

Minutes of Council  
January, 22, 2019

Time: 7:00 PM

Location: Council Chambers



Meeting # 3

Present: Mayor Ron Vandewal, Pat Barr, Ray Leonard, Doug Morey, Alan Revill, Norm Roberts, Randy Ruttan, Ron Sleeth, Ross Sutherland

Staff: Wayne Orr, Chief Administrative Officer, Mark Segsworth, Director of Public Services, Louise Fragnito, Director of Corporate Services and Treasurer, Angela Maddocks, Clerk.

1. Call to Order

a) Resolution

Resolution No. 2019-03-01

Moved by Councillor Revill

Seconded by Councillor Ruttan

THAT the Council meeting of January 22, 2019 be called to order at 7:00 p.m.

Carried

2. Declaration of pecuniary interest and the general nature thereof

a) Councillor Leonard declared a potential pecuniary interest with respect to agenda item 13(a), the Accounts Payable and Payroll Listing.

3. Approval of Agenda

a) Resolution

Resolution No. 2019-03-02

Moved by Councillor Ruttan

Seconded by Councillor Revill

That the agenda be adopted as presented.

Carried

4. Scheduled Closed Session - n/a

5. \*\*\*Recess\*\*\* - n/a

6. Delegations and/or Submissions for 2019 Budget

a) Karin Steiner-Bell, Director and Christine Bell, re: New Leaf Link - 2019 Budget

Karin Steiner-Bell provided an overview of the role of New Leaf Link. Currently they are offering a two day per week program which is already funded however they would like to expand their program to three days per week and are asking Council to consider funding the extra day within the 2019 budget. As Council will be conducting their 2019 budget review on January 26, the group committed to provided financial information and the dollar amount they are looking for to the Chief Administrative Officer as soon as possible.

b) Will Waddell and Kari Cunningham on behalf of Bluewater Cottagers Association, re; Massassauga Road - 2019 Budget

Will Waddell circulated to Council members and staff photos of the road condition of Massassauga Road. He noted there is a constant stream of mud and drivers have to go very slowly. He felt that the use of salt and sand has added to the deterioration of the road. In estimating the revenue through taxation for property owners in the area he felt there should be something done for the road as there has not been anything done in years other than grading.

Kari Cunningham, on behalf of the Blue Water Park Association asked for Council's consideration into fixing the road.

Councillor Revill suggested that Council request an update from the Director of Public Services on the surface material. He noted that he is aware of times when the road was "tricky" to drive on and felt this warrants review.

Councillor Ruttan noted that Massassauga Road is not unlike other roads in South Frontenac and supported Councillor Revill's suggestion for a report as he felt this is a consistent problem with this road.

- c) Andy Adamson, Director and President, Portland District and Area Heritage Society, re: 2019 Budget

Mr. Adamson spoke to the plans for new presentations in 2019 with a focus on the World War 1 era with regular revolving displays which will broaden the museums appeal and be more valuable to all South Frontenac residents. They are appreciative of the storage for artifacts that have been made available at Glendower Hall. To accomplish these goals a funding request of \$3000 in the 2019 budget would be used towards the process of developing a strategic plan.

Deputy Mayor Sleeth inquired about their process to present a "South Frontenac Museum" campaign. Mr. Adamson indicated that the goal is to have their signage changed to take to local festivals and events for promotion before the annual general meeting.

- d) John Fuller, Stair Step Lane, Battersea, re: 2019 Budget and Tax Increase

Mr. Fuller voiced his concerns about the change in budget that involves the transition from a flat rate for waste management of \$120.00 to being rolled into the tax levy. This resulted in a 6.3% increase in his taxes and he felt this was unfair to those with higher assessments. Mr. Fuller felt this should have been better communicated to the taxpayer as the flat rate had been a standard practice for 20 years.

- e) Written submission from E.K. Rollins re: 2019 Budget - Sumac and Brush growth along Burnt Hills Road

- f) Written submission from Mark and Jennifer Collier, re: 2019 Budget - Canoe/Kayak Ramp at Gilmour Point and Clean Up Week

- g) Written submission from John McDougall, re: 2019 Budget - Seniors Housing

A report will be coming to Committee of the Whole on February 12, 2019.

- h) Written submissions from Inverary Youth Activities, re: Financial Support in 2019 Budget

- i) Written submission from Land o'Lakes Traditional Music Hall of Fame, re: 2019 Budget

- j) Written submission from Perth Road Crafters, re: 2019 Budget - request for repairs and maintenance on Harris Park Hall

k) Requests pending the joint meeting with Southern Frontenac Community Services

l) Requests pending discussion with Frontenac Arch Biosphere

7. Public Meeting - n/a

8. Approval of Minutes

a) January 8, 2019 Council Meeting

Resolution No. 2019-03-03

Moved by Councillor Revill

Seconded by Councillor Ruttan

That the minutes of the January 8, 2019 Council meeting be approved.

Carried

b) January 15, 2019 Committee of the Whole Meeting

Resolution No. 2019-03-04

Moved by Councillor Ruttan

Seconded by Councillor Revill

That Council approves the minutes of the January 15, 2019 Committee of the Whole meeting.

Carried

9. Business Arising from the Minutes

a) Authorization to issue Tenders prior to Budget approval

Resolution No. 2019-03-05

Moved by Councillor Revill

Seconded by Councillor Ruttan

That Council authorize staff to issue the following tenders prior to the approval of the 2019 Budget:

- Tandem Dump Truck replacement
- 2019 Surface Treatment Program
- 2019 Microsurfacing Program
- 2019 Street Sweeping and Catch Basin Cleaning
- 2019 Crack Sealing Program
- 2019 Pavement Marking Program (combined-county wide)
- 2019 Grass Cutting Tender

Carried

b) CAO Recruitment Process and Mandate

Councillor Morey felt that another Council member should be named to make the composition of the CAO Recruitment Committee four members.

Resolution No. 2019-03-06

Moved by Councillor Morey

Seconded by Councillor Leonard

That the motion be amended to include another member of Council.

Carried

Resolution No. 2019-03-07

Moved by Deputy Mayor Sleeth

Seconded by Councillor Morey

That Council appoint Mayor Vandewal, Deputy Mayor Sleeth, Councillor Revill and Councillor Ruttan as the CAO Recruitment Committee, to be supported by the current CAO and Executive Assistant;

That the Committee be directed to utilize outsourced services to conduct a full and open recruitment, with the objective to have a new CAO on board by mid-July, 2019;

That all of Council be engaged in the final interviews;

That an allocation of up to: \$15,000 for outsourced consulting services, if selected and \$5,000 for advertising and recruitment expenses be funded from the Working Funds Reserve;

And that, the Committee shall receive input and report back to Council in Closed Session on the progress of the recruitment process.

Carried (as amended)

c) Committee of Adjustment - Terms of Reference

Resolution No. 2019-03-08

Moved by Deputy Mayor Sleeth

Seconded by Councillor Morey

That Council adopt the Terms of Reference for the South Frontenac Committee Adjustment dated January 22, 2019.

Carried

10. Reports Requiring Action

a) Financial Software Update

Councillor Sutherland felt it was an inappropriate process to pre-approve so many tenders and request prior to the budget being finalized.

Resolution No. 2019-03-09

Moved by Councillor Sutherland

Seconded by Councillor Roberts

That the motion be amended to remove "advance budget".

Defeated

Resolution No. 2019-03-10

Moved by Deputy Mayor Sleeth

Seconded by Councillor Morey

That Council provide advance budget approval to proceed with the update of our current financial software at a cost of \$12,000.

Carried

b) Mississippi-Rideau Source Protection Committee

Resolution No. 2019-03-11

Moved by Deputy Mayor Sleeth

Seconded by Councillor Morey

That the Council of the Township of South Frontenac endorse the nomination of the candidate who receives a majority of support within the No System Group of the Mississippi-Rideau Source Protection Program

Carried

c) Noise Exemption request from Desert Lake Resort

The Clerk noted a request from the resort owners for a date change from June 29 to June 30 as a friendly amendment to the motion.

Resolution No. 2019-03-12

Moved by Councillor Revill

Seconded by Councillor Sutherland

That the hours be amended to 7:30 pm to 10:30 pm.

Carried

Resolution No. 2019-03-13

Moved by Councillor Leonard

Seconded by Councillor Roberts

THAT Council grant an exemption to the Noise Bylaw to the Desert Lake Resort for tentative dates of June 30, July 13, August 3 and August 17, 2019 between the hours of 7:30 pm and 10:30 pm, for the purpose of amplified musical events subject to the dates being confirmed with the Township 3 weeks in advance, as amended.

Carried

d) Council Appointments to Committee of Adjustment

See By-law 2019-04

e) Committee Appointments - Members of the Public (By-law 2019-05)

Nominations were received for the Committee of Adjustment positions in Bedford, Loughborough and Storrington. Mike Nolan, Mike Howe and Ken Gee will be added as the members of the public to Committee of Adjustment with Tom Bruce being the appointee for Portland District.

Council supported the appointment of Edward Puszkas to the South Frontenac Police Services Board.

11. Committee Meeting Minutes

a) Bellrock Hall Committee meeting held October 9, 2018

b) Bellrock Hall Committee meeting held November 21, 2018

c) Public Services Committee meeting held October 11, 2018

Councillor Sutherland inquired about the Adopt A Road program. The Director of Public Services agreed to provide more details on this program in a report to Council.

Resolution No. 2019-03-14

Moved by Councillor Roberts

Seconded by Councillor Leonard

That Council receives for information the minutes of the following committee meetings:

- Bellrock Hall Committee meeting held October 9, 2018
- Bellrock Hall Committee meeting held November 21, 2018
- Public Services Committee meeting held October 11, 2018

Carried

12. By-laws

a) By-law 2019-03 - Interim Tax Rate By-law

Resolution No. 2019-03-15

Moved by Councillor Leonard

Seconded by Councillor Roberts

THAT the following by-laws be given first and second reading:

- By-law 2019-03
- By-law 2019-04
- By-law 2019-05

Carried

Resolution No. 2019-03-16

Moved by Councillor Roberts

Seconded by Councillor Leonard

That By-law 2019-03, being a by-law to provide for an Interim Tax Levy; payment of taxes and to provide for penalty and interest of 1.25% on tax arrears per month, be given third reading, signed and sealed.

Carried

- b) By-law 2019-04 - Council Appointments to Committee of Adjustment

Resolution No. 2019-03-17

Moved by Councillor Sutherland

Seconded by Councillor Barr

That By-law 2019-04, being a by-law to appoint Council members to the Committee of Adjustment, be given third reading, signed and sealed.

Carried

- c) By-law 2019-05 - Public Appointments to Various Committees

Resolution No. 2019-03-18

Moved by Councillor Barr

Seconded by Councillor Sutherland

That By-law 2019-05, being a by-law to appoint persons to various boards, committees and roles for the term 2018 to 2022 be given third reading, signed and sealed.

Carried

13. Reports for Information

- a) Accounts Payable and Payroll Listing
- b) Closed Meeting Investigation
- c) MPAC 2018 Year End Assessment Report and Summary of Assessment Changes
- d) Robert Charest, Trailer Committee Report - 4th Quarter Report - 2018

14. Information Items

- a) AMO Policy Update on Province's Regional Review
- b) Stephanie Paparella, Legislative Coordinator, City of Hamilton, re: Maintaining the Voters' List for Municipal Elections
- c) Wayne Myles, re: Council motion on the development review process
- d) Karin Steiner, re: Council motion on the development review process
- e) Evonne Potts, President, Battersea Loughborough Lake Association, re:

Councillor Ruttan's comments on Johnston Point monitoring

Councillor Sleeth asked for an update on the status of the Johnston Point development. The CAO indicated that the developer has not yet signed the agreement but will follow up with the Director of Development Services for updates.

- f) Evonne Potts, President, Battersea Loughborough Lake Association, re: Development Review motion referred to Development Services Committee
- g) Peter Hodson, re: Development Review process in Ontario

15. Notice of Motions

- a) Councillor Sutherland served a notice of motion to support the letter from the City of Hamilton regarding the maintenance of the Voters List for municipal elections.
- b) Councillor Sutherland served a notice of motion for staff to provide a report on what pertinent facts can be shared with the public with respect to the litigation noted in the closed meeting investigation.
- c) Councillor Sutherland served a notice of motion with respect to a community engagement plan to allow for public input prior to any new initiatives being considered with respect to the Sydenham water system.

16. Announcements/Statements by Councillors

- a) Mayor Vandewal reminded Council of the Saturday, January 26, 2019 budget session beginning at 9:00 am.

17. Question of Clarity (from the public on outcome of agenda items) - n/a

18. Closed Session - n/a

19. Confirmatory By-law

- a) By-law 2019-06

Resolution No. 2019-03-19  
Moved by Councillor Sutherland  
Seconded by Councillor Barr

That By-law 2019-06, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac be given first and second reading this 22 day of January 2019.

Carried

Resolution No. 2019-03-20  
Moved by Councillor Barr  
Seconded by Councillor Sutherland

That By-law 2019-06, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given third reading, signed and sealed this 22 day of January 2019.

Carried

20. Adjournment

- a) Resolution

Resolution No. 2019-03-21

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Moved by Councillor Sutherland  
Seconded by Councillor Barr

That the Council meeting of January 22, 2019 be adjourned at 8:30 p.m.

Carried

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Ron Vandewal, Mayor

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Angela Maddocks, Clerk