



**Township of South Frontenac
Council Meeting Minutes**



Meeting # 02

Time: 7:30 p.m.

Location: Council Chambers / Virtual via Zoom

Present: Ray Leonard, Doug Morey, Steve Pegrum, Norm Roberts, Randy Ruttan, Ron Sleeth, Scott Trueman (virtual), Mayor Ron Vandewal

Staff: Louise Fragnito - Chief Administrative Officer, James Thompson - Clerk, Michelle Hannah - Deputy Clerk, Brad Wright - Director of Development Services, Kyle Bolton - Director of Public Services, Troy Dunlop - Manager of Engineering and Capital Projects, Christine Woods - Senior Planner (virtual)

1 Call to Order

a) Resolution

Resolution No. 2024:02:01

Moved by Councillor Ruttan

Seconded by Councillor Morey

That the Council Meeting of January 16, 2024 be called to order at 7:00 p.m

Carried

2 Declaration of pecuniary interest and the general nature thereof

a)

There were none declared.

3 Approval of Agenda

a) Resolution

Resolution No. 2024:02:02

Moved by Councillor Pegrum

Seconded by Councillor Roberts

That the agenda be approved.

Carried

4 Scheduled Closed Session

a)

There was none.

5 Recess

a)

Not applicable.

6 Public Meeting

a)

There were none.

7 Delegations

Minutes of Council
January, 16, 2024

- a) There were none.

8 Briefings

- a) Laura Carter and Alan Revill from Kingston Frontenac Public Library were present to speak to Council regarding the Library Facilities Plan.

9 Approval of Minutes

- a) That the minutes of the January 9, 2024 Council meeting be approved.

Resolution No. 2024:02:03

Moved by Councillor Trueman

Seconded by Deputy Mayor Leonard

That the minutes of the January 9, 2024 Council meeting be approved.

Carried

10 Reports Requiring Action

- a) Options to fill vacancy for office of Councillor – Bedford District

Resolution No. 2024:02:04

Moved by Councillor Pegrum

Seconded by Councillor Morey

That Council fill the vacancy by appointing the Councillor candidate from the 2022 Municipal Election who received the third highest number of votes.

Carried

- b) Award of Tender # PS-2023-20 Opinicon Culvert Replacement

Resolution No. 2024:02:05

Moved by Councillor Pegrum

Seconded by Councillor Sleeth

That Council accept the bid from Marathon Underground Constructors Corporation in the amount of \$805,757.05 (net of HST credits) for Tender # PS-2023-20 Opinicon Road Culvert Replacement; and

That Council authorize a project budget increase in the amount of \$102,800 which will be fully funded from cost savings on the recently completed Wilmer Road culvert replacement Capital Project 23-44 (\$105,000 – Community Building Fund).

Carried

- c) Electric Vehicle Charger Grant Applications

Resolution No. 2024:02:06

Moved by Councillor Sleeth

Seconded by Councillor Morey

That Council support ChargeON and ZEVIP grant applications for the installation of electric vehicle chargers;

That authorization be given to the Mayor and the Clerk to sign a transfer payment agreement for the funding of any grant applications that are successful; and

That Council authorize a budget of \$110,000 for this project to be funded from the Climate Action Reserve.

Carried

11 Advisory Committee Reports or Minutes

Minutes of Council
January, 16, 2024

a)

There were none.

12 Reports Requiring Approval of By-laws

a) 2024 Interim Tax Levy

Resolution No. 2024:02:07

Moved by Councillor Trueman

Seconded by Councillor Sleeth

That By-law 2024-07 being a By-law to establish interim property taxes for 2024, be given first and second reading.

Carried

Resolution No. 2024:02:08

Moved by Deputy Mayor Leonard

Seconded by Councillor Roberts

That By-law 2024-07 be given third reading, signed and sealed.

Carried

b) Zoning By-law Amendment Application PL-ZBA-2023-0133, Broome and Malloy, 4839 Noble Lane

Resolution No. 2024:02:09

Moved by Councillor Morey

Seconded by Councillor Roberts

That By-law 2024-08 being a By-law to amend the zoning on lands known at 4839 Noble Lane, Part of Lot 7, Concession 9, District of Storrington, Township of South Frontenac, be given first and second reading.

Carried

Resolution No. 2024:02:10

Moved by Councillor Ruttan

Seconded by Deputy Mayor Leonard

That By-law 2024-08 be given third reading, signed and sealed.

Carried

13 Reports for Information

a) Lake Ecosystem Grants – Annual Report

- This report provided Council with a summary of the projects completed with assistance from the Lake Ecosystem Grant Program.

b) 3rd Quarter 2023 – Building Services Report

- This report documented the delivery of Building Services within the Development Services Department between July 1, 2023, and September 30, 2023.

c) 3rd Quarter 2023 – Planning Services Report

- This report documented the delivery of Planning Services within the Development Services Department between July 1, 2023, and September 30, 2023 (3rd Quarter, 2023).

14 Committee of the Whole

a)

There was none.

15 Information Items

Minutes of Council
January, 16, 2024

a) There were none.

16 Notice of Motions

a) There were none.

17 Rise and Report regarding County Council and External Boards

a) County Council: Mayor Vandewal shared that the inaugural meeting for the Municipal Services Corporation Committee took place on January 15th, 2024.

18 Announcements/Statements by Councillors

a) Councillor Leonard thanked Public Services for their snow removal efforts during the recent storm.

Mayor Vandewal noted that the Snow Social is upcoming and indicated volunteers are still needed.

19 Closed Session (if requested)

a) There was none.

20 Confirmatory By-law

a) Resolution

Resolution No. 2024:02:11

Moved by Councillor Sleeth

Seconded by Councillor Pegrum

That By-Law 2024-09, being a By-law to confirm generally all actions and proceedings of the Council of the Township of South Frontenac, be given first and second reading.

Carried

Resolution No. 2024:02:12

Moved by Councillor Trueman

Seconded by Councillor Ruttan

That By-Law 2024-09 be given third reading, signed and sealed.

Carried

21 Adjournment

a) Resolution

Resolution No. 2024:02:13

Moved by Councillor Pegrum

Seconded by Councillor Roberts

That the Council meeting of January 16, 2024 be adjourned at 7:57 p.m.

Carried

Ron Vandewal, Mayor

James Thompson, Clerk