

Minutes of Council
March, 17, 2020

Time: 7:00 PM

Location: Council Chambers



Meeting # 8

Present: Mayor Ron Vandewal, Ray Leonard, Doug Morey, Alan Revill, Randy Ruttan, Ron Sleeth, Ross Sutherland

Staff: Neil Carbone - Chief Administrative Officer, Mark Segsworth - Director of Public Services, Louise Fragnito - Director of Corporate Services and Treasurer, Angela Maddocks - Clerk, Claire Dodds, Director of Development Services, Darcy Knott - Director of Fire and Emergency Services

1. Call to Order

a) Mayor Vandewal provided a brief update on the status of the Emergency Control Group's regular meetings, discussions and decisions regarding the COVID-19 pandemic, recognizing the importance of protecting the health of community members and staff. He indicated that the road side signage and extended tax due date has been well received by the community in light of the pandemic.

b) Resolution

Resolution No. 2020-8-01

Moved by Councillor Revill

Seconded by Councillor Ruttan

That the Council meeting of March 17, 2020 be called to order at 7:00 p.m.

Carried

2. Declaration of pecuniary interest and the general nature thereof

a) Councillor Leonard declared pecuniary interest with respect to Agenda Item 13 (e), the Accounts Payable and Payroll Listing.

3. Approval of Agenda

a) Resolution

As the agenda indicated a Closed Session at the end of the meeting, the CAO clarified that discussions would be in open session unless there is a need to discuss identifiable individuals or other matters subject to closed meeting guidelines.

Resolution No. 2020-8-02

Moved by Councillor Ruttan

Seconded by Councillor Revill

That the agenda for the March 17, 2020 Council meeting be approved as amended.

Carried

4. Scheduled Closed Session - not applicable

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5. ***Recess*** - not applicable

6. Delegations

a) James Patenaude, Philip Emon and Jim Miller, Utilities Kingston, re: 2019 Annual Compliance Report for the Sydenham Water Treatment Plant

Due to COVID-19 restrictions it was pre-determined that the staff from utilities Kingston would not personally attend the meeting, however Council members were encouraged to submit any questions to them through the Clerk via email.

Resolution No. 2020-8-03

Moved by Councillor Revill

Seconded by Councillor Ruttan

That Council receives the 2019 Annual Compliance Report for the Sydenham Water Treatment Plant, as required by the terms and conditions outlined in Schedule 22 of the Ontario Regulation 170/03.

Carried

7. Public Meeting - not applicable

8. Approval of Minutes

a) March 3, 2020 Council Meeting

Resolution No. 2020-8-04

Moved by Councillor Ruttan

Seconded by Councillor Revill

That the minutes of the March 3, 2020 Council meeting be approved.

Carried

b) March 10, 2020 Committee of the Whole Meeting

Resolution No. 2020-8-05

Moved by Councillor Ruttan

Seconded by Councillor Revill

That the minutes of the March 10, 2020 Committee of the Whole meeting be approved.

Carried

9. Business Arising from the Minutes

a) Notice of Motion - Tree Cutting along lake shorelines

Resolution No. 2020-8-06

Moved by Councillor Revill

Seconded by Councillor Ruttan

That Council direct staff to provide a report on the most effective and expeditious way to control tree cutting on lake shore lines.

Carried

10. Reports Requiring Action

a) Approve Transfer Payment Agreement (TPA) with the Ontario Ministry of Municipal Affairs and Housing (MMAH)

Resolution No. 2020-8-07

Moved by Councillor Sleeth

Seconded by Councillor Morey

That Council authorize the Mayor and Clerk to execute a Transfer Payment Agreement (TPA) with the Ontario Ministry of Municipal Affairs and Housing

(MMAH) for Municipal Modernization Program Funding for the Regional Service Delivery Review project

Carried

b) SFFR Medical Rapid Response Vehicles

Resolution No. 2020-8-08

Moved by Councillor Sleeth

Seconded by Councillor Morey

That Council authorize the release of unbudgeted funds totalling \$15,750 + HST to be funded from the working fund reserve, for the retrofit of three (3) SFFR pickup truck units to accommodate new rapid response units to attend medical emergencies.

Carried

c) Lyons Landing - Rezoning of Lots 22 to 32, Plan 13M-56

See By-law 2020-13

d) McGibbon Rezoning - Concession 13, Pt Lot 5, 4462 Wilmer Road

See By-law 2020-14

e) Extension of Due Date for Interim Taxes

See By-law 2020-15 also.

Resolution No. 2020-8-09

Moved by Councillor Sleeth

Seconded by Councillor Morey

That in addition to extending the due date for payment of the 2020 Interim Taxes to April 30, 2020, that Council approves the recommendation from the Director of Corporate Services and Treasurer not to charge the 1.25% penalty that on outstanding taxes for April 1, 2020.

Carried

11. Committee Meeting Minutes - not applicable

12. By-laws

a) By-law 2020-13 - Rezone Plan 13M-56, Lots 22 -to 32, to Residential Special Provision (R- 30) Zone

Resolution No. 2020-8-10

Moved by Councillor Sleeth

Seconded by Councillor Morey

That the following by-laws be given first and second reading:

- By-law 2020-13
- By-law 2020-14
- By-law 2020-15

Carried

Resolution No. 2020-8-11

Moved by Deputy Mayor Sutherland

Seconded by Councillor _____

That By-law 2020-13 be amended to include an adjunct legal instrument on Lots 22 to 32 that provides an option to plant up to three trees on each lot at the cost of the developer.

Resolution No. 2020-8-12

Moved by Councillor Sleeth

Seconded by Councillor Morey

That By-law 2020-13, being a by-law to amend By-law 2003-75, as amended, to rezone Lots 22 to 32, Plan of Subdivision 13M -56 from Residential Special Provision Zone (R-10) to Residential Special Provision Zone (R-30), Kona Crescent, Lyons Landing, be given third reading signed and sealed.

Carried

- b) By-law 2020-14 - Rezone Conc 13 Part Lot 5, to Rural - Special Provision Zone (RU-5) 4462 Wilmer Road

Resolution No. 2020-8-13

Moved by Councillor Morey

Seconded by Councillor Sleeth

That By-law 2020-14, being a by-law to amend By-law 2003-75, as amended, to rezone land from Rural - Temporary Zone - (RU-42) to Rural - Special Provision Zone (RU-58) on lands described as 4462 Wilmer Road, Lot 5, Concession 13, being part 1 on Plan 13R-7400, District of Loughborough, be given third reading, signed and sealed.

Carried

- c) By-law 2020-15 - Amend 2020-04 - Interim Tax By-law

Resolution No. 2020-8-14

Moved by Councillor Leonard

Seconded by Deputy Mayor Sutherland

That By-law 2020-15, being a by-law to amend By-law 2020-04, the Interim Tax levy By-law with respect to the date taxes are payable, be given third reading, signed and sealed.

Carried

13. Reports for Information

- a) Notice of Motion - Resolution 2019-34-04 - Status of Johnston Point Plan of Condominium

Deputy Mayor Sutherland asked that staff look into the possibility of viewing an unredacted version of the Benefit Permit in a Closed Session meeting.

- b) Tender No. FD-2020-01 - 2020 4 X 4 Mid Sized SUV

- c) Emergency Management Compliance 2019

- d) 2019 Development Charges Reporting

The Director of Corporate Services and Treasurer provided clarity on allocations from the previous Development Services By-law compared to what has been collected based on the updated By-law 2019-48.

- e) Accounts Payable and Payroll Listing

14. Information Items - not applicable

15. Notice of Motions - not applicable

16. Announcements/Statements by Councillors

- a) Mayor Vandewal announced that it was the Chief Administrative Officer's birthday.

17. Question of Clarity (from the public on outcome of agenda items) - not applicable
18. Closed Session - NOT Required
 - a) Despite the inclusion of a Closed Session in the published agenda, Council amended the agenda to remove the requirement for a Closed Session.
 - b) Verbal Update from the Chief Administrative Officer - COVID-19 Pandemic

Neil Carbone provided an update to Council on the operational decisions made for health and safety precautions for the public and staff. All Township owned recreation facilities have been closed and not accessible to the public, this includes not committing to any bookings of these facilities in the near future. The Administration offices closed to the public effective at the end of today's work day. Staff will continue to work remotely from home where possible and there will be limited staff working from the municipal offices. Continued public service announcements and updates will be published on the website and social media sites. A by-law has been prepared for Council's consideration to delegate certain authority to staff in order to continue with the necessary business of the township.

19. By-law
 - a) By-law 2020-16 - Delegation of Authority

A recorded vote was requested for Resolution 2020-8-15, the third and final reading of By-law 2020-16.

Councillors Leonard, Morey, Revill, Ruttan, Sleeth and Mayor Vandewal voted in favour of the motion, Deputy Mayor Sutherland voted against the motion.

Resolution No. 2020-8-15
Moved by Deputy Mayor Sutherland
Seconded by Councillor Leonard
That By-law 2020-16 be given first and second reading.

Carried

Resolution No. 2020-8-16
Moved by Councillor Leonard
Seconded by Councillor Sleeth
That By-law 2020-16, being a by-law to temporarily delegate authority to the Chief Administrative Officer, the Director of Corporate Services and Treasurer, the Mayor and the Clerk, be given third reading, signed and sealed this 17 day of March 2020.

Carried

20. Confirmatory By-law
 - a) By-law 2020-17

Resolution No. 2020-8-17
Moved by Deputy Mayor Sutherland
seconded by Councillor Leonard
That By-law 2020-17, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given third reading, signed and sealed this 17 day of March 2020.

Carried

Resolution No. 2020-8-18

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Moved by Councillor Ruttan
Seconded by Councillor Revill

That By-law 2020-17, being a by-law to confirm generally previous actions of the Council of the Township of South Frontenac, be given first and second reading this 17 day of March, 2020.

Carried

21. Adjournment

a) Resolution

Resolution No. 2020-8-19

Moved by Councillor Revill
Seconded by Councillor Ruttan

That the Council meeting of March 17, 2020 be adjourned at 8:00 p.m.

Carried

Ron Vandewal, Mayor

Angela Maddocks, Clerk