

Minutes of Council  
September, 18, 2018

Time: 7:00 PM

Location: Council Chambers



Meeting # 20

Present: Mayor Ron Vandewal, Pat Barr, Brad Barbeau, John McDougall, Alan Revill, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Mark Segsworth, Public Works Manager, Darcy Knott, Fire Chief, Angela Maddocks, Deputy Clerk, Bill Jones, Deputy Fire Chief.

1. Call to Order

a) Resolution

Resolution No. 2018-20-01

Moved by Councillor Barr

Seconded by Councillor McDougall

THAT the Council meeting of September 18, 2018 be called to order at 7:00 p.m.  
Carried

2. Declaration of pecuniary interest and the general nature thereof - n/a

3. Approval of Agenda

a) Resolution

Resolution No. 2018-20-02

Moved by Councillor Barr

Seconded by Councillor McDougall

THAT the agenda for the September 18, 2018 Council meeting be approved as presented.  
Carried

4. Scheduled Closed Session - n/a

5. \*\*\*Recess\*\*\* - n/a

6. Delegations - n/a

7. Public Meeting - n/a

8. Approval of Minutes

a) September 4, 2018 Council Meeting

Councillor Sutherland requested that the minutes be amended to reflect that the map provided by the Public Works Manager be attached to the resolution about the road allowance exchange on Norman Lane.

Resolution No. 2018-20-03

Moved by Councillor Barr

Seconded by Councillor McDougall

THAT the minutes of the September 4, 2018 Council meeting (as amended) and the minutes of the September 11, 2018 Committee of the Whole meeting be approved.

Carried

- b) September 11, 2018 Committee of the Whole Meeting

9. Business Arising from the Minutes

- a) Notice of Motion - Public Library Month Proclamation

Resolution No. 2018-20-04

Moved by Councillor McDougall

Seconded by Councillor Barr

THAT Council support the notice of motion and proclaim the month of October as Canadian Library Month 2018 and October 14-20, 2018 as Ontario Public Library Week to recognize the vital service that public libraries provide in our community.

Carried

- b) Inverary Youth Activities - Funding

Resolution No. 2018-20-05

Moved by Councillor Barr

Seconded by Councillor McDougall

THAT Council approve an increase in the annual grant to offset operating expenses of Inverary Youth Activities Inc. from \$600 to \$1,650; and that this be funded from the "Grants to Organizations / Individuals" budget line;

AND THAT staff further explore options for supporting Inverary Youth Activities Inc., including conversations with the group itself and SFRC.

AND THAT this matter be brought back during the 2019 budget process.

Carried

10. Reports Requiring Action

- a) Fire Department - Establishing and Regulating By-law

See By-law 2018-56

- b) 2019 Budget Cycle

Council was supportive of the tentative budget cycle.

- c) Amendment to Portland By-law 97-23 -Closing of Adelaide St

See By-law 2018-55

- d) FCM Municipal Asset Management Program Funding

Resolution No. 2018-20-06

Moved by Councillor Sutherland

Seconded Deputy Mayor Revill

THAT Council directs staff to apply for a \$50,000 grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset management program enhancements.

Be it therefore resolved that the Township of South Frontenac commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Update to the Township's current asset management software and functionality
- Provide staff training in meeting the new asset management planning regulation as well as best practices

-Contract resources to support the Township in the development of a strategic asset management policy, update the asset management plan with levels of service enhancement as well as support the data transfer and update to the updated asset management software.

Be it further resolved that the Township commits \$22,500 from its budget toward the costs of this initiative. The additional \$12,500 above what is available in the 2018 Capital budget will be included in the 2019 Capital Budget and could be funded from Federal Gas Tax.

Carried

- e) Tender #PW-2018-14 - Loughborough Waste Disposal Site Phase 1 - Final Cap

Resolution No. 2018-20-07

Moved by Councillor Barr

Seconded by Councillor McDougall

THAT Council accept the bid from Dig'n Dirt Ltd in the amount of \$406,019.03 including HST, for the Loughborough Waste Disposal Site Final Capping and Closure of Phase 1;

AND THAT Council approve an additional amount of \$160,000.00 from the Landfill Closure Reserve to cover the unbudgeted expenditure.

Carried

- f) Capital Expenditures at Centennial Dog Park and Point Multiuse Court Fencing

Resolution No. 2018-20-08

Moved by Deputy Mayor Reville

Seconded by Councillor Sleeth

THAT the \$5000 budgeted for the Skateboard Feasibility Study in 2018 be reallocated to fund unbudgeted expenses for the Centennial Dog Park in Harrowsmith and the Point Multiuse Court Fencing in Sydenham.

Carried

- g) Road Closure of Multiple Roads in Harrowsmith

See By-law 2018-57

- h) Parking and Traffic Restrictions

See By-law 2018-58 - amended to remove the Moreland Dixon Road until staff have discussed the parking restrictions with the resident who owns property on both sides of the road.

- i) Alignment of Titles

Resolution No. 2018-20-09

Moved by Deputy Mayor Reville

Seconded by Councillor Sutherland

THAT Council approve the change in Titles to: Director of Public Services and Director of Corporate Services/Treasurer.

Carried

11. Committee Meeting Minutes - n/a

12. By-laws

- a) By-law 2018-55 - Road Closing of Adelaide St

Resolution No. 2018-20-10

Moved by Councillor Sutherland  
Seconded by Deputy Mayor Reville

THAT the following by-laws be given first and second reading:

- By-law 2018-55
- By-law 2018-56
- By-law 2018-57
- By-law 2018-58 as amended.

Carried

Resolution No. 2018-20-11

Moved by Deputy Mayor Reville  
Seconded by Councillor Sutherland

THAT By-law 2018-55 being a by-law to amend By-law 97-23 from the Township of Portland, as amended, to replace Section 2 and 3, be given third reading, signed and sealed.

Carried

- b) By-law 2018-56 - Fire Department - Establishing and Regulating By-law

Resolution No. 2018-20-12

Moved by Councillor Sutherland  
Seconded by Deputy Mayor Reville

THAT By-law 2018-56, being a by-law to establish and regulate the Fire Department in the Township of South Frontenac, be given third reading, signed and sealed.

Carried

- c) By-law 2018-57 - Road Closings in Harrowsmith

Resolution No. 2018-20-13

Moved by Councillor Sleeth  
Seconded by Councillor Barbeau

THAT By-law 2018-57, being a by-law to stop up and close certain roads and portions of roads in the village of Harrowsmith, be given third reading, signed and sealed.

Carried

- d) By-law 2018-58 - Parking Restrictions on Perth Road and Moreland-Dixon Road

Resolution No. 2018-20-14

Moved by Councillor Sleeth  
Seconded by Councillor Barbeau

THAT By-law 2018-58, being a by-law to amend By-law 2000-01, to regulate the use of traffic, parking and stopping on highways and bridges in the Township of South Frontenac, be given third reading, signed and sealed as amended.

Carried

13. Reports for Information

- a) Summer Program Report

- b) Accounts Payable and Payroll Listing

14. Information Items

- a) 2019 Blue Box Steward Funding

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15. Notice of Motions - n/a
16. Announcements/Statements by Councillors
  - a) Councillor Sutherland noted the success of the Homegrown Festival that took place last weekend on Forrest Road. The event was organized by the Cheesecake Bakery and there was a great turnout. He felt that is an appetite for these types of events in South Frontenac that appeal to different age groups.
  - b) Councillor McDougall provided an update on the vehicles used by County staff, all three are used vehicles from the paramedic services.
  - c) Mayor Vandewal noted the success of the cattle show at Kingston Fair with the highest prices ever for cattle.
17. Question of Clarity (from the public on outcome of agenda items) - n/a
18. Closed Session - n/a
19. Confirmatory By-law
  - a) By-law 2018-59

Resolution No. 2018-20-15

Moved by Councillor Sleeth

Seconded by Councillor Barbeau

THAT By-law 2018-59, being a by-law to confirm generally the previous actions of the Council of the Township of South Frontenac, be given first and second reading this 18 day of September 2018.

Carried

Resolution No. 2018-20-16

Moved by Councillor Sleeth

Seconded by Councillor Barbeau

THAT By-law 2018-59, being a by-law to confirm generally the previous actions of the Council of the Corporation of the Township of South Frontenac, be given third reading, signed and sealed this 18 day of September 2018.

Carried

20. Adjournment

- a) Resolution

Resolution No. 2018-20-17

Moved by Councillor Sleeth

Seconded by Councillor Barbeau

THAT the Council meeting of September 18, 2018 be adjourned at 7:55 p.m.

Carried

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Ron Vandewal, Mayor

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Wayne Orr, Chief Administrative Officer