Minutes of Committee of the Whole
January 18, 2022

Time: 7:00 pm
Location: Council Chambers & Electronic Participation

Meeting #3

Council Present in Council Chambers: Ron Vandewal, Ray Leonard, John McDougall, Alan Revill, Norm Roberts, Ron Sleeth, Ross Sutherland

Council Present via Electronic Participation: Doug Morey, Randy Ruttan

Staff Present in Council Chambers: Neil Carbone - Chief Administrative Officer, Claire Dodds -Director of Development Services, Louise Fragnito - Director of Corporate Services and Treasurer, Angela Maddocks - Clerk

Staff Present via Participation: Jamie Brash - Manager of Facilities and Solid Waste, Charles Croll - Director of Public Services, Troy Dunlop - Manager of Technical Services & Infrastructure, Darcy Knott - Director of Fire and Emergency Services, Tim Laprade - Arena and Recreation Manager.

1. Call to Order and Roll Call

a) **Motion**

Moved by Councillor Sleeth
Seconded by Councillor Morey
That the Committee of the Whole meeting of January 18, 2022 be called to order at 7:00 p.m.

Carried

b) The Clerk conducted the roll call as outlined in the attendance noted above.

2. Declaration of pecuniary interest and the general nature thereof

a) There were no declarations.

3. Approval of Agenda

a) **Motion**

Moved by Councillor Leonard
Seconded by Councillor Roberts
That the agenda for the January 18, 2022 Committee of the Whole meeting be approved.

Carried

4. Scheduled Closed Session - not applicable
5. Public Meeting - not applicable

6. Delegations - not applicable

7. Reports Requiring Direction

a) **2021 Capital Budget Summary & Cancellation of Projects**

Moved by Councillor Ruttan
Seconded by Deputy Mayor Revill
That Committee of the Whole support the cancellation/closure of projects as listed in the staff report for approval as part of the 2022 budget process.

Carried

b) **Close Out Report - 2021 Private Lane Upgrade Assistance Program**

Moved by Councillor Morey
Seconded by Deputy Mayor Revill
That Council direct staff to transfer the $16,066.70 year end surplus from the 2021 Private Lane Upgrade Assistance Program to the 2022 Private Lane Upgrade Program; and

Further That Council direct staff to prepare an amendment to the Private Lane Upgrade Assistance Program Policy to automatically carry forward any program surplus to the next intake year.

Carried

c) **2022 Capital Budget**

Louise Fragnito, Director of Corporate Services spoke to the report included in the agenda identifying the 2022 capital budget items and the related funding sources. It was noted that 31% come from taxation, 35% from reserves, 16% from obligatory reserves, 13% from OCIF and 5% from the County.

Staff and Council discussed the capital budget submissions from Corporate Services, Development Services, Fire Services and Public Services. There were concerns expressed about the timing of the results of the Recreation Master Plan incorporated into the 2022 Budget without the benefit of Council seeing the plan and confidently approving projects in this years budget. .

8. Reports for Information

a) **Award of RFP # PS-P02-2021 Comprehensive Road Needs Study**

- This report provided the summary of the outcomes of the Request for Proposal # PS-P02-2021 seeking professional services in support of the development of a Comprehensive Road Needs Study..

9. Rise & Report from Committees of Council

a) Cataraqui Conservation

Deputy Mayor Revill reported that Conservation staff are working through some of the organization of agreements that are necessary with municipalities for additional services as part of the budget review process.

b) Quinte Conservation

Councillor Roberts reported that the Quinte Conservation 2022 budget was passed in December.

c) Rideau Valley Conservation

Councillor McDougall, as the newly appointed representative has not attended a meeting.

10. Information Items

a) **Request for Draft Plan Extension - Application 10T-2011/002 - Ouellette Plan of Subdivision**

Claire Dodds, Director of Development Services confirmed that she is not supportive of extending the Draft Plan extension as reflected in her letter attached in this agenda. This item is on the agenda for County Council meeting tomorrow morning; in conversations and review with the County Planning Director there is not support at the County level to extend the draft plan.

11. Notice of Motions - none

12. Announcements/Statements by Councillors

a) Councillor Roberts commended the Public Services staff on their great work with plowing roads during the heavy snowfall the day before.

13. Question of Clarity (from the public on outcome of agenda items)

a) There were no questions of clarity from the public.

14. Closed Session

a) **Motion** - Move into a closed session

Moved by Councillor McDougall
Seconded by Deputy Mayor Revill
That Committee of the Whole will move into a closed session as permitted by the Municipal Act Section 239.2 (b) to discuss matters about an identifiable individual, including municipal or local board employees, related to actions regarding the harassment of a staff member.

Carried

b) **Action Regarding Harassment of a staff member - Verbal Report**

c) **Motion - Move out of Closed Session**

Moved by Councillor Sleeth
Seconded by Councillor Leonard
That Committee of the Whole move out of closed session.

Carried

15. Adjournment

a) **Motion**

Moved by Councillor Ruttan
Seconded by Councillor McDougall
That the Committee of the Whole meeting of January 18, 2022 be adjourned at 8:54 p.m.

Carried