

**TOWNSHIP OF SOUTH FRONTENAC  
BY-LAW 2023-33**

**BEING A BY-LAW TO PRESCRIBE A TARIFF OF FEES FOR THE  
PROCESSING OF APPLICATIONS MADE IN RESPECT OF PLANNING  
MATTERS**

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**WHEREAS**, section 69.1(1) of the *Planning Act, R.S.O. 1990*, provides that the council of a municipality, by by-law, may establish a tariff of fees for the processing of applications made in respect of planning matters, which tariff shall be designed to meet only the anticipated costs to the municipality or to a Committee of Adjustment constituted by the council of the municipality in respect of the processing of each type of application provided for in the application.

**AND WHEREAS** the Council of the Corporation of the Township of South Frontenac deems it expedient to ensure that staff time involved in reviewing and processing development applications is properly accounted for in the tariff of fees associated with the processing of planning applications;

**NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC BY ITS COUNCIL, HEREBY ENACTS AS FOLLOWS:**

1. THAT Schedule "A", attached hereto, and by this reference, shall form part of By-law 2023-33.
2. THAT all other by-laws establishing fees for the processing of planning applications are hereby repealed.
3. THIS BY-LAW shall come into force in accordance with section 69.1 of the *Planning Act, R.S.O. 1990*, either upon the date of passage or as otherwise provided by said section 69.1.


**Dated at the Township of South Frontenac this 18<sup>th</sup> day of April, 2023.**

**Read a first and second time this 18<sup>th</sup> day of April, 2023.**

**Read a third time and finally passed this 18<sup>th</sup> day of April, 2023.**

The Corporation of the Township of South Frontenac

  
\_\_\_\_\_  
Ron Vandewal, Mayor

  
\_\_\_\_\_  
James Thompson, Clerk

**SCHEDULE "A"  
TO BY-LAW 2023-33**

**PLANNING FEE STRUCTURE**

| Fee Schedule  |         |                               |
|---|---------|-------------------------------|
| Application Type  | Fee     | Engineering and Legal Deposit |
| Pre-consultation fee:   |         |                               |
| Minor variances and Consents (pre-consultation fee)   | \$150   |                               |
| Zoning By-law amendments, Official Plan Amendments, Plan of subdivision/condominium (pre-consultation fee)                                  | \$400   |                               |
| Consent Application:  |         |                               |
| Change of conditions - minor  | \$320   |                               |
| Change of conditions – major (requiring recirculation)  | \$560   |                               |
| Zoning By-law Amendment:  |         |                               |
| After building without a permit   | \$3,700 |                               |
| Minor Variance Application:   |         |                               |
| Applications requiring extra work (4+ variances)  | \$1,445 |                               |
| After building without a permit   | \$2,206 |                               |
| Site Plan Agreement:  |         |                               |
| Site Plan – Commercial, industrial, institutional developments less than 4000 square feet + Site Engineering / Legal Deposit                | \$2,506 | \$2,000                       |
| Site Plan – Commercial, industrial, institutional developments equal to or greater than 4000 square feet + Site Engineering / Legal Deposit | \$3,300 | \$2,000                       |
| Official Plan Amendment   |         |                               |
|   | \$2,806 |                               |
| Plan of subdivision/condominium:  |         |                               |
| Plan of subdivision/condominium – less than 20 units  | \$2,978 | \$3,500                       |
| Plan of subdivision/condominium – more than 20 units  | \$3,583 | \$5,000                       |
| Change of condition following Draft Plan Approval   | \$1,200 |                               |
| Draft Plan Extension  | \$1,311 |                               |
| Final Design Review   | \$235   |                               |
| Removal of 'H' Symbol   | \$965   |                               |
| Removal of 'H' Symbol (Additional Dwelling Units)   | \$110   |                               |
| Road Allowance Closing  | \$962   | \$3,500                       |
| Licence Agreement   | \$373   |                               |
| Lifting of 0.3 metre reserve  | \$1,223 |                               |
| Deeming By-law  | \$431   |                               |
| Part Lot Control By-law   | \$982   |                               |
| Preparation of Condominium agreement  | \$1,775 |                               |
| Preparation of Subdivision agreement  | \$1,775 |                               |
| Preparation of Pre-servicing agreement  | \$1,775 |                               |
| Preparation of Model Home agreement   | \$1,775 |                               |
| Preparation of Development agreement  | \$373   |                               |
| Calculation of MDS  | \$275   |                               |
| Calculation of MDS (recalculation)  | \$140   |                               |
| Zoning:   |         |                               |
| Zoning Compliance Review  | \$110   |                               |
| Zoning Compliance Review – Drawing revisions  | \$55    |                               |
| Zoning Compliance Letter  | \$123   |                               |
| Zoning Compliance Letter (within 48 hours)  | \$252   |                               |
| Natural Heritage Review   | \$175   |                               |
| Telecommunications Tower review   | \$1,886 |                               |
| Sign Posting  | \$157   |                               |
| Property Information Search   | \$87    |                               |
| File Search Fee   | \$87    |                               |
| Temporary Use By-Law  | \$1,200 |                               |
| Site Plan Modification  | \$1,000 |                               |
| Public notice re-circulation (due to amended application, etc.)   | \$100   |                               |
| Request for Security Reduction/Release  | \$400   |                               |