

**TOWNSHIP OF SOUTH FRONTENAC  
BY-LAW 2022-09**

**A BY-LAW TO APPOINT AN INTERIM CHIEF ADMINISTRATIVE OFFICER**

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**WHEREAS** Section 228 of the Municipal Act, S.O. 2001 c. 25, provides that Council shall establish such policies and procedures it determines necessary to carry out the programs of the Municipality; and

**WHEREAS** Section 229 of the Municipal Act, S.O. 2001, c. 25 and amendments thereto, provides that Council may appoint a Chief Administrative Officer;

**AND WHEREAS** Neil Carbone, current Chief Administrative Officer/Deputy Clerk for the Township has served notice of his resignation effective February 25, 2022;

**NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC, BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:**

1. That, Louise Fragnito be, and is hereby, appointed as Interim Chief Administrative Officer and Deputy Clerk for the Township of South Frontenac effective February 1, 2022 and for an indefinite period, subject to the terms of an employment contract addendum dated January 12, 2022.
2. That, Louise Fragnito be, and is hereby instructed to carry out the statutory duties of Chief Administrative Officer and Deputy Clerk as set out in the Municipal Act and all other relevant provincial legislation.
3. That, in addition to the statutory duties outlined in paragraph 2 above, the Chief Administrative Officer - Deputy Clerk shall perform the duties outlined in the Role Description attached hereto and such other duties as may be prescribed by Council from time to time.
4. That, Louise Fragnito shall hold office at the pleasure of the Council of the Township of South Frontenac subject to the terms of an employment contract addendum dated January 12, 2022.
5. That, Neil Carbone shall remain employed under the same terms of his engagement, as Advisor to the Chief Administrative Officer for the Township of South Frontenac until his departure on February 25, 2022.
6. That all other by-laws, resolutions or actions of Council that are not consistent with or which are contrary to the provisions of this by-law are hereby repealed.
7. That this by-law shall come into force and take effect on January 25, 2022.

**Dated at the Township of South Frontenac this 25<sup>th</sup> day of January, 2022.**

**Read a first and second time this 25<sup>th</sup> day of January, 2022.**

**Read a third time and finally passed this 25<sup>th</sup> day of January, 2022.**

**THE CORPORATION OF THE  
TOWNSHIP OF SOUTH FRONTENAC**



**Ron Vandewal, Mayor**



**Angela Maddocks, Clerk**