



**Township of South Frontenac
Council Meeting Minutes**



Meeting # 28

Time: 7:00 p.m.

Location: Council Chambers / Via Zoom

Present: Charlene Godfrey, Ray Leonard, Doug Morey, Steve Pegrum, Norm Roberts, Randy Ruttan, Ron Sleeth, Scott Trueman, Mayor Ron Vandewal

Staff: Louise Fragnito - Chief Administrative Officer, James Thompson - Clerk, Michelle Hannah - Deputy Clerk, Brad Wright - Director of Development Services, Kyle Bolton - Director of Public Services, Shelley Stedall - Director of Corporate Services and Treasurer, Troy Dunlop - Manager of Engineering & Capital Projects, Jan Minaker - Manager of Human Resources

1 Call to Order

a) Resolution

Resolution No. 2023:28:01

Moved by Councillor Morey

Seconded by Councillor Pegrum

That the Council meeting of September 5, 2023 be called to order at 7:00 p.m.

Carried

2 Declaration of pecuniary interest and the general nature thereof

a)

There were none.

3 Approval of Agenda

a) Resolution

Resolution No. 2023:28:02

Moved by Councillor Roberts

Seconded by Councillor Leonard

That the agenda be approved, as presented.

Carried

4 Scheduled Closed Session

a)

There was none.

5 Recess

a)

Not applicable.

6 Public Meeting

a)

There was none.

7 Delegations

- a) There were none.

8 Briefings

- a) There were none.

9 Approval of Minutes

- a) Resolution

Resolution No. 2023:28:03

Moved by Councillor Roberts

Seconded by Councillor Trueman

That the minutes of the August 15, 2023 Council meeting be approved.

Carried

10 Reports Requiring Action

- a) **Noise By-law Exemption Application**

Resolution No. 2023:28:04

Moved by Councillor Godfrey

Seconded by Deputy Mayor Sleeth

That Michael East be granted an exemption from Section 3. Clause F. and Section 4 in relation to Schedule 1, Clause 7. of By-law Number 2015-41, As Amended, "A By-Law To Prohibit And Regulate Noise Within The Township Of South Frontenac", to permit amplified music and fireworks during a wedding on September 30, 2023 from 11:00 a.m. to 11:00 p.m. located at 28 Starlight Lane, Hartington; it being understood that the Noise By-law exemption to discharge consumer fireworks does not permit the discharge of fireworks should the discharge of consumer fireworks be prohibited by other Township of South Frontenac By-laws or Provincial Legislation.

Carried

- b) **2023 Community Grants - Intake 2**

Resolution No. 2023:28:05

Moved by Councillor Leonard

Seconded by Councillor Trueman

That Council approve the two (2) Community Grant applications included in this Staff Report totalling \$7,500 and,

That any unspent balance in 2023 Community Grants be allocated towards the 2024 Community Grant program.

Carried

- c) **1-Ton truck plow and sander replacement**

Resolution No. 2023:28:06

Moved by Deputy Mayor Sleeth

Seconded by Councillor Ruttan

That Council approve the purchase of two (2) plow and sanders with an upset limit in the amount of \$56,000; with the trade-in value from the disposal of two plow and sanders to be offset from this amount; and

That the purchase be funded from the Public Services Equipment Reserve.

Carried

d) **Municipal Access Agreement – Xplornet Communications Inc.**

Resolution No. 2023:28:07

Moved by Councillor Ruttan

Seconded by Councillor Godfrey

That Council authorize the Mayor and Clerk to execute a Municipal Access Agreement between the Township of South Frontenac and Xplornet Communications Inc.; and

That the term of the Municipal Access Agreement shall be for a period of 5 years expiring on December 31st, 2028.

Carried

e) **Township of South Frontenac – Flag Policy**

Resolution No. 2023:28:08

Moved by Councillor Ruttan

Seconded by Councillor Morey

That the existing Township of South Frontenac Flag Protocol Policy, attached to the Report as Exhibit A, be repealed; and

That the proposed Township of South Frontenac Flag Policy, attached to the Report as Exhibit B, be approved by Council.

Carried

f) **Detailed Design – Harrowsmith and Hartington Sidewalks**

Resolution No. 2023:28:09

Moved by Councillor Morey

Seconded by Councillor Pegrum

That Council approve moving forward with the detailed design for the Notre Dame Street and Road 38/Boyce Road sidewalk projects; and

That the projects be funded from the Asset Investment Reserve in the amount of \$44,300; and

That the construction portion of the projects be considered under the 2024 Budget deliberation.

Carried

g) **2024 Budget Schedule**

Resolution No. 2023:28:10

Moved by Councillor Ruttan

Seconded by Councillor Godfrey

That Council adopt the 2024 Budget Schedule as attached in the report as Appendix A.

Carried

11 **Advisory Committee Reports or Minutes**

a) **Recreation & Leisure Services Committee**

1. **The Point Park Beach Closures and Recommendations for a Goose & Seagull Deterrent Strategy for 2024**

Resolution No. 2023:28:11

Moved by Councillor Roberts

Seconded by Councillor Leonard

That Council endorse the goose and seagull deterrent strategy for 2024, and

That Council approve additional funds into The Point Park 2024 operating budget to support the strategy.

Carried

12 Reports Requiring Approval of By-laws

a) **Emergency Management Program Update**

Resolution No. 2023:28:12

Moved by Councillor Pegrum

Seconded by Councillor Trueman

That By-law 2023-67, as amended, being "A By-Law to adopt an Emergency Management Program and Emergency Response Plan as Required under the Emergency Management and Civil Protection Act", be given first and second reading.

Carried As Amended - See Motion to Amend

Resolution No. 2023:28:13

Moved by Councillor Pegrum

Seconded by Councillor Roberts

(Motion to Amend)

That Section 11. of Exhibit B, The By-Law to adopt an Emergency Management Program and Emergency Response Plan as Required under the Emergency Management and Civil Protection Act and Section 15 of the By-law, be amended by deleting the "Deputy Mayor" as the alternate for the MCEG Policy Group and inserting the "Emergency Designate for the Mayor"; it being understood that a member of Council be appointed as the "Emergency Designate for the Mayor" for the term of Council.

Carried

Resolution No. 2023:28:14

Moved by Councillor Roberts

Seconded by Councillor Morey

That By-law 2023-67, as amended, be given third reading, signed and sealed.

Carried

b) **PL-RAC-2022-0122 (Mancino) (ZanderPlan) application to stop up, close and transfer a portion of unopened road allowance, Part of Lot 20, Concession 11, Parts 4 & 5 Plan 13R20005; Bedford**

Resolution No. 2023:28:15

Moved by Councillor Roberts

Seconded by Councillor Godfrey

That By-law 2023-68, attached as Exhibit A, being "A By-law to stop up, close and transfer ownership of Parts 4 & 5 Plan 13R20005, PIN 36240-0919 being a portion of unopened road allowance to the adjacent property municipally known as vacant land, Gardner Lane, PIN 36240-0918", be given first and second reading.

Carried

Resolution No. 2023:28:16

Moved by Councillor Trueman
Seconded by Councillor Leonard
That By-law 2023-68 be given third reading, signed and sealed.

Carried

c) **Pre-Consultation By-law for Planning Applications**

Resolution No. 2023:28:17

Moved by Councillor Trueman
Seconded by Councillor Ruttan

That the report regarding the new Pre-Consultation By-Law for planning applications be received; and

That By-law 2023-69, attached as Attachment 1, being “A By-Law to Require Applicants to Consult with the Township Prior to the Submission of Planning Act Applications and to Repeal By-Law Number 2019-54”, be given first and second reading.

Carried

Resolution No. 2023:28:18

Moved by Councillor Morey
Seconded by Councillor Godfrey

That By-law 2023-69 be given third reading signed and sealed.

Carried

13 Reports for Information

- a) There were none.

14 Committee of the Whole

- a) There was none.

15 Information Items

- a) Correspondence received from Lawrence MacAulay, Minister of Agriculture Minister of Agriculture and Agri-Food and Lisa M. Thompson, Minister of Agriculture, Food and Rural Affairs regarding the Sustainable Canadian Agricultural Partnership.

16 Notice of Motions

- a) **Notice of Motion – Reconsideration of Resolution Number 2023-07-06 regarding closing and transferring ownership of a portion of the unopened road allowance between Concessions 5 & 6, District of Loughborough**

Resolution No. 2023:28:19

Moved by Councillor Trueman
Seconded by Councillor Leonard

That Council reconsider Resolution Number 2023-07-06, approved at the January 10, 2023 meeting of Council which reads as follows:

“Moved by Councillor Pegrum Seconded by Councillor Ruttan That Council direct staff to not proceed with the process of stopping up, closing and transferring ownership of a portion of the unopened road allowance between Concessions 5 & 6, District of Loughborough.”

Defeated

- b) Councillor Trueman submitted a Notice of Motion for consideration at the September 19, 2023 Council meeting. The Notice of Motion reads as follows:

"That Council direct staff to report back to Council regarding a proposed policy to process certain Noise By-law Exemption Applications through delegated authority."

17 Rise and Report regarding County Council and External Boards

- a) County Council

No update was provided.

- b) Police Services Board

Councillor Pegrum advised that the last Police Services Board meeting was held on August 17, 2023 at which the quarterly statistics were reviewed and updates were provided regarding recent conferences.

- c) Cataraqui Region Conservation Authority

Deputy Mayor Sleeth advised the budget discussions have commenced for the Cataraqui Region Conservation Authority. Deputy Mayor Sleeth also noted that CRCA is collaborating with the Ministry of Natural Resources to implement a new program to address the Emerald Ash Bore.

- d) Quinte Conservation

No update was provided.

- e) Rideau Valley Conservation Authority

No update was provided.

18 Announcements/Statements by Councillors

- a)

In response to questions from Councillor Ruttan, the Deputy Clerk confirmed that a new roads closure policy will be brought before Council for consideration in 2023.

Councillor Trueman advised that the Sydenham High School 150th Reunion was a success.

Deputy Mayor Sleeth provided a reminder to Council members with respect to the Open Farms and the Plowing Match.

Mayor Vandewal advised that he provided opening remarks as the Mayor of South Frontenac and Warden of Frontenac at the 150th Sydenham High School Reunion which was well attended.

Mayor Vandewal mentioned that the Open Farms Kick off and Farmers Market was well attended.

Mayor Vandewal stated that the Green and Young families, B&B Show and Shine was a success. He mentioned that the event raised food and money for the food bank and money for the South Frontenac and Central Frontenac Fire Departments.

19 Closed Session (if requested)

Minutes of Council
September, 5, 2023

- a) There was none.

20 Confirmatory By-law

- a) Resolution

Resolution No. 2023:28:20

Moved by Councillor Trueman

Seconded by Councillor Godfrey

That By-law 2023-70, being a by-law to confirm generally all actions and proceedings of the Council of the Township of South Frontenac, be given first and second reading.

Carried

Resolution No. 2023:28:21

Moved by Councillor Ruttan

Seconded by Councillor Roberts

That By-law 2023-70, being the confirmatory by-law, be given third reading, signed and sealed.

Carried

21 Adjournment

- a) Resolution

Resolution No. 2023:28:22

Moved by Councillor Ruttan

Seconded by Councillor Leonard

That the Council meeting of September 5, 2023 be adjourned at 7:52 p.m.

Carried

Ron Vandewal, Mayor

James Thompson, Clerk