



**Township of South Frontenac
Council Meeting Minutes**



Meeting # 2025-11

Time: 7:00 PM

Location: 3910 Battersea Road/Virtual

Present: Ray Leonard, Steve Pegrum, Norm Roberts, Randy Ruttan, Ron Sleeth, Scott Trueman, Adam Turcotte, Mayor Ron Vandewal

Absent: Doug Morey

Staff: Louise Fragnito - Chief Administrative Officer, James Thompson - Clerk, Heather Woodland - Deputy Clerk, Kyle Bolton - Director of Public Services, Stephanie Kuca - Director of Finance and Treasurer

1 Meeting to Order

a) Resolution

Resolution No. [2025-11]-01

Moved by Councillor Roberts

Seconded by Councillor Leonard

That the Council meeting of May 6, 2025 be called to order at 7:00 p.m.

Carried

2 Roll Call

a) The Deputy Clerk conducted Roll Call.

3 Approval of Agenda and Addendum

a) Resolution

Resolution No. [2025-11]-02

Moved by Councillor Pegrum

Seconded by Councillor Sleeth

That the agenda be amended to include the addendum.

Carried

Resolution No. [2025-11]-03

Moved by Councillor Trueman

Seconded by Councillor Turcotte

That the agenda, as amended, be approved.

Carried

4 Disclosure of Pecuniary Interest

a) There were none.

5 Committee of the Whole "Closed Session"

a) Resolution

Minutes of Council
May, 6, 2025

Resolution No. [2025-11]-04

Moved by Deputy Mayor Ruttan

Seconded by Councillor Roberts

That Council resolve itself into the Committee of the Whole "Closed Meeting" to consider the following items:

1. Personal matters about an identifiable individual, including municipal or local board employees.
2. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board - South Frontenac Fire & Rescue.
3. Approval of the April 8, 2025, April 15, 2025 and April 25, 2025 Committee of the Whole "Closed Meeting" minutes.

Carried

b) Resolution

Resolution No. [2025-11]-05

Moved by Councillor Roberts

Seconded by Councillor Pegrum

That Council rise from the Committee of the Whole "Closed Meeting" and the Clerk Report.

Carried

Resolution No. [2025-11]-06

Moved by Councillor Roberts

Seconded by Councillor Pegrum

That the CAO be authorized to act on the direction received in Closed Session.

Carried

6 Recess (If Required)

- a) Council recessed from 7:28 p.m. to 7:32 p.m.

7 Ceremonial Presentations

- a) There were none.

8 Public Meeting

- a) Not applicable.

9 Delegations

- a) There were none.

10 Briefings

- a) There were none.

11 Reports from Administration

- a) Land Title Correction – Part of Lots 10 & 11, Concession 8 (Quarry Road)

Resolution No. [2025-11]-07

Moved by Councillor Sleeth

Seconded by Deputy Mayor Ruttan

That Council provide Township of South Frontenac staff with the authority to facilitate the rectification of the land title error regarding Part of Lots 10 & 11, Concession 8 as outlined in in Report Number 2025-059.

Carried

b) Updates to the Notice By-law

Resolution No. [2025-11]-08
Moved by Councillor Turcotte
Seconded by Councillor Deputy Mayor Ruttan
That Council approve By-law 2025-33, being "A By-law to Prescribe the Form, Manner and Times for the Provision of Notice";

That By-law 2025-33 attached to Report Number 2025-60 as Exhibit A, be given first and second reading; and

That By-law 2025-33 be presented to Council for third reading.

Carried

c) 2024 Capital Budget Summary & Cancellation of Projects

Resolution No. [2025-11]-09
Moved by Councillor Leonard
Seconded by Councillor Pegrum
That Council approve the cancellation/closure of projects as listed in the staff report.

Carried

d) PSAB Presentation of the 2025 Budget

Resolution No. [2025-11]-10
Moved by Councillor Leonard
Seconded by Councillor Sleeth
That Council approve the 2025 PSAB budget attached to Report Number 2025-063 as Exhibit A.

Carried

e) Curbside Waste Collection Contract

Resolution No. [2025-11]-11
Moved by Councillor Pegrum
Seconded by Councillor Trueman
That Council approve a five year extension to Percy Snider for curbside waste collection at a rate of \$120 per household for 2025, effective July 1, 2025.

Carried

f) Used Pumper Purchase

Resolution No. [2025-11]-12
Moved by Councillor Turcotte
Seconded by Councillor Sleeth
That Council approve the funding of the purchase of the used pumper in the amount \$102,764 through the Asset Investment Reserve with repayment from the Fire Equipment Reserve taking place in 2027.

Carried

12 Reports from Advisory Committees

a) There were none.

13 Information Reports

a) Investment Update to December 31, 2024

Minutes of Council
May, 6, 2025

b) Expansion of Strong Mayor Powers

14 Committee of the Whole

a) Not applicable.

15 Communications

a) There were none.

16 Tabling of Documents

a) Received from Jessica Uitvlugt, Eastern Ontario Wardens' Caucus (EOWC), dated April 10, 2025 regarding the April 2025 newsletter.

17 New Business

a) There were none.

18 Notice of Motions

a) There were none.

19 Approval of Minutes

a) Resolution

Resolution No. [2025-11]-13

Moved by Councillor Pegrum

Seconded by Deputy Mayor Ruttan

That the minutes of the April 15, 2025 Council meeting and the April 25, 2025 Special Council meeting be approved.

Carried

20 Approval of By-laws

a) Resolution

Resolution No. [2025-11]-14

Moved by Councillor Leonard

Seconded by Councillor Roberts

That By-law Number (1) be given third reading.

Carried

b) Summary of By-law:

1. By-law 2025-33 - A By-Law to Prescribe the Form, Manner, and Times for the Provision of Notice

21 Closed Session (if requested)

22 Confirmatory By-law

a) Resolution

Resolution No. [2025-11]-15

Moved by Councillor Trueman

Seconded by Councillor Turcotte

That By-law 2025-34, being a by-law to confirm generally all actions and proceedings of the Council of the Township of South Frontenac, be given first and second reading.

Carried

Resolution No. [2025-11]-16
Moved by Councillor Roberts
Seconded by Councillor Pegrum
That By-law 2025-34, being the confirmatory by-law, be given third reading,
signed and sealed.

Carried

23 Date of the Next Meeting

- a) The next Council meeting is scheduled for May 20, 2025.

24 Adjournment

- a) Resolution

Resolution No. [2025-11]-17
Moved by Deputy Mayor Ruttan
Seconded by Councillor Trueman
That the Council meeting of May 6, 2025 be adjourned at 7:51 p.m.

Carried

Ron Vandewal, Mayor

James Thompson, Clerk

South Frontenac is a welcoming and thriving rural community