

Minutes of Council
October, 1, 2019

Time: 7:00 PM

Location: Council Chambers

Meeting # 26



Present: Mayor Ron Vandewal, Ray Leonard, Doug Morey, Alan Revill, Norm Roberts, Randy Ruttan, Ron Sleeth, Ross Sutherland

Staff: Neil Carbone, Chief Administrative Officer, Claire Dodds, Director of Development Services, Mark Segsworth, Director of Public Services, Angela Maddocks, Clerk.

1. Call to Order

a) Resolution

Resolution No. 2019-26-01

Moved by Councillor Revill

Seconded by Councillor Ruttan

That the Council meeting of October 1, 2019 be called to order at 7:00 p.m.

Carried

2. Declaration of pecuniary interest and the general nature thereof

a) Councillor Leonard declared a pecuniary interest with respect to Agenda Item 13 a), the Accounts Payable and Payroll Listing.

3. Approval of Agenda

a) Resolution

Resolution No. 2019-26-02

Moved by Councillor Ruttan

Seconded by Councillor Revill

That the agenda for the October 1, 2019 Council meeting be approved.

Carried

4. Scheduled Closed Session - not applicable

5. ***Recess*** - not applicable

6. Delegations

a) Graham Forsythe, Deputy Chair, Kinsmen Dream Home Lottery

Graham Forsythe provided an overview of the work that the Kinsmen group have done locally over the last 30 years which includes putting \$6 to \$7 million back into local communities and charitable organizations. One hundred percent of the money raised through the Kinsmen Dream Home Lottery goes back to the community. Upon Council's request to direct a donation to two separate charities within South Frontenac, he explained the challenges of this based on the regulations set out under the Ontario Lottery and Gaming Commission.

A resolution regarding the Kinsmen Dream Home funding request was addressed under Agenda Item 10 a).

- b) Matt Trousdale, re: Opportunity to secure train sections from Upper Canada Village.

Matt Trousdale and Daisy Belec circulated a copy of their "expression of interest" they will be presenting to the St. Lawrence Parks Association in an effort to acquire sections of trains from the Upper Canada Village site. The logistics of transporting and relocating to South Frontenac was discussed along with potential locations for each section and the necessary upgrades.

Council agreed to provide a letter of support in principle to Mr. Trousdale and his proposed acquisition of the train sections.

Resolution No. 2019-26-03

Moved by Councillor Ruttan

Seconded by Councillor Revill

That Council supports Mr. Matt Trousdale in principle, in his potential acquisition of the steam locomotives and box cars from the St. Lawrence Parks Commission.

Carried

7. Public Meeting - not applicable

8. Approval of Minutes

- a) Special Committee of the Whole meeting held September 10, 2019

Resolution No. 2019-26-04

Moved by Councillor Ruttan

Seconded by Councillor Revill

That the minutes of the September 10, 2019 Special Committee of the Whole meeting be approved.

Carried

- b) Council meeting held September 17, 2019

Resolution No. 2019-26-05

Moved by Councillor Revill

Seconded by Councillor Ruttan

That the minutes of the September 17, 2019 Council meeting be approved.

Carried

9. Business Arising from the Minutes

- a) Notice of Motion - Creation of a Lake Association Committee

Councillor Ruttan proposed an amendment to the resolution as he believed Council was already supportive of moving forward with this committee.

Resolution No. 2019-26-06

Moved by Councillor Ruttan

Seconded by Councillor Revill

That Council direct staff to report on the potential creation of a Lake Association Committee of Council including consideration for its terms of reference.

Resolution No. 2019-26-07

Moved by Councillor Ruttan

Seconded by Councillor Revill

Amendment

That Council direct staff to develop terms of reference for a Lake Association Committee of Council approved by Council.

Carried

b) Notice of Motion - Single Use Plastic Water Bottles

The process of how to implement this in township facilities in conjunction with user agreements will need to be considered.

Resolution No. 2019-26-08

Moved by Councillor Sutherland

Seconded by Councillor Morey

That Council supports the following:

Be it resolved that the Township stop providing water in single use plastic bottles at Township events in facilities that have a dependable supply of potable water, and

Further be it resolved that the Township encourage groups that use these facilities and our partners to do the same, and

Further be it resolved where dependable potable water is not available that, where possible, the Township provides water in reusable water jugs.

Carried

10. Reports Requiring Action

a) 2019 Kinsmen Dream Home Funding Request

Resolution No. 2019-26-09

Moved by Councillor Roberts

Seconded by Councillor Leonard

That Council fund the cost of building permit fees and development charges in the total amount of \$23,146.00 for Home Valley Builders' for the construction of the 2019 Kinsmen Lottery Dream Home, subject to a donation by the Kinsmen of a comparable amount to local charities or not for profit agencies.

Carried

b) Site Plan Control Agreement - Henderson

See By-law 2019-59

c) Temporary Winter Closures at Northern Waste Disposal Sites

Resolution No. 2019-26-10

Moved by Councillor Sutherland

Seconded by Councillor Leonard

That the Bradshaw and Salem Waste Disposal Sites be closed on a trial basis from January 1st to April 30th 2020 to encourage greater utilization of Township-wide garbage collection.

Carried

d) PW-P02-2019 Engineering Services for Bridge Design

Resolution No. 2019-26-11

Moved by Councillor Leonard

Seconded by Councillor Sutherland

That Council approves the bid of Ambashi Engineering for the Fish Creek Bridge for \$8,045.00, plus HST.

And That Council approves the bid of The Greer Galloway Group for the Hinchinbrooke Road North Culvert for \$15,515.00, plus HST.

And That Council approves the bid of HP Engineering for the Bedford Road Mills Bridge for \$5,000.00, plus HST.

And That Council approves the bid of Ainley and Associates for the Stafford Lane Culvert for \$27,450.00, plus HST

And That Council approve an increase of \$25,000 to the capital budget for a total project budget of \$75,000. This increase is to be funded from the Linear Assets Contingency budget line.

Carried

e) PW-2019-19 Battersea Road Reconstruction

Resolution No. 2019-26-12

Moved by Councillor Leonard

Seconded by Councillor Roberts

That Council approves the bid of R.W. Tomlinson Ltd. for Tender No. PW-2019-19, Battersea Road Reconstruction, in the amount of \$1,804,399.26, including all applicable taxes.

Carried

f) 2020 Budget Cycle - Revised

Resolution No. 2019-26-13

Moved by Councillor Roberts

Seconded by Councillor Leonard

That Council adopt the revised 2020 budget cycle as presented.

Carried

11. Committee Meeting Minutes

a) Police Services Board meeting held June 27, 2019

Neil Carbone, CAO, provided an update on the contract renewal with the Ontario Provincial Police which is to expire in December as well as noting that a new comprehensive Police Services Act is now in place which will impact contractual arrangement with the OPP in the New Year.

b) Public Services Committee meeting held August 15, 2019

c) Bellrock Hall Committee meeting held August 14, 2019

Resolution No. 2019-26-14

Moved by Councillor Leonard

Seconded by Councillor Roberts

That Council receives for information the minutes of the following committee meetings:

- Police Services Board meeting held June 27, 2019
- Public Services Committee meeting held August 15, 2019
- Bellrock Hall Committee meeting held August 14, 2019

Carried

12. By-laws

a) By-law 2019-59 - Site Plan Control Agreement - Henderson

Resolution No. 2019-26-15

Moved by Councillor Roberts

Seconded by Councillor Leonard

That By-law 2019-59 be given first and second reading.

Carried

Resolution No. 2019-26-16

Moved by Deputy Mayor Sleeth

Seconded by Councillor Morey

That By-law 2019-59, being a by-law to authorize the Mayor and the Clerk to execute a site plan agreement between the Corporation of the Township of South Frontenac and Cindy and James Henderson et al, be given third reading, signed and sealed.

Carried

13. Reports for Information

a) Accounts Payable and Payroll Listing

b) Summer Program Report

Questions were asked about the number of program users residing in South Frontenac and how could we do better in promoting the programming at McMullen Beach in future years.

c) Tender PW-2019-15 - Gilmour Point Pavilion

d) RFP-PW- PO4-2019 Keeley Road Boiler

Mark Segsworth confirmed that this is not part of the facility improvement project.

14. Information Items

a) Allan and Partners - Audit Planning Letter for the Year Ending December 31, 2019

b) Geoff Rae, General Manager, CRCA - 2020 Budget - Updated Apportionment Data

c) South Frontenac Museum Newsletter - 2019 Fall Edition

15. Notice of Motions

a) Councillor Revill served a notice of motion regarding the development of a climate change mitigation and adaptation initiative for South Frontenac.

b) Councillor Sutherland served a notice of motion regarding options for South Frontenac to work with the City of Kingston and the Cataraqui Region Conservation Authority to map vulnerable ground water areas.

16. Announcements/Statements by Councillors

a) Councillor Leonard requested that the issue of parking at Harrowsmith Public School on Colebrooke Road be included on a Public Services Committee agenda for review.

b) Councillor Revill commended the Public Services Department on the handling of detour signage for the temporary road closure due to the Desert Lake Causeway project.

c) Mayor Vandewal reminded Council of the "Road Tour" that is scheduled for Friday, November 1, 2019.

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17. Question of Clarity (from the public on outcome of agenda items) - n/a

18. Closed Session

a) Resolution

Resolution No. 2019-26-17

Moved by Deputy Mayor Sleeth

Seconded by Councillor Morey

That the Council meeting of October 1, 2019 move into closed session as permitted by the Municipal Act, Section 239.2 (c) to discuss a proposed or pending acquisition or disposition of land by the municipality or local board.

Carried

b) Verbal Update from CAO, re: Land Acquisition for Seniors Housing Project

c) Resolution

Resolution No. 2019-26-18

Moved by Deputy Mayor Sleeth

Seconded by Councillor Morey

That Council move out of closed session.

Carried

19. Confirmatory By-law

a) By-law 2019-60

Resolution No. 2019-26-19

Moved by Deputy Mayor Sleeth

Seconded by Councillor Morey

That By-law 2019-60, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given first and second reading this 1 day of October, 2019.

Carried

Resolution No. 2019-26-20

Moved by Councillor Morey

Seconded by Deputy Mayor Sleeth

That By-law 2019-60, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given third reading, signed and sealed this 1 day of October, 2019.

Carried

20. Adjournment

a) Resolution

Resolution No. 2019-26-21

Moved by Councillor Morey

Seconded by Deputy Mayor Sleeth

That the Council meeting of October 1, 2019 be adjourned at 8:32 p.m.

Carried

Ron Vandewal, Mayor

Angela Maddocks Clerk