



**Township of South Frontenac  
Council Meeting Minutes**



**Meeting # 16**

**Time:** 6:30pm

**Location:** Council Chambers / Virtual via Zoom

**Present:** Mayor Ron Vandewal, Ray Leonard, Steve Pegrum, Doug Morey, Charlene Godfrey, Norm Roberts, Ron Sleeth, Scott Trueman (virtually)

**Absent:** Randy Ruttan

**Staff:** Louise Fragnito - Chief Administrative Officer, James Thompson - Clerk, Michelle Hannah - Deputy Clerk, Brad Wright - Director of Development Services, Kyle Bolton - Director of Public Services, Shelley Stedall - Director of Corporate Services and Treasurer (virtually), Troy Dunlop - Manager of Technical Services and Infrastructure, Tim Laprade - Manager of Recreation and Facilities, Christine Woods - Senior Planner

1 Call to Order and Roll Call

a) Resolution

Ms. Hannah, Deputy Clerk conducted the Roll Call.

Resolution No. 2023-16-01

Moved by Councillor Pegrum

Seconded by Councillor Roberts

That the Council meeting of March 21, 2023 be called to order at 6:30 p.m.

Carried

2 Declaration of pecuniary interest and the general nature thereof

a) There were none.

3 Approval of Agenda

a) Resolution

Resolution No. 2023-16-02

Moved by Deputy Mayor Sleeth

Seconded by Councillor Godfrey

That the agenda be approved, as presented.

Carried

4 Scheduled Closed Session

a) Resolution - That Council resolve itself into the Committee of the Whole "Closed Meeting" to consider the following item:

Resolution No. 2023-16-03

Moved by Councillor Godfrey

Seconded by Councillor Leonard

That Council resolve itself into the Committee of the Whole "Closed Meeting" to consider the following item:

1. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: By-law Enforcement Matter.

Carried

- b) Resolution - That Council rise from the Committee of the Whole "Closed Meeting" without reporting.

Resolution No. 2023-16-04

Moved by Councillor Morey

Seconded by Councillor Trueman

That Council rise from the Committee of the Whole "Closed Meeting" without reporting.

Carried

- 5 Recess - Council recessed following the Closed Meeting and reconvened at 7:05 p.m. for Open Session

- a) Ms. Hannah reviewed the roll call of Council and Staff present.

- 6 Delegations

- a) Mr. Tofflemire was present to speak to Council regarding the Heritage Advisory Committee appointment process as well as Truth and Reconciliation.

Mr. Tofflemire recited the Thanksgiving Address, also known as "words spoken before all others".

Mr. Tofflemire provided the Clerk with a document entitled "Truth and Reconciliation Commission of Canada: Calls to Action." A copy of the document is attached to the minutes.

Mayor Vandewal thanked the delegation for his presentation.

- 7 Public Meeting

- 8 Approval of Minutes

- a) Resolution

Resolution No. 2023-16-05

Moved by Councillor Roberts

Seconded by Deputy Mayor Sleeth

That the minutes of the Council meeting held on March 7, 2023 and the minutes of the Committee of the Whole meeting held on March 14, 2023 be approved.

Carried

- 9 Business Arising from the Minutes

- a) There was none.

- 10 Reports Requiring Action

- a) **2022 Capital Budget Summary & Cancellation of Projects**

Resolution No. 2023-16-06

Moved by Councillor Roberts

Seconded by Councillor Godfrey

That Council approve the cancellation/closure of projects as listed under Table 1 of the Report.

Carried

b) **Township support of Kingston Field Naturalists BioBlitz at Battersea Park**

Resolution No. 2023-16-07

Moved by Deputy Mayor Sleeth

Seconded by Councillor Roberts

That Council authorize the Recreation and Facilities Manager to work with the Kingston Field Naturalists to support the annual BioBlitz; and

That Council allow the Kingston Field Naturalists the use of Battersea Park to support the annual BioBlitz which will take place in Battersea Park from 3:00 p.m. Friday June 9th to 3:00 p.m. Saturday June 10th, 2023; and

That Council permit camping at the site for the sole purpose of use for the organizer's tents (6) during the event as required per By-law 2003-90.

Carried

c) **Municipally Significant Event Designation for the Summer Kickoff Music Festival**

Resolution No. 2023-16-08

Moved by Councillor Godfrey

Seconded by Councillor Morey

That Council designate the South Frontenac Summer Kickoff Music Festival as a municipally significant in support of the Alcohol & Gaming Commission of Ontario Special Events Permit Application.

Carried

d) **Household Hazardous Waste Depot Contract Extension**

Resolution No. 2023-16-09

Moved by Councillor Pegrum

Seconded by Councillor Morey

That Council approve a two-year contract extension with Brendar Environmental for the operation of the Household Hazardous Waste Depot as per the terms and conditions of the extension offer (Appendix A) until April 1st 2025.

Carried

11 Advisory Committee Reports or Minutes

a) **Recreation & Leisure Services Committee**

a) Canada Day Fireworks in South Frontenac

Councilor Roberts requested a recorded vote.

Yeas: Deputy Mayor Sleeth, Councillor Leonard, Councillor Pegrum, Councillor Trueman, Councillor Godfrey, Councillor Morey, Mayor Vandewal (7)

Nays: Councilor Roberts (1)

Absent: Councillor Ruttan (1)

Following the approval of Resolution 2023-16-10, the location of the Canada Day Fireworks shows were determined by random draw. The results were as

follows: 2023: The Point Park, Sydenham, 2024: Gerald Ball Park, Sunbury and 2025: Centennial Park, Harrowsmith.

Resolution No. 2023-16-10

Moved by Councillor Leonard

Seconded by Councillor Pegrum

That the Township of South Frontenac host one firework show for the 2023, 2024 and 2025 Canada Day event as a pilot project; it being understood that staff will report back regarding the pilot project upon the conclusion of 2025 Canada Day;

That the host location shall be decided by a random draw of the of the of the three variable municipal parks (Centennial Park in Harrowsmith, Gerald Ball Park in Sunbury and The Point Park in Sydenham) upon approval of the recommendation by Council; it being understood that Council will determine the 2023, 2024 and 2025 location based on the outcome of the random draw;

That staff engage Northstar Fireworks as the vendor of the 2023 Canada Day Fireworks, display; and

That staff engage a local transportation company to shuttle residents to the host site of the fireworks show.

Carried (See Recorded Vote)

12 By-laws

a) **Appointment of Division Registrar**

Resolution No. 2023-16-11

Moved by Councillor Morey

Seconded by Councillor Trueman

That By-law 2023-19 being a By-law to appoint James Thompson as Division Registrar be given first and second reading; and

Carried

Resolution No. 2023-16-12

Moved by Councillor Morey

Seconded by Councillor Trueman

That By-law 2023-19 be given third reading, signed and sealed.

Carried

b) **PL-ZBA-2023-0013, Ireland, Part 1, 13R22753, 0 Moreland-Dixon Road**

Resolution No. 2023-16-13

Moved by Councillor Godfrey

Seconded by Councillor Trueman

That By-law 2023-24 being a By-law to amend By-law 2003-075, as amended, to rezone land from Urban Residential – First Density (UR1) to Urban Residential – First Density – Special Provision (UR1-24) zone on lands described as Part 1, Reference Plan 13R22753, Part Lot 20, Concession 2, District of Storrington be given first and second reading.

Carried

Resolution No. 2023-16-14

Moved by Councillor Morey

Seconded by Councillor Pegrum

That By-law 2023-24 be given third reading, signed and sealed.

Carried

13 Reports for Information

a) **Township-Initiated Official Plan and Zoning By-law Amendments on Additional Dwelling Units**

- The report provided Council with information about a Township-initiated Official Plan Amendment and Zoning By-law Amendment. The proposed amendments would define what is an additional dwelling unit, where they are permitted and under what circumstances. The Zoning By-law Amendment would also include general amendments to the Zoning By-law Administrator, model homes, seasonal dwellings, and accessory building location.

14 Information Items

- a) There were none.

15 Notice of Motions

- a) There were none.

16 Announcements/Statements by Councillors

- a) Mayor Vandewal advised that he recently attended a regional Mayors meeting with the CAO.

17 Question of Clarity (from the public on outcome of agenda items)

- a) There were none.

18 Closed Session (if requested)

- a) Resolution - That Council resolve itself into the Committee of the Whole "Closed Meeting" to consider the following item:

Resolution No. 2023-16-15

Moved by Councillor Morey

Seconded by Councillor Roberts

That Council resolve itself into the Committee of the Whole "Closed Meeting" to consider the following items:

1. Approval of the March 14, 2023 Committee of the Whole "Closed Meeting" Minutes.
2. Personal matters about an identifiable individual, including municipal or local board employees.

Carried

- b) Resolution - That Council rise from the Committee of the Whole "Closed Meeting" without reporting.

Resolution No. 2023-16-16

Moved by Councillor Roberts

Seconded by Councillor Leonard

That Council rise from the Committee of the Whole "Closed Meeting" without reporting.

Carried

19 Confirmatory By-law

- a) Resolution

Resolution No. 2023-16-17

Minutes of Council  
March, 21, 2023

Moved by Councillor Godfrey

Seconded by Councillor Pegrum

That By-law 2023-25, being a by-law to confirm generally all actions and proceedings of the Council of the Township of South Frontenac, be given first and second reading.

Carried

Resolution No. 2023-16-18

Moved by Councillor Roberts

Seconded by Councillor Morey

That By-law 2023-25, being the confirmatory by-law, be given third reading, signed and sealed.

Carried

20 Adjournment

a) Resolution

Resolution No. 2023-16-19

Moved by Councillor Pegrum

Seconded by Councillor Godfrey

That the Council meeting of March 21, 2023 be adjourned at 9:11 p.m.

Carried

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Ron Vandewal, Mayor

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James Thompson, Clerk