



**Township of South Frontenac
Council Meeting Minutes**



Meeting # 32

Time: 7:00 p.m.

Location: Council Chambers / Virtual via Zoom

Present: Charlene Godfrey, Doug Morey (arrived at 8:52 p.m.), Steve Pegrum, Norm Roberts, Ron Sleeth, Scott Trueman, Mayor Ron Vandewal

Staff: Louise Fragnito - Chief Administrative Officer, James Thompson - Clerk, Michelle Hannah - Deputy Clerk, Brad Wright - Director of Development Services, Alex Bennett- Acting Director of Fire and Emergency Services, Kyle Bolton - Director of Public Services, Shelley Stedall - Director of Corporate Services and Treasurer, Troy Dunlop - Manager of Engineering & Capital Projects, Christine Woods - Senior Planner, Brian Kirk - Manager of Operations & Fleet, Jan Minaker - Manager of Human Resources.

1 Call to Order

a) Resolution

Resolution No. 2023:32:01

Moved by Councillor Pegrum

Seconded by Councillor Godfrey

That the Council meeting of November 7, 2023 be called to order at 7:00 p.m.

Carried

2 Declaration of pecuniary interest and the general nature thereof

a) There were none declared.

3 Approval of Agenda

a) Resolution

Resolution No. 2023:32:02

Moved by Councillor Roberts

Seconded by Councillor Pegrum

That the agenda be approved, as presented.

Carried

4 Scheduled Closed Session

a) There was none.

5 Recess

a) There was none.

6 Public Meeting

a) There was none.

7 Delegations

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- a) Shannon Lem from Frontenac Arch Biosphere Network was present to speak to Council regarding the Frontenac Arch Biosphere Network Budget.

8 Briefings

- a) There were none.

9 Approval of Minutes

- a) Resolution

Resolution No. 2023:32:03

Moved by Councillor Pegrum

Seconded by Councillor Trueman

That the minutes of the October 13, 2023 Special Council meeting and the minutes of the October 17, 2023 Council meeting be approved.

Carried

10 Reports Requiring Action

- a) **Climate Change Action Plan RFP**

Resolution No. 2023:32:04

Moved by Councillor Pegrum

Seconded by Councillor Trueman

That Council support awarding the Climate Change Action Plan consulting services contract in the amount of \$97,394.50 including non-rebatable HST to Strategy Corp, and

That the required additional funding for the project be funded from the Climate Change Reserve

Defeated

- b) i) **2024 Long Range Financial Plan**

ii) **2024 Budget Direction**

Shelley Stedall, Director of Corporate Services and Treasurer presented to Council regarding the 2024 Long Range Financial Plan.

Resolution No. 2023:32:05

Moved by Councillor Pegrum

Seconded by Deputy Mayor Sleeth

That Council endorse the budget direction recommendations within this report and any further direction received from Council to inform the development of the 2024 Operating and Capital Budgets.

Carried

- c) **CAO Performance Appraisal Work Group**

Resolution No. 2023:32:06

Moved by Deputy Mayor Sleeth

Seconded by Councillor Trueman

That Council appoint Mayor Vandewal, Councillor Roberts and Councillor Pegrum to a CAO Performance Review Work Group for 2023.

Carried

- d) **Tandem Plow Truck Replacements**

Resolution No. 2023:32:07

Moved by Councillor Roberts

Seconded by Councillor Godfrey

That Council authorize the Public Services Department to enter into an agreement with Rush Truck Centres for the purchase of a tandem axle plow with an upset limit of \$430,000;

That Council authorize the Public Services Department to pre-order two (2) tandem axle plow trucks for the 2024 budget; and

That Council authorize one of the replacements to be converted to a Viking Roller-Pro body equipped with plow, sander, water tank, and float deck with an upset limit of \$625,000.

That the above listed purchases be funded from the Public Services Equipment Reserve.

Carried

11 Advisory Committee Reports or Minutes

a)

There were none.

12 Reports Requiring Approval of By-laws

a)

Zoning By-law Amendment Application

PL-ZBA-2023-0099, Trousdale Enterprises Inc./Boulevard Group, 4231 and 4143 Perth Road

Resolution No. 2023:32:08

Moved by Councillor Pegrum

Seconded by Deputy Mayor Sleeth

That By-law 2023-87 to amend the zoning on lands known as 4231 and 4143 Perth Road, Part 1 Plan 13R7751, Part 1 Plan 13R9573, Part Lots 19 And 20 Concession 3, District of Storrington, Township of South Frontenac be given first and second reading.

Carried

Resolution No. 2023:32:09

Moved by Councillor Pegrum

Seconded by Councillor Godfrey

That By-law 2023-87 be given third reading, signed and sealed.

Carried

b)

Zoning By-law Amendment Application Z-21-21

2311215 Ontario Limited and 2311217 Ontario Limited, 4153 and 4155 Road 38

Resolution No. 2023:32:10

Moved by Deputy Mayor Sleeth

Seconded by Councillor Roberts

That By-law 2023-88 being a By-law to amend Zoning By-law 2003-75, as amended, to amend the Rural Industrial – Special Provision (RI-1-H and RI-1) zone on lands described as 4153 and 4155 Road 38, Parts 1, 2 and 3 on Plan 13R17886, Part of Lot 7, Concession 2, District of Portland be given first and second reading.

Carried

Resolution No. 2023:32:11

Moved by Councillor Roberts
Seconded by Councillor Pegrum
That By-law 2023-88 be given third reading, signed and sealed.

Carried

c) **Appointment of Chief Building Official and Deputy Chief Building Official**

Resolution No. 2023:32:12
Moved by Councillor Pegrum
Seconded by Councillor Trueman
That By-law 2023-89 being a By-law to appoint a Chief Building Official be given first and second reading.

Carried

Resolution No. 2023:32:13
Moved by Councillor Trueman
Seconded by Deputy Mayor Sleeth
That By-law 2023-89 be given third reading, signed and sealed.

Carried

Resolution No. 2023:32:14
Moved by Deputy Mayor Sleeth
Seconded by Councillor Godfrey
That By-law 2023-90 being a By-law to appoint a Deputy Chief Building Official be given first and second reading.

Carried

Resolution No. 2023:32:15
Moved by Councillor Godfrey
Seconded by Councillor Roberts
That By-law 2023-90 be given third reading, signed and sealed.

Carried

d) **Delegation of Authority to Staff – Zoning By-law Amendments for Holding Symbols**

Resolution No. 2023:32:16
Moved by Councillor Trueman
Seconded by Councillor Roberts
That By-law 2023-91 delegating authority to staff to approve zoning by-law amendments for the removal of holding symbols and the removal of lots from holding overlays be given first and second reading.

Carried

Resolution No. 2023:32:17
Moved by Councillor Godfrey
Seconded by Deputy Mayor Sleeth
That By-law 2023-91 be given third reading, signed and sealed.

Carried

e) **Update to Council Procedure By-law to add Delegated Authority – Zoning By-law Amendments for Holding Symbols**

Resolution No. 2023:32:18
Moved by Councillor Trueman
Seconded by Deputy Mayor Sleeth

That Council direct staff to hold a public meeting on December 19, 2023 regarding proposed amendments to the Council Procedure By-law in accordance with the Notice Provisions By-Law 2016-73.

Carried

13 Reports for Information

- a) Communications Activities and Results Jan 1 – Jun 30, 2023
- b) Fire Services – Department Update

14 Committee of the Whole

- a) There was none.

15 Information Items

- a) Correspondence from Quinte Conservation RE: Exploring changes to streamline the permit-by-rule framework

16 Notice of Motions

- a) Deputy Mayor Sleeth served a notice of motion that the Draft Official Plan be modified to allow irregular shape and size parcels of land within hamlet boundaries, and that these parcels of land be permitted for development provided criteria such as water supply and environmental concerns are met.

17 Rise and Report regarding County Council and External Boards

- a) County Council

Mayor Vandewal advised that the County Council budget has been set for 2024. Mayor Vandewal noted that the Municipal Service Corporation was approved to manage Communal Servicing.

Mayor Vandewal stated that he and the CAO, Frontenac County are scheduled to appear as a delegation at the MPPs breakfast to speak about Communal Servicing and the impact of the funding stream to be separated between rural to urban municipalities.

- b) Police Services Board

Councillor Pegrum advised that the next meeting of the Police Services Board has been postponed from November to December, and interviews for a new Detachment Commander are being conducted on November 23, 24 2023.

- c) Cataraqui Conservation

Deputy Mayor Sleeth advised that there was a joint meeting held on November 1st regarding source water protection discussions. He stated that the regular board meeting there were discussions about the Strategic Plan for the organization and the move into their new offices at the Frontenac County Administrative Office building.

- d) Quinte Conservation

Councillor Roberts advised that Quinte Conservation is currently focused on budget and have issued a survey to the public.

e) Rideau Valley Conservation Authority

Councillor Godfrey advised the board met on November 2, 2023 and discussed a six year natural hazards mapping strategy, fleet emissions reductions guidelines and the proposed preliminary draft budget.

18 Announcements/Statements by Councillors

a) There were none.

19 Closed Session (if requested)

a) Resolution

Resolution No. 2023:32:19

Moved by Councillor Pegrum

Seconded by Councillor Trueman

That Council resolve itself into the Committee of the Whole "Closed Meeting" to consider the following items:

a) Approval of the October 17, 2023 Committee of the Whole "Closed Meeting" minutes.

b) Personal matters about an identifiable individual, including municipal or local board employees.

Carried

b) Councillor Morey joined the meeting at 8:52 p.m.

Council recessed at 8:52 p.m. to 8:56 p.m.

Note: Council consented to give consideration to an additional closed meeting item regarding - a proposed or pending acquisition or disposition of land by the municipality or local board - village of Sydenham.

c) Resolution

Resolution No. 2023:32:20

Moved by Councillor Trueman

Seconded by Councillor Godfrey

That Council rise from the Committee of the Whole "Closed Meeting" without reporting.

Carried

20 Confirmatory By-law

a) Resolution

Resolution No. 2023:32:21

Moved by Councillor Morey

Seconded by Councillor Trueman

That By-law 2023-93, being a By-law to confirm generally all actions and proceedings of the Council of the Township of South Frontenac, be given first and second reading.

Carried

Resolution No. 2023:32:22

Moved by Councillor Roberts

Seconded by Councillor Trueman

That By-law 2023-93, be given third reading, signed and sealed.

Carried

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21 Adjournment

a) Resolution

Resolution No. 2023:32:23

Moved by Deputy Mayor Sleeth

Seconded by Councillor Pegrum

That the Council meeting of November 7, 2023 be adjourned at 9:25 p.m.

Carried

Ron Vandewal, Mayor

James Thompson, Clerk