



**Township of South Frontenac
Council Meeting Minutes**



Meeting #14

Time: 6:30 p.m.

Location: Council Chambers / virtual via Zoom

Present: Ray Leonard, Doug Morey, Steve Pegrum, Norm Roberts, Randy Ruttan, Ron Sleeth, Scott Trueman, Adam Turcotte, Mayor Ron Vandewal

Staff: Louise Fragnito - Chief Administrative Officer, James Thompson - Clerk, Michelle Hannah - Deputy Clerk, Brad Wright - Director of Development Services, Kyle Bolton - Director of Public Services, Delbert Blakney - Director of Fire and Emergency Services, Troy Dunlop - Manager of Engineering & Capital Projects, Tom Fehr - Planner

1 Call to Order

a) Resolution

Resolution No. 2024:14:01

Moved by Councillor Ruttan

Seconded by Councillor Pegrum

That the Council meeting of July 16, 2024 be called to order at 6:30 p.m.

Carried

2 Declaration of pecuniary interest and the general nature thereof

a)

There were none.

3 Approval of Agenda and Addendum

a) Resolution

Resolution No. 2024:14:02

Moved by Councillor Pegrum

Seconded by Councillor Roberts

That the agenda be amended to include the addendum.

Carried

Resolution No. 2024:14:03

Moved by Councillor Roberts

Seconded by Councillor Turcotte

That the agenda, as amended, be approved.

Carried

4 Scheduled Closed Session

a) Resolution

Resolution No. 2024:14:04

Moved by Councillor Sleeth

Seconded by Councillor Roberts

That Council resolve itself into the Committee of the Whole "Closed Meeting" to consider the following item:

k) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board - Verona Housing

Carried

b) Resolution

Resolution No. 2024:14:05

Moved by Councillor Pegrum

Seconded by Councillor Trueman

That Council rise from the Committee of the Whole "Closed Meeting" without reporting.

Carried

5 Recess

a)

Council recessed for five minutes and resumed at 7:15 p.m.

6 Declaration of Office - Appointment of Councillor Morey as Deputy Mayor

a) Declaration of Office

7 Public Meeting

a) Resolution - Public Meeting to Order

Resolution No. 2024:14:06

Moved by Councillor Leonard

Seconded by Deputy Mayor Morey

That the public meeting regarding Zoning By-law Amendment application PL-ZBA-2024-0063 be called to order.

Carried

b) Notice of Collection

Michelle Hannah provided an overview of the Notice of Collection and Public Meeting Statement.

c) Public Meeting - Zoning By-law Amendment Application PL-ZBA-2024-0063, Rivendell (Harper), 7359 Road 38, Portland District

Tom Fehr provided a summary of the PowerPoint presentation related to the application.

Mayor Vandewal provided an opportunity for questions and comments from Council and Members of the Public.. There were no comments or questions received.

d) Resolution - Close Public Meeting

Resolution No. 2024:14:07

Moved by Councillor Ruttan

Seconded by Councillor Roberts

That the public meeting be closed.

Carried

8 Delegations

- a) There were none.

9 Briefings

- a) There were none.

10 Approval of Minutes

- a) *Resolution*

Resolution No. 2024:14:08

Moved by Councillor Sleeth

Seconded by Councillor Leonard

That the Minutes of the June 18th and June 20th, 2024 Council meetings be approved, as amended.

Carried

11 Reports Requiring Action

- a) Verona Housing – Environmental Impact Study

Resolution No. 2024:14:09

Moved by Councillor Turcotte

Seconded by Deputy Mayor Morey

That Council approve the award of Environmental Impact Study contract to Cambium Inc. for a total amount of \$42,000 including non-rebatable HST.

Carried

- b) Communal Services Support - EORN

Resolution No. 2024:14:10

Moved by Councillor Roberts

Seconded by Councillor Trueman

That the Council of the Township of South Frontenac offer its supports for EORN and 2B Developments (Rural Impact), Localizing Communal Servicing Project CMHC Housing Supply Challenge; and

That the Chief Administrative Officer, on behalf of the Township of South Frontenac, be authorized to issue a letter of support.

Carried

- c) Verona Housing – Municipal Service Corporation Creation

Resolution No. 2024:14:11

Moved by Councillor Pegrum

Seconded by Councillor Ruttan

That Council approve the award of the contracted services support for the creation of a Municipal Service Corporation for the Verona Housing to the Rural Impact Initiative.

Carried

- d) Unopened Road Allowance Closure Request – RC-24-01 (Caivan Properties Holding Corporation)

Resolution No. 2024:14:12

Moved by Councillor Pegrum

Seconded by Councillor Trueman

That Council agree, in principle, to stopping up, closing and selling two portions of unopened road allowance identified as Road Allowance A and Road Allowance B on the Location Map attached as Exhibit A to Report 2024-118, with the understanding that a by-law relating to the above will be brought back to Council to be approved upon the applicant producing an acceptable survey of the lands.

(See Recorded Vote)

Yeas: Councillor Leonard, Councillor Morey, Councillor Pegrum, Councillor Roberts, Councillor Sleeth, Councillor Trueman, Mayor Vandewal (7)

Nays: Councillor Ruttan, Councillor Turcotte (2)

Absent: (0)

Carried

Resolution No. 2024:14:13

Moved by Councillor Pegrum

Seconded by Councillor Trueman

That the Agreement of Purchase and Sale for the unopened road allowance lands (A&B) include a clause requiring the purchaser to revegetate the area of Campground Lane that has been abandoned and is no longer used as part of the access to the Caivan lands by planting and establishing living trees and shrubs that are native to the immediate area, to the satisfaction of Township Staff.

Carried

Resolution No. 2024:14:14

Moved by Councillor Pegrum

Seconded by Councillor Trueman

That Council agree, in principle, to stopping up, closing and selling the portion of unopened road allowance identified as Road Allowance C on the Location Map attached as Exhibit A to Report 2024-118, with the understanding that a by-law relating to the above will be brought back to Council to be approved upon the applicant producing an acceptable survey of the lands.

(See Recorded Vote)

Yeas: Councillor Leonard, Mayor Vandewal (2)

Nays: Councillor Morey, Councillor Pegrum, Councillor, Councillor Roberts, Councillor Ruttan, Councillor Sleeth, Councillor Trueman, Councillor Turcotte (7)

Absent: (0)

Defeated

e) Open Farms Proclamation

Resolution No. 2024:14:15

Moved by Deputy Mayor Morey

Seconded by Councillor Leonard

Whereas the Township of South Frontenac recognizes the importance of agriculture in the region; and,

Whereas both Frontenac County and the Township of South Frontenac believe a strong agricultural economy is essential for enduring communities, for the health

of our residents, and to establish a strong community in support of food security for our citizens as well as our businesses, and organizations; and,

Whereas both Frontenac County and the Township of South Frontenac have a vision of a strong agriculture community that is rooted in the character of Frontenac and its residents: welcoming, natural, healthy, clean, tranquil, entrepreneurial, and rural by choice and conviction; and

Now Therefore Be It Resolved That the Council of the Corporation of the Township of South Frontenac hereby declares August 16 to September 30, 2024, as Open Farm Days in South Frontenac, and reminds individuals of the importance of this six-week celebration which supports local agriculture and food businesses in our communities;

And Further That the Township encourages all residents to support local farms and food businesses by participating in this series of events.

Carried

f) Sale and Serving of Alcohol at Centennial Park – Gear Up for Greatness Event

Resolution No. 2024:14:16

Moved by Councillor Sleeth

Seconded by Councillor Roberts

That Council approve the sale and consumption of alcohol through the Daft Brewing Company Catering Endorsement licence at the Gear Up for Greatness – Youth Sports Drive at Centennial Park on August 24th, 2024, from 10:00 am – 3:30 pm, as per By-Law 2003-90.

Carried

g) Municipally Significant Event Designation for Open Farm Days Launch Event

Resolution No. 2024:14:17

Moved by Councillor Ruttan

Seconded by Councillor Roberts

That Council designate the Open Farm Days Launch Event on August 16th, from 3:00 pm – 7:00 pm at Centennial Park in Harrowsmith as municipally significant in support of the Alcohol & Gaming Commission of Ontario Special Events Permit Application.

Carried

h) Speed Limit Review – Storrington Public School

Resolution No. 2024:14:18

Moved by Councillor Turcotte

Seconded by Deputy Mayor Morey

That Council approve the staff recommendation for the implementation of a new 60km/hr speed limit review on Battersea Road from 650m north of Millburn Road to 205m south of the intersection of Round Lake Road; and

That Council direct staff to prepare an amendment to the Roads, Traffic and Parking Bylaw 2000-01 to incorporate the proposed speed limit change.

Carried

i) Demolition of 4265 Stage Coach Rd

Resolution No. 2024:14:19

Moved by Councillor Sleeth

Seconded by Councillor Pegrum

Minutes of Council
July, 16, 2024

That Council approve a budget of \$100,000 for the demolition and clean up of existing structures on the 4265 Stage Coach Rd property and that the project be funded from Working Funds Reserve.

Carried

12 Advisory Committee Reports or Minutes

a)

There were none.

13 Reports Requiring Approval of By-laws

a) Canada Community Building Fund (CCBF) Agreement Renewal

Resolution No. 2024:14:20

Moved by Councillor Trueman

Seconded by Councillor Leonard

That By-law 2024-52 being a By-law to enter into an agreement to access the CCBF funding, be given first and second reading.

Carried

Resolution No. 2024:14:21

Moved by Councillor Ruttan

Seconded by Councillor Turcotte

That By-law 2024-52 be given third reading, signed and sealed.

Carried

b) 2024 Development Charges Background Study and By-law

Resolution No. 2024:14:22

Moved by Councillor Leonard

Seconded by Councillor Turcotte

That Council approve the Development Charges Background Study attached to Report 2024-119 as Exhibit A, and associated amendments attached to Report 2024-119 as Exhibit B.

Carried

Resolution No. 2024:14:23

Moved by Councillor Roberts

Seconded by Deputy Mayor Morey

That By-law 2024-53 being a By-law to implement a new Development Charges By-law, be given first and second reading.

Carried

Resolution No. 2024:14:24

Moved by Councillor Pegrum

Seconded by Councillor Trueman

That By-law 2024-53 be given third reading, signed and sealed.

Carried

c) Zoning By-law Amendment Application PL-ZBA-2024-0063, Rivendell (Harper), 7359 Road 38, Portland District

Resolution No. 2024:14:25

Moved by Councillor Pegrum

Seconded by Councillor Ruttan

That By-law 2024-54 to amend the zoning regarding application PL-ZBA-2024-0063 be given first and second reading.

Carried

Minutes of Council
July, 16, 2024

Resolution No. 2024:14:26

Moved by Councillor Turcotte

Seconded by Councillor Pegrum

that By-law 2024-54 be given third reading, signed and sealed.

Carried

14 Reports for Information

a) Public Services Quarterly Update

b) Draft Financials for 2023

c) New DriveON program for Motor Vehicle Inspection Stations

15 Committee of the Whole

a)

There was none.

16 Tabling of Documents

a) EOWC Newsletter, June 2024

b) Rideau Valley Conservation Authority Annual Report

17 Communications

a) Correspondence received from Fred Hahn, President, CUPE Ontario Division, dated June 25, 2024 regarding 24th Annual Child Care Worker and Early Childhood Educator Appreciation Day, October 24, 2024.

b) Correspondence received from various residents dated July 15, 2024 regarding File No. RC-24-01, Caivan Properties Unopened Road Allowance Closure Request.

18 Notice of Motions

a)

There were none.

19 Rise and Report regarding County Council and External Boards

a) County Council

Councillor Leonard provided information regarding the new paramedic station opening at 2069 Battersea Road, Glenburnie as well as the new Paramedic Chief.

b) Rideau Valley Conservation Authority

Councillor Turcotte spoke about the Watershed Tour and the official opening of the accessible boardwalk at Baxter Conservation Area.

20 Announcements/Statements by Councillors

a)

Councillor Ruttan advised the time and date for the Lake Ecosystem Forum will be July 18th at 6:30pm - 8:30pm.

21 Closed Session (if requested)

Minutes of Council
July, 16, 2024

a) Resolution

Resolution No. 2024:14:27

Moved by Councillor Pegrum

Seconded by Councillor Ruttan

That Council resolve itself into the Committee of the Whole "Closed Meeting" to consider the following item:

a) Approval of the May 7, 2024 Committee of the Whole, Closed Meeting Minutes; and

b) A proposed or pending acquisition or disposition of land by the municipality or local board.

Carried

b) Resolution

Resolution No. 2024:14:28

Moved by Councillor Roberts

Seconded by Councillor Sleeth

That Council rise from the Committee of the Whole "Closed Meeting" without reporting.

Carried

22 Confirmatory By-law

a) Resolution

Resolution No. 2024:14:29

Moved by Councillor Leonard

Seconded by Deputy Mayor Morey

That By-Law 2024-55, being a By-law to confirm generally all actions and proceedings of the Council of the Township of South Frontenac, be given first and second reading.

Carried

Resolution No. 2024:14:30

Moved by Councillor Turcotte

Seconded by Councillor Trueman

That By-Law 2024-55 be given third reading, signed and sealed.

Carried

23 Adjournment

a) Resolution

Resolution No. 2024:14:31

Moved by Councillor Leonard

Seconded by Councillor Sleeth

That the Council meeting of July 16, 2024 adjourn at 8:49p.m.

Carried

Ron Vandewal, Mayor

James Thompson, Clerk

South Frontenac is a welcoming and thriving rural community



Declaration of Office
Section 232 of the *Municipal Act*, 2001

I, Doug Morey having been appointed to the office of Deputy Mayor for the municipality of the Township of South Frontenac do solemnly promise and declare that:

I will truly, faithfully and impartially exercise this office to the best of my knowledge and ability.

I have not received and will not receive any payment or reward, or promise thereof, for the exercise of this office in a biased, corrupt or in any other improper manner.

I will disclose any pecuniary interest, direct or indirect, in accordance with the *Municipal Conflict of Interest Act*.

I will be faithful and bear true allegiance to His Majesty King Charles the third.

And I make this solemn promise and declaration conscientiously believing it to be true and knowing that it is of the same force and effect as made under oath.

Declared before me)
At the Township of South Frontenac)
.....)
.....)
On the 16th day of July, 2024.)



Doug Morey, Declarant



Michelle Hannah
Commissioner for Taking Oaths

Michelle K. Hannah, a Commissioner,
for taking Oaths, Deputy Clerk, The
Corporation of the Township of South
Frontenac, Section 1 (2) (1), R.S.O.
1990 c.C17.