

Minutes of Council
May, 21, 2019

Time: 7:00 PM

Location: Council Chambers



Meeting #

Present: Mayor Ron Vandewal, Pat Barr, Doug Morey, Ray Leonard, Alan Revill, Norm Roberts, Randy Ruttan, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Trudy Gravel, Planner, Claire Dodds, Director of Development Services, Mark Segsworth, Director of Public Services, Louise Fragnito, Director of Corporate Services/Treasurer, Emily Caird, Executive Assistant

1. Call to Order

a) Resolution

Resolution No. 2019-14-1

Moved by Councillor Leonard

Seconded by Councillor Roberts

That the Council meeting of May 21, 2019 be called to order at 7:00 p.m.

Carried

2. Declaration of pecuniary interest and the general nature thereof

a) Councillor Barr declared a pecuniary interest with respect to Agenda Item 13.a) the Accounts Payable and Payroll Listing.

3. Approval of Agenda

a) Resolution

Resolution No. 2019-14-2

Moved by Councillor Roberts

Seconded by Councillor Leonard

That the Agenda be adopted as presented.

Carried

4. Scheduled Closed Session - n/a

5. ***Recess*** - n/a

6. Public Meeting

a) Resolution

Resolution No. 2019-14-3

Moved by Councillor Leonard

Seconded by Councillor Roberts

That a Public meeting be held to discuss planning matters related to application Z-19-07-B -Rezoning of Concession 7, Part Lot 23 & 24 - 184 Burr ridge Rd.

Carried

b) Z-19-07-B - Rezoning of Concession 7, Part Lot 23 & 24 - 184 Burr ridge Rd

Trudy Gravel gave Council and the public an overview of the application.

Mayor Vandewal then called for questions from Council, to which there were none. He then called for input or questions of clarification from the public three times, to which there was also none.

Resolution No. 2019-14-4
Moved by Councillor Roberts
Seconded by Councillor Leonard

That having had the opportunity for public input, the public meeting be closed.

Carried

7. Delegations

a) Howard A. Allan, Allan and Partners, re: 2018 Draft Financial Statements

Howard Allan gave an overview of the draft financials that were presented to Council. His overall comment was that the Township was in good shape and he commended staff for their great financial management.

Resolution No. 2019-14-5
Moved by Councillor Leonard
Seconded by Councillor Roberts

That Council accept the audited financial statements as presented.

Carried

b) Norm Massie, re: Valleyview Subdivision

Mr. Massie presented his deputation to Council with the support of Mr. Fox.

Mayor Vandewal confirmed that Claire Dodds will be bringing a report to Council in the near future with the intention of addressing the presented issues.

Councillor Sutherland inquired if there was a mechanism that would notify residents of when the subdivision received final approval . Claire Dodds noted that this could be a discussion topic for the Development Services Committee to address with the input of staff.

Deputy Mayor Sleeth inquired if the subdivision agreement had been provided to the residents by their lawyer at the time of purchase. Mr. Massie indicated that he had spoken with most of the residents and all but one were not made aware of the agreement when they purchased.

8. Approval of Minutes

a) May 7, 2019 Council meeting

Resolution No. 2019-14-6
Moved by Councillor Leonard
Seconded by Councillor Roberts

That Council approves the minutes of the May 7, 2019 Council meeting.

Carried

b) May 11, 2019 Special Committee of the Whole

c) May 14, 2019 Committee of the Whole

Councillor Sutherland requested that an amendment be made to the section about the shooting range to include the stipulation that no live ammunition be used as part of the sport within the shooting range perimeters

Resolution No. 2019-14-7
Moved by Councillor Roberts
Seconded by Councillor Leonard

That Council approves the minutes of the Special Committee of the Whole meeting held May 11, 2019 and the May 14, 2019 Committee of the Whole meeting, as amended.

Carried

9. Business Arising from the Minutes

a) Notice of Motion - Bill 108

Resolution No. 2019-14-8
Moved by Councillor Sutherland
Seconded by Councillor Barr

That Council adopt the recommendation as outlined in the report dated May 21, 2019 regarding the impact of Bill 108.

Carried

10. Reports Requiring Action

a) Subdivision Compliance

Resolution No. 2019-14-9
Moved by Councillor Barr
Seconded by Councillor Sutherland

That Council adopt the recommendation from the Development Services Committee that Development Services staff work through Public Services to contract a professional engineering firm in accordance with the Township procurement policy, that can assist with providing short term and on-going engineering services to support Township staff with subdivision and condominium compliance.

Carried

b) Lot Grading & Drainage for New Lots Created by Severance

Resolution No. 2019-14-10
Moved by Councillor Sutherland
Seconded by Councillor Barr

That Council adopt the recommendation of the Development Services Committee and recommend that the Committee of Adjustment impose conditions requiring the preparation of lot grading and drainage plans, and related agreements, for the creation of new lots and to direct staff to contract services of an engineering firm to peer review the grading plans for the purpose of clearing conditions.

Carried

c) Request for Road Closure & Transfer - Concession 8, Pt Lot 23, Bedford - 642 Burrige Rd

Mayor Vandewal called on Trudy Gravel to provide a synopsis of her report.

Trudy Gravel gave Council an overview and explained that Staff were looking to Council for direction on the size of the road allowance to be sold.

Councillor Revill asked for clarification on the concept of orderly development as present by Trudy Gravel. Trudy Gravel explained that the main point of concern is how the remainder of the road allowance would be used and maintained should the Township sell less than the 1000 ft.

Council came to a consensus that in order to avoid issues in the future, it would be in the Townships best interest to sell the full 1000 ft road allowance.

The CAO confirmed that the Development Services Department should proceed with the notification process.

- d) Site Plan Agreement - Concession 7, Part Lots 27 & 28 - 688 Dewitt Lane - See By-law 2019-35
- e) Road and Property Exchange - Norman Road at Perth Road (Spicer/ Postma) - See By-laws 2019-31, 2019-32 and 2019-36.

Councillor Sutherland inquired if the Township would be responsible for the assumed portion of the road. Claire Dodds noted that Norman Ln is a privately owned lane that is in alignment with Norman Rd. She explained that the municipality's solicitor recommend that the Township dedicate it as Township owned property, but do not assume it for maintenance.

- f) 911 Contract Renewal - See By-law 2019-29
- g) Appointment of Acting Deputy Treasurer - See By-law 2019-34
- 11. Committee Meeting Minutes - n/a
- 12. By-laws
 - a) By-law 2019-29 - 911 Contract Renewal

Resolution No. 2019-14-11
Moved by Councillor Barr
Seconded by Councillor Sutherland

That the following by-laws be given first and second reading:

- By-law 2019-29
- By-law 2019-30
- By-law 2019-31
- By-law 2019-32
- By-law 2019-33
- By-law 2019-34
- By-law 2019-35

Carried

Resolution No. 2019-14-12
Moved by Councillor Barr
Seconded by Councillor Sutherland

That By-law 2019-29, being a by-law to authorize the Mayor and Chief Administrative Officer to execute an agreement with the Queen, as presented by the Ministry of Community Safety and Correction Services on behalf of the Ontario Provincial Police for the Provision of 9-1-1 Services, be given third reading, signed and sealed.

Carried

- b) By-law 2019-30 - Rezone Concession 7, Part Lot 23 & 24 Bedford District

It is anticipated that third reading will be given at the June 4th, 2019 Council meeting.

- c) By-law 2019-31 - Purchase property in Concession 14, Pt Lot 25, Loughborough

Resolution No. 2019-14-13
Moved by Councillor Revill
Seconded by Councillor Ruttan

That By-law 2019-31, being a by-law to purchase property being Part 2, 13R21964, Part of Lot 25, Concession 14 in the District of Loughborough, be given third reading, signed and sealed.

Carried

- d) By-law 2019-32 - Assume as common and public highway - Concession 14, Part of Lot 25

Resolution No. 2019-14-14
Moved by Councillor Ruttan
Seconded by Councillor Revill

That By-law 2019-32, being a by-law to dedicate as common and public highway certain lands in the Township of south Frontenac pursuant to Section 31(6) of the Municipal Act, 2001, be given third reading, signed and sealed.

Carried

- e) By-law 2019-33 - Appointment of Chief Administrative Officer

Mayor Vandewal took the opportunity to introduce and welcome the future CAO of the Township. He announced that Mr. Neil Carbone would commence his role on July 15, 2019 - two weeks in advance of the retirement of the current CAO, Wayne Orr.

Resolution No. 2019-14-15
Moved by Councillor Ruttan
Seconded by Councillor Revill

That By-law 2019-33, being a by-law to appoint a Chief Administrative Officer-Deputy Clerk, be given third reading, signed and sealed.

Carried

- f) By-law 2019-34 - Appoint a Deputy Treasurer

Resolution No. 2019-14-16
Moved by Deputy Mayor Sleeth
Seconded by Councillor Morey

That By-law 2019-34, being a by-law to appoint a Deputy Treasurer, be given third reading signed and sealed.

Carried

- g) By-law 2019-35 - Site Plan Agreement with Trevor Tucker

Resolution No. 2019-14-17

Moved by Deputy Mayor Sleeth
Seconded by Councillor Morey

That By-law 2019-35, being a by-law to authorize the Mayor and the Clerk to execute a site plan agreement between the Corporation of the Township of south Frontenac and Trevor Tucker, be given third reading, signed and sealed.

Carried

- h) By-law 2019-36 - To Stop up, close, and sell a portion of Norman Road, Plan No. 1451, Pt 1 of RP 13R21964, Spicer.

Resolution No. 2019-14-18
Moved by Deputy Mayor Sleeth
Seconded by Councillor Morey

That By-law 2019-36, being a By-law to stop up, close, and sell a portion of Norman Road, Registered Plan No. 1451, being Part 1 of Reference Plan 13R21964, geographic Township of Loughborough, Spicer, be given third reading, signed and sealed this 21 day of May, 2019.

Carried

13. Reports for Information

- a) Accounts Payable and Payroll Listing
- b) PW-2019-22 - Supply and Install Accessible Entrance at Bradshaw School House
- c) Application for Extension of Draft Plan Approval for Johnston Point and Cranberry Cove Plans of Condominium

Councillor Sutherland inquired if the Plan of Condominium Agreement had been signed by the owners of Johnston Point yet. Claire Dodds confirmed that it had not been signed as of yet with the recent change of ownership.

Councillor Sutherland noted that he felt the Township should strongly oppose an extension on the Johnston Point Agreement until they sign the municipality's agreement. He also expressed a desire to see the clear cutting of brush within the 30 m setbacks stop prior to an extension being permitted. Claire Dodds explained that the County has the approval authority for the extension agreement, but the Township would like to provide input as well.

Councillor Revill noted that he would also not be in favour without being able to see the site first. Claire Dodds noted that the County and Township Staff will be doing a site visit at both locations on May 29, 2019.

14. Information Items

- a) Meela Melnik-Proud, re: Impact of Bill 108 - More Homes, More Choices Act

15. Notice of Motions - n/a

16. Announcements/Statements by Councillors

- a) Mayor Vandewal made an announcement about the Long Service Luncheon that is to take place on Thursday May 23 at Public Works facility on Keeley Rd.

17. Question of Clarity (from the public on outcome of agenda items) - n/a

18. Closed Session (if requested) - n/a

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19. Confirmatory By-law

a) By-law 2019-37

Resolution No. 2019-14-19
Moved by Councillor Morey
Seconded by Deputy Mayor Sleeth

That By-law 2019-37 being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given third reading, signed and sealed this 21 day of May, 2019.

Carried

Resolution No. 2019-14-20
Moved by Councillor Morey
Seconded by Deputy Mayor Sleeth

That By-law 2019-37, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given third reading, signed and sealed this 21 day of May, 2019.

Carried

20. Adjournment

a) Resolution

Resolution No. 2019-14-21
Moved by Councillor Revill
Seconded by Councillor Ruttan

That the Council meeting of May 21, 2019 be adjourned at 8:07 p.m.

Carried

Ron Vandewal, Mayor

Angela Maddocks, Clerk