

Minutes of Council  
March, 19, 2019

Time: 5:30 PM

Location: Council Chambers



Meeting # 9

Present: Mayor Ron Vandewal, Ray Leonard, Doug Morey, Alan Revill, Norm Roberts, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Claire Dodds, Director of Development Services, Angela Maddocks, Clerk, David Holliday, Technical Supervisor.

1. Meeting with Southern Frontenac Community Services
  - a) David Townsend reviewed the programs offered by Southern Frontenac Community Services. Concerns about social isolation, community benefit, awareness and communication was discussed. How do residents know there is help and services available? The desire is for South Frontenac senior residents to remain in their homes and to offer programs and services as affordable as possible. Opportunities for collaboration were discussed and will be followed up at a staff level. SFCSC is not seeking additional funding.

2. Call to Order - Regular Meeting - 7:00 pm

3. Declaration of pecuniary interest and the general nature thereof

- a) Councillor Leonard declared a pecuniary interest with respect to Agenda Item 13 a), the Accounts Payable and Payroll Listing.

4. Approval of Agenda

- a) Resolution

Resolution No. 2019-09-02  
Moved by Councillor Morey  
Seconded by Deputy Mayor Sleeth  
That the agenda be adopted as presented.

Carried

5. Scheduled Closed Session - n/a

6. Delegations - n/a

7. Public Meeting

- a) Resolution

Resolution No. 2019-09-03  
Moved by Deputy Mayor Sleeth  
Seconded by Councillor Morey  
That a public meeting be held to discuss planning matters related to:

- Z-19/03 - Concession 13, Part Lot 25, Loughborough District
- Z-19/04 - Concession 3, Part Lot 6, Bedford District

Carried

- b) Rezoning of Concession 13, Part Lot 25, Loughborough District - 179 Burnt Point Lane

Claire Dodds explained that the subject property received provisional consent approval for the creation of one new residential limited services waterfront lot from an existing property at Part Lot 25, Concession 13, District of Loughborough, municipally known as 179 Burnt Point Lane. The severed lands will consist of approximately 22 acres with 91 metres of frontage along Burnt Point Lane from the existing 29 acre lot and 182 metres of frontage along Buck Lake. The retained lands consist of approximately 7 acres in area with approximately 274 metres of frontage along Buck Lake and Burnt Point Lane terminating at the subject property. The retained land will be irregularly shaped due to the configuration of the shoreline and the natural topography of the lot. A new entrance and driveway will be constructed from Burnt Point Lane to provide access for the severed lot. The existing lot has frontage on Burnt Point Lane with water frontage along Buck Lake (South Basin) and is heavily vegetated with some cleared trails on the property. The South Basin of Buck Lake is an at-capacity lake trout lake; stricter development controls are in place for the creation of new lots within 300 metres of at-capacity lakes. An Environmental Impact Assessment, prepared by Ontario Lake Assessments Environmental Consulting in August 2018, was submitted in support of the consent application. The EIA demonstrates the strict and protective conditions required by MOECC for the new lot on a “at capacity” lake that can be achieved through the rezoning of the severed property in order to ensure that there will be no impact to the water quality of Buck Lake nor to the habitat for lake trout as a result. The agencies had no objections to the severance at the time of provisional consent subject to their conditions being met. No additional comments were received in review of the rezoning application.

There were no comments from Council or the public.

c) Rezoning of Concession 3, Part Lot 6, Bedford District - 71 Second Heaven Lane

Claire Dodds explained that the subject property received provisional consent approval for a lot addition from an existing property at Part Lot 6, Concession 3, District of Bedford, municipally known as Second Heaven Lane. The severed lands will consist of approximately 2.7 acres of land with approximately 102 metres of frontage along Thirty Island Lake and will be merged with lands addressed as 71 Second Heaven Lane. The retained, 26 acre lot has 360 metres of frontage along Second Heaven Lane and has the required 91 metres of frontage along Thirty Island Lake. No development is proposed for the retained lands, although there is sufficient area to develop the lot in the future.

The subject property is zoned Rural (RU) in the Township of South Frontenac Zoning Bylaw. The intent of the Rural zone is to permit a variety of uses that are compatible with the rural landscape including residential and agricultural uses and those ancillary. The benefitting lands are zoned Limited Service Residential Waterfront Exception 65 (RLSW-65) Zone in the implementing bylaw. The site specific zoning requires a 40 metre setback from the highwater mark or floodline of the waterbody (Thirty Island Lake). Planning staff had recommended that a condition of provisional consent in application S-97-18B be included to ensure the requirement that the land to be conveyed be rezoned to recognize the enhanced setback on the benefitting lands. The rezoning addresses this requirement. The retained lands will continue to exceed the minimum requirement for road frontage, waterfrontage and area. The proposed benefitting lands will increase the size of the property at 71 Second Heaven Lane from 2.5 acres to 5.2 acres which will increase the size of the waterfront lot and will provide increased buffering for the enlarged parcel. Quinte Conservation stated in their November 28, 2018 comments that the owners will need to apply for a permit prior to any development (construction/filling/excavation/site grading) within 30 metres of the 1:100 year flood plain of Thirty Island Lake and within 30 metres of the high water tributary, and within 30 metres of any wetland boundary (whichever is greater). No additional comments were received in review of the rezoning application.

There were no comments from Council or the public.

d) Resolution

Resolution No. 2019-09-04

Moved by Deputy Mayor Sleeth

Seconded by Councillor Morey

That an opportunity having been provided, the public meeting be closed.

Carried

8. Approval of Minutes

a) March 5, 2019 Council Meeting

Resolution No. 2019-09-05

Moved by Councillor Morey

Seconded by Deputy Mayor Sleeth

That the minutes of the March 5, 2019 Council meeting be approved.

Carried

b) March 12, 2019 Committee of the Whole Meeting

Resolution No. 2019-09-06

Moved by Councillor Morey

Seconded by Deputy Mayor Sleeth

That the minutes of the March 12, 2019 Committee of the Whole meeting be approved.

Carried

9. Business Arising from the Minutes

a) 2018 Annual Report on Drinking Water Quality - Sydenham Water Treatment Plant

Resolution No. 2019-09-07

Moved by Councillor Revill

Seconded by Deputy Mayor Sleeth

That Council receives the 2018 Annual Compliance Report for the Sydenham Water Treatment Plant, as required by the terms and conditions outlined in Schedule 22 of the Ontario Regulation 170/03.

Carried

b) Sydenham Water Plant

Resolution No. 2019-09-08

Moved by Councillor Revill

Seconded by Deputy Mayor Sleeth

THAT Council accept the report tabled on the Sydenham Water Plant dated March 19, 2019 and that this matter receive no further action by Council.

Carried

c) Support for Township of South Stormont resolution regarding OMPF Funding

Resolution No. 2019-09-09

Moved by Deputy Mayor Sleeth

Seconded by Councillor Revill

That Council supports the request to endorse the resolution passed by the Township of South Stormont at their February 20, 2019 Council meeting

regarding the Provincial Government review of OMPF Funding that provides annual funding allotments to municipal governments to help offset operating and capital costs and advise the Premier, Ministers of Finance, Municipal Affairs and Housing and our local MPP of our concerns.

Carried

d) Notice of Motion - Recreation Committee Re-Appointments

See By-law 2019-16

e) Notice of Motion - Contract Language

This will be referred to Public Services Committee for review and consideration.

Resolution No. 2019-09-10

Moved by Councillor Revill

Seconded by Deputy Mayor Sleeth

Whereas strong contracts with clear timelines, penalties, and conditions are the foundation of good business relations,

Therefore, be it resolved that Public Service staff evaluate the content, conditions, and language of major infrastructure projects and make recommendations and reports that will serve to improve predictability of cost and conditions for the Township.

Carried

10. Reports Requiring Action

a) Trailer By-law Extension

See By-law 2019-18 also.

Resolution No. 2019-09-11

Moved by Deputy Mayor Sleeth

Seconded by Councillor Revill

That Council amend Bylaw 2004-93, as amended, to increase the trailer license fee from \$30 per month to \$35 per month effective January 1, 2020;

That Council further extend the compliance date for prohibition of the use of licensed trailers on private residential property to December 31, 2023;

That over the period of the extension, Bylaw services inspect each property to ensure that the trailer currently on site matches the one licensed at the time the bylaw was established;

That Bylaw services continue to enforce the removal of unlicensed trailers, should complaints be filed about new trailers or if they are discovered during Bylaw Service's inspection;

And that this information be communicated to all current trailer license holders.

Carried

b) Community Grant Program

The deadline for applications is extended to April 15, 2019.

Resolution No. 2019-09-12

Moved by Councillor Sutherland

Seconded by Councillor Roberts

That Council endorse the Community Grants Policy dated March 19, 2019.

Carried

c) MFIPPA Coordinator

See By-law 2019-17.

11. Committee Meeting Minutes

- a) Harrowsmith Beautification Committee meeting held February 13, 2019
- b) Corporate Services Committee meeting held February 12, 2019

Resolution No. 2019-09-13

Moved by Councillor Leonard

Seconded by Councillor Sutherland

That Council receives for information the minutes of the following committee meetings:

- Harrowsmith Beautification Committee meeting held February 13, 2019
- Corporate Services Committee meeting held February 12, 2019

Carried

12. By-laws

- a) By-law 2019-15 - Tax Levy

Resolution No. 2019-09-14

Moved by Councillor Sutherland

Seconded by Councillor Roberts

That the following by-laws be given first and second reading:

- By-law 2019-15
- By-law 2019-16
- By-law 2019-17
- By-law 2019-18

Carried

Resolution No. 2019-09-15

Moved by Councillor Sutherland

Seconded by Councillor Leonard

That By-law 2019-15, being a by-law to levy taxes in the Township of South Frontenac for the year 2019, be given third reading, signed and sealed.

Carried

- b) By-law 2019-16 - Recreation Committee - Temporary Appointments

Resolution No. 2019-09-16

Moved by Councillor Roberts

Seconded by Councillor Sutherland

That By-law 2019-16, being a by-law to appoint Council members and members of the public to District Recreation Committees and South Frontenac Recreation Committee, be given third reading, signed and sealed.

Carried

- c) By-law 2019-17 - Appoint a MFIPPA Coordinator

Resolution No. 2019-09-17

Moved by Councillor Sutherland

Seconded by Councillor Leonard

That By-law 2019-17, being a by-law to delegate authority for the purposes of the Municipal Freedom of Information and Protection of Privacy Act, be given third reading, signed and sealed.

Carried

- d) By-law 2019-18 - Trailer License Fee

Resolution No. 2019-09-18

Moved by Councillor Roberts

Seconded by Councillor Leonard

That By-law 2019-18, being a by-law to amend By-law 2004-93, Section 5(1), license fees for trailers, be given third reading, signed and sealed.

Carried

13. Reports for Information

- a) Accounts Payable and Payroll Listing
- b) Tender PW-2019-04 Half Ton Extended Cab 4 X 4 Truck
- c) Tender PW-2019-11 Multi-Year Pavement Marking
- d) Annual Repayment Limit- Long Term Debt Financial Obligations
- e) OMPF Funding

14. Information Items

- a) Chief Administrative Officer - Job Posting and Description
- b) Monte McNaughton, Minister of Infrastructure, re: ICIP Funding

15. Notice of Motions

- a) Councillor Roberts served a notice of motion that Council appoint two members to the Southern Frontenac Community Services Board.

16. Announcements/Statements by Councillors

- a) Deputy Mayor Sleeth thanked Public Services staff for the extra work they took on to address flooding in various areas due to weather changes last Friday and into the weekend.

Mayor Vandewal thanked staff as well and noted that they deal with difficult situations and frustrated residents.

Councillor Leonard noted the great work done by Public Services and the quick response to flooding concerns throughout the township.

17. Question of Clarity (from the public on outcome of agenda items)

- a) Craig Bakay asked for clarification on the "notice of motion" filed by Councillor Roberts for representation on the SFCS Board.

Mayor Vandewal noted that the SFCS has asked the Township for assistance in identifying needs and getting the message out about their services and the notice of motion was in response to this.

18. Closed Session

- a) As per Section 239.2 of the Municipal Act - A meeting or part of a meeting may be closed to the public if the subject matter being considered is, (c)a proposed or pending acquisition or disposition of land by the municipality or local board; and to approve minutes of previous closed sessions.

Resolution No. 2019-09-19

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Moved by Councillor Sutherland

Seconded by Councillor Roberts

That Council move into Closed Session as permitted by Section 239.2 (c) of the Municipal Act, to discuss a proposed or pending acquisition or disposition of land by the municipality for the purposes of road widening and to approve minutes of previous closed session meetings.

Carried

- b) Minutes of December 11, 2018 Closed Session - Committee of the Whole  
Minutes of January 15, 2019 Closed Session - Committee of the Whole  
Minutes of February 19, 2019 Closed Session - Council

- c) Property Acquisition - Road Widening

- d) Resolution

Resolution No. 2019-09-21

Moved by Councillor Leonard

Seconded by Councillor Roberts

That Council move out of closed session.

Carried

19. Confirmatory By-law

- a) By-law 2019-19

Resolution No. 2019-09-22

Moved by Councillor Roberts

Seconded by Councillor Leonard

That By-law 2019-19, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac be given first and second reading this 19 day of March, 2019.

Carried

Resolution No. 2019-09-23

Moved by Councillor Leonard

Seconded by Councillor Roberts

That By-law 2019-19, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given third reading, signed and sealed this 19 day of March, 2019.

Carried

20. Adjournment

- a) Resolution

Resolution No. 2019-09-24

Moved by Councillor Roberts

Seconded by Councillor Leonard

That the Council meeting of March 19, 2019 be adjourned at 7:55 p.m.

Carried

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Ron Vandewal, Mayor

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Angela Maddocks, Clerk