

**Minutes of Committee of the Whole
February 8, 2022**



Time: 7:00 pm

Location: Council Chambers/ Electronic Participation

Meeting # 11

Council Present in Council Chambers: Mayor Ron Vandewal, Ray Leonard, John McDougall, Doug Morey, Alan Revill, Norm Roberts, Randy Ruttan, Ron Sleeth, Ross Sutherland

Staff Present in Council Chambers: Louise Fragnito - Interim Chief Administrative Officer, Angela Maddocks - Clerk, Claire Dodds - Director of Development Services, Darcy Knott - Director of Fire and Emergency Services, Neil Carbone - Advisor to the Chief Administrative Officer.

1. Call to Order and Roll Call

a) Motion

Moved by Councillor Roberts

Seconded by Councillor Leonard

That the Committee of the whole meeting of February 8, 2022 be called to order at 7:00 p.m.

Carried

b) The Clerk conducted the roll call as noted in the attendance listed above.

2. Declaration of pecuniary interest and the general nature thereof

a) There were no declarations reported.

3. Approval of Agenda

a) Motion

Moved by Councillor Sutherland

Seconded by Councillor McDougall

That the agenda for the February 8, 2022 Committee of the Whole meeting be approved.

Carried

4. Scheduled Closed Session - not applicable

5. Public Meeting - not applicable

6. Delegations - not applicable

7. Reports Requiring Direction

a) **Short Term Rentals - Information Session**

Neil Carbone, Advisor to the Chief Administrative Officer, provided background information on short term rentals that included regulatory framework, program delivery considerations and examples of short-term rental regulations in Ontario.

He noted that the ability to undertake consultation, policy development and implementation of short-term rental regulations in the near-term is contingent upon available resources. Following the completion of the Official Plan, research/consultation could begin between Q4 of 2022 and Q1 of 2023 with a discussion paper produced in early 2023 (precursor to policy development).

Depending on desired scope of regulations, draft policies and/or other regulation could be developed in 2023.

- Concerns about the noise by-law violation aspect of short term rentals recognizing the need for increased by-law enforcement.
- What will work best for South Frontenac in regulating short-term rentals?
- Where are short term rentals located and what type of complaints are being received?
- Should there be a comprehensive review of existing by-laws prior to regulating short term rentals?
- Coordinate with other Frontenac Township's for a combined approach, i.e. education program on issues, how are other townships dealing with this.
- Public engagement is important, are the complaints really about "nuisance" issues?
- Short-term rentals have always existed, a practical/enforcement and realistic approach is needed.

8. Reports for Information

a) **Site Plan Control Application SP-01-21-L - Unit 1, Hinterland Lane - Johnston Point**

Claire Dodds, Director of Development Services provided a brief over view of her report recommending that Committee of the Whole receive background information on the individual site plan control application for Unit 1 in Johnston Point. This Unit is located at the south end of Hinterland Lane and proposed to be developed with a single detached dwelling. The Johnston Point Condominium and Master Site Plan Agreements require individual Units within the condominium to obtain site plan control approval prior to the issuance of a building permit. A By-law with the Master Site Plan Agreement will be brought to a future meeting for Council's consideration.

9. Rise & Report from Committees of Council

a) County Council

There were no updates to report.

b) Frontenac Community Arena Board

Councillor Roberts reported that the arena re-opened on January 31,2022 following all COVID protocols.

c) Police Services Board

Councillor Sleeth commended the new Detachment Commander on increased communication with him as the board chairman.

d) South Frontenac Museum

Councillor Leonard indicated that the committee hasn't received the engineers report on either the Petworth or Bellrock Mill. There hasn't been any response received from the federal government on the funding applications.

The annual general meeting is scheduled for February 24, 2022 at 9:15 am.

Councilor McDougall noted that the museum committee has received donations which have an indigenous history that needs to be acknowledged.

10. Information Items

a) **Report on Rural Ontario Municipal Association (ROMA) Conference from Councillor McDougall**

11. Notice of Motions

- a) Councillor Ruttan served a notice of motion to address the need for parking at the entrances to trails in the community and to work with partners to facilitate better parking and to ensure vehicles are not being parking alongside township roads.

12. Announcements/Statements by Councillors

- a) With regard to the Administration Office Expansion Feasibility Study, Mayor Vandewal noted that if Council members are approached by property owners interested in selling their property for this purpose, to give the details to the Interim CAO.

13. Question of Clarity (from the public on outcome of agenda items)

- a) At this point of the meeting there were no members of the public joined virtually.

14. Closed Session

a) **Motion**

Moved by Councillor McDougall

Seconded by Councillor Roberts

That Committee of the Whole move into a closed session as permitted by the Municipal Act, Section 239.2 to discuss a matter related to item (b) personal matters about an identifiable individual, including municipal or local board employees; with respect to staffing and restructuring.

Carried

c) **Motion** - move out of Closed Session

Moved by Councillor Sutherland

Seconded by Councillor Sleeth

That Committee of the Whole move out of closed session.

Carried

15. Adjournment

Committee of the Whole
February 8, 2022

a) Motion

Moved by Councillor Ruttan

Seconded by Deputy Mayor Reville

That the Committee of the Whole meeting of February 8, 2022 be adjourned at
8:45 p.m.

Carried