

**TOWNSHIP OF SOUTH FRONTENAC
COUNCIL MEETING
AGENDA**



**Audio Broadcast to the Township's Facebook Page
<https://www.facebook.com/SouthFrontenacTwp>**

TIME: 7:00 PM,
DATE: Tuesday, December 7, 2021
PLACE: Electronic Participation.

1. Call to Order and Roll Call
 - a) Resolution
2. Declaration of pecuniary interest and the general nature thereof
3. Approval of Agenda
 - a) Resolution
4. Scheduled Closed Session - not applicable
5. Delegations - none
6. Public Meeting
 - a) **Resolution and Public Meeting Statement** 4 - 48
 - b) **Z-21-20 - Zoning By-law Amendment - 4376 Sydenham Mill St, (Smith/Osicka)** 49 - 53
 - This report provides Council with information about a Zoning By-law Amendment Application Z-21-20 for 4376 Sydenham Mill Street. If approved, the zone on the subject lands would be changed from Urban Commercial (UC) to Urban Residential – Second Density Zone (UR2)
 - c) **Z-21-21 - Zoning By-law Amendment - 4153 and 4155 Road 38 (2311215 and 2311217 Ontario Limited)** 54 - 62
 - This report provides Council with information about a Zoning By-law Amendment Application for 4153 and 4155 Road 39. If approved, the zone on the subject lands would be changed from Rural Industrial – Special Provision (RI-1 and RI-1-H) to Rural Industrial – Special Provision (RI-XX).
 - d) **Z-21-22 - Zoning By-law Amendment - 66 Oak Shores Crescent (Beverley Mahon)** 63 - 67
 - This report provides Council with information about a Zoning By-law Amendment Application for 66 Oak Shores Crescent. If approved, the zone on the subject lands would be changed from Residential Limited Service (RLS) to a property specific Residential Limited Services zone (RLS-XX).
 - e) **RC-21-06 - Road Closing Application - Unopened Road Allowance between Concessions 10 & 11, District of Portland** 68 - 82

	• A public meeting is required for Council to consider comments from the public on the proposed closure and transfer of portions of road allowances, to close and transfer a portion of unopened road allowance between Concessions 10 & 11, District of Portland	
f)	Resolution - Close Public Meeting	
7.	<u>Approval of Minutes</u>	
a)	November 16, 2021 - Council Meeting	83 - 87
b)	November 18, 2021 - Special Committee of the Whole Meeting	88 - 89
8.	<u>Business Arising from the Minutes</u>	
a)	Notice of Motion - Joint & Several Liability • This report is in response to a notice of motion filed at the November 23, 2021 Special Council Meeting stemming from a discussion about the renewal of insurance services. If seconded at this meeting, the motion recommends that Council reaffirm its opposition to joint and several liability on the basis of the unreasonable insurance costs it creates for municipalities and that this be again conveyed to the Province.	90 - 111
9.	<u>Reports Requiring Action</u>	
a)	Licence Agreement Application LA-04-21S - Pine Point Lane (Windle) • An application has been received asking that Council consider entering into a Licence Agreement to allow the development and continued use of a portion of unopened road allowance for the purposes of a driveway for access to the owner's property. This report recommends that Council pass a by-law to approve that license agreement.	112 - 124
b)	Naming of a new lane (from 1569 Devil Lake Road) • This report is in response to a request from property owners who access their property at 1569 Devil Lake Road and who collectively agree to a proposed name other than the preapproved list identified in By-law	125 - 134
c)	Committee Appointments due to Vacancy (including RVCA) • This report is asking Council to fill the vacancies on various Township committees that resulted from the passing of the late Councillor Pat Barr.	135 - 147
d)	COVID-19 Community Grant Request • This report outlines and recommends supporting a request received by the Frontenac Minor Hockey Association for support under the COVID-19 Community Grant program.	148 - 150
e)	Non-union Sick Leave Policy Change • This report provides an overview of the Township's non-union sick leave policy and, in light of the pandemic and other factors, recommends that the Township eliminate the financial incentive to forego the use of sick leave and instead adjust non-union salaries to reflect this compensation.	151 - 154
10.	<u>Committee Meeting Minutes</u>	

a)	Community Programming and Events Committee meeting held September 22, 2021	155 - 157
b)	Community Programming and Events Committee meeting held October 25, 2021	158 - 160
c)	Bellrock Hall Committee meeting held October 27, 2021	161
11.	<u>By-laws - none</u>	
12.	<u>Reports for Information</u>	
a)	Accounts Payable and Payroll Listing	162 - 196
13.	<u>Information Items - not applicable</u>	
14.	<u>Notice of Motions</u>	
15.	<u>Announcements/Statements by Councillors</u>	
16.	<u>Question of Clarity (from the public on outcome of agenda items)</u>	
17.	<u>Closed Session (if requested)</u>	
18.	<u>Confirmatory By-law</u>	
a)	By-law 2021-72	197
19.	<u>Adjournment</u>	
a)	Resolution	

Natural, Vibrant and Growing - A Progressive Rural Leader



The purpose of this public meeting is to hear comments on Zoning By-Law Amendment Applications Z-21-20, Z-21-21, Z-21-22 and Road Closing Application RC-21-06

If a person or public body does not make oral or written submissions at this public meeting, or make written submissions to South Frontenac Township before any by-law is passed, the person or public body may not be added to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

If you wish to be notified of the decision of Council in respect to the application, you must submit a written request to the Clerk via email at amaddocks@southfrontenac.net. This will also entitle you to be advised of an Ontario Land Tribunal appeal.

Anyone may appeal the decision to the Ontario Land Tribunal. The appeal must be filed with the Clerk within 20 days of the notice of decision. The notice of appeal must set out the reasons for the appeal and be accompanied by the fee required by the Tribunal.



**SOUTH
FRONTENAC**

Public Meeting

under the Planning Act

Applications for Zoning By-law Amendment
Z-21-20, Z-21-21 and Z-21-22

Tuesday, December 7, 2021
7:00 p.m. Virtual Council Meeting

Public Meeting Statement

- The purpose of this public meeting is to hear comments on Zoning By-Law Amendment Applications Z-21-20, Z-21-21 and Z-21-22.
- If a person or public body does not make oral or written submissions at this public meeting, or make written submissions to South Frontenac Township before any by-law is passed, the person or public body may not be added to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.
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- Anyone may appeal the decision to the Ontario Land Tribunal. The appeal must be filed with the Clerk within 20 days of the notice of decision. The notice of appeal must set out the reasons for the appeal and be accompanied by the fee required by the Tribunal.

Agenda

- Planner reviews proposal and delivers report
- Questions from Council
- Comments from Applicant/Owner, Agent and the Public
- Comments/Questions from Council
- Close Public Meeting

Z-21-20

Applicant: Tanya Smith and Agata Osicka
Property: 4376 Sydenham Mill Street



**SOUTH
FRONTENAC**

Location



Proposal

- Existing Zone – UC
- Proposed Zone – UR2
- Recognize existing dwelling
- Permit a secondary dwelling unit





Aerial view of immediate area





Front of building



**SOUTH
FRONTENAC**



Sewage system in backyard

Department and Public Comments

- Public Services
 - parking spaces must fit and functionally work with existing entrance width
 - supportive of reduced parking
- Building Services
 - existing sewage system cannot support proposed use of building
 - number of units or floor plan needs to be changed or it needs to be demonstrated the property can accommodate a replacement system
- Public comments – none received to date

Policy Framework

Provincial Policy Statement



Healthy, integrated, viable rural settlement areas

Frontenac County Official Plan



Accommodate an appropriate range and mix of housing

Township of South Frontenac Official Plan



Water and sewage servicing

Zoning By-law No. 2003-75



Parking requirements

Next Steps

- South Frontenac Council should receive comments from the public
- A report with a recommendation will be brought to a future Council meeting

Questions and Comments

- Questions from Council
- Comments from Applicant, Agent and the Public
- Comments/Questions from Council

Z-21-21

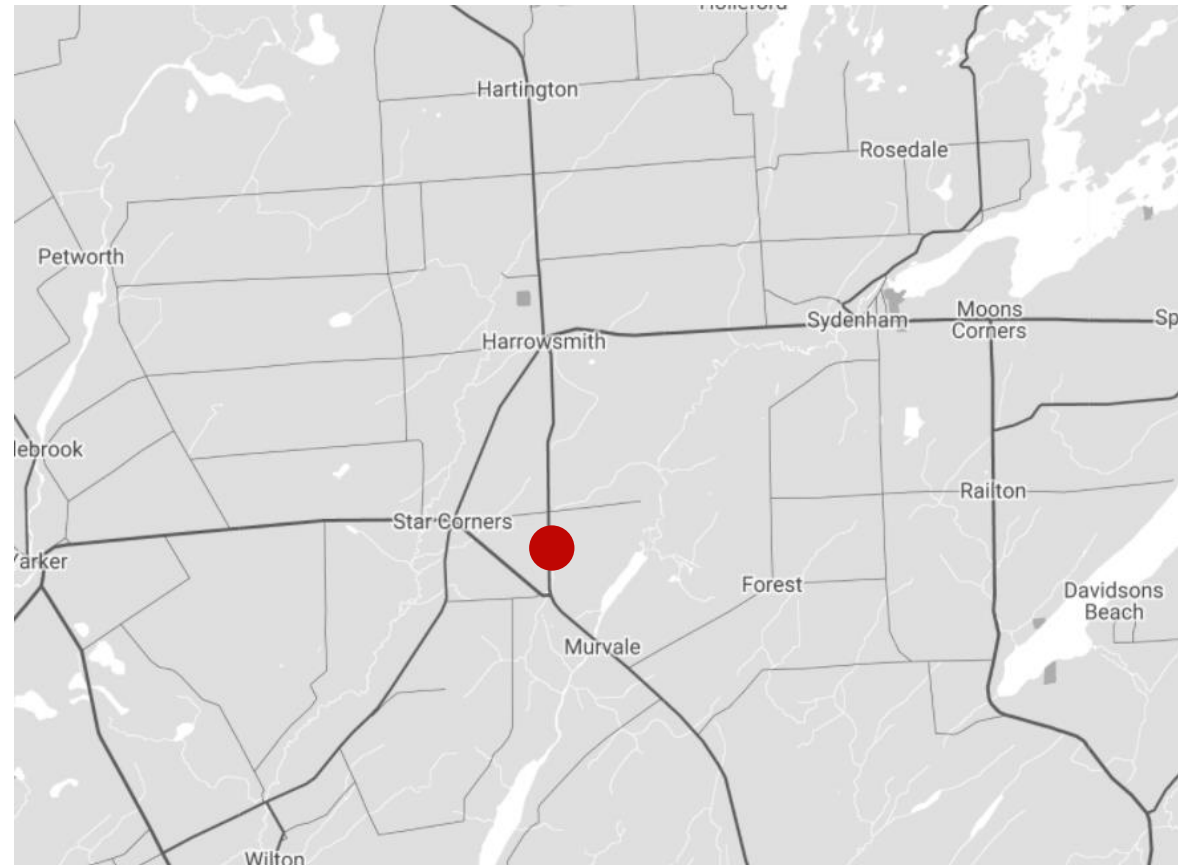
Applicant: 2311215 Ontario Limited and 2311217 Ontario Limited

Agent: Groundwork Engineering Limited

Property: 4153 and 4155 Road 38

4153 & 4155 Hwy. 38 | **LOCATIONAL CONTEXT**

- Subject property is on the west side of Highway 38 – southwest corner of Township.
- Located approx. 4.0 kilometres north of municipal border with City of Kingston
- Highway 38: Arterial Road former Provincial Highway
- South of Harrowsmith – Rural Settlement Area
- North of Yarker / Gorr Road & South of Quinn Road

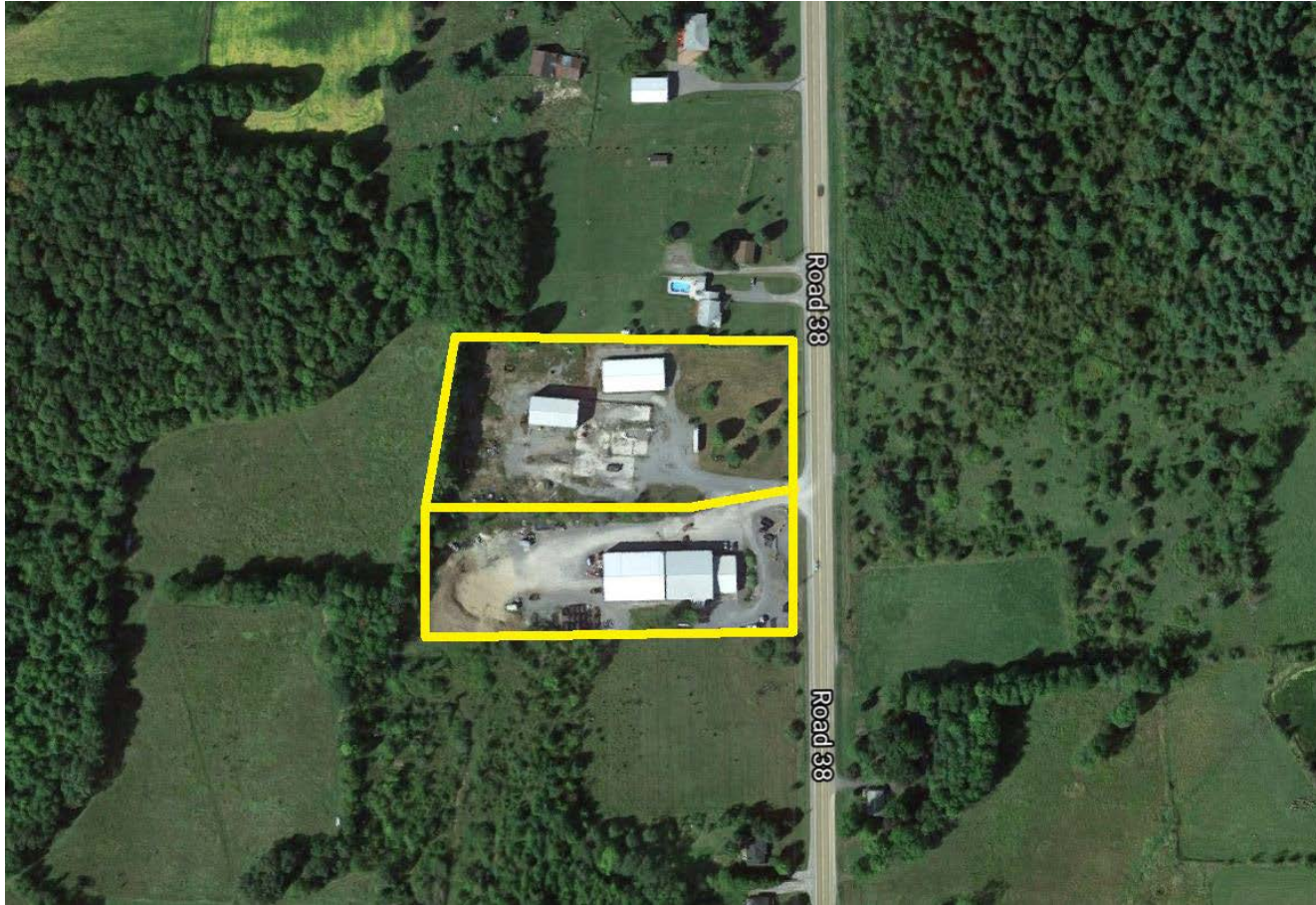


4153 & 4155 Hwy. 38 | SUBJECT PROPERTIES

- Two separately conveyable parcels
 - North: 4155 Highway 38
 - South: 4153 Highway 38
 - Single access
- 4155 Highway 38 (northern parcel)
 - 3.96 acres
 - 76.2 metres frontage
 - Development: Two buildings on-site
 - Use: self-storage (D&B Storage Solutions)
- 4153 Highway 38 (southern parcel)
 - 2.93 acres
 - 76 metres frontage
 - Development: Single building
 - Use: Wemp & Smith Construction Ltd.
 - Construction equip. repair garage, storage



4153 & 4155 Hwy. 38 | NEIGHBOURING CONTEXT

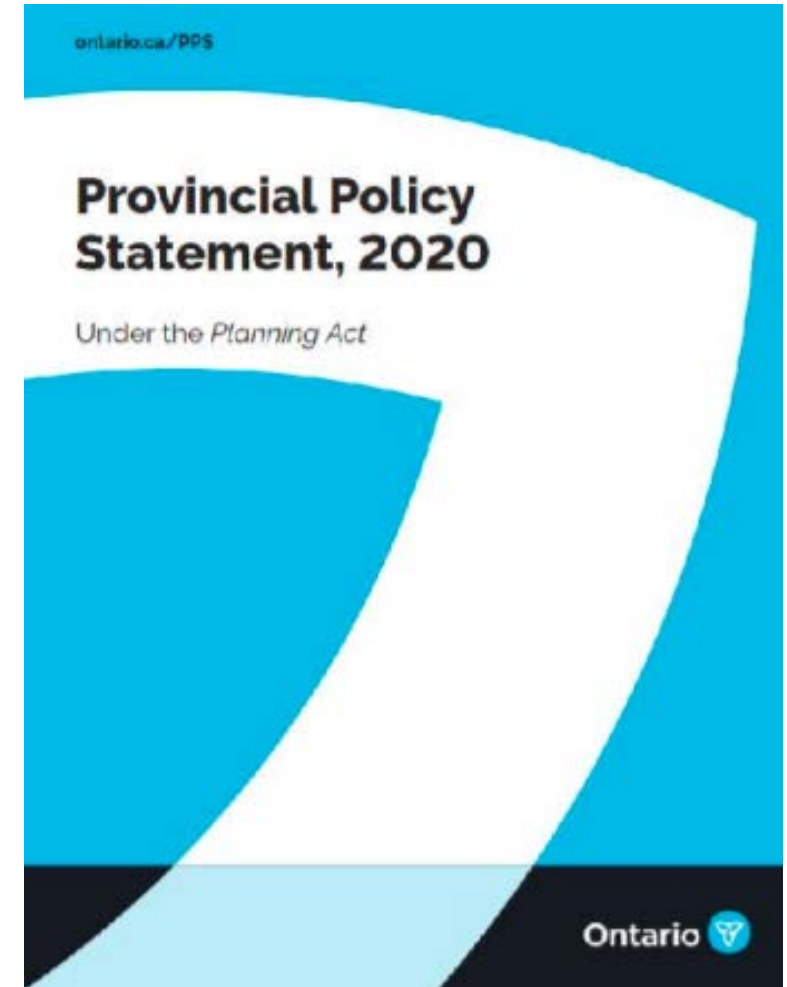


- Primarily surrounded by Residential & Agricultural land uses
- Low density: single family dwellings to the north
 - 4163 Highway 38 & 4165 Highway 38
- Another dwelling east of Hwy 38:
 - 4138 Highway 38.
- Additional residential development south (100m)
 - 4133 Highway 38 & 4131 Highway 38
- Additional residential density north at intersection of Hwy 38 & Quinn Road
 - Approx. 750m

4153 & 4155 Hwy. 38 | Provincial Policy Statement (PPS)

2020 PPS provides policy direction on matters of Provincial interest related to land use planning

- Section 1.1.1(c) – avoiding development and land use patterns which may cause environmental or public health and safety concerns
- Section 1.1.5.7 – Opportunities to support a diversified rural economy should be promoted by protecting agricultural and other resource-related uses and directing non-related development to areas where it will minimize constraints on these uses.
- Section 1.7.1 – Long-term economic prosperity should be supported by:
 - Promoting opportunities for economic development and community investment readiness
 - Optimizing the long term availability and use of land, resources, infrastructure and public service facilities



4153 & 4155 Hwy. 38 | OFFICIAL PLAN

The vision, goals, objectives and policies which direct physical development and inform land use decisions

The vision of the Township is to '*direct growth in a manner which will preserve the Township's environmental integrity while enhancing both its rural character and its long-term economic viability*'

The Plan contains distinctive components, Section 5.1 – 5.7 applying specifically to the land use designations as shown on Schedule 'A'.

Policies contained within Sections 4, 6, 7 and 8 apply to the entirety of the Township



4153 & 4155 Hwy. 38 | OFFICIAL PLAN

Section 4.1 details the Natural Heritage Goals of the Township, confirming that the ‘natural beauty of the Township’s lakes, forests and rural landscape is its predominant asset’.

- Subject properties no affected by PSW, Locally Significant Wetland or Environmental Sensitive Areas
- Stormwater Management Reporting to address and demonstrate appropriateness

Section 5.0 identifies the subject properties as ‘Rural’ designation. 5.7.6 details applicability of Industrial uses within the Rural designation.

- Plan recognizes the economic benefits of such uses and permits industrial uses which ‘pose no threat of pollution to air, land or water and do not have a deleterious impact on adjacent land uses

Section 5.7.6(ii) & Section 5.7.6(iii) outline specific Development Policies:

- The proposal complies with the 6 policies applicable to establish rural industrial uses in the relatively close proximity to adjacent sensitive land uses.

Section 6.22 – proposal conforms to the Cultural Heritage Resources

Section 5

‘Rural’ designation.

- Section 5.7.6 details policy direction applicable to ‘Industrial’ uses in the Rural designation.

The OP recognizes the economic benefits of such uses and permits industrial uses which ‘pose no threat of pollution to air, land or water and do not have a deleterious impact on adjacent land uses’

Section 5.7.6(i) goes on to identify the following permitted uses:

- constructions yards;
- warehousing;
- truck or transportation terminals;
- motor vehicle repair garages or body shops;
- the open storage of goods or materials;
- bulk storage facilities;
- workshops;
- saw and planing mills;
- service shops;
- processing, manufacturing and/or assembly operations and research establishments.

4153 & 4155 Hwy. 38 | MECP D-6 Assessment

Provincial guidance on ensuring compatibility between industrial facilities and sensitive land uses.

Seeks to minimize incompatibility

- Residential uses are considered sensitive 24hrs/day
- Industrial uses include those which have the potential to produce point source and/or fugitive air emissions such as noise, vibration, odour and dust.
- 3 Classes of Industrial Uses
 - Class I Facility
 - Class II Facility
 - Class III Facility



4153 & 4155 Hwy. 38 | MECP D-6 Assessment

Class I Facility

- A place of business for a small scale, self-contained plant or building which produces/stores a product which is contained in a package and has low probability of fugitive emissions. Outputs are infrequent, and could be point source or fugitive emissions for any of the following: noise, odour, dust and/or vibration. There are daytime operations only, with infrequent movement of products and/or heavy trucks and no outside storage.
- Potential influence area: 70 metres
- 20 metre recommended minimum

Class II Facility

- A place of business for medium scale processing and manufacturing with outdoor storage of wastes or materials (i.e. it has an open process) and/or there are periodic outputs of minor annoyance. There are occasional outputs of either point source or fugitive emissions for any of the following: noise, odour, dust and/or vibration, and low probability of fugitive emissions. Shift operations are permitted and there is frequent movement of products and/or heavy trucks during daytime hours.
- Potential influence area: 300 metres
- 70 metre recommended minimum

Class III Facility

- A place of business for large scale manufacturing or processing, characterized by: large physical size, outside storage of raw and finished products, large production volumes and continuous movement of products and employees during daily shift operations. It has frequent outputs of major annoyance and there is high probability of fugitive emissions .
- Potential influence area: 1000 metres
- 300 metres recommended minimum

4153 & 4155 Hwy. 38 | MECP D-6 Assessment

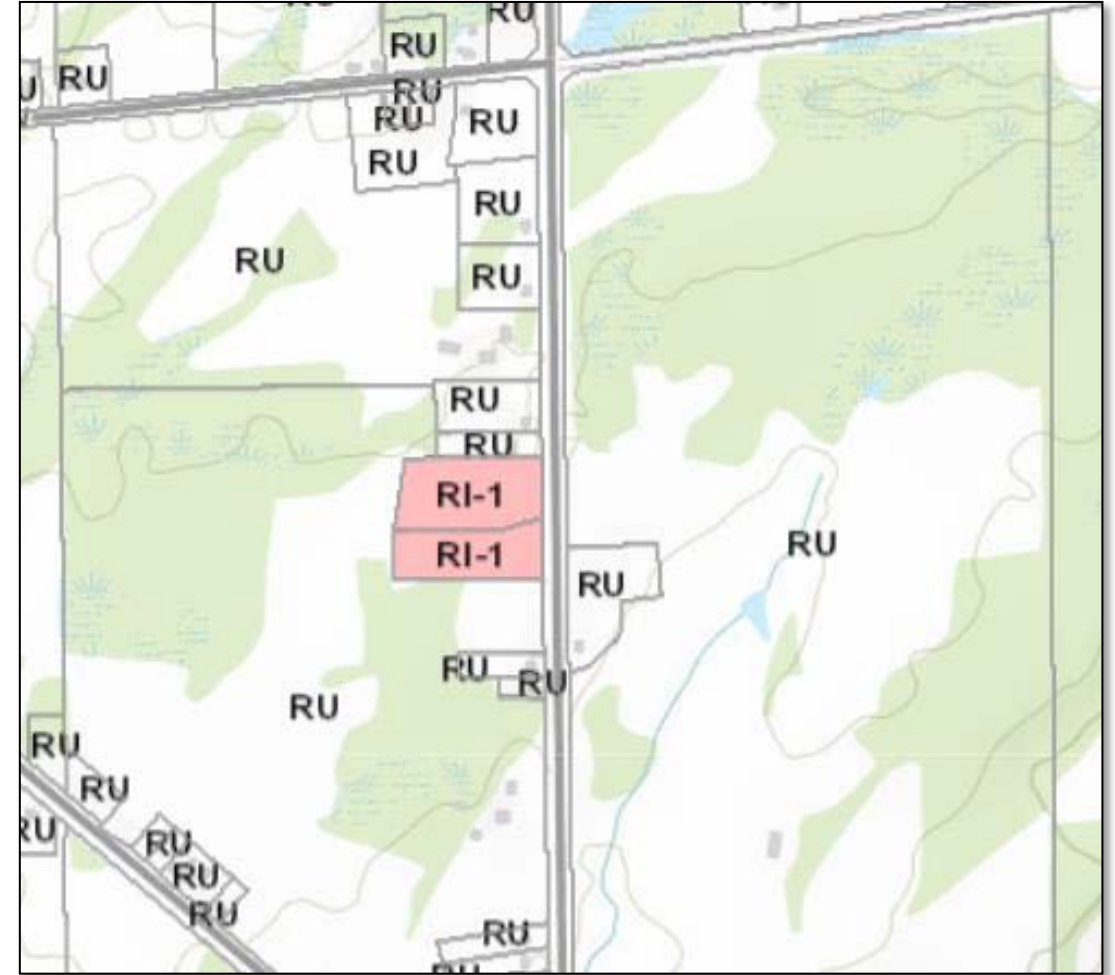
- Proposed development (uses) consistent with Class I Industrial Uses
- Therefore, provincial recommendation is 20m setback from sensitive land uses, proposal nearly satisfies setback criteria of Class II – 70 metres
 - Subject properties not accommodating manufacturing with potential of emitting fugitive emissions
 - Small scale compared to St. Lawrence Business Park
 - Noise, dust and vibration daytime only with relatively infrequent movement of heavy trucks and product delivery
 - Outdoor storage limited to heavy equipment
- Buffering and screening proposed on-site to mitigate on-site activities from sensitive land uses (immediately north)
- Existing northern building setback 10.5 metres whereas future development will be in excess of 20 metres

In our opinion the existing on-site uses and proposed uses / mitigation measures comply with provincial D-6 series guidelines

4153 & 4155 Hwy. 38 | ZONING BY-LAW

Zoning By-Law Number: 2003-75, as amended

- Existing Zoning:
 - North: 4155 Highway 38 – 'RI-1' zone
 - Permitted Uses:
 - Storage of material within an enclosed building
 - Uses accessory to the concealed storage use permitted within the same building
 - South: 4153 Highway 38 - 'RI-1-H' zone
 - Permitted Uses:
 - Storage of material within an enclosed building
 - Uses accessory to the concealed storage use permitted within the same building
 - Subject to a holding provision
- Historic and current uses exceed permitted uses
- Proposing to establish appropriate performance standards and regulate on-site activity
- Proposing to introduce uses consistent with OP



4153 & 4155 Hwy. 38 | PROPOSAL

Establish a new site-specific 'RI-XX' zone

- Any manufacturing, processing or warehousing undertaking including storage warehousing;
- Any cartage, express or truck terminal;
- Any workshop for the repair, processing, or treatment of small goods and wares, and any other service industries;
- Any yard for the open or concealed storage of goods or materials;
- Any business or professional office;
- An agricultural equipment supply and repair outlet;
- A contractor's yard;
- A bulk storage yard;
- A merchandising service shop;
- An assembly operation;
- A retail and/or wholesale building supply outlet;
- A factory outlet;

4153 & 4155 Hwy. 38 | PROPOSAL

- A research and development facility;
- Accessory buildings or uses to the above uses, including a bank, a cafeteria and a retail outlet for the purpose of selling goods manufactured, stored and/or assembled on the premises, provided such outlet is part of the principle building and occupies not more than 25% of the gross floor area of the principle building;
- A construction yard;
- Warehousing;
- An automotive repair garage;
- An automotive body shop;
- The open storage of goods or materials;
- Workshops;
- Processing, manufacturing and/or assembly operations;
- Self-storage facility;
- Garden & nursery sales supply establishment;
- Appliance service shop;
- Veterinary clinic;
- Recreational vehicle sales and service;
- Small engine sales and service;
- Snowmobile and all-terrain sales and service establishment

4153 & 4155 Hwy. 38 | PROPOSAL

- Construct two, five unit buildings on 4155 Highway 38 parcel
- Each building proposed to be 929 square metres
- 1629sqm building on southern parcel not proposed to change
- Impervious 377sqm concrete area to be removed – become on-site parking



Page 33 of 197



4153 & 4155 Hwy. 38 | PROPOSAL

- Definitions included, to avoid interpretation challenges in future
- Multiple uses are sought to be permitted within enclosed buildings only:
 - Manufacturing
 - Processing
 - Warehousing
 - Assembly operation
 - Automotive body shop
 - Repair garage
- Several other uses may only be accommodated on-site in identified areas:
 - Contractor's yard
 - Cartage
 - Express or truck terminal
 - Open or concealed storage of goods and materials
 - Bulk storage
 - Constriction yard
 - Self-storage facility
 - Garden and nursery sales supply establishment
 - Recreational vehicle sales and service

4153 & 4155 Hwy. 38 | PROPOSAL

- Use differentiation considered to ensure adequate setbacks and screening satisfied
- Located in rear and interior of lands
- Front and side yards maintained as vegetated areas to contribute to pleasing aesthetic of both streetscape and adjacent sensitive land uses
- Retail component of lands appropriately proportioned – 25% of site area
 - Recreation vehicle sales
 - Garden & nursery sales establishment
 - Veterinary clinic
- Proposal seeks to permit 25% of floor area to be utilized as complimentary business and professional office uses
 - Consistent with existing Wemp & Smith building
 - Augment rural industrial uses

4153 & 4155 Hwy. 38 | SUMMARY

- Consistent with the 2020 Provincial Policy Statement
- Complies with the intent and vision of the Official Plan
- Supports diversified rural economic opportunities
- Uses specifically selected for site and restricted through site-specific performance standards
- Compatible use with adjacent sensitive land uses (MECP D-6 compatibility criteria)

The requested site-specific zoning is appropriate and represents good land use planning

Department and Public Comments

- Technical reports and site plan drawings are under review by all Township Departments
- Public comments – none received to date

Next Steps

- South Frontenac Council should receive comments from the public
- A report with a recommendation will be brought to a future Council meeting

Questions and Comments

- Questions from Council
- Comments from Applicant, Agent and the Public
- Comments/Questions from Council

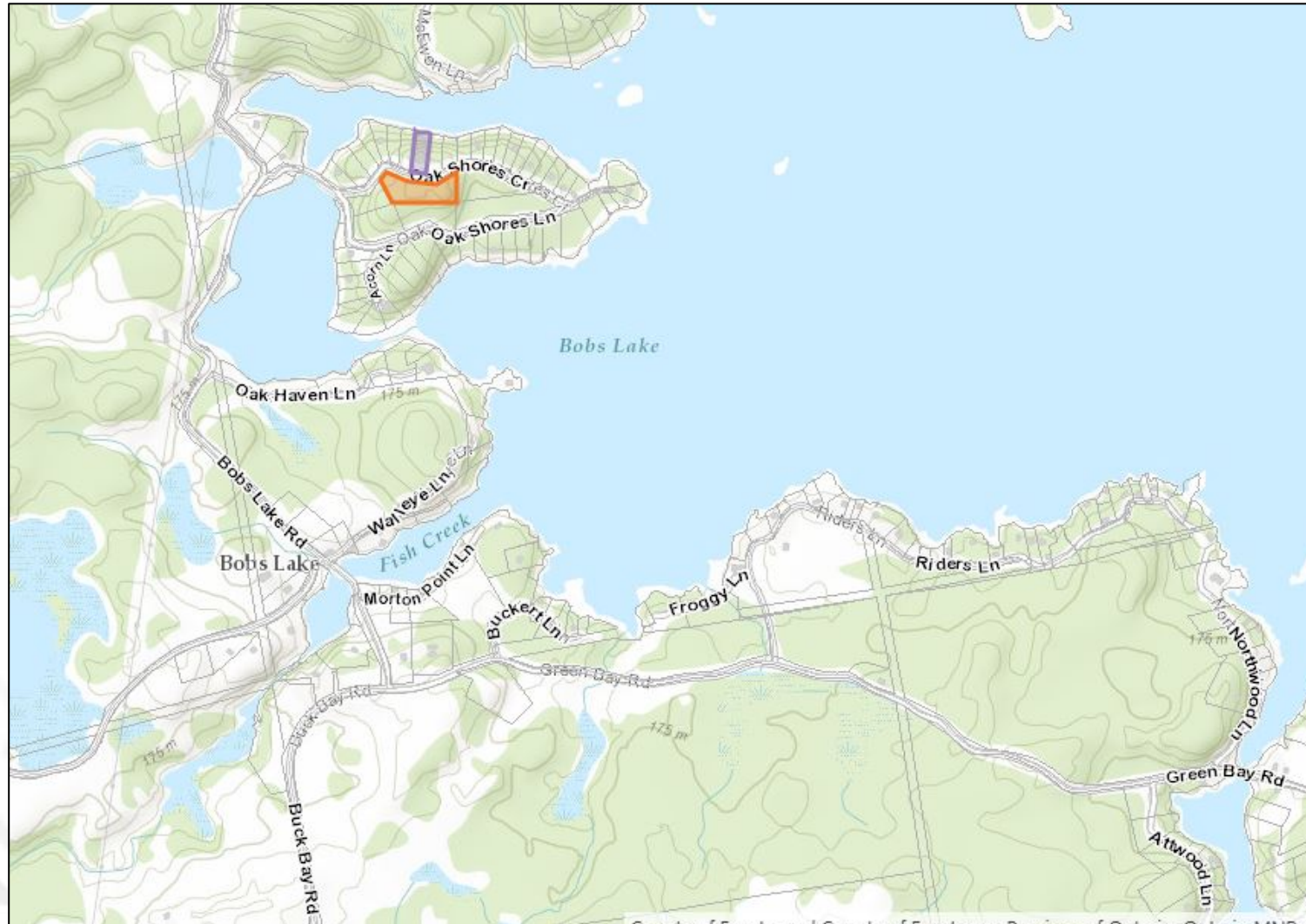
Z-21-22

Applicant: Beverley Mahon
Property: 66 Oak Shores Crescent



**SOUTH
FRONTENAC**

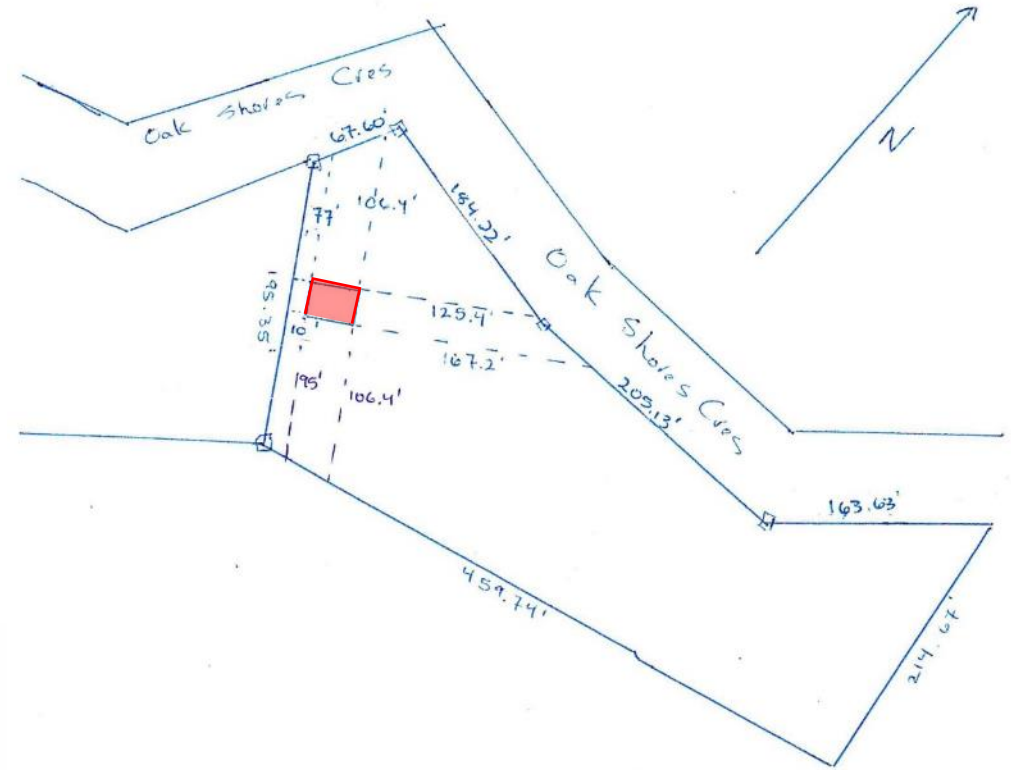
Location



**SOUTH
FRONTENAC**

Proposal

- Existing Zone – RLS
- Proposed Zone – RLS-XX
- Permit a private garage without a dwelling





Applicant's house at 65 Oak Shores Crescent



Driveway and proposed garage locations

Department and Public Comments

- Application did not meet criteria for circulation to Township departments or Conservation Authority
- Public comments – none received to date

Policy Framework

Provincial Policy Statement



Resource-based recreational
uses sensitive to surroundings

Frontenac County Official Plan



Limited service residential
development on private lanes

Township of South Frontenac
Official Plan



Next Steps

- South Frontenac Council should receive comments from the public
- A report with a recommendation will be brought to a future Council meeting

Questions and Comments

- Questions from Council
- Comments from Applicant, Agent and the Public
- Comments/Questions from Council

Township of South Frontenac

Staff Report



To: Council

Prepared by: Development Services Department

Date of Meeting: December 7, 2021

Subject: **Public Meeting for Zoning By-law Amendment Application
Z-21-20, Tanya Smith and Agata Osicka, 4376 Sydenham Mill
Street**

Summary

This report provides Council with information about a Zoning By-law Amendment Application Z-21-20 for 4376 Sydenham Mill Street. If approved, the zone on the subject lands would be changed from Urban Commercial (UC) to Urban Residential – Second Density Zone (UR2).

At this meeting Council will receive comments from the public on the application. Staff will bring a more detailed report considering applicable policy and public comments, and provide a recommendation to Council on this application at a future meeting.

Recommendation

This report is for information only.

Background

The proposal is to change the zone on the subject property from Urban Commercial (UC) to Urban Residential – Second Density (UR2) to legally recognize the existing dwelling on the property and to permit a secondary dwelling unit. The proposed by-law would also specify zoning standards such as the required number of parking spaces.

Under the Planning Act, a public meeting is required to be held to receive comments from the public on the proposed rezoning. The public meeting for application Z-21-20 will be a virtual public meeting using Zoom and telephone.

Discussion/Analysis

Property Description

The subject property is located on Sydenham Mill Street in the Sydenham Settlement Area. The property is surrounded by commercial uses with accessory residential uses (e.g. apartments).

The subject property is 550 square metres (0.14 acres) in area and has approximately 20 metres of road frontage. The property is developed with a single detached dwelling. Anecdotally, commercial businesses historically operated out of a portion of the dwelling. Most recently the dwelling contained two residential units that were not legally established.

Attachment 1 to this report shows the location of the subject property relative to local landmarks.

Related Applications

The subject property is not subject to any other applications under the Planning Act.

Department, Agency and Public Comments

Public Services reviewed the entrance and proposed parking layout. They indicated that a four car-wide driveway is not practical in an urban area (particularly for snow removal), and the Township would not permit a curb cut wider than existing or 6 metres, whichever is greater. They are supportive of a reduction to the required number of on-site parking spaces. The applicant is working to provide a scaled drawing to show how a maximum number of parking spaces (e.g. three spaces instead of the required four) could fit and functionally work on the property with the existing entrance width.

Building Services reviewed the performance of the existing sewage system. They determined that the existing sewage system cannot support the new proposed design of the building as both the tank and bed are too small. The applicant is working to determine what floor plan changes would be required to make use of the existing sewage system, and whether the property can accommodate a larger replacement system.

No comments have been received from members of the public to date.

Preliminary Planning Analysis

The subject property is zoned Urban Commercial (UC). The UC zone permits one dwelling unit in the form of an apartment as an accessory use in buildings in which commercial uses are permitted. The zone does not permit standalone residential uses without a commercial use occurring on the property.

The proposed rezoning needs to be assessed against the applicable policies of the Provincial Policy Statement 2020, County of Frontenac Official Plan, and Township of South Frontenac Official Plan, as well as the provisions of Zoning By-law No. 2003-75.

The policies indicate that rural settlement areas, such as Sydenham, must be the focus of growth and development, and that their vitality and regeneration must be promoted. These policies also promote healthy, integrated and viable rural areas that are supported by accommodating an appropriate range and mix of housing in rural settlement areas.

Adequate water and sewage disposal systems are a consideration in rural settlement areas. The existing building is connected to the municipal water system. As indicated above, the applicant will be engaging qualified professionals to determine the best way to proceed regarding the sewage system review.

The Zoning By-law requires a minimum of two on-site parking spaces for each dwelling unit on a property. Where it is not possible to provide the required number of parking spaces on a property, the spaces may be permitted on a lot within 60 metres of the property. Four parking spaces are required for the two proposed dwelling units. As indicated above, the property cannot accommodate four parking spaces that meet the zoning standards. It has also been demonstrated that there are no lots within 60 metres of the property that could accommodate parking for the dwelling units.

Staff are of the opinion that it would be justifiable to reduce the required number of on-site parking spaces for this proposal as the subject property is within walking distance of many urban amenities including two schools, a public library, a park and a grocery store.

A detailed policy analysis will be provided in a subsequent report to Council following the public meeting.

There is no draft by-law to share at this time, as its content would be determined based on the detailed policy analysis, the outcome of the servicing review, and consideration for comments received at the public meeting.

Financial Implications

Not applicable.

Relationship to Strategic Plans

☒ Not applicable to this report.

☐ This initiative is supported by the following priorities of the 2019-2022 Strategic Plan.

- Priority: Choose an item.

Notice/Consultation

Notice of the Statutory Public Meeting was given pursuant to the requirements of the Planning Act, 20 days in advance of the Public Meeting. This included notice given:

- by mail to every owner of land within 120 metres of the subject lands
- by posting notice signs on the subject lands
- by posting on the Township's Current Planning Application webpage
- by e-mail to prescribed persons and public bodies (e.g. Conservation Authority, County Clerk, School Boards, Ontario Power Generation Inc. and Hydro One Inc.)

Attachments

1. Location Map

Approvals

Report Prepared By:

Christine Woods, MCIP, RPP
Senior Planner

Submitted By:

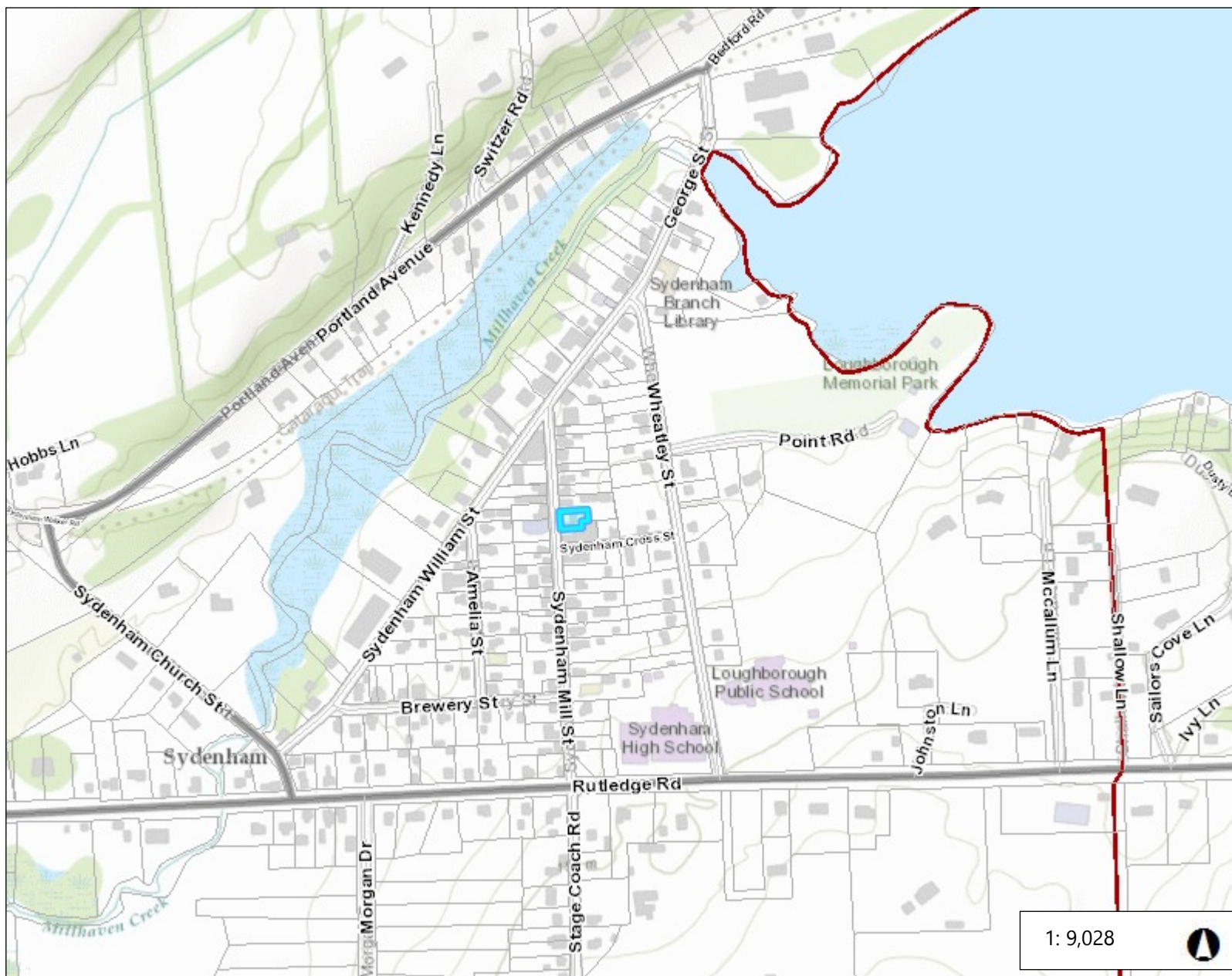


Claire Dodds, MCIP, RPP
Director of Development Services

Approved By:



Neil Carbone
Chief Administrative Officer



Legend

- Road**
 - Highway
 - Major Road
 - Secondary Road
 - Ferry Route
- Assessment Parcels
- ▭ Settlement Area
- Citations

1: 9,028



0.5 0 0.23 0.5 Kilometers

WGS_1984_Web_Mercator_Auxiliary_Sphere
Includes Material © 2019 of the Queen's Printer for Ontario. All Rights Reserved.

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

Z-21-20

Township of South Frontenac

Staff Report



To: Council

Prepared by: Development Services Department

Date of Meeting: December 7, 2021

Subject: **Public Meeting for Zoning By-law Amendment Application
Z-21-21, 2311215 Ontario Limited and 2311217 Ontario Limited,
4153 and 4155 Road 38**

Summary

This report provides Council with information about a Zoning By-law Amendment Application Z-21-21 for 4153 and 4155 Road 39. If approved, the zone on the subject lands would be changed from Rural Industrial – Special Provision (RI-1 and RI-1-H) to Rural Industrial – Special Provision (RI-XX).

Consistent with Council's Procedural By-law, Council will receive comments from the public on this application at this meeting and Staff will bring a more detailed report forward to provide a recommendation to Council on this application at a future meeting.

Recommendation

This report is for information only.

Background

The proposal is to change the zones on the subject properties from Rural Industrial – Special Provision (RI-1 and RI-1-H) to a new Rural Industrial – Special Provision (RI-XX) to legally recognize the existing uses on the properties and to expand the list of permitted industrial and commercial uses. Examples of the proposed uses are manufacturing, processing or warehousing, workshop, business or professional office, contractor's yard, research and development facility, self-storage facility, and automotive repair garage. The effect of the by-law would also be to specify zoning standards such as setbacks from property lines and the required number of parking spaces.

Changing the zone on the properties would facilitate the construction of two new five-unit industrial buildings at 4155 Road 38.

Under the Planning Act, a public meeting is required to be held to receive comments from the public on the proposed rezoning. The public meeting for application Z-21-21 will be a virtual public meeting using Zoom and telephone.

The public meeting has been scheduled for this application to obtain public input early to allow for public comments to be considered by Township staff and the applicants, as this input may impact the proposed list of permitted uses and the layout of the site.

Discussion/Analysis

Property Description

The subject properties are located on Road 38, south of Harrowsmith. The properties are surrounded by rural and agricultural properties. There are two residential properties immediately to the north.

4153 Road 38 is developed with a building that is occupied by a construction company and automotive repair garage. 4155 Road 38 is developed two buildings used for self-storage. The two properties share an entrance and function as one site.

Attachment 1 to this report shows the location of the subject property relative to local landmarks.

Related Applications

The subject lands are also subject to Site Plan Control Application SP-08-21-P under the Planning Act. This application is currently under review. Attachment 2 is the current proposed site plan for the two properties, and including two new five-unit industrial buildings at 4155 Road 38.

Supporting Documentation

A planning justification report, technical transportation review, servicing design brief and stormwater management design brief were submitted in support of the rezoning and site plan control applications. The reports are available for review in the Township's Civic Web Document Centre (<https://southfrontenac.civicweb.net/filepro/documents/80082>).

Planning Justification Report

A Planning Justification Report (The Boulevard Group, October 2021) was submitted in support of the rezoning application. The report assessed the appropriateness of the proposed zoning by-law amendment in the context of the surrounding area as well as its conformity with the applicable policy and regulatory framework.

The proposed industrial and commercial uses were assessed against the Ministry of the Environment's D-Series Guidelines, which provide environmental considerations and requirements for industrial land uses and sensitive uses. According to the report, the proposed uses are classified as Class I industrial facilities. A Class I industrial facility is a place of business for a small scale, self-contained plant or building which produces/stores a product which is contained in a package and has low probability of fugitive emissions. Outputs are infrequent and could be point or fugitive emissions for noise, odour, dust and/or vibrations. It is a daytime operation only, with infrequent movement of products and/or heavy trucks and no outside storage.

A D-6 Assessment is required for Class I industrial facilities within 70 metres of sensitive uses such as residential uses. This influence area is one within which adverse effects may be experienced on nearby uses. The assessment considered potential noise, vibration, odour and dust through normal operations, procedures, maintenance, or storage activities. The Provincial Guidelines require a minimum 20 metre setback between industrial and sensitive uses.

The historic uses on the properties, some of which are within 20 metres of lot lines, may continue without an assessment. The proposed buildings would be setback 51 metres from the adjacent residential property to the north. The owners propose to establish vegetated buffering to visually screen the future development of the subject properties from the residential property.

Technical Transportation Review

A Technical Transportation Review (IBI Group, March 26, 2021) was submitted in support of the applications. The report concluded that site-generated traffic volumes associated with the full build-out of the proposed development can be safely accommodated without need to implement auxiliary turning lanes. It also recommended that a reduced parking supply ratio of 0.6 spaces per 37 square metres of gross floor area is sufficient to accommodate the projected peak parking demand of the site.

Public Services is reviewing this report. The results of their review will be shared with Council prior to considering by-laws for the rezoning and site plan control applications.

Servicing Design Brief

A Servicing Design Brief (Groundwork Engineering Limited, August 2021) was submitted in support of the applications. The report concluded that the proposed buildings will require a new well(s) as their water source. Sanitary sewage will be treated on site with a sewage disposal system. Stormwater runoff from the site will be conveyed to a new stormwater infiltration pond at the rear of the property.

Public Services, Building Services and Fire and Emergency Services are reviewing this report. The results of their reviews will be shared with Council prior to considering by-laws for the rezoning and site plan control applications.

Stormwater Management Design Brief

A Stormwater Management Design Brief (Groundwork Engineering Limited, June 2021) was submitted in support of the applications. Stormwater runoff from the site will be conveyed to a new stormwater infiltration pond at the rear of the property. This pond will provide quantity and quality control for runoff from the site.

Public Services is reviewing this report. The results of their review will be shared with Council prior to considering by-laws for the rezoning and site plan control applications.

Site Plan Drawings

Proposed site plan concept drawings (Groundwork Engineering Limited, July 4, 2021) were submitted to illustrate how the properties would be developed and how they function together. These drawings show the location of existing and proposed buildings, driving aisles and parking spaces, as well as the sewage system and stormwater management facilities. The site plan concept is attachment 2 to this report.

Department, Agency and Public Comments

Public Services, Building Services and Fire and Emergency Services are reviewing the supporting technical reports and site plan drawings. Their preliminary reviews indicate that revisions to the site plan may be required to address how the site will function. The results of their reviews will be shared with Council prior to considering by-laws for the rezoning and site plan control applications.

No comments have been received from members of the public to date.

Preliminary Planning Analysis

4153 Road 38 is zoned Rural Industrial – Special Provision (RI-1-H). 4155 Road 38 is zoned RI-1. The RI-1 zone permits the storage of materials within an enclosed building and accessory uses within the same building. A site plan must be prepared and a site plan agreement entered into between the owner and the Municipality before the holding symbol (-H) is removed.

The proposed rezoning needs to be assessed against the applicable policies of the Provincial Policy Statement 2020, County of Frontenac Official Plan, and Township of South Frontenac Official Plan, as well as the provisions of Zoning By-law No. 2003-75.

These policies address promoting opportunities for a varied and balanced industrial/commercial base in rural areas and in the settlement areas, as well as ensuring compatibility with surrounding sensitive land uses, such as residential properties.

The Provincial Policy Statement 2020 (PPS) states that healthy, integrated and viable rural areas should be supported by promoting diversification of the economic base and employment opportunities through goods and services, including value-added products (section 1.1.4). The County of Frontenac Official Plan, consistent with the PPS, promotes ways to enhance local employment opportunities in strategic locations such as settlement areas and along major transportation routes (section 3.1.1).

The Township of South Frontenac Official Plan permits industrial uses which pose no threat of pollution to air, land or water, and which will not have a deleterious impact on adjacent land uses (section 5.7.6). The Official Plan encourages industrial uses to be located on arterial roads, such as Road 38. Appropriate buffering or screening is required where these uses are adjacent to residential development. Industrial uses must be zoned in a separate category (e.g. Rural Industrial).

The Provincial D-Series Guidelines require a minimum 20 metre setback between industrial and sensitive uses. In accordance with this guideline, the Zoning By-law requires a minimum 22 metre interior side yard and/or rear yard abutting a residential zone or use in the Rural Industrial zone. This 22 metre area must be maintained in an open space condition with no open storage of goods or materials. The RI zone also requires buffer planting strips.

The proposed zoning would specify setbacks to ensure the development of the site meets or exceeds the Class I industrial setbacks. The site plan agreement would ensure that buffer planting strips are installed and maintained over time.

There is no draft by-law to share at this time. Below is the list of permitted uses that are being proposed for the site:

- any storage of material within an enclosed building
- any manufacturing, processing, or warehousing undertaking including storage warehousing
- any cartage, express or truck terminal
- any workshop for the repair, processing, or treatment of small goods and wares, and any other service industries
- any yard for the open or concealed storage of goods or materials,
- any business or professional office
- an agricultural equipment supply and repair outlet
- a contractor's yard
- a bulk storage yard
- a merchandising service shop
- an assembly operation

- a retail and/or wholesale building supply outlet
- a factory outlet
- a research and development facility
- accessory buildings or uses to the above uses including a bank, a cafeteria and a retail outlet for the purpose of selling goods manufactured, stored and/or assembled on the premises, provided such outlet is part of the principal building, and occupies not more than 25% of the gross floor area of the principal building
- a construction yard
- warehousing
- an automotive repair garage
- an automotive body shop
- the open storage of goods or materials
- workshops
- processing, manufacturing and/or assembly operations
- self-storage facility
- garden and nursery sales supply establishment
- appliance service shop
- veterinary clinic
- recreational vehicle sales and service
- small engine sales and service
- snowmobile and all-terrain sales and service establishment.

A detailed policy analysis will be provided in a subsequent report to Council following the public meeting. The report may include by-laws for consideration by Council. The content of the zoning by-law will be determined based on the detailed policy analysis and consideration for comments received at the public meeting.

Financial Implications

Not applicable.

Relationship to Strategic Plans

- ☐ Not applicable to this report.
- ☐ This initiative is supported by the following priorities of the 2019-2022 Strategic Plan.
 - Priority: Choose an item.
 - Action Item (if applicable): N/A

Notice/Consultation

Notice of the Statutory Public Meeting was given pursuant to the requirements of the Planning Act, 20 days in advance of the Public Meeting. This included notice given:

Township of South Frontenac

Staff Report - Z-21-21, 2311215 Ontario Limited and 2311217 Ontario Limited, 4153 and 4155 Road 38

- by mail to every owner of land within 120 metres of the subject lands
- by posting notice signs on the subject lands
- by posting on the Township's Current Planning Application webpage
- by e-mail to prescribed persons and public bodies (e.g. Conservation Authority, County Clerk, School Boards, Ontario Power Generation Inc. and Hydro One Inc.)

Attachments

1. Location Map
2. Proposed Site Plan Concept

Approvals

Report Prepared By:

Christine Woods, MCIP, RPP
Senior Planner

Submitted By:

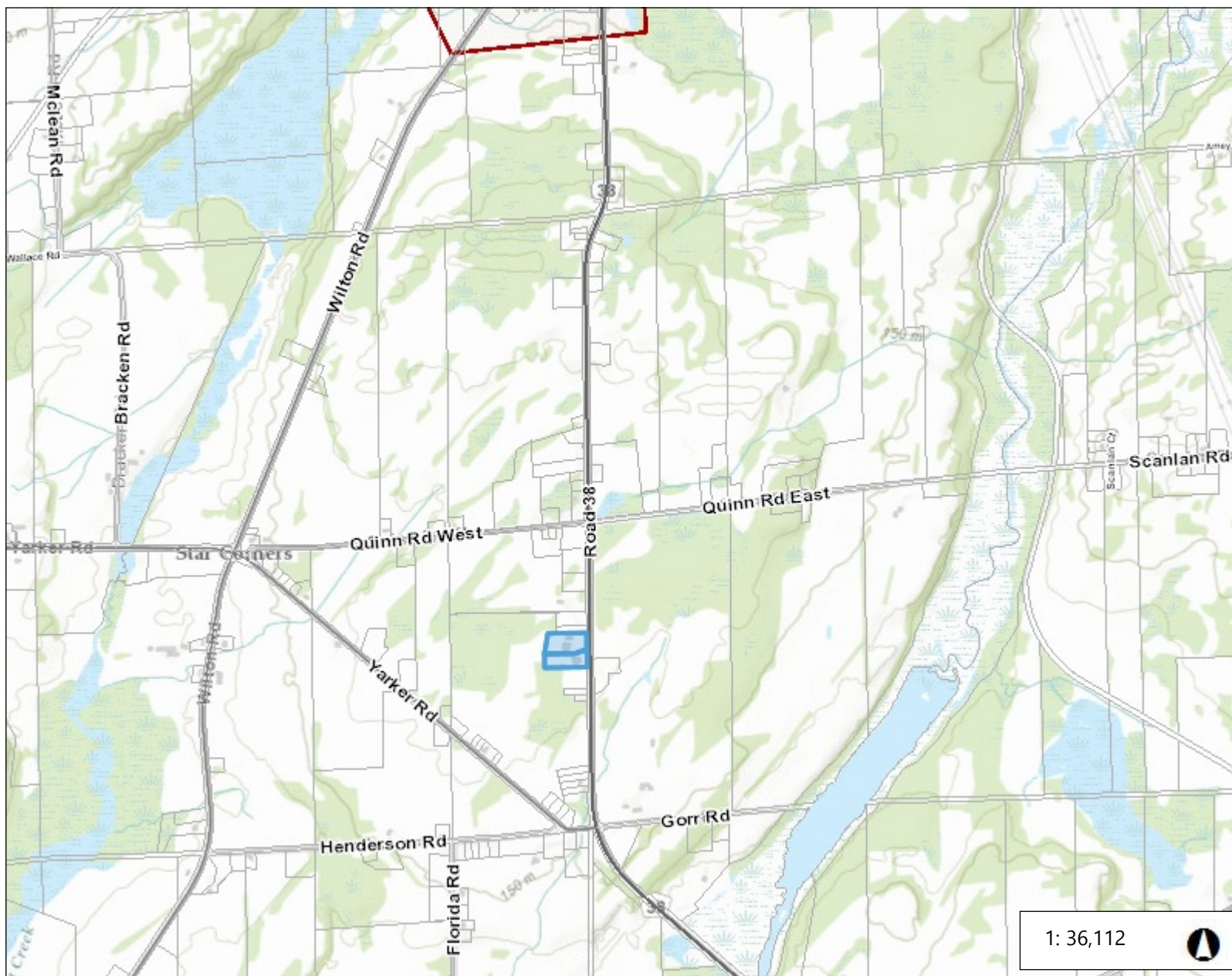


Claire Dodds, MCIP, RPP
Director of Development Services

Approved By:



Neil Carbone
Chief Administrative Officer



Legend

- Road
 - Highway
 - Major Road
 - Secondary Road
 - Ferry Route
- Assessment Parcels
- Settlement Area
- Citations

1: 36,112



1.8 0 0.92 1.8 Kilometers

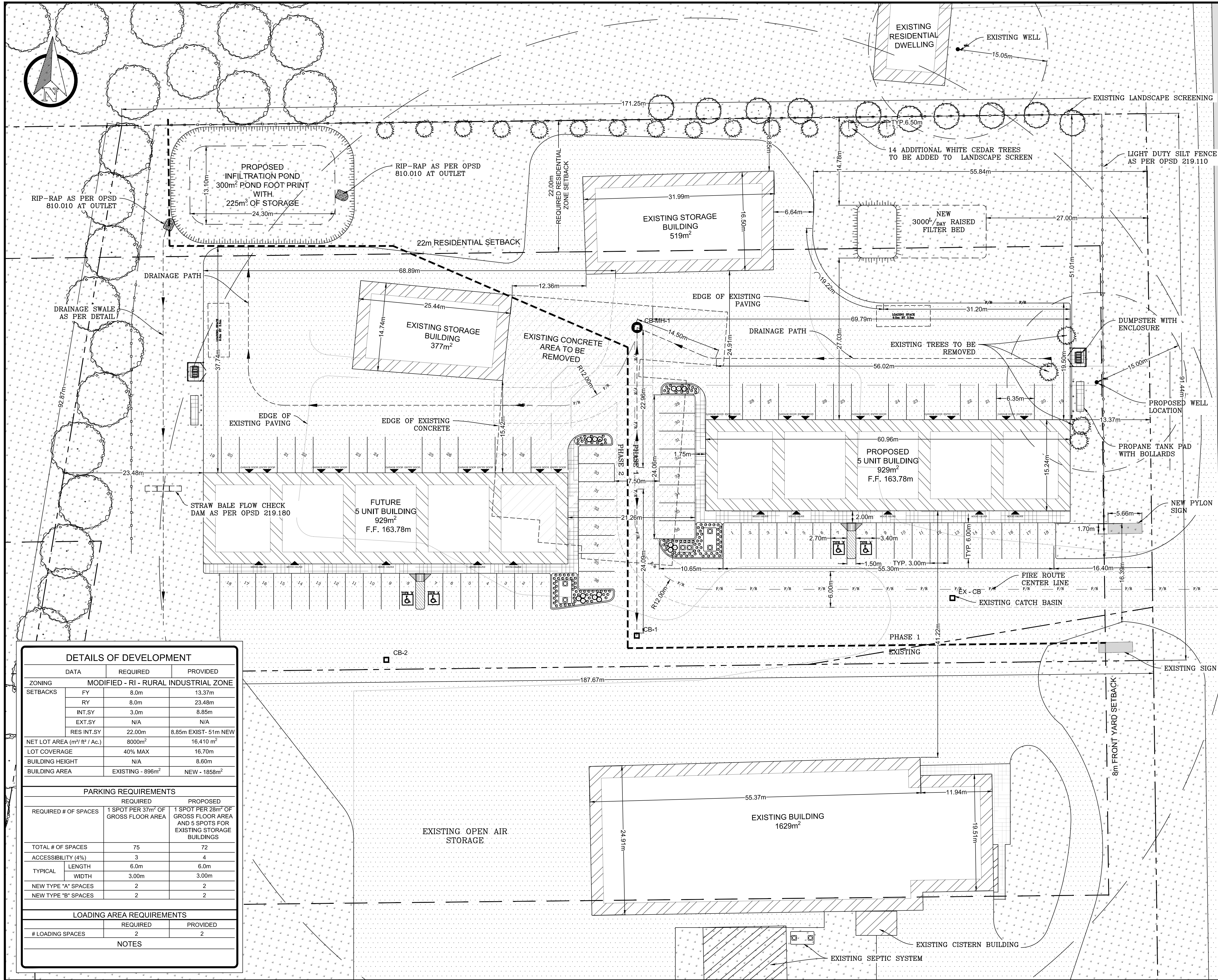
WGS_1984_Web_Mercator_Auxiliary_Sphere
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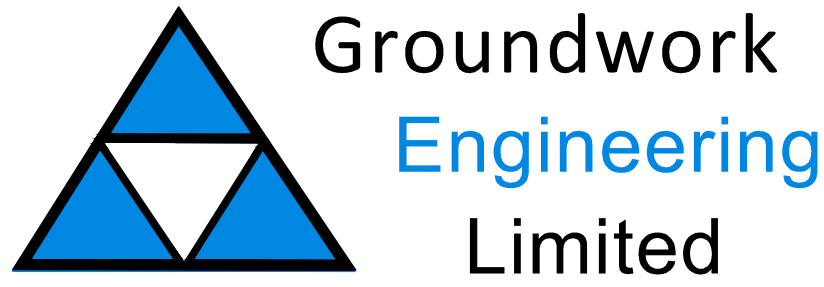
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Notes

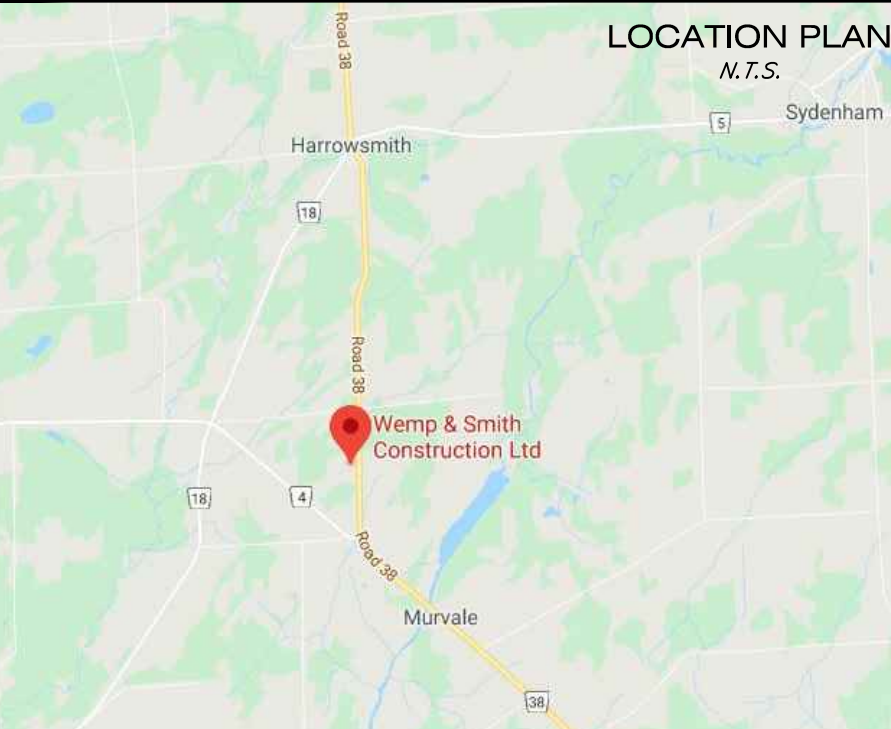
Z-21-21



DETAILS OF DEVELOPMENT			
DATA		REQUIRED	PROVIDED
ZONING			
MODIFIED - RI - RURAL INDUSTRIAL ZONE			
SETBACKS	FY	8.0m	13.37m
	RY	8.0m	23.48m
	INT.SY	3.0m	8.85m
	EXT.SY	N/A	N/A
	RES INT.SY	22.00m	8.85m EXIST- 51m NEW
NET LOT AREA (m² / ft² / Ac.)		8000m²	16,410 m²
LOT COVERAGE		40% MAX	16.70m
BUILDING HEIGHT		N/A	8.60m
BUILDING AREA		EXISTING - 896m²	NEW - 1858m²
PARKING REQUIREMENTS			
REQUIRED		PROPOSED	
REQUIRED # OF SPACES		1 SPOT PER 37m² OF GROSS FLOOR AREA	1 SPOT PER 28m² OF GROSS FLOOR AREA AND 5 SPOTS FOR EXISTING STORAGE BUILDINGS
TOTAL # OF SPACES		75	72
ACCESSIBILITY (4%)		3	4
TYPICAL	LENGTH	6.0m	6.0m
	WIDTH	3.00m	3.00m
NEW TYPE "A" SPACES		2	2
NEW TYPE "B" SPACES		2	2
LOADING AREA REQUIREMENTS			
REQUIRED		PROVIDED	
# LOADING SPACES		2	2
NOTES			



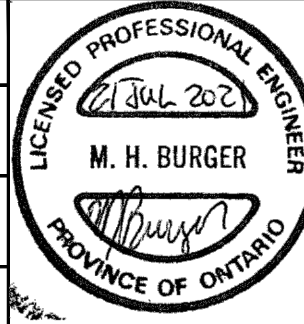
UNIT 640 - 654 NORRIS COURT
KINGSTON, ONTARIO
OFFICE (613) 634-1789



- GRAVEL DRIVING AREA
- HEAVY DUTY ASPHALT
- LIGHT DUTY ASPHALT
- EXISTING ASPHALT
- NEW CONCRETE
- EXISTING CONCRETE
- GRASS
- BUILDING / ROOF

REVISIONS		
No.	Description	Date
1.	ISSUED FOR SITE PLAN CONTROL	2021/06/04

BENCHMARK:		
No.	DESCRIPTION	ELEVATION
##.	XXX	XXX.XX



Client / Land Owner:
WEMP AND SMITH CONSTRUCTION LTD

Project: 4155 ROAD 38
HARROWSMITH ONTARIO
Drawing Title: PROPOSED SITE PLAN CONCEPT

Drawn by: TF
Checked By: MB
Page Size: 24"x36"
Scale: 1:300
Date: JUNE 25, 2020
Project Number: GW-20025
Drawing Number: C-101
SHEET 1 of 4

Township of South Frontenac

Staff Report



To: Council

Prepared by: Development Services Department

Date of Meeting: December 7, 2021

Subject: **Public Meeting for Zoning By-law Amendment Application Z-21-22, Beverley Mahon, 66 Oak Shores Crescent**

Summary

This report provides Council with information about Zoning By-law Amendment Application Z-21-22 for 66 Oak Shores Crescent. If approved, the zone on the subject lands would be changed from Residential Limited Service (RLS) to a property specific Residential Limited Services zone (RLS-XX).

Consistent with Council's Procedural By-law, Council will receive comments from the public on the application, and staff will bring a more detailed report forward to provide a recommendation to Council on this application at a future meeting.

Recommendation

This report is for information only.

Background

The proposal is to change the zone on the subject property from Limited Service Residential (RLS) to Limited Service Residential – Special Provision (RLS-XX) to permit a private garage as a principle building in the absence of a dwelling on the property.

The applicant owns two properties (65 and 66 Oak Shores Crescent). The two properties are separately conveyable lots. The applicant's home is located at 65 Oak Shores Crescent. There is insufficient area and unsuitable topography at 65 Oak Shores Crescent for a garage.

In addition, their home is on a portion of Oak Shores Crescent that is not maintained year-round. This limitation prevents the applicant from being able to access their home year-round. As such, the applicant would like to construct a garage on the vacant property they own at 66 Oak Shores Crescent to be able to park and access their vehicle from a year-round maintained portion of the lane.

The applicant proposes to construct a one storey, 80 square metre (864 square foot) garage at 66 Oak Shores Crescent. The garage would house their vehicle and boat in the winter. The garage would meet all required setbacks from the property lines. The garage would not be connected to a sewage system. The driveway to access the garage is on the portion of Oak Shores Crescent that is maintained year-round.

Under the Planning Act, a public meeting is required to be held to receive comments from the public on the proposed rezoning. The public meeting for application Z-21-22 will be a virtual public meeting using Zoom and telephone.

Discussion/Analysis

Property Description

The subject property is located on Oak Shores Crescent, which is off of Bob's Lake Road. Oak Shores Crescent is a private lane that primarily services waterfront residential properties. The subject property is one of six interior (non-waterfront) properties on the lane. The majority of the lane is maintained year-round. The exception is a 200 metre strip of road on a steep hill immediately north of the subject property. The property is 0.8 hectares (2 acres) in area and has approximately 165 metres of road frontage. The lands consist of rocky, forested hills. The garage would be located at the bottom of the hill on the west end of the property, across from 53 Oak Shores Crescent.

Attachment 1 to this report shows the location of the subject property relative to local landmarks.

Related Applications

The subject property is not subject to any other applications under the Planning Act.

Department, Agency and Public Comments

The application did not meet the criteria for circulation to Public Services, Building Services and Rideau Valley Conservation Authority.

No comments have been received from members of the public to date.

Preliminary Planning Analysis

The subject property is zoned Limited Service Residential (RLS). The RLS zone permits a seasonal dwelling or single detached dwelling. A private garage is not a permitted use in the absence of a dwelling.

The proposed rezoning needs to be assessed against the applicable policies of the Provincial Policy Statement 2020, County of Frontenac Official Plan, and Township of South Frontenac Official Plan, as well as the provisions of Zoning By-law No. 2003-75.

The PPS and County Official Plan speak to permitting resource-based recreational uses and development that is sensitive to the surroundings. These policies do not differentiate between residential and non-residential uses, such as a private garage.

The Township Official Plan suggests that the type and amount of development on 'Rural' lands must maintain the rural character, natural heritage, and cultural landscape in the Township. The Official Plan permits some limited service residential development in the form of single detached dwellings and seasonal dwellings on properties accessed from a private road. Residential land uses may include accessory buildings and structures.

A standalone private garage as a permitted use on the property would not restrict the property (66 Oak Shores Crescent) from being developed with a dwelling in the future.

A detailed policy analysis will be provided in a subsequent report to Council following the public meeting.

There is no draft by-law to share at this time, as its content would be determined based on the detailed policy analysis and consideration for comments received at the public meeting.

Financial Implications

Not applicable.

Relationship to Strategic Plans

☒ Not applicable to this report.

☐ This initiative is supported by the following priorities of the 2019-2022 Strategic Plan.

- Priority: Choose an item.
- Action Item (if applicable): N/A

Notice/Consultation

Notice of the Statutory Public Meeting was given pursuant to the requirements of the Planning Act, 20 days in advance of the Public Meeting. This included notice given:

- by mail to every owner of land within 120 metres of the subject lands
- by posting notice signs on the subject lands
- by posting on the Township's Current Planning Application webpage

Township of South Frontenac
Staff Report - Z-21-22, Beverley Mahon, 66 Oak Shores Crescent

- by e-mail to prescribed persons and public bodies (e.g. Conservation Authority, County Clerk, School Boards, Ontario Power Generation Inc. and Hydro One Inc.)

Attachments

1. Location Map

Approvals

Report Prepared By:

Christine Woods, MCIP, RPP
Senior Planner

Submitted By:



Claire Dodds, MCIP, RPP
Director of Development Services

Approved By:



Neil Carbone
Chief Administrative Officer



Legend

- Road
 - Highway
 - Major Road
 - Secondary Road
 - Ferry Route
- Assessment Parcels
- Citations

1: 18,056



0.9 0 0.46 0.9 Kilometers

WGS_1984_Web_Mercator_Auxiliary_Sphere
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Notes

Z-21-22

Township of South Frontenac

Staff Report



To: Council

Prepared by: Development Services Department

Date of Meeting: December 7, 2021

Subject: **RC-21-06 (Allan) – Public Meeting for Application to stop up, close and transfer a portion of an Unopened Road Allowance between Concessions 10 & 11, District of Portland**

Summary

Under the Municipal Act a public meeting is required for Council to consider comments from the public on the proposed closure and transfer of portions of road allowances. This report provides Council with information about application RC-21-06 to close and transfer a portion of unopened road allowance between Concessions 10 & 11, District of Portland to enlarge the abutting land and facilitate future lot additions. Staff will bring a more detailed report with a recommendation on application RC-21-06 to a future Council meeting.

Recommendation

This report is for information only.

Council will hear public comments at this meeting with respect to the application to stop up, close and transfer a portion of unopened road allowance. Staff will then prepare a report for a future meeting which may recommend approval of the application and the preparation of a road closing by-law to be approved at such time as the reference plan is deposited and submitted to the Township.

Background

This application came before Council for initial consideration on October 5, 2021. Council directed staff to move forward with the process to stop up, close and transfer this portion of unopened road allowance. The first step of the process is to hold a public meeting to hear comments and concerns from the public.

The road allowance is aligned from east to west across a large peninsula surrounded by Hamby Lake on the east side and Hardwood Creek on the west side, a location map is attachment #1. The properties to the north and south will be the benefitting lands. The property to the north is accessed by Silver Rock Lane, it is currently vacant and is also

subject to planning applications S-31-21-P (lot addition), S-32-21-P (lot addition), S-51-21-P (new lot creation) and S-67-21-P (lot addition). The property to the south is accessed by Cedarwoods Lane and pending approval of the road closing, there will be a lot addition application that will be received from each property owner to facilitate a property swap, a draft reference plan has been prepared by Hopkins Chitty and is attachment #2 illustrating the portions to be closed through the road allowance and the portions to be subject to future lot additions. On the draft plan, the road allowance Part 2 will be transferred to the south parcel and Part 3 will be transferred to the north parcel. The private lands, Part 1, is proposed to be transferred to the south parcel, subject to approvals, and Part 4 is proposed to be transferred to the north parcel, subject to approvals.

The benefitting property is currently approximately 76 acres in size. Following the decisions on the proposed consent applications the benefitting property will be approximately 40 acres in size with waterfrontage along Hardwood Creek and Little Mud Lake.

As discussed at the October 5th meeting, the road allowance has already been stopped up, closed and conveyed in portions to the east of the current subject road allowance through prior applications.

Discussion/Analysis

Planning staff and Public Services staff visited the site on September 15, 2021. Public Services staff advised the road allowance offers very little practical use due to topography, lack of connectivity and the low quality of waterfront for recreational access. Planning staff have reviewed the property assembly in this location and view this application as an opportunity to clean up a small, stranded parcel of unopened road allowance.

Planning staff have received two separate emails from a property owner on Silver Rock Lane, Jennifer Eastman, asking for further information and asking to be added to the public meeting. There have been no concerns or requests from the public to purchase a portion of the road allowance to date.

Financial Implications

The application fee and legal deposit has been paid by the applicant to process this road closing application. The final purchase price will be determined once the survey is comprehensively reviewed by Planning Staff. Fees to survey the portion to be transferred would be paid by the applicant.

Relationship to Strategic Plans

☒ Not applicable to this report.

Township of South Frontenac

Staff Report - RC-21-06 (Allan) – Public Meeting for Application to stop up, close and transfer a portion of an Unopened Road Allowance between Concessions 10 & 11, District of Portland

☐ This initiative is supported by the following priorities of the 2019-2022 Strategic Plan.

- Priority: Choose an item.
- Action Item (if applicable): N/A

Notice/Consultation

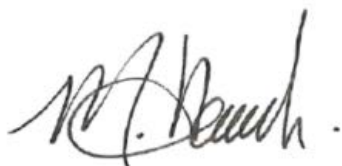
- Public Service staff were consulted.
- Notice to the Public was circulated in the Frontenac News beginning on October 5th, 2021 for a period of 4 weeks. The notice was also posted on the Township website. Notice to owners abutting the subject and benefitting properties were circulated notice by mail no less than 4 weeks prior to the November 2nd Public Meeting.
- Notice was circulated to Quinte Conservation they have indicated they have no concerns with the application, however noted that portions of the road allowance would be regulated by Quinte Conservation and any development within 45 metres of the 1:100 year flood plain of Hambly Lake and Verona Lake and within 120 metres of the wetland boundary would require a permit from their office.

Attachments

- Attachment #1 – Location Map – pertinent easterly section
- Attachment #2 – Draft R-Plan

Approvals

Report author:



Michelle Hamman, Planning Assistant

Submitted By:



ment Services

Township of South Frontenac

Staff Report - RC-21-06 (Allan) – Public Meeting for Application to stop up, close and transfer a portion of an Unopened Road Allowance between Concessions 10 & 11, District of Portland

Approved By:

A handwritten signature in black ink, appearing to read "Neil Carbone", written over a horizontal line.

Neil Carbone, Chief Administrative Officer



**SOUTH
FRONTENAC**

Public Meeting

under the *Municipal Act*

Application for Unopened Road Allowance
Purchase

RC-21-0 (Allan)

Tuesday, December 7, 2021
7:00 p.m. Virtual Council Meeting

Agenda

- Planner reviews proposal and delivers report
- Questions from Council
- Comments from Applicant/Owner, Agent and the Public
- Comments/Questions from Council
- Close Public Meeting



RC-21-06

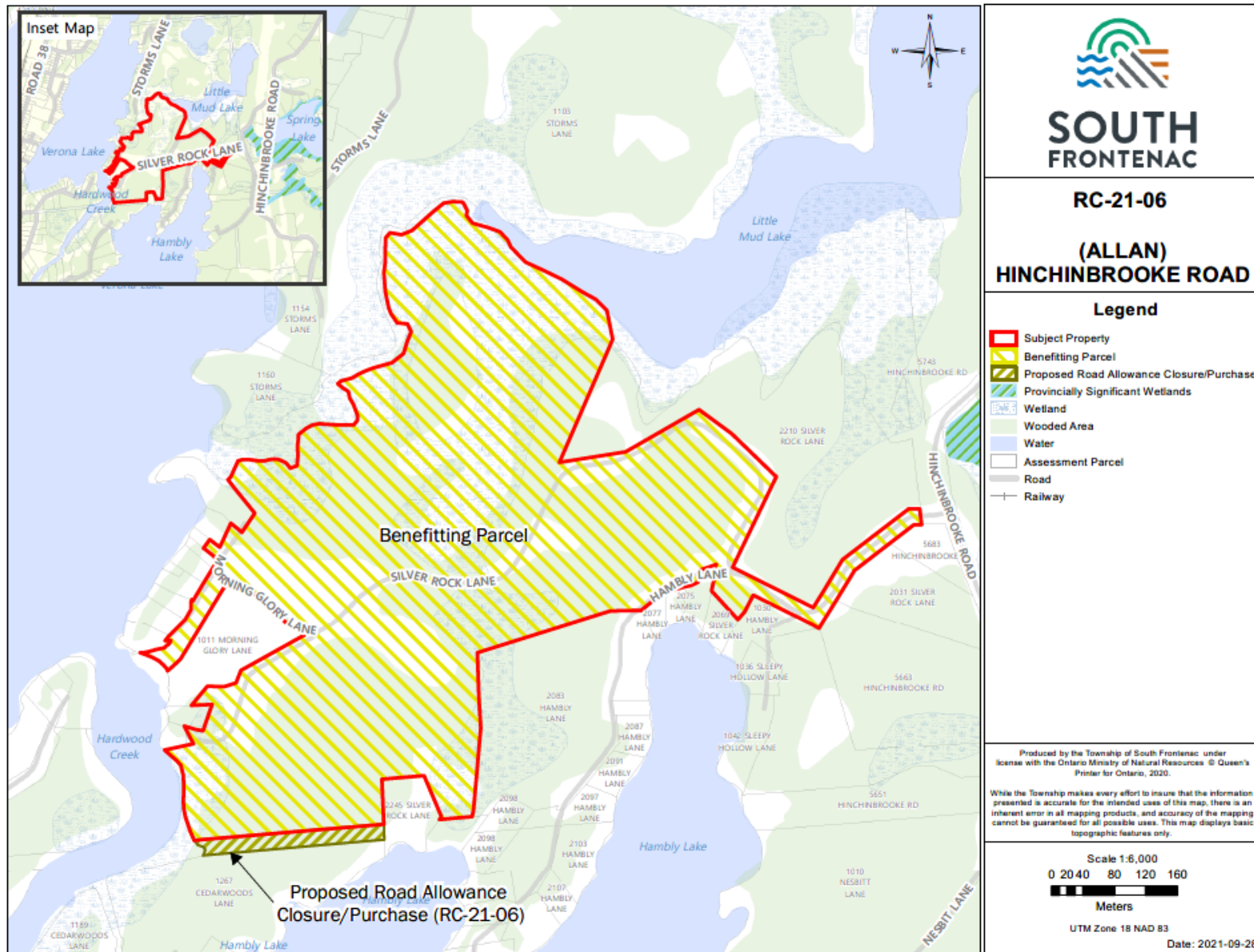
Applicant: Don Allan

Property: Vacant Land, Silver Rock Lane



**SOUTH
FRONTENAC**

Location Map



Draft Survey

Part 1 – lot addition

Part 2 – road allowance

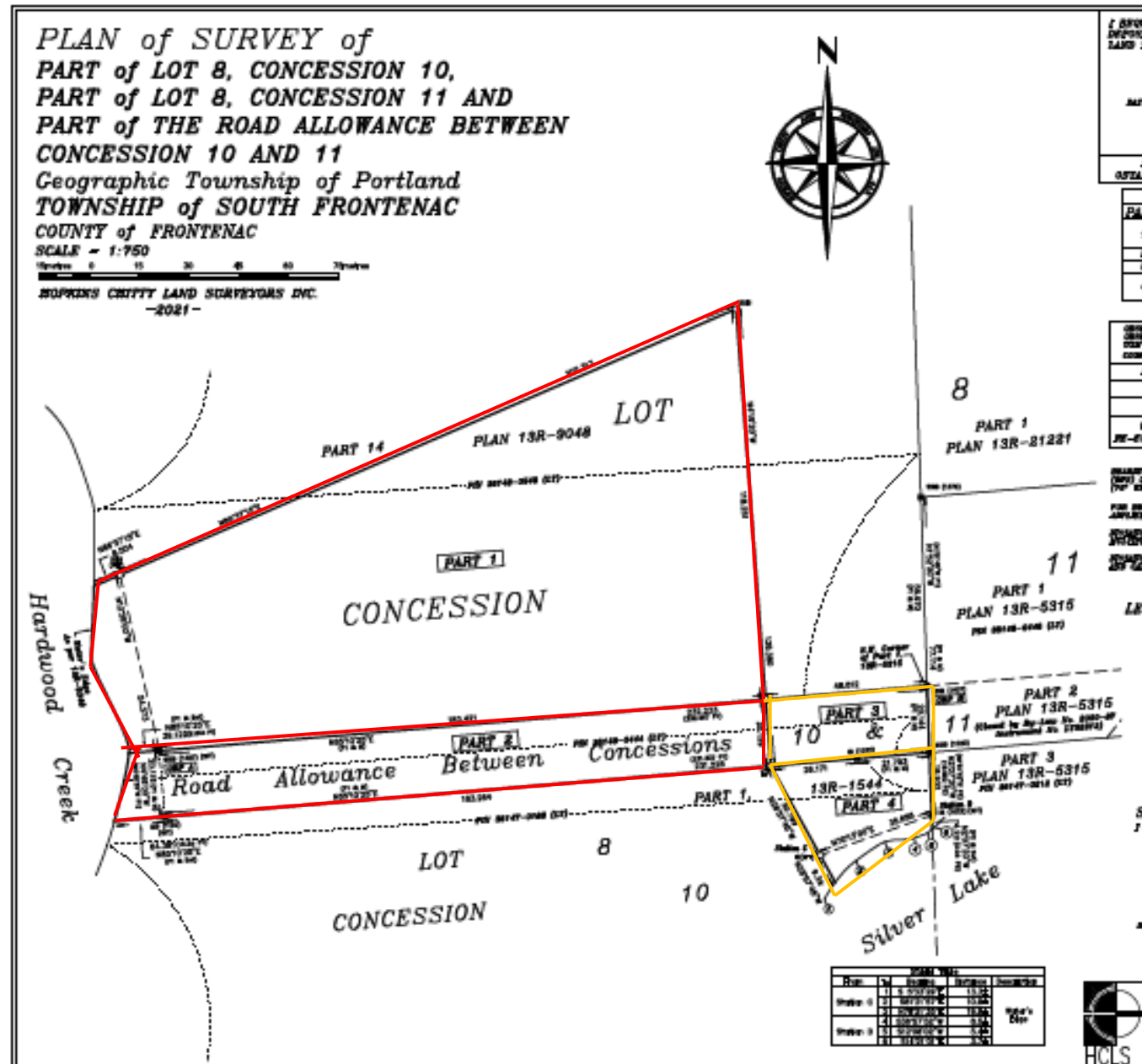
Part 3 – lot addition

Part 4 – road allowance

Parts 1 & 2 will be added to
the southerly lands

Parts 3 & 4 will be added to
the northerly lands

(subject to approvals)



View of Part 1 & Part 2



View of Part 3 & 4



Department, Agency and Public Comments

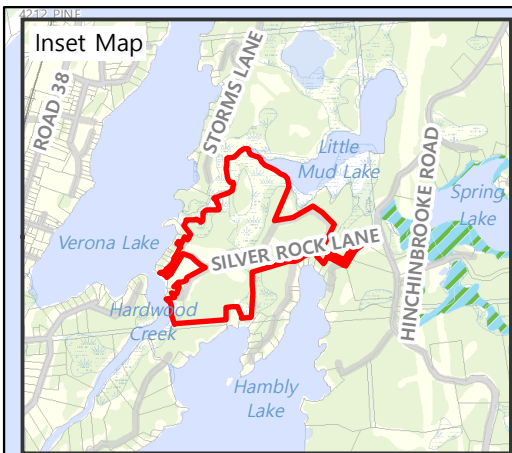
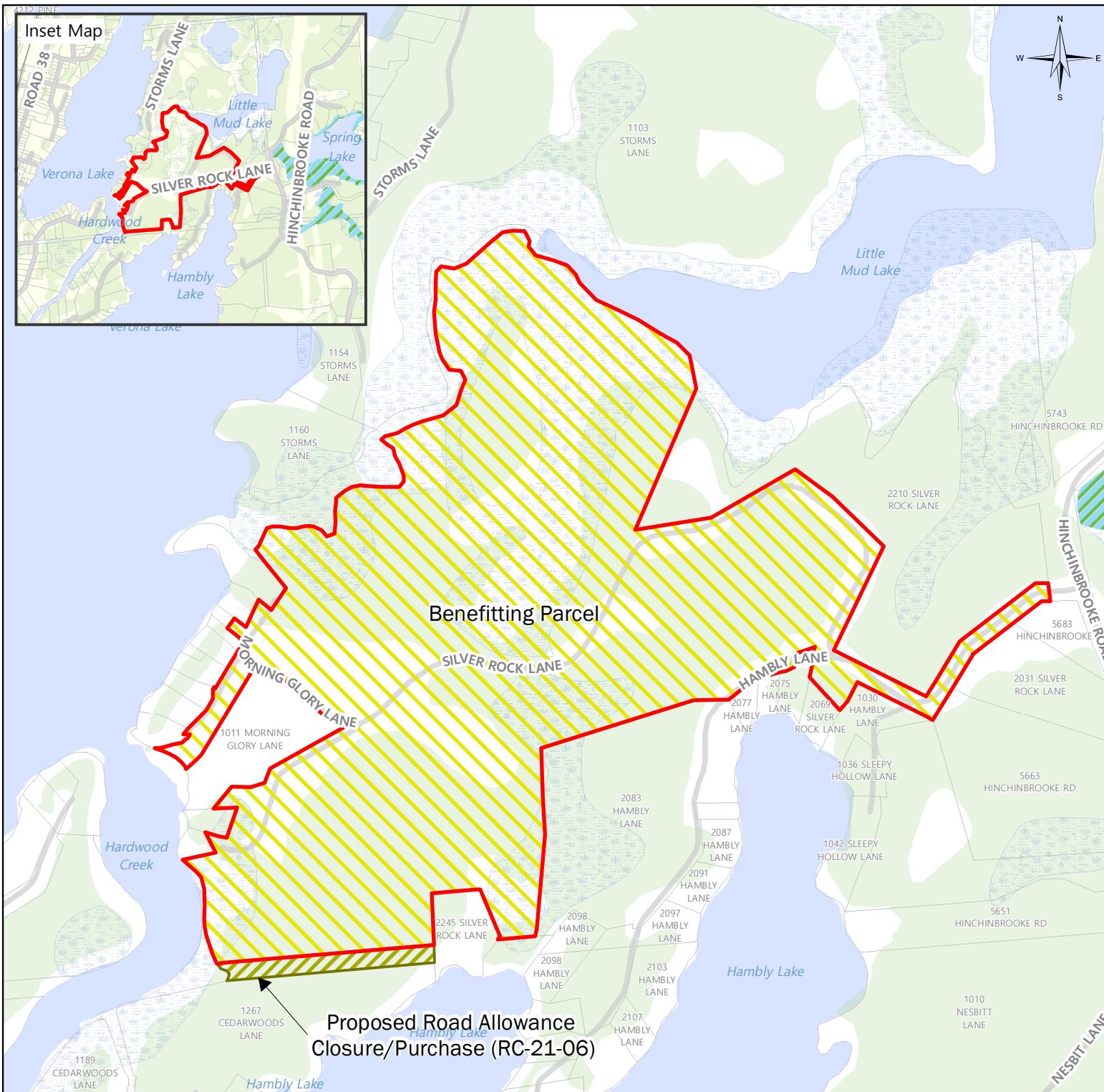
- **Public Services** – no concerns
- **Quinte Conservation** - no concerns with the application, however noted that portions of the road allowance would be regulated by Quinte Conservation
- **Public comments** – emails from a neighbouring property were received from Jennifer Eastman requesting more information and to be added to the Public Meeting.
- No concerns have been raised from the public
- No requests to purchase other portions of the road allowance have been received

Questions and Comments

- Questions from Council
- Comments from Applicant, Agent and the Public
- Comments/Questions from Council

Close Public Meeting for RC-21-06





**SOUTH
FRONTENAC**

RC-21-06

**(ALLAN)
HINCHINBROOKE ROAD**

Legend

- Subject Property
- Benefitting Parcel
- Proposed Road Allowance Closure/Purchase
- Provincially Significant Wetlands
- Wetland
- Wooded Area
- Water
- Assessment Parcel
- Road
- Railway

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While the Township makes every effort to insure that the information presented is accurate for the intended uses of this map, there is an inherent error in all mapping products, and accuracy of the mapping cannot be guaranteed for all possible uses. This map displays basic topographic features only.

Scale 1:6,000
0 20 40 80 120 160
 Meters

UTM Zone 18 NAD 83

Date: 2021-09-26

Page 81 of 197

PLAN of SURVEY of
PART of LOT 8, CONCESSION 10,
PART of LOT 8, CONCESSION 11 AND
PART of THE ROAD ALLOWANCE BETWEEN
CONCESSION 10 AND 11
Geographic Township of Portland
TOWNSHIP of SOUTH FRONTENAC
COUNTY of FRONTENAC

SCALE = 1:750

15metres 0 15 30 45 60 75metres

HOPKINS CHITTY LAND SURVEYORS INC.

-2021-



I REQUIRE THIS PLAN TO BE
DEPOSITED UNDER THE
LAND TITLES ACT.

DATE: _____

PHIL W. CHITTY
ONTARIO LAND SURVEYOR

PLAN 13R-

RECEIVED AND DEPOSITED

DATE: _____

SIGNATURE

REPRESENTATIVE FOR THE
LAND REGISTRAR FOR THE
LAND TITLES DIVISION OF
FRONTENAC (No. 13)

SCHEDULE

PART	LOT	CON.	PIN No.
1	Part of 8	11	Part of 36148-0549 (LT)
2	Part of R/A		Part of 8
3	Between Con 10&11		36148-0444 (LT)
4	Part of 8	11	Part of 36147-0188 (LT)

OBSERVED REFERENCE POINTS (ORP'S) DERIVED FROM GPS
OBSERVATIONS USING PRECISE POINT POSITIONING (PPP) SERVICE,
UTM ZONE 18, NAD83 (CSRS) (2010)
COORDINATES TO RURAL ACCURACY PER SEC. 14(2) OF O.REG. 216/10

POINT ID	NORTHING	EASTING
ORP A	4926305.02	366069.89
ORP B	4926324.55	366301.25

COORDINATES CANNOT, IN THEMSELVES BE USED TO
RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

BEARINGS ARE UTM GRID, DERIVED FROM MULTIPLE REAL TIME KINEMATIC
(GPS) OBSERVATIONS FROM MONUMENT "A" TO "B", UTM ZONE 18
(75° WEST LONGITUDE) NAD83 (CSRS) (2010)

FOR BEARING COMPARISONS, A ROTATION OF 1°17'25" CLOCKWISE WAS
APPLIED TO BEARINGS ON (P1) & (P2).

DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY
MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999803.

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES
AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

LEGEND:

SSIB'S PLANTED DUE TO INSUFFICIENT OVERBURDEN

□	denotes	Planted Survey Monument
■	"	Found Survey Monument
SIB	"	Standard Iron Bar
SSIB	"	Short Standard Iron Bar
IB	"	Iron Bar
IBØ	"	Iron Bar (round)
RB	"	Rock Bar
RPL	"	Rock Plug
(WIT)	"	Witness
(M)	"	Measured
CC	"	Cut Cross
(1022)	"	N.B. Campbell-O.L.S.
(1120)	"	James A. Minnes-O.L.S.
(1376)	"	Peter S. Hopkins-O.L.S.
(1407)	"	Grange W. Elliott Ltd.-O.L.S.
R/A	"	Road Allowance
(P1)	"	Reference Plan 13R-9048
(P2)	"	Reference Plan 13R-5315

SURVEYOR'S CERTIFICATE:

I CERTIFY THAT:

- This Survey and Plan are correct and in accordance with the SURVEYS ACT, the SURVEYORS ACT and the LAND TITLES ACT and the REGULATIONS made under them.
- The SURVEY was completed on the th day of November, 2021.

HOPKINS CHITTY LAND SURVEYORS INC.

DATE: NOVEMBER 4, 2021

PHIL W. CHITTY - O.L.S.

Stadia Table				
From	To	Bearing	Distance	Description
Station C	1	S 5°33'29"E	13.3±	Water's Edge
	2	S81°21'57"E	10.9±	
	3	N78°21'35"E	19.9±	
Station D	4	S36°57'52"W	8.5±	Water's Edge
	5	S12°08'02"W	5.4±	
	6	S14°21'01"E	3.7±	



Party Chief: TJ	Instrument: TM	Checked By: PWC	Plan By: JI
HOPKINS CHITTY LAND SURVEYORS INC. Ontario Land Surveyors www.hopkinschitty.com			
1224 GARDINERS ROAD, SUITE 102 KINGSTON, ONTARIO K7P-0C2 Tel (613) 384-9266 Fax (613) 384-3513		PROJECT No. 2021-0580-2 LOT 8, CONCESSION 11 PORTLAND TOWNSHIP	

Minutes of Council
November, 16, 2021

Time: 7:00 PM

Location: Electronic Participation/Council Chambers



Meeting # 33

Present in Council Chambers: Mayor Ron Vandewal, Ray Leonard, Doug Morey, Alan Revill, Norm Roberts, Randy Ruttan, Ron Sleeth, Ross Sutherland

Staff Present in Council Chambers: Neil Carbone - Chief Administrative Officer, Angela Maddocks - Clerk

Staff Present via Electronic Participation: Claire Dodds - Director of Development Services

1. Call to Order and Roll Call

a) Resolution

The Clerk conducted the roll call as outlined in the attendance noted above.

Resolution No. 2021-33-01

Moved by Councillor Roberts

Seconded by Councillor Leonard

That the Council meeting of November 16, 2021 be called to order at 7:00 p.m.

Carried

2. Declaration of pecuniary interest and the general nature thereof

a) There were no declarations.

3. Approval of Agenda

a) Resolution

Resolution No. 2021-33-02

Moved by Councillor Sutherland

Seconded by Deputy Mayor Revill

That the agenda for the November 16, 2021 Council meeting be approved as presented.

Carried

4. Scheduled Closed Session - not applicable

5. Delegations - not applicable

6. Public Meeting - not applicable

7. Approval of Minutes

a) Mayor Vandewal took the opportunity to thank fellow Council members and staff for helping out with the successful and well organized Volunteer Appreciation luncheon that took place on Saturday, November 12, 2021 at the

Minutes of Council
November, 16, 2021

Verona Lions Hall. He commended Amanda Pantrey, Public Education and Events Coordinator, for a well organized event that participants enjoyed; it was a refreshing change to the program from previous years. Mayor Vandewal thanked the Clerk, Angela Maddocks for also helping out.

b) **November 2, 2021 Council Meeting**

Resolution No. 2021-33-03

Moved by Councillor Roberts

Seconded by Councillor Leonard

That the minutes of the November 2, 2021 Council meeting be approved.

Carried

8. Business Arising from the Minutes

a) **Notice of Motion - CUPE Call for Expert Third Party Review of OMERS**

Resolution No. 2021-33-04

Moved by Councillor Sutherland

Seconded by Councillor Ruttan

That the Township of South Frontenac support CUPE Ontario in their call for an immediate, comprehensive and independent third party review of OMERS' investment performance and practices over the past ten years, conducted by the OMERS Pension Plan's sponsors and stakeholders as outlined in CUPE's executive summary dated May 2021

Carried

b) **Notice of Motion - Short Term Rentals**

Resolution No. 2021-33-05

Moved by Councillor Sutherland

Seconded by Councillor Ruttan

That the Council of the Corporation of the Township of South Frontenac direct staff to report back to Council by or before March 31, 2022 with options for regulating the Short Term Rental industry in South Frontenac.

Carried

c) **Notice of Motion - Daylight Savings Time**

Deputy Mayor Revill chaired this portion of the meeting in order for Mayor Vandewal to speak to the notice of motion he proposed. After the discussion and passing of the resolution, Mayor Vandewal carried on as Chair.

Resolution No. 2021-33-06

Moved by Mayor Vandewal

Seconded by Councillor Sleeth

That the Council of the Corporation of the Township of South Frontenac support Bill 214 passed by the Legislative Assembly of Ontario in 2020 to make Daylight Saving Time standard time;

And that this resolution be forwarded to the Premier of Ontario, the Premier of Quebec and all Ontario Municipalities, asking that further discussions with Quebec and New York State take place in order for the Eastern Time Zone to remain at standard time and to discontinue Daylight Savings Time in this zone.

Carried

9. Reports Requiring Action

a) **Council Recruitment - Next Steps**

Minutes of Council
November, 16, 2021

Resolution No. 2021-33-07

Moved by Councillor Ruttan

Seconded by Councillor _____

That Daniel Eustace be selected as a candidate to be interviewed in the next step to filling the vacant seat on Council.

Lost (no seconder)

Resolution No. 2021-33-08

Moved by Councillor Ruttan

Seconded by Councillor _____

That Christopher Fountain be selected as a candidate to be interviewed in the next step to filling the vacant seat on Council.

Lost (no seconder)

Resolution No. 2021-33-09

Moved by Councillor Sutherland

Seconded by Councillor Ruttan

That Michelle Foxton be selected as a candidate to be interviewed in the next step to filling the vacant seat on Council.

Defeated

Resolution No. 2021-33-10

Moved by Councillor Morey

Seconded by Councillor Ruttan

That William Geris be selected as a candidate to be interviewed in the next step to filling the vacant seat on Council.

Defeated

Resolution No. 2021-33-11

Moved by Councillor Revill

Seconded by Councillor Sleeth

That Charlene Godfrey be selected as a candidate to be interviewed in the next step to filling the vacant seat on Council.

Carried

Resolution No. 2021-33-12

Moved by Councillor Leonard

Seconded by Councillor Sutherland

That John McDougall be selected as a candidate to be interviewed in the next step to filling the vacant seat on Council.

Carried

Resolution No. 2021-33-13

Moved by Councillor Roberts

Seconded by Councillor Morey

That Michael Nolan be selected as a candidate to be interviewed in the next step to filling the vacant seat on Council.

Defeated

Resolution No. 2021-33-14

Moved by Councillor Ruttan

Seconded by Councillor Sleeth

That Paula Ormsbee be selected as a candidate to be interviewed in the next step to filling the vacant seat on Council.

Defeated

Resolution No. 2021-33-15

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Moved by Councillor Sutherland

Seconded by Councillor Morey

That Suzanne Quenneville be selected as a candidate to be interviewed in the next step to filling the vacant seat on Council.

Defeated

Resolution No. 2021-33-16

Moved by Councillor Ruttan

Seconded by Councillor Roberts

That Mark Schjerning be selected as a candidate to be interviewed in the next step to filling the vacant seat on Council.

Defeated

Resolution No. 2021-33-17

Moved by Councillor Sleeth

Seconded by Councillor Leonard

That staff be directed to schedule interviews with selected applicants on Thursday, November 18, 2021 beginning at 5:00 pm; and,

That Council approve of the topics contained in this report, on which staff will base the questions for the upcoming Councillor Candidate interviews.

Carried

10. Committee Meeting Minutes - none

11. By-laws

- a) **By-law 2021-67 - Rezone Lands in Part Block 56 on 13R10174, Part Lot 17, Concession 8, Storrington**

Resolution No. 2021-33-18

Moved by Councillor Ruttan

Seconded by Deputy Mayor Revill

That By-law 2021-67 be given first and second reading.

Carried

Resolution No. 2021-33-19

Moved by Councillor Sleeth

Seconded by Councillor Roberts

That By-law 2021-67, being a by-law to amend By-law 2003-75, as amended, to rezone land from Limited Service Residential (RLS) to Rural (RU) on lands described as Part of Lot 17, Concession 8, District of Storrington be given third reading, signed and sealed.

Carried

12. Reports for Information - none

13. Information Items

- a) **OMERS Bulletin - in response to letters that were sent to municipal Councils by CUPE Ontario**

14. Notice of Motions - none

15. Announcements/Statements by Councillors

- a) Councillor Roberts inquired about the Accounts Payable and Payroll Voucher that has not been included in a Council agenda for sometime.

Neil Carbone agreed to follow up with staff as to when this report will be included again.

Minutes of Council
November, 16, 2021

- 16. Question of Clarity (from the public on outcome of agenda items)
 - a) Ed Zimolag asked for clarity on the notice of motion with regard to discontinuing Daylight Savings Time in this time zone.

17. Closed Session - not applicable

18. Confirmatory By-law

- a) **By-law 2021-68**

Resolution No. 2021-33-20
Moved by Councillor Roberts
Seconded by Councillor Leonard
That By-law 2021-68, being a by-law to confirm generally all actions and proceedings of the Council of the Corporation of the Township of South Frontenac on November 16, 2021, be given first and second reading.

Carried

Resolution No. 2021-33-21
Moved by Councillor Morey
Seconded by Councillor Sleeth
That By-law 2021-68, being the confirmatory by-law, be given third reading, signed and sealed.

Carried

19. Adjournment

- a) Resolution

Resolution No. 2021-33-22
Moved by Councillor Sutherland
Seconded by Councillor Sleeth
That the Council meeting of November 16, 2021 be adjourned at 7:53 p.m.

Carried

Ron Vandewal, Mayor

Angela Maddocks, Clerk

Minutes of a Special Committee of the Whole
November 18, 2021



Time: 5:00 pm

Location: Council Chambers and Electronic Participation

Council Present in Council Chambers: Mayor Ron Vandewal, Ray Leonard, Doug Morey, Alan Revill, Norm Roberts, Randy Ruttan, Ron Sleeth, Ross Sutherland

Staff Present in Council Chambers: Neil Carbone - Chief Administrative Officer, Angela Maddocks - Clerk

1 Call to Order and Roll Call

a) **Motion**

Moved by Councillor Sleeth
Seconded by Councillor Morey
That the Special Committee of the Whole meeting of November 18, 2021 be called to order at 5:00 p.m. to conduct interviews for candidates to fill the vacant Council seat.

Carried

b) The Clerk conducted the roll call as outlined in the attendance noted above.

2 Approval of Agenda

a) **Motion**

Moved by Councillor Sutherland
Seconded by Councillor Ruttan
That the agenda for the Special Committee of the Whole meeting be approved.

Carried

3 Candidate Interviews for Council Vacancy

a) The following questions were posed to both candidates;

- 1.What experiences have you had that you feel are most relevant to the role of being a Councillor in South Frontenac, and why?
- 2.Interacting with your Council colleagues, staff, and other Township stakeholders is an important part of this role. Can you give us an example of a time you had to communicate or collaborate with different people or groups in order to make an important decision? How did you approach that situation?
- 3.The Township is in the process of developing a new Official Plan. Can you tell us why you think this is important in the current environment?

Committee of the Whole
November 18, 2021

4. Tell us about one other current Township priority or initiative that you feel is particularly important. Why do you feel that way?

5. Can you tell us your perspective on the role of the Mayor, Council and staff when it comes to the proper governance of the Municipality?

6. Can you clarify for Council your intentions with respect to the 2022 Municipal election?

b) **Charlene Godfrey - via Zoom - 5:00 pm**

c) **John McDougall - in person - 5:30 pm**

4 Adjournment

a) Motion

Moved by Deputy Mayor Revill

Seconded by Councillor Leonard

That the Special Committee of the Whole meeting be adjourned at 5:49 p.m.

Carried

Township of South Frontenac

Staff Report



To: Council

Prepared by: Office of the Clerk

Date of Meeting: December 7, 2021

Subject: Notice of Motion – Joint and Several Liability

Summary

This report is in response to a notice of motion filed at the November 23, 2021 Special Council Meeting stemming from a discussion about the renewal of insurance services. If seconded at this meeting, the motion recommends that Council reaffirm its opposition to joint and several liability on the basis of the unreasonable insurance costs it creates for municipalities and that this be again conveyed to the Province.

Recommendation

That the Council of the Corporation of the Township of South Frontenac reaffirm its concern from October 2019 regarding joint and several liability and again request a review of the law to ensure a fair and reasonable way to ensure those who suffer losses are made whole while preventing the further scaling back of public services owing to the excessive insurance costs that result from joint and several liability.

Background

Council awarded the “Insurance Services RFP” to Marsh Canada for the period of January 1, 2022 to December 31, 2024 at the Special Council meeting held November 23, 2021. At that Meeting Councillor Sutherland also served a notice of motion to ask the Province of Ontario and the Association of Municipalities of Ontario to continue the review of joint and several liabilities as outlined in Council’s resolution passed in October 2019 (see attachment).

Discussion/Analysis

Joint and several liability is a legal term for a responsibility that is shared by two or more parties to a lawsuit. A wronged party may sue any or all of them, and collect the total damages awarded by a court from any or all of them. In law, joint and several liability makes all parties in a suit responsible regardless of the degree of their fault, so if one party is unable to pay, the others named may have to pay more than their share.

For municipalities in Ontario, joint and several liability has been detrimental in that municipalities have the “deepest pockets” and so often pay a disproportionate amount of any awarded compensation. This has meant higher insurance costs for municipalities and effectively diverts property tax dollars from delivering public services.

For years, municipalities and the Association of Municipalities of Ontario (AMO) have lobbied for a fair, reasonable and responsible way to ensure those who suffer losses are made whole again without asking municipalities to bear that burden alone.

Council’s Procedural By-law 2017-76 establishes the process for Notice of Motion.

A notice of motion requires a seconder at the next regular Council meeting. If seconded, the motion is debated and voted on.

Financial Implications

None.

Relationship to Strategic Plans

- ☐ Not applicable to this report.
- ☐ This initiative is supported by the following priorities of the 2019-2022 Strategic Plan.
 - Priority:
 - Action Item (if applicable): N/A

Notice/Consultation

None.

Attachments

- Report from October 15, 2019
- AMO – Towards a Reasonable Balance: Addressing growing municipal liability and insurance costs

Approvals

Submitted By:



Angela Maddocks
Clerk

Approved By:



Neil Carbone
Chief Administrative Officer



REPORT TO COUNCIL CLERK'S DEPARTMENT



AGENDA DATE: October 15, 2019

SUBJECT: AMO – Addressing growing municipal liability and insurance costs

RECOMMENDATION:

That Council supports the seven recommendations outlined in the submission to the Attorney General of Ontario from AMO President, Jamie McGarvey with respect to changes to joint and several liability.

And that a copy of this resolution be sent to the Attorney General of Ontario, AMO and other Ontario Municipalities.

BACKGROUND:

Included on the agenda for the October 8, 2019, Committee of the Whole meeting was a copy of a letter and submission to the Attorney General of Ontario from Jamie McGarvey, AMO. President, calling for a reasonable balance to prevent further scaling back of public services owing to joint and several liability.

Council was supportive of endorsing the concerns outlined in the document and directed staff to bring forward a report and recommendation to support AMO's position.

FINANCIAL/STAFFING IMPLICATIONS:

Not at this time.

ATTACHMENTS:

Submission to the Attorney General of Ontario.

Submitted/approved by:

Angela Maddocks, Clerk



Towards a Reasonable Balance:

Addressing growing municipal liability and insurance costs

Submission to the Attorney General of Ontario

October 1, 2019



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Sent via email to: doug.downeyco@pc.ola.org
magpolicy@ontario.ca

October 1, 2019

The Honourable Doug Downey
Attorney General of Ontario
McMurtry-Scott Building, 11th Floor
720 Bay Street
Toronto, Ontario
M7A 2S9

Dear Attorney General Downey,

Municipal governments accept the responsibility to pay their fair share of a loss. Always. Making it right and paying a fair share are the cornerstones of our legal system. Citizens expect nothing less of their local governments.

But what is a challenge for municipalities and property taxpayers alike, is being asked to assume someone else's responsibility for someone else's mistake. Municipal governments should not be the insurer of last resort. For municipalities in Ontario, however, the principle of joint and several liability ensures that they are just that.

Joint and several liability means higher insurance costs. It diverts property tax dollars from delivering public services. It has transformed municipalities into litigation targets while others escape responsibility. It forces municipal government to settle out-of-court for excessive amounts when responsibility is as low as 1%.

There must be a better way. There must be a better way to help ensure those who suffer losses are made whole again without asking municipalities to bear that burden alone. There must be a better way to be fair, reasonable, and responsible.

AMO welcomes the government's commitment to review joint and several liability. It is a complex issue that has many dimensions. Issues of fairness, legal principles, "liability chill", insurance failures and high insurance costs are all intertwined. Many other jurisdictions have offered additional protection for municipalities and AMO calls on the Ontario government to do the same.

What follows is a starting point for that discussion. Our paper reasserts key issues from AMO's 2010 paper, AMO's 2011 insurance cost survey, provides more recent examples, and details some possible solutions of which there are many options.

Municipalities are in the business of delivering public services. Municipal governments exist to connect people and to advance the development of a community. It is time to find a reasonable balance to prevent the further scaling back of public services owing to joint and several liability, "liability chill", or excessive insurance costs.



Together with the provincial government, I am confident we can find a better way.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. McGarvey', is written over a horizontal line.

Jamie McGarvey
AMO President



Executive Summary

AMO's advocacy efforts on joint and several liability in no way intends for aggrieved parties to be denied justice or damages through the courts. Rather, municipal governments seek to highlight the inequity of how much "deep pocket" defendants like municipalities are forced to pay, for both in and out of court settlements.

It is entirely unfair to ask property taxpayers to carry the lion's share of a damage award when a municipality is found at minimal fault or to assume responsibility for someone else's mistake.

Municipal governments cannot afford to be the insurer of last resort. The principle of joint and several liability is costing municipalities and taxpayers dearly, in the form of rising insurance premiums, service reductions and fewer choices. The *Negligence Act* was never intended to place the burden of insurer of last resort on municipalities.

As public organizations with taxation power and "deep pockets," municipalities have become focal points for litigation when other defendants do not have the means to pay. At the same time, catastrophic claim awards in Ontario have increased considerably. In part, joint and several liability is fueling exorbitant increases in municipal insurance premiums.

The heavy insurance burden and legal environment is unsustainable for Ontario's communities. Despite enormous improvements to safety, including new standards for playgrounds, pool safety, and better risk management practices, municipal insurance premiums and liability claims continue to increase. All municipalities have risk management policies to one degree or another and most large municipalities now employ risk managers precisely to increase health and safety and limit liability exposure in the design of facilities, programs, and insurance coverage. Liability is a top of mind consideration for all municipal councils.

Joint and several liability is problematic not only because of the disproportioned burden on municipalities that are awarded by courts. It is also the immeasurable impact of propelling municipalities to settle out of court to avoid protracted and expensive litigation for amounts that may be excessive, or certainly represent a greater percentage than their degree of fault.

Various forms of proportionate liability have now been enacted by all of Ontario's competing Great Lakes states. In total, 38 other states south of the border have adopted proportionate liability in specific circumstances to the benefit of municipalities. Many common law jurisdictions around the world have adopted legal reforms to limit the exposure and restore balance. With other Commonwealth jurisdictions and the majority of state governments in the United States having modified the rule of joint and several liability in favour of some form of proportionate liability, it is time for Ontario to consider various options.

There is precedence in Ontario for joint and several liability reform. The car leasing lobby highlighted a particularly expensive court award made in November of 2004 against a car leasing company by the victim of a drunk driver. The August 1997 accident occurred when the car skidded off a county road near Peterborough, Ontario. It exposed the inequity of joint and several liability for car leasing companies. The leasing companies argued to the government that the settlement had put them at a competitive disadvantage to lenders. They also warned that such liability conditions would likely drive some leasing and rental companies to reduce their business in Ontario. As a result, Bill 18 amended the *Compulsory Automobile Insurance Act*, the *Highway Traffic*



Act and the Ontario *Insurance Act* to make renters and lessees vicariously liable for the negligence of automobile drivers and capped the maximum liability of owners of rental and leased cars at \$1 million. While Bill 18 has eliminated the owners of leased and rented cars as “deep pocket” defendants, no such restrictions have been enacted to assist municipalities.

A 2011 survey conducted by AMO reveals that since 2007, liability premiums have increased by 22.2% and are among the fastest growing municipal costs. Total 2011 Ontario municipal insurance costs were \$155.2 million. Liability premiums made up the majority of these expenses at \$85.5 million. Property taxpayers are paying this price.

These trends are continuing. In August of 2019, it was reported the Town of Bradford West Gwillimbury faces a 59% insurance cost increase for 2019. This is just one example. AMO encourages the municipal insurance industry to provide the government with more recent data and trends to support the industry’s own arguments regarding the impact joint and several has on premiums.

Insurance costs disproportionately affect small municipalities. For 2011, the per capita insurance costs for communities with populations under 10,000 were \$37.56. By comparison, per capita costs in large communities with populations over 75,000 were \$7.71. Property taxpayers in one northern community are spending more on insurance than their library. In one southern county, for every \$2 spent on snowplowing roads, another \$1 is spent on insurance.

In 2016, the Ontario Municipal Insurance Exchange (OMEX), a not-for-profit insurer, announced that it was suspending reciprocal underwriting operations. The organization cited, a “low pricing environment, combined with the impact of joint and several liability on municipal claim settlements” as reasons for the decision. Fewer choices fuels premium increases.

Learning from other jurisdictions is important for Ontario. The Province of Saskatchewan has implemented liability reforms to support its municipalities. As a municipal lawyer at the time, Neil Robertson, QC was instrumental in laying out the arguments in support of these changes. Now a Justice of the Court of Queen’s Bench for Saskatchewan, AMO was pleased to have Neil Robertson prepare a paper and address AMO conference delegates in 2013. Much of the Saskatchewan municipal experience (which led to reforms) is applicable to the Ontario and the Canadian municipal context. Summarised below and throughout this paper are some of Robertson’s key findings.

Robertson found that, regardless of the cause, over the years municipalities in Canada have experienced an accelerating rate of litigation and an increase in amounts of damage awards. He noted these developments challenge municipalities and raise financial, operational and policy issues in the provision of public services.

Robertson describes the current Canadian legal climate as having placed municipalities in the role of involuntary insurer. Courts have assigned municipal liability where liability was traditionally denied and apportioned fault to municipal defendants out of proportion to municipal involvement in the actual wrong.

This increased exposure to liability has had serious ramifications for municipalities, both as a deterrent to providing public services which may give rise to claims and in raising the cost and reducing the availability of insurance. The cost of claims has caused insurers to reconsider not only



what to charge for premiums, but whether to continue offering insurance coverage to municipal clients.

Robertson also makes the key point that it is reasonable for municipal leaders to seek appropriate statutory protections. He wrote:

“Since municipalities exist to improve the quality of life for their citizens, the possibility of causing harm to those same citizens is contrary to its fundamental mission. Careful management and wise stewardship of public resources by municipal leaders will reduce the likelihood of such harm, including adherence to good risk management practices in municipal operations. But wise stewardship also involves avoiding the risk of unwarranted costs arising from inevitable claims.”

And, of course, a key consideration is the reality that insurance premiums, self-insurance costs, and legal fees divert municipal funds from other essential municipal services and responsibilities.

It is in this context that AMO appreciated the commitments made by the Premier and the Attorney General to review the principle of joint and several liability, the impact it has on insurance costs, and the influence “liability chill” has on the delivery of public services. Now is the time to deliver provincial public policy solutions which address these issues.

Recommendations

AMO recommends the following measures to address these issues:

1. The provincial government adopt a model of full proportionate liability to replace joint and several liability.
2. Implement enhancements to the existing limitations period including the continued applicability of the existing 10-day rule on slip and fall cases given recent judicial interpretations, and whether a 1-year limitation period may be beneficial.
3. Implement a cap for economic loss awards.
4. Increase the catastrophic impairment default benefit limit to \$2 million and increase the third-party liability coverage to \$2 million in government regulated automobile insurance plans.
5. Assess and implement additional measures which would support lower premiums or alternatives to the provision of insurance services by other entities such as non-profit insurance reciprocals.
6. Compel the insurance industry to supply all necessary financial evidence including premiums, claims, and deductible limit changes which support its, and municipal arguments as to the fiscal impact of joint and several liability.
7. Establish a provincial and municipal working group to consider the above and put forward recommendations to the Attorney General.



Insurance Cost Examples

The government has requested detailed information from municipalities regarding their insurance costs, coverage, deductibles, claims history, and out-of-court settlements. Municipalities have been busy responding to a long list of provincial consultations on a wide range of topics. Some of the information being sought is more easily supplied by the insurance industry. AMO's 2011 survey of insurance costs produced a sample size of 122 municipalities and assessed insurance cost increases over a five-year period. The survey revealed an average premium increase which exceeded 20% over that period.

All of the same forces remain at play in 2019 just as they were in 2011. Below are some key examples.

Ear Falls - The Township of Ear Falls reports that its insurance premiums have increased 30% over five years to \$81,686. With a population of only 995 residents (2016), this represents a per capita cost of \$82.09. This amount is a significant increase from AMO's 2011 Insurance Survey result. At that time, the average per capita insurance cost for a community with a population under 10,000 was \$37.56. While the Township has not been the subject of a liability claim, a claim in a community of this size could have significant and long-lasting financial and service implications. The Township has also had to impose stricter insurance requirements on groups that rent municipal facilities. This has had a negative impact on the clubs and volunteers' groups and as a consequence, many have cut back on the service these groups provide to the community.

Central Huron - For many years the municipality of Central Huron had a deductible of \$5,000. In 2014, the deductible was increased to \$15,000 to help reduce insurance costs. The municipality also increased its liability coverage in 2014 and added cyber security coverage in 2018. The combined impact of these changes represents a premium cost of \$224,774 in 2019, up from \$141,331 in 2010. Per capita costs for insurance alone are now \$29.67.

Huntsville - Since 2010, the Town of Huntsville reports an insurance premium increase of 67%. In 2019 this represented about 3.75% of the town's property tax levy. At the same time, Huntsville's deductible has increased from \$10,000 to \$25,000. The town also reports a reluctance to hold its own events for fear of any claims which may affect its main policy. Additional coverage is purchased for these events and these costs are not included above.

Ottawa - In August 2018, the City began working with its insurance broker, Aon Risk Solutions ("Aon"), to prepare for the anticipated renewal of the Integrated Insurance Program in April 2019. As the cost of the City's insurance premiums had risen by approximately 25% between 2017 and 2018, this early work was intended to ensure that any further increase could be properly accounted for through the 2019 budget process. Early indications of a possible further 10% premium increase prompted the City and Aon in late 2018 to explore options for a revised Program, and to approach alternative markets for the supply of insurance.

On January 11, 2019, an OC Transpo bus collided with a section of the Westboro Station transit shelter, resulting in three fatalities and numerous serious injuries. This was the second major incident involving the City's bus fleet, following approximately five years after the OC Transpo - VIA train collision in September 2013.



The January 2019 incident prompted insurance providers to re-evaluate their willingness to participate in the City Program. Despite Aon's work to secure an alternative provider, only Frank Cowan Company ("Cowan"), the City's existing insurer, was prepared to offer the City an Integrated Insurance Program. Cowan's offer to renew the City's Program was conditional on revised terms and limits and at a significant premium increase of approximately 84%, or nearly \$2.1 million per year. According to Cowan, these changes and increases were attributable to seven principle factors, including Joint and Several Liability:

1. Escalating Costs of Natural Global Disasters;
2. Joint and Several Liability;
3. Claims Trends (in the municipal sector);
4. Increasing Damage Awards;
5. Class Action Lawsuits;
6. New and/or Adverse Claims Development; and,
7. Transit Exposure.

Cowan also indicated that the primary policy limits for the 2019-2020 renewal would be lowered from \$25 million to \$10 million per occurrence, thereby raising the likelihood of increased costs for the City's excess liability policies.

Joint and Several in Action - Recent Examples

The following examples highlight joint and several in action. The following examples have occurred in recent years.

GTA Municipality – A homeowner rented out three separate apartments in a home despite being zoned as a single-family dwelling. After a complaint was received, bylaw inspectors and Fire Prevention Officers visited the property. The landlord was cautioned to undertake renovations to restore the building into a single-family dwelling. After several months of non-compliance, charges under the fire code were laid. The owner was convicted and fined. A subsequent visit by Fire Prevention Officers noted that the required renovations had not taken place. Tragically, a fire occurred which resulted in three fatalities. Despite having undertaken corrective action against the homeowner, joint and several liability loomed large. It compelled the municipality to make a payment of \$504,000 given the 1% rule.

City of Ottawa - A serious motor vehicle accident occurred between one of the City's buses and an SUV. The collision occurred at an intersection when the inebriated driver of the SUV failed to stop at a red light and was struck by the City bus. This collision resulted in the deaths of the SUV driver and two other occupants, and also seriously injured the primary Plaintiff, the third passenger in the SUV. The secondary action was brought by the family of one of the deceased passengers.

The Court ultimately concluded that the City was 20% liable for the collision, while the SUV driver was 80% at fault. Despite the 80/20 allocation of fault, the City was required to pay all of the approximately \$2.1 million in damages awarded in the primary case and the \$200,000 awarded in the secondary case, bringing the amount paid by the City to a total that was not proportionate to its actual liability. This was due to the application of the principle of joint and several liability, as well as the interplay between the various automobile insurance policies held by the SUV owner and



passengers, which is further explained below. Although the City appealed this case, the Ontario Court of Appeal agreed with the findings of the trial judge and dismissed it.

This case was notable for the implications of various factors on the insurance policies held by the respective parties. While most automobile insurance policies in Ontario provide for \$1 million in third party liability coverage, the insurance for the SUV was reduced to the statutory minimum of \$200,000 by virtue of the fact that the driver at the time of the collision had a blood alcohol level nearly three times the legal limit for a fully licensed driver. This was contrary to the requirements of his G2 license, which prohibit driving after the consumption of any alcohol. Further, while the Plaintiff passengers' own respective insurance provided \$1 million in coverage for underinsured motorists (as the SUV driver was at the time), this type of coverage is triggered only where no other party is in any way liable for the accident. As a result, the primary Plaintiff could only effectively recover the full \$2.1 million in damages if the Court attributed even a small measure of fault to another party with sufficient resources to pay the claim.

In determining that the City was at least partially responsible for the collision, the Court held that the speed of the bus – which according to GPS recordings was approximately 6.5 km/h over the posted limit of 60 kilometres an hour – and momentary inattention were contributing factors to the collision.

To shorten the length of the trial by approximately one week and accordingly reduce the legal costs involved, the parties had earlier reached an agreement on damages and that the findings regarding the primary Plaintiff would apply equally to the other. The amount of the agreement-upon damages took into account any contributory negligence on the part of the respective Plaintiffs, attributable to such things as not wearing a seat belt.

City of Ottawa, 2nd example – A Plaintiff was catastrophically injured when, after disembarking a City bus, he was struck by a third-party motor vehicle. The Plaintiff's injuries included a brain injury while his impairments included incomplete quadriplegia.

As a result of his accident, the Plaintiff brought a claim for damages for an amount in excess of \$7 million against the City and against the owner and driver of the third-party vehicle that struck him. Against the City, the Plaintiff alleged that the roadway was not properly designed and that the bus stop was placed at an unsafe location as it required passengers to cross the road mid-block and not at a controlled intersection.

Following the completion of examinations for discovery, the Plaintiff's claim against the Co-Defendant (the driver of the vehicle which struck the plaintiff) was resolved for \$1,120,000 comprising \$970,000 for damages and \$120,000 for costs. The Co-Defendant's policy limit was \$1 million. The claim against the City was in effect, a "1% rule" case where the City had been added to the case largely because the Co-Defendant's insurance was capped at \$1 million, which was well below the value of the Plaintiff's claim.

On the issue of liability, the pre-trial judge was of the view that the City was exposed to a finding of some liability against it on the theory that, because of the proximity of the bus stop to a home for adults with mental health issues, the City knew or should have known that bus passengers with cognitive and/or physical disabilities would be crossing mid-block at an unmarked crossing. This, according to the judge, could have resulted in a finding being made at trial that the City should



either have removed the bus stop or alternatively, should have installed a pedestrian crossing at this location.

The judge assessed the Plaintiff's damages at \$7,241,000 exclusive of costs and disbursements which he then reduced to \$4,602,930 exclusive of costs and disbursements after applying a reduction of 27.5% for contributory negligence and subtracting the \$970,000 payment made by the Co-Defendant's insurer.

Settlement discussions took place and the judge recommended that the matter be resolved for \$3,825,000 plus costs of \$554,750 plus HST plus disbursements.

Joint and Several Liability in Action - Other notable cases

Deering v Scugog - A 19-year-old driver was driving at night in a hurry to make the start time of a movie. She was travelling on a Class 4 rural road that had no centerline markings. The Ontario Traffic Manual does not require this type of road to have such a marking. The driver thought that a vehicle travelling in the opposite direction was headed directly at her. She swerved, over-corrected and ended up in a rock culvert. The Court found the Township of Scugog 66.7% liable. The at-fault driver only carried a \$1M auto insurance policy.

Ferguson v County of Brant - An inexperienced 17-year-old male driver was speeding on a road when he failed to navigate a curve which resulted in him crossing the lane into oncoming traffic, leaving the roadway, and striking a tree. The municipality was found to have posted a winding road sign rather than a sharp curve sign. The municipality was found 55% liable.

Safranyos et al v City of Hamilton - The plaintiff was leaving a drive-in movie theatre with four children in her vehicle at approximately 1 AM. She approached a stop sign with the intention of turning right onto a highway. Although she saw oncoming headlights she entered the intersection where she was struck by a vehicle driven 15 km/h over the posted speed limit by a man who had just left a party and was determined by toxicologists to be impaired. The children in the plaintiff's vehicle suffered significant injuries. The City was determined to be 25% liable because a stop line had not been painted on the road at the intersection.

Mortimer v Cameron - Two men were engaged in horseplay on a stairway and one of them fell backward through an open door at the bottom of a landing. The other man attempted to break the first man's fall and together they fell into an exterior wall that gave way. Both men fell 10 feet onto the ground below, one of whom was left quadriplegic. The trial judge determined both men were negligent, but that their conduct did not correspond to the extent of the plaintiff's injuries. No liability was attached to either man. The building owner was determined to be 20% and the City of London was found to be 80% liable. The Court awarded the plaintiff \$5 M in damages. On appeal, the City's liability was reduced to 40% and building owner was determined to be 60% liable. The City still ended up paying 80% of the overall claim.

2011 Review of Joint and Several Liability – Law Commission of Ontario

In February 2011 the Law Commission of Ontario released a report entitled, *"Joint and Several Liability Under the Ontario Business Corporations Act"*. This review examined the application of



joint and several liability to corporate law and more specifically the relationship between the corporation and its directors, officers, shareholders and stakeholders.

Prior to the report's release, AMO made a submission to the Law Commission of Ontario to seek to expand its review to include municipal implications. The Law Commission did not proceed with a broader review at that time, but the context of its narrower scope remains applicable to municipalities. In fact, many of the same arguments which support reform in the realm of the *Business Corporations Act*, are the same arguments which apply to municipal governments.

Of note, the Law Commission's¹ report highlighted the following in favour of reforms:

Fairness: "it is argued that it is unfair for a defendant, whose degree of fault is minor when compared to that of other defendants, to have to fully compensate a plaintiff should the other defendants be insolvent or unavailable."

Deep Pocket Syndrome: "Joint and several liability encourages plaintiffs to unfairly target defendants who are known or perceived to be insured or solvent."

Rising Costs of Litigation, Insurance, and Damage Awards: "Opponents of the joint and several liability regime are concerned about the rising costs of litigation, insurance, and damage awards."

Provision of Services: "The Association of Municipalities of Ontario identifies another negative externality of joint and several liability: municipalities are having to delay or otherwise cut back services to limit exposure to liability."

The Law Commission found that the principle of joint and several liability should remain in place although it did not explicitly review the municipal situation.

2014 Resolution by the Ontario Legislature and Review by the Attorney General

Over 200 municipalities supported a motion introduced by Randy Pettapiece, MPP for Perth-Wellington which called for the implementation a comprehensive, long-term solution in 2014. That year, MPPs from all parties supported the Pettapiece motion calling for a reform joint and several liability.

Later that year the Ministry of the Attorney General consulted on three options of possible reform:

1. The Saskatchewan Model of Modified Proportionate Liability

Saskatchewan has adopted a modified version of proportionate liability that applies in cases where a plaintiff is contributorily negligent. Under the Saskatchewan rule, where a plaintiff is contributorily negligent and there is an unfunded liability, the cost of the unfunded liability is split among the remaining defendants and the plaintiff in proportion to their fault.

¹ Law Commission of Ontario. "Joint and Several Liability Under the Ontario *Business Corporations Act*." Final Report, February 2011 Pages 22-25.



2. Peripheral Wrongdoer Rule for Road Authorities

Under this rule, a municipality would never be liable for more than two times its proportion of damages, even if it results in the plaintiff being unable to recover full damages.

3. A combination of both of the above

Ultimately, the government decided not to pursue any of the incremental policy options ostensibly because of uncertainty that insurance cost reductions would result. This was a disappointing result for municipalities.

While these reviews did not produce results in Ontario, many other common law jurisdictions have enacted protections for municipalities. What follows are some of the options for a different legal framework.

Options for Reform – The Legal Framework

To gain a full appreciation of the various liability frameworks that could be considered, for comparison, below is a description of the current joint and several liability framework here in Ontario. This description will help to reader to understand the further options which follow.

This description and the alternatives that follow are taken from the Law Commission of Ontario's February 2011 Report entitled, *"Joint and Several Liability Under the Ontario Business Corporations Act"* as referenced above.²

Understanding the Status Quo and Comparing it to the Alternatives

Where three different defendants are found to have caused a plaintiff's loss, the plaintiff is entitled to seek full payment (100%) from any one of the defendants. The defendant who fully satisfies the judgment has a right of contribution from the other liable parties based on the extent of their responsibility for the plaintiff's loss.

For example, a court may find defendants 1 (D1), 2 (D2) and 3 (D3) responsible for 70%, 20%, and 10% of the plaintiff's \$100,000 loss, respectively. The plaintiff may seek to recover 100% of the loss from D2, who may then seek contribution from D1 and D3 for their 70% and 10% shares of the loss. If D1 and/or D3 is unable to compensate D2 for the amount each owes for whatever reason, such as insolvency or unavailability, D2 will bear the full \$100,000 loss. The plaintiff will be fully compensated for \$100,000, and it is the responsibility of the defendants to apportion the loss fairly between them.

The descriptions that follow are abridged from pages 9-11 of the Law Commission of Ontario's report. These are some of the key alternatives to the status quo.

² Ibid. Page 7.



1. Proportionate Liability

a) Full Proportionate Liability

A system of full proportionate liability limits the liability of each co-defendant to the proportion of the loss for which he or she was found to be responsible. Per the above example, (in which Defendant 1 (D1) is responsible for 70% of loss, Defendant 2 (D2) for 20% and Defendant 3 (D3) for 10%), under this system, D2 will only be responsible for \$20,000 of the \$100,000 total judgement: equal to 20% of their share of the liability. Likewise, D1 and D3 will be responsible for \$70,000 and \$10,000. If D1 and D3 are unable to pay, the plaintiff will only recover \$20,000 from D2.

b) Proportionate Liability where Plaintiff is Contributorily Negligent

This option retains joint and several liability when a blameless plaintiff is involved. This option would cancel or adjust the rule where the plaintiff contributed to their loss. As in the first example, suppose the plaintiff (P) contributed to 20% of their \$100,000 loss. D1, D2 and D3 were responsible for 50%, 20% and 10% of the \$100,000. If D1 and D3 are unavailable, P and D2 will each be responsible for their \$20,000 shares. The plaintiff will remain responsible for the \$60,000 shortfall as a result of the absent co-defendants' non-payment (D1 and D3).

c) Proportionate Liability where Plaintiff is Contributorily Negligent with a Proportionate Reallocation of an Insolvent, Financially Limited or Unavailable Defendant's Share

In this option of proportionate liability, the plaintiff and remaining co-defendants share the risk of a defendant's non-payment. The plaintiff (P) and co-defendants are responsible for any shortfall in proportion to their respective degrees of fault.

Using the above example of the \$100,000 total judgement, with a shortfall payment of \$50,000 from D1 and a shortfall payment \$10,000 from D3, P and D2 must pay for the missing \$60,000. P and D2 have equally-apportioned liability, which causes them to be responsible for half of each shortfall - \$25,000 and \$5,000 from each non-paying defendant. The burden is shared between the plaintiff (if determined to be responsible) and the remaining defendants.

d) Proportionate Liability with a Peripheral Wrongdoer

Under this option, a defendant will be proportionately liable only if their share of the liability falls below a specified percentage, meaning that liability would be joint and several. Using the above example, if the threshold amount of liability is set at 25%, D2 and D3 would only be responsible for 20% and 10%, regardless of whether they are the only available or named defendants. However, D1 may be liable for 100% if it is the only available or named defendant. This system tends to favour defendants responsible for a small portion of the loss, but the determination of the threshold amount between joint and several liability and proportionate liability is arbitrary.

e) Proportionate Liability with a Reallocation of Some or All of an Insolvent or Unavailable Defendant's Share

This option reallocates the liability of a non-paying defendant among the remaining defendants in proportion to their respective degrees of fault. The plaintiff's contributory negligence does not



impact the application of this reallocation. Joint and several liability would continue to apply in cases of fraud or where laws were knowingly violated.

f) Court Discretion

Similar to the fraud exception in the option above, this option includes giving the courts discretion to apply different forms of liability depending on the case.

For example, if a particular co-defendant's share of the fault was relatively minor the court would have discretion to limit that defendant's liability to an appropriate portion.

2. Legislative Cap on Liability

Liability concerns could be addressed by introducing a cap on the amount of damages available for claims for economic loss.

3. Hybrid

A number of jurisdictions provide a hybrid system of proportionate liability and caps on damages. Co-defendants are liable for their portion of the damages, but the maximum total amount payable by each co-defendant is capped to a certain limit.

The Saskatchewan Experience

As referenced earlier in this paper, the Province of Saskatchewan responded with a variety of legislative actions to assist municipalities in the early 2000s. Some of those key developments are listed below which are abridged from *"A Question of Balance: Legislative Responses to Judicial Expansion of Municipal Liability – the Saskatchewan Experience."* The paper was written by Neil Robertson, QC and was presented to the annual conference of the Association of Municipalities of Ontario in 2013. Two key reforms are noted below.

1. Reforming joint and several liability by introducing modified proportionate liability: "The Contributory Negligence Act" amendments

The *Contributory Negligence Act* retained joint and several liability, but made adjustments in cases where one or more of the defendants is unable to pay its share of the total amount (judgement). Each of the parties at fault, including the plaintiff if contributorily negligent, will still have to pay a share of the judgement based on their degree of fault. However, if one of the defendants is unable to pay, the other defendants who are able to pay are required to pay only their original share and an additional equivalent share of the defaulting party's share.

The change in law allows municipalities to reach out-of-court settlements, based on an estimate of their degree of fault. This allows municipalities to avoid the cost of protracted litigation.

Neil Robertson provided the following example to illustrate how this works in practise:

"...If the owner of a house sues the builder for negligent construction and the municipality, as building authority, for negligent inspection, and all three are found equally at fault, they would each be apportioned 1/3 or 33.3%. Assume the damages are \$100,000. If the builder has no funds, then the municipality would pay only its share (\$33,333) and a 1/3 share of the builder's defaulting share



(1/3 of \$33,333 or \$11,111) for a total of \$44,444 (\$33,333 + \$11,111), instead of the \$66,666 (\$33,333 + \$33,333) it would pay under pure joint and several liability.”

This model will be familiar to municipal leaders in Ontario. In 2014, Ontario’s Attorney General presented this option (called the Saskatchewan Model of Modified Proportionate Liability) for consideration. At the time, over 200 municipal councils supported the adoption of this option along with the “Peripheral Wrongdoer Rule for Road Authorities” which would have seen a municipality never be liable for more than two times its proportion of damages, even if it results in the plaintiff being unable to recover full damages. These two measures, if enacted, would have represented a significant incremental step to address the impact of joint and several to Ontario municipalities.

2. Providing for uniform limitation periods while maintaining a separate limitation period for municipalities: “The Limitations Act”

This act established uniform limitation periods replacing many of the pre-existing limitation periods that had different time periods. The Municipal Acts in Saskatchewan provide a uniform one-year limitation period “from time when the damages were sustained” in absolute terms without a discovery principle which can prolong this period. This helps municipalities to resist “legacy” claims from many years beforehand. This act exempts municipalities from the uniform two-year discoverability limitation period.

Limitation periods set deadlines after which claims cannot be brought as lawsuits in the courts. The legislation intends to balance the opportunity for potential claimants to identify their claims and, if possible, negotiate a settlement out of court before starting legal action with the need for potential defendants to “close the books” on claims from the past.

The reasoning behind these limitations is that public authorities, including municipalities, should not to be punished by the passage of time. Timely notice will promote the timely investigation and disposition of claims in the public interest. After the expiry of a limitation period, municipalities can consider themselves free of the threat of legal action, and continue with financial planning without hurting “the public taxpayer purse”. Municipalities are mandated to balance their budgets and must be able to plan accordingly. Thus, legacy claims can have a very adverse affect on municipal operations.

Here in Ontario, there is a uniform limitations period of two years. Municipalities also benefit from a 10-day notice period which is required for slip and fall cases. More recently, the applicability of this limitation deadline has become variable and subject to judicial discretion. Robertson’s paper notes that in Saskatchewan, courts have accepted the one-year limitations period. A further examination of limitations in Ontario may yield additional benefits and could include the one-year example in Saskatchewan and/or the applicability of the 10-day notice period for slip and fall cases.

Other Saskatchewan reforms

Saskatchewan has also implemented other reforms which include greater protections for building inspections, good faith immunity, duty of repair, no fault insurance, permitting class actions, and limiting nuisance actions. Some of these reforms are specific to Saskatchewan and some of these currently apply in Ontario.



Insurance Related Reforms

Government Regulated Insurance Limits

The April 2019 provincial budget included a commitment to increase the catastrophic impairment default benefit limit to \$2 million. Public consultations were led by the Ministry of Finance in September 2019. AMO wrote to the Ministry in support of increasing the limit to \$2 million to ensure more adequate support those who suffer catastrophic impairment.

In 2016, the government lowered this limit as well as third-party liability coverage to \$200,000 from \$1 million. This minimum should also be increased to \$2 million to reflect current actual costs. This significant deficiency needs to be addressed.

Insurance Industry Changes

In 1989 the Ontario Municipal Insurance Exchange (OMEX) was established as a non-profit reciprocal insurance provider for Ontario's municipalities. It ceased operations in 2016 citing, "[a] low pricing environment, combined with the impact of joint & several liability on municipal claim settlements has made it difficult to offer sustainable pricing while still addressing the municipalities' concern about retro assessments."³ (Retro assessments meant paying additional premiums for retroactive coverage for "long-tail claims" which made municipal budgeting more challenging.)

The demise of OMEX has changed the municipal insurance landscape in Ontario. That joint and several liability is one of the key reasons listed for the collapse of a key municipal insurer should be a cause for significant concern. Fewer choices fuels cost. While there are other successful municipal insurance pools in Ontario, the bulk of the insurance market is dominated by for-profit insurance companies.

Reciprocal non-profit insurers are well represented in other areas across Canada. Municipalities in Saskatchewan, Alberta, British Columbia are all insured by non-profit reciprocals.

The questions for policy makers in Ontario:

Are there any provincial requirements or regulations which could better support the non-profit reciprocal municipal insurance market?

What actions could be taken to better protect municipalities in Ontario in sourcing their insurance needs?

How can we drive down insurance costs to better serve the needs of municipal property taxpayers?

³ Canadian Underwriter, August 11, 2016 <https://www.canadianunderwriter.ca/insurance/ontario-municipal-insurance-exchange-suspends-underwriting-operations-1004098148/>



Conclusion

This AMO paper has endeavoured to refresh municipal arguments on the need to find a balance to the issues and challenges presented by joint and several liability. It has endeavoured to illustrate that options exist and offer the reassurance that they can be successfully implemented as other jurisdictions have done.

Finding solutions that work will require provincial and municipal commitment. Working together, we can find a better way that is fair, reasonable, and responsible. It is time to find a reasonable balance.

Township of South Frontenac

Staff Report



To: Council

Prepared by: Development Services Department

Date of Meeting: December 7, 2021

Subject: **Licence Agreement Application LA-04-21-S, Pine Point Lane (Windle)**

Summary

An application has been received asking that Council consider entering into a Licence Agreement to allow the development and continued use of a portion of unopened road allowance for the purposes of a driveway for access to the owner's property. This report recommends that Council pass a by-law to approve that license agreement.

Recommendation

It is recommended that Council pass a by-law to allow the Mayor and Clerk to enter into a Licence Agreement with the applicants for the purpose of permitting a driveway to be located over a portion of the unopened road allowance between Concession 8, District of Storrington to provide access to the parcel described as Part Lot 19, Concession 8, Parts 4-6 on Plan 13R20958.

Background

The Applicants, Brian and Debra Windle purchased the vacant property in March of 2021. The property location map is attachment 1. Following the purchase of the property the applicants engaged Charette Custom Homes and Adam Heska for the development of the parcel with a home and sewage disposal system. Due to the topography and constraints of the waterbody, unopened road allowance and hydro easement, the owners have determined that their original plan to develop a driveway in a location that directly connects to frontage they have on Pine Point Lane would result in them travelling with their vehicles over the only location for the sewage disposal system that will meet the 30 metre setback on the property. The applicants are proposing to utilize the unopened road allowance that runs along the rear of the property to ensure the sewage system can be placed outside the 30 metre setback.

Discussion/Analysis

The applicants have submitted a request to allow the use of the unopened road allowance for their driveway access to the property. The use of the unopened road allowance for driveway purposes will allow the development of the parcel of land to adhere as closely as possible with the 30 metre setback. An application, MV-55-21-S, has been received for a minor variance to allow the development on the property to encroach 3 metres into the highwater mark setback for the proposed attached deck, the proposed dwelling and sewage system will comply with all setbacks, including the 30 metre setback from the highwater mark. The application will be heard at the December 9th Committee of Adjustment Meeting. The ability for the dwelling and sewage system to comply with the setbacks is contingent on the approval of the Licence Agreement, a map showing the setback constraints of the parcel is attachment 2.

A Licence Agreement has been drafted and is attachment 3 to this report.

The parcel of land is zoned Limited Service Residential – Waterfront (RLSW).

Financial Implications

The application fee has been paid by the applicants, once the Agreement has been fully executed, the Applicant's lawyer will register the Agreement on title to the benefitting lands.

A fee of \$10.00 per year due on January 31st is applicable to every Licence Agreement to keep it in good standing.

Relationship to Strategic Plans

☒ Not applicable to this report.

☐ This initiative is supported by the following priorities of the 2019-2022 Strategic Plan.

- Priority: Choose an item.
- Action Item (if applicable): N/A

Notice/Consultation

- Public Services
- Anna Geladi, Planner
- Claire Dodds, Director of Development Services

Attachments

- Attachment 1 – Location Map

Township of South Frontenac

Staff Report - Licence Agreement Application LA-04-21-S, Pine Point Lane (Windle)

- Attachment 2 – Map showing 30 metre setback
- Attachment 3 – Draft Licence Agreement

Approvals

Report Author: Michelle Hannah, Planning Assistant

Submitted By:



Claire Dodds, RPP, MCIP

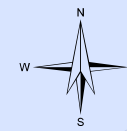
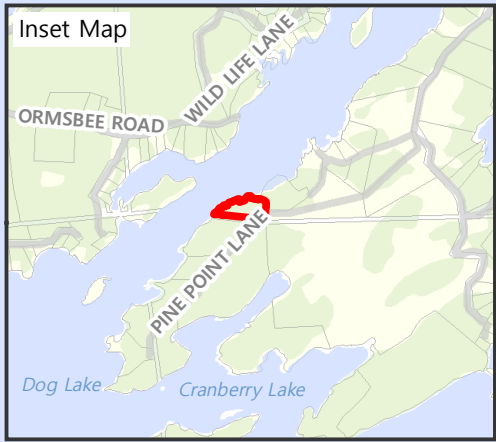
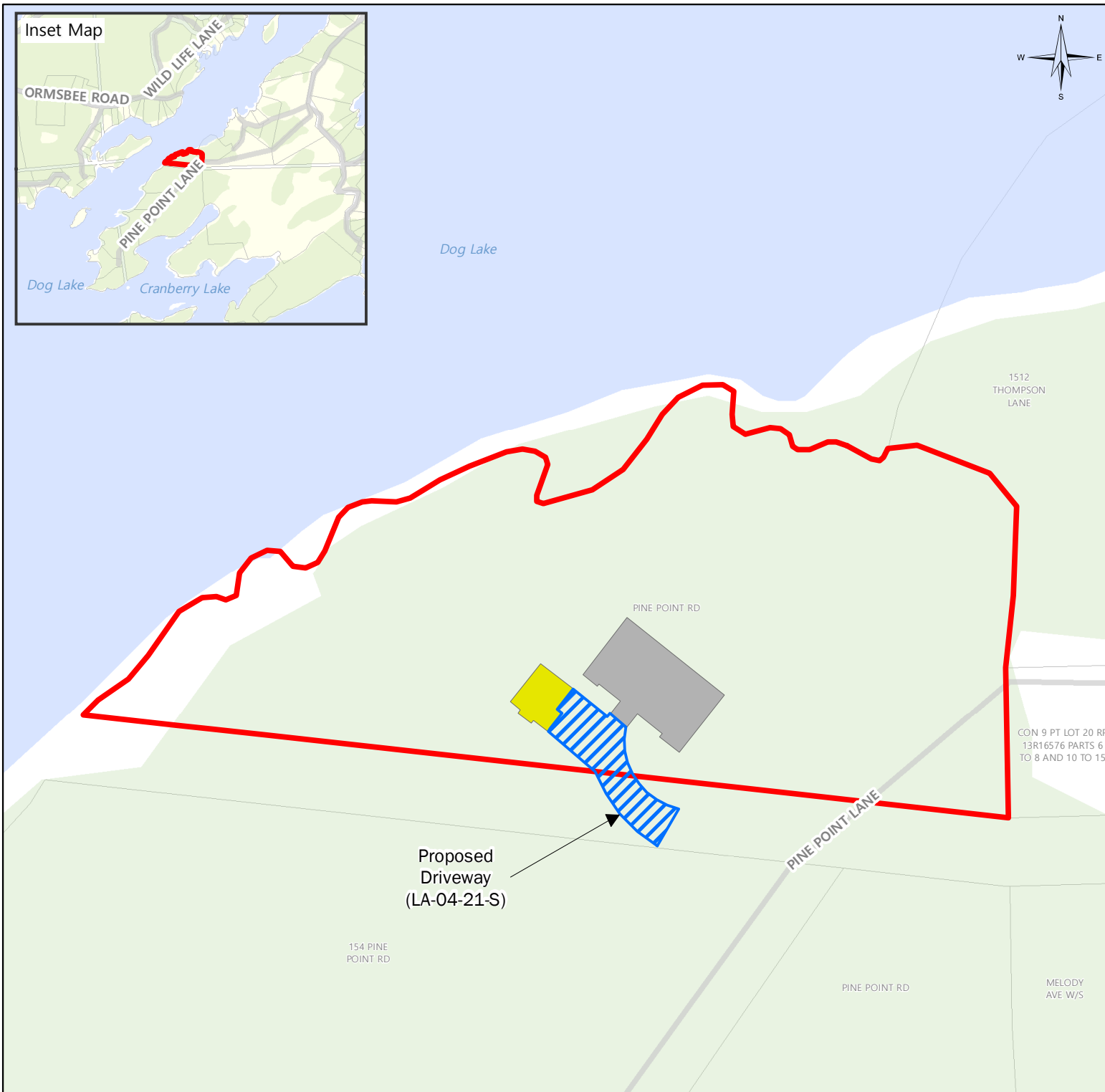
Director of Development Services

Approved By:



Neil Carbone

Chief Administrative Officer



**SOUTH
FRONTENAC**

LA-04-21-S

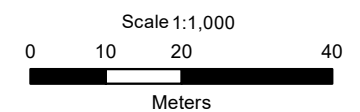
**(WINDLE)
1546 PINE POINT ROAD**

Legend

-  Proposed Driveway
-  Proposed Dwelling
-  Proposed Garage
-  Subject Property
-  Provincially Significant Wetlands
-  Wetland
-  Wooded Area
-  Water
-  Parcel Fabric
-  Road
-  Railway

Produced by the Township of South Frontenac under license with the Ontario Ministry of Natural Resources © Queen's Printer for Ontario, 2020.

While the Township makes every effort to insure that the information presented is accurate for the intended uses of this map, there is an inherent error in all mapping products, and accuracy of the mapping cannot be guaranteed for all possible uses. This map displays basic topographic features only.



Scale 1:1,000

UTM Zone 18 NAD 83

Date: 2021-12-01

Licence Agreement

Made this _____ day of _____, 202

Between:

Brian and Debra Windle
Hereinafter called the "Licensee"

of the First Part

-and-

The Corporation of the Township of South Frontenac
hereinafter called the "Licensor"

of the Second Part

WHEREAS the Licensee is the registered owner in fee simple of certain lands located in the Township of South Frontenac more particularly described in Schedule "A" (the Owners' Lands");

AND WHEREAS the Council of the Corporation of the Township of South Frontenac has agreed to enter into a Licence Agreement with the Licensee to provide access along a portion of the unopened road allowance between Concession 8 and 9, Former Township of Storrington, Township of South Frontenac;

AND WHEREAS Section 28, (2)(a) of the *Municipal Act*, 2001, c. 25, gives local municipalities jurisdiction over all road allowances located in the municipality; and whereas Council is authorized to license the use of un-travelled portions of highways under its jurisdiction;

NOW THEREFORE WITNESSETH that in consideration of the mutual covenants and agreements contained herein and other good and valuable consideration, the parties agree with each other as follows:

1. In this Agreement,
 - a. "Licensee's Property" means those lands owned by the Licensee described in Schedule "A" to this Agreement;
 - b. "Road Allowance" means that portion of the unopened road allowance described in Schedule "B" to this Agreement;
 - c. "Location of Proposed Driveway" means the portion of the unopened road allowance shown in Schedule "C" to this Agreement;
 - d. "Private Lane Standards" means the standard of development described in Schedule "D" to this Agreement;
2. The Municipality grants to the Licensee a non-exclusive license to use the Road Allowance for the purpose of vehicular access to and from the Licensee's Property.
3. The term of this Licence shall be from the date of this Agreement to December 31, 2022, and thereafter from year to year.
4. Upon entering into this Agreement, the Licensee shall pay the Municipality the sum of \$10.00 and, prior to January 31 of each year thereafter, the further sum of \$10.00 during the term of this Licence.

5. The Licensee acknowledges that they have no rights, title or interest in the Road Allowance other than as provided in this Agreement.
6. The Municipality may, at any time, terminate this license by giving the Licensee a minimum of 60 days written notice of termination, and the annual payment for the license fee shall be apportioned as of the date of termination.
7. The Licensee covenants with the Municipality:
 - a. To accept the Road Allowance in an "as is" condition and not to require the Municipality to pay for or do any work or supply any equipment or services in connection with the Licensee's use of the Road Allowance;
 - b. To pay the annual Licence fee;
 - c. To obtain all necessary permits and approvals required by law;
 - d. Not to remove any trees or commence any work, or make any changes in surfacing, grade or landscaping on the Road Allowance except in accordance with plans and specifications submitted to and approved by the Municipality;
 - e. The plan for the driveway shall be submitted to the Municipality for review and shall ensure that the driveway does not run across private property, it must only run along the benefitting lands and the unopened road allowance until the driveway meets the private lane known as Pine Point Lane;
 - f. To meet and maintain the conditions of the Township's policy on Private Lane Standards as outlined in Schedule "D";
 - g. To keep the Road Allowance in a clean and well-ordered condition, and not to permit any rubbish, refuse, debris or other objectionable material to be stored, or to accumulate thereon;
 - h. To use the Road Allowance only for the purpose of access to and from the Licensee's Property and not to interfere, obstruct or impede in any way the use of the Road Allowance by the Municipality or any other member of the public;
 - i. Not to assign or otherwise transfer this Licence without the prior written consent of the Municipality, which consent may be arbitrarily withheld;
 - j. To erect and maintain a sign at the point of intersection of the Road Allowance and the travelled road that states: "Road Not Assumed by Municipality", but otherwise not to erect any signs, fences, buildings, structures or fixtures on the Road Allowance without the prior written consent of the Municipality;
 - k. To ensure that nothing is done or kept at or on the Road Allowance which is or may be a nuisance, or carry on any activity or do anything else, which causes disturbance to or interferes with the users or occupants of any neighbouring property, or which in the opinion of the Municipality may cause damage to the road allowance or any neighbouring property;
 - l. To take, at the Licensee's own expense, all measures necessary to ensure to the Municipality's satisfaction that any municipal services or utilities now or in the future on, under or adjacent to the Road Allowance are or will be adequately protected against damage, impairment, destruction or loss;
 - m. To ensure that no inflammable or explosive substances, contaminants, pollutants, or hazardous or environmentally sensitive materials are brought on to the Road Allowance, other than materials legally permitted on Township roads without special permit;
 - n. Upon termination of this Licence to remove from the Road Allowance all fixtures and chattels belonging to the Licensee, with all damage if any, caused by such removal made good by the Licensee;

- o. Upon failure by the Licensee to comply with any covenants or obligations imposed under this Agreement within 14 days written notice requiring such compliance from the Municipality, the Municipality may enter the Road Allowance and fulfill such conditions at the sole expense of the Licensee, who shall forthwith upon being invoiced therefore, reimburse the Municipality for all of its costs;
 - p. That the Municipality has no obligation during or upon expiration of the term of this licence to compensate or reimburse the Licensee for any costs or expenses incurred by the Licensee to improve or maintain the Road Allowance, all of which will be done for the benefit of the Licensee and not the Municipality;
 - q. Not to register this Agreement or a notice of this Agreement or any other notice of the Licensee's interest in the Road Allowance against title to the Road Allowance;
 - r. To indemnify and save harmless, the Municipality from and against any and all manner of claims, demands, losses, costs, charges, actions and other proceedings made or brought against, suffered by or imposed on the Municipality in respect of any loss, damage or injury to any person or property directly or indirectly arising out of, resulting from or sustained as a result of the Licensee's occupation or use of the Road Allowance;
 - s. To further indemnify and save harmless the Municipality from and against any and all claims, demands, losses, costs, charges, actions and other proceedings under the *Construction Lien Act* in connection with any work done for the Licensee at or on the Road Allowance, and to promptly attend at the Licensee's expense to the removal of every claim for lien or certificate of action having to do with such work within 14 days of being notified in writing by the Municipality to do so, failing which the Municipality may attend to such removal and recover the expense and all attendant costs from the Licensee;
 - t. To maintain in force at all times during the term of this license and any renewal thereof, at the Licensee's expense and in the names of the Licensee and the Municipality, coverage for legal liability for bodily injury, death or property damage in an amount of not less than two million dollars, and to provide the Municipality with proof of such insurance no later than the 15th day of January each year or upon request.
8. This Agreement shall be binding upon, and enure to the benefit of, the parties and their respective successors and assigns.

IN WITNESS WHEREOF the Parties hereto have hereunto set their hands and seals as of the day and year first written above.

SIGNED, SEALED AND DELIVERED
In the presence of:

Witness

Brian Windle
Licensee

Witness

Debra Windle
Licensee

THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC

Per:

Ron Vandewal – Mayor

Angela Maddocks – Clerk

We have the authority to bind the corporation.

Schedule “A”

The Licensee Lands

Part Lot 119 & 20, Concession 9, Parts 1-4 on Plan 13R22381, District of Storrington

All of PIN: 36288-0768

DRAFT

Schedule “B”

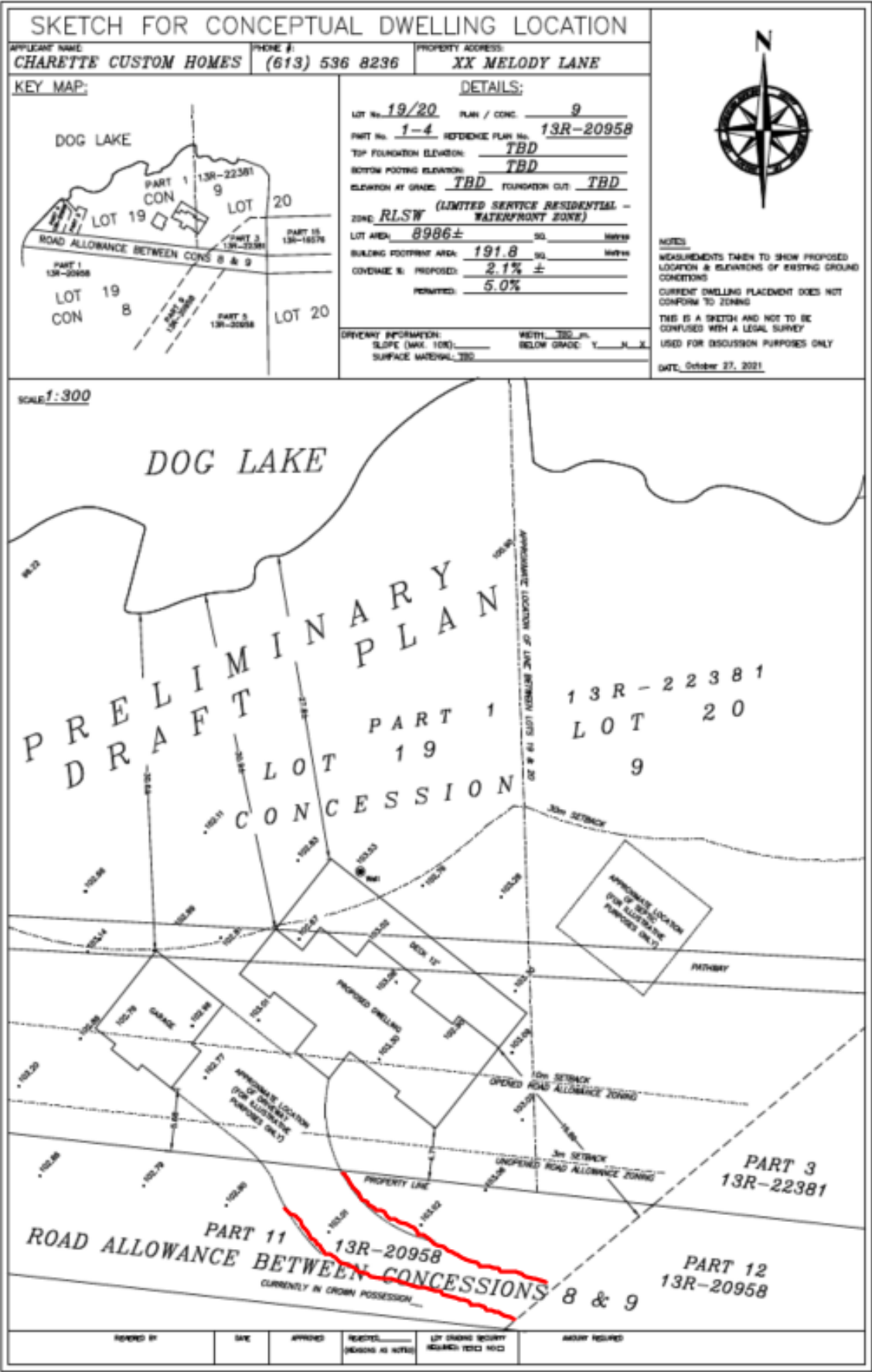
Road Allowance

Being a portion of the Road Allowance between Concession 8 & 9, District of Storrington; South Frontenac.

DRAFT

Schedule “C”

Proposed Location of Driveway



Schedule “D”

Township of South Frontenac Road
and Lane Standard Cross-Section
Policy

Township of South Frontenac
Road and Lane Standard Cross-Section Policy

ITEM	PUBLIC ROAD	PRIVATE LANE
Right of Way Width	20.0m (66 ft)	20.0m (66 ft)
Height of Clearance	5.0m (16 ft)	5.0m (16 ft)
Width of Clearance	11.0m (36 ft)	9.0m (30 ft)
Surface Width	7.0m (23 ft)	4.5m (15 ft)
Surface Material	Per Table Below	Crushed Stone
Depth of Granular Material, Minimum	(150 mm) 6" of Granular A (300 mm) 12" of Granular B	(100 mm) 4" of Granular A (150 mm) 6" of Granular B
Shoulder, Including Rounding	1.0m (3 ft)	Nil
Crown, Minimum	2%	1%
Cross Culvert, Minimum	400mm (16 Inches)	400mm (16 Inches)
Culvert Material	CSP/HDPE	CSP/HDPE
Maximum Grade	10% (1:10)	12% (1:8)
Geometrics	TAC Standards	Safe Passage of Emergency Vehicles
Ditches, Minimum Depth from Crown to Bottom of Ditch	0.6m (2.0 ft)	0.3m (1.0 ft)

Embankment Protection (edge of surface drop-off) required for side slopes greater than 3:1 and depths of fill greater than 3 meters (MTO Safety Manual)

Traffic Volume	Surface Type	Minimum Depth
<200	Crushed Gravel	375 mm (15 inches)
200-1000	Double Surface Treatment	N/A
>1000	Asphalt	As per Development Guidelines

CSP: Corrugated Steel Pipe
HDPE: High Density Polyethylene (Double Wall)
TAC: Transportation Association of Canada

April, 2016

Note: Public Road Cross-Section does not apply to New Sub-Divisions.
Please refer to Design Criteria and Standards.

*** for the purposes of this agreement,
the surface width of the driveway is
permitted to be 3.5 metres in width



1: 1,470



0.1 0 0.04 0.1 Kilometers

WGS_1984_Web_Mercator_Auxiliary_Sphere
Includes Material © 2019 of the Queen's Printer for Ontario. All Rights Reserved.

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



Legend

☐ Assessment Parcels

Notes

Township of South Frontenac Staff Report



To: Council

Prepared by: Office of the Clerk

Date of Meeting: December 7, 2021

Subject: Naming of a New Lane (from Devil Lake Road)

Summary

This report is in response to a request from property owners who access their property at 1569 Devil Lake Road and who collectively agree to a proposed name other than the preapproved list identified in By-law

Recommendation

That the Council direct staff to proceed with the advertising and notice requirements to name a new lane currently accessed from 1569 Devil Lake Road as outlined in the Notice By-law 2016-73.

Background

In early November Kimberly Boehkle applied for a building permit on her waterfront lot on Devil Lake (Buce Bay). As part of the building application process an official civic number is assigned, however it was identified at that time that the private road that provides access to five existing properties are all presently marked at 1569 Devil Lake Road which does not provide adequate description for emergency response. Staff advised Mrs. Boehkle of the preapproved road/lane names as outlined in By-law 2015-60.

In conversations with the other property owners, Mr. Stanley Brideau submitted a request to name the new lane “Evelyn Lane” (not identified as an option in By-law 2015-60) and the rationale for this name is outlined in Mr. Brideau's emails attached to this report.

Staff advised both Mrs. Broehkle and Mr. Brideau that Council may consider the request more favourably if all five property owners were agreeable to this proposed name. In a follow up email dated November 27, 2021 Mr. Brideau has confirmed that all five property owners have no objection to the name “Evelyn Lane”. In the initial inquiry received by Kate Kaestner, Administrative Assistant – Development Services, Mr. Brideau was advised that he would be responsible for all costs associated with the lane naming including advertising, signage, and labour for installation of signs.

Discussion/Analysis

Council passed By-law 2015-60 that provides a pre-approved list of names for new roads and lanes. This pre-approved list was developed so that Council did not have to consider proposed requests on an ad-hoc basis and was an attempt to streamline processes for naming new roads or lanes.

Council may recall a request from Lou Bilovski presented at the March 9, 2021 Committee of the Whole meeting to rename a lane from Neil Lane to Thomas Lane. Council did not approve the request at that time as Thomas Lane was not on the pre-approved list.

While the costs associated to naming this lane would be borne by the property owners, they would also need to consider the cost and process of advising their service providers (insurance, hydro etc) of the new lane name. This request is unlike that of the request to rename Neil Lane to Thomas Lane in that the municipality requires a name to be provided in order to assign a civic address and there already exists five properties being identified as 1569 Devil Lake Road.

Schedule 3 of By-law 2016-73 requires that the municipality shall give notice of the intention to pass a by-law for the naming of highways, private lanes and private roads, changing the name of a highway or adding additional names to the adopted list of acceptable lanes.

Financial Implications

There will be a cost for advertising and news signs and installation of signage; however, applicants will be required to pay those expenses.

Relationship to Strategic Plans

☒ Not applicable to this report.

☐ This initiative is supported by the following priorities of the 2019-2022 Strategic Plan.

- Priority:
- Action Item (if applicable): N/A

Notice/Consultation

- Emails from Stanley Brideau
- By-law 2015-60 (with names already used since by-law was passed)

Attachments

None.

Approvals

Submitted By:



Angela Maddocks
Clerk

Approved By:



Neil Carbone
Chief Administrative Officer

**TOWNSHIP OF SOUTH FRONTENAC
BY-LAW 2015-60**

BEING A BY-LAW TO APPROVE A LIST OF NAMES FOR FUTURE ROADS AND PRIVATE LANES AND THE RE-NAMING OF EXISTING ROADS/LANES IN THE TOWNSHIP OF SOUTH FRONTENAC

WHEREAS, the Municipal Act, 2001, S.O. 2001, c.27, as amended provides that municipalities may pass by-laws respecting highways and all road allowances;

AND WHEREAS Council has passed and enacted By-law No. 2002-92 to prescribe the form and manner for the naming of a road or private lane;

AND WHEREAS public notice of Council's intention to pass this by-law has given in the manner prescribed in By-law No. 2002-100, as it relates to and future road or private lane in the Township of South Frontenac.

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:

1. THAT the list of names to apply to any future new road or private lane or to any re-naming of an existing road or private lane in the Township of South Frontenac, be adopted;
2. THAT Schedule 'A' attached hereto containing a list of road/lane names shall form part of this By-law;
3. WHERE a request for a road name other than provided on Schedule 'A' is approved, the applicant shall bear the costs for the associated advertising and administration of such change.
4. THAT By-law 2015-31 is hereby repealed.
5. THIS BY-LAW shall come into force and take effect on the date of its passing.

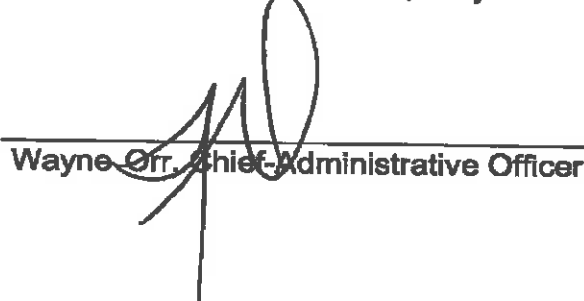
Dated at the Township of South Frontenac this 17th day of November, 2015.

Read a first and second time this 17th day of November, 2015.

Read a third time and finally passed this 17th day of November, 2015.

THE CORPORATION OF
THE TOWNSHIP OF SOUTH
FRONTENAC


Ron Vandewal, Mayor


Wayne Orr, Chief Administrative Officer

SCHEDULE "A"
TO BY-LAW # 2015-60
Road or Lane Names (used)

~~Abbey Lane~~	~~Apple~~	Azalea	~~Bacon~~
Balsam	Barberry	Basil	Beaton
Beech	Bergamont	Bestow	Bittersweet
~~Bluegill~~	Bugle	Bunting	Butler
~~Chickadee Clover~~	~~Copper Head Lane~~	Cowbell	Coyote
~~Cross Cross~~	Crowsfoot	Croydon	Cumberland
Cypress	Daffodil	Dempster	Dewberry
~~Deck~~	Dorset	Electric	~~Enchanted~~
Endive	Escape	Euclid	Fairway
Fandango	Fanshaw	Fern	Fescue
Fiddler	Fiesta	Foxbar	Gator
Geranium	Ginger	Glitter	Goldenrod
~~Greenbriar~~	~~Hackberry~~	Harrier	Hawthorn
Hedge	Hespler	~~Hidden Forest~~	~~Hinterland~~
Hollyhock	Inspiration	~~Ivy~~	Jester
Junco	~~Juniper~~	~~Kayak~~	~~Lady Bug Ln~~
Lannister Ln	~~Larkspur~~	Lily	Linea
Longmoor	~~Lest Hills~~	Magnolia	Mallow
Merlin	Miracle	~~Mockingjay~~	Monarch
Moscato	Outlander	Peachwood	~~Pine Needle Rd~~
Pivo	Plumtree	Primrose	Ragweed
Raven	Regal	Regent	Saddle
Salamander	Sanderling	Sandwich	Sandy

Sasquatch	Seagull	~~Shady Pines~~	Shearwater
Snipe	Spirit Bear Ln	Spruce	Stark
~~Summerside Drive~~	Sundew	Sunflower	Swoon
Sycamore	~~Tamarak~~	Tattoo	~~Tenderfoot~~
~~That Way~~	~~This Way~~	Thornberry	Thrush
Titan	Utopia	Verbena	Warp Dr
Weevil	Westchester	~~Willowbrook Dr.~~	~~Winterberry~~
Winterfel	~~Wintergreen~~	Wisteria	Woodrush

From: [Stanley Brideau](#)
To: [Angela Maddocks](#)
Subject: Evelyn Lane
Date: November 13, 2021 4:29:46 PM

Dear Mrs. Maddocks,

Thank you for keeping me informed.

(I) As to other landowners support for the lane name selection I contacted Mr. Don Palmer, who is NOT a resident of any of the four waterfront properties, but who owns some 100 acres of land bordering all 4 waterfront lots. 78% of the lane's length run through his land and remaining 28% of lane's length run through Dr. Honsl's property. The three remaining waterfront properties only abut/border the lane. At the best case, these owners may have only a consultative voice in this matter, but not decisive one. Mr. Palmer, with whom I talked this week, has NO OBJECTION to EVELYN LANE selection.

(II) In my previous letter to you I provided you with information about Dr. Honsl CONTRIBUTION for which she deserves to have the lane named EVELYN LANE. In this letter I want to inform you, and through you the Council of South Frontenac, about her monetary/tax OVER-CONTRIBUTION that benefitted your municipality.

When Dr. Honsl's cottage was built in 1996, all facts/data about the building were given to corresponding authorities and MPAC assessor visited the property (local OMF assessment commissioner at that time - Mr. Berry Brummel mentioned that the visit was made by Mr. Bill Robertson). Only 21 years later, when Dr. Honsl for the first time received a new MPAC "Your Property Profile" document (dated 2017-May-31), she learned that for 20 years her assessment/taxes were based on incorrect data: (1) Number of bedrooms 2 instead of 1, (2) Full bath instead of 3/4, (3) basement height 8 feet instead of 7, and finally (4) Hydro available=used while there is no Hydro line or underwater cable connection at that portion of Buce bay/Devil lake !!! When she applied for compensation she was told she should have applied for it at the earlier date. She received no refund or credit for those 20 years. How can one ask for a correction of data if they are not available to him/her, the error made by an anonymous bureaucrat/s.

20 years of overpayment = 20 of over contributing to your municipality, services, school education and your and other councillors salaries. With exception of one metallic post/plate #1569, Dr. Honsl received no direct/personal benefits from the municipality. In this context, suggestion that Dr. Honsl should cover the costs associated with placement of one or few Evelyn Lane post/plates must be view as arbitrary obstacle or deterrent to reasonable name preference. The cost of making and installing 6 letters (EVELYN) name plate will be the same as names ESCAPE or ENDIVE, both from your inspiring pre-approved list. Dr Honsl should be excused from any costs associated with Evelyn Lane name allocation. She has already contributed enough.

I am convinced that fair minded cottages/landowners in Ontario will agree with my position in this matter.

With regards, Stanley Brideau, JUDr.

In Ottawa, November 13, 2021

Sent from my iPad

From: [Stanley Brideau](#)
To: [Angela Maddocks](#)
Subject: Fwd: Lane name
Date: November 27, 2021 5:32:46 PM

Sent from my iPad

Begin forwarded message:

From: Stanley Brideau <stanleybrideau@icloud.com>
Date: November 27, 2021 at 5:30:22 PM EST
To: Kate Kaestner <kkaestner@southfrontenac.net>
Subject: Lane name

Dear Ms./Mrs. Kaestner,

I am happy to convey to you the news that with the help of Mrs. Kimberly Boehlke I have contacted all users of private road marked as Devil Lake #1569 in the matter of naming the above mentioned lane. They all - Mr. Don Palmer, Mr. Warren Saint, Mr. Doug Bruce and Mrs. Kimberly Boehlke have no objections to the name EVELYN LANE.

With regards, Stanley Brideau

Sent from my iPad

From: [David L. Lane](#)
To: [Evelyn Honsl](#)
Subject: [Evelyn Honsl](#)
Date: November 1, 2012 12:22:36 PM

Dear Mrs. Honsl,

It is with great joy and appreciation that I am writing to you on behalf of the Board of Directors of The International Association of HealthCare Professionals (IAHP) to officially name EVELYN HONSL, MD, as a member of the 2013 Edition of The Leading Physicians of the World. Dr. Evelyn Honsl has 17 years of excellent medical care in Ontario, Ontario, and then in China.

For further information on the IAHP and the Board of Directors, please visit our website at [http://www.iahp.org](#). The International Association of HealthCare Professionals is proud to be a part of The Leading Physicians of the World and Top Family Doctor in Ontario.

Don't you think that the time has come to let Evelyn Honsl, MD, be a part of The Leading Physicians of the World and Top Family Doctor in Ontario?

Please keep an additional copy of this letter.

With regards, David L. Lane (2012) 121-4407





Save Image as iPad

Township of South Frontenac

Staff Report



To: Council

Prepared by: Office of the Clerk

Date of Meeting: December 7, 2021

Subject: **Committee Vacancies (to end of Council term)**

Summary

This report is asking Council to fill the vacancies on various Township committees that resulted from the passing of the late Councillor Pat Barr.

Recommendation

That Council appoint a Council member to fill the vacant seat on the Heritage Committee, the Recreation & Leisure Facilities Committee and the Rideau Valley Conservation Authority and that Schedule A to By-law 2019-49 and By-law 2018-81 be amended accordingly.

Background

Further to the passing of Councillor Pat Barr, there remains a vacancy on several committees and boards. While Deputy Mayor Revill was appointed to the Committee of Adjustment for the remainder of 2021, there remains a vacant seat on the Heritage Committee, the Recreation & Leisure Facilities Committee and a seat on the Rideau Valley Conservation Authority.

Discussion/Analysis

During the process of recruiting a Council member staff were directed to delay appointing Council members until such time as the vacant seat on Council was filled in order to allow the new member to be appointed to a committee(s).

On November 24, 2021, John McDougall was appointed by By-law 2021-70 as a Council member and so it is therefore timely for the vacancies to be filled.

Staff at Rideau Valley Conservation Authority have reached out to the Clerk's Office asking for the position on their board to be filled – see attached correspondence.

Township staff are seeking Council's direction on appointing members as outlined in the by-laws attached to this report, for the remainder of this term.

Financial Implications

None.

Relationship to Strategic Plans

- ☐ Not applicable to this report.
- ☐ This initiative is supported by the following priorities of the 2019-2022 Strategic Plan.
- Priority:
 - Action Item (if applicable): N/A

Notice/Consultation

- Correspondence from RVCA seeking a member
- Schedule A to By-law 2018-81
- Schedule A to By-law 2019-49

Attachments

None.

Approvals

Submitted By:



Angela Maddocks
 Clerk

Approved By:



Neil Carbone
 Chief Administrative Officer



3889 Rideau Valley Drive
PO Box 599, Manotick ON K4M 1A5
T 613-692-3571 | 1-800-267-3504
F 613-692-0831 | www.rvca.ca

November 3, 2021

Township of South Frontenac
c/o Neil Carbone
4432 George Street, Box 100
Sydenham, ON K0H 2T0

Re: Appointment of RVCA Board Member

Dear Members of Council,

We wish to express our deepest condolences on the passing of Councillor Barr. We were deeply saddened to learn of her passing as she was a valued member of our Board. Pat was also a lovely person who our staff and members enjoyed working with and she was always a proud representative of South Frontenac. She will be greatly missed by the RVCA.

With Councillor Barr's passing, we wanted to provide you with the following information for when you're ready to appointment a new member to the RVCA's Board. The information below reflects some new legislative requirements that took effect earlier this year regarding Board appointments.

Appointment of Members

Under Section 14 of Ontario's *Conservation Authorities Act*, your municipal Council is entitled to appoint one (1) member to the Rideau Valley Conservation Authority to represent your municipality.

- This person can be appointed for a term of up to four years. 14 (4.1)
- This person must be a resident of a municipality in the authority's jurisdiction. 14 (3)
- The *Conservation Authorities Act* also now requires that at least 70 per cent of a municipality's appointees be selected from among the members of the municipal council. This means that the member appointed by your municipality must be a member of Council unless your Council requests an exception from the Minister to appoint a citizen representative. 14 (1.1) and (1.2)

Should your municipality wish to apply for an exception we would be happy to assist you with this process, otherwise please inform us at your earliest convenience which member of Council has been appointed as your new representative to our Board of Directors.

**Proudly working in partnership
with our 18 watershed municipalities**

Athens, Augusta, Beckwith, Central Frontenac, Clarence-Rockland,
Drummond/North Elmsley, Elizabethtown-Kitley, Merrickville-Wolford, Montague,
North Dundas, North Grenville, Ottawa, Perth, Rideau Lakes, Smiths Falls, South Frontenac, Tay Valley, Westport

Background Information

To assist you with the appointment of a new member we have provided some key information below pertaining to meetings and the role of members:

- Board meetings are generally held at 6:30 pm on the fourth Thursday of every month (except August and December when there is no meeting).
- Members are reimbursed for eligible expenses such as mileage and they currently receive a per diem of \$70 per meeting.
- The RVCA is a municipally-based organization that delivers programs and services to manage water and other natural resources across the Rideau River watershed. The RVCA promotes an integrated approach to resource management – one that balances human, environmental and economic needs.
- The Board of Directors is responsible for the RVCA and oversees its management under the *Conservation Authorities Act*. All members of the Board shall:
 - o Attend all meetings of the RVCA
 - o Understand the purpose, function and responsibilities of the RVCA
 - o Be familiar with the RVCA's statutory and other legal obligations
 - o Uphold the mandate, vision and mission of the RVCA
 - o Work with management to set goals and priorities to protect the health of the watershed
 - o Set policy for the RVCA to achieve these goals and priorities
 - o Ensure adequate resources and procedures are in place for staff to implement policies
 - o Evaluate corporate performance and transparency
 - o Maintain the financial integrity of the RVCA and ensure it operates with due diligence
 - o Approach all RVCA issues with an open mind, with consideration for the organization as a whole
 - o Consider the RVCA's jurisdiction in its entirety, including their appointing municipality
 - o Always act in the best interest of the RVCA (fiduciary duty)
 - o Be a liaison between the RVCA and its member municipalities (information sharing)
 - o Respect decisions of the Board and its committees
 - o Respect confidentiality
- Each appointee to the RVCA Board of Directors must be willing to adhere to the attached Code of Conduct and Conflict of Interest Policy.
- We also encourage all potential appointees to review RVCA's Administrative Bylaw which can be found at www.rvca.ca/about-us (under Governance/Board).

If you have any questions about appointing a new member or if we can provide you with any further information to assist you with this process, please do not hesitate to contact me at sommer.casgrain-robertson@rvca.ca or 613-692-3571 ext. 1214.

Sincerely,

Sommer Casgrain-Robertson
General Manager

Attachments: RVCA's Member Code of Conduct & Member Conflict of Interest Policy

E. Appendices to the Administrative By-law

Appendix 1 – Member Code of Conduct

1. Background

The Rideau Valley Conservation Authority demands a high level of integrity and ethical conduct from its General Membership. The Authority's reputation has relied upon the good judgement of individual Members. A written Code of Conduct helps to ensure that all Members share a common basis for acceptable conduct. Formalized standards help to provide a reference guide and a supplement to legislative parameters within which Members must operate. Further, they enhance public confidence that Members operate from a base of integrity, justice and courtesy.

The Member Code of Conduct is a general standard. It augments the laws which govern the behaviour of Members, and it is not intended to replace personal ethics.

This Member Code of Conduct will also assist Members in dealing with confronting situations not adequately addressed or that may be ambiguous in Authority resolutions, regulations, or policies and procedures.

2. General

All Members, whether municipal councillors or appointed representatives of a municipality, are expected to conduct themselves in a manner that reflects positively on the Authority.

All Members shall serve in a conscientious and diligent manner. No Member shall use the influence of office for any purpose other than for the exercise of his/her official duties.

It is expected that Members adhere to a Code of Conduct that:

- i. Upholds the mandate, vision and mission of the Authority;
- ii. Considers the Authority's jurisdiction in its entirety, including their appointing municipality;
- iii. Respects confidentiality;
- iv. Approaches all Authority issues with an open mind, with consideration for the organization as a whole;
- v. Exercises the powers of a Member when acting in a meeting of the Authority;
- vi. Respects the democratic process and respects decisions of the General Membership, Executive Committee, Advisory Boards and other committees;
- vii. Declares any direct or indirect pecuniary interest or conflict of interest when one exists or may exist; and
- viii. Conducts oneself in a manner which reflects respect and professional courtesy and does not use offensive language in or against the Authority or against any Member or any Authority staff.

3. Gifts and Benefits

Members shall not accept fees, gifts, hospitality or personal benefits that are connected directly or indirectly with the performance of duties, except compensation authorized by law.

4. Confidentiality

The Members shall be governed at all times by the provisions of the *Municipal Freedom and Information and Protection of Privacy Act*.

All information, documentation or deliberations received, reviewed, or taken in a closed meeting are confidential.

Members shall not disclose or release by any means to any member of the public, either in verbal or written form, any confidential information acquired by virtue of their office, except when required by law to do so.

Members shall not permit any persons, other than those who are entitled thereto, to have access to information which is confidential.

In the instance where a Member vacates their position on the General Membership they will continue to be bound by MFIPPA requirements.

Particular care should be exercised in protecting information such as the following:

- i. Human Resources matters;
- ii. Information about suppliers provided for evaluation that might be useful to other suppliers;
- iii. Matters relating to the legal affairs of the Authority;
- iv. Information provided in confidence from an Aboriginal community, or a record that if released could reasonably be expected to prejudice the conduct of relations between an Aboriginal community and the Authority;
- v. Sources of complaints where the identity of the complainant is given in confidence;
- vi. Items under negotiation;
- vii. Schedules of prices in tenders or requests for proposals;
- viii. Appraised or estimated values with respect to the Authority's proposed property acquisitions or dispositions;
- ix. Information deemed to be "personal information" under MFIPPA.

The list above is provided for example and is not exhaustive.

5. Use of Authority Property

No Member shall use for personal purposes any Authority property, equipment, supplies, or services of consequence other than for purposes connected with the discharge of Authority duties or associated community activities of which the Authority has been advised.

6. Work of a Political Nature

No Member shall use Authority facilities, services or property for his/her election or re-election campaign to any position or office within the Authority or otherwise.

7. Conduct at Authority Meetings

During meetings of the Authority, Members shall conduct themselves with decorum. Respect for delegations and for fellow Members requires that all Members show courtesy and not distract from the business of the Authority during presentations and when others have the floor.

8. Influence on Staff

Members shall be respectful of the fact that staff work for the Authority as a whole and are charged with making recommendations that reflect their professional expertise and corporate perspective, without undue influence.

9. Business Relations

No Member shall borrow money from any person who regularly does business with the Authority unless such person is an institution or company whose shares are publicly traded and who is regularly in the business of lending money.

No Member shall act as a paid agent before the Authority, the Executive Committee or an Advisory Board or committee of the Authority, except in compliance with the terms of the *Municipal Conflict of Interest Act*.

10. Encouragement of Respect for the Authority and its Regulations

Members shall represent the Authority in a respectful way and encourage public respect for the Authority and its Regulations.

11. Harassment

It is the policy of the Authority that all persons be treated fairly in the workplace in an environment free of discrimination and of personal and sexual harassment. Harassment of another Member, staff or any member of the public is misconduct. Members shall follow the Authority's Workplace Violence and Harassment Policy as approved from time-to-time.

Examples of harassment that will not be tolerated include: verbal or physical abuse, threats, derogatory remarks, jokes, innuendo or taunts related to an individual's race, religious beliefs, colour, gender, physical or mental disabilities, age, ancestry, place of origin, marital status, source of income, family status or sexual orientation. The Authority will also not tolerate the display of pornographic, racist or offensive signs or images; practical jokes that result in awkwardness or embarrassment; unwelcome invitations or requests, whether indirect or explicit and any other prohibited grounds under the provisions of the *Ontario Human Rights Code*.

12. Breach of Member Code of Conduct

Should a Member breach the Code of Conduct, they shall advise the Chair in writing, with a copy to the Secretary-Treasurer, as soon as possible after the breach.

Should a Member allege that another Member has breached the Code of Conduct, the said breach shall be communicated to the Chair in writing, with a copy to the Secretary-Treasurer. In the absence of the Chair, or if a Member alleges that the Chair has breached the Code of Conduct, the said breach shall be communicated to the Vice-Chair in writing, with a copy to the Secretary-Treasurer.

Should a member of the public or a municipality allege that a Member has breached the Code of Conduct, the party making the allegation will be directed to follow the notification procedure outlined above.

Any breach, or alleged breach, of the Code of Conduct shall be investigated in accordance with the Enforcement of By-laws and Policies procedure outlined or referred to in the Authority's Administrative By-law.

Appendix 2 – Member Conflict of Interest Policy

1. *Municipal Conflict of Interest Act*

The Authority Members commit themselves and the Authority to ethical, businesslike, and lawful conduct when acting as the General Membership. The Authority is bound by the *Municipal Conflict of Interest Act*. This appendix to the by-law is intended to assist Members in understanding their obligations. Members are required to review the *Municipal Conflict of Interest Act* on a regular basis.

2. *Disclosure of Pecuniary Interest*

Where a Member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the Authority, Executive Committee, Advisory Board or committee at which the matter is the subject of consideration, the Member:

- a) Shall, prior to any consideration of the matter at the meeting, disclose the pecuniary interest and the general nature thereof;
- b) Shall not take part in the discussion of, or vote on any question in respect of the matter; and,
- c) Shall not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

3. *Chair's Conflict of Interest or Pecuniary Interest*

Where the Chair of a meeting discloses a conflict of interest with respect to a matter under consideration at a meeting, another Member shall be appointed to chair that portion of the meeting by Resolution.

4. *Closed Meetings*

Where a meeting is not open to the public, a Member who has declared a conflict of interest shall leave the meeting for the part of the meeting during which the matter is under consideration.

5. *Member Absent*

Where the interest of a Member has not been disclosed by reason of their absence from the particular meeting, the Member shall disclose their interest and otherwise comply at the first meeting of the Authority, Executive Committee, Advisory Board or Committee, as the case may be, attended by them after the particular meeting.

6. *Disclosure Recorded in Minutes*

The recording secretary shall record in reasonable detail the particulars of any disclosure of conflict of interest or pecuniary interest made by Members and whether the Member withdrew from the discussion of the matter. Such record shall appear in the minutes/notes of that particular meeting of the General Membership, Executive Committee, Advisory Board or committee, as the case may be.

7. *Breach of Member Conflict of Interest Policy*

Should a Member breach the Conflict of Interest Policy, they shall advise the Chair in writing, with a copy to the Secretary-Treasurer, as soon as possible after the breach.

Should a Member allege that another Member has breached the Conflict of Interest Policy, the said breach shall be communicated to the Chair in writing, with a copy to the Secretary-Treasurer.

In the absence of the Chair, or if a Member alleges that the Chair has breached the Conflict of Interest Policy, the said breach shall be communicated to the Vice-Chair in writing, with a copy to the Secretary-Treasurer.

Should a member of the public or a municipality allege that a Member has breached the Conflict of Interest Policy, the party making the allegation will be directed to follow the notification procedure outlined above.

Any breach, or alleged breach, of the Conflict of Interest Policy shall be investigated in accordance with the Enforcement of By-laws and Policies procedure outlined or referred to in the Authority's Administrative By-law.

**TOWNSHIP OF SOUTH FRONTENAC
SCHEDULE "A"
TO BY-LAW # 2018-81
COUNCILLOR APPOINTMENTS**

As amended by Council Resolution # 2021-5-07 (highlighted)

NAME	TERM EXPIRES
Frontenac Community Arena	
Councillor Roberts	Dec. 31, 2022
Councillor Leonard	Dec. 31, 2022
Police Services Board	
Councillor Sleeth	Dec. 31, 2019
Rideau Valley Conservation Authority	
Councillor _____	Nov 30, 2022
Rideau Corridor Landscape Strategy	
Councillor Revill	Dec. 31, 2022
Quinte Conservation Authority	
Councillor Roberts	Dec. 31, 2022
Cataraqui Region Conservation Authority	
Councillor Revill	Dec. 31, 2022
Councillor Sutherland	Dec. 31, 2022
Corporate Services Committee (no longer utilized)	
Councillor Barr	Dec. 31, 2022
Councillor Roberts	Dec. 31, 2022
Councillor Morey	Dec. 31, 2022
Public Services Committee (no longer utilized)	
Councillor Leonard	Dec. 31, 2022
Councillor Revill	Dec. 31, 2022
Councillor Sleeth	Dec. 31, 2022
Development Services Committee (no longer utilized)	
Councillor Roberts	Dec. 31, 2022
Councillor Ruttan	Dec. 31, 2022
Councillor Sutherland	Dec. 31, 2022
Verona Community Association	
Councillor Leonard	Dec. 31, 2022
Verona Medical Center	
Councillor Morey	Dec. 31, 2022
Portland and District Historical Society (South Frontenac Museum)	
Councillor Leonard	Dec. 31, 2022
Community Caring	
Councillor Leonard	Dec. 31, 2022
Battersea Pumpkin Festival	
Councillor Sleeth	Dec. 31, 2022
Harrowsmith Beautification Committee	
Councillor Morey	Dec 31, 2022
Bell Rock Community Hall Committee	
Councillor Morey	Dec 31, 2022

Heritage Committee
Councillor _____

Nov 30, 2022

TOWNSHIP OF SOUTH FRONTENAC

SCHEDULE "A"
TO BY-LAW NO. 2019-49

NAME	TERM EXPIRES
Recreation & Leisure Facilities Committee	
Councillor Roberts	December 31, 2022
Councillor _____	December 31, 2022

Township of South Frontenac

Staff Report



To: Council

Prepared by: Corporate Services Department

Date of Meeting: December 7, 2021

Subject: COVID-19 Community Grant Request

Summary

This report outlines and recommends supporting a request received by the Frontenac Minor Hockey Association for support under the COVID-19 Community Grant program.

Recommendation

That Council approve a COVID-19 Community Grant to Frontenac Minor Hockey in the amount of \$10,000; and,

That the request be funded from the Township's Working Funds Reserve being the designated reserve from which the original COVID-19 Community Grant program was allocated.

Background

In the 2021 budget, Council allocated funding in the amount of \$250,000 to a targeted financial relief and support program for those affected by the COVID-19 pandemic. At the March 2nd Council meeting, Council approved the details of that program including the allocation of the \$250,000.

The first intake of the support for not-for-profits and Community Groups was issued earlier in the year with payments distributed in June. The first intake of these grants had 13 applications that totalled \$79,513.65 with an amount of \$90,486.35 remaining.

A second intake was issued in July and only one (1) application was received and supported in the amount of \$5,000.00 providing a remaining available amount of \$85,486.35.

At the September 21st, 2021, Council supported closing the COVID-19 Community Grant program and returning the balance of funds to the Working Fund Reserve.

Discussion/Analysis

A request has been received from the Frontenac Minor Hockey Association (FMH) to provide support under the COVID Community Grant program. Although the Township issued two intakes to this program with the program closing on September 21st, FMH did not consider submitting through these intakes because at that time they were not in a position to assess the impact COVID measures would have on their operations. This is largely due to the fact that the hockey season at the Frontenac Community Arena began in September 2021.

The application from FMH qualifies under both the social recovery and operating/fundraising deficits streams in that FMH is anticipating a significant operating shortfall this season.

Despite the COVID Community Grant Program being officially closed, staff has considered that it was significantly undersubscribed, that this applicant could not have had required information during the intake periods, and that operating support for an important community program that caters to youth is in keeping with Council's intended recipients of the original program.

For these reasons, and after a review of financials from 2018 to 2021, the application is recommended for approval in the maximum amount of \$10,000.

Financial Implications

The recommendations of this report will result in funding in the amount of \$10,000 provided to the Frontenac Minor Hockey Association under the COVID-19 relief program from the amount of \$85,486.35 which was returned to the Working Fund Reserve with the closing of the second intake.

Relationship to Strategic Plans

- ☒ Not applicable to this report.
- ☐ This initiative is supported by the following priorities of the 2019-2022 Strategic Plan.
 - Priority: N/A

Attachments

None.

Approvals

Submitted By:



Louise Fragnito
Director of Corporate Services and Treasurer

Approved By:



Neil Carbone
Chief Administrative Officer

Township of South Frontenac

Staff Report



To: Council

Prepared by: Office of the Chief Administrative Officer

Date of Meeting: December 7, 2021

Subject: Non-union Sick Leave Policy Change

Summary

This report provides an overview of the Township's non-union sick leave policy and, in light of the pandemic and other factors, recommends that the Township eliminate the financial incentive to forego the use of sick leave and instead adjust non-union salaries to reflect this compensation.

Recommendation

That Council approve the elimination of the annual 50% payout of unused sick leave for all non-union personnel as stipulated in the Township's non-union personnel policies, subject to a corresponding increase to the non-union salary grid, equivalent to the maximum payout under the current unused sick leave policy, calculated at each band of the grid; and,

That the above policy changes take effect on January 1st, 2022.

Background

The Township's non-union sick leave program has been in place since 2004. While Council undertook a non-union compensation and pay equity review in late 2019, and also updated its non-union personnel policies in 2020, the sick leave provisions were unaltered through both processes. Currently, the non-union sick leave policy language is as follows:

SICK LEAVE

Non-union employees will be granted eighty (80) hours of sick leave credits on January 1st of each year. Any unused sick time at the end of the calendar year will be paid out to the employee at 50% based on the rate of pay as of December 31st.

Use of sick time is also permitted for dental, medical or paramedical appointments.

- Non-union Personnel Policies

The unused sick leave payout, while a feature in many older policies, is almost nonexistent in current non-union personnel policies across the Township's comparator group or its immediate neighbours.

Discussion/Analysis

The COVID-19 pandemic has prompted policy changes across the municipal sector with a particular focus on employee health & safety. In keeping with best practices and considering the implications of the COVID-19 pandemic, staff is recommending changes to the non-union sick leave program in order to bring it in-line with post-pandemic realities and with the Township's peers.

The current policy rewards non-union employees for not using their sick leave. With 80 hours (2 weeks) of sick leave allotted at the start of the year, employees are incentivized with up to one (1) week's additional pay for not using their sick time. Unfortunately, this promotes coming into the workplace when employees may feel ill and/or be contagious. Not only is this concerning given the COVID-19 pandemic, it creates a disincentive to book appointments with a physician during work hours due to loss of compensation – neither of which are desirable scenarios for the health and wellness of Township employees.

Sick Leave Use

Over the past three (3) years, the non-union group has used an average of ~16 hrs (2 days) per employee of sick leave annually (controlling for outliers) which results in an average payout of 32 hours (4 days) per employee at year-end.

Furthermore, approximately 1/3 of the non-union group utilizes 1 day or less (≤8 hrs) of sick leave annually, on average.

Payout Challenges

The annual payouts for unused sick leave represent a material benefit and part of expected compensation for non-union employees; however, this compensation is less transparent for prospective employees because it is not reflected in current salary schedules or advertised when posting positions.

Year-end sick leave payouts also represent an *unfunded liability* despite the Township incurring this expense every year, which means it is not included in annual budgets even though we know the expense will be incurred.

Other Factors affecting Sick Leave Use

The addition of work from home (WFH) and flex time options within the non-union personnel policies means that more appropriate mechanisms now exist for addressing personal or medical appointments than the use of sick time. These options can also more

effectively accommodate employees with mild symptoms who may still wish to work but elect to stay home in the interest of their colleagues. While these policies have been received positively by staff and can contribute to increased productivity and less lost time, they mean that even less sick leave may be used in the future.

Comparison to Union Sick Leave Policy

The Township's unionized employees also receive 80 hours annually (2 weeks) of sick leave. While unused leave is not paid out at year-end, unionized employees are permitted to carry over up to 80 hours of unused sick leave into the following year for a possible total of 160 hrs (4 weeks) of sick leave available to be used.

Recommendation

Staff recommends that the Township maintain the annual allocation of 80 hours of sick leave (equivalent to two (2) weeks) for non-union personnel but that the non-union sick leave language be modified to eliminate the payout of 50% of the annual unused balance and that any unused amounts instead be forfeited at year end.

In order to maintain the benefit that the unused payout currently provides, staff recommends that the equivalent of 40 hrs pay (50% or one (1) week) be added to the non-union salary grid in order to recognize and budget for it as part of regular compensation. This amount represents the maximum that would be paid out to each employee under the current policy if they used none of their annual sick leave allocation.

Financial Implications

Based on the mid-point (Step 3) of each band of the current non-union salary grid, an average of \$1,773.00 would be added to non-union salaries to replace the annual 50% unused sick leave payout. Since 50% of unused sick leave is already being paid out annually, these changes would have a negligible financial impact on non-union compensation or the Township's finances.

The addition of this amount to the salary grid eliminates the previous unfunded liability (unbudgeted) and may affect the attractiveness of the advertised salaries for vacant positions.

Relationship to Strategic Plans

- ☐ Not applicable to this report.
- ☒ This initiative is supported by the following priorities of the 2019-2022 Strategic Plan.

- **Priority: 3. Ensure the organizational capacity to deliver cost-effective services in a changing world.**

Notice/Consultation

- Louise Fragnito, Director of Corporate Services & Treasurer
- Kyle Griesse, Financial Analyst
- Senior Management Team
- 2019 Gallagher McDowall Compensation Review

Attachments

None.

Approvals

Approved By:



Neil Carbone
Chief Administrative Officer

Minutes of Community Programming & Events Committee Meeting
September, 22, 2021

Time: 7:00 PM

Location: Sydenham Library Community Room & Virtual



Present: Staff: Amanda Pantrey, Program, Events & Education Coordinator
Committee Members Present in Person: Councillor Morey, Tracy Holland, Paul Wash
Committee Members Present via Zoom: Megan Sedore, Roger Romero, Shary Denes, Melissa Elliott

Regrets: Mark Schjerning, Chair, Councillor Sutherland, Annie Campbell, Linda Bates

1. Call to Order
 - a) The meeting was called to order at 7:00 pm with Amanda Pantrey providing procedural direction on the meeting structure.
2. Declaration of pecuniary interest and the general nature thereof
 - a) None.
3. Approval of Minutes
 - a) As this was the first meeting of this Committee since 2019 due to COVID-19, there are no minutes to approve. Note that this Committee has meet jointly with the Recreation & Leisure Facility Committee several times and those minutes are recorded separately.
4. Business Arising from the Minutes
 - a) None.
5. New Business
 - a) Review Committee Terms of Reference

This committee reviewed the Terms of Reference, noting that the dates of the original Terms of Reference have been updated, with approval from Council, due to COVID-19. This Committees term will now expire in 2022.
 - b) Vice-Chair election for the remainder of 2021 term

Resolution No. 2021-CPEC-09/22-01

Moved by Councillor Morey

Seconded by Paul Wash

THAT Tracy Holland accept the nomination of Vice Chair for the Community Programming & Events Committee for the remainder of the current committee term.

Carried

- c) Programs and Events

Open Farms

Amanda Pantrey informed the Committee that the Open Farms 2021 event was a success and preliminary feedback from volunteers and vendors was

Minutes of Community Programming & Events Committee Meeting
September, 22, 2021

positive. An economic impact statement and report to County Council is forthcoming and will be presented to this Committee when both are available.

Battersea Pumpkin Festival

Amanda Pantrey informed the Committee that the event is shaping up well for October 2nd and will feature both in-person and virtual elements. No further volunteers are required. Sincere appreciation to the Committee members who have signed up to volunteer for the event.

Volunteer Appreciation

The Committee directed Amanda Pantrey to hold the event on November 13th, 2021. There is a budget of \$1,000. Amanda Pantrey to determine venue costs and capacities and report back to the committee. Food, music and other elements will be determined after the basic costs are calculated. It is recommended to request a specific line item and budget for this program going forward. Amanda Pantrey will inquire with Tim Laprade, Manager of Recreation & Arena, on adding to the annual operating budget.

Halloween Programming

The Spooky South Frontenac House Decorating Contest will take place again this year with Committee members and members of Council acting as judges again. The entry and judging process will be updated to reflect feedback gained from last year including photo submission requirements.

Holiday Season Programming

The South Frontenac Shines Holiday Lights program will take place again this December. Judges are needed from this Committee and Council. The entry and judging process will be updated to reflect the feedback gained from last year including photo submission requirements.

Family Day

Family Day 2022 is on February 21st. The event is expected to be in person once again at the Frontenac Community Arena, there is a budget of \$5,000. A Volunteer Coordinator and Kids Activities Coordinator will be required. Interest in these positions should be directed to Amanda Pantrey.

Winter Festival

After discussion regarding this new festival, the Committee directed Amanda Pantrey to tentatively hold January 15th, 2022 as the date and The Point Memorial Park in Sydenham as the venue and to conduct more research about potential programming ideas. The budget for this festival is \$5,000 a year, since it was not held last year due to COVID-19, there is \$10,000 in the budget. The Vice-Chair directed the Amanda Pantrey to investigate potential equipment investment to use year after year, such as a skating rink or snow-hill tubes.

d) **Items to bring to the Recreation & Leisure Facilities Committee**

The Winter Festival will require a coordinated effort and response with the Recreation & Leisure Facilities Committee. In particular with storage for items purchased for the event, and set up/ tear down of the event.

e) **Urgent Items to go to Council**

Council shall be advised that the Volunteer Appreciation Event will take place on November 13th, 2021 and that Council's help will be requested for the event. Amanda Pantrey will inform Council once a venue and time have been selected.

6. **Next Meeting:**

Minutes of Community Programming & Events Committee Meeting
September, 22, 2021

- a) At the call of the Chair.
7. Adjournment:
- a) Meeting adjourned at 8:46 pm.

Minutes of Community Programming & Events Committee Meeting
October, 25, 2021

Time: 7:00 PM

Location: Council Chambers & Electronic Participation



Present:

Staff: Amanda Pantrey, Program, Events & Education Coordinator

Committee Members Present in Person: Tracy Holland (Vice Chair), Councillor Morey, Paul Wash

Committee Members Present via Zoom: Mark Schjerning (Chair), Councillor Sutherland, Shary Denes, Linda Bates, Melissa Elliott, Megan Sedore, Annie Campbell

Regrets: Roger Romero

1 Call to Order

- a) The meeting was called to order at 7:01 pm

2 Remembering Councillor Pat Barr

- a) Remembering Pat Barr
The committee recognized a moment of silence for Councillor Pat Barr

3 Declaration of pecuniary interest and the general nature thereof

- a) None.

4 Approval of Minutes

- a) Sept. 22nd Minutes DRAFT

Resolution No. 01-CPEC-10/25-2021

Moved by Tracy Holland

Seconded by Paul Wash

THAT the minutes from the September 22nd, 2021 Community Programming & Events Committee be approved as presented

Carried

5 Business Arising from the Minutes

- a) Halloween Programming

Amanda Pantrey informed the committee the Spooky South Frontenac House Decorating Contest was going well. Amanda thanked Tracy Holland and Councillor Sutherland for judging and requested two more committee member judges. Linda Bates and Shary Denes agreed to judge. Paul Wash agreed to photograph the contest winners. Amanda suggested the program should have a budget line for 2022.

Resolution No. 02-CPEC-10/25-2021

Minutes of Community Programming & Events Committee Meeting
October, 25, 2021

Moved by Linda Bates

Seconded by Paul Wash

THAT the Community Programming & Events Committee support the addition of the Spooky South Frontenac House Decorating Contest prize budget in the 2022 operating budget in the amount of \$350.

Carried

b) Volunteer Appreciation Event

Amanda Pantrey informed the committee that the Volunteer Appreciation Event planning is going well and set to take place on November 13th from 12:00 pm - 2:00 pm. Thank you to Councillor Morey for arranging the free hall rental at the Verona Lions Club. Amanda suggested that the program should have a budget line for 2022.

Resolution No. 03-CPEC-10/25-2021

Moved by Melissa Elliott

Seconded by Tracy Holland

THAT the Community Programming & Events Committee support the addition of the Volunteer Appreciation Event budget in the 2022 operating budget in the amount of \$3,000.

Carried

c) Holiday Season Programming

Amanda Pantrey informed the committee that the 2021 Holiday Lights Contest is set to take place again and that the format will be modified based on feedback from the committee members of the 2020 contest and the 2021 Spooky South Frontenac House Decorating Contest. Linda Bates agreed to be a judge for the contest. Amanda suggested that the program should have a budget line for 2022.

Resolution No. 04-CPEC-10/25-2021

Moved by Councillor Sutherland

Seconded by Shary Denes

THAT the Community Programming & Events Committee support the addition of the South Frontenac Shines Holiday Lights Contest prize budget in the 2022 operating budget in the amount of \$350.

Carried

d) Winter Festival

The festival date was set for January 22nd, 2022 in Sydenham. The committee reviewed the preliminary ideas document provided in the agenda package, Amanda Pantrey will make a survey for the committee to vote on which event elements are most realistic and desirable for the 2022 event as well as establishing a name for the event.

Amanda informed the committee that the Director of Corporate Services/ Treasurer is inquiring with the Township's insurance carrier for the use of the lake for the event and a snow tube hill.

Amanda informed the committee that the Manager of Facilities and Waste Management indicated that the Public Services team and staff would not be able to set up a skating rink for a one-day festival and suggests adding a outdoor rink to the 2022 capital and operating budget.

e) Family Day

Family Day will be February 21st, 2022. Depending on COVID-19 public health measures at the time, the event will be in person at the Frontenac Community Arena. Amanda Pantrey informed the committee that a Volunteer Coordinator

Minutes of Community Programming & Events Committee Meeting
October, 25, 2021

and Kids Activity Coordinator is still needed for this event. Interested committee members should connect with Amanda.

6 New Business

a) North Star Fireworks and Drone Shows

Amanda Pantrey informed the committee that the Canada Day fireworks must be ordered by the end of October due to an industry wide shortage. Amanda informed the committee about a limited forum on the topic of Canada Day in South Frontenac will be hosted on October 28th at 7:00 pm and will include members from both recreation committees and the last known Canada Day committee members. Engage Frontenac will be used to gather additional community feedback, and a report will come to this committee before going to Council in the new year.

b) Identify Committee Priorities & Pressing Issues

None.

c) Program or Event Updates

None.

d) Items to bring to the Recreation & Leisure Facilities Committee

Winter festival updates.

e) Urgent Items to go to Council

None.

f) Report Back - Community Engagement Activities Attended

None.

g) Any Maintenance or Repair Items to Report

None.

7 Next Meeting:

a)

Monday, November 29th, 2021 at 7:00 pm in Council Chambers or via electronic participation.

8 Adjournment:

a)

Resolution No. 05-CPEC-10/25-2021
Moved by Councillor Sutherland
Seconded by Melissa Elliott
THAT the meeting be adjourned at 8:16 pm

Carried

PLANNING MEETING BELLROCK HALL OCT 27

Present: Debbie Twiddy, Carmel Orr, Celine Hayes.

Plans for 160th party on Nov 6.

Small cake ordered from Foodland with "160" on it plus cupcakes for distribution

Also bottled water and soft drinks.

Plastic cups, napkins, holders, balloons from Dollar store

Prizes: 3 bowls from Karen Taylor; casserole dishes (4). Cashmere blanket.

Notify Doug Morey of date, reminder.

Garden use: Karen Holmes is in touch with a few farmers who may be interested in helping/using the community garden.

Hall winter closing date: Tentatively planned for Sat Dec 4, 2021.

Next meeting date WED NOV 17, 6:30 pm.



Payment Listing
For the period of September 15, 2021 to November 30, 2021

Accounts Payable Payment Listing:		
	For the period of September 15, 2021 to November 30, 2021	\$ 8,065,572.73
Payroll:		
	For the period of September 15, 2021 to November 30, 2021	\$ 728,568.26
Total Payments		<u>\$ 8,794,140.99</u>

- RECOMMENDATION:**
1. It is recommended that Council receive for information the listing of the Accounts Payable and Payroll for the period ending November 30, 2021 in the amount of \$ 8,794,140.99

Submitted by:
Stephanie Kuca, Deputy Treasurer

Approved by:
Stephanie Kuca, Deputy Treasurer

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

Ranges:From:To:

Cheque Date:2021-09-152021-11-30

Distribution Types Included:
PURCH, MISC

10 GG

0000 Gen

Cheque	Date	Inv #	Vendor	Description	Amount
071761	2021-11-09	46153	INDEPENDENT TELEPHONE SERVICES	Telephone Service Contract	\$4,055.14
Total 071761					\$4,055.14
EFT000000015948	2021-09-28	74913	THE FRONTENAC NEWS	AD- Jun 3,10,17,24	\$2,645.72
Total EFT000000015948					\$2,645.72
EFT000000016011	2021-10-12	K804616	CDW CANADA INC	7X WIFI Routers	\$2,819.85
Total EFT000000016011					\$2,819.85
EFT000000016019	2021-10-12	62808	COUNTY OF FRONTENAC	Q3 GIS + FMIS	\$29,961.76
Total EFT000000016019					\$29,961.76
EFT000000016086	2021-10-26	63068 63071	COUNTY OF FRONTENAC	Bang the Table- License	\$5,424.00
Total EFT000000016086				SYM EndPoint Protection	\$2,361.70
EFT000000016095	2021-10-26	75477	THE FRONTENAC NEWS	Ad-Sep2,9,16,23,30	\$3,307.20
Total EFT000000016095					\$3,307.20
EFT000000016242	2021-11-25	723-0000272 723-0000855	ESOLUTIONS GROUP	PROF SERVICES TO AUG 28 2021	\$4,915.01
Total EFT000000016242				PROF SERV THROUGH NOV 3 2021	\$3,012.10
EFT000000016247	2021-11-25	75783	THE FRONTENAC NEWS	ADS OCTOBER	\$2,645.76
Total EFT000000016247					\$2,645.76
Total Gen					\$61,148.24

0020 TaxC

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000016019	2021-10-12	62800	COUNTY OF FRONTENAC	Q3 Levy	\$1,607,189.50
Total EFT000000016019					\$1,607,189.50
Total TaxC					\$1,607,189.50

0035 TaxSB-EP

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000015964	2021-09-28	2021 SEPT LEVY	LIMESTONE DISTRICT SCHOOL BOARD	2021 Sept Levy	\$1,252,569.41
Total EFT000000015964					\$1,252,569.41
Total TaxSB-EP					\$1,252,569.41

0036 TaxSB-ES

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000015915	2021-09-28	2021 SEPT LEVY	ALGONQUIN AND LAKESHORE	2021 Sept Levy	\$108,111.13
Total EFT000000015915					\$108,111.13
Total TaxSB-ES					\$108,111.13

0037 TaxSB-FP

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000015932	2021-09-28	2021 SEPT LEVY	CONSEIL DES ECOLES PUBLIQUES	2021 Sept Levy	\$6,109.87
Total EFT000000015932					\$6,109.87
Total TaxSB-FP					\$6,109.87

0038 TaxSB-FS

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000015933	2021-09-28	2021 SEPT LEVY	CONSEIL SCOLAIRE CATHOLIQUE DU	2021 Sept Levy	\$8,348.90
Total EFT000000015933					\$8,348.90
Total TaxSB-FS					\$8,348.90

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Cheque	Date	Inv #	Vendor	Description	Amount
071729	2021-10-26	27911	ED MALETTE ELECTRIC LTD	Replace Breaker+ Tie in Sign	\$305.76
Total 071729					\$305.76
071760	2021-11-09	1288	FULL HOUSE ROOFING LTD	Roof Coating	\$1,984.32
Total 071760					\$1,984.32
071785	2021-11-25	28015	ED MALETTE ELECTRIC LTD	INSTALL CHRISTMAS LIGHTS	\$1,186.52

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

Total 071785						\$1,186.52
EFT000000015910	2021-09-28		1214	1000 ISLANDS CUTTING EDGE LAWN CARE		
				Grass Cutting		\$162.82
Total EFT000000015910						\$162.82
EFT000000015936	2021-09-28			CULLIGAN		
		70928TK		Drinking water		\$64.35
		2945922		Drinking water		\$10.12
		80836TK		Water		\$77.86
Total EFT000000015936						\$152.33
EFT000000015946	2021-09-28			ESKEROD SIGNS		
		29259		Refurb of Sign.		\$21,461.44
Total EFT000000015946						\$21,461.44
EFT000000015947	2021-09-28			EVERTEMP INC		
		36373		AC Service Call		\$325.41
Total EFT000000015947						\$325.41
EFT000000015978	2021-09-28			R&D NELSON GENERAL MAINTENANCE		
		21/08-OFFICE		21/07+21/08 Gen. Maintenance		\$300.40
		21/08-OFFICE		21/07+21/08 Gen. Maintenance		\$2,381.18
Total EFT000000015978						\$2,681.58
EFT000000015989	2021-09-28			TROUSDALE'S HOME HARDWARE		
		81048		CO Detector		\$36.62
Total EFT000000015989						\$36.62
EFT000000016011	2021-10-12			CDW CANADA INC		
		K858654		HDMI Cable		\$33.94
Total EFT000000016011						\$33.94
EFT000000016034	2021-10-12			INDEPENDENT TELEPHONE SERVICES		
		46085		Supplied + Ran Cable		\$1,087.51
		46090		Supplied+Install 2 Data Drops		\$516.28
Total EFT000000016034						\$1,603.79
EFT000000016057	2021-10-12			TROUSDALE'S HOME HARDWARE		
		111036		Joist Lining + Snip Set		\$60.53
Total EFT000000016057						\$60.53
EFT000000016059	2021-10-12			UBCON CONSTRUCTION LTD		
		19-014-20		Replace Ambulance Ramp		\$14,232.15
Total EFT000000016059						\$14,232.15
EFT000000016067	2021-10-26			1000 ISLANDS CUTTING EDGE LAWN CARE		
		1216		Grass Cutting		\$203.52
Total EFT000000016067						\$203.52
EFT000000016073	2021-10-26			ATKINSON HOME BUILDING CENTRE		
		AB0188		Softener Salt		\$33.55
Total EFT000000016073						\$33.55
EFT000000016097	2021-10-26			GREENSHIELD PEST CONTROL INC		
		121140		Noise Inspection		\$226.92
Total EFT000000016097						\$226.92
EFT000000016103	2021-10-26			J & J LANDSCAPING		
		2019826		Grass Cutting		\$196.91
Total EFT000000016103						\$196.91
EFT000000016155	2021-11-09			CANADIAN TIRE		
		148434		6X Rolls of Christmas Lights		\$305.21
Total EFT000000016155						\$305.21
EFT000000016162	2021-11-09			CULLIGAN		
		97506TK		Water		\$71.11
Total EFT000000016162						\$71.11
EFT000000016170	2021-11-09			EVERTEMP INC		
		36605		Furnace Service Calls		\$206.05
Total EFT000000016170						\$206.05
EFT000000016212	2021-11-09			XCG CONSULTANTS LTD.		
		58254		Water Testing		\$173.11
		58254		Water Testing		\$173.11
Total EFT000000016212						\$346.22
EFT000000016213	2021-11-09			SPECIALIZED ONSITE SERVICES		
		2132		Water Testing		\$5,190.78
Total EFT000000016213						\$5,190.78
EFT000000016215	2021-11-25			1000 ISLANDS CUTTING EDGE LAWN CARE		
		1220		LAWNCARE OCT		\$162.82
Total EFT000000016215						\$162.82
EFT000000016227	2021-11-25			BUNZL CANADA INC		
		66405347		LYSOL WIPES		\$487.23
Total EFT000000016227						\$487.23
EFT000000016233	2021-11-25			CITY ELECTRIC SUPPLY		
		KIN122743		SUPPLIES		\$24.42
Total EFT000000016233						\$24.42
EFT000000016237	2021-11-25			CULLIGAN		
		06014TK		WATER DELIVERY		\$77.86
		2976232		WATER COOLER RENTAL		\$10.12
		87568TK		WATER		\$86.06
		2960884		WATER COOLER RENTAL		\$10.12
Total EFT000000016237						\$184.16
EFT000000016245	2021-11-25			FORT GLASS INCORPORATED		
		2110206		DOOR ADJUSTMENTS		\$264.58
Total EFT000000016245						\$264.58
EFT000000016260	2021-11-25			MHBC PLANNING		
		1040980		CONSULTING SERVICE 21-36		\$1,814.89
		1041388		consulting services 21-36		\$2,060.64
Total EFT000000016260						\$3,875.53
EFT000000016272	2021-11-25			R&D NELSON GENERAL MAINTENANCE		
		2109-2110 OFFICE		SEPT&OCT MAINT OFFICE		\$2,381.18
		2109-2110 OFFICE		SEPT&OCT MAINT OFFICE		\$280.08
		2109-2110 OFFICE				\$180.10

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

Total EFT000000016272					\$2,841.36
EFT000000016283	2021-11-25		TROUSDALE'S HOME HARDWARE		
		238594		Felt & Vinyl Pads	\$7.92
		117383		Led Bulbs 9W	\$8.52
Total EFT000000016283					\$16.44
Total					\$58,864.02

1100 Counc

Cheque	Date	Inv #	Vendor	Description	Amount
071688	2021-09-28		REYNOLDS, MARLENE		
		2021 PRIVATE LANE		2021 Private Lane	\$1,124.35
Total 071688					\$1,124.35
071689	2021-09-28		RIDEAU SEELEY	COTTAGE ASSOCIATION	
		2021 PRIVATE LANE		2021 Private Lane	\$4,340.00
Total 071689					\$4,340.00
071697	2021-09-28		MIDWOOD, DALE		
		2021 PRIVATE LANE		2021 Private Lane	\$1,085.00
Total 071697					\$1,085.00
071698	2021-09-28		MITCHELL, KEITH		
		2021 PRIVATE LANE		2021 Private Lane	\$2,712.00
Total 071698					\$2,712.00
071703	2021-09-28		VANDESANDE, ED		
		2021 PRIVATE LANE		2021 Private Lane	\$4,545.43
Total 071703					\$4,545.43
071710	2021-10-12		BALLERSCHEFF, MIKE		
		2021 PRIVATE LANE		2021 Private Lane	\$5,367.50
Total 071710					\$5,367.50
071711	2021-10-12		BURNS LANE COMMUNITY ASSOCIATION		
		2021 PRIVATE LANE		2021 PRIVATE LANE	\$2,570.75
Total 071711					\$2,570.75
071712	2021-10-12		CARKNER, MARK		
		2021 PRIVATE LANE		2021 PRIVATE LANE	\$1,329.39
Total 071712					\$1,329.39
071716	2021-10-12		DYDULA, PAUL		
		2021 PRIVATE LANE		2021 PRIVATE LANE	\$7,000.00
Total 071716					\$7,000.00
071718	2021-10-12		HIAWATHA LANE ASSOCIATION		
		2021 PRIVATE LANE		2021 Private Lane	\$763.97
Total 071718					\$763.97
071719	2021-10-12		HIDEAWAY LANE ASSOCIATION		
		2021 PRIVATE LANE		2021 Private Lane	\$1,105.67
Total 071719					\$1,105.67
071721	2021-10-12		STEWART, DAVID		
		2021 PRIVATE LANE		2021 PRIVATE LANE	\$2,508.60
Total 071721					\$2,508.60
071722	2021-10-12		BLUNDELL, DAVID		
		2021 PRIVATE LANE		2021 PRIVATE LANE	\$5,268.63
Total 071722					\$5,268.63
071724	2021-10-12		HALLETT, DAVE		
		2021 PRIVATE LANE		2021 PRIVATE LANE	\$3,475.00
Total 071724					\$3,475.00
071727	2021-10-26		BURRIDGE UNITED CHURCH		
		DONATION- PAT BARR		Donation- Pat Barr	\$75.00
Total 071727					\$75.00
071732	2021-10-26		MCSHANE, BILL		
		2021 PRIVATE LANE		2021 Private Lane	\$1,500.00
Total 071732					\$1,500.00
071735	2021-10-26		SAUVE, TERRY		
		2021 PRIVATE LANE		2021 Private Lane	\$7,000.00
Total 071735					\$7,000.00
071744	2021-10-26		BEAMISH, DON		
		2021 PRIVATE LANE		2021 Private Lane	\$1,054.40
Total 071744					\$1,054.40
071745	2021-10-26		BUCK BAY COTTAGERS ASSOC		
		2021 PRIVATE LANE		2021 Private Lane	\$2,776.98
Total 071745					\$2,776.98
071746	2021-10-26		FLETT, JAMES		
		2021 PRIVATE LANES		2021 Private Lanes	\$3,424.18
Total 071746					\$3,424.18
071752	2021-10-27		THOMAS BUCHER		
		2021 LANE		2021 PRIVATE LANE	\$3,955.00
Total 071752					\$3,955.00
071754	2021-11-09		BLANCHER, PETER		
		2021 PRIVATE LANE		2021 Private Lane	\$1,067.89
Total 071754					\$1,067.89
071758	2021-11-09		ELBOW LAKE ENVIRONMENTAL EDUCATION CENTRE		
		2020 COMM. GRANT 2		2020 Community Project Grant	\$2,500.00
Total 071758					\$2,500.00
071765	2021-11-09		OSBOURNE LANE RESIDENTS ASSOCIATION		
		2021 PRIVATE LANE		2021 Private Lane	\$7,000.00
Total 071765					\$7,000.00
071768	2021-11-09		SYDENHAM LAKE CANOE CLUB		
		2021 COVID GRANT2		2021 Covid Comm. Grant	\$5,000.00
Total 071768					\$5,000.00
071770	2021-11-09		WEST DEVIL LAKE PROPERTY OWNERS' GROUP		
		2021 PRIVATE LANE		2021 Private Lane	\$6,388.18
Total 071770					\$6,388.18

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

071772	2021-11-09		DEER PARK LANE ROAD ASSOCIATION		
		2021 PRIVATE LANE	2021 Private Lane		\$3,422.43
Total 071772					\$3,422.43
071773	2021-11-09		FOURTEEN ISLAND NORTH FEEDER LAKE ASSOCATION		
		2021 PRIVATE LANE	2021 Private Lane		\$4,340.00
Total 071773					\$4,340.00
071777	2021-11-09		VAN NEST, PAUL		
		2021 PRIVATE LANE	2021 Private Lanes		\$3,032.98
Total 071777					\$3,032.98
071782	2021-11-25		BATTERSEA UNITED CHURCH		
		2021 COMM GRANT	COMMUNITY GRANT - 50%		\$1,250.00
Total 071782					\$1,250.00
071788	2021-11-25		PERTH ROAD SUNDAY SCHOOL HALL BOARD		
		COMMUNITY GRANT	2021 community grant 50%		\$1,250.00
Total 071788					\$1,250.00
EFT000000015976	2021-09-28		PRODECAL LTD		
		1347	Staff Clothing Order		\$3,015.45
Total EFT000000015976					\$3,015.45
EFT000000015988	2021-09-28		TROUSDALE'S FOODLAND		
		4058.	Ice for Staff BBQ		\$15.96
Total EFT000000015988					\$15.96
EFT000000016044	2021-10-12		PRODECAL LTD		
		1396	48X Toques		\$534.85
		1410	Staff Clothing Order		\$506.15
Total EFT000000016044					\$1,041.00
EFT000000016260	2021-11-25		MHBC PLANNING		
		1040187	CONSULTING FEES 21-35		\$1,839.31
		1040364	CONSULTING SERVICES 21-35		\$6,825.02
Total EFT000000016260					\$8,664.33
EFT000000016278	2021-11-25		STORRINGTON LIONS CLUB		
		2021 COMM GRANT	2021 COMMUNITY GRANT		\$5,000.00
Total EFT000000016278					\$5,000.00
Total Counc					\$115,970.07

1210 CAO

Cheque	Date	Inv #	Vendor	Description	Amount
071791	2021-11-25		ST. LAWRENCE COLLEGE		
		E00713	MEETING OCT 4&5 2021		\$2,018.93
Total 071791					\$2,018.93
Total CAO					\$2,018.93

1250 Clk

Cheque	Date	Inv #	Vendor	Description	Amount
071726	2021-10-26		AMCTO ZONE 6		
		2021 ELECTION PRIMER	Election Primer Workshop A.M.		\$190.00
Total 071726					\$190.00
EFT000000015921	2021-09-28		BAYRIDGE PRINTER PROS		
		25659	Toner		\$386.69
Total EFT000000015921					\$386.69
EFT000000015988	2021-09-28		TROUSDALE'S FOODLAND		
		6216	Cream		\$10.37
		7715.	Coffee+ Cream + Milk		\$48.35
		8601	Cream + Soap		\$7.56
		9385	Cream + Freezer Bags		\$11.64
Total EFT000000015988					\$77.92
EFT000000015993	2021-09-28		UPPER CANADA OFFICE SYSTEMS		
		381755	Copier		\$467.08
Total EFT000000015993					\$467.08
EFT000000016056	2021-10-12		TROUSDALE'S FOODLAND		
		645	Coffee + Cream + Sugar		\$26.35
		1496	Sugar + Cream		\$9.67
		2003	Coffee Filters		\$3.04
Total EFT000000016056					\$39.06
EFT000000016086	2021-10-26		COUNTY OF FRONTENAC		
		63069	Fonts		\$288.99
Total EFT000000016086					\$288.99
EFT000000016202	2021-11-09		TROUSDALE'S FOODLAND		
		723	Coffee		\$17.98
		5274	Coffee+Cream+Sugar		\$21.12
		5779	Coffee+Sweetner+Sugar+Cream		\$60.36
		7875	Cream		\$7.18
Total EFT000000016202					\$106.64
EFT000000016238	2021-11-25		CUNNINGHAM SWAN CARTY		
		174807	GENERAL ADVICE CAO		\$559.68
		174812	LEGAL ADVICE BYLAW		\$203.52
		174816	LEGAL ADVICE		\$356.16
Total EFT000000016238					\$1,119.36
Total Clk					\$2,675.74

1275 Fin

Cheque	Date	Inv #	Vendor	Description	Amount
071736	2021-10-26		SHRED-IT INTERNATIONAL ULC		
		8100014131	21/09 Shredding Services		\$75.20
Total 071736					\$75.20
071789	2021-11-25		SHRED-IT INTERNATIONAL ULC		
		8100042370	Shredding- October		\$75.19

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

Total 071789					\$75.19
EFT000000015921	2021-09-28		25659	BAYRIDGE PRINTER PROS Toner	\$706.21
Total EFT000000015921					\$706.21
EFT000000016023	2021-10-12			CENTRAL SQUARE	
		331030		Consulting	\$572.40
		331932		Consulting	\$457.92
Total EFT000000016023					\$1,030.32
EFT000000016081	2021-10-26			CDW CANADA INC	
		L634829		Internet Cable	\$3.29
		L714830		Dock	\$482.06
Total EFT000000016081					\$485.35
EFT000000016086	2021-10-26			COUNTY OF FRONTENAC	
		61667		2X Monitors + Dock + Minidock	\$918.69
Total EFT000000016086					\$918.69
EFT000000016089	2021-10-26			CENTRAL SQUARE	
		332325		Professional Services Bundle	\$5,495.04
		333333		Public Admin. Consulting Serv.	\$572.40
Total EFT000000016089					\$6,067.44
EFT000000016122	2021-10-26			QUESTICA INC.	
		INV108800		Unlimited- Licenses	\$5,367.97
Total EFT000000016122					\$5,367.97
EFT000000016148	2021-11-09			ASSOC OF MUNICIPAL CLERKS & TREASURERS	
		228160		Job Posting- Accounting Clerk	\$539.33
Total EFT000000016148					\$539.33
EFT000000016157	2021-11-09			CDW CANADA INC	
		L650749		Dock	\$286.32
Total EFT000000016157					\$286.32
EFT000000016231	2021-11-25			CENTRAL SQUARE	
		336429		COMNSULTING	\$515.16
		336858		CONSULTING OCT 17-23	\$457.92
Total EFT000000016231					\$973.08
Total Fin					\$16,525.10
1280 HR					
Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000015937	2021-09-28		CUNNINGHAM SWAN CARTY		
		173823		Legal Services	\$3,634.60
Total EFT000000015937					\$3,634.60
Total HR					\$3,634.60
Total GG					\$3,243,165.51
20 PP&P					
2100 Fire					
Cheque	Date	Inv #	Vendor	Description	Amount
071685	2021-09-28		MINISTER OF FINANCE		
		232705211238085		Special forest protection	\$153.44
Total 071685					\$153.44
071690	2021-09-28		SNIDER, THE ESTATE OF PERCY		
		21/08/30-12		Grass Cutting	\$128.22
Total 071690					\$128.22
071691	2021-09-28		STARFIELD LION COMPANY		
		1018442		TOG Clean + Inspect+ Repair	\$79.21
Total 071691					\$79.21
071692	2021-09-28		STRYKER CA LP		
		30944946		Preventative Maintenance	\$2,308.86
Total 071692					\$2,308.86
071694	2021-09-28		TOWNSHIP LEEDS AND THE THOUSAND ISLANDS		
		2021-066		Fire Centre-Certifications	\$445.63
Total 071694					\$445.63
071720	2021-10-12		SNIDER, THE ESTATE OF PERCY		
		21/09/27-12		Grass Cutting	\$85.48
Total 071720					\$85.48
071728	2021-10-26		CODE 4 FIRE & RESCUE INC.		
		207411		Hydraulic Hurst	\$282.89
Total 071728					\$282.89
071729	2021-10-26		ED MALETTE ELECTRIC LTD		
		27913		Install Ballasts	\$442.08
Total 071729					\$442.08
071741	2021-10-26		TOWNSHIP LEEDS AND THE THOUSAND ISLANDS		
		2021-065		Training Centre Rental	\$2,438.20
Total 071741					\$2,438.20
071750	2021-10-26		KOOTENAY MURPHY HOLDINGS LTD		
		7771		FirePro2 Service Contract	\$2,071.46
Total 071750					\$2,071.46
071757	2021-11-09		ED MALETTE ELECTRIC LTD		
		27969		Install Supplied Lamps	\$91.58
Total 071757					\$91.58
071762	2021-11-09		KINGSTON FIRE AND RESCUE		
		6862		Q4 Dispatching Fees	\$9,228.64
Total 071762					\$9,228.64
071781	2021-11-25		Baehr Photography		
		20211024		2021 recruit portraits	\$300.00
Total 071781					\$300.00
071785	2021-11-25		ED MALETTE ELECTRIC LTD		

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

		28016	POWER FOR WASHER&DRYER HART FH	\$5,886.82
Total 071785				\$5,886.82
071790	2021-11-25		SNIDER, THE ESTATE OF PERCY	
		44	GRASS CUTTING OCT 19	\$42.74
Total 071790				\$42.74
EFT000000015910	2021-09-28		1000 ISLANDS CUTTING EDGE LAWN CARE	
		1214	Grass Cutting	\$386.69
Total EFT000000015910				\$386.69
EFT000000015911	2021-09-28		BOULTON SEPTIC/LARMON'S	
		35355	Holding tank Pumped	\$269.66
Total EFT000000015911				\$269.66
EFT000000015912	2021-09-28		ABELL PEST CONTROL INC.	
		A3614657	21/09 Pest Control	\$49.49
		A3647121	21/09 Pest Control	\$41.18
		A3636295	21/09 Pest Control	\$50.80
Total EFT000000015912				\$141.47
EFT000000015914	2021-09-28		AJ STONE COMPANY LIMITED	
		161906	Spectacle Kit, G1 Facepiece	\$363.94
Total EFT000000015914				\$363.94
EFT000000015922	2021-09-28		BLACK DOG TIRE & LUBRICANTS	
		50419	Tires	\$841.79
Total EFT000000015922				\$841.79
EFT000000015927	2021-09-28		CANADIAN TIRE	
		148267	Garant axe	\$59.01
		148507	Storage Tote+Coffee+ PT Holder	\$69.22
Total EFT000000015927				\$128.23
EFT000000015928	2021-09-28		UNISYNC GROUP LIMITED	
		106197	2X Shirts short+ long sleeve	\$68.69
Total EFT000000015928				\$68.69
EFT000000015938	2021-09-28		DARCH FIRE	
		CI30003725	Holmatro Cutter Repair	\$412.13
Total EFT000000015938				\$412.13
EFT000000015953	2021-09-28		WHITE CAP SUPPLY CANADA INC.	
		INV109950705	Rivet Tool	\$106.59
Total EFT000000015953				\$106.59
EFT000000015955	2021-09-28		JODY CAMPBELL'S SEPTIC SERVICE	
		22313	Portable Toilet Rental	\$101.76
		23320	Portable Toilet Rental	\$101.76
Total EFT000000015955				\$203.52
EFT000000015959	2021-09-28		KENWORTH ONTARIO - KINGSTON	
		KS30905	Service call	\$213.59
		KS30910	Service call	\$1,045.38
		KS30912	Service call	\$500.05
Total EFT000000015959				\$1,759.02
EFT000000015965	2021-09-28		MESSER CANADA INC.	
		2104130030	Oxygen lease	\$191.38
		2104130935	Oxygen	\$573.86
Total EFT000000015965				\$765.24
EFT000000015974	2021-09-28		PINCHIN LTD.	
		1541534	Haz. Building Materials Ass.	\$1,373.76
Total EFT000000015974				\$1,373.76
EFT000000015976	2021-09-28		PRODECAL LTD	
		1291	Embroidery	\$101.70
Total EFT000000015976				\$101.70
EFT000000015978	2021-09-28		R&D NELSON GENERAL MAINTENANCE	
		21/08-PRFH	21/07+21/08 Gen. Maintenance	\$189.56
		21/08-PRFH	21/07+21/08 Gen. Maintenance	\$238.12
Total EFT000000015978				\$427.68
EFT000000015984	2021-09-28		SWISH MAINTENANCE LIMITED	
		K662845	Cleaning Supplies	\$152.54
Total EFT000000015984				\$152.54
EFT000000015987	2021-09-28		TOWN AND COUNTRY AUTO SUPPLY	
		6083-661382	Bulb	\$127.46
Total EFT000000015987				\$127.46
EFT000000015989	2021-09-28		TROUSDALE'S HOME HARDWARE	
		114644	Lumber	\$87.02
		233542	Canadian Flag	\$26.45
		93413	Plywood + Adhesive	\$79.35
		109087	Connector+ Fitting+ Coupling	\$22.96
Total EFT000000015989				\$215.78
EFT000000015995	2021-09-28		WESTPORT HOME HARDWARE	
		10035	Paint	\$44.27
		26783	Drain+ Plug+ Putty	\$38.64
Total EFT000000015995				\$82.91
EFT000000016037	2021-10-12		LEONARD, ELIZABETH	
		21/09/13-48	Cleaning	\$60.00
Total EFT000000016037				\$60.00
EFT000000016047	2021-10-12		RICOH CANADA INC.	
		SCO93376327	21/08 Copier Usage + Rental	\$156.17
Total EFT000000016047				\$156.17
EFT000000016056	2021-10-12		TROUSDALE'S FOODLAND	
		6748	Water	\$5.98
		7131	Water	\$5.98
		9904	Water	\$59.80
Total EFT000000016056				\$71.76
EFT000000016057	2021-10-12		TROUSDALE'S HOME HARDWARE	
		114119	6X Canadian Flags	\$85.30
		306984	Paper	\$7.62
		115800	Downpipe Straps+Anchors+Screws	\$25.90
Total EFT000000016057				\$118.82

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

EFT000000016067	2021-10-26		1000 ISLANDS CUTTING EDGE LAWN CARE	
		1216	Grass Cutting	\$483.36
Total EFT000000016067				\$483.36
EFT000000016069	2021-10-26		ABELL PEST CONTROL INC.	
		A3667347	Pest Control	\$50.80
		A3714625	21/10 Pest Control	\$49.49
Total EFT000000016069				\$100.29
EFT000000016071	2021-10-26		ALLIED MEDICAL INSTRUMENTS INC	
		514647	Pulse Oxim +2X BP Units	\$289.37
Total EFT000000016071				\$289.37
EFT000000016072	2021-10-26		ASSELSTINE HARDWARE	
		8409	Hose Clamp + Fuel Line+ Nuts	\$18.88
Total EFT000000016072				\$18.88
EFT000000016075	2021-10-26		BELL MOBILITY (RADIO DIVISION)	
		1-262830	21/10 Monthly Site Rental	\$295.38
Total EFT000000016075				\$295.38
EFT000000016076	2021-10-26		BLACK DOG TIRE & LUBRICANTS	
		52576	Tire	\$888.12
		52737	Tire Change	\$51.06
Total EFT000000016076				\$939.18
EFT000000016079	2021-10-26		CANADIAN TIRE	
		148527	2XScrew Driver +2X Socket Sets	\$288.95
Total EFT000000016079				\$288.95
EFT000000016080	2021-10-26		UNISYNC GROUP LIMITED	
		106716	Clothing + 100X Gloves	\$1,260.30
Total EFT000000016080				\$1,260.30
EFT000000016088	2021-10-26		DARCH FIRE	
		CI30003744	Lock- Push/Pull Assy	\$39.46
		CI30003753	Helmet	\$300.19
		CI30003827	2X 36 Bar	\$712.32
Total EFT000000016088				\$1,051.97
EFT000000016091	2021-10-26		D.MARTIN WELDING & FABRICATING	
		10579	Weld + Brace Pipe	\$297.94
Total EFT000000016091				\$297.94
EFT000000016103	2021-10-26		J & J LANDSCAPING	
		2019829	Grass Cutting	\$258.72
		2019831	Grass Cutting	\$256.43
		2019832	Grass Cutting	\$228.96
		2019838	Grass Cutting	\$329.70
		2019839	Grass Cutting	\$325.63
Total EFT000000016103				\$1,399.44
EFT000000016104	2021-10-26		JODY CAMPBELL'S SEPTIC SERVICE	
		23794	Portable Toilet Rental	\$101.76
Total EFT000000016104				\$101.76
EFT000000016106	2021-10-26		KENWORTH ONTARIO - KINGSTON	
		KS31057	Windsheild Washer Pump Button	\$114.29
		KS31101	Fuel Leak	\$2,686.40
Total EFT000000016106				\$2,800.69
EFT000000016108	2021-10-26		LEVITT-SAFETY LIMITED	
		1516761-00	2X Fire Extinguishers	\$343.32
Total EFT000000016108				\$343.32
EFT000000016110	2021-10-26		MESSER CANADA INC.	
		2103786531	Oxygen	\$101.44
		2104245987	Oxygen	\$573.86
		2104246763	Oxygen	\$345.73
Total EFT000000016110				\$1,021.03
EFT000000016111	2021-10-26		LONDRY ALARMS	
		208308	Site Visit	\$146.53
Total EFT000000016111				\$146.53
EFT000000016123	2021-10-26		RICOH CANADA INC.	
		SCO93411200	21/09 Copier Usage + Rental	\$175.20
Total EFT000000016123				\$175.20
EFT000000016124	2021-10-26		R. THURSTON TECHNOLOGIES	
		11864	Microphone	\$146.23
		11867	Q4 Tower Site Rental	\$381.60
		11868	2XPagers + Chargers	\$1,255.72
		11869	Microphone	\$146.23
Total EFT000000016124				\$1,929.78
EFT000000016131	2021-10-26		TROUSDALE'S FOODLAND	
		9994	Water	\$251.16
Total EFT000000016131				\$251.16
EFT000000016146	2021-11-09		ABELL PEST CONTROL INC.	
		A3674036	21/10 Pest Control	\$41.18
Total EFT000000016146				\$41.18
EFT000000016152	2021-11-09		ANNEX BUSINESS MEDIA	
		BK0008320	2X Calendar	\$64.27
Total EFT000000016152				\$64.27
EFT000000016153	2021-11-09		CAMBIUM INC.	
		2021-35252	Opinion Letter	\$508.80
Total EFT000000016153				\$508.80
EFT000000016156	2021-11-09		UNISYNC GROUP LIMITED	
		106887	Collar Expander	\$4.01
		106914	Clothing J.D.	\$228.96
Total EFT000000016156				\$232.97
EFT000000016167	2021-11-09		D.MARTIN WELDING & FABRICATING	
		10649	Repair Water Shoot	\$501.17
Total EFT000000016167				\$501.17
EFT000000016171	2021-11-09		FIRE MARSHAL'S PUBLIC FIRE	
		IN159062	Marine Fire Fighting Vessels	\$72.38

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

Total EFT000000016171					\$72.38
EFT000000016177	2021-11-09	KS31175	KENWORTH	ONTARIO - KINGSTON	
				Replace Wiper Blades	\$82.43
Total EFT000000016177					\$82.43
EFT000000016178	2021-11-09		LEONARD HEATING & COOLING		
		388386M		500 Gal Tank	\$5,276.74
Total EFT000000016178					\$5,276.74
EFT000000016179	2021-11-09		LEONARD, ELIZABETH		
		21/10/15-39		Cleaning	\$60.00
Total EFT000000016179					\$60.00
EFT000000016180	2021-11-09		LEVITT-SAFETY LIMITED		
		1516779-00		Service Portable Equipment	\$826.48
Total EFT000000016180					\$826.48
EFT000000016182	2021-11-09		MARK R. HALLADAY EMERGENCY		
		21/10/29		78X Basic Life Support	\$5,159.23
Total EFT000000016182					\$5,159.23
EFT000000016185	2021-11-09		MICHELIN NORTH AMERICA CANADA INC		
		DA0008428838		Tire	\$665.41
Total EFT000000016185					\$665.41
EFT000000016193	2021-11-09		RONALD AWDE ARCHITECT		
		21-10032		Fire Hall- Architect	\$68,118.14
Total EFT000000016193					\$68,118.14
EFT000000016194	2021-11-09		R. THURSTON TECHNOLOGIES		
		11875		Radio Repairs	\$211.23
Total EFT000000016194					\$211.23
EFT000000016203	2021-11-09		TROUSDALE'S HOME HARDWARE		
		117158		Shovel+ 2X Pails	\$58.99
Total EFT000000016203					\$58.99
EFT000000016215	2021-11-25		1000 ISLANDS CUTTING EDGE LAWN CARE		
		1220		LAWNCARE OCT	\$386.69
Total EFT000000016215					\$386.69
EFT000000016216	2021-11-25		BOULTON SEPTIC/LARMON'S		
		35889			\$269.66
Total EFT000000016216					\$269.66
EFT000000016221	2021-11-25		ATKINSON HOME BUILDING CENTRE		
		108085		SUPPLIES	\$86.20
Total EFT000000016221					\$86.20
EFT000000016223	2021-11-25		BELL MOBILITY (RADIO DIVISION)		
		1-263246			\$295.38
Total EFT000000016223					\$295.38
EFT000000016227	2021-11-25		BUNZL CANADA INC		
		66405347		GLOVES	\$487.84
Total EFT000000016227					\$487.84
EFT000000016229	2021-11-25		CANADIAN TIRE		
		148344		SUPPLIES STN 1	\$66.11
		148465		SUPLIES STN 3&4	\$547.40
Total EFT000000016229					\$613.51
EFT000000016239	2021-11-25		DARCH FIRE		
		CI30003922		RUBBER BOOTS	\$1,024.72
		CI30003667		CUTTER REPAIR	\$75.81
		CI30003927		SUPPLIES	\$381.05
Total EFT000000016239					\$1,481.58
EFT000000016244	2021-11-25		FIRE MARSHAL'S PUBLIC FIRE		
		IN159073		FIRE EXAM PREP	\$95.44
Total EFT000000016244					\$95.44
EFT000000016246	2021-11-25		FRASSO AUTOMOTIVE SERVICE		
		132657		MAINTENANCE	\$126.17
Total EFT000000016246					\$126.17
EFT000000016254	2021-11-25		JODY CAMPBELL'S SEPTIC SERVICE		
		24238		PORTABLE RENTAL NOV14-DEC14	\$101.76
Total EFT000000016254					\$101.76
EFT000000016257	2021-11-25		MESSER CANADA INC.		
		2104355716		monthly equip rental Oct	\$573.59
Total EFT000000016257					\$573.59
EFT000000016269	2021-11-25		PRODECAL LTD		
		1500		reflective decals	\$1,120.99
Total EFT000000016269					\$1,120.99
EFT000000016272	2021-11-25		R&D NELSON GENERAL MAINTENANCE		
		2109-2110		SEPT&OCT STN 6 LABOUR	\$348.02
		2109-2110		SEPT&OCT STN 6 MATERIALS	\$43.90
Total EFT000000016272					\$391.92
EFT000000016274	2021-11-25		R. THURSTON TECHNOLOGIES		
		11889		TEST TWO WAY ICOM	\$43.25
		11893		SAC to hartington and burridge	\$302.74
Total EFT000000016274					\$345.99
EFT000000016280	2021-11-25		SWISH MAINTENANCE LIMITED		
		K665756		2 BROOMS	\$46.71
Total EFT000000016280					\$46.71
EFT000000016282	2021-11-25		TOWN AND COUNTRY AUTO SUPPLY		
		6083-670864		PARTS	\$141.26
Total EFT000000016282					\$141.26
EFT000000016287	2021-11-25		UNIVERSAL SUPPLY GROUP		
		173-330353		Svc Chmbr Type 20	\$55.96
		173-330502		Ser Chamber Type 20LS	\$59.00
Total EFT000000016287					\$114.96
Total Fire					\$134,074.40

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

2105 Pub Ed

Cheque	Date	Inv #	Vendor	Description	Amount
071783	2021-11-25	1690680-1 1690700-1	BELL MEDIA INC.	FIREPREVENTION WEEK ADVERT FIRE PREVENTION WEEK ADVERT	\$569.86 \$968.75
Total 071783					\$1,538.61
Total Pub Ed					\$1,538.61

2110 Cvc#

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000016050	2021-10-12	3285 3287	SIGNS PLUS	12X Civics Blades Civic Number	\$109.90 \$9.16
Total EFT000000016050					\$119.06
EFT000000016275	2021-11-25	3289	SIGNS PLUS	4 CIVIC NUMBER SIGNS	\$36.63
Total EFT000000016275					\$36.63
Total Cvc#					\$155.69

2400 Police

Cheque	Date	Inv #	Vendor	Description	Amount
071707	2021-09-29	181009211033095	MINISTER OF FINANCE-POLICE SERVICES	21/09 Policing Services	\$249,184.00
Total 071707					\$249,184.00
071764	2021-11-09	181310211117093	MINISTER OF FINANCE-POLICE SERVICES	21/10 Policing Services	\$245,141.38
Total 071764					\$245,141.38
Total Police					\$494,325.38

2605 Build

Cheque	Date	Inv #	Vendor	Description	Amount
071699	2021-09-28	A21-586 REFUND	POSAVAD, ROB	A21-586 REFUND	\$109.00
Total 071699					\$109.00
071750	2021-10-26	7771	KOOTENAY MURPHY HOLDINGS LTD	FirePro2 Service Contract	\$2,071.45
Total 071750					\$2,071.45
EFT000000015913	2021-09-28	IN0021840 IN0021843 IN0021844 IN0021845 IN0021846 IN0021847	AINLEY GRAHAM & ASSOCIATES LTD	1170 Lealand Rd. 82 Sandstone Crt 6073 Maple Leaf Rd. 1033 Kona Cres Lot 10 Morgan Drive 4526 Wilmer Rd	\$118.30 \$118.50 \$217.51 \$138.65 \$256.94 \$218.32
Total EFT000000015913					\$1,068.22
EFT000000015929	2021-09-28	K171162	CDW CANADA INC	Printer	\$783.89
Total EFT000000015929					\$783.89
EFT000000016006	2021-10-12	IN0022012 IN0022014	AINLEY GRAHAM & ASSOCIATES LTD	Engineering Services Engineering Services	\$267.32 \$79.47
Total EFT000000016006					\$346.79
EFT000000016007	2021-10-12	25762	BAYRIDGE PRINTER PROS	Black Toner	\$218.78
Total EFT000000016007					\$218.78
EFT000000016015	2021-10-12	MUNMN0000432	CITYVIEW	Software Maintenance	\$1,206.22
Total EFT000000016015					\$1,206.22
EFT000000016057	2021-10-12	116458	TROUSDALE'S HOME HARDWARE	Coffee Filters	\$10.65
Total EFT000000016057					\$10.65
EFT000000016074	2021-10-26	25809	BAYRIDGE PRINTER PROS	5X Toner	\$1,087.79
Total EFT000000016074					\$1,087.79
EFT000000016087	2021-10-26	174376	CUNNINGHAM SWAN CARTY	Legal Services	\$152.64
Total EFT000000016087					\$152.64
EFT000000016147	2021-11-09	IN0022015	AINLEY GRAHAM & ASSOCIATES LTD	Engineering Services	\$118.30
Total EFT000000016147					\$118.30
EFT000000016196	2021-11-09	NSF FEE	SMITH CUSTOM HOMES & CONST. LTD	NSF FEE	\$48.00
Total EFT000000016196					\$48.00
EFT000000016218	2021-11-25	IN0022184 IN0022186	AINLEY GRAHAM & ASSOCIATES LTD	morgan drive grading review atwood lane	\$44.92 \$288.94
Total EFT000000016218					\$333.86
EFT000000016222	2021-11-25	25789 25858	BAYRIDGE PRINTER PROS	TONERS TONERS	\$286.94 \$590.21
Total EFT000000016222					\$877.15
EFT000000016271	2021-11-25	448107625	PUROLATOR INC.	SHIPPING JULY	\$41.37
Total EFT000000016271					\$41.37
EFT000000016276	2021-11-25		SMARTCELL COMMUNICATION INC		

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

KINBIIN1481

NEW CELL PHONES X3

\$1,205.80

Total EFT000000016276

\$1,205.80

Total Build

\$9,679.91

2620 Anml Ctl

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000015960	2021-09-28		KINGSTON HUMANE SOCIETY		
		SF_KHS POUND_21-08		08/21 Pound Services	\$1,603.52
		SF_KHS POUND_21-08		08/21 Pound Services	\$8.00
Total EFT000000015960					\$1,611.52
EFT000000016003	2021-09-29		FRONTENAC MUNICIPAL LAW		
		SF-AC-2021-SEPTEMBER		21/09 Animal Control	\$3,256.19
Total EFT000000016003					\$3,256.19
EFT000000016107	2021-10-26		KINGSTON HUMANE SOCIETY		
		SF_KHS POUND_21-09		21/09 Pound Services	\$1,603.52
Total EFT000000016107					\$1,603.52
EFT000000016142	2021-10-29		FRONTENAC MUNICIPAL LAW		
		SF-AC-2021-OCTOBER		21/10 Animal Control	\$3,256.19
Total EFT000000016142					\$3,256.19
EFT000000016256	2021-11-25		KINGSTON HUMANE SOCIETY		
		SF_KHS POUND_21-10		pound services oct	\$1,603.52
Total EFT000000016256					\$1,603.52
EFT000000016294	2021-11-30		FRONTENAC MUNICIPAL LAW		
		SF-AC-2021-NOV		21/11 Animal Control	\$3,256.19
Total EFT000000016294					\$3,256.19
Total Anml Ctl					\$14,587.13

2625 Lvstck

Cheque	Date	Inv #	Vendor	Description	Amount
071714	2021-10-12		CLAIR, GERARD		
		21/08/02-LIVESTOCK		21/08/02-LIVESTOCK	\$201.72
Total 071714					\$201.72
071779	2021-11-09		WILSON ROGER		
		21/07/05-LIVESTOCK		Livestock	\$2,485.20
Total 071779					\$2,485.20
EFT000000016046	2021-10-12		REDDEN, JOSEPH		
		956279		Livestock	\$50.00
		956279		Livestock	\$19.81
		956279		Livestock	\$76.30
Total EFT000000016046					\$146.11
EFT000000016273	2021-11-25		REDDEN, JOSEPH		
		956280		BRANDON HICKS	\$50.00
		956280		JOE REDDEN 22KM@.55KM	\$12.10
		956280		PHOTOS WALMART	\$5.48
		956281		09/11/2021 - Livestock	\$50.00
		956281		09/11/2021 livestock mileage	\$4.96
Total EFT000000016273					\$122.54
Total Lvstck					\$2,955.57

2640 Bylaw enf

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000016003	2021-09-29		FRONTENAC MUNICIPAL LAW		
		SF-P-2021-SEPTEMBER		21/09 Parking	\$457.92
		SF-P-2021-SEPTEMBER		21/09 Parking	\$634.98
Total EFT000000016003					\$1,092.90
EFT000000016087	2021-10-26		CUNNINGHAM SWAN CARTY		
		174371		Legal Advice	\$203.52
		174375		Legal Advice	\$152.64
Total EFT000000016087					\$356.16
EFT000000016142	2021-10-29		FRONTENAC MUNICIPAL LAW		
		SF-P-2021-OCTOBER		21/10 Parking	\$457.92
		SF-P-2021-OCTOBER		21/10 Parking	\$634.98
Total EFT000000016142					\$1,092.90
EFT000000016294	2021-11-30		FRONTENAC MUNICIPAL LAW		
		SF-P-2021-NOV		21/11 Parking	\$457.92
		SF-P-2021-NOV		21/11 Parking	\$634.98
Total EFT000000016294					\$1,092.90
Total Bylaw enf					\$3,634.86
Total PP&P					\$660,951.55

30 Trans

3000 PW OH

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000015916	2021-09-28		ALLIANCE WIRELESS COMMUNICATIONS		
		C14258-090121		21/08 Answering Service	\$244.63
Total EFT000000015916					\$244.63
EFT000000016047	2021-10-12		RICOH CANADA INC.		
		SCO93376327		21/08 Copier Usage + Rental	\$147.86
Total EFT000000016047					\$147.86
EFT000000016123	2021-10-26		RICOH CANADA INC.		
		SCO93411200		21/09 Copier Usage + Rental	\$146.54
Total EFT000000016123					\$146.54
EFT000000016219	2021-11-25		ALLIANCE WIRELESS COMMUNICATIONS		
		C14258-110121		Phone answering Oct	\$244.63

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

Total EFT0000000016219					\$244.63
EFT0000000016250	2021-11-25		GRAND & TOY LIMITED		
		S429783		SUPPLIES	\$8.94
		S430692		SUPPLIES	\$85.49
Total EFT0000000016250					\$94.43
Total PW OH					\$878.09

3005 RdAdmOH

Cheque	Date	Inv #	Vendor	Description	Amount
071686	2021-09-28		ONTARIO GOOD ROADS ASSOCIATION		
		59897		Job Posting-Director. P.S.	\$356.16
Total 071686					\$356.16
071687	2021-09-28		OMAA		
		2021-373		Job Ad- Public Works	\$305.28
Total 071687					\$305.28
EFT0000000015917	2021-09-28		ASSOC OF MUNICIPAL CLERKS & TREASURERS		
		228037		Job Posting- Dir. PS	\$539.33
Total EFT0000000015917					\$539.33
EFT0000000016075	2021-10-26		BELL MOBILITY (RADIO DIVISION)		
		1-262830		21/10 Monthly Site Rental	\$295.38
Total EFT0000000016075					\$295.38
EFT0000000016164	2021-11-09		SMARTCELL COMMUNICATION INC		
		KIINBIIN1430		Cell Phone Support + Case	\$132.27
Total EFT0000000016164					\$132.27
EFT0000000016223	2021-11-25		BELL MOBILITY (RADIO DIVISION)		
		1-263246		MONTHLY SITE RENTAL	\$295.38
Total EFT0000000016223					\$295.38
EFT0000000016250	2021-11-25		GRAND & TOY LIMITED		
		S401367		SUPPLIES	\$83.25
Total EFT0000000016250					\$83.25
EFT0000000016274	2021-11-25		R. THURSTON TECHNOLOGIES		
		11894		prewinter testing and inspect	\$129.74
Total EFT0000000016274					\$129.74
Total RdAdmOH					\$2,136.79

3010

Cheque	Date	Inv #	Vendor	Description	Amount
071690	2021-09-28		SNIDER, THE ESTATE OF PERCY		
		21/08-38		21/08 Bin Rental	\$76.32
		21/08/24-36		Keeley Garbage	\$178.08
		21/08/30-01		Sweep Parking Lot	\$152.64
		21/08/30-03		Flagging	\$239.25
		21/08/31-04		Flagging	\$239.25
		21/09/02-07		Flagging	\$239.25
		21/09/08-41		Seacan Rental	\$76.32
Total 071690					\$1,201.11
071693	2021-09-28		TOLLES LTD.		
		1058		Progress Invoice #1	\$38,634.71
Total 071693					\$38,634.71
071715	2021-10-12		CLERAL CANADA		
		13923		Body Valve+ Cable	\$1,582.37
Total 071715					\$1,582.37
071717	2021-10-12		GROENEVELD LUBRATION SOLUTIONS INC.		
		020/40151309		Reservoir Kit + Cover	\$253.53
Total 071717					\$253.53
071733	2021-10-26		MEGA-LAB MANUFACTURING CO LTD		
		162293		Lubitol	\$606.49
Total 071733					\$606.49
071734	2021-10-26		ONTARIO HOTSY, INC		
		12839		Motor + GFCI Cord	\$1,921.18
Total 071734					\$1,921.18
071738	2021-10-26		SNIDER, THE ESTATE OF PERCY		
		21/09-20		21/09 Bin Rental	\$76.32
		21/10/06-33		Keeley Garbage	\$178.08
		21/10/08-27		Seacan Rental	\$76.32
Total 071738					\$330.72
071753	2021-11-09		BEACON LITE		
		INV13769		Traffic Plan + Signs	\$984.02
		INV135524		Traffic + Ped. Control Plans	\$178.08
Total 071753					\$1,162.10
071757	2021-11-09		ED MALETTE ELECTRIC LTD		
		27968		2X Tube Ballasts	\$155.75
Total 071757					\$155.75
071766	2021-11-09		PRO-INSPECT		
		2K21-025		Site Inspection + Report	\$864.96
Total 071766					\$864.96
071767	2021-11-09		ROAD MAINTENANCE EQUIP & SERVICES		
		8530		Slip-In Tank	\$32,054.40
Total 071767					\$32,054.40
071790	2021-11-25		SNIDER, THE ESTATE OF PERCY		
		08		OCTOBER 1 BIN	\$76.32
		21/10/22-50		WASTE KEELEY ROAD	\$178.08
Total 071790					\$254.40
071793	2021-11-25		TOLLES LTD.		
		1072		PROGRESS INV 2	\$13,222.44
		1073		4252 STAGECOACH COLUMN REMEDIA	\$1,833.51
Total 071793					\$15,055.95

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

EFT000000015913	2021-09-28		AINLEY GRAHAM & ASSOCIATES LTD		
		CLAIM 7	Claim 7		\$18,708.88
Total EFT000000015913					\$18,708.88
EFT000000015918	2021-09-28		ATKINSON HOME BUILDING CENTRE		
		323593	Screw Tap+Spruce Stud		\$32.85
		323595	Hammer		\$57.99
Total EFT000000015918					\$90.84
EFT000000015919	2021-09-28		BATTLEFIELD EQUIPMENT RENTALS		
		24250066	IGNITION MODULE		\$108.25
		24251937	Dozer Cat Rental		\$8,055.94
		24252005	Roller 84"		\$4,443.05
		24252245	Tripod Clamp		\$73.21
Total EFT000000015919					\$12,680.45
EFT000000015922	2021-09-28		BLACK DOG TIRE & LUBRICANTS		
		52412	Service Call- Tire Change		\$149.27
		52448	Service Call- Tire Change		\$257.34
Total EFT000000015922					\$406.61
EFT000000015925	2021-09-28		CAMECH INDUSTRIAL INC.		
		39351	Hydraulic Hose Assembly		\$314.34
Total EFT000000015925					\$314.34
EFT000000015926	2021-09-28		CANADIAN BEARINGS LTD.		
		22137482-00	Ball bearing X2		\$130.17
Total EFT000000015926					\$130.17
EFT000000015930	2021-09-28		CINTAS		
		4094552618	Cleaning Supplies		\$32.37
		4094552618	Uniform		\$10.16
		4094552714	Cleaning Supplies		\$137.39
		4094552714	Uniform		\$33.72
		4095281911	Cleaning Supplies		\$32.37
		4095281911	Uniform		\$10.16
		4095281917	Cleaning Supplies		\$137.30
		4095281917	Uniform		\$33.72
		4095895867	Uniform		\$33.72
		4095895867	Cleaning Supplies		\$137.30
		4095895899	Uniform		\$10.16
		4095895899	Cleaning Supplies		\$42.68
Total EFT000000015930					\$651.05
EFT000000015935	2021-09-28		CROSSIRON TRUCK & EQUIPMENT		
		S 376	Light Bulbs x2		\$31.23
Total EFT000000015935					\$31.23
EFT000000015943	2021-09-28		DRAPER DOORS		
		27455	Service call Loughborough Gara		\$223.87
Total EFT000000015943					\$223.87
EFT000000015944	2021-09-28		EMMONS WELDING		
		268156	STEEL / DUMPTRUCK TARP		\$268.65
Total EFT000000015944					\$268.65
EFT000000015949	2021-09-28		GANANOQUE CHEVROLET BUICK GMC		
		324909	Transmission		\$6,146.49
Total EFT000000015949					\$6,146.49
EFT000000015950	2021-09-28		GILBERT & SON CONSTRUCTION INC.		
		1284	Float and Packer Rentals		\$3,785.47
Total EFT000000015950					\$3,785.47
EFT000000015951	2021-09-28		GIN-COR INDUSTRIES INC		
		68869	Tarp		\$184.58
		68995	Valve + Switch		\$212.00
Total EFT000000015951					\$396.58
EFT000000015952	2021-09-28		HARTINGTON EQUIPMENT LIMITED		
		IV68085	Plastic Rack		\$13.29
Total EFT000000015952					\$13.29
EFT000000015954	2021-09-28		THE HYDRAULIC CO.		
		18817	Telescopic Cylinder		\$2,950.02
Total EFT000000015954					\$2,950.02
EFT000000015955	2021-09-28		JODY CAMPBELL'S SEPTIC SERVICE		
		23057	Portable Toilet Rental		\$122.11
Total EFT000000015955					\$122.11
EFT000000015956	2021-09-28		JOE JOHNSON EQUIPMENT INC.		
		P37878	HYD. CYLIND.		\$1,516.15
Total EFT000000015956					\$1,516.15
EFT000000015957	2021-09-28		J.R. BRISSON EQUIPMENT		
		PF00815	Hydraulic. Pump		\$1,621.91
		WF41325	Haud. Leaks + Instrument		\$3,222.43
Total EFT000000015957					\$4,844.34
EFT000000015958	2021-09-28		KENT AUTOMOTIVE		
		9308811917	Sleet Deicer		\$270.51
Total EFT000000015958					\$270.51
EFT000000015962	2021-09-28		LEONARD, ELIZABETH		
		21/08/28-47	Cleaning		\$300.00
Total EFT000000015962					\$300.00
EFT000000015963	2021-09-28		LIGHTING...FX INC.		
		61636	Lighting		\$1,169.83
Total EFT000000015963					\$1,169.83
EFT000000015966	2021-09-28		WILL MCILROY ASPHALT		
		168058	Flagging		\$725.04
Total EFT000000015966					\$725.04
EFT000000015967	2021-09-28		MILLER PAVING LIMITED		
		2394640A	Surface Treatment		\$164,362.46
		2394640A	Surface Treatment		\$455,753.73
Total EFT000000015967					\$620,116.19
EFT000000015969	2021-09-28		BRANDT		
		2003131	772G Motor Grader		\$472,152.15

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

Total EFT000000015969				\$472,152.15
EFT000000015970	2021-09-28	O. BETTSCHEN		
		47892	Gravel	\$4,045.54
		47893	Gravel	\$3,731.44
		47917	Gravel	\$2,909.26
		47918	Gravel	\$3,349.79
		47919	Gravel	\$3,517.61
		47920	Gravel	\$3,592.82
		47921	Gravel	\$3,668.03
		47923	Gravel	\$3,529.89
		47924	Gravel	\$3,548.26
		47925	Gravel	\$3,185.66
		47926	Gravel	\$2,622.70
		47927	Gravel	\$2,802.79
		47930	Gravel	\$3,621.88
		47931	Gravel	\$3,366.41
		47932	Gravel	\$3,536.66
		47928	Gravel	\$2,998.52
		47922	Gravel	\$3,577.58
		47894	Gravel	\$3,704.35
		47895	Gravel	\$3,643.54
		47896	Gravel	\$3,306.49
		47897	Gravel	\$3,671.89
		47943	Gravel	\$2,975.57
		47944	Gravel	\$3,721.59
		47945	Gravel	\$3,673.98
		47946	Gravel	\$3,517.33
		47947	Gravel	\$3,105.98
		47948	Gravel	\$3,058.17
		47950	Gravel	\$2,556.99
		47950	Gravel	\$768.93
		47951	Gravel	\$2,608.12
		47994	Gravel	\$2,742.85
		47995	Gravel	\$3,034.17
		47996	Gravel	\$2,439.55
		47997	Gravel	\$961.81
		47998	Gravel	\$3,225.63
Total EFT000000015970				\$110,321.78
EFT000000015973	2021-09-28	PETRIE FORD		
		306332	Coolant	\$63.11
Total EFT000000015973				\$63.11
EFT000000015977	2021-09-28	PUROLATOR INC.		
		448541077	Ship From Strongco	\$45.41
		448541077	Ship From Joe Johnson	\$104.49
Total EFT000000015977				\$149.90
EFT000000015978	2021-09-28	R&D NELSON GENERAL MAINTENANCE		
		21/08-G,B,P+K	21/07-21/08 Gen. Maintenance	\$109.90
		21/08-G,B,P+K	21/07-21/08 Gen. Maintenance	\$128.22
		21/08-G,B,P+K	21/07-21/08 Gen. Maintenance	\$732.67
		21/08-G,B,P+K	21/07-21/08 Gen. Maintenance	\$35.46
		21/08-G,B,P+K	21/07-21/08 Gen. Maintenance	\$35.45
		21/08-G,B,P+K	21/07-21/08 Gen. Maintenance	\$22.31
Total EFT000000015978				\$1,064.01
EFT000000015979	2021-09-28	ROBINSON EXCAVATING & TRUCKING LTD		
		429	Belly Dump Rental	\$11,448.04
Total EFT000000015979				\$11,448.04
EFT000000015980	2021-09-28	R. THURSTON TECHNOLOGIES		
		11858	New Radio	\$782.53
Total EFT000000015980				\$782.53
EFT000000015982	2021-09-28	SOUSA READY MIX INC.		
		7505	6.25 Cubic Metres Stone	\$1,127.32
Total EFT000000015982				\$1,127.32
EFT000000015983	2021-09-28	SWEET'S SAND & GRAVEL		
		S-0071804	Triaxle Belly Dump Rental	\$1,210.94
Total EFT000000015983				\$1,210.94
EFT000000015986	2021-09-28	RUSH TRUCK CENTRES		
		372256KI	Sensor Kit	\$566.29
		446798	Oil Leak Around Compressor	\$1,190.73
Total EFT000000015986				\$1,757.02
EFT000000015987	2021-09-28	TOWN AND COUNTRY AUTO SUPPLY		
		6083-662568	2X Brake Lines + Union	\$16.71
		6083-663212	Connectors	\$12.53
Total EFT000000015987				\$29.24
EFT000000015988	2021-09-28	TROUSDALE'S FOODLAND		
		3884	Tea + Milk	\$10.28
		2809	Coffee+ Cream + Milk	\$19.73
		9886	Coffee + Milk + Cream + Soap	\$24.12
Total EFT000000015988				\$54.13
EFT000000015989	2021-09-28	TROUSDALE'S HOME HARDWARE		
		237610	Water	\$178.69
		237925	Febreeze	\$7.62
		92987	23X Bottle Deposit	\$407.04
		109148	2X Masonry Wheel	\$22.37
		109249	Canadian Flag	\$36.62
		109331	Fly Trap + Insect Spray	\$18.30
		109555	Water Cooler	\$183.16
		109582	Coffee Maker + Filters	\$36.08
Total EFT000000015989				\$889.88
EFT000000015990	2021-09-28	TROY LIFE & FIRE SAFETY LTD.		
		1000449871	4X Fire Extinguishers	\$250.33
Total EFT000000015990				\$250.33
EFT000000015992	2021-09-28	UNIVERSAL SUPPLY GROUP		

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

		173-323924	Pintle Hook + Mount	\$236.03
		173-324582	Oil + Filters	\$135.79
		173-324798	2X Shock	\$203.50
Total EFT0000000015992				\$575.32
EFT0000000015996	2021-09-28		WHITE'S WEARPARTS LTD	
		135696	Grader Blades	\$2,964.27
		135696	Loader Edges	\$1,282.20
Total EFT0000000015996				\$4,246.47
EFT0000000016000	2021-09-28		D.MARTIN WELDING & FABRICATING	
		10576	Repair Pump Mount Bracket	\$172.99
Total EFT0000000016000				\$172.99
EFT0000000016001	2021-09-28		PAT ROGERS TOWING SERVICE	
		C4757	Tow Grader	\$610.56
Total EFT0000000016001				\$610.56
EFT0000000016012	2021-10-12		CERTIFIED LABORATORIES	
		745540	Oil + Premalube	\$2,830.45
Total EFT0000000016012				\$2,830.45
EFT0000000016013	2021-10-12		CINTAS	
		4096637929	Uniform	\$33.72
		4096637929	Cleaning Supplies	\$219.87
		4096637930	Uniform	\$10.16
		4096637930	Cleaning Supplies	\$32.37
Total EFT0000000016013				\$296.12
EFT0000000016025	2021-10-12		EQUIPEMENTS LOURDS PAPINEAU INC	
		86408	Neutral Spring Return	\$539.34
Total EFT0000000016025				\$539.34
EFT0000000016027	2021-10-12		GANANOQUE CHEVROLET BUICK GMC	
		326173	Transmission Assembly	\$6,318.59
Total EFT0000000016027				\$6,318.59
EFT0000000016029	2021-10-12		GIN-COR INDUSTRIES INC	
		69159	Hyd Cylinder	\$494.16
		69177	Hyd Monoblock	\$600.99
Total EFT0000000016029				\$1,095.15
EFT0000000016030	2021-10-12		GREER GALLOWAY CONSULTING ENGINEERS	
		25013	Engineering Services	\$4,640.26
Total EFT0000000016030				\$4,640.26
EFT0000000016031	2021-10-12		GROUNDWORK ENGINEERING LTD	
		3789	Engineering Services	\$7,080.26
Total EFT0000000016031				\$7,080.26
EFT0000000016032	2021-10-12		HARTINGTON EQUIPMENT LIMITED	
		IV68310	2X Batteries	\$452.73
Total EFT0000000016032				\$452.73
EFT0000000016036	2021-10-12		KENT AUTOMOTIVE	
		9308839393	Washers+ Cable Ties + Nuts	\$245.68
Total EFT0000000016036				\$245.68
EFT0000000016037	2021-10-12		LEONARD, ELIZABETH	
		21/09/25-49	Cleaning	\$300.00
Total EFT0000000016037				\$300.00
EFT0000000016040	2021-10-12		O. BETTSCHEN	
		48032	Gravel	\$2,282.86
		47886	Gravel	\$349.55
		48021	Recycled Asphalt	\$1,342.94
		48022	Recycled Asphalt	\$1,568.91
		48030	Gravel	\$3,299.63
		48031	Gravel	\$2,576.26
		48024	Gravel	\$3,740.56
		48025	Gravel	\$3,665.24
		48026	Gravel	\$3,673.49
Total EFT0000000016040				\$22,499.44
EFT0000000016041	2021-10-12		PETRIE FORD	
		306865	Windshield Solution	\$632.86
Total EFT0000000016041				\$632.86
EFT0000000016045	2021-10-12		PUROLATOR INC.	
		448658528	Ship from Equip. Lourds	\$58.26
Total EFT0000000016045				\$58.26
EFT0000000016054	2021-10-12		RUSH TRUCK CENTRES	
		373281KI	Core exchange	\$0.01
		374453KI	Oil Gauge+Shield+Bracket	\$307.96
Total EFT0000000016054				\$307.97
EFT0000000016056	2021-10-12		TROUSDALE'S FOODLAND	
		6063	Tea + Milk	\$17.78
Total EFT0000000016056				\$17.78
EFT0000000016057	2021-10-12		TROUSDALE'S HOME HARDWARE	
		109738	Painting Supplies- Mech. Off.	\$73.67
		109759	Cleaning Supplies	\$191.92
		109800	Kitchen Accessories	\$110.86
		109987	Broom+ Shovel+ Wall Anchors	\$72.91
		110370	Caution Tape + Paint Brushes	\$32.53
		113294	Water Cooler	\$167.89
		114611	Mop heads + Cleaner	\$33.04
		114776	Danger + Keep Out Signs	\$43.88
		116068	Garbage Box Materials	\$285.86
		116125	Garbage Box Materials	\$93.86
		232979	Fly Traps + Disinfectant	\$65.00
		233118	Adhesive + Sledge Handle	\$24.39
		233357	Sweeping Compound	\$14.24
		234217	2X Rat Traps	\$11.17
		510061	Water	\$284.52
		510619	Water	\$671.21
		802724	Fridge + Range+Dishes	\$1,977.57
Total EFT0000000016057				\$4,154.52

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EFT000000016061	2021-10-12		UNIVERSAL SUPPLY GROUP	
		173-325657	Assorted Parts	\$377.85
		173-325691	Cable	\$44.11
		173-325772	Rust Spray + Mirrors	\$414.88
		173-325834	Oil + Safety Pins	\$222.54
		173-326345	Oil Absorbant	\$90.67
Total EFT000000016061				\$1,150.05
EFT000000016063	2021-10-12		WEMP & SMITH CONSTRUCTION LTD.	
		5110	Payment #5	\$31,324.57
Total EFT000000016063				\$31,324.57
EFT000000016066	2021-10-12		TOWN AND COUNTRY AUTO SUPPLY	
		6083-664752	Fuses	\$3.07
		6083-664749	Fuses	\$40.10
		6083-666356	Nuts+ Coils + Bolts/Pins	\$73.75
		6083-666360	Oil + Brake Fluid	\$296.30
Total EFT000000016066				\$413.22
EFT000000016069	2021-10-26		ABELL PEST CONTROL INC.	
		A3618178	Pest Control	\$72.85
Total EFT000000016069				\$72.85
EFT000000016082	2021-10-26		CINTAS	
		4097312757	Uniform	\$33.72
		4097312757	Cleaning Supplies	\$137.39
		4097312790	Uniform	\$10.15
		4097312790	Cleaning Supplies	\$32.38
		4097983401	Uniform	\$33.72
		4097983401	Cleaning Supplies	\$139.86
		4097983434	Uniform	\$10.15
		4097983434	Cleaning Supplies	\$32.38
		4098747189	Uniform	\$10.15
		4098747189	Cleaning Supplies	\$85.56
		4098747264	Uniform	\$33.72
		4098747264	Cleaning Supplies	\$137.30
Total EFT000000016082				\$696.48
EFT000000016085	2021-10-26		COLLINS SAFETY INC.	
		264110	24X Split Fitters	\$179.52
Total EFT000000016085				\$179.52
EFT000000016092	2021-10-26		DRAPER DOORS	
		27507	Service Doors- Rollers+Remotes	\$1,325.42
Total EFT000000016092				\$1,325.42
EFT000000016093	2021-10-26		EMMONS WELDING	
		268040	Cut to Size Mesh	\$107.87
Total EFT000000016093				\$107.87
EFT000000016096	2021-10-26		GIN-COR INDUSTRIES INC	
		69420	Hyd Cylinder + 2 X Pins	\$494.16
Total EFT000000016096				\$494.16
EFT000000016098	2021-10-26		GROUNDWORK ENGINEERING LTD	
		3814	Geotechnical Investigation	\$9,085.45
Total EFT000000016098				\$9,085.45
EFT000000016105	2021-10-26		J.R. BRISSON EQUIPMENT	
		WF41381	Service Call	\$313.22
Total EFT000000016105				\$313.22
EFT000000016109	2021-10-26		LIEBHERR CANADA LTD	
		DAR 21159201	Element + Filters	\$455.88
Total EFT000000016109				\$455.88
EFT000000016113	2021-10-26		MCNICHOLS CONSTRUCTION LTD	
		21/10/12-EMERG.FUND	Excavator	\$5,851.20
Total EFT000000016113				\$5,851.20
EFT000000016114	2021-10-26		MICHELIN NORTH AMERICA CANADA INC	
		DA0008410128	4X Tires	\$2,171.31
Total EFT000000016114				\$2,171.31
EFT000000016115	2021-10-26		MILLER PAVING LIMITED	
		2458611A	Surface Treatment	\$225,689.97
		2458611A	Surface Treatment	\$200,257.56
		2458611A	Surface Treatment	\$167,895.96
Total EFT000000016115				\$593,843.49
EFT000000016117	2021-10-26		O. BETTSCHEN	
		48023	Gravel	\$155.27
		48023	Gravel	\$621.23
Total EFT000000016117				\$776.50
EFT000000016120	2021-10-26		PETRIE FORD	
		307120	Brake Tube Asy	\$18.65
		307183	Glass Cleaner	\$58.00
Total EFT000000016120				\$76.65
EFT000000016126	2021-10-26		SIMMONS PLUMBING & PUMP SERV.	
		6814	Repair Leak	\$123.64
		6840	Replace Hot Water Tank	\$931.10
Total EFT000000016126				\$1,054.74
EFT000000016129	2021-10-26		RUSH TRUCK CENTRES	
		374560KI	Oil Gauge	\$126.83
Total EFT000000016129				\$126.83
EFT000000016130	2021-10-26		TOWN AND COUNTRY AUTO SUPPLY	
		6083-662572	2X Gloves + 2X Air Fresheners	\$139.84
Total EFT000000016130				\$139.84
EFT000000016131	2021-10-26		TROUSDALE'S FOODLAND	
		3692	Cream + Tissues	\$10.70
Total EFT000000016131				\$10.70
EFT000000016132	2021-10-26		TROUSDALE'S HOME HARDWARE	
		116735	Flag Pole Keys	\$9.13
		238285	Cleaner+Cloth + Brush	\$15.55
Total EFT000000016132				\$24.68

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EFT000000016133	2021-10-26		UNIVERSAL SUPPLY GROUP	
		173-326916	DEF	\$202.50
		173-326918	DEF	\$202.50
		173-326917	DEF	\$202.50
Total EFT000000016133				\$607.50
EFT000000016136	2021-10-26		WEMP & SMITH CONSTRUCTION LTD.	
		4974	Replace Damaged Steel	\$2,544.00
Total EFT000000016136				\$2,544.00
EFT000000016138	2021-10-26		WHITE'S WEARPARTS LTD	
		135858	Plow Parts	\$5,730.87
		135858	Plow Parts	\$1,676.60
Total EFT000000016138				\$7,407.47
EFT000000016146	2021-11-09		ABELL PEST CONTROL INC.	
		A3685434	Pest Control	\$72.85
Total EFT000000016146				\$72.85
EFT000000016149	2021-11-09		ASSELSTINE HARDWARE	
		8456	Ratchet Straps	\$80.37
Total EFT000000016149				\$80.37
EFT000000016150	2021-11-09		BATTLEFIELD EQUIPMENT RENTALS	
		4253386	Tape Measure+ Safety Vests	\$286.83
		4253386	Tripod Clamps + Rods	\$262.52
Total EFT000000016150				\$549.35
EFT000000016151	2021-11-09		BLACK DOG TIRE & LUBRICANTS	
		53143	Service Call- Tire Change	\$148.90
Total EFT000000016151				\$148.90
EFT000000016158	2021-11-09		CINTAS	
		4099309150	Uniform	\$33.72
		4099309150	Cleaning Supplies	\$137.30
		4099309153	Uniform	\$10.15
		4099309153	Cleaning Supplies	\$32.38
		4100007709	Uniform	\$10.15
		4100007709	Cleaning Supplies	\$32.38
		4100007773	Uniform	\$33.72
		4100007773	Cleaning Supplies	\$219.95
Total EFT000000016158				\$509.75
EFT000000016161	2021-11-09		CRAINS' CONSTRUCTION LTD.	
		20488	Payment Certificate #2	\$231,723.98
Total EFT000000016161				\$231,723.98
EFT000000016164	2021-11-09		SMARTCELL COMMUNICATION INC	
		KINBIIN1105	Cell Phone Support + Case	\$132.27
Total EFT000000016164				\$132.27
EFT000000016167	2021-11-09		D.MARTIN WELDING & FABRICATING	
		10650	Repair Frame + Box	\$1,532.90
		10651	Repair Plow Harness+ Box	\$1,915.66
Total EFT000000016167				\$3,448.56
EFT000000016172	2021-11-09		GIN-COR INDUSTRIES INC	
		69461	Flange+ Sprocket+ Shaft	\$591.67
		69647	Patrol Wing+Pin	\$434.33
		69648	Quick Disconnects	\$871.37
Total EFT000000016172				\$1,897.37
EFT000000016173	2021-11-09		GREER GALLOWAY CONSULTING ENGINEERS	
		25193	Engineering Services	\$1,632.03
Total EFT000000016173				\$1,632.03
EFT000000016174	2021-11-09		HARTINGTON EQUIPMENT LIMITED	
		IV68516	Kubota Blade	\$80.96
Total EFT000000016174				\$80.96
EFT000000016175	2021-11-09		HUGHSON FENCING & GUIDERAIL	
		5779-HB	Guiderail Installation-HB	\$3,423.75
		5779-HB	Guiderail Installation-HB	\$4,514.64
Total EFT000000016175				\$7,938.39
EFT000000016176	2021-11-09		KENT AUTOMOTIVE	
		9308941089	Hex Screws	\$41.42
		9308941090	Cable Ties+Screws+Nuts+Clamps	\$1,181.08
Total EFT000000016176				\$1,222.50
EFT000000016179	2021-11-09		LEONARD, ELIZABETH	
		21/10/31-38	Cleaning	\$375.00
Total EFT000000016179				\$375.00
EFT000000016182	2021-11-09		MARK R. HALLADAY EMERGENCY	
		21/10/25	18X Standard First Aid	\$2,564.35
Total EFT000000016182				\$2,564.35
EFT000000016183	2021-11-09		WILL MCILROY ASPHALT	
		168059	Flagging	\$775.92
Total EFT000000016183				\$775.92
EFT000000016184	2021-11-09		MCNICHOLS CONSTRUCTION LTD	
		21/10/22-HINCHIN	Excavator	\$1,292.35
Total EFT000000016184				\$1,292.35
EFT000000016186	2021-11-09		MILLER PAVING LIMITED	
		2479925	Micro Surfacing	\$489,224.36
Total EFT000000016186				\$489,224.36
EFT000000016189	2021-11-09		PETRIE FORD	
		307795	Ignition Key/Cylinder	\$42.31
		307827	Switch	\$16.66
Total EFT000000016189				\$58.97
EFT000000016191	2021-11-09		PRINCESS AUTO	
		2029397	2X Tire Turf +10X Wrench Combo	\$42.78
		2030767	Hook+ Sleeve+Clips	\$11.16
Total EFT000000016191				\$53.94
EFT000000016198	2021-11-09		SURGENOR TRUCK CENTRE	
		196201KP	Steering Damper	\$1,961.60
Total EFT000000016198				\$1,961.60

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EFT000000016200	2021-11-09		RUSH TRUCK CENTRES	
		447053	Chasis+Nuts + Bolts	\$1,905.31
		447091	Wiring Issue	\$1,937.51
Total EFT000000016200				\$3,842.82
EFT000000016201	2021-11-09		TOWN AND COUNTRY AUTO SUPPLY	
		6083-667575	20X Bulbs	\$9.67
		6083-668925	Battery	\$187.16
		6083-669134	20X Mini Bulbs	\$9.97
Total EFT000000016201				\$206.80
EFT000000016202	2021-11-09		TROUSDALE'S FOODLAND	
		9476	Coffee+ Hot Chocolate= Milk	\$18.77
Total EFT000000016202				\$18.77
EFT000000016203	2021-11-09		TROUSDALE'S HOME HARDWARE	
		117008	Swiffer	\$14.24
		117223	Rake	\$22.38
		117432	Insect Repellant	\$142.36
Total EFT000000016203				\$178.98
EFT000000016206	2021-11-09		UNIVERSAL SUPPLY GROUP	
		173-327663	DEF	\$202.50
		173-328080	Hub Cap	\$11.32
		173-328081	Bulb + Clearance Plug	\$8.24
		173-328470	Air Element + Oil	\$423.63
		173-328471	Fuel/Water Seperator	\$22.72
		173-329099	Rad Seal Air Element	\$95.63
		173-329242	Oil + Rad Seal Air Element	\$394.45
		173-329243	Corrosion Preventitive Sealant	\$9.99
		173-329246	Radial Seal Air Element+ Lube	\$113.95
		173-329408	Tube+ Air Pilot Spring Return	\$139.36
		173-329409	Spring Brake+ Clevis	\$130.19
Total EFT000000016206				\$1,551.98
EFT000000016220	2021-11-25		ASSELSTINE HARDWARE	
		8517	lights	\$9.15
		8528	battery portland	\$30.47
Total EFT000000016220				\$39.62
EFT000000016221	2021-11-25		ATKINSON HOME BUILDING CENTRE	
		108267	NAILS	\$5.79
		329544	SUPPLIES	\$28.47
		329755	AUGER POWER DRILL	\$42.73
Total EFT000000016221				\$76.99
EFT000000016224	2021-11-25		BLACK DOG TIRE & LUBRICANTS	
		IK0053229	SC & REPAIR 23407	\$481.53
		IK0053299		\$305.13
		IK0053309		\$122.54
		IK0053319	TIRE INSTALL 33208	\$122.54
		IK0053339	TIRE INSTALL 33211	\$30.63
Total EFT000000016224				\$1,062.37
EFT000000016230	2021-11-25		CARGILL SALT ROAD SAFETY	
		2906611561		\$3,536.78
Total EFT000000016230				\$3,536.78
EFT000000016232	2021-11-25		CINTAS	
		4100677527		\$32.37
		4100677527		\$10.16
		4101997060	SUPPLIES	\$131.04
		4101997060		\$39.99
		4101997172		\$32.37
		4101997172		\$10.16
Total EFT000000016232				\$256.09
EFT000000016233	2021-11-25		CITY ELECTRIC SUPPLY	
		KIN122743	SUPPLIES	\$153.66
		KIN122911	HEATER & THERMOSTAT	\$153.66
Total EFT000000016233				\$307.32
EFT000000016240	2021-11-25		D.MARTIN WELDING & FABRICATING	
		10682	WELD REPAIRS 33511	\$122.62
Total EFT000000016240				\$122.62
EFT000000016241	2021-11-25		ESKEROD SIGNS	
		29317	VEHICLE DECALS	\$663.98
		29317	VEHICLE DECALS	\$663.98
		29317	VEHICLE DECALS	\$663.98
		29317	VEHICLE DECALS	\$663.98
		29317	VEHICLE DECALS	\$663.98
Total EFT000000016241				\$3,319.90
EFT000000016248	2021-11-25		GANANOQUE CHEVROLET BUICK GMC	
		328445	REPAIRS 33205	\$357.26
Total EFT000000016248				\$357.26
EFT000000016249	2021-11-25		GIN-COR INDUSTRIES INC	
		69737	TANDEM PUMP	\$1,683.30
		69743	WING HINGE ASSEMBLY	\$1,013.81
Total EFT000000016249				\$2,697.11
EFT000000016251	2021-11-25		GREER GALLOWAY CONSULTING ENGINEERS	
		25208		\$2,035.20
		24790	North Shore Road Culvert	\$4,502.31
Total EFT000000016251				\$6,537.51
EFT000000016255	2021-11-25		KENT AUTOMOTIVE	
		9308953696	SIGNS	\$52.90
		9308988320	SUPPLIES	\$526.60
		9308993454	SUPPLIES	\$94.37
		9309002981	SUPPLIES	\$431.74
		9309007205	supplies	\$425.66
Total EFT000000016255				\$1,531.27
EFT000000016259	2021-11-25		MESSER CANADA INC.	
		2104350949	RENTAL FEES	\$29.82

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		2104357828	RENTAL FEES	\$329.41
Total EFT000000016259				\$359.23
EFT000000016261	2021-11-25		O. BETTSCHEN	
		48093	Sand & Gravel 110.28 ton	\$1,094.19
Total EFT000000016261				\$1,094.19
EFT000000016263	2021-11-25		PAT ROGERS TOWING SERVICE	
		C5527	flatbed keeley to gan chev	\$274.75
Total EFT000000016263				\$274.75
EFT000000016264	2021-11-25		PAT'S RADIATOR SERVICE LTD.	
		151464	control module	\$1,169.22
Total EFT000000016264				\$1,169.22
EFT000000016265	2021-11-25		PERFECT SOLUTIONS	
		11799	GLOVES/SUPPLIES KEELEY	\$735.39
Total EFT000000016265				\$735.39
EFT000000016266	2021-11-25		PETRIE FORD	
		308333	oil and coolant	\$305.83
		308546	parts	\$58.00
		308546	Parts	\$146.27
		308546	parts	\$31.75
		308546	parts	\$31.74
Total EFT000000016266				\$573.59
EFT000000016267	2021-11-25		PREMIER TRUCK GROUP	
		864158446	Parts 33502	\$289.53
		864159030	dustshields	\$251.31
Total EFT000000016267				\$540.84
EFT000000016268	2021-11-25		PRINCESS AUTO	
		2048531	shop supplies	\$39.65
Total EFT000000016268				\$39.65
EFT000000016270	2021-11-25		PRO-TECH TRAINING SERVICES INC.	
		1354	TRAINING	\$2,106.43
		1356	WINTER MAINTENANCE COURSE	\$4,070.40
		1390	road patrol training winter x4	\$1,526.40
Total EFT000000016270				\$7,703.23
EFT000000016271	2021-11-25		PUROLATOR INC.	
		448961115	shipping from Equipment Lourds	\$92.30
Total EFT000000016271				\$92.30
EFT000000016272	2021-11-25		R&D NELSON GENERAL MAINTENANCE	
		2109-2110-GBP	cleaning labour	\$109.90
		2109-2110-GBP	cleaning materials	\$39.74
		2109-2110-GBP	cleaning labour	\$128.22
		2109-2110-GBP	cleaning materials	\$39.75
		2109-2110-GBP	cleaning labour	\$732.67
		2109-2110-GBP	cleaning materials	\$66.54
Total EFT000000016272				\$1,116.82
EFT000000016274	2021-11-25		R. THURSTON TECHNOLOGIES	
		11885	REPLACEMENT ANTENNA TOWER	\$3,814.69
Total EFT000000016274				\$3,814.69
EFT000000016276	2021-11-25		SMARTCELL COMMUNICATION INC	
		KINBIIN1105	SAMSUNG GALAXY A32 & ACCESS	\$132.27
		KINBIIN1504	NEW CELL PHONE	\$300.17
Total EFT000000016276				\$432.44
EFT000000016277	2021-11-25		ST. LAWRENCE TESTING & INSPECTION CO. LTD	
		20D736	GEOTECH REVIEW	\$4,273.92
Total EFT000000016277				\$4,273.92
EFT000000016281	2021-11-25		RUSH TRUCK CENTRES	
		375916KI	BLOWER 53310	\$163.27
		446986	PARTS AND REPAIRS 33514	\$5,399.75
Total EFT000000016281				\$5,563.02
EFT000000016282	2021-11-25		TOWN AND COUNTRY AUTO SUPPLY	
		6083-669312	EXHASUT FLUID	\$65.17
		6083-669971	FILTERS	\$215.39
		6083-669972	PARTS 33303	\$155.69
		6083-669974	PARTS 33303	\$99.28
		6083-671541	BEP 748MF	\$185.96
		6083-671706	Ball Joint	\$128.08
		6083-671750	Fuel Filters	\$115.70
		6083-672752	Filters + Oils + Batteries	\$435.92
		6083-672790	Oil Filter	\$25.28
Total EFT000000016282				\$1,426.47
EFT000000016283	2021-11-25		TROUSDALE'S HOME HARDWARE	
		117698	Dispenser	\$122.10
		238808	Shovels	\$165.80
		613034	Colonial 34" 30GA Green	\$60.19
Total EFT000000016283				\$348.09
EFT000000016284	2021-11-25		TRUE ELECTRIC	
		7047	Wire, Mats, Breaker, Labour	\$944.05
Total EFT000000016284				\$944.05
EFT000000016287	2021-11-25		UNIVERSAL SUPPLY GROUP	
		173-328791	Truck parts + Oil	\$500.38
		173-328846	Filters + High Efficiency Fuel	\$30.52
		173-328915	Fuel-Water Separator	\$44.75
		173-329410	Air Brake	\$26.45
		173-329553	Relay Valve	\$138.38
		173-329555	Relay Valve	\$138.38
		173-329733	SW Solenoid 12V	\$21.36
		173-330272	Valve + Square Econ + Lamp	\$493.46
		173-330643	Filters + Oil	\$446.84
		173-330645	Chnl Flow Safety Air & Element	\$221.77
		173-331263	Mirrors	\$236.00
		173-331512	Kit, Core Dep, Oil Absorbant	\$222.94
Total EFT000000016287				\$2,521.23

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EFT000000016291	2021-11-25	INV110056452	HDSUPPLY CANADA, INC	LED SPOTLIGHT	\$128.36
Total EFT000000016291					\$128.36
Total					\$2,893,107.95

3105 Structures

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000016168	2021-11-09	19461	D.M. WILLS ASSOCIATES LIMITED	2021 South Frontenac OSIM	\$12,073.82
Total EFT000000016168					\$12,073.82
EFT000000016173	2021-11-09	25158	GREER GALLOWAY CONSULTING ENGINEERS	Engineering Services	\$345.98
Total EFT000000016173					\$345.98
Total Structures					\$12,419.80

3115 Bvr Dms

Cheque	Date	Inv #	Vendor	Description	Amount
071737	2021-10-26	134135	SLOAN-LATIMER, JOANNE	Beaver Trapping	\$1,160.06
Total 071737					\$1,160.06
Total Bvr Dms					\$1,160.06

3206 Mowing

Cheque	Date	Inv #	Vendor	Description	Amount
071738	2021-10-26	21/10-38	SNIDER, THE ESTATE OF PERCY	Roadside Mowing	\$20,716.30
Total 071738					\$20,716.30
Total Mowing					\$20,716.30

3208 Weed Spraying

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000015948	2021-09-28	74913	THE FRONTENAC NEWS	Ad- Jun 10	\$246.26
Total EFT000000015948					\$246.26
EFT000000016095	2021-10-26	75477	THE FRONTENAC NEWS	Ad- Sep 2 -Pesticide Use	\$246.26
Total EFT000000016095					\$246.26
EFT000000016207	2021-11-09	130958	WAGER & CORPUT WEED CONTROL INC	Weed Spraying	\$451.05
		130958		Weed Spraying	\$451.06
Total EFT000000016207					\$902.11
Total Weed Spraying					\$1,394.63

3210 Brushing

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000016057	2021-10-12	510489	TROUSDALE'S HOME HARDWARE	Fence Post + Barb Wire	\$210.57
Total EFT000000016057					\$210.57
EFT000000016169	2021-11-09	11894	ECO TREE CARE	Tree Removal-Latimer Rd	\$2,299.78
		11896		Tree Removal-Burnt Hills Rd	\$1,803.70
Total EFT000000016169					\$4,103.48
Total Brushing					\$4,314.05

3215 Drainage

Cheque	Date	Inv #	Vendor	Description	Amount
071690	2021-09-28	21/09/01-06	SNIDER, THE ESTATE OF PERCY	Flagging	\$226.66
Total 071690					\$226.66
071738	2021-10-26	21/10/06-39	SNIDER, THE ESTATE OF PERCY	Flagging	\$201.48
		21/10/12-40		Flagging	\$201.48
		21/10/13-41		Flagging	\$201.48
		21/10/14-42		Flagging	\$201.48
Total 071738					\$805.92
071790	2021-11-25	03	SNIDER, THE ESTATE OF PERCY	FLAGGER OCT 15 8HRS @24.75	\$201.48
		04		FLAGGER OCT 18 8HRS@24.75	\$201.48
		05		FLAGGER OCT 19 6HRS@24.75	\$151.11
		06		FLAGGING OCT 20 7.5 HRS@24.75	\$188.90
		07		FLAGGER OCT 21 7.5 HRS@24.75	\$188.90
Total 071790					\$931.87
EFT000000015911	2021-09-28	35476	BOULTON SEPTIC/LARMON'S	Flagging	\$1,689.22
Total EFT000000015911					\$1,689.22
EFT000000015966	2021-09-28	168058	WILL MCILROY ASPHALT	Flagging	\$228.96
Total EFT000000015966					\$228.96
EFT000000015983	2021-09-28	S-0071803	SWEET'S SAND & GRAVEL	Gravel	\$225.71
Total EFT000000015983					\$225.71
EFT000000015985	2021-09-28	4328	SYDENHAM LANDSCAPE PRODUCTS	Top Soil	\$335.81

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Total EFT000000015985					\$335.81
EFT000000015989	2021-09-28	115976	TROUSDALE'S HOME HARDWARE	Grass Seed	\$132.28
Total EFT000000015989					\$132.28
EFT000000016009	2021-10-12	2524	BETTER LAWN'S LANDSCAPING & EXCAVATION INC	Dump Truck Rental	\$506.76
Total EFT000000016009					\$506.76
EFT000000016017	2021-10-12	653267	COCO PROPERTIES CORP	Gravel	\$814.35
Total EFT000000016017					\$814.35
EFT000000016038	2021-10-12	660	LYNN BROTHERS CONSTRUCTION	Ditching	\$12,489.00
Total EFT000000016038					\$12,489.00
EFT000000016039	2021-10-12	21/09/18-GREEN BAY	MCNICHOLS CONSTRUCTION LTD	Hi Hoe+Tri Axle+Hoe Ram	\$11,875.39
Total EFT000000016039					\$11,875.39
EFT000000016040	2021-10-12	48032	O. BETTSCHEN	Gravel	\$209.35
Total EFT000000016040					\$209.35
EFT000000016052	2021-10-12	S-0071940	SWEET'S SAND & GRAVEL	Gravel	\$916.24
Total EFT000000016052					\$916.24
EFT000000016058	2021-10-12	53783	TW PATCHING	Flagging	\$6,156.48
Total EFT000000016058					\$6,156.48
EFT000000016068	2021-10-26	35704	BOULTON SEPTIC/LARMON'S	Flagging	\$1,994.50
		35705		Flagging	\$3,953.38
		35706		Flagging	\$2,933.23
Total EFT000000016068					\$8,881.11
EFT000000016073	2021-10-26	107400	ATKINSON HOME BUILDING CENTRE	50X MTO Mod. Mixture	\$152.13
Total EFT000000016073					\$152.13
EFT000000016113	2021-10-26	21/09/29-RAMPARTS	MCNICHOLS CONSTRUCTION LTD	Triaxle	\$1,648.51
		21/09/10-GREEN BAY		Hi Hoe + Dump Truck	\$20,591.14
Total EFT000000016113					\$22,239.65
EFT000000016145	2021-11-09	35807	BOULTON SEPTIC/LARMON'S	Flagging	\$1,032.86
		35808		Flagging	\$1,424.64
Total EFT000000016145					\$2,457.50
EFT000000016149	2021-11-09	8455	ASSELSTINE HARDWARE	Sealant	\$81.34
Total EFT000000016149					\$81.34
EFT000000016173	2021-11-09	25158	GREER GALLOWAY CONSULTING ENGINEERS	Engineering Services	\$1,080.07
		25193		Engineering Services	\$1,532.66
Total EFT000000016173					\$2,612.73
EFT000000016199	2021-11-09	S-0072548	SWEET'S SAND & GRAVEL	Gravel	\$788.26
		S-0072695		Gravel	\$493.65
		S-0072695		Gravel	\$118.29
Total EFT000000016199					\$1,400.20
EFT000000016216	2021-11-25	35916	BOULTON SEPTIC/LARMON'S	FLAGGING OCT 25, 2021	\$452.83
Total EFT000000016216					\$452.83
EFT000000016261	2021-11-25	48091	O. BETTSCHEN	used asphalt disposal	\$36.74
		48198		gravel for local drainage	\$368.50
Total EFT000000016261					\$405.24
Total Drainage					\$76,226.73

3220 Ctc,Cb>r

Cheque	Date	Inv #	Vendor	Description	Amount
071790	2021-11-25	211028-02	SNIDER, THE ESTATE OF PERCY	MINI EX FOR CATCH BASIN TOWNHA	\$228.96
Total 071790					\$228.96
Total Ctc,Cb>r					\$228.96

3310 Hardtop Patching

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000015911	2021-09-28	35477	BOULTON SEPTIC/LARMON'S	Patching	\$3,739.68
		35478		Patching	\$4,579.20
Total EFT000000015911					\$8,318.88
EFT000000015931	2021-09-28	34163	COMPTON PROPANE SOLUTIONS	100lb Propane	\$264.77
Total EFT000000015931					\$264.77
EFT000000016016	2021-10-12	636401	COCO PAVING INC	HL2	\$316.47
		637296		HL2	\$664.49
		638417		HL2	\$308.33
		644449		HL2	\$228.25
Total EFT000000016016					\$1,517.54
EFT000000016057	2021-10-12	235954	TROUSDALE'S HOME HARDWARE	Rake	\$22.38
Total EFT000000016057					\$22.38

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EFT000000016064	2021-10-12		WILLIAMS HOT MIX LTD		
		4751	Hot Mix		\$304.11
		4755	Hot Mix		\$924.75
		4761	Hot Mix		\$345.98
		4770	Hot Mix		\$205.15
Total EFT000000016064					\$1,779.99
EFT000000016083	2021-10-26		COCO PAVING INC		
		632164	HL2		\$411.11
		633967	HL2		\$226.52
		633968	HL2		\$426.37
		635125	HL2		\$308.33
		639550	HL2		\$327.67
		668319	HL2		\$233.33
		674645	HL2		\$119.06
Total EFT000000016083					\$2,052.39
EFT000000016139	2021-10-26		WILLIAMS HOT MIX LTD		
		4777	HL3		\$814.08
		4778	HL3		\$322.58
		4787	HL3		\$425.43
		4798	HL3		\$1,666.59
Total EFT000000016139					\$3,228.68
EFT000000016204	2021-11-09		TW PATCHING		
		53785	Patching		\$8,095.01
		53787	Patching		\$8,234.93
Total EFT000000016204					\$16,329.94
EFT000000016208	2021-11-09		WILLIAMS HOT MIX LTD		
		4810	Hot Mix		\$1,705.10
Total EFT000000016208					\$1,705.10
EFT000000016234	2021-11-25		COCO PAVING INC		
		687465	EQUIP RENTAL		\$107.87
		690084	EQUIP RENTAL NOV 1&3		\$339.47
		692877	EQUIP RENTAL NOV 5		\$121.09
		693979	EQUIP RENTAL NOV 8		\$117.02
Total EFT000000016234					\$685.45
EFT000000016261	2021-11-25		O. BETTSCHEN		
		48195	cold patch		\$2,315.45
Total EFT000000016261					\$2,315.45
EFT000000016285	2021-11-25		TW PATCHING		
		053788	Patching		\$7,555.68
Total EFT000000016285					\$7,555.68
EFT000000016289	2021-11-25		WILLIAMS HOT MIX LTD		
		4819	HL8, HL3, HL3F		\$3,286.33
		4848	HL8, SP12.5		\$2,811.18
		4858	HL3, HL3F, SP12.5		\$2,306.40
		4864	HL8M, HL3, SP12.5		\$2,627.14
Total EFT000000016289					\$11,031.05
Total Hardtop Patching					\$56,807.30

3315 Sweeping

Cheque	Date	Inv #	Vendor	Description	Amount
071738	2021-10-26		SNIDER, THE ESTATE OF PERCY		
		21/09/16-32		Sweeping	\$381.60
Total 071738					\$381.60
Total Sweeping					\$381.60

3320 should maint

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000016017	2021-10-12		COCO PROPERTIES CORP		
		651977		Gravel	\$903.06
		655471		Gravel	\$216.80
Total EFT000000016017					\$1,119.86
EFT000000016052	2021-10-12		SWEET'S SAND & GRAVEL		
		S-0071941		Gravel	\$3,923.88
Total EFT000000016052					\$3,923.88
EFT000000016117	2021-10-26		O. BETTSCHEN		
		48023		Gravel	\$2,012.40
Total EFT000000016117					\$2,012.40
EFT000000016128	2021-10-26		SWEET'S SAND & GRAVEL		
		S-0072260		Gravel	\$4,775.66
Total EFT000000016128					\$4,775.66
EFT000000016183	2021-11-09		WILL MCILROY ASPHALT		
		168059		Flagging	\$2,259.07
Total EFT000000016183					\$2,259.07
EFT000000016261	2021-11-25		O. BETTSCHEN		
		48093		Sand & Gravel 232.48 ton	\$2,306.58
		48133		gravel and rap for shoulders	\$988.45
		48212		gravel for shoulders	\$275.92
		48233		recycled asphalt washouts	\$989.62
		48264		gravel for shoulders Arterial	\$1,023.62
		48265		gravel for arterial shoulders	\$1,791.75
		48274		gravel for arterial shoulders	\$3,311.65
Total EFT000000016261					\$10,687.59
Total should maint					\$24,778.46

3405 Washout

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000015983	2021-09-28		SWEET'S SAND & GRAVEL		

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		S-0071809	Gravel	\$2,779.78
Total EFT000000015983				\$2,779.78
EFT000000016016	2021-10-12		COCO PAVING INC	
		654364	Fine RAP	\$459.10
		658090	Fine RAP	\$824.28
Total EFT000000016016				\$1,283.38
EFT000000016040	2021-10-12		O. BETTSCHEN	
		47886	Recycled Asphalt	\$158.97
Total EFT000000016040				\$158.97
EFT000000016084	2021-10-26		COCO PROPERTIES CORP	
		660006	Coarse RAP	\$847.76
Total EFT000000016084				\$847.76
EFT000000016128	2021-10-26		SWEET'S SAND & GRAVEL	
		S-0072261	Gravel	\$4,586.27
		S-0072263	Gravel	\$932.60
		S-0072432	Gravel	\$2,327.07
Total EFT000000016128				\$7,845.94
EFT000000016199	2021-11-09		SWEET'S SAND & GRAVEL	
		S-0072548	Gravel	\$133.20
Total EFT000000016199				\$133.20
EFT000000016261	2021-11-25		O. BETTSCHEN	
		48098	Sand for washouts	\$484.27
		48226	recycled asphalt	\$1,025.14
		48264	gravel for washouts	\$138.90
Total EFT000000016261				\$1,648.31
EFT000000016279	2021-11-25		SWEET'S SAND & GRAVEL	
		S-0072999	GRAVEL FOR WASHOUTS	\$3,236.19
Total EFT000000016279				\$3,236.19
Total Washout				\$17,933.53

3425 Gradng & Grvl resurf

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000016017	2021-10-12		COCO PROPERTIES CORP		
		653267	Gravel		\$566.29
		654436	Coarse RAP		\$376.41
Total EFT000000016017					\$942.70
Total Gradng & Grvl resurf					\$942.70

3515 Stock Snd&Slt

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000015961	2021-09-28		K MULROONEY TRUCKING LIMITED		
		2021-002446	Winter Sand		\$43,680.66
		2021-002456	Winter Sand		\$61,172.38
Total EFT000000015961					\$104,853.04
EFT000000016100	2021-10-26		HARTINGTON EQUIPMENT LIMITED		
		INV-1693	Loader Rental		\$4,884.48
Total EFT000000016100					\$4,884.48
EFT000000016253	2021-11-25		HARTINGTON EQUIPMENT LIMITED		
		INV-4157	WINER RENTAL DL250-5		\$4,884.48
Total EFT000000016253					\$4,884.48
Total Stock Snd&Slt					\$114,622.00

3610 Trfc Sg mnt

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000016125	2021-10-26		R.W. ELECTRIC		
		39905	Street Light Repair		\$357.69
Total EFT000000016125					\$357.69
Total Trfc Sg mnt					\$357.69

3615 Street signs

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000016050	2021-10-12		SIGNS PLUS		
		3285	Street Sign		\$42.69
		3287	4X Street Signs		\$119.87
Total EFT000000016050					\$162.56
EFT000000016057	2021-10-12		TROUSDALE'S HOME HARDWARE		
		238176	Wrench		\$9.15
Total EFT000000016057					\$9.15
EFT000000016275	2021-11-25		SIGNS PLUS		
		3289	6 STREET SIGNS		\$164.55
		3293	8 STREET SIGNS		\$260.10
		3296	30" street signs x2		\$75.20
		3297	24" Street signs x3		\$77.18
Total EFT000000016275					\$577.03
Total Street signs					\$748.74

3620 Reg signs

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000015923	2021-09-28		BMR MANUFACTURING INC.		
		368098	Street Signs		\$922.40
Total EFT000000015923					\$922.40
EFT000000015958	2021-09-28		KENT AUTOMOTIVE		
		9308803822	Screws		\$113.96
Total EFT000000015958					\$113.96

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CHEQUE DISTRIBUTION REPORT

EFT000000016057	2021-10-12	236858	TROUSDALE'S HOME HARDWARE		
			Lumber		\$103.28
Total EFT000000016057					\$103.28
EFT000000016225	2021-11-25	368506	BMR MANUFACTURING INC.		
			regulatory signs		\$216.04
Total EFT000000016225					\$216.04
EFT000000016275	2021-11-25	3289	SIGNS PLUS		
			KEEP RIGHT SIGN		\$82.37
Total EFT000000016275					\$82.37
Total Reg signs					\$1,438.05

3625 RR cross mnt

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000016010	2021-10-12	11133878	CANADIAN PACIFIC RAILWAY		
			Dump Truck Rental		\$888.00
Total EFT000000016010					\$888.00
EFT000000016154	2021-11-09	11134569	CANADIAN PACIFIC RAILWAY		
			21/10 Flasher Contract		\$888.00
Total EFT000000016154					\$888.00
Total RR cross mnt					\$1,776.00

3630 Gd ps/rl mnt

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000015945	2021-09-28	1026298	HUBB CAP		
			Guide Rail Reflector Strips		\$609.03
Total EFT000000015945					\$609.03
EFT000000016026	2021-10-12	1026359	HUBB CAP		
			60X Guide Rail Turnbuckle		\$3,685.95
Total EFT000000016026					\$3,685.95
EFT000000016094	2021-10-26	1026497	HUBB CAP		
			Guide Cable		\$3,578.80
Total EFT000000016094					\$3,578.80
EFT000000016175	2021-11-09	5779-HB	HUGHSON FENCING & GUIDERAIL		
		5779-HB	North Shore Road-HB		\$7,947.18
			Wellington Street		\$2,078.66
Total EFT000000016175					\$10,025.84
Total Gd ps/rl mnt					\$17,899.62

3638 Locates

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000015971	2021-09-28	202018467	ONTARIO ONE CALL		
		202126094		20/12 Notifications	\$126.16
				21/08 Notifications	\$77.87
Total EFT000000015971					\$204.03
EFT000000016118	2021-10-26	202127053	ONTARIO ONE CALL		
				21/09 Notifications	\$77.87
Total EFT000000016118					\$77.87
EFT000000016195	2021-11-09	40101	R.W. ELECTRIC		
			Locates		\$285.44
Total EFT000000016195					\$285.44
EFT000000016262	2021-11-25	202128013	ONTARIO ONE CALL		
				locates 2021	\$86.26
Total EFT000000016262					\$86.26
Total Locates					\$653.60

3650 Street Lights

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000016125	2021-10-26	39905	R.W. ELECTRIC		
			Street Light Repair		\$995.71
Total EFT000000016125					\$995.71
EFT000000016195	2021-11-09	40091	R.W. ELECTRIC		
			Street Light Repairs		\$1,812.24
Total EFT000000016195					\$1,812.24
Total Street Lights					\$2,807.95

3800 Crssng Guards

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000016018	2021-10-12	100441	COMMISSIONAIRES SECURITY SOLUTIONS		
			Crossing Guards		\$380.68
Total EFT000000016018					\$380.68
EFT000000016160	2021-11-09	100655	COMMISSIONAIRES SECURITY SOLUTIONS		
			Crossing Guards		\$1,091.32
Total EFT000000016160					\$1,091.32
EFT000000016235	2021-11-25	100912	COMMISSIONAIRES SECURITY SOLUTIONS		
		101146	CMRE WAGES		\$1,034.20
			CMRE WAGES		\$1,135.71
Total EFT000000016235					\$2,169.91
Total Crssng Guards					\$3,641.91

Total Trans

\$3,257,372.51

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4110 Water Treat

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000016159	2021-11-09		CITY OF KINGSTON		
		16110		Q3 Plant Management	\$57,238.49
		16425		Q3 Meter Replacement	\$1,099.01
		16430		Q3 Meter Reading	\$436.96
		16439		Q3 Director	\$152.64
		16452		Q3 General Administration	\$1,700.66
Total EFT0000000016159					\$60,627.76
Total Water Treat					\$60,627.76

5005 SW & Fac OH

Cheque	Date	Inv #	Vendor	Description	Amount
071784	2021-11-25		BRASH, JAMIE		
			LICENSE RENEWAL	LICENSE RENEWAL FUEL SAFETY	\$115.00
Total 071784					\$115.00
EFT0000000016283	2021-11-25		TROUSDALE'S HOME HARDWARE		
		238581		Manure Fork 48"	\$47.82
Total EFT0000000016283					\$47.82
Total SW & Fac OH					\$162.82

5105 Garb coll

Cheque	Date	Inv #	Vendor	Description	Amount
071708	2021-09-29		SNIDER, THE ESTATE OF PERCY		
		21/09 COLLECTION		21/09 Collection	\$10,280.23
		21/09 COLLECTION		21/09 Collection	\$23,603.61
		21/09 COLLECTION		21/09 Collection	\$9,445.81
		21/09 FUEL ADJ.		21/09 Fuel Adj.	\$190.19
		21/09 FUEL ADJ.		21/09 Fuel Adj.	\$436.68
		21/09 FUEL ADJ.		21/09 Fuel Adj.	\$174.74
Total 071708					\$44,131.26
071751	2021-10-29		SNIDER, THE ESTATE OF PERCY		
		21/10 COLLECTION		21/10 Collection	\$10,280.23
		21/10 COLLECTION		21/10 Collection	\$23,603.61
		21/10 COLLECTION		21/10 Collection	\$9,445.81
		21/10 FUEL ADJ.		21/10 Fuel Adj.	\$239.31
		21/10 FUEL ADJ.		21/10 Fuel Adj.	\$549.44
		21/10 FUEL ADJ.		21/10 Fuel Adj.	\$219.88
Total 071751					\$44,338.28
071800	2021-11-30		SNIDER, THE ESTATE OF PERCY		
		21/11 COLLECTION		21/11 Collection	\$10,280.23
		21/11 COLLECTION		21/11 Collection	\$23,603.61
		21/11 COLLECTION		21/11 Collection	\$9,445.81
		FUEL ADJ 21/11		Fuel Adj 21/11	\$292.70
		FUEL ADJ 21/11		Fuel Adj 21/11	\$672.06
		FUEL ADJ 21/11		Fuel Adj 21/11	\$268.95
Total 071800					\$44,563.36
EFT0000000015989	2021-09-28		TROUSDALE'S HOME HARDWARE		
		116017		Lumber for Tydee Bins	\$102.73
Total EFT0000000015989					\$102.73
EFT0000000016061	2021-10-12		UNIVERSAL SUPPLY GROUP		
		173-326332		2X LED Super Strobe	\$260.46
Total EFT0000000016061					\$260.46
EFT0000000016112	2021-10-26		MADDOCKS ENGINEERING		
		23410		3X Tyedee Bins	\$6,487.20
Total EFT0000000016112					\$6,487.20
EFT0000000016132	2021-10-26		TROUSDALE'S HOME HARDWARE		
		116436		Lumber + Screws	\$76.29
Total EFT0000000016132					\$76.29
EFT0000000016224	2021-11-25		BLACK DOG TIRE & LUBRICANTS		
		IK0053456		SC& TIRE INSTALL 35005	\$305.69
Total EFT0000000016224					\$305.69
EFT0000000016258	2021-11-25		MADDOCKS ENGINEERING		
		23468		Tydee Bins x 4	\$3,680.36
Total EFT0000000016258					\$3,680.36
EFT0000000016267	2021-11-25		PREMIER TRUCK GROUP		
		864158331		parts	\$1,590.08
Total EFT0000000016267					\$1,590.08
EFT0000000016287	2021-11-25		UNIVERSAL SUPPLY GROUP		
		173-330933		Water Separator + Fuel Spin-On	\$91.53
		173-331158		Water Separator + Air Element	\$60.70
		173-330851		Truck Parts	\$1,520.82
Total EFT0000000016287					\$1,673.05
Total Garb coll					\$147,208.76

5110 Gab disp

Cheque	Date	Inv #	Vendor	Description	Amount
071690	2021-09-28		SNIDER, THE ESTATE OF PERCY		
		21/08-39		21/08 Bin Rental	\$76.32
		21/08-40		21/08 Bin Rental	\$152.64
		21/07/30-44		Portland Dump/Dozer	\$814.08
		21/08/13-45		Portland Dump/Dozer	\$1,953.79
		21/08/23-35		Lough. Waste	\$356.16
		21/08/23-37		Port. Waste	\$1,068.48
		21/08/26-46		Portland Dump/Dozer	\$407.04
		21/08/30-48		Portland Dump/Waste	\$1,246.56

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		21/09/02-49	Portland Dump/Dozer	\$1,953.79
		21/09/08-08	Portland Dump/Waste	\$1,068.48
		21/09/08-09	Portland Dump/Dozer	\$732.67
Total 071690				\$9,830.01
071738	2021-10-26	SNIDER, THE ESTATE OF PERCY		
		21/09-21	21/09 Bin Rental	\$76.32
		21/09-22	21/09 Bin Rental	\$152.64
		21/09/13-13	Portland Dump/Waste	\$890.40
		21/09/20-19	Portland Dump/Waste	\$1,068.48
		21/09/22-18	Portland Dump/Dozer	\$1,221.12
		21/09/27-24	Loughborough Dump/Waste	\$356.16
		21/09/27-25	Portland Dump/Waste	\$534.24
		21/09/29-23	Portland Dump/Dozer	\$976.90
		21/09/30-28	Portland Dump/Cover Dump	\$2,401.54
		21/10/01-29	Portland Dump/Cover Dump	\$1,200.77
		21/10/04-30	Portland Dump/Waste	\$890.40
		21/10/04-31	Portland Dump/Dozer	\$651.26
		21/10/12-34	Loughborough Dump/Waste	\$178.08
		21/10/12-35	Portland Dump/Waste	\$1,246.56
		21/10/14-36	Portland Dump/Dozer	\$976.90
Total 071738				\$12,821.77
071790	2021-11-25	SNIDER, THE ESTATE OF PERCY		
		09	LOUGHBOROUGH 1 BIN OCT	\$76.32
		10	OCT BIN RENTAL PORTLAND	\$152.64
		47	PORTLAND WS OCT 15&18 5 TRIPS	\$890.40
		45	PORTLAND WS DOZER OCT 19&21	\$1,221.12
		21/10/25-01	PORTLAND WASTE	\$890.40
		21/10/25-49	LOUGHBOROUGH WASTE 21/10/25	\$356.16
		211028-48	PORTLAND DUMP DOZER OCT	\$976.90
		211101-16	LOUGHBOROUGH 11/01/21	\$178.08
		211101-17	21/11/01 PORTLAND DUMP	\$534.24
		211104-15	PORTLAND DOZER 10/29-11/04	\$1,221.12
Total 071790				\$6,497.38
EFT000000015912	2021-09-28	ABELL PEST CONTROL INC.		
		8067221	Pest Control	\$58.81
		8067221	Pest Control	\$58.81
		8067221	Pest Control	\$58.81
		A3663801	21/10 Pest Control	\$113.37
Total EFT000000015912				\$289.80
EFT000000015941	2021-09-28	DIGIGRAPHICS		
		2879	NCR Booklets	\$676.39
Total EFT000000015941				\$676.39
EFT000000015955	2021-09-28	JODY CAMPBELL'S SEPTIC SERVICE		
		23105	Portable toilet rental	\$117.02
		23129	Portable toilet rental	\$117.02
		23170	Portable toilet rental	\$117.02
		23171	Portable toilet rental	\$117.02
		23172	Portable toilet rental	\$117.02
Total EFT000000015955				\$585.10
EFT000000015975	2021-09-28	PRINTFUSION INC.		
		115827	"Reason For Leaving" Labels	\$373.10
Total EFT000000015975				\$373.10
EFT000000015994	2021-09-28	WASTE MANAGEMENT OF CANADA CORP		
		30915-0639-8	ICI Waste	\$4,817.89
		30915-0639-8	ICI Waste	\$3,387.24
		30915-0639-8	ICI Waste	\$395.69
Total EFT000000015994				\$8,600.82
EFT000000016005	2021-09-29	WHALEY, GEORGE		
		21/09 DISPOSAL	21/09 Disposal	\$1,935.80
Total EFT000000016005				\$1,935.80
EFT000000016057	2021-10-12	TROUSDALE'S HOME HARDWARE		
		238116	Trimmer Line	\$12.20
Total EFT000000016057				\$12.20
EFT000000016069	2021-10-26	ABELL PEST CONTROL INC.		
		9067549	21/30 Pest Control	\$58.81
		9067549	21/30 Pest Control	\$58.81
		9067549	21/30 Pest Control	\$58.81
		A3757417	21/11 Pest Control	\$113.37
Total EFT000000016069				\$289.80
EFT000000016078	2021-10-26	CAMBIUM INC.		
		2021-35126	Autumn Sampling	\$7,316.54
		2021-35127	Autumn Sampling	\$2,986.66
		2021-35128	Autumn Sampling	\$3,332.64
		2021-35129	Autumn Sampling	\$2,518.56
		2021-35131	Autumn Sampling	\$1,465.34
		2021-35133	Autumn Sampling	\$2,040.29
		2021-35134	Autumn Sampling	\$1,012.51
		2021-35183	Autumn Sampling	\$13,004.93
Total EFT000000016078				\$33,677.47
EFT000000016104	2021-10-26	JODY CAMPBELL'S SEPTIC SERVICE		
		23610	Portable Toilet Rental	\$117.02
		23611	Portable Toilet Rental	\$117.02
		23659	Portable Toilet Rental	\$117.02
		23660	Portable Toilet Rental	\$117.02
		23661	Portable Toilet Rental	\$117.02
Total EFT000000016104				\$585.10
EFT000000016132	2021-10-26	TROUSDALE'S HOME HARDWARE		
		613807	Silt Fence	\$122.09
Total EFT000000016132				\$122.09
EFT000000016135	2021-10-26	WASTE MANAGEMENT OF CANADA CORP		
		30938-0639-0	ICI Waste	\$4,303.88
		30938-0639-0	ICI Waste	\$1,548.97

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		30938-0639-0	ICI Waste	\$447.39
		30967-0639-9	ICI Waste	\$3,439.90
		30967-0639-9	ICI Waste	\$1,661.29
		30967-0639-9	ICI Waste	\$412.57
Total EFT000000016135				\$11,814.00
EFT000000016137	2021-10-26	WHALEY, GEORGE		
		812393	21/09 Landfill Maintenance	\$6,441.41
Total EFT000000016137				\$6,441.41
EFT000000016144	2021-10-29	WHALEY, GEORGE		
		21/10 DISPOSAL	21/10 Disposal	\$1,935.80
Total EFT000000016144				\$1,935.80
EFT000000016184	2021-11-09	MCNICHOLS CONSTRUCTION LTD		
		21/10/14-BRADSHAW	Excavator+ Triaxle Rental	\$3,144.38
		21/10/15-SALEM	Excavator+ Triaxle Rental	\$2,859.46
		21/10/19-GREEN BAY	Excavator+ Triaxle Rental	\$5,851.20
Total EFT000000016184				\$11,855.04
EFT000000016217	2021-11-25	ABELL PEST CONTROL INC.		
		10067880		\$58.81
		10067880		\$58.81
		10067880		\$58.81
Total EFT000000016217				\$176.43
EFT000000016254	2021-11-25	JODY CAMPBELL'S SEPTIC SERVICE		
		24073	PORTA RENTAL NOV 2-DEC2	\$117.02
		24074	NOV-DEC RENTAL PORTLAND	\$117.02
		24106	NOV-DEC RENTAL BRADSHAW	\$117.02
		24107	nov- dec rental greenbay	\$117.02
		24108	nov-dec rental salem	\$117.02
Total EFT000000016254				\$585.10
EFT000000016275	2021-11-25	SIGNS PLUS		
		3295	6 DUMP SIGNS	\$195.63
Total EFT000000016275				\$195.63
EFT000000016283	2021-11-25	TROUSDALE'S HOME HARDWARE		
		510775	Silt Fence W/Stakes	\$122.09
Total EFT000000016283				\$122.09
EFT000000016288	2021-11-25	WHALEY, GEORGE		
		812394	21/10 Landfill Maintenance	\$6,604.22
Total EFT000000016288				\$6,604.22
EFT000000016295	2021-11-30	WHALEY, GEORGE		
		21/11 DISPOSAL	21/11 Disposal	\$1,935.80
Total EFT000000016295				\$1,935.80
Total Gab disp				\$117,962.35

5200 Recyc

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000015975	2021-09-28	115827	PRINTFUSION INC.		
				Non Compliance Notices	\$351.61
Total EFT000000015975					\$351.61
Total Recyc					\$351.61

5205 Recyc Coll

Cheque	Date	Inv #	Vendor	Description	Amount
071690	2021-09-28		SNIDER, THE ESTATE OF PERCY		
		21/09/03-10		Recyling Extra Pick up	\$254.40
Total 071690					\$254.40
071708	2021-09-29		SNIDER, THE ESTATE OF PERCY		
		21/09 COLLECTION		21/09 Collection	\$13,492.46
		21/09 COLLECTION		21/09 Collection	\$23,603.61
		21/09 COLLECTION		21/09 Collection	\$20,642.25
		21/09 FUEL ADJ.		21/09 Fuel Adj.	\$249.62
		21/09 FUEL ADJ.		21/09 Fuel Adj.	\$436.68
		21/09 FUEL ADJ.		21/09 Fuel Adj.	\$381.90
Total 071708					\$58,806.52
071751	2021-10-29		SNIDER, THE ESTATE OF PERCY		
		21/10 COLLECTION		21/10 Collection	\$13,492.46
		21/10 COLLECTION		21/10 Collection	\$23,603.61
		21/10 COLLECTION		21/10 Collection	\$20,642.25
		21/10 FUEL ADJ.		21/10 Fuel Adj.	\$314.08
		21/10 FUEL ADJ.		21/10 Fuel Adj.	\$549.44
		21/10 FUEL ADJ.		21/10 Fuel Adj.	\$480.52
Total 071751					\$59,082.36
071800	2021-11-30		SNIDER, THE ESTATE OF PERCY		
		21/11 COLLECTION		21/11 Collection	\$13,492.46
		21/11 COLLECTION		21/11 Collection	\$23,603.61
		21/11 COLLECTION		21/11 Collection	\$20,642.25
		FUEL ADJ 21/11		Fuel Adj 21/11	\$384.16
		FUEL ADJ 21/11		Fuel Adj 21/11	\$672.06
		FUEL ADJ 21/11		Fuel Adj 21/11	\$587.75
Total 071800					\$59,382.29
Total Recyc Coll					\$177,525.57

5210 Rec Disp/Prc

Cheque	Date	Inv #	Vendor	Description	Amount
071690	2021-09-28		SNIDER, THE ESTATE OF PERCY		
		21/08/26-31		Portland Cardboard	\$193.34
		21/08/27-43		Green Bay Cardboard	\$193.34
		21/08/31-50		Lough. Cardboard	\$193.34
Total 071690					\$580.02

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CHEQUE DISTRIBUTION REPORT

071738	2021-10-26		SNIDER, THE ESTATE OF PERCY		
		21/09/15-14		Dump Plastic	\$193.34
		21/09/17-16		Dump Cardboard	\$193.34
		21/09/17-17		Dump Paper	\$193.34
		21/10/08-37		Portland/Dump Cardboard	\$193.34
		21/09/16-15		Green Bay/ Dump Plastic	\$193.34
Total 071738					\$966.70
071790	2021-11-25		SNIDER, THE ESTATE OF PERCY		
		46		CARDBOARD TO PORTLAND WS	\$193.34
		211103-12		DUMP CAN BIN & RETURN SALEM	\$193.34
		211103-13		DUMP PAPER BIN 21/11/03	\$193.34
		211103-14		Dump paper bin at bradshaw	\$193.34
Total 071790					\$773.36
EFT000000016159	2021-11-09		CITY OF KINGSTON		
		19561		Q3 Solid Waste	-\$37,918.50
		19561		Q3 Solid Waste	\$61,845.80
		19561		Q3 Solid Waste	\$850.00
		19561		Q3 Solid Waste	\$7,551.22
		19560		Q2 Solid Waste	-\$37,918.50
		19560		Q2 Solid Waste	\$61,845.80
		19560		Q2 Solid Waste	\$850.00
		19560		Q2 Solid Waste	\$7,551.22
Total EFT000000016159					\$64,657.04
Total Rec Disp/Prc					\$66,977.12
5305 HHW					
Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000015924	2021-09-28		BRENDAR ENVIRONMENTAL INC.		
		20210219		21/08 HHW Services	\$8,990.93
Total EFT000000015924					\$8,990.93
EFT000000016077	2021-10-26		BRENDAR ENVIRONMENTAL INC.		
		20210247		21/09 HHW Services	\$9,293.48
Total EFT000000016077					\$9,293.48
Total HHW					\$18,284.41
Total Env					\$589,100.40
70 Cem					
7000 Health					
Cheque	Date	Inv #	Vendor	Description	Amount
071690	2021-09-28		SNIDER, THE ESTATE OF PERCY		
		21/08/25-13		Grass Cutting	\$431.46
Total 071690					\$431.46
071720	2021-10-12		SNIDER, THE ESTATE OF PERCY		
		21/09/15-47		Grass Cutting	\$215.73
Total 071720					\$215.73
071790	2021-11-25		SNIDER, THE ESTATE OF PERCY		
		43		EXCAVATOR& BUSH HOG RENTAL OCT	\$478.27
		211028-26		21/10/28 VERONA CEMETARY GRASS	\$323.60
Total 071790					\$801.87
EFT000000015910	2021-09-28		1000 ISLANDS CUTTING EDGE LAWN CARE		
		1214		Grass Cutting	\$325.63
		1214		Grass Cutting	\$1,099.01
		1214		Grass Cutting	\$284.93
		1214		Grass Cutting	\$284.93
		1214		Grass Cutting	\$325.63
		1214		Grass Cutting	\$1,302.53
Total EFT000000015910					\$3,622.66
EFT000000015999	2021-09-28		D G YOUNGE CONCRETE BURIAL VAULTS		
		3231		21/07 Cemetery Services	\$2,009.76
		3231		21/07 Cemetery Services	\$356.16
Total EFT000000015999					\$2,365.92
EFT000000016002	2021-09-29		D G YOUNGE CONCRETE BURIAL VAULTS		
		21/09 SERVICES		21/09 Cemetery Services	\$875.14
Total EFT000000016002					\$875.14
EFT000000016067	2021-10-26		1000 ISLANDS CUTTING EDGE LAWN CARE		
		1216		Grass Cutting	\$407.04
		1216		Grass Cutting	\$1,373.76
		1216		Grass Cutting	\$356.16
		1216		Grass Cutting	\$356.16
		1216		Grass Cutting	\$407.04
		1216		Grass Cutting	\$1,628.16
Total EFT000000016067					\$4,528.32
EFT000000016103	2021-10-26		J & J LANDSCAPING		
		2019833		Grass Cutting	\$224.38
		2019834		Grass Cutting	\$412.13
		2019835		Grass Cutting	\$2,472.77
Total EFT000000016103					\$3,109.28
EFT000000016141	2021-10-29		D G YOUNGE CONCRETE BURIAL VAULTS		
		21/10 SERVICES		21/10 Cemetery Services	\$875.14
Total EFT000000016141					\$875.14
EFT000000016165	2021-11-09		D G YOUNGE CONCRETE BURIAL VAULTS		
		3276		21/08 Cemetery Services	\$1,398.98
		3276		21/08 Cemetery Services	\$1,246.78
		3318		21/09 Cemetery Services	\$534.24
		3318		21/09 Cemetery Services	\$178.08
		3318		21/09 Cemetery Services	\$356.16
Total EFT000000016165					\$3,714.24

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CHEQUE DISTRIBUTION REPORT

EFT000000016169	2021-11-09		ECO TREE CARE		
		11633		Storm Damage Response	\$1,272.00
Total EFT000000016169					\$1,272.00
EFT000000016215	2021-11-25		1000 ISLANDS CUTTING EDGE LAWN CARE		
		1220		LAWNCARE OCT	\$325.63
		1220		LAWNCARE OCT	\$1,099.01
		1220		LAWNCARE OCT	\$284.93
		1220		LAWNCARE OCT	\$284.93
		1220		LAWNCARE OCT	\$325.63
		1220		LAWNCARE OCT	\$1,302.53
Total EFT000000016215					\$3,622.66
EFT000000016292	2021-11-30		D G YOUNGE CONCRETE BURIAL VAULTS		
		21/11 SERVICES		21/11 Cemetery Services	\$875.14
Total EFT000000016292					\$875.14
Total Health					\$26,309.56
Total Cem					\$26,309.56

80 Rec

8000 Rec

Cheque	Date	Inv #	Vendor	Description	Amount
071690	2021-09-28		SNIDER, THE ESTATE OF PERCY		
		21/09/01-02		Remove Stone-Install Woodchips	\$2,574.53
		21/09/09-11		Sweep Parking Lot	\$585.12
Total 071690					\$3,159.65
071725	2021-10-26		4IMPRINT		
		9261237		26X Masks	\$382.30
Total 071725					\$382.30
071729	2021-10-26		ED MALETTE ELECTRIC LTD		
		27910		Electrical Work	\$4,538.50
		27912		Replace 2X GFI Receptables	\$200.30
		27914		Disconnect Feed+Install Switch	\$844.59
Total 071729					\$5,583.39
071756	2021-11-09		DHL EXPRESS (CANADA) LTD		
		782136100		Processing Fee+HST	\$19.06
		785703400		Processing Fee+HST	\$19.06
Total 071756					\$38.12
071757	2021-11-09		ED MALETTE ELECTRIC LTD		
		27970		Install Outdoor Recepticals	\$661.35
Total 071757					\$661.35
071785	2021-11-25		ED MALETTE ELECTRIC LTD		
		28017		WORK AT GLENDALE BUILDING	\$1,127.41
		28039		INSTALL CHRISTMAS LIGHTS	\$2,688.18
Total 071785					\$3,815.59
071787	2021-11-25		Chris Murphy		
		VOLUNTEER APPREC		music for volunteer appreciat	\$150.00
Total 071787					\$150.00
071792	2021-11-25		THINC DESIGN		
		20020-04		MASTER PLAN CONSULT 20-47	\$8,191.68
Total 071792					\$8,191.68
EFT000000015910	2021-09-28		1000 ISLANDS CUTTING EDGE LAWN CARE		
		1214		Grass Cutting	\$976.90
		1214		Grass Cutting	\$152.64
		1214		Grass Cutting	\$895.49
		1214		Grass Cutting	\$122.11
		1214		Grass Cutting	\$264.58
Total EFT000000015910					\$2,411.72
EFT000000015918	2021-09-28		ATKINSON HOME BUILDING CENTRE		
		106614		Corner Plate + Bolts	\$18.39
Total EFT000000015918					\$18.39
EFT000000015934	2021-09-28		COVERMASTER		
		I-066696		Wind Screen	\$2,106.75
Total EFT000000015934					\$2,106.75
EFT000000015939	2021-09-28		DEDICATED ENVIRONMENTAL SERVICES INC		
		4994		Repair Steel Grates	\$598.61
Total EFT000000015939					\$598.61
EFT000000015942	2021-09-28		D.MARTIN WELDING & FABRICATING		
		10564		6X Garbage Can Lids	\$1,490.25
Total EFT000000015942					\$1,490.25
EFT000000015955	2021-09-28		JODY CAMPBELL'S SEPTIC SERVICE		
		23218		Portable toilet rental	\$101.76
Total EFT000000015955					\$101.76
EFT000000015968	2021-09-28		N.C.D.D. WOODWORKING		
		170364		Woodwork in Clubhouse	\$414.16
Total EFT000000015968					\$414.16
EFT000000015978	2021-09-28		R&D NELSON GENERAL MAINTENANCE		
		21/08-LIB		21/07+21/08 Gen. Maintenance	\$136.85
		21/08-LIB		21/07+21/08 Gen. Maintenance	\$1,831.68
		21/08-G,B,P+K		21/07-21/08 Gen. Maintenance	\$128.22
		21/08-G,B,P+K		21/07-21/08 Gen. Maintenance	\$35.46
Total EFT000000015978					\$2,132.21
EFT000000015981	2021-09-28		R.W. ELECTRIC		
		39911		Reinstall Court Light Pole	\$3,246.14
Total EFT000000015981					\$3,246.14
EFT000000015984	2021-09-28		SWISH MAINTENANCE LIMITED		
		K662256		Soap + Toilet Paper	\$194.05
		K661993		Cleaner, fan, soap refill	\$125.46
		K661993		Cleaner, fan, soap refill	\$125.46

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

		K661993	Cleaner, fan, soap refill	\$125.46
Total EFT000000015984				\$570.43
EFT000000015985	2021-09-28		SYDENHAM LANDSCAPE PRODUCTS	
		4311	Grass Seed	\$106.85
		4313	Grass Seed	\$523.05
		4339	Top Soil	\$50.81
Total EFT000000015985				\$680.71
EFT000000015989	2021-09-28		TROUSDALE'S HOME HARDWARE	
		91875	Drywall + Accessories	\$377.26
		91881	Knife + Blades	\$24.11
		109249	Canadian Flag	\$36.62
		109249	Canadian Flag	\$36.62
		109374	Cement Mixer + Hardware	\$268.04
		109626	Hardware	\$10.54
		109642	Masonry Bit + Sealant	\$13.93
Total EFT000000015989				\$767.12
EFT000000015991	2021-09-28		TRUE ELECTRIC	
		7013	150 Amp Contactor+Switch	\$4,773.95
		7028	Replace LED Pole Fixtures	\$5,097.51
		7029	2X LED Lights	\$2,638.53
Total EFT000000015991				\$12,509.99
EFT000000016004	2021-09-29		LEONARD, ELIZABETH	
Total EFT000000016004		21/09 MAINTENANCE	21/09 Maintenance	\$142.50
EFT000000016022	2021-10-12			\$142.50
Total EFT000000016022			DENES, SHARY	
EFT000000016024	2021-10-12	21/09/22-SF REC	21/09/22-SF REC	\$33.78
				\$33.78
Total EFT000000016024			ELLIOTT, MELISSA	
EFT000000016033	2021-10-12	21/09/22- SF REC	21/09/22- SF REC	\$33.78
				\$33.78
Total EFT000000016033			HOLLAND, TRACY	
EFT000000016035	2021-10-12	21/09/22-SF REC	21/09/22-SF REC	\$33.78
		21/09/22-SF REC	21/09/22-SF REC	\$4.46
Total EFT000000016033				\$38.24
EFT000000016035	2021-10-12		JODY CAMPBELL'S SEPTIC SERVICE	
		23450	Portable Toilet Rental	\$101.76
Total EFT000000016035				\$101.76
EFT000000016048	2021-10-12		ROMERO, ROGER	
Total EFT000000016048		21/09/22-SF REC	21/09/22-SF REC	\$33.78
EFT000000016049	2021-10-12			\$33.78
Total EFT000000016049			SEDORE, MEGAN	
EFT000000016053	2021-10-12	21/09/22-SF REC	21/09/22-SF REC	\$33.78
				\$33.78
Total EFT000000016053			SWISH MAINTENANCE LIMITED	
EFT000000016057	2021-10-12	K662865	Garbage Bags+Cleaning Supplies	\$291.95
				\$291.95
Total EFT000000016057			TROUSDALE'S HOME HARDWARE	
EFT000000016062	2021-10-12	110218	10" Screws	\$31.54
		112586	Dry Base Cove Molding	\$22.38
		114813	Wasp B Gone Foam	\$8.64
		233022	Wall Anchors + Outlet Timer	\$50.33
		233216	Bits + Hardware	\$17.28
		234220	Screws	\$29.50
		234763	Screws	\$4.66
		235313	Garden Hose	\$34.58
		237089	2X Keys	\$6.09
		237830	Batteries	\$46.78
		238003	Lumber + Hinges	\$168.85
		613461	Lumber + Auger Bit + Rod	\$139.90
Total EFT000000016057				\$560.53
EFT000000016062	2021-10-12		WASH, PAUL	
		21/09/22 SF REC	21/09/22 SF REC	\$33.78
		21/09/22 SF REC	21/09/22 SF REC	\$8.42
Total EFT000000016062				\$42.20
EFT000000016063	2021-10-12		WEMP & SMITH CONSTRUCTION LTD.	
		5015-HB	Payment #1-HB	\$318.54
		5056-HB	Payment #2 -HB	\$4,617.94
		5080-HB	Payment #3	\$2,274.39
		5095-HB	Payment #4-HB	\$4,438.28
		5095	Payment #4	\$39,945.19
		5110-HB	Payment #5-HB	\$3,480.51
Total EFT000000016063				\$55,074.85
EFT000000016067	2021-10-26		1000 ISLANDS CUTTING EDGE LAWN CARE	
		1216	Grass Cutting	\$1,221.12
		1216	Grass Cutting	\$190.80
		1216	Grass Cutting	\$1,119.36
		1216	Grass Cutting	\$152.64
		1216	Grass Cutting	\$330.72
Total EFT000000016067				\$3,014.64
EFT000000016103	2021-10-26		J & J LANDSCAPING	
		2019818	Grass Cutting	\$732.67
		2019819	Grass Cutting	\$183.17
		2019820	Grass Cutting	\$2,120.17
		2019821	Grass Cutting	\$824.26
		2019822	Grass Cutting	\$1,923.26
		2019823	Grass Cutting	\$274.75
		2019824	Grass Cutting	\$576.98
		2019825	Grass Cutting	\$320.54
		2019826	Grass Cutting	\$196.91
		2019827	Grass Cutting	\$677.72
		2019828	Grass Cutting	\$1,099.01

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		2019830	Grass Cutting	\$732.67
		2019836	Grass Cutting	\$787.62
		2019837	Grass Cutting	\$1,186.01
Total EFT0000000016103				\$11,635.74
EFT0000000016116	2021-10-26		N.C.D.D. WOODWORKING	
		170365	Woodwork	\$403.99
Total EFT0000000016116				\$403.99
EFT0000000016125	2021-10-26		R.W. ELECTRIC	
		39905	Street Light Repair	\$314.51
Total EFT0000000016125				\$314.51
EFT0000000016126	2021-10-26		SIMMONS PLUMBING & PUMP SERV.	
		6866	Service Call-No Water	\$122.11
Total EFT0000000016126				\$122.11
EFT0000000016132	2021-10-26		TROUSDALE'S HOME HARDWARE	
		613807	Epoxy	\$13.22
Total EFT0000000016132				\$13.22
EFT0000000016143	2021-10-29		LEONARD, ELIZABETH	
		21/10 MAINTENANCE	21/10 Maintenance	\$142.50
Total EFT0000000016143				\$142.50
EFT0000000016149	2021-11-09		ASSELSTINE HARDWARE	
		8459	Rope Clips + Hardware	\$16.16
Total EFT0000000016149				\$16.16
EFT0000000016170	2021-11-09		EVERTEMP INC	
		36605	Furnace Service Calls	\$206.05
Total EFT0000000016170				\$206.05
EFT0000000016181	2021-11-09		LOYALIST IRRIGATION LIMITED	
		8240	Winterizing Sprinkler System	\$506.76
Total EFT0000000016181				\$506.76
EFT0000000016190	2021-11-09		PINCHIN LTD.	
		1546396	Haz. Building Mat. Assessment	\$1,399.20
		1546398	Haz. Building Mat. Assessment	\$1,399.20
Total EFT0000000016190				\$2,798.40
EFT0000000016203	2021-11-09		TROUSDALE'S HOME HARDWARE	
		614178	2X Baluster	\$5.07
Total EFT0000000016203				\$5.07
EFT0000000016209	2021-11-09		WILLOWS AGRISERVICES LTD.	
		10021190	34LBS Playground Seed	\$76.12
Total EFT0000000016209				\$76.12
EFT0000000016212	2021-11-09		XCG CONSULTANTS LTD.	
		58254	Water Testing	\$192.24
		58254	Water Testing	\$192.24
		58254	Water Testing	\$192.23
		58254	Water Testing	\$173.10
Total EFT0000000016212				\$749.81
EFT0000000016215	2021-11-25		1000 ISLANDS CUTTING EDGE LAWN CARE	
		1220	LAWNCARE OCT	\$976.90
		1220	LAWNCARE OCT	\$152.64
		1220	LAWNCARE OCT	\$895.49
		1220	LAWNCARE OCT	\$122.11
		1220	LAWNCARE OCT	\$264.58
Total EFT0000000016215				\$2,411.72
EFT0000000016229	2021-11-25		CANADIAN TIRE	
		141750	LIGHTS	\$661.19
Total EFT0000000016229				\$661.19
EFT0000000016243	2021-11-25		EVERTEMP INC	
		36747	HVAC REPAIR	\$262.13
Total EFT0000000016243				\$262.13
EFT0000000016245	2021-11-25		FORT GLASS INCORPORATED	
		2110205	SERVICE CALL	\$264.58
Total EFT0000000016245				\$264.58
EFT0000000016252	2021-11-25		HAMBLY GROUP	
		21086	SITE VISIT & REPORT	\$610.56
Total EFT0000000016252				\$610.56
EFT0000000016272	2021-11-25		R&D NELSON GENERAL MAINTENANCE	
		2109-2110 LIB	SEPT&OCT MAINT LIBRARY	\$1,795.05
		2109-2110 LIB	SEPT&OCT MAINT LIBRARY	\$232.27
		2109-2110-GBP	cleaning labour	\$174.01
		2109-2110-GBP	materials	\$39.75
		2109 LIB	windows siding soffits patio	\$225.13
Total EFT0000000016272				\$2,466.21
EFT0000000016283	2021-11-25		TROUSDALE'S HOME HARDWARE	
		237421	Roughneck Garbage Can 75.7L	\$19.32
		237550	Anchr Wedge 1/2X3-3/4 (50)	\$13.39
		237946	Canadian Flag 27"x54"	\$26.45
		610976	Line Marking Powder White	\$772.97
Total EFT0000000016283				\$832.13
EFT0000000016284	2021-11-25		TRUE ELECTRIC	
		7041	Rep Lens, Bulbs, Truck, Labour	\$2,623.98
Total EFT0000000016284				\$2,623.98
EFT0000000016286	2021-11-25		UNITY SOD FARM LTD.	
		74628	Fertilization of Field	\$355.14
		74629	Fertilization of Fields	\$449.78
Total EFT0000000016286				\$804.92
EFT0000000016293	2021-11-30		LEONARD, ELIZABETH	
		21/11 MAINTENANCE	21/11 Maintenance	\$142.50
Total EFT0000000016293				\$142.50
Total Rec				\$136,502.47

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

8041 Winter Festival

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000016214	2021-11-17	50422	TUBE PRO INC	SNOW TUBES	\$3,581.95
Total EFT000000016214					\$3,581.95
Total Winter Festival					\$3,581.95

8205 Pumpkinfest

Cheque	Date	Inv #	Vendor	Description	Amount
071755	2021-11-09	2021	BOVEY, EDIE	Pumpkinfest Supplies	\$249.31
Total 071755					\$249.31
071759	2021-11-09	25303	FORMAN, CHARLES	Pie Pumpkins	\$600.00
Total 071759					\$600.00
EFT000000016188	2021-11-09	2021	PANTREY, AMANDA	2021 Pumpkinfest Supplies	\$446.96
Total EFT000000016188					\$446.96
EFT000000016210	2021-11-09	2021	WOOD, ALVIN	Labels	\$371.94
Total EFT000000016210					\$371.94
Total Pumpkinfest					\$1,668.21

8210 VCA

Cheque	Date	Inv #	Vendor	Description	Amount
071742	2021-10-26	4028	VERONA COMPUTER STORE	Maintenance on Sign Computer	\$244.22
Total 071742					\$244.22
Total VCA					\$244.22

8215 VCA-xms4kds

Cheque	Date	Inv #	Vendor	Description	Amount
071794	2021-11-25	2021022	VAN CAMP, NICOLE	CashAdvance-Christmas For Kids	\$9,000.00
Total 071794					\$9,000.00
Total VCA-xms4kds					\$9,000.00

8240 Comm Caring

Cheque	Date	Inv #	Vendor	Description	Amount
071730	2021-10-26	2021	KFLA ADDICTION & MENTAL HEALTH ASSOCIATION	2021 PCC DONTATION	\$1,000.00
Total 071730					\$1,000.00
071731	2021-10-26	2021	LOUGHBOROUGH CHRISTMAS & RELIEF FUND	2021 PCC DONTATION	\$1,000.00
Total 071731					\$1,000.00
071739	2021-10-26	2021	SOUTH FRONTENAC FOOD BANK	2021 PCC DONATION	\$2,000.00
Total 071739					\$2,000.00
071740	2021-10-26	2021	SPAY NEUTER KINGSTON INITIATIVE	2021 PCC DONATION	\$1,000.00
Total 071740					\$1,000.00
071763	2021-11-09	2021	LOUGHBOROUGH DISTRICT	2021 PCC Donation	\$500.00
Total 071763					\$500.00
EFT000000016099	2021-10-26	2021	HARROWSMITH & DIST S & A CLUB	2021 PCC DONATION	\$1,000.00
Total EFT000000016099					\$1,000.00
EFT000000016119	2021-10-26	2021	PARHAM FIREMAN'S ASSOCIATION	2021 PCC DONATION	\$500.00
Total EFT000000016119					\$500.00
EFT000000016121	2021-10-26	2021	PORTLAND FIREFIGHTERS ASSOCIATION	2021 PCC DONATION	\$500.00
Total EFT000000016121					\$500.00
EFT000000016127	2021-10-26	2021	SOUTHERN FRONTENAC COMMUNITY	2021 PCC DONATION	\$1,000.00
Total EFT000000016127					\$1,000.00
Total Comm Caring					\$8,500.00

8245 BCHC

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000016101	2021-10-26	2021	HAYES, CELINE	50X Totes for Hall	\$407.04
Total EFT000000016101					\$407.04
Total BCHC					\$407.04

8405 Ver&Dis Hist

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000016043	2021-10-12	116045	PRINTFUSION INC.	Greeting Cards + Envelopes	\$149.90
Total EFT000000016043					\$149.90

Township of South Frontenac
CHEQUE DISTRIBUTION REPORT

Total Ver&Dis Hist
Total Rec

90 Plan

9000 Plan

Cheque	Date	Inv #	Vendor	Description	Amount
EFT000000016015	2021-10-12		CITYVIEW		
		MUNMN0000432		Software Maintenance	\$986.91
Total EFT000000016015					\$986.91
EFT000000016087	2021-10-26		CUNNINGHAM SWAN CARTY		
		174387		Legal Services	\$330.72
		174391		Legal Services	\$152.64
Total EFT000000016087					\$483.36
EFT000000016090	2021-10-26		DILLON CONSULTING		
		244508		Official Plan	\$11,328.94
Total EFT000000016090					\$11,328.94
EFT000000016134	2021-10-26		VERSUS BUSINESS FORMS & LABELS		
		49698		1500X Envelopes	\$259.44
Total EFT000000016134					\$259.44
EFT000000016166	2021-11-09		DILLON CONSULTING		
		243365		Official Plan	\$18,888.95
Total EFT000000016166					\$18,888.95
EFT000000016218	2021-11-25		AINLEY GRAHAM & ASSOCIATES LTD		
		IN0022187		2965 battersea road	\$258.57
Total EFT000000016218					\$258.57
EFT000000016228	2021-11-25		CAMBIUM INC.		
		2021-35458		INSPECTION	\$2,111.52
Total EFT000000016228					\$2,111.52
EFT000000016236	2021-11-25		COUNTY OF FRONTENAC		
		61592		COMPUTER SUPPLIES	\$3,424.67
Total EFT000000016236					\$3,424.67
EFT000000016238	2021-11-25		CUNNINGHAM SWAN CARTY		
		175193		BYLAW 12955-434	\$334.75
Total EFT000000016238					\$334.75
Total Plan					\$38,077.11

9800 Dev Serv

Cheque	Date	Inv #	Vendor	Description	Amount
071769	2021-11-09		THOMSON REUTERS CANADA		
		6144395578		2021 Planning Legislation	\$268.54
Total 071769					\$268.54
EFT000000016070	2021-10-26		AINLEY GRAHAM & ASSOCIATES LTD		
		IN0022011		Engineering Services	\$2,009.46
Total EFT000000016070					\$2,009.46
Total Dev Serv					\$2,278.00
Total Plan					\$40,355.11

99

9999

Cheque	Date	Inv #	Vendor	Description	Amount
071702	2021-09-28		TROUGHT ERIC ROSS		
		CRADJ6110-1		TAX REF	\$1,939.76
Total 071702					\$1,939.76
071704	2021-09-28		WATSON, RONALD L.		
		2021 TAX REFUND		TAX REFUND	\$2,163.97
Total 071704					\$2,163.97
071749	2021-10-26		PARAYANKUZHIIYIL XAVIER		
		CRADJ6142-1		REFUND	\$1,924.00
Total 071749					\$1,924.00
071786	2021-11-25		MINISTER OF FINANCE-publications ontario		
		2676		PUBLIC SALE BY TENDER AD	\$228.96
Total 071786					\$228.96
071795	2021-11-25		BANK OF NOVA SCOTIA - MORTGAGE		
		TAX REFUND		TAX REFUND	\$1,000.00
Total 071795					\$1,000.00
071796	2021-11-25		BUCHAN STEPHEN THOMAS		
		CRADJ6211-1		TAX REFUND	\$1,123.33
Total 071796					\$1,123.33
071797	2021-11-25		SCOTT SHERIE		
		CRADJ6210-1		TAX REFUND	\$1,300.76
Total 071797					\$1,300.76
071798	2021-11-25		MCPHEE AIRLIE		
		CRADJ6213-1		REFUND	\$902.67
Total 071798					\$902.67
071799	2021-11-25		TROY MERRICK		
		TAX REFUND		TAX REFUND	\$2,764.46
Total 071799					\$2,764.46
EFT000000015997	2021-09-28		W.O. STINSON & SON LTD.		
		8543838		K 1626 L GAS @1.0230	\$1,838.94
		8543839		K 1602.1 L CLR @0.8930	\$1,630.80
		8543840		K 2110.3 L MKD @0.7500	\$1,841.01
		8543841		SUN 1400 L CLR @0.9	\$1,435.04
		8543853		P 505.70 L CLR @0.8930	\$514.75

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

		8543854	P 412.60 L MKD @0.75	\$359.94
		8543850	B 416.90L GAS @1.023	\$471.48
		8543851	B 646.80L CLR @.90	\$662.99
		8543852	B 457.40L MKD @.7570	\$402.28
		8549950	K 1625.00L GAS @1.0260	\$1,842.77
		8549951	K 2163.80L CLR @.9080	\$2,235.57
Total EFT000000015997				\$13,235.57
EFT000000015998	2021-09-28	WELCH, GRACE		
		2021 TAX REFUND	Tax Refund	\$230.86
Total EFT000000015998				\$230.86
EFT000000016014	2021-10-12	CITY OF KINGSTON		
		IN-0018780	Snider-Damage by Recycle Truck	\$368.95
Total EFT000000016014				\$368.95
EFT000000016065	2021-10-12	W.O. STINSON & SON LTD.		
		8557188	K 1757.00L GAS @.9970	\$1,940.62
		8557200	B 532.70L GAS @.9970	\$588.36
		8557201	B 668.3L CLR @.93	\$705.43
		8557202	B 900.10L MKD @.7870	\$819.12
		8557203	P 673.00L CLR @.93	\$710.39
		8568137	K 2500.2L CLR @.9580	\$1,693.68
		8568138	K 2500.20L CLR @.9580	\$2,710.34
		8568139	K 2210.90L MKD @.8150	\$2,074.99
		8568140	SUN 458.90L CLR @.9580	\$497.47
		8568149	B 190.60L GAS @1.0030	\$211.68
		8568151	B 351.10L MKD @.8150	\$329.52
		8568152	P 217.90L CLR @.9580	\$236.21
		8568153	P 300.80L MKD @.8150	\$282.32
Total EFT000000016065				\$12,800.13
EFT000000016140	2021-10-26	W.O. STINSON & SON LTD.		
		8591145	B 442.30L GAS @1.0750	\$523.62
		8591146	B 274.40L CLR @1.027	\$316.73
		8591147	B 450.50L MKD @.8840	\$454.44
		8591148	P 446.90L CLR @1.027	\$515.84
		8591149	P 1250.2L MKD @.8840	\$1,261.13
		8591167	K 1200.00L GAS @1.0750	\$1,420.65
		8591168	K 2000.00L CLR @1.0270	\$2,308.53
		8591170	SUN 1479.00L CLR @1.0270	\$1,707.16
		8603703	K 1125.00L GAS @1.0760	\$1,333.00
		8603704	K 1850.00L CLR @1.0280	\$2,137.27
Total EFT000000016140				\$11,978.37
EFT000000016192	2021-11-09	REALTAX INC		
		80615	First Notices	\$401.15
		80629	First Notices	\$796.65
		80630	First Notices	\$378.55
		80643	First Notices	\$468.95
		80644	First Notices	\$423.75
		80648	First Notices	\$581.95
		80647	First Notices	\$446.35
		80646	First Notices	\$649.75
		80645	First Notices	\$491.55
		80642	First Notices	\$581.95
		80635	First Notices	\$717.55
		80634	First Notices	\$423.75
		80633	First Notices	\$491.55
		80632	First Notices	\$491.55
		80631	First Notices	\$762.75
		80628	First Notices	\$491.55
		80627	First Notices	\$401.15
		80626	First Notices	\$446.35
		80625	First Notices	\$581.95
		80624	First Notices	\$649.75
		80623	First Notices	\$762.75
		80622	First Notices	\$627.15
		80621	First Notices	\$446.35
		80620	First Notices	\$423.75
		80619	First Notices	\$491.55
		80618	First Notices	\$446.35
		80617	First Notices	\$355.95
		80616	First Notices	\$401.15
		80651	First Notices	\$491.55
		80830	First Notices	\$581.95
Total EFT000000016192				\$15,707.00
EFT000000016211	2021-11-09	W.O. STINSON & SON LTD.		
		8613944	B 351.20L GAS @1.11	\$428.29
		8613945	B 150.00L CLR @1.04	\$175.13
		8613946	B 481.70L MKD @.8970	\$492.28
		8613947	P 235.00L CLR @1.04	\$274.36
		8613948	P 142.70L MKD @.8970	\$145.83
		8613958	K 1150.00L GAS @1.11	\$1,402.41
		8613960	K 1500.00L MKD @.8970	\$1,532.96
Total EFT000000016211				\$4,451.26
EFT000000016247	2021-11-25	THE FRONTENAC NEWS		
		75783	TAX SALE AD OCT 28	\$385.61
Total EFT000000016247				\$385.61
EFT000000016290	2021-11-25	W.O. STINSON & SON LTD.		
		8630876	B 315.10L CLR @ 1.058	\$373.65
		8630877	B 218.90L MKD @ 0.915	\$227.72
		8630878	P 106.10L @ 1.058	\$125.81
		8630898	K 1400.10L Gas @ 1.121	\$1,723.08
		8630899	K 1525.30L CLR @ 1.058	\$1,808.72
		8630901	SUN 1000.10L CLR @ 1.028	\$1,155.39
		8660465	B 235.50L Gas @ 1.099	\$284.55
		8660467	B 300.10L MKD @ 0.918	\$313.11

Township of South Frontenac

CHEQUE DISTRIBUTION REPORT

	8660468	P 300.90L CLR @ 1.061	\$357.73
	8660469	P 262.20L MKD @ 0.918	\$273.56
	8660489	K 1300.20L Gas @ 1.099	\$1,571.03
	8672712	K 1800.20L Gas @ 1.091	\$2,160.53
	8672713	K 2200.10L CLR @ 1.041	\$2,570.83
	8672714	K 1600L MKD @ 0.898	\$1,636.79
	V5323814	P 1001.30L CLR @ 1.047	\$1,176.14
			\$15,758.64
	Total EFT0000000016290		\$88,264.30
	Total		
	Total		\$88,264.30
	Total		\$8,065,572.73

**TOWNSHIP OF SOUTH FRONTENAC
BY-LAW 2021-72**

**A BY-LAW TO CONFIRM GENERALLY ALL ACTIONS AND PROCEEDINGS OF
THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH
FRONTENAC ON DECEMBER 7, 2021**

Whereas Section 8 of the *Municipal Act*, S.O. 2001 c. 25 and amendments thereto provides that a municipality has the capacity, rights powers and privileges of a natural person for the purpose of exercising its authority under the *Municipal Act* of any other *Act*; and;

Whereas Subsection 2 of Section 11 of the *Municipal Act* S.O. 2001, c. 25 and amendments thereto provides that a lower-tier municipality and an upper-tier municipality may pass by-laws respecting matters within the spheres of the jurisdiction described in the Table to Subsection 2, subject to certain provisions, and;

Whereas Section 5 of the *Municipal Act*, S.O 2001 c. 25 and amendments thereto provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 shall be exercised by its council and by by-law unless the municipality is specifically authorized to do otherwise, and

Whereas the Council of the Township of South Frontenac deems it expedient to confirm its actions and proceedings;

**NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL CORPORATION OF
THE TOWNSHIP OF SOUTH FRONTENAC, HEREBY ENACTS AS FOLLOWS:**

1. The all actions and proceedings of the Council of the Corporation of the Township of South Frontenac taken at its meeting held on December 7, 2021 be confirmed as actions for which the municipality has the capacity, rights, powers and privileges of a natural person.
2. That all actions and proceedings of the Council of the Corporation of the Township of South Frontenac held December 7, 2021 be confirmed as being matters within the spheres of jurisdiction described in Subsection 2 of Section 11 of the *Municipal Act*, S.O. 2001, c.25 and amendments thereto.
3. That all actions and proceedings of the Council of the Corporation of the Township of South Frontenac taken at its regular meeting held on December 7, 2021 except those taken by by-law and those required by bylaw to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.
4. Execution by the Mayor and the Clerk of all Deeds, Instruments and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal to any such Deed, Instruments or other Documents is hereby authorized and confirmed.
5. This By-law shall come into force and take effect on the date of its passage.

Read a first and second time this 7 day of December, 2021.

Read a third time and finally passed this 7 day of December, 2021.

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH FRONTENAC**

Ron Vandewal, Mayor

Angela Maddocks, Clerk