



**Township of South Frontenac
Council Meeting Minutes**



Meeting #20

Time: 7:00 p.m.

Location: Council Chambers / virtual via Zoom

Present: Mayor Ron Vandewal, Ray Leonard, Steve Pegrum, Doug Morey, Charlene Godfrey, Norm Roberts, Randy Ruttan, Ron Sleeth, Scott Trueman

Staff: Louise Fragnito - Chief Administrative Officer, James Thompson - Clerk, Michelle Hannah - Deputy Clerk, Brad Wright - Director of Development Services, Kyle Bolton - Director of Public Services, Shelley Stedall - Director of Corporate Services and Treasurer, Troy Dunlop - Manager of Technical Services and Infrastructure.

1 Call to Order and Roll Call

- a) The Deputy-Clerk conducted Roll Call

Resolution No. 2023-20-01

Moved by Councillor Roberts

Seconded by Councillor Leonard

That the Council meeting of May 2, 2023 be called to order at 7:00 p.m.

Carried

2 Declaration of pecuniary interest and the general nature thereof

- a) None were declared.

3 Approval of Agenda

- a)

Resolution No. 2023-20-02

Moved by Councillor Morey

Seconded by Councillor Godfrey

That the agenda be approved, as presented.

Carried

4 Scheduled Closed Session

- a) There was none

5 Recess

- a) Not applicable

6 Public Meeting

- a) There was none

7 Delegations

- a) There were none

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8 Approval of Minutes

a)

Resolution No. 2023-20-03

Moved by Councillor Pegrum

Seconded by Councillor Trueman

That the minutes of the April 18, 2023 Council meeting be approved.

Carried

9 Business Arising

a) There was none.

10 Reports Requiring Action

a) Amalgamation – 25 years

Resolution No. 2023-20-04

Moved by Councillor Roberts

Seconded by Councillor Ruttan

That Council support the wording “Stronger Together” and proposed logo designs to recognize the 25th anniversary of the January 1st 1998 amalgamation which created South Frontenac as a Township.

Carried

b) Municipal Modernization Fund Reallocation

Resolution No. 2023-20-05

Moved by Councillor Morey

Seconded by Councillor Trueman

That digitization of Development Services Records in the amount of \$51,623 be completed by Image Advantage and that the project be funded from the Municipal Modernization Funds; and

That a new Fuel Management System be implemented with additional costs of up to \$48,603 to be funded from the balance of the Municipal Modernization funds.

Carried

c) Noise By-law Exemption Application

In response to a question from Council, the Clerk advised that in his review of previous years' by-law exemptions for Desert Lake Campground, Council was comfortable with a 10:30 instead of 11:00 for the exemption.

Councillor Roberts moved a motion to amend the original motion from 11:00 to 10:30, Councillor Sleeth seconded the motion.

The amendment carried.

Resolution No. 2023-20-06

Moved by Councillor Ruttan

Seconded by Councillor Morey

That the Desert Lake Family Resort be granted an exemption from Section 3. Clause F. of By-law Number 2015-41, As Amended, “A By-Law To Prohibit And Regulate Noise Within The Township Of South Frontenac”, to permit musical events on May 21, July 1, August 6 and September 3 between 7:30 p.m. and 10:30 p.m..

Carried

- d) Draft Five Year Plan - Hard Surfaced Roads and Bridges (2023 to 2027)

Resolution No. 2023-20-07

Moved by Councillor Leonard

Seconded by Councillor Roberts

That Council receive the Five-Year Plan - Hard Surfaced Roads and Bridges (2023 to 2027) for information;

That Council direct staff to advance the preliminary design work for the hard surfaced roads forecasted for the 2024 year as approved in the 2023 budget (\$45,000); and

That Council consider the Five-Year Plan – Hard Surfaced Roads and Bridges (2023 to 2027) when reviewing capital budget priorities in future years.

Carried

- e) Award of Tender # PS-2023-12 – Surface Treatment Program

Resolution No. 2023-20-08

Moved by Councillor Ruttan

Seconded by Councillor Pegrum

That Council accept the bid from Miller Paving Ltd. In the amount of \$1,138,955.21 (net of HST credits) for the 2023 Surface Treatment Program; and

That Council authorize a project budget increase in the amount of \$172,417.85 be funded from the Asset Investment Reserve.

Carried

- f) Proposed Bylaw Amendments - Bulk Water Rates

Resolution No. 2023-20-09

Moved by Councillor Trueman

Seconded by Councillor Leonard

That Council approve the updated Bulk Water Rates for 2023 in principle; and

That Council direct staff to hold a Public Meeting on June 6, 2023, in accordance with By-law 2016-73, regarding the proposed amendments to the Schedule of Miscellaneous Water Service Charges.

Carried

- g) Bylaw Exemption Request for Camping at Centennial Park for the America's Cup Stocksport Tournament

Resolution No. 2023-20-10

Moved by Councillor Godfrey

Seconded by Councillor Roberts

That Council approve a by-law exemption to permit overnight camping at members of the America's Cup Stocksport Tournament at Centennial Park in Harrowsmith as per By-Law 2003-90 from July 21st – July 27th, 2023.

Carried

- h) Award of Contract – Half Ton Trucks

Resolution No. 2023-20-11

Moved by Councillor Roberts

Seconded by Councillor Morey

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That Council approve the award of contract PS-2023-17 to Petrie Ford Sales Ltd for \$189,591.09 (Inc. Net HST Rebate) for the purchase of three (3) half ton trucks; and

That Council authorize the additional funds required, in the amount of \$57,091.09, to be funded from the Public Services Equipment reserve.

Carried

- i) Municipally Significant Event Designation for the Harrowsmith Canada Day Event

Council directed staff to review the event to ensure that proper security measures are in place.

Resolution No. 2023-20-12

Moved by Councillor Morey

Seconded by Councillor Leonard

That Council designate the Harrowsmith Canada Day event as municipally significant in support of an Alcohol & Gaming Commission of Ontario Special Occasion Permit Application.

Carried

- j) **Reconsideration of Harmonize Service Levels for Centerline Painting – PS-2023-11 Pavement Marking Program**

Resolution No. 2023-20-13

Moved by Councillor Roberts

Seconded by Councillor Leonard

That Council decline to proceed with Option 3 as outlined in PS-2023-11 Pavement Marking Program; and

That Council approve Option 2 as outlined in PS-2023-11 Pavement Marking Program; it being understood that the Director of Public Services has the authority to determine whether line painting on urban roads or roads with estate residential subdivisions roads is required; and

That \$82, 507 be allocated from the Asset Investment Reserve to provide the additional funds required.

Carried

11 Advisory Committee Reports or Minutes

- a) There were none.

12 By-laws

- a) Devil Lake Causeway Loitering By-law – Process Harmonization

Resolution No. 2023-20-14

Moved by Councillor Leonard

Seconded by Councillor Godfrey

That By-law 2023-35 attached as Exhibit A, being 'A By-Law To Prohibit Pedestrians From Standing And/Or Loitering At All Times Along Municipal Highways Within The Confines Of The Devil Lake Causeway On Perth Road', be given first and second reading.

Carried

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Resolution No. 2023-20-15

Moved by Councillor Trueman

Seconded by Councillor Pegrum

That By-law 2023-35 be given third reading, signed and sealed.

Carried

Resolution No. 2023-20-16

Moved by Councillor Godfrey

Seconded by Councillor Roberts

That By-law 2023-36 attached as Exhibit B, being 'A By-law to Amend By-law 2022-70, As Amended, A By-Law to Impose Administrative Monetary Penalties on Violations Of Municipal By-Laws', be given first and second reading.

Carried

Resolution No. 2023-20-17

Moved by Councillor Pegrum

Seconded by Councillor Ruttan

That By-law 2023-36 be given third reading, signed and sealed.

Carried

- b) Township Initiated Zoning By-law Amendment Application PL-ZBA-2023-0031 on Matters Excluding Additional Dwelling Units

Resolution No. 2023-20-18

Moved by Councillor Pegrum

Seconded by Deputy Mayor Leonard

That By-law 2023-37 being a By-law to amend By-law 2003-075, as amended, to undertake Township-initiated general amendments to Zoning By-law No. 2003-75, as amended, to change the title of the Zoning By-law administrator, to update provisions related to accessory buildings and structures, and to add provisions relating to model homes and seasonal dwellings in the Rural zone, be given first and second reading.

Carried

Resolution No. 2023-20-19

Moved by Councillor Leonard

Seconded by Councillor Morey

That By-law 2023-37 be given third reading, signed and sealed.

Carried

- c) Zoning By-law Amendment Application - PL-ZBA-2023-0035, Lee Dillabough, 151 Barr Lane (1793 Green Bay Road)

Resolution No. 2023-20-20

Moved by Deputy Mayor Sleeth

Seconded by Councillor Leonard

That By-law 2023-38 to amend the zoning on lands known as 1793 Green Bay Road, Part Lot 16 and 17, Concession 3 and 4, District of Bedford, Township of South Frontenac be given first and second reading.

Carried

Resolution No. 2023-20-21

Moved by Councillor Roberts

Seconded by Councillor Leonard

That By-law 2023-38 be given third reading, signed and sealed.

Carried

- d) Implementation of Administrative Monetary Penalties – Waste Management By-law

Deputy Mayor Sleeth assumed the role of Chair.

Resolution No. 2023-20-22

Moved by Councillor Roberts

Seconded by Councillor Ruttan

That By-law 2023-39 attached as Exhibit A, being 'By-law to Amend By-law 2022-70, 'A By-Law to Impose Administrative Monetary Penalties on Violations Of Municipal By-Laws'', as amended to include an Administrative Monetary Penalty (\$200.00) related to Clause 25 of the Waste Management By-Law which reads as follows:

“25. Any waste which the Municipality declines to collect, and all reusable Garbage Containers, Blue Boxes, garbage bins and recycling receptacles, shall be removed from the curbside or collection site by the owner, operator, or Occupant of the Dwelling Unit, Multi-Residential Building, or commercial, institutional, or industrial establishment by or on whose behalf same was placed for collection, before 8:00 p.m. on the day on which the collection was scheduled to be made.”, be given first and second reading.

Carried As Amended
See Motion to Amend Which Carried

Resolution No. 2023-20-23

Moved by Mayor Vandewal

Seconded by Councillor Roberts

That by-law 2023-39 be amended to include an Administrative Monetary Penalty (\$200.00) related to Clause 25 of the Waste Management by which reads as follows

“25. Any waste which the Municipality declines to collect, and all reusable Garbage Containers, Blue Boxes, garbage bins and recycling receptacles, shall be removed from the curbside or collection site by the owner, operator, or Occupant of the Dwelling Unit, Multi-Residential Building, or commercial, institutional, or industrial establishment by or on whose behalf same was placed for collection, before 8:00 p.m. on the day on which the collection was scheduled to be made.”

Carried

Resolution No. 2023-20-24

Moved by Councillor Pegrum

Seconded by Councillor Morey

That By-law 2023-39, as amended, be given third reading, signed and sealed.

Carried

Mayor Vandewal resumed the role of Chair.

Resolution No. 2023-20-25

Moved by Councillor Leonard

Seconded by Deputy Mayor Sleeth

That By-law 2023-40 attached as Exhibit B, being “A By-Law to Amend By-Law 2005-98, “A By-Law For Providing And Maintaining A System For The Collection, Removal And Disposal Of Garbage And Recyclable Materials, And To Repeal Certain By-Laws From The Former Municipalities That Deal With The Same Subject Matter”, be given first and second reading.

Carried

Resolution No. 2023-20-26

Moved by Councillor Morey

Seconded by Councillor Trueman

That By-law 2023-40 be given third reading, signed and sealed.

Carried

- e) Appointment of Interim Director of Emergency Services & Fire Chief and Community Emergency Management Coordinator

Resolution No. 2023-20-27

Moved by Deputy Mayor Sleeth

Seconded by Councillor Roberts

That By-law 2023-41 being a By-law to appoint Alex Bennett as Interim Director of Emergency Services & Fire Chief be given first and second reading.

Carried

Resolution No. 2023-20-28

Moved by Councillor Trueman

Seconded by Councillor Pegrum

That By-law 2023-41 be given third reading, signed and sealed.

Carried

Resolution No. 2023-20-29

Moved by Councillor Roberts

Seconded by Councillor Godfrey

That By-law 2023-42 being a By-law to appoint James Thompson as Community Emergency Management Coordinator be given first and second reading.

Carried

Resolution No. 2023-20-30

Moved by Councillor Pegrum

Seconded by Councillor Trueman

That By-law 2023-42 be given third reading, signed and sealed.

Carried

13 Reports for Information

- a) Award of Tender # PS-2023-10 – Crack Sealing Program
- The report provided background on the budget and award of contract for the annual crack sealing program for paved roadways.
- b) Award of Tender # PS-2023-03 – Sunbury Road Phase 1
- The report provided background on the budget and award of contract for the reconstruction of a 4.0km long section of Sunbury Road from Battersea Road to Factory Road.

14 Information Items

- a) Correspondence received from Friends of the Cataraqui Trail, Board of Directors

Councillor Roberts requested that staff to bring the matter back to Council as a Notice of Motion for consideration.

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15 Notice of Motions

- a) Notice of Motion – Proposed support for Bill 5, Stopping Harassment and Abuse by Local Leaders Act, 2022

Resolution No. 2023-20-31

Moved by Councillor Godfrey

Seconded by Councillor Pegrum

That the members of the South Frontenac Council support Bill 5, *Stopping Harassment and Abuse by Local Leaders Act, 2022*.

Carried

- b) Mayor Vandewal advised he is serving a Notice of Motion at the next Council meeting, with respect to asking the Province to be able to comment on Natural Heritage in response to Bill 23.

16 Announcements/Statements by Councillors

- a) Mayor Vandewal spoke to the Touch the Truck event scheduled for May 5, 2023.

17 Question of Clarity (from the public on outcome of agenda items)

- a) There was none.

18 Closed Session (if requested)

- a) There was none.

19 Confirmatory By-law

- a) Resolution

Resolution No. 2023-20-32

Moved by Councillor Ruttan

Seconded by Councillor Leonard

That By-law 2023-43, being a by-law to confirm generally all actions and proceedings of the Council of the Township of South Frontenac, be given first and second reading.

Carried

Resolution No. 2023-20-33

Moved by Deputy Mayor Sleeth

Seconded by Councillor Morey

That By-law 2023-43, being the confirmatory by-law, be given third reading, signed and sealed.

Carried

20 Adjournment

- a) Resolution

Resolution No. 2023-20-34

Moved by Councillor Morey

Seconded by Councillor Godfrey

That the Council meeting of May 2, 2023 be adjourned at 8:33 p.m.

Carried

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Ron Vandewal, Mayor

James Thompson, Clerk