

**Minutes of Special Committee of the Whole
January 14, 2021**



Time: 9:00 am

Location: Council Chambers/Electronic Participation

Meeting # 3

Present in Council Chambers: Ron Vandewal, Ray Leonard, Doug Morey, Alan Revill, Norm Roberts, Randy Ruttan, Ron Sleeth, Ross Sutherland

Present via Electronic Participation: Pat Barr

Staff Present in Council Chambers: Neil Carbone - Chief Administrative Officer, Claire Dodds - Director of Development Services, Louise Fragnito - Director of Corporate Services & Treasurer, Darcy Knott - Director of Fire and Emergency Services, Angela Maddocks - Clerk, Mark Segsworth - Director of Public Services.

1. Call to Order/Roll Call
 - a) Motion

The Clerk conducted the roll call as outlined in the attendance noted above.

Moved by Councillor Morey
Seconded by Councillor Sleeth

That the Special Committee of the Whole meeting be called to order at 9:01 a.m.
Carried

2. Declaration of pecuniary interest and the general nature thereof
 - a) There were no declarations.
3. Approval of Agenda
 - a) Motion to Approve

Moved by Councillor Ruttan
Seconded by Councillor Revill

That the agenda for the Special Committee of the Whole meeting held January 14, 2021 be approved as presented.

Carried

4. Reports Requiring Direction
 - a) 2021 Draft Budget

Louise Fragnito reviewed the components of yearly tax bills, the assessment adjustment on the average phased-in residential property value. She noted that throughout the operating budget, there are references to Transfer from Reserves and Transfer to Capital. Transfer from Reserves fund expenditures and are primarily driven from the Capital budget as identified. Transfer to Capital is the way we move capital expenditures identified in the Capital

Budget into the Operating Budget.

Neil Carbone reviewed the budget process as it relates to the Strategic Plan and the Council direction of a 2% target as being the average taxpayer impact. He noted that there is no phase-in assessment this year and reviewed the areas where there are significant increased costs, new services being provided and the large capital works anticipated.

In the 2021 budget there are 1.8 net new full time positions including a Financial Analyst, Administrative Assistant for Fire Services, a Light Equipment Operator/Frontenac Community Arena Attendant and two Light Equipment Operators. A brief overview of the duties for the Financial Analyst and SFFR Administrative Assistant was provided.

Each Director then reviewed their portion of the 2021 Budget.

5. Lunch/Refreshment Break

- a) The meeting was suspended for the duration of a 20 minute lunch break.

6. Reports Requiring Action (continued)

- a) The high level summary of the changes to the budget was reviewed and this included the implications of the budget delegations from January 12, 2021. There were a few of the projects that will be considered as placeholders until the Recreation Master Plan is completed.

Council discussed the taxpayer impact based on the hardships experienced by some due to the COVID pandemic.

The Clerk reported that Councillor Barr was no longer joined via electronic participation.

Moved by Councillor Sleeth

Seconded by Councillor Revill

That Council direct staff to take funds from reserves to reflect a 1.5% increase for the township's share within the 2021 budget (instead of the original 2% directed by Council).

Carried

7. Notice of Motions - not applicable

8. Announcements/Statements by Councillors

9. Question of Clarity (from the public on outcome of agenda items)

- a) There were no members of the public in the Council Chambers and no virtual attendees at this time.

10. Closed Session - not applicable

11. Adjournment

- a) Motion

Moved by Councillor Roberts

Seconded by Deputy Mayor Leonard

That the Special Committee of the Whole meeting be adjourned at 2:05 p.m.

Carried