

Minutes of Council
July, 14, 2020

Time: 7:00 PM

Location: Council Chambers/Electronic Participation



Meeting # 17

Present in Council Chambers: Mayor Ron Vandewal, Ray Leonard, Alan Revill, Norm Roberts, Ron Sleeth,

Present via Teleconference: Doug Morey, Randy Ruttan, Ross Sutherland

Staff Present in Council Chambers: Neil Carbone - Chief Administrative Officer, Angela Maddocks - Clerk, Mark Segsworth - Director of Public Services, Claire Dodds - Director of Development Services, Christine Woods - Senior Planner

Staff Present via Teleconference: Louise Fragnito - Director of Corporate Services

1. Call to Order

a) **Roll Call and Resolution**

Resolution No. 2020-17-01

Moved by Councillor Roberts

Seconded by Deputy Mayor Sutherland

That the Council meeting of July 14, 2020 be called to order at 7:11 p.m.

Carried

2. Declaration of pecuniary interest and the general nature thereof

a) Deputy Mayor Sutherland declared a pecuniary interest with respect to Agenda Item 10 b), Community Grants for the Lakes and Trails Festival.

b) Councillor Leonard declared a pecuniary interest with respect to Agenda Item 13 a) the Accounts Payable and Payroll Listing.

3. Approval of Agenda

a) **Resolution**

Resolution No. 2020-17-02

Moved by Councillor Leonard

Seconded by Councillor Morey

That the agenda for the July 14, 2020 Council meeting be approved as presented.

Carried

4. Scheduled Closed Session - not applicable

5. ***Recess**** - not applicable

6. Delegations - not applicable

7. Public Meeting

a) **Resolution - Call Public Meeting to Order**

Resolution No. 2020-17-03

Moved by Councillor Revill

Seconded by Councillor Ruttan

That a public meeting be held to allow for input on planning matters related to applications for rezoning

- Z-20-02 - 2499 Wasburn Road - Con 6, Part of Lot 8 and 9 (Harrison) from Rural (RU) to Pit (PB)
- Z-20-04 - 631 and 644 Buck Bay Road - Con 1 & 2, Part of Lots 12 and 13 (McNichols) from Rural (RU) to Pit (PB)

Carried

b) **Application to Rezone from Rural (RU) to Pit "B" (PB) Concession 5, Part of Lot 8 and 9, 2499 Washburn Rd (Harrison)**

Christine Woods, Senior Planner, reviewed the rezoning application and the supporting studies, and agency comments. There were no formal comments received from the public prior to the public meeting. She noted that the application is consistent with the Provincial Policy Statement being compatible with neighbouring uses and it will have no negative impact on natural heritage features, ground water or surface water. With respect to the County Official Plan, extraction must be undertaken in an environmentally sound manner that adequately protects significant natural features and minimized community disruption. The subject lands are designated Mineral Aggregate and 30% are designated Rural in the Township's Official Plan. The application demonstrates that the proposed pit would be consistent with the OP and would be located within the bounds of the sand and gravel resource shown on the provincial mapping. Supporting studies indicated that the amendment would address the impacts to groundwater, surface water, environmental and natural heritage, noise and dust, land use, traffic and archaeological and cultural heritage. The proposed pit would also be in compliance with the zoning provisions for Pit "B" zone. The Rideau Waterway Development Review Team offered no objection but recommended that the southern boundary of the lands to be rezoned be adjusted to meet a 15 metres setback from the top of the steep slope. Ms Woods noted that the proposal incorporates a 15 metre excavation setback from the southern boundary of the pit which corresponds with a tree line and the top of the steep slope.

Mayor Vandewal commented that anyone who may have objections or concerns about this rezoning can still submit their comments in writing.

Councillor Sleeth was in full support of this rezoning and felt it would be a valuable asset to the township and is an ideal site and back from the road.

Councillor Roberts had visited the site and was supportive of the rezoning.

Councillor Revill visited the site and is familiar with the original pit and questioned the Director of Public Services on how to deal with increased heavy truck traffic.

Mark Segsworth, Director of Public Services, had discussed the increased traffic on Sunbury Road and down Sonneveld Road and suggested that a contribution to the hardtopping of Sonneveld Road may be in order, recognizing that there already exists a significant amount of traffic in this area.

Mayor Vandewal was supportive of this application. He recalled only have stone extraction approval in the past, noting that in his experience this has been the first application.

There were no comments from the public.

c) **Application to Rezone from Rural (RU) to Pit "B" (PB) Concessions 1 & 2, Part of Lots 12 & 13, 631 and 644 Buck Bay Rd (McNichols)**

Christine Woods, Senior Planner, reviewed the rezoning application, the supporting studies and agency comments. She noted that RVCA have requested that all reports be updated to recognize that the watercourse that was identified as an intermittent stream is considered to be a perennially-flowing stream that needs to be identified as an additional watercourse. Public Service staff have indicated that a commercial entrance permit will be required. The supporting studies for the proposed pit is consistent with the Provincial Policy Statement and the County Official Plan. With respect to the Township's Official Plan Section 5.5.2, the Section 5.5.2 specifies that the influence area between a residential land use and a pit above the water table is 150 metres. There are no existing houses within this influence area except for one owned by the applicants located on the subject property, 631 Buck Bay Road. The house on the subject property will be approximately 20 metres from the proposed pit. The location of the house on the subject property would be permitted under the conditions of the pit licence, per Section 66 of the Aggregate Resources Act. When considering the Township's Comprehensive Zoning By-law, the proposed pit would be in compliance with the zone provisions of the Pit "B" zone with the following exceptions:

- The pit excavation area and processing operations would be located approximately 20 metres from a residential use (on the subject property) instead of 90 metres.
- On the East Side, the minimum 15 metre setback from the interior side lot line for the excavation areas and pit processing operations would be reduced to 0 metres along the northern property line with agreement from the landowner.
- The minimum 15 metre setbacks for the excavation areas and pit processing operations would be reduced to 0 metres between the pit licensed boundary and lands owned by the Applicants.
- The minimum 15 metre setback from the eastern interior side lot line will be reduced to 0 metres at the common boundary between the proposed pit and the adjacent McNichols Pit. This would allow an increase in the amount of material that may be extracted and it would reduce the amount of rehabilitation required as there would be two less pit faces where sloping is necessary.

These exceptions would be permitted under the conditions of the licence obtained under the Aggregate Resources Act without the need for a site-specific zoning by-law amendment, per Section 66 of the Aggregate Resources Act.

Councillor Revill visited the site and that the proposed tonnage is a modest amount so that the impact on the community will not be extensive.

Mayor Vandewal felt that surrounding community is used to activity in this area.

There were no comments from the public.

d) **Resolution - Close Public Meeting**

Resolution No. 2020-17-04

Moved by Councillor Sleeth

Seconded by Councillor Morey

That having provided an opportunity for public input, the public meeting be closed.

Carried

8. Approval of Minutes

a) **Committee of the Whole Meeting - June 9, 2020**

Resolution No. 2020-17-05

Moved by Deputy Mayor Sutherland

Seconded by Councillor Ruttan

That the minutes of the June 9, 2020 Committee of the Whole meeting be approved.

Carried

b) **Council Meeting - June 16, 2020**

Resolution No. 2020-17-06

Moved by Councillor Leonard

Seconded by Councillor Roberts

That the minutes of the June 16, 2020 Council meeting be approved.

Carried

9. Business Arising from the Minutes

a) **Notice of Motion - Licensing of Docks**

A friendly amendment to include "private" docks on the second bullet was approved.

Resolution No. 2020-17-07

Moved by Deputy Mayor Sutherland

Seconded by Councillor Revill

That Council direct staff to develop a policy for docks on municipal property based upon the following principles:

- That as a general policy no private docks will be allowed on public water front
- That provision be made for exceptions to the rule based on unique and compelling circumstances that have a public interest benefit.
- That any exceptions for access be structured to protect the general public's interest in access to the waterfront
- That such a policy be structured to ensure the municipality's rights as landowner, along with protecting the municipality from liability;
- That any agreement protects that aesthetic values of the township,
- That such a policy contemplates a license, permit or encroachment agreement, and
- That any licencing program be cost neutral with the applicant paying the full cost recovery for vetting and approving the licence.

Carried

b) **Z-20-03 - Bruce and Denise Wright - Zoning By-law Amendment - 3898 Greenfield Road**

Resolution No. 2020-17-08

Moved by Councillor Ruttan

Seconded by Councillor Morey

That South Frontenac Council defer Zoning By-law Amendment application Z-20-03 to allow for further discussion between the applicant's consultants and agency staff.

Carried

10. Reports Requiring Action

a) **Arterial Road Winter Maintenance**

Council directed staff to review and discuss the stand by fee increase and to look at taking this in-house. It is recognized that the rates the township has been paying is not the industry rate. The stand-by rate is standard.

Resolution No. 2020-17-09

Moved by Councillor Morey

Seconded by Councillor Sleeth

That Council approve a one (1) season contract extension with K. Mulrooney Trucking for arterial snow plow operations based on the pricing outlined in this report dated July 14, 2020.

Resolution No. 2020-17-10

Moved by Councillor Sleeth

Seconded by Councillor Revill

That this motion be deferred.

Carried

b) **2020 Community Grants**

Resolution No. 2020-17-11

Moved by Councillor Roberts

Seconded by Councillor Leonard

That Council receive and approve the listing of staff recommended Community Grants included as Attachment 2 to this report; and

That any remaining funds be carried over to the 2021 Community Grants program; and

That staff communicate the results to applicants.

Carried

c) **Federation of Canadian Municipalities Grant Application Support**

Resolution No. 2020-17-12

Moved by Councillor Ruttan

Seconded by Councillor Revill

That Council support the Township's application to the FCM's Municipal Asset Management Program (MAMP) to the maximum funding amount of \$50,000; and

That the Township's application to the MAMP program be focused on the asset management software update including expanded functionality as well as plan updates to advance our asset management program; and

That Council approves the project, estimated at \$72,500, and commits to funding the remaining amount.

Carried

d) **Access to a Vacant Parcel of Land on Buck Lake with no frontage - License Agreement (Mathers)**

See By-law 2020-32

e) **Small Insurance Claims Policy**

Resolution No. 2020-17-13

Moved by Councillor Revill

Seconded by Deputy Mayor Sutherland

That Council approve a modernized approach to the management of any insurance claim, the cost of which is below the Township's deductible amount, by directing the claimant to file a claim with their own insurance company rather than the past practice of the Township self-administering these claims.

Carried

f) **Road Closing Application - RC- 20-01 - Concessions 9 and 10, Lot 20 (Christel Lane) Storrington District - Dog Lake**

The Director of Development Services has been contacted by two other property owners who are in immediate proximity to the unopened road allowance one of which is located on the very easterly portion of the road allowance. Adjacent property owners will be contacted about purchasing a portion of the road allowance. At this time, staff are looking for Council direction on whether to move forward with the request in a joint fashion and a rational divide of the road allowance.

Resolution No. 2020-17-14

Moved by Councillor Roberts

Seconded by Councillor Sleeth

That Council directs staff to proceed with the process to stop up and close the portion of Christel Lane that crosses the unopened road allowance between Concession 9 and 10 Lot 20, District of Storrington.

Resolution No. 2020-17-15

Moved by Councillor Sleeth

Seconded by Councillor Leonard

That this matter be deferred.

Carried

g) **Amendment to Site Plan - Garbage Enclosure - Valleyview Estates (118 Morgan Drive)**

See By-law 2020-33

11. Committee Meeting Minutes

a) **Harrowsmith Beautification Committee meeting held November 28, 2019**

b) **Bellrock Community Hall Committee meetings held February 2, and June 18, 2020.**

c) **Police Services Board meeting held March 5, 2020**

Resolution No. 2020-17-16

Moved by Councillor Morey

Seconded by Councillor Leonard

That Council receives for information the minutes of the following committee meetings:

- Bellrock Community Hall Committee meetings of February 2, 2020 and June 18, 2020
- Harrowsmith Beautification Committee meeting of November 28, 2019
- Police Services Board meeting of March 5, 2020

Carried

12. By-laws

a) **By-law 2020-32 - License Agreement to grant access over township road allowance**

Resolution No. 2020-17-17

Moved by Councillor Leonard

Seconded by Councillor Roberts

That the following by-laws be given first and second reading:

- By-law 2020-32
- By-law 2020-33

Carried

Resolution No. 2020-17-18

Moved by Deputy Mayor Sutherland

Seconded by Councillor Revill

That By-law 2020-32, being a by-law to authorize the Mayor and the Clerk to execute a license agreement between the Corporation of the Township of South Frontenac and Alastair Mathers for granting access over an unopened Township road allowance, be given third reading, signed and sealed.

Carried

b) **By-law 2020-33 - Site Plan Amendment - Valleyview Estates**

Resolution No. 2020-17-19

Moved by Councillor Ruttan

Seconded by Deputy Mayor Sutherland

That By-law 2020-33, being a by-law to authorize the Mayor and the Clerk to execute a site plan agreement between the Corporation of the Township of South Frontenac and RKR Landholdings Corporate for lands described as Lot 21, 13M-88, 118 Morgan Drive, be given third reading signed and sealed.

Carried

13. Reports for Information

a) **Accounts Payable and Payroll Listing**

b) **Tender No. PS-2020-23, 2020 Guiderail Program**

c) **2nd Quarter Building Activity Report for 2020**

14. Information Items

a) **Notice of Open House - Draft Plan of Subdivision 10T-2020/001 (Sunbury)**

b) **RVCA 2019 Audited Financial Statements**

c) **RVCA Septic System Delivery Proposal**

d) **Minister of Municipal Affairs and Housing, Steve Clerk - COVID-1 Economic Recovery Act, 2020 - Getting Ontario back on track**

15. Notice of Motions - not applicable

16. Closed Session - not applicable

17. Announcements/Statements by Councillors

- a) Mayor Vandewal received an email regarding the support for the Hartington Subdivision be serviced out of the Hartington Post Office instead of Harrowsmith. Council supported sending a letter to Canada Post.

Minutes of Council
July, 14, 2020

- b) Deputy Mayor Sutherland relayed concerns about Gypsy Moth in the northern parts of the township. The Clerk reported that the Ministry has been contacted and information will be posted on the website.

18. Question of Clarity - not applicable

19. Confirmatory By-law

a) **By-law 2020-34**

Resolution No. 2020-17-20

Moved by Councillor Morey

Seconded by Councillor Sleeth

That By-law 2020-34, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given first and second reading this 14 day of July 2020.

Carried

Resolution No. 2020-17-21

Moved by Councillor Revill

Seconded by Councillor Ruttan

That By-law 2020-34, the confirmatory by-law, be given third reading signed and sealed this 14 day of July 2020.

Carried

20. Adjournment

a) **Resolution**

Resolution No. 2020-17-22

Moved by Deputy Mayor Sutherland

Seconded by Councillor Morey

That the Council meeting of July 14, 2020 be adjourned at 8:32 p.m.

Carried

Ron Vandewal, Mayor

Angela Maddocks, Clerk