

Minutes of Committee of the Whole
April 25, 2017

Time: 7:00 p.m.

Location: Council Chambers



Meeting # 13

Present: Mayor Ron Vandewal, Brad Barbeau, Pat Barr, John McDougall, Alan Revill, Norm Roberts, Mark Schjerner, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Mark Segsworth, Public Works Manager, Forbes Symon, Manager of Development Services, Lindsay Mills, Planner, Angela Maddocks, Executive Assistant.

1. Call to Order
 - a) Mayor Vandewal called the meeting to order at 7:00 pm.
2. Declaration of pecuniary interest and the general nature thereof
3. Scheduled Closed Session - n/a
4. ***Recess*** - n/a
5. Delegations - n/a
6. Reports Requiring Action
 - a) Forbes Symon, Manager of Development Services, re: Requirements for the Establishment of a Heritage Committee

Council was supportive of moving forward with creating a new Heritage Committee. Staff was directed to prepare an implementation plan and terms of reference.

- b) Forbes Symon, Manager of Development Services, re: Littering - Weekly Newspapers Options

Council felt that the phone number for the Metroland Distribution office should be advertised for those households who wish to have their address removed from the distribution list. Metroland has a proactive code of conduct designed to minimize associated littering concerns and that their drivers are encouraged to pick up any waste around mailboxes regardless of where it originated. Unfortunately the delivery people are paid based on the number of papers delivered and papers are being left on entrances to vacant lands or seasonal dwellings and as such these papers are accumulated in ditches. Forbes Symon will pass these concerns onto Metroland.

- c) Forbes Symon, Manager of Development Services, re: Update MDS I & II Provisions of Zoning By-law

Council was supportive of moving forward with the required public meetings on updating the Zoning By-law to include the MDS I and II provisions.

Mayor Vandewal was not supportive of the MDS being applicable to lots of record. He felt this shouldn't have to go to the Committee of Adjustment for

approval as these lots were created based on the MDS of the day.

Forbes Symon cautioned that there may be a policy that requires the township to do this however he will seek clarification on this.

- d) Lindsay Mills, Planner, re: Review of Proposed New Road Name - "Robinson Road".

Council was supportive of "Robinson Road" for the new road that will connect Colebrooke Road to Wilton Road in Harrowsmith. Staff were directed to move forward with advertising the public meeting as required by By-law 2016-73.

- e) Lindsay Mills, Planner, re: Jody Campbell Site Plan Agreement

Lindsay Mills confirmed that Health Unit comments have been received and that they did not have any concerns. Fire routes, tile bed location and signage still need to be addressed in the site plan.

Two by-laws will be presented for Council; one for the removal of the H symbol and another to approve the site plan.

- f) Wayne Orr, Chief Administrative Officer, re: Development Services Committee

Council was supportive of moving forward with this committee.

Councillor's Revill and Sutherland expressed interest in the committee. Councillor Sleeth supported Deputy Mayor Roberts as a representative on the committee. Councillor Schjerning supported Councillor Barr as a representative on the committee.

- g) Wayne Orr, Chief Administrative Officer, re: Private Gun Club Regulations

Council was not supportive of developing a by-law to prohibit or regulate private gun clubs.

- 7. Reports for Information-n/a
- 8. Rise & Report

 - a) County Council

Councillor MacDougall circulated his written report of county updates.

- b) Arena Board

Councillor Revill indicated the arena is seasonally closed. Ball hockey will be underway for the summer.

- c) Police Services Board

The next meeting is June 22, 2017. There is still no announcement on the provincial appointee for South Frontenac Police Services Board.

- d) Portland Heritage

No report.

9. Information Items

a) Mary Royer, re: Outdoor Furnaces

b) David Townsend, Executive Director, SFCS, re: Parking restrictions on Stagecoach Road

Public Works staff were directed to look into this matter.

c) Cataraqui Region Conservation Authority - Groundwater Vulnerability Forum Summary

10. Notice of Motions - n/a

11. Announcements - n/a

12. Question of Clarity (from the public on outcome of agenda items) -n/a

13. Closed Session - n/a

14. Adjournment

a) The meeting was adjourned at 8:45 p.m.