



**Township of South Frontenac  
Council Meeting Minutes**



**Meeting #**

**Time:** 7:00 PM

**Location:** 3910 Battersea Road, Battersea

**Present:** Ray Leonard, Doug Morey, Steve Pegrum, Norm Roberts, Randy Ruttan, Ron Sleeth, Scott Trueman, Adam Turcotte

**Regrets:** Mayor Ron Vandewal

**Staff:** Louise Fragnito - Chief Administrative Officer, James Thompson - Clerk, Heather Woodland - Deputy Clerk, Kyle Bolton - Director of Public Services, Troy Dunlop - Manager of Engineering and Capital Projects

1 Call to Order

a) Resolution

Resolution No. 2025-04-01

Moved by Councillor Pegrum

Seconded by Councillor Roberts

That the Council meeting of February 18, 2025 be called to order at 7:00 p.m.

Carried

b) Council observed a moment of silence in remembrance of former Mayor Bill Lake, who passed away on February 14, 2025. Councillor Sleeth spoke in remembrance of former Mayor Lake.

2 Declaration of pecuniary interest and the general nature thereof

a) There were none.

3 Approval of Agenda and Addendum

a) Resolution

Resolution No. 2025-04-02

Moved by Councillor Turcotte

Seconded by Councillor Sleeth

That the agenda be approved, as presented.

Carried

4 Scheduled Closed Session

a) Not applicable.

5 Recess

a) Not applicable.

6 Public Meeting

a) Not applicable.

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7 Delegations

- a) Jim Pines was present and spoke to Council regarding municipal governance in relation to the Township of South Frontenac.

8 Briefings

- a) Kyle Bolton, Director of Public Works, provided a briefing to Council regarding Public Services departmental update.

9 Approval of Minutes

- a) Resolution

Resolution No. 2025-04-03

Moved by Councillor Leonard

Seconded by Councillor Pegrum

That the minutes of the February 11, 2025 Council meeting be approved.

Carried

10 Reports Requiring Action

- a) Proposed Council Procedural By-law

Resolution No. 2025-04-04

Moved by Councillor Roberts

Seconded by Councillor Turcotte

That Council approve the draft Council Procedural By-law, attached to Report 2025-019 as Exhibit A, in principle, in order for a public meeting to be held in accordance with By-law 2016-73.

Carried

- b) Blue Box Transition – Material from non-eligible sources

Resolution No. 2025-04-05

Moved by Councillor Sleeth

Seconded by Councillor Trueman

That Council direct the Public Services department to proceed with recycle depots at the Loughborough and Portland landfill sites for the collection of recycle materials from non-eligible sources to be funded within the approved 2025 operating budget.

Carried

11 Advisory Committee Reports or Minutes

- a) There were none.

12 Reports Requiring Approval of By-laws

- a) Load Restriction Changes – Fish Creek Bridge (Bob's Lake Road)

Resolution No. 2025-04-06

Moved by Councillor Morey

Seconded by Councillor Leonard

That By-law 2025-12 being a By-law to Restrict the Weight of Vehicles Passing Over Fish Creek Bridge (Bob's Lake Road), be given first and second reading.

Carried

Resolution No. 2025-04-07

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Moved by Councillor Pegrum  
Seconded by Councillor Roberts  
That By-law 2025-12 be given third reading, signed, and sealed.

Carried

13 Reports for Information

- a) Award of Tender # PS-2025-01 – 2025 Surface Treatment Program

14 Committee of the Whole

- a) Not applicable.

15 Tabling of Documents

- a) There were none.

16 Communications

- a) There were none.

17 Notice of Motions

- a) There were none.

18 Rise and Report regarding County Council and External Boards

- a) Frontenac Community Arena Board - Councillor Roberts provided a brief update regarding the previous meeting and noted that there were no concerns.

19 Announcements/Statements by Councillors

- a) Councillor Sleeth commended the Public Works crew for their efforts related to winter storm maintenance.

Council recessed from 8:01 p.m. to 8:04 p.m.

20 Closed Session (if requested)

- a) Resolution

Resolution No. 2025-04-08

Moved by Councillor Trueman

Seconded by Councillor Morey

That Council resolve itself into the Committee of the Whole "Closed Meeting" to consider the following items:

1. Labour relations or employee negotiations - operations.

Carried

- b) Labour relations or employee negotiations (operations)

- c) Resolution

Resolution No. 2025-04-09

Moved by Councillor Morey

Seconded by Councillor Trueman

That Council rise from the Committee of the Whole "Closed Meeting" without reporting.

Carried

21 Confirmatory By-law

a) Resolution

Resolution No. 2025-04-10

Moved by Councillor Roberts

Seconded by Councillor Leonard

That By-law 2025-13, being a by-law to confirm generally all actions and proceedings of the Council of the Township of South Frontenac, be given first and second reading.

Carried

Resolution No. 2025-04-11

Moved by Councillor Sleeth

Seconded by Councillor Turcotte

That By-law 2025-13, being the confirmatory by-law, be given third reading, signed and sealed.

Carried

22 Adjournment

a) Resolution

Resolution No. 2025-04-12

Moved by Councillor Leonard

Seconded by Councillor Pegrum

That the Council meeting of February 18, 2025 be adjourned at 8:36 p.m.

Carried

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Ron Vandewal, Mayor

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James Thompson, Clerk

South Frontenac is a welcoming and thriving rural community