overview
  - Annual Monitoring & Reporting
  - 5 Active Waste Disposal Sites (landfill)
  - 5 Closed Sites (former landfills)




Crow Lake (Closed)
Bradshaw (Closed)
Bradshaw
Green Bay
Burridge (Closed)
Fish Creek (Closed)
Salem
Massassauga (Closed)
Portland
Loughborough
TOWNSHIP OF CENTRAL FRONTENAC
TOWNSHIP OF SOUTH FRONTENAC
TOWNSHIP OF TAY VALLEY
TOWNSHIP OF RIDEAU LAKES
FRONTENAC
ALTHORPE RD
MOUNTAIN RD
PERTH RD N
SALEM RD
COUNTY RD 42
WEST PORT RD
RD 38
BELLROCK RD
BATTERSEA RD
JONES FALLS RD
CHAFFEYS LOCK RD
CHAFFEYS LOCK 15



Overview

- Annual Monitoring & Reporting
  - Collection of required groundwater, surface water samples, and landfill gas annually
  - Completion of updated topographic capacity surveys (active landfills)
  - Ministry Guidelines and Accredited Lab
  - Inspection
  - Operational information
  - Summarized in annual report to the Ministry, as required by ECA (PC of A)



Portland Waste Disposal Site

- Operating as a landfill with transfer station
- Groundwater, surface waste, survey, report
- Groundwater met compliance criteria in overburden
- New bedrock wells required to assess bedrock
  - Waiting on Ministry comments/approval of groundwater recommendations
- Surface water recommendations approved in 2018; new background surface water location to be established in 2019 to assess compliance
- Some minor well repairs required in 2019
- Operated in compliance with ECA



Loughborough Waste Disposal Site

- Operating as a landfill with transfer station
- Groundwater, survey, report
- Phase 1 was capped with clay in late 2018; topsoil and seeding to occur in early 2019
- Groundwater compliance requires further assessment; PFAS analysis to be completed in 2019
- Remaining capacity of Phase 2 can be realized upon confirmation of groundwater compliance
- Preliminary surface water program to begin in 2019
- Some well repairs
- Inspections of Phase 1 final cover required in 2019
- Operated in compliance with ECA



Bradshaw Waste Disposal Site

- Operating as a landfill with transfer station
- Groundwater, surface water, landfill gas, survey, report
- Groundwater met compliance criteria
- Surface water impacted to a degree but stable; new downstream location recommended
- Waiting on Ministry comment/approval of reductions for GW and SW
- No landfill gas detected in 2018
- Operated in compliance with PC of A
- *Old site closed and no monitoring or reporting*



Salem Waste Disposal Site

- Operating as a landfill with a transfer station
- Groundwater, surface water, survey, report
- Groundwater and surface water did not meet compliance criteria; vegetation and aquatic community assessment completed in 2018
- Ecological studies did not identify any adverse impacts from site; recommended to continue biennially given increasing concentrations and continued non-compliance
- The east extent of the waste mound should be capped and closed; mound could be redesigned
- Operated in compliance with ECA



Green Bay Waste Disposal Site

- Operating as a landfill and transfer station
- Groundwater, surface water, landfill gas, survey, report
- Groundwater and surface water met compliance criteria
  - *Surface water trigger mechanism was proposed in 2018 based on Ministry comments*
- Waiting on Ministry comments/approval for GW reductions
- No landfill gas detected
- Landfill footprint to be staked in 2019
- Operated in compliance with PC of A



Fish Creek Waste Disposal Site

- Closed landfill
- Amendment to ECA in 2018
- Reduced monitoring program (annual groundwater, surface water)
- Reduced reporting frequency (6 years (2022))
- Groundwater and surface water met compliance criteria
- Decommissioning of wells required in 2019 (ECA)
- Observed to be in good condition with no evidence of erosion, seeps, litter, or vermin present
- Operated in compliance with ECA



Crow Lake Waste Disposal Site

- Closed landfill
- Groundwater, surface water, report (5 years (2018))
- New background well in 2018; other wells replaced
- Decommissioning of old wells in 2019
- Groundwater and surface water met compliance criteria
- Observed to be in good condition with no evidence of erosion, seeps, litter, or vermin present
- Operated in compliance with ECA



Massassauga Waste Disposal Site

- Closed landfill
- Groundwater, surface water, report
- Groundwater and surface water met compliance criteria
- Waiting on Ministry comment/approval for GW and SW recommendations
- Observed to be in good condition with no evidence of erosion, seeps, litter, or vermin
- Operated in compliance with ECA



Burridge Waste Disposal Site

- Closed landfill
- Every 3 years: groundwater, surface water, report
  - Completed in 2018
- Groundwater and surface water met compliance criteria
- Observed to be in good condition with no evidence of erosion, seeps, litter or vermin present
- Operated in compliance with PC of A



Summary

- Training
  (health and safety, on the job in 2018; waste site attendant training and waste hauling vehicle operators completed in 2017)
- Aesthetics
  (Generally in good order, clean-up of blown litter, cover more often, minor well repairs)
- Complaints and Incidents
  (none)



Site Capacity

Year	Portland	Loughborough*	Bradshaw	Salem	Green Bay	Municipality
2017	**27**	7.6	9.6	9.5	15	**20**
2018	**35**	7.9	11	14	14	**26**

*Loughborough values for Phase 1 and 2A only.

Due to operational changes (improvements) over past 5 years, average annual waste deposition rates have decreased, resulting in increased Site life overall (increase of ~6 years in 2018).

Comments and Questions



Verona Community Association (VCA)
P.O. Box 219
Verona, ON K0H 2W0
613-777-8980
www.yourverona.ca
vca@xplornet.ca

Date April 2nd 2019

Wayne Orr
Chief Administrative Officer
Township of South Frontenac
4432 George St.
Sydenham, ON

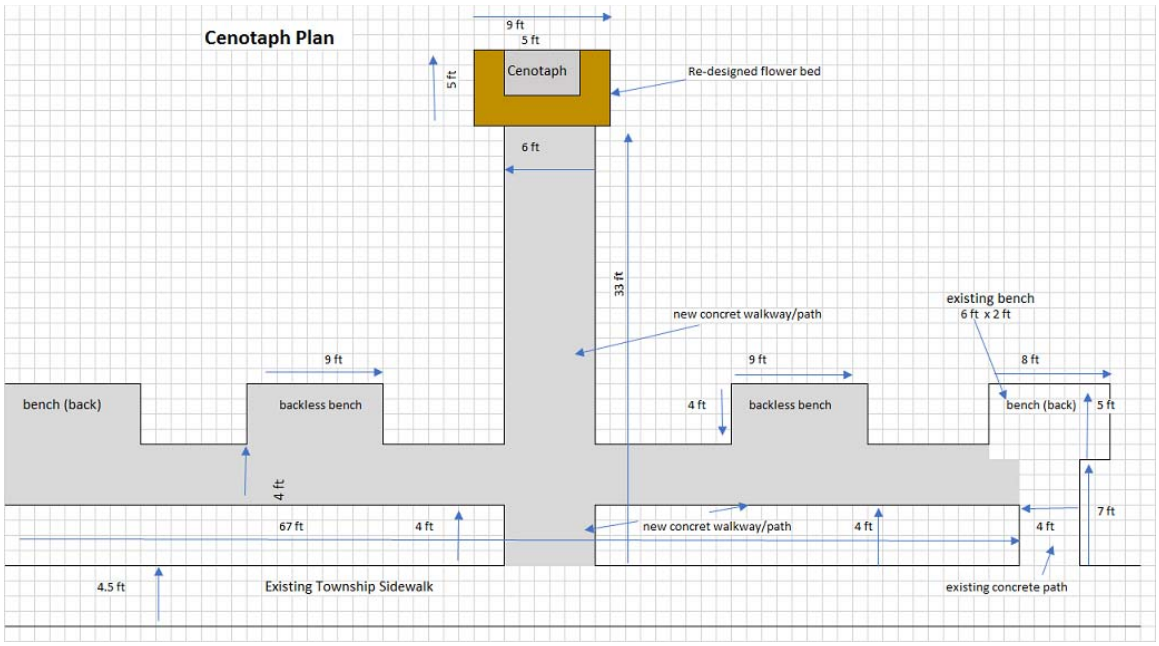
The VCA is planning to develop the Cenotaph site on Road 38 in Verona.

The VCA's plan is to add walkways to the cenotaph area and add three additional park benches. The purpose of this project is to enhance the town core and provide a well-defined area for Remembrance Day ceremonies. Design plans are attached for your review.

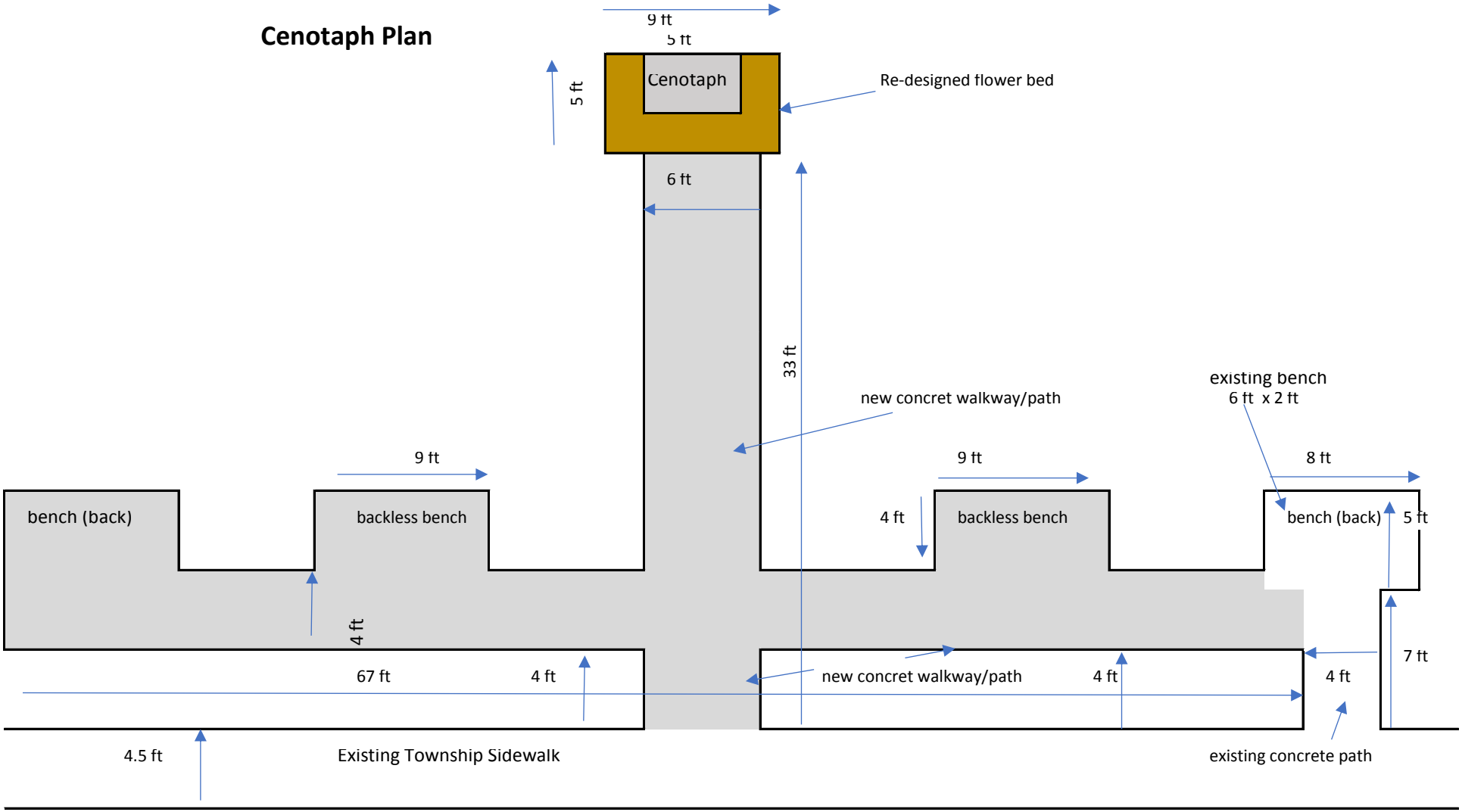
The VCA would like to appear before Council to present our plan and is requesting the approval from the Township to proceed.

Yours truly,

Wayne Conway
President VCA
613-374-3807


Cenotaph Plan
9 ft
5 ft
Cenotaph
5 ft
Re-designed flower bed
6 ft
33 ft
new concret walkway/path
existing bench
6 ft x 2 ft
9 ft
9 ft
8 ft
bench (back)
backless bench
4 ft
backless bench
bench (back)
5 ft
4 ft
67 ft
4 ft
new concret walkway/path
4 ft
4 ft
7 ft
4.5 ft
Existing Township Sidewalk
existing concrete path

Cenotaph Plan



South Frontenac
Development Charges Project

2019 Update to the Development Charges By-law



Presentation to South Frontenac Council – April 16, 2019

Agenda

- Development Charges Overview
- Changes to Development Charges Act as a result of Bill 73
- Project Timeline

South Frontenac Development Charges By-law

By-law 2014-54

- Current Development Charges By-law 2014-54 was passed on September 2, 2014.
- Development Charges Act only permits by-laws to be in effect for 5 yrs.
- Current South Frontenac Development Charges By-law is set to expire on September 2nd, 2019.

- Watson & Associates has been awarded the RFP to update the Development Charges By-law. Watsons will assist the Township by:
  - Updating the Development Charge Background Study to meet the requirements set out in the *Development Charges Act, 1997.*
  - Calculating an updated Development Charge Rate Schedule based on the information contained in the Development Charges Background Study
  - Preparing a revised Development Charge By-Law and Rate Schedule

Development Charges Defined

Purpose:

- To recover the capital costs associated with residential and non-residential growth within a municipality
- The capital costs are in addition to what costs would normally be constructed as part of a subdivision/condominium (i.e. internal roads, Township roads, sidewalks, streetlights, etc.)
- Municipalities are empowered to impose these charges under the Development Charges Act (D.C.A.)

Limitations on Services

- A development charges by-law is a financial tool to assist municipalities recover capital costs associated with residential and non-residential growth within a municipality

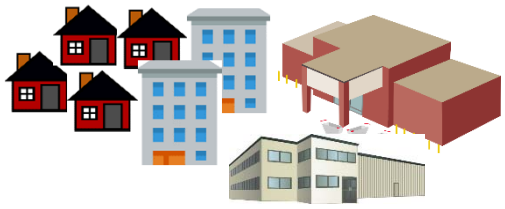
- Some forms of capital and some services can not be included under the Development Charges Act. For example items that cannot be covered by DCs include:
  - Headquarters for the General Administration of the Municipality
  - Arts, Culture, Museums and Entertainment Facilities
  - Tourism Facilities
  - Provision of a Hospital
  - Parkland Acquisition
  - Waste Management Services **(Bill 73 update now allows us to charge for waste diversion)**

Overview of the D.C. Calculation

Cost of Infrastructure Required to Accommodate Growth

Residential and Non-residential Growth

$

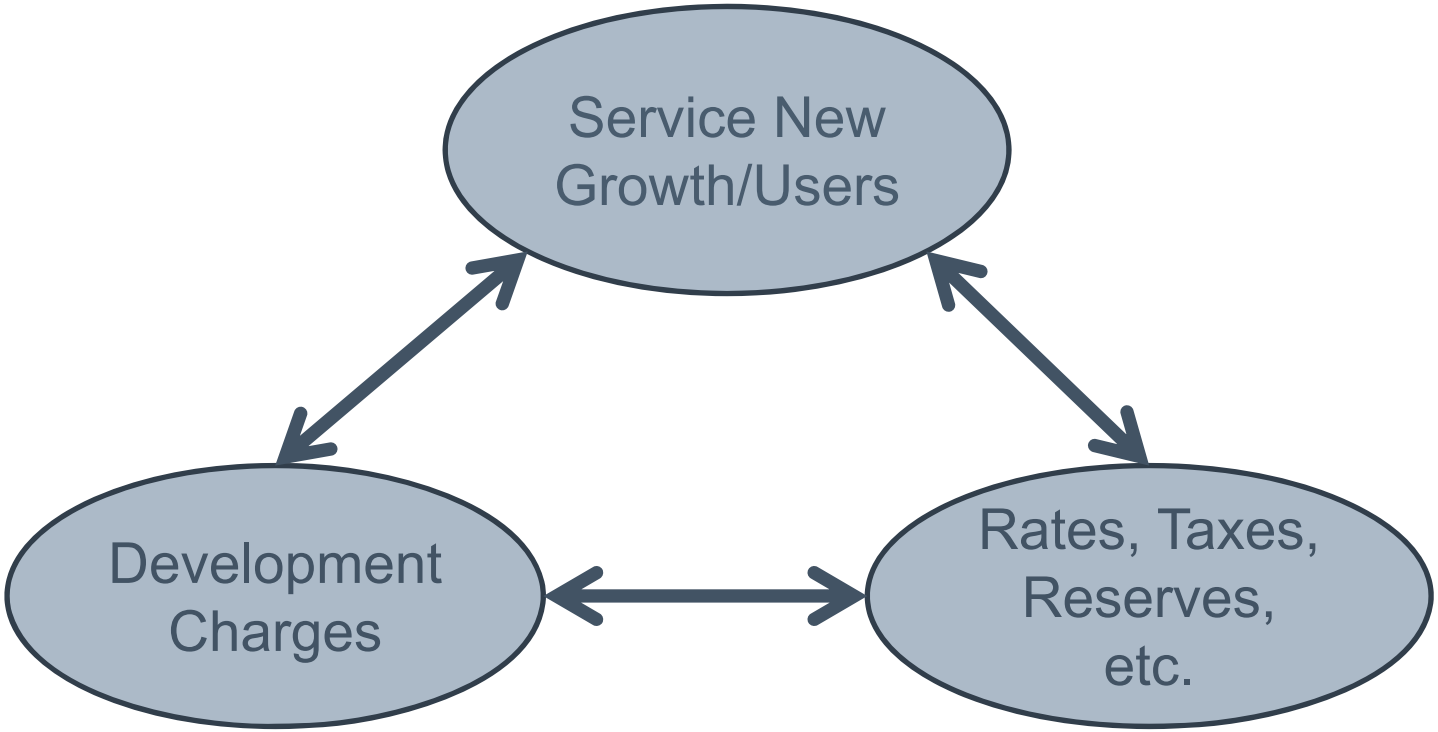


Development Charge per Unit (for Residential Growth)

Development Charges

Development Charge per Sq.ft. (for Non-residential Growth

Relationship Between Needs to Service Growth vs. Funding



Impact of Bill 73 on South Frontenac

- It is important to develop a Local Service Policy that clearly sets out expectations for what developers will pay for versus what the Township will pay for new development.
- Discuss inclusion of waste diversion in the D.C.
- Annual reporting requirements to conform to the new required format (SF has been doing this reporting since 2017)
- Ensure the background study is available at least 60 days prior to by-law passage
- Need to consider Area Rating as part of the Background Study (but not mandatory to impose)
- Development Charges by-law may include exemptions
- Development Charges by-laws classify charges based on use (Residential, Commercial, Industrial, etc.)

Emerging Issues

- Refining definitions on new types of housing (e.g. back-to-back townhouses, staked townhouses, live/work units)
- Cannabis facilities
- Categories of Residential Charges
  - Apartments
  - Special Care/Special Dwelling Units
  - Accessory/Secondary Suites
- Places of Worship (portion for worship only)

Project Timeline

Date	Activity
May 14, 2019	Review Draft Background Study with Council
May 31, 2019	Public Release of Background Study (website & social media)
June 19, 2019	Development Charges Open House (5-7pm)
July 2, 2019	Statutory Public Meeting for Development Charges By-law
August 6, 2019	Adoption of Development Charges By-law

Minutes of Council
April, 2, 2019

Time: 6:30 PM
Location: Council Chambers

Meeting # 10

Present: Mayor Ron Vandewal, Pat Barr, Ray Leoanrd, Doug Morey, Alan Revill, Norm Roberts, Randy Ruttan, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Claire Dodds, Director of Development Services, Trudy Gravel, Planner, Mark Segsworth, Director of Public Services, Emily Caird, Executive Assistant

1. Call to Order

a) Resolution

Resolution No. 2019-10-01
Moved by Councillor Leonard
Seconded by Councillor Roberts
That the Council meeting of April 2, 2019 be called to order at 6:30 p.m.

Carried

2. Declaration of pecuniary interest and the general nature thereof

a) Councillor Leonard declared a pecuniary interest with respect to Agenda Item 13.c), the Accounts Payable and Payroll Listing.

3. Approval of Agenda

a) Resolution

Resolution No. 2019-10-02
Moved by Councillor Roberts
Seconded by Councillor Leonard
That the agenda be adopted as presented.

Carried

4. Scheduled Closed Session

a) Resolution

Resolution No. 2019-10-03
Moved by Councillor Leonard
Seconded by Councillor Roberts
That Council move into Closed Session as permitted by Section 239.2 (c) of the Municipal Act, to discuss a proposed or pending acquisition or disposition of land by the municipality for the purposes of Senior's Housing and Facility expansion, and to approve minutes of previous closed session meetings

Carried

b) Closed Session to discussion possible land acquisition for additional office space.

c) Closed Session to discussion the acquisition of land for the development of Senior Housing.

d) Resolution

Resolution No. 2019-10-04
Moved by Councillor Roberts
Seconded by Councillor Leonard
That Council move out of closed session.

Carried

5. ***Recess - reconvene at 7:00 p.m. for Open Session

a)

The Mayor called the meeting back to order at 7:04 pm.

The CAO re-announced that Councillor Leonard made a declaration of pecuniary interest at the beginning of the meeting.

6. Delegations - n/a

7. Public Meeting

a) Public Meeting Introduction

The CAO drew attention to the Public Meeting Introduction on the screen.

b) Motion to Open a Public Meeting

Resolution No. 2019-10-05
Moved by Councillor Leonard
Seconded by Councillor Roberts
That a public meeting be held to discuss planning matters related to: Part Lot 25, Concession 10, District of Storrington, 4775 Carrying Place Road

Carried

c) Z-19-06 S Curtis & Landry - Planning Report for Public Meeting

The Planner, Trudy Gravel, reviewed the report and sought comments from Council and the public prior to the preparation of a by-law to rezone the severed and retained lots as a condition of consent application S-92-18-S.

Mayor Vandewal opened the floor to Council for comments.

Councillor Sleeth noted that he was on the COA in 2018 when this topic was first raised. He expressed concern that the Township's standard setback is typically 30 m, and yet the Rideau Waterway Development Review Team is requiring a 40 m setback. He also noted that the area has undergone some drastic cleanup. Trudy Gravel responded by noting that any changes to the setbacks would require the applicant to go back to the COA for a decision.

Councillor Revill looked to Development Services for clarification on the setbacks. Trudy Gravel explained that the severed portion needed to meet a 40 m setback, while the retained portion has to meet a 30 m setback in order to accommodate a single family dwelling, garage, and septic system.

Councillor Revill inquired as to the applicants thoughts. Trudy Gravel explained that the applicant specifically requested a 30 m setback on both parcels. The RWDRT wanted 40 m setbacks on both and the COA settled on 30 m and 40 m. She also noted that these setbacks are related to the roadway and

restrictions with the curve in the road. She explained that should the severance lapse, the applicant could build using a 30 m setback.

Mayor Vandewal then looked to the public for comment.

Joe & Donna Payne, owners of 4971 Carrying Place Rd, were in attendance. They noted that the applicant has done an excellent job cleaning up the property and that they both support the applicant 100%.

The Mayor called for other comments from the public. There were none.

The CAO asked the development services staff if they had enough information to develop the associated by-law. Claire Dodds asked Council if they were interested in pursuing something different than the 40 m setback on the severed lands. Mayor Vandewal responded by saying that Council direction was to move forward with the original 40 m on the severed land and 30 m on the retained.

d) Motion to Close Public Meeting

Resolution No. 2019-10-06
Moved by Councillor Leonard
Seconded by Councillor Roberts
That an opportunity having been provided, the public meeting be closed.

Carried

8. Approval of Minutes

a) March 19, 2019 Council meeting

Resolution No. 2019-10-07
Moved by Councillor Barr
Seconded by Councillor Sutherland
That the minutes of the March 19, 2019 Council meeting be approved.

Carried

9. Business Arising from the Minutes

a) Notice of Motion - Development Review

Resolution No. 2019-10-08
Moved by Councillor Sutherland
Seconded by Councillor Barr
That Council support the recommendation from the Development Services Committee to express concerns that the current approval and regulatory process for development does not adequately protect our lakes and wetlands and does not take full account of the concerns of local communities;
And further that the Ministry be asked to ensure that our lakes and wetlands are protected and local communities are given full input in the development process;
And that Council express concerns with respect to the closing of Local Planning Appeal Support Centre by June 30, 2019 and the decision to no longer accept new requests for professional services from the public and strongly urge and support the continuation of LPASC;
And further be it resolved that this motion be circulated to the Minister of Municipal Affairs, the Premier of Ontario and the leader of the Opposition.

Carried

b) Notice of Motion - Appoint Council Members to SFCSC Board

Resolution No. 2019-10-09
Moved by Councillor Barr
Seconded by Councillor Sutherland
That Council appoint two Council Member(s) to the Southern Frontenac Community Services Corporation Board for the 2018 to 2022 term of Council and the Council members appointed are: Councillor Norm Roberts and Councillor Ross Sutherland

Carried

c) Strategic Planning Process

Resolution No. 2019-10-10
Moved by Councillor Barr
Seconded By Councillor Sutherland
That Council adopts the Strategic Planning Timeline as outlined in the Coordination of Public Input attachment, and direct the CAO to coordinate, schedule and promote the various stages in the plan.

Carried

10. Reports Requiring Action

a) Temporary Use Agreements under the Building By-law

Resolution No. 2019-10-11
Moved by Councillor Barr
Seconded by Councillor Sutherland
That Council approve the use of the attached template agreements when the Building Department is issuing permits for two temporary dwellings on one lot and for trailers for temporary living accommodation during construction.

Carried

b) Compensation for Public Members of Committee of Adjustment

Resolution No. 2019-10-12
Moved by Councillor Barr Seconded by Councillor Sutherland
THAT Council provide a per diem of $20 to the public members of the Committee of Adjustment, for attending site visits outside of their district at the request of the Director of Development Services.

Carried

c) Rezoning of Part Lot 25, Concession 13, District of Loughborough - 179 Burnt Point Lane

See By-law 2019-20

d) Rezoning of Part Lot 6, Concession 3, District of Bedford - 71 Second Heaven Lane.

See By-law 2019-21

e) Subdivision agreement on the properties described as Part of Lots 14 & 15, Concession 8, Loughborough, Lots 1-5, and Blocks 6 & 7, McFadden Road

See By-law 2019-22

f) Close and transfer ownership of an unopened road allowance that forms the boundary between Lot 1, Concessions X and XI in Bedford District and Lot 24, Concession XIV (Part 1, RP 13R21915, save and except Part 4, 13R8858) in

Loughborough District.

See By-law 2019-23

g) Lighting Retrofit for Keeley Garage

Resolution No. 2019-10-13
Moved by Councillor Revill
Seconded by Councillor Ruttan
That Council approves the quotation of Lighting FX for the supply of lighting fixtures in the amount of $33,996.11 and the quotation of True Electric at an hourly rate of $55.00 per hour for the installation of the fixtures for the lighting retrofit project for the Keeley Road Garage and Administrative office.

Carried

h) Intersection at Perth Road and Northway True Valley Hardware

Resolution No. 2019-10-14
Moved by Councillor Ruttan
Seconded by Councillor Revill
That Council authorize staff to undertake design work for a proposed intersection on Perth Road at Northway True Value Hardware at a cost of up to $50,000.00 with funding reallocated from the Perth Road/Old Boy Road project on hold in the 2019 Capital Budget.

Carried

i) Household Hazardous Waste Depot - Use by Central Frontenac

Resolution No. 2019-10-15
Moved by Councillor Revill
Seconded by Councillor Ruttan
That Council authorize staff to develop an arrangement with Central Frontenac for their residents to utilize our Household Hazardous Waste Depot for disposing of their hazardous waste, subject to the condition that all costs incurred are 100% recovered.

Carried

j) Linear Construction Projects

Resolution No. 2019-10-16
Moved by Councillor Ruttan
Seconded by Councillor Revill
That Council authorize Staff to discuss with adjacent landowners potential land acquisitions for road widening, where necessary, on the understanding that any property acquisitions are subject to Council Approval.

Carried

k) Gilmour Point Upgrades to Washrooms/Change House/Shelter

Resolution No. 2019-10-17
Moved by Councillor Revill
Seconded by Councillor Ruttan
That Council release the Gilmour Point Washroom/Change House/Shelter funds on hold in the 2019 Capital Budget.

Carried

l) Councillor Sutherland - Proposed Motion re: Proposed Changes to

Development Charges

Resolution No. 2019-10-18
Moved by Councillor Sutherland
Seconded by Councillor Ruttan
That the Township of South Frontenac believes that growth should pay for itself through development charges, and

That development services charges are critical to help pay South Frontenac pay for needed new infrastructure to accommodate growth, specially, roads and fire halls, and

Further, that any changes to development fees that would move new development water servicing costs to water rates would have significant negative effect on water system users, particularity those on small water systems like in South Frontenac, and also adding a significant block to further developmental in our hamlets, and

Further be it resolved that these motions be sent to the Premier of Ontario, the Minister of Municipal Affairs, the Leader of the Opposition, the AMO and other Ontario municipalities.

Defeated

11. Committee Meeting Minutes

a) Bell Rock Hall Committee meeting held February 21, 2019

Resolution No. 2019-10-19
Moved by Councillor Revill
Seconded by Councillor Ruttan
That Council receives for information the minutes of the following committee meetings:

- Bell Rock Hall Committee meeting held February 21,2019

Carried

12. By-laws

a) By-law 2019-20 - Rezoning of Part Lot 25, Concession 13, District of Loughborough, Township of South Frontenac, municipally known as 179 Burnt Point Lane

Resolution No. 2019-10-20
Moved by Councillor Ruttan
Seconded by Councillor Revill
That the following by-laws be given first and second reading:

- By-law 2019-20
- By-law 2019-21
- By-law 2019-22
- By-law 2019-23

Carried

Resolution No. 2019-10-21
Moved by Deputy Mayor Sleeth
Seconded by Councillor Morey
That By-law 2019-20, being a by-law to Rezone the severed lands from Rural (RU) Zone to site specific Limited Service Residential Waterfront (RLSW-122) and rezone the retained lands from Rural (RU) Zone to Limited Service

Residential Waterfront (RLSW), Part Lot 25, Concession 13, District of Loughborough, be given third reading, signed and sealed.

Carried

b) By-law 2019-21 - Rezoning of Part Lot 6, Concession 3, District of Bedford - 71 Second Heaven Lane.

Resolution No. 2019-10-22
Moved by Deputy Mayor Sleeth
Seconded by Councillor Morey
That By-law 2019-21, being a by-law to rezone the severed lands from Rural (RU) Zone to site specific Limited Service Residential Waterfront (RLSW-65) Zone, Part Lot 6, Concession 3, District of Bedford, be given third reading, signed and sealed.

Carried

c) By-law 2019-22- Subdivision agreement on the properties described as Part of Lots 14 & 15, Concession 8, Loughborough, Lots 1-5, and Blocks 6 & 7, McFadden Road

Resolution No. 2019-10-23
Moved by Councillor Morey
Seconded by Deputy Mayor Sleeth
That By-law 2019-22, being a by-law to execute a Subdivision Agreement between the Corporation of the Township of South Frontenac and Pittsburgh Building & Energy System Inc.;
That this By-law and Agreement shall be registered on title of the properties described as Part of Lots 14 & 15, Concession 8, Geographic Township of Loughborough, Township of South Frontenac, County of Frontenac, described as Lots 1-5, and Blocks 6 & 7, McFadden Road;
This By-law shall come into force and effect in accordance with section 51 of the Planning Act 1990, either upon the date of passage or as otherwise provided by the said section 51, be given third reading, signed and sealed.

Carried

d) By-law 2019-23 - Close and transfer ownership of an unopened road allowance that forms the boundary between Lot 1, Concessions X and XI in Bedford District and Lot 24, Concession XIV (Part 1, RP 13R21915, save and except Part 4, 13R8858) in Loughborough District.

Resolution No. 2019-10-24
Moved by Councillor Morey
Seconded by Deputy Mayor Sleeth
That By-law 2019-23, being a by-law to stop up, close and sell a portion of an unopened road allowance that forms the boundary between lot 1, Concessions X and XI Bedford District and Lot 24, Concession XIV in Loughborough District, subject to a right of-way, be given third reading, signed and sealed.

Carried

13. Reports for Information

a) Status of Plans of Subdivision and Condominium in South Frontenac

b) Skateboard Park Feasibility Study

c) Accounts Payable and Payroll Listing

d) Addressing Speeding Concerns

14. Information Items

a) Steve Clark, Minster of Municipal Affairs & Housing, re: Financial Support for Small & Rural Municipalities

b) Southern Frontenac Community Services Corporation - Senior Services Report

c) Mayor's Letter to Minister Steve Clark

15. Notice of Motions

a)

Councillor Roberts served a Notice of Motion in regards to an extension to recent recreation committee appointment by-law until July 5th, 2019.

16. Announcements/Statements by Councillors

a)

Council directed staff to bring back a report on how much it would cost to evaluate expanding the George Street office.

Councillor Sutherland inquired if the Ad Bag delivery issue has been resolved. The CAO and Mayor responded by saying that the Township has been unable to get in contact with the provider as of yet.

Councillor Revill requested that Mark Segsworth provide Council with a status update as to the condition of Massassauga Rd and Lee Rd as residents are expressing concerns. He also noted that a review of the materials being used was required as well. Councillor Leonard noted that road conditions across the Township are an issue due to rough winter conditions. He specifically drew attention to the condition of Claire Road, Leveque Road and Long Swamp Road. Councillor Leonard felt that focusing on certain roads was a disservice to the municipality when so many roads are suffering. The CAO noted that Council had expressed the desire for a roads and facility tour in the past and that now may be a great time to schedule one. Council supported the concept of scheduling a road tour for the spring.

Deputy Mayor Sleeth announced that he has received several phone calls praising the work of the Roads Crew that were doing brushing in Storrington District.

17. Question of Clarity (N/A)

18. Closed Session (N/A)

19. Confirmatory By-law

a) By-law 2019-24

Resolution No. 2019-10-25
Moved by Councillor Morey
Seconded by Deputy Mayor Sleeth
That By-law 2019-24, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given first and second reading this 2 day of April 2019.

Carried

Resolution No. 2019-10-26
Moved by Deputy Mayor Sleeth
Seconded by Councillor Morey

That By-law 2019-24, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given third reading, signed and sealed this 2 day of April, 2019.

Carried

20. Adjournment

a) Resolution

Resolution No. 2019-10-27
Moved by Councillor Morey
Seconded by Deputy Mayor Sleeth
That the Council meeting of April 2, 2019 be adjourned at 8:02 p.m.

Carried

Ron Vandewal, Mayor

Angela Maddocks, Clerk

REPORT TO COUNCIL

CLERKS DEPARTMENT

AGENDA DATE: April 16, 2019

SUBJECT: Notice of Motion – Extension of Recreation Committee Appointment

RECOMMENDATION

That Schedule A to By-law 2019-16 is amended to indicate that the term for appointments expires on July 5, 2019.

BACKGROUND

Council's Procedural By-law 2017-76 establishes the process for Notice of Motion.

At the Council Meeting on April 2, 2019, Councillor Roberts served a notice of motion that Council extend the temporary appointments of District Recreation and South Frontenac Recreation Committees as outlined in By-law 2019-16 to July 5, 2019.

A notice of motion requires a seconder at the next regular Council meeting. If seconded, the motion is debated and voted on.

ATTACHMENTS

Schedule A to By-law 2019-16

Submitted/approved by:

Angela Maddocks
Clerk

TOWNSHIP OF SOUTH FRONTENAC
SCHEDULE "A"
TO BY-LAW NO. 2019-16
RECREATION COMMITTEE APPOINTMENTS

NAME	TERM EXPIRES
BEDFORD DISTRICT RECREATION	
Donna Brown	July 5, 2019
Betty O'Connor	July 5, 2019
Lois Webster	July 5, 2019
Wolfe Erlichman	July 5, 2019
Councillor Pat Barr	
PORTLAND DISTRICT RECREATION	
Pam Morey	July 5, 2019
Linda Bates	July 5, 2019
Mary Jo Dowker	July 5, 2019
Cheryl Preston	July 5, 2019
Councillor Doug Morey	July 5, 2019
LOUGHBOROUGH DISTRICT RECREATION	
Paul Wash	July 5, 2019
Vicki Veldman	July 5, 2019
Helen Parfitt	July 5, 2019
Norm Irwin	July 5, 2019
Darlene Labarre	July 5, 2019
Tracy Holland	July 5, 2019
Terry Gower	July 5, 2019
Michael Howe	July 5, 2019
Sarah Vandewal	July 5, 2019
Marianne Takala	July 5, 2019
Karl Hammer	July 5, 2019
Mark Schjerning	July 5, 2019
STORRINGTON DISTRICT RECREATION	
Alvin Wood	July 5, 2019
Kevin Fox	July 5, 2019
Dave Fisher	July 5, 2019
Annie Campbell	July 5, 2019
Ellwood Rollins	July 5, 2019
Roberta Smith	July 5, 2019
John Kot	July 5, 2019
Amanda Pantrey	July 5, 2019
Councillor Norm Roberts	July 5, 2019

Report to Council

Development Services - Planning

Staff Report to Council

Report Date: April 8, 2019

Application No: Site Plan Control Application

Owner: RKR Landholdings Corp. (Rob Morgan)

Location of Property: Lot 21, 13M-88, District of Loughborough, Township of South Frontenac, municipally known as 118 Morgan Drive, Valleyview Estates Subdivision, Sydenham

Purpose of Application: Review of Application for Site Plan Agreement – Proposed 6 Unit, One Storey Residential Building

Date of Public Meeting: April 16, 2019

Summary of Recommendation

It is recommended that South Frontenac Council pass a by-law for Council to enter into a Site Plan Control Agreement with RKR Landholdings Corp. (Rob Morgan) for the proposed development of a one storey, 6 unit residential building at 118 Morgan Drive, Valleyview Estates Subdivision, Sydenham.

Purpose of the Report

The purpose of this report is to request that Council enter into a Site Plan Control Agreement with RKR Landholdings Corp. for the development of a 6 unit residential building, with walk-out basement, at 118 Morgan Drive, Valleyview Estates Subdivision, Sydenham. The report includes a copy of the site plan drawings of the subject property, site photos, site plan control agreement and site plan by-law.

Background

The pre-consultation meeting, to discuss the proposed one storey residential building, was held on May 3, 2018 with planning staff. The subject property is a vacant lot located in Valleyview Estates Subdivision, a registered plan of subdivision, which is located on Morgan Drive in Sydenham. The subdivision is accessed from Rutledge Road to the north. The lands are located to the east of Millhaven Creek. The property slopes from Morgan Drive towards the creek. Existing single family dwellings are located north of the proposed development on the south side of Rutledge Road. The property is 12 acres (4.86ha) with 74.6 metres (244.75 feet) and an irregular depth of 178 metres (586.99 feet).

The subject property is located in the Special Urban Multiple Residential (UMR-2) Zone which permits a residential multiple dwelling unit. The UMR-2 Zone requires that the property be subject to a site plan control agreement to be entered between the owner and the municipality and registered on title of the property specifying the location of all buildings and structures, septic system, stormwater treatment, lighting, garbage areas, landscaped buffers, parking and manoeuvring areas and aisles and entrance locations and design.

The site plan application was submitted in 2018 and has been reviewed by Public Services, the Building Department and Planning Staff.

Discussion

The multi-residential building has four accesses at the east side of the building facing the street and a walk out level at the rear of the building with three accesses to the rear. A 2 metre wide walkway is to be constructed at the front and rear of the building. The site plan identifies the structure to consist of 12.19m (40.0 feet) by 23.44m (76.9 feet). The application identifies the total ground floor area to be 298.78 m^2 (3,216ft^2) with a total floor area of 490.6m^2.(5280.77ft^2). Based on these figures, the floor area of the walk out basement will consist of 191.82 m^2 (2,055.91$ft^{2)}$. The floor plans indicate that the

main floor level will consist of four two bedroom units consisting of 777ft^2 (72.19m^2). The lower level will accommodate two residential units, containing two bedroooms, with each unit consisting of 1,215 ft2 (112.8m$^{2)}$. A storage area is proposed to be located centrally between the two units. Four residential units will be located on grade.

The sidewalk has been installed along the front of the proposed development. The stormwater pond was constructed at the northwest corner of the site. Two paved laneways are to be located at the north and south sides of the development and will provide access into the property. The lane at the north side will provide access to the stormwater pond. An existing limestone boulder retaining wall and drainage ditch is located at the north side of the lot. A total of twelve paved parking spaces, and one paved barrier free parking space, have been provided on site with 9 parking spaces located at the front of the building and four parking spaces located to the rear of the building. The front of the property is to be landscaped in order to buffer the parking in the front yard.

A garbage enclosure will be constructed at the southeast corner of the site and is required to be screened from Morgan Drive. The septic tank is be installed to the rear of the proposed building with the leaching bed to be located to the west of the tank. The property is to be serviced with municipal water. The exterior of the building is proposed to be constructed of a grey decorative stone along the foundation up to the base of the windows and grey
siding extending up to the roofline.

Agency Analysis and Comments

Public Services Department – Public Works have reviewed the submission and request that a condition be included in the Site Plan Control Agreement indicating that the “Developer is responsible to ensure that a water service is adequate to supply 6 (six) apartment units”.

Building Department – Lighting parking at the rear (west side) of the building is to be provided. It is the owner’s responsibility to ensure that the area identified for the septic system is adequate in size and is located at an acceptable location in order of obtaining the required permit from the Health Unit. Building could not verify the required information during their review as information was not provided specifically for the plumbing fixtures, number of bedrooms and gross floor area of each of the apartment units. The entrance shown appears compliant with the Zoning By-law. A building of this size is not required by the OBC to provide a fire route access. The paving of the parking lot and all site plan requirements should be completed before securities are refunded. The subdivision agreement requires a grading security of $3,000.00 for the property to be paid at building permit issuance.

The proposed site plan complies with the UMR-2 Zone.

Planning – The front of the property is required to be landscaped with trees and shrubs in order of providing a landscaped buffer from Morgan Drive.

The Planning Department is satisfied that the site plan drawings and agreement meet the requirements of the zoning by-law for the property located in the Special Urban Multiple Residential (UMR-2) Zone. The Cataraqui Region Conservation Authority was not circulated as the development is outside the required 30 metre setback from the waterbody (Millhaven Creek). The CRCA provided comments during the review of the subdivision. KFL&A will be required to review and approve the septic system proposed for this development. Public Services is satisfied with the entrance locations for 118 Morgan Drive.

Recommendation

It is recommended that By-law No. 2019-25 to authorize the Mayor and Clerk to enter into the Site Plan Control Agreement with the owner, RKR Landholdings Corp. (Rob Morgan), for land described as
Lot 21, 13M-88, District of Storrington, Township of South Frontenac, 118 Morgan Drive, Valleyview Estates Subdivision, Sydenham, **be passed.**

Report to Council

Development Services - Planning

Submitted by:
Trudy Gravel, CPT, AMCT, Planner, Township of South Frontenac

Approved by:
Claire Dodds, MCIP, RPP, Director of Development Services, Township of South Frontenac

Attachments:

1. **Site Plan Drawings & Elevation Plans**
2. **Site Photos**
3. **Site Plan Control Agreement**
4. **Site Plan By-law (See By-law 2019-25 under By-laws)**

LOT 21 MORGAN DRIVE
SYDENHAM, ON
ZONING BY-LAW ANALYSIS

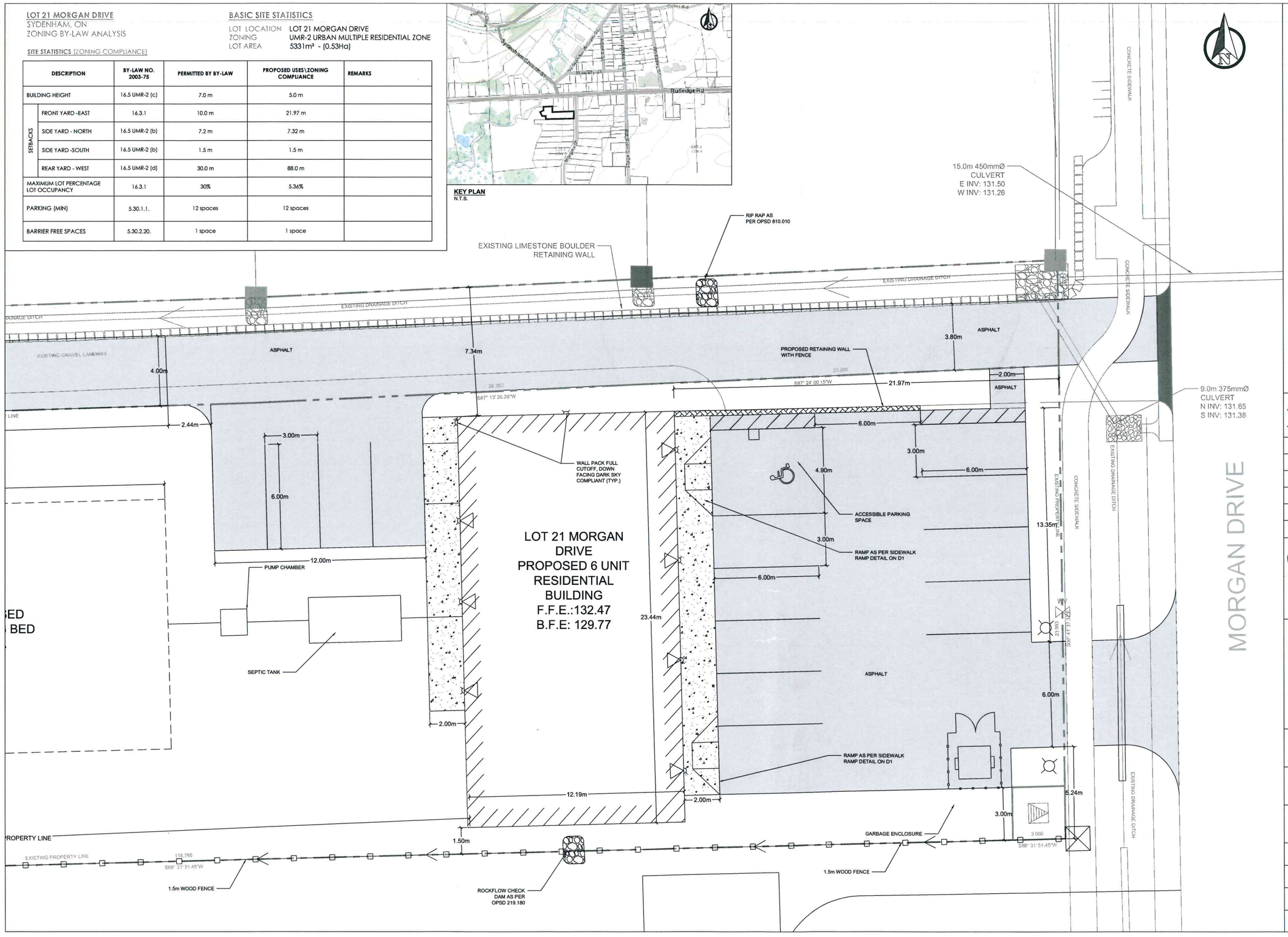
BASIC SITE STATISTICS

LOT LOCATION LOT 21 MORGAN DRIVE
ZONING UMR-2 URBAN MULTIPLE RESIDENTIAL ZONE
LOT AREA 5331m² - (0.53Ha)

SITE STATISTICS (ZONING COMPLIANCE)

	DESCRIPTION	BY-LAW NO. 2003-75	PERMITTED BY BY-LAW	PROPOSED USES\ZONING COMPLIANCE	REMARKS
BUILDING HEIGHT		16.5 UMR-2 (c)	7.0 m	5.0 m	
SETBACKS	FRONT YARD -EAST	16.3.1	10.0 m	21.97 m	
	SIDE YARD - NORTH	16.5 UMR-2 (b)	7.2 m	7.32 m	
	SIDE YARD -SOUTH	16.5 UMR-2 (b)	1.5 m	1.5 m	
	REAR YARD - WEST	16.5 UMR-2 (d)	30.0 m	88.0 m	
MAXIMUM LOT PERCENTAGE LOT OCCUPANCY		16.3.1	30%	5.36%	
PARKING (MIN)		5.30.1.1.	12 spaces	12 spaces	
BARRIER FREE SPACES		5.30.2.20.	1 space	1 space	

KEY PLAN
N.T.S.



LEGEND

- PROPOSED STORMWATER
- PROPOSED SANITARY
- PROPOSED WATERMAIN
- PROPOSED SWALE
- PROPOSED FENCE
- EXISTING SANITARY
- EXISTING STORM
- EXISTING WATER
- EXISTING GAS
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- EXISTING HYDRANT, VALVE
- EXISTING DECIDUOUS, CONIFEROUS TREE
- EXISTING LIGHT STANDARD
- BENCHMARK
- BOREHOLE
- WELL
- PROPOSED GRADE

0 2.5 5.0 7.5 m H=1:150 V=1:150

Benchmark
BM1 - STANDARD IRON BAR ON NORTHSIDE OF RUTLEDGE ROAD ELEV. 132.306
BM2 - STANDARD IRON BAR AT REAR OF LOT SOUTH OF RUTLEDGE ROAD CIVIC #2933 ELEV. 83.67

No.	Revision/Issue	Date
2	REVISED AS PER TECHNICAL REVIEW COMMENTS	11/26/2018
1	ISSUED FOR APPROVAL	08/24/2018

LICENSED PROFESSIONAL ENGINEER D. E. PRINSEN NOV. 26, 2018 PROVINCE OF ONTARIO

Forefront Engineering Inc
1329 Gardiners Road, Suite 210
Kingston, ON, Canada K7P 0L8
613.634.9009 tel.
1.888.884.9392 fax.

Client
RKR LAND HOLDINGS CORPORATION

Project
LOT 21 MORGAN DRIVE DEVELOPMENT

Drawing
SITE PLAN

Drawn by:	Checked by:	Project No.
DJP	DP	
Designed by:	Approved by:	Drawing No.
DP	DP	C1
Date: 08/03/2018		
Scale: 1:150		

GENERAL

1. All works to be installed in accordance with current Township of South Frontenac Site Plan Control Guidelines, Ontario Building Code and, Ontario Provincial Standard Specifications and Drawings unless specified otherwise.
2. The Contractor shall acquire all permits as required for all works within the Municipal Right of Way. Cut permits are required for all offsite works.
3. Refer to the Architectural and Landscape Architectural Drawings and coordinate.
4. Prior to construction, Contractor to verify all dimensions, sewer inverts and utility locates and identify possible conflicts.
5. In the event that human remains are encountered during construction, the Contractor shall immediately contact the Ministry of Tourism Culture and Sport, the Registar of the Cemeteries Regulation Unit from the Ministry of Consumer Services, at (416) 326-8393 and City Police.
6. In the event that human remains are encountered during construction, the Contractor shall immediately contact the Ministry of Tourism Culture and Sport (416-314-7132), the Registrar of the Cemeteries Regulation Unit from the Ministry of Consumer Services, at (416-326-8393), City of Kingston's Planning, Building and Licensing Services (613-546-4291 ext. 3180) and City Police (613-549-4660).
7. In the event that deeply buried or previously undiscovered archaeological deposits are discovered in the course of development or site alteration, the Contractor shall immediately contact the Ministry of Tourism Culture and Sport (416-314-7132), City of Kingston's Planning, Building and Licensing Services (613-546-4291 ext. 3180).

GRADING

1. Finished surfaces shall be at a minimum grade of 2% unless otherwise noted.
2. Side slopes shall be a maximum slope of 3:1 unless otherwise noted.
3. All existing elevations and grades are to be verified by the contractor prior to grading
4. Utilities are to be located prior to construction
5. All ground surfaces shall be graded to prevent ponding and without low areas except where approved swale or catchbasin outlets are provided.
6. Maximum hard surface grades are to be 8.0%.
7. Staked straw bale filters and flow checks to be installed as per OPSD 219.100 and OPSD 219.180 around catchbasins and sewer inlets.
8. Conflicts between the architectural drawings and grading shall be brought to the attention of the contract administrator.
9. The contractor is responsible for reviewing proposed grades with conflicts regarding the proposed structures.
10. Sub-drain and outlet elevations are to be confirmed prior to the construction of any structures.
11. Sub-grade shall be graded at a minimum of 2%, until a lower ditch is encountered or the existing surface drains away from the sloped sub-grade.
12. Gravel areas include all rounding required to maintain the proposed gravel pad edges.
13. B.F.E. shall mean minimum Proposed Bottom Floor Elevation and F.F.E shall mean First Floor Elevation.

SITE WORKS

1. Road cuts to be reinstated as per cut permit requirements and required by Township of South Frontenac. Asphalt, Granular A, Granular B shall be installed to existing depths or 50mm HL3, 150mm granular A, 250mm Granular B at a minimum.
2. Hot mix, hot laid asphalt concrete as per OPSS 1150.
3. Mix designs shall contain a minimum of 5.4% asphalt cement with a performance grade of PH58-28 and 3.5% air voids.
   Parking lot cross sections shall be:
   Medium Duty
   50mm HL3
   150mm Granular 'A'
   250mm Granular 'B' Type II
4. Concrete shall be 30Mpa 28 day strength, 19mm coarse aggregate nominal maximum size, 6.0% to 8.0% air content. Normal portland cement type as per OPSS 1301. Concrete materials and production as per OPSS 350, 351, 352, 353, 1301, 1302, and 1350.
5. Boulevards and any grass disturbed areas to be finished with 100mm of topsoil and nursery sod.
6. Paint lines for standard parking spaces to be CAN/CGSB-1.74-2001, ALKYD Traffic Paint. Pavement surface to be free from ponded water, frost, ice, dust, oil, grease, and other foreign materials prior to painting. Paint lines to be uniform colour and density with sharp edges. Protect pavement markings until dry.
7. Retaining Wall to be designed by others.

SEDIMENT AND EROSION CONTROL NOTES

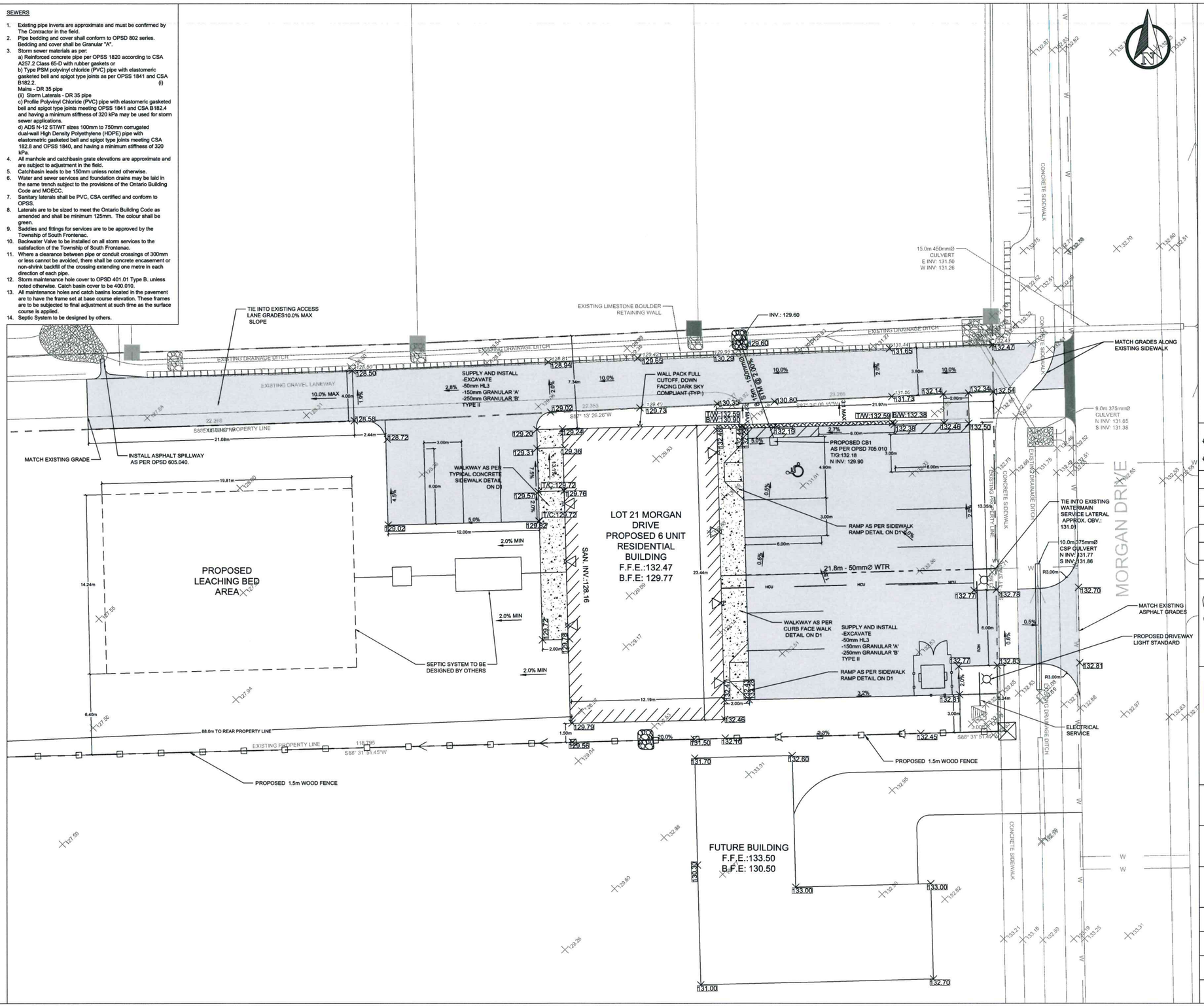
1. All erosion and sediment controls shall be installed prior to construction and monitored and maintained by the Contractor throughout the construction process, until all disturbed areas have been revegetated, then the temporary sediment and erosion control measures must be removed once the site has been stabilized and or the site works are complete.
2. Staked straw bale filters and flow checks to be installed as per OPSD 219.100 and OPSD 219.180 around catchbasins and sewer inlets.
3. All erosion and sediment control measures shall be inspected after each rainfall to the satisfaction of South Frontenac and CRCA.
4. Any disturbed area not scheduled for further construction within forty-five (45) days will be provided with a suitable temporary mulch and seed cover within seven (7) days of completion of that particular phase of construction.
5. Regardless of site specific items detailed on the plans, the Contractor shall install erosion control measures to suit the proposed work methods controlling sediment runoff from discharging offsite prior to any disturbance.
6. Following construction, disturbed areas, as well as proposed grassed and vegetated surfaces, shall be reinstated as soon as practical.
7. The placement of surplus fill to be placed and/or temporarily stored in accordance with the City of Kingston's Site Alteration By-law (2008-128) or O.Reg.148/06 where applicable. Temporary fill sites will require the approval of the City. Fill locations, side slopes, elevations as per the Approved Drawings. Restoration to be completed during the final phase of construction.
8. All roads used to access the site shall be kept clean to the satisfaction of the Director of Engineering Services.

WATERMAINS

1. The pipe, valves and fittings are to be blue in colour.
2. Water service shall be "Type K" copper or IPEX (IPEX Blue904® SDR9 PEX (CTS).
3. Service connection shall have a corporation main stop and be "goose-necked" near the water main as per OPSD 1104.020.
4. Main stops may be set at the spring line and the gooseneck may be horizontal.
5. A curb stop without drain and associated valve box to finished grade shall be provided and located at the property line for each service.
6. A stainless steel extension rod shall be used.
7. No joints are permitted between the main stop and the curb stop.
8. Saddles for services are to be approved by Utilities Kingston.
9. Service connections to PVC mains shall be by stainless steel saddle within municipal right of ways and molded tee fitting within the building's property, or approved equivalent.
10. Pipe bedding and cover shall conform to OPSD 802 series. Bedding and cover shall be Granular "A".
11. The minimum depth of cover measured from the top of a main or a service connection gooseneck shall not be less than 1.7m.
12. The minimum depth of cover measured from the top of a main or a service connection gooseneck shall not be less than 1.7m. Finklet station and tracer wire as per Utilities Kingston Standards.
13. Water services 100mm in diameter or larger shall be hydrostatically tested and disinfected to OPSS, Township of South Frontenac, AWWA and Building Code Standards. Fire supply lines shall be tested to NFPA 20.

SEWERS

1. Existing pipe inverts are approximate and must be confirmed by The Contractor in the field.
2. Pipe bedding and cover shall conform to OPSD 802 series. Bedding and cover shall be Granular "A".
3. Storm sewer materials as per:
   a) Reinforced concrete pipe per OPSS 1820 according to CSA A257.2 Class 65-D with rubber gaskets or
   b) Type PSM polyvinyl chloride (PVC) pipe with elastomeric gasketed bell and spigot type joints as per OPSS 1841 and CSA B182.2. (i)
   Mains - DR 35 pipe
   (ii) Storm Laterals - DR 35 pipe
   c) Profile Polyvinyl Chloride (PVC) pipe with elastomeric gasketed bell and spigot type joints meeting OPSS 1841 and CSA B182.4 and having a minimum stiffness of 320 kPa may be used for storm sewer applications.
   d) ADS N-12 ST/WT sizes 100mm to 750mm corrugated dual-wall High Density Polyethylene (HDPE) pipe with elastomeric gasketed bell and spigot type joints meeting CSA 182.8 and OPSS 1840, and having a minimum stiffness of 320 kPa.
4. All manhole and catchbasin grate elevations are approximate and are subject to adjustment in the field.
5. Catchbasin leads to be 150mm unless noted otherwise.
6. Water and sewer services and foundation drains may be laid in the same trench subject to the provisions of the Ontario Building Code and MOECC.
7. Sanitary laterals shall be PVC, CSA certified and conform to OPSS.
8. Laterals are to be sized to meet the Ontario Building Code as amended and shall be minimum 125mm. The colour shall be green.
9. Saddles and fittings for services are to be approved by the Township of South Frontenac.
10. Backwater Valve to be installed on all storm services to the satisfaction of the Township of South Frontenac.
11. Where a clearance between pipe or conduit crossings of 300mm or less cannot be avoided, there shall be concrete encasement or non-shrink backfill of the crossing extending one metre in each direction of each pipe.
12. Storm maintenance hole cover to OPSD 401.01 Type B. unless noted otherwise. Catch basin cover to be 400.010.
13. All maintenance holes and catch basins located in the pavement are to have the frame set at base course elevation. These frames are to be subjected to final adjustment at such time as the surface course is applied.
14. Septic System to be designed by others.



LEGEND

- PROPOSED STORMWATER
- PROPOSED SANITARY
- PROPOSED WATERMAIN
- PROPOSED SWALE
- PROPOSED FENCE
- EXISTING SANITARY
- EXISTING STORM
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- EXISTING DECIDUOUS, CONIFEROUS TREE
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- BENCHMARK
- BOREHOLE
- WELL
- PROPOSED GRADE

0 2.5 5.0 7.5 m H=1:150 V=1:150

Benchmark

BM1 - STANDARD IRON BAR ON NORTHSIDE OF RUTLEDGE ROAD ELEV. 132.306

BM2 - STANDARD IRON BAR AT REAR OF LOT SOUTH OF RUTLEDGE ROAD CIVIC #2933 ELEV. 83.67

No.	Revision/Issue	Date
2	REVISED AS PER TECHNICAL REVIEW COMMENTS	9/25/2018
1	ISSUED FOR APPROVAL	08/24/2018

PROFESSIONAL ENGINEER D. P. PRINSEN NOV. 26, 2018 PROVINCE OF ONTARIO

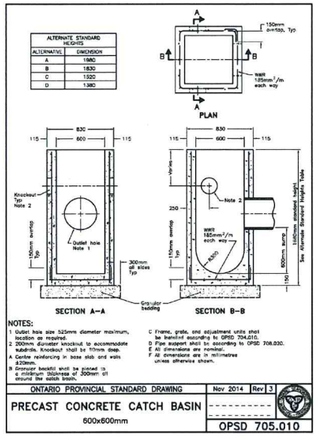
Forefront Engineering Inc
1329 Gardiners Road, Suite 210
Kingston, ON, Canada K7P 0L8
613.634.9009 tel.
1.888.884.9392 fax.

Client
RKR LAND HOLDINGS CORPORATION

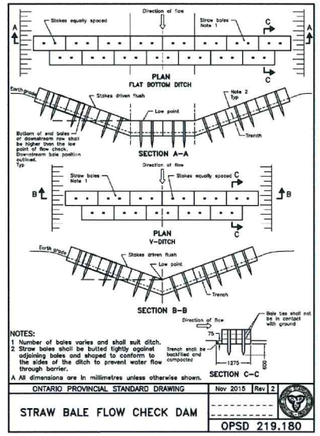
Project
LOT 21 MORGAN DRIVE DEVELOPMENT

Drawing
GRADING & SERVICING PLAN

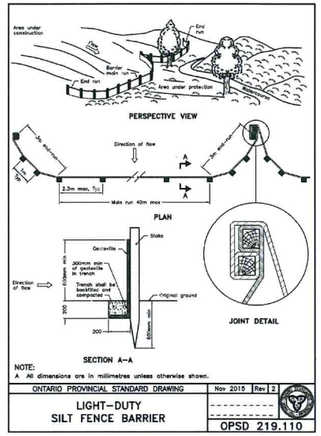
Drawn by:	Checked by:	Project No.
DJP	DP	
Designed by:	Approved by:	Drawing No.
DP	DP	C2
Date: 08/03/2018		
Scale: H:1:150		



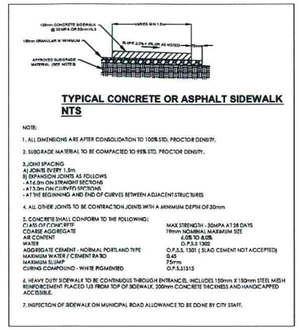
ONTARIO PROVINCIAL STANDARD DRAWING	Nov 2014	Rev 3
PRECAST CONCRETE CATCH BASIN 600x600mm		OPSD 705.010

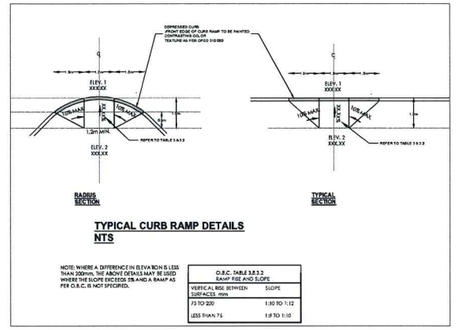


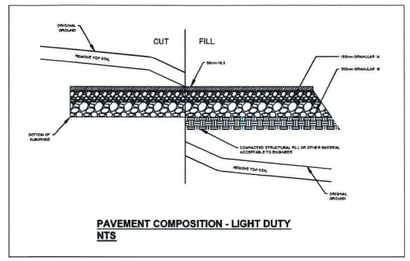
ONTARIO PROVINCIAL STANDARD DRAWING	Nov 2015	Rev 2
STRAW BALE FLOW CHECK DAM		OPSD 219.180

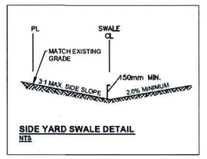


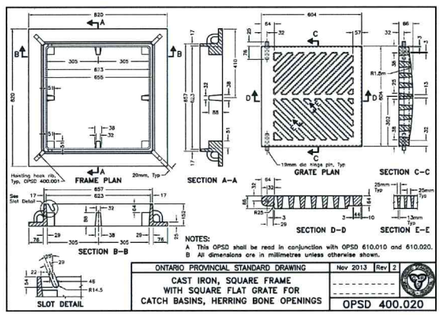
ONTARIO PROVINCIAL STANDARD DRAWING	Nov 2015	Rev 2
LIGHT–DUTY SILT FENCE BARRIER		OPSD 219.110



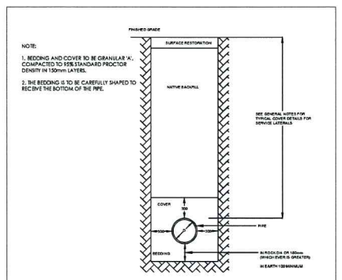


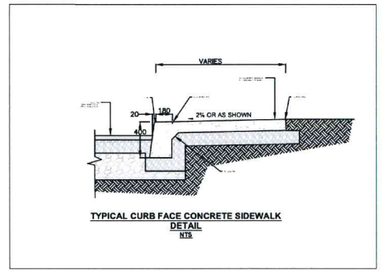


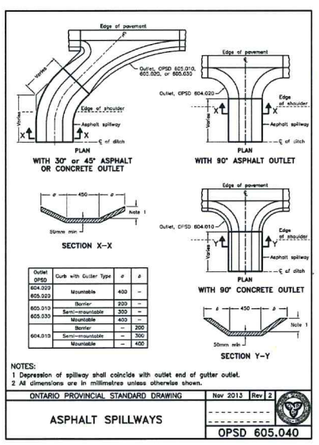




ONTARIO PROVINCIAL STANDARD DRAWING	Nov 2013	Rev 2
CAST IRON, SQUARE FRAME WITH SQUARE FLAT GRATE FOR CATCH BASINS, HERRING BONE OPENINGS		OPSD 400.020







Outlet OPSD	Curb with Gutter Type	d	ø
604.020 605.020	Mountable	400	–
605.010 605.030	Barrier	200	–
	Semi-mountable	300	–
	Mountable	400	–
604.010	Barrier	–	200
	Semi-mountable	–	300
	Mountable	–	400

ONTARIO PROVINCIAL STANDARD DRAWING	Nov 2013	Rev 2
ASPHALT SPILLWAYS		OPSD 605.040

LEGEND

- PROPOSED STORMWATER
- PROPOSED SANITARY
- PROPOSED WATERMAIN
- PROPOSED SWALE
- PROPOSED FENCE
- EXISTING SANITARY
- EXISTING STORM
- EXISTING WATER
- EXISTING GAS
- EXISTING BELL CABLE
- EXISTING FENCE
- EXISTING GRADE
- EXISTING CB, DCB
- EXISTING STORM MH, CBMH
- EXISTING SANITARY MH
- EXISTING HYDRANT, VALVE
- EXISTING DECIDUOUS, CONIFEROUS TREE
- EXISTING LIGHT STANDARD
- BENCHMARK
- BOREHOLE
- WELL
- PROPOSED GRADE

0 2.5 5.0 7.5 m H=1:150 V=1:150

Benchmark

BM1 - STANDARD IRON BAR ON NORTHSIDE OF RUTLEDGE ROAD ELEV. 132.306

BM2 - STANDARD IRON BAR AT REAR OF LOT SOUTH OF RUTLEDGE ROAD CIVIC #2933 ELEV. 93.67

No.	Revision/Issue	Date
2	REVISED AS PER TECHNICAL REVIEW COMMENTS	8/28/2018
1	ISSUED FOR APPROVAL	05/24/2018

Forefront Engineering Inc
1329 Gardiners Road, Suite 210
Kingston, ON, Canada K7P 0L8
613.634.9009 tel.
1.888.884.9392 fax.

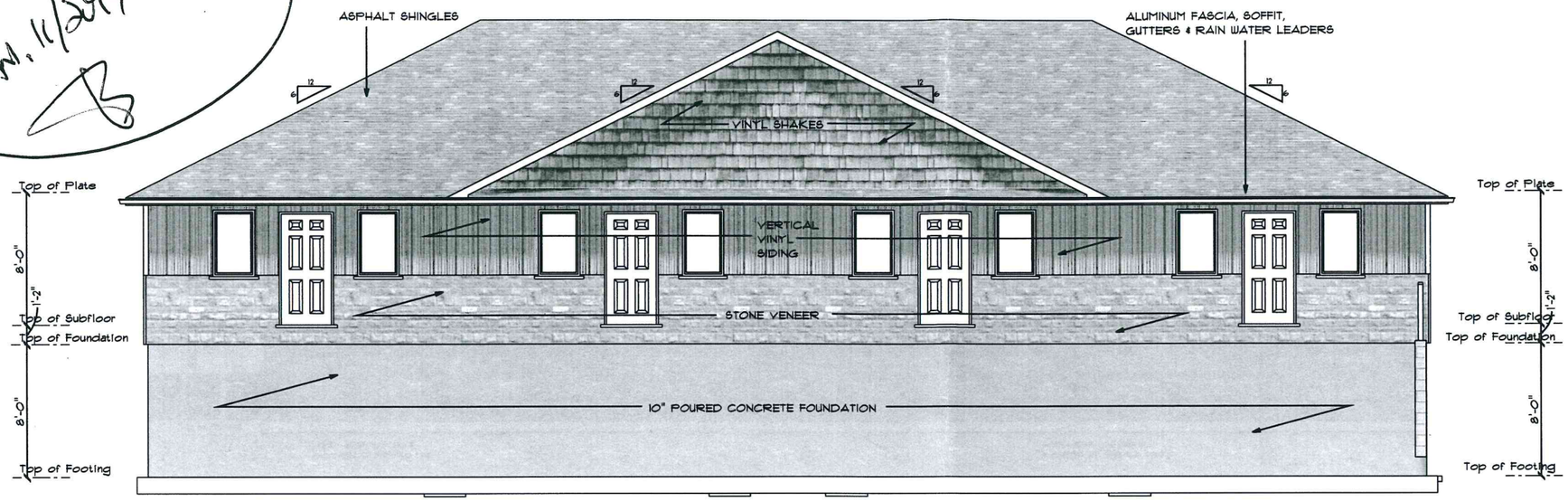
Client: RKR LAND HOLDINGS CORPORATION

Project: LOT 21 MORGAN DRIVE DEVELOPMENT

Drawing: DETAILS

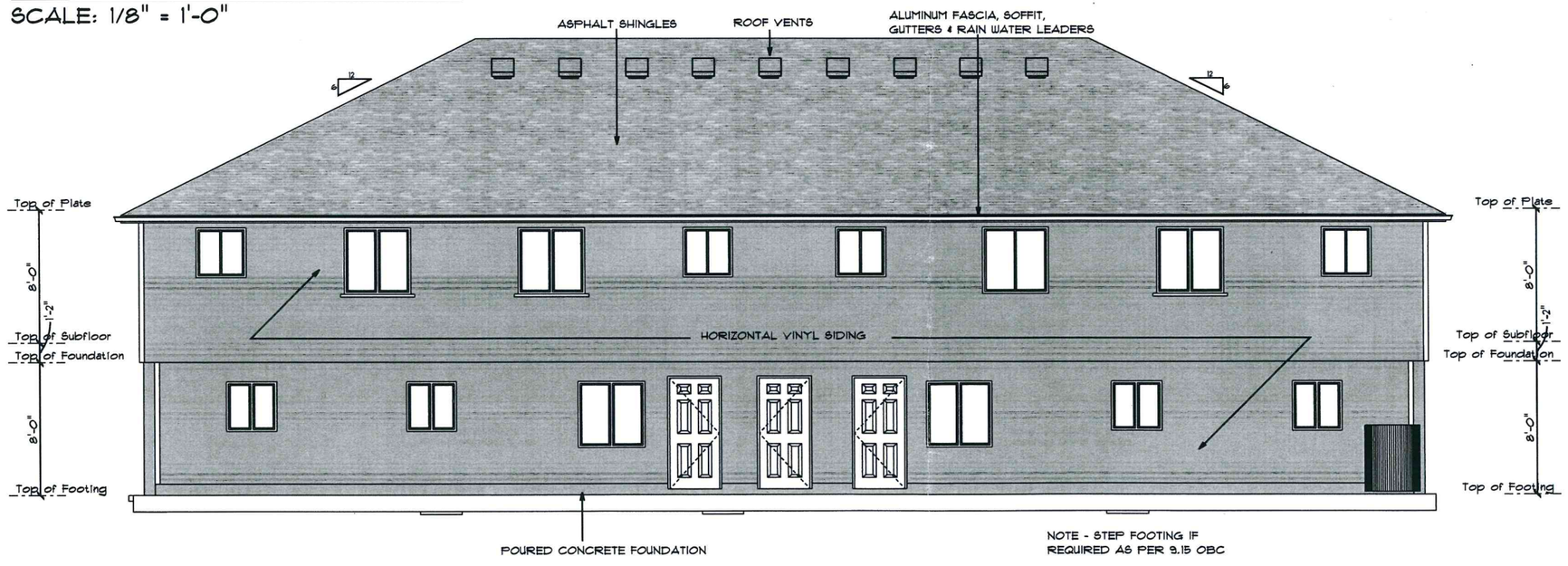
Drawn by:	Checked by:	Project No.
BJP	BP	
Designed by:	Approved by:	Drawing No.
BP	BP	D1
Date: 08/03/2018		
Scale: N.T.S		

Jan. 11/2019



FRONT ELEVATION

SCALE: 1/8" = 1'-0"



REAR ELEVATION

SCALE: 1/8" = 1'-0"

THESE PLANS FORM THE BASIS FOR PERMIT ISSUANCE AND ANY DEVIATIONS FROM THESE PLANS AND DETAILS INCLUDING THE VENTILATION SYSTEM, HEATING SYSTEM, WOODSTOVE, FIREPLACE, DECKS, BALCONIES AND FINISHED BASEMENTS, WILL REQUIRE A REVISED DRAWING AND CLEARANCE FROM BUILDING INSPECTION DEPARTMENT AND ALL DRAWINGS SHALL BE CONSIDERED NOT FOR CONSTRUCTION UNTIL APPROVED BY LOCAL JURISDICTIONAL AUTHORITY (ERRORS AND OMMISSIONS TO BE SENT TO DRAFTSMEN FOR AMENDMENTS PRIOR TO CONSTRUCTION). DRAWINGS SHALL BE CONSIDERED 'NOT FOR CONSTRUCTION' UNTIL APPROVED BY THE BUILDING INSPECTION DEPARTMENT/AND OWNER/AND BUILDER. THE BUILDING ON THESE PLANS IS TO BE CONSTRUCTED BY ANY OTHER CONTRACTOR PLANS MUST BE REVIEWED AND SIGNED OFF ON BY A INSURED DRAFTSMAN.

DRAWN BY: Ryan Morgan

SCALE:

DATE: JULY 16, 2018

PAGE: /

SECTION LETTER

PAGE NUMBERS

A 1 1

RJM Classic Homes
613.583.0075

I REVIEW AND TAKE RESPONSIBILITY FOR THE DESIGN WORK ON BEHALF OF RJM CLASSIC HOMES
Ryan Morgan IND.BCIN#-101666

LOT 21 MORGAN DRIVE

LEFT ELEVATION

SCALE: 0.0853" = 1'-0"

RIGHT ELEVATION

SCALE: 0.0823" = 1'-0"

THESE PLANS FORM THE BASIS FOR PERMIT ISSUANCE AND ANY DEVIATIONS FROM THESE PLANS AND DETAILS INCLUDING THE VENTILATION SYSTEM, HEATING SYSTEM, WOODSTOVE, FIREPLACE, DECKS, BALCONIES AND FINISHED BASEMENTS, WILL REQUIRE A REVISED DRAWING AND CLEARANCE FROM BUILDING INSPECTION DEPARTMENT AND ALL DRAWINGS SHALL BE CONSIDERED NOT FOR CONSTRUCTION UNTIL APPROVED BY LOCAL JURISDICTIONAL AUTHORITY (ERRORS AND OMMISSIONS TO BE SENT TO DRAFTSMEN FOR AMENDMENTS PRIOR TO CONSTRUCTION). DRAWINGS SHALL BE CONSIDERED NOT FOR CONSTRUCTION' UNTIL APPROVED BY THE BUILDING INSPECTION DEPARTMENT/AND OWNER/AND BUILDER. THE BUILDING ON THESE PLANS IS TO BE CONSTRUCTED ONLY BY RJM CLASSIC HOMES. IF TO BE CONSTRUCTED BY ANY OTHER CONTRACTOR PLANS MUST BE REVIEWED AND SIGNED OFF ON BY A INSURED DRAFTSMAN.

DRAWN BY: Ryan Morgan / Ken Ellenberger | PAGE:

SCALE:

DATE:

RJM Classic Homes
613.583.0075

I REVIEW AND TAKE RESPONSIBILITY FOR THE DESIGN WORK ON BEHALF OF RJM CLASSIC HOMES

Ryan Morgan IND.BCIN#-101666

Ken Ellenberger IND.BCIN#-22906 FIRM.BCIN#-32633

118 MORGAN DRIVE

FOUNDATION

SCALE: 1/8" = 1'-0"

THESE PLANS FORM THE BASIS FOR PERMIT ISSUANCE AND ANY DEVIATIONS FROM THESE PLANS AND DETAILS INCLUDING THE VENTILATION SYSTEM, HEATING SYSTEM, WOODSTOVE, FIREPLACE, DECKS, BALCONIES AND FINISHED BASEMENTS, WILL REQUIRE A REVISED DRAWING AND CLEARANCE FROM BUILDING INSPECTION DEPARTMENT AND ALL DRAWINGS SHALL BE CONSIDERED NOT FOR CONSTRUCTION UNTIL APPROVED BY LOCAL JURISDICTIONAL AUTHORITY (ERRORS AND OMMISIONS TO BE SENT TO DRAFTSMEN FOR AMENDMENTS PRIOR TO CONSTRUCTION) DRAWINGS SHALL BE CONSIDERED NOT FOR CONSTRUCTION' UNTIL APPROVED BY THE BUILDING INSPECTION DEPARTMENT AND OWNER/AND BUILDER. THE BUILDING ON THESE PLANS IS TO BE CONSTRUCTED ONLY BY RJM CLASSIC HOMES. IF TO BE CONSTRUCTED BY ANY OTHER CONTRACTOR PLANS MUST BE REVIEWED AND SIGNED OFF ON BY A INSURED DRAFTSMAN.

DRAWN BY: Ryan Morgan / Ken Ellenberger

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DATE:

SECTION LETTER

PAGE NUMBERS

A 1 1

RJM Classic Homes
613.583.0075

I REVIEW AND TAKE RESPONSIBILITY FOR THE DESIGN WORK ON BEHALF OF RJM CLASSIC HOMES

Ryan Morgan IND.BCIN#-101666

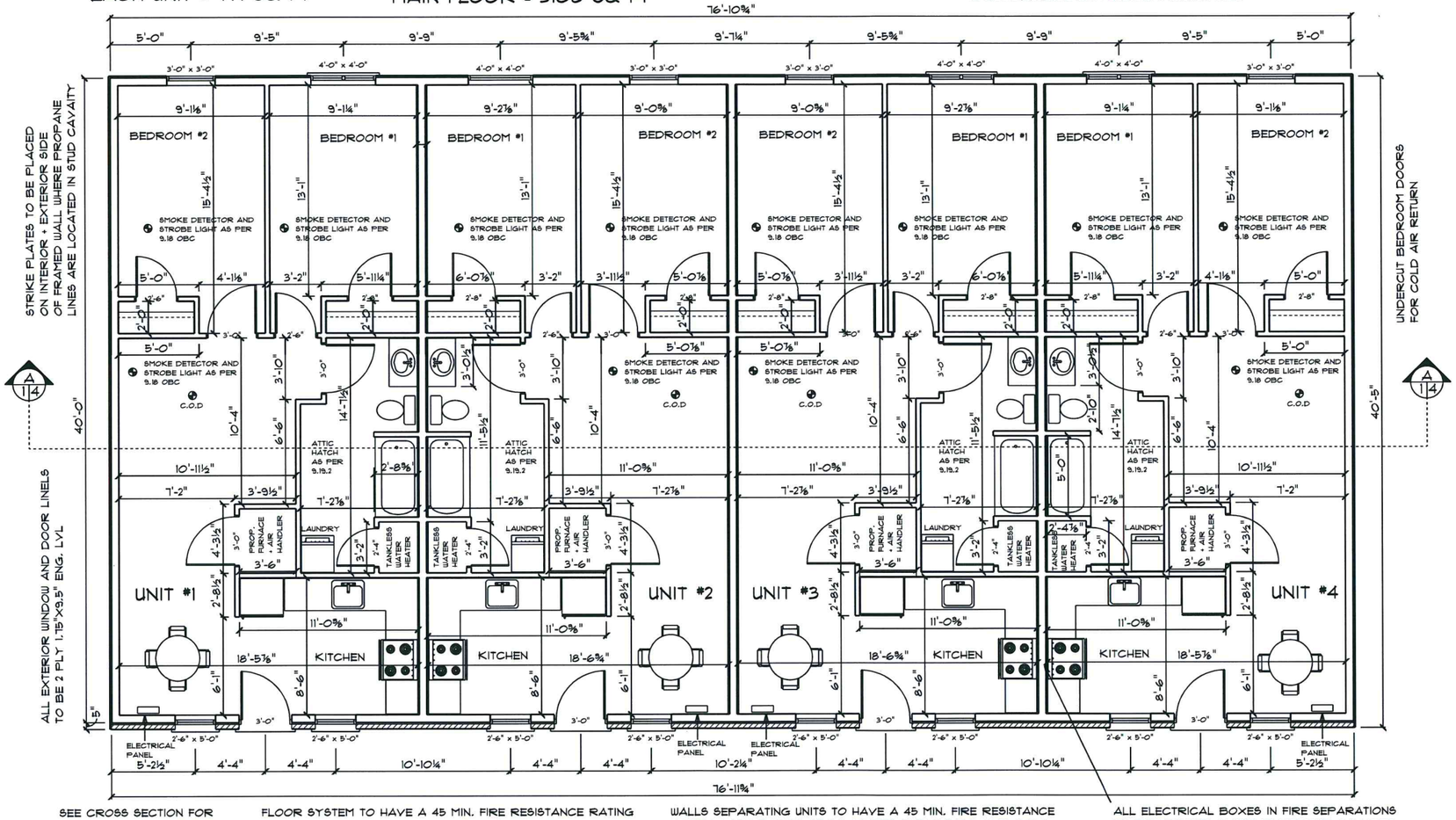
Ken Ellenberger IND.BCIN#-22906 FIRM.BCIN#-32633

118 MORGAN DRIVE

EACH UNIT = 777 SQ FT

MAIN FLOOR = 3108 SQ FT

ALL PENETRATIONS IN A FIRE SEPARATION SHALL BE IN ACCORDANCE WITH 9.10.9.6 & 9.10.9.7 OBC



SEE CROSS SECTION FOR WALL & FLOOR ASSEMBLIES

FLOOR SYSTEM TO HAVE A 45 MIN. FIRE RESISTANCE RATING & STC RATING OF 50 AS PER TABLE 9.10.8.1 O.B.C

WALLS SEPARATING UNITS TO HAVE A 45 MIN. FIRE RESISTANCE RATING & STC RATING OF 50 AS PER TABLE 9.10.9.14 (1) O.B.C

ALL ELECTRICAL BOXES IN FIRE SEPARATIONS TO BE LOCATED IN SEPARATE STUD CAVATIES

MAIN FLOOR

SCALE: 1/8" = 1'-0"

THESE PLANS FORM THE BASIS FOR PERMIT ISSUANCE AND ANY DEVIATIONS FROM THESE PLANS AND DETAILS INCLUDING THE VENTILATION SYSTEM, HEATING SYSTEM, WOODSTOVE, FIREPLACE, DECKS, BALCONIES AND FINISHED BASEMENTS, WILL REQUIRE A REVISED DRAWING AND CLEARANCE FROM BUILDING INSPECTION DEPARTMENT AND ALL DRAWINGS SHALL BE CONSIDERED NOT FOR CONSTRUCTION UNTIL APPROVED BY LOCAL JURISDICTIONAL AUTHORITY (ERRORS AND OMMISSIONS TO BE SENT TO DRAFTSMEN FOR AMENDMENTS PRIOR TO CONSTRUCTION). DRAWINGS SHALL BE CONSIDERED 'NOT FOR CONSTRUCTION' UNTIL APPROVED BY THE BUILDING INSPECTION DEPARTMENT/AND OWNER/AND BUILDER. THE BUILDING ON THESE PLANS IS TO BE CONSTRUCTED ONLY BY RJM CLASSIC HOMES. IF TO BE CONSTRUCTED BY ANY OTHER CONTRACTOR PLANS MUST BE REVIEWED AND SIGNED OFF ON BY A INSURED DRAFTSMAN.

DRAWN BY: Ryan Morgan / Ken Ellenberger | PAGE:

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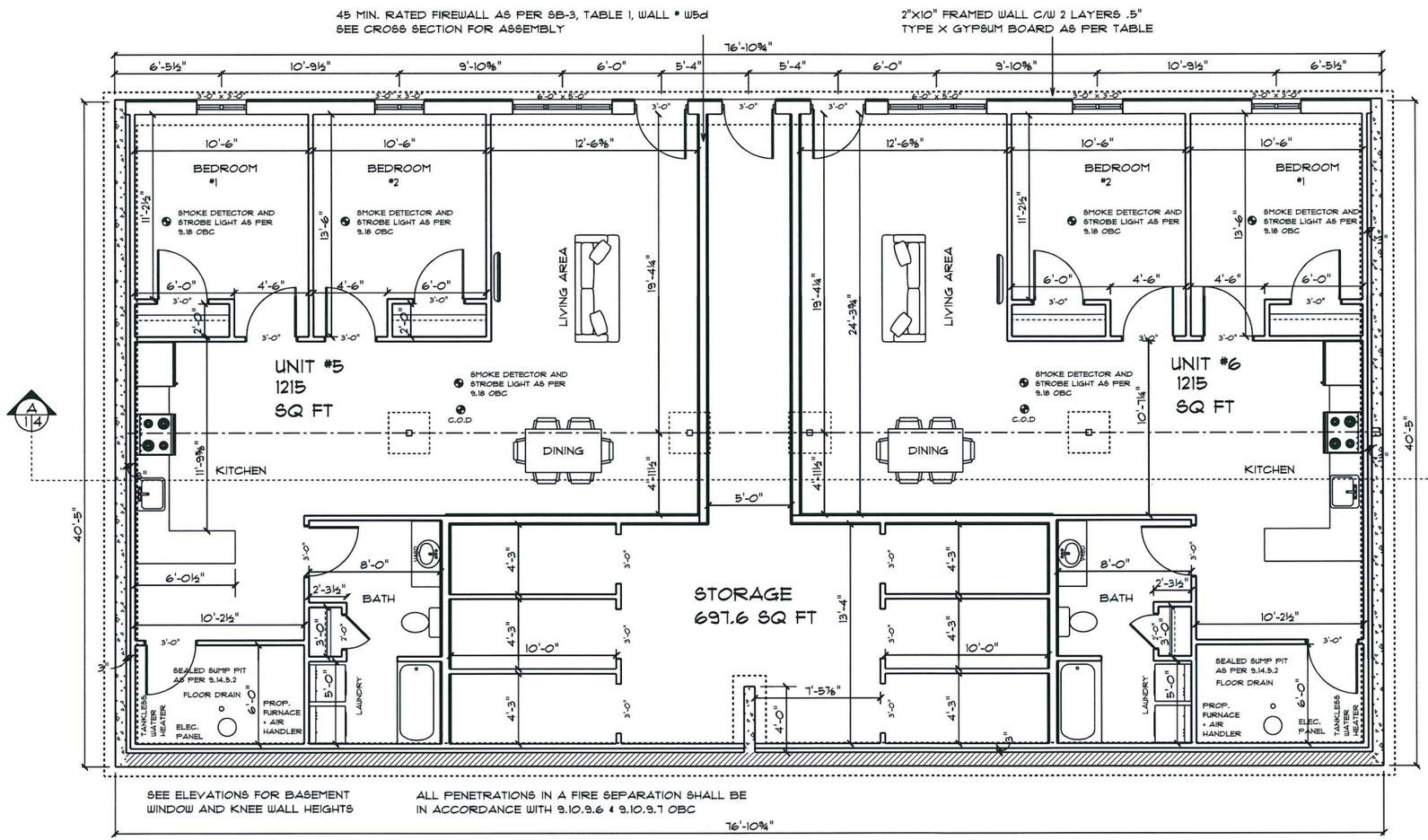
RJM Classic Homes
613.583.0075

I REVIEW AND TAKE RESPONSIBILITY FOR THE DESIGN WORK ON BEHALF OF RJM CLASSIC HOMES

Ryan Morgan IND.BCIN#-101666

Ken Ellenberger IND.BCIN#-22906 FIRM.BCIN#-32633

118 MORGAN DRIVE



BASEMENT

SCALE: 1/8" = 1'-0"

THESE PLANS FORM THE BASIS FOR PERMIT ISSUANCE AND ANY DEVIATIONS FROM THESE PLANS AND DETAILS INCLUDING THE VENTILATION SYSTEM, HEATING SYSTEM, WOODSTOVE, FIREPLACE, DECKS, BALCONIES AND FINISHED BASEMENTS, WILL REQUIRE A REVISED DRAWING AND CLEARANCE FROM BUILDING INSPECTION DEPARTMENT AND ALL DRAWINGS SHALL BE CONSIDERED NOT FOR CONSTRUCTION UNTIL APPROVED BY LOCAL JURISDICTIONAL AUTHORITY (ERRORS AND OMMISIONS TO BE SENT TO DRAFTSMEN FOR AMENDMENTS PRIOR TO CONSTRUCTION). DRAWINGS SHALL BE CONSIDERED 'NOT FOR CONSTRUCTION' UNTIL APPROVED BY THE BUILDING INSPECTION DEPARTMENT/AND OWNER/AND BUILDER. THE BUILDING ON THESE PLANS IS TO BE CONSTRUCTED ONLY BY RJM CLASSIC HOMES. IF TO BE CONSTRUCTED BY ANY OTHER CONTRACTOR PLANS MUST BE REVIEWED AND SIGNED OFF ON BY A INSURED DRAFTSMAN.

DRAWN BY: Ryan Morgan / Ken Ellenberger

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RJM Classic Homes
613.583.0075

I REVIEW AND TAKE RESPONSIBILITY FOR THE DESIGN WORK ON BEHALF OF RJM CLASSIC HOMES

Ryan Morgan IND.BCIN#-101666

Ken Ellenberger IND.BCIN#-22906 FIRM.BCIN#-32633

118 MORGAN DRIVE

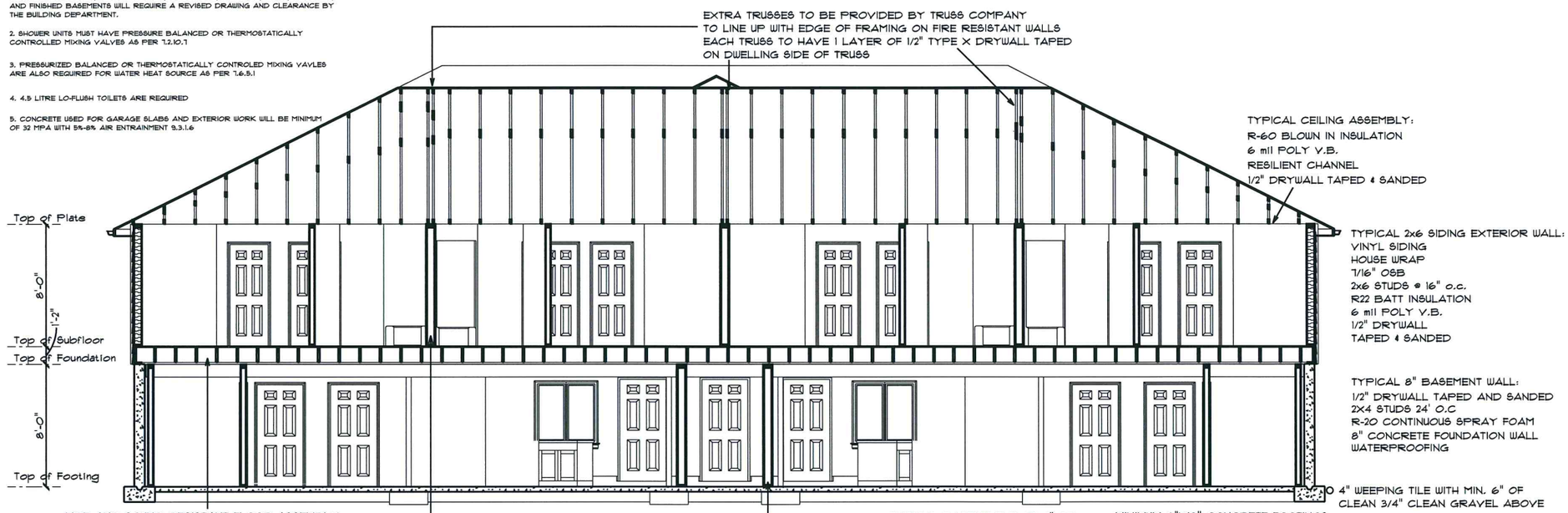
1. ALL PLAN CHANGES MUST BE REVIEWED FOR COMPLIANCE, AND FOR THAT REASON....THESE PLANS FORM THE BASIS FOR PERMIT ISSUANCE AND ANY DEVIATIONS FROM THESE PLANS AND DETAILS, INCLUDING THE VENTALATION SYSTEM, HEATING SYSTEM,WOOD STOVE,FIREPLACE,DECKS,BALCONIES, AND FINISHED BASEMENTS WILL REQUIRE A REVISED DRAWING AND CLEARANCE BY THE BUILDING DEPARTMENT.

2. SHOWER UNITS MUST HAVE PRESSURE BALANCED OR THERMOSTATICALLY CONTROLLED MIXING VALVES AS PER 7.2.10.7

3. PRESSURIZED BALANCED OR THERMOSTATICALLY CONTROLED MIXING VAVLES ARE ALSO REQUIRED FOR WATER HEAT SOURCE AS PER 7.6.5.1

4. 4.5 LITRE LO-FLUSH TOILETS ARE REQUIRED

5. CONCRETE USED FOR GARAGE SLABS AND EXTERIOR WORK WILL BE MINIMUM OF 32 MPA WITH 5%-8% AIR ENTRAINMENT 9.3.1.6



A/14

CROSS SECTION A

SCALE: 1/8" = 1'-0"

THESE PLANS FORM THE BASIS FOR PERMIT ISSUANCE AND ANY DEVIATIONS FROM THESE PLANS AND DETAILS INCLUDING THE VENTILATION SYSTEM, HEATING SYSTEM, WOODSTOVE, FIREPLACE, DECKS, BALCONIES AND FINISHED BASEMENTS, WILL REQUIRE A REVISED DRAWING AND CLEARANCE FROM BUILDING INSPECTION DEPARTMENT AND ALL DRAWINGS SHALL BE CONSIDERED NOT FOR CONSTRUCTION UNTIL APPROVED BY LOCAL JURISDICTIONAL AUTHORITY (ERRORS AND OMMISIONS TO BE SENT TO DRAFTSMEN FOR AMENDMENTS PRIOR TO CONSTRUCTION) DRAWINGS SHALL BE CONSIDERED NOT FOR CONSTRUCTION' UNTIL APPROVED BY THE BUILDING INSPECTION DEPARTMENT/AND OWNER/AND BUILDER. THE BUILDING ON THESE PLANS IS TO BE CONSTRUCTED ONLY BY RJM CLASSIC HOMES. IF TO BE CONSTRUCTED BY ANY OTHER CONTRACTOR PLANS MUST BE REVIEWED AND SIGNED OFF ON BY A INSURED DRAFTSMAN.

DRAWN BY: Ryan Morgan / Ken Ellenberger | PAGE:

SCALE:

DATE:

SECTION LETTER / PAGE NUMBERS

A/11

RJM Classic Homes
613.583.0075

I REVIEW AND TAKE RESPONSIBILITY FOR THE DESIGN WORK ON BEHALF OF RJM CLASSIC HOMES

Ryan Morgan IND.BCIN#-101666

Ken Ellenberger IND.BCIN#-22906 FIRM.BCIN#-32633

118 MORGAN DRIVE









SITE PLAN CONTROL AGREEMENT

THIS AGREEMENT made in triplicate this _____ day of _____, 2019.

BETWEEN:

RKR LANDHOLDINGS CORPORATION

hereinafter referred to as the "OWNER"

OF THE FIRST PART

- and -

THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC

hereinafter referred to as the "Municipality"

OF THE SECOND PART

WHEREAS the Owner has made an application to the Municipality for permission to develop those lands more particularly described on Schedule "A" attached hereto (the "Owner's Lands");

AND WHEREAS the Council of The Corporation of the Township of South Frontenac passed Site Plan Control Area By-law No. 2003-25 for the approval of site plans and designating all of the Township of South Frontenac as a Site Plan Control Area pursuant to the *Planning Act*, as amended;

AND WHEREAS the Council of The Corporation of South Frontenac has approved those plans for the development of the Owner's Lands set out in Schedule "C" to this Agreement (the "Site Plan Drawings"), subject to the Owner entering into a Site Plan Control Agreement with the Municipality;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the approval by Council of the Site Plan Drawings and other good and valuable consideration, the Owner hereby agrees with the Municipality as follows:

1) The Owner shall, at its sole risk and expense and to the satisfaction of the Municipality, develop the Owner's Lands in accordance with the Site Plan Drawings, and shall construct, use, and maintain those facilities and works set out in the Site Plan Drawings in accordance with the terms of this Agreement. The Site Plan Drawings listed in Schedule "C" are hereby incorporated by reference into this Agreement. The originals of the Site Plan Drawings are on file in the offices of the Municipality and shall govern in the event of any dispute.

2) The following Schedules are attached to and form part of this Agreement:

Schedule "A"	-	Description of Lands
Schedule "B"	-	Security for Works
Schedule "C"	-	Site Plan Drawings
Schedule "D"		Grants of Easement and Other Public Lands
Schedule "E"	-	Municipal Conditions
Schedule "F"	-	Approving Authorities and Agencies

3) The Owner shall comply with any amendments, additions or deletions to the Site Plan Drawings that the Municipality may reasonably require after the date of this Agreement in order to better ensure the proper and orderly development of the Owner's Lands and the construction of the works and facilities required by this Agreement.

4) Without limiting the generality of the Owner's obligations set out in clause 1 of this Agreement, the Owner covenants and agrees to develop the Owner's lands in accordance with those municipal conditions set out in Schedule "E" to this Agreement.

5) Prior to the commencement of any construction, the Owner agrees to obtain all other permits and approvals required by any other agency or authority having jurisdiction, including, without limiting its generality, those agencies and authorities set out in Schedule "F" to this Agreement.

6) The Owner shall deliver to the Municipality those deeds or grants of easement or rights-of-way set out on Schedule "D".

7) The Municipality acknowledges and agrees that a cash-in-lieu of parkland payment is not required for this development.

8) As security for the performance of the Owner's obligations under this Agreement, the Owner shall deposit with the Treasurer of the Municipality an irrevocable letter of credit of a Canadian chartered bank or other financial security in a form satisfactory to the Municipality in accordance with the requirements in Schedule "B". The Municipality shall not draw down on the letter of credit or other security unless the Owner is in default in the performance of an obligation under this Agreement and such default continues for more than fifteen (15) days after the Municipality delivers written notice to the Owner requiring the Owner to remedy the default.

9) Upon completion of all works and facilities and prior to the release of any securities, the Owner shall deliver to the Municipality the certificate of a consulting engineer licensed under the Professional Engineers Act (Ontario) confirming that all works and facilities have been installed in accordance with this Agreement.

10) Except as may otherwise be provided for in this Agreement, the Owner shall complete the construction of all works and facilities within six (6) months of the date of occupancy of the building; but in cases of undue hardship, the Municipality may extend in writing any time for completion required by this Agreement.

11) If any lien is claimed pursuant to the *Construction Lien Act* for the supply of services or material in connection with the construction or maintenance of any portion of the works or facilities located on a public street or highway or any lands owned by the Municipality or any other public authority, the Owner shall be considered in default under this

Agreement and shall continue to be in default until all liens are discharged, and the Municipality may, in its absolute discretion, use the security deposited by the Owner to pay into court any amounts required to discharge all liens plus costs.

12) If any portion of the Works or facilities will be located on a public street or highway or any lands owned by the Municipality or any other public authority, the Owner shall, as a condition of this Agreement, keep in force until such works or facilities have been approved by the Municipal Engineer a comprehensive plan of public liability and property damage insurance acceptable to the Municipality that provides insurance coverage in respect of any one occurrence to the limit of at least five million dollars ($5,000,000) exclusive of interest and costs, against loss or damage resulting from bodily injury to, or death of one or more persons and loss of or damage to property. The policy shall name the Municipality as a named insured.

13) The policy shall provide coverage against all claims for all damages or injury including death to any person or persons or damage to any property of the Municipality or any other public or private property resulting from or arising out of any act or omission on the part of the Owner or any of its servants or agents during the construction or maintenance of the works. The policy shall include completed operations coverage liability, blanket written contractual liability with respect to non-owned licensed vehicles and shall have no exclusion pertaining to shoring, blasting (unless a separate certificate of insurance for blasting is provided prior to the start of blasting), excavating, underpinning, demolition, pile driving, caisson work and work below ground surface including tunnelling and grading. The issuance of a policy of insurance shall not be construed as relieving the Owner from responsibility for other or larger claims, if any, for which the Municipality may be held responsible.

14) The Owner shall provide the Municipality with a Certificate of insurance in a form satisfactory to the Municipality together with such proof as the Municipality may require that all premiums on the policies of insurance have been paid and that they are in full force and effect. If the Owner fails to pay premiums or otherwise keep the policies in force, the Municipality may pay premiums or take out additional policies as it considers necessary and the Owner shall pay all costs.

15) In the event the Owner is in default in the performance of any obligation under this Agreement and such default continues more than fifteen (15) days after the Municipality delivers written notice to the Owner requiring the Owner to remedy the default, the Municipality may, without further notice to the Owner, do such thing at the Municipality's expense as it may reasonably require necessary to remedy the default, and the Municipality may recover the expense incurred in doing such thing by action or the same may be recovered in like manner as municipal taxes in accordance with the provisions of Section 446 of the *Municipal Act*, 2001, S.O., 2001, C. 25, as amended.

16) Time shall be of the essence of this Agreement and of any extension of time that may be agreed upon by the parties.

17) The Municipality will make reasonable efforts with the number of personnel available to it to inspect the works and facilities to be constructed in accordance with the Site Plan Drawings and this Agreement, but the Owner shall indemnify and save harmless the Municipality, its servants, agents and contractors from any responsibility or liability arising directly or indirectly from any failure or delay in completing such inspections.

18) The Owner hereby grants to the Municipality, its servants and contractors, a licence to enter the Owner's Lands during normal operating hours for the purpose of inspecting the works and facilities and to perform any work arising from or the result of any default by the Owner under this Agreement.

19) It is the intent of this Agreement that the Municipality shall not incur any expense for the development of the Owner's Lands and every obligation of the Owner under this Agreement shall be deemed to include the words "at the expense of the Owner", unless specifically stated otherwise.

20) The Owner agrees to pay the legal, engineering, landscape architectural, planning and administrative costs incurred by the Municipality to process the Site Plan Drawings, including but not limited to, the preparation of this Agreement and all plans and specifications, and the supervision and inspection of the Works.

21) All invoices, costs and expenses received or incurred by the Municipality and payable by the Owner shall be paid within thirty (30) days of the Municipality's invoice or demand for payment to the Owner, failing which the Owner shall be in default under this agreement and shall continue in default until payment plus all accrued interest is made in full.

22) Interest shall be paid by the Owner on all overdue amounts at the same rate per annum and calculated in the same manner as the Municipality charges on overdue municipal taxes and any payments received shall be applied first on account of accumulated interest and then on the outstanding amount.

23) The Owner consents to the registration by the Municipality at the Owner's expense of this Agreement against the title to the Owner's Lands and, in accordance with s. 41(10) of the Planning Act, all of the terms and conditions of this Agreement may be enforced against the Owner and any and all subsequent owners of the Owner's Lands.

24) The Owner shall ensure that the requirements of this Agreement and the Site Plan Drawings are brought to the attention of its contractors, employees and workers prior to the start of any construction.

25) All covenants in this Agreement shall be construed as being joint and several and that, when the context so requires or permits, the singular number shall be read as if the plural were expressed, and the masculine gender as if the feminine or neuter gender, as the case may be, were expressed.

26) Notwithstanding any other provision to the contrary, this Agreement shall, at the option of the Municipality, lapse and be of no further force and effect if the building permit expires or is revoked, or if construction of the building shown on the Site Plan Drawings is not commenced within two (2) years of the date of this Agreement.

27) The Owner covenants and agrees that nothing in this Agreement releases the Owner from the obligation to comply with the provisions of all other by-laws of the Municipality that may now or in future be in effect.

28) Any dispute between the parties with respect to this Agreement shall, at the request of a party, be submitted to arbitration pursuant to the Arbitrations Act and the decision of the arbitrator or, if more than one, the decision of a majority shall be final and binding

on the parties.

29) Each party shall pay its own costs of the arbitration and shall share equally the costs of the arbitrator(s).

30) The Owner agrees that if any section, clause or provision of this Agreement, is for any reason declared by a Court of competent jurisdiction to be invalid the same shall not affect the validity of the Agreement as a whole or any part thereof, other than the section, clause, or provision so declared to be invalid and it is hereby declared to be the intention that all the remaining sections, clauses or provisions of this Agreement shall remain in full force and effect, notwithstanding that one or more provisions thereof shall be declared to be invalid.

31) This Agreement shall enure to and be binding upon the parties hereto, and their respective successors and assigns.

IN WITNESS WHEREOF the parties hereto have by the hands and seals executed this agreement as of the first date set out above.

SIGNED, SEALED AND DELIVERED:

THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC

_____
Ron Vandewal - Mayor

_____

Angela Maddocks – Clerk

We have authority to bind the Corporation

RKR LANDHOLDINGS CORPORATION

_____
Rob Morgan - President

I have authority to bind the Corporation

SCHEDULE "A"

LEGAL DESCRIPTION

Lot 21, 13M-88, 118 Morgan Drive, Township of South Frontenac

SCHEDULE "B"

SECURITY FOR WORK

In accordance with clause 8 of this Agreement, the Owner shall deposit with the Treasurer of the Municipality at the time of entering this Agreement a letter of credit or other security acceptable to the Municipality in the amount $29,000.00 as security for the performance of all the Owner's obligations under this Agreement.

The parties acknowledge and agree that the amount of the security is based on the Estimated Cost of the Works dated December 9, 2018 prepared by Wil Mac Paving Ltd., attached as Appendix 1 to this Schedule.

Upon completion to the satisfaction of the Municipality of the works and facilities to be constructed in accordance with this agreement and the performance by the Owner of all other obligations under this Agreement, and upon receipt of the certificate of the consulting engineer required by clause 9 of this Agreement, the security or any balance thereof remaining shall be returned to the Owner.

SCHEDULE "C"

SITE PLAN DRAWINGS

Dwg No. C1 Site Plan, RKR Land Holdings Corporation, Lot 21 Morgan Drive Development, Scale 1:150, Date 08/03/2018, Prepared by Forefront Engineering Inc., Rev. 2. Issued for Approval, 08/24/18

Dwg No. C2 Grading & Servicing Plan, RKR Land Holdings Corporation, Lot 21 Morgan Drive Development, Scale 1:150, Date 08/03/2018, Prepared by Forefront Engineering Inc., Rev. 2. Issued for Approval, 08/24/18

Dwg No. D1 Details, RKR Land Holdings Corporation, Lot 21 Morgan Drive Development, Scale 1:150, Date 08/03/2018, Prepared by Forefront Engineering Inc., Rev. 2. Issued for Approval, 08/24/18

Front & Rear Elevation Plan, Lot 21 Morgan Drive, Scale 1/8" = 1'0" Date July 16, 2018, Prepared by RJM Classic Homes

Left & Right Elevation Plan, Lot 21 Morgan Drive, Scale 0.0823" = 1'0" Date July 16, 2018, Prepared by RJM Classic Homes

Foundation Plan, Lot 21 Morgan Drive, Scale 1/8" = 1'0" Date July 16, 2018, Prepared by RJM Classic Homes

Main Floor Plan, Lot 21 Morgan Drive, Scale 1/8" = 1'0" Date July 16, 2018, Prepared by RJM Classic Homes

Basement Plan, Lot 21 Morgan Drive, Scale 1/8" = 1'0" Date July 16, 2018, Prepared by RJM Classic Homes

Cross Section A, Lot 21 Morgan Drive, Scale 1/8" = 1'0" Date July 16, 2018, Prepared by RJM Classic Homes

All drawings incorporated by reference into this Agreement are on file in the Municipal Offices and shall govern in the event of any dispute.

SCHEDULE "D"

GRANTS OF EASEMENT AND OTHER PUBLIC LANDS

None required.

SCHEDULE "E"

MUNICIPAL CONDITIONS

The Owner further covenants and agrees to develop the Owner's lands in accordance with the following Municipal Conditions:

1. The Owner shall ensure that all exterior lighting and signs shall be installed in accordance with the Site Plan Drawings and direct any light emitted from them downwards and away from adjacent uses or streets in accordance with the approved plans. All exterior lighting is required to be dark sky compliant.

2. The Owner agrees to construct all exterior garbage storage areas as indicated on the approved Site Plan. The Owner is required to screen the garbage enclosure with either a wood fence or other similar material approved by the Township to ensure that it is not visible from Morgan Drive.

3. The Owner agrees to construct all works and facilities in a good and workmanlike manner and, where applicable, according to the Municipality's normal standards and specifications.

4. The Owner agrees to take all reasonable precautions to reduce dust, noise and other nuisances and to ensure public safety during the development of the Owner's Lands and construction of the works and facilities required by this Agreement;

5. The Owner agrees to complete all landscaping within six months of obtaining an occupancy permit from the Chief Building Official.

6. The Owner shall be responsible for installing and maintaining all sediment and erosion controls in accordance with the approved Site Plan Drawings and best management practices prior to and during construction activities.

7. The Owner agrees to install the drainage swales shown on the Site Plan Drawings prior to completing construction of the building beyond the foundation and thereafter, to complete the final grading and servicing of the Owner's Lands in accordance with the Final Grading and Servicing Plans approved by the Municipality.

8. The Owner agrees to construct all storm water facilities in accordance with the Storm Water Management Plan approved for Valleyview Estates Subdivision to the satisfaction of the Municipality.

9. The Owner agrees to obtain the approval of Hydro One Networks Inc prior to connecting to or relocating existing hydro services.

10. The Owner agrees to deliver an AutoCAD reproducible CD suitable to the Municipality containing the approved Site Plan Drawings. The Owner agrees to further deliver to the Municipality an electronic copy of the "as-built" drawings in both AutoCAD and PDF formats within six months of the completion of each phase of the works, to the satisfaction of the Municipality.

11. The Owner agrees to deliver to the Chief Building Official of the Municipality within two (2) weeks of the date of completion of the foundation of the building on the Owner's Lands, a real property report prepared by an Ontario Land Surveyor confirming that the "as built" location of the foundation relative to the lot lines of the Owner's Lands complies with the applicable zoning by-laws.

12. The Owner agrees, prior to commencing development of the Owner's Lands, to confirm that wire-line communication/telecommunication infrastructure is currently available to the Owner's Lands sufficient to provide communication/telecommunication services for the Owner's intended use of its land. If the infrastructure is not available, the Owner agrees to pay for the connection to and/or extension of the existing communication/telecommunication infrastructure unless the Owner can demonstrate to the satisfaction of the Municipality that sufficient alternative communication/telecommunication facilities are available to the Owner's Lands to enable, at a minimum, the effective delivery of communication/telecommunication services for emergency management services (i.e. 911 emergency services).

13. The Owner agrees to provide a letter from a qualified professional engineer certifying in a form satisfactory to the Municipality that the storm water management system located on the Owner's Lands has been constructed in accordance with the Site Plan Drawings.

14. The Owner agrees to develop the Owner's lands generally in accordance with the Municipality's site plan control guidelines in effect on the date of this agreement, a copy of which the owner hereby acknowledges receiving.

15. The Owner shall ensure that any snow removed from the parking lot areas shall be stored within the designated areas identified on the Site Plan Drawings. Should the designated areas be insufficient, any additional snow shall be disposed of off-site and not in designated parking areas.

16. The Owner is advised that any connections to Municipal water services shall be completed under the supervision of the Utilities Kingston on behalf of the Municipality and in accordance with the Municipality's normal standards and specifications including testing requirements.

17. The Owner shall be responsible to obtain all required permits for any sanitary and water connections.

18. The Owner shall provide a backflow preventer for the water service.

19. The Owner shall install a separate water meter for the Owner's Lands.

20. The Owner shall comply with the Township's Water Connection and Use By-laws as amended.

21. The Owner is responsible for ensuring that a water service is adequate to supply 6 (six) apartment units.

22. The Owner is required to provide lighting to the rear of the building adjacent to the

parking to the satisfaction of the Municipality.

23. The Owner is required to obtain a septic permit from KFL& A Public Health to their satisfaction.

24. The Owner is required to ensure that the parking lot and all site plan requirements are completed prior to the release of securities.

25. The Owner is required to submit a grading security in the amount of $3,000.00 prior to the issuance of a building permit. The security shall be released upon the approval of a certificate stamped by the Owner's Engineer confirming that grading generally conforms to the lot Grading and Drainage Plan of the Valleyview Estates Subdivision. If the Municipal Engineer rejects a lot grading certificate, the cost for any further review shall be deducted from the deposit.

26. The Owner is required to landscape the frontage of the property between the parking lot and Morgan Drive to the satisfaction of the Municipality as per the approved Site Plan.

27. The Owner is responsible for ensuring that any damage that occurs to the sidewalk along Morgan Drive, at the time of construction, shall be repaired to the Municipality's standards at the expense of the Owner prior to the release of securities.

SCHEDULE "F"

APPROVING AUTHORITIES AND AGENCIES

The Owner shall be responsible for obtaining all permits and approvals required for the development of the Owner's Lands from all applicable agencies and authorities having jurisdiction, including but not limited to the following:

APPLICABLE LAW		**AGENCY**
1.	The Ontario Building Code	The Township of South Frontenac Building Department 4432 George Street, PO Box 100 Sydenham, ON K0H 2T0 Phone: (613) 376-3027
2.	Sign Permit	The Township of South Frontenac Building Department 4432 George Street, PO Box 100 Sydenham, ON K0H 2T0 Phone: (613) 376-3027
3.	Entrance Permits	South Frontenac Public Services Department 2490 Keeley Road PO Box 100 Sydenham, ON K0H 2T0 Phone: (613) 376-3027
4.	Fill Permits & Permits for Works in Regulated Areas	Cataraqui Region Conservation Authority, 1641 Perth Road, PO Box 160 Glenburnie, ON Phone: (613)546-4228
5.	Labour Approvals	Ministry of Labour, 51 Heakes Lane Kingston, ON K7M 9B1 Phone: (613) 545-0989
6.	Public Water Connection Approvals	Utilities Kingston 85 Lappan Lane P.O. Box 790 Kingston, ON K7L 4X7 Phone: (613) 546-0000

7.	Septic and Holding Tank Approvals, Restaurant and Public Use Approvals	Kingston, Frontenac, Lennox and Addington Health Unit, Kingston Branch, 221 Portsmouth Avenue, Kingston, ON Phone (613) 549-1232
8.	Ontario Hydro	Ontario Hydro P.O. Box 910, 1037 Sydenham Road, Kingston, Ontario K7L 4Y1 Phone: (800) 369-7536
9.	Bell Canada	Bell Canada 450 Princess Street Floor 2, P.O. Box 460 Kingston, Ontario K7L 1C2 Phone: (613) 389-4000
10.	Cable	TVCOGECO Kingston 170 Colborne Street Kingston, Ontario K7L 5M7 Phone: (613) 544-6311

REPORT TO COUNCIL

DEVELOPMENT SERVICES

AGENDA DATE: **April 16, 2019**

REPORT DATE: **April 11, 2019**

SUBJECT: **Application for Draft Plan of Vacant Land Condominium Approval 10CD-2016/001 located at Part of Lots 15, 16 & 17, Concession 9, Geographic Township of Storrington, Township of South Frontenac, County of Frontenac (Shield Shores)**

RECOMMENDATION

THAT South Frontenac Council recommend the County of Frontenac approve plan of condominium 10CD-2016/001 with the conditions outlined in the Planning Report prepared by the Director of Development Services dated April 11, 2019.

Background

A Plan of Vacant Land Condominium was submitted in February 2016 by Fotenn Consultants Inc. on behalf of Barry Campbell with respect to lands legally described as Part of Lots 15, 16 & 17, Concession 9, Geographic Township of Storrington, Township of South Frontenac.

The applicant is proposing to develop a Vacant Land Condominium containing 18 units on which single-detached dwellings are proposed to be constructed that will front on, and be accessed by common element private roads. The residential units will range in area from 1.01 hectares to 2.09 hectares, with road frontage ranging from 46 metres to 184 metres. Six of the units will have frontage on Dog Lake, which is part of the Rideau Canal Historic Site and UNESCO World Heritage Site. The waterfrontage of the six units along Dog Lake range from 91 metres to 157 metres. Access will be provided from Wellington Street to the south with a primary road that ends in a cul-de-sac. A secondary road will extend as a crescent from the primary road and will provide access to six of the proposed lots. Attachment 1 to this report is the Draft Plan of Vacant Land Condominium dated December 10, 2018.

The County of Frontenac deemed the application complete on March 3, 2016 pursuant to the requirements of the *Planning Act*. The application was then circulated to the relevant commenting agencies and comments received thereafter.

The Township of South Frontenac held a public meeting on the application on April 19, 2016 to receive comments on the proposed development and concurrently submitted zoning bylaw amendment. The County held a subsequent public meeting on the Plan of Condominium on June 28, 2017.

Application

Through the technical review process, a number of revisions have been made to the draft plan were proposed. The final version of the draft plan for vacant land is dated December 10, 2018 and is Attachment 1 to this report. The following studies and corresponding addendums have been received by the Township for review:

- Fotenn Consultants Inc, Planning Report, Shield Shores Residential Development, February 25, 2016;
- Ecological Services, Environmental Impact Statement for Campbell Property, January 10, 2016, technical addendum August 24, 2016;
- Ecological Services, Gray Ratsnake Surveys, June 1, 2016;
- Ecological Services, Shallow Waterbody Submission, April 4, 2018;

- BluMetric Environmental, Hydrogeological Assessment and Terrain Analysis for Proposed Development of Con 9, Part Lots 15, 16 and 17, Dog Lake Township of South Frontenac, February 2016, techinal response August 8, 2016;

- Josselyn Engineering Inc, Traffic Impact Assessment Report, Shield Shores Condominium, November 25, 2016, updated August 22, 2017

- Josselyn Engineering Inc. Analysis of Stormwater Management Requirements for Dog Lake Subdivision, February 4, 2016 and Analysis of Stormwater Management Requirements dated May 1, 2017

- Adams Heritage, Archaeological Assessment (Stages 1 & 2), Dog Lake Ridge, May 12, 2015

Proposed Development

The subject land is approximately 32 hectares in area with approximately 160 metres of frontage along Wellington St and is located 1 km east of the settlement area of Battersea. The lands are located along the western shores of Dog Lake and located in a predominately rural area within the Township. Existing uses to the west, north and south include a mixture of agricultural, rural residential and developed waterfront properties. The site surrounds two existing developed waterfront residential lots that use the existing laneway for access. The Rideau Waterway Development Review Team (RWDRT) describe the property as a mix of heavily wooded upland area and lower-lying area. The RWDRT identified four watercourses crossing through the property and noted that these features generally convey drainage in a southeasterly direction, eventually outletting into Dog Lake.

The proposal involves the creation of a vacant land condominium development consisting of 18 residential units which are accessed from the two private lanes (Block 23 and 24 access from Wellington St.). In addition to the roads, 4 common element blocks are proposed with varying uses. Block 20, northwest corner of the development, is proposed to be open space and is approximately 3.1 hectares in area with a 3 metre access trail between Units 14 and 15. Two common element blocks are proposed along Wellington Street; Block 21 is proposed to contain facilities for garbage and recycling collection while Block 22 is to ensure the retained parcel does not front on the condominium road. Block 19 is proposed to be a common access point for the waterfront and will contain a dock located at the open water end and not in the narrow bay at the southwest side. Block 25 is proposed to ensure access between the two private lanes and will function as a 3 metre wide trail.

The proposed 18 residential units will be accessed through individual entrances off the proposed private lanes. The units will range in size from 1.01 to 2.09 hectares, with road frontages from 46 m to 184 m (Table 1). Each lot will be privately serviced with individual private septic and water services. The Environmental Impact Statement is dated December 9, 2015, and prepared by Ecological Services recommended a minimum 40 metre setback for all development on the units fronting along Dog Lake. This was reviewed by the RWDRT who reviewed the application using the, “Assessment of Municipal Site Evaluation Guidelines for Waterfront Development in Eastern Ontario’s Lake Country” completed by Hutchinson Environmental Services Ltd. (April 2014) and concur with the recommendations of a 40 metre setback for development (structures, buildings and septic) with a maintenance of a 30 metre vegetated buffer along Dog Lake.

Table 1. Lot area and frontage for the proposed 18 units.

Unit Number	Area (ha)	Road Frontage (m)	Waterfrontage (m)
1	1.01	103	-
2	1.20	127	126
3	1.03	64	-
4	1.12	88	-
5	1.21	99	-
6	1.29	92	-
7	1.98	123	118
8	1.46	48	100
9	2.09	184	-
10	1.43	111	91
11	1.54	84	157
12	1.73	106	95
13	1.46	46	-
14	1.21	76	-
15	1.30	76	-
16	2.08	76	-
17	2.05	73	-
18	1.46	53	-

Agency Comments

The County circulated the draft plan of condominium application to a number of agencies for review and comments.

The Township of South Frontenac planning staff coordinated with KFL&A Public Health and Rideau Waterway Development Review Team to develop the draft plan conditions included in Attachment 3 in advance of providing this report to South Frontenac Council.

A meeting was held also held with the County of Frontenac, Township of South Frontenac and Fotenn Consultants Inc. planning staff and the applicant in attendance on March 29, 2019 to review proposed conditions. Confirmation has been received from the developer and his consultant advising they are agreeable to all recommended conditions listed in Attachment 3.

Rideau Waterway Development Review Team (RWDRT)

The RWDRT, comprised of Parks Canada and the Cataraqui Region Conservation Authority, review applications that are within the Cataraqui Watershed and are connected to the Rideau Canada National Historic Site and UNESCO World Heritage Site. The main interests of the RWDRT in this application are protection of surface water quality of the unnamed watercourses and Dog Lake, the avoidance of natural hazards (e.g. flooding and erosion) associated with the watercourses and the lake, natural heritage, as well as the provision of adequate stormwater management. Parks Canada is also interested in the proposal for water access facilities proposed, namely docks, as well as protection and enhancement of the cultural and natural heritage and scenic values of the Rideau Canada National Historic Site and UNESCO World Heritage Site.

In correspondence dated February 14, 2019, the RWDRT provided comments on the December 10, 2018 draft plan and EIS addendum prepared by Ecological Services (August 24, 2016). RWDRT have no objection to the approval of application 10CD-2016/001 provided that the following are required conditions of draft plan approval:

- That a lot grading and drainage plan, and a sediment and control plan be completed to the satisfaction of Frontenac County and the Cataraqui Region Conservation Authority and be included in the Condominium Agreement.

- That a final detailed stormwater management plan be prepared by a qualified Professional Engineer and approved to the satisfaction of the Township and the Cataraqui Region Conservation Authority, and that appropriate text to implement its findings be included in the Condominium Agreement.

- That the Condominium Agreement contain a provision that any proposed development (e.g. construction, filling, and site alteration) within 15 metres of the flood plain or top of bank of the watercourses and Dog Lake will require prior written authorization from the Cataraqui Regional Conservation Authority under Ontario Regulation 148/06 made pursuant to Section 28 of the Conservation Authorities Act.

- All in-water shoreline works, including but not limited to docks, including the joint use dock at Block 19, may only be constructed in accordance with applicable approvals issued by Parks Canada.

These conditions are included in the proposed conditions listed in Attachment 3.

KFL&A Public Health

Comments dated March 16, 2016 provided by KFL&A Public Health contained conditions to be included in the final condominium plan and agreement. The amended Draft Plan dated December 10, 2018 and proposed Township of South Frontenac conditions were circulated to KFL&A Public Health to ensure the Township's comments reflected the conditions outlined in the March 16, 2016 correspondence. Through correspondence to the Township KFL&A Public Health advised they had no concerns. The recommended conditions were proposed in the March 16, 2016 technical review comments provided by KFL&A Public Health have been incorporated into the proposed conditions listed in Attachment 3.

Public Comments

Concerns from the public were raised at the two public meetings surrounding the impact the proposed development may have on the water quality of Dog Lake. The application has been reviewed by the Rideau Waterway Development Review Team to ensure consistency with Section 2.0 Wise Use and Management of Resources including Section 2.1 Natural Heritage and Section 2.2 Water Quality. A 40 metre setback of any building envelope from Dog Lake will be established through the zoning by-law amendment that is being processed concurrently with the vacant land plan of condominium. The recommended draft plan conditions also protect the water quality of Dog Lake by ensuring the 30 metre buffer area from Dog Lake is left in a natural state and a vegetative planting plan will identify additional opportunities for plantings within the 30 metre buffer that will further help naturalize the shoreline.

Planning Analysis

Provincial Policy Statement

The 2014 Provincial Policy Statement (PPS) provides policy direction from the province on matters of provincial interest related to land use planning and development. The PPS provides that efficient land use and development patterns support sustainability by promoting strong, livable, healthy and resilient communities among other things. Section 2 of the *Planning Act* requires that decisions be `consistent with` the PPS.

The PPS encourages efficient land use planning to create and maintain strong communities and a healthy environment while encouraging economic growth over the long-term. It recognizes that rural areas are important to the economic success and quality of life of the province. To this end, section 1.4.1 states, among other things, that we should build on the rural character and leverage rural amenities and assets.

Section 1.1.5.2 of the PPS permits limited residential development on rural lands in municipalities and resource-based recreational uses (including recreational dwellings) and Section 1.1.5.7 says that opportunities to support a diversified rural economy should be promoted by protecting agricultural and other resource-related uses and directing non-related development to areas where it will minimize constraint on these uses. Section 1.1.5.4 also states that development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted.

The proposed development is consistent with the direction of the PPS. In terms of its location, as outlined above, the proposed large lots with low density on a private road will build on the rural character, will contribute to the mix of rural housing and will not require the undue extension of municipal infrastructure

County of Frontenac Official Plan

The County of Frontenac Official Plan was approved by the Ministry of Municipal Affairs and Housing in January 2016 and came into force and effect on February 2, 2016. The plan sets out the general direction for planning and development by defining strategic goals, broad objectives and policies. Section 3 – Growth Management sets outs policies intended to help guide new development across the County as well as manage change at a regional level. The policies in the Rural Lands section are meant to recognize the importance of rural areas for future growth and create guidelines for development that is sensitive to the surroundings.

The proposed lots are anticipated to fit within the rural character of the surrounding lands, are located along a public road (Wellington Road) in proximity to the settlement area of Battersea, and are of a size and shape that directly relates to the site`s topography, vegetation, and soil and drainage characterizations. The proposed lots are adequate in size to provide for individual well water and septic services and do not land lock any adjacent parcels. The proposed development is compatible with the surrounding area.

Environmental Sustainability (Section 7) is also a focus of the Official Plan. Section 7 speaks to the need to maintain the County`s environmental health which in turn benefits the economy and society as well. The Environmental Impact Study concluded that the woodland and majority of the wetland on the property have limited ecological function. The study also identified features of interest, such as the butternut trees, and required setbacks. It has also recommended setbacks for any building from Dog Lake and the maintenance of existing vegetation within the 30 metre. Access to the shoreline will be limited to a 1.5m wide pathway and a vegetation planting plan will identify further opportunities for plantings along the shore.

Township of South Frontenac Official Plan (2003)

As noted above, the land is designated ‘Rural’ in the Official Plan on Schedule A. Lands designated as `Rural` in the Township Official Plan are characterized by a rural landscape. The type and amount of development in the Rural Area shall be consistent with maintaining the rural character, natural heritage, and cultural landscape in the Township.

Section 5.2 of the Official Plan contains policies on Environmental Protection. Section 5.2.7b)(i) Policies for Development and Site alterations Adjacent to Lakes and Rivers states: “Vegetation within the setback area should be disturbed as little as possible consistent with pedestrian passage, safety, provision of views and ventilation.” Section 5.2.7b)(iii) also makes reference to the “Rideau Lakes Carrying Capacities and Proposed Shoreland Development Policies” as a reference document to assist in reviewing proposed development near water. “The objective is to attempt to ensure that development or site alterations are sustainable and in particular to maximize the protection of water quality.”

The Rideau Waterway Development Review Team, including staff from the Cataraqui Region Conservation Authority and Parks Canada, have reviewed the proposed development from a water quality perspective and are satisfied that subject to the conditions outlined in Attachment 3 this development will maximize the protection of water quality of Dog Lake.

Section 5.7.7 of the Official Plan contains the Limited Service Residential Policies. It states that as a rule, the minimum lot size shall be 1 hectare (2.5 acres) with a minimum of 91 metres (300 feet) of water frontage and 76 metres (250 feet) of frontage on a private road. Each of the 18 units proposed meets the minimum lots size and frontage requirements. The private road will be designed to comply with the Township’s private road design standards and will be held in the ownership of the condominium corporation as a common element. The units have been designed large enough to be serviced by individual septic and private wells.

Section 5.7.7 g) contains policies related to communal docking facilities. It requires that such facilities "shall be located a suitable distance, generally 60 metres (197 feet) from the nearest residential use". This policy enables access to the waterfront in accordance by "communal docking facilities", which in this case is Block 19 of the proposed plan of condominium. The policies could be interpreted to suggest that communal facilities can be managed more effectively than individual access points in order to protect the water quality. At the request of the Rideau Waterway Development Review Team, condition 9 recommends "that the Owner agrees that any dock at Block 19 be located at the open water end of the Block and not in the narrow bay at the southwest side of the Block". Placing the communal dock on the open water end helps protect the shoreline and water quality of Dog Lake.

Previous Township staff brought a report forward on this proposed plan of condominium to South Frontenac Council at the August 1st, 2017 meeting.

At the August 1st, 2017 meeting, questions were raised regarding the establishment of rights-of-ways over waterfront units in favour of backlot units to provide access to the water. It was expressed that these rights-of-ways were contrary to the intent of the Official Plan to protect the shoreline vegetation and to space out waterfront residential development. The proposed draft plan of condominium has removed the establishment of right-of-ways for the backlots over the waterfront units. Proposed condition #2 states "That the Final Plan of Condominium and related R-Plans not contain any rights-of-ways over waterfront units in favour of back units for water access".

Previous Township staff also provided South Frontenac Council with a further report at the September 5, 2017 meeting to address comments at the August 1st, 2017 meeting. At this meeting the question arose whether the portion of Dog Lake on which this development fronts on to is considered a shallow and narrow waterbody. Council deferred making a decision on recommending draft plan conditions at the September 5, 2017 meeting to allow the developer to address the issue of whether this portion of Dog Lake is a shallow/narrow water body.

Shallow & Narrow Waterbody

Section 7.1.1., Special Severance Policies – Shallow and Narrow Bodies of Water includes policies stating that "no lot with water frontage shall be approved adjacent to a narrow waterbody unless the water frontage is at least 150 metres in order to ensure safe boating and swimming conditions, to avoid an over developed appearance in a constricted area and to help ensure a reasonable separation between residential uses". Section 7.1.1 also states "Waterfront lots which are proposed adjacent to a shallow waterbody (less than 3 metres (10 feet)) deep, 30 metres offshore at low water may be required to have a water frontage of 150 metres.

The Owner submitted a report from Ecological Services dated April 4, 2018 that examines the question of the shallow water policy (s.7.1.1) of the South Frontenac Official Plan. The report prepared by Ecological Services is informed by a survey generated by Leslie Higginson dated November 17, 2017 and Parks Canada water levels data. As Dog Lake is part of the controlled water system of the Rideau Canal the water level varies throughout the season. The survey sketch noted in November 2017 that at 30 metres from the water's edge, the water depth ranged from 2.4 to 3.0 metres whereas other portions of the frontage of the development have a depth greater than 3.0m. It is noted in the Ecological Services report that Dog Lake can vary as much as 0.5m throughout the season. Attachment 4 includes the report from Ecological Services dated April 4th, the survey sketch from L. Higginson dated November 17, 2017 and data from Parks Canada. The documentation provided by the Owner has been reviewed by the Rideau Waterway Development Review Team and they are satisfied that the frontage of the lots is sufficient to ensure the water quality of Dog Lake is protected with the proposed frontage of the waterfront units in the Shield Shore draft plan of condominium. Township Planning staff are satisfied that the information provided satisfies the Shallow Waterbody policies in the South Frontenac Official Plan and that with the recommended conditions included in attachment 3, no increase in the water frontage of the units within the plan of condominium is required.

Comments and Discussion

Draft Approval Conditions

The proposed draft approval conditions listed in attachment 3 reflect comments from the Township staff and other commenting agencies such as Cataraqui Region Conservation Authority, KFL&A Public Health, etc. The Township condominium agreement will be the main document to implement these comments and conditions. While most of the draft conditions are standard, the Township and the Cataraqui Region Conservation Authority provided conditions specific to the proposed development and waterfront of Dog Lake. For instance, Condition 19 requires that the Owner shall agree in writing that the natural soil and vegetation within the 30 metre setback area from Dog Lake is not to be disturbed and is to be left in its natural state as of the date of draft approval. Condition 31 also requires the Owner prepare a vegetative planting plan to the satisfaction of the Township and the Cataraqui Region Conservation Authority, the purpose of which is to enhance the natural vegetative buffer within 30 metres of the high water mark. The condominium agreement and condominium declaration shall include provisions that would require unit owners to provide protection of natural vegetation within the 30 metre setback.

Conclusion

The proposed plan of condominium and related draft plan conditions conforms to and is consistent with the South Frontenac Official Plan, the County of Frontenac Official Plan and the 2014 Provincial Policy Statement.

As such, Township Planning Staff recommend South Frontenac Council recommend the County approve draft plan of condominium10CD-2016/001 with the conditions included Attachment 3.

FINANCIAL and STAFFING CONSIDERATIONS

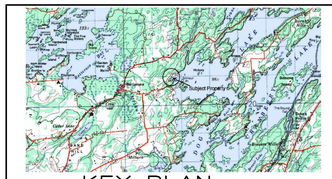
All financial implications of this development will be borne by the developer through the draft plan conditions and the condominium agreement.

Attachments

Attachment 1 – Draft Plan of Vacant Land Condominium (December 10, 2018)
Attachment 2 – Location Map of Subject lands
Attachment 3 – Recommended Draft plan conditions for 10CD-2016/001
Attachment 4 – Shallow Waterbody Submission for Shield Shores

Prepared by: Claire Dodds, RPP, MCIP, Director of Development Services

Approved by: Wayne Orr, Chief Administrative Officer & Deputy-Clerk



KEY PLAN NOT TO SCALE

DRAFT PLAN OF CONDOMINIUM

PART OF LOTS 15,16, AND 17
CONCESSION 9

TOWNSHIP OF SOUTH FRONTENAC
(GEOGRAPHIC TOWNSHIP OF PITTSBURGH)
(FORMER MUNICIPAL TOWNSHIP OF STORRINGTON)

COUNTY OF FRONTENAC

SCALE: 1 :1000
DATE: DECEMBER 10, 2018

0m 10m 20m 40m 100m

METRIC
DISTANCES & COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

SECTION 51(17)
PLANNING ACT- INFORMATION

A) BOUNDARY OF LANDS TO BE SUBDIVIDED
AS SHOWN ON DRAFT PLAN
B) EXISTING AND PROPOSED ROADWAYS
AS SHOWN ON DRAFT PLAN
C) RELATIONSHIP TO ADJACENT LANDS
AS SHOWN ON DRAFT PLAN AND KEY PLAN
D) LANDS TO BE USED FOR RESIDENTIAL PURPOSES
E) EXISTING USES OF ADJACENT LANDS
AS SHOWN ON DRAFT PLAN
F) APPROXIMATE DIMENSIONS AND LAYOUT OF UNITS
AS SHOWN ON DRAFT PLAN
G) NATURAL AND ARTIFICIAL FEATURES
AS SHOWN ON DRAFT PLAN
H) PRIVATE WATER WELLS TO BE PROVIDED
I) SERVICES AVAILABLE INCLUDE HYDRO AND BELL
J) RESTRICTIONS AFFECTING THE LAND ARE SHOWN ON THE DRAFT PLAN

SITE DATA

Land Use	Number of lots	Number of units	Length	Area (ha.)	Percent (%)
RESIDENTIAL UNITS 1 to 18	-	18		26.65	79.65%
COMMON ELEMENT (OPEN SPACE)	-	19-20 21-22 & 25		3.73	11.16%
COMMON ELEMENT (ROADS)	-	23-24		3.07	9.19%
Total				33.46	100.00%

NOTE AND LEGEND

BEARINGS SHOWN HEREON ARE GRID BEARINGS DERIVED FROM GPS OBSERVATIONS USING THE PRECISE POINT POSITIONING (PPP) SERVICE, UTM ZONE 18, NAD83(CSRS)(1997.0)

P1 DENOTES PLAN 13R-12703
P2 " PLAN 13R-15775
P3 " PLAN 13R-18473

SURVEYOR'S CERTIFICATE:

I CERTIFY THAT THE BOUNDARIES OF THE LANDS TO BE SUBDIVIDED AND THIER RELATIONSHIP TO THE ADJACENT LANDS ARE CORRECTLY SHOWN.

DATE

LESLIE M. HIGGINSON
ONTARIO LAND SURVEYOR

OWNER'S CERTIFICATE:

I, Barry Campbell, hereby authorize Josselyn Engineering to prepare and submit this plan to the County of Frontenac, for review and approval.

DATE

BARRY KEITH CAMPBELL

LESLIE M. HIGGINSON SURVEYING Ltd.
1064 GARDINERS ROAD
KINGSTON, ONTARIO K7P 1R7
(613) 389-7986 (FAX)389-5578 or leslie@mhigginson.com

JE Josselyn Engineering Inc.
1225 GARDINERS ROAD, #105
KINGSTON, ONTARIO K7P 0G3
TEL : 613-634-9278
FAX : 613-634-9138
E-MAIL : mjosselyn@josselyn.ca

No.	By	Date	Revision	Checked

UNIT	Road Frontage (m)	Shoreline Frontage (m)	AREA(m^2)	AREA (ha)	AREA (acres)	
1	103	-	**10124.59**	1.01	2.50	
2	127	126	11959.50	1.20	2.95	
3	64	-	10298.22	1.03	2.54	
4	88	-	11176.86	1.12	2.76	
5	99	-	12144.34	1.21	3.00	
6	92	-	12941.43	1.29	3.20	
7	123	118	19755.04	1.98	4.88	
8	48	100	14633.59	1.46	3.61	
9	184	-	20881.18	2.09	5.16	
10	111	91	14290.68	1.43	3.53	
11	84	157	15433.62	1.54	3.81	
12	106	95	17289.50	1.73	4.27	
13	46	-	14591.72	1.46	3.60	
14	76	-	12095.33	1.21	2.99	
15	76	-	12961.58	1.30	3.20	
16	76	-	20844.35	2.08	5.15	
17	73	-	20463.37	2.05	5.05	
18	53	-	14596.85	1.46	3.61	
BLK 19	-	-	5129.55	0.51	1.27	
BLK 20	-	-	31182.86	3.12	7.70	
BLK 21	-	-	488.47	0.05	0.12	
BLK 22	-	-	417.01	0.04	0.10	
BKL 23	-	-	6330.69	0.63	1.56	
BLK 24	-	-	24409.54	2.44	6.03	
BLK 25	-	-	117.76	0.01	0.03	
TOTAL UNITS 1-18			**266481.75**	**26.65**	**65.82**	**79.65%**
TOTAL AREA			**334557.63**	**33.46**	**82.61**	**100.00%**

FRONTENAC | Attachment 2 - Location Map of Shield Shores Condominium





Legend

- Assessment Parcels
- Citations

Notes

1.8 0 0.90 1.8 Kilometers

WGS_1984_Web_Mercator_Auxiliary_Sphere

© Latitude Geographics Group Ltd.

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

REPORT TO COUNCIL

DEVELOPMENT SERVICES

Attachment 3:

Recommended Draft Plan Conditions

Plan of Condominium

10T-2016-001 (Shield Shores)

1. That this approval applies to the Draft Plan of Vacant Land Condominium dated December 10, 2018, showing a total of 18 residential Units, 5 Blocks and two private lanes, prepared and certified by Leslie M. Higginson (surveyor).

2. That the Final Plan of Condominium and related R-Plans not contain any rights-of-ways over waterfront units in favour of back units for water access.

3. That the Owner shall agree to enter into a condominium agreement with the Township of South Frontenac, to the satisfaction of the Township and to be registered on title of the subject land.

4. That the Owner shall agree in writing to satisfy all the requirements, financial or otherwise to the Township of South Frontenac concerning the provision/upgrade of roads, installation of services, drainage works, utilities and all other required works in accordance with the Township's Design Criteria and Guidelines. Further, that the development, construction and use of the lands in this condominium shall be in accordance with the following reports submitted with the application for draft approval, unless otherwise amended, modified, or directed in witting by the Township and as secured in the condominium agreement:

    - Fotenn, Planning Report, Shield Shores Residential Development, February 25, 2016
    - Mary Alice Snetsinger, Environmental Impact Statement for Campbell Property, January 10, 2016
    - BluMetric Environmental, Hydrogeological Assessment and Terrain Analysis for Proposed Development of Con 9, Part Lots 15, 16 and 17, Dog Lake Township of South Frontenac, February 2016
    - Josselyn Engineering Inc, Traffic Impact Assessment Report, Shield Shores Condominium, November 25, 2016, updated August 22, 2017
    - Josselyn Engineering Inc. Analysis of Stormwater Management Requirements for Dog Lake Subdivision, February 4, 2016 and Analysis of Stormwater Management Requirements dated May 1, 2017
    - Adams Heritage, Archaeological Assessment (Stages 1 & 2), Dog Lake Ridge, May 12, 2015

5. That the Owner shall reimburse the Township of South Frontenac and the County of Frontenac for all legal, engineering, planning, administrative expenses and permit fees, including the cost of any peer review that the Township or the County may require in relation to the development and the fulfillment of conditions.

6. That the two proposed private lanes shown in the draft plan be designed and constructed, at a minimum, in accordance with Township Design Criteria and Standards and Private Lane Standards for new private lanes.

7. That the Owner agrees in writing that any easements as may be required for utility or drainage purposes shall be granted to the appropriate authority.

8. That 0.3 metre reserves be established along the boundaries of any blocks and units, other than the condominium road, which abut the Wellington Street road allowance to the satisfaction of the Township. Any 0.3 metre reserves shall be deeded to the Township for the purpose of controlling additional access to the plan of condominium.

9. That the Owner agrees that any dock at Block 19 be located at the open water end of the Block and not in the narrow bay at the southwest side of the Block.

10. That the Owner shall agree in writing to install and power street lighting to the satisfaction of the Township and in accordance with Design Criteria and Guidelines.

11. That the Owner shall agree in writing to name the street in accordance with Township 9-1-1 Civic Addressing policy for the Township and shall install signage to the satisfaction of the Township and in accordance with Design Criteria and Standards.

12. That the Owner shall agree in writing to install garbage and recycling depot in a location to the satisfaction of the Township and in accordance to Design Criteria and Standards.

13. That the Owner shall agree to update and revise the traffic impact report entitled Josselyn Engineering Inc., Traffic Impact Assessment Report, Shield Shores Condominium, August 22, 2017 to the satisfaction of the Township and in accordance to Design Criteria and Standards.

14. That the Owner agrees in writing to pay cash-in-lieu of parkland in accordance with approved Township policies.

15. That the Owner agrees in writing that the Township may implement whatever measures it deems necessary to ensure orderly development of the plan of condominium, including but not limited to the requirement of separate condominium agreements, imposition of “h” holding zoning or 0.3 metre reserves.

16. That the Owner agrees to deposit with the Township, securities in the form of a letter of credit, representing 100% of the estimated cost of the works to be provided with respect to the condominium. The letter of credit shall be reduced, in accordance with the terms and conditions of the Condominium Agreement.

17. That the Owner agrees for the condominium agreement to contain a provision requiring the Owner to pay development charges, in place at the time of the issuance of the building permit, prior to the issuance of the building permit and to acknowledge and agree that the Township will

not issue any building permit until the development charges have been paid in full.

18. That the Owner shall agree in writing to obtain permits or approvals as may be required from any federal, provincial, municipal or local authority and to file copies thereof with the Township.

19. That the Owner shall agree in writing that the natural soil and vegetation within the 30 metres setback area from Dog Lake is not to be disturbed and is to be left in its natural state as of the date of draft approval. The condominium agreement and condominium declaration include provisions that would require unit owners to provide protection of natural vegetation within the 30 metre setback area. This shall not prevent the establishment of a 1.5m wide (maximum) pathway to the lake or the removal of noxious weeds or invasive species.

20. That prior to final approval, the County of Frontenac is to be advised by the Township of South Frontenac that this proposed condominium conforms to the Zoning By-law in effect for the Township.

21. That the Owner shall agree in writing that a Canada Post Centralized Community Mail Boxes, be installed, if deemed necessary by Canada Post, at a location to the satisfaction of Canada Post and the Township.

22. That the following conditions from KFL&A Public Health, be addressed to the satisfaction of the Township and KFL&A Public Health:

    (a) The site servicing plan showing the location of the house, well, sewage system envelopes (primary and alternate), taking into consideration site topography be prepared and provided to all future purchasers.
    (b) Primary and alternate sewage system locations be reserved and maintained solely for that purpose. No constructions of wells, homes, driveways, pools, garages or other structures is to take place in the primary or alternate area.
    (c) Existing soil conditions will necessitate the importation of suitable fill for the installation of sewage systems, resulting in fully raised sewage systems. Some units will require additional fill or extensive site grading to deal with saturated conditions.
    (d) Deviations from the locations on the updated site servicing plan may require the submission of an engineering report/design and terrain analysis supporting the proposed changes (including potential impact on adjoining properties).

23. That all requirements and recommendations specified in the hydrogeology report entitled BluMetric Environmental, Hydrogeological Assessment and Terrain Analysis for Proposed Development of Con 9, Part Lots 15, 16 and 17, Dog Lake Township of South Frontenac, February 2016 and all associated drawings be addressed to the satisfaction of the Township, KFL&A Public Health and Cataraqui Region Conservation Authority.

REPORT TO COUNCIL

DEVELOPMENT SERVICES

Attachment 3:

Recommended Draft Plan Conditions

Plan of Condominium

10T-2016-001 (Shield Shores)

24. That any existing wells and/or septic systems that may be present on the site and which are not planned to be used as part of the condominium development be decommissioned as per applicable regulations.

25. That the recommendations of the environmental impact statement, entitled Mary Alice Snetsinger, Environmental Impact Statement for Campbell Property, January 10, 2016 be addressed to the satisfaction of the Township and Cataraqui Region Conservation Authority.

26. That a final detailed stormwater management plan be prepared by a qualified Professional Engineer and approved to the satisfaction of the Township and the Cataraqui Region Conservation Authority, and that appropriate text to implement its findings be included in the Condominium Agreement.

27. That a lot grading and drainage plan, and a sediment and erosion control plan be completed to the satisfaction of the Township and the Cataraqui Region Conservation Authority and be included in the Condominium agreement.

28. That the Condominium Agreement contain a provision that any proposed development (e.g. construction, filling, and site alteration) within 15 metres of the flood plain or top of bank of the watercourses and Dog Lake will require prior written authorization from the Cataraqui Region Conservation Authority under Ontario Regulation 148/06 made pursuant to Section 28 of the Conservation Authorities Act.

29. All in-water and shoreline works, including but not limited to docks, including the joint use dock at Block 19, may only be constructed in accordance with applicable approvals issued by Parks Canada.

30. That the Owner agree in writing all recommendations of the archaeological report entitled Adams Heritage, Archaeological Assessment (Stages 1 & 2), Dog Lake Ridge, May 12, 2015 be implemented to the satisfaction of the Township.

31. That the Owner prepare a vegetative planting plan to the satisfaction of the Township and the Cataraqui Region Conservation Authority, the purpose of which is to enhance the natural vegetative buffer within 30 metres of the high water mark.

32. The Owner agree in writing for the condominium agreement to contain a clause providing that any purchaser be advised, and also that a notice be placed in the purchase and sale agreement, alerting a prospective purchasers that, in the event that human remains are discovered during construction or site development of a unit, the property owner shall immediately contact the OPP, the Ministry of Tourism, Culture and Sport and the Registrar or Deputy Registrar of the Cemeteries Unit of

the Ministry of Consumer Services (or the applicable agencies at the time of final approval).

33. That Owner agree in writing that if, during the process of development, any archaeological resources or human remains of Aboriginal interest are encountered, the Algonquins of Ontario Consultation Office will be contacted immediately at:

    Algonquins of Ontario Consultation Office
    31 Riverside Drive, Suite 101
    Pembroke Ontario K8A 8R6
    Telephone 613-735-3759
    Fax 613-735-6307
    E-mail: algonquins@nrtco.net

34. That Owner agree in writing that public utilities, including without limitation Bell Canada (or alternative provider for telecommunication and cable), Hydro One, etc. are adequate to service the proposed development and installed to the satisfaction of the Township.

35. That prior to Final Condominium Approval, the Owner shall submit a revised Plan, if required, to reflect any significant alterations caused from this Draft Plan Approval. Where final engineering design(s) result in minor variations to the Plan (e.g. in the configuration of units, etc.), these may be reflected in the Final Plan subject to the satisfaction of the Township and the County.

36. That when requesting Final Approval from the County of Frontenac, the Owner shall accompany such request with the required number of originals and copies of the Final Plan, together with a surveyor's certificate stating that the units/blocks thereon conform to the frontage and area requirements of the zoning by-law.

37. That prior to Final Condominium Approval, the County of Frontenac shall be advised by the Township of South Frontenac that all Conditions of Draft Plan Approval requested by the Township have been satisfied; the clearance memorandum shall include a brief statement detailing how each Condition has been met.

38. That prior to Final Condominium Approval, the County is to be advised in writing by KFL&A Public Health of the method by which its conditions have been addressed.

39. That, prior to Final Condominium Approval, the County is to be advised in writing by the Cataraqui Region Conservation Authority of the method by which its conditions have been addressed.

40. That pursuant to section 51 (32) of the Planning Act, this Draft Plan Approval is granted for three years from the decision date. The Owner may request the County issue an extension of Draft Approval should that be needed. The County shall notify the Township of any request to extend Draft Approval.

REPORT TO COUNCIL

DEVELOPMENT SERVICES

Attachment 3:

Recommended Draft Plan Conditions

Plan of Condominium

10T-2016-001 (Shield Shores)

Attachment 4 - Shallow Waterbody Submission

Ecological Services
R.R. #1, 3803 Sydenham Road
Elginburg, Ontario K0H 1M0
Phone: (613) 376-6916
E-mail: mail@ecologicalservices.ca

April 4, 2018

Attn.: Mr. Youko Leclerc-Desjardins
FoTenn Planning & Design
108 - 6 Cataraqui Street
Kingston, Ontario K7K 7E2

Dear Youko:

RE: SHIELD SHORES
PART OF LOTS 15 TO 17, CONCESSION IX
GEOGRAPHIC TOWNSHIP OF STORRINGTON
TOWNSHIP OF SOUTH FRONTENAC
REVIEW OF SHALLOW WATER POLICY

As requested, we have reviewed the shallow water policy of the Township of South Frontenac, and examined the other materials supplied to us (including information from Parks Canada and the water depth survey undertaken by Leslie M. Higginson Surveying), in relation to the Shield Shores Vacant Lands Condominium development referenced above. The policy states:

> ***"7.1.1 Special Severance Policies - Shallow and Narrow Bodies of Water***
>
> ***Notwithstanding anything in this Plan to the contrary, no lot with water frontage shall be approved adjacent to a narrow waterbody unless the water frontage is at least 150 metres (492 ft.) as a general rule in order to ensure safe boating and swimming conditions, to avoid an overdeveloped appearance in a constricted area and to help ensure a reasonable separation between residential uses. Reductions to this requirement will only be considered when it can be clearly demonstrated that the intent of the policy is maintained. A narrow waterbody is an area where the minimum general distance from shoreline to shoreline is 150 metres (492 ft.) for a lake and 50 metres (164 ft.) for a river. Guidelines for measuring narrow waterbodies are included in Appendix 'B'.***
>
> ***Waterfront lots which are proposed adjacent to a shallow waterbody (less than 3 metres (10 ft.) deep, 30 metres (100 ft.) offshore at low water) may be required to have a water frontage of 150 metres (492 ft.). Unless the property abuts a natural sand beach, shallow waterbodies tend to be more environmentally sensitive and less intensive usage is appropriate. Reductions to this requirement***

> ***will only be considered if convincing environmental evidence prepared by a qualified professional is presented by the applicant demonstrating that no negative impacts will result."***

While it does not define "severance" for the purposes on interpreting its policies, the Official Plan appears to treat severances as distinct from other means of subdividing lands, stating a preference that land division proceed by plan of subdivision, but permitting severances. Implementing a special policy for severances adjacent to shallow water is a reasonable precaution for the municipality to take in approval of this type of lot, because the approvals process is typically far less rigorous in terms of background studies required than that for a Plan of Subdivision or a Vacant Land Condominium (VLC). In other words, it makes sense for the municipality to err on the side of caution when approving a severance, as there may have been little or no assessment of potential environmental impacts. Land division through the subdivision or VLC process, in contrast, requires a variety of supporting documentation, including groundwater, stormwater, and environmental impact assessment and planning. Additionally, these processes have mechanisms to ensure the implementation of recommended measures (e.g., mitigation, compensation, and land management) meant to protect the environment. It has been our interpretation, therefore, that this Official Plan policy is focused on lots created through the severance process and should not be applied by default to the subdivision or VLC processes.

This does not mean that the presence of shallow water adjacent to a proposed development should not be considered during the environmental assessment process. On the contrary, this should be part of such assessment, and this was the case in our assessment of the above-referenced site, although the Official Plan policy was not explicitly discussed in our report (for reasons set out above).

As a generality, we would agree that shallow waters are more environmentally sensitive than deep waters. This is because the littoral zone (an aquatic ecosystem defined by the presence of sunlight at the sediment level, and the corresponding growth of partially-submerged to fully-submerged aquatic plants) is typically disproportionately important to aquatic species for various important life stages. As it is typical of all natural water bodies to have shallower water at the shoreline, the municipality has attempted to define what it means by "shallow" for the purposes of interpreting its policy. What the municipality cannot define is how that profile changes from day to day, given the variable topography of the lake bottom and water level fluctuation (both natural and artificial) in the system. The proposed development is on the west shoreline of Dog Lake, a large lake with a surface area greater than 2,000 acres. Because the lake was created in the 1800s by flooding, much of the lake, including the southern half, is shallow. The northern half, where the proposed development is proposed, is characterized by much deeper waters, but the specific location is on a large bay that is more shallow.

We have reviewed the data generated by Leslie M. Higginson Surveying, on November 17, 2017. On this date, actual water levels were measured at 98.381.[1] This is almost perfectly on the Rule Curve for Cranberry (and Dog) Lake, which specifies a level of 98.3 meters above sea level (masl) for mid-November[2]. Beginning in late April, however, the Rule Curve specifies a water level of 98.65 masl, meaning that water level at the same points may be 0.35 m higher (or more, depending upon the specific environmental conditions in any year). This is a regulated system, but there are limits to our ability to control natural systems; this was demonstrated in the observed water elevations in 2017, which exceeded the upper Target Boundary Levels due to unprecedented amounts of precipitation in 2017. The main point is that water elevations are not static in lakes, and vary by over a meter, even in this "controlled" system. In fact, the actual measured levels in 2017 approached 98.9 masl, which would make the water depth at each point measured by the surveyors, at times, over 0.5 m greater than that found in November 2017.

We are in agreement that the large bay adjacent to the Shield Shores development proposal is generally shallow compared to the deep basin further offshore. This can be seen in navigation charts and Cataraqui Region Conservation Authority lake fact sheets,[3] and was obvious during our field investigations. However, we also considered that the Shield Shores VLC development proposal contains a modest number of waterfront lots, and they are large in size. We also note that the development is on the north basin of Dog Lake, a lake that demonstrates stable trophic status, and the north basin of which is oligotrophic (cold water and nutrient poor).[4] While the bay itself is shallow, it is not a weedy, wetland habitat, and it is directly connected to one of the deep water basins of Dog Lake.

In helping to define the final proposed layout and size of the units, and in developing our recommendations for mitigation measures, concern for water quality of the adjacent lake waters and for the aquatic flora and fauna that live in the lake were among our primary considerations. Specific design elements and recommendations directly related to these concerns include:

- large setbacks (minimum of 40m);
- excellent vegetation buffers (minimum of 30 m) have been recommended, within which removal of vegetation is largely prohibited;
- tree removal should be minimized, and identified building envelopes and site plan control have been recommended; and
- the development of a homeowner's manual has been recommended, which would include educational information on sustainable living in proximity to a lake.

---

[1] Correspondence from Parks Canada from Anna Ciorap, Water Management Technician, dated November 29, 2017.
[2] Correspondence from Parks Canada from Anna Ciorap, Water Management Technician, dated December 8, 2017.
[3] https://www.crca.ca/wp-content/uploads/PDFs/LakeReports/2017-FactSheet-DogLake.pdf
[4] https://www.crca.ca/wp-content/uploads/PDFs/LakeReports/2017-LakeAssessmentReport.pdf

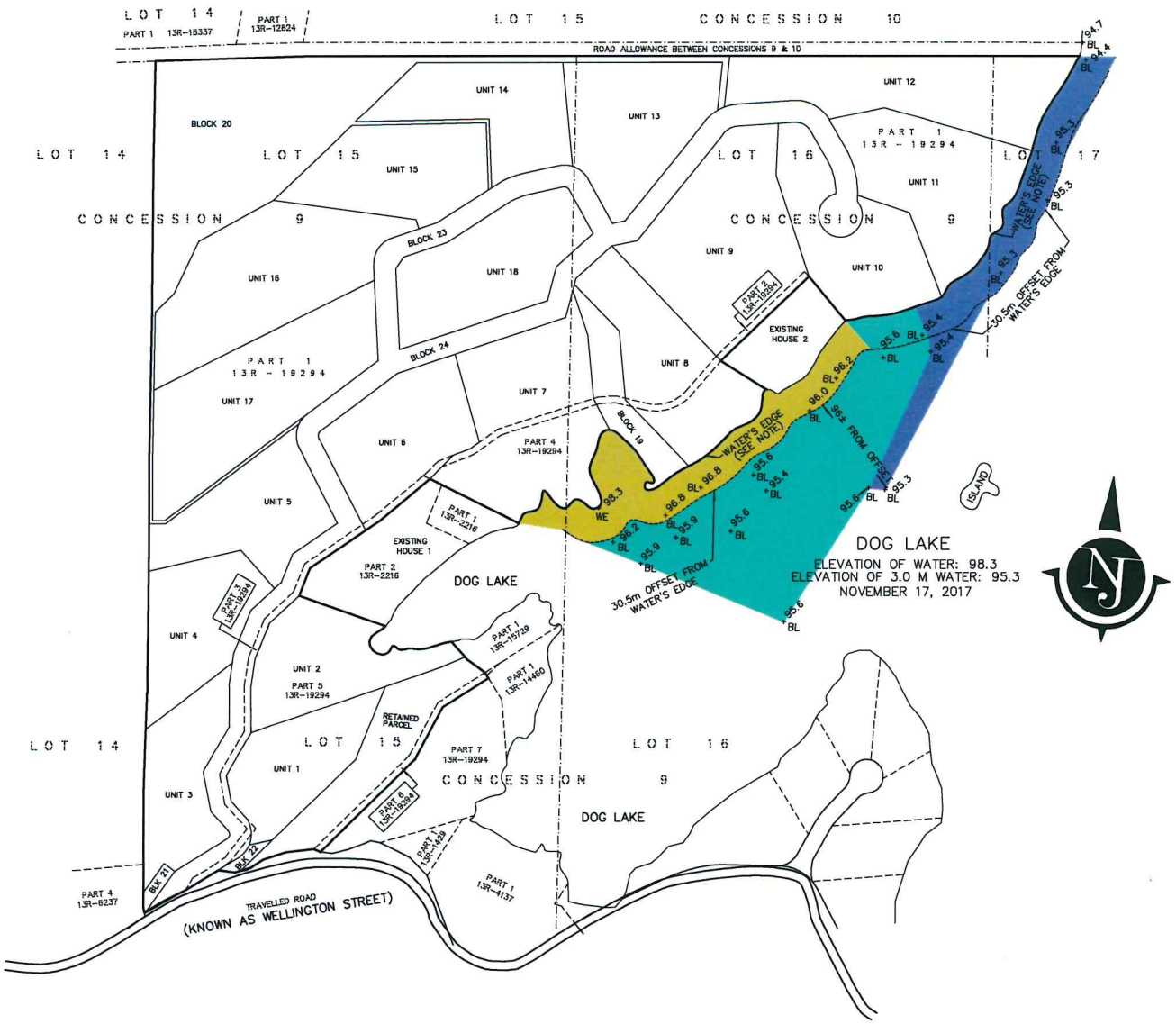
Given our on-site observations, assessment, and recommended plan modifications (incorporated), and assuming implementation of our recommendations, we are satisfied that there is no need for increasing the shoreline frontage from 91 m to 150 m. Protection to the shallow water ecosystem will be achieved through these other means, so an increase in water frontage is not needed or justified.

I trust that this addresses your request, but if you wish me to expand on anything I have addressed, please do not hesitate to contact me.

Respectfully submitted,



Mary Alice Snetsinger



SKETCH

SHOWING ELEVATIONS OF THE

BED OF DOG LAKE

LOTS 15, 16 AND 17

CONCESSION 9

TOWNSHIP OF SOUTH FRONTENAC

(GEOGRAPHIC TOWNSHIP OF PITTSBURGH)

(FORMER MUNICIPAL TOWNSHIP OF STORRINGTON)

COUNTY OF FRONTENAC

NOT TO SCALE

METRIC

DISTANCES & COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

Water Depth Legend:

- > 3.0m deep
- 2.4m - 3.0m deep
- 1.5-2.4m deep

NOTE & LEGEND:

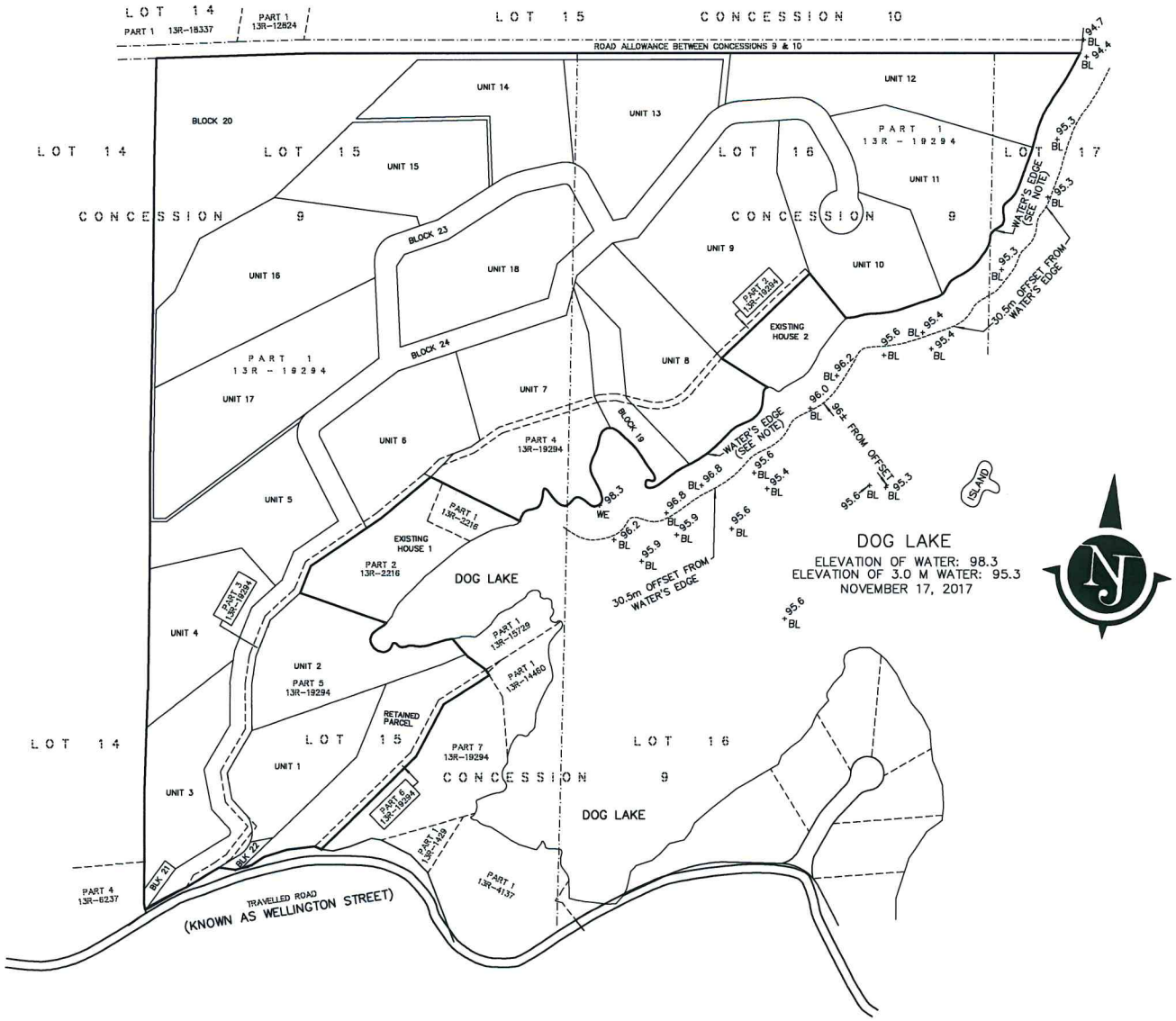
WE	DENOTES	WATER'S EDGE
BL	"	BED OF LAKE

ELEVATIONS SHOWN ARE GEODETIC AND HAVE BEEN DERIVED FROM GPS OBSERVATIONS USING NATURAL RESOURCES CANADA (NRCAN) POINT POSITIONING (PPP) SERVICE.

DATED FEBRUARY 12, 2018

LESLIE M. HIGGINSON SURVEYING Ltd.
1064 GARDINERS ROAD
KINGSTON, ONTARIO K7P 1R7
(613) 389-7986 (FAX)389-5578 or leslie@lmhigginson.com

FILE: ST'N 9,15-17 | LMH970GND WATER DEPTH RE\



SKETCH

SHOWING ELEVATIONS OF THE

BED OF DOG LAKE

LOTS 15, 16 AND 17

CONCESSION 9

TOWNSHIP OF SOUTH FRONTENAC

(GEOGRAPHIC TOWNSHIP OF PITTSBURGH)

(FORMER MUNICIPAL TOWNSHIP OF STORRINGTON)

COUNTY OF FRONTENAC

NOT TO SCALE

METRIC

DISTANCES & COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

LESLIE M. HIGGINSON SURVEYING Ltd.

2018

NOTE & LEGEND:

WE	DENOTES	WATER'S EDGE
BL	"	BED OF LAKE

ELEVATIONS SHOWN ARE GEODETIC AND HAVE BEEN DERIVED FROM GPS OBSERVATIONS USING NATURAL RESOURCES CANADA (NRCAN) POINT POSITIONING (PPP) SERVICE.

DATED FEBRUARY 12, 2018

LESLIE M. HIGGINSON SURVEYING Ltd.
1064 GARDINERS ROAD
KINGSTON, ONTARIO K7P 1R7
(613) 389-7986 (FAX)389-5578 or leslie@lmhigginson.com

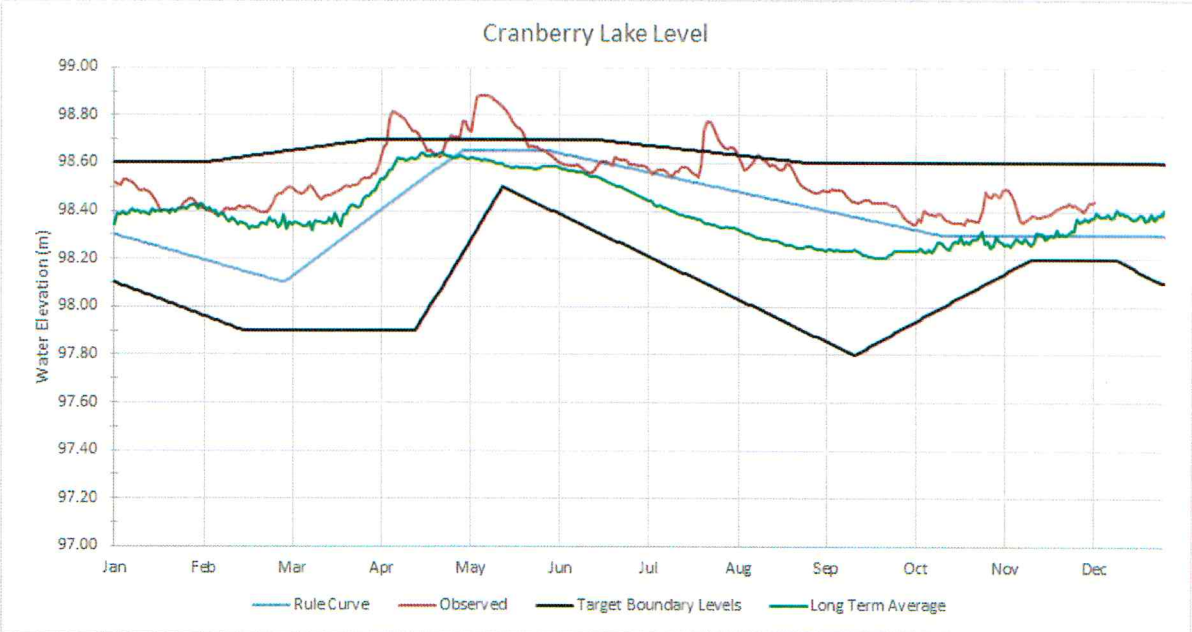
FILE: ST'N 9,15-17 | LMH970GND WATER DEPTH REV

From: Barry Campbell [mailto:barry5campbell@gmail.com]
Sent: December-08-17 3:05 PM
To: Michael Keene <keene@fotenn.com>
Subject: Fwd: Re: Fw: Water level question

---------- Forwarded message ----------
From: <anna.ciorap@pc.gc.ca>
Date: Dec 8, 2017 11:17 AM
Subject: Re: Fw: Water level question
To: <barry5campbell@gmail.com>
Cc:

Hello,

There is no definitive average that can be applied to Dog/Cranberry/Whitefish Lake. Water levels very accordingly to an annual cycle. For your reference below is a chart that shows the long term average water level per day compared to the target water level and the boundary levels we aim to keep the water level in. Water levels for this area are measured at the Brass Point Bridge.



Please let us knwo if you have any further questions

Thank you

Anna Ciorap
Water Management Technician | Technicienne en gestion des eaux
Ontario Waterways Unit | l'Unité des voies navigables de l'Ontario

Parks Canada | Parcs Canada
P.O. Box 567, 2155 Ashburnham Drive | C.P. 567, 2155, promenade Ashburnham
Peterborough, Ontario, K9J 6Z6

anna.ciorap@pc.gc.ca
Telephone | Téléphone: 705-761-4932
Facsimile | Télécopieur: 705-750-4934
www.parkscanada.gc.ca | www.parcscanada.gc.ca

Government of Canada | Gouvernement du Canada

From: Barry Campbell <barry5campbell@gmail.com>
Sent: Wednesday, November 29, 2017 2:32 PM
To: anna.ciorap@pc.gc.ca
Subject: Re: Fw: Water level question

Hi Anna,
Thanks for the response. As a followup, is there a "normal" or average water level for this location? I have seen there is a flood level elevation of 98.85, but I am looking for something that might be considered as average as can be determined. I hope you might have that.

Barry Campbell

On Wed, Nov 29, 2017 at 6:55 AM, <anna.ciorap@pc.gc.ca> wrote:
Hello,

The water level reading from the staff gauge on Nov 17, 2017 is 98.381m

Please let me know if you have any further questions

Thank you
Anna Ciorap
Water Management Technician | Technicienne en gestion des eaux
Ontario Waterways Unit | l'Unité des voies navigables de l'Ontario

Parks Canada | Parcs Canada
P.O. Box 567, 2155 Ashburnham Drive | C.P. 567, 2155, promenade Ashburnham
Peterborough, Ontario, K9J 6Z6

anna.ciorap@pc.gc.ca
Telephone | Téléphone: 705-750-4064
Facsimile | Télécopieur: 705-750-4934
www.parkscanada.gc.ca | www.parcscanada.gc.ca

Government of Canada | Gouvernement du Canada

----- Forwarded by Valerie de Winter/NOTES/PC/CA on 27/11/2017 09:49 AM -----

From: Barry Campbell <barry5campbell@gmail.com>
To: RideauCanal-info@pc.gc.ca
Date: 27/11/2017 09:39 AM
Subject: Water level question

Hello,
I am hoping you might be able to answer a water level question. For the purposes of a study, I am trying to find the water level of Dog Lake on or around November 17th, 2017.
You may have an independent record. If not, I noted the gauge at Upper Brewers Lake on November 21, and the water level came up to the marking at about 3.5 (see photos). Would that gauge scale up from 90, meaning a water level of 93.5 metres above geodetic datum? Thank you for any assistance you can provide.

Barry Campbell[attachment "IMG_20171121_121635.jpg" deleted by Anna Ciorap/NOTES/PC/CA] [attachment

"IMG_20171121_121644.jpg" deleted by Anna Ciorap/NOTES/PC/CA]

REPORT TO COUNCIL

CLERK'S DEPARTMENT

AGENDA DATE: April 16, 2019

SUBJECT: Quinte Source Protection Committee

RECOMMENDATION:

That the Council of the Township of South Frontenac support the re-appointment of Ron Hamilton to the Quinte Source Protection Committee as the representative for Group 5 (No Municipal System).

BACKGROUND:

The Quinte Source Protection Committee is undergoing the review to ensure that it remains in compliance with the Ontario Regulation 288/07, the regulation that governs Source Protection Committees under the Ontario's Clean Water Act.

The following municipalities make up the "No Municipal System" Group 5:

Tyendinaga, Stirling-Rawdon, Township of Madoc, Tudor Cashel, Stone Mills, Addington Highlands, North Frontenac, Central Frontenac, South Frontenac, Quinte West and Loyalist.

The current seat holder is former Quinte West Councillor, Mr. Ron Hamilton who has expressed an interest in returning for another term. He has been the Group 5 representative for the past twelve years and from the correspondence he has a wealth of knowledge related to the source water protection program.

Similar to the Mississippi-Rideau Source Protection Committee, there is only a small portion of Portland District that lies within this Source Water Protection area. Staff recommends that we simply endorse the re-appointment of the current representative for another term.

ATTACHMENTS:

Letter from Amy Dickens, Quinte Source Protection Committee Chair

Submitted/approved by:

Angela Maddocks, Clerk

DRINKING WATER
SOURCE PROTECTION
Our Actions Matter

Quinte CONSERVATION

April 8, 2019

Angela Maddocks, Clerk
Township of South Frontenac
Box 100, 4432 George St
Sydenham, ON, K0H 2T0

Dear Ms. Maddocks:

Re: Notice of Renewal of the Quinte Source Protection Committee - Selection of Municipal SPC Members

This letter is your official notice under section 3(4) of Ontario Regulation 288/07.
This section of the Source Protection Committee (SPC) Regulation requires source protection authorities to send a notice to all municipal clerks containing the following information.

Background

Ontario Regulation 288/07 sets out the requirements for the size, appointment and operation of Source Protection Committees. This regulation was recently amended to make changes related to member term expiries and size of Committees. Member terms must now expire before January 1, 2020. Members whose appointments have expired can apply to be re-appointed for an additional term.

Summary of SPC Functions:

- Oversee a science-based planning process to protect municipal drinking water sources in the Quinte Source Protection Region; and
- Guide the development of terms of reference, an assessment report and source protection plans in accordance with the *Clean Water Act* and its regulations and update these reports as required.

SPC Member Obligations:

The following requirements are set out in the regulation:

- You must reside in, own or rent property in, be employed or operate a business in, or be employed by a municipality that is located within the boundaries of the Quinte Source Protection Region;
- You cannot be a current Conservation Authority board or staff member; and
- Once appointed, you must regularly attend SPC meetings and comply with the committee's code of conduct.

DRINKING WATER SOURCE PROTECTION
Our Actions Matter

Quinte CONSERVATION

SPC members should be willing and able to:

- Contribute positively to the production and updating of the terms of reference, a technical assessment report and source protection plans;
- Attend meetings several times a year;
- Make a long-term commitment to participate (five years);
- Review and understand scientific and technical reports;
- Prepare for meetings by reviewing agendas and reports in advance of the meeting;
- Attend training sessions;
- Participate at public meetings and open houses;
- Act as a liaison for the interest(s) of the represented muncipalities (bring commonly held opinions to the committee table and communicate back the committee's work);
- Work with others collaboratively to solve problems and make decisions at the committee table; and
- Respect confidential information and abide by the process in place to safeguard confidential information.

Selection of Municipal SPC Members

The regulation requires that five members of the Quinte Source Protection Committee represent municipal interests. In consultation with all municipalities in the Quinte Region, the Quinte Source Protection Authority established the following five groups and seat allotments at their July 12, 2007 meeting. These groups will facilitate the selection of municipal SPC members.

Table 1: Source Protection Committee Municipal Groupings

Group # with number of municipal drinking water systems within group	**Municipalities in Group**	**Total Number of municipal seats to be appointed by group**
Group 1 (4 Systems)	Prince Edward County	1
Group 2 (2 Systems)	City of Belleville	1
Group 3 (2 Systems)	Deseronto and Napanee	1
Group 4 (3 Systems)	Marmora and Lake, Centre Hastings and Tweed	1
Group 5 (No Municipal Systems)	Tyendinaga, Stirling-Rawdon, Township of Madoc, Tudor Cashel, Stone Mills, Addington Highlands, North Frontenac, Central Frontenac, South Frontenac, Quinte West and Loyalist	1

DRINKING WATER SOURCE PROTECTION
Our Actions Matter

Quinte CONSERVATION

Your current representative is former Quinte West Councillor, Mr. Ron Hamilton. Ron has expressed an interest in returning for another term on the Quinte Region Source Protection Committee; as your sector representative should you wish. Ron has been the Group 5 representative for the past twelve years, throughout which time he has received an immense amount of training, providing him with a wealth of knowledge related to the source water protection program in general. For the past twelve years Ron has been an engaged committee member and rose to the challenge of representing all eleven of your municipalities.

We ask that each of the groups identified in Table 1 submit their for the Source Protection Committee member. For those groups consisting of more than one municipality, the municipalities should jointly submit the name of the person that has been selected.

Quinte Conservation offers our assistance in facilitating discussions and the selection process if you wish. Regardless, you will be required to work with the municipalities within your group to select a candidate to represent the municipal interests of our member municipalities that do not have municipally-owned drinking water systems. I have enclosed a contact list of the other clerks within your grouping. You are reminded that your selection can be to reappoint your current representative, or appoint a new member that meets the requirements set out on page one.

We require your submissions by June 8, 2019. If a group fails to submit a selection for the committee, the Quinte Source Protection Authority is required by regulation to make a selection for that group.

If any municipality or group has questions, concerns or would like assistance with facilitating the selection of names please contact me at 613-968-3434 ext. 132 or by email at adickens@quinteconservation.ca.

Sincerely,

Amy Dickens

Amy Dickens
Source Water Protection Project Coordinator
Quinte Region

CC: M. Christie, Quinte Source Protection Committee Chair
B. McNevin, CAO Quinte Conservation

Minutes
Lakes and Trails organizing meeting
January 22, 2019

Next meeting March 18, 7pm.

Present: Ross S., Mark S., Nancy U., Denis U., Roger L., Richard l., Fran W., Robert C.,

Regrets: Matt T., Wilma K., Helen P., Sue C., Bob C., Steve T., Peter b.,

1. Called to order at at 7pm
2. Financial update. Lakes and Trails has $1,393 in the bank and $500 from South Frontenac Rides for a starting balance of $1,893.
3. A draft budget was presented for $4,910 dollars which included money for live music at the Point, hats, and an increase in the food budget to $800. We need to raise $2500 in donations before the event. Last year we raised $2,900. If you are planning on making a donation to keep the Lakes and Trails Festival a lively, accessible community event please make it sooner than later. All donations are tax deductible.
4. An ad and event notification have been placed in the South Frontenac Recreation Guide
5. The meeting reviewed last years activities. There is a commitment from Wilma to organize the historic walk, Zach to bring the boats and South Frontenac rides to organize the cycling events.
6. South Frontenac Community Services is interested in helping organize the food again his year. The groups asked for a menu suggestion.
7. It was agreed to hire the children's' performer again this year, and ask Matt for a more detailed proposal on the other live music. The groups discussed having the music at the point.
8. New participants that will be invited: Gould Lake with their war canoe, Rideau Trial Association to organize a walk in the area for the day, the Sydenham walkers to lead a walk on the trail to Harrowsmith and back. The Dragon Boat club will be asked to participate again this year. If you have any other ideas for activities that would fit into the day, please pass them along.

9. Peggy Hallett approached the Festival to see if she could organize a few craft booths at the Festival. The group was agreeable as long as she does all the work.
10. Suggested to move the time forward to 9 and back until two with lunch starting at 12. To finalize at the next meeting.
11. A draft initial poster was distributed and comments were taken. Nancy agreed to work with Ross to redraft and Public Health has agreed to run off 400 copies. The first event for the poster use will be Family day at the arena, and the group was asked to look for other events to distribute the poster at in our early advertising campaign.
12. It was agreed to spend a little less on face book advertising and put four small ads in the Frontenac news over four weeks leading up to the event.
13. It was suggested that we talk with the Canada Committee about putting up our banner at the Canada Day Celebration. Also, to ask the School if we can use their pixel board in the week leading up to the event and hand out flyers in both schools at the end of term. We could also advertise through the Township summer camps.
14. Ross agreed to put together a face book post and circulate it for sharing.
15. The next meeting is March 18, 7:00. Place to be announced.

Public Services Committee
February 21, 2019

Time: 8:30 AM
Location: Council Chambers

Present: Ron Sleeth, Chairman, Mayor Ron Vandewal, Doug Morey, Alan Revill

Staff: Mark Segsworth, Director of Public Services, David Holliday, Area Supervisor, Angela Maddocks, Clerk, Louise Fragnito, Director of Corporate Services and Treasurer, Claire Dodds, Director of Development Services

1. Call to Order

a) The Chair called the meeting to order at 8:30 am.

2. Declaration of pecuniary interest and the general nature thereof

a) There were no declarations.

3. Delegations - n/a

4. Approval of Minutes

a) January 18, 2019 Meeting

Resolution No. PSC-2019-02/21-01
Moved by Councillor Revill
Seconded by Councillor Morey
That the minutes of the January 18, 2019 meeting be adopted as amended.

Carried

5. Business Arising from the Minutes

a) Sydenham Water System Presentation by Jim Miller, Director Utilities Engineering, Treatment and HR, Utilities Kingston.

Jim Miller reviewed his presentation with the Committee and identified the capacity of the plant as being 900 m3/day. The current daily water usage is 521 m3/day, committed reserve capacity is 272 m3/day and the uncommitted reserve capacity is 107 m3/day. The uncommitted reserve capacity represents 52 future residential properties.

Other items discussed include:

- is there capacity for a water hauling station?
- define fireflow and how it relates to consumption
- the original design was not based on a "looping" system therefore there is still a requirement to have "blow offs" - what is the volume of water used when utilizing the "blow off" system?
- how can we increase the hydraulic capacity of the plant?
- the average use is 350 litres per day per person, however usage is low which may be due to conservation as a lot of users have grown up on wells and have had to restrict usage historically
- continued concern about cross contamination, wells need to be decommissioned
- options for requiring hook up to the water system were discussed, could this be done at the time of ownership change?

Staff were directed to compose the volume of use for properties on Morgan Drive with the rest of the village that historically had wells. With respect to the water hauling station, David Holliday indicated he would reach out to other municipalities to get "ball park" figures on costs and usage and it was suggested that local water haulers may be able to provide input on how much they are servicing this area.

Chairman Sleeth commended Mr. Miller for his presentation and the great service that Utilities Kingston provides to South Frontenac.

b) Household Hazardous Waste Depot - Contract Extension

Mark Segsworth noted the exceptional service provided by the current contractors. It is recognized that bale wrap continues to be an ongoing challenge however the contract pricing includes bale wrap.

Resolution No. PSC-2019-02/21-02
Moved by Councillor Revill
Seconded by Mayor Vandewal
That the Public Services Committee recommend to Council that the contract for operations and transportation of the Household Hazardous Waste Depot be renewed with Brendar Environmental.

Carried

c) Sunbury Village Revitalization

A tentative meeting has been scheduled for March 28 at 7:00 pm at the Storrington Centre. It is anticipated that the project will go out to tender in May with anticipated completion in July 2020. There has been no indication of potential funding through OCIF. (the meeting has been rescheduled to April 4, 2019 at 7:00 pm.)

Concerns with respect to customer parking and delivery vehicles for the local businesses are being evaluated as part of the process. Potential contamination will be a challenge however staff are working with the Ministry of the Environment regarding the testing of monitoring wells.

The committee discussed sidewalks versus paved shoulders in hamlets where reconstruction is done. Paved shoulders are better for "active" transportation and there is less maintenance required, however sidewalks provide a certain measure of safety for children on bicycles. There is extra demand for services especially during winter months for sidewalk maintenance and clearing whereas a paved shoulder could be cleared while snow plowing.

Mark Segsworth felt that the investment in Storrington Centre and Gerald Ball Memorial Park merits the enhancement of sidewalks but he sought direction from the committee. What do the residents of Sunbury want? Staff will provide costs estimates for the project with and without sidewalks.

With respect to contracts, Councillor Revill asked if there is a clause built in for contract extensions.

d) Desert Lake Causeway

A Public Information Centre is scheduled for Tuesday, April 30, 2019 at Desert Lake Resort.

Mark Segsworth provided an update on the acquisition of the property across from the beach area. It is a 0.13 acre parcel that would not meet the setbacks

for a building lot.

e) Adopt a Road Program

A sample of the County of Stormont-Dundas-Glengarry program was included in the agenda.

Mark Segsworth felt the annual "Pitch-In Week" initiative in April is an effective means for roadside cleanup. A South Frontenac program would require additional resources.

There has been a direct request from the Sydenham Lions Club for this program. Staff will reach out to the club to discuss options for this initiative, however we will not be moving forward with an "adopt a road" program at this time.

f) Committee Initiative Priorities

- Water
- Winter Control
- Solid Waste
- Others

Water
Capacity within the water system will feed into the growth study.

Solid Waste
Reassessment of landfill sites and hours of operation will continue to be reviewed and updated. The contract for garbage and recycling pick up will be re-tendered in 2020. Items to consider in new tender will be the type of equipment and age of equipment; our expectations need to be clear.

Mark Segsworth indicated that a regional approach to diversion will require North Frontenac and Central Frontenac to utilize KARC.

Traffic and Speeding
Sharron Brown, Staff Sergeant, Frontenac OPP, will be attending the March 21 meeting to discuss statistics and provide information on the process and criteria used.

Multi-Year Linear Construction
South Frontenac has been selected by the Federation of Canadian Municipalities as one of four townships to participate in an asset management initiative.

6. New Business

a) Mayor Vandewal asked if the Round Lake Road and Latimer Road intersection will be done this year. He has not received any negative comments about the 3 way stop.

b) Mayor Vandewal inquired about the process for sale of surplus equipment. He felt there should be a provision in the sale to change the colour of vehicles when sold as they are being misrepresented in the community as township vehicles if they remain entirely "Omaha Orange". Is there enough money generated through the sale for South Frontenac to paint the doors and/or cab black?

David Holliday confirmed that they are advertised on "govdeals.com" website. This offers a competitive market for used vehicles with a reserve bid process. Payments are sent directly to the township when vehicles are sold. An attempt

has been made to change historic practices through utilizing this website and setting standards through our contracts to avoid this happening.

7. Other Business:

a) Community Engagement Plan (Notice of Motion from Council)

The committee discussed the motion from Council regarding community engagement. There needs to be a framework for public engagement however the day to day operations do not require this. Changes to the system such as a water filling station, decommissioning of wells and mandatory hook up were identified as items that require public engagement. There is research and background work required to be done by staff on all of these and realistically, it will be the fall before there is an opportunity to bring these projects forward.

8. Next Meeting: March 21, 2019 @ 8:30 am

9. Adjournment:

a) Resolution

Resolution No. PSC-2019-02/21-03
Moved by Councillor Revill
Seconded by Councillor Morey
That the meeting be adjourned at 10:35 am.

Carried

HARROWSMITH BEAUTIFICATION COMMITTEE

MINUTES OF MEETING

WEDNESDAY MARCH 6, 2019

1. Meeting called to order at 7:00pm. Called the meeting to order at 7:00pm.

2. Present: Sean Irish, Brenda Crawford, Ray Leonard, Brenda Taylor and Pam Redden. Regrets: Aimanda Dirksen.

3. Brenda Crawford extended invitation to Brenda Taylor to join Committee. Voted on by members present and carried.

4. Approval of Minutes of Previous Meeting: Minutes of Previous Meeting February 13, 2019 Moved by Brenda Crawford and Seconded by Sean Irish, no errors or omissions.

5. Treasurer Report: No change.

6. Business Arising from Minutes

a. Plans for Dance: Brenda Crawford and Brenda Taylor to work on food. Brenda Crawford to check on posters. Brenda Taylor moved that price of tickets be $10.00 each. Pam seconded and all agreed.

b. Mark Segsworth will meet with us in the Spring to show us where we can plant shrubs and flowers.

c. Brenda Crawford would like Harrowsmith sign painted.

d. Brenda Crawford spoke with Rick Law regarding lighting for statue in village.

e. Treasurer Report: No change.

7. New Business:

a. Poppy decoration plans for our next meeting.

b. Ray Leonard reported that phone call has been made to Canada Post regarding mailboxes.

c. Brenda Crawford will extend an invitation to Pam Morey and Marilyn Goodberry to attend the next meeting as well as a member of Lodge.

Adjourn: Moved by Brenda Taylor and Seconded by Brenda Crawford to adjourn 8:00pm.

Next Meeting: Wednesday April 3, 2019 Golden Links Hall

Harrowsmith Beautification Benefit Dance Saturday, April 27, 2019

8pm to 12pm

March 18, 2019 Minutes

Lakes and Trails Festival Organizing Meeting

South Frontenac Township Council Chamber

Present: Ross S., Peggy H., Nancy U. Denis U., Roger L., Richard L., Lorraine L., Robert C., Mark S., Peter B., Zack, Michelle Z.

Regrets: Sandra B., Matt T., Wilma K., Helen P., Steve T., Steve C., Fran W.

Meeting called to order at 7pm

Agenda approved as circulated.

Minutes of the January 22 meeting approved.

Township Grant

The Township's new grant policy was discussed. It was decided to apply for a $1,600 sponsorship grant for the Festival's live music. Ross, Matt, Richard and Mark will work on the proposal.

Live Music

A discussion was held on how to incorporate the live music. Gary Raspberry, the Children's performer, has been confirmed and it worked well last year to have him perform at 11 for about an hour so it agreed to do this again this year. The working proposal for other live music is that there be a free concert around the food area on the Point from 12-2/3. Nancy and Matt will look for a group (though if anyone has any suggestions please pass them along). Matt has volunteered to investigate having a beer garden. Arrangements will be finalized at the next meeting.

There has been an offer from a local flute trio to come and play. It was agreed that this would be great through the morning around the booths.

Cycling

South Frontenac Rides is meeting on April 1 to plan the cycling events. It is expected that they will run the Around the Lake bikes, the Family Bike, the Cycle Skills Course and the bike repair workshop.

Paddling

Frontenac Outfitters will bring their boats for people to try out. The Sydenham Canoe club will provide a couple of safety boats and, they hope, depending on regatta schedule, a life guard or two. The Dragon Boat Club has expressed interest and will confirm within a month. Gould Lake Conservation area has been approached to provide their war canoe and a leader. They are interested. The Cataraqui Canoe Club is organizing a trip n Sydenham Lake to coincide with Festival.

Walking

Wilma K and the historic interpreters are organizing the Historic Walk of Sydenham. The Sydenham Walkers group, lead by Vikki England, will be leading a walk along the Cataraqui Trail from Sydenham to Harrowsmith and back. The Rideau Trail Club is considering organizing a trail hike to coincide with the Festival, as is Frontenac Park.

Local Artist Show

Peggy H. is organizing local artisans to set up booths at the Festival. A booth cost would be $30 payable to the Festival. We have to provide tables and chairs. She is aiming for a dozen booths. We will also advertise the Fantasy in the Forest Event Art Festival that is taking place on the same weekend on Draper Lake Road.

Promotion

The Health Unit has run off 400 preliminary flyers for the Festival. Some were distributed at Family day and the Sydenham family skate. Members of the committee took some to distribute. If you would like some or have an event where they could be handed out please contact us.

Facebook posts are starting to provide regular updates on confirmed events. Please share them.

Other Business

There has been an offer to buy a Festival Canopy with logos and donate it to the Festival. The group agreed this would be helpful.

Suggestion: make “Fan of the Festival “stickers for those who donate.

It was agreed that buying 150 more hats was a good idea. It will be revisited at the next meeting depending on financial situation and donations.

Food: Nancy will get a proposed menu from Frontenac Community Services.

Ross will check with Pam Morey about the using their tables and chairs.

Mark will check with the high school about using their pixel board for advertising.

Two other booths that should be invited were the mountain bike club and meet-up page in kingston.

Next Meeting: April 29, 7 pm, Sydenham Library Community Room.

TOWNSHIP OF SOUTH FRONTENAC
BY-LAW NUMBER 2019-25

BEING A BY-LAW TO AUTHORIZE THE MAYOR AND THE CLERK TO EXECUTE A SITE PLAN AGREEMENT BETWEEN THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC AND RKR LANDHOLDINGS CORP.

WHEREAS a Site Plan and Site Plan Control Agreement have been prepared to the satisfaction of the Township of South Frontenac;

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. THAT the Mayor and the Clerk are hereby authorized to execute a Site Plan Control Agreement between the Corporation of the Township of South Frontenac and RKR Landholdings Corp., a copy of which is attached hereto forming part of this By-law.

2. THAT this By-law and Agreement shall be registered on title of the property described as Lot 21, 13M-88, District of Loughborough, Township of South Frontenac, municipally known as 118 Morgan Drive, Valleyview Estates Subdivision, Sydenham.

3. THIS By-law shall come into force and effect in accordance with Section 41 of the Planning Act 1990, either upon the date of passage or as otherwise provided by the said Section 41.

Dated at the Township of South Frontenacthis 16th day of April, 2019.

Read a first and second time this 16th day of April, 2019.

Read a third time and finally passed this 16th day of April, 2019.

THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC

_____
Ron Vandewal, Mayor

_____
Angela Maddocks, Clerk

INFORMATION REPORT TO COUNCIL

FIRE AND RESCUE

AGENDA DATE: April 16, 2019

SUBJECT: 1st Quarter 2019 Update – Fire and Emergency Services

RECOMMENDATION:

That Council Receive this Report for Information.

BACKGROUND:

On December 11, 2018, Fire Chief Darcy Knott delivered a comprehensive Operational Review to Council. The Operational Review included 26 recommendations to be implemented for mid-range planning for South Frontenac Fire and Rescue. Recommendation 3.4 was adopted by Council which suggested that the Fire Chief provide quarterly information updates to Council on the status and progress of South Frontenac Fire and Rescue. This Information Report serves as the first quarterly update. It will outline what has been accomplished during the 1st Quarter of 2019 and outline what is being planned for the next quarter and remainder of the year.

EMERGENCY RESPONSES

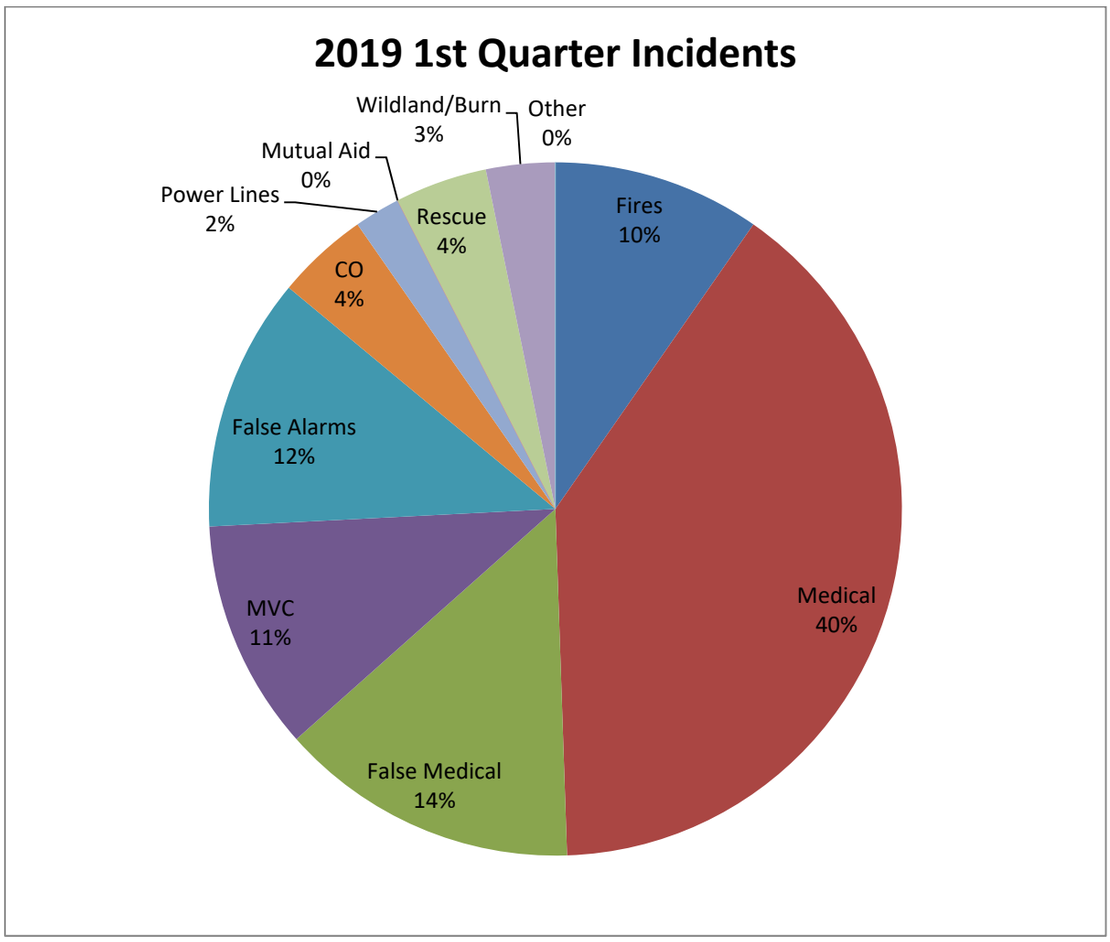
The 1st Quarter of 2019 has seen a slight reduction in the number of emergency responses for SFFR as compared to the two previous years. We continue to respond to a high frequency of Medical Responses but these numbers remain consistent with previous year's percentages. The tables and charts below as a representation and comparison of the emergency responses from the 1st Quarter of 2019 and total numbers from the previous two years.

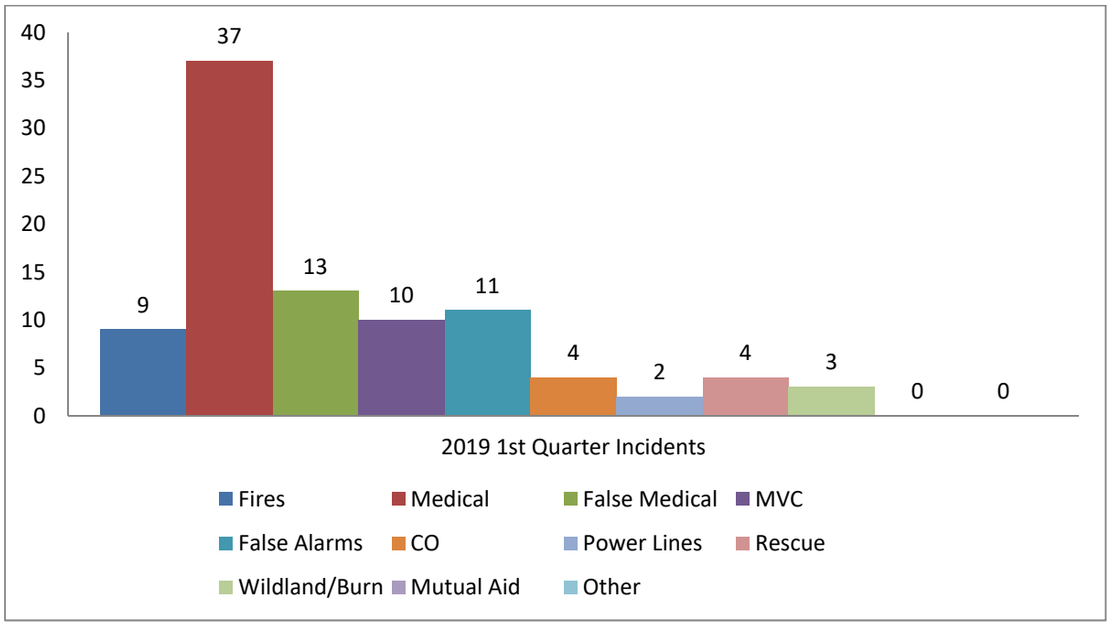
	2017 Jan 1 – March 31	2018 Jan 1 – March 31	2019 Jan 1 – March 31
Responses 1st Quarter Total	104	96	93

Up to the end of the 1st Quarter 2019, SFFR has responded to 9 Fires. 5 of 9 have been significant Structure Fires causing major damage to the property and risk to the health and lives of Township Residents. 9 fires for the 1st Quarter is higher than in the previous two years. This greatly highlights the need to increase our Fire Prevention and Public Education Activities to reduce the severity and frequency of fires within the community.

INFORMATION REPORT TO COUNCIL

FIRE AND RESCUE





4744 Snider Road – Structure Fire

On February 25, 2019 @ 0207hrs, SFFR responded to a confirmed structure fire at 4744 Snider Road. When the first arriving apparatus, P331 (Verona), arrived on scene, the house was showing heavy smoke and flames on the first floor of the two storey residence. A woman had escaped out of the second storey window with the assistance of a neighbour. The first arriving crew of 2 Firefighters noticed a man hanging from the second storey window. The man was limp and not moving. Heavy

smoke was coming from the remaining portion of the window where the man lay hanging. Firefighters placed the ladder and were able to lift the man out of the window and were able to get him to the ground safely. The man was unconscious and not breathing.

Upon accessing the victim, the fire crew knew that it was one of our own. The unconscious man was South Frontenac Firefighter. The fire crew began medical treatment and procedures. They were able to revive him and he began to breathe on his own again with the assistance of a Bag Valve Masks.

Our firefighter victim of the house fire was taken by Frontenac Paramedics to Kingston General Hospital with life threatening injuries.

As additional crews arrived on scene, they quickly knocked down the fire and were able to contain the flames and significant damage to the area of origin.

Our firefighter spent 7 days in hospital and was able to make a remarkable recovery from his injuries.

The Office of the Fire Marshal was called in to assist with the Fire Investigation and was able to isolate two possible ignition sources. The fire was deemed accidental.

This incident was extremely challenging for SFFR. Rescues and life saving measures during structure fires do not happen very often and this response saved the life of one of our own members. The personnel on scene that night from SFFR should be commended for their efforts, bravery, and dedication to serving the community.

SFFR JOB DESCRIPTIONS

In January 2019, Fire Chief Knott identified the need to standardize and update the South Frontenac Fire and Rescue job descriptions. This process was initiated to ensure that the fire department job descriptions better aligned with the roles of the positions and to meet the requirements and expectations of those roles. This would also support the upcoming hiring processes planned for Volunteer Firefighters and Captains.

New job descriptions have been written and delivered to SFFR staff. This includes a 2019 version for Volunteer Firefighter, Volunteer Captain, and Volunteer Deputy Chief.

CAPTAINS RECRUITMENT

In February 2019, Fire Chief Knott identified a need to fill 7 vacant Volunteer Captains positions within the fire department. These vacancies aligned with the Fire Department Organizational Structure approved by Council in the 2018-56 Fire Service Establish and Regulating By-Law.

The competition was posted to the entire department and consisted of the following five components:

- Application – Resume and Qualification Review
- Written Testing
- Oral Panel Interview
- Practical Training Lesson Plan Delivery

- Practical Simulated Video Scenario

Each component was scored equally and weighted out of 100 possible points for an overall total of 500.

We received interest from 16 applicants who all underwent the rigorous process.

Upon completion of the process, 7 new Probationary Captains have been selected to fill the current vacancies within the department organizational structure.

- 1 – Station 1 (Bradshaw)
- 1 – Station 2 (Burridge)
- 1 – Station 3 (Verona)
- 2 – Station 4 (Hartington)
- 2 – Station 8 (Sunbury)

The remaining applicants have been placed on an eligibility list, which will remain active until December 31, 2020. Vacancies will be filled from the list as positions become available.

As part of the 7 new Probationary Captains requirements and as per their Job Description, all new Captains will be required to increase their current level of training and qualification. This will require they take the NFPA 1021 Level 1 Officer certification and NFPA 1041 Level 1 Instructor certification. Each of these courses is a 5 day in class commitment, with a pre course and post course assignment for each. Course offerings will be made available to each individual as courses become available through the Ontario Fire College and Regional Training Centres.

VOLUNTEER FIREFIGHTER RECRUITMENT

In the 2018 SFFR Operational Review, recommendation 2.4 suggested a 2019 recruitment of 25 new Volunteer Firefighters. That recommendation was approved by Council and financially planned for in the 2019 budgeting process which was also approved.

In January 2019, planning for the recruitment began. It included a major media campaign which included the following:

- 5 Weekly ads in the Frontenac News
- Social Media Release – Facebook and Twitter
- Township of South Frontenac Website
- 1 CKWS TV Interview
- 4 separate Information Sessions held a various SFFR Firehalls
- 3 Electronic Road Signs promoting the recruitment

This media campaign proved to be extremely successful and we were able to reach many Township of South Frontenac residents. The Information Sessions attracted over 100 people. We had over 200 shares on social media and over 400 “likes”.

At the end of the posted recruitment, Township Human Resources staff received 78 applications for the 25 positions. From those initial applications, the total number was reduced to 42. The Fire Chief and Township HR scheduled and interviewed those 42 candidates.

Currently, 30 candidates have been selected to move to the next phase of the process. The next phase of the process is a comprehensive Physical Test which is

mirrored on the nationally recognized CPAT (Candidate Physical Ability Test). Those 30 candidates will undertake the CPAT on April 12 – 13, 2019 at Station 6 (Perth Road).

Once the CPAT is complete, 25 candidates will be selected and offered conditional positions. Those 25 candidates will begin their recruit firefighter training on Wednesday May 8, 2019. Their training modules will be completed by Adjunct Instructors of the Ontario Fire College and in collaboration with the Lyndhurst Regional Training Centre.

The initial training is expected to be completed by the end of October 2019. Once complete, the Probationary Firefighters will be certified with NFPA 1001 Level 1 and 2 – Firefighter Qualifications and NFPA 1072 – Hazardous Materials Operations Level.

BUNKER GEAR

As part of the 2019 Capital Budget, the fire department requested 25 replacement sets of new Bunker Gear to outfit staff with non-compliant gear that had passed its 10 year life cycle. That budget item was approved by Council at a budget cost of 55K. The sets of Bunker Gear have been fitted for individuals needing replacement and are expected to arrive by late April 2019. Due to the large quantity order, the cost per unit was reduced and the overall budget impact will be less than originally expected by approx. 3K.

This large purchase will bring the department to compliance with the NFPA Standard for Bunker Gear replacement and ensure our firefighters are using safe gear to perform their firefighting duties.

25 new additional sets of Bunker Gear will be fitted and purchased for the new volunteer firefighter recruits once they have received conditional offers. It is expected that the previous cost savings will also be realized and will reduce the overall cost of the budgeted recruitment.

PAGERS

Recommendation 10.1 of the 2018 Operational Review identified the need and requirement to purchase additional pagers for SFFR firefighters. This recommendation was approved by Council and 50 pagers were ordered and received by the department. 25 of those are allotted for current replacements of non-functioning pagers for current staff and the remaining 25 have been saved for the incoming Recruit Volunteer Firefighters.

The purchase of these pagers is expected to reduce the fire department repair and maintenance cost associated with the pagers each year. The overall capital budget cost was also under the requested budget, due to the high quantity of the purchase.

MOBILE AIR TRAILER

Recommendation 6.2 of the 2018 SFFR Operational Review suggested the purchase of a Mobile Air Trailer Unit to serve the entire Township of South Frontenac during major fire events and training evolutions. This recommendation was presented and approved by Council on December 11, 2018 during the presentation of the Ops Review.
A lightly used and refurbished unit available at less than a quarter of the new purchase price was presented as an option. This unit has less than 120hours of run

time, which is still under the break in time for a new unit. Council approved a 35K Capital Investment to purchase the unit.

In February 2019, SFFR took possession of the unit and it is expected to go into service as soon as we obtain the ownership and license requirements. The overall cost for the unit is slightly under the allotted Capital funds available for the purchase.

This unit will be a great asset to the fire department and the Township of South Frontenac in the event of a major incident and to assist with regular testing requirements of our Self Contained Breathing Apparatus (SCBA) and associated air bottles.

TRAINING

Driver Certification Program

In February 2019, SFFR delivered a four day MTO approved course for DZ Class licenses as part of our internal Driver Certification Program (DCP). This internal program allows our certified Driver Trainers to provide the MTO requirements for our staff to receive their DZ License. 5 Volunteer Firefighters completed the theory requirements during this training and are actively working towards their full DZ license by meeting the required practical hours. The minimum requirements of practical drive times are 12 hours behind the wheel of our approved fire department apparatus.

The DCP was also subject to a comprehensive third party audit required by the MTO. This process was completed during the time of the in class sessions of the program. The Auditor reviewed all of our DCP records including our program training package and records management system. The audit was successful and SFFR is meeting the expectations of the MTO regarding our program delivery. Submission of the completed audit is expected in Mid-April of 2019. The Auditor found no deficiency with our process or program.

The DCP is an enormous benefit to the fire department. It allows an internal process to provide recognized and professional driver instruction to our internal staff at a greatly reduced cost. The alternative to this program would be our staff would be required to achieve their DZ license from a third party source at a cost of approx. $1800 per individual. This internal program allows SFFR drivers to achieve their license with our own apparatus and obtain a high comfort level with our process requirements of the fire department.

NFPA Certification Courses

During the 1st quarter of 2019, several SFFR staff has been given the opportunity to attend some NFPA Certification courses offered through the Ontario Fire College. These courses will become extremely important moving forward as the Province of Ontario migrates towards mandatory certification for all firefighters in the province.

During the 1st quarter, the following have been achieved by SFFR staff:

- 2 members achieved NFPA 1021 Level 1 Officer
- 1 member achieved NFPA 1041 Level 1 Instructor
- 1 member achieved NFPA 1041 Level 2 Instructor
- 1 Member achieved NFPA 1031 Level 1 Inspector
- 6 Members achieved NFPA 1035 Level 1 Fire Life Safety Educator

INFORMATION REPORT TO COUNCIL

FIRE AND RESCUE

Each of these courses was a week in length with a pre course and post course assignment. A strong commitment from our volunteer staff has been seen regarding an eagerness to obtain certification. This commitment should be celebrated and recognized by Council. These courses are challenging and costly to the Township, but they will become a requirement in the near future. Moving forward, the Township should continue to support and commit resources to allowing staff to achieve these certifications. This will position SFFR well, when mandatory certification returns to the Province of Ontario.

EMERGENCY MANAGEMENT

In January 2019, Fire Chief Knott compiled and submitted the Township of South Frontenac's requirements for 2018 compliance with the Emergency Management and Civil Protection Act. These requirements include an annual review of the South Frontenac Emergency Plan, Critical Infrastructure, Hazard Identification Risk Assessment, Public Education Portfolio, and Annual Training and Exercise. All of these objectives were met during 2018 and it is expected that the Township of South Frontenac will receive a letter of confirmation of compliance from Emergency Management Ontario in the near future.

Planning for the requirements for 2019 has begun. This includes a scheduled exercise, training and meeting in October. It also includes a Public Education Event planned in coordination with the United Way – Success by 6 Program, SF Public Works, OPP, Frontenac EMS, and our Field Officer from Emergency Management Ontario. This event will be held at Keeley Road on May 9, 2019 in the evening. It will be called Touch a Truck and proceeds will go to the United Way. Both will be set up promoting emergency preparedness and a 72 Hour (Family of 4) emergency kit will be raffled off at the event. This event will happen in conjunction with the Provincial Emergency Preparedness Week from May 5-11.

UPCOMING 2nd QUARTER OBJECTIVES

- Fire Prevention season is ramping up. Requests for fire department attendance at events are starting to come in and are being organized and coordinated by the Fire Chief and Fire Prevention Committee
- United Way Success by 6 Event. May 9, 2019 1700-2000hrs
- Volunteer Firefighter Recruits will begin training program on May 8, 2019
- Release a Spec for a Capital Budget approved Tanker Purchase
- Planning for the Station Location Study
- Fire Chief to attend the Ontario Association of Fire Chiefs Conference from May 2-5, 2019
- Fire Underwriters Survey (FUS) submission for South Frontenac Fire and Rescue to being in June
- Recruitment of an Assistant Chief of Fire Prevention and Training. Completion by July 2019

FINANCIAL/STAFFING IMPLICATIONS:

All within scope of approved budget.

ATTACHMENTS:

None

Submitted/approved by: **Prepared by: Darcy Knott**

REPORT TO COUNCIL
BUILDING DEPARTMENT

AGENDA DATE: April 16th, 2019

SUBJECT: 1st Quarter Building Activity Report for 2019

Summary of Report:

The following report details Quarterly Construction Values from 2016 to present, as well as types of construction that have occurred and Building Permits that have been issued and closed in 2019.

Quarterly Construction Values for all projects:

	2016		2017		2018		2019	
	CONSTRUCTION VALUE	PERMITS ISSUED	CONSTRUCTION VALUE	PERMITS ISSUED	CONSTRUCTION VALUE	PERMITS ISSUED	CONSTRUCTION VALUE	PERMITS ISSUED
January-March	$2,156,402.00	29	$2,077,900.00	48	$2,990,962.00	57	$2,211,814.00	44
April-June	$11,785,550.00	155	$12,728,150.00	148	$13,050,757.00	146		
July-September	$8,757,931.00	148	$11,499,769.00	129	$10,174,862.00	126		
October-December	$6,622,100.00	89	$5,650,400.00	93	$5,501,998.00	77		
Totals	**$29,321,983.00**	**421**	**$31,956,219.00**	**418**	**$31,718,579.00**	**406**	**$2,211,814.00**	**44**

Quarterly Construction Values for Single Family Dwellings:

	2016		2017		2018		2019	
	CONSTRUCTION VALUE	PERMITS ISSUED	CONSTRUCTION VALUE	PERMITS ISSUED	CONSTRUCTION VALUE	PERMITS ISSUED	CONSTRUCTION VALUE	PERMITS ISSUED
January-March	$1,425,400.00	5	$1,010,000.00	4	$900,000.00	2	$1,283,000.00	3
April-June	$8,569,875.00	30	$8,108,000.00	28	$7,844,000.00	24		
July-September	$5,095,876.00	20	$7,169,000.00	25	$7,027,500.00	26		
October-December	$3,999,000.00	15	$3,290,500.00	13	$3,787,000.00	14		
Totals	**$19,090,151.00**	**70**	**$19,577,500.00**	**70**	**$19,558,500.00**	**66**	**$1,283,000.00**	**3**

Building Permits Issued:

Type of Construction	JAN-MAR	APR-JUNE	JULY-SEPT	OCT-DEC	YTD
Single Family Dwellings	3				3
Seasonal Dwellings	1				1
Additions & Renovations	10				10
Garage, Accessory Bldgs, Decks	8				8
Woodstove/Pellet/Chimney	10				10
Agricultural Buildings	1				1
New ICI/Multi-Res Bldgs.	0				0
Reno/Additions to ICI/Multi-Res Bldgs.	4				4
Demolitions	3				3
Pool enclosure	0				0
Other (Signs, Solar Panels, Towers)	4				4
TOTAL PERMITS	**44**	**0**	**0**	**0**	**44**

Building Permits Closed:

Type of Construction	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	YTD
Single Family Dwellings	6				6
Seasonal Dwellings	1				1
Additions & Renovations	8				8
Garage, Accessory Bldgs, Decks	4				4
Woodstove/Pellet/Chimney	5				5
Agricultural Buildings	1				1
New ICI/Multi-Res Bldgs.	0				0
Reno/Additions to ICI/Multi-Res Bldgs.	1				1
Demolitions	8				8
Pool enclosure	1				1
Other (Signs, Solar Panels, Towers)	1				1
TOTALS	**36**	**0**	**0**	**0**	**36**

Prepared by:
Peggy Spafford
Administrative Assistant – Building Department

Submitted/Approved by:
Tom Berriault
Chief Building Official

REPORT TO COUNCIL

DEVELOPMENT SERVICES DEPARTMENT

AGENDA DATE: April 16, 2019
REPORT DATE: April 11, 2019

SUBJECT: 1st Quarter – 2019 Planning Activity Report

SUMMARY:

The tables below report the activity in the delivery of Planning Services within the Development Services Department between January 1, 2019 and March 31, 2019.

Inquiries

Phone Inquiries

	Inquiries	Clearing Conditions	Other Development Services Matters	Totals
January	127	10	8	145
February	124	4	0	128
March	141	11	6	158
Quarterly Total				**431**

Email Inquiries

	Inquiries	Clearing Conditions	Other Development Services Matters	Totals
January	297	106	45	448
February	260	110	52	422
March	360	159	34	553
Quarterly Total				**1423**

Walk-in Inquiries – no data was collected in the 1st Quarter. Development Services will begin tracking and reporting walk-in inquiries on the next quarterly report.

Pre-consultation Meetings

	Number of Meetings
January	23
February	22
*March	14
Quarterly Total	**59**

*The Planner was away for one week in March 2019

Consent Applications

	Complete Applications Submitted	Applications Heard by Committee
January	No CofA Meeting	No CofA Meeting
February	2	2
March	2	2
Quarterly Total	4	4

REPORT TO COUNCIL

DEVELOPMENT SERVICES DEPARTMENT

Minor Variance Applications

	Complete Applications Submitted	Applications Processed
January	No CofA Meeting	No CofA Meeting
February	4	4
March	2	2
Quarterly Total	6	6

Zoning By-law Amendment Applications*

	Complete Applications Submitted	Applications Processed
January	3	3
February	3	2
March	0	1
Quarterly Total	6	6

*Each Zoning By-law Amendment requires 2 reports to Council – 1 for the public meeting & 1 to adopt the by-law

Site Plan Control Applications

- One site plan control application was submitted in the first quarter of 2019.

Development Agreements

- 11 development agreements were prepared by Township Planning Staff in the 1st Quarter of 2019.
- All 11 agreements were prepared to fulfill conditions of draft approval for either a minor variance or consent application.

Certificates of Official Issued (Finalizing Consent Applications)

- 26 severance applications were finalized by the Planning Assistant clearing all conditions of the consent and issuing the certificate of official in the first quarter of 2019. Certificates of Official are forwarded to the applicant's lawyer to register the severance and finalize the transfer of land.

Other Applications & Planning Activities

- 2 Road Closing Applications processed and transferred
- One report and road assumption by-law has been prepared this quarter with 9 different portions of roads being assumed
- Preparation of the McFadden Road Plan of Subdivision Agreement to fulfill condition of draft plan approval.

Submitted/approved by: Claire Dodds, Director of Development Services

Prepared by: Michelle Hannah, Planning Assistant & Trudy Gravel, Planner

INFORMATION REPORT TO COUNCIL

PUBLIC SERVICES DEPARTMENT

AGENDA DATE: April 16, 2019

SUBJECT: PW 2019-07 ROADSIDE WEED SPRAYING

RECOMMENDATION:

For information only.

BACKGROUND:

Prior to 2017, Public Services would contact a contractor to spot spray wild parsnip based on reported locations by the public or internal staff. In 2017, our methods changed to a pro-active spray program and the first Tender was released. In 2018, guide rails were added to the program to eliminate staff safety concerns.

In 2019, Public Services issued Tender PW 2019-07 for Roadside Weed Spraying which included price per kilometer of guide rails. The Tender closed on March 27th, 2019 and the results are listed below excluding HST.

Contractor	**Price per Sq. Metre (approximately 75,000 sq. meters)**	**Price per Kilometer for Guiderails (approximately 25 kilometers)**
Davey Tree Expert Co. of Canada Ltd	.0879	$138.03
Greenshields Pest Control Inc.	.16	$159.00
Wagar & Corput Weed Control Inc.	.20	$185.00

Public Services contacted the references supplied by the lowest bidder and were satisfied with their findings. Below are the prices paid to the previous contractor for road side spraying in 2017 & 2018.

Price per Sq. Meter (Noxious Weeds)	Price per Kilometer Guiderails
$0.19	$180.00

FINANCIAL CONSIDERATIONS:

The Public Services Department, under delegated authority, has awarded the bid to Davey Tree Expert Co. of Canada Ltd. for their low price of .0879 per square meter and $138.03 per kilometer for guide rails, excluding HST. An amount of $30,000 is in the approved 2019 Operating Budget for Contracted Weed Spraying.

Submitted/approved by:

Mark Segsworth, P. Eng.
Director of Public Services

Prepared by:

Jamie Brash, Supervisor
Solid Waste/Facilities

INFORMATION REPORT TO COUNCIL

PUBLIC SERVICES DEPARTMENT

AGENDA DATE: April 16, 2019

SUBJECT: PW-RFQ1- 2019 Request for Contracted Equipment, Materials & Trades

BACKGROUND:

Each year an RFQ is initiated for prices on equipment rental, construction materials, culverts and trades. The results of this RFQ are attached

ANALYSIS:

It should be noted that price is but one consideration when purchasing material and renting equipment. Staff also take into account proximity to our various worksites, availability and suitability of the material; testing of material if necessary and/or equipment for the job at hand. In all circumstances, staff are diligent in ensuring value for money when renting equipment or acquiring materials and trades.

FINANCIAL CONSIDERATIONS:

Sufficient funds have been budgeted for the purchase of culverts and materials, the rental of equipment and the hiring of trades for our various projects.

ATTACHMENTS:

2019 Contractor Rental Rates, Culvert & Material Prices & Trade Rates

Submitted/approved by:

Mark Segsworth P. Eng.
Director of Public Services

Prepared by:

Brian Kirk, CRS-I
Operations Supervisor

Jamie Brash
Supervisor, SWM/Facilities

2019 CONTRACTORS EQUIPMENT PRICES

Equipment	O.Bettschen Const	McNichols	Pleasant-view	G. Tackaberry & Sons	Tom McIlroy	Percy Snider	Gilbert & Sons	Sydenham Landscape	True Electric	Nick Hogan Trucking	Shea Const	Williams Paving	Larmons	Baldwin Brothers	Davis & Daughter	Battlefield Equipment	Aarde Const
Single Axle																	
Tandem	$80.00	$85.00		$73.00		$77.00	$80.00	$80.00	$85.00		$80.00						$80.00
1 Ton Truck	$68.00												$65.00	$55.00	$60.00		
					$35.00												
1/2 Ton Truck	$45.00					$40.00							$40.00				
Tri-Axle	$90.00	$95.00	$80.00	$85.00		$88.00				$95.00	$90.00	$125.00					
Tri-Axle w Pup	$120.00										$120.00						
Tandem Excavator Truck				$90.00													
Water Truck				$95.00													
Flusher Truck				$115.00													
Broom Truck				$95.00													
3/4 Ton Truck														$45.00			
Excavators																	
450 John Deere				$225.00													
KX080 Kubota																	$110.00
KX080 Kubota with hoe ram																	$165.00
Kubota 121 with Hoe Ram																	$135.00
Kubota -121						$120.00											$90.00
Auger						$185.00											
4 Ton Excavator															$100.00		
6 Ton Mini Excavator											$120.00						
315 Excavator	$125.00															$7300/mo	
305 Excavator											$90.00					$3200/Mo	
308 Cat Excavator			$100.00	$102.00												$3800/mo	
308 Cat Excavator w Hoe Ram				$195.00							$185.00						
311 Cat Excavator			$125.00	$122.00							$125.00						
330 Excavator				$152.00													
320 Excavator (CAT)	$135.00	$140.00		$132.00													
320 Excavator C/W Hoe Ram	$285.00	$285.00															
330 With Hoe Ram				$280.00													
Cat 345-352 with Hoe Ram				$435.00													
Cat 345/352				$225.00													
Komatsu 200																	$135.00
Komatsu 200 with Hoe ram																	$265.00
Bobcat E35														$80.00			

Equipment	O.Bettschen Const	McNichols	Pleasant view	Tackaberrys	Tom McIlroy	Percy Snider	Gilbert & Sons	Sydenham Landscape	True Electric	Nick Hogan Trucking	Shea Cons	Williams Paving	Larmons	Baldwin Brothers	Davis & Daughter	Battlefield Equipment	Aarde Const
140 Doosan 16 ton							$130.00										
140 Doosan w hoe ram							$230.00										
180 Doosan							$150.00										
250 Doosan		$140.00															
Kubota 8 ton							$100.00		$100.00								
8 Ton Hoe Ram							$160.00										
322 Cat						$155.00											
Volvo 180 Wheel Excavator				$142.00													
Cat 420 Rubber Tired Hoe				$85.00													
Dozers																	
D3 Dozer or Equivalent	$100.00			$79.50												$4000/mo	
D5 Dozer or Equivalent				$89.50							$95.00					$5900/mo	
Cat D5M				$105.00													
Cat D5N				$105.00													
Cat D5K				$105.00													
Cat D6 Dozer or Equivalent	$145.00			$152.00													
Cat D6T				$182.00													
Cat D8N				$242.00													
850B Case							$120.00										
Case						$80.00											
Graders																	
Kubota and Blade						$75.00											
GEHL Grader or equivalent							$110.00					$150.00					

Backhoes	O.Bettschen Const	McNichols	Pleasant view	G. Tackaberry & Sons	Tom McIlroy	Percy Snider	Gilbert & Sons	Sydenham Landscape	True Electric	Nick Hogan Trucking	Shea Const	Williams Paving	Larmons	Baldwin Brothers	Davis & Daughter	Battlefield Equipment	Aarde Const
Case 580 Backhoe 4X4		$105.00					$90.00		$90.00								
416 Backhoe with Hoe Ram	$185.00																
B21 Backhoe						$80.00											
Loaders																	
Cat 908																$2900/mo	
Cat 930		$140.00														$5890/mo	
3 Yard Bucket	$110.00	$140.00									$125.00						$110.00
4 Yard Bucket	$140.00																
Cat 257 Loader																	$100.00
Cat 257 with tracks																	$90.00
Floats																	
7 Ton Float																	$90.00
20 Ton Float																	$110.00
30 Ton Float		$150.00	$100.00														
55 Ton Float	$125.00			$140.00													
3 Ton Float						$65.00			$85.00								

	O.Bettschen Const	McNichols	Pleasant view	G. Tackaberry & Sons	Tom McIlroy	Percy Snider	Gilbert & Sons	Sydenham Landscape	True Electric	Nick Hogan Trucking	Shea Const	Williams Paving	Larmons	Baldwin Brothers	Davis & Daughter	Battlefield Equipment	Aarde Const
Miscellaneous																	
Flag Person when Hot Patching																	
Flag Person					$20.00	$25.75							$21.00	$45.00			
Hot Box w 2 Person Crew					$95.00	$92.00							$95.00				
Track Skid Steer	$95.00						$120.00		$90.00							$2250/mo	
56" Drum Roller	$85.00																
84" Drum Roller				$107.00												$3600/mo	
Skid Steer w Brushcutter							$120.00										
Brushcutter							$230.00										
Tri-Axle Truck w 320 Cat Excavator		$225.00															
Gradall				$167.00													
Sidewalk Sweeper						$45.00											
Street Sweeper						$75.00											
JCB Packer							$500/Day										
300 gal Hydro-Vac											$95.00						
One late submission was received and returned unopened as per the procurement bylaw.																	

2019 Materials

Cost Per Unit at Quarry or Pit					
Location	**Coco Paving**	**Sweet's-Tackaberrys (Westport)**	**Sweet's - Tackaberrys (Sunbury)**	**McNichols (Westport Rd)**	**Sydenham Landscape (Sydenham)**
5/8" Crusher Run	$8.50/T	$9.18/T	$8.88/T		
7/8 Crusher Run		$9.08/T	$8.80T		
2" Crusher Run		$8.99/T	$8.60T		
3" Crusher Run	$8.00/yard	$8.89/T	$8.40T		
6" Minus		$8.49/T	$8.00T		
Shot Rock	$6.30/yard	$7.14/T	$7.30T		
3/4" clean	$12.70/yard				
1" clean	$12.70/yard				
Rubble	$6.30/yard	$7.14T	$7.30/T		
Dust	$9.50/yard		$10.90/T		
7/8" Clear		$12.25/T	$12.85/T		
Cr. Asphalt/Rap	$7.30/T				
Sandfill	$8.00/T	$9.50/T	$9.20/T	$7.50/yard	
Clay Fill			$5.75/T	$7.50/yard	
Clean Hydro Sand	$12.50/T	$13.90/T	$13.75/T	$8.50/yard	
Gabion Stone	$16.50/T	$20.20/T	$21.85/T	$20.00/yard	
HL3 Stone		$21.55/T	$15.00/T		
HL3 Hot Mix	$93.00/T	$84.00/T	$84.00/T		
Sand Seal	$99.75/T	$97.00/T	$97.00/T		
Screen Topsoil			$16.60/T	$20.00/yard	$20.00/yard
PLEASE NOTE: A *Yard* and a *Tonne* are approximately the same					

2019 Culvert Pricing

	HDPE Per Metre		
	E.S. Hubbell	**Armtec**	
200MM	$23.28		
300 MM	$40.37	$27.73	
375 MM	$62.80	$41.17	
450 MM	$83.26	$55.89	
525 MM	$104.85	$70.41	
600 MM	$139.76	$84.52	
750 MM	$208.06	$123.97	
900 MM	$363.50	$181.84	
* Please note - Municpality discount is 20% with Hubbells on HDPE pipes			
	Galvanized Per Metre		
	E.S. Hubbell	**Armtec**	
300 MM	$56.00	$42.00	
400 MM	$72.00	$57.00	
450 MM	$84.00	$64.50	
500 MM	$90.00	$72.00	
600 MM	$112.00	$84.00	
700 MM	$126.00	$99.00	
750 MM	$136.00		
800 MM	$144.00	$111.00	
900 MM	$168.00		
* Please note -Municpality			

2019 CONTRACTED TRADES RATES							
		Simmons Plumbing & Pumps Ltd.	Wylie Electric	Bay Electric	Impact Property Solutions Inc.	RW Electric (minimum 2 hour charge for services)	True Electric
PLUMBING							
Journeyman		$75.00					$60.00
Apprentice		$40.00					
After hours		$112.50/$60.00					$90.00
Service Call Rate							
ELECTRICAL							
Locate & Technician						$98.00	
Locate & Technician - after hours						$147.00	
Material charge for Locates						$14.00	
Electrician & Service Van			$85.00	$55.00	$65.00	$90.00	
Electrician & Service Van- after hours			$127.50			$135.00	
Electrician & Service Van - Weekends & holidays						$180.00	
2 Electricians & Service Van						$155.00	
2 Electricians & Service Van- after hours						$232.50	
2 Electricians & Service Van - Weekends & holidays						$310.00	
Apprentice						$68.00	
Apprentice - after hours						$102.00	
Apprentice-Weekends & holidays						$136.00	
After hours					$65.00		
Service Call Rate					$75.00		
Bucket Truck & 1 person				$140.00		$135.00	$110.00
Bucket Truck & 2 people						$195.00	
Streetlight Crew & truck						$138.00	
Bucket Truck & 1 person after hours						$202.50	
Bucket Truck & 2 people after hours						$292.50	
Streetlight Crew & truck after hours						$292.50	
Bucket Truck & 1 person weekend & holidays						$270.00	
Bucket Truck & 2 people weekend & holidays						$377.00	
Streetlight Crew & truck weekend & holidays						$377.00	
Fire Alarm Technician						$96.00	
Fire Alarm Technician-after hours						$144.00	
Fire Alarm Technician-Weekends & holidays						$192.00	
Fire Alarm Technician & Assistant						$153.00	
Fire Alarm Technician & Assistant - after hours						$229.50	
Fire Alarm Technician & Assistant - Weekend & holidays						$306.00	

Payment Listing
For the period of April 3, 2019 to April 16, 2019

Accounts Payable Payment Listing:		2,003,141.73
	For the period of April 3, 2019 to April 16, 2019	
Payroll Payment Listing:		
Pay Period #19-08	Pay date April 10, 2019	100,216.08
	For the period of March 24, 2019 to April 6, 2019	
Total Payments		**$ 2,103,357.81**

RECOMMENDATION:

1. It is recommended that Council receive for information the listing of the Accounts Payable and Payroll for the period ending April 16, 2019 in the amount of

$ 2,103,357.81

Submitted by:
Mark Foster - Accounting Clerk

Approved by:
Stephanie Kuca - Deputy-Treasurer

Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

Ranges: **From:** **To:** Distribution Types Included:
Cheque Date: **2019-04-03** **2019-04-16** **PURCH, MISC**

10 GG

0000 Gen

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000011084	2019-04-16		DIAMOND SOFTWARE INC		
		230703		Correction Inv#228288	$10.71
Total EFT000000011084					**$10.71**
EFT000000011091	2019-04-16		THE FRONTENAC NEWS		
		69486		Ads- March 7,14,21,28	$2,645.76
Total EFT000000011091					**$2,645.76**
Total Gen					**$2,656.47**

0020 TaxC

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000011077	2019-04-16		COUNTY OF FRONTENAC		
		55241		Q1 Levy	$1,423,210.75
Total EFT000000011077					**$1,423,210.75**
Total TaxC					**$1,423,210.75**

1000

Cheque	Date	Inv #	Vendor	Description	Amount
70129	2019-04-16		ATKINSON HOME BUILDING CENTRE		
		194764		Screws	$7.11
Total 70129					**$7.11**
EFT000000011061	2019-04-16		BAY ELECTRIC		
		13563		Replace 4 Lamp T8 Ballast	$157.23
Total EFT000000011061					**$157.23**
EFT000000011079	2019-04-16		CULLIGAN		
		86281TI		Water	$46.15
		2553880		Water	$10.12
		92339TI		Water	$47.69
Total EFT000000011079					**$103.96**
EFT000000011096	2019-04-16		HAVEN HOME ENTERPRISE INC		
		250989		Service HVAC	$264.07
Total EFT000000011096					**$264.07**
EFT000000011130	2019-04-16		SIMMONS PLUMBING & PUMP SERV.		
		5575		Solenoid Valve	$546.96
Total EFT000000011130					**$546.96**
EFT000000011140	2019-04-16		TROUSDALE'S HOME HARDWARE		
		221041		Spare Key for Mailbox	$3.04
Total EFT000000011140					**$3.04**
EFT000000011152	2019-04-16		XCG CONSULTANTS LTD.		
		54888		Drinking Water Sampling	$263.67
		54888		Drinking Water Sampling	$237.43
Total EFT000000011152					**$501.10**
Total					**$1,583.47**

1100 Counc

Cheque	Date	Inv #	Vendor	Description	Amount
70154	2019-04-16		STACHOWSKI, ANNE		
		CIP GRANT 2018-03		CIP GRANT 2018-03	$2,000.00
Total 70154					**$2,000.00**
EFT000000011077	2019-04-16		COUNTY OF FRONTENAC		
		55451		2018 Red Program	$3,283.05
Total EFT000000011077					**$3,283.05**
Total Counc					**$5,283.05**

1250 Clk

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000011077	2019-04-16		COUNTY OF FRONTENAC		
		55228		18/12 EAP	$264.03
Total EFT000000011077					**$264.03**
EFT000000011139	2019-04-16		TROUSDALE'S FOODLAND		
		8808		Coffee+Cream+Milk	$29.44
		6205		Sandwiches+Cookies+ Drinks	$46.38
		692		Cream	$5.98
Total EFT000000011139					**$81.80**
Total Clk					**$345.83**

1275 Fin

Cheque	Date	Inv #	Vendor	Description	Amount
70139	2019-04-16		SHRED-IT INTERNATIONAL ULC		
		8100698498		19/03 Shredding Services	$75.20
Total 70139					**$75.20**
EFT000000011084	2019-04-16		DIAMOND SOFTWARE INC		
		230667		HRIS: My Way	$1,750.27
		230668		GP Update	$6,508.82
Total EFT000000011084					**$8,259.09**

EFT000000011147	2019-04-16		VERSUS BUSINESS FORMS & LABELS		
		45690		8000X Tax Bill Envelopes	$2,667.08
Total EFT000000011147					**$2,667.08**
Total Fin					**$11,001.37**

1280 HR

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000011058	2019-04-16		ASSOC OF MUNICIPALITIES OF ONT		
		PS001443		Job Ad. CAO	$254.40
Total EFT000000011058					**$254.40**
Total HR					**$254.40**

1300 Elec

Cheque	Date	Inv #	Vendor	Description	Amount
70137	2019-04-16		RUTTAN, RANDY		
		2018 REFUND OF NOM		2018 REFUND OF NOM	$100.00
Total 70137					**$100.00**
70147	2019-04-16		CAMPAIGN LIFE COALITION		
		2018 REFUND OF NOM		2018 REFUND OF NOM	$100.00
Total 70147					**$100.00**
70150	2019-04-16		FORD, LESLIE		
		2018 REFUND OF NOM		2018 REFUND OF NOM	$100.00
Total 70150					**$100.00**
EFT000000011128	2019-04-16		SCHJERNING, MARK		
		2018 REFUND OF NOM		2018 REFUND OF NOM	$200.00
Total EFT000000011128					**$200.00**
Total Elec					**$500.00**
Total GG					**$1,444,835.34**

20 PP&P

2100 Fire

Cheque	Date	Inv #	Vendor	Description	Amount
70133	2019-04-16		LYNN BEACH DESIGN		
		1985		Design Rescue Patch	$170.00
Total 70133					**$170.00**
70136	2019-04-16		RECEIVER GENERAL RADIO LICENCES		
		20190041903		2019 Radio Licence Renewal	$5,716.00
Total 70136					**$5,716.00**
70141	2019-04-16		ST. JOHN AMBULANCE-LOYALIST		
		I-SJKNG-011806		20X First Aid Kits+30X Guides	$629.07
Total 70141					**$629.07**
70143	2019-04-16		TOWNSHIP OF RIDEAU LAKES		
		2018 BILLING		2018 REFUND OF NOM	$2,950.00
Total 70143					**$2,950.00**
EFT000000011053	2019-04-16		BOULTON SEPTIC/LARMON'S		
		29384		Snow Plowing	$203.52
		29385		Snow Plowing	$183.17
		29386		Snow Plowing	$203.52
Total EFT000000011053					**$590.21**
EFT000000011054	2019-04-16		ABELL PEST CONTROL INC.		
		A1518060		19/02 Pest Control	$46.45
Total EFT000000011054					**$46.45**
EFT000000011063	2019-04-16		BELL MOBILITY (RADIO DIVISION)		
		1-249824		19/04 Site Rental	$295.38
Total EFT000000011063					**$295.38**
EFT000000011066	2019-04-16		CALLIGARIS ELECTRONIC TECHNOLOGIES		
		59706		Internet Cable	$219.14
Total EFT000000011066					**$219.14**
EFT000000011068	2019-04-16		CAMERON MECHANICAL		
		2119		Interlock Safety Switch	$1,934.98
Total EFT000000011068					**$1,934.98**
EFT000000011088	2019-04-16		FIRE SERVICE MANAGEMENT		
		440296		Wash+Repair	$142.16
Total EFT000000011088					**$142.16**
EFT000000011102	2019-04-16		KENWORTH ONTARIO - KINGSTON		
		KP62573		Coolant	$16.99
Total EFT000000011102					**$16.99**
EFT000000011105	2019-04-16		LEONARD FUELS		
		3935-989983		300.2L @.891	$272.19
		3935-982940		804.0L @.861	$704.42
		3935-59462C		Service HVAC	$211.91
		4896-989985		459.1L @.915	$427.47
		4896-985978		773.1L @.861	$677.35
		2706-985516		573.5L @.815	$475.63
		1060-980362		541.4L @.815	$449.01
		1060-59662C		Service HVAC	$211.91
Total EFT000000011105					**$3,429.89**
EFT000000011106	2019-04-16		LEONARD, ELIZABETH		
		19/03/15-32		Cleaning	$60.00
Total EFT000000011106					**$60.00**
EFT000000011109	2019-04-16		MESSER CANADA INC.		
		2100443392		Oxygen	$350.13
Total EFT000000011109					**$350.13**
EFT000000011122	2019-04-16		RICOH CANADA INC.		
		SCO92306763		19/02 Copier Usage + Rental	$199.18

Total EFT000000011122					**$199.18**
EFT000000011129	2019-04-16		SELECT DOOR AND FRAME		
		37009		Supply+ Install Door Closers	$508.99
Total EFT000000011129					**$508.99**
EFT000000011133	2019-04-16		SUPERIOR PROPANE INC.		
		24208303		1455.7L @.51	$775.61
Total EFT000000011133					**$775.61**
EFT000000011150	2019-04-16		WILLIAMS, KATHY		
		19/03/06		18/11-19/02 Cleaning	$595.00
Total EFT000000011150					**$595.00**
Total Fire					**$18,629.18**

2110 Cvc#

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000011101	2019-04-16		KENT AUTOMOTIVE		
		9306590703		Screws	$42.14
Total EFT000000011101					**$42.14**
Total Cvc#					**$42.14**

2400 Police

Cheque	Date	Inv #	Vendor	Description	Amount
70134	2019-04-16		MINISTER OF FINANCE-POLICE SERVICES		
		111403191135089		19/03 Policing Services	$245,833.00
Total 70134					**$245,833.00**
Total Police					**$245,833.00**

2410 Ride Program

Cheque	Date	Inv #	Vendor	Description	Amount
70134	2019-04-16		MINISTER OF FINANCE-POLICE SERVICES		
		122203191300014		2X Officers X 4 Hours	$565.44
		111903190746113		2X Officers X 4 Hours	$565.44
Total 70134					**$1,130.88**
Total Ride Program					**$1,130.88**

2605 Build

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000011080	2019-04-16		CUNNINGHAM SWAN CARTY		
		156691		Legal Advice: Second Dwelling	$381.60
		156705		Legal Advice:Trailer Agreement	$152.64
Total EFT000000011080					**$534.24**
EFT000000011140	2019-04-16		TROUSDALE'S HOME HARDWARE		
		91279		Key	$3.04
Total EFT000000011140					**$3.04**
Total Build					**$537.28**

2620 Anml Ctl

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000011123	2019-04-16		RIVOIRE, THOMAS R		
		22		Legal Services	$508.80
Total EFT000000011123					**$508.80**
Total Anml Ctl					**$508.80**
Total PP&P					**$266,681.28**

30 Trans

3000 PW OH

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000011057	2019-04-16		ALLIANCE WIRELESS COMMUNICATIONS		
		C14258-0419		19/04 Answering Service	$340.95
Total EFT000000011057					**$340.95**
EFT000000011097	2019-04-16		IRVING, KERI		
		19/03/29-INS CLAIM		Rear Tire	$370.39
Total EFT000000011097					**$370.39**
EFT000000011122	2019-04-16		RICOH CANADA INC.		
		SCO92306763		19/02 Copier Usage + Rental	-$102.17
Total EFT000000011122					**-$102.17**
Total PW OH					**$609.17**

3005 RdAdmOH

Cheque	Date	Inv #	Vendor	Description	Amount
70135	2019-04-16		ONTARIO GOOD ROADS ASSOCIATION		
		50046		2019 OGRA Membership	$1,401.57
Total 70135					**$1,401.57**
70141	2019-04-16		ST. JOHN AMBULANCE-LOYALIST		
		I-SJKNG-011806		30X First Aid Kits	$852.30
Total 70141					**$852.30**
EFT000000011063	2019-04-16		BELL MOBILITY (RADIO DIVISION)		
		1-249824		19/04 Site Rental	$295.38
Total EFT000000011063					**$295.38**
EFT000000011087	2019-04-16		FFS DISTRIBUTORS INC		
		1113838		Computrol Service Agreement	$763.20

Total EFT000000011087					**$763.20**
Total RdAdmOH					**$3,312.45**

3010

Cheque	Date	Inv #	Vendor	Description	Amount
70131	2019-04-16		FOSTER EQUIPMENT LTD.		
		3418		Service Engine+Transmission	$4,098.16
Total 70131					**$4,098.16**
70140	2019-04-16		SNIDER, PERCY		
		19/03-26		19/03 Garbage	$127.20
Total 70140					**$127.20**
EFT000000011055	2019-04-16		ACKLANDS - GRAINGER INC.		
		9134508119		Eyewash Kit	$74.29
Total EFT000000011055					**$74.29**
EFT000000011056	2019-04-16		AIR LIQUIDE CANADA INC.		
		69726702		Oxygen	$35.32
Total EFT000000011056					**$35.32**
EFT000000011060	2019-04-16		BATTLEFIELD EQUIPMENT RENTALS		
		24226208		12X Paint	$48.72
Total EFT000000011060					**$48.72**
EFT000000011064	2019-04-16		BENSON TRUCK & TRAILER		
		16100403		U Bolts on both Drive Axles	$682.00
Total EFT000000011064					**$682.00**
EFT000000011065	2019-04-16		BLACK DOG TIRE & LUBRICANTS		
		31045		Tire Change	$107.76
		31047		6X Tires	$6,660.32
Total EFT000000011065					**$6,768.08**
EFT000000011070	2019-04-16		CANADIAN TIRE		
		135611		Dewalt 20V Combo	$234.04
Total EFT000000011070					**$234.04**
EFT000000011071	2019-04-16		CAR DREAMS SUPPLIES INC.		
		11496		6X Brush + Handles	$219.80
Total EFT000000011071					**$219.80**
EFT000000011072	2019-04-16		CERTIFIED LABORATORIES		
		595006		Premalube	$944.54
Total EFT000000011072					**$944.54**
EFT000000011073	2019-04-16		CINTAS		
		884241188		Uniform	$7.98
		884241188		Cleaning Supplies	$45.81
		884241187		Uniform	$13.77
		884241187		Cleaning Supplies	$139.40
		884243178		Uniform	$13.77
		884243178		Cleaning Supplies	$92.78
		884243179		Uniform	$7.98
		884243179		Cleaning Supplies	$27.64
		884245208		Uniform	$7.98
		884245208		Cleaning Supplies	$31.85
		884245207		Uniform	$13.77
		884245207		Cleaning Supplies	$92.78
		884247209		Uniform	$13.77
		884247209		Cleaning Supplies	$130.27
		884247210		Uniform	$7.98
		884247210		Cleaning Supplies	$33.24
Total EFT000000011073					**$680.77**
EFT000000011078	2019-04-16		CROSSIRON TRUCK & EQUIPMENT		
		W 1114		Injector+Doc+Pipe Exhaust	$6,910.46
		W 1085		Oil Seperator- Crank Case	$1,942.79
Total EFT000000011078					**$8,853.25**
EFT000000011082	2019-04-16		DEDICATED ENVIRONMENTAL SERVICES INC		
		2716		60 X Bollard Covers	$3,663.36
Total EFT000000011082					**$3,663.36**
EFT000000011085	2019-04-16		D.MARTIN WELDING & FABRICATING		
		9007		Repair Fenders	$389.23
		9014		Weld Pintal Plate	$190.80
Total EFT000000011085					**$580.03**
EFT000000011086	2019-04-16		D.M. WILLS ASSOCIATES LIMITED		
		13765		Discussions+Hydraulic Study	$3,648.10
		13890		Consulting Services	$2,074.89
Total EFT000000011086					**$5,722.99**
EFT000000011089	2019-04-16		FISH, DOROTHY		
		5997		Cleaning	$400.00
Total EFT000000011089					**$400.00**
EFT000000011092	2019-04-16		GANANOQUE CHEVROLET BUICK GMC		
		277430		Service+Replace Battery	$537.15
Total EFT000000011092					**$537.15**
EFT000000011093	2019-04-16		GRAND & TOY LIMITED		
		N547814		Office Supplies	$112.23
Total EFT000000011093					**$112.23**
EFT000000011094	2019-04-16		GREER GALLOWAY CONSULTING ENGINEERS		
		21662		Consulting Services	$3,052.80
Total EFT000000011094					**$3,052.80**
EFT000000011095	2019-04-16		GREEN TRACTORS INC		
		P63399		Oil	$109.39
Total EFT000000011095					**$109.39**
EFT000000011099	2019-04-16		JOE JOHNSON EQUIPMENT INC.		
		P30740		Filters	$375.46
		P30822		Interior Mirror	$31.65
Total EFT000000011099					**$407.11**
EFT000000011101	2019-04-16		KENT AUTOMOTIVE		

		9306590704	Nuts+Screws+Brass Connectors	$190.82
		9306554122	Assorted Parts	$412.42
		9306550299	43 Series Fittings	$393.91
Total EFT000000011101				**$997.15**
EFT000000011105	2019-04-16	LEONARD FUELS		
		4185-983295	675.6L @.915	$629.05
Total EFT000000011105				**$629.05**
EFT000000011106	2019-04-16	LEONARD, ELIZABETH		
		19/03/29-33	Cleaning	$375.00
Total EFT000000011106				**$375.00**
EFT000000011107	2019-04-16	LIEBHERR CANADA LTD		
		DAR21099434	Tachometer	$1,361.92
		DAR21097999	Heater Starter Switch+ Filters	$296.83
Total EFT000000011107				**$1,658.75**
EFT000000011109	2019-04-16	MESSER CANADA INC.		
		2100569308	Gases	$276.44
		2100444971	Gases	$269.72
		2100438645	Gases	$506.96
Total EFT000000011109				**$1,053.12**
EFT000000011112	2019-04-16	NORTRAX		
		1175356	Filters+ Sealing Washer	$212.49
		1172502	Service Pedal+Battery	$1,911.73
Total EFT000000011112				**$2,124.22**
EFT000000011116	2019-04-16	PETRIE FORD		
		267814	Regullator+Motor	$200.15
		267686	Coolant	$85.11
		267686	Coolant	$17.02
		269029	Brake Fluid	$35.11
		268719	Glass Cleaner	$58.00
		268296	Glass Cleaner	$58.00
		268350	Oil	$25.15
		268350	Oil	$50.31
		268355	6' LED-Red	$64.11
		269537	Coolant	$174.62
Total EFT000000011116				**$767.58**
EFT000000011117	2019-04-16	PREMIER TRUCK GROUP		
		864131969	Slide Isolator	$128.00
Total EFT000000011117				**$128.00**
EFT000000011118	2019-04-16	PRINCESS AUTO		
		1100168	Mirror Inspection Circle+LED	$13.21
Total EFT000000011118				**$13.21**
EFT000000011119	2019-04-16	PRO-TECH TRAINING SERVICES INC.		
		487	Chainsaw Training W.S.	$142.46
Total EFT000000011119				**$142.46**
EFT000000011125	2019-04-16	R. THURSTON TECHNOLOGIES		
		11306	Radio Repair	$129.74
		11327	Radio Repair + Hang up Clip	$227.68
Total EFT000000011125				**$357.42**
EFT000000011127	2019-04-16	SAFETY-KLEEN CANADA, INC.		
		79290862	Parts Washer	$449.40
Total EFT000000011127				**$449.40**
EFT000000011129	2019-04-16	SELECT DOOR AND FRAME		
		37009	Supply+ Install Door Closers	$376.82
Total EFT000000011129				**$376.82**
EFT000000011136	2019-04-16	RUSH TRUCK CENTRES		
		350382KI	Foot Brake Valve	$603.81
		350337KI	Engine Idler Pulley	$114.98
		350336KI	Pulley+Belt+Valve	$629.51
		439583	2X Injectors Replaced	$6,871.38
		350713KI	Foot Brake Valve	$260.67
		350567KI	Foot Brake Valve	$504.11
		350463KI	Belt Retractor	$250.95
		350429KI	Belt Retractor+Belt Buckle	$316.23
		350486KI	Valve Repair Kit	$401.66
Total EFT000000011136				**$9,953.30**
EFT000000011137	2019-04-16	TOROMONT INDUSTRIES LTD.		
		WO040656055	Replace Filters+Change Oil	$247.33
		WO040656127	Repair Coolant Leak	$596.31
		WO040656112	Filters+Change Oil+Wash	$2,277.00
Total EFT000000011137				**$3,120.64**
EFT000000011138	2019-04-16	TOWN AND COUNTRY AUTO SUPPLY		
		6083-535647	Torque Wrench	$387.89
		6083-536830	Caliper	$215.22
		6083-536323	Filter	$5.94
		6083-536323	Filters	$11.89
		6083-536323	Oil	$51.60
		6083-536323	Oil	$25.81
		6083-536722	Brake Pad+ Rotor	$292.62
		6083-537437	Solenoid	$35.74
		6083-537939	Bulb	$15.90
		6083-537939	3X Bulbs	$47.72
		6083-535641	Oxygen Sensor	$78.42
		6083-535182	Oil+ Filters	$128.01
		6083-534847	Windshield De-Icer	$29.16
		6083-534724	Wiper Motor	$135.20
		6083-538582	Oil+Filters	$49.31
		6083-538582	Hose Fittings+ Couplers	$59.98
		6083-538913	Air Hose	$136.13
Total EFT000000011138				**$1,706.54**
EFT000000011139	2019-04-16	TROUSDALE'S FOODLAND		
		8764	Coffee+Whitener+Sugar	$37.64

		448		Water	$12.48
		448		Water	$12.47
		6229		Water	$14.97
		6229		Water	$14.97
		6305		Coffee+Cream	$20.97
Total EFT000000011139					**$113.50**
EFT000000011140	2019-04-16		TROUSDALE'S HOME HARDWARE		
		91008		Glasses+Cutting Board	$21.35
		303601		Fly Traps	$16.27
		91086		Door Knob	$39.68
		90978		Level+Square+Hammer	$36.09
		90971		Lumber for Door Frame	$12.97
Total EFT000000011140					**$126.36**
EFT000000011144	2019-04-16		UNIVERSAL SUPPLY GROUP		
		173-226771		4X Brake Drums+Core Deposits	$846.56
		173-225962		Air Dryer	$522.10
		173-219896		Wide Out Deflector Kit	$450.97
		896-920866		Nitrile Gloves+White Rags	$113.50
		173-223665		Pipe Coupling	$10.30
		173-227059		60X Wheel Nuts	$121.50
		173-227248		Brake Shoe	$109.89
		173-227051		6X Brake Shoes+6X Core Dep.	$769.18
		173-226758		Brake Shoe+ Core Dep+2X Drum	$313.39
		173-225888		2x Bearings+ Oil Seal	$13.87
		173-226124		Air Brake+Pipe Bushing	$9.81
		173-225376		Hose Assembly	$27.01
		173-227765		Coolant Hose	$40.67
Total EFT000000011144					**$3,348.75**
EFT000000011145	2019-04-16		UCF/MCKEOWN & WOOD FUELS		
		830167		1738.50L @.915	$1,618.72
		827062		2564.7L @.914	$2,385.40
		794983		1986.70L @.899	$1,817.48
Total EFT000000011145					**$5,821.60**
EFT000000011146	2019-04-16		VERONA HARDWARE LIMITED		
		101020571		6V Battery	$8.74
Total EFT000000011146					**$8.74**
Total					**$70,622.84**

3210 Brushing

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000011053	2019-04-16		BOULTON SEPTIC/LARMON'S		
		29461		Flagging	$256.43
Total EFT000000011053					**$256.43**
Total Brushing					**$256.43**

3235 Sidewalks

Cheque	Date	Inv #	Vendor	Description	Amount
70138	2019-04-16		SAFESIDEWALKS CANADA INC		
		1230		Sidewalks- Battersea	$9,056.64
Total 70138					**$9,056.64**
Total Sidewalks					**$9,056.64**

3310 Hardtop Patching

Cheque	Date	Inv #	Vendor	Description	Amount
70140	2019-04-16		SNIDER, PERCY		
		19/03/20-27		Patching	$934.16
		19/03/21-28		Patching	$934.16
		19/03/22-29		Patching	$759.01
		19/03/25-30		Patching	$934.16
		19/03/26-31		Patching	$934.16
		19/03/27-32		Patching	$817.39
		19/03/15-12		Patching	$875.78
		19/03/18-13		Patching	$817.39
		19/03/18-14		Patching	$875.78
		19/03/19-15		Patching	$992.55
		19/03/19-16		Patching	$934.16
		19/03/20-17		Patching	$992.55
Total 70140					**$10,801.25**
EFT000000011053	2019-04-16		BOULTON SEPTIC/LARMON'S		
		29457		Patching	$2,654.41
Total EFT000000011053					**$2,654.41**
EFT000000011113	2019-04-16		O. BETTSCHEN		
		42116		Cold Patch	$4,249.09
		42119		Cold Patch	$1,333.46
Total EFT000000011113					**$5,582.55**
EFT000000011141	2019-04-16		TW PATCHING		
		988307		Patching	$5,556.10
Total EFT000000011141					**$5,556.10**
Total Hardtop Patching					**$24,594.31**

3405 Washout

Cheque	Date	Inv #	Vendor	Description	Amount
70140	2019-04-16		SNIDER, PERCY		
		19/03/15-08		Grading	$228.96
Total 70140					**$228.96**
EFT000000011134	2019-04-16		SWEET'S SAND & GRAVEL		

		S-0058134		Gravel	$603.57
		S-0058080		Gravel	$6,064.66
		S-0058127		Gravel	$1,534.92
Total EFT000000011134					**$8,203.15**
Total Washout					**$8,432.11**

3425 Gradng & Grvl resurf

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000011134	2019-04-16		SWEET'S SAND & GRAVEL		
		S-0058079		Grader Rental	$2,869.63
Total EFT000000011134					**$2,869.63**
Total Gradng & Grvl resurf					**$2,869.63**

3505 Snw Plwng

Cheque	Date	Inv #	Vendor	Description	Amount
70140	2019-04-16		SNIDER, PERCY		
		19/03/03-10		Snow Plowing	$146.53
		19/03/03-11		Snow Plowing	$195.38
		19/03/03-09		Snow Plowing	$318.51
Total 70140					**$660.42**
EFT000000011053	2019-04-16		BOULTON SEPTIC/LARMON'S		
		29378		Snow Plowing	$1,221.12
		29377		Snow Plowing	$1,424.64
		29379		Snow Plowing	$1,221.12
		29381		Snow Plowing	$203.52
Total EFT000000011053					**$4,070.40**
EFT000000011103	2019-04-16		K MULROONEY TRUCKING LIMITED		
		2018-24644		Snow Plowing	$5,035.75
		2018-24645		Snow Plowing	$4,795.95
		2018-24653		Snow Plowing	$4,433.83
		2018-24652		Snow Plowing	$3,916.68
		2018-24641		Snow Plowing	$6,179.85
		2018-24640		Snow Plowing	$820.59
		2018-24639		Snow Plowing	$615.44
		2018-24643		Snow Plowing	$3,466.15
		2018-24642		Snow Plowing	$6,790.23
Total EFT000000011103					**$36,054.47**
EFT000000011110	2019-04-16		MCNICHOLS CONSTRUCTION LTD		
		19/03/12-ROUTE 11		Snow Plowing	$2,523.65
		19/03/12-ROUTE 12		Snow Plowing	$1,139.71
Total EFT000000011110					**$3,663.36**
Total Snw Plwng					**$44,448.65**

3506 Snow Clearing Sidewalks

Cheque	Date	Inv #	Vendor	Description	Amount
70140	2019-04-16		SNIDER, PERCY		
		19/02/21-47		Snow Plowing	$193.34
Total 70140					**$193.34**
EFT000000011053	2019-04-16		BOULTON SEPTIC/LARMON'S		
		29380		Snow Plowing	$712.32
		29380		Snow Plowing	$712.32
Total EFT000000011053					**$1,424.64**
Total Snow Clearing Sidewalks					**$1,617.98**

3515 Stock Snd&Slt

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000011100	2019-04-16		K+S WINDSOR SALT LTD		
		5300439153		Winter Salt	$3,749.56
Total EFT000000011100					**$3,749.56**
Total Stock Snd&Slt					**$3,749.56**

3535 Surface Fldng

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000011076	2019-04-16		COMPTON PROPANE SOLUTIONS		
		5844		7X 100lbs Propane	$617.78
		5836		8X 100lbs Propane	$706.04
Total EFT000000011076					**$1,323.82**
EFT000000011113	2019-04-16		O. BETTSCHEN		
		42118		Gravel	$993.96
Total EFT000000011113					**$993.96**
Total Surface Fldng					**$2,317.78**

3601 Barricds & Sfty Matls

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000011140	2019-04-16		TROUSDALE'S HOME HARDWARE		
		91265		Lumber	$86.50
Total EFT000000011140					**$86.50**
Total Barricds & Sfty Matls					**$86.50**

3605 Pvmt Mrkng

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000011120	2019-04-16		PUROLATOR INC.		

		440980734		Ship to Prov. Road Marking	$30.03
		440738356		Shipping Charges	$69.09
Total EFT000000011120					**$99.12**
Total Pvmt Mrkng					**$99.12**

3635 Trffc cnts

Cheque	Date	Inv #	Vendor	Description	Amount
70129	2019-04-16		ATKINSON HOME BUILDING CENTRE		
		196954		Bits+ Screws	$58.29
Total 70129					**$58.29**
Total Trffc cnts					**$58.29**

3638 Locates

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000011114	2019-04-16		ONTARIO ONE CALL		
		201998830		19/03 Notifications	$3.88
Total EFT000000011114					**$3.88**
Total Locates					**$3.88**

3650 Street Lights

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000011126	2019-04-16		R.W. ELECTRIC		
		36255		Install Streetlights	$5,749.44
Total EFT000000011126					**$5,749.44**
Total Street Lights					**$5,749.44**

3800 Crssng Guards

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000011075	2019-04-16		COMMISSIONAIRES SECURITY SOLUTIONS		
		86163		Crossing Guards	$1,135.91
		85967		Crossing Guards	$567.95
Total EFT000000011075					**$1,703.86**
Total Crssng Guards					**$1,703.86**
Total Trans					**$179,588.64**

40 Env

4110 Water Treat

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000011062	2019-04-16		BELL CANADA-WATER TOWER PHONE LINE		
		N6027631-19/03		19/03- Telephone	$84.71
Total EFT000000011062					**$84.71**
Total Water Treat					**$84.71**

5005 SW & Fac OH

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000011108	2019-04-16		LIGHTING...FX INC.		
		60916		Lighting Retro-Fit	$34,554.74
Total EFT000000011108					**$34,554.74**
EFT000000011138	2019-04-16		TOWN AND COUNTRY AUTO SUPPLY		
		6083-536323		Filter	$5.94
Total EFT000000011138					**$5.94**
EFT000000011140	2019-04-16		TROUSDALE'S HOME HARDWARE		
		91234		Nuts+Bolts+Caster Wheels	$55.40
Total EFT000000011140					**$55.40**
Total SW & Fac OH					**$34,616.08**

5105 Garb coll

Cheque	Date	Inv #	Vendor	Description	Amount
70140	2019-04-16		SNIDER, PERCY		
		19/03/26-24		Garbage Truck Rental	$877.68
		19/03/21-05		Garbage Truck Rental	$1,488.24
		19/03/26-23		Garbage Pick Up	$101.76
		19/03/19-07		Garbage Pick Up	$101.76
Total 70140					**$2,569.44**
EFT000000011116	2019-04-16		PETRIE FORD		
		268190		Exhaust Gas Sensor	$105.41
		268350		Exhaust Gas Sensor	$210.82
Total EFT000000011116					**$316.23**
Total Garb coll					**$2,885.67**

5110 Gab disp

Cheque	Date	Inv #	Vendor	Description	Amount
70140	2019-04-16		SNIDER, PERCY		
		19/03/13-48		Portland Dump/Dozer	$2,035.20
		19/03/26-18		Portland Dump/Waste	$356.16
		19/03/26-22		Portland Dump/Dozer	$488.45
		19/03-25		19/03 Bin Rental	$152.64
		19/03/18-06		Portland Dump/Dozer	$407.04
		19/03/18-04		Portland Dump/Waste	$356.16

Total 70140				**$3,795.65**
EFT000000011054	2019-04-16	ABELL PEST CONTROL INC.		
	2057724		Pest Control	$58.81
	2057724		Pest Control	$58.81
	2057724		Pest Control	$58.81
	A2111552		19/04 Pest Control	$106.40
Total EFT000000011054				**$282.83**
EFT000000011067	2019-04-16	CAMBIUM INC.		
	2019-26268		Report	$3,108.77
	2019-26269		Report	$3,109.79
	2019-26270		Report	$2,940.86
	2019-26273		Report	$2,789.24
	2019-26272		Report	$2,949.00
	2019-26271		Report+Env.Study+Water Study	$6,841.32
	2019-26274		Report	$2,788.22
	2019-26275		Report	$2,789.24
Total EFT000000011067				**$27,316.44**
EFT000000011098	2019-04-16	JODY CAMPBELL'S SEPTIC SERVICE		
	13644		Portable Toilet Rental	$117.02
	13644		Portable Toilet Rental	$117.02
	13644		Portable Toilet Rental	$117.02
	13644		Portable Toilet Rental	$117.02
Total EFT000000011098				**$468.08**
EFT000000011148	2019-04-16	WASTE CONNECTIONS OF CANADA		
	647-0000025270		18.26MT Const.Waste+Bulk items	$1,868.01
	647-0000025236		70.24MT ICI+Const. Waste	$6,912.25
	7150-0000244275		Dump+ Return	$644.24
Total EFT000000011148				**$9,424.50**
EFT000000011149	2019-04-16	WHALEY, GEORGE		
	812363		19/03 Landfill Services	$5,718.91
Total EFT000000011149				**$5,718.91**
Total Gab disp				**$47,006.41**

5210 Rec Disp/Prc

Cheque	Date	Inv #	Vendor	Description	Amount
70140	2019-04-16		SNIDER, PERCY		
		19/03/22-21		Portland Recycle	$534.24
		19/03/26-20		Bradshaw Recycle	$534.24
		19/03/26-19		Green Bay Recycle	$534.24
Total 70140					**$1,602.72**
Total Rec Disp/Prc					**$1,602.72**
Total Env					**$86,195.59**

70 Cem

7000 Health

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000011083	2019-04-16		D G YOUNGE CONCRETE BURIAL VAULTS		
		2265		19/02 Cemetary Services	$529.15
Total EFT000000011083					**$529.15**
Total Health					**$529.15**
Total Cem					**$529.15**

80 Rec

8000 Rec

Cheque	Date	Inv #	Vendor	Description	Amount
70129	2019-04-16		ATKINSON HOME BUILDING CENTRE		
		197851		Shelf+Hardware	$60.36
Total 70129					**$60.36**
70130	2019-04-16		FISHER, DAVE		
		19/04/08-STORR REC		19/04/08-STORR REC	$32.47
Total 70130					**$32.47**
EFT000000011069	2019-04-16		CAMPBELL, ANNIE		
		19/04/08-STORR REC		19/04/08-STORR REC	$32.47
Total EFT000000011069					**$32.47**
EFT000000011085	2019-04-16		D.MARTIN WELDING & FABRICATING		
		9012		Railing for Washrooms	$439.60
Total EFT000000011085					**$439.60**
EFT000000011090	2019-04-16		FOX, KEVIN		
		19/04/08-STORR REC		19/04/08-STORR REC	$32.47
Total EFT000000011090					**$32.47**
EFT000000011104	2019-04-16		KOT, JOHN		
		19/04/08-STORR REC		19/04/08-STORR REC	$32.47
Total EFT000000011104					**$32.47**
EFT000000011115	2019-04-16		PANTREY, AMANDA		
		19/04/08-STORR REC		19/04/08-STORR REC	$65.00
Total EFT000000011115					**$65.00**
EFT000000011129	2019-04-16		SELECT DOOR AND FRAME		
		37009		Supply+ Install Door Closers	$355.99
Total EFT000000011129					**$355.99**
EFT000000011131	2019-04-16		SLEETH, SARAH		
		19/03/22-45		Cleaning	$560.00
Total EFT000000011131					**$560.00**
EFT000000011132	2019-04-16		SMITH, ROBERTA		
		19/04/08-STORR REC		19/04/08-STORR REC	$32.47

Total EFT000000011132					**$32.47**
EFT000000011135	2019-04-16		SWISH MAINTENANCE LIMITED		
		K607626		Garbage Bags+Lotion	$38.15
Total EFT000000011135					**$38.15**
EFT000000011142	2019-04-16		UBCON CONSTRUCTION LTD		
		18-012-3		Fascia	$529.22
Total EFT000000011142					**$529.22**
EFT000000011151	2019-04-16		WOOD, ALVIN		
		19/04/08-STORR REC		19/04/08-STORR REC	$32.47
Total EFT000000011151					**$32.47**
EFT000000011152	2019-04-16		XCG CONSULTANTS LTD.		
		54888		Drinking Water Sampling	$237.44
		54888		Drinking Water Sampling	$263.67
		54888		Drinking Water Sampling	$263.67
		54888		Drinking Water Sampling	$263.66
Total EFT000000011152					**$1,028.44**
Total Rec					**$3,271.58**

8030 Cda Day

Cheque	Date	Inv #	Vendor	Description	Amount
70132	2019-04-16		KNIGHT, JANET		
		SF CAN DAY 2018		Cookie+ Art materials for kids	$300.00
Total 70132					**$300.00**
Total Cda Day					**$300.00**

8036 Family Day

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000011111	2019-04-16		FRONTENAC COMMUNITY ARENA		
		1158		Family Day	$1,034.10
		1158		Family Day	$2,618.82
Total EFT000000011111					**$3,652.92**
Total Family Day					**$3,652.92**

8210 VCA

Cheque	Date	Inv #	Vendor	Description	Amount
70144	2019-04-16		VERONA FOODLAND		
		3125-VCA		Refreshments-Car Show Meeting	$16.01
Total 70144					**$16.01**
70145	2019-04-16		VERONA LIONS CLUB		
		19/08/11-VCA		Facilities Rental- Car Show	$685.00
Total 70145					**$685.00**
EFT000000011059	2019-04-16		BATES, LINDA		
		2019003		Gift Cert.	$50.00
Total EFT000000011059					**$50.00**
EFT000000011074	2019-04-16		COLEMAN, DONALD		
		2019002		Refreshments-VCA Directors	$22.82
Total EFT000000011074					**$22.82**
Total VCA					**$773.83**

8250 HSMITH BEAUT. COMM.

Cheque	Date	Inv #	Vendor	Description	Amount
70142	2019-04-16		TEXAS TUXEDO		
		19/04/27		19/04/27 Performance	$400.00
Total 70142					**$400.00**
Total HSMITH BEAUT. COMM.					**$400.00**

Total Rec **$8,398.33**

90 Plan

9000 Plan

Cheque	Date	Inv #	Vendor	Description	Amount
70146	2019-04-16		WATSON & ASSOCIATES ECONOMISTS LTD		
		25033		Background Study and Bylaw	$4,214.66
Total 70146					**$4,214.66**
EFT000000011080	2019-04-16		CUNNINGHAM SWAN CARTY		
		156696		Legal Advice: Planning	$610.56
		156695		Legal Advice	$61.66
		156702		Legal Advice: Road Widenings	$152.64
Total EFT000000011080					**$824.86**
Total Plan					**$5,039.52**

9800 Dev Serv

Cheque	Date	Inv #	Vendor	Description	Amount
70155	2019-04-16		LANARK COUNTY		
		2019 PM FOR PLANNERS		Course- PM For Planners C.D.	$500.00
Total 70155					**$500.00**
Total Dev Serv					**$500.00**

Total Plan **$5,539.52**

9999

Cheque	Date	Inv #	Vendor	Description	Amount
70149	2019-04-16		DUFOUR, LOUISE		
		2019 TAX REFUND		2019 TAX REFUND	$30.00
Total 70149					**$30.00**
EFT000000011121	2019-04-16		REALTAX INC		
		70810		Final Notices	$553.70
		70811		Final Notices	$372.90
		70812		Final Notices	$395.50
		70813		Final Notices	$361.60
		70814		Final Notices	$598.90
		70815		Final Notices	$395.50
Total EFT000000011121					**$2,678.10**
EFT000000011124	2019-04-16		ROSEN ENERGY GROUP		
		633233		B 1866.0L CLR @.9980	$1,895.06
		633234		B 730.0L MKD @.8650	$642.56
		633230		P 976.3L CLR @.9980	$991.50
		633231		P 750.8L MKD @.8650	$660.87
		633227		F 2209.8L GAS @.9550	$2,147.50
		633232		B 826.2L GAS @.955	$802.91
		633228		F 1502.0L CLR @.9980	$1,525.38
Total EFT000000011124					**$8,665.78**
Total					**$11,373.88**

Total **$11,373.88**

Total **$2,003,141.73**

REPORT TO COUNCIL

TREASURY DEPARTMENT

AGENDA DATE: April 16, 2019

SUBJECT: 2018 Draft Financials

RECOMMENDATION:

This report is for information only.

BACKGROUND:

Attached are the year to date financials to December 31st with a comparison to the total 2018 budget. This includes the majority of the anticipated year end adjusting entries to be presented for audit. The financials have been separated under two reports to reflect operating versus capital.

Under operating, most departments were under budget.

Fire was over budget a net of 96,604. This variance can be attributed to equipment maintenance and contracted services (primarily snow plowing).

Under Conservation Authorities, the levy from Quinte Conservation was over budget as was previously reported in the quarterly financials to Council.

The Building Department under expenses looks like it is over budget but this number actually incorporates a reserve transfer of $172,425 due to higher revenues and lower expense, including wages, than budgeted. Any surplus from building is allocated to a separate building reserve as it is legislated to be self-funded.

Winter Control Expenses are over budget by $223,034. Winter Control was previously budgeted on a 5 year rolling average and starting with 2019 has now been changed to a 3 year rolling average plus 2% for inflation. Although winter control has a dedicated reserve to smooth out yearly fluctuations, this reserve was depleted in 2017. The majority of the overage can be attributed to winter sand and salt. The 2018 deficit will be absorbed within the overall Township surplus for 2018 and the new funding formula for winter control will be re-evaluated through the long range financial planning process to ensure that the budgeted figure not only meets anticipated costs but also provides for a reserve transfer to allow the ability to deal with fluctuating years.

Water is over budget by 36,147 which is due to legal costs.

Solid Waste Management looks over budget by 103,075 under expenses but is actually a net deficit of 23,050 as revenues exceeded budgeted for the Portland landfill as well as revenues from KARC. The deficit truck rentals expenses for garbage pick up as well as the export of garbage.

There is an overall surplus, once finalized, would be transferred to the Working Funds reserve.

Under Capital, expenditures were overall under budget creating a surplus $2,403,350. Of this amount $1,441,560 is being carried over to 2019 to finalize projects leaving a surplus of $961,790 remaining for 2018. The expenses from this surplus were primarily funded from various reserves and these funds will remain within their original reserves. The projects flagged as carryovers for 2019 have not been finalized with Public Works. For this reason, the amount of carryover from 2018 may be amended but will not exceed the budget remaining for a project and will remain dedicated to this project.

ATTACHMENTS

REPORT TO COUNCIL

TREASURY DEPARTMENT

Draft 2018 Operating financials
Draft 2018 Capital financials

Submitted/approved/prepared by:

Louise Fragnito, Director of Corporate Services & Treasurer

TOWNSHIP OF SOUTH FRONTENAC
For the Twelve Months Ending December 31, 2018

	2018 Year Budget	2018 YTD Actuals	YTD Actual vs YTD Budget Variance
REVENUE	Operating		
Property Taxation	15,144,290	15,126,843	(17,448)
User Charges	1,073,879	1,181,826	107,948
Licenses, Permits and Rents	719,826	807,098	87,272
Government Grants	1,777,376	1,789,050	11,674
Grants from Other Municipalities	14,000	11,530	(2,470)
Investment Income	260,000	301,945	41,945
Penalties and Interest on taxes	365,000	387,785	22,785
Donations	6,500	54,432	47,932
Other	0	128,121	128,121
Transfer from Reserves/Reserve Funds	265,629	242,778	(22,851)
Total Revenues	**19,626,500**	**20,031,407**	**404,907**
OPERATING EXPENSE			
General Government	4,093,543	4,054,858	(38,685)
Protection to Persons and Property			
Fire	1,523,153	1,619,757	96,604
Police	3,037,857	2,982,565	(55,292)
Conservation Authorities	224,931	230,639	5,708
Protective Inspections and Control	114,211	80,967	(33,244)
Emergency Measures	1,750	497	(1,253)
Building Department	517,518	353,923	(163,595)
Building - Year end Transfer to Reserve	0	172,425	172,425
Transportation Services			
Roadway Maintenance	4,071,565	3,911,230	(160,335)
Capital Projects	0	0	0
Winter Control	1,993,375	2,216,409	223,034
Environmental Services			
Water System	379,431	415,578	36,147
Solid Waste Management	2,479,825	2,583,000	103,175
Parks, Recreation and Cemeteries	822,807	798,795	(24,013)
Planning and Development	366,534	239,330	(127,204)
Total Expenses	**19,626,500**	**19,659,973**	**33,473**
TOTAL	**(0)**	**(371,434)**	**(371,434)**

2018 CAPITAL - DRAFT - as of April 9 2019

	ACTUAL EXPENDITURE	*2018 BUDGET*	*VARIANCE*	*COMMENTS*
GENERAL GOVERNMENT				
Corporate Services				
Carryovers				
Asset Management customizations/document update (to be used to leverage FCM grant application)	0	10,000	-10,000	Carryover 2019
Great Plains - VCH	13,694	13,888	-194	
New Projects				
Ipad replacements (15-Council/COA)	8,243	12,000	-3,757	
Total - Corporate Services	21,937	35,888	-13,951	
PROTECTIVE SERVICES				
Building				
New Projects				
Municipal Permit Software	0	75,000	-75,000	
Sub-total	0	75,000	-75,000	
Fire				
Carryovers				
New-Commercial bunker gear washer/dryer-Station 6 (was Station 8)	31,764	35,000	-3,236	
Extrication Equipment	45,322	35,000	10,322	
Thermal Imaging Camera	0	7,000	-7,000	
Pumper Replacement - 1991 GMC (Ordered Oct/17)	265,707	350,000	-84,293	
New Projects				
Self-contained Breathing Apparatus (SCBA) replacement	596,983	585,000	11,983	
Chief's vehicle (F043-2014 with 250,000 kms)	42,987	45,000	-2,013	
Portable Pump (Station 3-replacement)	6,401	7,500	-1,099	
New Firehall Equipment (Appliances/Furniture/Electronics)	*22,000*	*29,900*	-7,900	
Sub-total	1,011,165	1,094,400	-83,235	
Total - Protection Services	1,011,165	1,169,400	-158,235	
TRANSPORTATION DEPARTMENT				
Carryovers				
Radio Communication (Fire and PW)	0	300,000	-300,000	
Street Lights - New LED Installation	3,648	6,886	-3,238	
Keeley Patrol yard - Generator replacement (tendered)	49,099	60,000	-10,901	
Keeley Patrol yard - Front power gate (tendered)	33,243	31,612	1,631	
Keeley Admin - Finalize renovations	31,167	35,000	-3,833	Carryover 2019
Tett Park Streetlight	1,201	9,136	-7,935	
LED Streetlight conversion	-21,846		-21,846	
New Projects				
Transportation Master Plan	0	50,000	-50,000	moved to 2021
Pro Fuel Hardware/Software Upgrade -Keeley	10,515	8,000	2,515	
1/2 Ton Truck - replace F50 (2011)	36,284	40,000	-3,716	
Mechanic's Truck F25 (1994)	67,811	100,000	-32,189	
Tandem Truck - replace F36 (2006)	241,748	250,000	-8,252	
Water Tank (replace 23903-2011)	0	30,000	-30,000	
Perkins Dump Box - New - to use for Parks	30,841	30,000	841	
3/4 Ton Truck - replace F42 (2008) with plow	83,559	65,000	18,559	
LED Streetlights - 3 New	4,458	40,000	-35,542	Carryover 2019
Roads Construction (breakdown attached)	7,478,350	8,273,818	-795,468	Carryovers identified in breakdown
Total	8,050,077	9,329,452	-1,279,375	
SYDENHAM WATER				
Carryovers				
Water Tower	239	45,000	-44,761	Carryover 2019
New Projects				
* Water Hauling Station	2,841	*55,000*	-52,159	Carryover 2019
Water Meter Replacement	50,117	50,000	117	
Total	53,197	150,000	-96,803	
ENVIRONMENTAL SERVICES				
Carryovers				
Establish Transfer Station	0	25,000	-25,000	
New Projects				
Loughborough Site - Finish partial capping Ph 1	219,663	410,000	-190,337	Carryover 2019
Salem Site - Environmental Study	5,775	11,000	-5,225	Carryover 2019
Crow Lake Site - Background Well	3,867	8,000	-4,133	
Total	229,305	454,000	-224,695	

2018 CAPITAL - DRAFT - as of April 9 2019

		ACTUAL EXPENDITURE	2018 BUDGET	VARIANCE	COMMENTS
	TOWNSHIP FACILITIES MANAGEMENT				
	Carryovers				
	Energy Audit	12,635	32,042	-19,407	
	OPP Building - Garage Floor Drains	17,901	20,000	-2,099	
	Facilty Signage	0	17,786	-17,786	
	Station 5 - repairs	6,538	5,984	554	
	Bradshaw- Station 1 paving - per study	0	8,000	-8,000	
	Paving - Station 7	0	10,000	-10,000	
	New Projects				
	Energy Retrofits	5,402	25,000	-19,598	Carryover 2019
*	OPP Station - Generator	0	80,000	-80,000	Carryover 2019
	Town Hall - Front Door Replacement (Accessibility)	4,681	6,000	-1,319	
	Verona Medical Centre - Main entrance step repairs (BCA)	6,193	6,200	-7	
	Burridge - Stn 2 - Repair Rear Metal Roof (BCA)	0	10,000	-10,000	
	Stn 3 -	1,354		1,354	
	Hartington - Stn 4 - Rear Exit Handrail (BCA)	3,867	5,000	-1,133	
	Hartington - Stn 4 - Remove Portable Training Room	8,125	10,000	-1,875	
	Hartington - Stn 4 - Replace Tanks and Fuel Lines	0	8,000	-8,000	
	Perth Rd - Stn 6-New Firehall incl siteworks	723,879	787,535	-58,656	
	Perth Rd - Stn 6-New Firehall (Trees)			-5,000	Carryover 2019
	Burnt Hills - Stn 9 - Soffit & Facia Upgrades	0	10,000	-10,000	
	Total	790,575	1,041,547	-250,972	
	RECREATION				
	Carryovers				
	Recreation buildings - re-keying	0	11,000	-11,000	
	Glendower Hall - Front Step Replacement	86,930	91,742	-4,812	
	Storrington Centre - accessible washrooms, update septic, parking lot improvements, retrofitting, kitchen update, space reconfiguration (incl 16-38 c/o)	267,381	317,292	-49,911	
	Wilmer Park - New Fence	3,002	0	3,002	
	Gilmour Point - Design of New Public Wash/Changerooms	0	20,000	-20,000	
	Battersea - Playground Equipment	298	0	298	
	New Projects				
	Land Acquisition - Boat Launch	39,480	35,000	4,480	
	Shipyards - Dock Improvements	8,955	10,000	-1,045	
	Boat Launch Upgrades - Various	4,863	15,000	-10,137	Carryover 2019
	Park Gates - Accessible Entrances (Point/Centennial/Gilmour/Davison)	14,138	15,000	-862	
	Museum - Facia and Eavestrough replacement	10,201	5,000	5,201	Difference paid by Portland Society
	Gilmour Point - Washrooms/Change Rooms	6,726	150,000	-143,274	Carryover 2019
	Point Park - Tennis Court Fencing & Netting	12,008	11,800	208	
	Point Park - Paint Bunker & Pavillion	728	5,000	-4,272	Carryover 2019
	Point Park - Replace Concrete Ramp (Baseball Diamond Washrooms - (BCA))	4,466	5,000	-534	
+	Fermoy Hall - Building Upgrades -Structural Integrity - Walls/Chimney/Foundation	369	76,906	-76,537	Carryover 2019
	Bradshaw School House - Accessible Entrance/Restore Foundation	1,595	20,000	-18,405	Carryover 2019
	Glendower Hall - Playground Equipment (based on replacement plan)	19,725	20,000	-275	
	Wilmer Ball Park - Pump/Storage Building Wall Repair	0	6,000	-6,000	Carryover 2019
	Bowes Park - Reshingle Pavillion	4,615	5,000	-385	
	Gerald Ball Park - Resurface Tennis Court & 1 New Court	4,427	10,000	-5,573	
	Gerald Ball Park - Install Outdoor Power for Events	4,524	5,000	-476	
	Centennial Park - Dog Park- Fencing	12,503	13,200	-697	
	Centennial Park - Install Outdoor Power for Events	5,223	5,000	223	
	Land Purchase - Sydenham - Andrews	31,465	30,000	1,465	
	Total - Recreation	543,622	882,940	-339,318	
	PLANNING				
	New Projects				
	Growth Study	0	40,000	-40,000	Carryover 2019

2018 CAPITAL - DRAFT - as of April 9 2019

	ACTUAL EXPENDITURE	2018 BUDGET	VARIANCE	COMMENTS
Total - Planning	0	40,000	-40,000	
TOTALS	**10,699,877**	**13,103,227**	**-2,403,350**	

+ Next steps require Council approval

*** Project on hold pending follow up report to, and approval by Council**

Year 2018

Linear Asset Construction Schedule

		2018 Draft Actuals	2018 Revised Budget	*Variance*	*Comments*
Harrowsmith Phase1 & 2		1,335,901	1,333,436	2,465	
Stars Corner		15,342	41,150	-25,808	
Perth Road @ Buck Lake		5,536	3,593	1,943	
Sunbury Road		26,014	33,954	-7,940	
Green Bay Bridge		37,675	299,247	-261,572	Carryover 2019
Moreland Dixon Culvert		1,082	0	1,082	
Bridge Replacement Study		23,155	20,000	3,155	
Deer Creek Subdivision		2,301	0	2,301	
Westport Road	Buck Bay Road to Garrett Road	935,319	950,000	-14,681	
Rutledge/Harrowsmith Road	Harrowsmith Curb & Gutter to Rutledge Bridge	1,054,726	973,845	80,881	
Desert Lake Causeway	Causeway	1,018	1,018	0	
Sydenham Dam Bridge	George Street	0	50,000	-50,000	
Desert Lake Causeway Culverts	Desert Lake Causeway	5,392	3,097	2,295	
Bellrock Road Culvert	1 km west of Road 38	47,800	75,000	-27,200	
Various Roads	Hard Surface Preservation	838,013	848,871	-10,858	
Bedford Road	Sydenham Dam to Alton Road	2,119,945	2,115,607	4,338	
Amey Road	End to Campbell Road	0	50,000	-50,000	
Arena Boundary Road	Frontenac Arena to Picaddilly Road	112,275	125,000	-12,725	
Bradshaw Road	Road 38 to Steele Road	207,653	300,000	-92,347	
Davidson Road	Latimer Road to Holmes Road	208,907	200,000	8,907	
Lakefield Road	End to 2km South of Holmes	176,548	100,000	76,548	
Masonville Road	Craig Road to End	0	50,000	-50,000	
	subtotal	705,383	825,000	-119,617	
Carrying Place Road	End Easterly 2 km	148,616	350,000	-201,384	Carryover 2019
Deyos/Bunker Hill Roads	Desert Lake Road to Westport Road	175,132	350,000	-174,868	Carryover 2019
Total		**7,478,350**	**8,273,818**	**-795,468**	

Public Works is committed to the total dollars of $900,000 however allocation and number of projects may change pending pre- engineering review prior to construction.

southern frontenac community services
enabling | enhancing | enriching lives

Southern Frontenac Comm
Located at: The Grace Centre, 4295 Stage Coach Road, Sydenham, ON
Mailing address: P.O. Box 43, Sydenham, ON K0H 2T0
Phone: 613-376-6477
Fax: 613-376-6734
Email: info@sfcsc.ca
Web: www.sfcsc.ca

2019 – 03 - 31

TO: Mayor Ron Vandewal & Members of Council

FROM: Board of Directors Southern Frontenac Community Services

We would like to thank you for the opportunity you provided to discuss community services offered by SFCSC and possibilities for further cooperation between the Township and SFCSC.

We would be pleased to list our agency on your website and are researching the possibility of an insert to the tax notice. We are willing to provide input for your strategic plan regarding seniors' services, homelessness prevention, food security, or active living. With your support, we would like to inform the fire department regarding services offered through SFCSC with a view to encouraging them to provide information to callers when deemed appropriate. We look forward to councilors attending our meetings - and to future collaboration.

The wellbeing of the members of our community is foremost to both of us and we know that by working together we can help make South Frontenac an even better place to live.

Sincerely,

Christine Andrew, Sandra Baxter, Greg Fisher, Paul Owen, David Pattenden,

Annie Peace-Fast, Dave Plumpton, Terry Romain, Susan Ward-Moser,

John Willes, Nancy Uchimaru

TOWNSHIP OF SOUTH FRONTENAC
BY-LAW 2019-26

A BY-LAW TO CONFIRM GENERALLY PREVIOUS ACTIONS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC.

THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC, BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. The actions of the Council of the Corporation of the Township of South Frontenac at its Council Meeting of April 16, 2019 be confirmed.

2. Execution by the Mayor and the Clerk of all Deeds, Instruments and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal to any such Deed, Instruments or other Documents is hereby authorized and confirmed.

3. This By-law shall come into force and take effect on the date of its passage.

Dated at the Township of South Frontenac this 16 day of April, 2019.

Read a first and second time this 16 day of April, 2019.

Read a third time and finally passed this 16 day of April, 2019.

THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC

_____
Ron Vandewal, Mayor

_____
Angela Maddocks, Clerk