



**Township of South Frontenac  
Council Meeting Minutes**



**Meeting #**

**Time:** 7:00 PM

**Location:** Council Chambers/Virtual Via Zoom

**Present:** Ray Leonard, Steve Pegrum, Norm Roberts, Randy Ruttan, Ron Sleeth, Scott Trueman, Adam Turcotte, Mayor Ron Vandewal

**Absent:** Doug Morey

**Staff:** Louise Fragnito - Chief Administrative Officer, James Thompson - Clerk, Michelle Hannah - Deputy Clerk, Delbert Blakney - Director of Fire and Emergency Services

1 Call to Order

a) Resolution

Resolution No. 2024:12:01

Moved by Councillor Roberts

Seconded by Councillor Sleeth

*That the Council meeting of June 4, 2024 be called to order at 7:00 p.m.*

Carried

2 Declaration of pecuniary interest and the general nature thereof

a)

There were none.

3 Approval of Agenda and Addendum

a) Resolution

Resolution No. 2024:12:02

Moved by Councillor Pegrum

Seconded by Deputy Mayor Leonard

That the agenda be approved, as presented.

Carried

4 Scheduled Closed Session

a)

There was none.

5 Recess

a)

There was none.

6 Public Meeting

a)

There were none.

Minutes of Council  
June, 4, 2024

7 Delegations

- a) There were none.

8 Briefings

- a) Richard Allen, Manager, Economic Development and Debbi Miller, Community Development Officer, County of Frontenac were present to speak to Council regarding Frontenac County Economic Development Update.

9 Approval of Minutes

- a) Resolution

Resolution No. 2024:12:03

Moved by Councillor Turcotte

Seconded by Councillor Trueman

That the Minutes of the May 21, 2024 Council meeting be approved.

Carried

10 Reports Requiring Action

- a) Office expansion – Renovation and Relocation Costs

Resolution No. 2024:12:04

Moved by Councillor Pegrum

Seconded by Councillor Ruttan

That Council approve a budget of \$40,000 for renovations to the Storrington administration offices to be funded from the Facilities Reserve, and;

That the contract for the Storrington administration offices renovations be awarded to the lowest submission from general contractors on the Facility Trades vendor of record procurement RFQ-PS-2024-07, and;

That Council approve a budget of \$25,000 for the relocation and preparation costs in relation to the Office expansion to be funded from Working Funds.

Carried

- b) Supplemental Report - Automatic Aid Agreement with Central Frontenac

Resolution No. 2024:12:05

Moved by Councillor Sleeth

Seconded by Deputy Mayor Leonard

That the recommendation presented to Council on May 7, 2024 as outlined in Report Number 2024-81 be deleted and replaced with the following:

That Council enter into the automatic aid agreement with the Township of Central Frontenac, attached to Report Number 2024-100 as Exhibit A for the provision of fire protection services in specific areas of the Township of Central Frontenac and the Township of South Frontenac; and

That staff prepare a subsequent report to Council regarding the examination of expanding the automatic aid agreement with Central Frontenac to include certain mass-casualty incidents.

Carried As Amended (See Motion to Amend which Carried)

Resolution No. 2024:12:06

Moved by Councillor Pegrum

Seconded by Deputy Mayor Leonard

That the recommendation of Councillor Sleeth and Deputy Mayor Leonard be amended to include the following clause:

That staff prepare a subsequent report to Council regarding the examination of expanding the automatic aid agreement with Central Frontenac to include certain mass-casualty incidents.

Carried

- c) Automatic Aid Agreement with Central Frontenac (May 7, 2024 Council Meeting Report)

Consideration of this matter was deemed out of order due to the approval of Business Item 10. b.

- d) 2024 Private Lane Upgrade Assistance Program

Resolution No. 2024:12:07

Moved by Councillor Ruttan

Seconded by Councillor Turcotte

That Council approve the grant subsidies for the 2024 Private Lane Upgrade Assistance Program as outlined in Option 2 totalling \$113,980.16.

Carried

11 Advisory Committee Reports or Minutes

- a) There were none.

12 Reports Requiring Approval of By-laws

- a) There were none.

13 Reports for Information

- a) Fire Department 2023 Annual Report  
b) Fire Department Q1 Report

14 Committee of the Whole

- a) There was none.

15 Tabling of Documents

- a) Rideau Valley Conservation Authority - Audited Financial Statements and Final Inventory of Programs and Services

16 Communications

- a) There were none.

17 Notice of Motions

- a) There were none.

18 Rise and Report regarding County Council and External Boards

a) Cataraqui Conservation

Councillor Sleeth advised that the regular meeting included a board hearing related to an appeal to the Board for adjudication of an application that was previously denied.

b) Quinte Conservation

Councillor Roberts shared that the Belleville Senators committed to donating one tree for every broken hockey stick during their season which has resulted in 418 donated trees to be planted at Riverside Park in Belleville.

c) Rideau Valley Conservation Authority

Councillor Turcotte provided an overview of the last meeting which included the approval of a corporate management system, draft policies, and the March and April activity report. He also shared that on June 21, 2024 the RVCA is holding a Watershed Tour at Baxter Conservation Area for members of Council and Municipal staff who wish to participate.

19 Announcements/Statements by Councillors

a)

There were none.

20 Closed Session (if requested)

a)

There was none.

21 Confirmatory By-law

a) Resolution

Resolution No. 2024:12:08

Moved by Councillor Pegrum

Seconded by Councillor Roberts

*That By-Law 2024-45, being a By-law to confirm generally all actions and proceedings of the Council of the Township of South Frontenac, be given first and second reading.*

Carried

Resolution No. 2024:12:09

Moved by Councillor Turcotte

Seconded by Deputy Mayor Leonard

*That By-Law 2024-45 be given third reading, signed and sealed.*

Carried

22 Adjournment

a) Resolution

Resolution No. 2024:12:10

Moved by Councillor Trueman

Seconded by Councillor Ruttan

*That the Council meeting of June 4, 2024 adjourn at 8:08 p.m.*

Carried

---

Ron Vandewal, Mayor

James Thompson, Clerk

South Frontenac is a welcoming and thriving rural community