

Minutes of Council
November, 1, 2016

Time: 7:00 PM

Location: Council Chambers



Meeting # 35

Present: Mayor Ron Vandewal, Pat Barr, John McDougall, Alan Revill, Norm Roberts, Mark Schjerning, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Louise Fragnito, Treasurer, Mark Segsworth, Public Works Manager, Angela Maddocks, Executive Assistant.

1. Call to Order

a) Resolution

Resolution No. 2016-35-1
Moved by Councillor Revill
Seconded by Deputy Mayor Sutherland

THAT the Council meeting of November 1, 2016 be called to order at 7:00 p.m.
Carried

2. Declaration of pecuniary interest and the general nature thereof

- a) Deputy Mayor Sutherland declared a pecuniary interest with respect to Agenda Item 8 (b).
- b) Mayor Vandewal declared a pecuniary interest with respect to Page 11 of the Accounts Payable Voucher.

3. Scheduled Closed Session - n/a

4. ***Recess ***- n/a

5. Public Meeting - n/a

6. Approval of Minutes

a) Special Committee of the Whole meeting held October 14, 2016

b) Special Committee of the Whole meeting held October 15, 2016

Resolution No. 2016-35-2
Moved by Deputy Mayor Sutherland
Seconded by Councillor Revill

THAT Council approves the minutes of the Special Committee of the Whole meetings held October 14 and October 15, 2016.

Carried

c) Council meeting of October 18, 2016

Resolution No. 2016-35-3
Moved by Councillor Revill
Seconded by Deputy Mayor Sutherland

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THAT Council approves the minutes of the October 18, 2016 Council meeting.

Carried

- d) Committee of the Whole meeting held October 25, 2016

Resolution No. 2016-35-4

Moved by Deputy Mayor Sutherland

Seconded by Councillor Revill

THAT Council approves the minutes of the Committee of the Whole meeting held October 25, 2016.

Carried

7. Business Arising from the Minutes

- a) Lindsay Mills, Planner, re: Willowbrook Estates Plan of Subdivision - Parkland Fee

Resolution No. 2016-35-5

Moved by Councillor Revill

Seconded by Deputy Mayor Sutherland

THAT Council approve the amount of \$3,364.00 for the required parkland cash-in-lieu for Phase I of the Willowbrook Subdivision.

Carried

- b) Lindsay Mills, Planner, re: Request to Reduce the cost for closing a portion of a Township Right-of-Way, Part Lot 18, Concession VIII, Storrington

Resolution No. 2016-35-6

Moved by Councillor Sleeth

Seconded by Councillor Revill

THAT Council approve the request from Ron Campbell to reduce the costs for the sale of Township-owned road allowance in Part of Lot 18, Concession VIII, Storrington District, from \$24,000.00 to \$14,140.00.

Carried

- c) Lindsay Mills, Planner, re: Proposed Revisions to the Tariff of Fees and Appointees for Fenceviewers

See By-law 2016-68

- d) Notice of Motion - Support for AMO's Resolution

Resolution No. 2016-35-7

Moved by Deputy Mayor Sutherland

Seconded by Councillor Revill

THAT Council support the resolution from the Association of Municipalities of Ontario and their work to close the fiscal gap so that all municipalities can benefit from predictable and sustainable revenue, to finance the pressing infrastructure and municipal service needs faced by all municipal governments.

Carried

- e) Notice of Motion - Sydenham Walking Tour

Resolution No. 2016-35-8

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Moved by Deputy Mayor Sutherland
Seconded by Councillor Revill

THAT Council ask Frontenac County mapping and economic development to digitalize the historic walking tour of Sydenham for inclusion on both the Township and County website and web based tourism promotion.

Carried

f) Notice of Motion - Park Model Trailers

Resolution No. 2016-35-9
Moved by Councillor Revill
Seconded by Deputy Mayor Sutherland

WHEREAS some Recreation Resort Commercial (RRC) owners are allowing/encouraging many different types of "trailers" to be located at their campground sites including Park Model units,

AND WHEREAS it appears the intent of the zone provisions considered trailers as either transient or seasonal meaning roughly from the 24th day of May to Thanksgiving,

AND WHEREAS Park model units allow extended seasonal, more permanent use combined with a larger physical presence crowding sites,

THEREFORE be it resolved that we request a report from our Planning Department that confirms what amendments would be required to our zoning by-law to prohibit Park Model Units from the RRC lands as an option.

Carried

8. Reports Requiring Action

a) Louise Fragnito, Treasurer, re: Financial Policy - Budget Management

Resolution No. 2016-35-10
Moved by Councillor Schjerning
Seconded by Councillor McDougall

THAT Council approve and adopt the attached financial policy for operating and capital budget management.

Carried

b) Wayne Orr, Chief Administrative Officer, re: Support for single Solar Project under the FIT 5.0 Program

Resolution No. 2016-35-11
Moved by Councillor McDougall
Seconded by Councillor Schjerning

THAT Council support the construction and operation of a FIT 5.0 project to be located at PIN #36243-0011,

AND THAT Council authorize the Mayor to sign a Municipal Support Resolution for each supported project upon receipt of the approved fee.

Defeated

c) Wayne Orr, Chief Administrative Officer, re: Glendower Front Entrance

Resolution No. 2016-35-12

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Moved by Councillor Schjerning
Seconded by Councillor McDougall

THAT Council release up to \$5,000.00 for the design and engineering for a new front entrance for Glendower Hall.

Carried

d) Wayne Orr, Chief Administrative Officer, re: In Field Communications

Resolution No. 2016-35-13
Moved by Councillor Schjerning
Seconded by Councillor McDougall

THAT Council receive the final report of Sonoptic Media and Communications regarding In-Field Communications - Gap Study & Option Analysis dated September 2, 2016.

AND THAT Council acknowledge that the existing analog communications systems do not meet current standards and that a transition to a fully digital system (either P25 or LTE) will be required at some point in the future;

AND THAT as a first step it is necessary to improve policy, standard operating procedures and incident tracking related to in-field communications, dispatch and repair/replace existing equipment. This work is essential to prepare the municipality to participate in potential granting and/or pilot project opportunities;

AND THAT, Council direct staff (as appointed by the CAO) to complete the following tasks and report back to Council by March 1, 2017:

1. That a County Wide In-Field Communications Policy Committee be established consisting of two staff members from each Frontenac municipality and the assistance of an outside facilitator with the following priority tasks:

a. Implement an in-field communications and dispatch incident tracking and reporting system that is geo-referenced. At a minimum, the tracking system will collect information regarding communications gaps, equipment failure/malfunction and dispatch issues;

b. Develop and implement an in-field communications protocol, that gives consideration to the Lanark County model, that will ensure consistency across all municipalities;

c. With the guidance of the GlenTel Radio Communication Study (Feb 2014) prepare an itemized priority list of necessary equipment requirements for the current in-field communications system including estimated cost and timelines for replacement;

2. That the Frontenac Chief Administrative Officers meet with senior staff from the Eastern Ontario Regional Network to investigate the potential for Frontenac to be used as a pilot project for the implementation of a secure, dedicated Public Safety Broadband Network on the LTE spectrum fully digital system and/or advancing the advocacy effort the expansion of the PSBN across Eastern Ontario.

Carried

9. Committee Meeting Minutes

a) Community Caring meeting of September 28, 2016

b) Loughborough District Recreation meeting of September 26, 2016

c) South Frontenac Recreation meeting of October 17, 2016

d) Storrington District Recreation meeting of September 26, 2016

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Resolution No. 2016-35-14
Moved by Councillor McDougall
Seconded by Councillor Schjerning

THAT Council receives for information the minutes of the following committee meetings:

- Community Caring meeting of September 28, 2016
- Loughborough District Recreation meeting of September 26, 2016
- South Frontenac Recreation meeting of October 17, 2016
- Storrington District Recreation meeting of September 26, 2016

Carried

10. By-Laws

a) By-law 2016-68 - Line Fences and Fenceviewers

Resolution No. 2016-35-15
Moved by Councillor Barr
Seconded by Councillor Roberts

THAT By-law 2016-68 be given first and second reading.

Carried

Resolution No. 2016-35-16
Moved by Councillor Barr
Seconded by Councillor Roberts

THAT By-law 2016-68, being a by-law to deal with Line Fences within the Township of South Frontenac be given third reading, signed and sealed.

Carried

11. Reports for Information

a) Accounts Payable and Payroll Listing

b) Year to Date Financials to September 30, 2016

c) 2017 Draft Budget in advance of Delegations on Nov 8 and Presentation Nov 12

Budget packages were distributed and Council members were reminded to bring them to the Saturday, November 12 budget session.

12. Information Items

a) Louise Moody, Executive Director, re: North Frontenac Community Services Annual Report

b) EOWC Media Release - October 13, 2016

13. Notice of Motions

a) Deputy Mayor Sutherland served a notice of motion that Council reaffirm the position with respect to the sale of public lands and road allowances.

14. Announcements

a) Councillor McDougall distributed copies of "Rural Summit On Poverty & Housing Security" and requested that Council take time to review this. He also

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noted an article in Municipal World regarding "grandfathering" and "legal non-conforming".

- b) Mayor Vandewal requested an update on the Westport Road Culvert replacement.

Mark Segsworth noted that due to lots of rain, an inflatable dam had to be used, however the road was reopened to traffic on Monday and that paving will be done tomorrow. He noted the significant costs savings given the timing and commended the contractor for the work. This process may be replicated next year when replacing the culvert on Moreland-Dixon Road.

- c) Councillor Revill commended the Public Works Department for the culvert replacement project and the weekend option. The significant cost savings is a benefit and he noted that the road was reopened to traffic by 5:30 pm on Sunday.
- d) Deputy Mayor Sutherland thanked Sydenham residents for the food bank drive that took place in conjunction with Halloween; 2,000 lbs of food was donated to the Loughborough Food Bank.

Wilma Kenny reported that two girls at Loughborough Public School organized a food drive at the school over a two week period.

- e) Mayor Vandewal noted that the Sydenham High School Junior Football team won their game today and will be going to the finals.

15. Question of Clarity - n/a

16. Closed Session-n/a

17. Confirmatory By-law

- a) By-law 2016-69

Resolution No. 2016-35-17
Moved by Councillor Roberts
Seconded by Councillor Barr

THAT By-law 2016-69, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac be given first and second reading this 1 day of November 2016.

Carried

Resolution No. 2016-35-18
Moved by Councillor Roberts
Seconded by Councillor Barr

THAT By-law 2016-69, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given third reading, signed and sealed this 1 day of November 2016.

Carried

18. Adjournment

- a) Resolution

Resolution No. 2016-35-19
Moved by Councillor Roberts
Seconded by Councillor Barr

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THAT the Council meeting of November 1, 2016 be adjourned at 7:48 p.m.

Carried

Ron Vandewal, Mayor

Wayne Orr, Chief Administrative Officer