



## Township of South Frontenac Council Meeting Agenda

**Note:** To attend in person please register in advance by emailing the Deputy Clerk at [mhannah@southfrontenac.net](mailto:mhannah@southfrontenac.net) or by calling 613-376-3027 x 2222. Space is limited and only those individuals who register in advance will be guaranteed a seat within the 4432 George Street, Sydenham - Council Chambers.



TIME: 6:00 PM,  
DATE: Tuesday, November 21, 2023  
PLACE: Council Chambers/Virtual Via Zoom .

1. Call to Order
  - a) Resolution
  2. Declaration of pecuniary interest and the general nature thereof
  3. Approval of Agenda
  - a) Resolution
  4. Scheduled Closed Session
  5. Recess
  6. Public Meeting
  7. Delegations
  - a) Representatives from Alectra Energy Solutions will be present to speak to Council regarding the proposed South Frontenac and Harrowsmith Energy Storage Projects. 3 - 17
  - b) Brandi Teeple will be present to speak to Council regarding the proposed Alectra Energy Solutions, South Frontenac and Harrowsmith Energy Storage Projects.
  8. Briefings
  - a) Shelley Stedall, Director, Corporate Services & Treasurer will be present to speak to Council regarding the 2024 Capital Budget Overview. 18 - 112
  9. Approval of Minutes
  - a) Resolution 113 - 115
  10. Reports Requiring Action
  - a) SFFR Pumper Purchase – 2024 Pre-Budget Approval 116 - 119
- That Council provide pre-budget approval with an upset limit of \$550,000 for the Pumper replacement.*
11. Advisory Committee Reports or Minutes
  12. Reports Requiring Approval of By-laws

13. Reports for Information
- a) **2024 Budget – Public Input** 120 -  
131
14. Committee of the Whole
15. Information Items
16. Notice of Motions
- a) Notice of Motion – Draft Official Plan – Proposed provisions related to Irregular Shaped Parcels of Land within Hamlet Boundaries 132 -  
133
17. Rise and Report regarding County Council and External Boards
- a) County Council
- b) Police Services Board
- c) Cataraqui Conservation
- d) Quinte Conservation
- e) Rideau Valley Conservation Authority
18. Announcements/Statements by Councillors
19. Closed Session (if requested)
20. Confirmatory By-law
- a) Resolution 134
21. Adjournment
- a) Resolution

Natural, Vibrant and Growing - A Progressive Rural Leader



# Appeal for Municipal Support Resolution

South Frontenac and Harrowsmith Energy Storage Projects

November 16, 2023

# Agenda

- Introduction to the Alectra Convergent Joint Venture
- Overview of Ontario's Electrical Needs and the IESO Procurement
- Battery Energy Storage System Operations and Technology
- Harrowsmith and South Frontenac Project Overviews
- Benefits for the Township of South Frontenac and Ontario
- Contact Information



# About the Alectra Convergent JV

*The Alectra Convergent Development JV's goal is to help meet Ontario's growing electricity reliability and decarbonization needs*



- Alectra Energy Solutions (AES) is a progressive and customer-focused energy company working in many Ontario communities
- As part of the Alectra Inc. family of companies, which includes Alectra Utilities Corporation, a **local utility company** serving more than one million homes and businesses in 17 communities in Ontario's Greater Golden Horseshoe area
- Alectra Utilities is the largest **municipally-owned** electric utility in Canada, based on the total number of customers served

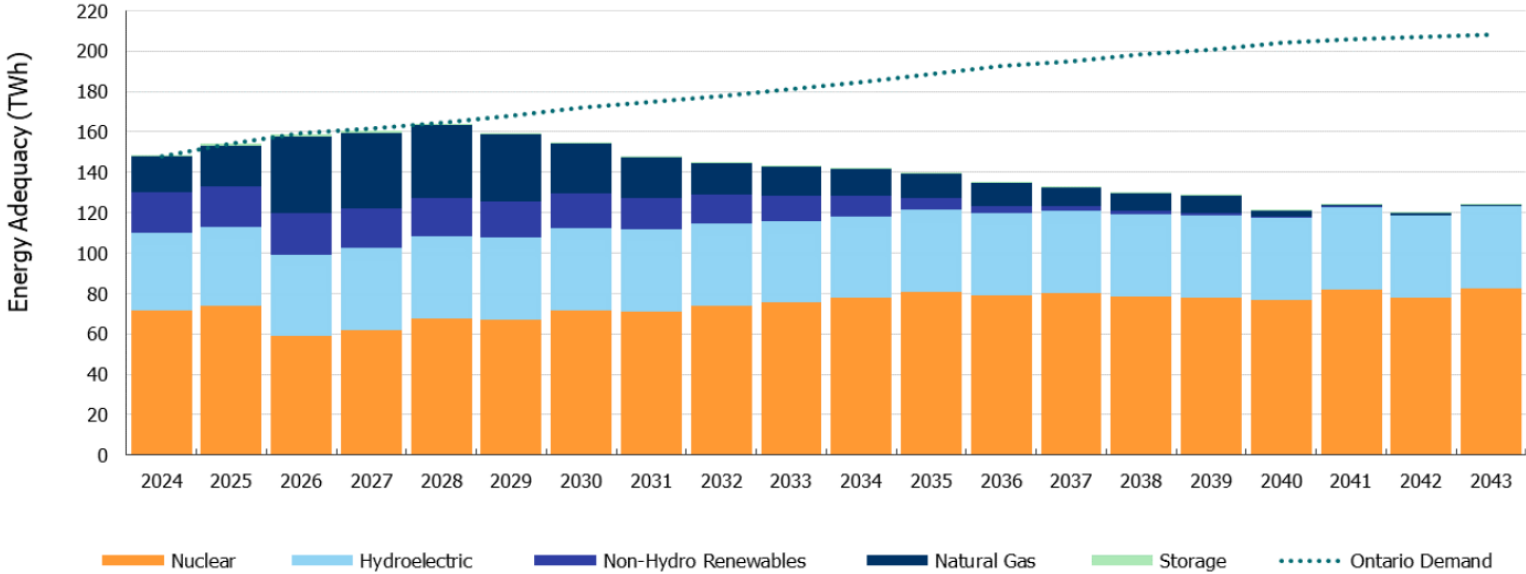
## CONVERGENT

- Founded in 2011, Convergent Energy and Power is a **leading developer of energy storage solutions** in North America.
- Portfolio includes over **1 GW of storage** solutions operating, in construction, or awarded to-date
- Owned by Energy Capital Partners, a leading energy transition private equity fund with **\$500M of capital** support for Convergent to-date
- Built **first energy storage asset in Ontario** in 2015; currently operating >45MWs in the Province with customers such as Shell, Ford, Pilkington and the IESO

# Ontario Needs New Capacity

Ontario is facing a gap in forecast energy demand and contracted supply starting in 2028.

- The IESO has forecast the need for additional resources to support the grid, starting in 2028, due to load growth, and retirement of generation assets
- IESO is seeking to contract additional supply of power to meet short duration needs (up to 4 hours) to meet these needs
- Resource adequacy is critical to support the reliability of the grid at both the local and system-wide levels



Source: IESO.ca



# Overview of the IESO Procurement

*Ontario is in the process of acquiring long term capacity to support future growth, and the Alectra Convergent JV firmly believes in the “Power of Partnership” with local communities*

## **The Opportunity**



- To support projected capacity needs, a Long-Term RFP (“LT1”) has been issued by the Independent Electricity System Operator (IESO)
- The LT1 process is now underway with a target of procuring a total of 2200 MW in additional resources to be online by 2028
- Our JV has been pre-qualified to participate in the request for proposals; and was awarded 80MW / 320 MWh of projects in the previous round of the RFP
- The IESO has conducted deliverability assessments on specific proposed project locations put forward by the proponents; capacity for our projects has been affirmed

## **The JV Approach**



- The Alectra Convergent JV firmly believes that partnership with local communities is the best pathway to achieving long-term, sustainable success for LT1 projects
- We will work expeditiously to consult with local communities and Municipal Councils to address concerns and build support for the proposed project

# Battery Energy Storage Systems - Operations

*Battery Energy Storage Systems (BESS) are safe, affordable, long-lasting energy resources that will make Ontario's electricity grid cleaner, more reliable and more resilient*



- **Operations Profile:** BESS provides flexible power to support the operation of the electricity grid; overnight, the BESS will charge using surplus power on the grid, and it will store that power for use during the day, when demand for electricity is higher
- **Advantages over traditional generation:** BESS can be deployed more quickly than new transmission lines, gas plants or nuclear generation
- **Emissions Free:** BESS produce no point source air, gas or liquid emissions, and will not produce pollution that could contaminate soil or water
- **Visual & Acoustic Impact Mitigation:** In an effort to minimize the visual impact of the BESS, the site will be screened by vegetation and landscaping. An acoustic study will be conducted to ensure that noise emissions from the BESS comply with all MECP requirements (40 dB at receptors).

# Battery Energy Storage Systems - Technology

*Battery Energy Storage Systems (BESS) are safe, affordable, long-lasting energy resources that will make Ontario's electricity grid cleaner, more reliable and more resilient*

- **Tier 1 Batteries & Best-in-Class Integrators:** the Alectra Convergent Development JV will exclusively use Tier 1 Lithium-Ion batteries integrated by major manufacturers that provide performance guarantees for the full contract duration.
- **Safety:** BESS will incorporate 24/7 remote monitoring with a multi-layer approach to fire suppression including dry chemicals and/or deluge systems, in accordance with UL and CUL certifications and NFPA855 codes.



# Proposed Project Details: Harrowsmith

*The Harrowsmith BESS project intends to build up to 400MW of capacity*

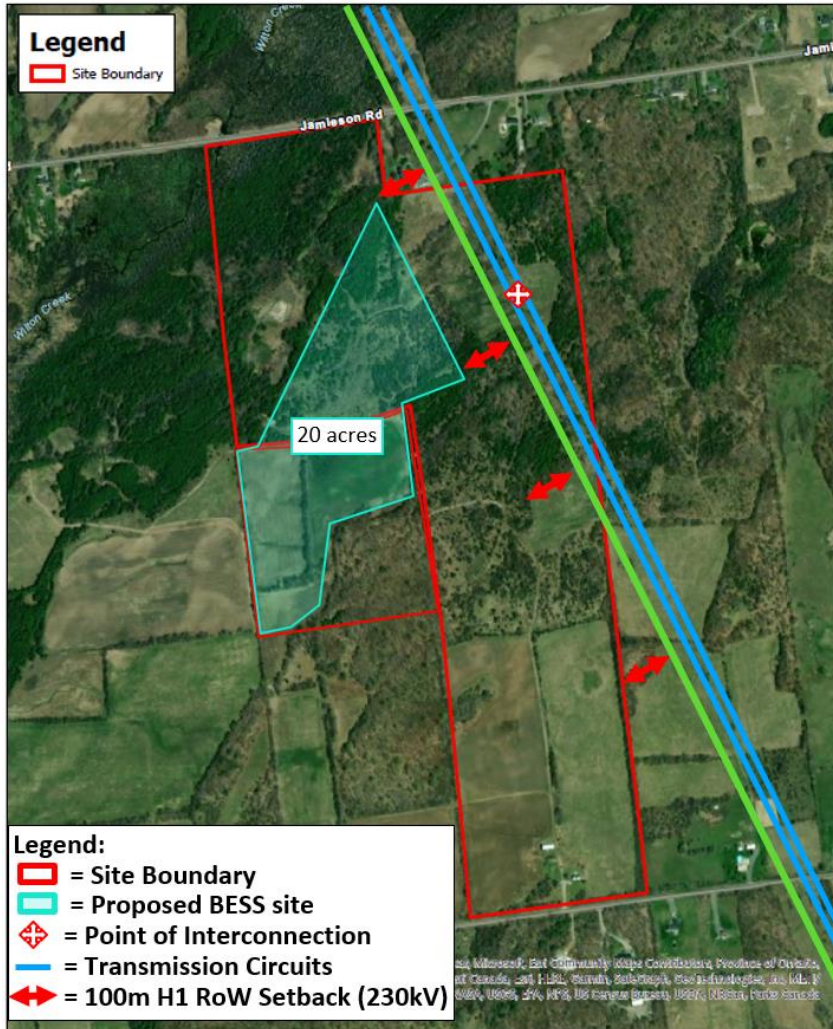
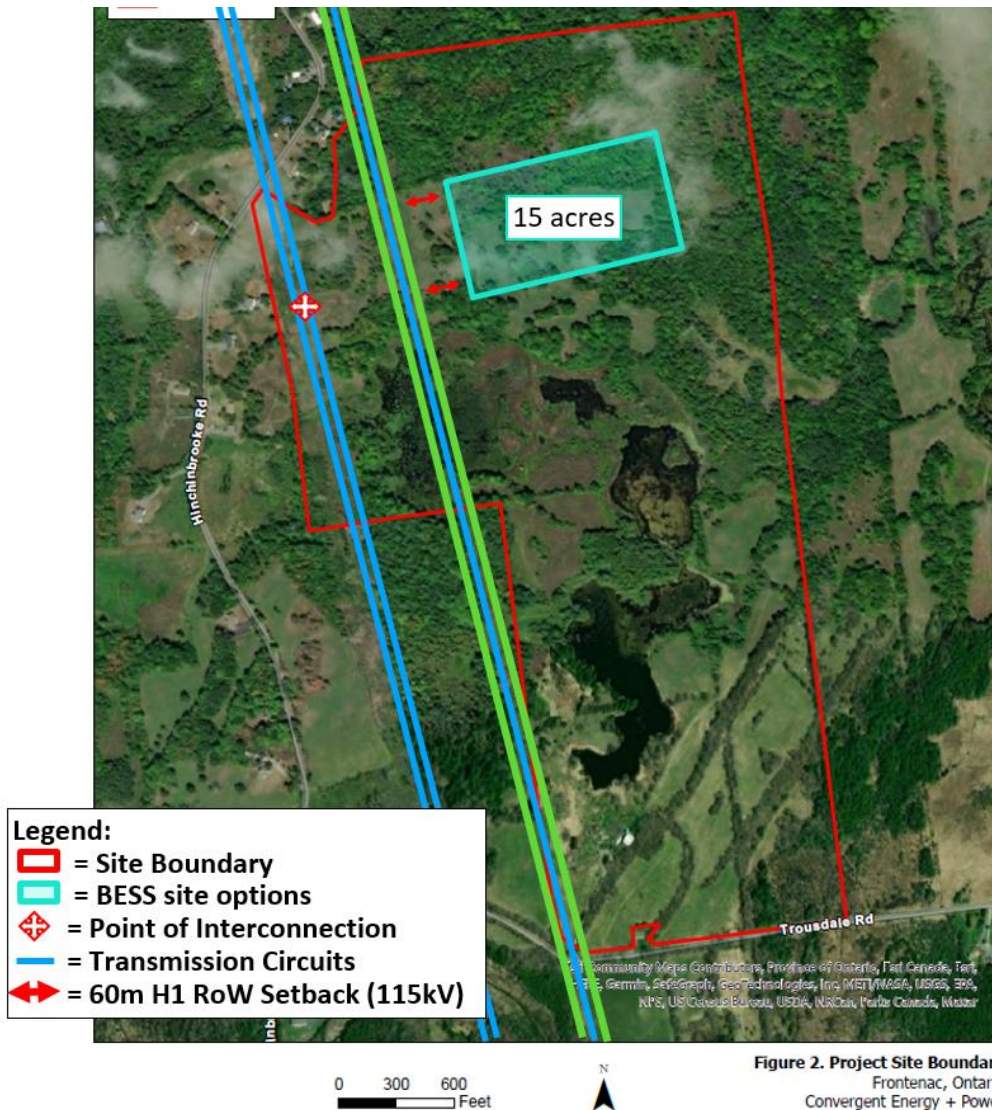


Figure 2. Project Site Boundary  
Frontenac, Ontario  
Convergent Energy + Power

Key Information	
Address	3891 Alton Rd. W., Harrowsmith, K0H 1V0
Site Coordinates	44.424709, -76.654857
Interconnection Coordinates	44.426522, -76.653458
Maximum Project Size	400 MW / 1600 MWh
BESS Parcel Size	~20 Acres
Soil Class	Not Prime Agriculture
Technology	Tier 1 Lithium-Ion BESS

# Proposed Project Details: South Frontenac

*The South Frontenac BESS project intends to build up to 300MW of capacity*



Key Information	
Address	3562 Trousdale Rd, South Frontenac, KOH 1W0
Site Coordinates	44.4639286, -76.661043
Interconnection Coordinates	44.462412, -76.666830
Maximum Project Size	300 MW / 1200 MWh
BESS Parcel Size	~15 Acres
Soil Class	Not Prime Agriculture
Technology	Tier 1 Lithium-Ion BESS

# Project Benefits – Community Benefit Payment

*The Alectra Convergent JV recognizes the importance of partnership with the Township of South Frontenac, and is offering a meaningful long-term investment in the community*

## Funding to Support South Frontenac

- If the Township of South Frontenac provides a Municipal Council Support Resolution for the Harrowsmith and South Frontenac projects before the Dec. 12 bid deadline, the Alectra Convergent JV will offer the Township an annual payment of \$1,000 / MW of Contracted Capacity for the 21-year life of the contract.
- These annual payments will start 1 year after the project achieves Commercial Operation
- If the IESO awards the full proposed Contracted Capacity to these projects, this funding would equate to:



### Harrowsmith Project

- Up to **\$400,000 per year**
- Up to **\$8,400,000** over the 21-year contract life

### South Frontenac Project

- Up to **\$300,000 per year**
- Up to **\$6,300,000** over the 21-year contract life

# Project Benefits – Beyond South Frontenac

*The Alectra Convergent JV will maximize local and province-wide benefits in the following key areas*

## **Strengthening Ontario's grid**

- These projects will be a key resource in maintaining the safe and reliable operation of Ontario's electricity grid; they will serve as a flexible, quick-reacting resource to balance the grid during volatility
- Additional capacity will give Ontario the ability to address increased load growth and electrification over the coming decades

## **Local and province-wide economic benefits**

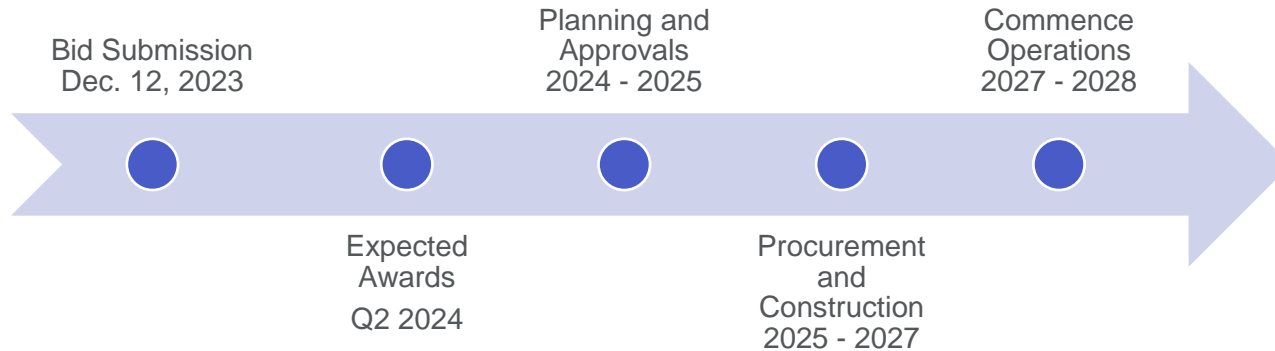
- BESS can provide needed capacity at a lower cost than traditional generation or transmission infrastructure, meaning lower costs for ratepayers
- Project construction and operations will engage local labour and businesses, leading to job creation
- Tax revenue will flow to both the Municipality and the Province

## **Protecting the environment and supporting clean energy production**

- Technology will have minimal site impact, with no emissions
- BESS will reduce the reliance on natural gas peaking plants, and maximize the use of clean Hydro, Nuclear and Renewable energy
- Each MW of storage will eliminate 40.23 tonnes of CO<sub>2</sub> per year.

# Project Next Steps

*The Alectra Convergent JV will work with the municipal and provincial authorities as part of the planning and approvals process*



- Projects will seek Municipal Council Support for our proposal to the IESO (does not constitute approval of project)
- After project award, we will continue to engage with the municipality as part of the planning and approvals process
- Projects will be subject to reviews and approvals related to site plan, environment, noise, safety, and interconnection

# Frequently Asked Questions

*The Alectra Convergent JV values feedback, and aims to provide transparent, accurate responses to your questions*

## **Q: What happens to the BESS at the end of the contract?**

- At the end of the contract, the BESS will have approximately 80% of its capacity remaining, so it can be recontracted (to continue serving Ontario's grid) or removed from the site and recycled.

## **Q: Will the BESS impose any costs on the Municipality's ratepayers?**

- The BESS is 100% contracted by the IESO, so it is paid for by all of Ontario's ratepayers as the BESS delivers its capacity to the grid. Beyond that cost, there will be no costs to the Municipality. The Alectra Convergent JV will pay for the training of the local fire department, and cover all costs associated with the operations and maintenance of the system.

## **Q: What does the Alectra Convergent Development JV do to mitigate the risk of environmental contamination?**

- All systems are sourced from Tier 1 suppliers with best-in-class designs and safety track records
- The BESS are designed around best practices to minimize environmental and fire risk
- All systems are monitored 24/7
- All BESS incorporate advanced fire suppression systems
- The Alectra Convergent JV will adhere to a strict Operations and Maintenance schedule to ensure all systems (including fire detection and suppression systems) are operational
- The Alectra Convergent JV will train and support (at our cost) the local Fire Department and Emergency Response teams

# Questions?

*We look forward to forging a strong partnership with you to help Ontario meet its energy needs, and build meaningful energy projects within our communities*

Minutes from this meeting will be uploaded to

[www.AlectraConvergentJV.com](http://www.AlectraConvergentJV.com)

for reference by community members who were not able to attend this meeting

## **David Anders**

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Alectra Energy Solutions

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## **Tremor Temchin**

SVP, Development

Convergent Energy and Power

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310.562.2423 (m)



November 15, 2023

Mayor Ron Vandewal & Council  
Township of South Frontenac  
4432 George St. Box 100  
Sydenham ON K0H 2T0

Dear Mayor Vandewal & Councillors,

After more than a decade of strong supply, Ontario is entering a period of emerging electricity system needs, driven by increased demand, the retirement of the Pickering nuclear plant, the refurbishment of other nuclear generating units, as well as expiring contracts with other generation facilities.

In response to these system-wide reliability needs, Alectra Energy Solutions and Convergent Energy and Power have partnered to propose multiple battery-based energy storage solutions (BESS) that will provide Ontario's electricity system with increased capacity.

The Mississaugas of Scugog Island First Nation is currently evaluating the opportunity to be an equity investor in the Alectra Convergent Development JV projects being proposed in South Frontenac.

On this basis, I am writing to support the proposed BESS projects in the Township of South Frontenac at 3562 Trousdale Rd. and 3891 Alton Rd. in Harrowsmith.

By reducing Ontario's reliance on polluting gas generation, these projects will help to accelerate the clean energy transition, which is important to the Mississaugas of Scugog Island First Nation. The proposed BESS facilities will also help to support local economies through jobs associated with construction, operations, and maintenance. Energy storage can reduce outages in the community during extreme weather events and improve restoration timeline when outages do happen.

We believe these benefits will be realized not just by the Township of South Frontenac, but also by the Mississaugas of Scugog Island First Nation, and Ontario as a whole.

Sincerely,

A handwritten signature in black ink, appearing to read 'KL', is written over a light blue horizontal line.

Chief Kelly LaRocca  
Mississaugas of Scugog Island First Nation

cc: Louise Fragnito, Chief Administrative Officer, Township of South Frontenac  
Brad Wright, Director of Development Services, Township of South Frontenac  
James Thompson, Clerk, Township of South Frontenac



**SOUTH  
FRONTENAC**

# 2024 Capital Budget Overview

Council  
November 21, 2023

# Introduction

- The Capital Budget is one component of the overall budget process which focuses on major cost items for each of the Township departments. The information gathered to prepare the recommendations in the 2024 capital budget come from updates or new Township's infrastructure or assets which support the delivery of services to the community.
- Capital budget recommendations also contain other initiatives, such as studies, which help support future capital investment decisions.

# Strategic Priorities

The Capital Budget is a key tool in the investment required to achieve our strategic priorities.

Our vision: **Natural, vibrant and growing – a progressive rural leader**

Our Mission- how we achieve our vision:

**Managing our operations and assets in a financially sustainable manner;**

**Planning for the future, being proactive and having the capacity to adapt to change**

Overarching Priority:

- 1. Position South Frontenac as a Regional Leader.**
- 2. Promote and support growth that meets the community's needs while maintaining the integrity of our natural environment.**
- 3. Ensure the organizational capacity to deliver cost-effective services in a changing world.**
- 4. Be a catalyst for the creation of vibrant, complete communities.**



**SOUTH  
FRONTENAC**

# 2024 Capital Budget

- This draft capital budget represents the listing received from department heads, vetted by the CAO and Treasurer, and incorporating input from the Township's strategic plan, committees and Council.
- Many items are driven by established replacement schedules which are funded by defined reserves (e.g. Equipment Reserve).

# 2024 Capital Budget

- The 2024 Capital budget continues the use of Capital Detailed sheets used since 2021. The sheets provide details such as a description of the project, its rationale, full forecasted project costs, any actuals to date along with its funding breakdown.
- Capital budgets approved in prior years, but which have not yet been completed are not listed in the 2024 budget, except for multiyear projects which are identified as pre-approved in the summary of project list.
- Prior year projects that were approved may still be ongoing in 2024 but are not listed in this 2024 Capital budget review.
- The items presented in the 2024 Capital Budget are in line with the targeted annual capital budget as set out in the Township's 10 year long range financial plan (LRFP) which previously reviewed with Council.

# 2024 Capital Budget Funding Sources

Funding sources will be shown when the full budget is reviewed.

Sources of revenue to pay for the Capital budget include:

- Taxation
- Reserves
- Grants including
  - Ontario Community Investment Funding (OCIF)
  - CCBF from the Province and the County(Formerly Gas Tax)
- Development Charges
- Parkland Reserves

# Corporate Services

Corporate Communications Projects	
Gateway Signage (2022-2025 Project – Pre-approved in 2022)	\$53,333
Wayfinding Sign Fabrication & Installation (2022-2025 Project – Pre-approved in 2022)	\$266,667
Website Redesign	\$33,190
Corporate Equipment	
Cloud Server (IT)	\$85,000
Efficiency Improvements	
Digitization Records Project	\$100,000
Corporate Projects	
14 Island Lake Dam Refurbishment	\$200,000



# Fire Department

Fleet and Equipment	
Hose and Appliances	\$18,000
Electric Portable Fans	\$30,000
Vehicle Replacement – Deputy Fire Chief	\$75,000
Pumper Replacement	\$550,000
Gas Detectors & Docking Stations	\$40,000
Mobile Gear Racks – Station 5 & 7	\$18,000
Specialized Equipment for Squads	\$20,000
Joint with Public Services	
Radio Communication Study	\$10,000



# Public Services

Fleet	
Tandem Plow Truck (Pre-approved in 2023)	\$430,000
Tandem Roller-Pro Truck Truck (Pre-approved in 2023)	\$625,000
Two (2) 1-Ton Trucks with plow and sander attachments	\$230,000
1-Ton Truck with dump box and power lift	\$120,000
Front Broom Attachment	\$40,000
AVL – Light Duty Installs	\$20,000



# Public Services

Roads	
Arterial Reserve (Road 38 – Reserve Transfer)	\$2,450,000
Perth Road Reconstruction (at Loughborough Lake)	\$520,000
Microsurfacing – Bellrock Road	\$495,000
Orser Road	\$157,500
Spooner Road	\$64,100
Bedford Road	\$1,432,000
Ormsbee Road	\$819,100
Greenfield Road	\$215,900
Kerr Road	\$161,500
Tom Watson Road	\$124,400
Devil Lake Road	\$346,600
Surface Treatment (LCB) Preservation	\$900,000





**SOUTH  
FRONTENAC**

**TOWNSHIP OF SOUTH FRONTENAC - SURFACE TREATMENT PROGRAM**

**SURFACE TREATMENT - 2024 Preliminary Budget Overview**

Public Services Department

**2024 Single Surface Treatment Program - Preliminary List**

Section ID	Street	From Street	To Street	Length (Km)	AADT	PCI
40810	Burnt Hills Road	Battersea Road	Osborne Lane	1.8	556	71
50875	Battersea Road	Bradden Lane	East End of Road	6.1	173	62
42010	Duff Road	Greenfield Road	4236 Duff Road	1.0	281	63
40930	Camden Portland Boundary Road	Yarker Road	Colebrook Road	2.9	711	79
46750	Wolfe Swamp Road	Bradford Road	Petworth Road	1.2	422	58
44440	Morrison Road	Wilmer Road	West End of Morrison Road	1.2	221	60
57785	Westport Road	Buck Bay Road	New Road	7.7	606	62
Total :				21.9		

\* The above road list is preliminary. Each road section will undergo a final condition review in the spring



**SOUTH  
FRONTENAC**

# Public Services

<b>Bridges &amp; Culverts</b>	
12 Con Bridge (B32) Repair	\$38,500
Sydenham Lake Bridge and Dam	\$534,000
Bracken Culvert (Yarker Road)	\$527,200
Long Swamp Bridge Study	\$35,000
<b>Design Projects</b>	
Transportation Master Plan (Additional Cost)	\$75,000
Pre-Engineering Roads for Construction in 2025	\$75,000
Road 38 Detailed Design	\$100,000
<b>Other Projects</b>	
Pleasant Valley Municipal Drain	\$18,750
<b>Water System</b>	
SCADA Software System	\$275,000
Sydenham Drinking Water System Improvements	\$37,500



# Public Services

Facilities	
Town Hall Expansion	\$3,500,000
Storrington Centre Roof and Parking Lot Upgrades	\$435,000
Bedford Garage Equipment Upgrades	\$48,500
Keeley Patrol Yard Waste Oil Disposal	\$25,000
Sydenham Point Accessible Washroom Upgrades	\$30,000
Centennial Park New Accessible Washroom Design (Build in 2025)	\$30,000
Centennial Park Renovation to existing Canteen/Washrooms	\$150,000
Harris Park Hall Flooring Replacement	\$29,000
Glendower Hall Interior Design Plans	\$20,000
Station 5 Exterior Upgrades	\$15,000
Station 4 Flooring	\$8,000

# Public Services

Recreation	
Sydenham Point Field Score clock Power	\$10,000
Centennial Park Walkway Connections	\$240,000
Centennial Park Courts and Electrical Improvements	\$49,000
McMullen Park - Parking Lot, Court Additions & Clubhouse Upgrades	\$46,000
McMullen Park Beach upgrades and Storage Bunker	\$16,000
Keeley/Bowes Diamond Upgrades	\$208,000
Glendower Court Basketball nets	\$11,000
Bellrock & Petworth Parkette Conceptual Design	\$15,000
Petworth Mill wall cap and repairs	\$200,000
Shipyards Boat Ramp Rehabilitation	\$110,000
New Picnic Tables	\$10,000



# Development Services

Vehicles and Studies	
Economic Development Strategy	\$50,000
Replacement Building Vehicle	\$50,000
Development Charge Study and Population Study	\$95,000

Questions?

**Township of South Frontenac  
2024 Capital Project Summary**

Detailed Sheet page #	Project #	Project *	Pre-Approved	Previous Year Budget Approved towards Project	2024 Budget	2025 Budget
<b>1</b>	<b>CORPORATE SERVICES</b>					
2	22-02	Gateway Signage (2022-2025 Project)	Yes	133,333	53,333	53,334
3	23-12	Wayfinding Sign Fabrication and Installation (2022-2025 Project)	Yes	266,666	266,667	266,667
4	24-01	Website Redesign			33,190	
5	24-03	Cloud Server			85,000	
6	24-04	Records Management			100,000	
7	24-05	14 Island Lake Dam Refurbishment			200,000	
		<b>subtotal</b>			<b>738,190</b>	<b>320,001</b>
<b>8</b>	<b>FIRE</b>					
9	24-11	Hoses and Appliances			18,000	
10	24-12	Electric Portable Fans			30,000	
11	24-13	Vehicle Replacement - Deputy Fire Chief			75,000	
12	24-14	Pumper Replacement			550,000	
13	24-15	Gas Detectors & Docking Stations			40,000	
14	24-16	Mobile Gear Racks - Station 5 & 7			18,000	
15	24-17	Specialized Equipment for Squads			20,000	
16	24-18	Radio Communications Study			10,000	
		<b>subtotal</b>			<b>761,000</b>	
	<b>PUBLIC SERVICES</b>					
<b>17</b>	<b>FLEET</b>					
18	24-21	Tandem Plow Truck	Yes		430,000	
19	24-22	Tandem Roller-Pro Truck	Yes		625,000	
20	24-23	Two (2) 1-Ton Trucks with plow and sander attachments			230,000	
21	24-24	1-Ton Truck with Dump Box and power lift			120,000	
22	24-25	Front Broom Attachment			40,000	
23	24-26	AVL - Light Duty Installs			20,000	
		<b>subtotal</b>			<b>1,465,000</b>	
<b>24</b>	<b>ROADS INFRASTRUCTURE</b>					
25	21-R09	Arterial Reserve (Road 38 - Reserve Transfer)		1,920,000	2,450,000	
26	24-31	Perth Road Reconstruction (at Loughborough Lake)			520,000	
27	24-32	Microsurfacing - Bellrock Road			495,000	

**Township of South Frontenac  
2024 Capital Project Summary**

Detailed Sheet page #	Project #	Project *	Pre-Approved	Previous Year Budget Approved towards Project	2024 Budget	2025 Budget
28	24-33	Orser Road			157,500	
29	24-34	Spooner Road			64,100	
30	24-35	Bedford Road			1,432,000	
31	24-36	Ormsbee Road			819,100	
32	24-37	Greenfield Road			215,900	
33	24-38	Kerr Road			161,500	
34	24-39	Tom Watson Road			124,400	
35	24-43	Devil Lake Road			346,600	
36	24-40	Surface Treatment (LCB) Preservation			900,000	
38	22-17	12th Con Bridge (B32) Repair		50,000	38,500	
39	24-44	Sydenham Lake Bridge and Dam			534,000	
40	24-45	Bracken Culvert (Yarker Road)			527,200	
41	24-46	Long Swamp Bridge Study			35,000	
42	23-49	Transportation Master Plan		50,000	75,000	
43	24-41	Pre-Engineering Roads 2025			75,000	
44	24-47	Road 38 Detailed Design			100,000	
45	23-51	Pleasant Valley Municipal Drain			18,750	
		<b>subtotal</b>			<b>9,089,550</b>	
<b>46</b>		<b>SYDENHAM WATER</b>				
47	22-53	SCADA Software Upgrade	Yes		275,000	
48	24-61	Sydenham Drinking Water System Upgrades			37,500	
		<b>subtotal</b>			<b>312,500</b>	
<b>49</b>		<b>FACILITIES</b>				
50	24-02	Town Hall Expansion			3,500,000	
51	24-51	Storrington Centre Roof and Parking Lot Upgrades			435,000	
52	24-52	Bedford Garage Equipment Upgrades			48,500	
53	24-54	Keeley Patrol Yard Waste Oil Disposal			25,000	
54	24-55	Sydenham Point Accessible Washroom Upgrades			30,000	
55	24-56	Centennial Park New Accessible Washrooms Design and Build			30,000	500,000
56	24-57	Centennial Park Renovations to existing Canteen/Washrooms			150,000	
57	24-58	Harris Park Hall Flooring Replacement			29,000	

**Township of South Frontenac  
2024 Capital Project Summary**

Detailed Sheet page #	Project #	Project *	Pre-Approved	Previous Year Budget Approved towards Project	2024 Budget	2025 Budget
58	24-59	Glendower Hall Interior Design Plans			20,000	
59	24-82	Station 5 Exterior Upgrades			15,000	
60	24-83	Station 4 Flooring			8,000	
		<b>subtotal</b>			<b>4,290,500</b>	
<b>61</b>		<b>RECREATION</b>				
62	24-60	Sydenham Point Field Score clock Power			10,000	
63	24-66	Centennial Park Walkway Connections			240,000	
64	24-80	Centennial Park Courts and Electrical Improvements			49,000	
65	24-67	McMullen Park - Parking Lot paving & storage bunker			46,000	
66	24-75	McMullen Park Beach and Washroom Building Upgrades			16,000	
67	24-68	Keeley/Bowes Diamond Upgrades			208,000	
68	24-69	Glendower Court Basketball nets			11,000	
69	24-70	Bellrock & Petworth Parkette Conceptual Design			15,000	
70	24-71	Petworth Mill wall cap and repairs			200,000	
71	24-72	Shipyards Boat Ramp Rehabilitation			110,000	
72	24-74	New Picnic Tables			10,000	
		<b>subtotal</b>			<b>915,000</b>	
<b>73</b>		<b>DEVELOPMENT SERVICES</b>				
74	24-76	Economic Development Strategy			50,000	
75	24-77	Replacement Building Vehicle			50,000	
76	24-78	Development Charge Study and Population Study			95,000	
		<b>subtotal</b>			<b>195,000</b>	
		<b>Total</b>			<b>17,766,740</b>	



**Capital Project Detail Sheets**

**Corporate Services Projects**

## Project Information

 Project Name: **Gateway Signage**

Type of Project: Other

 Project Number: **22-02**

Basis for Activity: Growth Related

Department: 1210 - CAO

Relationship to Strategic Plan: Priority #4 - Be a catalyst for the creation of vibrant, complete communities

 Description: Installation of gateway signage at Township border entry points.  
  
(Pre-approved in 2022)

Rationale: Gateway signs are important beacons where visitors and residents will easily recognize they are entering South Frontenac and what it represents. The use of updated gateway signage with South Frontenac's new brand will promote attention to the natural assets and opportunities the Township provides.

Staff Contact: Louise Fragnito (lfragnito)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
80100 - Equipment	Expenses / Expenditure	0	220,000	113,333	53,333	53,334	0	0	0
<b>Total</b>		<b>0</b>	<b>220,000</b>	<b>113,333</b>	<b>53,333</b>	<b>53,334</b>	<b>0</b>	<b>0</b>	<b>0</b>
49650 - Reserve	Revenues / Funding Source	0	113,333	113,333	0	0	0	0	0
<b>Total</b>		<b>0</b>	<b>113,333</b>	<b>113,333</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

Project Name: **Wayfinding Sign Fabrication & Installation**

Type of Project: Other

Project Number: **23-12**

Basis for Activity: Other

Department: 1220 - Communications

Relationship to Strategic Plan: Priority #4 - Be a catalyst for the creation of vibrant, complete communities

Description: Wayfinding Signage Fabrication and Installation.  
(Pre-approved in 2022)

Rationale: Wayfinding signage will be prepared and installed in critical locations that will provide a clear, consistent and highly navigable system that will inform and direct visitors and residents to local businesses, services, attractions and recreational amenities and assets. The signage will use the new branding that will provide continuity in linking tourism and economic development in the Township.

Staff Contact: Louise Fragnito (lfragnito)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	800,000	266,666	266,667	266,667	0	0	0
<b>Total</b>		<b>0</b>	<b>800,000</b>	<b>266,666</b>	<b>266,667</b>	<b>266,667</b>	<b>0</b>	<b>0</b>	<b>0</b>
41500 - Grnts-Prov	Revenues / Funding Source	0	240,000	80,000	80,000	80,000	0	0	0
49650 - Reserve	Revenues / Funding Source	0	560,000	186,666	186,667	186,667	0	0	0
<b>Total</b>		<b>0</b>	<b>800,000</b>	<b>266,666</b>	<b>266,667</b>	<b>266,667</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

Project Name: **Website Redesign**

Type of Project: Software &amp; Support

Project Number: **24-01**

Basis for Activity: Service Level Change

Department: 1220 - Communications

Relationship to Strategic Plan: Priority #4 - Be a catalyst for the creation of vibrant, complete communities

Description: Website Redesign

Rationale: Website requires updating due to new configurations in the software. The upgrade will improve search functions and accessibility as well as give a new look to the Township website.

Staff Contact: Louise Fragnito (lfragnito)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55330 - Consultant	Expenses / Expenditure	0	33,190	0	33,190	0	0	0	0
<b>Total</b>		<b>0</b>	<b>33,190</b>	<b>0</b>	<b>33,190</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Cloud Server**

Type of Project: Software &amp; Support

 Project Number: **24-03**

Basis for Activity: Other

Department: 1275 - Corporate Services

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: Move all Township Data to Cloud Server from current equipment housed on-site.

Rationale: Improved Security of Data. Improved capacity for staff to access from any location which is especially important for upcoming administration building renovations.

Staff Contact: Shelley Stedall (sstedall)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	85,000	0	85,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>85,000</b>	<b>0</b>	<b>85,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

Project Name: **Records Management**

Type of Project: Other

Project Number: **24-04**

Basis for Activity: Service Level Change

Department: 1275 - Corporate Services

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: Digitization and consistent organization of Township records. The project, which was started in 2022 will continue to complete digitization and organization with the use of one contract staff to the the end of 2024 who will be dedicated to the conversion of the records.

Rationale: Substantial efficiencies and cost savings are created through the digitization of records along with workflow improvements to our current finance and planning processes. Digital records provide easy access to information in a structured consistent format and will provide room for additional offices. Savings from staff time and storage space are estimated at \$82,401 yearly based on the 2020 service delivery review report.

Staff Contact: Shelley Stedall (sstedall)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
50100 - Wages	Expenses / Expenditure	0	100,000	0	100,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>100,000</b>	<b>0</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **14 Island Lake Dam Refurbishment**

Type of Project: Other

 Project Number: **24-05**

Basis for Activity: Other

Department: 3000 - Overhead

Relationship to Strategic Plan: N/A

Description: 14 Island Lake Dam is located on the south side of 14 Island Lake and flows into Spring and Verona Lakes and crosses Hinchinbrooke Road. The last major rehabilitation took place in the 1950's. MNRF has been contact to cost share in project and advised that they were the regulator of the dam and not a funder as they do not own it.

Rationale: Funding of the 14 Island Dam refurbishment will safeguard it from further failure and risk of impact to surrounding lakes and Township assets.

Staff Contact: Louise Fragnito (lfragnito)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	200,000	0	200,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>200,000</b>	<b>0</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## **Capital Project Detail Sheets**

### **Fire and Rescue Projects**

## Project Information

 Project Name: **Hoses and Appliances**

Type of Project: Equipment

 Project Number: **24-11**

Basis for Activity: Asset Renewal

Department: 2100 - Fire

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: Replacement Hoses and Appliances

Rationale: Part of the SFFR Fleet and Equipment Asset Management Plan includes the annual replacement hoses and appliances for structural firefighting operations. Annual costs and investments are spread out to reduce significant one time costs.

Staff Contact: Alex Bennett (abennett)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
80100 - Equipment	Expenses / Expenditure	0	18,000	0	18,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>18,000</b>	<b>0</b>	<b>18,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Electric Portable Fans**

Type of Project: Equipment

 Project Number: **24-12**

Basis for Activity: Asset Renewal

Department: 2100 - Fire

Relationship to Strategic Plan: N/A

Description: Electric Portable Fans x 6

Rationale: To ensure electric portable fans are available in all pumpers.

Staff Contact: Alex Bennett (abennett)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
80100 - Equipment	Expenses / Expenditure	0	30,000	0	30,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>30,000</b>	<b>0</b>	<b>30,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Vehicle Replacement - Deputy Fire Chief**

Type of Project: Light Weight

 Project Number: **24-13**

Basis for Activity: Asset Renewal

Department: 2100 - Fire

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: Replacement of Deputy Fire Chief vehicle.

Rationale: As part of the SFFR Fleet and Equipment Asset Management Plan, this is replacing the existing Deputy Chief vehicle and converting it back to a pick up truck for better flexibility for day to day operational-support, logistics and incident response.

Staff Contact: Alex Bennett (abennett)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
80105 - Fleet	Expenses / Expenditure	0	75,000	0	75,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>75,000</b>	<b>0</b>	<b>75,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Pumper Replacement**

Type of Project: Heavy Weight

 Project Number: **24-14**

Basis for Activity: Asset Renewal

Department: 2100 - Fire

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: Pumper Replacement P371 - 2007 Pierce Pumper

Rationale: Existing pumper has identified deterioration of vehicle's frame that will not successfully pass scheduled 2024 safety inspection. Given the current build-time for new apparatus of approximately 600-700 days, staff request Council pre-approval for the immediate availability of stock pumper meeting requirements consistent with existing SFFR front-run pumping apparatus (P341, P351, P371, P381) as per NFPA 1901, Standard for Automotive Fire Apparatus.

Staff Contact: Alex Bennett (abennett)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
80105 - Fleet	Expenses / Expenditure	0	550,000	0	550,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>550,000</b>	<b>0</b>	<b>550,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Gas Detectors & Docking Stations**

Type of Project: Equipment

 Project Number: **24-15**

Basis for Activity: Other

Department: 2100 - Fire

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: A multi-gas detector is currently assigned to all front-run pumper vehicles as the primary response to residential fire and carbon monoxide (CO) alarms.

Rationale: The existing units require replacement due to age. The additional cost would be for (4) automates testing / docking station systems to be assigned to each Platoon Chief to coordinate regular service, bump testing, and recording.

Staff Contact: Alex Bennett (abennett)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
80100 - Equipment	Expenses / Expenditure	0	40,000	0	40,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>40,000</b>	<b>0</b>	<b>40,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Mobile Gear Racks - Station 5 & 7**

Type of Project: Equipment

 Project Number: **24-16**

Basis for Activity: Other

Department: 2100 - Fire

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: Mobile Gear Racks - Station 5 &amp; 7

Rationale: Station 5 and 7 do not currently have mobile gear racks and are using hooks off the wall. This provides updated racks similar to Station 6 and 8 for firefighter use.

Staff Contact: Alex Bennett (abennett)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
80100 - Equipment	Expenses / Expenditure	0	18,000	0	18,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>18,000</b>	<b>0</b>	<b>18,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Specialized Equipment for Squads**

Type of Project: Equipment

 Project Number: **24-17**

Basis for Activity: Other

Department: 2100 - Fire

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: Defib &amp; Oxygen bags and Rapid Intervention Team rehabilitation materials

Rationale: Equipment is currently only in Platoon Chief vehicle. This will ensure availability of resources evenly throughout Township by having a set on each of Squad, 341 and 381

Staff Contact: Alex Bennett (abennett)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
80100 - Equipment	Expenses / Expenditure	0	20,000	0	20,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>20,000</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Radio Communications Study**

Type of Project: Equipment

 Project Number: **24-18**

Basis for Activity: Other

Department: 2100 - Fire

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: Joint Radio Communications Study for Fire and Public Services

Rationale: An operational deficiency has been identified in the ability to transmit radio communications in various geographical locations across the municipality creating additional risk to staff. A study to accurately identify these geographical locations via thermal mapping will help to gauge and correct deficiencies and provide clear and cost-effective means to increase effective operational communications.

Staff Contact: Alex Bennett (abennett)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
80100 - Equipment	Expenses / Expenditure	0	10,000	0	10,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>10,000</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## **Capital Project Detail Sheets**

## **Fleet Projects**

## Project Information

 Project Name: **Tandem Plow Truck**

Type of Project: Equipment

 Project Number: **24-21**

Basis for Activity: Asset Renewal

Department: 3000 - Overhead

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

 Description: Tandem plow truck replacement for unit 43 (Asset ID 33511).  
(Pre-approved in 2022)

Rationale: Asset renewal in accordance with 15 year life cycle replacement schedule in the long range financial plan.

Staff Contact: Brian Kirk (bkirk)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
80105 - Fleet	Expenses / Expenditure	0	430,000	0	430,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>430,000</b>	<b>0</b>	<b>430,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Tandem Roller-Pro Truck**

Type of Project: Equipment

 Project Number: **24-22**

Basis for Activity: Asset Renewal

Department: 3000 - Overhead

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: Tandem plow truck replacement with unit being converted to a Roller-Pro roll off truck for multi-use and will be equipped with a snow plow & sander, water/DLA tank, and float deck.  
  
(Pre-approved November 7, 2023)

Rationale: Asset renewal in accordance with 15 year life cycle replacement schedule in the long range financial plan. Tilt n load trailer (Asset ID 23605) and 2600gal water tank (Asset ID 23805) are also being replaced as part of this project.

Staff Contact: Brian Kirk (bkirk)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
80105 - Fleet	Expenses / Expenditure	0	625,000	0	625,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>625,000</b>	<b>0</b>	<b>625,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Two (2) 1-Ton Trucks with plow and sander attachments**

Type of Project: Equipment

 Project Number: **24-23**

Basis for Activity: Asset Renewal

Department: 3000 - Overhead

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: 3/4 Ton truck replacements for unit 16-03 (Asset ID 33208) and unit 16-41 (Asset ID 33207).

Rationale: Asset renewal in accordance with 7 year life cycle replacement schedule in the long range financial plan.

Staff Contact: Brian Kirk (bkirk)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
80105 - Fleet	Expenses / Expenditure	0	230,000	0	230,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>230,000</b>	<b>0</b>	<b>230,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **1-Ton Truck with dump box and power lift**

Type of Project: Equipment

 Project Number: **24-24**

Basis for Activity: Growth Related

Department: 3000 - Overhead

Relationship to Strategic Plan: Priority #2 - Promote and support growth that meets the community's needs

Description: Additional 1-Ton truck with dump box and power lift gate.

Rationale: Additional vehicle to the fleet to support growth in staff and operational requirements. Existing Perkins garbage body attachment will be replaced with a power lift gate as a more efficient and safe way to empty garbage cans.

Staff Contact: Brian Kirk (bkirk)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
80105 - Fleet	Expenses / Expenditure	0	120,000	0	120,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>120,000</b>	<b>0</b>	<b>120,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Front Broom Attachment**

Type of Project: Equipment

 Project Number: **24-25**

Basis for Activity: Service Level Change

Department: 3000 - Overhead

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: Power broom attachment for the roadside tractor. Replacing existing loader mounted Sweepster power broom.

Rationale: Broom attachment to be used for spring sweeping and fall shouldering when the tractor is not mowing. Unit will increase utilization on the tractor and improve sweeping level of service in the rural areas.

Staff Contact: Brian Kirk (bkirk)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
80105 - Fleet	Expenses / Expenditure	0	40,000	0	40,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>40,000</b>	<b>0</b>	<b>40,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

Project Name: **AVL - Light Duty Installs**

Type of Project: Equipment

Project Number: **24-26**

Basis for Activity: Service Level Change

Department: 3000 - Overhead

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: Automatic vehicle location system (AVL) installation in light duty vehicle fleet.

Rationale: Township switched AVL provider to Trackmatics in 2023 starting with the snow plows. This project will convert the light duty fleet to the new system.

Staff Contact: Kyle Bolton (kbolton)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
80105 - Fleet	Expenses / Expenditure	0	20,000	0	20,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>20,000</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## **Capital Project Detail Sheets**

## **Roads Infrastructure Projects**

## Project Information

 Project Name: **Arterial Reserve (Road 38)**

Type of Project: Arterial Roadway

 Project Number: **21-R09**

Basis for Activity: Growth Related

Department: 3300 - Hardtop

Relationship to Strategic Plan: N/A

Description: Arterial reserve allocation for future funding of Road 38. Funds from 2024 budget will be transferred to the reserve for this project.

Rationale: Road 38 from the City boundary to Harrowsmith is currently in the long range financial plan under 2024 and 2025 with a cost estimate of 7.1 million.

Staff Contact: Troy Dunlop (tdunlop)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
58030 - Reserves	Expenses / Expenditure	1,920,000	4,370,000	1,920,000	2,450,000	0	0	0	0
<b>Total</b>		<b>1,920,000</b>	<b>4,370,000</b>	<b>1,920,000</b>	<b>2,450,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
40000 - Taxation	Revenues / Funding Source	1,920,000	1,920,000	1,920,000	0	0	0	0	0
<b>Total</b>		<b>1,920,000</b>	<b>1,920,000</b>	<b>1,920,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Perth Road Reconstruction (at Loughborough Lake)**

Type of Project: Arterial Roadway

 Project Number: **24-31**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: ASSET # 53875  
 Reconstruction of a 440m long section of Perth Road # 10 located immediately south of the Loughborough bridge and boat launch. Construction to include full depth reclamation, placement of new granulars, guide rails and new asphalt. Project will also incorporate geotechnical recommendations as appropriate to address ongoing settlement occurring on this section of highway.

Rationale: The reconstruction of this localized section of Perth Road has been identified as a priority road project for 2024 within the 5 year plan received by Council on May 2, 2023. Road conditions are poor and unplanned maintenance demands will continue to be a concern for meeting service level requirements.

Staff Contact: Troy Dunlop (tdunlop)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	520,000	0	520,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>520,000</b>	<b>0</b>	<b>520,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

Project Name: **Microsurfacing - Bellrock Road**

Type of Project: Arterial Roadway

Project Number: **24-32**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: ASSET # 51920 & 52035  
Pavement Preservation - Double application of Microsurfacing Treatment  
Bellrock Road (#51920) - Bellrock Mill Street to Long Swamp Road - Existing paved shoulders. Total length of 2.1km  
Bellrock Road (#52035) - Long Swamp Road to Cross Road - Existing paved shoulders. Total length of 3.2km

Rationale: The rehabilitation of these road assets has been identified as a priority road project for 2024 within the 5 year plan received by Council on May 2, 2023. Pavement preservation with micro surfacing treatments will extend service life of pavements by 6 to 8 years. Roadways were built in 2011 and 2012 and based on age factors and PCI ratings these roadways are ready for rehabilitation by micro surfacing.

Staff Contact: Troy Dunlop (tdunlop)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	495,000	0	495,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>495,000</b>	<b>0</b>	<b>495,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

Project Name: **Orser Road**

Type of Project: Local Roadway

Project Number: **24-33**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: ASSET # 44905  
Road Reconstruction - Double Surface Treatment (boundary road with City of Kingston)  
Reconstruction of 2.4km of Orser Road from Stage Coach Road to west boundary limit. Construction to include full depth reclamation, placement of granular A materials and a double surface treatment (chip seal). Project will also include minor drainage improvements.

Rationale: The reconstruction of Orser Road has been identified as a priority road project for 2024 within the 5 year plan received by Council on May 2, 2023. This boundary road has also been identified as a priority of the City of Kingston within their capital plans. Road was last constructed in 2009. surface conditions are poor and unplanned maintenance demands continue to be a concern for meeting service level requirements.

Staff Contact: Troy Dunlop (tdunlop)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	157,500	0	157,500	0	0	0	0
<b>Total</b>		<b>0</b>	<b>157,500</b>	<b>0</b>	<b>157,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

Project Name: **Spooner Road**

Type of Project: Local Roadway

Project Number: **24-34**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: ASSET # 45945  
Road Reconstruction - Double Surface Treatment (boundary road with City of Kingston)  
Reconstruction of 450m of Spooner Road from Leeman Road to Perth Road. Construction to include full depth reclamation, placement of granular A materials and a double surface treatment (chip seal). Project will also include minor drainage improvements.

Rationale: The reconstruction of this section of Spooner Road has been identified as a priority road project for 2024 within the 5 year plan received by Council on May 2, 2023. This boundary road has also been identified as a priority of the City of Kingston within their capital plans. Road was last constructed in 1995. Surface conditions are poor and unplanned maintenance demands continue to be a concern for meeting service level requirements.

Staff Contact: Troy Dunlop (tdunlop)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	64,100	0	64,100	0	0	0	0
<b>Total</b>		<b>0</b>	<b>64,100</b>	<b>0</b>	<b>64,100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Bedford Road**

Type of Project: Arterial Roadway

 Project Number: **24-35**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: ASSET # 51690  
 Road Construction - Double Surface Treatment  
 Reconstruction of 3.6km section of Bedford Road from Desert Lake Road to 1.0km North of Salmon Lake Road.  
 Construction to include full depth reclamation, placement of granular A materials, culverts, guiderail renewals and double surface treatment (chip seal). Project will also include roadside drainage improvements.

Rationale: The reconstruction of Bedford Road has been identified as a priority road project for 2024 within the 5 year plan received by Council on May 2, 2023. Road was last constructed in 2007. Surface conditions are poor and unplanned maintenance demands continue to be a concern for meeting service level requirements.

Staff Contact: Troy Dunlop (tdunlop)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	1,432,000	0	1,432,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>1,432,000</b>	<b>0</b>	<b>1,432,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

Project Name: **Ormsbee Road**

Type of Project: Local Roadway

Project Number: **24-36**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: ASSET # 44890  
Road Reconstruction - Double Surface Treatment  
Reconstruction of 2.65km section of Ormsbee Road from Millburn Road to east end. Construction to include full depth reclamation, placement of granular A materials, culvert renewals and double surface treatment (chip seal). Project will also include roadside drainage improvements.

Rationale: The reconstruction of Ormsbee Road has been identified as a priority road project for 2024 within the 5 year plan received by Council on May 2, 2023. Road was last constructed in 1994 with a single surface treatment in 2014. Surface conditions are poor and unplanned maintenance demands continue to be a concern for meeting service level requirements.

Staff Contact: Troy Dunlop (tdunlop)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
50100 - Wages	Expenses / Expenditure	0	99,400	0	99,400	0	0	0	0
53310 - Materials	Expenses / Expenditure	0	198,000	0	198,000	0	0	0	0
55290 - Contracted Services	Expenses / Expenditure	0	396,000	0	396,000	0	0	0	0
58001 - Internal Equipment	Expenses / Expenditure	0	125,700	0	125,700	0	0	0	0
<b>Total</b>		<b>0</b>	<b>819,100</b>	<b>0</b>	<b>819,100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

Project Name: **Greenfield Road**

Type of Project: Local Roadway

Project Number: **24-37**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: ASSET # 42665  
Road Reconstruction - Double Surface Treatment  
Reconstruction of 0.8km section of Greenfield Road from 0.7km west of Perth Road to west end. Construction to include full depth reclamation, placement of granular A materials, culvert renewals, and double surface treatment (chip seal). Project to also include roadside drainage improvements.

Rationale: The reconstruction of a section of Greenfield Road has been identified as a priority road project for 2024 within the 5 year plan received by Council on May 2, 2023. Road was last constructed in 2000. Surface conditions are poor and unplanned maintenance demands continue to be a concern for meeting service level requirements.

Staff Contact: Troy Dunlop (tdunlop)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
50100 - Wages	Expenses / Expenditure	0	21,700	0	21,700	0	0	0	0
53310 - Materials	Expenses / Expenditure	0	47,700	0	47,700	0	0	0	0
55290 - Contracted Services	Expenses / Expenditure	0	107,200	0	107,200	0	0	0	0
58001 - Internal Equipment	Expenses / Expenditure	0	39,300	0	39,300	0	0	0	0
<b>Total</b>		<b>0</b>	<b>215,900</b>	<b>0</b>	<b>215,900</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

Project Name: **Kerr Road**

Type of Project: Local Roadway

Project Number: **24-38**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: ASSET # 43435  
Road Reconstruction - Double Surface Treatment  
Reconstruction of 0.6km section of Kerr Road from Petworth Road to north end of road. Construction to include full depth reclamation, placement of granular A materials, culvert renewals and double surface treatment (chip seal). Project will also include roadside drainage improvements.

Rationale: The reconstruction of Kerr Road has been identified as a priority road project for 2024 within the 5 year plan received by Council on May 2, 2023. Road was last constructed in 2003. Surface conditions are poor and unplanned maintenance demands continue to be a concern for meeting service level requirements.

Staff Contact: Troy Dunlop (tdunlop)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
50100 - Wages	Expenses / Expenditure	0	18,100	0	18,100	0	0	0	0
53310 - Materials	Expenses / Expenditure	0	29,000	0	29,000	0	0	0	0
55290 - Contracted Services	Expenses / Expenditure	0	79,200	0	79,200	0	0	0	0
58001 - Internal Equipment	Expenses / Expenditure	0	35,200	0	35,200	0	0	0	0
<b>Total</b>		<b>0</b>	<b>161,500</b>	<b>0</b>	<b>161,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

Project Name: **Tom Watson Road**

Type of Project: Local Roadway

Project Number: **24-39**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: ASSET # 46240  
Road Reconstruction - Double Surface Treatment  
Reconstruction of 0.6km section of Tom Watson Road from  
Watson Road to the west end. Construction to include full  
depth reclamation, placement of granular A materials, culvert  
renewals and double surface treatment (chip seal). Project will  
also include roadside drainage improvements.

Rationale: The reconstruction of Tom Watson Road has been identified as a  
priority road project for 2024 within the 5 year plan received by  
Council on May 2, 2023. Road was last constructed in 2004.  
Surface conditions are poor and unplanned maintenance  
demands continue to be a concern for meeting service level  
requirements.

Staff Contact: Troy Dunlop (tdunlop)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
50100 - Wages	Expenses / Expenditure	0	15,400	0	15,400	0	0	0	0
53310 - Materials	Expenses / Expenditure	0	26,200	0	26,200	0	0	0	0
55290 - Contracted Services	Expenses / Expenditure	0	54,800	0	54,800	0	0	0	0
58001 - Internal Equipment	Expenses / Expenditure	0	28,000	0	28,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>124,400</b>	<b>0</b>	<b>124,400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

Project Name: **Devil Lake Road - Gravel Road Program**

Type of Project: Local Roadway

Project Number: **24-43**

Basis for Activity: Service Level Change

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: 2024 Gravel Road Program - Devil Lake Road ASSETS # 41875 and 41890  
Dedicated funding for improvements for a 6.6km section of Devil Lake Road from Centreville Road to West Devil Lake Lane. Construction to include extensive rock ditching, rock cut removal (roadside hazards), localized widenings (hills/corners) and re-gravelling (100mm) Granular M.

Rationale: The development of dedicated capital towards gravel road improvements is one of the key findings of the 2022 Road Needs Study. Investments in drainage improvements will improve road performance, customer service levels and reduced unplanned maintenance costs over time.

Staff Contact: Troy Dunlop (tdunlop)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
50100 - Wages	Expenses / Expenditure	0	33,600	0	33,600	0	0	0	0
53310 - Materials	Expenses / Expenditure	0	152,300	0	152,300	0	0	0	0
55290 - Contracted Services	Expenses / Expenditure	0	88,100	0	88,100	0	0	0	0
58001 - Internal Equipment	Expenses / Expenditure	0	72,600	0	72,600	0	0	0	0
<b>Total</b>		<b>0</b>	<b>346,600</b>	<b>0</b>	<b>346,600</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

Project Name: **Surface Treatment (LCB) Preservation**

Type of Project: Local Roadway

Project Number: **24-40**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A


Description: Rehabilitation of approximately 22km of surface treated roadways with localized repairs and application of a final Low Class Bituminous (LCB) single surface treatment (chip seal). A priority list has been attached as a project document with additional details on forecasted roadways.

Rationale: The application of a single surface treatment (chip seal) is a key maintenance strategy for long term performance of the Township's road network of LCB roadways. Single surface treatments can add 5 to 7 years of added service life at a low cost and help manage unplanned maintenance expenses (potholes, cracking and edge break-up). The commitment to an annual LCB preservation plan is reflected in the 5 year plan received by Council on May 2, 2023.

Staff Contact: Troy Dunlop (tdunlop)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
50100 - Wages	Expenses / Expenditure	0	5,000	0	5,000	0	0	0	0
53310 - Materials	Expenses / Expenditure	0	79,500	0	79,500	0	0	0	0
55290 - Contracted Services	Expenses / Expenditure	0	808,000	0	808,000	0	0	0	0
58001 - Internal Equipment	Expenses / Expenditure	0	7,500	0	7,500	0	0	0	0
<b>Total</b>		<b>0</b>	<b>900,000</b>	<b>0</b>	<b>900,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**SOUTH FRONTENAC**

**TOWNSHIP OF SOUTH FRONTENAC - SURFACE TREATMENT PROGRAM**

**SURFACE TREATMENT - 2024 Preliminary Budget Overview**

Public Services Department

**2024 Single Surface Treatment Program - Preliminary List**

Section ID	Street	From Street	To Street	Length (Km)	AADT	PCI
40810	Burnt Hills Road	Battersea Road	Osborne Lane	1.8	556	71
50875	Battersea Road	Bradden Lane	East End of Road	6.1	173	62
42010	Duff Road	Greenfield Road	4236 Duff Road	1.0	281	63
40930	Camden Portland Boundary Road	Yarker Road	Colebrook Road	2.9	711	79
46750	Wolfe Swamp Road	Bradford Road	Petworth Road	1.2	422	58
44440	Morrison Road	Wilmer Road	West End of Morrison Road	1.2	221	60
57785	Westport Road	Buck Bay Road	New Road	7.7	606	62
Total :				21.9		

\* The above road list is preliminary. Each road section will undergo a final condition review in the spring

**Project Information**

Project Name: **12th Concession Bridge (B32) Repair**

Type of Project: Bridge

Project Number: **22-17**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: Repairs to 4m long bridge structure on Concession 12.

Rationale: Failure to address erosion and undermining of abutment could have major impacts on integrity of structure. Repairs are being advanced as part of 2021 OSIM inspection works underway in fall of 2021. BCI Score of 75 (2019)

Staff Contact: Troy Dunlop (tdunlop)

**Project Finances**

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	5,749	75,000	40,000	35,000	0	0	0	0
55330 - Consultant	Expenses / Expenditure	0	13,500	10,000	3,500	0	0	0	0
<b>Total</b>		<b>5,749</b>	<b>88,500</b>	<b>50,000</b>	<b>38,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
40000 - Taxation	Revenues / Funding Source	0	50,000	50,000	0	0	0	0	0
<b>Total</b>		<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Sydenham Lake Bridge and Dam**

Type of Project: Bridge

 Project Number: **24-44**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: ASSET # 63080  
 The Sydenham Lake Bridge / Dam Control structure crosses Millhaven Creek on George Street in the Village of Sydenham. The structure was originally built in 1978. Dam components and controls are owned and operated by the Cataraqui Region Conservation Authority. The CRCA and the Township are looking to do a joint rehabilitation contract. Repairs to the bridge include: waterproofing and new wear surface, sidewalk repairs, barrier wall (north side), railing upgrade and repair spalling concrete throughout. Repairs to the dam will focus on repair of cracks and spalling concrete.

Rationale: The Sydenham Lake Bridge / Dam was last inspected in 2021 and the bridge received a BCI rating of 71.2. The rehabilitation of the bridge has been identified as a priority within the 5 year plan presented to Council on May 2, 2023. The CRCA also has identified that rehabilitation of the dam is also a priority for the coming year.

Staff Contact: Troy Dunlop (tdunlop)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	534,000	0	534,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>534,000</b>	<b>0</b>	<b>534,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Bracken Culvert (Yarker Road)**

Type of Project: Culvert

 Project Number: **24-45**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: Bracken Culvert (Yarker Road)  
 ASSET # 63120  
 The Bracken Culvert is located on Yarker Road approximately 0.5km west of Wilton Road. The structure is comprised of a 4.4m wide arch culvert approximately 21m in length. Records indicate the arch structure was installed in 1966.

Rationale: The structure was last assessed in 2021 and was assigned a BCI rating of 38.1 which is Very Poor. The replacement of this structure has been identified as a priority within the 5 year plan presented to Council on May 2, 2023.

Staff Contact: Troy Dunlop (tdunlop)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	527,200	0	527,200	0	0	0	0
<b>Total</b>		<b>0</b>	<b>527,200</b>	<b>0</b>	<b>527,200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

Project Name: **Long Swamp Bridge Study**

Type of Project: Plans/Studies

Project Number: **24-46**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: Long Swamp Bridge Study ASSET # 63350  
Completion of Municipal Class EA Study work for the Long Swamp Road Bridge (closed to traffic in 2020). Additional study work is required under the new MCEA regulation passed in March of 2023. The original 2015 MCEA Study was not concluded and a Notice of Completion was not filed with the Ministry of Environment.

Rationale: The Municipal Class EA Process was amended by the province in March of 2023 and bridge projects require additional screening work. A Cultural Heritage and Archaeological Screening Process is required as part of project review. A geotechnical report would also provide insight on the 2020 bridge failure and better inform project costs for the crossing.

Staff Contact: Troy Dunlop (tdunlop)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	35,000	0	35,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>35,000</b>	<b>0</b>	<b>35,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Transportation Master Plan**

Type of Project: Plans/Studies

 Project Number: **23-49**

Basis for Activity: Growth Related

Department: 3000 - Overhead

Relationship to Strategic Plan: Priority #2 - Promote and support growth that meets the community's needs

Description: Complete a Transportation Master Plan to determine transportation network needs (capacity) to support both current (existing) and future residential and commercial growth through the forecasted growth period of the new Official Plan. The TMP would also provide policy guidance and direction on Active Transportation needs.

Rationale: The Transportation Master Plan is identified as a strategic study within the Long Term Financial Plan and is intended to provide guidance for infrastructure planning for transportation systems to support the capacity needs within the study horizon of the Official Plan. The TMP also provides background study work to support the determination of Development Charge fees to help recover the costs of new infrastructure needs driven by growth. Extensive background traffic count work was carried out across the Township in the spring and summer of 2022 in anticipation of this study in 2024.

Staff Contact: Troy Dunlop (tdunlop)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55330 - Consultant	Expenses / Expenditure	0	125,000	50,000	75,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>125,000</b>	<b>50,000</b>	<b>75,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
49651 - Reserve - Obligatory	Revenues / Funding Source	0	50,000	50,000	0	0	0	0	0
<b>Total</b>		<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

Project Name: **Pre-Engineering Roads 2025**

Type of Project: Plans/Studies

Project Number: **24-41**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: Geotechnical investigations and field survey work to be initiated in 2024 in support of 2025 road construction projects shown within the 5 year plan received by Council on May 2, 2023. Includes the following:  
 ASSET # 58015 Westport Road (Burrige Road to Wolfe Lake) - 2.5km  
 ASSET # 41575 Craig Road (Road 38 to 3.75km North to boundary) - 3.75km  
 ASSET # 42235 Florida Road (Henderson Road to 1.3km south of Henderson Road) - 1.3km

Rationale: The design process for road reconstruction projects requires a 2 to 3 year timeframe to address pre-engineering activities, topographic surveys, stakeholder engagement, drainage permits, utility relocation and property acquisition (where necessary). The endorsement of the 5 year plan will help refine pre-engineering allocations to be set year over year.

Staff Contact: Troy Dunlop (tdunlop)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	75,000	0	75,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>75,000</b>	<b>0</b>	<b>75,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Road 38 Detailed Design**

Type of Project: Plans/Studies

 Project Number: **24-47**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: Road 38 Reconstruction - preparation of Detailed Designs

Rationale: Preparation of Detailed Engineering Designs to inform the contract for Road 38 Reconstruction to commence in 2025.

Staff Contact: Troy Dunlop (tdunlop)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	100,000	0	100,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>100,000</b>	<b>0</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Pleasant Valley Municipal Drain - Drainage Act Maintenance**

Type of Project: Plans/Studies

 Project Number: **23-51**

Basis for Activity: Other

Department: 3100 - Structures

Relationship to Strategic Plan: N/A

Description: Consulting fees for landowner consultation, tender preparations and contract administration as Drainage Superintendent for the Pleasant Valley Municipal Drain Maintenance work. Project also includes funding for the Township's levied drainage costs (as a benefitting property owner).

Rationale: The Pleasant Valley Municipal Drain which was constructed in 1985 has been determined to be in need of maintenance based on current reviews of the system against the original Engineer's report. Various vegetation removals, clean outs and channel obstructions are in need of removal. The rationale for the project was provided to Council in a presentation by Robinson Consultants on November 14th, 2023 along with the supporting Maintenance Report dated October 2023.

Staff Contact: Troy Dunlop (tdunlop)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55330 - Consultant	Expenses / Expenditure	0	34,350	16,500	17,850	0	0	0	0
80000 - Capital Levy	Expenses / Expenditure	0	900	0	900	0	0	0	0
<b>Total</b>		<b>0</b>	<b>35,250</b>	<b>16,500</b>	<b>18,750</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## **Capital Project Detail Sheets**

### **Sydenham Water Projects**

## Project Information

 Project Name: **SCADA and Programmable Logic Control Replacements**

Type of Project: Water Main

 Project Number: **22-53**

Basis for Activity: Other

Department: 4000 - Water Treatment

Relationship to Strategic Plan: N/A

Description: The scope of the project includes the purchase and installation of replacement of existing Supervisory Control, Alarms and Data Acquisition System (SCADA) and Programmable Logic Controller (PLC) System hardware at the Sydenham Water Treatment Plant on Point Road.

Rationale: The SCADA and Programmable Logic Controller systems at the water treatment plant provide 24/7 remote monitoring of operations and provide communications and automation for electrical and mechanical systems that support the water treatment process. These systems also include alarm systems that protect water quality and minimize the probability of water quality incidents, and system failures. The current systems are approaching redundancy and are in need of replacement. Eligible funds on this project are being provided by Province of Ontario (33.3%) and Government of Canada (40%) through the 2021 Intake of the Investing in Canada Infrastructure Program - Green Infrastructure Stream.

(Pre-approved in 2022)

Staff Contact: Troy Dunlop (tdunlop)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	33,636	275,000	0	275,000	0	0	0	0
<b>Total</b>		<b>33,636</b>	<b>275,000</b>	<b>0</b>	<b>275,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

Project Name: **Sydenham Drinking Water System**

Type of Project: Other

Project Number: **24-61**

Basis for Activity: Asset Renewal

Department: 4000 - Water Treatment

Relationship to Strategic Plan: N/A

Description: Upgrades to the Sydenham Drinking Water System in accordance with the long term capital plan forecast by Utilities Kingston. Projects for 2024 include:  
Water Plant - Process Mechanical - Pump Assessments and Repairs - \$7,500  
Water Plant - Health and Safety - Chemical drum lift improvements (ammonium sulfate/coagulant) - \$5,000  
Water Distribution - Compliance/Monitoring - Replace two water sampling stations and add a new station on Morgan Drive - \$25,000

Rationale: All of the Capital Works activities are in support of operations, compliance and asset management needs for the Sydenham Drinking Water System.

Staff Contact: Troy Dunlop (tdunlop)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	37,500	0	37,500	0	0	0	0
<b>Total</b>		<b>0</b>	<b>37,500</b>	<b>0</b>	<b>37,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## **Capital Project Detail Sheets**

## **Facilities Projects**

## Project Information

 Project Name: **Town Hall Expansion**

Type of Project: Facilities

 Project Number: **24-02**

Basis for Activity: Growth Related

Department: 1200 - Administrative Facilities

Relationship to Strategic Plan: Priority #2 - Promote and support growth that meets the community's needs

Description: Expansion of George Street Administration Offices

Rationale: Current building space is at capacity and does not provide any space for future staff. Current building provides limited meeting space to meet with public. Expansion will provide more offices along with restructure reception points at both levels, public and staff washrooms, a large meeting space along with other smaller meeting spaces. The expansion also provides for a dedicated staff parking lot to improve the parking in current parking lot. Budget costs includes temporary relocation costs of staff during construction.

Staff Contact: Louise Fragnito (lfragnito)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	3,500,000	0	3,500,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>3,500,000</b>	<b>0</b>	<b>3,500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Storrington Centre Upgrades**

Type of Project: Facilities

 Project Number: **24-51**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: Priority #4 - Be a catalyst for the creation of vibrant, complete communities

Description: A. Replace Shingled Roof with Steel on Old Firehall portion. \$35,000  
 B. Re-paving of parking lot that is in poor condition. Include additional gravel parking area on the south end of the parking lot. \$400,000

Rationale: Existing shingled roof is in poor condition and has been patched due to leaks. Replacing with new steel roof aligns with building condition assessment.

Existing front parking lot is in poor condition and re-paving would complete the front renewal now that the Storrington Centre is completed. The project includes paving the back parking lot now that the dome fabric replacement and new fuel tank system is completed. A paved asphalt surface in the back would allow for clean stockpiling of winter sand material into the dome.

Staff Contact: Tim Laprade (tlaprade)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	435,000	0	435,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>435,000</b>	<b>0</b>	<b>435,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

Project Name: **Bedford Garage Equipment Upgrades**

Type of Project: Equipment

Project Number: **24-52**

Basis for Activity: Other

Department: 3100 - Structures

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: A. Replace heated pressure washer system  
B. Replacement of the Oil Separator

Rationale: The existing pressure washer requires has failed and requires replacement.

The buildings oil and grit interceptor structure had deteriorated and is damaged beyond repair. The structure needs to be replaced to protect potential contaminants from entering the storm system.

Staff Contact: Tim Laprade (tlaprade)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	40,000	0	40,000	0	0	0	0
80100 - Equipment	Expenses / Expenditure	0	8,500	0	8,500	0	0	0	0
<b>Total</b>		<b>0</b>	<b>48,500</b>	<b>0</b>	<b>48,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Keeley Patrol Yard Waste Oil Disposal**

Type of Project: Equipment

 Project Number: **24-54**

Basis for Activity: Asset Renewal

Department: 3000 - Overhead

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

 Description: Installation of Waste Oil Disposal trough that pump to outside tank.  
Relocation of waste oil tank.

Rationale: The fleet garage needs a proper set up to drain waste oil and filters from vehicles and equipment. Waste oil tank is outside and fluid is currently carted outside and pumped into the tank which can pose problems in the winter. Existing waste oil tank needs to be reviewed and potentially relocated for regulatory requirements.

Staff Contact: Tim Laprade (tlaprade)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
80100 - Equipment	Expenses / Expenditure	0	25,000	0	25,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>25,000</b>	<b>0</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Sydenham Point Accessible Washroom Upgrades**

Type of Project: Facilities

 Project Number: **24-55**

Basis for Activity: Service Level Change

Department: 8000 - Parks &amp; Recreation

Relationship to Strategic Plan: Priority #4 - Be a catalyst for the creation of vibrant, complete communities

Description: Complete Accessibility upgrades on Ball Diamond Washrooms

Rationale: The washroom building in Sydenham Point park will be upgraded to an accessible washroom to meet AODA and building codes. The para ramp had been previously installed at this location in preparation for future upgrades.

Staff Contact: Tim Laprade (tlaprade)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	30,000	0	30,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>30,000</b>	<b>0</b>	<b>30,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Centennial Park New Accessible Washrooms Design and Build**

Type of Project: Facilities

 Project Number: **24-56**

Basis for Activity: Growth Related

Department: 8000 - Parks &amp; Recreation

Relationship to Strategic Plan: Priority #2 - Promote and support growth that meets the community's needs

Description: Design Plans for a 'new' AODA compliant Washroom closer to Grand Pavilion. Budget for 2024 is design and construction is in 2025.

Rationale: Additional washrooms are required at Centennial Park as it is becoming the most frequented park in SFT and a destination location for many events. The use of the washrooms would be from attendees at the Pavilion and Soccer Fields where we are currently renting portable toilets. New washroom building would be separate from the existing building to increase the amount of washrooms and provide another location in the park.

Staff Contact: Tim Laprade (tlaprade)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	530,000	0	30,000	500,000	0	0	0
<b>Total</b>		<b>0</b>	<b>530,000</b>	<b>0</b>	<b>30,000</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Centennial Park Renovations to existing Canteen/Washrooms**

Type of Project: Facilities

 Project Number: **24-57**

Basis for Activity: Service Level Change

Department: 8000 - Parks &amp; Recreation

Relationship to Strategic Plan: Priority #2 - Promote and support growth that meets the community's needs

Description: Renovations to existing Canteen/Washrooms to install accessible washrooms that meet AODA/Universal design requirements.

Rationale: The 2023 budget had a project to design accessible washrooms for the existing washroom building in Centennial park. This project will renovate the existing washrooms and canteen space to install accessible washrooms that are AODA compliant.

Staff Contact: Tim Laprade (tlaprade)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	150,000	0	150,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>150,000</b>	<b>0</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Harris Park Hall Flooring Replacement**

Type of Project: Facilities

 Project Number: **24-58**

Basis for Activity: Asset Renewal

Department: 8000 - Parks &amp; Recreation

Relationship to Strategic Plan: Priority #4 - Be a catalyst for the creation of vibrant, complete communities

Description: Flooring replacement in Harris Park Hall.

Rationale: The flooring is in poor condition beyond repair due to its age and water damage.

Staff Contact: Tim Laprade (tlaprade)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	29,000	0	29,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>29,000</b>	<b>0</b>	<b>29,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Glendower Hall Interior Design Plans**

Type of Project: Facilities

 Project Number: **24-59**

Basis for Activity: Asset Renewal

Department: 8000 - Parks &amp; Recreation

Relationship to Strategic Plan: Priority #4 - Be a catalyst for the creation of vibrant, complete communities

Description: Design plans for interior renovations on the Glendower Hall building.

Rationale: Glendower Hall is identified as a recreation hub in the Rec master plan and is the next facility due for renovations &amp; upgrades due to it's age and building condition assessment. Project would prepare design plans for a future renovation.

Staff Contact: Tim Laprade (tlaprade)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	20,000	0	20,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>20,000</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Station 5 Exterior Upgrades**

Type of Project: Facilities

 Project Number: **24-82**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: Priority #4 - Be a catalyst for the creation of vibrant, complete communities

Description: Replace front of building exterior including exterior front metal cladding, replacement of front entrance door, and repainting eaves and fascia.

Rationale: Improve the exterior condition of the building including exterior wall replacement and painting of external metal to preserve useful life.

Staff Contact: Tim Laprade (tlaprade)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	15,000	0	15,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>15,000</b>	<b>0</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Station 4 Flooring**

Type of Project: Facilities

 Project Number: **24-83**

Basis for Activity: Asset Renewal

Department: 3100 - Structures

Relationship to Strategic Plan: Priority #4 - Be a catalyst for the creation of vibrant, complete communities

Description: Replace flooring in Staff Area (20'x30')

Rationale: Current floor is over 20 years old and badly worn and requires replacement.

Staff Contact: Tim Laprade (tlaprade)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	8,000	0	8,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>8,000</b>	<b>0</b>	<b>8,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## **Capital Project Detail Sheets**

## **Recreation Projects**

## Project Information

 Project Name: **Sydenham Point Field Scoreclock Power**

Type of Project: Park

 Project Number: **24-60**

Basis for Activity: Asset Renewal

Department: 8000 - Parks &amp; Recreation

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: Re-route the Sydenham Point Field Scoreclock electrical that is currently being fed by a building on private property and instead feed it from SFT asset.

Rationale: Electrical power for the score board and clock at the Point field is currently supplied from private property. Providing electricity to the board from our site would allow staff to troubleshoot and repair as required.

Staff Contact: Tim Laprade (tlaprade)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	10,000	0	10,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>10,000</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Centennial Park Walkway Connections**

Type of Project: Park

 Project Number: **24-66**

Basis for Activity: Growth Related

Department: 8000 - Parks &amp; Recreation

Relationship to Strategic Plan: Priority #4 - Be a catalyst for the creation of vibrant, complete communities

Description: Installation of hard surface walkways to connect all park amenities and provide AODA accessible access throughout the park.

Rationale: In 2023 accessible rubber playground surfaces were installed in the park but there isn't an accessible access to the playground from the parking lot. Project will install accessible hard surface walkways throughout the park to connect all amenities and improve walkability.

Staff Contact: Tim Laprade (tlaprade)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	240,000	0	240,000	0	0	0	0
80100 - Equipment	Expenses / Expenditure	0	0	0	0	0	0	0	0
80300 - Land Improvements	Expenses / Expenditure	0	0	0	0	0	0	0	0
<b>Total</b>		<b>0</b>	<b>240,000</b>	<b>0</b>	<b>240,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Centennial Park Courts and Electrical Improvements**

Type of Project: Park

 Project Number: **24-80**

Basis for Activity: Growth Related

Department: 8000 - Parks &amp; Recreation

Relationship to Strategic Plan: Priority #2 - Promote and support growth that meets the community's needs

 Description: Upgrade and improvements to the Centennial Park site:  
 A. Installation of electrical receptacles throughout park  
 B. Net sport Court alterations  
 C. Installation of basketball system

 Rationale: Installation of electrical receptacles throughout the park required to support program and events in the park.  
 Now that the McMullen tennis courts are completed the lines at the Centennial courts will be changed to pickle ball which will clean up the courts and increase the playing surface. Basketball net system will be installed on the courts which is consistent with the Gerald Ball court setup.

Staff Contact: Tim Laprade (tlaprade)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	49,000	0	49,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>49,000</b>	<b>0</b>	<b>49,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **McMullen Park - Parking Lot paving & storage bunker**

Type of Project: Park

 Project Number: **24-67**

Basis for Activity: Asset Renewal

Department: 8000 - Parks &amp; Recreation

Relationship to Strategic Plan: Priority #4 - Be a catalyst for the creation of vibrant, complete communities

Description: McMullen Park court parking lot paving, barrier for basketball court, and storage bunker for sports equipment.

 Rationale: Project will pave the parking lot at the new McMullen courts and install a barrier to separate the parking lot from the basketball court.  
A storage bunker will be installed to store the basketball and shuffle board equipment for the public to rent/use on the new courts.

Staff Contact: Tim Laprade (tlaprade)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	36,000	0	36,000	0	0	0	0
80100 - Equipment	Expenses / Expenditure	0	10,000	0	10,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>46,000</b>	<b>0</b>	<b>46,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **McMullen Park Beach and Washroom Building Upgrades**

Type of Project: Park

 Project Number: **24-75**

Basis for Activity: Asset Renewal

Department: 8000 - Parks &amp; Recreation

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: McMullen Park beach upgrades as permitted by Conservation Authority and upgrades to the existing building.

Rationale: Upgrades to the existing building at McMullen park are required to support operating a summer camp at this location. The beach was reviewed with the conservation authority in 2023 and a plan was developed for improvements in 2024.

Staff Contact: Tim Laprade (tlaprade)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
80100 - Equipment	Expenses / Expenditure	0	0	0	0	0	0	0	0
80115 - Building-Renovations	Expenses / Expenditure	0	10,000	0	10,000	0	0	0	0
80300 - Land Improvements	Expenses / Expenditure	0	6,000	0	6,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>16,000</b>	<b>0</b>	<b>16,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Keeley/Bowes Diamond Upgrades**

Type of Project: Park

 Project Number: **24-68**

Basis for Activity: Asset Renewal

Department: 8000 - Parks &amp; Recreation

Relationship to Strategic Plan: Priority #4 - Be a catalyst for the creation of vibrant, complete communities

 Description:
 

A. Accessible Parking/Walkway/connectivity to all amenities  
 B. Upgrade Backstop netting and posts or replace with extended fencing  
 C. Bleacher Replacement (4)  
 D. Player Bench Upgrades

 Rationale:
 

The Keeley/Bowes site currently has accessible washrooms and a playground with an accessible surface but does not have an accessible way to access the two amenities. Project would install paved accessible parking spots and hard surface walkways connecting the washrooms, diamonds, and playground.

The baseball diamonds at this facility are well used but the bleachers, benches, and backstop poles are in poor condition and require replacement.

Staff Contact: Tim Laprade (tlaprade)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	153,000	0	153,000	0	0	0	0
80100 - Equipment	Expenses / Expenditure	0	55,000	0	55,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>208,000</b>	<b>0</b>	<b>208,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Glendower Court Basketball nets**

Type of Project: Equipment

 Project Number: **24-69**

Basis for Activity: Service Level Change

Department: 8000 - Parks &amp; Recreation

Relationship to Strategic Plan: Priority #4 - Be a catalyst for the creation of vibrant, complete communities

Description: Installation of Basketball Systems on existing court.

Rationale: Glendower court was re-surfaced in 2023 and intended for multi-sports use. The old court layouts had basketball nets inside the court area that posed a risk to those playing racket sports. The new basketball nets will be installed outside the court and hang inside over the fence for use which is consistent with the layout installed at Gerald Ball court.

Staff Contact: Tim Laprade (tlaprade)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	11,000	0	11,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>11,000</b>	<b>0</b>	<b>11,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Bellrock & Petworth Parkette Conceptual Design**

Type of Project: Park

 Project Number: **24-70**

Basis for Activity: Other

Department: 8000 - Parks &amp; Recreation

Relationship to Strategic Plan: Priority #4 - Be a catalyst for the creation of vibrant, complete communities

Description: Conceptual designs for the Bellrock and Petworth Mill sites. Design will include conceptual options for parkettes with displays and information boards to be used to advance detailed design.

Rationale: Next step for the sites now that demolition is complete. Supported by the Recreation, Leisure and Parks Master Plan

Staff Contact: Tim Laprade (tlaprade)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	15,000	0	15,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>15,000</b>	<b>0</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Petworth Mill wall cap and repairs**

Type of Project: Park

 Project Number: **24-71**

Basis for Activity: Other

Department: 8000 - Parks &amp; Recreation

Relationship to Strategic Plan: Priority #4 - Be a catalyst for the creation of vibrant, complete communities

Description: Installation of concrete cap on remaining south and west walls for preservation. Project include two repairs to the existing stone wall.

Rationale: Capping the walls is required to prevent water from damaging remaining wall sections.

Staff Contact: Tim Laprade (tlaprade)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	200,000	0	200,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>200,000</b>	<b>0</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Shipyards Boat Ramp Rehabilitation**

Type of Project: Land

 Project Number: **24-72**

Basis for Activity: Growth Related

Department: 8000 - Parks &amp; Recreation

Relationship to Strategic Plan: Priority #2 - Promote and support growth that meets the community's needs

Description: Rehabilitation of the Shipyards boat launch ramp.

Rationale: This boat launch is one of the busiest in SFT. The old metal grate launch failed in 2023 and trailer tires were getting caught on broken pieces of metal off the ramp. The ramp was removed in 2023 but could not be welded or repaired. Proposal is to replace with the concrete mat ramp system at this location which should have a long life expectancy and reduce liability and risk.

Staff Contact: Tim Laprade (tlaprade)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55290 - Contracted Services	Expenses / Expenditure	0	110,000	0	110,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>110,000</b>	<b>0</b>	<b>110,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **New Picnic Tables**

Type of Project: Equipment

 Project Number: **24-74**

Basis for Activity: Growth Related

Department: 8000 - Parks &amp; Recreation

Relationship to Strategic Plan: Priority #2 - Promote and support growth that meets the community's needs

Description: Addition of 10 new picnic tables to our inventory.

Rationale: The township purchased 20 new picnic tables in 2023 and has approximately 30 in its inventory. The increase in events and programs and more people frequenting parks has increased the demand for tables at sites where there wasn't previously tables like sport courts. An additional 10 picnic tables would allow for permanent placement of tables at parks and facilities with enough remaining to support events.

Staff Contact: Tim Laprade (tlaprade)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
53310 - Materials	Expenses / Expenditure	0	10,000	0	10,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>10,000</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## **Capital Project Detail Sheets**

## **Development Services Projects**

## Project Information

 Project Name: **Economic Development Strategic Plan**

Type of Project: Plans/Studies

 Project Number: **24-76**

Basis for Activity: Other

Department: 9800 - Development

Relationship to Strategic Plan: Priority #4 - Be a catalyst for the creation of vibrant, complete communities

Description: Economic Development Strategic Plan

Rationale: The purpose of the Economic Development Strategy is to provide a roadmap to strengthen the economic base of the Township. The strategy is expected to identify specific needs for South Frontenac related to small business support, agricultural and employment lands. The study will help identify the type of Community Improvement Plans that can be developed to improve agricultural, commercial and industrial investment in the Township.

Staff Contact: Brad Wright (bwright)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
80100 - Equipment	Expenses / Expenditure	0	50,000	0	50,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Replacement Building Vehicle**

Type of Project: Light Weight

 Project Number: **24-77**

Basis for Activity: Asset Renewal

Department: 2605 - Building

Relationship to Strategic Plan: Priority #3 - Ensure the organizational capacity to deliver cost-effective services

Description: Replacement of 2015 GMC - Building Light Duty Vehicle.

Rationale: Part of the South Frontenac Asset Management Plan.

Vehicles are renewed every 9 years.

Staff Contact: Rebecca Roy (rroy)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
80105 - Fleet	Expenses / Expenditure	0	50,000	0	50,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Project Information

 Project Name: **Development Charge Study and Population Study**

Type of Project: Plans/Studies

 Project Number: **24-78**

Basis for Activity: Growth Related

Department: 9800 - Development

Relationship to Strategic Plan: Priority #2 - Promote and support growth that meets the community's needs

Description: Development Charges Study and By-law Update and Population Study

Rationale: The Township's Development Charges Study expires in 2024 and the updating of the by-law and the associated charges is required to meet new legislation as well as ensure charges meet the new services that is related to growth. Due to Growth in the Township, the Population Study completed in 2019 by Watson &amp; Associates, the expected projections for population have been exceeded. A new study to help prepare for projects in the future is necessary to ensure proper planning.

Staff Contact: Brad Wright (bwright)

## Project Finances

Description		Actuals	Budget						
		Expensed to Current Year	Total Project	Prior Approved	2024	2025	2026	2027	2028
55330 - Consultant	Expenses / Expenditure	0	95,000	0	95,000	0	0	0	0
<b>Total</b>		<b>0</b>	<b>95,000</b>	<b>0</b>	<b>95,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Minutes of Council  
November, 14, 2023



## Township of South Frontenac Council Meeting Minutes



### Meeting #32

**Time:** 7:00 p.m.

**Location:** Council Chambers / virtual via Zoom

**Present:** Charlene Godfrey, Ray Leonard, Doug Morey, Steve Pegrum, Norm Roberts, Randy Ruttan, Ron Sleeth, Scott Trueman, Mayor Ron Vandewal

**Staff:** Louise Fragnito - Chief Administrative Officer, James Thompson - Clerk, Michelle Hannah - Deputy Clerk, Kyle Bolton - Director of Public Services, Troy Dunlop - Manager of Engineering & Capital Projects

1 Call to Order

a) Resolution

Resolution No. 2023:32:01

Moved by Councillor Leonard

Seconded by Councillor Godfrey

That the Council meeting of November 14, 2023 be called to order at 7:00 p.m.

Carried

2 Declaration of pecuniary interest and the general nature thereof

a) There were none.

3 Approval of Agenda

a) Resolution

Resolution No. 2023:32:02

Moved by Councillor Pegrum

Seconded by Councillor Morey

That the agenda be approved, as presented.

Carried

4 Scheduled Closed Session

5 Recess

6 Public Meeting

7 Delegations

8 Briefings

a) A representative from Robinson Consultants were present to speak to Council regarding Pleasant Valley Municipal Drain.

b) Representatives from J. L. Richards and Associates were present to speak to Council regarding Verona Housing Water and Wastewater Servicing Master Plan.

9 Approval of Minutes

Minutes of Council  
November, 14, 2023

a) Resolution

Resolution No. 2023:32:03

Moved by Councillor Trueman

Seconded by Councillor Roberts

That the minutes of the November 7, 2023 Council meeting be approved.

Carried

10 Reports Requiring Action

11 Advisory Committee Reports or Minutes

12 Reports Requiring Approval of By-laws

13 Reports for Information

14 Committee of the Whole

15 Information Items

16 Notice of Motions

17 Rise and Report regarding County Council and External Boards

18 Announcements/Statements by Councillors

a)

Councillor Ruttan noted that the Sydenham Halloween road closure was well received, and inquired about making this an ongoing imitative every year.

Councillor Trueman, Councillor Leonard and Deputy Mayor Sleeth advised that the Remembrance Day Ceremonies in Sydenham, Verona and Sand Hill that they attended respectively were well organized and attended.

Mayor Vandewal stated that he attended the Frontenac Business awards, it was well organized and well attended and noted that two local businesses won awards.

19 Closed Session (if requested)

a) Resolution

Resolution No. 2023:32:04

Moved by Councillor Morey

Seconded by Councillor Ruttan

That Council resolve itself into the Committee of the Whole "Closed Meeting" to consider the following item:

a) A proposed or pending acquisition or disposition of land by the municipality or local board - Sydenham Area.

Carried

b) A proposed or pending acquisition or disposition of land by the municipality or local board - Sydenham Area

c) Resolutions

Resolution No. 2023:32:05

Moved by Councillor Roberts

Seconded by Councillor Godfrey

That Council rise from the Committee of the Whole "Closed Meeting" and the Deputy Mayor Report.

Minutes of Council  
November, 14, 2023

Carried

Resolution No. 2023:32:06

Moved by Councillor Trueman

Seconded by Councillor Leonard

That Council authorize and delegate to the Chief Administrative Officer, the authority to execute a purchase and sale agreement as per direction received in closed session.

Carried

20 Confirmatory By-law

a) Resolution

Resolution No. 2023:32:07

Moved by Councillor Morey

Seconded by Councillor Godfrey

That By-law 2023-94 being a by-law to confirm generally all actions and proceedings of the Council of the Township of South Frontenac, be given first and second reading.

Carried

Resolution No. 2023:32:08

Moved by Councillor Leonard

Seconded by Councillor Ruttan

That By-law 2023-94, being the confirmatory by-law, be given third reading, signed and sealed.

Carried

21 Adjournment

a) Resolution

Resolution No. 2023:32:09

Moved by Councillor Ruttan

Seconded by Councillor Morey

That the Council meeting of November 7, 2023 be adjourned at 8:11 p.m.

Carried

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Ron Vandewal, Mayor

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James Thompson, Clerk

# Township of South Frontenac Staff Report

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**To:** Council

**Prepared by:** Fire & Emergency Services Department

**Date of Meeting:** November 21, 2023

**Subject:** **SFFR Pumper Purchase – 2024 Pre-Budget Approval**

## Summary

This report outlines the rationale for a request for pre-budget approval for a SFFR Pumper replacement in 2024 Fleet and Equipment Asset Management Plan and Schedule.

---

## Recommendation

**That** Council provide pre-budget approval with an upset limit of \$550,000 for the Pumper replacement.

## Background

Pumper 371 (2006 Pierce cab-over style chassis) is currently assigned to Station No. 7 (Inverary) as a front-run pumping apparatus. Upon maintenance inspection earlier this year it was noted that there was considerable breakdown and deterioration of the apparatus' frame rails where under the current conditions, the apparatus would not be successful in meeting it's annual safety inspection (due January 2024). A second opinion was obtained from an additional vendor of record where the initial observation and concerns were shared and confirmed.

## Discussion/Analysis

In discussions with the Chief Administrative Officer, direction was given to consult within the industry for possible repairs, availability of used apparatus or replacement:

### 1. **Repair of the Frame Rails:**

Multiple vendors of record from both the mechanical aptitude specializing in Heavy Vehicles Mechanics and Emergency Vehicle Technicians (EVT's) have advised that repairs of the frame rails would bare an initial cost of approximately \$150,000.00 with an out of service timeline of (3) to (6) months. Heavy emphasis was placed on the complexity of the repairs that would essentially require the complete dismantling of all components of the fire apparatus from the frame (including the pump, water tank, engine, transmission). Additional complications could quickly arise resulting in escalating costs of additional hundreds of thousands of dollars and time. Due to the age and depreciation of the apparatus, this course of action has been discouraged.

### 2. **Availability of Used Fire Apparatus:**

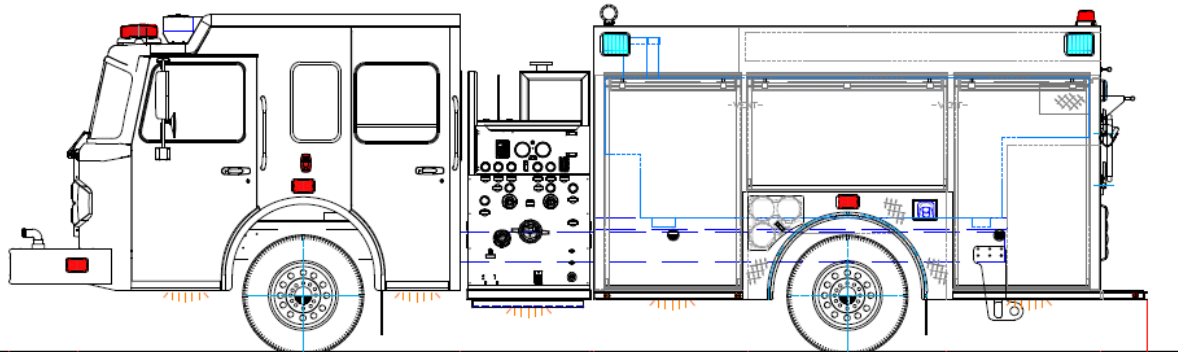
An assessment of the availability of a used fire apparatus in the market has been conducted taking into consideration ready availability, accessibility, location, costs

and age. An apparatus was located and reviewed by the Interim Fire Chief with operational assessment discussions with the Platoon Chiefs for a 2019 Spartan currently located in Timmins, Ontario. This vehicle had 44,000 miles recorded and would be sold certified to applicable NFPA standards “as is”. The apparatus would be available for May 2024 from a private US vendor for \$495,000.00 USD.

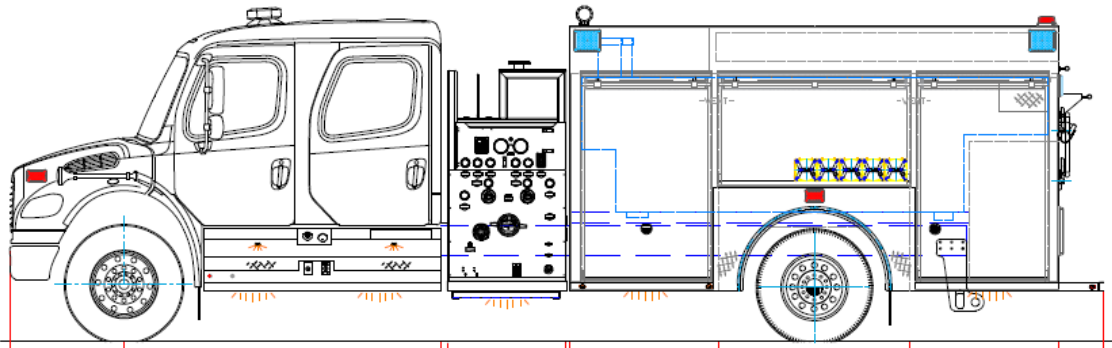
### **3. Replacement with Readily Available Stock Apparatus:**

- a. Several stock fire-apparatus were located which would meet the current SFFR specifications for chassis, pump size, water tank size and readily available with a cost ranging from \$900,000.00 to \$1,100,000.00. These high costs are consistent with the observed inflation in the industry due to rising costs of materials.
- b. In consultation with the comparable fire services across Ontario (all of whom facing the same financial strains), the Interim Fire Chief engaged the Platoon Chiefs and Suppression Captains to review the current specifications of a front-run fire apparatus to assess chassis options while still maintaining/ meeting operational response needs and criteria. Unanimous consensus from all Fire Department Officers was reached in agreement to alter the existing specifications from a cab-over style chassis to a commercial style chassis. This change reflects an availability of stock apparatus ranging in costs from \$500,000 to \$700,000. A quote was received from E-One under the Canoe procurement program which meets all our procurement requirements. This quote provided for a price between \$650,000 and \$700,000. We also requested a quote from Dependable from who we purchased our last pumper. Their quote was in the amount of \$550,000 and 2 units are available from their production line at the end of December 2023.

*Figure 3.a.i. 2024 Spartan Chassis Fire Pumper (cab-over style); typically seating 4 to 6 personnel. (Historically what was purchased)*



*Figure 3.b.i. 2024 Freightliner Chassis Fire Pumper (commercial style); typically seating 4-5 personnel. (New chassis style)*



In discussions with the Chief Administrative Officer and the Treasurer, the immediate replacement with a brand-new commercial chassis style fire apparatus would not impact service delivery and better align with the Townships financial needs. This transition of chassis would not impact operational performance as the pump, water tank and apparatus compartment space would remain the same.

#### Financial Implications

As Pumper 371 will not pass safety in January 2024, the proposed new model provides for an immediate need for a replacement pumper. This is an unforeseen cost that is (8) years ahead of the regular useful life of 25 years.

By purchasing a replacement pumper that uses a commercial style-chassis, a saving of approximately \$400,000 will be seen while not having any impact to operations. It is staff's recommendation to purchase a replacement pumper using the new chassis style with an upset limit of \$550,000. The purchase will be funded from the Fire Equipment Reserve.

In preliminary discussions with vendors, a unit would be available in late December 2023 from the production line. Due to the time sensitivity of obtaining a unit as soon as possible and accessing available stock, staff are seeking budget pre-approval for this purchase.

#### Relationship to Strategic Plans

Not applicable to this report.

This initiative is supported by the following priorities of the 2019-2022 Strategic Plan.

- Priority: 3. Ensure the organizational capacity to deliver cost-effective services in a changing world.

#### Climate Considerations

Not applicable to this report.

#### Notice/Consultation

- Louise Fragnito, Chief Administrative Officer
- Shelley Stedall, Director of Corporate Services & Treasurer
- Platoon Chiefs
- Suppression Captains
- External Vendors
- Other Ontario Fire Services

#### Approvals

Submitted By:




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Alex Bennett  
 Interim Director of Fire and Emergency Services

Approved By:




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Louise Fragnito, CPA, CGA  
 Chief Administrative Officer

# Township of South Frontenac Staff Report

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**To:** Council

**Prepared by:** Corporate Services Department

**Date of Meeting:** November 21, 2023

**Subject:** 2024 Budget – Public Input

## Summary

The report summarizes information that was received from public input on the 2024 Budget from an online budget survey and through public delegations at Council on November 21, 2023.

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## Recommendation

This report is for information.

## Background

Each year as part of the Township's budget process, public opinion on the upcoming budget is solicited through a budget survey. In addition, an invitation is made to the public to present to Council, by delegation, any issues they feel Council should deal with in its upcoming budget.

A budget survey was issued to the public both online and with paper copies available, to ask for public feedback for Council to consider on the 2024 budget. This year the survey was open from September 18 to November 8, 2023.

Delegations were heard at the November 7, 2023 Council meeting, with one presentation from the Frontenac Arch Biosphere Network's Executive Director.

## Discussion/Analysis

An important aspect of the budget process is to engage the community, as possible, in order to gauge that Council is approving services to be provided, in line with what the public would like. Asking the public for their input provides an open line of communication between Council and staff and the residents of the community.

### Budget Survey

The 2024 Budget survey was open for public input from September 18 through to November 8, 2023, and resulted in 564 responses. The response rate is approximately 3% of the South

Frontenac’s population, which is considered a high response rate. For the 2023 budget, the township received 589 responses and 265 responses for the 2022.

This year’s survey focussed on asking the public for prioritization of services that the Township provides and what would be a reasonable tax increase.

Roads and Fire services were prioritized for operational costs. Roads and emergency preparedness were cited as the most important capital projects. Again, this is consistent with the 2023 budget survey, with the exception parks and outdoor amenities making the list of services to increase only in 2023, not in the 2024 budget survey.

Of the responses received, 70% prefer a reasonable or marginal increase, with more indicating that the increase should only be enough to maintain current services. In 2023, the majority of respondents preferred to maintain the current service levels.

In the 2024 survey, there was an additional question on the definition of a reasonable increase. 82.8% defined a reasonable increase as being 1–3%. Respondents did indicate through several write-in comments and comments on social media that there should have been an option for 0%.

Full results of the Budget Survey is attached as Appendix A.

### Delegations to Council

In addition to the survey, members of the public were invited to attend the Council and address them with issues that may affect the budget, prior to the draft budget being prepared.

There was one delegation to Council which was from the Frontenac Arch Biosphere Network. The new Executive Director, Shannon Lem presented background information on what the Biosphere is and what the Network does for the South Frontenac community and its impact on the community.

The 2024 Budget request is for the Township to contribute based on population, 24% of its core operating budget. This would result in a new budget line of \$17,000 for the Township.

## **Financial Implications**

The full 2024 budget will be reviewed with Council on December 12, 2023 and at that time if Council may refer to this public input items in order to make recommendations on the final 2024 budget that is approved.

## **Relationship to Strategic Plans**

- Not applicable to this report.
- This initiative is supported by the following priorities of the 2019-2022 Strategic Plan.

- Priority: 3. Ensure the organizational capacity to deliver cost-effective services in a changing world.

### Climate Considerations

Not applicable to this report.

### Attachments

Appendix A – Budget Survey Results

### Approvals

Reviewed By:



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Shelley Stedall  
Director of Corporate Services & Treasurer

Approved By:



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Louise Fragnito, CPA, CGA  
Chief Administrative Officer



# BUDGET SURVEY FEEDBACK

NOVEMBER 2023



**SOUTH FRONTENAC**

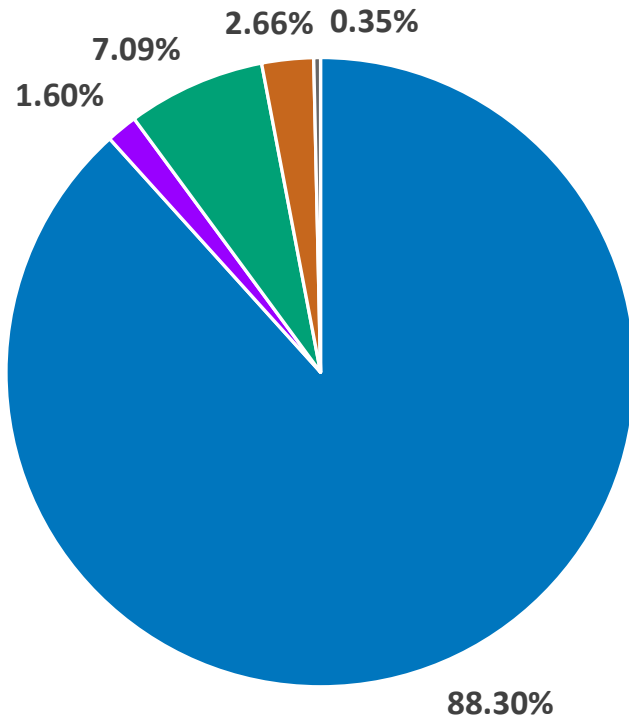
# KEY FINDINGS AND INSIGHTS

- **564** responses (2023 – 585)
- **69.5%** of responses prefer a reasonable increase to property taxes to maintain or enhance services (2023 – 77.9%; 2022-75.5%) but with more saying increase enough only to maintain services
- **82.8%** defined a reasonable increase as 1-3%
- Roads (93%) and Fire services (89%) were cited as most important day-to-day operations
- Roads capital projects (71%) and emergency preparedness (69%) were cited as most important capital projects

*Survey open from Sep 18 – Nov 8, 2023*



# RESIDENT STATUS



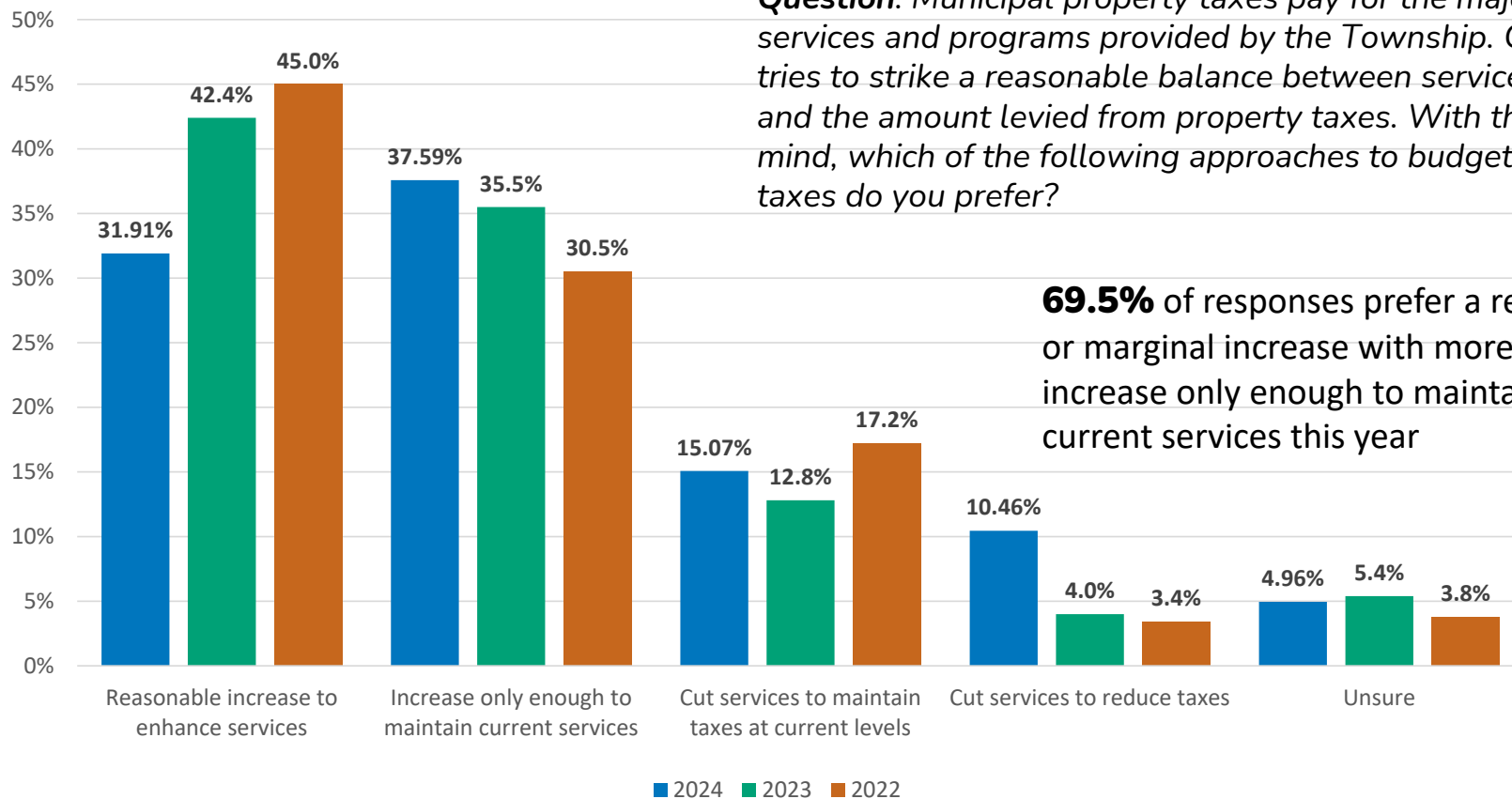
Question: Do you live in South Frontenac?  
Select the best answer

- I am a full-time resident - property owner
- I am a full-time resident - renter
- I am a part-time/seasonal resident
- I own property in South Frontenac but do not reside there
- Other

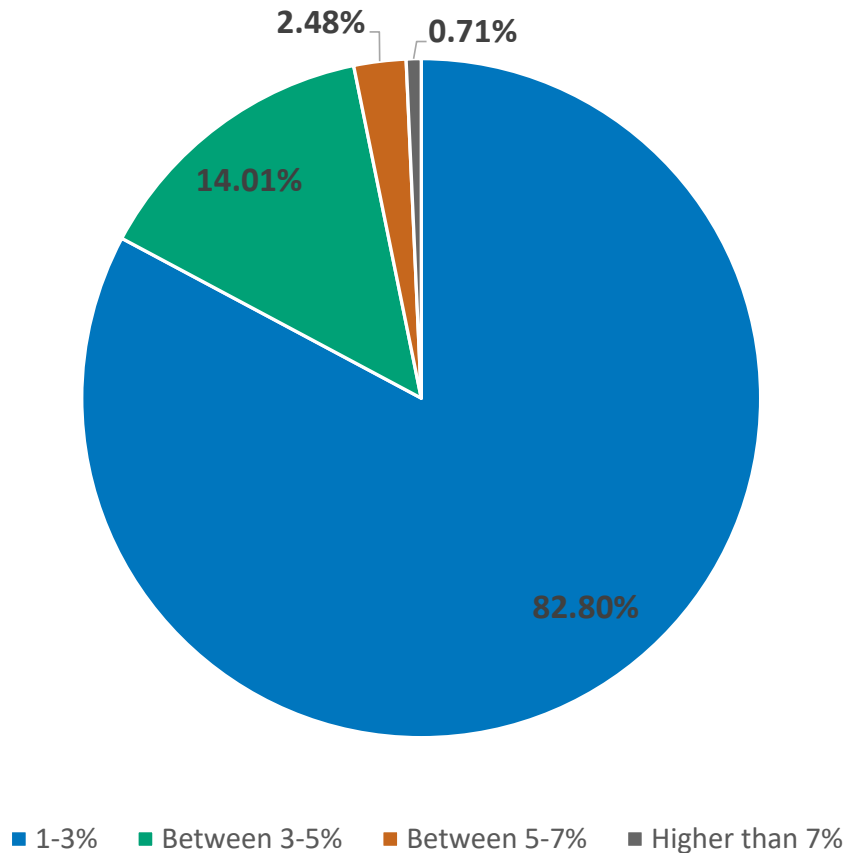
**88% Full-time residents**  
**7% Seasonal residents**  
**1.6% Renters full-time**  
**13.7% Own a business**

# PREFERRED APPROACH TO BUDGET INCREASES

*Question: Municipal property taxes pay for the majority of services and programs provided by the Township. Council tries to strike a reasonable balance between service levels and the amount levied from property taxes. With this in mind, which of the following approaches to budgeting and taxes do you prefer?*



# PREFERRED APPROACH TO BUDGET INCREASES

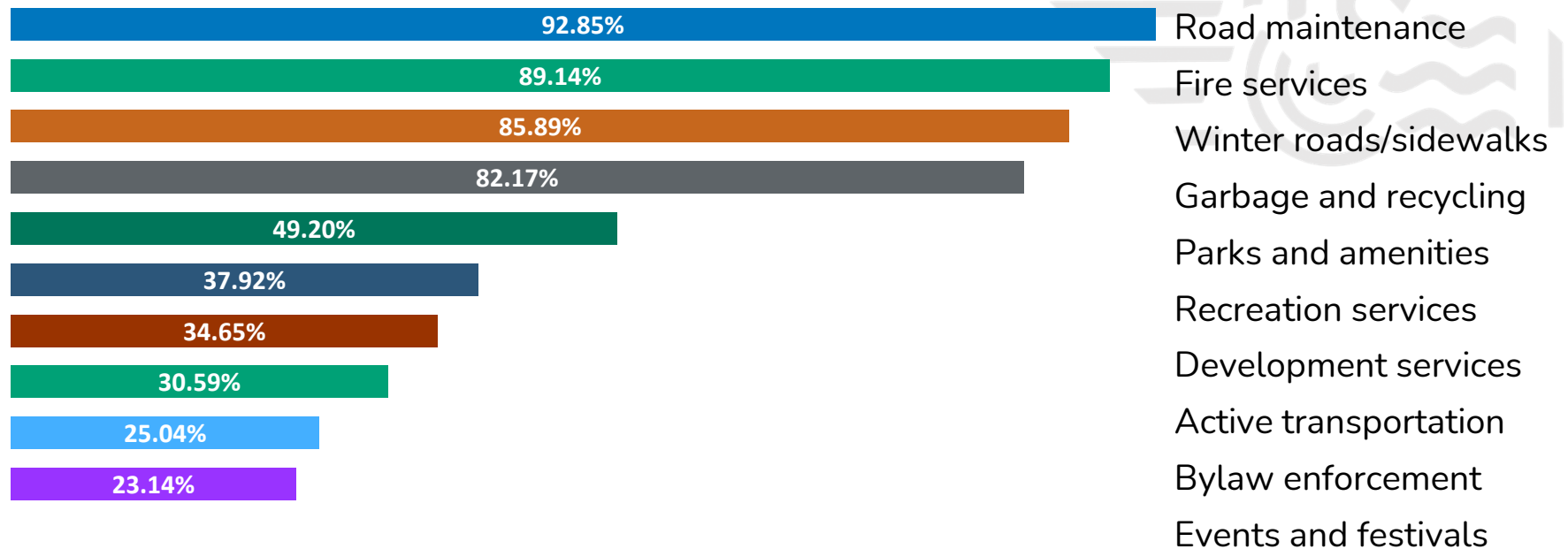


*Question: How would you define a “reasonable” increase to property taxes for 2024?*

**82.8% of responses defined a reasonable increase as being 1-3%\***

# MOST IMPORTANT DAY-TO-DAY OPERATIONS

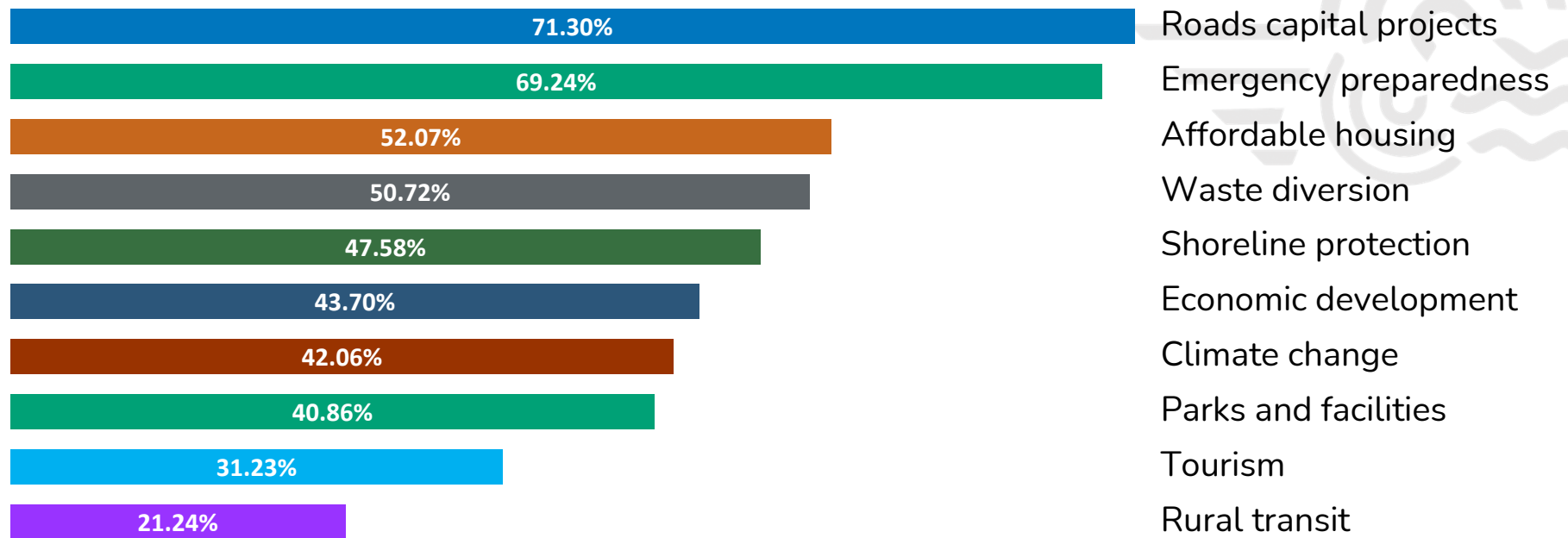
**Question:** *In terms of the Township's day-to-day operations, please tell us which services and activities you think are most important when deciding how to allocate budget funds.*



*% of people who responded Very Important or Important*

# MOST IMPORTANT CAPITAL/NEW PROJECTS

**Question:** In terms of new or capital projects, please tell us which projects you think are most important when deciding how to allocate budget funds.



% of people who responded Very Important or Important

# NUMBER ONE PRIORITY

*Question: Tell us your number one priority and what do you think the Township should be doing about it*

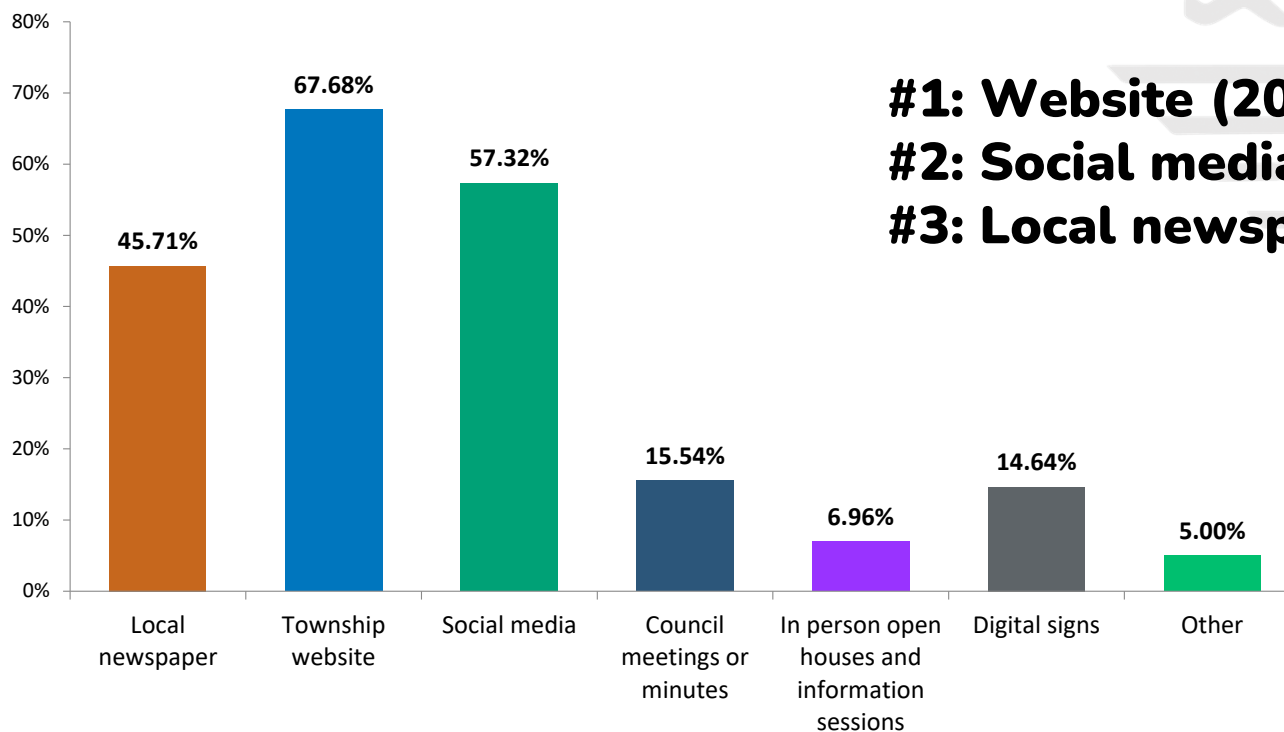
The most popular responses included

1. Roads (118 responses)
2. Good fiscal management and keeping taxes low (66 responses)
3. Affordable housing (25 responses)
4. Climate change (17 responses)
5. Fire and emergency services (16 responses)
6. Parks and recreational facilities (16 responses)

- *“Road maintenance - ensure roads are hazard free, safe and driveable. Resurfacing/repaving when necessary not just patching. Ensuring winter maintenance is a priority.”*
- *“Hold the line on taxes and restrain new spending”*
- *“Keep taxes from increasing and maintaining roads”*
- *“Climate change programs and affordable housing.”*
- *“Safety—fire, ambulance, police”*
- *“Planning for and protecting our environment, our farms and our ability to support ourselves (both in terms of climate and food security).”*

# MAIN SOURCES OF INFORMATION

*Question: Where do you go to receive Township information?*



**#1: Website (2023 - #2)**  
**#2: Social media (2023 - #3)**  
**#3: Local newspaper (2023 - #1)**

*Website and Social media has overtaken local newspaper*

# Township of South Frontenac Staff Report

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**To:** Council

**Prepared by:** Office of the Clerk

**Date of Meeting:** November 21, 2023

**Subject:** **Notice of Motion – Draft Official Plan – Proposed provisions related to Irregular Shaped Parcels of Land within Hamlet Boundaries**

## Summary

At the November 7, 2023, Council meeting, Deputy Mayor Sleeth submitted a Notice of Motion requesting that staff report back to Council regarding the ability to add provisions to the draft Official Plan to allow irregular shaped and sized parcels of land within hamlet boundaries to be considered for development provided defined criteria is met.

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## Recommendation

That staff be directed to include language in the draft Official Plan to allow irregular shaped and sized parcels of land within hamlet boundaries to be considered for development provided defined criteria is met such as environmental considerations.

## Background

At the November 7, 2023, Council meeting, Deputy Mayor Sleeth submitted a Notice of Motion requesting that staff report back to Council regarding the ability to add provisions to the draft Official Plan to allow irregular shaped and sized parcels of land within hamlet boundaries to be considered for development provided defined criteria is met.

## Discussion/Analysis

Council's Procedural By-law 2017-76 establishes the process for Notice of Motion.

A notice of motion requires a seconder at the next regular Council meeting. If seconded, the motion is debated and voted on.

## Financial Implications

None.

## Relationship to Strategic Plans

- Not applicable to this report.
- This initiative is supported by the following priorities of the 2019-2022 Strategic Plan.

Priority: 2. Promote and support growth than meets the community's needs while maintaining the integrity of our natural environment.

## Attachments

None.

## Approvals

Submitted By:



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James Thompson  
Clerk

Approved By:



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Louise Fragnito, CPA, CGA  
Chief Administrative Officer

**TOWNSHIP OF SOUTH FRONTENAC  
BY-LAW 2023-95**

**A BY-LAW TO CONFIRM GENERALLY ALL ACTIONS AND PROCEEDINGS OF  
THE SPECIAL COUNCIL MEETING OF THE CORPORATION OF THE TOWNSHIP  
OF SOUTH FRONTENAC ON NOVEMBER 21, 2023**

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**Whereas** Section 8 of the *Municipal Act*, S.O. 2001 c. 25 and amendments thereto provides that a municipality has the capacity, rights powers and privileges of a natural person for the purpose of exercising its authority under the *Municipal Act* of any other *Act*; and;

**Whereas** Subsection 2 of Section 11 of the *Municipal Act* S.O. 2001, c. 25 and amendments thereto provides that a lower-tier municipality and an upper-tier municipality may pass by-laws respecting matters within the spheres of the jurisdiction described in the Table to Subsection 2, subject to certain provisions, and;

**Whereas** Section 5 of the *Municipal Act*, S.O 2001 c. 25 and amendments thereto provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 shall be exercised by its council and by by-law unless the municipality is specifically authorized to do otherwise, and

**Whereas** the Council of the Township of South Frontenac deems it expedient to confirm its actions and proceedings;

**NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL CORPORATION OF  
THE TOWNSHIP OF SOUTH FRONTENAC, HEREBY ENACTS AS FOLLOWS:**

1. The all actions and proceedings of the Council of the Corporation of the Township of South Frontenac taken at its regular meeting held on November 21, 2023 be confirmed as actions for which the municipality has the capacity, rights, powers and privileges of a natural person.
2. That all actions and proceedings of the Council of the Corporation of the Township of South Frontenac held November 21, 2023 be confirmed as being matters within the spheres of jurisdiction described in Subsection 2 of Section 11 of the *Municipal Act*, S.O. 2001, c.25 and amendments thereto.
3. That all actions and proceedings of the Council of the Corporation of the Township of South Frontenac taken at its regular meeting held on November 21, 2023 except those taken by by-law and those required by bylaw to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.
4. Execution by the Mayor and the Clerk of all Deeds, Instruments and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal to any such Deed, Instruments or other Documents is hereby authorized and confirmed.
5. This By-law shall come into force and take effect on the date of its passage.

Read a first and second time this 21 day of November 2023.

Read a third time and finally passed this 21 day of November 2023.

**THE CORPORATION OF THE  
TOWNSHIP OF SOUTH FRONTENAC**

\_\_\_\_\_  
**Ron Vandewal, Mayor**

\_\_\_\_\_  
**James Thompson, Clerk**