



TOWNSHIP OF SOUTH FRONTENAC
Council Meeting Minutes



Meeting # 7

Time: 7:00 p.m.

Location: Council Chambers/Virtual

Present: Mayor Ron Vandewal, Charlene Godfrey Ray Leonard, Doug Morey, Steve Pegrum, Norm Roberts, Randy Ruttan, Ron Sleeth, Scott Trueman (attended virtually)

Staff: Louise Fragnito - Chief Administrative Officer & Acting Clerk, Kyle Bolton - Director, Public Services, Shelley Stedall - Director, Corporate Services & Treasurer, Brad Wright - Director, Development Services, Troy Dunlop - Manager, Technical Services, Christine Woods - Senior Planner, James Thompson - Deputy Clerk, Michelle Hannah - Planning Assistant

1 Call to Order and Roll Call

a) Resolution

Resolution No. 2023-07-01

Moved by Councillor Leonard

Seconded by Councillor Godfrey

That the Council meeting of January 10, 2023 be called to order at 7:00 p.m.

Carried

b) Ms. Hannah conducted the roll call.

2 Declaration of pecuniary interest and the general nature thereof

a) There were none.

3 Approval of Agenda

a) Resolution

Resolution No. 2023-07-02

Moved by Deputy Mayor Sleeth

Seconded by Councillor Morey

That the agenda be approved, as presented.

Carried

4 Scheduled Closed Session

a) Not Applicable

5 Delegations

a) Dr. Jeannette Dietrich, Lead Physician, Rural Kingston Family Health Organization, Deborah Krause, Executive Director, Sharbot Lake Family Health Team and Dr. Sabra Gibbens, Verona Medical Clinic were present to speak to Council regarding Physician Recruitment.

6 Public Meeting

- a) Not applicable.

7 Approval of Minutes

- a) Resolution

Resolution No. 2023-07-03

Moved by Councillor Ruttan

Seconded by Councillor Pegrum

That the minutes of the December 6, 2022 Council meeting and the minutes of the December 20, 2022 Council meeting be approved.

Carried

8 Business Arising from the Minutes

- a) There was none.

9 Reports Requiring Action

- a) **Close Out Report – 2022 Private Lane Upgrade Assistance Program**

- The report provided a summary of the outcomes of the 2022 Private Lane Upgrade Assistance Program and provides recommendations with respect to allocation for the resulting year end surplus.

Resolution No. 2023-07-04

Moved by Councillor Roberts

Seconded by Councillor Ruttan

That Council receive the close out summary report for the 2022 Private Lane Upgrade Assistance Program for information.

Carried

- b) **PL-RAC-2022-0136 (Carr) – Application to request to stop up, close and transfer a portion of unopened road allowance between Concessions 9 & 10, District of Bedford**

- An application was received by Development Services Staff to request to stop up, close and transfer a portion of unopened road allowance between Concession 9 & 10, District of Bedford.

Resolution No. 2023-07-05

Moved by Councillor Leonard

Seconded by Councillor Godfrey

That Council direct staff to proceed with the process of closing and transferring ownership of an unopened road allowance, between Concessions 9 & 10, District of Bedford with dimensions of 20.12 metres (66 feet) by approximately 284 metres (932.7 feet) on the east side and 316 metres (932.7 feet).

Carried

- c) **PL-RAC-2022-0158 (Coimbra) – Application to request to stop up, close and transfer a portion of unopened road allowance between Concessions 5 & 6, District of Loughborough**

- An application was received by Development Services staff to request to stop up, close and transfer a portion of unopened road allowance between Concessions 5 & 6, District of Loughborough.

Resolution No. 2023-07-06

Moved by Councillor Pegrum

Seconded by Councillor Ruttan

That Council direct staff to not proceed with the process of stopping up, closing and transferring ownership of a portion of the unopened road allowance between Concessions 5 & 6, District of Loughborough.

Carried

d) **PL-RAC-2022-0122 (Mancino) (ZanderPlan) – Application to request to stop up, close and transfer portions of unopened road allowance Parts 4 & 5 Plan 13R20005**

- An application was received by Development Services staff to request to stop up, close and transfer a portion of unopened road allowance in Part Lot 20, Concession 11, Parts 4 & 5 on Plan 13R20005, District of Bedford.

Resolution No. 2023-07-07

Moved by Councillor Morey

Seconded by Councillor Leonard

That Council direct staff to proceed with the process of closing and transferring ownership of a 13.8 metre (45.28 foot) by approximately 214 metre (702 foot) portion of unopened road allowance, in Part Lot 20, Concession 11, being Parts 4 & 5 Plan 13R20005, District of Bedford.

Carried

e) **Appointment of public members to the Committee of Adjustment and Police Services Board**

- The report provided Council with background information necessary to appoint members of the public to the Committee of Adjustment and the Police Services Board.

Resolution No. 2023-07-08

Moved by Councillor Ruttan

Seconded by Councillor Leonard

1. That David Herrington be appointed to the Polices Services Board as the public representative for the term of Council.

2. That the following (four) public representatives be appointed to the Committee of Adjustment for the term of Council;

- a. Alan Revill
- b. Brett Moreland
- c. Michael Howe
- d. Kevin Fox

Carried

f) **Appointment of Members of Council to Southern Frontenac Community Services Board**

- The report provided Council with information regarding the appointment of two members of Council as representatives of the Township of South Frontenac (in an observer capacity) to the Southern Frontenac Community Services Board.

Resolution No. 2023-07-09

Moved by Councillor Trueman

Seconded by Councillor Morey

That Councillor Roberts and Councillor Ruttan be appointed as representatives of the Township of South Frontenac (in an observer capacity) to the Southern Frontenac Community Services Board.

Carried

10 Committee Meeting Minutes

- a) There were none.

11 By-laws

- a) **By-law 2023-001 - Official Plan Amendment Number 24 – Proposed Administrative Amendments to Implement Bills 13 and 109**
- The report recommended that Council pass a by-law to adopt a Township-initiated Official Plan Amendment (OPA) to make administrative amendments to the Official Plan to implement Bills 13 and 109.

Resolution No. 2023-07-10

Moved by Deputy Mayor Sleeth

Seconded by Councillor Ruttan

That By-law 2023-001 being a By-law to amend the Township of South Frontenac Official Plan to implement Provincial Bills 13 and 109 be given first and second reading.

Carried

Resolution No. 2023-07-11

Moved by Councillor Trueman

Seconded by Councillor Ruttan

That By-law 2023-001 be given third reading, signed and sealed; and

That Council direct staff to prepare and send the Official Plan Amendment package to the County of Frontenac for approval.

Carried

12 Reports for Information

- a) **Speed Limits in Bellrock Village**
- The report provided background information on speed limits and newly proposed regulatory signage for the Village of Bellrock.
- b) **Update on New South Frontenac Official Plan**
- Planning provided a progress update to Council on the draft Official Plan since their last report to Council on July 12th, 2022. A first draft Official Plan was circulated to First Nation and Indigenous communities, and external agencies for their technical review on September 15th, 2022, as per Council resolution No. 2022-29-09. The second draft of the Official Plan will be provided to Council on January 11th, 2023. The draft includes all First Nation and Indigenous communities, and external agencies technical comments that were received for Council's review and consideration. The draft Official Plan will be an agenda item at the special Council meeting on January 31st, 2023. This will provide Council an opportunity to discuss the second draft, timelines, and potential for public consultation in spring 2023.
- c) **Budget Survey Feedback - January 2023**

13 Information Items

- a) There were none.

14 Notice of Motions

- a) There were none.

15 Announcements/Statements by Councillors

- a) Mayor Vandewal spoke to the host training on bringing local food to market program.

Minutes of Council
January, 10, 2023

Deputy Mayor Sleeth commended Public Services for their efforts during the December 2022 snow storm.

16 Question of Clarity (from the public on outcome of agenda items)

- a) There were none.

17 Closed Session

- a) Not applicable.

18 Confirmatory By-law

- a) Resolution

Resolution No. 2023-07-12

Moved by Councillor Godfrey

Seconded by Councillor Leonard

That By-law 2023-002, being a by-law to confirm generally all actions and proceedings of the Council of the Township of South Frontenac, be given first and second reading.

Carried

Resolution No. 2023-07-13

Moved by Councillor Morey

Seconded by Councillor Trueman

That By-law 2023-002, being the confirmatory by-law, be given third reading, signed and sealed.

Carried

19 Adjournment

- a) Resolution

Resolution No. 2023-07-14

Moved by Councillor Ruttan

Seconded by Councillor Roberts

That the Council meeting of January 10, 2023 be adjourned at 8:50 p.m.

Carried

Ron Vandewal, Mayor

Louise Fragnito, Acting-Clerk