

Minutes of Council

April, 16, 2019

Time: 7:00 PM

Location: Council Chambers



Meeting # 11

Present: Mayor Ron Vandewal, Pat Barr, Ray Leonard, Doug Morey, Alan Revill, Norm Roberts, Randy Ruttan, Ron Sleeth, Ross Sutherland

Staff: Angela Maddocks, Clerk, Claire Dodds, Director of Development Services, Mark Segsworth, Director of Public Services, Louise Fragnito, Director of Corporate Services and Treasurer, Darcy Knott, Fire Chief, Jamie Brash, Facilities and Solid Waste Supervisor, Emily Caird, Executive Assistant.

1. Call to Order

a) Resolution

Resolution No. 2019-11-01

Moved by Councillor Barr

Seconded by Councillor Sutherland

That the Council meeting of April 16, 2019 be called to order at 7:00 p.m.

Carried

2. Declaration of pecuniary interest and the general nature thereof

a)

Deputy Mayor Sleeth declared a pecuniary interest with respect to Agenda Item 10.(b) the Draft Plan - Vacant Land Condominium - Shield Shores, as he owns land that abuts this property.

Councillor Leonard declared a pecuniary interest with respect to Agenda Item 13.(f), the Accounts Payable and Payroll listing.

3. Approval of Agenda

a) Resolution

Resolution No. 2019-11-02

Moved by Councillor Barr

Seconded by Councillor Sutherland

That the agenda be adopted as presented.

Carried

4. Scheduled Closed Session - n/a

5. ***Recess*** - n/a

6. Delegations

a) Stephanie Reeder, Cambium Consulting & Engineering, re: Annual Update - Waste Disposal Sites

Stephanie Reeder presented an update on the Township's active and closed

waste disposal sites.

Councillor Revill inquired about the estimated additional capacity should the Loughborough site meet compliance. Stephanie Reeder noted that meeting compliance would mean an increase to 20 years for the site itself and an additional 5 years for the Township as a whole.

Councillor Sutherland inquired about the quantity of methane gas being produced at waste sites and how this is measured. He also asked if a reduction in organic waste would reduce gas emissions and ground water pollution. Stephanie Reeder explained that gas samples were collected through pipes placed throughout the sites. She also noted that ground water contaminates do not come from organics, and that there is not a real methane gas issue to begin with.

Mayor Vandewal requested input on whether or not Council should consider closing the smaller sites as it may be less costly to monitor than operate. Stephanie Reeder explained that they would never recommend prematurely closing a site, however, if it was open to the public or used as a transfer site would be an operational decision to be made by the Township.

Mayor Vandewal inquired if the use of pollinators had been explored as a tool to reseed some of the closed sites. Mark Segsworth responded that the option has not been reviewed as of yet.

b) Wayne Conway, President, Verona Community Association, re: Cenotaph Site

Wayne Conway presented his proposal for upgrades to the Cenotaph area in Verona. He highlighted that there would be no additional costs to the Township and that he was merely seeking Council's permission to make the changes to Township property.

Councillor Morey expressed his satisfaction with the project and commended the VCA for the work they have done so far and their dedication to making the new area accessible for all. The rest of Council echoed Councillor Morey's comments. Mayor Vandewal inquired about offsite parking options for the Cenotaph. Wayne Conway explained that two churches and a nearby restaurant had offered their parking lots for Remembrance Day services. The Mayor thanked Wayne Conway for his time and consistent contributions to the community.

c) Claire Dodds & Louise Fragnito, re: Development Charges Presentation

Claire Dodds provided an update to Council on an overview of Development Charges in general, the changes that are coming to the Act as a result of Bill 73, and the Township's Projected Timeline to make these changes.

Deputy Mayor Sleeth inquired about the process of having different rating areas throughout the Township vs. a blanket development charge for the entire municipality. Claire Dodds noted that in order to implement a system with different ratings, the area would have to have a specific cost impacting that location such as hamlet specific sewage infrastructure. Louise Fragnito commented that the different rating would need to be based on the types of serviced offered in that area.

Deputy Mayor Sleeth inquired about how the Township's current fee structure compares to similar municipalities. Claire Dodds explained that this was hard to do as each municipality's capital costs are different. She noted that some municipalities farther north do not have development charges, however, they also do not have the amount of growth that this Township has.

Councillor Morey inquired about the proposed Local Services Policy. Claire Dodds explained that it is a general document that will delineate the cost responsibilities between the Township and developers. She noted that it is a high-level document that puts forth general deciding principles as responsibility of cost between the municipality and developers is an important part noted in Bill 73.

Councillor Sutherland inquired as to when Bill 73 was passed - Claire Dodds noted that it was in 2017.

Mayor Vandewal asked for clarification on what type of reserve Development Charges were held in. Louise Fragnito explained that fees collected through development charges were legislated to be held in an obligatory reserve.

Mayor Vandewal inquired if the charge was a flat rate or calculated based on the value of the project. He explained that it seemed odd that a tiny home and a mansion would have the same development charge fee, as an example. Claire Dodds noted that it is a straight fee that is charged despite the value of the project. She agreed with Mayor Vandewal and stated that they would look into the concept. She did explain that the value of the project could not be included in the equation.

Finally, Mayor Vandewal inquired if Staff planned to use the website, social media, and/or mail to engage the community. Claire Dodds noted that they would look into options for input collection.

7. Public Meeting - n/a
8. Approval of Minutes
- a) April 2, 2019 Council Meeting

Resolution No. 2019-11-03

Moved by Councillor Barr

Seconded by Councillor Sutherland

That the minutes of the April 2, 2019 Council meeting be approved.

Carried

9. Business Arising from the Minutes
- a) Notice of Motion - Extension of Recreation Committee Appointment

Resolution No. 2019-11-04

Moved by Councillor Barr

Seconded by Councillor Sutherland

That Schedule A to By-law 2019-16 is amended to indicate that the term for appointments expires on July 5, 2019.

Carried

10. Reports Requiring Action
- a) Site Plan Agreement - RKR Landholdings Corp - 13M-88, Lot 21 - Morgan Drive - Loughborough

See By-law 2019-25

Claire Dodds gave an overview of the attached report to Council in reference to a 6 unit, one storey residential building at 118 Morgan Dr. She noted that the Development Services Department recommends that Council pass a by-law for Council to enter into a Site Plan Control Agreement with RKR Landholdings

Corp.

Council expressed concerns in regards to the location of the waste receptacle and it's proximity to the other residential homes in the subdivision. Council requested that an amendment be made to the agreement that requires the waste receptacle to be placed at the rear of the building.

- b) Draft Plan - Vacant Land Condominium - Shield Shores - Concession 9, Part of Lots 15, 16 & 17, Storrington

Council expressed concerns in relation to the lack of vegetation at the site due to possible clear cutting in the past. Claire Dodds noted that she walked the area that day and observed that the area contained little soil and high cliffs that were not conducive with some plant species. She explained that the developer is willing to prepare a vegetation planting plan and work with other professional entities in order to improve the site.

The Mayor and Councillor Revill recommended Watersheds Canada located in Perth, On. Claire Dodds noted that the developer has been provided their contact information by Township staff.

Resolution No. 2019-11-05

Moved by Councillor Leonard

Seconded by Councillor Roberts

That South Frontenac Council recommend the County of Frontenac approve plan of condominium 10CD-2016/001 with the conditions outlined in the Planning Report prepared by the Director of Development Services dated April 11, 2019.

Carried

- c) Quinte Source Protection Committee Representative

Resolution No. 2019-11-06

Moved by Councillor Roberts

Seconded by Councillor Leonard

That the Council of the Township of South Frontenac support the re-appointment of Ron Hamilton to the Quinte Source Protection Committee as the representative for Group 5 (No Municipal System).

Carried

11. Committee Meeting Minutes

- a) Lakes and Trails Committee meeting held January 22, 2019

Councillor Sutherland announced that the Lakes and Trails festival has recently changed it's name from the Sydenham Lakes and Trails festival in order to be more representative of South Frontenac as a whole.

- b) Public Services Committee meeting held February 21, 2019

- c) Harrowsmith Beautification Committee meeting held March 6, 2019.

- d) Lakes and Trails Committee meeting held March 18, 2019

Resolution No. 2019-11-07

Moved by Councillor Leonard

Seconded by Councillor Roberts

That Council receives for information the minutes of the following committee meetings:

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- Public Services Committee meeting held February 21, 2019
- Harrowsmith Beautification Committee meeting held March 6, 2019
- Lakes and Trails Committee meetings held January 22 and March 18, 2019.

Carried

12. By-laws

a) By-law 2019-25 - Site Plan Agreement with RKR Landholdings

Resolution No. 2019-11-08

Moved by Deputy Mayor Sleeth

Seconded by Councillor Morey

That By-law 2019-25, be given first and second reading.

Carried

Resolution No. 2019-11-09

Moved by Councillor Morey

Seconded by Deputy Mayor Sleeth

That By-law 2019-25, being a by-law to authorize the Mayor and the Clerk to execute a Site Plan Agreement between the Corporation of the Township of South Frontenac and RKR Landholdings Corporation, be given third reading, signed and sealed, as amended.

Carried

13. Reports for Information

a) 1st Quarter 2019 Update - Fire and Emergency Services

Fire Chief Darcy Knott provided an overview of his report to Council. Council as a whole commended the Fire Chief and his staff on their progress and successes so far this year in regards to Emergency Management compliance and successful recruitment of 25 new firefighters.

Councillor Morey inquired about the ratio of female recruits hired this year. Fire Chief Knott noted that of the 42 candidates interviews, 14 were women, and of those 14, 6 were offered positions.

Councillor Roberts inquired about the current fire ban in effect and if there was an option for electronic signage. Fire Chief Knott explained that the fire prevention Committee has been looking at pre-made fire ban notification signs that are made by KFL&A. He noted that he will be bringing a report and recommendation to Council in the future in regards to this type of signage.

b) Building Activity Report - 1st Quarter 2019

c) 1st Quarter - 2019 Planning Activity Report

d) PW-2019-07 Roadside Weed Spraying

e) PW-RFQ-1-2019 Contracted Equipment, Materials & Trades

f) Accounts Payable and Payroll Listing

g) 2018 Draft Financials

14. Information Items

a) Southern Frontenac Community Services - Letter of Thanks

15. Notice of Motions - n/a
16. Announcements/Statements by Councillors

a) Mayor Vandewal encouraged Council to welcome the interim Deputy Treasurer, Tracey Pritchard filling in for a maternity leave on May 6th, and Jillian McCormick, the new HR officer that started April 15.

Councillor Roberts congratulated Mayor Vandewal on the arrive of two new grandchildren this week.

Mayor Vandewal also provided an update to Council on the status of the ad bag delivery issue. He explained that the Clerk has been trying to follow up with the distribution company, and that they were now willing to meet.

17. Question of Clarity - n/a

18. Closed Session

a) Section 239 of the Municipal Act; 2 (c) a proposed or pending acquisition or disposition of land by the municipality or local board;

Resolution No. 2019-11-10

Moved by Deputy Mayor Sleeth

Seconded by Councillor Morey

That Council move into closed session as permitted by the Municipal Act, Section 239.2 (c) a proposed or pending acquisition or disposition of land by the municipality or local board; regarding seniors housing.

Carried

b) Land Acquisition - Verbal Update from Mayor Vandewal

c) Resolution

Resolution No. 2019-11-11

Moved by Councillor Revill

Seconded by Councillor Ruttan

That Council move out of closed session.

Carried

19. Rise and Report

a) The Clerk reported that Council has made a conditional offer to purchase a property in Verona for a potential seniors housing development.

20. Confirmatory By-law

a) By-law 2019-26

Resolution No. 2019-11-12

Moved by Councillor Revill

Seconded by Councillor Ruttan

That By-law 2019-26, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given first and second reading this 16 day of April, 2019.

Carried

Resolution No. 2019-11-13

Moved by Councillor Revill

Seconded by Councillor Ruttan

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That By-law 2019-26, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given third reading, signed and sealed this 16 day of April 2019.

Carried

21. Adjournment

a) Resolution

Resolution No. 2019-11-14

Moved by Councillor Revill

Seconded by Councillor Ruttan

That the Council meeting of April 16, 2019 be adjourned at 9:13 p.m.

Carried

Ron Vandewal, Mayor

Angela Maddocks, Clerk