

Minutes of Council
April, 19, 2022

Time: 7:00 PM

Location: Electronic Participation/Council Chambers



Meeting #20

Council Present in Council Chambers: Mayor Ron Vandewal, Ray Leonard, Doug Morey, John McDougall, Alan Revill, Norm Roberts, Ron Sleeth, Ross Sutherland

Council Present via Electronic Participation: Randy Ruttan

Staff Present in Council Chambers: Louise Fragnito - Chief Administrative Officer, Angela Maddocks - Clerk, Jamie Brash - Manager of Facilities and solid Waste, Trevor Greene - Acting Manager of Operations and Fleet, Stephanie Kuca - Acting Director of Corporate Services & Treasurer.

Staff Present via Electronic Participation: Claire Dodds - Director of Development Services, Anna Geladi - Planner, Christine Woods - Senior Planner

1. Call to Order and Roll Call

a) **Resolution**

Resolution No. 2022-20-01

Moved by Councillor Sleeth

Seconded by Councillor Morey

That the Council meeting of April 19, 2022 be called to order at 7:00 p.m.

Carried

b) The Clerk conducted the roll call as outlined in the attendance noted above.

2. Declaration of pecuniary interest and the general nature thereof

a) Councillor Leonard declared a pecuniary interest with respect to Agenda Item 12 c), the Accounts Payable and Payroll Listing.

b) Councillor McDougall declared a pecuniary interest with respect to Agenda Item 12 c), the Accounts Payable and Payroll Listing.

3. Approval of Agenda

a) **Resolution**

Resolution No. 2022-20-02

Moved by Councillor McDougall

Seconded by Councillor Sutherland

That the agenda for the April 19, 2022 Council meeting be approved as presented.

Carried

4. Scheduled Closed Session (at end of agenda)

- a) At this time, Mayor Vandewal thanked Trevor Greene for the great job he did stepping into the role of Acting Manager of Operations and Fleet for the past six months. On behalf of Council and the CAO, he presented Mr. Greene with a thank you card and a token gift of appreciation.

Mayor Vandewal also thanked the staff at Bedford Garage for this transition. (Mr. Greene left the meeting at this time)

Mayor Vandewal also commended Deputy Mayor Revill on his election as Chair to Conservation Ontario.

5. Public Meeting

- a) **Resolution & Public Meeting Statement**

The Clerk provided direction on how to request a notice of decision on the application being heard and the process to appeal a decision with the Ontario Land Tribunal.

Resolution No. 2022-20-03

Moved by Councillor Roberts

Seconded by Deputy Mayor Revill

That a public meeting be held to allow for input on planning matters related to Zoning By-law Amendment Application for 2414 and 2418-2420 Rutledge Road.

Carried

- b) **PL-ZBA-2022-0031 - Zoning By-law Amendment for 2414 and 2418-2420 Rutledge Road (Gordon) (DeGeer)**

Anna Geladi, Planner, presented the details on the application to rezone property known as 2418-2420 Rutledge Road which is subject to consent application S-19-21-L for a lot addition. Provisional approval of the consent application was granted subject to conditions by the Director of Development Services on August 6, 2021. One of the conditions of consent requires the lot addition lands to be rezoned. The zoning on the property that will be enlarged (2414 Rutledge Road) as a result of the lot addition also needs to be changed. The proposal is to change the zone on the subject lands (i.e. lot addition lands and benefitting lands) from property specific Limited Service Residential Waterfront zone (RLSW-88) and Rural (RU) to a property specific Waterfront Residential zone (RW-48).

She noted that The subject lands are located on the north side of Rutledge Road, east of the intersection of Sydenham Road and Rutledge Road. Attachment 1 to this report shows the location of the subject lands. They consist of approximately 8 acres of land, with 177 metres of frontage on Rutledge Road and 61 metres of frontage on Sydenham Lake. The property at 2414 Rutledge Road is developed with a single detached dwelling, a sewage system, and an accessory detached garage. The dwelling is located 145 metres from the road. The garage is located 130 metres from the road. The lands consist of field and forest. There is a watercourse on the west side of the subject lands that flows from Rutledge Road to Sydenham Lake.

Ms. Geladi noted that this application did not meet the criteria for circulation to Public Services and Building Services (Septic System Review). The application does not affect safe access to the public road nor does it affect the sewage system. Cataraqui Conservation was not circulated on the rezoning application, as they had no objection to the approval of consent application when they reviewed the consent application in 2021.

No comments have been received from members of the public to date.

The proposed rezoning is assessed against the applicable policies of the Provincial Policy Statement 2020, County of Frontenac Official Plan, and Township of South Frontenac Official Plan, as well as the provisions of Zoning By-law No. 2003-75.

The Provincial Policy Statement 2020 allows growth and development to be directed to rural lands, including residential lot creation and development that is compatible with the rural landscape. The PPS promotes efficient land uses and development patterns that support strong, livable and healthy communities, protect the environment and public health and safety and facilitate economic growth.

Claire Dodds, Director of Development Services considered the PPS 2020 as well as the County and Township Official Plans in the decision to grant provisional approval to consent application S-19-21-L for a lot addition. It is good planning practice to ensure that consistent zoning is applied to the enlarged parcel.

2414 Rutledge Road was created in 2011. It is a property that has frontage on Sydenham Lake, but does not have frontage on Rutledge Road. It is currently accessed by a right-of-way over 2418-2420 Rutledge Road. The RLSW-88 zone on 2414 Rutledge Road reflects that this property does not have frontage on the public road. The RLSW-88 zone also permits the lot to have less than 91 metres (300 feet) of waterfrontage.

2414 Rutledge Road will be enlarged as a result of consent application S-19-21-L, such that it will gain approximately 117 metres (384 feet) of frontage on Rutledge Road. The lot addition lands are currently zoned Rural (RU). The zone on the enlarged property must be changed to a Waterfront Residential (RW) zone to reflect that it will be a waterfront property with frontage on a public road. The RW zone must be a property-specific zone (e.g. RW-48) to continue to recognize the waterfrontage of the subject lands.

There is an accessory detached garage on the enlarged property. Section 5.24.2 of Zoning By-law No. 2003-75 does not permit accessory buildings or structures to be located in the front yard. The garage, located between the dwelling and the road was in a compliant location in the RLSW zone, as, the front yard is on the water side of the dwelling. With the addition of the frontage on Rutledge Road, the front yard changes to the roadside of the dwelling. As a result of the lot enlargement consent, the garage would now be considered to be in the front yard.

Ms Geladi noted that the proposed RW-48 zone will acknowledge the existing accessory building in the front yard. It is appropriate to continue to allow the accessory building to be located in the front yard because it was legally constructed in this location. Also, it is setback 400 metres from the highwater mark, in conformity with the Township's environmental protection policies. It is also setback 130 metres from Rutledge Road, in a location that does not visually or practically impact the use of surrounding properties. The consent application rationalized the lands that are being used by the two subject properties and facilitates long term access to each property.

The proposal to rezone the lands through application PL-ZBA-2022-0031 is consistent with the 2020 PPS as well as the County and Township Official Plans and the Zoning By-law No. 2003-75.

Mayor Vandewal inquired about the access point and the driveway location given the change in zoning.

There was no one registered to comment on this application.

c) **Resolution - close public meeting**

Resolution No. 2022-20-04

Moved by Councillor Ruttan

Seconded by Deputy Mayor Revill

That having provided an opportunity for input, the public meeting be closed.

Carried

6. Delegations

a) **Cambium - 2021 Annual Update on Waste Disposal Sites**

Stephanie Reeder, Senior Project Manager with Cambium, presented the 2021 annual update on the Township owned waste disposal sites. The report included details on annual monitoring, surveys of the active landfills, site inspections, reports, a summary of operational information, recommendations for changes to monitoring/operations and the requirements to meeting Ministry guidelines. Overall the remaining site life capacity in landfills is 27 years. The statistics for the Loughborough site capacity are based on Phase 1 and 2A only. If Phase 2 is approved, this will increase the site capacity to 25 years and overall the township site life will increase to about 21 years.

Councillor Sleeth inquired about the property that needs to be acquired for the Loughborough site and it was confirmed that there are two separate properties. Ms. Reeder confirmed that it needs to be 27 hectares or about 65 acres

The CAO confirmed that the municipality is in the process of seeking an appraisal for the two properties before approaching the respective property owners.

Mayor Vandewal questioned the remaining capacity at Loughborough and the average annual placement data.

Mayor Vandewal thanked Ms. Reeder for her presentation.

7. Approval of Minutes

a) **February 1, 2022 Council Meeting**

Resolution No. 2022-20-05

Moved by Councillor Sutherland

Seconded by Councillor McDougall

That the minutes of the following February 2022 meetings be approved:

- Council meeting of February 1, 2022
- Special Council meeting of February 8, 2022
- Council meeting of February 15, 2022
- Special Council meeting of February 23, 2022

Carried

b) **February 8, 2022 Committee of the Whole Meeting**

Resolution No. 2022-20-06

Moved by Councillor Leonard

Seconded by Councillor Roberts

That the minutes of the February 8, 2022 Committee of the Whole meeting be approved.

Carried

c) **February 8, 2022 Special Council Meeting**

- d) **February 15, 2022 Council Meeting**
- e) **February 23, 2022 Special Council Meeting**
- f) **March 8, 2022 Council Meeting**

Resolution No. 2022-20-07

Moved by Councillor McDougall

Seconded by Councillor Ruttan

That the minutes of the March 8, 2022 and March 15, 2022 Council meetings be approved.

Carried

- g) **March 15, 2022 Council Meeting**
- h) **March 17, 2022 Committee of the Whole Meeting**

Resolution No. 2022-20-08

Moved by Councillor Leonard

Seconded by Councillor Roberts

That the minutes of the March 17, 2022 Committee of the Whole meeting be approved.

Carried

8. Business Arising from the Minutes

- a) **Notice of Motion - Road Widening Policy for former County Roads**

Resolution No. 2022-20-09

Moved by Deputy Mayor Revill

Seconded by Councillor Ruttan

That the CAO be requested to provide a report that would clarify whether there has been any change in the policies regarding required widths for road widenings on former county roads relating to severance applications within the past 8 years.

Carried

- b) **Notice of Motion - Funding to entice younger candidates for Township Council**

Resolution No. 2022-20-10

Moved by Deputy Mayor Revill

Seconded by Councillor McDougall

Whereas the composition of our municipal council does not reflect the age and gender diversity of the people of South Frontenac perhaps to our detriment. One of the possible hurdles for younger people of our Township to serve on Council may be the cost for child or senior care.

Therefore be it resolved that the CAO be requested to provide a report to consider ways that the expense account for Councillors could be expanded to reimburse a Council member for these costs.

Carried

- c) **Notice of Motion - Recognition for the contributions of local services clubs and churches during COVID**

Resolution No. 2022-20-11

Moved by Councillor Sleeth

Seconded by Councillor Morey

That Council support the notice of motion filed by Councillor Sleeth and direct staff to provide a report on ways to recognize the important contributions that service clubs and churches have made and continue to offer to the community during COVID.

Carried

- 9. Reports Requiring Action - none
- 10. Committee Meeting Minutes - not applicable
- 11. By-laws

a) **By-law 2022-30 - Authorize the Mayor and Clerk to execute the contract with Intelivote Systems Inc for Internet and Telephone Voting**

Resolution No. 2022-20-12

Moved by Councillor McDougall

Seconded by Councillor Sutherland

That By-law 2022-30, being a by-law to authorize the Mayor and Clerk to execute the contract with Intelivote Systems Inc for Internet and Telephone Voting, be given first and second reading.

Carried

Resolution No. 2022-20-13

Moved by Deputy Mayor Revill

Seconded by Councillor Ruttan

That By-law 2022-30, be given third reading, signed and sealed.

Carried

b) **By-law 2022-31 - Delegated Authority By-law (Lame Duck period)**

Resolution No. 2022-20-14

Moved by Councillor Morey

Seconded by Councillor Sleeth

That By-law 2022-31, being a by-law to delegate authority to the Chief Administrative Officer, be given first and second reading.

Carried

Resolution No. 2022-20-15

Moved by Councillor Ruttan

Seconded by Councillor McDougall

That By-law 2022-31, be given third reading, signed and sealed.

Carried

c) **By-law 2022-32 - Tax Rate By-law**

Resolution No. 2022-20-16

Moved by Councillor Roberts

Seconded by Councillor Leonard

That By-law 2022-32, being a by-law to levy taxes for the Township of South Frontenac for the year 2022, be given first and second reading.

Carried

Resolution No. 2022-20-17

Moved by Councillor McDougall

Seconded by Councillor Sutherland

That By-law 2022-32, be given third reading, signed and sealed.

Carried

d) **By-law 2022-33 - Sousa Deeming By-law PL-LC-2022-0019**

Resolution No. 2022-20-18

Moved by Councillor McDougall

Seconded by Deputy Mayor Reville

That By-law 2022-33, being a by-law to deem part of Plan of Subdivision 13M79 not to be a registered plan of subdivision; Lot 7, Plan 13M79, District of Storrington, be given first and second reading.

Carried

Resolution No. 2022-20-19

Moved by Deputy Mayor Reville

Seconded by Councillor Ruttan

That By-law 2022-33, be given third reading, signed and sealed.

Carried

e) **By-law 2022-35 - Rezoning 3810 Perth Road - 1809505 Ontario Ltd**

Resolution No. 2022-20-20

Moved by Councillor Roberts

Seconded by Councillor Sleeth

That By-law 2022-35, being a by-law to amend By-law 2003-75, as amended, to effect a change to the Urban Commercial - Special Provision (UC-27) Zone, on lands described as 3810 Perth Road, Part Lot 19 Concession 4, District of Storrington, be given first and second reading.

Carried

Resolution No. 2022-20-21

Moved by Councillor Morey

Seconded by Councillor Sutherland

That By-law 2022-35 be given third reading, signed and sealed.

Carried

12. Reports for Information

a) **Request for Contracted Equipment, Materials & Trades**

- This report provided information on the results from the request for quotations on contracted equipment, materials and trades.

b) **Annual Repayment Limit in respect to Long-Term Debt and Financial Obligations**

- This report provided updated information on the Township's Annual Repayment Limit based on our 2020 Financial Information Return

c) **Accounts Payable and Payroll Listing**

- This report provided the payment listing of accounts payable and payroll for the period of March 1 - 31, 2022

13. Information Items - none

14. Notice of Motions - none

15. Announcements/Statements by Councillors

- a) The Clerk announced that there is a "So You Want to Run for Council?" session on April 28, 2022 at 6:30 pm at Soldiers Memorial Hall in Sharbot lake. This free session is hosted by the Frontenac Clerks Group and is intended as an information session for anyone interested in running in the upcoming election on October 24, 2022. There is no need for registration.

She noted that nomination forms and endorsement of nomination forms are available on the township's website.

16. Question of Clarity (from the public on outcome of agenda items)

- a) There were no members of the public joined virtually for this meeting.

17. Closed Session

- a) **Resolution**

Resolution No. 2022-20-22

Moved by Councillor Ruttan

Seconded by Councillor Sutherland

That Council into a Closed Session as permitted by the Municipal Act, Section 239.2, to receive a verbal report from the Chief Administrative Officer with respect to item (c) a proposed or pending acquisition or disposition of land by the municipality or local board regarding a property in the hamlet of Sydenham.

Carried

- b) **Property Acquisition - Verbal Report from Chief Administrative Officer**

- c) **Resolution - Move out of Closed Session**

Resolution No. 2022-20-23

Moved by Councillor Sleeth

Seconded by Councillor Leonard

That Council move out of closed session.

Carried

18. Confirmatory By-law

- a) **By-law 2022-36**

Resolution No. 2022-20-24

Moved by Councillor Sleeth

Seconded by Councillor Morey

That By-law 2022-36, being a by-law to confirm generally all actions and proceedings of the Council of the Corporation of the Township of South Frontenac, be given first and second reading.

Carried

Resolution No. 2022-20-25

Moved by Councillor Leonard

Seconded by Councillor Roberts

That By-law 2022-36, be given third reading, signed and sealed.

Carried

19. Adjournment

- a) **Resolution**

Resolution No. 2022-20-26

Moved by Councillor Ruttan

Seconded by Councillor McDougall

That the Council meeting of April 19, 2022 be adjourned at 8:27 p.m.

Carried

Ron Vandewal, Mayor

Angela Maddocks, Clerk