

**TOWNSHIP OF SOUTH FRONTENAC
COUNCIL MEETING
AGENDA**



TIME: 7:00 PM,
DATE: Tuesday, January 14, 2020
PLACE: Council Chambers.

1. Call to Order
 - a) Resolution
2. Declaration of pecuniary interest and the general nature thereof
3. Approval of Agenda
 - a) Resolution
4. Scheduled Closed Session - n/a
5. ***Recess *** - n/a
6. Delegations - n/a
7. Public Meeting - n/a
8. Approval of Minutes
 - a) December 17, 2019 Council Meeting 3 - 8
9. Business Arising from the Minutes - n/a
10. Reports Requiring Action
 - a) July & August 2020 Council Meetings 9
 - b) Remembrance Day - Opportunity for all staff to attend a ceremony 10
 - c) Council Appointments to Committee of Adjustment (See By-law 2020-01) 11
11. Committee Meeting Minutes
 - a) Recreation Committee meeting held September 9, 2019 12 - 17
 - b) Joint Recreation Committee meeting held October 7, 2019 18 - 20
 - c) Community Programming & Events Committee meeting held November 4, 2019 21 - 24
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12. By-laws
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13. Reports for Information
- a) 4th Quarter Report 2019 - Fire and Emergency Services 29 - 33
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- a) Rideau Valley Conservation Authority - Proposed 2020 Budget 60 - 71
- b) Algonquins of Ontario Treaty Negotiations 72 - 84
- c) Royal Canadian Legion Branch 496- Drug Safety Initiative 85 - 86
15. Notice of Motions
16. Announcements/Statements by Councillors
17. Question of Clarity (from the public on outcome of agenda items)
18. Closed Session
- a) Resolution
- b) Potential Property Acquisition (Verbal Report)
- c) Previous Minutes - July 2, 2019 and October 1, 2019
- d) Resolution
19. Confirmatory By-law
- a) By-law 2020-02 87
20. Adjournment
- a) Resolution

Minutes of Council
December, 17, 2019

Time: 7:00 PM

Location: Council Chambers

Meeting # 34



Present: Mayor Ron Vandewal, Pat Barr, Ray Leonard, Doug Morey, Alan Revill, Norm Roberts, Randy Ruttan, Ron Sleeth, Ross Sutherland

Staff: Neil Carbone, Chief Administrative Officer, Claire Dodds, Director of Development Services, Louise Fragnito, Director of Corporate Services and Treasurer, Mark Segsworth, Director of Public Services, Darcy Knott, Director of Fire and Emergency Services, Angela Maddocks, Clerk.

1. Call to Order

a) Resolution

Resolution No. 2019-34-01

Moved by Councillor Ruttan

Seconded by Councillor Revill

That the Council meeting of December 17, 2019 be called to order at 7:02 p.m.

Carried

2. Declaration of pecuniary interest and the general nature thereof

a) Councillor Leonard declared a pecuniary interest with respect to Agenda Item 13 a) Accounts Payable and Payroll Listing.

3. Approval of Agenda

a) Resolution

Resolution No. 2019-34-02

Moved by Councillor Revill

Seconded by Councillor Ruttan

That the agenda for the December 17, 2019 Council meeting be approved as presented.

Carried

4. Scheduled Closed Session - not applicable

5. ***Recess*** - not applicable

6. Delegations

a) Eliza Murphy, re: concerns about the hazards of overhead wires for birds

Due to weather conditions, Eliza Murphy was unable to make the meeting.

7. Public Meeting - not applicable

8. Approval of Minutes

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December, 17, 2019

a) December 3, 2019 Council Meeting

Resolution No. 2019-34-03

Moved by Councillor Reville

Seconded by Councillor Ruttan

That the minutes of the December 3, 2019 Council meeting be approved.

Carried

9. Business Arising from the Minutes

a) Notice of Motion - Johnston Point OMB Ruling - Clarity on conditions

Resolution No. 2019-34-04

Moved by Deputy Mayor Sutherland

Seconded by Councillor Ruttan

That Council request the Director of Development Services to bring forward a report in the first quarter of 2020 that provides an update on the Johnston Point Condominium Agreement, Site Plan Control Agreement(s) process and availability of the unredacted copy of the environmental benefit permit, and that provides clarity on the Johnston Point OMB Ruling line [56] and to the implementation of Conditions 5 (a), 5 (c), 5 (d), 5 (e) that addresses environment and natural heritage, Condition 8 (c) dock and deck access, Condition 12 utilities and on-site works, Condition 13 Site Plan Control and Condition 16 CRCA and MNRF Clearance letters.

Carried

10. Reports Requiring Action

a) Planning Fees

See By-law 2019-74.

b) Increase to Civic Address Fee

See By-law 2019-75.

c) 2019 Linear Capital Budget Carry Forward

Resolution No. 2019-34-05

Moved by Councillor Sleeth

Seconded by Councillor Morey

That approximately \$520,000 unexpended funds from the 2019 linear asset capital budget be carried forward into 2020 for the preservation and enhancement of Perth Road from the City Limits to Davidson Road.

Carried

d) 2020 Budget including PSAB Budget

Resolution No. 2019-34-06

Moved by Councillor Sleeth

Seconded by Councillor Morey

That Council approve and adopt the combined 2020 Capital and Operating budgets as attached to the report from the Director of Corporate Services and Treasurer dated December 17, 2019, requiring \$20,274,612 to be raised by taxation; and

That Council also approve the 2020 PSAB budget as attached.

Carried

e) Arena Loan Extension

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Resolution No. 2019-34-07

Moved by Councillor Morey

Seconded by Councillor Sleeth

That Council support the extension of the loan repayment date from the Arena Board to January 31, 2020.

Carried

f) Strategic Plan 2019-2022

Resolution No. 2019-34-08

Moved by Councillor Morey

Seconded by Councillor Sleeth

That Council approve the 2019-2022 Corporate Strategic Plan document, attached as Schedule A to the report from the Chief Administrative Officer dated December 17, 2019; and,

That Council direct staff to bring forward an implementation plan for the Strategic Plan in the first quarter of 2020, to include performance indicators for key priorities and initiatives.

Carried

g) OPP Contract Renewal

See By-law 2019-72.

h) Kingston Humane Society Contract

See By-law 2019-73

i) Closed Meeting Investigator

Resolution No. 2019-34-09

Moved by Deputy Mayor Sutherland

Seconded by Councillor _____

That the Closed Meeting Investigator Services be defaulted to the Ombudsman of Ontario.

Defeated - No Seconder

Resolution No. 2019-34-10

Moved by Councillor Roberts

Seconded by Councillor Leonard

That the Township of South Frontenac renew the contract with Local Authority Services (LAS) for the provision of Closed Meeting Investigator Services for the year 2020 effective January 1, 2020.

Carried

11. Committee Meeting Minutes

a) Police Services Board meeting held September 26, 2019

b) Police Services Board meeting held November 8, 2019

c) Public Services Committee meeting held October 18, 2019

Resolution No. 2019-34-11

Moved by Councillor Leonard

Seconded by Councillor Roberts

That Council receives for information the minutes of the following committee meeting minutes:

- Police Services Board meeting held September 26, 2019

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- Police Services Board meeting held November 8, 2019
- Public Services Committee meeting held October 18, 2019

Carried

12. By-laws

a) By-law 2019-72 - OPP Contract Renewal

Resolution No. 2019-34-12

Moved by Councillor Roberts

Seconded by Councillor Leonard

That the following by-laws be given first and second reading:

- By-law 2019-72
- By-law 2019-73
- By-law 2019-74
- By-law 2019-75

Carried

Resolution No. 2019-34-13

Moved by Councillor Leonard

Seconded by Councillor Roberts

That By-law 2019-72, being a by-law to authorize the execution of an agreement for the provision of Police Services under Section 10 of the Police Services act with Her Majesty the Queen in Right of Ontario as represented by the Solicitor General, be given third reading, signed and sealed.

Carried

b) By-law 2019-73 - Pound Keeping Service with Kingston Humane Society

Resolution No. 2019-34-14

Moved by Councillor Roberts

Seconded by Councillor Leonard

That By-law 2019-73, being a by-law to authorize the signing of an agreement with the Kingston Humane Society for the provision of pound keeping services, be given third reading, signed and sealed.

Carried

c) By-law 2019-74 - Planning Fees

Resolution No. 2019-34-15

Moved by Councillor Ruttan

Seconded by Councillor Revill

That By-law 2019-74, being a by-law to prescribe a tariff of fees for the processing of applications made in respect of planning matters, be given third reading, signed and sealed.

Carried

d) By-law 2019-75 - Amend Building By-law - Increase Civic Address Number Fee

Resolution No. 2019-34-16

Moved by Deputy Mayor Sutherland

Seconded by Councillor Ruttan

That By-law 2019-75 be amended to reflect the \$100.00 civic address fee be charged for new civic number signs only.

Defeated

Resolution No. 2019-34-17

Moved by Councillor Barr

Seconded by Deputy Mayor Sutherland

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That By-law 2019-75, being a by-law to amend By-law 2014-26, a by-law to regulate construction demolition and change of use permits for buildings, structures and other related services within the Township of South Frontenac be given third reading, signed and sealed.

Carried

13. Reports for Information

- a) Accounts Payable and Payroll Listing
- b) Capital Budget Carryovers

14. Information Items

- a) Meela Melnik-Proud - Presentation from December 3, 2019 Council Meeting
- b) Cataraqui Source Protection Committee - Notice of Appointments

15. Notice of Motions - not applicable

16. Announcements/Statements by Councillors

- a) Councillor Ruttan complimented the CAO and staff for the humorous awards distributed prior to the Council meeting, reminding each one that we can take things too seriously sometimes.
- b) Mayor Vandewal thanked fellow Council members and staff for the great work in 2019 and extended holiday greetings to all.

17. Question of Clarity (from the public on outcome of agenda items)

- a) Wilma Kenny questioned the awards mentioned during the meeting and the CAO agreed to share the information with her.

18. Closed Session - not applicable

19. Confirmatory By-law

- a) By-law 2019-76

Resolution No. 2019-34-18

Moved by Deputy Mayor Sutherland

Seconded by Councillor Barr

That By-law 2019-76, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given first and second reading this 17 day of December, 2019.

Carried

Resolution No. 2019-34-19

Moved by Councillor Barr

Seconded by Deputy Mayor Sutherland

That By-law 2019-76, being the confirmatory by-law, be given third reading, signed and sealed this 17 day of December 2019.

Carried

20. Adjournment

- a) Resolution

Resolution No. 2019-34-20

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Moved by Deputy Mayor Sutherland

Seconded by Councillor Barr

That the Council meeting of December 17, 2019 be adjourned at 7:40 p.m.

Carried

Ron Vandewal, Mayor

Angela Maddocks, Clerk



REPORT to COUNCIL CLERKS DEPARTMENT



AGENDA DATE: January 14, 2020

SUBJECT: July & August 2020 Council Meetings

RECOMMENDATION:

That Council suspend the rules of the Procedural By-law 2017-76 and schedule the summer Council meetings for July 14, 2020 and August 11, 2020.

BACKGROUND:

The Procedural By-law 2017-76, Section 2 e) with regard to the convening of meetings reads:

Unless otherwise stipulated, Council shall meet at 7:00 p. m. on the first and third Tuesday in each month from January to December inclusive with the exception of the months of July and August when only one meeting will be held each month, on the first Tuesday of the month.

The Senior Management Team discussed the challenges with meeting the required deadlines for reports when the Council meeting for both July and August are scheduled immediately after a holiday. Staff are suggesting that on a trial basis for 2020, that we amend the procedural by-law and adjust the dates for the July and August meetings. This change will be assessed in September 2020 and if this scheduling adjustment is deemed valuable a recommendation to amend the procedural by-law will be presented to Council.

FINANCIAL/STAFFING IMPLICATIONS: n/a

ATTACHMENT: n/a

Submitted/approved by:

Angela Maddocks
Clerk

Approved by:

Neil Carbone
CAO



REPORT to COUNCIL CLERKS DEPARTMENT



AGENDA DATE: January 14, 2020

SUBJECT: Remembrance Day - Opportunity for all staff to attend a ceremony

RECOMMENDATION:

That Council approve the temporary closure of township operations on Remembrance Day from 10:00 am to 12:00 noon for staff to have the opportunity to attend a ceremony within the Township.

BACKGROUND:

Since amalgamation Township staff have been provided with one floating statutory holiday as previous townships had been accustomed to different arrangements for recognizing Remembrance Day. (Some of our neighboring municipalities are closed on November 11 when it falls on a week day)

Due to this practice, there has not been an opportunity provided to all staff to attend a Remembrance Day ceremony and to pay their respects to all those who have served, lost their lives and to recognize the price paid for the privileges we all have today in Canada.

Similar to the "Long Service Award" luncheon held annually in May, staff recommends that the offices be closed from 10:00 am to 12:00 noon on Remembrance Day to allow all staff the opportunity to attend a Remembrance Day ceremony. Advance advertising would be conducted so that residents are aware of the temporary closure of the office.

FINANCIAL/STAFFING IMPLICATIONS:

Employees making use of the office closure to attend Remembrance Day events would make up those hours at a time mutually agreed upon with their supervisors.

ATTACHMENT: n/a

Submitted/approved by:

Angela Maddocks
Clerk

Approved by:

Neil Carbone
CAO



REPORT TO COUNCIL CLERKS DEPARTMENT



AGENDA DATE: January 14, 2020

SUBJECT: Council Appointments to Committee of Adjustment

RECOMMENDATION

That Council pass By-law 2020-01, being a by-law to appoint Council members to the Committee of Adjustment.

BACKGROUND

Citizen appointments to the Committee of Adjustment are made for the existing term of Council being 2018-2022. Council members are appointed on an annual basis and these appointments expired on December 31, 2019.

Schedule A of By-law 2020-01 reflects the direction the Clerk was given with respect to appoints for the year 2020, and Council approval of these appointments requires approval by by-law.

ATTACHMENTS

By-law 2020-01 (under By-law section of Agenda)

Submitted/approved by:

Angela Maddocks
Clerk

Approved by:

Neil Carbone
CAO

Minutes of Recreation Committee Meeting
September, 9, 2019

Time: 7:00 PM

Location: Council Chambers

Recreation Committee

Present: Councillor Roberts, Councillor Sutherland, Councillor Barr, Councillor Morey, Joanne Timmins, Toni Cochand, Karl Hammer, Andy Bryson, John Kot, Lee Dillabough, Roberta Smith, Mark Schjerning, Jill Kilgour, Linda Bates, Amanda Pantrey, Carol Sparling, Tracy Holland, Paul Wash. Audience – Mayor Vandewal.

Absent: Annie Campbell, Heidi Traulsen, Shane Kidd, Donna Garland

Staff: Tim Laprade - Recreation Supervisor, Jamie Brash - Facilities & Waste Management Supervisor, Mark Segsworth, Director of Public Services, Emily Caird - Executive Assistant.

1. Call to Order

- a) The meeting was called to order at 7:00 pm.

2. Declaration of pecuniary interest and the general nature thereof

- a) There were no declarations of pecuniary interest.

3. Welcome & Introductions

- a) Introduction of Committee Members & their Stream

Tim Laprade provided an overview of the Agenda for the evening and then had each person introduce themselves and their committee stream.

- b) Introduction of Staff and their Role

Tim Laprade noted that Jamie Brash would be the staff contact for the Recreation and Leisure Committee, while he would be the staff liaison for the Community Programming Committee. He then gave an overview of what each committee would be involved in and their capacity in relation to providing Council with input and recommendations.

4. Business Arising from Previous

- a) New Committee's structures/functions

Tim Laprade reviewed the Committee reporting structures and looked at the various sub-committees that will report to these new functional committees. Tim explained that the new Functional Committees will work with the small committees to compile important information that they will then report back to Council.

- b) Attendance Process

Tim Laprade went over the attendance process with the Committee members and explained that they would be required to sign in at each meeting they attend.

- c) Terms of Reference

- Honorariums and Mileage - Banking information required

Tim Laprade explained that this is a trial period and that the structure and functionality of the Committee will be reviewed in September of 2020.

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September, 9, 2019

Tim Laprade noted that there will be some information that Committee members will have to provide in terms of banking and contact information.

d) Meeting Frequency - Times & locations

Tim Laprade noted that the Terms of Reference indicates a minimum of 4 meeting per year, however, the meeting frequency beyond that will depend on what is happening during the year for each committee.

He explained that these will not all be traditional meetings, but may possibly include holding public input open houses, information gathering outings, or even attending events in the area and talking to residents.

e) Agenda Template

Tim provided the public with a template for possible items that may be on the agenda or will be brought to the committee for discussion.

He explained that the goal of both committees is to constantly be thinking of community needs, and bring those needs to each meeting.

Mark Schjerning inquired about how the meeting schedule will rotate and their locations. Tim explained that our goal is to spread it out across the various communities, but it will also depend on the availability of facilities.

5. New Business

a) Committee Objectives & Deliverables - On the horizon for the Committees

- Community Engagement strategy
- Asset management plan
- Current Capital and Operating items for 2019 and potential for 2020
- Volunteer recruitment and retention strategy
- User Fees
- Canada Day Fireworks
- Facility booking
- Volunteer award program
- Event support and attraction
- Event planners guide

Tim Laprade spoke to a number of items in relation to Committee objectives. He noted that one of the first goals will be to engage with individuals on how to obtain the best feedback, and on how to best meet the needs of the community and their recreational desires.

Tim Laprade explained that asset management is currently a project that the municipality is focusing on and the Committee will need to focus on this element as well when working with Council to move projects and initiatives forward. Also on the horizon is a Recreation Master Plan, which will help to set the direction for South Frontenac over the next 20 years. This will aid in the utilization of municipal spaces and facilities.

Norm Roberts inquired about the possibility of doing a tour across the Township so that every Committee member is familiar with all South Frontenac facilities. Tim Laprade agreed that this was a great idea. Linda Bates wants to ensure that all members from both committees will be included in the bus tour as it is vital for community planning to know what is at each facility.

Tim Laprade noted that the Township currently utilizes a software for swim and

Minutes of Recreation Committee Meeting
September, 9, 2019

day camp registrations, but that the software has the capacity to let residents book a facility online. This is an option that the municipality wants to explore with the intention of having an online portal where the public can book facilities.

Tim Laprade explained that the topic of Canada Day fireworks and the number of shows will be addressed in the next year. He noted that the Committee will look at the various options and make a recommendation as to what is best for the community.

Tim Laprade briefly explained that the Committees will also be looking at how the Township can provide more event support. He noted that the municipality is consistently receiving requests to host more events and festivals such as the Lakes and Trails Festival and the Pumpkin Festival. The Committee will look at how to make South Frontenac more attractive for people to host and attend events. Tim Laprade noted that there is room to grow South Frontenac's Tourism industry, which in turn will improve accommodation options in the area.

Tim Laprade noted that a key to success with both Committees will be their ability to engage with the community and share their needs. He asked the Committee members what ideas/topics they had heard recently. Members of both Committees mentioned the following items:

- Community pool
- Skate park
- Splash pad
- Second arena
- Another dog park at the Storrington Centre
- More museums
- New website looks great, more opportunities to utilize it and host a volunteer portal through the website. People looking to volunteer can go there to look for opportunities or for the Committee to search for volunteers (i.e. High school kids). Once more events are occurring, there may be an influx of new people volunteering.
- Earth day clean up - joint effort between local schools and Committee Members
- Use the arena in the summer to do a scooter skate night with ramps for scooters & roller blades.
- Host one Canada Day hub on the Township's website as opposed to separate individual sites for each event/location.

Carol Sparling inquired about the studies and surveys that were done in each district as they may still have valid information that can be used. Tim Laprade noted that there is definitely an opportunity to look at previous data collected and see if these interests are still valid. Tim Laprade also noted that the Skate Park feasibility study is to be completed within the next few weeks. This will provide us with community feedback as well as the ideal locations for a skate park and the operational and capital costs associated with the implementation of a skate park.

Mayor Vandewal inquired if part of the Committee's capacity will include looking at which projects provide the most good for the most number of people. He noted that it is important to identify community needs, as fiscal responsibility still needs to be a priority as well.

Tim Laprade agreed and explained to the committee that it is their job to provide Council with strong rationale and information to help them make informed decisions.

Councillor Sutherland inquired about the collection of data on current facility

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September, 9, 2019

and park usage, and what locations are seeing the most traffic. Tim Laprade noted that there is a dedicated resource to organizing our facility bookings, which means we can categorize what areas are getting the most use, which are making the most revenue, and which one are costing us the most to operate. Drop ins or non-booked events are not being tracked.

John Kot inquired about staff resources and what the role of Committee members is in terms of determining community needs. Tim Laprade explained that the Committee will take on the role of engaging residents through surveys, petitions, networking, and delegations. The second element will be for Staff to take that information and research what other municipalities are doing to make their initiatives work.

Mark Segsworth explained that it is the Townships hope that many of these needs and wants will come out of the recreational master plan process. The vision is that this committee will act as ambassadors for that plan and helping to move it forward, make it accurate, and then implement and measure the outputs and outcomes.

Councillor Morey noted that he felt being on either of these Committees means that members will have a more active role than previous committee structures. He noted that the expectation is not to pound the pavement every day, but to communicate with contacts in other groups, sit in on their meetings, listen to others ideas, and bring it back to these Committees for support. Councillor Morey also inquired in there would be interaction between the two committees moving forward and how that would work. Tim Laprade explained that there could be a topic or event that may require both committees to work together, but it would be determined on a case by case basis.

b) Tim Laprade noted that it was budget season and that the following capital and operational budget items would be submitted based on the previous recreation committee's feedback:

- Pickleball - proposing to support this by doing resurfacing at Centennial Park.
- Ice Stock - This sport is starting to expand and the Township appears to be a hot spot for enthusiasts. There is a possibility of South Frontenac hosting the American Cup 2021 which would be a great opportunity for increased tourism and economic development. Tim Laprade explained that as part of the budget process, the Township is looking at a dedicated ice stock facility or surface as it is quite different from asphalt and poses some conflicts with Pickleball as the two sports have different surface needs. A local group is looking at grants as well. This surface can still be utilized for other purposes and events.
- Exploring opportunities to support paddle sports communities - regatta support and building extensions on the docks to accommodate these activities.
- Yearly Play Structure evaluations and upgrades to ensure safety and accessibility.
- Boat launch upgrades
- Inverary Ball park lighting upgrades.
- The Storrington Centre continues to be upgraded.
- Gerald Ball courts - we are waiting another year before we can

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September, 9, 2019

resurface the court. It will accommodate basketball, tennis, and pickleball.

Tracy Holland noted that there is need to upgrade many township structures and facilities, but tax payers don't want to see their taxes go up too much. She inquired if there will be a dedicated staff resource that will look for grants and submit applications. Tim Laprade noted that there is currently no dedicated resource at the moment, but the topic of grant applications is something that staff want to explore.

Councillor Roberts expressed concerns with the new Committees not having the opportunity to provide their input on the Capital budget items. Tim Laprade explained that unfortunately the creation of these committees and budgetary timelines did not match up well this year. He noted that everything on the budget was brought forward from previous committee concepts, or community requests.

Councillor Barr inquired about the status of projects budgeted for 2019 at Glendower hall. She noted that Bedford appeared underrepresented in the Capital budget items discussed previously. Tim Laprade explained that painting at Glendower was most likely an operational item and assured the Committees that at each meeting moving forward, there will be a section on standing items.

Both Paul Wash and Councillor Sutherland noted that at this point, both Committees need to put faith in the previous committees and go with what they decided. Let's follow the protocol and trust in the process.

Staff agreed that both Committees would meet jointly on October 7 to review these budget items once more. It was also decided that Tim Laprade would send out a listing of the Capital Budget items to the Committee in advance of the meeting.

6. Next Meeting:
 - a) Community Programming & Events Committee
 - b) Recreation & Leisure Facilities Committee

It was determined that both Committees would meet jointly on October 7, 2019 in advance of capital budget decisions. The location is TBA.

The group briefly discussed the possibility of having a bus tour in advance of the next meeting so that members could familiarize themselves with each of the parks and facilities. All felt there was merit in this but decided it was not possible before the October 7th meeting.

7. Announcements:
 - a) Community Events

Karl Hammer announced that the Annual Bubba Bowl is on October 11 in Sydenham. He noted that the community will be full and encouraged everyone to attend.

Amanda Pantry reminded everyone that the 25th Annual Pumpkin Festival is on October 5, and that they are still in need of volunteers should anyone be looking to help out.

Mayor Vandewal noted that he hoped this Committee focuses on the big picture for South Frontenac, as these Committees will help to build the future

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and focus on providing Council with input and guidance.

8. Adjournment

- a) The meeting was adjourned at 8:25 pm

Minutes of Recreation Committee Meeting
October, 7, 2019

Time: 7:00 PM

Location: Glendower Hall

Joint Recreation Committee

Present: Tracy Holland, Mark Schjerning, Paul Wash, Jill Kilgour, Annie Campbell, Amanda Pantrey, Councillor Morey, Councillor Sutherland, Lee Dillabough, JoAnn Timmins, Donna Garland, John Kot, Andy Bryson, Heidi Traulsen, Toni Cochand, Roberta Smith, Councillor Roberts, Councillor Barr.

Staff: Tim Laprade - Recreation Supervisor, Jamie Brash - Facilities & Waste Management Supervisor, Mark Segsworth - Director of Public Services, Emily Caird - Executive Assistant.

1 Call to Order

- a) The meeting was called to order at 7:00 pm.

Tim Laprade welcomed the Committee and gave a brief overview of the facility and then asked Councillor Barr to provide the Committee with a historical background.

2 Declaration of pecuniary interest and the general nature thereof

- a) There were no declarations of pecuniary interest.

3 Approval of Minutes

- a) Joint Recreation Committee Meeting - September 9, 2019

Councillor Roberts brought forth an amendment as there were a few names missing from the attendance record including: Councillor Barr, Councillor Morey, Mark Segsworth - Director of Public Services, and guest - Mayor Vandewal.

The minutes of the September 9, 2019 meeting were adopted as amended.

4 Business Arising from the Minutes

- a) 2019 Capital Project Updates

Jamie Brash provided an overview of the 2019 recreation capital items that were completed.

- Re-keying of Recreation Centres: Completed - Utilization of master key system at Inverary, Battersea, & Wilmer ball parks.
- Storrington Centre - Original renovations have been completed.
- Design of Gilmour Beach Upgrades - Completed - now is construction phase
- Painting of Point Park Bunker & Pavilion - Completed.
- Fermoy Hall Asbestos removal - To be completed soon.
- Bradshaw School House - Completed
- Wilmer Ball Park - Re-sheeting of outbuildings - To be completed soon.
- Gerald Ball Park - Court sealant & new tennis net - completed in 2018
- Davidson Beach Floating Dock - not completed
- Glendower Hall Painting - out for pricing currently.
- Point Park & Bowes Park Canteen Fridges
- Harris Hall Updates - decommissioning of out building
- Dog Park Walkway - money released, to be done in house now.
- Gerald Ball Park - More resurfacing to be done - carryover budget to 2020.

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- Gerald Ball Park - New playground structure - currently out for pricing and will be installed in the spring.
- Skate park feasibility study - completed.
- Boat Launch at the Ship yards on Dog Lake.
- Flexible concrete matting at Desert Lake Causeway Boat Launch - Completed.

Mark Segsworth noted that the Township is trying to upgrade at least a few boat launches each year and look at some lease agreements with privately owned boat launches on lakes where there is no public access. He also noted that increased safety precautions are also a focus when making upgrades, such as safe sight lines, parking, and appropriate speed limits.

John Kot inquired about the walkway cover that was budgeted in 2018 for the Storrington Centre. Mark Segsworth noted that the topic could be addressed at the next Recreation and Leisure Facilities Committee meeting.

5 New Business

a) Skate Park Feasibility Study & Recommendation

Tim Laprade gave an overview of the feasibility study that was provided by the consultants. He noted that they evaluated all available sites within the municipality and ranked them on a number of variables. The Point Park and Centennial Park were identified as the top two options to build a 10,000 sq ft park for the cost of \$600,000. Tim Laprade explained that Staff did not feel there was enough community support to recommend this project for the 2020 Budget. He noted that the topic can be revisited during the completion of the Recreation Master Plan in 2020.

b) 2020 Proposed Capital Items

Tim Laprade provided an overview of the 2020 Recreation Capital Budget items that were proposed.

The Committee discussed the merit of the Centennial Park Ice Stock project. It was noted that although about 60 people play at this facility, there are user fees associated with all of their organized teams and games. It was also explained that the facility would be designed as a multi-purpose space that could be used for variety of activities and events such as covered dog shows and a community rink in the winter. Tim Laprade explained that the covered roof portion would be part of a multi-year project.

The Committee inquired about the extent of the Davidson Beach project. Mark Segsworth explained that the project would involve re-doing the road and improving the accessibility of the beach for people and emergency service vehicles. He noted that this is a beautiful location that is not being utilized and has the potential to be a backup location for the municipal Swim and Day Camps.

Jamie Brash noted that the Inverary Ball Park lighting project is a requirement in order to ensure that night games can continue.

Jamie Brash explained that the three parks all require work in order to make the public washrooms accessible. He noted that it was about not only making the washroom accessible, but also making the path to the washroom accessible as well.

Tim Laprade noted that the budget for the Recreation Master Plan would include advertising and development of the plan.

Minutes of Recreation Committee Meeting
October, 7, 2019

c) 2020 Proposed Recreation Operating Items

Tim Laprade provided a brief description of some of the proposed 2020 Recreation Operating items. He noted that they are proposing a new position - a full time Programs & Event Coordinator that would work with the community to bring more events and festivals to South Frontenac. This role would also take on some responsibilities related to the Swim and Day Camps.

Tim Laprade also noted that the proposal included a request for funds towards a winter festival. He explained that there has been a trend in urban residents looking to have rural recreational experiences.

Also on the 2020 Operating budget is the hiring of a Project and Event photographer that could be used for road construction projects and various events throughout the municipality. This would provide the township with professional photos to be used in promotional materials, on the website, and in reports to Council.

d) Committee Priorities

Tim Laprade noted that the Committees would be meeting separately next month at which point their priorities would include choosing a Committee Chair and Vice Chair as well as the following:

- Reviewing Roberts Rules and the Committee Terms of Reference
- Identify opportunities for community engagement
- Start planning for the development of the recreation master plan.

Councillor Morey noted that it would be a good idea to advertise the Committees and their members a little more so that residents know who they can go to should they need to raise an issue.

6 Next Meeting:

a) Proposed next meeting date:

Both Committees determined that they would like to meet in November and that Monday evenings seem to work well. Tim Laprade noted that a meeting date for both Committees would be shared soon.

7 Adjournment:

a) The meeting was adjourned at 8:39 pm.

Minutes of Recreation Committee Meeting
November, 4, 2019

Time: 7:00 PM

Location: Harris Park Hall

Recreation Committee

Present: Mark Schjerning, Tracey Holland, Paul Wash, Annie Campbell, Amanda Pantrey, Jill Kilgour, Councillor Morey, Councillor Sutherland.

Staff: Tim Laprade - Recreation Supervisor, Jamie Brash - Facilities & Waste Management Supervisor, Emily Caird - Executive Assistant.

1 Call to Order

- a) The meeting was called to order at 7:00 pm.

2 Declaration of pecuniary interest and the general nature thereof

- a) There were no declarations of pecuniary interest.

3 Election of Committee Chair & Vice Chair

- a) Tim Laprade provided the Committee with an overview of the roles and noted that these individuals would act as the Chair and Vice Chair until September 2020. He also reviewed the terms of reference in relation to the roles and noted that the Chair and Vice Chair should come from different districts within the Township.

Tim Laprade called for nominations. Mark Schjerning volunteered and was elected as chair, and Amanda Pantrey was elected as vice chair.

Tim Laprade then turned the meeting over to the new Committee Chair.

4 Approval of Minutes

- a) Joint Recreation Committee Meeting - October 7, 2019

The minutes of the meeting were adopted as presented, however, the Committee felt that they could not solely approve the minutes as they were from a joint meeting between both recreation committees.

5 Business Arising from the Minutes

- a) Attendance Sheet & Mileage

The attendance sheet was circulated and Tim Laprade noted that members should note on the attendance sheet when they have traveled to the meeting as a passenger.

6 New Business

- a) Review of Committee Info Package & Committee Terms of Reference

Tim Laprade gave an overview of the Committee Terms of Reference and provided insight into the group's purpose. He drew attention to the committee structure and noted that all members are representatives of the Township.

- b) Start to Identify Opportunities for Community Engagement at the local level and broader

Tim Laprade explained that the main purpose of this new committee is to engage with the community. He asked the Committee to brainstorm on the

Minutes of Recreation Committee Meeting
November, 4, 2019

following topics:

- How will the committee engage with the public?
- What does the community want/need in terms of programming & events?
- What trends are occurring and how does South Frontenac get involved?

Councillor Sutherland suggested reviewing the Community Grants program and identify ways to make it more accessible to a broader variety of groups.

Tracey Holland noted that that the Committee should use the Activity guide contacts and Southern Frontenac Community Services to reach out to programs and activity groups in the Township to let them know that the Committee wants to be involved and is here to help. The Chair noted that targeted communication to each of these groups with a questionnaire may help to gather the data the Committee needs.

The Committee then discussed the merits of holding an activity fair that would bring all types of sports and activity groups into one venue. This could also act as a registration day for summer activities. Tim Laprade noted that after the first one, it may be beneficial to host one in the spring and fall in order to display the various seasonal activities. It was noted that the mail out and questionnaire process could be a great opportunity to gather interest in an activity fair.

Councillor Sutherland noted that it would also be prudent to identify what activities residents are leaving the community to take part in as this could help to identify local needs. Tim Laprade recommended polling the public online through the Township website and social media portals. Paul Wash posed the suggestions of having recreation specific social media platforms.

Councillor Morey explained that feedback at the recent Strategic Plan open houses identified a need for more programming targeted at seniors and youth. He noted that this Committee could address this need by engaging with Parent Committees at the schools and Southern Frontenac Community Services.

Councillor Sutherland inquired if there was any data on the drop in users of Township facilities. Tim Laprade noted that there was not, but that it could possibly be a project for a summer student to collect user data at each of the green spaces.

Tim Laprade noted that Council identified coffee shop talks and quarterly Town hall open houses as potential mediums for engaging the public. Amanda Pantrey noted that she had researched a few municipalities that have great community engagement strategies that South Frontenac could look at for inspiration. Tim Laprade explained that this is exactly what the Committee is looking to do.

Jillian Kilgour pitched the idea of putting together a presentation about the Committee and its purpose, and then taking it to schools and activity groups in order to get our name out there. She noted that the Committee could provide handouts for kids to take home to their parents as well - the real decision makers. Tim Laprade explained that the Township hires a Public Education student in the summer and this would be a great role for them to work with the Committee. Tracey Holland also suggested potentially reaching out to the St. Lawrence and Queens Marketing programs for support.

The Chair suggested having a recreation specific A-Z directory that displays all recreation and cultural services, as well as contacts for each.

Minutes of Recreation Committee Meeting
November, 4, 2019

The Committee agreed that their first steps in the community engagement process will be to educate the public of who the Committee is and how you can contact them for support or advocacy.

c) Identify Committee Priorities & Pressing Issues

Tim Laprade noted that the rest of the agenda items will be standing headings that the Committee will see on every agenda. This will help to keep Committee business organized and encourage members to always be bringing information back to the meeting. He inquired with the committee if there were any topics they would like to bring up.

Jillian Kilgour noted that she would like to introduce repair cafes to the Township as it promotes reuse and environmental sustainability.

The Chair inquired if the Township or previous recreation Committees provided support to the Santa Clause parades in Sydenham and Harrowsmith. Tim Laprade noted that both events are hosted by external groups and that they work with the Public Works department on logistics such as closing the roads. Councillor Morey noted that the S&A Club in Harrowsmith hosts a pancake breakfast in addition to the parade and would probably welcome volunteers should anyone on the Committee be interested.

Canada Day 2020

Tim Laprade explained to the Committee that there had previously been discussions about combining the three fireworks shows in Sydenham, Harrowsmith, and Battersea, into one large show. This would include running buses from the various Canada Day celebrations in South Frontenac to wherever the large firework show is to take place. Tim Laprade noted that they considered rotating the show each year, however, the company that was hired in 2019 to put on the shows identified the Point Park in Sydenham as the ideal location for a large show. They noted that they could put on longer shows at Centennial Park or Gerald Ball park, but neither location was large enough to execute a bigger show. Tim Laprade explained that this Committee should meet with the various Canada Day groups and get their input, but he also wanted to know what the Committee's thoughts were on the subject.

The Committee expressed interest in having a combined firework show as it made logistical sense for each community. They agreed that sitting down with the separate Canada Day Committees would be a good first step.

d) Community Services & Activity Guide - Content Deadline

Tim Laprade provided each of the Committee members with a copy of the 2019 Activity Guide. He noted that the deadline for content for the 2020 version is December 1st, 2019. He encouraged the Committee to reach out to any groups they did not see in the guide and let him know if there was any content they felt needed to be included. He also noted that the new guide would include a listing of the two recreation committees, their members, and contact information for the group.

The Chair noted that there was a limited amount of information on the various Lake Associations throughout the Township, and that this is definitely a section that could be expanded. Tracey Holland suggested that the Committee reach out to the United Way to see if there were any specific services that South Frontenac residents are engaging in that could be shared.

e) Program or Event Updates

Tim Laprade explained that this is a standing agenda item designed to give the

Minutes of Recreation Committee Meeting
November, 4, 2019

Committee an opportunity to share local events or activities they have attended. He offered the Sydenham Haunted Barn as an example. Tim Laprade explained that this event draws hundreds of people each year and operates separately from the Township. He noted that this is an example of the types of events that this Committee should be engaging, offering support to, and promoting.

Tim Laprade also shared with the Committee that staff are working with Timber Sports and the City of Kingston to potentially host an event in 2021 or 2022. This is a national event that has the opportunity to bring a lot of people and attention to South Frontenac.

f) Report Back - Community Engagement Activities that have taken place - N/A

g) Urgent Items to go to Council - N/A

h) Items to bring to Recreation & Leisure Facilities Committee - N/A

7 Financial

a) Items for Budget Consideration - N/A

8 Next Meeting:

a) The Committee decided that the next meeting would be on December 2nd at 7:00 pm. The location will be determined at a later date.

9 Adjournment:

a) The meeting was adjourned at 8:26 pm.

Resolution No. 2019-CPEC-04/11-1

Moved by Tracey Holland Seconded by Annie Campbell.

That the meeting be adjourned at 8:26 pm.

Carried

BELLROCK HALL MEETING NOV 7, 2019

Present: Gina Ritchie, Celine Hayes, Cynthia Chapman, Debbie Twiddy

Minutes from Oct 17 meeting: Accepted

Treasurer:

Balance Petty Cash: Sept 30, 2019 \$188.10 ; Balance Oct 31 \$509.28

Balance Bank Acc't .: Sept 30, 2019; \$3783.41 Oct 31, 2019; \$5228.12

Taxes are paid up for 2019. Right now we have a credit of \$81.63 in that account/category.

Proceeds from the dance (not reflected in statement above). Intake: \$1768. Permit \$150; Alcohol \$356.30; Band: \$320; Miscellaneous expenses \$89.54 **Total expenses:915.84**

Profit was \$865.36 Not yet recorded in bank statement from Mark.

Hall rentals: \$100 plus \$20 plus Guides \$100 (cheque) Nature conservancy \$50, Band rental \$20, shower \$50. Except for the cheque from the Guides which will be deposited in the township account, and the Euchre and Yoga income which will be coming later, all of this is accounted for in petty cash total listed above.

Purchases: New kettle, carafes, coffee maker coffee. Total approx. \$100.

Water Testing: Due Nov 3. But we won't be using the hall much (one event only) in November. We will simply post the water sources with a warning and test the water when we re-open the hall in the spring.

Community Grants projects: Awaiting soil delivery. Will get it in the spring. Frames are constructed. Computer project to be resumed in spring, too.

Plowing snow: Gina will contact Cody Ritchie to arrange for any necessary plowing for the month until Nov 21 when we close the hall. \$25/per plowing.

Building permit: Was approved by the township. The construction of the deck outside is well under way; labour provided by Stan, Jim and Wally. Thanks to the donors of the materials: Eileen and Dave Heffernan.

Hall closure work party date is Nov 21, 2019. 6:30 pm. Eight liters of plumbing antifreeze to be bought; Debbie will pick it up.

Propane level Is now at 55% full. Should do fine for the winter. Gina has notified Tyendinaga propane that we won't need it re-filled.

Variety night: We have coffee, tea, water, some pop. Margo will make treats; we will repay her for the cost of the materials. Debbie will buy milk, cream.

Next meeting: Work party Nov 21.

BELLROCK HALL WORK MEETING NOV 21, 2019

Present: Debbie Twiddy, Ray Leonard, Gina Ritchie, Cynthia Chapman, Howard Hutcheson(volunteer)

The committee members gathered to do the necessary chores involved in shutting the hall down for the winter.

Lines and drains were emptied, antifreeze put in traps. Furnace turned off, drained. UV filter drained. We will need a new UV filter in spring. We will also need to test the water again in spring as testing is due this month but will be delayed. All breakers except for the refrigerator and the trace-line for the well were turned off.

We will re-open the hall sometime in spring—probably March 2020.

Next meeting (?) early March 2020?

**TOWNSHIP OF SOUTH FRONTENAC
BY-LAW 2020-01**

**A BY-LAW TO APPOINT COUNCIL MEMBERS TO COMMITTEE OF
ADJUSTMENT FOR THE YEAR 2020.**

WHEREAS the Council of the Township of South Frontenac appoints a number of individuals to carry out various duties in the Municipality and constitute different boards and committees; and,

WHEREAS it is expedient to consolidate these appointments in order to provide a consistent list of these appointees,

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC, BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

THAT:

- 1) Persons, as set out on Schedule "A" attached hereto, are hereby appointed to carry out various duties in the municipality and serve on the certain Committee and Boards for the term as set out opposite their names on Schedule "A".
- 2) Schedule "A" of this by-law may be amended by resolution of Council.
- 3) This by-law shall come into force and take effect on the date of its final passing.

Dated at The Township of South Frontenac this 14 day of January 2020.

Read a first and second time this 14 day of January 2020.

Read a third time and finally passed this 14 day of January 2020.

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC**

Ron Vandewal, Mayor

Angela Maddocks, Clerk

**TOWNSHIP OF SOUTH FRONTENAC
SCHEDULE "A"
TO BY-LAW NO. 2020-**
COMMITTEE APPOINTMENTS FOR 2020**

NAME	TERM EXPIRES
<u>COMMITTEE OF ADJUSTMENT</u>	
Bedford District	
Alan Revill	December 31, 2020
Loughborough District	
Randy Ruttan	December 31, 2020
Portland District	
Ray Leonard	December 31, 2020
Storrington District	
Norm Roberts	December 31, 2020



INFORMATION REPORT TO COUNCIL

FIRE AND RESCUE



AGENDA DATE: January 14, 2020

SUBJECT: 4th Quarter 2019 Update – Fire and Emergency Services

RECOMMENDATION:

That Council Receive this Report for Information.

BACKGROUND:

On December 11, 2018, Fire Chief Darcy Knott delivered a comprehensive Operational Review to Council. The Operational Review included 26 recommendations to be implemented for mid-range planning for South Frontenac Fire and Rescue. Recommendation 3.4 was adopted by Council which suggested that the Fire Chief provide quarterly information updates to Council on the status and progress of South Frontenac Fire and Rescue. This Information Report serves as the fourth quarterly update for 2019. It will outline what has been accomplished during the 4th Quarter and outline what is being planned for the next quarter and upcoming year.

EMERGENCY RESPONSES

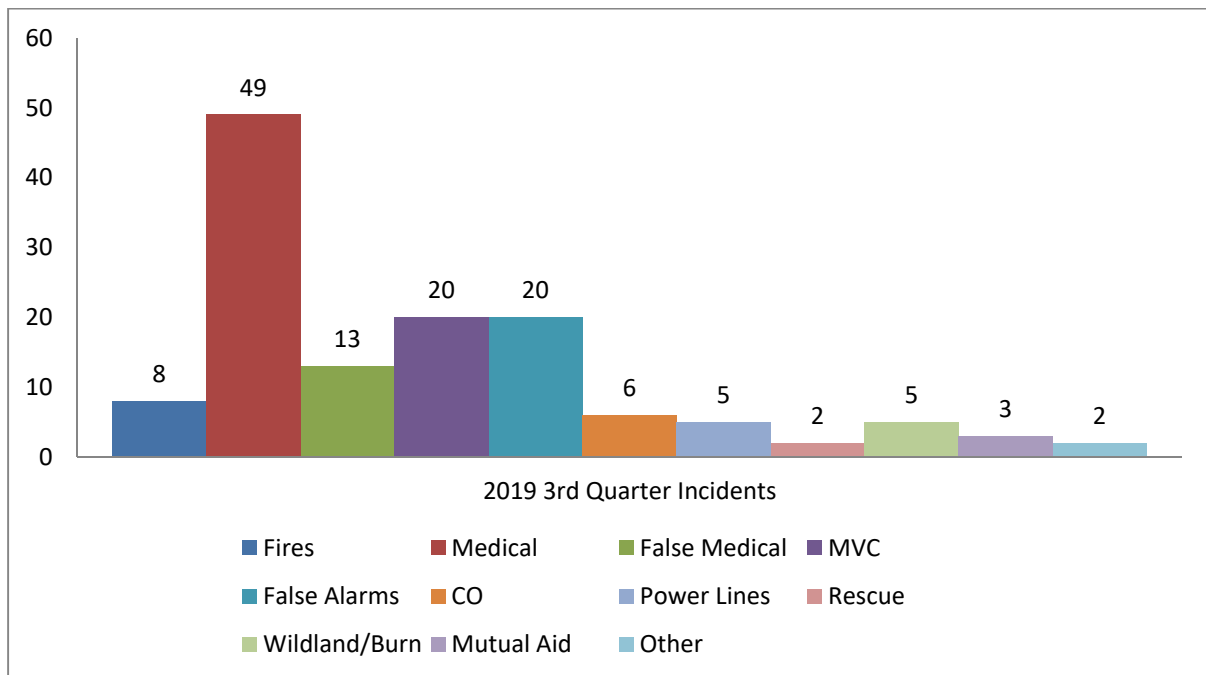
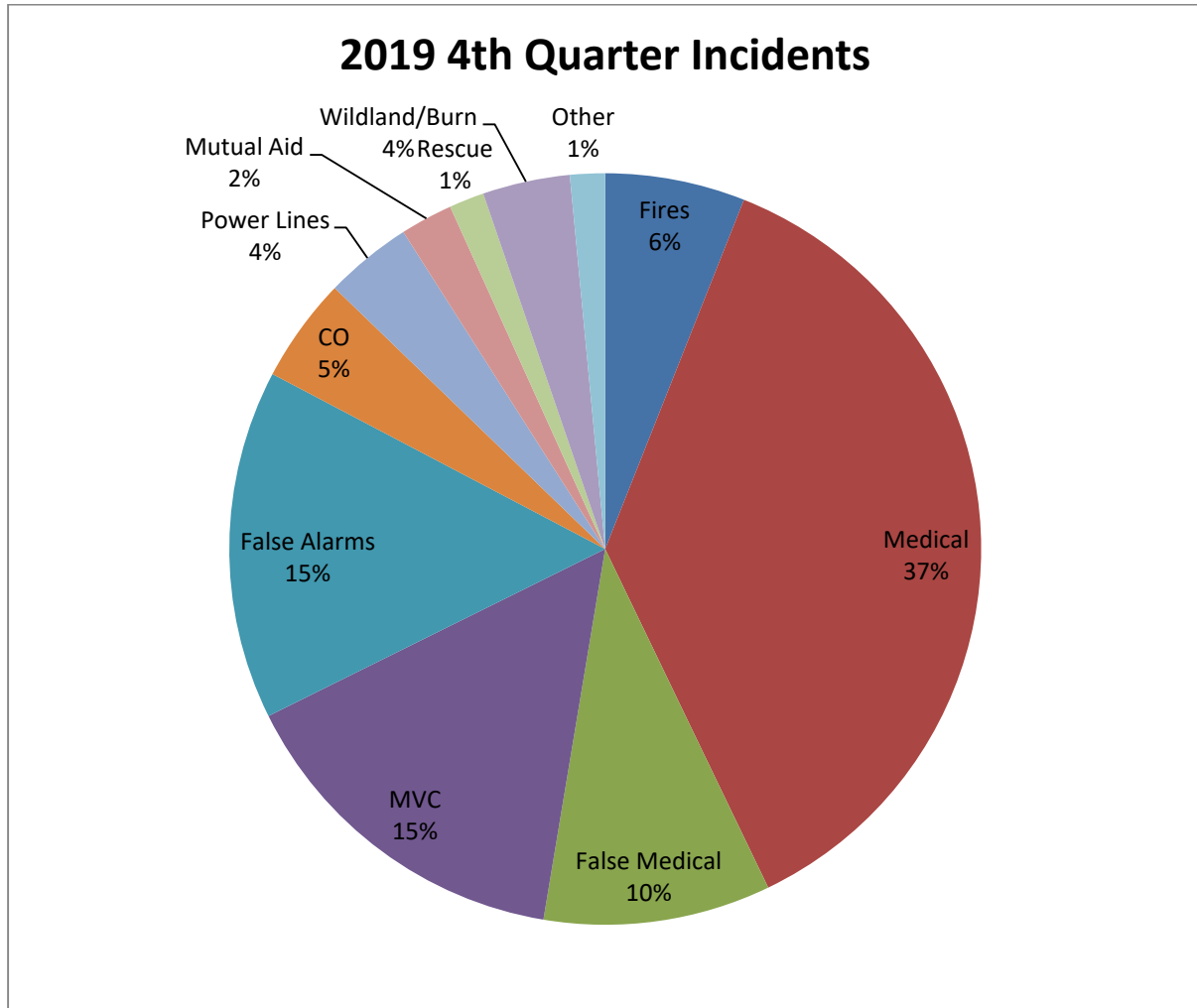
In the 4th Quarter of 2019, SFFR has responded to 132 incidents. This total is comparable to the two previous years. We continue to respond to a high frequency of Medical Responses but these numbers remain consistent with previous year's percentages. The tables and charts below as a representation and comparison of the emergency responses from the 1st, 2nd, 3rd, and 4th Quarter of 2019 and total numbers from the previous two years.

	2017	2018	2019
Responses 1 st Quarter Total Jan 1 – Mar 31	104	96	93
Responses 2 nd Quarter Total April 1 – June 30	123	135	128
Responses 3 rd Quarter Total July 1 – Sept 30	99	154	155
Responses 4 th Quarter Total Oct 1 – Dec 31	103	118	132
Year Total	429	503	508

During the 4th Quarter 2019, SFFR has responded to 132 incidents. This is comparable to the 2018 call volume, but still indicates a steady increase compared to previous years. Staff anticipates that this trend will continue and our emergency responses will to increase as our service to the community continues to be required. We believe strongly that increased Fire Prevention, Code Enforcement and Public Education Activities will reduce the severity and frequency of fires and other hazardous conditions within the community. The hope is to have a safe community with the lowest rate and frequency of risk.



INFORMATION REPORT TO COUNCIL FIRE AND RESCUE



Our strength is our community.



INFORMATION REPORT TO COUNCIL FIRE AND RESCUE



VOLUNTEER FIREFIGHTER RECRUITMENT

In the 2018 SFFR Operational Review, recommendation 2.4 suggested a 2019 recruitment of 25 new Volunteer Firefighters. That recommendation was approved by Council and financially planned for in the 2019 budgeting process which was also approved.

The Recruit Firefighters have completed the testing for NFPA 1001 Level 1 Firefighter and NFPA 1072 Hazardous Materials and have had a 94% success rate on the written testing requirements. Those that were unsuccessful will have an opportunity to rewrite the written testing and are expected to achieve success. All Recruit Firefighters to have achieved 100% success related to the practical skills component of the testing. The testing for NFPA 1001 Level 2 was completed on November 2, 2019.

To date, 24 of 25 recruits are still engaged and committed to SFFR. In previous recruitments, approx. only 40% of the personnel that began the training was still active at the end of the training process.

On November 27th, 24 recruit firefighters graduated at a ceremony held at SFFR Station 6. Members of Council, Mayor Vandewal, CAO Carbone, SFFR staff, family and friends attended the event. The ceremony was well received and successful. A full media release was also sent out and was highlighted in many media outlets.

All 24 recruits are now fully active as firefighters for SFFR and are integrating well into their stations and the entire department.

STATION LOCATION STUDY

Planning and writing of the RFP for the Station Location Study has begun. The Fire Chief has reached out to various other municipalities for examples and past templates used. Once a draft of the RFP Specification that fits the needs of South Frontenac is created it will be released to vendors for proposals. It is anticipated the study will be concluded in the late Spring of 2020 and will set direction for fire hall locations moving forward.

This study will focus on maximum coverage for fire protection for the Township, while considering previous call locations, population density, growth, response distances, and operational capability. The intention of the study will be to a plan for future realignment of the current firehalls and prioritize the potential to rebuild or relocate firehalls. This will include the potential to downsize the current number of firehalls from 8 to 7 which could greatly reduce the costs of future operational costs and capital purchases.

FIRE UNDERWRITERS SURVEY

In late June and early July, the Fire Underwriters Survey personnel came to the Township to complete an audit of our current fire protection services and capabilities. The Fire Chief spent a total of 3 full days with the auditor. All aspects of the SFFR operation were discussed and evaluated.

This included the following but not limited to:

- staffing levels

Our strength is our community.



INFORMATION REPORT TO COUNCIL FIRE AND RESCUE



- firehalls and locations
- apparatus availability and capability
- fire prevention activities and code enforcement inspections
- communications
- water supply and availability
- training syllabus and curriculum
- qualification and certification of staff
- GIS mapping
- equipment

At the end of the audit, over 200 items were discussed and examined. A full and comprehensive report back from FUS has been received and will be presented to Council in mid January. It will identify gaps in service based on key performance indicators and insurance rating gradings. The results of this report may help guide future decisions and priorities of the fire department in order to best serve the community.

CODE ENFORCEMENT and INSPECTIONS

During the 4th Quarter of 2019, the Fire Chief and Assistant Fire Chief conducted 8 inspections at various locations within the Township. Each of these inspections were by request and mandatory by the Fire Protection and Prevention Act.

It is anticipated that the hiring of the Assistant Chief of Fire Prevention and Training will allow SFFR to begin routine inspections at various occupancies within the township to ensure Fire Code compliance. The initial focus will be on assembly occupancies, commercial and industrial occupancies, commercial cooking locations, and schools.

In December 2019, a defined Vulnerable Occupancy was identified within the Township of South Frontenac. Within the FPPA, certain requirements must be met regarding vulnerable occupancies regarding frequency of fire drills, fire safety planning, and sprinkler requirements. Staff are working with this location to ensure those requirements are met.

TRAINING

In the 4th Quarter of 2019, continuation of fire service training was a priority for SFFR. We continue to strive towards certification of fire service personnel and achievement of professional qualifications and full certification. During the fourth quarter we achieved the following:

- x24 personnel attended achieved NFPA 1001 Level 2 (Recruits)
- x1 achievement of NFPA 1021 Level III (Fire Officer)
- 3 of 5 New Officers (Captains) have completed NFPA 1021 Fire Officer Level 1 Training. The remaining 2 Officers are scheduled for January 2020.
- X2 firefighter completed NFPA 1035 Level 2 FLSE

As our frequency of medical related responses continues to increase and become increasing complex, the Fire Chief has scheduled and planned for comprehensive medical training and certification delivery for all volunteer firefighters. This training is currently being delivered to all fire department staff. This training will consist of a 20 hours package delivered on a Friday evening and Saturday and Sunday. It will



INFORMATION REPORT TO COUNCIL FIRE AND RESCUE



certify all staff in Basic Life Support, First Aid, Airway Management, Oxygen Therapy, and Vital Signs. This training is expected to conclude in January 2020.

EMERGENCY MANAGEMENT

On November 6, 2019, the Municipal Emergency Control Group met for a full day. This day included training, review and revision of the emergency plan, review and revision of the Hazardous Identification Risk Assessment, Critical Infrastructure, and a table top exercise involving a major wildland fire.

In December, staff submitted our compliance documents for 2019 and we have verbally received confirmation of compliance from our EMO field officer that the Township of South Frontenac will be compliant with the EMCPA for 2019.

UPCOMING 2020 OBJECTIVES

- Complete Fire Hall Location Study (consider growth plan and rural Kingston)
- Assist in completion of Township Public Facility Emergency Plans
- Develop multi-year plan for Code Compliance Inspections
- Implement electronic burn permit program
- Review fleet asset renewal plan & consider smaller trucks for medical response while improving insurance ratings at some stations
- Implement enforcement program with fines/penalties
- Pursue recruitment to remedy volunteer complement deficiencies
- Update/create SOPs
- Smoke Alarm Program

FINANCIAL/STAFFING IMPLICATIONS:

All within scope of approved budget.

ATTACHMENTS:

None

Submitted/approved by:

Director of Fire and Emergency Services

Darcy W. Knott

Approved by:

Neil Carbone, CAO



REPORT TO COUNCIL DEVELOPMENT SERVICES DEPARTMENT ~BUILDING~

AGENDA DATE: January 14th, 2020

SUBJECT: 4th Quarter Building Activity Report for 2019

Summary of Report:

The following report details Quarterly Construction Values from 2016 to present, as well as types of construction that have occurred, Building Permits that have been issued and closed and Walk-in inquiry data in 2019.

Quarterly Construction Values for all projects:

	2016		2017		2018		2019	
	CONSTRUCTION VALUE	PERMITS ISSUED	CONSTRUCTION VALUE	PERMITS ISSUED	CONSTRUCTION VALUE	PERMITS ISSUED	CONSTRUCTION VALUE	PERMITS ISSUED
January-March	\$2,156,402.00	29	\$2,077,900.00	48	\$2,990,962.00	57	\$2,211,814.00	44
April-June	\$11,785,550.00	155	\$12,728,150.00	148	\$13,050,757.00	146	\$14,794,702.00	142
July-September	\$8,757,931.00	148	\$11,499,769.00	129	\$10,174,862.00	126	\$11,678,813.00	134
October-December	\$6,622,100.00	89	\$5,650,400.00	93	\$5,501,998.00	77	\$7,112,000.00	67
Totals	\$29,321,983.00	421	\$31,956,219.00	418	\$31,718,579.00	406	\$35,797,329.00	387

Quarterly Construction Values for Single Family Dwellings:

	2016		2017		2018		2019	
	CONSTRUCTION VALUE	PERMITS ISSUED	CONSTRUCTION VALUE	PERMITS ISSUED	CONSTRUCTION VALUE	PERMITS ISSUED	CONSTRUCTION VALUE	PERMITS ISSUED
January-March	\$1,425,400.00	5	\$1,010,000.00	4	\$900,000.00	2	\$1,283,000.00	3
April-June	\$8,569,875.00	30	\$8,108,000.00	28	\$7,844,000.00	24	\$11,770,355.00	39
July-September	\$5,095,876.00	20	\$7,169,000.00	25	\$7,027,500.00	26	\$8,042,000.00	23
October-December	\$3,999,000.00	15	\$3,290,500.00	13	\$3,787,000.00	14	\$4,405,000.00	13
Totals	\$19,090,151.00	70	\$19,577,500.00	70	\$19,558,500.00	66	\$25,500,355.00	78

Building Permits Issued:

Type of Construction	JAN-MAR	APR-JUNE	JULY-SEPT	OCT-DEC	YTD
Single Family Dwellings	3	39	23	13	78
Seasonal Dwellings	1	3	3	3	10
Additions & Renovations	10	17	16	7	50
Garage, Accessory Bldgs, Decks	8	40	55	23	126
Woodstove/Pellet/Chimney	10	9	9	9	37
Agricultural Buildings	1	5	2	2	10
New ICI/Multi-Res Bldgs.	0	1	1	0	2
Reno/Additions to ICI/Multi-Res Bldgs.	4	3	1	0	8
Demolitions	3	12	13	5	33
Pool enclosure	0	11	8	2	21
Other (Signs, Solar Panels, Towers)	4	2	3	3	12
TOTAL PERMITS	44	142	134	67	387

Building Permits Closed:

Type of Construction	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	YTD
Single Family Dwellings	6	9	7	6	28
Seasonal Dwellings	1	2	1	3	7
Additions & Renovations	8	14	16	20	58
Garage, Accessory Bldgs, Decks	4	18	52	32	106
Woodstove/Pellet/Chimney	5	4	13	12	34
Agricultural Buildings	1	1	1	0	3
New ICI/Multi-Res Bldgs.	0	1	0	0	1
Reno/Additions to ICI/Multi-Res Bldgs.	1	6	0	0	7
Demolitions	8	7	9	9	33
Pool enclosure	1	4	9	5	19
Other (Signs, Solar Panels, Towers)	1	4	7	6	18
TOTALS	36	70	115	93	314

Building Department Walk-In Inquiries:

Type of Inquiry	JAN-APR	MAY-JUN	JUL-SEP	OCT-DEC	YTD
New Inquiry	Data not collected	139	233	90	462
Inquiry about existing building file		103	173	117	393
Other**		6	83	100	189
TOTALS	0	248	489	307	1044

**Other = Real Estate agent inquiries, inquiries meant for other departments etc.

Prepared by:
Peggy Spafford
Administrative Assistant – Building Department

Submitted/Approved by:
Tom Berrault
Chief Building Official



REPORT TO COUNCIL
DEVELOPMENT SERVICES
DEPARTMENT
- PLANNING -



AGENDA DATE: January 14, 2020
REPORT DATE: January 9, 2020
SUBJECT: 4th Quarter – 2019 Planning Activity Report

SUMMARY:

The following report details the activities of Planning Services within the Development Services Department in 2019.

The report summarizes activities on an annual and quarterly (October 1, 2019 to December 31, 2019) basis.

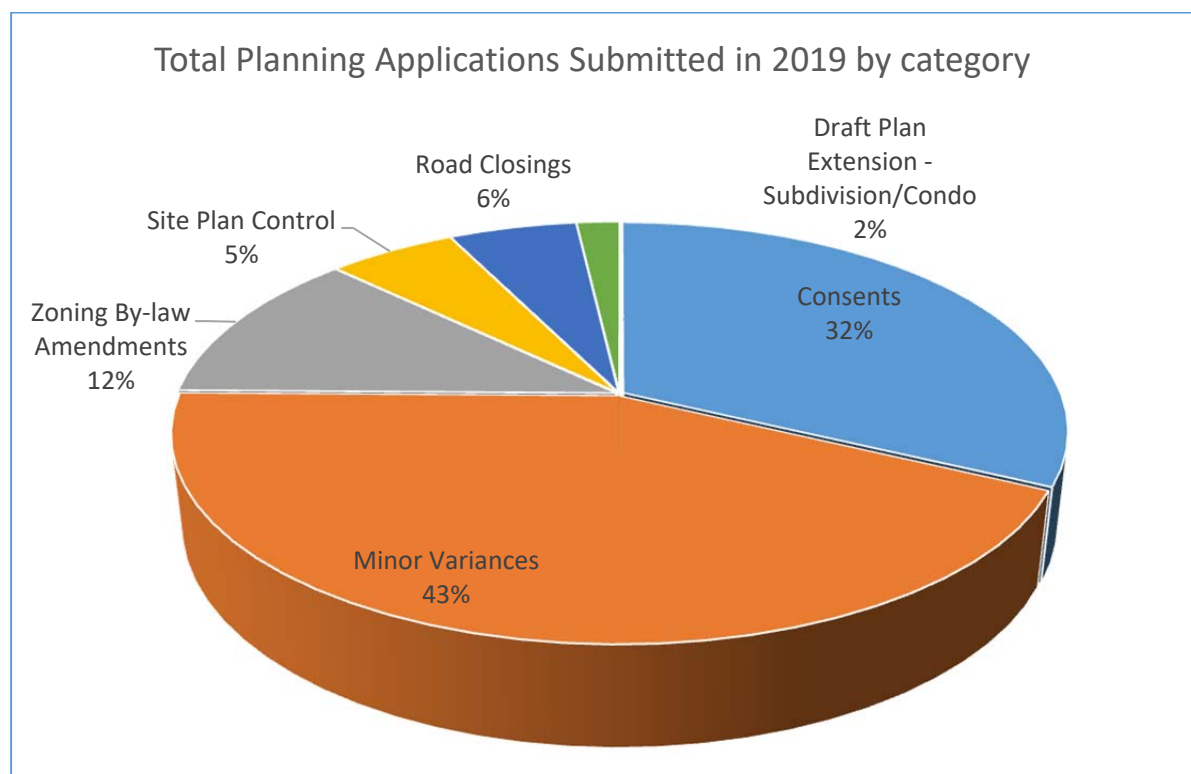
The activities outlined below have been completed by the Planning Assistant, Planner and Director of Development Services.

Annual Summary

The fourth quarter 2019 report represents the annual total number of inquiries and applications received by Planning Staff in the Development Services Department.

Email Inquiries – Year to Date	6791
Phone Inquiries – Year to Date	2579
Walk In Inquiries – Year to Date (May to December)	1118
Pre-consultation Meetings – Year to Date	261
Applications Processed - Year to Date	109

A total of 109 applications were received and processed by Planning Staff in 2019. 75% of the planning applications were Committee of Adjustment applications (consents, right-of-way, and minor variances). The majority of rezoning applications in 2019 were to fulfill conditions of approval of consent applications. Road closings and site plan control applications are a smaller percentage of the application work in the Department (5% and 6% respectively).





REPORT TO COUNCIL
DEVELOPMENT SERVICES
DEPARTMENT



- PLANNING -

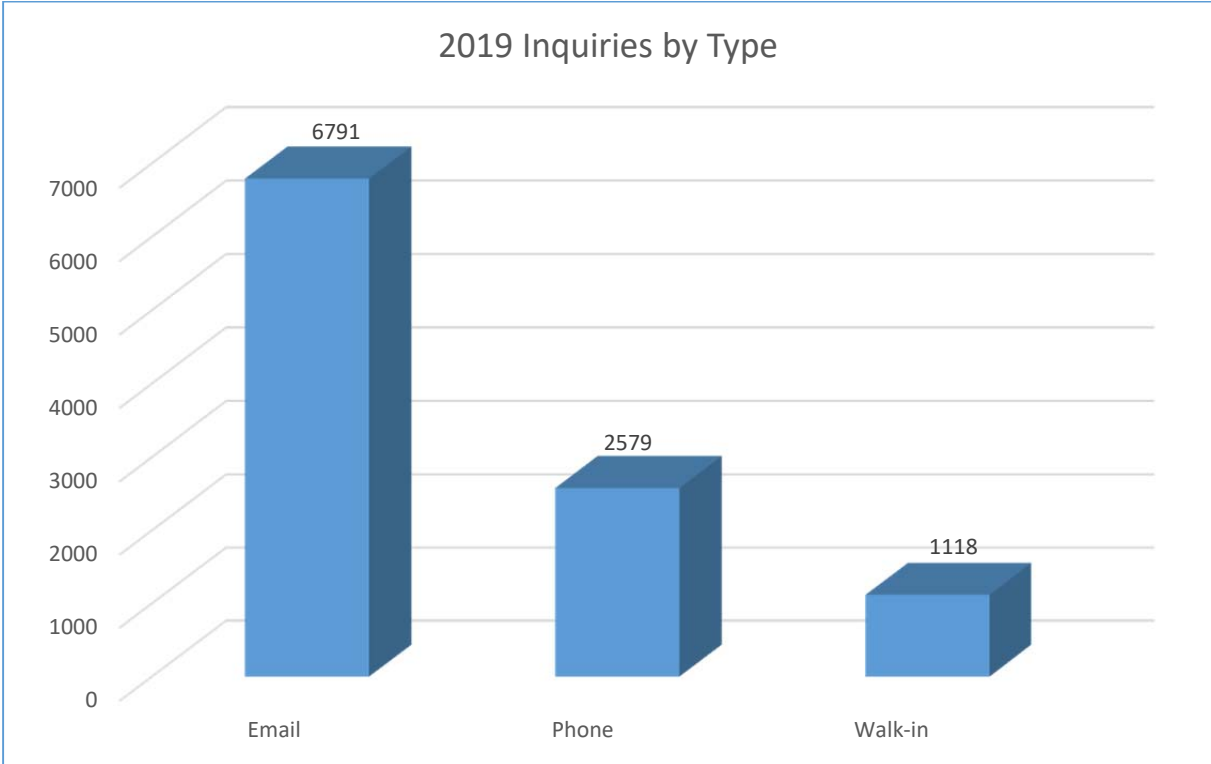
In addition to the applications captured in the graph above, 59 development agreements were prepared to fulfill conditions of approval for Committee of Adjustment applications. Conditions were cleared and finalized for 42 consent applications.

The Township received one appeal to the Local Planning Appeal Tribunal in 2019. The appeal was on a consent application heard by the Committee of Adjustment in early 2019. The hearing was held in November 2019. A decision has not yet been issued.

While significant staff time was spent processing existing plan of subdivision and condominium developments in 2019, only 2% of the applications received in 2019 were plans of subdivisions/condominiums.

A development agreement was prepared and entered into by Council for the McFadden Road Plan of Subdivision. Conditions were cleared and final approval was issued for the McFadden Road Plan of subdivision in 2019. Draft Plan approval was granted to Shield Shores plan of condominium in 2019. Both were existing applications initiated prior to 2019.

In 2019, over 10,000 inquiries were received and processed by Planning Staff. The majority of inquiries are made via email (65%). The next highest type of inquiry is via phone (24%). Walk-in inquiries (11%) are common too – many being from visitors to the area inquiring about properties for sale and from seasonal residents.



The Department began to track walk-in inquiries in May 2019. The below graph shows walk-in inquiries by month in 2019. The peak month for walk-in inquiries was September with 208 walk-ins. The lowest months for walk-in inquiries were June and December.



REPORT TO COUNCIL DEVELOPMENT SERVICES DEPARTMENT

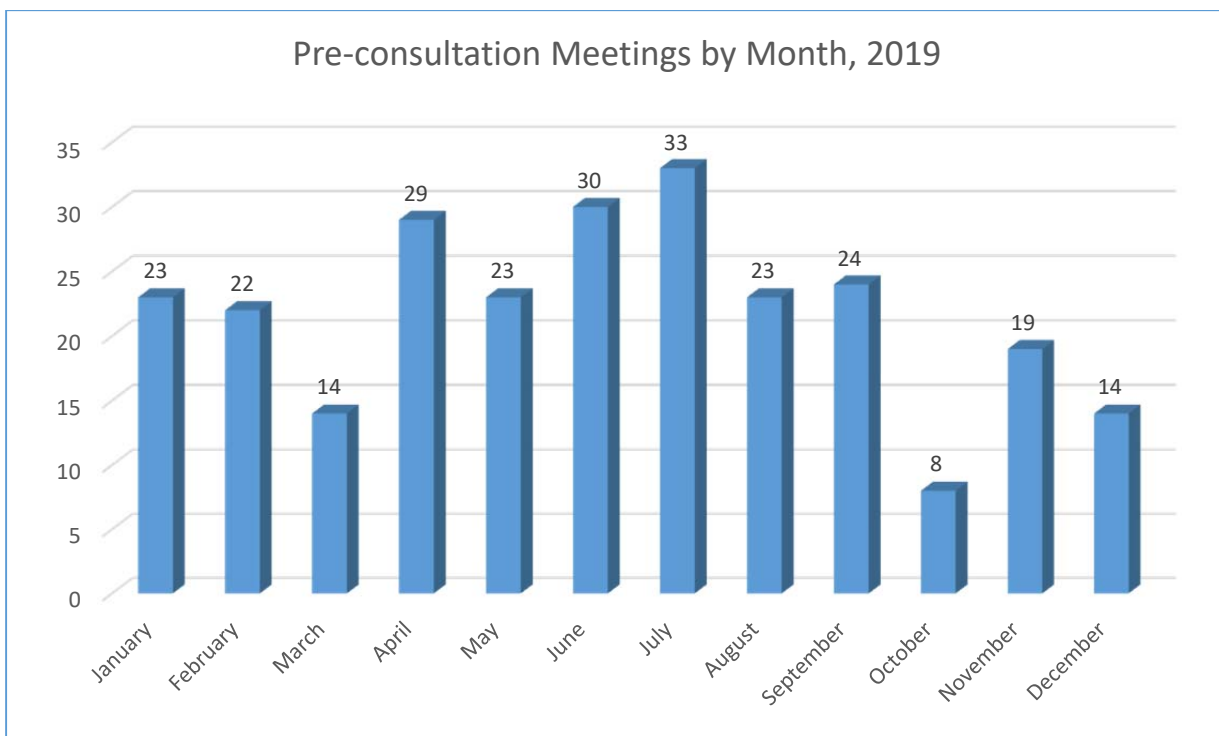


- PLANNING -



For inquiries that are anticipated to turn into applications, a pre-consultation meeting is booked to review the proposal and provide information about what is required for a complete application. While there was some seasonality to the number of meetings, the number of pre-consultation meetings booked each month have been fairly consistent throughout 2019.

Each pre-consultation meeting can take anywhere from 30 minutes to over two hours.





REPORT TO COUNCIL
DEVELOPMENT SERVICES
DEPARTMENT



- PLANNING -

4th Quarter Activity Summary

This section of the report summarizes the activities that occurred in the 4th Quarter (October – December 2019) for the Planning division.

Inquiries

Phone Inquiries

	Inquiries	Clearing Conditions & Existing Applications	Other Development Services Matters	Totals
October	324	28	18	370
November	242	14	14	270
December	152	8	4	164
4th Quarter Total	718	50	36	804
3 rd Quarter Total	653	69	19	741
2 nd Quarter Total	393	166	44	603
1 st Quarter Total	392	25	14	431
Year to Date Total	2156	310	113	2579

Email Inquiries

	Inquiries	Clearing Conditions & Existing Applications	Other Development Services Matters	Totals
October	330	138	40	508
November	399	42	43	484
December	379	26	18	423
4th Quarter Total	1108	206	101	1415
3 rd Quarter Total	1526	370	214	2110
2 nd Quarter Total	1298	430	115	1843
1 st Quarter Total	917	375	131	1423
Year to Date Total	4849	1381	561	6791



REPORT TO COUNCIL DEVELOPMENT SERVICES DEPARTMENT



- PLANNING -

Walk-in Inquiries

	New Inquiries	Inquiry about Existing Application	Other Inquiries	Total Walk-in Inquiries
October	65	30	45	140
November	55	38	41	134
December	21	22	18	61
4th Quarter Total	141	90	104	335
3 rd Quarter Total	306	120	101	527
2 nd Quarter Total	161	74	21	256
1 st Quarter Total	*608	*284	*226	*1,118

*no data was collected in the 1st Quarter. Development Services. Development Services Staff began tracking and reporting walk-in inquiries in May 2019.

Pre-consultation Meetings

	Number of Meetings this Quarter
October	8
November	19
December	14
4th Quarter Total	41
3 rd Quarter Total	80
2 nd Quarter Total	82
1 st Quarter Total	59
Year to Date Total	261

Consent Applications

	Complete Applications Submitted	Applications Heard by Committee
October	1	1
November	4	4
December	11	* applications submitted in December will be heard by CofA in February 2020
4th Quarter Total	16	11
3 rd Quarter Total	7	7
2 nd Quarter Total	7	2
1 st Quarter Total	5	4
Year to Date Total	35	24



REPORT TO COUNCIL DEVELOPMENT SERVICES DEPARTMENT



- PLANNING -

Minor Variance Applications

	Complete Applications Submitted	Applications Processed
October	7	7
November	5	5
December	9	* applications submitted in December will be heard by CofA in February 2020
4th Quarter Total	21	12
3 rd Quarter Total	10	10
2 nd Quarter Total	10	10
1 st Quarter Total	6	6
Year to Date Total	47	38

Zoning By-law Amendment Applications

	Complete Applications Submitted	Applications Declared Complete & Processed
October	2	2
November	1	1
December	0	0
4th Quarter Total	3	3
3 rd Quarter Total	2	2
2 nd Quarter Total	2	2
1 st Quarter Total	6	6
Year to Date Total	13	13

Site Plan Control Applications

- One site plan control application was submitted in the 4th quarter of 2019. A total of six site plan control applications have been submitted to date this year.

Development Agreements

- 20 development agreements were prepared by Township Planning Staff in the 4th Quarter of 2019. A total of 59 development agreements have been prepared in 2019.

Certificates of Official Issued (Finalizing Consent Applications)

- 5 severance applications were finalized by the Planning Assistant clearing all conditions of the consent and issuing the certificate of official in the 4th Quarter of 2019. A total of 42 consent applications have been finalized this year.
- Certificates of Official are forwarded to the applicant's lawyer to register the severance and finalize the transfer of land.

Other Applications & Planning Activities

- No Road Closing applications were received in the 4th quarter. Six road closing applications have been received to date this year.



REPORT TO COUNCIL DEVELOPMENT SERVICES DEPARTMENT



- PLANNING -

- County gave Final Approval to the McFadden Road Plan of Subdivision on May 3, 2019. The Subdivision Agreement has been registered and the first lot is under construction.
- Shield Shores Plan of Condominium Application was recommended with conditions to the County for draft plan approval in April 2019. The County granted draft plan approval in May 2019. No appeals were received. The developer has begun working towards clearing conditions of draft plan approval.
- Draft Plan Extension for Cranberry Cove and Johnston Point Plans of Condominium were considered by Township Council. County Council granted a one year extension to draft plan approval for both condominiums on June 19, 2019. Staff were working with the developer to clear conditions on both these condominiums.

Submitted/approved by: Claire Dodds, Director of Development Services

Prepared by: Michelle Hannah, Planning Assistant & Trudy Gravel, Planner

Approved by: Neil Carbone, CAO



Payment Listing
For the period of December 18, 2019 to January 14, 2020

Accounts Payable Payment Listing: 2,509,139.12
For the period of December 18, 2019 to January 14, 2020

Payroll Payment Listing:

Pay Period #19-26	Pay date December 18, 2019 For the period of December 1, 2019 to December 14, 2019	100,828.29
Pay Period #19-27	Pay date December 31 2019 For the period of December 15, 2019 to December 28, 2019	102,316.70
Council Honorarium:	Pay date December 30, 2019 For the period of December 1, 2019 to December 31, 2019	18,819.72

Total Payments \$ 2,731,103.83

RECOMMENDATION:

1. It is recommended that Council receive for information the listing of the Accounts Payable and Payroll for the period ending January 14, 2020 in the amount of
 \$ 2,731,103.83

Submitted by:

Mark Foster - Accounting Clerk

Approved by:

Tracey Pritchard - Acting Deputy Treasurer

Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

Ranges: From: To: Distribution Types Included:
Cheque Date: 2019-12-18 2020-01-14 PURCH, MISC

10 GG

0000 Gen

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012652	2020-01-14	57757	COUNTY OF FRONTENAC	FMIS+ GIS Services	\$28,652.76
Total EFT000000012652					\$28,652.76
EFT000000012673	2020-01-14	71497	THE FRONTENAC NEWS	Ad- Dec 5,12,19	\$1,984.32
Total EFT000000012673					\$1,984.32
Total Gen					\$30,637.08

0020 TaxC

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012621	2019-12-20	2019 PIL/SUP 57752	COUNTY OF FRONTENAC	2019 PIL/SUP Q4 Levy	\$50,703.20 \$1,496,561.76
Total EFT000000012621					\$1,547,264.96
Total TaxC					\$1,547,264.96

1000

Cheque	Date	Inv #	Vendor	Description	Amount
070719	2019-12-30	19/11/15-01	SNIDER, PERCY	Snow Plowing	\$152.64
Total 070719					\$152.64
070730	2020-01-14	1645	DALE BABCOOK MASONRY LIMITED	Front Step Patch	\$412.13
Total 070730					\$412.13
070744	2020-01-14	19/12/31-11	SNIDER, PERCY	Snow Plowing	\$686.88
Total 070744					\$686.88
EFT000000012634	2020-01-14	14231	BAY ELECTRIC	Repair Emergency Light in Cell	\$163.81
Total EFT000000012634					\$163.81
EFT000000012645	2020-01-14	KIN/100503	CITY ELECTRIC SUPPLY	Lighting Parts	\$35.13
Total EFT000000012645					\$35.13
EFT000000012646	2020-01-14	59667	CLEAN ONTARIO	Hose	\$198.43
Total EFT000000012646					\$198.43
EFT000000012654	2020-01-14	2662329 34287TI	CULLIGAN	Water Cooler Rental Water	\$10.12 \$38.56
Total EFT000000012654					\$48.68
EFT000000012658	2020-01-14	1059	DAHM PAINTING & DECORATING LTD	Patch+ Repair + Paint	\$1,275.83
Total EFT000000012658					\$1,275.83
EFT000000012685	2020-01-14	19341	IMPACT PROPERTY SOLUTIONS	Repair Fixture + Replace Emerg	\$372.99
Total EFT000000012685					\$372.99
EFT000000012712	2020-01-14	19/12-OFFICE 19/12-OFFICE	R&D NELSON GENERAL MAINTENANCE	19/11+19/12 General Maint. 19/11+19/12 General Maint.	\$1,648.51 \$375.33
Total EFT000000012712					\$2,023.84
EFT000000012727	2020-01-14	27962067	SUPERIOR PROPANE INC.	2498.6L @.450	\$1,222.98
Total EFT000000012727					\$1,222.98
EFT000000012735	2020-01-14	8143	TROUSDALE'S FOODLAND	Detergent	\$3.86
Total EFT000000012735					\$3.86
EFT000000012736	2020-01-14	227009 100080	TROUSDALE'S HOME HARDWARE	Ice Melt Ice Melt	\$34.55 \$35.59
Total EFT000000012736					\$70.14
EFT000000012741	2020-01-14	18825 18826	UNITY SOD FARM LTD.	Snow Plowing Snow Plowing	\$1,758.41 \$1,364.60
Total EFT000000012741					\$3,123.01
Total					\$9,790.35

1100 Counc

Cheque	Date	Inv #	Vendor	Description	Amount
070721	2019-12-20	157	THE POINT	Council Christmas Food	\$254.40
Total 070721					\$254.40
070741	2020-01-14	2019 GRANT	RURAL FRONTENAC COMMUNITY SERVICES	2019 Youth Activities Grant	\$5,000.00
Total 070741					\$5,000.00
EFT000000012630	2020-01-14	MEM006966	ASSOC OF MUNICIPALITIES OF ONT	2020 Membership	\$6,982.72

**Township of South Frontenac
 CHEQUE DISTRIBUTION REPORT**

Total EFT000000012630					\$6,982.72
EFT000000012697	2020-01-14		MC006020	MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO 2020 Employee Contribution	\$283.15
Total EFT000000012697					\$283.15
EFT000000012735	2020-01-14		9650	TROUSDALE'S FOODLAND Christmas Meeting Food	\$54.02
Total EFT000000012735					\$54.02
Total Counc					\$12,574.29

1210 CAO

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012674	2020-01-14				
		8812	GALLAGHER MCDOWALL ASSOCIATES	Compensation Review	\$1,119.36
Total EFT000000012674					\$1,119.36
Total CAO					\$1,119.36

1250 Clk

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012735	2020-01-14				
		8157	TROUSDALE'S FOODLAND	Cream + Sugar	\$5.48
		2455		Coffee + Cream	\$39.46
		2078		Cream + Milk	\$8.57
		3423.		Sugar	\$2.49
Total EFT000000012735					\$56.00
EFT000000012736	2020-01-14				
		226865	TROUSDALE'S HOME HARDWARE	Tablecloth	\$3.04
Total EFT000000012736					\$3.04
EFT000000012743	2020-01-14				
		47051	VERSUS BUSINESS FORMS & LABELS	10,000X Window Envelopes	\$735.32
Total EFT000000012743					\$735.32
Total Clk					\$794.36

1275 Fin

Cheque	Date	Inv #	Vendor	Description	Amount
070738	2020-01-14				
		2020*1058	OMTRA	2020 Membership L.F.	\$228.96
Total 070738					\$228.96
070742	2020-01-14				
		8100902644	SHRED-IT INTERNATIONAL ULC	19/11 Shredding Services	\$75.20
		8100927089		19/12 Shredding Services	\$75.20
Total 070742					\$150.40
EFT000000012652	2020-01-14				
		57724	COUNTY OF FRONTENAC	Legal Update	\$35.42
Total EFT000000012652					\$35.42
EFT000000012676	2020-01-14				
		AG5495	G-FORCE MARKETING	5X Roll Binders	\$772.44
Total EFT000000012676					\$772.44
Total Fin					\$1,187.22

Total GG

\$1,603,367.62

20 PP&P

2100 Fire

Cheque	Date	Inv #	Vendor	Description	Amount
070737	2020-01-14				
		12231	NORTH COUNTRY MARINE	Change Oil + Winterize Engine	\$242.19
Total 070737					\$242.19
070744	2020-01-14				
		19/11/15-13	SNIDER, PERCY	Snow Plowing	\$203.52
		19/12/31-08		Snow Plowing	\$1,373.76
		19/12/31-09		Snow Plowing	\$1,373.76
		19/12/31-07		Snow Plowing	\$1,373.76
Total 070744					\$4,324.80
070745	2020-01-14				
		80448	STRYKER CA LP	Repair AED	\$903.02
Total 070745					\$903.02
070746	2020-01-14				
		1000191511	TROY LIFE & FIRE SAFETY LTD.	Investigation+Inspection	\$440.62
		1000193184		Fire Extinguisher Services	\$396.86
		1000185575		Fire Extinguisher Services	\$830.94
Total 070746					\$1,668.42
EFT000000012624	2020-01-14				
		31318	BOULTON SEPTIC/LARMON'S	Snow Plowing	\$101.76
		31419		Holding Tank Pumped	\$244.22
		31472		Snow Plowing	\$305.28
		31471		Snow Plowing	\$641.09
		31470		Snow Plowing	\$763.20
Total EFT000000012624					\$2,055.55
EFT000000012626	2020-01-14				
		A2541046	ABELL PEST CONTROL INC.	19/12 Pest Control	\$48.54
		A2545003		19/12 Pest Control	\$50.80
		A2559906		19/12 Pest Control	\$41.18
Total EFT000000012626					\$140.52
EFT000000012633	2020-01-14				
		24234902	BATTLEFIELD EQUIPMENT RENTALS	Scissor Lift Rental	\$400.10

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

Total EFT000000012633				\$400.10
EFT000000012642	2020-01-14		CANADIAN TIRE	
		138358	Tools	\$284.83
Total EFT000000012642				\$284.83
EFT000000012643	2020-01-14		UNISYNC GROUP LIMITED	
		96626	2X Collar Dog Pins	\$36.63
Total EFT000000012643				\$36.63
EFT000000012645	2020-01-14		CITY ELECTRIC SUPPLY	
		KIN/100286	Fan, Bulbs + Batteries	\$86.69
		KIN/100503	Lighting Parts	\$10.18
		KIN/100599	Tube	\$10.18
Total EFT000000012645				\$107.05
EFT000000012651	2020-01-14		COPPERWOOD ELECTRICAL CONTRACTORS	
		2019-617	Verify + Test Electrical	\$160.78
Total EFT000000012651				\$160.78
EFT000000012664	2020-01-14		EARL ROSEBUSH FUELS	
		1057-89913	40.8L @.8550	\$37.72
		0647-93897	863.30L @.898	\$836.06
		0647-88823	1324.00L @.819	\$1,175.79
		1060-97669	470.80L @1.099	\$552.24
		1057-93844	434.10L @.898	\$420.40
		1057-92665	241.00L @.889	\$231.19
		1057-91548	383.60L @.896	\$370.71
		2706-91558	142.40L @.896	\$137.62
		4896-91578	310.0L @.901	\$301.16
		4896-95869	361.30L @.875	\$341.44
Total EFT000000012664				\$4,404.33
EFT000000012670	2020-01-14		FIRE SERVICE MANAGEMENT	
		441904	Wash + Repair	\$583.49
Total EFT000000012670				\$583.49
EFT000000012671	2020-01-14		FIRE MARSHAL'S PUBLIC FIRE	
		IN005158	2020 Membership	\$100.00
		IN156126	"The Evolving Fireground"-Book	\$95.67
		IN156212	"Firefighter Rescue..."-Book	\$78.55
Total EFT000000012671				\$274.22
EFT000000012677	2020-01-14		GIGPRINT	
		J14112019D	12X Books+ 1000X Def. Notices	\$442.29
Total EFT000000012677				\$442.29
EFT000000012686	2020-01-14		JODY CAMPBELL'S SEPTIC SERVICE	
		15883	19/11-19/12 Portable Toilet	\$101.76
Total EFT000000012686				\$101.76
EFT000000012691	2020-01-14		LEONARD, ELIZABETH	
		19/12/17-04	Cleaning	\$60.00
Total EFT000000012691				\$60.00
EFT000000012692	2020-01-14		LIGHTING...FX INC.	
		61116	3X Light Fixtures	\$610.23
		61126	Lighting Fixture	\$183.12
		61142	LED Lighting Package	\$4,970.98
Total EFT000000012692				\$5,764.33
EFT000000012693	2020-01-14		MESSER CANADA INC.	
		2101704862	Oxygen	\$134.24
		2101748697	Oxygen	\$444.00
		2101775629	Cylinder Utilization Fee	\$79.37
Total EFT000000012693				\$657.61
EFT000000012695	2020-01-14		LONDRY ALARMS	
		201094	Service Alarm	\$90.57
Total EFT000000012695				\$90.57
EFT000000012701	2020-01-14		ONTARIO ASSOCIATION OF FIRE CHIEFS	
		2020-4158	2020 Membership A.B.	\$259.49
		2020-4198	2020 Membership D.K.	\$259.49
Total EFT000000012701				\$518.98
EFT000000012708	2020-01-14		PETRIE FORD	
		279763	Marker	\$5.60
Total EFT000000012708				\$5.60
EFT000000012712	2020-01-14		R&D NELSON GENERAL MAINTENANCE	
		19/12-PRFH	19/11+19/12 General Maint.	\$256.43
		19/12-PRFH	19/11+19/12 General Maint.	\$53.12
Total EFT000000012712				\$309.55
EFT000000012713	2020-01-14		RICOH CANADA INC.	
		SCO92628068	19/11 Copier Usage + Rental	\$159.83
Total EFT000000012713				\$159.83
EFT000000012716	2020-01-14		R. THURSTON TECHNOLOGIES	
		11501	Repair Radio + Antenna	\$188.05
		11499	20/01-20/03 Site Rental	\$381.60
Total EFT000000012716				\$569.65
EFT000000012720	2020-01-14		SELECT DOOR AND FRAME	
		40004	New Keyed Door Lever	\$297.65
Total EFT000000012720				\$297.65
EFT000000012727	2020-01-14		SUPERIOR PROPANE INC.	
		27962165	1628.7L @.45	\$797.20
		27962164	21.7L @.45	\$10.62
Total EFT000000012727				\$807.82
EFT000000012735	2020-01-14		TROUSDALE'S FOODLAND	
		2158	Water	\$59.80
		2016	Water	\$29.90
Total EFT000000012735				\$89.70
EFT000000012736	2020-01-14		TROUSDALE'S HOME HARDWARE	
		226851	Oil + Batteries	\$28.64
Total EFT000000012736				\$28.64
EFT000000012741	2020-01-14		UNITY SOD FARM LTD.	

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

	18828	Snow Plowing	\$952.47
Total EFT000000012741			\$952.47
Total Fire			\$26,442.38

2200 911

Cheque	Date	Inv #	Vendor	Description	Amount
070735	2020-01-14		MINISTER OF FINANCE-POLICE SERVICES		
		103112191103014		PSAP-Billing Adjustment	\$117.93
Total 070735					\$117.93
Total 911					\$117.93

2300 Emg Mgt

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012735	2020-01-14		TROUSDALE'S FOODLAND		
		2142		Emerg Management Day Snack	\$10.90
Total EFT000000012735					\$10.90
Total Emg Mgt					\$10.90

2400 Police

Cheque	Date	Inv #	Vendor	Description	Amount
070720	2019-12-30		MINISTER OF FINANCE-POLICE SERVICES		
		111212190944093		19/12 Policing Services	\$250,492.00
Total 070720					\$250,492.00
070755	2020-01-14		TOWNSHIP OF CENTRAL FRONTENAC		
		513		Comm. Safety + Well Being Plan	\$866.50
Total 070755					\$866.50
EFT000000012702	2020-01-14		ONTARIO ASSOCIATION OF POLICE		
		2020 MEMBERSHIP		2020 Membership	\$100.00
Total EFT000000012702					\$100.00
Total Police					\$251,458.50

2410 Ride Program

Cheque	Date	Inv #	Vendor	Description	Amount
070735	2020-01-14		MINISTER OF FINANCE-POLICE SERVICES		
		110612191044034		4 Officers X 4 Hours	\$1,155.36
Total 070735					\$1,155.36
Total Ride Program					\$1,155.36

2605 Build

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012625	2020-01-14		4 OFFICE AUTOMATION LTD		
		1137283		19/09-19/12 Lease + Usage	\$219.33
Total EFT000000012625					\$219.33
EFT000000012655	2020-01-14		CUNNINGHAM SWAN CARTY		
		161530		Legal Advice-Code Enforcement	\$305.28
Total EFT000000012655					\$305.28
EFT000000012679	2020-01-14		GRAND & TOY LIMITED		
		P491179		2X File Cabinets	\$2,340.72
		P510586		Mouse C.B.	\$19.09
Total EFT000000012679					\$2,359.81
EFT000000012733	2020-01-14		TOWN AND COUNTRY AUTO SUPPLY		
		6083-580374		Blower Motor	\$80.60
Total EFT000000012733					\$80.60
Total Build					\$2,965.02

2620 Anml Ctl

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012619	2019-12-30		FRONTENAC MUNICIPAL LAW		
		SF-AC-2019-DECEMBER		19/12 ANIMAL CONTROL	\$3,256.19
Total EFT000000012619					\$3,256.19
Total Anml Ctl					\$3,256.19

2625 Lvstck

Cheque	Date	Inv #	Vendor	Description	Amount
070729	2020-01-14		CLAIR, GERARD		
		19/08/27- LIVESTOCK		19/08/27- Livestock	\$869.40
Total 070729					\$869.40
070740	2020-01-14		REDDEN, LARRY		
		19/09/23- LIVESTOCK		19/09/23- LIVESTOCK	\$1,002.96
Total 070740					\$1,002.96
070747	2020-01-14		BOVEY, KEVIN		
		19/09/15- LIVESTOCK		19/09/15- Livestock	\$835.80
Total 070747					\$835.80
Total Lvstck					\$2,708.16

2640 Bylaw enf

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012619	2019-12-30		FRONTENAC MUNICIPAL LAW		
		SF-P-2019-DECEMBER		19/12 PARKING	\$457.92
		SF-P-2019-DECEMBER		19/12 PARKING	\$634.98

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

Total EFT000000012619	\$1,092.90
Total Bylaw enf	\$1,092.90

Total PP&P	\$289,207.34
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30 Trans

3000 PW OH

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012628	2020-01-14	C14258-010120	ALLIANCE WIRELESS COMMUNICATIONS	20/01 Answering Service	\$255.52
Total EFT000000012628					\$255.52
EFT000000012680	2020-01-14	22734	GREER GALLOWAY CONSULTING ENGINEERS	Engineering- Sydenham Road	\$1,017.60
Total EFT000000012680					\$1,017.60
EFT000000012713	2020-01-14	SCO92628068	RICOH CANADA INC.	19/11 Copier Usage + Rental	\$124.95
Total EFT000000012713					\$124.95
Total PW OH					\$1,398.07

3010

Cheque	Date	Inv #	Vendor	Description	Amount
070719	2019-12-30	19/12/04-05 19/12/03-04 19/12/05-06	SNIDER, PERCY	Flagging Flagging Flagging	\$438.59 \$438.59 \$438.59
Total 070719					\$1,315.77
070725	2020-01-14	97734	A-1 LOCKSMITHS	Medeco Cylinder- Garage Door	\$279.84
Total 070725					\$279.84
070726	2020-01-14	243847	ATKINSON HOME BUILDING CENTRE	Shovel	\$65.11
Total 070726					\$65.11
070727	2020-01-14	95504664	BELL CANADA C/O SPECIAL BILLING	Relocating Line	\$890.40
Total 070727					\$890.40
070731	2020-01-14	82538	EQUIPEMENTS LOURDS PAPINEAU INC	Cylinder Air Tube	\$236.88
Total 070731					\$236.88
070733	2020-01-14	TR406815	KEYSTONE AUTOMOTIVE	Passenger Side Tail Light	\$88.35
Total 070733					\$88.35
070744	2020-01-14	19/12/09-22 19/12/12-25 19/12/11-24 19/12/10-23 19/12/20-22 19/12/19-06 19/12/18-05 19/12/17-04 19/12/16-03 19/12/13-02 19/11/22-41 19/11/29-40	SNIDER, PERCY	Flagging Flagging Flagging Flagging Flagging Flagging Flagging Flagging Flagging Flagging Flagging Flagging	\$438.59 \$438.59 \$438.59 \$438.59 \$438.59 \$438.59 \$438.59 \$438.59 \$438.59 \$438.59 \$438.59 \$438.59
Total 070744					\$5,263.08
EFT000000012620	2019-12-30	31349	BOULTON SEPTIC/LARMON'S	Flagging	\$1,392.08
Total EFT000000012620					\$1,392.08
EFT000000012622	2019-12-20	INVLATIMERRDPROJECT	HOMETOWN	Chain Link Fence	\$5,000.00
Total EFT000000012622					\$5,000.00
EFT000000012624	2020-01-14	31357 31417	BOULTON SEPTIC/LARMON'S	Flagging Flagging	\$2,042.32 \$357.18
Total EFT000000012624					\$2,399.50
EFT000000012626	2020-01-14	A2558012	ABELL PEST CONTROL INC.	Pest Control	\$72.85
Total EFT000000012626					\$72.85
EFT000000012627	2020-01-14	70915896	AIR LIQUIDE CANADA INC.	Oxygen	\$35.32
Total EFT000000012627					\$35.32
EFT000000012631	2020-01-14	6866	ASSELSTINE HARDWARE	Fuel Stabilizer	\$20.33
Total EFT000000012631					\$20.33
EFT000000012632	2020-01-14	15052	AUTO ELECTRIC RE-BUILDERS	Spare Alternator for Sterlings	\$432.48
Total EFT000000012632					\$432.48
EFT000000012636	2020-01-14	38982 39210	BLACK DOG TIRE & LUBRICANTS	2X Tires Tire Change + 2X Hubs	\$2,033.06 \$803.70
Total EFT000000012636					\$2,836.76
EFT000000012644	2020-01-14	4037085614 4037085614 4037085625 4037085625 4037773443	CINTAS	Uniform Cleaning Supplies Uniform Cleaning Supplies Uniform	\$40.00 \$172.83 \$10.16 \$42.68 \$40.00

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

4037773443		Cleaning Supplies	\$244.41	
4037773404		Uniform	\$10.16	
4037773404		Cleaning Supplies	\$71.62	
4038291426		Uniform	\$10.16	
4038291426		Cleaning Supplies	\$71.62	
4038291359		Uniform	\$40.00	
4038291359		Cleaning Supplies	\$290.62	
4038968549		Uniform	\$10.16	
4038968549		Cleaning Supplies	\$32.37	
4038968500		Uniform	\$40.00	
4038968500		Cleaning Supplies	\$115.81	
Total EFT000000012644			\$1,242.60	
EFT000000012645	2020-01-14	CITY ELECTRIC SUPPLY		
		KIN/100599	Battery	\$10.12
Total EFT000000012645			\$10.12	
EFT000000012647	2020-01-14	COCO PAVING INC		
		111179-HB	Paving-HB	\$29,098.99
Total EFT000000012647			\$29,098.99	
EFT000000012648	2020-01-14	COMMERCIAL DOOR SYSTEMS LTD.		
		40442	Adjust and Service	\$152.64
Total EFT000000012648			\$152.64	
EFT000000012653	2020-01-14	CROSSIRON TRUCK & EQUIPMENT		
		W 1806	Multiple Repairs	\$8,860.78
		W 1791	Multiple Repairs	\$3,340.41
Total EFT000000012653			\$12,201.19	
EFT000000012657	2020-01-14	D2 WIRELESS - TELUS AUTHORIZED DEALER		
		BUSKIIN6898	Samsung Galaxy A20- Mech/TD	\$147.55
Total EFT000000012657			\$147.55	
EFT000000012661	2020-01-14	D.MARTIN WELDING & FABRICATING		
		9546	Repair Frame + Install New Pot	\$851.99
Total EFT000000012661			\$851.99	
EFT000000012663	2020-01-14	DRAPER DOORS		
		15392	Door Off Track Repair	\$205.05
Total EFT000000012663			\$205.05	
EFT000000012664	2020-01-14	EARL ROSEBUSH FUELS		
		0363-98801	Rotella	\$1,074.58
		1058-98800	Rotella	\$1,074.58
		3935-98812	Diesel Exhaust Additive	\$206.37
		0646-95952	600.10L @.883	\$571.99
		0646-92706	259.00L @.889	\$248.46
		4185-90367	682.40L @ 1.099	\$800.44
		1058-91546	537.20L @.893	\$517.51
		1058-99951	DEF	\$206.37
Total EFT000000012664			\$4,700.30	
EFT000000012665	2020-01-14	EASTERN FLUID POWER INC		
		83114	Hose Parts	\$213.47
Total EFT000000012665			\$213.47	
EFT000000012668	2020-01-14	HUBB CAP		
		1019491	6X Culverts+ 4X Couplers	\$16,376.81
Total EFT000000012668			\$16,376.81	
EFT000000012672	2020-01-14	FISH, DOROTHY		
		6016	Cleaning	\$320.00
Total EFT000000012672			\$320.00	
EFT000000012675	2020-01-14	GANANOQUE CHEVROLET BUICK GMC		
		347686	Handle	\$80.59
		350286	Handle	\$128.24
		294010-2	Install Radio-2	\$110.85
Total EFT000000012675			\$319.68	
EFT000000012678	2020-01-14	GIN-COR INDUSTRIES INC		
		58691	Quick Hitch Weldment	\$352.23
		58755	Upper Red MTG Kit	\$1,418.52
		58746	2X Clevis Yoke Assembly	\$206.39
Total EFT000000012678			\$1,977.14	
EFT000000012680	2020-01-14	GREER GALLOWAY CONSULTING ENGINEERS		
		22736	Engineering Services	\$1,470.74
Total EFT000000012680			\$1,470.74	
EFT000000012681	2020-01-14	G WILLIAMS PAVING LTD		
		7350	Entrance Repair Amey Rd	\$3,336.71
Total EFT000000012681			\$, ' ' * .+%	
EFT000000012685	2020-01-14	IMPACT PROPERTY SOLUTIONS		
		19324	Run Circuit for Garage Door	\$370.63
		19331	Repair Outside Light	\$396.86
Total EFT000000012685			\$767.49	
EFT000000012686	2020-01-14	JODY CAMPBELL'S SEPTIC SERVICE		
		15884	Portable Toilet Rental	\$122.11
		15885	Portable Toilet Rental	\$122.11
Total EFT000000012686			\$244.22	
EFT000000012687	2020-01-14	K+S WINDSOR SALT LTD		
		5300472217	Winter Salt	\$7,139.42
Total EFT000000012687			\$7,139.42	
EFT000000012688	2020-01-14	KENT AUTOMOTIVE		
		9307230399	Plow bolts + Parts Cleaner	\$98.35
		9307230398	Washers+ Hex Nuts	\$105.18
		9307230397	Bolts+Nuts+Couplers+Cable Ties	\$607.20
Total EFT000000012688			\$810.73	
EFT000000012691	2020-01-14	LEONARD, ELIZABETH		
		19/12/27-03	Cleaning	\$300.00
Total EFT000000012691			\$300.00	
EFT000000012693	2020-01-14	MESSER CANADA INC.		

**Township of South Frontenac
 CHEQUE DISTRIBUTION REPORT**

	2101749380	Gases	\$276.44
	2101744129	Oxygen	\$24.62
	2101775770	Cylinder Utilization Fee	\$41.72
Total EFT000000012693			\$342.78
EFT000000012696	2020-01-14	MCNICHOLS CONSTRUCTION LTD	
		19/12/20-GREEN BAY	Cat Hi Hoe + Tri Axle+ Hoe Ram
			\$53,881.92
Total EFT000000012696			\$53,881.92
EFT000000012700	2020-01-14	BRANDT	
		5000197	1000 Hour Service
			\$4,948.32
Total EFT000000012700			\$4,948.32
EFT000000012703	2020-01-14	O. BETTSCHEN	
		43493	Gravel
			\$1,582.63
Total EFT000000012703			\$1,582.63
EFT000000012706	2020-01-14	PAT ROGERS TOWING SERVICE	
		C0485	Tow- Norway Rd to Crossiron
			\$445.20
Total EFT000000012706			\$445.20
EFT000000012707	2020-01-14	PAT'S RADIATOR SERVICE LTD.	
		144662	Control Module
		144737	Radiator
		144868	Repair Spinner Motor
		144163	Plow Repair
			\$1,169.22
			\$347.07
			\$145.01
			\$781.61
Total EFT000000012707			\$2,442.91
EFT000000012708	2020-01-14	PETRIE FORD	
		281637	Oil + Brake Fluid
			\$65.43
Total EFT000000012708			\$65.43
EFT000000012709	2020-01-14	PREMIER TRUCK GROUP	
		864140092	Alternator
		864140613	Linkage + Motor Assembly
			\$332.04
			\$410.94
Total EFT000000012709			\$742.98
EFT000000012711	2020-01-14	PUROLATOR INC.	
		443465057	Shipping from Equipment Lourds
		443410179	Shipping From Equip to Petrie
		443410179	Shipping From Stongco
			\$45.42
			\$51.79
			\$62.60
Total EFT000000012711			\$159.81
EFT000000012712	2020-01-14	R&D NELSON GENERAL MAINTENANCE	
		19/12-G,B,P	19/11+19/12 General Maint.
		19/12-G,B,P	19/11+19/12 General Maint.
		19/12-G,B,P	19/11+19/12 General Maint.
		19/12-G,B,P	19/11+19/12 General Maint.
			\$146.53
			\$137.38
			\$62.21
			\$62.20
Total EFT000000012712			\$408.32
EFT000000012715	2020-01-14	ROSESON DISTRIBUTORS INC.	
		1058-9118	114.24L @ 1.0057
		1058-9098	89.30L @1.0057
		1058-9250	91.00L @1.0057
		1058-9290	106.69L @.9791
		1058-9329	58.29L @1.0322
		1058-9479	85.03L.9968
		1058-9549	78.57L @.9968
		1058-9537	76.52L @.9968
		1058-9592	57.76L @1.0322
		1058-9702	79.81L @.9879
		1058-9760	113.26L @.9879
		1058-9794	84.03L @.9879
		1058-9905	114.45L @.9879
		1058-9894	92.47L @.9879
		1058-10021	106.14L @.9879
		1058-10004	95.87L @.9879
		1058-10092	62.71@.98.79 + 10.01@1.1296
			\$116.91
			\$91.39
			\$93.13
			\$106.30
			\$61.22
			\$86.25
			\$79.70
			\$77.62
			\$60.67
			\$80.24
			\$113.86
			\$84.47
			\$115.05
			\$92.96
			\$106.71
			\$96.38
			\$74.55
Total EFT000000012715			\$1,537.41
EFT000000012717	2020-01-14	RUSSEL METALS INC	
		32227508	Structural Channels
			\$488.22
Total EFT000000012717			\$488.22
EFT000000012718	2020-01-14	SAFETY-KLEEN CANADA, INC.	
		81562508	Parts Washer
			\$453.67
Total EFT000000012718			\$453.67
EFT000000012724	2020-01-14	SPECIALIZED ONSITE SERVICES	
		1549	Soil Samples
			\$1,704.49
Total EFT000000012724			\$1,704.49
EFT000000012726	2020-01-14	STRONGCO EQUIPMENT	
		90825705	Fan
		90825009	Freight-In
			\$664.58
			\$45.79
Total EFT000000012726			\$710.37
EFT000000012728	2020-01-14	SURGENOR TRUCK CENTRE	
		182776KP	2X Elbow Nipple
		182763KP	2X Steering Box + Air Tank
			\$69.14
			\$2,965.80
Total EFT000000012728			\$3,034.94
EFT000000012729	2020-01-14	SWEET'S SAND & GRAVEL	
		S-0062428	Hoe Ram Rental
		S-0062353	Hoe Ram Rental
		S-0062427	Gravel
		S-0062427	Gravel
		S-0062500	Gravel
		S-0062499	Cat Hoe + Hoe Ram Rental
			\$11,730.38
			\$6,618.47
			\$1,812.91
			\$4,006.22
			\$699.29
			\$4,181.32
Total EFT000000012729			\$29,048.59
EFT000000012730	2020-01-14	SWISH MAINTENANCE LIMITED	
		K625914	Garbage Bags
			\$63.09
Total EFT000000012730			\$63.09
EFT000000012731	2020-01-14	RUSH TRUCK CENTRES	
		357320KI	Dust Shield
		357327KI	Motor Control Mode
		357552KI	Yoke
			\$192.12
			\$66.17
			\$226.26

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

	357586KI	Slip Yoke	\$240.41
	357701KI	Water Tube	\$49.40
Total EFT000000012731			\$774.36
EFT000000012733	2020-01-14	TOWN AND COUNTRY AUTO SUPPLY	
	6083-579965	Battery	\$290.92
	6083-579948	Battery	\$177.82
	6083-580213	Filters	\$12.31
	6083-580213	Oil	\$51.60
	6083-580213	Oil	\$25.81
	6083-580214	Battery	\$355.63
Total EFT000000012733			\$914.09
EFT000000012735	2020-01-14	TROUSDALE'S FOODLAND	
	9503	Coffee + Cups + Whitener	\$21.10
	8372	Coffee+ Coffee Mate+ Detergent	\$16.82
	866	Coffee+ Sugar+ Cream	\$30.46
	944	Water	\$14.97
	944	Water	\$14.97
	2667	Coffee+ Water	\$51.00
Total EFT000000012735			\$149.32
EFT000000012736	2020-01-14	TROUSDALE'S HOME HARDWARE	
	99748	20lbs Propane	\$18.01
	99765	Cutting Board+ Shovel + Hammer	\$37.59
	99955	Brass Sediment Faucet	\$12.20
	99860	8X Corner Braces	\$38.08
	100106	Nozzle + Adapter	\$16.46
	99949	Rust,Stain Remover + Detergent	\$53.40
	100145	Painting Supplies	\$22.60
	227021	Snow Shovel	\$36.62
Total EFT000000012736			\$234.96
EFT000000012737	2020-01-14	TRUE ELECTRIC	
	6914	Replace Photo eye	\$211.76
Total EFT000000012737			\$211.76
EFT000000012742	2020-01-14	UNIVERSAL SUPPLY GROUP	
	511-318981	4X Wiper Blades	\$93.57
	173-256157	20X Wiper Blades	\$431.87
	173-256146	2X Cylinder Brackets	\$106.71
	173-257178	Piggy Back Kit	\$62.04
	173-257178	Centre Mount Mirror	\$12.73
	173-257178	Kit + Clevis+ Mirror	\$125.07
	173-256892	Relay Valve	\$180.10
	511-317375	2X U- Joints	\$109.80
	173-254240	Air Element + Endurapanel	\$248.40
	173-257763	2X 7FT Square LED	\$140.41
	173-257466	Battery Harness	\$52.88
	173-257515	Piggy Back Kit	\$62.03
	173-257515	Piggy Back Kit	\$62.04
	896-965880	Oil Absorbant Bag + Rags	\$108.65
Total EFT000000012742			\$1,796.30
EFT000000012748	2020-01-14	WHITE'S WEARPARTS LTD	
	130692	One Way Nose Piece	\$106.91
	130795	2X Nose Pieces	\$149.59
Total EFT000000012748			\$256.50
EFT000000012749	2020-01-14	HOMETOWN	
	INVSUNBURYROAD	Farm Fence Fix & Replace	\$2,000.00
Total EFT000000012749			\$2,000.00
Total			\$213,950.67

3105 Structures

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012662	2020-01-14		D.M. WILLS ASSOCIATES LIMITED		
		15232		Consulting Services	\$715.06
Total EFT000000012662					\$715.06
Total Structures					\$715.06

3115 Bvr Dms

Cheque	Date	Inv #	Vendor	Description	Amount
070743	2020-01-14		SLOAN-LATIMER, JOANNE		
		073588		Trapping	\$732.67
Total 070743					\$732.67
EFT000000012661	2020-01-14		D.MARTIN WELDING & FABRICATING		
		9549		Beaver Grates	\$919.52
Total EFT000000012661					\$919.52
Total Bvr Dms					\$1,652.19

3210 Brushing

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012666	2020-01-14		ECO TREE CARE		
		3230		Sugar Maple Mill St.	\$2,289.60
Total EFT000000012666					\$2,289.60
Total Brushing					\$2,289.60

3215 Drainage

Cheque	Date	Inv #	Vendor	Description	Amount
070751	2020-01-14		GROENWAY FARMS INC		
		19/12/31		20 Bales of Straw	\$120.00
Total 070751					\$120.00

**Township of South Frontenac
 CHEQUE DISTRIBUTION REPORT**

EFT000000012703	2020-01-14		O. BETTSCHEN		
		43493		Gravel	\$129.08
		43493		Gravel	\$310.50
Total EFT000000012703					\$439.58
Total Drainage					\$559.58

3310 Hardtop Patching

Cheque	Date	Inv #	Vendor	Description	Amount
070744	2020-01-14		SNIDER, PERCY		
		19/11/29-21		Patching	\$817.39
		19/11/28-20		Patching	\$934.16
Total 070744					\$1,751.55

EFT000000012738	2020-01-14		TW PATCHING		
		988320		Patching	\$3,803.28
Total EFT000000012738					\$3,803.28
Total Hardtop Patching					\$5,554.83

3502 Winter Prop Damage

Cheque	Date	Inv #	Vendor	Description	Amount
070736	2020-01-14		MULDER, JIM		
		2019 MAILBOX	DAMAGE	Mailbox Damage	\$25.43
Total 070736					\$25.43

EFT000000012699	2020-01-14		NORTHWAY HARDWARE		
		16545		Screws	\$16.27
Total EFT000000012699					\$16.27

EFT000000012736	2020-01-14		TROUSDALE'S HOME HARDWARE		
		405931		18X Mailboxes	\$402.79
Total EFT000000012736					\$402.79
Total Winter Prop Damage					\$444.49

3505 Snw Plwng

Cheque	Date	Inv #	Vendor	Description	Amount
070744	2020-01-14		SNIDER, PERCY		
		19/12/11-29		Snow Plowing	\$905.66
		19/12/06-28		Snow Plowing	\$905.66
		19/12/06-27		Snow Plowing	\$905.66
		19/12/02-26		Snow Plowing	\$905.66
		19/12/05-30		Snow Plowing	\$162.82
		19/12/06-31		Snow Plowing	\$325.63
		19/12/02-32		Snow Plowing	\$184.19
		19/12/06-33		Snow Plowing	\$184.19
		19/12/02-36		Snow Plowing	\$195.38
		19/12/02-35		Snow Plowing	\$146.53
		19/12/02-34		Snow Plowing	\$318.51
		19/12/05-39		Snow Plowing	\$195.38
		19/12/05-38		Snow Plowing	\$146.53
		19/12/05-37		Snow Plowing	\$318.51
		19/12/06-42		Snow Plowing	\$195.38
		19/12/06-41		Snow Plowing	\$146.53
		19/12/06-40		Snow Plowing	\$318.51
		19/12/18-38		Snow Plowing	\$146.53
		19/12/18-37		Snow Plowing	\$318.51
		19/12/17-36		Snow Plowing	\$195.38
		19/12/17-35		Snow Plowing	\$146.53
		19/12/17-34		Snow Plowing	\$318.51
		19/12/17-01		Snow Plowing	\$905.66
		19/12/15-50		Snow Plowing	\$905.66
		19/12/14-49		Snow Plowing	\$905.66
		19/12/11-07		Snow Plowing	\$184.19
		19/12/14-08		Snow Plowing	\$184.19
		19/12/16-33		Snow Plowing	\$195.38
		19/12/16-32		Snow Plowing	\$146.53
		19/12/16-31		Snow Plowing	\$318.51
		19/12/16-17		Snow Plowing	\$195.38
		19/12/16-16		Snow Plowing	\$146.53
		19/12/16-15		Snow Plowing	\$318.51
		19/12/15-30		Snow Plowing	\$195.38
		19/12/15-29		Snow Plowing	\$146.53
		19/12/15-28		Snow Plowing	\$318.51
		19/12/15-14		Snow Plowing	\$195.38
		19/12/15-13		Snow Plowing	\$146.53
		19/12/15-12		Snow Plowing	\$318.51
		19/12/19-21		Snow Plowing	\$195.38
		19/12/14-27		Snow Plowing	\$195.38
		19/12/11-09		Snow Plowing	\$318.51
		19/12/11-10		Snow Plowing	\$195.38
		19/12/11-11		Snow Plowing	\$146.53
		19/11/07-42		Snow Plowing	\$318.51
		19/12/31-23		Snow Plowing	\$184.19
		19/12/29-49		Snow Plowing	\$184.19
		19/12/30-50		Snow Plowing	\$368.37
		19/12/29-47		Snow Plowing	\$905.66
		19/12/27-46		Snow Plowing	\$905.66
		20/01/01-48		Snow Plowing	\$905.66
		20/01/01-24		Snow Plowing	\$184.19
		19/12/26-28		Snow Plowing	\$195.38
		19/12/26-27		Snow Plowing	\$146.53
		19/12/26-26		Snow Plowing	\$318.51
		19/12/29-31		Snow Plowing	\$195.38

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

	19/12/29-30		Snow Plowing	\$146.53
	19/12/29-29		Snow Plowing	\$318.51
	19/12/30-34		Snow Plowing	\$390.76
	19/12/30-33		Snow Plowing	\$293.07
	19/12/30-32		Snow Plowing	\$637.02
	19/12/30-25		Snow Plowing	\$244.22
	19/12/31-37		Snow Plowing	\$390.76
	19/12/31-36		Snow Plowing	\$293.07
	19/12/31-35		Snow Plowing	\$637.02
	20/01/01-40		Snow Plowing	\$195.38
	20/01/01-39		Snow Plowing	\$146.53
	20/01/01-38		Snow Plowing	\$318.51
Total 070744				\$23,188.02
EFT000000012624	2020-01-14		BOULTON SEPTIC/LARMON'S	
		31317	Snow Plowing	\$569.86
Total EFT000000012624				\$569.86
EFT000000012689	2020-01-14		K MULROONEY TRUCKING LIMITED	
		2019-27163	Snow Plowing	\$3,796.26
		2019-27157	Snow Plowing	\$3,916.68
		2019-27158	Snow Plowing	\$3,596.96
		2019-27159	Snow Plowing	\$4,076.57
		2019-27161	Snow Plowing	\$9,536.83
		2019-27164	Snow Plowing	\$1,436.04
		2019-27162	Snow Plowing	\$9,384.22
		2019-27160	Snow Plowing	\$5,067.24
Total EFT000000012689				\$40,810.80
EFT000000012696	2020-01-14		MCNICHOLS CONSTRUCTION LTD	
		19/11/14-ROUTE 12	Snow Plowing	\$569.86
		19/11/14-ROUTE 11	Snow Plowing	\$1,261.82
		19/12/31-ROUTE 11	Snow Plowing	\$6,940.03
		19/12/31-ROUTE 12	Snow Plowing	\$3,134.21
		19/12/06-TG-BEAT	Snow Plowing	\$488.45
Total EFT000000012696				\$12,394.37
EFT000000012716	2020-01-14		R. THURSTON TECHNOLOGIES	
		11495	Move radio to different plow	\$216.24
Total EFT000000012716				\$216.24
EFT000000012748	2020-01-14		WHITE'S WEARPARTS LTD	
		130700	2X Nordic Stud + Tensioner	\$981.07
Total EFT000000012748				\$981.07
Total Snw Plwng				\$78,160.36

3506 Snow Clearing Sidewalks

Cheque	Date	Inv #	Vendor	Description	Amount
070744	2020-01-14		SNIDER, PERCY		
		19/12/02-30		Snow Plowing	\$193.34
		19/12/02-30		Snow Plowing	\$101.76
		19/12/06-38		Snow Plowing	\$193.34
		19/12/06-38		Snow Plowing	\$101.76
		19/12/05-37-2		Snow Plowing	\$203.52
		19/12/05-36		Snow Plowing	\$101.76
		19/12/05-35		Snow Plowing	\$101.76
		19/12/05-35		Snow Plowing	\$93.62
		19/12/05-34		Snow Plowing	\$203.52
		19/12/05-34		Snow Plowing	\$69.20
		19/12/05-33		Snow Plowing	\$193.34
		19/12/05-32		Snow Plowing	\$193.34
		19/12/02-31		Snow Plowing	\$193.34
		19/12/02-29		Snow Plowing	\$203.52
		19/12/02-29		Snow Plowing	\$69.20
		19/12/02-28		Snow Plowing	\$101.76
		19/12/02-28		Snow Plowing	\$93.62
		19/12/19-47		Snow Plowing	\$193.34
		19/12/19-47		Snow Plowing	\$101.76
		19/12/18-39		Snow Plowing	\$195.38
		19/12/17-25		Snow Plowing	\$203.52
		19/12/17-25		Snow Plowing	\$69.20
		19/12/17-24		Snow Plowing	\$101.76
		19/12/17-24		Snow Plowing	\$93.62
		19/12/17-46		Snow Plowing	\$193.34
		19/12/17-46		Snow Plowing	\$101.76
		19/12/15-45		Snow Plowing	\$193.34
		19/12/15-45		Snow Plowing	\$101.76
		19/12/15-42		Snow Plowing	\$193.34
		19/12/15-42		Snow Plowing	\$101.76
		19/12/15-44		Snow Plowing	\$101.76
		19/12/15-44		Snow Plowing	\$93.62
		19/12/11-41		Snow Plowing	\$203.52
		19/12/11-40		Snow Plowing	\$101.76
		19/12/11-40		Snow Plowing	\$93.62
		19/12/15-43		Snow Plowing	\$203.52
		19/12/15-43		Snow Plowing	\$69.20
		19/12/11-39		Snow Plowing	\$193.34
		19/11/07-43		Snow Plowing	\$101.76
		19/11/07-43		Snow Plowing	\$93.62
		19/11/07-44		Snow Plowing	\$203.52
		19/11/07-44		Snow Plowing	\$69.20
		19/12/30-26		Snow Plowing	\$386.69
		19/12/30-26		Snow Plowing	\$203.52
		19/12/31-03		Snow Plowing	\$193.34
		19/12/31-03		Snow Plowing	\$101.76
		20/01/01-07		Snow Plowing	\$193.34
		20/01/01-07		Snow Plowing	\$101.76

**Township of South Frontenac
 CHEQUE DISTRIBUTION REPORT**

19/12/31-01	Snow Plowing	\$203.52
19/12/31-01	Snow Plowing	\$69.20
19/12/31-02	Snow Plowing	\$101.76
19/12/31-02	Snow Plowing	\$93.62
19/12/30-43	Snow Plowing	\$203.52
19/12/30-43	Snow Plowing	\$69.20
19/12/30-42	Snow Plowing	\$101.76
19/12/30-42	Snow Plowing	\$93.62
19/12/31-50	Snow Plowing	\$101.76
19/12/31-50	Snow Plowing	\$93.62
19/12/31-49	Snow Plowing	\$203.52
19/12/31-49	Snow Plowing	\$69.20
20/01/01-06	Snow Plowing	\$203.52
20/01/01-06	Snow Plowing	\$69.20
20/01/01-05	Snow Plowing	\$101.76
20/01/01-05	Snow Plowing	\$93.62

Total 070744 **\$8,836.83**
Total Snow Clearing Sidewalks **\$8,836.83**

3515 Stock Snd&Slt

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012687	2020-01-14		K+S WINDSOR SALT LTD		
		5300468315		Winter Salt	\$6,772.73
		5300465633		Winter Salt	\$3,398.80
		5300466025		Winter Salt	\$3,439.35
		5300469669		Winter Salt	\$3,456.86
		5300470334		Winter Salt	\$3,421.85
		5300472733		Winter Salt	\$3,817.10
		5300472158		Winter Salt	\$3,331.55
		5300472284		Winter Salt	\$11,165.66

Total EFT000000012687 **\$38,803.90**
Total Stock Snd&Slt **\$38,803.90**

3601 Barricds & Sfty Matls

Cheque	Date	Inv #	Vendor	Description	Amount
070726	2020-01-14		ATKINSON HOME BUILDING CENTRE		
		246519		Paint + Brushes	\$122.88

Total 070726 **\$122.88**
Total Barricds & Sfty Matls **\$122.88**

3615 Street signs

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012637	2020-01-14		BMR MANUFACTURING INC.		
		363232		2X Signs	\$323.15

Total EFT000000012637 **\$323.15**
Total Street signs **\$323.15**

3620 Reg signs

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012637	2020-01-14		BMR MANUFACTURING INC.		
		363237		6X Signs- Trucks+ Children	\$419.70
		363238		16X No Parking Signs.	\$167.54

Total EFT000000012637 **\$587.24**
Total Reg signs **\$587.24**

3625 RR cross mnt

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012641	2020-01-14		CANADIAN PACIFIC RAILWAY		
		11117649		19/12 Flasher Contract	\$888.00

Total EFT000000012641 **\$888.00**
Total RR cross mnt **\$888.00**

3638 Locates

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012704	2020-01-14		ONTARIO ONE CALL		
		201907161		19/12 Notifications	\$119.16

Total EFT000000012704 **\$119.16**
Total Locates **\$119.16**

3650 Street Lights

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012737	2020-01-14		TRUE ELECTRIC		
		6914		Replace Photo eye	\$203.88

Total EFT000000012737 **\$203.88**
Total Street Lights **\$203.88**

3800 Crssng Guards

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012649	2020-01-14		COMMISSIONAIRES SECURITY SOLUTIONS		
		90489		Crossing Guards	\$1,022.31
		90708		Crossing Guards	\$1,135.91

Total EFT000000012649 **\$2,158.22**

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

Total Crssng Guards

\$2,158.22

Total Trans

\$356,768.11

40 Env

4110 Water Treat

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012635	2020-01-14		BELL CANADA-WATER TOWER PHONE LINE		
		N6027631-19/12		19/12 Telephone	\$89.61
Total EFT000000012635					\$89.61
Total Water Treat					\$89.61

5005 SW & Fac OH

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012692	2020-01-14		LIGHTING...FX INC.		
		61137		6X LED Fixtures + 6X Adaptors	\$4,143.20
Total EFT000000012692					\$4,143.20
Total SW & Fac OH					\$4,143.20

5105 Garb coll

Cheque	Date	Inv #	Vendor	Description	Amount
070719	2019-12-30		SNIDER, PERCY		
		19/12 DISPOSAL -FUEL		19/12 DISPOSAL Fuel Adj	\$164.75
		19/12 DISPOSAL -FUEL		19/12 DISPOSAL Fuel Adj	\$135.98
		19/12 DISPOSAL		19/12 DISPOSAL	\$11,940.74
		19/12 DISPOSAL		19/12 DISPOSAL	\$9,856.55
Total 070719					\$22,098.02
EFT000000012620	2019-12-30		BOULTON SEPTIC/LARMON'S		
			COLLECTION 19/12	COLLECTION 19/12	\$12,197.80
			COLLECTION 19/12-FUEL	COLLECTION 19/12- Fuel Adj.	\$168.29
Total EFT000000012620					\$12,366.09
EFT000000012636	2020-01-14		BLACK DOG TIRE & LUBRICANTS		
		38987		2X Hub	\$846.13
Total EFT000000012636					\$846.13
EFT000000012710	2020-01-14		PRINTFUSION INC.		
		111603		2000X Non Compliance Notices	\$410.87
Total EFT000000012710					\$410.87
Total Garb coll					\$35,721.11

5110 Gab disp

Cheque	Date	Inv #	Vendor	Description	Amount
070719	2019-12-30		SNIDER, PERCY		
		19/12/03-02		Portland Dump.Waste	\$356.16
		19/11/25-16		Triaxle Rental	\$814.08
Total 070719					\$1,170.24
070744	2020-01-14		SNIDER, PERCY		
		19/12/11-43		Triaxle Rental	\$488.45
		19/12/13-48		Portland Dump/Dozer	\$1,302.53
		19/12/23-23		Portland Dump/Dozer	\$1,506.05
		19/12/11-17		Triaxle Rental	\$366.34
		19/12/11-18		Triaxle Rental	\$81.41
		19/12/11-15		Portland Dump/Dozer	\$651.26
		19/12/09-12		Portland Dump/Waste	\$356.16
		19/12/13-44		Triaxle Rental	\$569.86
		19/12/13-47		Triaxle Rental	\$569.86
		19/12/13-46		Triaxle Rental	\$569.86
		19/12/23-45		Portland Dump/Waste	\$356.16
		19/12-18		19/12 Bin Rental	\$152.64
		19/12/13-45		Triaxle Rental	\$569.86
Total 070744					\$7,540.44
EFT000000012617	2019-12-30		WHALEY, GEORGE		
		19/12 DISPOSAL		19/12 DISPOSAL	\$1,935.80
Total EFT000000012617					\$1,935.80
EFT000000012626	2020-01-14		ABELL PEST CONTROL INC.		
		11060537		Pest Control	\$58.81
Total EFT000000012626					\$58.81
EFT000000012667	2020-01-14		ENVIRO-GUARD PLUS INC.		
		96744		19/12 Pest Control	\$44.77
		96474		19/11 Pest Control	\$44.77
Total EFT000000012667					\$89.54
EFT000000012686	2020-01-14		JODY CAMPBELL'S SEPTIC SERVICE		
		15882		19/12 Portable Toilet Rental	\$117.02
		15882		19/12 Portable Toilet Rental	\$117.02
		15882		19/12 Portable Toilet Rental	\$117.02
		15882		19/12 Portable Toilet Rental	\$117.02
Total EFT000000012686					\$468.08
EFT000000012696	2020-01-14		MCNICHOLS CONSTRUCTION LTD		
		19/12/10-BRADSHAW		320 Ex. + 4X Loads of Fill	\$2,432.06
		19/12/11-GREEN BAY		320 Ex. + 6X Loads of Fill	\$3,001.92
		19/12/12-SALEM		320 Ex. + 10X Loads of Fill	\$3,836.35
Total EFT000000012696					\$9,270.33
EFT000000012703	2020-01-14		O. BETTSCHEN		
		43910		Shot Rock	\$186.12
		43899		Shot Rock	\$2,286.20
		43714		Sand Fill	\$3,281.76
		43900		Shot Rock	\$2,175.31

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

Total EFT000000012703					\$7,929.39
EFT000000012745	2020-01-14			WASTE CONNECTIONS OF CANADA	
		647-0000026159		75.06MT ICI Waste + Bulk Items	\$7,460.18
		7150-0000342213		Dump + Exchange	\$1,128.36
Total EFT000000012745					\$8,588.54
EFT000000012747	2020-01-14			WHALEY, GEORGE	
		812372		19/12 Landfill Services	\$4,350.24
Total EFT000000012747					\$4,350.24
Total Gab disp					\$41,401.41

5205 Recyc Coll

Cheque	Date	Inv #	Vendor	Description	Amount
070719	2019-12-30		SNIDER, PERCY		
		19/12 DISPOSAL -FUEL		19/12 DISPOSAL Fuel Adj	\$177.71
		19/12 DISPOSAL -FUEL		19/12 DISPOSAL Fuel Adj	\$154.97
		19/12 DISPOSAL -FUEL		19/12 DISPOSAL Fuel Adj	\$165.41
		19/12 DISPOSAL		19/12 DISPOSAL	\$12,881.10
		19/12 DISPOSAL		19/12 DISPOSAL	\$11,232.19
		19/12 DISPOSAL		19/12 DISPOSAL	\$11,989.49
Total 070719					\$36,600.87
EFT000000012620	2019-12-30			BOULTON SEPTIC/LARMON'S	
				COLLECTION 19/12	\$10,492.73
				COLLECTION 19/12- FUEL	\$144.76
Total EFT000000012620					\$10,637.49
Total Recyc Coll					\$47,238.36

5210 Rec Disp/Prc

Cheque	Date	Inv #	Vendor	Description	Amount
070719	2019-12-30		SNIDER, PERCY		
		19/11/29-03		Portland Recycle	\$534.24
Total 070719					\$534.24
Total Rec Disp/Prc					\$534.24

5305 HHW

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012638	2020-01-14			BRENDAR ENVIRONMENTAL INC.	
		20190334		19/11 HHW Services	\$987.07
		20200008		19/12 HHW Services	\$5,662.17
Total EFT000000012638					\$6,649.24
Total HHW					\$6,649.24
Total Env					\$135,777.17

70 Cem

7000 Health

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000012618	2019-12-30			D G YOUNGE CONCRETE BURIAL VAULTS	
				SERVICES 19/12	\$875.14
Total EFT000000012618					\$875.14
EFT000000012659	2020-01-14			D G YOUNGE CONCRETE BURIAL VAULTS	
		2607		19/11 Cemetery Services	\$432.48
		2607		19/11 Cemetery Services	\$585.12
Total EFT000000012659					\$1,017.60
Total Health					\$1,892.74
Total Cem					\$1,892.74

80 Rec

8000 Rec

Cheque	Date	Inv #	Vendor	Description	Amount
070719	2019-12-30		SNIDER, PERCY		
		19/11/15-01		Snow Plowing	\$152.64
Total 070719					\$152.64
070724	2020-01-14		8020 INFO INC.		
		19/05/31		Consulting Services	\$2,682.39
Total 070724					\$2,682.39
070734	2020-01-14		KILGOUR, JILL		
		20/01/06-COMM. PROG.		20/01/06-COMM. PROG.	\$33.12
		20/01/06-COMM. PROG.		20/01/06-COMM. PROG.	\$9.41
Total 070734					\$42.53
070744	2020-01-14		SNIDER, PERCY		
		19/12/31-10		Snow Plowing	\$732.67
		19/12/31-11		Snow Plowing	\$686.88
Total 070744					\$1,419.55
070746	2020-01-14		TROY LIFE & FIRE SAFETY LTD.		
		1000177594		Fire Alarm Deficiencies	\$799.80
		1000191511		Investigation+Inspection	\$440.62
Total 070746					\$1,240.42
EFT000000012616	2019-12-30			LEONARD, ELIZABETH	
		19/12 MAINTENANCE		19/12 MAINTENANCE	\$142.50
Total EFT000000012616					\$142.50
EFT000000012624	2020-01-14			BOULTON SEPTIC/LARMON'S	
		31472		Snow Plowing	\$305.28

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

Total EFT000000012624				\$305.28
EFT000000012631	2020-01-14	6789	ASSELSTINE HARDWARE Quick Link Chain + 2X Hooks	\$6.39
Total EFT000000012631				\$6.39
EFT000000012639	2020-01-14		BRYSON, ANDY 19/12/16-FACILITIES 19/12/16-FACILITIES	\$32.47 \$14.86
Total EFT000000012639				\$47.33
EFT000000012640	2020-01-14		CAMPBELL, ANNIE 20/01/06-COMM. PROG. 20/01/06-COMM. PROG.	\$33.12 \$27.74
Total EFT000000012640				\$60.86
EFT000000012651	2020-01-14	2019-617	COPPERWOOD ELECTRICAL CONTRACTORS Verify + Test Electrical	\$160.78
Total EFT000000012651				\$160.78
EFT000000012658	2020-01-14	1059	DAHM PAINTING & DECORATING LTD Patch+ Repair + Paint	\$1,275.83
Total EFT000000012658				\$1,275.83
EFT000000012660	2020-01-14		DILLABOUGH, LEE 19/12/16-FACILITIES 19/12/16-FACILITIES	\$32.47 \$29.71
Total EFT000000012660				\$62.18
EFT000000012664	2020-01-14	0838-97078	EARL ROSEBUSH FUELS 537.50L @.878	\$509.60
Total EFT000000012664				\$509.60
EFT000000012682	2020-01-14		HOLLAND, TRACY 20/01/06-COMM. PROG. 20/01/06-COMM. PROG.	\$33.12 \$7.93
Total EFT000000012682				\$41.05
EFT000000012690	2020-01-14		KOT, JOHN 19/12/16-FACILITIES 19/12/16-FACILITIES 19/10/18	\$32.47 \$25.26 \$359.52
Total EFT000000012690				\$417.25
EFT000000012695	2020-01-14	201094 201207 201207	LONDRY ALARMS Service Alarm 20/01 Monitoring + Rental 20/01 Monitoring + Rental	\$90.57 \$28.49 \$28.49
Total EFT000000012695				\$147.55
EFT000000012705	2020-01-14		PANTREY, AMANDA 20/01/06-COMM. PROG. 20/01/06-COMM. PROG.	\$33.12 \$32.20
Total EFT000000012705				\$65.32
EFT000000012712	2020-01-14		R&D NELSON GENERAL MAINTENANCE 19/12-LIB 19/12-LIB 19/12-SUN LIB 19/12-G,B,P 19/12-G,B,P	\$1,312.70 \$179.48 \$101.76 \$293.07 \$62.21
Total EFT000000012712				\$1,949.22
EFT000000012719	2020-01-14		SCHJERNING, MARK 20/01/06-COMM. PROG. 20/01/06-COMM. PROG.	\$33.12 \$11.39
Total EFT000000012719				\$44.51
EFT000000012720	2020-01-14	39836	SELECT DOOR AND FRAME Key Box	\$70.19
Total EFT000000012720				\$70.19
EFT000000012721	2020-01-14	5825	SIMMONS PLUMBING & PUMP SERV. Start up Water+Repair Fountain	\$348.53
Total EFT000000012721				\$348.53
EFT000000012722	2020-01-14		SLEETH, SARAH 19/12/27-04 19/12/29-05	\$490.00 \$300.00
Total EFT000000012722				\$790.00
EFT000000012730	2020-01-14	K625949 K625948	SWISH MAINTENANCE LIMITED 2X Mop Heads Cleaning Supplies	\$27.69 \$214.30
Total EFT000000012730				\$241.99
EFT000000012732	2020-01-14		TIMMINS, JOANNE 19/12/16-FACILITIES 19/12/16-FACILITIES	\$32.47 \$20.30
Total EFT000000012732				\$52.77
EFT000000012734	2020-01-14		TRAULSEN, HEIDI 19/12/16-FACILITIES 19/12/16-FACILITIES	\$32.47 \$9.41
Total EFT000000012734				\$41.88
EFT000000012736	2020-01-14	100080	TROUSDALE'S HOME HARDWARE Ice Melt	\$35.60
Total EFT000000012736				\$35.60
EFT000000012739	2020-01-14	19-017-3	UBCON CONSTRUCTION LTD Progress Draw #3	\$34,234.76
Total EFT000000012739				\$34,234.76
EFT000000012741	2020-01-14	18827	UNITY SOD FARM LTD. Snow Plowing	\$936.19
Total EFT000000012741				\$936.19
EFT000000012744	2020-01-14		WASH, PAUL 20/01/06-COMM. PROG. 20/01/06-COMM. PROG.	\$33.12 \$16.35
Total EFT000000012744				\$49.47

Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

Total Rec **\$47,574.56**

8205 Pumpkinfest

Cheque	Date	Inv #	Vendor	Description	Amount
070739	2020-01-14		PATCHWORKS COMMITTEE		
		2019 PUMPKINFEST		2019 Pumpkinfest	\$2,904.11
Total 070739					\$2,904.11
Total Pumpkinfest					\$2,904.11

8210 VCA

Cheque	Date	Inv #	Vendor	Description	Amount
070728	2020-01-14		CASEMENT, JOYCE		
		2019096		Xmas in The Village Supplies	\$89.37
		2019102		Christmas Dinner Supplies	\$238.84
Total 070728					\$328.21
EFT000000012650	2020-01-14		CONWAY, WAYNE		
		2019097		Chocolate Gifts for Township	\$25.98
Total EFT000000012650					\$25.98
EFT000000012723	2020-01-14		SPECIALTY TROPHIES		
		83948		Engravings	\$45.79
Total EFT000000012723					\$45.79
Total VCA					\$399.98

Total Rec **\$50,878.65**

90 Plan

9000 Plan

Cheque	Date	Inv #	Vendor	Description	Amount
070732	2020-01-14		GEE, KEN		
		19/12 COA		19/09-19/12 COA	\$200.00
		19/12 COA		19/09-19/12 COA	\$154.03
Total 070732					\$354.03
070748	2020-01-14		BRUCE, TOM		
		19/12 COA		19/08-19/12 COA	\$200.00
		19/12 COA		19/08-19/12 COA	\$164.43
Total 070748					\$364.43
EFT000000012683	2020-01-14		HOWE, MIKE		
		19/12 COA		19/12 COA	\$50.00
		19/12 COA		19/12 COA	\$9.41
Total EFT000000012683					\$59.41
EFT000000012698	2020-01-14		NOLAN, MIKE		
		19/12 COA		19/12 COA	\$50.00
		19/12 COA		19/12 COA	\$80.24
Total EFT000000012698					\$130.24
EFT000000012746	2020-01-14		WATSON & ASSOCIATES ECONOMISTS LTD		
		25852		Growth Analysis	\$1,122.41
Total EFT000000012746					\$1,122.41
Total Plan					\$2,030.52
Total Plan					\$2,030.52

99

9999

Cheque	Date	Inv #	Vendor	Description	Amount
070722	2019-12-20		NICHOLSON, GAVIN RICHARD		
		2019 PAYMENT RETURN		Payment Return	\$873.96
Total 070722					\$873.96
070750	2020-01-14		ELECTIONS CANADA		
		2019 OVERPAYMENT		Elections Overpayment	\$1,892.75
Total 070750					\$1,892.75
070753	2020-01-14		PENNOCK, CHARLOTTE		
		2019 TAX REFUND		Tax Refund	\$198.10
Total 070753					\$198.10
070754	2020-01-14		O'BRIEN PATRICK EDMOND		
		CRADJ5794-1		Tax Refund	\$1,291.62
Total 070754					\$1,291.62
EFT000000012684	2020-01-14		HUGHSON FENCING & GUIDERAIL		
		5446		Repari Steel Beam + Guide Rail	\$7,740.50
Total EFT000000012684					\$7,740.50
EFT000000012714	2020-01-14		ROSEN ENERGY GROUP		
		638447		SUN 1158.2L CLR @1.0367	\$1,221.83
		637833		P 851.9L CLR @1.0497	\$909.98
		637834		P 900.8L MKD @.9167	\$840.29
		638556		F 1015.4L MKD @.9157	\$946.16
		638555		F 555.1L CLR @1.0477	\$591.82
		638554		F 2313.0L GAS @.9672	\$2,276.50
		639018		SUN 2775.2L CLR @1.0427	\$2,944.63
		638830		P 230.9LK MKD @.9087	\$213.51
		638829		P 1552.0L CLR @1.0291	\$1,625.27
		638833		B1877.9L CLR @1.0291	\$1,966.56
		638834		B 282.2L MKD @.9087	\$260.95
		638824		F 1382.0L GAS @.9282	\$1,305.35
		638842		F 1151.1L GAS @.9282	\$1,087.26
		638832		B 1048.0L GAS @.9282	\$985.14
		638828		F 175.5L MKD @.9087	\$162.29

Township of South Frontenac CHEQUE DISTRIBUTION REPORT

638827	F 2638.8L CLR @1.0291	\$2,763.38
639281	P 1449.8L CLR @1.0367	\$1,529.46
639154	F 3410.4L CLR @1.0367	\$3,597.78
639155	F 539.9L MKD @.9037	\$496.50
639153	F 2400.6L GAS @.9382	\$2,291.88
639760	B 751.5L MKD @.9267	\$708.68
639759	B 2732.3L CLR @1.0597	\$2,946.38
639757	P 365.2L MKD @.9267	\$344.39
639756	P 1929.3L CLR @1.0597	\$2,080.44
639753	F 2673.2L GAS @.9622	\$2,617.42
639758	B 913.3L GAS @.9622	\$894.25
639755	F 971.9L MKD @.9267	\$916.52
639754	F 971.9L MKD @.9267	\$3,022.61
639774	SUN 1895.0L CLR @1.0597	\$2,043.47
640010	B 1756.5L CLR @1.0617	\$1,897.70
640011	B 200.2L MKD @.9287	\$189.20
640006	F 888.5L MKD @.9287	\$839.67
640005	F 4390.3L CLR @1.0617	\$4,743.22
640009	B 544.2L GAS @.9672	\$535.61
640004	F 3209.2L GAS @.9672	\$3,158.56
640007	P 1937.8L CLR @1.0617	\$2,093.57
640008	P 181.8L MKD @.9287	\$171.81

Total EFT000000012714

Total

Total

Total

\$57,220.04

\$69,216.97

\$69,216.97

\$2,509,139.12



3889 Rideau Valley Drive
PO Box 599, Manotick ON K4M 1A5
T 613-692-3571 | 1-800-267-3504
F 613-692-0831 | www.rvca.ca

December 17, 2019

Angela Maddocks, Clerk
Township of South Frontenac
4432 George Street, Box 100
Sydenham ON K0H 2T0

Re: RVCA Proposed 2020 Budget and Work Plan for Review and Comment

Dear Ms. Maddocks,

Each fall, the Rideau Valley Conservation Authority prepares a draft budget for the coming year and circulates it to member municipalities for review and comment. Any comments received from municipalities are considered by the Board of Directors before approving a budget in the new year.

2020 Budget and Work Plan

The RVCA's Board of Directors is pleased to provide the attached proposed budget and municipal levy apportionment sheet for 2020 for municipal review and comment. Also accompanying the budget is a work plan for 2020. The RVCA Board of Directors, comprised of representatives from all of our member municipalities, oversaw the preparation of this budget and will vote on it and its associated municipal levy at their meeting on February 27, 2020. At this meeting, the Board will first consider any comments received from member municipalities.

To facilitate this process:

- We would appreciate receiving any comments from your municipality by February 18, 2020
- We would also be pleased to make a presentation to your council about the budget if you wish
- We are also planning a Municipal Engagement Session in January (details to be provided shortly) where we will provide an overview of our 2020 budget and can answer questions

Budget Overview

The RVCA continued to enhance its new budget format which reflects Public Sector Accounting Standards and aligns with year-end Financial Statements. This year we took the step of separating our operations and capital budgets in preparation for developing an Asset Management Plan next year.

**Proudly working in partnership
with our 18 watershed municipalities**

Athens, Augusta, Beckwith, Central Frontenac, Clarence-Rockland,
Drummond/North Elmsley, Elizabethtown-Kitley, Merrickville-Wolford, Montague,
North Dundas, North Grenville, Ottawa, Perth, Rideau Lakes, Smiths Falls, South Frontenac, Tay Valley, Westport

For the sixth consecutive year, the RVCA worked to keep our municipal levy increase to a two percent tax increase (plus assessment growth) by reducing costs and maximizing other revenues like grants, fundraising, program and user fees and special levies. While the municipal levy remains the foundation of our budget, other sources make up nearly half our revenue. This means we double our municipalities' investment by providing \$2 worth of services for every \$1 of levy.

Our attached *Budget and Work Plan* document provides a further explanation of our proposed 2020 budget and gives an overview of the programs, services and priorities that it will support.

The attached budget documents themselves include:

- *Proposed Budget 2020* – On the first page are operating revenues, on the second page are operating expenditures, and on the third page is a capital budget along with adjustments for tangible capital assets, reserve transfers and our office building debenture.
- *Revenue Breakdowns* – A breakdown of revenues by program is also provided for additional information, first for the operations budget and then the capital budget.
- *2020 Proposed Municipal Levy Apportionment* – This sheet shows the apportionment of our municipal levy across all member municipalities.

Apportioning the Municipal Levy

The municipal levy is divided among all municipalities in the Rideau watershed using the Current Value Assessment (modified). This process is prescribed by the Ministry of Natural Resources and Forestry under the *Conservation Authorities Act*. This means the more assessment value a municipality has in the watershed (as a proportion of the total assessment value) the higher the percentage of levy they pay. Based on assessment value, the City of Ottawa pays nearly 91 percent of our levy leaving our other 17 municipalities to cover the remaining 9 percent.

Attached is a levy apportionment sheet which identifies each municipality's levy.

- **The Township of South Frontenac's proposed municipal levy for 2020 is \$24,365.69.**

Special Levies

In addition to the municipal levy, special levies are applied to certain municipalities for projects that only benefit their municipality. This year, there are five special levies applied to the City of Ottawa:

- | | |
|---|-----------|
| • Rideau River Ice Management | \$946,215 |
| • Routine operation and maintenance of flood and erosion control structures | \$40,000 |
| ○ Structures include Brewer Park, Windsor Park, Graham Creek, Borden Farm, Sawmill Creek and Stillwater Creek | |
| • Ottawa Infrastructure Reserve (to repair water control structures) | \$10,000 |
| • Britannia Village Flood Control Project Infrastructure Reserve | \$21,500 |
| • Aquatic Monitoring (augmented monitoring in the City of Ottawa) | \$164,000 |

Municipal Input

We hope you find the attached information regarding RVCA's budget, municipal levy apportionment and work plan helpful and clear as it is designed to provide municipalities with a clear and transparent understanding of the programs we deliver on your behalf and how they are funded.

Municipalities play a key role in the preparation of our budget. Our Board of Directors, who oversees our budget process, is composed of municipal appointees, many of whom sit on council. This ensures all municipalities are represented around the decision-making table. In addition, our Board of Directors completed a review of all of our programs in 2018 and have been working with management on ongoing improvements to enhance program effectiveness, cost efficiency and service delivery. This includes:

- A concentrated effort in 2019 to make our plan review and regulatory services more streamlined and client centric (including reduced timelines, clearer policies, client service training for staff and a client service charter). Further efforts will continue in 2020 with reporting on timeline compliance and additional client feedback surveys and policy improvements.
- Engaging with the Province was a priority in 2019 regarding decisions and changes affecting conservation authorities (including funding cuts and changes to the *Conservation Authorities Act*). This work will continue to be an important priority in 2020 with the recent release of the Provincial Flood Advisor's Report and anticipated changes to regulations under the *Conservation Authorities Act*.
- The RVCA will also be reviewing its programs and services in greater detail in 2020 to determine how best to meet the evolving needs of our watershed, and the municipalities and residents who rely on it, especially in light of climate change.

If you have any questions about our 2020 proposed budget or work plan, please do not hesitate to contact me or your municipal representative on our Board of Directors.

You are also welcome to attend our February 27, 2020 meeting when the budget will be considered for approval. This meeting will be held at 6:30 pm at the Rideau Valley Conservation Authority, 3889 Rideau Valley Drive, just north of Manotick.

Sincerely



Sommer Casgrain-Robertson
General Manager / Secretary-Treasurer

Attachments: 2020 Proposed Budget
2020 Work Plan

cc: Neil Carbone, Chief Administrative Officer
Pat Barr, RVCA Board Member

Louise Fragnito, Treasurer

Rideau Valley Conservation Authority			
Proposed Budget 2020			
	Fiscal 2018 (Audited)	2019 Budget	2020 Budget
Operating Revenue			
Municipal operating levies	\$ 5,647,004	\$ 5,371,170	\$ 5,559,161
Special levies	\$ 826,514	\$ 809,059	\$ 1,150,215
Rideau River Ice Management	\$ 793,014	\$ 575,059	\$ 946,215
Water Quality Monitoring	\$ -	\$ 194,000	\$ 164,000
Water Control Operations	\$ 10,000	\$ 40,000	\$ 40,000
Provincial funding	\$ 444,561	\$ 473,490	\$ 354,751
MNRF Operating Grant	\$ 242,687	\$ 242,687	\$ 121,344
Drinking Water Source Protection	\$ 201,874	\$ 230,803	\$ 233,407
Program Revenues			
Watershed Science and Engineering Services	\$ 472,485	\$ 273,425	\$ 213,288
Surface Water Quality Monitoring	\$ 113,001	\$ -	\$ -
Hydrometric Monitoring and Forecasting	\$ 8,000	\$ -	\$ -
Flood Erosion and Drought Studies	\$ 125,015	\$ 88,425	\$ 169,488
Groundwater Monitoring	\$ 141,144	\$ 145,000	\$ -
Aquatic and Terrestrial Habitat Monitoring	\$ 82,513	\$ 40,000	\$ 43,800
Water Control Infrastructure Operations	\$ 2,812	\$ -	\$ -
Planning Advisory and Regulatory Services	\$ 1,383,471	\$ 1,134,941	\$ 1,183,336
Site Specific Plan Review	\$ 369,038	\$ 340,000	\$ 346,800
S. 28 Conservation Authorities Act	\$ 295,273	\$ 240,000	\$ 284,800
Part IV Clean Water Act	\$ 20,599	\$ 7,800	\$ 7,800
Part VIII Building Code Act	\$ 678,707	\$ 524,251	\$ 505,828
Septic Re-Inspection Program	\$ 19,854	\$ 22,889	\$ 38,108
Stewardship Services	\$ 972,112	\$ 963,632	\$ 962,230
LRC - Storefront\General Stewardship	\$ 538	\$ -	\$ -
LRC - Production Centre	\$ 73,787	\$ -	\$ -
Private Land Forestry Assistance	\$ 598,546	\$ 506,845	\$ 605,932
Clean Water Program	\$ 138,043	\$ 256,000	\$ 206,000
Shoreline Stewardship Program	\$ 61,757	\$ 134,064	\$ 82,000
Beaver Management	\$ -	\$ -	\$ -
Ontario Rural Wastewater Centre	\$ 99,441	\$ 66,723	\$ 68,298
Conservation Land Management Services	\$ 332,999	\$ 344,000	\$ 337,000
Land Donations / Acquisitions	\$ 4,207	\$ 20,000	\$ 20,000
Baxter Conservation Area	\$ 161,813	\$ 150,000	\$ 175,000
Foley Mountain Conservation Area	\$ 88,711	\$ 70,000	\$ 72,000
Other Developed Conservation Areas	\$ 40,259	\$ 59,000	\$ 30,000
Other Conservation Lands	\$ 3,766	\$ 13,000	\$ 8,000
Lease and Management Agreements	\$ 34,243	\$ 32,000	\$ 32,000
Corporate Services	\$ 110,684	\$ 41,800	\$ 41,800
Finance and Administration	\$ 107,433	\$ 40,000	\$ 40,000
Communications	\$ 3,251	\$ 1,800	\$ 1,800
GIS	\$ -	\$ -	\$ -
Engineering Projects	\$ 298,863	\$ -	\$ 400,000
Water Control Structures/Engineering	\$ 298,863	\$ -	\$ 400,000
TOTAL REVENUES - OPERATING	\$ 10,488,693	\$ 9,411,516	\$ 10,201,781

	Fiscal 2018 (Audited)	2019 Budget	2020 Budget
Expense			
Watershed Science and Engineering Services	\$ 3,124,640	\$ 2,971,714	\$ 3,119,590
Program Management	\$ 177,164	\$ 59,971	\$ 91,483
Watershed Report Cards	\$ 203,429	\$ 165,073	\$ 159,395
Drinking Water Source Protection	\$ 201,874	\$ 230,803	\$ 233,407
Surface Water Quality Monitoring	\$ 320,871	\$ 476,179	\$ 440,347
Hydrometric Monitoring and Forecasting	\$ 224,025	\$ 255,396	\$ 225,129
Flood Erosion and Drought Studies	\$ 321,262	\$ 323,578	\$ 377,792
Groundwater Monitoring	\$ 236,311	\$ 292,208	\$ 110,655
Aquatic and Terrestrial Habitat Monitoring	\$ 405,973	\$ 410,649	\$ 403,301
Water Control Infrastructure Operations	\$ 982,586	\$ 757,858	\$ 1,078,082
Amortization	\$ 51,143	\$ -	\$ -
Planning Advisory and Regulatory Services	\$ 1,855,084	\$ 2,085,638	\$ 2,180,818
Program Management	\$ 92,283	\$ 126,824	\$ 129,580
Site Specific Plan Review	\$ 459,358	\$ 613,817	\$ 642,911
Non-Site Specific Plan Input	\$ 120,997	\$ 173,730	\$ 170,551
S. 28 Conservation Authorities Act	\$ 554,559	\$ 595,727	\$ 665,600
S. 28 Conservation Authorities Act - Program Dev.	\$ 40,594	\$ 20,599	\$ 20,439
Part IV Clean Water Act	\$ 20,599	\$ 7,800	\$ 7,800
Part VIII Building Code Act	\$ 544,000	\$ 524,251	\$ 505,828
Septic Re-Inspection Program	\$ 19,957	\$ 22,889	\$ 38,108
Amortization	\$ 2,736	\$ -	\$ -
Stewardship Services	\$ 1,653,548	\$ 1,646,751	\$ 1,628,031
Program Management	\$ 139,711	\$ 148,197	\$ 152,519
LRC - Storefront\General Stewardship	\$ 159,592	\$ -	\$ -
LRC - Production Centre	\$ 84,367	\$ -	\$ -
Private Land Forestry Assistance	\$ 595,476	\$ 646,778	\$ 720,421
Clean Water Program	\$ 372,234	\$ 498,744	\$ 451,885
Shoreline Stewardship Program	\$ 202,070	\$ 279,846	\$ 228,908
Beaver Management	\$ 9,070	\$ 6,463	\$ 6,000
Ontario Rural Wastewater Centre	\$ 88,361	\$ 66,723	\$ 68,298
Amortization	\$ 2,667	\$ -	\$ -
Conservation Land Management Services	\$ 1,114,254	\$ 1,246,684	\$ 1,300,006
Program Management	\$ 57,413	\$ 88,449	\$ 85,693
Land Donations / Acquisitions	\$ 4,207	\$ 20,000	\$ 20,000
Baxter Conservation Area	\$ 309,759	\$ 310,206	\$ 337,310
Foley Mountain Conservation Area	\$ 265,735	\$ 298,142	\$ 305,675
Other Developed Conservation Areas	\$ 204,099	\$ 287,098	\$ 297,179
Other Conservation Lands	\$ 188,778	\$ 210,789	\$ 222,148
Lease and Management Agreements	\$ 33,365	\$ 32,000	\$ 32,000
Amortization	\$ 50,898	\$ -	\$ -
Corporate Services	\$ 1,302,166	\$ 1,493,516	\$ 1,552,302
Management and Members	\$ 265,241	\$ 298,674	\$ 316,099
Finance and Administration	\$ 433,946	\$ 421,772	\$ 464,336
Communications	\$ 150,844	\$ 276,396	\$ 280,418
Foundation	\$ 77,111	\$ 87,849	\$ 92,736
GIS	\$ 185,061	\$ 229,118	\$ 231,690
Headquarter Lease and Management	\$ 189,965	\$ 179,705	\$ 167,023
Internal Cost (Recoveries)	\$ 152,098	\$ (53,820)	\$ (0)
Common Cost	\$ (1,537)	\$ 0	\$ 0
Vehicles and Equipment	\$ (104,921)	\$ (68,518)	\$ (0)
Amortization	\$ 263,003	\$ -	\$ -
Contingency	\$ -	\$ 14,699	\$ -

Gain on Disposal	\$ (4,447)	\$ -	\$ -
Engineering Projects	\$ 204,491	\$ -	\$ 400,000
Water Control Structures/Engineering	\$ 204,491	\$ -	\$ 400,000
Non Pension Post Retirement Benefit Obligation	\$ 21,034	\$ 21,034	\$ 21,034
Non pension post retirement benefit obligation	\$ 21,034	\$ 21,034	\$ 21,034
TOTAL EXPENSES - OPERATING	\$ 9,427,315	\$ 9,411,516	\$ 10,201,781
ANNUAL SURPLUS/(DEFICIT) - OPERATING	\$ 1,061,378	\$ 0	\$ 0
Capital Budget			
Municipal levies - Capital		\$ 462,185	\$ 478,361
Headquarters Building - Capital (repayments)		\$ 274,667	\$ 255,568
Building Life Cycle Reserve Investment		\$ 70,000	\$ 70,000
Other Asset Management - Capital - see schedule		\$ 20,000	\$ 15,000
Transfers to Reserves		\$ 97,518	\$ 137,793
Special levies - Capital		\$ 31,500	\$ 31,500
Britannia Water Control Structure - Capital		\$ 21,500	\$ 21,500
Other Water Control Structures - Capital		\$ 10,000	\$ 10,000
Province - Capital		\$ -	\$ -
Foundation - Capital		\$ -	\$ 0
Funded Capital Projects		\$ 860,000	\$ -
Transfers from Capital Reserves - see schedule		\$ 35,000	\$ 30,000
TOTAL REVENUES - CAPITAL		\$ 1,388,685	\$ 539,861
Capital Expenses			
Principle Repayment of Obligation under Capital Lease HQ		\$ 274,667	\$ 255,568
Capital Projects/Purchases - see schedule		\$ 915,000	\$ 45,000
Transfer to Building Life Cycle Reserve		\$ 70,000	\$ 70,000
Transfers to Reserves - see schedule		\$ 129,018	\$ 169,293
TOTAL EXPENSES - CAPITAL		\$ 1,388,685	\$ 539,861
ANNUAL SURPLUS/(DEFICIT) - CAPITAL		\$ -	\$ 0
ANNUAL SURPLUS - OPERATING & CAPITAL			
		\$ 0	\$ 0
Accounting Reconciling Items			
	Fiscal 2018 (Audited)	2019 Budget	2020 Budget
TCA, Reserves, and Debenture Activity			
Assets Capitalized as TCA	\$ (243,866)	\$ 915,000	\$ 45,000
Gain on Disposal of Tangible Capital Assets	\$ (4,447)	\$ -	
Amortization	\$ 370,448	\$ (358,600)	\$ (420,190)
Proceeds on Disposal of Tangible Capital Assets	\$ 12,871	\$ -	
Repayment of obligation under capital lease	\$ (263,667)	\$ 274,667	\$ 255,568
Transfers from reserves	\$ 68,803	\$ (35,000)	\$ (30,000)
Transfers to reserves	\$ (1,000,909)	\$ 119,018	\$ 169,293
Accounting Surplus/(Deficit)	\$ 611	\$ 915,085	\$ 19,671

2020 Capital Budget Schedule

Capital Purchases

Baxter Boardwalk and Bridges	\$	30,000	Funded from Existing Reserves
Hydrometrics Monitoring Gauges	\$	15,000	Funded from Current Year Capital Budget
Total Capital Purchases	\$	<u>45,000</u>	

Transfers to Capital Reserves

Funded by Municipal Capital Levy

Mike 11	\$	6,000	Flood Erosion and Drought Studies software tool
Drape	\$	3,000	GIS data
Topographical Data	\$	10,000	GIS data
Flood Event Aerial Imaging	\$	12,000	Hydrometrics data
Water Control Infrastructure	\$	100,000	structures other than Britannia
Vehicles	\$	6,793	fleet reserve
	\$	<u>137,793</u>	

Funded by Special Levy

Ottawa WCI	\$	10,000	
Britannia	\$	21,500	
	\$	<u>31,500</u>	

Transfers other than Building	\$	<u>169,293</u>	
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Building Life Cycle	\$	<u>70,000</u>	mandatory annual transfer
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Total Capital Reserve Transfers	\$	<u>239,293</u>	
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Rideau Valley Conservation Authority															
Revenue Breakdown	REVENUE										EXPENSES				
	Municipal Levy		Special Levy		Province		Foundation		Other Revenue		TOTAL REVENUE		TOTAL EXPENSES		
Proposed Operating Budget 2020	2019 Budget	2020 Budget	2019 Budget	2020 Budget	2019 Budget	2020 Budget	2019 Budget	2020 Budget	2019 Budget	2020 Budget	2019 Budget	2020 Budget	2019 Budget	2020 Budget	
Watershed Science and Engineering Services															
Program Management	\$ 42,508	\$ 82,983	\$ -	\$ -	\$ 17,000	\$ 8,500	\$ -	\$ -	\$ -	\$ -	\$ 59,508	\$ 91,483	\$ 59,971	\$ 91,483	
Watershed Report Cards	\$ 164,610	\$ 159,395	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 164,610	\$ 159,395	\$ 165,073	\$ 159,395	
Drinking Water Source Protection	\$ -	\$ -	\$ -	\$ -	\$ 230,803	\$ 233,407	\$ -	\$ -	\$ -	\$ -	\$ 230,803	\$ 233,407	\$ 230,803	\$ 233,407	
Surface Water Quality Monitoring	\$ 281,715	\$ 276,346	\$ 194,000	\$ 164,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 475,715	\$ 440,346	\$ 476,179	\$ 440,347	
Hydrometric Monitoring and Forecasting	\$ 217,433	\$ 215,129	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 227,433	\$ 225,129	\$ 255,396	\$ 225,129	
Flood Erosion and Drought Studies	\$ 173,003	\$ 180,461	\$ -	\$ -	\$ 55,687	\$ 27,844	\$ -	\$ -	\$ -	\$ 88,425	\$ 169,488	\$ 317,115	\$ 377,792	\$ 323,578	\$ 377,792
Groundwater Monitoring	\$ 146,745	\$ 110,655	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 145,000	\$ -	\$ 291,745	\$ 110,655	\$ 292,208	\$ 110,655	
Aquatic and Terrestrial Habitat Monitoring	\$ 362,685	\$ 359,501	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 43,800	\$ 402,685	\$ 403,301	\$ 410,649	\$ 403,301	
Water Control Infrastructure Operations	\$ 24,836	\$ 27,866	\$ 615,059	\$ 986,215	\$ 117,500	\$ 64,000	\$ -	\$ -	\$ -	\$ -	\$ 757,395	\$ 1,078,081	\$ 757,858	\$ 1,078,082	
Amortization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 1,413,534	\$ 1,412,336	\$ 809,059	\$ 1,150,215	\$ 430,990	\$ 343,751	\$ -	\$ -	\$ 273,425	\$ 213,288	\$ 2,927,008	\$ 3,119,590	\$ 2,971,714	\$ 3,119,590	
Planning Advisory and Regulatory Services															
Program Management	\$ 126,361	\$ 129,581	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 126,361	\$ 129,581	\$ 126,824	\$ 129,580	
Site Specific Plan Review	\$ 273,353	\$ 296,111	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 340,000	\$ 346,800	\$ 613,353	\$ 642,911	\$ 613,817	\$ 642,911	
Non-Site Specific Plan Input	\$ 161,266	\$ 159,551	\$ -	\$ -	\$ 12,000	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ 173,266	\$ 170,551	\$ 173,730	\$ 170,551	
S. 28 Conservation Authorities Act	\$ 355,264	\$ 380,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000	\$ 284,800	\$ 595,264	\$ 665,600	\$ 595,727	\$ 665,600	
S. 28 Conservation Authorities Act - Program Dev.	\$ 20,135	\$ 20,439	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,135	\$ 20,439	\$ 20,599	\$ 20,439	
Part IV Clean Water Act	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,800	\$ 7,800	\$ 7,800	\$ 7,800	\$ 7,800	\$ 7,800	
Part VIII Building Code Act	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 524,251	\$ 505,828	\$ 524,251	\$ 505,828	\$ 524,251	\$ 505,828	
Septic Re-Inspection Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,889	\$ 38,108	\$ 22,889	\$ 38,108	\$ 22,889	\$ 38,108	
Amortization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 936,380	\$ 986,482	\$ -	\$ -	\$ 12,000	\$ 11,000	\$ -	\$ -	\$ 1,134,941	\$ 1,183,336	\$ 2,083,321	\$ 2,180,818	\$ 2,085,638	\$ 2,180,818	
Stewardship Services															
Program Management	\$ 147,733	\$ 152,519	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 147,733	\$ 152,519	\$ 148,197	\$ 152,519	
LRC - Storefront/General Stewardship	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ -	\$ -	
Private Land Forestry Assistance	\$ 139,470	\$ 114,490	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 120,000	\$ 486,845	\$ 485,932	\$ 646,315	\$ 720,422	\$ 646,778	\$ 720,421	
Clean Water Program	\$ 242,280	\$ 245,885	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 256,000	\$ 206,000	\$ 498,280	\$ 451,885	\$ 498,744	\$ 451,885	
Shoreline Stewardship Program	\$ 145,318	\$ 146,907	\$ -	\$ -	\$ -	\$ -	\$ 94,000	\$ 40,000	\$ 40,064	\$ 42,000	\$ 279,382	\$ 228,907	\$ 279,846	\$ 228,908	
Beaver Management	\$ 6,000	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ 6,000	\$ 6,463	\$ 6,000	
Ontario Rural Wastewater Centre	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,723	\$ 68,298	\$ 66,723	\$ 68,298	\$ 66,723	\$ 68,298	
Amortization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 680,802	\$ 665,801	\$ -	\$ -	\$ -	\$ -	\$ 114,000	\$ 160,000	\$ 849,632	\$ 802,230	\$ 1,644,434	\$ 1,628,031	\$ 1,646,751	\$ 1,628,031	
Conservation Land Management Services															
Program Management	\$ 87,986	\$ 85,693	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,986	\$ 85,693	\$ 88,449	\$ 85,693	
Land Donations / Acquisitions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	
Baxter Conservation Area	\$ 159,743	\$ 162,310	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 145,000	\$ 170,000	\$ 309,743	\$ 337,310	\$ 310,206	\$ 337,310	
Foley Mountain Conservation Area	\$ 227,679	\$ 233,675	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ 6,000	\$ 64,000	\$ 66,000	\$ 297,679	\$ 305,675	\$ 298,142	\$ 305,675	
Other Developed Conservation Areas	\$ 227,635	\$ 267,179	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59,000	\$ 30,000	\$ 286,635	\$ 297,179	\$ 287,098	\$ 297,179	
Other Conservation Lands	\$ 197,325	\$ 214,148	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ 13,000	\$ -	\$ 210,325	\$ 222,148	\$ 210,789	\$ 222,148	
Lease and Management Agreements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32,000	\$ 32,000	\$ 32,000	\$ 32,000	\$ 32,000	\$ 32,000	
Amortization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 900,367	\$ 963,004	\$ -	\$ -	\$ -	\$ -	\$ 21,000	\$ 29,000	\$ 323,000	\$ 308,000	\$ 1,244,367	\$ 1,300,004	\$ 1,246,684	\$ 1,300,006	
Corporate Services															
Management and Members	\$ 287,711	\$ 316,099	\$ -	\$ -	\$ 10,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 298,211	\$ 316,099	\$ 298,674	\$ 316,099	
Finance and Administration	\$ 371,261	\$ 424,338	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ 431,261	\$ 464,338	\$ 421,772	\$ 464,336	
Communications	\$ 273,670	\$ 278,618	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,800	\$ 1,800	\$ 275,470	\$ 280,418	\$ 276,396	\$ 280,418	
Foundation	\$ 87,386	\$ 92,736	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,386	\$ 92,736	\$ 87,849	\$ 92,736	
GIS	\$ 225,655	\$ 231,690	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225,655	\$ 231,690	\$ 229,118	\$ 231,690	
Headquarter Lease and Management	\$ 179,705	\$ 167,023	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 179,705	\$ 167,023	\$ 179,705	\$ 167,023	
	\$ 1,425,388	\$ 1,510,504	\$ -	\$ -	\$ 30,500	\$ -	\$ -	\$ -	\$ 41,800	\$ 41,800	\$ 1,497,688	\$ 1,552,304	\$ 1,493,515	\$ 1,552,302	

Internal Cost (Recoveries)																
Common Cost	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ 0
Vehicles and Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (68,518)	\$ (0)
Amortization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ 14,699	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,699	\$ -	\$ 14,699	\$ -	\$ -
Gain on Disposal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 14,699	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,699	\$ -	\$ (53,820)	\$ (0)	
Engineering Projects																
Water Control Structures/Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ 400,000	\$ -	\$ 400,000	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ 400,000	\$ -	\$ 400,000	
Non Pension Post Retirement Benefit Obligation																
Non pension post retirement benefit obligation	\$ -	\$ 21,034	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,034	\$ 21,034	\$ 21,034	
	\$ -	\$ 21,034	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,034	\$ 21,034	\$ 21,034	
OPERATING SURPLUS/(DEFICIT)	\$ 5,371,170	\$ 5,559,161	\$ 809,059	\$ 1,150,215	\$ 473,490	\$ 354,751	\$ 135,000	\$ 189,000	\$ 2,622,798	\$ 2,948,654	\$ 9,411,516	\$ 10,201,781	\$ 9,411,516	\$ 10,201,781		

Rideau Valley Conservation Authority		REVENUE										EXPENSES			
Revenue Breakdown		Municipal Levy		Special Levy		Province		Foundation		Other Revenue		TOTAL REVENUE		TOTAL EXPENSES	
Proposed Capital Budget 2020	2019 Budget	2020 Budget	2019 Budget	2020 Budget	2019 Budget	2020 Budget	2019 Budget	2020 Budget	2019 Budget	2020 Budget	2019 Budget	2020 Budget	2019 Budget	2020 Budget	
Watershed Science and Engineering Services															
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Watershed Report Cards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Drinking Water Source Protection	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Surface Water Quality Monitoring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hydrometric Monitoring and Forecasting	\$ 27,500	\$ 27,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,500	\$ 27,000	\$ 27,500	\$ 27,000
Flood Erosion and Drought Studies	\$ 6,000	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
Groundwater Monitoring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Aquatic and Terrestrial Habitat Monitoring	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ -	\$ 7,500	\$ -
Water Control Infrastructure Operations	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 31,500	\$ 100,000
Amortization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 41,000	\$ 133,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,000	\$ 133,000	\$ 72,500	\$ 133,000
Planning Advisory and Regulatory Services															
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Site Specific Plan Review	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Non-Site Specific Plan Input	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
S. 28 Conservation Authorities Act	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
S. 28 Conservation Authorities Act - Program Dev.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Part IV Clean Water Act	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Part VIII Building Code Act	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Septic Re-Inspection Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Amortization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Stewardship Services															
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LRC - Storefront/General Stewardship	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Private Land Forestry Assistance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Clean Water Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Shoreline Stewardship Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Beaver Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ontario Rural Wastewater Centre	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Amortization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Conservation Land Management Services															
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Donations / Acquisitions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Baxter Conservation Area	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -
Foley Mountain Conservation Area	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Developed Conservation Areas	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Conservation Lands	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lease and Management Agreements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Amortization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -
Corporate Services															
Management and Members	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Finance and Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Communications	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Foundation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GIS	\$ 3,000	\$ 13,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 13,000	\$ 3,000	\$ 13,000
Headquarter Lease and Management	\$ 344,667	\$ 325,568	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 344,667	\$ 325,568	\$ 344,667	\$ 325,568
	\$ 347,667	\$ 338,568	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 347,667	\$ 338,568	\$ 347,667	\$ 338,568

Internal Cost (Recoveries)																
Common Cost	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ -
Vehicles and Equipment	\$ 73,518	\$ 6,793	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ 108,518	\$ 6,793	\$ 108,518	\$ 6,793	
Amortization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ -	
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ -	
Gain on Disposal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ -	
	\$ 73,518	\$ 6,793	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ 108,518	\$ 6,793	\$ 108,518	\$ 6,793	
Engineering Projects																
Water Control Structures/Engineering	\$ -	\$ -	\$ 31,500	\$ 31,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 860,000	\$ -	\$ 891,500	\$ 31,500	\$ 860,000	\$ 31,500	
	\$ -	\$ -	\$ 31,500	\$ 31,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 860,000	\$ -	\$ 891,500	\$ 31,500	\$ 860,000	\$ 31,500	
Non Pension Post Retirement Benefit Obligation																
Non pension post retirement benefit obligation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
CAPITAL SURPLUS/(DEFICIT)	\$ 462,185	\$ 478,361	\$ 31,500	\$ 31,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 895,000	\$ 30,000	\$ 1,388,685	\$ 539,861	\$ 1,388,685	\$ 539,861	

Rideau Valley Conservation Authority - 2020 Proposed Municipal Levy Apportionment

RVCA Member Municipality	Percentage in Watershed	Current Value Assessment (modified) in Watershed			Levy Portion Based on CVA (modified)			Municipal Levy		
		For 2019	For 2020	Difference	For 2019	For 2020	Difference	For 2019	For 2020	Difference
Athens*	4	\$ 12,592,060	\$ 12,857,817	\$ 265,756.78	0.0121	0.0120	-0.0001	\$ 1,500.00	\$ 1,600.00	\$ 100.00
North Dundas*	1	\$ 15,361,337	\$ 16,359,627	\$ 998,290.11	0.0148	0.0152	0.0004	\$ 1,500.00	\$ 1,600.00	\$ 100.00
Clarence-Rockland	3	\$ 90,820,629	\$ 94,381,892	\$ 3,561,262.89	0.0876	0.0879	0.0003	\$ 5,108.64	\$ 5,305.75	\$ 197.11
Westport	100	\$ 113,587,437	\$ 118,120,928	\$ 4,533,490.85	0.1096	0.1100	0.0004	\$ 6,389.27	\$ 6,640.26	\$ 250.99
Augusta	19	\$ 152,973,266	\$ 157,955,403	\$ 4,982,136.69	0.1475	0.1471	-0.0004	\$ 8,604.71	\$ 8,879.58	\$ 274.87
Central Frontenac	22	\$ 200,910,283	\$ 207,003,784	\$ 6,093,501.44	0.1938	0.1928	-0.0010	\$ 11,301.16	\$ 11,636.87	\$ 335.71
Merrickville-Wolford	100	\$ 378,495,995	\$ 393,570,010	\$ 15,074,015.25	0.3651	0.3666	0.0015	\$ 21,290.32	\$ 22,124.83	\$ 834.52
Montague	100	\$ 384,241,190	\$ 404,161,141	\$ 19,919,951.25	0.3706	0.3764	0.0058	\$ 21,613.48	\$ 22,720.22	\$ 1,106.74
South Frontenac	13	\$ 421,589,078	\$ 433,431,737	\$ 11,842,659.15	0.4066	0.4037	-0.0029	\$ 23,714.29	\$ 24,365.69	\$ 651.40
Elizabethtown - Kitley	61	\$ 690,548,792	\$ 702,302,839	\$ 11,754,046.57	0.6660	0.6541	-0.0119	\$ 38,843.22	\$ 39,480.48	\$ 637.27
Beckwith	64	\$ 756,573,135	\$ 785,659,419	\$ 29,086,284.20	0.7297	0.7317	0.0020	\$ 42,557.07	\$ 44,166.44	\$ 1,609.36
Drummond/North Elmsley	70	\$ 765,180,901	\$ 788,293,037	\$ 23,112,136.35	0.7380	0.7342	-0.0038	\$ 43,041.26	\$ 44,314.49	\$ 1,273.23
Tay Valley	65	\$ 807,896,542	\$ 829,004,474	\$ 21,107,931.76	0.7792	0.7721	-0.0071	\$ 45,444.00	\$ 46,603.11	\$ 1,159.11
Smiths Falls	100	\$ 864,768,062	\$ 886,651,308	\$ 21,883,246.15	0.8341	0.8258	-0.0083	\$ 48,643.01	\$ 49,843.77	\$ 1,200.76
Perth	100	\$ 880,975,615	\$ 907,156,260	\$ 26,180,644.70	0.8497	0.8449	-0.0048	\$ 49,554.68	\$ 50,996.47	\$ 1,441.79
Rideau Lakes	51	\$ 1,162,003,636	\$ 1,194,637,120	\$ 32,633,483.78	1.1208	1.1126	-0.0082	\$ 65,362.45	\$ 67,157.43	\$ 1,794.98
North Grenville	67	\$ 1,708,213,328	\$ 1,778,421,344	\$ 70,208,016.39	1.6476	1.6563	0.0087	\$ 96,086.62	\$ 99,975.29	\$ 3,888.67
Ottawa	46	\$ 94,272,384,576	\$ 97,661,448,790	\$ 3,389,064,214.18	90.9271	90.9567	0.0296	\$ 5,302,800.81	\$ 5,490,111.87	\$ 187,311.06
TOTALS:		\$ 103,679,115,862	\$ 107,371,416,930	3,692,301,068	100	100	0	5,833,355	\$ 6,037,523	\$ 204,168

*Athens and North Dundas are charged our minimum levy amount which is \$1,600 for 2020.

Levy Increase: 3.5%

Ministry of Indigenous Affairs
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Algonquin Treaty Negotiations
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Pembroke, ON K8A 8R6
Tel: (613) 732-8081
Toll Free: 1-855-690-7070
E-mail: alcinfo@ontario.ca

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Courriel: alcinfo@ontario.ca



December 19, 2019

Memo to: Municipal Elected Representatives

I would like to take this opportunity to provide you with an overview of the treaty negotiations underway to resolve the Algonquin land claim in eastern Ontario.

Ontario continues to make progress with Canada and the Algonquins of Ontario at the negotiation table toward reaching agreement on the proposed treaty within the next four years. Approvals by each party will then be required to bring the treaty into force and begin implementation.

The attached slide deck is provided to help familiarize municipal officials with the negotiations and how we are addressing municipal interests. For many, this will be a refresh of information you have previously seen. For others, I hope this will provide a helpful introduction.

The Ontario Ministry of Indigenous Affairs website (ontario.ca/algonquinlandclaim) includes further information about the Algonquins of Ontario negotiations and our ongoing commitment to consult with municipalities, stakeholders and the public.

Our website includes maps, information, and a link to the Draft Environmental Evaluation Report that was released in 2017 regarding the provincial Crown land parcels that are proposed for future transfer to the Algonquins. Those lands are located in 36 of the 85 municipalities that are receiving this information update.

The Ontario negotiation team is working with municipal staff and elected representatives from those municipalities to prepare for the eventual transition of the Crown lands to Algonquin fee simple ownership. That work will continue through the negotiation process and until the time of the actual land transfers as part of the implementation of the treaty. We expect to conduct our next round of public consultations in 2020.

I look forward to continuing Ontario's work with the municipal sector as the negotiations proceed. I invite you to contact the Ontario Information Centre for the Algonquin Land Claim using the contact information in the above letterhead if you or your constituents have questions.

Best Regards,

Doug Carr
Ontario Chief Negotiator

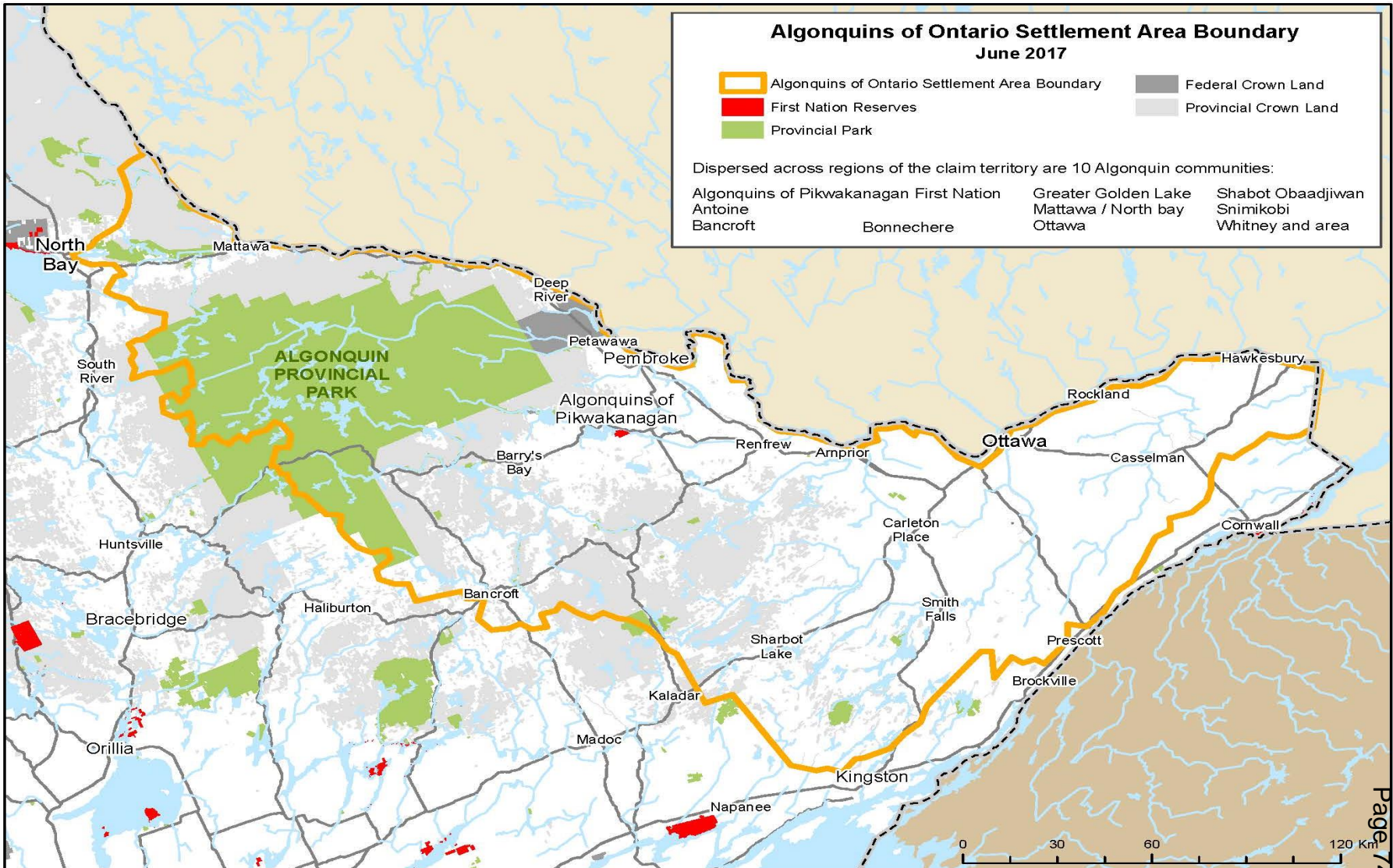
Algonquins of Ontario Treaty Negotiations

Ontario Update December 2019

Ministry of Indigenous Affairs



The Algonquins of Ontario Settlement Area



The Algonquin Land Claim

- The Algonquins of Ontario assert that they have Aboriginal rights and title that have never been extinguished, and that they have continuing ownership to the Ontario portions of the Ottawa and Mattawa River watersheds and their natural resources.
- The Algonquins have a record of 26 petitions and appeals that were presented to the Crown from 1772 to 1983.
- 1985: The Algonquins submitted a petition in the form of a formal land claim to Ontario and Canada.
- The governments of Ontario and Canada reviewed the claim and agreed to enter negotiations with the Algonquins in 1991 and 1992 respectively.
 - Canada is primarily responsible for treaty making.
 - Ontario is primarily responsible for land and natural resources.

Negotiation Milestones

- 2012: The negotiators publicly released a Preliminary Draft Agreement-in-Principle (PDAIP) that included:
 - an amount of Crown land and money recommended for settlement.
 - a defined Algonquin settlement area boundary.
 - understandings regarding the application of Algonquin harvesting rights based on principles of conservation.
 - other elements of the proposed treaty such as the Algonquin role in forestry, provincial park management planning, heritage and culture.
- 2012 – 2015: Consultations with the Algonquin communities, municipalities, non-Indigenous stakeholders and the general public resulted in negotiated revisions and three-party agreement on a Draft Agreement-in-Principle.
- Canada, Ontario and the AOO signed an Agreement-in-Principle in 2016.
- The parties are now in the final phase of negotiating the actual treaty.

The Treaty Negotiation Landscape

- There are 85 municipalities and 14 unincorporated townships in the Algonquins of Ontario (AOO) settlement area, with 1.2 million residents.
- 36 municipalities have Crown land parcels that are proposed for future transfer to the AOO as part of the settlement if the negotiations succeed.
- 59% of land in the AOO settlement area is privately-owned. The rights of private land owners are protected and privately-owned lands will not be expropriated for the settlement of a land claim.
- 19% of the AOO settlement area is Algonquin Provincial Park which will remain a park for the use and enjoyment of all. No Algonquin Park land will be transferred to the AOO.
- The Crown lands proposed for future transfer are approximately 4% of the Crown land base in the AOO settlement area.

Unique Aspects of the Negotiations

- There is no historic treaty with the Algonquin people. This is a matter of addressing unfinished business.
- The negotiations involve a heavily settled area with multiple interests on the provincial Crown lands.
- The AOO includes one First Nation reserve (Pikwakanagan) and nine other member communities that share a common history. There are approximately 9,000 potential AOO beneficiaries.
- The Algonquin traditional territory is divided by the Ontario – Quebec provincial boundary. These negotiations are addressing only the rights assertions of the Algonquins of Ontario.
- The Algonquin assertion of Aboriginal title involves the highest form of Aboriginal rights in Canada.

Negotiation Commitments

- Ontario continues to engage in ongoing consultations with municipalities, stakeholders and the public.
- The Agreement-in-Principle includes commitments for agreements to be negotiated for the continuation or transition of legal interests (eg. land use permits) that exist on the Crown lands proposed for transfer to the AOO.
- The settlement lands are to be owned by the Algonquins of Ontario as private lands that will be subject to municipal land use planning. No new *Indian Act* reserves will be created.
- The land transfers will take place over several years following three-party ratification of the treaty.
- In 2017 Ontario publicly posted a Draft Environmental Evaluation Report, with outreach and consultation via open houses, municipal technical sessions, on-line, written and phone-in feedback. That feedback continues to inform adjustments to the proposed AOO lands package.

Next Steps

- The parties are now engaged in the negotiation of legal understandings based on the concepts laid out in the Agreement-in-Principle to create a practical settlement that will meet the test of time.
- The parties have established a four-year target to achieve an agreement that will include settlement capital, Crown land transfers, understandings regarding Algonquin rights (eg. hunting, fishing, trapping), the proposed establishment of one new provincial park and an addition to another, Algonquin cultural elements, and the parties' roles and responsibilities in the ongoing treaty relationship.
- As part of our commitment to continuing public and stakeholder consultations, Ontario is planning for further public consultation in 2020 on the Crown lands that are proposed for transfer to the AOO.

Municipal Planning - Processes

- Ontario is working with municipalities and the AOO to prepare official plan designations and zoning for the proposed settlement lands in order to facilitate a seamless transfer of Crown lands to Algonquin ownership within the municipal planning and service delivery framework.
- Proposed official plan designations and zoning were published in a Draft Environmental Evaluation Report in 2017.
- The public consultations on the official plan designations and zoning have been designed to mirror Ontario's *Planning Act* requirements.
- The final official plan designations and zoning will come into effect at the date of transfer of the lands and are being prepared by Ontario to avoid downloading costs and processes onto municipalities.

Property Taxation

- Ontario's consultations have clearly indicated the need for a single regime, economies of scale and fairness to all.
- The parties need to consider the long-term and Constitutionally-protected nature of the treaty commitment and the ability of the Algonquins of Ontario to maintain a treaty-based landbase.
- The parties have negotiated exemption from property taxation for the three largest land parcels that are intended for Algonquin traditional activities. This is based on the conditions that:
 - There are no improvements on the lands.
 - Service agreements are negotiated to cover local municipal costs.
- The AOO will be eligible to apply for land owner tax incentive programs (eg. managed forests, conservation lands).

Reconciliation In Action

- Municipalities will be among the most important partners in implementing the treaty, with new opportunities to engage with the Algonquins of Ontario in:
 - Land development.
 - Resource management.
 - Economic development.
 - Social and cultural opportunities.

Contact Information

For further information, please contact:

The Ontario Information Centre for the Algonquin Land Claim

31 Riverside Drive, Pembroke ON K8A 8R6

Phone: 613-732-8081 or toll-free 1-855-690-7070

E-mail: alcinfo@Ontario.ca



Royal Canadian Legion
Bob Richardson Branch 496
4361 Amelia Street
P.O. Box 222
Sydenham, Ontario K0H 2P0
613-376-6808
rcl496.sydenham@hotmail.com

November 25, 2019

Re: "Drug Safety" initiative

Dear Community Partner,

Royal Canadian Legion, Branch 496 (Sydenham), in partnership with Community Safety Net, distributes the "Drug Safety - Smart Choices for **LIFE**" family resources to educate and protect our young people.

In our estimation the "Drug Safety" resources are providing South Frontenac youth with essential knowledge to resist peer pressure and avoid drug use. In addition, they guide parents in keeping their home and children drug-free. For more details, please contact me directly at 613-331-6514.

If you can invest in our "Drug Safety" initiative, please liaise with Safety Advisor Chuck Venhuizen at 1-855-606-7233. Please direct any support to:

Community Safety Net
South Frontenac Project,
1261 Main Street, Winnipeg, MB R2W 5G9

Respectfully,

A handwritten signature in black ink, appearing to read 'George Kish', written over a horizontal line.

George Kish, President
Royal Canadian Legion, Branch 496

FACILITATORS & CONTEXT

President George Kish and other Legion members will provide students with their 'Drug Safety' resource at school during the period of March to June, 2020.

WHO BENEFITS

Children ages 11 to 13 years attending the following schools:

Loughborough PS (Sydenham), Storrington PS (Battersea), Perth Rd PS, Prince Charles PS (Verona), Harrowsmith PS & St. Patricks (Harrowsmith), Elginburgh Public, Glenburnie Public



Click blue links in email to read/watch

SOUTH FRONTENAC 'PARTNERS IN SAFETY'

Partners receive: a certificate, a poster and recognition, both on the South Frontenac Safety App and in all -0 South Frontenac safety resources. The investment is \$15.00 + 13% tax per child.

Category	# Kids	Investment	1 Recognition
SCHOOL PARTNERS	100	\$1,500.00 +tax	colour page & logo + Partner Name, address & ph #
	80	\$1,200.00 +tax	b&w page & logo
	# kids	Investment	Recognition
MULTI-CLASS PARTNER	60	\$900.00 +tax	b&w logo + Partner Name, address & ph #
	# kids	Investment	Recognition
CLASS PARTNERS	45	\$675.00 +tax	Partner Name, address & ph #
	30	\$450.00 +tax	
	# kids	Investment	Recognition
2/3 rds CLASS PARTNERS	26	\$400.00 +tax	Partner Name, address & ph #
	20	\$300.00 +tax	
	# kids	Investment	Recognition
1/2 CLASS PARTNER	15	\$225.00 +tax	Partner Name & phone #
	# kids	Investment	Recognition
1/3 rd CLASS PARTNERS	13	\$200.00 +tax	Partner Name & phone #
	10	\$150.00 +tax	
	# kids	Investment	Recognition
SUPPORTING PARTNERS	7	\$100.00 +tax	Partner Name
	5	\$75.00 +tax	

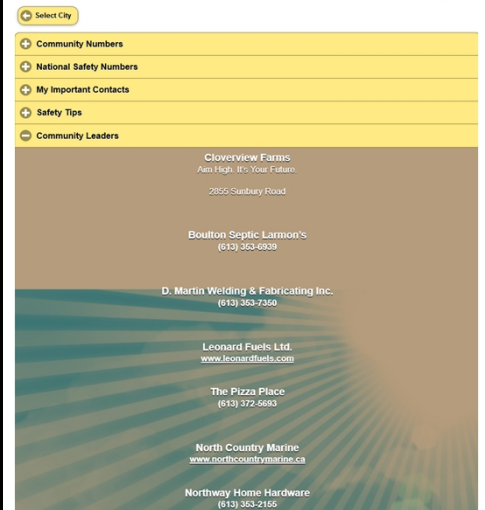
¹You may replace the address or phone # with website or brief safety message.

To support the Royal Canadian Legion, Sydenham Branch 496 Drug Safety project

please contact Chuck Venhuizen at 1-800-326-1877 or chuck@venhuizen.ca

or complete the box below & email or fax it to me (1-800-588-3840)

Your Certificate, Poster and Safety App spot.



~Your South Frontenac Partnership in Safety~

Investment: _____ (+ 13% tax) Business/Org: _____

Mailing Address: _____ Town, Prov: _____

Contact Person: _____ Tel: _____ PC: _____

Payment (x): e-Transfer to chuck@venhuizen.ca: () - VISA/MC: () - Cheque to Community Safety Net, 1261 Main St., Winnipeg, MB R2W 5G9: ()

Card Number: _____ - _____ - _____ - _____ Exp. Date: ____ / ____ Code: _____

Cardholder Name: _____

**TOWNSHIP OF SOUTH FRONTENAC
BY-LAW 2020-02**

**A BY-LAW TO CONFIRM GENERALLY PREVIOUS ACTIONS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH
FRONTENAC.**

THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC, BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. The actions of the Council of the Corporation of the Township of South Frontenac at its Council Meeting of January 14, 2020 be confirmed.
2. Execution by the Mayor and the Clerk of all Deeds, Instruments and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal to any such Deed, Instruments or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and take effect on the date of its passage.

Dated at the Township of South Frontenac this 14 day of January, 2020.

Read a first and second time this 14 day of January, 2020.

Read a third time and finally passed this 14 day of January, 2020.

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC**

Ron Vandewal, Mayor

Angela Maddocks, Clerk