



**Township of South Frontenac
Council Meeting Minutes**



Meeting # 27

Time: 6:30 p.m.

Location: Council Chambers / Virtual via Zoom

Present: Charlene Godfrey, Ray Leonard, Doug Morey, Steve Pegrum, Norm Roberts, Randy Ruttan, Ron Sleeth, Scott Trueman, Mayor Ron Vandewal

Staff: Louise Fragnito - Chief Administrative Officer, James Thompson - Clerk, Michelle Hannah - Deputy Clerk, Kyle Bolton - Director of Public Services, Shelley Stedall - Director of Corporate Services and Treasurer

1 Call to Order

a) Resolution

Resolution No. 2023:27:01

Moved by Councillor Roberts

Seconded by Councillor Leonard

That the Council meeting of August 15, 2023 be called to order at 6:30 p.m.

Carried

2 Declaration of pecuniary interest and the general nature thereof

a) Councillor Ruttan declared a pecuniary interest regarding Business Item 10. B. as he is requesting the Noise By-law Exemption.

3 Approval of Agenda

a) Resolution

Resolution No. 2023:27:02

Moved by Councillor Trueman

Seconded by Councillor Pegrum

That the agenda be approved, as presented.

Carried

4 Scheduled Closed Session (6:30 p.m.)

a) Resolution

Resolution No. 2023:27:03

Moved by Councillor Roberts

Seconded by Councillor Trueman

That Council resolve itself into the Committee of the Whole "Closed Meeting" to consider the following item:

- a) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

Carried

b) Resolution

Resolution No. 2023:27:04

Moved by Councillor Pegrum

Seconded by Councillor Morey

That Council rise from the Committee of the Whole "Closed Meeting" and report as follows:

That Council endorse the proposed execution of the Minutes of Settlement of Ontario Land Tribunal Case No. OLT-22-002244 by the Warden and Clerk of the County of Frontenac.

Carried

5 Recess

- a) Council Recessed from 6:52 p.m. to 7:00 p.m.

6 Public Meeting

- a) There was none.

7 Delegations

- a) There were none.

8 Briefings

- a) Lori Huber, KPMG LLP was present virtually to speak to Council regarding the 2022 Audited Financial Statements.

9 Approval of Minutes

- a) Resolution

Resolution No. 2023:27:05

Moved by Councillor Godfrey

Seconded by Councillor Ruttan

That the minutes of the July 18, 2023 Council meeting be approved.

Carried

10 Reports Requiring Action

- a) **2022 Audited Financial Statements**

Resolution No. 2023:27:06

Moved by Councillor Pegrum

Seconded by Councillor Ruttan

That Council receive the 2022 audited Financial Statements for the Township of South Frontenac, presented as Appendix #1; and

That Council authorize the 2022 Audited Financial statements be finalized and published.

Carried

- b) **Noise By-law Exemption Request**

Councillor Ruttan withdrew from the meeting.

Resolution No. 2023:27:07

Moved by Deputy Mayor Sleeth

Seconded by Councillor Leonard

That Randy Ruttan be granted an exemption from Section 4, (Schedule 1, Clause 7.) of By-law Number 2015-41, As Amended, "A By-Law To Prohibit And Regulate Noise Within The Township Of South Frontenac", to permit the discharge of consumer fireworks at 1021 / 1024 Hidden Valley Lane, Perth Road (Buck Lake) on September 3, 2023 between 9:30 p.m. and 10:30 p.m.; it being understood that the Noise By-law exemption to discharge consumer fireworks does not permit the discharge of fireworks should the discharge of consumer fireworks be prohibited by other Township of South Frontenac By-laws, Ontario Regulations or Provincial Legislation.

Carried

c) **Noise By-law Exemption Application**

Councillor Ruttan returned to the meeting.

Resolution No. 2023:27:08

Moved by Councillor Morey

Seconded by Councillor Roberts

That Ryan Wahab be granted an exemption from Section 3. Clause F. of By-law Number 2015-41, As Amended, "A By-Law To Prohibit And Regulate Noise Within The Township Of South Frontenac", to permit amplified music during a wedding on August 31, 2023 from 3:00 p.m. to 11:00 p.m. located at 4765 Colebrook Road, Harrowsmith.

Carried

d) **Municipally Significant Event Designation for AGCO SOP**

Resolution No. 2023:27:09

Moved by Deputy Mayor Sleeth

Seconded by Councillor Leonard

That Council designate the Open Farm Days Kickoff Event on September 1st, 2023, from 3:00 pm – 7:00 pm at Centennial Park in Harrowsmith as municipally significant in support of the Alcohol & Gaming Commission of Ontario Special Events Permit Application.

Carried

11 Advisory Committee Reports or Minutes

- a) There were none.

12 Reports Requiring Approval of By-laws

- a) **Implementation of Administrative Monetary Penalties – By-law to Regulate Enclosures Around Privately Owned Outdoor Swimming Pools (Pool Fence By-law)**

Resolution No. 2023:27:10

Moved by Councillor Ruttan

Seconded by Councillor Leonard

That By-law 2023-64 attached as Exhibit A, being "A By-law to Amend By-law 2022-70, A By-Law to Impose Administrative Monetary Penalties on Violations Of Municipal By-Laws", be given first and second reading.

Carried

Resolution No. 2023:27:11

Moved by Councillor Godfrey

Seconded by Councillor Trueman

That By-law 2023-64, be given third reading, signed and sealed.

Carried

Minutes of Council
August, 15, 2023

Resolution No. 2023:27:12

Moved by Councillor Roberts

Seconded by Councillor Morey

That By-law 2023-65 attached as Exhibit B, being "A By-Law to Amend By-Law 2014-33, A By-law to Regulate Enclosures Around Privately Owned Outdoor Swimming Pools", be given first and second reading.

Carried

Resolution No. 2023:27:13

Moved by Councillor Trueman

Seconded by Councillor Leonard

That By-law 2023-65, be given third reading, signed and sealed.

Carried

13 Reports for Information

- a) There were none.

14 Committee of the Whole

- a) There was none.

15 Information Items

- a) There were none.

16 Notice of Motions

- a) **Notice of Motion – draft Official Plan – Proposed Provisions related to Extension of Municipal Roads**

Mayor Vandewal relinquished the Chair for this agenda item to Deputy Mayor Sleeth.

Resolution No. 2023:27:14

Moved by Mayor Vandewal

Seconded by Councillor Ruttan

That staff be directed to include language in the draft Official Plan to allow for a property owner to extend a municipal road provided that said road is constructed to municipal standards to provide sufficient road frontage to facilitate development of a parcel of land; it being understood that the applicant would be responsible for all costs associated with the extension of the municipal road.

Carried

- b) Councillor Trueman submitted the following Notice of Motion:

That Council reconsider Resolution number 2023-07-06, approved at the January 10, 2023 meeting of Council which reads as follows:

"Moved by Councillor Pegrum
Seconded by Councillor Ruttan

That Council direct staff to not proceed with the process of stopping up, closing and transferring ownership of a portion of the unopened road allowance between Concessions 5 & 6, District of Loughborough."

17 Rise and Report regarding County Council and External Boards

- a) County Council

Councillor Leonard noted that County Council Meeting will resume in September.

b) Police Services Board

Councillor Pegrum advised that the next Police Services Board meeting will be held on August 17, 2023 at 9:00 am.

c) Cataraqui Region Conservation Authority

Deputy Mayor Sleeth advised that there is a Cataraqui Region Conservation Authority budget meeting scheduled on August 17, 2023 and that the regular monthly meetings will resume on August 23, 2023.

d) Quinte Conservation Authority

Councillor Roberts advised that the next Quinte Conservation Authority meeting is scheduled for August 24, 2023.

e) Rideau Valley Conservation Authority

Councillor Godfrey advised that the next Rideau Valley Conservation Authority meeting will be held at the end of August.

18 Announcements/Statements by Councillors

a)

Deputy Mayor Sleeth noted that Public Services staff were very helpful with respect to the setup for the August 13, 2023 Church service held at Gilmour Beach. Deputy Mayor Sleeth also provided more details with respect to the Open Farms Bus Tour for Elected Officials.

19 Closed Session (if requested)

a) Resolution

Resolution No. 2023:27:15

Moved by Councillor Leonard

Seconded by Deputy Mayor Sleeth

That Council resolve itself into the Committee of the Whole "Closed Meeting" to consider the following items:

- a) A proposed or pending acquisition or disposition of land by the municipality or local board - Road Allowance, Hartington
- b) Personal matters about an identifiable individual, including municipal or local board employees
- c) Approval of July 18, 2023 Committee of the Whole "Closed Meeting" Minutes

Carried

b) Resolution

Resolution No. 2023:27:16

Moved by Councillor Godfrey

Seconded by Councillor Ruttan

That Council rise from the Committee of the Whole "Closed Meeting" without reporting.

Carried

Minutes of Council
August, 15, 2023

20 Confirmatory By-law

a) Resolution

Resolution No. 2023:27:17

Moved by Councillor Roberts

Seconded by Councillor Ruttan

That By-law 2023-66, being a by-law to confirm generally all actions and proceedings of the Council of the Township of South Frontenac, be given first and second reading.

Carried

Resolution No. 2023:27:18

Moved by Councillor Morey

Seconded by Councillor Trueman

That By-law 2023-66, being the confirmatory by-law, be given third reading, signed and sealed.

Carried

21 Adjournment

a) Resolution

Resolution No. 2023:27:19

Moved by Councillor Godfrey

Seconded by Councillor Leonard

That the Council meeting of August 15, 2023 be adjourned at 8:36 p.m.

Carried

Ron Vandewal, Mayor

James Thompson, Clerk