



TOWNSHIP OF SOUTH FRONTENAC
Council Meeting Minutes



Meeting #34

Time: 7:00 p.m.

Location: Electronic Participation/Council Chamber

Present: Mayor Ron Vandewal, Ray Leonard, John McDougall, Doug Morey, Alan Revill, Norm Roberts, Randy Ruttan, Ron Sleeth, Ross Sutherland

Staff: Troy Dunlop - Manager, Technical Services & Infrastructure, Michelle Hannah-Planning Assistant, Angela Maddocks - Clerk, James Thompson - Deputy Clerk, Christine Woods - Senior Planner

Present Virtually: Shelley Stedall - Director, Corporate Services - Treasurer (Arrived 7:30 p.m.)

1. Call to Order and Roll Call

a) Resolution

Resolution No. 2022-34-01

Moved by Councillor Roberts

Seconded by Councillor Ruttan

That the Council meeting of October 4, 2022 be called to order at 7:00 p.m.

Carried

b) The Clerk conducted the roll call as outlined in the attendance above.

2. Declaration of pecuniary interest and the general nature thereof - none

3. Approval of Agenda

a) Resolution

Resolution No. 2022-34-02

Moved by Councillor Sleeth

Seconded by Councillor Revill

That the agenda for the October 4, 2022 Council meeting be approved, as presented.

Carried

4. Scheduled Closed Session - Not Applicable

5. Delegations

a) Mr. Sutherland spoke to Council in support of PL-RAC-2022-0120.

b) Mr. Beach spoke to Council in support of RC-21-03.

6. Public Meeting

a) Resolution - Call public meeting to order

Resolution No. 2022-34-03

Moved by Councillor McDougall

Seconded by Councillor Morey

That a public meeting be held regarding:

- Zoning By-law Amendment Application - 2022-0061, Frontenac Outfitters (2017), 6674 Bedford Road
- Zoning By-law Amendment Application - PL-ZBA-2022-0125, Moreland, 3195 Sunbury Road.

Carried

b) Notice of Collection

The Deputy Clerk spoke to the collection of personal information as well as the purpose of the public meeting held under the Planning Act.

c) Public Meeting - Zoning By-law Amendment Application - PL-ZBA-2022-0061, Frontenac Outfitters (2017), 6674 Bedford Road

- The report provided Council with information about Zoning By-law Amendment Application PL-ZBA-2022-0061 for 6674 Bedford Road. If approved, the zone on the subject lands would be changed from Rural Commercial (RC) and Rural (RU) to a property specific Recreational Resort Commercial zone (RRC-XX).

Mr. Keene, Ms. Newitt; Agents and Ms. Woods, Senior Planner conducted a PowerPoint presentation regarding the application.

Councillor Revill commented that the proposed 1.5 acres per campsite represents low density. He questioned if the waterfront will be used as a swimming area or canoe launch. Ms. Newitt responded that the existing dock located at Hearts Lake will be used for the paddle course. She clarified that most of the use will occur in Frontenac Park or as part of a course.

Mayor Vandewal afforded members of the public with an opportunity to provide comment.

Members of the public did not provide comment.

d) Public Meeting - Zoning By-law Amendment Application - PL-ZBA-2022-0125, Moreland, 3195 Sunbury Road

- The report provided Council with information about Zoning By-law Amendment Application PL-ZBA-2022-0125 for 3195 Sunbury Road. If approved, the zone on a portion of the subject lands on Battersea Road would be changed from Urban Residential – First Density (UR1) to a property specific Urban Residential – First Density (UR1-XX).

Ms. Woods conducted a PowerPoint presentation regarding the application.

Councillor Revill referenced the drainage plan and stated that it is his understanding that the culvert is either blocked or crushed. He commented that this issue could be a shared responsibility of Public Services and the applicant.

Councillor Sleeth indicated that he is in agreement with the statement of Councillor Revill. Councillor Sleeth stated that it is his understanding that there is a desire to orient the houses with the existing houses facing the road. He stressed the importance of supporting this type of infill in hamlets.

Mayor Vandewal indicated that he is supportive of the application. He stated that the application is proposing the type of infill that is required in the hamlets.

Councillor Roberts noted that he is supportive of the application.

Mayor Vandewal afforded members of the public with an opportunity to provide comment.

The Applicant provided clarification regarding drainage. He stated that the culvert must be replaced or repaired.

e) Resolution - Close Public Meeting

Resolution No. 2022-34-04

Moved by Councillor Sutherland

Seconded by Councillor Revill

That having provided an opportunity for input, the public meeting be closed.

Carried

7. Approval of Minutes

a) Resolution

Resolution No. 2022-34-05

Moved by Deputy Mayor Leonard

Seconded by Councillor Morey

That the minutes of the September 6, 2022 Council meeting and the September 13, 2022 Committee of the Whole meeting be approved.

Carried

8. Business Arising from the Minutes

9. Reports Requiring Action

a) Speed Limit Changes – New Firehall at 4490 Battersea Road

- The purpose of this report was to initiate speed zone changes on Battersea Road in support of the new Station 8 Firehall on Battersea Road.

Resolution No. 2022-34-06

Moved by Councillor McDougall

Seconded by Councillor Sleeth

That Council approve the staff recommendation for the implementation of a new 60km/hr speed limit on Battersea Road from Millburn Road to a location approximately 650m to the north.

And that Council direct staff to prepare an amendment to the Roads, Traffic and Parking Bylaw 2000-01 to incorporate the proposed speed limit change.

Carried

b) PL-RAC-2022-0120 (Sutherland) – Application to request to stop up, close and transfer portions of unopened road allowance between Lot 20 and 21, Concession 2, District of Bedford

- The report provided information regarding an application received by Development Services Staff to request to stop up, close and transfer a portion of unopened road allowance between Lot 20 and 21, Concession 2, District of Bedford.

Resolution No. 2022-34-07

Moved by Councillor Sutherland

Seconded by Councillor Morey

That Council direct staff to not proceed with the process of stopping up, closing and transferring ownership of a portion of the unopened road allowance between Lot 20 and 21, Concession 2, Bedford.

Carried

- c) RC-21-03 (5006755 Ontario Ltd.) (Beach - Agent) – Application to stop up, close and transfer a portion of unopened road allowance between former Townships Portland and Loughborough
- The report provided information regarding an application has been received by Development Services Staff requesting to stop up, close and transfer a portion of unopened road allowance between former Townships Portland and Loughborough.

Resolution No. 2022-34-08

Moved by Councillor McDougall

Seconded by Councillor Ruttan

THAT Council deny the request in the application of the road closure which included a 20.12 (66 foot) metre by 182.87 metre (600 foot) portion of the road allowance.

AND further that staff recommend that Council approve in principle, to stop up, close and transfer ownership of a portion of unopened road allowance over which the existing dwelling encroaches, and an additional three-foot buffer;

AND FURTHER it being understood that a subsequent report containing a By-law will be presented to Council for approval following the receipt of the revised survey.

Carried

10. Committee Meeting Minutes

- a) There were none.

11. By-laws

- a) PL-EA-2022-0135 (Dumbleton) – Encroachment Agreement Request
- An application has been received to request an Encroachment Agreement to recognize the existing encroachment of an accessory building, being a detached garage and the existing driveway over Township owned lands.

Resolution No. 2022-34-09

Moved by Councillor Ruttan

Seconded by Councillor McDougall

That By-law 2022-92 being a by-law to authorize the Mayor and Clerk to enter into an Encroachment Agreement with Judy and Mike Dumbleton for the purposes of recognizing the existing encroachment onto the Township Lands known as Block B, Plan 1597; Buckley Drive, be given first and second reading.

Carried

Resolution No. 2022-34-10

Moved by Councillor Sutherland

Seconded by Councillor Revill

That By-law 2022-92 be given third reading, signed and sealed.

Carried

12. Reports for Information

- a) Federal Electoral Districts Redistribution 2022 - Update
- The report provided Council with an update regarding the Notice of Motion approved at the September 20, 2022 Council meeting regarding the Federal Electoral Districts Redistribution 2022.

- b) December 8th, 2022, Committee of Adjustment Meeting
 - The report provided information with respect to the December 8, 2022, Committee of Adjustment meeting.

13. Information Items

14. Notice of Motions

- a) Resolution

Resolution No. 2022-34-11

Moved by Councillor Reville

Seconded by Councillor Sleeth

That staff be directed to prepare a report for the October 11, 2022 Council meeting which includes mapping and an associated recommendation regarding the proposed Township of South Frontenac submission to the Electoral Boundaries Commission for Ontario - Federal Electoral Districts Redistribution 2022; and

That Township of South Frontenac staff brief County of Frontenac staff regarding the Township of South Frontenac position regarding the Federal Electoral Districts Redistribution 2022.

Carried

15. Announcements/Statements by Councillors

- a) Councillor Sleeth spoke to the success of the Battersea Pumpkin Festival.

16. Question of Clarity (from the public on outcome of agenda items)

17. Closed Session (if requested)

18. Confirmatory By-law

- a) Resolution

Resolution No. 2022-34-12

Moved by Councillor Ruttan

Seconded by Councillor Roberts

That By-law 2022-93, being a by-law to confirm generally all actions and proceedings of the Council of the Township of South Frontenac, be given first and second reading.

Carried

Resolution No. 2022-34-13

Moved by Deputy Mayor Leonard

Seconded by Councillor McDougall

That By-law 2022-93, being the confirmatory by-law, be given third reading, signed and sealed.

Carried

19. Adjournment

- a) Resolution

Resolution No. 2022-34-14

Moved by Councillor Sutherland

Seconded by Councillor Morey

That the Council meeting of October 4, 2022 be adjourned at 7:50 p.m.

Carried

Ron Vandewal, Mayor

Angela Maddocks, Clerk