



**Township of South Frontenac
Council Meeting Minutes**



Meeting # 31

Time: 7:00 p.m.

Location: Council Chambers / Virtual Via Zoom

Present: Charlene Godfrey, Ray Leonard, Doug Morey, Steve Pegrum, Norm Roberts, Randy Ruttan, Ron Sleeth, Scott Trueman, Mayor Ron Vandewal

Staff: Louise Fragnito - Chief Administrative Officer (virtually), James Thompson - Clerk, Michelle Hannah - Deputy Clerk, Brad Wright - Director of Development Services, Kyle Bolton - Director of Public Services, Shelley Stedall - Director of Corporate Services and Treasurer, Troy Dunlop - Manager of Engineering & Capital Projects, Christine Woods - Senior Planner

1 Call to Order

a) Resolution

Resolution No. 2023:31:01

Moved by Councillor Pegrum

Seconded by Councillor Trueman

That the Council meeting of October 17, 2023 be called to order at 7:00 p.m.

Carried

2 Declaration of pecuniary interest and the general nature thereof

a)

Councillor Godfrey declared a Pecuniary Interest with respect to agenda item 10. c)

Councillor Roberts declared a Pecuniary Interest with respect to agenda items 8. b) and 13. a) (8. b) was heard together with 13. a))

3 Approval of Agenda

a) Resolution

Resolution No. 2023:31:02

Moved by Councillor Ruttan

Seconded by Councillor Godfrey

That the agenda be amended to include Business Item 19. a.) regarding a Committee of the Whole "Closed Meeting" to consider the following items:

a) Approval of August 15, 2023 Committee of the Whole "Closed Meeting" Minutes

b) A proposed or pending acquisition or disposition of land by the municipality or local board - Sydenham Area

and as amended, be approved.

Carried

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4 Scheduled Closed Session

- a) There was none.

5 Recess

- a) There was none.

6 Public Meeting

- a) There was none.

7 Delegations

- a) Mary Rae, President FIMLA was present to speak to Council regarding Fourteen Island Lake Dam.

8 Briefings

- a) Brad McNevin from Quinte Conservation and Katrina Furlanetto Cataraqui Conservation were present to speak to Council regarding Watershed Programs and Services: 2024 and Beyond.
- b) Representatives from Arcadis - IBI Group and the Oskar Group were present to speak to Council regarding Draft Official Plan – Settlement Areas, Communal Servicing and Housing Types.

Note: The Briefing occurred as part of deliberations regarding Business Item 13. a., Draft Official Plan – Settlement Areas, Communal Servicing and Housing Types.

9 Approval of Minutes

- a) Resolution

Resolution No. 2023:31:03

Moved by Councillor Trueman

Seconded by Councillor Godfrey

That the minutes of the October 3, 2023 Council meeting be approved.

Carried

10 Reports Requiring Action

- a) **Fourteen Island Lake Dam**

Deputy Mayor Sleeth Assumed the Role of Chair.

Moved by Mayor Vandewal

Seconded by Councillor Leonard

That the following motion be deferred for consideration as part of Budget Deliberations and to receive clarification regarding the long-term funding portion of the request.

Carried

See Motion to Defer

which was Carried

Mayor Vandewal re-claimed the Chair.

Resolution No. 2023:31:04

Moved by Councillor Roberts
Seconded by Councillor Godfrey

That Council support funding the refurbishment of the Fourteen Island Lake Dam with an upset limit of \$200,000 based on the Board of Quinte Conservation supporting taking over the ongoing maintenance and future replacement of the dam through the use of a dedicated special levy to the Township;

That the cost of the dam refurbishment be funded from the Working Funds reserve; and

That the Mayor and Clerk be authorized to enter into an agreement with the Quinte Conservation Authority in order to formalize lifecycle maintenance arrangement with Quinte along with the creation of a special levy to the Township.

Deferred

b) **Conservation Authorities – Memorandum of Understanding**

Resolution No. 2023:31:05

Moved by Councillor Godfrey
Seconded by Councillor Trueman

That Council authorize the mayor and the clerk to enter into Memorandum of Understandings with the Cataraqui Conservation Authority, Quinte Conservation Authority and Rideau Valley Conservation Authority in order to ensure that services identified under Category 2 – municipal services and/or Category 3 – other programs of the Conservation Authority inventories continue to be provided for South Frontenac.

Carried

c) **FMSC Board Appointment**

Councillor Godfrey recused herself from the discussion and the vote due to her declared interest in the matter.

Resolution No. 2023:31:06

Moved by Deputy Mayor Sleeth
Seconded by Councillor Trueman

That Council support the appointment of Mayor Vandewal to the Board of the Frontenac Municipal Service Corporation (FMSC) for the remainder of the term of Council.

Carried

d) **Xplore Communications Tower Proposal - Project ON8478 – 2102 Rutledge Road**

Resolution No. 2023:31:07

Moved by Councillor Godfrey
Seconded by Councillor Trueman

That the Township of South Frontenac concur with the proposal by Xplore to erect a wireless communication installation on lands known 2102 Rutledge Road (PIN 36279-0664);

That the proposal is compliant, with the requirements of ISED Canada's default protocol CPC-2-0-03 Issue 5 (July 2014) "Radiocommunication and Broadcasting Antenna Systems", and all obligations for the municipal and public consultation requirements have been met; and

That staff send a statement of concurrence to Xplore, through FB Connect, and to Innovation, Science and Economic Development Canada.

Carried

e) **Municipally Significant Event Designation for 2023 Frontenac Farmers Holiday Market**

Resolution No. 2023:31:08

Moved by Councillor Godfrey

Seconded by Councillor Roberts

That Council designate the Frontenac Farmers Holiday Market on December 9th, 2023, from 3:00 pm – 7:00 pm at Centennial Park in Harrowsmith as municipally significant as required by the Alcohol & Gaming Commission of Ontario (AGCO) for a Special Occasion Permit (SOP) for the sale and consumption of alcohol at the events.

Carried

11 Advisory Committee Reports or Minutes

a) **2023 Lake Ecosystem Grant Recommendations**

Resolution No. 2023:31:09

Moved by Councillor Ruttan

Seconded by Councillor Pegrum

That Council approve three Lake Ecosystem Grants totalling \$30,000 as recommended by the Lake Ecosystem Advisory Committee and as summarized in this report.

Carried

12 Reports Requiring Approval of By-laws

a) **Property Disposition 1017 Irish Lane (Leclair)**

Resolution No. 2023:31:10

Moved by Councillor Pegrum

Seconded by Councillor Ruttan

That By-law 2023-82 to stop up, close and sell a portion of the road allowance known as Irish Lane, Part of Lot 24, Concession 14, Part 3, Plan 13R16360, Part 1, Plan 13R22987 be given first and second reading.

Carried

Resolution No. 2023:31:11

Moved by Councillor Morey

Seconded by Councillor Leonard

That By-law 2023-82 be given third reading, signed and sealed.

Carried

b) **Auditor Appointment By-law 2023 to 2027**

Resolution No. 2023:31:12

Moved by Councillor Pegrum

Seconded by Councillor Morey

That By-law 2023-83, being a by-law to appoint the firm KPMG as the external Auditors for the Township of South Frontenac, for the year ended December 31, 2023 through to December 31, 2027, be given first and second reading.

Carried

Resolution No. 2023:31:13

Moved by Deputy Mayor Sleeth

Seconded by Councillor Morey

That By-law 2023-83 be given third reading, signed and sealed.

Carried

c) **Official Plan Amendment Application PL-OPA-2022-0037 and Zoning By-law Amendment Application Z-16/15, Skycroft Campground (2011), 2827 Opinicon Road**

All correspondence relating to PL-OPA-2022-0037 and Application Z-16/15 can be found in the CivicWeb Document Centre here: [Correspondence Received](#).

Council took a brief recess from 7:44-7:48.

Resolution No. 2023:31:14

Moved by Councillor Pegrum

Seconded by Councillor Roberts

That By-law 2023-84 being a By-law to amend the Township of South Frontenac Official Plan to add special policies that will apply to lands known as 2827

Opinicon Road, Part of Lots 1 and 2, Concession 16, Bedford District, be denied.

Carried

Resolution No. 2023:31:15

Moved by Councillor Leonard

Seconded by Deputy Mayor Sleeth

That By-law 2023-85 being a By-law to amend Zoning By-law No. 2003-75, as amended, to amend the zoning on lands known as 2827 Opinicon Road, Part of Lots 1 and 2, Concession 16, Bedford District, be denied.

Carried

13 Reports for Information

a) **Draft Official Plan – Settlement Areas, Communal Servicing and Housing Types**

- The report provided Council with information about public comments received on the draft Official Plan regarding settlement areas, communal servicing, density, and housing types. The report provided a high-level overview of how these comments could be realized in the draft Official Plan. It provided an explanation as to what subdivision design may look like when utilizing communal services and provides examples of development projects.

Councillor Roberts recused himself from the presentations and discussions in relation to his pecuniary interest.

Brad Wright, Director of Development Services provided an overview of the staff report with respect to the Draft Official Plan, Settlement Areas, Communal Servicing and Housing Types.

Mark Touw and Pansy Pong provided an overview of their development plans and shared how implementing communal servicing would assist with higher density development.

Councillor Roberts returned to the meeting.

14 Committee of the Whole

- a) There was none.

15 Information Items

- a) There were none.

16 Notice of Motions

a) **Notice of Motion – Amendment to 2023 Budget Schedule**

- At the October 3, 2023, Council meeting, Deputy Mayor Sleeth

submitted a Notice of Motion requesting that Council conduct budget deliberations on December 12, 2023 rather than December 13, 2023 as originally scheduled.

Resolution No. 2023:31:16

Moved by Deputy Mayor Sleeth

Seconded by Councillor Trueman

That the 2023 Budget Schedule be amended to reflect that 2023 Budget Deliberations be held on December 12, 2023 rather than December 13, 2023.

Carried

17 Rise and Report regarding County Council and External Boards

a) Cataraqui Conservation

Deputy Mayor Sleeth advised that there were two meetings held for the Cataraqui Conservation Board, one regarding Strategic Planning and one to finalize the budget that will move forward to the general membership.

18 Announcements/Statements by Councillors

a)

Councillor Leonard advised that the Hartington Subdivision has received final approval.

Deputy Mayor Sleeth noted that the Battersea Pumpkin Festival was very successful, it had the most attendees to date.

19 Closed Session (if requested)

a) Resolution - That Council resolve itself into the Committee of the Whole "Closed Meeting" to consider the following items:

- a) Approval of August 15, 2023 Committee of the Whole "Closed Meeting" Minutes
- b) A proposed or pending acquisition or disposition of land by the municipality or local board - Sydenham Area

Resolution No. 2023:31:17

Moved by Councillor Ruttan

Seconded by Councillor Leonard

That Council resolve itself into the Committee of the Whole "Closed Meeting" to consider the following items:

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Carried

b) Approval of August 15, 2023 Committee of the Whole "Closed Meeting" Minutes

c) A proposed or pending acquisition or disposition of land by the municipality or local board - Sydenham Area

d) Resolution - That Council rise from the Committee of the Whole "Closed Meeting" without reporting.

Resolution No. 2023:31:18

Moved by Councillor Morey

Seconded by Councillor Roberts

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That Council rise from the Committee of the Whole "Closed Meeting" without reporting.

Carried

20 Confirmatory By-law

a) Resolution

Resolution No. 2023:31:19

Moved by Councillor Pegrum

Seconded by Councillor Ruttan

That By-law 2023-86, being a by-law to confirm generally all actions and proceedings of the Council of the Township of South Frontenac, be given first and second reading.

Carried

Resolution No. 2023:31:20

Moved by Councillor Roberts

Seconded by Councillor Morey

That By-law 2023-86 being the confirmatory by-law, be given third reading, signed and sealed.

Carried

21 Adjournment

a) Resolution

Resolution No. 2023:31:21

Moved by Councillor Leonard

Seconded by Councillor Godfrey

That the Council meeting of October 17, 2023 be adjourned at 9:18 p.m.

Carried

Ron Vandewal, Mayor

James Thompson, Clerk