



**Township of South Frontenac  
Council Meeting Minutes**



**Meeting #**

**Time:** 7:00 PM

**Location:** 3910 Battersea Road - Storrington Centre/Virtual Via Zoom

**Present:** Ray Leonard, Doug Morey, Steve Pegrum, Norm Roberts, Randy Ruttan, Ron Sleeth, Scott Trueman, Adam Turcotte, Mayor Ron Vandewal

**Staff:** Louise Fragnito - Chief Administrative Officer, James Thompson - Clerk, Michelle Hannah - Deputy Clerk, Brad Wright - Director of Development Services, Noah Perron - Planner

1 Call to Order

a) Resolution

Resolution No. 2024:17:01

Moved by Councillor Pegrum

Seconded by Councillor Ruttan

That the Council meeting of September 10, 2024 be called to order at 7:00 p.m.

Carried

2 Declaration of pecuniary interest and the general nature thereof

a)

There were none.

3 Approval of Agenda and Addendum

a) Resolution

Resolution No. 2024:17:02

Moved by Councillor Turcotte

Seconded by Councillor Morey

That the agenda be approved, as presented.

Carried

4 Scheduled Closed Session

5 Recess

6 Public Meeting

a) Resolution - Public Meeting to Order

Resolution No. 2024:17:03

Moved by Councillor Roberts

Seconded by Councillor Sleeth

That the Public Meeting be called to order.

Carried

b) Notice of Collection

The Deputy Clerk spoke to the Notice of Collection and Public Meeting Statement.

- c) Zoning By-law Amendment Application PL-ZBA-2024-0090, Wiley, 848 Burnt Hills Road, Storrington District

Noah Perron conducted a PowerPoint presentation regarding PL-ZBA-2024-0090.

In response to a question from Councillor Trueman, Noah Perron provided additional clarification regarding the purpose of the Holding Symbol.

The Mayor afforded members of the public with an opportunity to provide comment.

Members of the public did not provide comment.

- d) Public Meeting - Proposed Amendments to the Planning Fees Schedule

Brad Wright provided a summary of the proposed Planning Fees Schedule.

The Mayor afforded members of the public with an opportunity to provide comment.

Members of the public did not provide comment.

- e) Resolution - Close Public Meeting

Resolution No. 2024:17:04  
Moved by Councillor Leonard  
Seconded by Councillor Pegrum  
That the Public Meeting be closed.

Carried

- 7 Delegations

- 8 Briefings

- 9 Approval of Minutes

- a) Resolution

Resolution No. 2024:17:05  
Moved by Councillor Ruttan  
Seconded by Councillor Turcotte  
That the Minutes of the August 29, 2024 Special Council Meeting and the Minutes of the September 3, 2024 Council Meeting be approved.

Carried

- 10 Reports Requiring Action

- a) Cemetery Grave Excavation Contract

Resolution No. 2024:17:06  
Moved by Councillor Morey  
Seconded by Councillor Roberts  
That Council approve the award of the grave excavation and cemeteries maintenance contract to D.G. Younge Cemetery Services for a period of 2 years with an option for a one additional year.

Carried

b) Surplus Land Declaration

Resolution No. 2024:17:07

Moved by Councillor Sleeth

Seconded by Councillor Leonard

That Council support declaring roll # 102904002030450 as surplus land.

Carried

11 Advisory Committee Reports or Minutes

12 Reports Requiring Approval of By-laws

a) Proposed Amendments to the Planning Fees Schedule

Resolution No. 2024:17:08

Moved by Councillor Pegrum

Seconded by Councillor Ruttan

That By-law 2024-62 being a By-law to amend By-law 2023-33, being a By-law to prescribe a tariff of fees for the processing of applications made in respect of planning matters, be given first and second reading.

Carried

Resolution No. 2024:17:09

Moved by Councillor Turcotte

Seconded by Deputy Mayor Morey

That By-law 2024-62 be given third reading, signed and sealed.

Carried

Resolution No. 2024:17:10

Moved by Councillor Roberts

Seconded by Councillor Sleeth

That By-law 2024-62 be given third reading, signed and sealed.

Carried

b) Zoning By-law Amendment Application PL-ZBA-2024-0090, Wiley, 848 Burnt Hills Road, Storrington District

Resolution No. 2024:17:11

Moved by Councillor Leonard

Seconded by Councillor Pegrum

That By-law 2024-63 being a By-law to amend By-law 2003-75, as amended, to amend the zoning on lands known as 848 Burnt Hills Road, be given first and second reading.

Carried

Resolution No. 2024:17:12

Moved by Councillor Ruttan

Seconded by Councillor Turcotte

That By-law 2024-63 be given third reading, signed and sealed.

Carried

13 Reports for Information

14 Committee of the Whole

15 Tabling of Documents

16 Communications

17 Notice of Motions

Minutes of Council  
September, 10, 2024

- 18 Rise and Report regarding County Council and External Boards
- 19 Announcements/Statements by Councillors
- 20 Closed Session (if requested)
- a) Resolution

Resolution No. 2024:17:13

Moved by Deputy Mayor Morey

Seconded by Councillor Roberts

*That Council resolve itself into the Committee of the Whole "Closed Meeting" to consider the following items:*

a) Personal matters about an identifiable individual, including municipal or local board employees - Clerk's Department

b) Approval of Committee of the Whole Closed Session Meeting Minutes (August 13, 2024 and September 3, 2024)

Carried

Resolution No. 2024:17:14

Moved by Councillor Roberts

Seconded by Councillor Leonard

That Council authorize and delegate to the Chief Administrative Officer the authority to action the direction received in closed session.

Carried

- b) *Resolution*

Resolution No. 2024:17:15

Moved by Councillor Turcotte

Seconded by Deputy Mayor Morey

*That Council rise from the Committee of the Whole "Closed Meeting" and the Clerk report.*

Carried

- 21 Confirmatory By-law

- a) Resolution

Resolution No. 2024:17:16

Moved by Councillor Roberts

Seconded by Councillor Sleeth

That By-law 2024-64, being a by-law to confirm generally all actions and proceedings of the Council of the Township of South Frontenac, be given first and second reading.

Carried

Resolution No. 2024:17:17

Moved by Councillor Leonard

Seconded by Councillor Pegrum

That By-law 2024-64, being the confirmatory by-law, be given third reading, signed and sealed.

Carried

- 22 Adjournment

- a) Resolution

Resolution No. 2024:17:18

Moved by Councillor Ruttan

Seconded by Councillor Turcotte

That the Council meeting of September 10, 2024 be adjourned at 7:36 p.m.

Carried

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Ron Vandewal, Mayor

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James Thompson, Clerk

South Frontenac is a welcoming and thriving rural community