

Minutes of Council

April, 5, 2022

Time: 7:00 PM

Location: Electronic Participation



Meeting # 18

Council Present in Council Chambers: Mayor Ron Vandewal, Ray Leonard, Doug Morey, John McDougall, Alan Revill, Norm Roberts, Randy Ruttan, Ron Sleeth, Ross Sutherland

Staff Present in Council Chambers: Louise Fragnito - Interim Chief Administrative Officer, Angela Maddocks - Clerk, Jamie Brash - Manager of Facilities and Solid Waste, Claire Dodds - Director of Development Services, Troy Dunlop - Manager of Technical Services & Infrastructure, Ronnie Joslin - Construction and Technical Services Technologist, Darcy Knott - Director of Fire and Emergency Services

Staff Present via Electronic Participation: Anna Geladi - Planner

1. Call to Order & Roll Call

a) **Resolution**

Resolution No. 2022-18-01

Moved by Councillor McDougall

Seconded by Councillor Sutherland

That the Council meeting of April 5, 2022 be called to order at 7:00 p.m.

Carried

b) The Clerk conducted the roll call as outlined in the attendance noted above.

2. Declaration of pecuniary interest and the general nature thereof

a) There were no declarations.

3. Approval of Agenda

a) **Resolution**

Resolution No. 2022-18-02

Moved by Councillor Leonard

Seconded by Councillor Roberts

That the agenda for the April 5, 2022 Council meeting be approved as presented.

Carried

4. Scheduled Closed Session (at the end of the agenda)

5. Delegations - none

6. Public Meeting - none

7. Approval of Minutes

a) **Council Meeting of January 25, 2022**

Resolution No. 2022-18-03

Moved by Councillor Roberts
Seconded by Councillor Leonard
That the minutes of the January 25, 2022 Council meeting be approved.

Carried

b) **Special Committee of the Whole Meeting of February 2, 2022**

Resolution No. 2022-18-04

Moved by Councillor McDougall
Seconded by Councillor Sutherland

That the minutes of the Special Committee of the Whole meeting held February 2, 2022 be approved.

Carried

8. Business Arising from the Minutes - not applicable

9. Reports Requiring Action

a) **Fabric Replacement on Bedford Salt Dome**

This report provided updated information on the Bedford dome fabric replacement and seeks Council approval on a budget amendment.

Resolution No. 2022-18-05

Moved by Councillor McDougall
Seconded by Deputy Mayor Revill

That Council approve an additional \$28,000 in the budget for the Bedford dome roof panel replacement project and that the budget increase be funded from the Facilities Reserve; and

That this project be awarded to The Razecon Group who is the Contractor of Record that provides the warranty work for Britespan.

Carried

b) **Award of RFP #PS-P01-2022 - Detailed Design for Eagle Creek Bridge and Opinicon Culvert**

This report provided a summary of the outcomes of the Request for Proposal # PS-P01-2022 and recommended the award of the contract for detailed design for the replacement of the Eagle Creek Bridge (2023) and Opinicon Culvert (2022)

Resolution No. 2022-18-06

Moved by Councillor Ruttan
Seconded by Councillor Sutherland

That Council award RFP # PS-P01-2022 Professional Services for Detailed Design of the Eagle Creek Bridge and Opinicon Culvert to HP Engineering Inc. for the successful bid of \$66,718.94 (net of rebatable HST).

Carried

c) **Storrington Centre Renovations**

This report provided updated information on the Storrington Centre renovation project and requested Council approval.

Resolution No. 2022-18-07

Moved by Councillor Sleeth
Seconded by Councillor Roberts

That Council approve the tender price submitted by Jeffrey G. Wallans Construction Ltd in the amount of \$658,790.00 for the renovations to the Storrington Centre.

Carried

d) **Stars Corners Intersection - Preferred Design Alternative**

This report provided a summary of the outcomes of Jewell Engineering's review of the Stars Corners intersection (Yarker Road and Wilton Road) along with background analysis relating to the preferred design alternative for intersection upgrades

Resolution No. 2022-18-08

Moved by Councillor Morey

Seconded by Councillor Leonard

That Council approve the multi-way (4) stop control and reduced speed (60km/hr) zone as the preferred design alternative for the Stars Corners intersection (Yarker Road and Wilton Road).

And that Council direct staff to proceed with the design and construction of the preferred solution;

And furthermore that staff prepare an amendment to the Roads and Parking Bylaw outlining the details for reduced speed limits at the approaches to the intersection of Yarker Road and Wilton Road.

Carried

e) **Green Bay Road - Crossing at Camsel Creek**

This report provided an update on the request from the Greater Bob's and Crow Lakes Association and Foundation for a joint fisheries enhancement project on Green Bay Road at Camsel Creek (1.1 km east of New Road)

Resolution No. 2022-18-09

Moved by Deputy Mayor Revill

Seconded by Councillor Ruttan

That Council approve Option 3 and proceed with a Township funded Hydrological/Hydraulic Study for the purposes of determining the sizing for the Camsel Creek crossing on Green Bay Road;

And that Council approve funding in the amount of \$5,000 from the Asset Investment Reserve for the project.

Carried

f) **Tennis/Pickle Ball Court Fence Repair - Centennial Park**

This report recommended funding that was required to repair the tennis/pickle ball court fencing at Centennial Park damaged by high winds during the past winter.

Resolution No. 2022-18-10

Moved by Councillor Leonard

Seconded by Councillor Morey

That Council approve an amount of \$18,000 for repairs to the south west side of the tennis/pickle ball court fence at Centennial Park to be funded through the Infrastructure Reserve Fund.

Carried

g) **Request for Capital Funds: Centennial Park Portable Soccer Nets**

Staff received a request from the Frontenac Soccer Association seeking funding for the purchase of two portable soccer nets to be located at Centennial Park in Harrowsmith

Resolution No. 2022-18-11

Moved by Councillor Morey

Seconded by Councillor Leonard

That Council approve the amount of \$12,600 for the purchase of two commercial grade portable soccer nets, and that the purchase be funded from the Parkland Reserve.

Carried

h) **Extension of Approval of Draft Plan of Condominium –Township of South Frontenac (Shield Shores) County File #10CD-2016/001**

The developer of the Shield Shores Plan of Condominium applied to the County of Frontenac for an extension to their draft plan approval which was set to lapse on May 15, 2022. The County requests that Township Council provide a recommendation to County Council as part of their decision-making process on the request to extend draft plan approval.

Resolution No. 2022-18-12

Moved by Councillor Roberts

Seconded by Councillor Sleeth

That South Frontenac Council recommend the County of Frontenac extend draft plan approval for a period of two years for application 10CD-2016/001, subject to the conditions approved by the County of Frontenac on May 15, 2019, and direct the Clerk to forward this resolution to the County Clerk.

Carried

i) **Frontenac Arch Biosphere Network - 2022 Request for Funding**

The Frontenac Arch Biosphere Network made a request for \$5,000 funding to help grow their capacity and sustainability in 2022. The Lake Ecosystem Advisory Committee reviewed the request and provided a recommendation.

Resolution No. 2022-18-13

Moved by Deputy Mayor Revill

Seconded by Councillor Ruttan

That Council support the request for funding in the amount of \$5,000 from the Frontenac Arch Biosphere Network and that the request be funded from the Council grants operating budget.

Carried

j) **Vaccination Policy**

The report requested that Council approve the repealing of the Township's vaccination policy HR-023.

Resolution No. 2022-18-14

Moved by Councillor McDougall

Seconded by Deputy Mayor Revill

That Council support the staff recommendation to discontinue the requirement of mandatory vaccination;

That Policy HR-023 COVID-19 Prevention & Vaccination Policy be repealed;

And further, that the Township continue to promote and encourage vaccination to protect staff and the public from COVID-19.

Carried

k) **COVID-19 Community Grant Request**

This report recommended supporting a request received by the Verona Community Association for support under the COVID-19 Community Grant program.

Resolution No. 2022-18-15

Moved by Councillor Morey

Seconded by Councillor Ruttan

That Council approve a COVID-19 Community Grant to the Verona Community Association in the amount of \$5,000; and,

That the request be funded from the Township's Working Funds Reserve being the designated reserve from which the original COVID-19 Community Grant program was allocated.

Carried

l) **RFP for Electronic Voting - 2022 Municipal Election**

The report asked for Council's approval to contract for Electronic Voting Services to Intelivote Systems

Resolution No. 2022-18-16

Moved by Councillor Ruttan

Seconded by Councillor McDougall

That Council award the contract for the provisions of Electronic Voting Services (both internet and telephone) to Intelivote Systems Inc. for an upset of \$46,800, plus applicable taxes;

And that the funds for this expense be allocated from the Election Reserve.

Carried

10. Committee Meeting Minutes

a) **Verona Community Association - Minutes and Reports from 2021**

Resolution No. 2022-18-17

Moved by Councillor Leonard

Seconded by Councillor Morey

That Council receive for information the minutes and reports from 2021 from the Verona Community Association.

Carried

b) **Joint Recreation Committee - Minutes of August 23, 2021 Meeting**

c) **Police Services Board - Minutes of November 25, 2021 Meeting**

d) **Heritage Committee - Minutes of January 27, 2022 Meeting**

e) **Lake Ecosystem Advisory Committee - Minutes of January 28, 2022 Meeting**

f) **Bellrock Community Hall Committee - Minutes of March 18, 2022 Meeting**

Resolution No. 2022-18-18

Moved by Councillor Sutherland

Seconded by Deputy Mayor Revill

That Council receives for information the minutes of the following committee meetings:

- Joint Recreation Committee meeting held August 23, 2021
- Police Services Board meeting held November 25, 2021
- Heritage Committee meeting held January 27, 2022
- Lake Ecosystem Advisory Committee meeting held January 28, 2022
- Bellrock Community Hall Committee meeting held March 18, 2022

Carried

11. By-laws

a) **Site Plan Control Application SP-09-21-B, Kathleen Thomas, West Devil Lake Lane - By-law 2022-26**

This report recommended that Council pass a by-law to approve a Site Plan Control agreement for a residential property on West Devil Lake Lane and with

frontage on Devil Lake. By-law 2003-25 requires site plan control to ensure that the Township's development and environmental standards will be met on properties with frontage on at-capacity lake trout lakes.

Resolution No. 2022-18-19

Moved by Councillor McDougall

Seconded by Deputy Mayor Revill

That By-law 2022-26, being a by-law to authorize the Mayor and the Clerk to execute a Site Plan Agreement between the Township of South Frontenac and Kathleen Thomas, be given first and second reading.

Carried

Resolution No. 2022-18-20

Moved by Councillor Ruttan

Seconded by Councillor Morey

That By-law 2022-26, be given third reading, signed and sealed.

Carried

b) **Site Plan Control Application - PL-2022-0001 - Sean Allair & Lisa Taylor (applicant); ZanderPlan Inc. (agent) Unit 11, Johnston Point Plan of Condominium - By-law 2022-27**

This report recommended that Council approve the individual site plan control application for Unit 11 in Johnston Point. This Unit is the first unit located on the east side of Hinterland Lane and is proposed to be developed with a single detached dwelling. The Johnston Point Condominium and Master Site Plan Agreements require individual Units within the condominium to obtain site plan control approval prior to the issuance of a building permit.

Resolution No. 2022-18-21

Moved by Councillor Morey

Seconded by Councillor Sleeth

That By-law 2022-27, being a by-law to authorize the Mayor and the Clerk to execute a Site Plan Agreement between the Corporation of the Township of South Frontenac and Sean Allair and Lisa Taylor, be given first and second reading.

Carried

Resolution No. 2022-18-22

Moved by Councillor Leonard

Seconded by Councillor Roberts

That By-law 2022-27 be given third reading, signed and sealed.

Carried

12. Reports for Information

a) **Tender # PS-2022-10 - Bellrock Road Reconstruction**

This report provided background on the budget and award of contract for the Bellrock Road Reconstruction (Project # 22-23) from Road #38 to 1.4 km west.

b) **South Frontenac Fire & Rescue Tender – 3 ½ Ton Pickup Trucks**

The report provides information on the Tender award for SFFR of three (3) ½ ton Pickup Trucks

c) **Municipal Election 2022**

This report provided information with respect to deadlines, processes, and related information for both candidates and voters in South Frontenac.

d) **Use of Corporate Resources for Election Purposes**

This report was for information only and intended to be a reminder to Council members and potential candidates of the regulations under the Municipal Elections Act.

13. Information Items

- a) **Inverary Youth Activities Inc - Ken Garrett Memorial Park - Grand Opening of New Accessible Washroom - April 23, 2022**
- b) **WCO - Wind Concerns Ontario - Setbacks for industrial-scale wind turbines**

14. Notice of Motions

- a) Deputy Mayor Revill served a notice of motion that the CAO be requested to provide a report that would clarify whether there has been any change in the policies regarding required widths for road widenings on former County roads relating to severance applications within the past 8 years
- b) Deputy Mayor Revill filed a notice of motion for staff to provide a report that would consider ways to expand the expense account for Council members to include costs associated with childcare or senior care while attending meetings.

15. Announcements/Statements by Councillors

- a) Councillor Sutherland attended the Municipal Energy Symposium last week and referred to the City of Brantford work being done on evaluating climate change both a qualitative and quantitative evaluation. He suggested that staff look at their website for some good reference material as well as the climatedata.ca website.
- b) Councillor Sleeth inquired as to whether South Frontenac has developed a policy with respect to wind turbines considering there were a number of applications received for solar panel projects in the municipality a few years ago.

The CAO confirmed that those applications were dealt with individually and there was no policy in place.

16. Question of Clarity (from the public on outcome of agenda items)

- a) There were no members of the public joined virtually to the meeting.

17. Closed Session

- a) **Resolution**

Resolution No. 2022-18-23

Moved by Councillor Ruttan

Seconded by Deputy Mayor Revill

That Council move into a Closed Session as permitted by the Municipal Act, Section 239.2 (b) to discuss personal matters about identifiable individuals, including municipal or local board employees to discuss and review the outcome of interviews for Chief Administrative Officer and item (c) a proposed or pending acquisition or disposition of land by the municipality or local board regarding a land purchase in Battersea.

Carried

- b) **Battersea Land Purchase**

- c) **Chief Administrative Officer Recruitment Process (Verbal update from Mayor Vandewal)**
- d) **Resolution** - Move out of Closed Session

Resolution No. 2022-18-26
Moved by Councillor Leonard
Seconded by Councillor Roberts
That Council move out of closed session.

Carried

18. Rise and Report from Closed Session

- a) **By-law 2022-28 - Appoint a Chief Administrative Officer/Deputy Clerk**

Louise Fragnito returned to the meeting.

On behalf of Council, Mayor Vandewal congratulated Ms. Fragnito on her appointment as CAO.

Resolution No. 2022-18-27
Moved by Councillor Roberts
Seconded by Councillor Leonard
That By-law 2022-28, being a by-law to appoint Louise Fragnito as the Chief Administrative Officer/Deputy Clerk effective April 6, 2022, be given first and second treading.

Carried

Resolution No. 2022-18-28
Moved by Councillor Morey
Seconded by Councillor Sleeth
That By-law 2022-28, be given third reading, signed and sealed.

Carried

19. Confirmatory By-law

- a) **By-law 2022-29**

Resolution No. 2022-18-29
Moved by Councillor Morey
Seconded by Councillor Sleeth
That By-law 2022-29, being a by-law to confirm all actions and proceedings of the Council of the Township of South Frontenac, be given first and second reading.

Carried

Resolution No. 2022-18-30
Moved by Councillor McDougall
Seconded by Councillor Sutherland
That By-law 2022-29, being the confirmatory by-law, be given third reading, signed and sealed.

Carried

20. Adjournment

- a) **Resolution**

Resolution No. 2022-18-31
Moved by Councillor Ruttan
Seconded by Deputy Mayor Revill

That the Council meeting of April 5, 2022 be adjourned at 7:58 p.m.

Carried

Ron Vandewal, Mayor

Angela Maddocks, Clerk