



**Township of South Frontenac
Council Meeting Minutes**



Meeting # 04

Time: 7:00 p.m.

Location: Council Chambers / virtually via Zoom

Present: Ray Leonard, Doug Morey, Steve Pegrum, Norm Roberts, Randy Ruttan, Ron Sleeth, Scott Trueman, Adam Turcotte, Mayor Ron Vandewal

Staff: Louise Fragnito - Chief Administrative Officer, James Thompson - Clerk, Michelle Hannah - Deputy Clerk, Brad Wright - Director of Development Services, Kyle Bolton - Director of Public Services, Jan Minaker-Manager of Human Resources, Troy Dunlop - Manager of Engineering and Capital Projects, Christine Woods - Senior Planner (Virtual)

1 Call to Order

a) Resolution

Resolution No. 2024:04:01

Moved by Councillor Pegrum

Seconded by Councillor Roberts

That the Council meeting of February 20, 2024 be called to order at 7:00 p.m.

Carried

2 Declaration of pecuniary interest and the general nature thereof

a) There were none.

3 Approval of Agenda

a) Resolution

Resolution No. 2024:04:02

Moved by Councillor Ruttan

Seconded by Councillor Sleeth

That the agenda be approved.

Carried

4 Scheduled Closed Session

5 Recess

6 Public Meeting

a) Resolution - Public Meeting to Order

Resolution No. 2024:04:03

Moved by Councillor Pegrum

Seconded by Councillor Sleeth

That the public meeting regarding the Request for Name Change be called to order.

Carried

b) Notice of Collection

c) The Deputy Clerk spoke to the Notice of Collection.

d) Request for Lane Name Change – Neill Lane to James Thomas Lane

The Applicant was present to answer questions of Council.

Members of Council and Members of the Public did not provide comment.

e) Resolution - Close Public Meeting

Resolution No. 2024:04:04

Moved by Deputy Mayor Leonard

Seconded by Councillor Rpberts

That the public meeting be closed.

Carried

7 Delegations

a) There were none.

8 Briefings

a) Julie Runions, Manager, Water and Wastewater Treatment Operations, Utilities Kingston was present to speak to Council regarding 2023 Sydenham Water Annual Summary Report.

9 Approval of Minutes

a) Resolution

Resolution No. 2024:04:05

Moved by Deputy Mayor Leonard

Seconded by Councillor Turcotte

That the Minutes of the February 6, 2024 Council meeting be approved, as presented.

Carried

10 Reports Requiring Action

a) 2023 Sydenham Water Annual Summary Report

Resolution No. 2024:04:06

Moved by Councillor Trueman

Seconded by Councillor Morey

That Council receive the 2023 Annual Summary Report for the Sydenham Water Treatment Plant as required by the terms and conditions outlined in Schedule 22 of Ontario Regulation 170/03 for Drinking Water Systems.

Carried

b) Request for Lane Name Change – Neill Lane to James Thomas Lane

Resolution No. 2024:04:07

Moved by Councillor Pegrum

Seconded by Councillor Trueman

That Council direct staff to prepare a subsequent Report for consideration by Council which includes a By-law, summary of relevant costs and detailed information regarding recent naming requests.

Carried

- c) Appointment of Member of Council to Rideau Valley Conservation Authority Board

Resolution No. 2024:04:08

Moved by Councillor Pegrum

Seconded by Councillor Sleeth

That Councillor Turcotte be appointed to the Rideau Valley Conservation Authority Board for the term of Council.

Carried

- d) Proposed Amendments to Council Procedure By-law

Resolution No. 2024:04:09

Moved by Councillor Roberts

Seconded by Councillor Trueman

That Council approve Exhibit "A" in principle to permit the proposed amendments outlined in the draft by-law (Exhibit "A") to be circulated in advance of the public meeting; and

That Council direct staff to provide notice with respect to a public meeting to be held on April 2, 2024, in accordance with By-law 2016-73, regarding proposed amendments to the Council Procedure By-law, (By-law 2017-76).

Carried

- e) Request for Extension of Approval – Shield Shores Draft Plan of Condominium 10CD-2016/001

Resolution No. 2024:04:10

Moved by Councillor Ruttan

Seconded by Councillor Sleeth

That South Frontenac Council recommend the County of Frontenac extend draft plan approval for a period of one year for application 10CD-2016/001, subject to the conditions approved by the County of Frontenac on May 15, 2019, and direct the Clerk to forward this resolution to the County Clerk.

Carried

- f) Snow Blower Attachment

Resolution No. 2024:04:11

Moved by Deputy Mayor Leonard

Seconded by Councillor Morey

That Council authorize a budget increase to capital project 23-77 for the purchase of a snow blower attachment in the amount of \$10,000 to be funded from the savings on capital project 24-22.

Carried

- 11 Advisory Committee Reports or Minutes

- 12 Reports Requiring Approval of By-laws

- a) Noise By-law Amendment – Exemption Process

Resolution No. 2024:04:12

Moved by Councillor Trueman

Seconded by Councillor Turcotte

That By-law 2024-15, attached as Exhibit A, as amended, being a By-law to "A By-Law to Amend By-Law 2015-41, As Amended, 'A By-law to Prohibit and Regulate Noise Within the Township of South Frontenac'", be given first and second reading.

Carried As Amended - See Motion to Amend Which Carried

Resolution No. 2024:04:13
Moved by Councillor Trueman
Seconded by Councillor Sleeth

That Section 5.ii.b. of By-law 2024-15 be further amended to read as follows:
"Notwithstanding Section 5. ii. a), the Clerk or Deputy Clerk may approve, deny or modify a Noise By-law Exemption Request Application submitted to the Clerk's Department up to seven days in advance of the event requesting an exemption from Section 3. f) the operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers or other electromechanical transducers, and intended for the production, reproduction or amplification of sound in such a manner as to disturb the peace and comfort of a person or persons at the point of reception; provided that the following criteria is met:"

Carried

Resolution No. 2024:04:14
Moved by Councillor Morey
Seconded by Deputy Mayor Leonard

That By-law 2024-15, as amended be given third reading, signed and sealed.

Carried

- b) Zoning By-law Amendment Application PL-ZBA-2023-0136, Ashworth and Cochrane, 113 Doris Smith Lane

Resolution No. 2024:04:15
Moved by Councillor Pegrum
Seconded by Councillor Sleeth

That By-law 2024-16 being a By-law to amend the zoning on lands known at 113 Doris Smith Lane, Part 1, Reference Plan 13R15730, Part Lot 9, Concession 9, District of Storrington, Township of South Frontenac, be given first and second reading.

Carried

Resolution No. 2024:04:16
Moved by Councillor Ruttan
Seconded by Councillor Roberts

That By-law 2024-16 be given third reading, signed and sealed.

Carried

- c) Zoning By-law Amendment Application PL-ZBA-2023-0131, Alinka Group Inc., 41 Bresee Road

Resolution No. 2024:04:17
Moved by Sleeth
Seconded by Pegrum

That By-law 2024-17 to amend the zoning on lands known as 41 Bresee Road, Part Lots 19 to 20, Concession 11, District of Bedford, Township of South Frontenac be given first and second reading.

Carried

Resolution No. 2024:04:18
Moved by Councillor Turcotte
Seconded by Councillor Morey

That By-law 2024-17 be given third reading, signed and sealed.

Carried

- 13 Reports for Information

Minutes of Council
February, 20, 2024

- a) There were none.

14 Committee of the Whole

- a) There was none.

15 Information Items

- a) There were none.

16 Notice of Motions

- a) There were none.

17 Rise and Report regarding County Council and External Boards

- a) Police Services Board

Councillor Pegrum provided a summary of the February 15, 2024 Police Services Board meeting. He provided Council with background information regarding the transition to the new structure of the Frontenac Detachment Board.

- b) Cataraqui Conservation

Councillor Trueman advised Council that the Cataraqui Conservation has moved into their new offices on Battersea Road. He noted that the recruitment process for the new CAO is nearing completion.

- c) Frontenac Community Arena Board

Councillor Roberts noted that the next meeting is scheduled for March 13, 2024 and indicated that the arena is running well.

18 Announcements/Statements by Councillors

- a) Councillor Leonard and Mayor Vandewal commended staff for the organization of the Family Day Event.

Mayor Vandewal noted that South Frontenac was recognized as a leader with respect to battery recycling.

19 Closed Session (if requested)

- a) Resolution

Resolution No. 2024:04:19

Moved by Councillor Roberts

Seconded by Councillor Pegrum

That Council resolve itself into the Committee of the Whole "Closed Meeting" to consider the following items:

a) Approval of January 9, 2024 and February 6, 2024 Committee of the Whole, Closed Meeting Minutes.

b) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board - Verona Housing

c) personal matters about an identifiable individual, including municipal or local board employees - Performance Evaluation

Carried

- b) Resolution

Resolution No. 2024:04:20

Moved by Deputy Mayor Leonard

Seconded by Councillor Trueman

That Council rise from the Committee of the Whole "Closed Meeting" without reporting.

Carried

20 Confirmatory By-law

a) Resolution

Resolution No. 2024:04:21

Moved by Councillor Ruttan

Seconded by Councillor Seeth

That By-Law 2024-18, being a By-law to confirm generally all actions and proceedings of the Council of the Township of South Frontenac, be given first and second reading.

Carried

Resolution No. 2024:04:22

Moved by Councillor Morey

Seconded by Councillor Turcotte

That By-Law 2024-18 be given third reading, signed and sealed.

Carried

21 Adjournment

a) Resolution

Resolution No. 2024:04:23

Moved by Councillor Morey

Seconded by Councillor Trueman

That the Council meeting of February 20, 2024 adjourn at 9:30 p.m.

Carried

Ron Vandewal, Mayor

James Thompson, Clerk

South Frontenac is a welcoming and thriving rural community