



**Township of South Frontenac
Council Meeting Minutes**



Meeting #

Time: 7:00 PM

Location: 3910 Battersea Road, Battersea

Present: Ray Leonard, Doug Morey, Steve Pegrum, Norm Roberts, Randy Ruttan, Scott Trueman, Adam Turcotte, Mayor Ron Vandewal

Absent: Ron Sleeth

Staff: Louise Fragnito - Chief Administrative Officer, James Thompson - Clerk, Heather Woodland - Deputy Clerk

1 Call to Order

a) Resolution

Resolution No. [2025-07]-01

Moved by Deputy Mayor Ruttan

Seconded by Councillor Roberts

That the Council meeting of April 1, 2025 be called to order at 7:01 p.m.

Carried

2 Declaration of pecuniary interest and the general nature thereof

a) There were none.

3 Approval of Agenda and Addendum

a) Resolution

Resolution No. [2025-07]-02

Moved by Councillor Turcotte

Seconded by Councillor Leonard

That the agenda be amended to include the addendum.

Carried

Resolution No. [2025-07]-03

Moved by Councillor Leonard

Seconded by Councillor Pegrum

That the agenda as amended, be approved.

Carried

4 Scheduled Closed Session

a) Not applicable.

5 Recess

a) Not applicable.

6 Public Meeting

Minutes of Council
April, 1, 2025

a) Resolution

Resolution No. [2025-07]-04
Moved by Councillor Pegrum
Seconded by Councillor Morey
That the public meeting be called to order.

Carried

b) Notice of Collection

The Deputy Clerk read the Notice of Collection.

c) Proposed Council Procedural By-law

James Thompson, Clerk, was present to speak to the item.

Mayor Vandewal afforded members of the public an opportunity to speak to the item. There were no comments from members of the public.

d) Resolution

Resolution No. [2025-07]-05
Moved by Councillor Morey
Seconded by Councillor Pegrum
That the public meeting be closed.

Carried

7 Delegations

a)

Alan Revill was present and spoke to Council regarding Item 12. (d),
Committee Mid-Term Evaluation.

8 Briefings

a) Tyler Lalonde, Administrative Coordinator, and Justin Bromberg, CEO, were
present and spoke to Council regarding Frontenac Municipal Services
Corporation.

9 Approval of Minutes

a) Resolution

Resolution No. [2025-07]-06
Moved by Councillor Roberts
Seconded by Councillor Turcotte
That the minutes of the March 18, 2025 Council meeting be approved.

Carried

10 Reports Requiring Action

a) There were none.

11 Advisory Committee Reports or Minutes

a) There were none.

12 Reports Requiring Approval of By-laws

a) Proposed Council Procedural By-law

Resolution No. [2025-07]-07

Moved by Councillor Leonard

Seconded by Deputy Mayor Ruttan

That By-law 2025-21, attached to Report 2025-45 as Exhibit A, being "A By-Law to Govern the Proceedings of The Council of The Corporation of The Township of South Frontenac" be given first and second reading.

Carried

Resolution No. [2025-07]-08

Moved by Councillor Leonard

Seconded by Deputy Mayor Ruttan

That By-law 2025-22 be given third reading, signed and sealed.

Carried

Resolution No. [2025-07]-09

Moved by Councillor Pegrum

Seconded by Councillor Roberts

That By-law 2025-22, attached to Report 2025-45 as Exhibit C being a By-law to "A By-Law to Amend By-Law 2023-04, "A By-Law to Define the Mandate and Meeting Procedures for Committees Established By The Corporation of The Township of South Frontenac", be given first and second reading.

Carried

Resolution No. [2025-07]-10

Moved by Councillor Pegrum

Seconded by Councillor Roberts

That By-law 2024-21 be given third reading, signed and sealed.

Carried

Resolution No. [2025-07]-11

Moved by Councillor Roberts

Seconded by Councillor Leonard

That notwithstanding By-law 2025-21 being, "A By-law to Govern the Proceedings of the Council of the Corporation of the Township of South Frontenac", Council meetings will be held at the Storrington Centre at 3910 Battersea Road until such time that the renovations of the Town Hall are complete.

Carried

b) Committee Mid-Term Evaluation

Resolution No. [2025-07]-12

Moved by Councillor Leonard

Seconded by Councillor Trueman

That the term of appointment of the Recreation & Leisure Services Advisory Committee be extended to September 1, 2026.

Carried

Resolution No. [2025-07]-13

Moved by Councillor Leonard

Seconded by Councillor Trueman

That the composition of the Recreation & Leisure Services Advisory Committee be reduced to six public members, it being understood that the composition of the Committee will transition to six public members gradually either through voluntary resignation or during the appointment of public members in 2027.

Carried

Resolution No. [2025-07]-14

Moved by Councillor Trueman

Seconded by Councillor Leonard

That the Lake Ecosystem Advisory Committee be dissolved;

That staff be directed to host an annual Lake Association Forum as detailed in Report Number 2025-022; and

That the proposed amendments to the Township of the South Frontenac, Lake Ecosystem Grant Program Policy, attached to Report 2025-022 as Exhibit B, be approved.

Carried

Resolution No. [2025-07]-15

Moved by Councillor Leonard

Seconded by Councillor Trueman

That the Director, Development Services be directed to review the terms of reference for the Committee of Adjustment regarding composition, qualifications, and operation, and opportunities for delegated authority to staff, and report back to Council.

Carried

Resolution No. [2025-07]-16

Moved by Councillor Roberts

Seconded by Councillor Turcotte

That By-law 2025-23, attached to Report 2025-022 as Exhibit A, being a By-law to amend By-law 2023-04 being "A By-Law to Define The Mandate and Meeting Procedures For Committees Established By The Corporation of The Township of South Frontenac", be given first and second reading.

Carried

Resolution No. [2025-07]-17

Moved by Councillor Roberts

Seconded by Councillor Turcotte

That By-law 2025-23 be given third reading, signed and sealed.

Carried

13 Reports for Information

a) There were none.

14 Committee of the Whole

a) Not applicable.

15 Tabling of Documents

a) There were none.

16 Communications

a) There were none.

17 Notice of Motions

a) There were none.

18 Rise and Report regarding County Council and External Boards

a) Frontenac O.P.P. Detachment Board

Councillor Pegrum provided an update from the March meeting as well as upcoming items of business which will be considered over the next several months.

b) Quinte Conservation

Councillor Roberts provided an update regarding the impacts of the ice storm to Quinte conservation areas.

c) Rideau Valley Conservation Authority

Councillor Turcotte provided an update regarding business from the last meeting and provided details of the annual watershed tour in June.

19 Announcements/Statements by Councillors

a) There were none.

20 Closed Session (if requested)

a) Council deferred the Education Session regarding the Council Procedural By-law to the April 8, 2025 meeting.

21 Confirmatory By-law

a) Resolution

Resolution No. [2025-07]-18

Moved by Councillor Roberts

Seconded by Councillor Trueman

That By-law 2025-24, being a by-law to confirm generally all actions and proceedings of the Council of the Township of South Frontenac, be given first and second reading.

Carried

Resolution No. [2025-07]-19

Moved by Deputy Mayor Ruttan

Seconded by Councillor Pegrum

That By-law 2025-24, being the confirmatory by-law, be given third reading, signed and sealed.

Carried

22 Adjournment

a) Resolution

Resolution No. [2025-07]-20

Moved by Councillor Morey

Seconded by Councillor Turcotte

That the Council meeting of April 1, 2025 be adjourned at 9:05 p.m.

Carried

Ron Vandewal, Mayor

James Thompson, Clerk

South Frontenac is a welcoming and thriving rural community