

Minutes of Council
December, 15, 2020

Time: 7:00 PM

Location: Electronic Participation/Council Chambers



Meeting # 35

Present in Council Chambers: Mayor Ron Vandewal, Ray Leonard, Doug Morey, Alan Revill, Norm Roberts, Randy Ruttan, Ron Sleeth, Ross Sutherland

Staff Present in Council Chambers: Neil Carbone - Chief Administrative Officer, Angela Maddocks - Clerk, Claire Dodds - Director of Development Services, Louise Fragnito - Director of Corporate Services & Treasurer, Darcy Knott - Director of Fire and Emergency Services, Mark Segsworth - Director of Public Services

1. Call to Order/Roll Call

a) Resolution

The Clerk conducted the roll call as outlined in the attendance noted above.

Resolution No. 2020-35-01

Moved by Councillor Morey

Seconded by Councillor Sutherland

That the Council meeting of December 15, 2020 be called to order at 7:00 pm.

Carried

2. Declaration of pecuniary interest and the general nature thereof

a) Councillor Roberts declared a pecuniary interest with respect to Agenda Item 11 h).

3. Approval of Agenda

a) Resolution

Resolution No. 2020-35-02

Moved by Councillor Roberts

Seconded by Deputy Mayor Leonard

That Council suspend the rules of the Procedural By-law 2017-76 and allow for a change in agenda items, to move the Announcements/Statements by Council members to the beginning of the meeting, and that the agenda be approved as amended.

Carried

4. Announcements/Statements by Councillors - Christmas Greetings

a) On behalf of Council, Mayor Vandewal thanked all residents, staff and fellow Councillors for their cooperation throughout a very trying year and wished everyone a very Merry Christmas.

5. Scheduled Closed Session (at the end of the meeting)

6. Recess - not applicable

7. Delegations - not applicable

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8. Public Meeting - not applicable
9. Approval of Minutes
- a) November 10, 2020 Committee of the Whole Meeting (5:00 pm)

Resolution No. 2020-35-03
Moved by Councillor Sleeth
Seconded by Councillor Morey
That the minutes of the November 10, 2020 Committee of the Whole meeting held at 5:00 pm be approved.

Carried

- b) November 10, 2020 Special Committee of the Whole Meeting (7:00 pm)

Resolution No. 2020-35-04
Moved by Councillor Ruttan
Seconded by Councillor Revill
That the minutes of the November 10, 2020 Special Committee of the Whole meeting held at 7:00 pm be approved.

Carried

10. Business Arising from the Minutes

- a) By-law 2020-54 - Open Air Burning By-law - Reconsideration

Resolution No. 2020-35-05
Moved by Councillor Roberts
Seconded by Deputy Mayor Leonard
That Council repeal By-law 2020-54 being a by-law to regulate open air burning in the Township;

And that staff be directed to bring forward the proposed Open Air Burning By-law for further discussion in early 2021 with the intent of making amendments and conducting additional public consultation.

Carried

11. Reports Requiring Action

- a) 2020 Frontenac Community Arena Levy

Resolution No. 2020-35-06
Moved by Councillor Sleeth
Seconded by Councillor Morey
That Council approve the use of Working Funds in the amount of \$160,613.62 to cover the supplemental funding required for phase 1 of the arena major renovations

Carried

- b) Frontenac Community Arena - Loan Extension

Resolution No. 2020-35-07
Moved by Councillor Revill
Seconded by Councillor Ruttan
That Council support the extension of the loan repayment date from the Arena Board to December st, 2021.

Carried

- c) Agreement between the Frontenac Townships for the Delivery of Part 8 (On-Site Sewage System) Services

Resolution No. 2020-35-08

Moved by Councillor Sutherland

Seconded by Councillor Revill

That Council approve the agreement for South Frontenac's delivery of services under Part 8 (On-Site Sewage Systems) of the Ontario Building Code (OBC) on behalf of the other Frontenac lower tier municipalities, substantially in the form as attached as Schedule A to this report, subject to the approval of the agreement by each of the other Townships; and,

That Council approves the creation of a Part 8 Specialist position and a Permit Intake Coordinator position within the Development Services Department to accommodate the assumption of Part 8 (On-Site Sewage Systems) services, subject to approval of the agreement.

Carried

- d) Zoning By-law Amendment - Z-20-09 - Barry and Susan Johnston, Part Lot 7, Concession 11 (Portland) Silver Rock Lane

See By-law 2020-72

- e) Zoning By-law Amendment - Z-20-10 - Duncan and Mary Southall, 3708 Stage Coach Road (Loughborough)

See By-law 2020-73

- f) Agreement to Encroach on a Township Road Allowance - Concession 8, Part Lot 1 (Portland)

See By-law 2020-74

- g) Hinchinbrooke Road Reconstruction - Land Purchase

See By-law 2020-75

- h) Road Closing Application - RC-20-03 - Part of Rideau Crescent adjoining Lots 16-20 on Plan 1316

The price per square footage was discussed based on the township policy of \$2.41 as some Council members felt this price might be considered high, however there is a potential for increased property value that will benefit from the additional road allowance portion.

Resolution No. 2020-35-09

Moved by Councillor Morey

Seconded by Councillor Sleeth

That Council direct staff to move forward with the process related to transferring of ownership of a 20 metres (66 foot) by approximately 30.5 metres (100 foot) portion of unopened road allowance to enlarge an adjacent parcel of land municipally known as 30 Rideau Crescent Lane.

Carried

12. Committee Meeting Minutes - not applicable

13. By-laws

- a) By-law 2020-72 - Rezone Concession 11, Part Lot 7, Portland (Johnston)

Resolution No. 2020-35-10

Moved by Councillor Morey Seconded by Councillor Sleeth

That the following by-laws be given first and second reading:

- By-law 2020-72
- By-law 2020-73
- By-law 2020-74
- By-law 2020-75

Carried

Resolution No. 2020-35-11

Moved by Councillor Morey

Seconded by Deputy Mayor Leonard

That By-law 2020-72, being a by-law to amend By-law 2003-75, as amended, to rezone land from Rural (RU) to Limited Service Residential-Waterfront (RLSW) Concession 11, Part Lot 1, 2210 Silver Rock Lane, be given third reading signed and sealed.

Carried

- b) By-law 2020-73 - Rezone Concession 2, Part Lot 4, Loughborough (Southall)

Resolution No. 2020-35-12

Moved by Councillor Sutherland

Seconded by Councillor Ruttan

That By-law 2020-73, being a by-law to amend By-law 2003-75, as amended, to rezone lands from Rural (RU) to Special Provision (RU-60), Concession 2, Part of Lot 4, Loughborough District, be given third reading, signed and sealed.

Carried

- c) By-law 2020-74 - Agreement to Encroach on a Township Road Allowance

Resolution No. 2020-35-13

Moved by Deputy Mayor Leonard

Seconded by Councillor Roberts

That By-law 2020-74, being a by-law to authorize the Mayor and the clerk to execute an encroachment agreement between the Corporation of the Township of South Frontenac and Michael Deodato allowing the existing dwelling to encroach onto an unopened township road allowance be given third reading, signed and sealed.

Carried

- d) By-law 2020-75- Approve the acquisition of land for Hinchinbrooke Road reconstruction

Resolution No. 2020-35-14

Moved by Councillor Morey

Seconded by Councillor Sleeth

That B-law 2020-75, being a by-law to approve the acquisition of property for the purposes of road improvements and utility pole relocations for the Hinchinbrooke Road Reconstruction project be given third reading, signed and sealed.

Carried

14. Reports for Information

- a) Project Funding Overages

Councillor Sutherland sought clarification on the process when projects are over budget and how that overage gets funded as these do not necessarily come to Council for approve.

Louise Fragnito explained that By-law 2020-21, the tax rate by-law has the provision in Section 12 of the by-law that allows for transfers to finance expenditures from reserve funds. She indicated that staff will be monitoring

these projects regularly in 2021 and will bring a report to Council for their review and approval.

b) Community Newspaper Boxes

Councillor Sutherland thanked staff for the work done on moving towards community mailboxes and asked if a list had been provided for those areas where due to safety, the newspapers will continue to be left at individual driveways/municipal road allowances.

The CAO confirmed that these locations have not been provided as yet.

c) Emergency Management Program and Plan

15. Information Items - not applicable

16. Notice of Motions - not applicable

17. Question of Clarity (from the public on outcome of agenda items) - none

18. Closed Session

a) Council will move into Closed Session in accordance with Section 239(2)(b) of the Municipal Act, to discuss personal matters about identifiable individuals, including municipal or local board employees; and, (d) labour relations or employee negotiations; **to receive a verbal update from the CAO regarding proposed organizational restructuring and succession planning, and (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; to receive a "Closed Meeting Investigation Report" from John Mascarin.**

Resolution No. 2020-35-15

Moved by Councillor Ruttan

Seconded by Councillor Revill

That Council move into Closed Session in accordance with Section 239(2)(b) of the Municipal Act, to discuss personal matters about identifiable individuals, including municipal or local board employees; and, (d) labour relations or employee negotiations; to receive a verbal update from the CAO regarding proposed organizational restructuring and succession planning and (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose: to receive a "Closed Meeting Investigation Report" from John Mascarin.

Carried

b) Proposed Organizational Restructuring and Succession Planning - Verbal Update from CAO

c) Closed Meeting Investigation Report from John Mascarin

d) Move out of Closed Session - Resolution

Resolution No. 2020-35-16

Moved by Councillor Roberts

Seconded by Deputy Mayor Leonard

That Council move out of Closed Session.

Carried

19. Confirmatory By-law

a) By-law 2020-76

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Resolution No. 2020-35-17

Moved by Councillor Revill

Seconded by Councillor Ruttan

That By-law 2020-76, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac be given first and second reading this 15 day of December 2020.

Carried

Resolution No. 2020-35-18

Moved by Councillor Sleeth

Seconded by Councillor Morey

That By-law 2020-76, being the confirmatory by-law, be given third reading, signed and sealed.

Carried

20. Adjournment

a) Resolution

Resolution No. 2020-35-19

Moved by Councillor Morey

Seconded by Councillor Sutherland

That the Council meeting of December 15, 2020 be adjourned at 8:24 pm.

Carried

Ron Vandewal, Mayor

Angela Maddocks, Clerk