



**Township of South Frontenac
Council Meeting Minutes**



Meeting #2024-21

Time: 9:00 AM

Location: 3910 Battersea Road/Virtual Via Zoom

Present: Ray Leonard, Doug Morey, Steve Pegrum, Norm Roberts, Randy Ruttan, Ron Sleeth, Scott Trueman (withdrew from the meeting at 11:00 a.m. and returned to the meeting at 12:45 p.m.), Adam Turcotte, Mayor Ron Vandewal

Staff: Louise Fragnito - Chief Administrative Officer, James Thompson - Clerk, Brad Wright - Director of Development Services, Kyle Bolton - Director of Public Services, Delbert Blakney - Director of Fire and Emergency Services, Troy Dunlop - Manager of Engineering and Capital Projects, Tim Laprade - Recreation and Facilities Manager, Brian Kirk - Manager of Operations and Fleet, Jan Minaker - Manager of Human Resources, Stephanie Kuca -Deputy Treasurer, Ronnie Joslin - Construction Technologist, Amanda Pantrey - Recreation and Events Coordinator

1 Call to Order

a) Resolution

Resolution No. 2024-21-01

Moved by Councillor Roberts

Seconded by Councillor Morey

That the Special Council meeting of December 13, 2024 be called to order at 9:00 a.m.

Carried

2 Declaration of pecuniary interest and the general nature thereof

a) There were none.

3 Approval of Agenda and Addendum

a) Resolution

Resolution No. 2024-21-02

Moved by Councillor Turcotte

Seconded by Councillor Ruttan

That the agenda be approved, as presented.

Carried

4 Reports for Information

a) Departmental Presentations

The following staff provided departmental presentations to Council:

- Human Resources - Jan Minaker
- Communications - Heather Grosney
- Treasury - Louise Fragnito
- Clerk's - James Thompson
- Fire & Emergency Services - Del Blakney
- Development Services - Brad Wright

- Public Services - Kyle Bolton

Council recessed from 11:17 a.m. to 11:30 a.m.

b) Budget Summary Presentation and Deliberation

Louise Fragnito presented the 2025 draft budget.

Council recessed from 12:33 p.m. to 12:36 p.m.

Resolution No. 2024-21-03

Moved by Councillor Sleeth

Seconded by Councillor Leonard

That Council direct staff to bring forward the draft 2025 Budget as presented on December 13, 2024 to the December 17, 2024 Council meeting for approval.

Carried

5 Communications

- a) Correspondence received from the Recreation & Leisure Services Advisory Committee regarding 2025 Capital Budget & Long-Term Plan.

6 Notice of Motions

7 Confirmatory By-law

- a) Resolution

Resolution No. 2024-21-04

Moved by Councillor Pegrum

Seconded by Councillor Leonard

That By-law 2024-79, being a by-law to confirm generally all actions and proceedings of the Council of the Township of South Frontenac, be given first and second reading.

Carried

Resolution No. 2024-21-05

Moved by Councillor Ruttan

Seconded by Councillor Morey

That By-law 2024-79, being the confirmatory by-law, be given third reading, signed and sealed.

Carried

8 Adjournment

- a) Resolution

Resolution No. 2024-21-06

Moved by Councillor Roberts

Seconded by Councillor Sleeth

That the Special Council meeting of December 13, 2024 be adjourned at 1:16 p.m.

Carried

South Frontenac is a welcoming and thriving rural community