



**Township of South Frontenac  
Council Meeting Minutes**



**Meeting #16**

**Time:**6:00

**Location:**3910 Battersea Road (Storrington Centre) and virtual via Zoom

**Present:** Ray Leonard, Doug Morey, Steve Pegrum, Norm Roberts, Randy Ruttan, Ron Sleeth, Scott Trueman, Adam Turcotte, Mayor Ron Vandewal

**Staff:** Louise Fragnito - Chief Administrative Officer, James Thompson - Clerk, Michelle Hannah - Deputy Clerk, Delbert Blakney - Director of Fire and Emergency Services, Arundhati Mohile - Director of Corporate Services (Virtual), Jan Minaker - Manager of Human Resources

1 New Meeting Location

a) Note: The Council meeting was held at 3910 Battersea Road, Storrington Centre.

2 Call to Order

a) Resolution

Resolution No. 2024:16:01

Moved by Councillor Roberts

Seconded by Deputy Mayor Morey

That the Council meeting of September 3, 2024 be called to order at 6:00 p.m.

Carried

3 Declaration of pecuniary interest and the general nature thereof

a) There were none.

4 Approval of Agenda and Addendum

a) Resolution

Resolution No. 2024:16:02

Moved by Councillor Ruttan

Seconded by Councillor Turcotte

That the agenda be approved, as presented.

Carried

5 Scheduled Closed Session

a) Resolution

Resolution No. 2024:16:03

Moved by Councillor Sleeth

Seconded by Councillor Leonard

That Council resolve itself into the Committee of the Whole "Closed Meeting" to consider the following item:

Minutes of Council  
September, 3, 2024

k) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board - Verona Housing

Carried

b) Resolution

Resolution No. 2024:16:04

Moved by Councillor Trueman

Seconded by Councillor Pegrum

That Council rise from the Committee of the Whole "Closed Meeting" without reporting.

Carried

6 Recess

a)

Council recessed from 6:43 p.m. to 7:00 p.m.

7 Public Meeting

a)

There was none.

8 Delegations

a)

There was none.

9 Briefings

a)

There was none.

10 Approval of Minutes

a) That the Minutes of the August 13, 2024 Council meeting be approved.

Resolution No. 2024:16:05

Moved by Councillor Turcotte

Seconded by Councillor Ruttan

That the Minutes of the August 13, 2024 Council meeting be approved.

Carried

11 Reports Requiring Action

a) Schedule for 2025 Budget

Resolution No. 2024:16:06

Moved by Councillor Turcotte

Seconded by Councillor Ruttan

That Council adopt the schedule as presented in the Report.

Carried

b) Community Grants

Resolution No. 2024:16:07

Moved by Deputy Mayor Morey

Seconded by Councillor Roberts

That Council approve 1 Community Grant application for \$1,000 to the Frontenac Holistic Health Collective.

That Schedule 1 of the Community Grants Policy be amended as presented to remove the Community Asset project stream.

Carried

c) Fire Protection Grant

Resolution No. 2024:16:08

Moved by Councillor Leonard

Seconded by Councillor Sleth

That Council endorse The Township of South Frontenac application to the Fire Prevention Grant and;

That Council authorize the Clerk and Mayor to enter into an agreement should the Township be successful with their application.

Carried

d) New Boat Motor - Marine Unit 361

Resolution No. 2024:16:09

Moved by Councillor Trueman

Seconded by Councillor Pegrum

That Council authorize the change in scope to project 22-07 New Marine Unit to include the purchase of a replacement of the boat motor on Marine Unit 361.

Carried

12 Advisory Committee Reports or Minutes

13 Reports Requiring Approval of By-laws

a) Proposed Fees and Charges By-law (Administrative Revision)

Resolution No. 2024:16:10

Moved by Councillor Roberts

Seconded by Councillor Pegrum

That By-law 2024-59 being a By-Law to Establish Fees and Charges Collected by The Corporation of the Township of South Frontenac, be given first and second reading.

Carried

Resolution No. 2024:16:11

Moved by Deputy Mayor Morey

Seconded by Councillor Trueman

That By-law 2024-59 be given third reading, signed and sealed.

Carried

b) Respect in the Workplace By-law Amendment

Resolution No. 2024:16:12

Moved by Councillor Turcotte

Seconded by Councillor Leonard

That By-law 2024-60, attached as Exhibit A being a By-law to "A By-Law to Amend By-Law 2021-07, be given first and second reading.

Carried

Resolution No. 2024:16:13

Moved by Councillor Ruttan

Seconded by Councillor Sleth

That By-law 2024-60 be given third reading, signed and sealed.

Carried

14 Reports for Information

- a) Fire Department Q2 Report

15 Committee of the Whole

- a) There was none.

16 Tabling of Documents

- a) There were none.

17 Communications

- a) There was none.

18 Notice of Motions

- a) There were none.

19 Rise and Report regarding County Council and External Boards

- a) Cataraqui Conservation

Councillor Sleeth advised that an appealed application regarding a property on Devil Lake that was reviewed by the Board. He noted that the Board agreed that the decision of Conservation Authority staff to deny the application was appropriate.

- b) Frontenac Community Arena Board

Councillor Roberts advised that the staff has put the ice in for the upcoming season. He noted that the first booking was scheduled for September 3, 2024. He stated that the Frontenac teams and Loyalist teams will be using the ice and mentioned that September 13, 2024 from 6:00-8:00 is opening night at the arena.

20 Announcements/Statements by Councillors

- a) There were none.

21 Closed Session (if requested)

- a) There was none.

22 Confirmatory By-law

- a) Resolution

Resolution No. 2024:16:14

Moved by Councillor Sleeth

Seconded by Councillor Roberts

That By-law 2024-61, being a by-law to confirm generally all actions and proceedings of the Council of the Township of South Frontenac, be given first and second reading.

Carried

Resolution No. 2024:16:15  
Moved by Councillor Leonard  
Seconded by Deputy Mayor Morey  
That By-law 2024-61, being the confirmatory by-law, be given third reading,  
signed and sealed.

Carried

23 Adjournment

a) Resolution

Resolution No. 2024:16:16  
Moved by Councillor Trueman  
Seconded by Councillor Turcotte  
That the Council meeting of September 3, 2024 be adjourned at 7:25 p.m.

Carried

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Ron Vandewal, Mayor

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James Thompson, Clerk

South Frontenac is a welcoming and thriving rural community